

Mā tō tātou takiwā For our District

Te Puke Community Board

Poari ā Hapori o Te Puke

130 Jellicoe Street, Te Puke

TPC24-3
Thursday, 6 June 2024, 7.00pm
Te Puke Library and Service Centre,

Te Puke Community Board

Membership:

Chairperson	Kassie Ellis			
Deputy Chairperson	Dale Snell			
Members	Karen Summerhays			
	Neena Chauhan			
	Cr Grant Dally			
	Cr Andy Wichers			
Quorum	3			
Frequency	Eight weekly / Workshops as required			

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Te Puke Community Board Meeting will be held in the Te Puke Library and Service Centre, 130 Jellicoe Street, Te Puke on: Thursday, 6 June 2024 at 7.00pm

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- 1 PRESENT
- 2 IN ATTENDANCE
- 3 APOLOGIES
- 4 CONSIDERATION OF LATE ITEMS
- 5 DECLARATIONS OF INTEREST

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS

7 PUBLIC FORUM

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer relationship management system as a service request, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 11 APRIL 2024

File Number: A6233204

Author: Ella Logan, Governance Advisor

Authoriser: Greer Golding, Governance Manager

RECOMMENDATION

 That the Minutes of the Te Puke Community Board Meeting held on 11 April 2024 as circulated with the agenda be confirmed as a true and correct record.

That the Chairperson's electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. Minutes of the Te Puke Community Board Meeting held on 11 April 2024

Item 8.1 Page 5

MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL TE PUKE COMMUNITY BOARD MEETING NO. TPC24-2 HELD IN THE TE PUKE LIBRARY AND SERVICE CENTRE, 130 JELLICOE STREET, TE PUKE ON THURSDAY, 11 APRIL 2024 AT 7.00PM

The Chairperson opened the hui and asked for a minute silence to acknowledge the passing of Councillor Richard Crawford (Te Puke - Maketu Ward Councillor).

1 PRESENT

Chairperson K Ellis, Member N Chauhan, Deputy Chairperson D Snell, Member K Summerhays, Cr G Dally, and Cr A Wichers.

2 IN ATTENDANCE

C Crow (General Manager Infrastructure Group), E Logan (Governance Advisor) and G Golding (Governance Manager).

13 members of the public.

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

4.1 CONSIDERATION OF LATE ITEM

The Chairperson advised that there was one late item for the Board to consider for inclusion of the agenda, being 'Update on Empowering People in Change (EPIC) Board Meeting'.

RESOLUTION TPC24-2.1

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

That, in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the following item be considered as a late item of open business:

Update on Empowering People in Change (EPIC) Board Meeting

CARRIED

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 10 MEMBERS OF THE PUBLIC - KĀINGA ORA HOUSING

Members of the community raised their concerns regarding the Kainga Ora Housing development at 182-184 Boucher Avenue, Te Puke. The below points were noted:

- Concern and frustration was raised in regard to the lack of public consultation from Kāinga Ora and Council prior to work commencing.
- Cr A Wichers would look into why the process was not a notified consent and would feed this information back to the relevant personal.

7.2 VANESSA MACKAY - STREET SWEEPER ON SLATER PLACE

Ms Mackay was in attendance to raise concern about street sweepers at Slater Place. The below points were noted:

- The street sweepers were not sweeping the leaves outside of 1 Slater Place. The issue had previously been brought up but was not resolved.
- Residents of Slater Place were clearing the leaves themselves regularly.
- 1 Slater place had been added to the street sweeper schedule by the General Manager Infrastructure Group.

7.3 SAMUEL EDWARDS - DISC GOLF AT DONOVAN PARK

Mr Edwards was in attendance to speak to the Board about installing a Disc Golf course at Donovan Park. The below points were noted:

- The installation of a disc golf course would have a low impact on the park itself.
- The sport was easily accessible to the public, inclusive of all ages, family friendly, and affordable to play.
- Council had previously provided Mr Edwards permission to run a pop up disc golf course for all of April and May 2024.

- Mr Edwards had requested a quote from New Zealand Disc Shop for a course design that was specific to Donovan Park. The course design would be presented to both the Board and the Councils Reserves Team when available.
- The project and design costs were estimated to be \$22,000. Mr Edwards was not seeking this money solely from the Board. Independent sponsors were identified to contribute to the funding of the course.
- Mr Edwards was planning on applying for a grant in the future to cover the costs of the course design.

7.4 JOAN DUGMORE - TE PUKE EVENT CENTRE

Mrs Dugmore was in attendance to enquire about the possibility of building an Event Centre in Te Puke. The below points were noted:

- Mrs Dugmore wanted an Event Centre to be built in Te Puke to host large sports activities and events such as pickle ball.
- The General Manager Infrastructure Group encouraged Mrs Dugmore to participate in the Te Puke Spatial Plan consultation (20 May-30 June 2024) and Long Term Plan consultation (17 May-17 June 2024).

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 15 FEBRUARY 2024

RESOLUTION TPC24-2.2

Moved: Member N Chauhan

Seconded: Cr A Wichers

- 1. That the Minutes of the Te Puke Community Board Meeting held on 15 February 2024 as circulated with the agenda be confirmed as a true and correct record.
- 2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS

9.1 TE PUKE COMMUNITY BOARD WORKSHOP NOTES - MARCH 2024

The workshop notes were received with the below point noted:

• The financial update on the Te Puke portion of the Town Centre Development Fund and the Heritage Plaza was to be incorporated into the financial report in the upcoming Board meeting on the 6 June 2024.

9.2 TE PUKE COMMUNITY BOARD - CHAIRPERSON'S REPORT - APRIL 2024

The Board considered a report from the Chairperson. The report was taken as read, with further discussion on the below items:

- The Board raised concerns and reluctancy regarding the proposed additional \$300 of funding on top of the existing \$2,300 that was previously committed for the Rangiuru Sports Club Mural. The \$300 for the concept design of the mural was to be taken out of the \$2,300 that had already been committed to by the Board.
- Senior Environmental Planner: Urban Design would send Heritage Plaza concept designs to all Board members by the end of April 2024.
- The Board made minor amendments to **Tabled item 1**.

RESOLUTION TPC24-2.3

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

- That the Chairperson's report dated 11 April 2024 titled 'Te Puke Community Board

 Chairperson's Report April 2024' be received.
- 2. That the Te Puke Community Board endorses the submission to the preengagement phase of the Representation Review (<u>Tabled item 1</u>).

CARRIED

9.3 TE PUKE COMMUNITY BOARD - COUNCILLOR'S REPORT - APRIL 2024

The Board considered a report from Councillor Dally. The report was taken as read, with further discussion on the below items.

The uncertainty regarding the situation around Māori wards was acknowledged.

RESOLUTION TPC24-2.4

Moved: Cr G Dally

Seconded: Cr A Wichers

That Councillor Dally's report dated 11 April 2024 titled 'Te Puke Community Board – Councillor's Report – April 2024' be received.

CARRIED

9.4 TE PUKE COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - APRIL 2024

The Board considered a report from the Governance Advisor. The report was taken as read, and the following discussion took place:

- The Board received a quote of \$8,000 from Energy Services Tauranga LTD (ESS) for resources needed for the Christmas Tree powered site. The General Manager Infrastructure Group would engage with ESS to begin the project.
- General Manager Infrastructure Group would follow up on an alternative to glyphosate to use when spraying, and investigate whether contractors were putting signs up when spraying.
- The General Manager Infrastructure Group provided an update on the UV upgrade at the Muttons water treatment plant.
- The following updates were made to the report in the 'matters arising section':
 - o The contractors had sprayed the grass area in front of Queen Street;
 - o The invoice from Dashmesh had been received; and
 - o The Christmas dinner was to be removed.

RESOLUTION TPC24-2.5

Moved: Chairperson K Ellis

Seconded: Member K Summerhays

That the Governance Advisor's report dated 11 April 2024 titled 'Te Puke Community board - Projects and Operations Report - April 2024' be received.

CARRIED

9.5 TE PUKE COMMUNITY BOARD - FINANCIAL REPORT FEBRUARY 2024

The Board considered a report from the Financial Business Advisor. The report was taken as read.

RESOLUTION TPC24-2.6

Moved: Member D Snell

Seconded: Chairperson K Ellis

The Financial Business Advisor's report dated 11 April 2024 titled 'Te Puke Community Board – Financial Report February 2024' be received.

CARRIED

9.6 LATE ITEM - EMPOWERING PEOPLE IN CHANGE (EPIC) BOARD MEETING

The Board considered a <u>verbal</u> update from Councillor Wichers, with further discussion on the below.

- The EPIC Community Calendar app was functioning; and
- The Town Crier uniform needed to be resized. A quote would be brought to the Board at the next meeting on the 6 June 2024.

RESOLUTION TPC24-2.7

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

That the late item update from Councillor Wichers dated 11 April 2024 regarding 'Empowering People in Change (EPIC) Board Meeting', be received.

CARRIED

The Meeting closed at 8.52pm.

Confirmed as a true and correct record at the Te Puke Community Board meeting held on 6 June 2024.

•••••	••

Chairperson K Ellis

CHAIRPERSON

9 REPORTS

9.1 TE PUKE COMMUNITY BOARD - WORKSHOP NOTES - MAY 2024

File Number: A6283194

Author: Ella Logan, Governance Advisor

Authoriser: Greer Golding, Governance Manager

EXECUTIVE SUMMARY

1. The Te Puke Community Board workshop notes from 23 May 2024, have been provided as **Attachment 1** for transparency.

ATTACHMENTS

1. Te Puke Community Board - Workshop Notes - May 2024 🛚 🖼

TE PUKE COMMUNITY BOARD WORKSHOP

DATE: Thursday, 23 May 2024 at 6.00pm

HELD: Te Puke Board Room

MEMBERS PRESENT: K Ellis (Chairperson), N Chauhan, Cr G Dally, Cr A Wichers, K Summerhays, D Snell.

APOLOGIES: Nil

STAFF IN ATTENDANCE

G Golding (Governance Manager), C Crow (General Manager Infrastructure Services), J

Bernard (Reserves and Facilities Team Leader Operations).

Topic	Discussion	Action
Landscape Road	The Reserves and Facilities Team Leader Operations was introduced to the Board.	 The Transport Area Engineer would present the Board with pricing of the project along with other projects that had been mentioned in the previous workshop. A Multi Criteria Analysis would be created by the Transport Area Engineer. The Reserves and Facilities Team Leader Operations would discuss concept plans with the Transport Area Engineer.
Heritage Plaza	Mobility and accessibility would be included within the detailed design further down the track.	 The Governance Manager would follow up with the General Manager Infrastructure Services regarding the lighting. The General Manager Infrastructure Services would organise an online meeting with the Board

Te Puke Community Board - Workshop Notes - 23 May 2024

- The Board shared their feedback on the concept designs. The following points were noted:
 - The inclusion of a conversation pit was supported;
 - Te Puke's identity needed to be represented more within the designs;
 - There was an opportunity to display
 Te Puke's history of quarrying;
 - o Sculptural works could be included;
 - Additional LED lighting was needed;
 - It was Important to ensure the plants were quality natives; and
 - The addition of a public water fountain for shoppers to use and an area where dogs could be tied up.

- and the Senior Environmental Planner: Urban Design.
- Feedback from the workshop would be shared with the Senior Environmental Planner: Urban Design, who would create new concepts to present to the Board.

The workshop closed at 6.56 pm.

Te Puke Community Board Workshop Notes – 22 March 2024

9.2 TE PUKE COMMUNITY BOARD - CHAIRPERSON'S REPORT - JUNE 2024

File Number: A6285462

Author: Kassie Ellis, Community Board Chairperson

Authoriser: Cedric Crow, General Manager Infrastructure Services

EXECUTIVE SUMMARY

The purpose of this report is for the Te Puke Community Board's Chairperson to provide the Board with information and updates on events and matters within the community.

RECOMMENDATION

That the Chairperson's report dated 6 June 2024 titled 'Te Puke Community Board
 Chairperson's Report – April 2024' be received.

A key point to mention is that the Te Puke Community Board will complete a thorough Long-Term Plan (LTP) on behalf of the Board and the community as a whole. As a Community Board, we actively engage with our community in order to capture these voices throughout our submission process. In addition, this report is not a true reflection of this as it only discusses projects that are underway, or that the Board needs to consider before the end of the financial year.

The Submission to the Long-Term Plan on behalf of the Te Puke Community Board

The Long-Term Plan (LTP) submission is due 17 June 2024. This submission will be articulated by Chairperson Kassie Ellis, Deputy Chair Dale Snell, Member Karen Summerhays and Member Neena Chauhan. We will capture the needs and wants of the community in our submission.

The Heritage Plaza Refurbishment

As a Community Board, we feel that the three proposed design concepts previously provided to us do not quite meet the needs of the community. Therefore, further negotiations are to be considered before the end of June 2024.

The Implementation of Bollards at Constable Gallery Art Society

As Chair of the Community Board, I would like to put forward a recommendation for the implementation of bollards around Constables Gallery – Art facility to deter people from parking up and sleeping in their vehicles. This is not only a safety issue, but it is also causing damage to the outer area. Information has been requested from the Reserve Team and an update will be provided verbally at the meeting.

Priority Projects and Staff Involvement

It has become increasingly evident that delivering outcomes for our community is taking far too long. Whether it be done to weather or contractors, projects that we have previously committed to need to be upheld and delivered accordingly.

Te Puke Spatial Plan

The Community Board continues to engage with staff and members of our community to be part of "have your say". This is a wonderful initiative that holds relevance to the current trends and concerns of the community.

Community Board Targeted Rate

The proposed targeted rate for 24/25 financial year is \$31.37 per rateable property in the targeted area this is an increase from \$30.44 per rateable property in 23/24 financial year.

The Te Puke War Memorial Hall - Gardens

The Te Puke Community Board would like to put forward a recommendation to improve the gardens that run-in front of, and around to the side of the hall. The current gardens are raised concrete boxes that are right up to the side of the building. (Please note, this is a part of the hall's structure and design). Obviously, we all know that when soil/dirt and plants are constantly against any building, it causes damage to the building. It is our understanding that the maintenance of these gardens falls in the Te Puke Garden main street maintenance contract. The plants in the garden are now old and unsightly and are also a constant target for littering. They are poorly maintained by our townsmen's contractors. The gardens are off putting to the halls vendors and visitors and are letting down the image we are trying to achieve for our town. The community board are currently consulting with council on redesigning the Heritage Plaza. This is an opportunity for Council to also look at redesigning the gardens outside the Hall. To ensure a cohesive look and feel for the town and make a significant impact on the beautification of town. Combining both works we feel would be more cost effective. Information has been requested from the Reserve Team and an update will be provided verbally at the meeting.

Te Kete Matariki 2024

Our annual Te Kete Matariki event is fast approaching, I would personally encourage you all to come along and participate.

9.3 TE PUKE COMMUNITY BOARD - COUNCILLOR'S REPORT - JUNE 2024

File Number: A6278407

Author: Andy Wichers, Councillor

Authoriser: Cedric Crow, General Manager Infrastructure Services

EXECUTIVE SUMMARY

1. The purpose of this report is for Councillor Wichers to provide the Board with updates on the items listed below.

RECOMMENDATION

That Councillor Wicher's report dated 6 June 2024 titled 'Te Puke Community Board – Councillors Report – April 2024' be received.

BACKGROUND

It's consultation season, or so it seems.

We are seeking feedback and thoughts on several different areas over the next few months.

The Long Term Plan (LTP), Te Puke Spatial Plan, and the Representation Review, are three important processes that require input from you and our community.

Keep an eye out for local events if you want to meet face to face or the Council website has all the up-to-date information and ability to give feedback.

Long-Term Plan Updated

The Long-Term Plan (LTP) consultation is in full swing until 5pm Monday 17 June 2024. There are multiple ways to provide feedback. Online at https://haveyoursay.westernbay.govt.nz. This has all the background and supporting information as well as the links to the specific areas we are seeking feedback on. Most of the local face to face events have taken place, but there's one left to go at the Maketu Market Sunday 16 June 7am-12pm. Or contact one of your local councillors.

The process to get us to this point has had significant pressure applied in opposing directions so it has not been easy. There are large increases from unanticipated construction inflation being much higher than CPI and interest rates well beyond what was budgeted for three years ago. The result is proposed projects with greater cost not accounted for previously, but now are applied.

This is against the backdrop of the same pressures on households across all areas of life. We have been conscious of this affordability aspect and have taken steps to smooth the effect by reducing some areas of the budget, delaying some projects, and reducing

some operational spending. We need to hear from a wide range of views. Tells us what else we should be looking at.

Te Puke Spatial Plan Update

The consultation for our Te Puke Spatial Plan is also underway. This consultation runs from May 25 – June 30, 2024. There are opportunities 2-3 days a week at the memorial hall to view the large map of the Te Puke community that gives good visual perspective of our place. Or go to https://haveyoursay.westernbay.govt.nz, to provide online input.

A reminder of the objectives that are sought to be achieved through the Spatial Plan:

- To clearly understand the aspirations of growth for the Te Puke community;
- Articulate what infrastructure is required for the Te Puke community;
- Develop a spatial plan and implementation plan that is more likely to assist in achieving the community outcomes and aspirations;
- · Identify funding required for the actions; and
- Develop community relationships to assist with the success of the implementation plan.

This work is schedule to run through the next while with it being finalised and adopted by the end of the year.

Representation Review Update

At least every six years, the Council must carry out a Representation Review to ensure residents have fair and effective representation at their local election. The main body of work is underway this year. Initial pre-engagement information is helping us to develop a draft initial proposal with will be approved late July with consultation beginning 1 August 2024. A complication has developed with the new government proposing a legislation change around Māori wards that is to be introduced midway through the process. We are waiting for what the obligations imposed by change will be.

Transportation Review

At a recent Strategy and Policy Committee meeting, Council adopted the Section 127A Review report into our Transportation Activity.

The review had been undertaken because of Council's long-term roading network management and maintenance contract ending October last year. Currently we are in a transition phase and developing a different way to deliver our roading.

The big changes proposed are to bring the professional services in house and for the physical works to be delivered by way of multiple contracts, with the opportunity for joint procurement on some services being explored in the future. This will enable more direct council control over the activity. We need better accountability, and this is a step in that direction.

9.4 TE PUKE COMMUNITY BOARD - GRANT APPLICATIONS - JUNE 2024

File Number: A6197908

Author: Ella Logan, Governance Advisor

Authoriser: Greer Golding, Governance Manager

EXECUTIVE SUMMARY

The purpose of this report is to enable the Te Puke Community Board to make a decision regarding the application for Community Board Grant Funding as applied for by Te Puke Kindergarten and Community Patrols of New Zealand – Te Puke Branch.

RECOMMENDATION

- That the Governance Advisor's report dated 6 June 2024 titled 'Te Puke Community Board – Grant Applications – June 2024' be received.
- 2. That the Te Puke Community Board approve the grant application from Community Patrols of New Zealand Te Puke Branch for \$......, to cover the costs of fuel, maintenance, and insurance of Patrol vehicles. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

OR

That the Te Puke Community Board do not approve the grant application from Community Patrols of New Zealand – Te Puke Branch.

3. That the Te Puke Community Board approve the grant application from Te Puke Kindergarten for \$......, to cover the costs of a new table and bench set for the kai area. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

OR

That the Te Puke Community Board do not approve the grant application from Te Puke Kindergarten.

4. That the Te Puke Community Board **approve** the grant application from Tauranga and Western Bay Indian Association Inc for \$......, to help cover the costs of the Teej Musical Evening and Kids Community Diwali Annual Event. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

OR

That the Te Puke Community Board do not approve the grant application from Tauranga and Western Bay Indian Association Inc.

5. That the Te Puke Community Board **approve** the grant application from the Made in Te Puke Trust for \$......, to cover the cost of Waste Watchers LTD for Te Kete Matariki 2024. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

OR

That the Te Puke Community Board do no approve the grant application from the Made in Te Puke Trust.

BACKGROUND

1. The Te Puke Community Board has funding of \$11,000 for disbursement to community organisations for the 2024/25 financial year. The balance as of 6 June 2024 is \$5,000.00.

2. Community Patrols of New Zealand – Te Puke Branch

Community Patrols of New Zealand – Te Puke Branch has submitted an application for funding of \$2,500.00 to cover the costs of fuel, maintenance, and insurance of Patrol vehicles.

3. Te Puke Kindergarten

Te Puke Kindergarten has submitted an application for funding of \$1,836.55 for a new table and bench set for their kai area.

4. Tauranga and Western Bay Indian Association Inc

The Tauranga and Western Bay Indian Association Inc has submitted an application for funding of \$4,000.00 to help cover the costs of the Teej Musical Evening and Kids Community Diwali Annual Event.

5. Made in Te Puke Trust

The Made in Te Puke Trust has submitted an application for funding of \$2,258.00 to cover the costs of Waste Watchers LTD for Te Kete Matariki 2024.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication		
Community Patrols of New Zealand	The applicant will be advised of the outcome of their respective Grant Application.	Planned	
Te Puke Kindergarten	The applicant will be advised of the outcome of their respective Grant Application.	Planned	

Tauranga and Western Bay Indian Association Inc	The applicant will be advised of the outcome of their respective Grant Application.	Planned
Made in Te Puke Trust	The application will be advised of the outcome of their respective Grant Application.	Planned

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail	
Community Board Grant Funds	The Community Board will consider applications for grant funding before the end of the financial year. Annual Budget Current Balance Balance if Grant Applications are approved	r distribution of \$11,000 \$5,000 -\$5,594.55

9.5 TE PUKE COMMUNITY BOARD - APPROVAL OF FUNDING - DISC GOLF COURSE AT DONOVAN PARK

File Number: A6284470

Author: Ella Logan, Governance Advisor

Authoriser: Greer Golding, Governance Manager

EXECUTIVE SUMMARY

 A member of the Te Puke community presented a project idea to the Te Puke Community Board during the public forum at the formal meeting held on 11 April 2024. The project presented was the installation of a nine-hole Disc Golf course at Donovan Park. This report is to determine if the Board are interest in funding this project entirely from the Community Boards Reserves Account as an official Community Board project.

RECOMMENDATION

- That the Governance Advisor's report dated 6 June 2024 titled 'Te Puke Community Board – Approval of Funding – Disc Golf Course at Donovan Park' be received.
- That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
- 3. That the Te Puke Community Board approve \$25,000.00 to fund the installation of a nine-hole Disc Golf course at Donovan Park. This will be funded from the Te Puke Community Board reserve account.

OR

That the Te Puke Community Board do not **approve** to fund the installation of a nine-hole Disc Golf course at Donovan Park.

BACKGROUND

- 2. A member of the Te Puke Community presented a project to the Te Puke Community Board during public forum at the formal meeting held on 11 April 2024. The project was the installation of a nine-hole Disc Golf course at Donovan Park.
- 3. Council has previously permitted a temporary pop-up Disc Golf course to be installed at Donovan Park every Saturday during March May 2024. The interest and participation in this pop-up course from the community has been positive. It has provided the community with an activity that is accessible to all.
- 4. Disc Golf is an activity that is inclusive of all ages, family friendly. The game is affordable across the Board. Courses are predominantly free to play and easily

accessible to the community. Players can enjoy the game with as little as 1-3 frisbees. The installation of the course would have a low impact on the reserve itself.

5. Attachment 1 and 2 provide a break down of the projects estimated costs.

SIGNIFICANCE AND ENGAGEMENT

- 6. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
- 7. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
- 8. In terms of the Significance and Engagement Policy this decision is considered to be of **low** significance because there is no community engagement required. The pop-up Disc Golf course has been a positive addition to the community that has seen strong involvement from the public. While the course would be installed on a reserve, it would not impact the publics ability to access and use the reserve for other activities.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Members of the Public	The Board may choose to carry out public consultation.

ISSUES AND OPTIONS ASSESSMENT

Option A

That the Te Puke Community Board **approve** \$25,000.00 to fund the installation of a nine-hole Disc Golf course at Donovan Park. This will be funded from the Te Puke Community Board Reserve Account.

Assessment of advantages and disadvantages including impact on each of the four well-beings

- Economic
- Social
- Cultural

A Disc Golf course would been a positive addition to the community. The pop-up course that has been active in Te Puke from March – May 2024 has attracted people of all ages to participate.

	T		
 Environmental 	Using money toward this project takes		
	away from the amount of money the Board		
	can spend on any future projects.		
	can spend on any ratare projects.		
Costs (including present and future	\$25,000.00		
costs, direct, indirect and contingent			
costs).			
	tion D		
-	tion B		
That the Te Puke Community Board do no	ot approve to fund the installation of a nine-		
hole Disc Golf course at Donovan Park.			
Assessment of advantages and	Not installing a Disc Golf course would take		
disadvantages including impact on	away an activity that has already been		
each of the four well-beings	active within the community.		
Economic			
• Social	Manay not apont on this project can be put		
• Cultural	Money not spent on this project can be put		
 Environmental 	toward other future projects.		
Costs (including present and future	N/A		
costs, direct, indirect and contingent			
costs).			

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail	
Te Puke Community Board Reserve Account	Opening balance before committed expenditure Balance after 2023/24 committed expenditure	\$132,994.00 \$82,994.00
	Project cost	\$25,000.00
	Balance of reserve account if funding granted	<u>\$57,994.00</u>

ATTACHMENTS

- 1. Disc Golf Proposal Te Puke 🗓 🖼
- 2. Course Design Quote Te Puke Donovan Park 2024 🗓 🖼

WHAT IS DISC GOLF?

Disc Golf is very similar to Ball Golf. Instead of hitting golf balls into a hole with golf clubs, disc golfers throw golf plastic discs (Special Frisbees) into a metal "Basket". The idea of the game is the same in both disciplines, to finish each hole in as few throws as possible. As with ball golf, disc golfers throw off tee boxes and disc golf courses are traditionally 9 or 18 Holes and vary in length and difficulty.

Disc Golf is one of the fastest growing sports in the world. There is over 10,000 courses in the world, growing at a rate 2 new courses every day. There is over 80 courses already in NZ from North Auckland right down to Invercargill.

Compared to ball golf, disc golf is very affordable across the board. Courses are predominantly free to play and are easily accessible in community parks and public areas. Players can enjoy the game with as little as 1-3 discs which cost as little as \$15-45 each.



WHO PLAYS DISC GOLF?

Disc Golf is played by people of just about any age and ability. It is an inexpensive means of fitness and social interaction, it is easy to learn and provides an excellent form of bonding for families and groups alike.

There is a Professional Disc Golf Association (PDGA) that governs the sport globally for players from Novice to Professional. There are sanctioned events in NZ every few weeks around the whole country.

WHY DISC GOLF NZ LTD

Course design is an art form that not everyone has an eye for.

Our Managing Director, Haydn Shore has nearly 20 years experience in the development of land for recreational purposes. He has been designing and installing Disc Golf Courses privately and publicly since 2011. He has more designs under his belt than just about anyone else in NZ. He has played over 100 individual courses including every course in NZ and many of the top courses in the USA.

Our experienced course designers understand what it takes to create use-able play spaces. We can transform almost any size piece of land into a functional, fun and most importantly safe Disc Golf Course for all ages and abilities. Our designs can maximise a parks potential by highlighting features and using terrain that often isn't suitable for other activities. Low use areas can be made into low maintenance and medium use recreational spaces.

Careful consideration for Health and Safety is taken during the planning to ensure that Disc Golf integrates well with other users of the park. From walkers, dogs, existing sporting activities and park visitors in general.

We have worked with councils and community groups from all around the country and make it our mission to work together with ALL parties involved in the process. From the funding bodies, sports groups, other park users, contractors, right through to the players themselves.

Having Disc Golf NZ Ltd involved in your project will ensure things are done right first time and the course stands the test of time. All in an affordable, efficient and sustainable manner.



DISC GOLF - FROM THE GROUND UP

Local Scene / The Beginning of a Movement.

The demand for more courses in the Bay of Plenty is already there. This is one of the best examples of "build and they will come" that you will find anywhere. However the key to the success of Disc Golf in any community lies with well thought out, safe and carefully integrated disc golf course. The course must suit the intended market, in this case Beginner to Intermediate players. Our team will visit and assess the location and offer experienced advice to ensure the space is optimised for other park users and disc golfers.

We always recommend installing a 9 basket course but with the future opportunity to have 18 holes. This allows the sport to grow to it's fullest and to cater for a much larger part of the community. This combination is one we have done in several towns and serves as a fun family outing, an ultimate training ground for the the locals and as a show piece for local events. It is also the most cost effective solution to begin with.

We have been a big part of the success in the Bay of Plenty for many years and will continue to offer our support with events, community have-a-go days, upgrades and more.



The tee pads are what make a good course better so it should be considered to spend a bit extra to create quality Tee Pads from Concrete or Astro Turf. The optimal minimum pad size is 1.5m x 3m. For longer holes we recommended extending the pad up to 1m longer. These can be made into beautiful landscaped features in any park.

COURSE COSTS

Every project is tailored based on several considerations. In this case there is a keen group of local players in Te Puke that have offered to help with installation and tasks that we would normally charge out. Therefore it is near impossible to establish an exact cost at this stage.

However, we have put together this estimate broken into components for further review. These prices are better than industry standard. It is so important to us that this project is of maximum success, that we willing to price match any of these components as long as our costs are covered. We are certain that we can provide more to this project than just a quote.

Vandal resistant NZ Made Baskets - Delivered (9) - \$895 each

Basket Installation and materials for mowing strip* - \$185 each (not including locks normally provided by council)

Tee Pads (9) - Concrete, Astro Turf or Wooden recommended - materials - from \$650 each Tee Pads build* (9) - \$350 each (subject to access and other anomalies) Signage:

Tee Signs (9) - Design Only - \$100 each Tee Signs** (9) - Production - \$100 each Safety Signage** (#TBC) - from \$50

Directional Signage (#TBC) - from \$25 each
Info Board (1) - Design Only \$300 (normally 1200mm x 1200mm
Info Board** (1) - Production \$550
Info board materials and installation (1)- \$250

Consultation (Normally \$95) - \$50 per hour Travel (per non chargeable visit) \$150

Consultation, Design and Build costs are the most likely to fluctuate and would depend on the contractors involved. Disc Golf NZ Ltd have experts in this field. Our pricing depends on the project but is charged at a reasonable industry standard hourly rate.

Prices includes gst.

*In most cases little or no extra work is needed that isn't already covered in the existing maintenance program of the site. It is essential that we meet with the contractors for the site before install to ensure their needs are met.

**We prefer to use a local signwriter and often they will do very affordably in exchange for small logo placements on the signs.



Well thought out signage is extremely important for a good course. Course flow and accessibility is very important. There are many examples around the world where poor signage has let a good course down. Disc Golf NZ Ltd includes sign consultation as part of the design cost. We are committed to making this work to it's utmost best and will work with your local signage experts to get this part perfect.

Disc Golf QUOTE

Te Puke Community Board

Ref = Donovan Park



DATE:	3/05/2024
QUOTE #:	24-102
REF:	Donovan Park

ITEM	QTY	PRICE	
Disc Golf Course Design Professional Services / 15 years experience HnS focussed layout to suit all park users Safety Signage position recommendations Site specific recommendations Layout provided in digital form			
9 hole layout Travel and Expenses	9	\$125.00 \$450.00	\$1,125.00 \$450.00
	10		

 Sub Total
 \$1,575.00

 GST
 \$236.25

 TOTAL TO PAY
 \$1,811.25

Quote Valid for 60 days Disc Golf NZ Ltd

DISC COILINE Eta

ANZ # 01-0277-0783319-00

GST # 127050325

hello@discshop.co.nz

9.6 TE PUKE COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - JUNE 2024

File Number: A6197161

Author: Ella Logan, Governance Advisor

Authoriser: Cedric Crow, General Manager Infrastructure Services

EXECUTIVE SUMMARY

 The purpose of this report is to provide the Te Puke Community Board with an overview of the Infrastructure Projects currently being undertaken in the Te Puke area, as well as to provide an overview of the operational matters from across Council that relate to the Te Puke area.

RECOMMENDATION

 That the Governance Advisor's report dated 6 June 2024 titled 'Te Puke Community Board – Projects and Operations Report – June 2024' be received.

 That the Te Puke Community Board approves up to \$12,000 for concept design of the crossing facilities on Cameron Road outside of Te Puke Intermediate

OR

That the Te Puke Community Board does not approve the crossing facilities on Cameron Road outside Te Puke Intermediate to progress further.

ROADING ACCOUNT

Te Puke Community Board Roading Current Account			\$
Current Account Opening Balance 1 July 2023			\$815,534
Allocation for 2023/24			\$314,028
Interest for 2023/2024 Roading Current Account – Revocation Heritage Plaza Pavement Levelling			\$38,738 \$100,000
Approved Projects	Status		\$
Commerce Lane Pedestrian Safety	Design of t	raffic calming scheme - Actuals 2023/24 \$15K	\$20,000
Jellicoe Street – Industrial Service Lane	Completed	d.	\$61,309
Cycleway Footpath Extensions to Improve Connectivity	Stock Road	d Footpath - Actuals 2023/24 \$18.7K	\$100,000
Street Chair Refurbishment	In Progress	In Progress- Actuals \$1,619.00	
Subtotal	'		\$190,309
Proposed Projects	Priority	Status	\$
Te Puke Intermediate School / Speed Bump	1	Speed bump removed. \$11,259 of \$80,000 budget paid 2022. Further safety improvements under consideration.	\$68,741
Forecasted Current Account Closing Balance 30 June 2024	•		\$1,009,250

PROJECT UPDATES - ROADING

	SAFETY IMPROVEMENTS ON CAMERON ROAD	
Project Description	Staff Comment/Update	Progress Level

With the Board resolving to	Latest Update:	In progress.
remove the Speed Bump outside Te Puke Intermediate School on Cameron Road, it has been identified that there would need	Speed bump on Cameron Road had been removed. However, it was recognised that more safety improvements would be needed, including a pedestrian crossing outside Te Puke Intermediate.	
to be safety improvements made to this stretch of road.	The Board received an estimated cost from the Transportation Area Engineer for the design on 14 March 2024. They now need to create a resolution to progress with this project.	
	Engagement:	
	This will be determined if the project is to go ahead.	

SPEED BUMPS - BOUCHER AVENUE/CAMERON ROAD AND BOUCHER AVENUE/HOOKEY DRIVE		
Project Description	Staff Comment/Update	Progress Level
At the Community Board	Latest Update:	In progress
meeting held 13 April 2023 the	There is currently a programme to reline mark the District. This project has	
Board requested for staff to	been included under the programme.	
investigate whether the raised	boommonada anaci ana programma.	
threshold at the intersections of		
Boucher Avenue and Cameron		
Road and Boucher Avenue and		
Hookey Drive in Te Puke could		
be improved as part of the		

Transport Choices Project and	
report back to the Board.	

HERITAGE PLAZA		
Project Description	Staff Comment/Update	Progress Level
Refurbishment of the Heritage Plaza and procurement of local services.	Latest Update: The Board have rejected all the 3 concept designs and have requested another workshop with staff to progress a suitable concept design.	In progress

SHARED PATH ENHANCMENT		
Project Description	Staff Comment/Update	Progress Level
seats along the main street of Te Puke being carried out by	Latest Update: Project is 3/4 of the way through, with the 20 chairs almost complete. The MenzShed have identified there are 5 more that need to be refurbished. This can be completed within the allocated budget so are being progressed.	In progress

	COMMERCE LANE SAFETY PROPOSALS		
ı	Project Description	Staff Comment/Update	Progress Level

Safety upgrades to Commerce	Latest Update:	In progress	
Lane.	The Transportation Area Engineer has received the design for construction. A lighting assessment and design is required to meet lighting requirements at pedestrian crossings. This is being priced to sort as well as the cost to complete the project. This will be provided to the Community Board in due course.		
INSTALLATION OF POWER CHRISTMAS TREE			
Project Description	Staff Comment/Update	Progress Level	
Installation of a Powered	Latest Update:	In progress	
Christmas Tree Site.	Electrician has been engaged to undertake the work. J.A Russell will provide all materials to the electrician had a reduced cost.		

MINUTE ACTION SHEETS - ROADING

Nil

PROJECT UPDATES – WATER SERVICES

	WASTEWATER – TE PUKE RENEWALS AND CAPITAL UPGRADES	
Project Description	Staff Comment/Update	Progress Level

Asset renewals and capita	No.1 Road (Hoopers Pump Station to No.2 Road) work are underway.	In progress
upgrades for the Te Puke	Dunlop Road and Kowhai Street are with contractor for pricing and likely	
Wastewater Treatment Plant and	to begin next financial year.	
water reticulation network.	 Te Matai to Rangiuru Business Park watermain renewal is underway and due to	
	be completed November 2024.	

TE PUKE WASTEWATER TREATMENT PLANT UPGRADE			
Project Description	Staff Comment/Update	Progress Level	
Upgrade of the Te Puke WWTP to meet more stringent limits on nutrients by conditions of consent requires improved treatment processes.	Both resource consents have been issued for the earthworks. The detail design is due June 2024. Early procurement of long lead items to follow.	In progress	

WASTEWATER RETICULATION NETWORK			
Project Description	Staff Comment/Update	Progress Level	
Two projects are included: the design of a new main to the WWTP and upgrading of the pipeline from Station Road to Stock Road.	No further updates this financial year.	In progress.	

MUTTONS WATER TREATMENT PLANT UV UPGRADE			
Project Description	Staff Comment/Update	Progress Level	
Council has a treatment plant on No. 1 Road, Te Puke, that supplies Te Puke and the surrounding area with water.	The filtration upgrade is being designed and will commence physical works in June. It is due to be completed by the end of August 2024.	In progress.	

MINUTE ACTION SHEETS - WATER SERVICES

Nil

PROJECT UPDATES - RESERVES

NATURAL BURIALS FOR TE PUKE CEMETERY			
Project Description	Staff Comment/Update	Progress Level	
Natural burials for Te Puke Cemetery	Reserves and Facilities Officer East working through engagement with local iwi/hapū on the current concept plan. There is nothing further to report at this stage.	In progress.	

MINUTE ACTION SHEETS - RESERVES

Nil

PROJECT UPDATES - OPERATIONS

ESTABLISHING COMMUNITY RESOURCE RECOVERY CENTRES (CRRC)			
Staff Comment/Update	Progress Level		
there has been a proposed change in the approach for delivering the Te Puke	In progress.		
CRRC. Due to their current projects and capacity Tapuika indicated that the project			
would sit better under the umbrella of Colab. Tapuika would remain a partner in			
the project. Council has suggested that at this point it may be better to set up an			
advisory board as per Councils RESOLUTION SPC23-1.4. This could consist of			
Tapuika, nominated Colab member(s) and a Council representative. Council also			
mentioned that we see Cath's role as the Community Activator which would be			
pivotal in getting this project off the ground and believe this contract should sit			
with Council directly. At this stage we have not heard back from Tapuika on the			
proposal. We will be able to report on the next steps when a new contract with Colab is in place.			
	Staff Comment/Update there has been a proposed change in the approach for delivering the Te Puke CRRC. Due to their current projects and capacity Tapuika indicated that the project would sit better under the umbrella of Colab. Tapuika would remain a partner in the project. Council has suggested that at this point it may be better to set up an advisory board as per Councils RESOLUTION SPC23-1.4. This could consist of Tapuika, nominated Colab member(s) and a Council representative. Council also mentioned that we see Cath's role as the Community Activator which would be pivotal in getting this project off the ground and believe this contract should sit with Council directly. At this stage we have not heard back from Tapuika on the		

SERVICE REQUESTS

This section is to provide an overview of Service Request for the Te Puke Community Board area since the last meeting.

There has been one of each of the following subtypes of Service Requests raised and **completed**.

- Collections General enquiry/call back
- Compliance & Enforcement Signs
- Customer Service Planning District
 Plan Advice
- Customer Service Planning –
 Fences/Walls
- Kaupapa Maori General Enquiry
- Local Roads Litter/Bins Shopfront/Carpark/Rest Area Replacement/Maintenance Asset
 Requests
- Rates Sewer Connections
- Rates Solicitor Enquiry
- Refuse Refuse General (NOT BINS OR DUMPING)
- Reserve and Property -Vandalism/Broken Glass on Rsrvs/Plygrnds
- Wastewater Sewage overflow/spill on ground/dump stn
- Wastewater Sewer pipe block/damaged/broke
- Water Emergency Shutdown

- Community and Strategy Event applications
- Consents Administration –
 Callback/Enquiries
- Consents Administration LIMS
- Customer Service Planning Natural Hazards Enquiries
- Kaupapa Maori Maori land enquiries
- Local Roads Shoulders
 Local/Edgebreak/Dropout/Low
 Shoulder
- Rates Notice of change of ownership
- Reserve and Property Graffiti in Reserve ONLY
- Road Network Management -Bridges/Structures - New Asset Requests
- Stormwater Flooding open drain/culvert-raining only
- Wastewater Wastewater
 Reinstatement after works
- Water Hydrant/Valve issue (not leak)

There has been one of each of the following subtypes of Service Requests raised, which are **under investigation**.

Properties - Corporate Properties -Customer Service Planning - Minor Lease / Rental dwellings Road Network Management - HPMV Road Network Management - Local (Overweight) vehicles and over Rds-NON-URGENT tree requests dimension permits Request for removal Road Network Management - Local Road Network Management - Road Road Marking - Request for **Network Compliments** new/additional markings Water - Reinstatement after works

The table below shows Service Requests that are higher in numbers and have a mix of statuses.

Service Request Subtype	Notes	Completed	Under Investigation/ Scheduled for Completion
Abandoned Vehicles	Across Te Puke	4	0
Building Admin	Ranges of reports including requests for inspections, CCC enquiries, general building information requests.	34	0
Cesspit/Grills/Gutter s Drains	Across Te Puke – queries include maintenance and clearing of drains.	7	1
All Water Leaks	Across the Te Puke Community	13	0
Local Roads – Barriers and Rails	Damage to guardrails/barriers	5	0
Compliance and Enforcement General	Across Te Puke – reports including signage, food license, vehicles, noise, and pollution.	15	0
Complaints about Freedom Camping affecting roads/reserves.	Reports from across the Te Puke Area	4	0

Parking Query	Enquiries from across the Te Puke Community	8	2
Road Signs	Reports from Boucher Ave	7	2
Property Enquiries	Enquiries from Te Puke Highway, MacLoughlin Drive and Jellicoe Street	2	1
Resource Consents	Enquiries from Moehau Street and Te Puke Highway	3	0
Subdivision	Enquiries from NO1 Road and Harris Street	2	0
General Health Matters/Enquiries	Enquiries from Te Puke Highway and Jellicoe Street	4	0
Liquor Licence	Enquiries from Jellicoe Street	2	1
Damaged Bin - Replace/Repair	Reports from across the Te Puke Community	8	0
Kerbside General Enquiries	Enquiry from Gilmore Street and Boucher Ave	1	1
Lost/Stolen Bins	Reports from across Te Puke – Multiple from NO2 and NO3 Road	10	0
Missed Collection – Investigation	Reports from across Te Puke	11	2
Payt Tag Issue	Reports from NO1 Road and Gray Ave	1	1
Detritus (Loose Chips/Sand/Dead Animal) - NO Illegal Dumping	Reports from across Te Puke – Multiple from No1 Road and	6	0
Footpaths on Local Road - Replacement/Maint enance Asset Requests	Reports from MacLoughlin Drive and Jocelyn Street	3	1
GENERAL/Miscellane ous - Local Roads	Enquiries from across the Te Puke Area	14	14

Local Rds-NON- URGENT tree requests	Request for trimming or removal of fallen tree/branch from across the Te Puke area	4	8
Local Road Signs (damaged/graffiti)	Replacement/Maintenance Asset Requests from across Te Puke	9	0
Road Surface Defects - SEALED LOCAL RD	Reports from across the Te Puke Community	11	4
Slip/Flood/Crash/Sp ill/Trees Down on Local Road-URGENT	Reports from across the Te Puke Community, including NO2, NO3 and NO4 Road	5	3
Vegetation (not trees)/mowing Local Roads	Reports from Palmer Place and Jellicoe Street	2	0
Pensioner Housing - 56 Lee St Te Puke	Requests for plumbers from a few of the houses	4	0
Pensioner Housing - 9 Slater Place Te Puke	Reports of water running too hot from 15/9,8/9,13/9 and 3/9	5	1
General enquiry/call back – Rates	Reports from across the Te Puke Community	12	2
Illegal Dumping + Carcasses	Reports from across the Te Puke Community	8	4
Litter/Litter Bins or dumping in Reserve	Reports from across the Te Puke Community – Multiple from Landscpae Road	4	7
Mowing and Vegetation/Gardens (NOT Trees)	Reports from Jellicoe Street	1	1
Plumbing: Toilets/Taps/Waitui/ Irrigation	Reports from Jellicoe Street and Dunlop Road	2	0
Public Toilets (Hygiene/Paper ONLY)	Reports from Jellicoe Street and Commerce Lane	3	0
Reserves General	Enquiries from across the Te Puke Area	6	4

(,)		_	_
Trees (only)	Reports from Cameron Road	0	2
Urban Stormwater	Reports from across the Te	4	1
General/Info	Puke Community		
Request			
Wastewater General	Reports from across the Te	6	0
	Puke Community		
Meter/Toby issue	Reports from NO1 Road and	1	1
(not leak)	NO3 Road		
No Water	Reports from Te Puke Highway,	3	0
	Donovan Street and NO1 Road		
No Water - Known	Reports from NO1 Road and	4	0
Issue	Lee Street		
Taste/Smell/Quality	Reports from Magnolia Place	2	0
of Water	and Slater Place		
Water General	Enquiries from across the Te	3	0
	Puke Area		
General enquiry/call	Enquiries from across the Te	1	1
back – Water	Puke Area		
Revenue			

MATTERS ARISING FROM PREVIOUS COMMUNITY BOARD MEETINGS (NOT MINUTE ACTION SHEETS)

This section relates to any matters arising from prior Community Board meetings where a Minute Action Sheet was no raised.

Date raised	Matter/Issue	Comment
15 February	The Board requested that the flax artist's	The Board approved the flax artist portfolio and have
2024	portfolio be circulated to the Board members	received reusable wreath to use at the Te Puke Anzac Day
	before confirming the reusable wreath.	ceremony.
15 February	It was queried when residents would be	This is being investigated and will be reported back to the
2024	informed of their new rates, and whether it would	Board.
	be a retrospective charge when the rates	
	invoices were released in September 2024. This	
	would be investigated and reported back to the	
	Board.	
23 November	History Board Project	The Communications and Engagement Manager provided
2023		some further ideas for this project.
		Further discussion is needed by the Board.
		,
23 November	Installation of power for a second Christmas	Staff are waiting on costings from PowerCo for the
2023	tree.	connection to the existing transformer. This is expected in
		February.

23 November 2023	Dog Park Service Requests	 Dog park requests are typically split into 3 categories. Maintenance of the dog park New dog park requests Dog/Owner behaviour The below maintenance examples are contracted to Downer
		Reserves:
23 November 2023	Eastern Bay of Plenty Road Safety Programme	The Eastern Bay of Plenty Road Safety Programme is an educational programme to raise awareness in the community about road safety.
		They organise events and provide information to the community on road hazards etc.
		Western Bay of Plenty District Council (WBOPDC) tends to use Travel Safe. See link here for more info:
		https://www.tauranga.govt.nz/exploring/transportation- and-roads/road-safety/travel-safe)
		Travel Safe are a division of Tauranga City Council. They do a lot of work with the schools in the Western Bay around educating kids in road safety. WBOPDC staff have worked with them specifically around this. They provide cool initiatives to get children thinking about getting to school safely. They also sometimes do wider community events that are usually located around the Tauranga area and have

		some cool initiatives for the wider Tauranga and Western Bay population.
23 November 2023	Queen Palms Frontage on Queen Street, Te Puke	Contractors have been requested to grass the area. Staff are continuing to try to contact the developer.
23 November 2023	Cleaning Required for Road signage in the Te Puke Area	Staff were continuing to investigate options to add 'pointer signs' throughout the town and will report back to the Board in due course.
23 November 2023	Rating impact assessment document	Staff are in the process of providing this document to the Board in a readable format.

COMPLETED/OUTSTANDING MINUTE ACTION SHEETS (NOT INFRASTRUCUTRE RELATED)

This section relates to any Minute Action Sheets that are currently outstanding, as well as completed Minute Action Sheets since the last Community Board Meeting.

Date raised	Matter/Issue	Comment
23 November 2023	Grant Applications November 2023	Staff are currently waiting on the invoice to be supplied from Dashmesh Sports, to then pay the invoice.
23 November 2023	Strategic Direction	The Strategic Direction final document was circulated to Board members and published on the Council website. This can be found in the following link: https://www.westernbay.govt.nz/council/committees-community-boards-forums/te-puke-community-board
23 November 2023	Approval of up to \$300.00, from the Te Puke Community Board Contingency Account, for costs relating to the 2023 Te Puke Community Board end of year Christmas dinner.	Staff are awaiting claim from the Board for this event.
23 November 2023	Approval of the Te Puke Community Board Annual Operating Budget	This budget has been referred to the Long-Term Plan.
23 November 2023	Appointment of members to external committees	Letters have been sent to external organisations advising of the Board's appointments.

9.7 TE PUKE COMMUNITY BOARD - FINANCIAL REPORT APRIL 2024

File Number: A6242653

Author: Ezelle Thiart, Finance Business Partner

Authoriser: Allan Carey, Finance Business Partner Lead

EXECUTIVE SUMMARY

This report provides the Community Board with two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended 30 April 2024 (Attachment 1).

Total operational costs are under budget year to date.

RECOMMENDATION

The Financial Business Partner's report dated 6 June 2024 titled 'Te Puke Community Board – Financial Report April 2024' be received.

Grant payments made to date:

Resolution	Description	\$
TPC23-6.13	Te Puke War Memorial Hall Society – to contribute towards the purchase of new trestle tables for the hall	1,000
TPC23-6.12	Fairhaven School – to contribute to the Fairhaven School Fireworks Gala	2,000
TPC23-6.11	Te Puke Scout Group – contribute towards an invoice for anti-graffiti paint for the Scout Den.	900
TPC23-7.5	Dashmesh Sports and Cultural Club - Kabaddi Tournament 2023	2,000
	2023/24 Total grants paid to date	5,900

Committed – Operational expenditure:

Resolution	Description	\$
TP22-4.8	Allocate up to \$5,500 from the Street Decoration account for street flag designs and installation. (Spent \$5,451)	49
TPC23-2.4	Approve the funding for the installation of power for a second Christmas tree at the Te Puke west entrance	15,000

	at an estimated cost of \$15,000 to be funded from their Street Decoration account	
TPC23-4.4	Approves the installation of public Wi-Fi in Jubilee Park at an estimated cost of \$3,060.7, funded from the contingency account.	3,061
TPC24-1.5	Citizens RSA Te Puke ANZAC Committee – to contribute towards catering and other operating expenses for the annual Te Puke Civic ANZAC Day Commemoration.	1,000
	2023/24 Total operational commitments	19,110

2023/24 Reserve analysis:

Resolution	Description	\$ (Payments made)
	2023/24 Opening balance	132,994
	No transactions year to date	0
	2023/24 Closing Reserve balance before commitments	132,994

Remaining commitments from Te Puke Community Board Reserve Account

Resolution	Description	\$ (Remaining funds)	
	2023/24 Closing balance before committed expenditure	132,994	
TP22-4.5	Approve up to \$30,000 to be paid from Te Puke Community Board Reserve Account for costs relating to the Te Puke Story Boards Project.	(30,000)	
TP22-4.6	Approve up to \$20,000 to be paid from the Te Puke Community Board Reserve Account for costs relating to the new dog park at Laurence Oliver Park, Te Puke.	(20,000)	
	2023/24 Closing balance after the committed expenditure	82,994	

ATTACHMENTS

1. Te Puke Community Board – Financial Report April 2024 🗓 🖺

Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 30 April 2024

Te Puke Community Board

	Year t	y Board to Date			Full Year	Last Year
	Actual	Budget	Variance (Unfav)/Fav		Budget	Actual
	\$	\$	\$		\$	\$
Direct Costs						
Additional Levels of Service	0	0	0	Ø	0	0
Contingency - [see breakdown below]	0	4,490	4,490		5,388	3,866
Grants	5,900	9,880	3,980	V	11,856	7,910
Mileage Allowance	0	1,800	1,800	$\overline{\mathbf{A}}$	2,160	345
Salaries	24,062	23,600	(462)	8	28,320	28,239
Public Safety	1,154	6,790	5,636	V	8,148	1,472
Street Decoration	5,451	7,630	2,179		10,656	0
Inter Department Charges	42,360	42,360	0		50,832	48,504
Total Operating Costs	78,927	96,550	17,623	Ø	117,480	90,336
Total Direct Costs	78,927	96,550	17,623	Ø	117,480	90,336
Total Costs	78,927	96,550	17,623	Ø	117,480	90,336
Income						
Rate Income	106,451	97,890	8,561	V	117,468	122,228
Total Direct Income	106,451	97,890	8,561	Ø	117,468	123,728
Net Cost of Service	27,524	1,340	26,184	\square	(12)	33,391
Contingency - breakdown				_		
No transactions year to date	0			☑ 8	Favourable Variance Unfavourable Variance	
,						
Year to date contingency costs	0					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	132,994					
No transactions year to date	0					
(Decrease) Increase in year	0					
Closing Balance - Surplus (Deficit)	132,994					

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9.8 TE PUKE COMMUNITY BOARD - KĀINGA ORA HOUSING DEVELOPMENT - JUNE 2024

File Number: A6233328

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EXECUTIVE SUMMARY

The purpose of this report is to provide the Te Puke Community Board withinformation regarding the Kāinga Ora Housing development at 182-184 Boucher Avenue, Te Puke. Kāinga Ora provides housing solutions for those in need. Currently, in Te Puke there are 110 whānau on the Housing Register in need of housing. On 12 February 2024, Council processed Kāinga Ora's housing development at 182-184 Boucher Avenue as a non-notified resources consent. Under the Resource Management Act 1991 (RMA) this development meets the legal tests allowing for it to be a non-notified consent development. As the landlord of these houses, Kāinga Ora will be responsible for the maintenance of the homes and wider development. It will have a key focus on ensuring its tenants are respectful neighbours and members of the wider community.

BACKGROUND

Kāinga Ora housing provides for more efficient use of land by replacing many older homes with more warm and dry homes in areas of high demand. Part of Kāinga Ora's Urban Development Strategy is to create housing in more places at a lower cost, offering a greater variety of housing options and tenures. Public Housing comprises the new and existing state homes that Kāinga Ora builds and manages. The developments replace, upgrade, and add to New Zealand's existing state homes.

Kāinga Ora has partnered with developers to build eleven 1–2-bedroom homes at Boucher Avenue, Te Puke. These homes will be matched to people and whānau on the housing register, with priority given to those in greatest need, with a strong consideration of work, whānau, education and other factors. These homes are being built to accommodate for a range of people, including couples and small families.

The development will include eleven centrally located on-site parking spaces. Parking and traffic safety have been closely assessed by Council experts and consent conditions have been imposed to ensure adverse transportation effects are minimised and/or avoided. Overall, Council has assessed that the additional vehicle movements onto Boucher Avenue from the development can be safely accommodated given the level of movements expected, the new and wider entranceway, and the eleven offstreet parking spaces and associated manoeuvring area. The consent that has been granted for the development includes conditions that require the entranceway, right of way and parking area to be constructed according to plans provided to Council and Council's development code (standards).

The Subdivision and Land use Consent (RC14200LS) for 182 – 184 Boucher Avenue was granted to Kāinga Ora on 12 February 2024 under the Council Officer Delegation. The resource consent was processed on a non-notified basis as it met the legal tests for non-notification under the Resource Management Act 1991 (RMA). This means that under the RMA the effects of the development are considered less minor, and having no parties adversely affected by the development. The areas of impact assessed by Council included transportation, residential density, urban design and amenity, daylighting, yard setbacks, earthworks, soils, geotechnical, servicing, and impervious surface areas. Additionally, positive effects were considered, as the development will provide for diverse affordable housing and connection to local activities within Te Puke.

For every resource consent process, including this resource consent, Council assesses and decides if there are any parties likely to be affected by a proposal. If a party is identified as being potentially affected, then applicants are directed to seek their views and/or support. In this case, following the guidance of the RMA, Council assessed that there were no parties affected by the proposed development.

Kāinga Ora will help to ensure tenants settle into their new homes, with a key focus of ensuring they understand their responsibilities of being good, respectful neighbours and connecting with their communities. Kāinga Ora will work to ensure tenants are supported and have access to any support services they may need throughout their tenancy. Each tenant has a responsibility to look after their own property and grounds. However, the maintenance of the homes and the wider development come under the responsibility of Kāinga Ora as the landlord. This development will provide warm, fully insulated, double glazed homes to those in Te Puke that are in high need.