

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
COUNCIL MEETING NO. CL24-5
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON THURSDAY, 13 JUNE 2024 AT 1.30PM**

1 KARAKIA

Whakatau mai te wairua
Whakawātea mai te hinengaro
Whakarite mai te tinana
Kia ea ai ngā mahi

Āe

Settle the spirit
Clear the mind
Prepare the body
To achieve what needs to be
achieved.
Yes

2 PRESENT

Mayor J Denyer, Deputy Mayor J Scrimgeour, Cr T Coxhead, Cr G Dally, Cr M Grainger, Cr A Henry, Cr M Murray-Benge, Cr A Sole, Cr D Thwaites and Cr A Wichers.

3 IN ATTENDANCE

R Davies (Deputy Chief Executive/General Manager Strategy and Community), A Curtis (General Manager Regulatory Services), A Henderson (General Manager Corporate Services), E Watton (Strategic Policy and Planning Programme Director), D Elvin (Compliance and Monitoring Manager), L Balvert (Communications Manager), P Mickleson (Corporate Performance Manager), C Leitao (Financial Accountant/Business Partner), T Miller (Strategic Advisor Resource Management), H Wi Repa (Governance Services Advisor), P Osborne (Senior Governance Advisor) and R Leahy (Governance Advisor).

VIA ZOOM

J Buckingham (Chief Financial Officer)

4 APOLOGIES

APOLOGY

RESOLUTION CL24-5.1

Moved: Deputy Mayor J Scrimgeour
Seconded: Cr M Murray-Benge

That the apologies for lateness from Cr G Dally and absence from Cr R Joyce be accepted.

CARRIED

5 CONSIDERATION OF LATE ITEMS

It was noted that there was one late item for Council to consider for inclusion in the open section of the agenda, being *Consultation on draft Financial Contributions 2024/2025*.

The reason that this item was not included in the agenda was that the information included in the attachments was unavailable at the time of publish, and it could not be delayed to the next scheduled meeting, as consultation needed to take place to inform the Long Term Plan prior to adoption in September 2024.

RESOLUTION CL24-5.2

Moved: Cr A Henry

Seconded: Cr A Sole

That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the following item be considered as a late item of open business:

- 10.4 Consultation on Draft Financial Contributions 2024/2025

CARRIED

6 DECLARATIONS OF INTEREST

Nil

7 PUBLIC EXCLUDED ITEMS

Nil

8 PUBLIC FORUM

Nil

9 COUNCIL AND COMMITTEE MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE ANNUAL PLAN AND LONG TERM PLAN COMMITTEE MEETING HELD ON 5 MARCH 2024

RESOLUTION CL24-5.3

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr T Coxhead

That the Minutes of the Annual Plan and Long Term Plan Committee Meeting held on 5 March 2024 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

9.2 MINUTES OF THE STRATEGY AND POLICY COMMITTEE MEETING HELD ON 15 MAY 2024

RESOLUTION CL24-5.4

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr A Henry

That the Minutes of the Strategy and Policy Committee Meeting held on 15 May 2024 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

10 REPORTS

10.1 WESTERN BAY OF PLENTY DISTRICT COUNCIL ADOPTION OF THE SMARTGROWTH STRATEGY

Council considered a report dated 13 June 2024 from the Strategic Advisor Resource Management. The report was taken as read.

Mayor J Denyer answered pātai as per below:

- Following the adoption of the strategy by the SmartGrowth Leadership Group, both Bay of Plenty Regional Council and Tauranga City Council adopted the strategy.

RESOLUTION CL24-5.5

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr D Thwaites

1. That the Strategic Advisor Resource Management's report dated 13 June 2024 titled 'Western Bay of Plenty District Council Adoption of the SmartGrowth Strategy' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.

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3. That Council adopts the SmartGrowth Strategy 2024-2074 as recommended by the SmartGrowth Leadership Group at its meeting on 27 May, and as set out in **Attachment 1**.

CARRIED

10.2 RECOMMENDATION FOR ADOPTION OF 2024-2025 DOG CONTROL AND HEALTH REGISTRATION FEES

Council considered a report dated 13 June 2024 from the Compliance and Monitoring Manager, who provided a brief overview of the report.

Staff responded to pātai as per below:

- It would be complicated to measure the cost of each dog registration as there were a number of operational activities alongside dog registrations that took place.
 - Operational costs were \$1.17 million per year and the revenue that Council had obtained to date for this financial year was \$769,000.
 - It was clarified that adoption of the dog registration fees was a separate decision to how the Dog Control Activity was funded through Revenue and Financing policy. If Councillors wished to change how the Dog Control Activity was funded this would need to happen through the next Annual Plan process.
 - The direct costs of the dog registrations were generally covered by the fees and charges.
 - Some of the funding for the Doggy Day Out event came out of the operational budget.
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RESOLUTION CL24-5.6

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr G Dally

1. That the Compliance and Monitoring Manager's report dated 13 June 2024 titled 'Recommendation for Adoption of 2024-2025 Dog Control and Health Registration Fees' be received.
2. That the report relates to an issue that is considered to be of **medium** significance in terms of Council's Significance and Engagement Policy.
3. That Council adopts the 2024-2025 Dog Control and Health Registration Fees (**Attachment 1** of this report) and note that the Dog Control Fees will be publicly notified in accordance with the Dog Control Act 1996.

CARRIED

10.3 ADOPTION OF THE SCHEDULE OF FEES AND CHARGES 2024/2025

Council considered a report dated 13 June 2024 from the Finance Manager. The General Manager Corporate Services provided a brief overview of the report.

Staff responded to pātai as per below:

- It was not clear why there was a difference between the rural and urban fireworks fee. The General Manager Corporate Services would provide this information to Councillors once obtained.

RESOLUTION CL24-5.7

Moved: Cr A Henry

Seconded: Deputy Mayor J Scrimgeour

1. That the Finance Manager's report dated 13 June 2024 titled 'Adoption of the Schedule of Fees and Charges 2024/2025' be received.
2. That the report relates to an issue that is considered to be of **medium** significance in terms of Council's Significance and Engagement Policy.
3. That Council adopt the Schedule of Fees and Charges 2024/2025 (excluding Dog and Health Fees and Charges and indicative financial contributions) as contained in **Attachment 1** of this report.
4. That the Chief Executive Officer be delegated the authority to make editorial changes to the Schedule of Fees and Charges 2024/2025 as may be required.

CARRIED

10.4 CONSULTATION ON DRAFT FINANCIAL CONTRIBUTIONS 2024/2025

Council considered a report dated 13 June 2024 from the Commercial Business Analyst. The General Manager Corporate Services provided a brief overview of the report.

Staff responded to pātai as per below:

- A lot of work had been undertaken to determine the figures for CAPEX and what could be attributed to growth. Projects were based on a benefit or capacity formula, however in most cases it was based on a benefit formula.
 - A date had not been ascertained for consultation on the recovery of the residual debt, this would likely be separate to the Annual Plan process. It was acknowledged that some of the costs that attributed to Waihi Beach could not be put to the developer community.
 - The capacity for wastewater in Waihi Beach would be to accommodate for growth and seasonal changes.
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- The Katikati Outfall had failed before the anticipated asset life. The costs for a new outfall had been based on a formula split between financial contributions and rates.
- Bay of Plenty Regional Council was not providing any financial contribution to the Katikati Outfall.

2.26pm Cr A Henry left the meeting

- The total cost of the Te Puke Wastewater Treatment Plant project had increased from \$31 million to \$52 million, of which Financial Contribution attribution to growth increased from \$8.2 million to \$13.9 million.

RESOLUTION CL24-5.8

Moved: Cr M Grainger

Seconded: Cr A Sole

1. That the Commercial Business Analyst's report dated 13 June 2024 titled 'Consultation on draft financial contributions 2024/25' be received.
2. That the report relates to an issue that is considered to be of **medium** significance in terms of Council's Significance and Engagement Policy.
3. That Council adopts the draft statement of proposal (**Attachment 1** of this report) and
That Council adopts the draft financial contributions (**Attachment 2** of this report) and
That Council adopts the supporting disclosure tables (**Attachment 3** of this report)
4. That the Chief Executive Officer to delegated authority to make such minor editorial changes as may be required prior to consultation.

CARRIED

11 INFORMATION FOR RECEIPT

Nil

12 RESOLUTION TO EXCLUDE THE PUBLIC

Nil

The Meeting closed at 2.32pm.

Confirmed as a true and correct record at the Council meeting held 15 August 2024.

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Mayor J Denyer
MAYOR

Unconfirmed