

Mā tō tātou takiwā
For our District

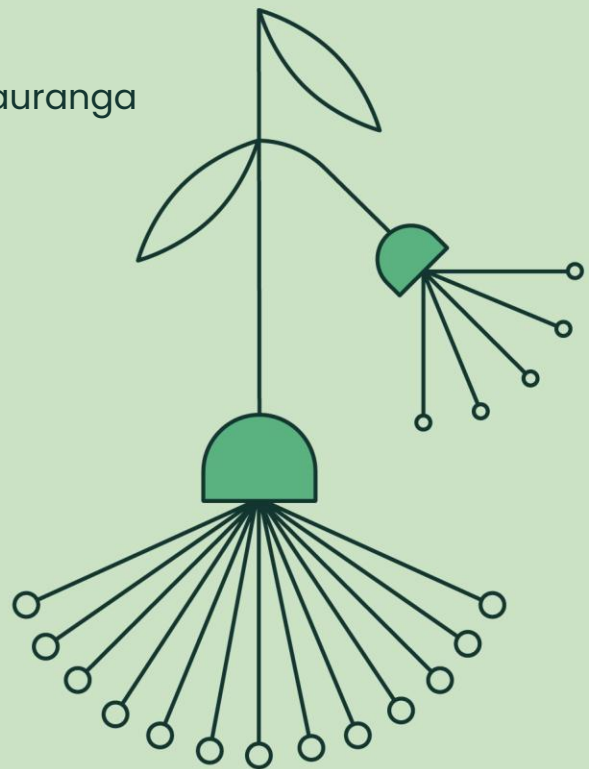
Council

Te Kaunihera

CL25-9

Thursday, 24 July 2025, 9.30am

Council Chambers, 1484 Cameron Road, Tauranga



Council

Membership:

Chairperson	Mayor James Denyer
Deputy Chairperson	Deputy Mayor John Scrimgeour
Members	Cr Tracey Coxhead Cr Grant Dally Cr Murray Grainger Cr Anne Henry Cr Rodney Joyce Cr Margaret Murray-Benge Cr Laura Rae Cr Allan Sole Cr Don Thwaites Cr Andy Wichers
Quorum	Six (6)
Frequency	Six weekly

Role:

The Council is responsible for:

- Ensuring the effective and efficient governance and leadership of the District.
- Ensuring that all functions and powers required of a local authority under legislation, and all decisions required by legislation to be made by local authority resolution, are carried out effectively and efficiently, either by the Council or through delegation.

Power to Act:

To exercise all non-delegable functions and powers of the Council including, but not limited to:

- The power to make a rate;
- The power to make a bylaw;
- The power to borrow money, purchase, or dispose of assets, other than in accordance with the Long Term Plan;
- The power to adopt a Long Term Plan, a Long Term Plan Amendment, Annual Plan or Annual Report and to receive any related audit report;
- The power to appoint a chief executive;
- The power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the Long Term Plan or developed for the purpose of the Local Governance Statement;

- The power to adopt a remuneration and employment policy;
- The power to approve or change the District Plan, or any part of that Plan, in accordance with the Resource Management Act 1991;
- The power to approve or amend the Council's Standing Orders;
- The power to approve or amend the Code of Conduct for Elected Members;
- The power to appoint and discharge members of committees;
- The power to establish a joint committee with another local authority or other public body;
- The power to make a final decision on a recommendation from the Parliamentary Ombudsman where it is proposed that Council not accept the recommendation.
- To exercise all functions, powers and duties of the Council that have not been delegated, including the power to compulsorily acquire land under the Public Works Act 1981.
- To make decisions which are required by legislation to be made by resolution of the local authority.
- To authorise all expenditure not delegated to officers, Committees or other subordinate decision-making bodies of Council, or included in Council's Long Term Plan or Annual Plan.
- To make appointments of members to Council Controlled Organisation Boards of Directors/ Trustees and representatives of Council to external organisations.
- To monitor the performance of and make decisions on any matters relating to Council Controlled Organisations (CCO), including recommendations for modifications to CCO or other entities' accountability documents (i.e. Letter of Expectation, Statement of Intent), including as recommended by the Strategy and Policy Committee.
- To approve joint agreements and contractual arrangements between Western Bay of Plenty District Council and Tauranga City Council and/or any other local authority including the requirement to review the terms of any such agreements or contractual arrangements.
- To approve the triennial agreement.
- To approve the local governance statement required under the Local Government Act 2002.
- To approve a proposal to the Remuneration Authority for the remuneration of Elected Members.
- To approve any changes to the nature and delegations of Committees.

Procedural matters:

Approval of elected member training/conference attendance.

Mayor's Delegation:

Should there be insufficient time for Council to consider approval of elected member training/conference attendance, the Mayor (or Deputy Mayor in the Mayor's absence) is delegated authority to grant approval and report the decision back to the next scheduled meeting of Council.

Power to sub-delegate:

Council may delegate any of its functions, duties or powers to a subcommittee, working group or other subordinate decision-making body, subject to the restrictions on its delegations and any limitation imposed by Council.

Notice is hereby given that a Meeting of Council will be held in the
Council Chambers, 1484 Cameron Road, Tauranga on:
Thursday, 24 July 2025 at 9.30am

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1 KARAKIA

Whakatau mai te wairua
Whakawātea mai te hinengaro
Whakarite mai te tinana
Kia ea ai ngā mahi

Settle the spirit
Clear the mind
Prepare the body
To achieve what needs to be
achieved.

Āe

Yes

2 PRESENT

3 IN ATTENDANCE

4 APOLOGIES

5 CONSIDERATION OF LATE ITEMS

6 DECLARATIONS OF INTEREST

7 PUBLIC EXCLUDED ITEMS

8 PUBLIC FORUM

9 COMMUNITY BOARD MINUTES FOR RECEIPT

9.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 28 MAY 2025

File Number: A6859444

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Katikati Community Board Meeting held on 28 May 2025 be received.

ATTACHMENTS

1. Minutes of the Katikati Community Board Meeting held on 28 May 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
KATIKATI COMMUNITY BOARD MEETING NO. KKC25-3
HELD IN THE CENTRE - PĀTUKI MANAWA DIGITAL HUB, 21 MAIN ROAD, KATIKATI (BOYD
ROOM) ON WEDNESDAY, 28 MAY 2025 AT 6.30PM**

1 PRESENT

Chairperson J Clements, Deputy N Mayo, Member A Earl, Cr A Henry and Cr R Joyce

2 IN ATTENDANCE

R Davie (Deputy CEO/General Manager Strategy and Community) and R Leahy (Senior Governance Advisor)

OTHERS IN ATTENDANCE

16 members of the public including:

Mayor J Denyer

Waihī Beach Community Board Member R Goudie

3 ABSENT

Member T Sage

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 VARIOUS SPEAKERS - HIGHFIELDS POND

Russell Squire and Jim Davidson were in attendance to discuss matters relating to Highfields Pond. They noted the below points:

- Council, alongside Project Parore, had relocated the unsuitable plants from Highfields Pond.
- Mr Squire was of the understanding that Council had asked the MenzShed to manufacture some steps for Highfields Pond. He had suggested that instead of building steps in the steep area, fill was placed there to provide access for vehicles and machinery.
- A group of residents were looking to become volunteers for council to look after Highfield's Pond.
- There was an ongoing issue of water weed in pond. Options to manage the weed were being investigated, which included; dragging, and introducing grass carp. The latter would require approval from the Department of Conservation. It was noted that the grass carp that could be used were sterile and were unable to breed.
- A staff member from the Regional Council had looked at the weeds in Highfield's Pond and determined that they were not notifiable species.
- An unofficial regatta for miniature sailing yachts had been held at Highfield's Pond, with some attendees travelling from as far away as Taranaki.
- Mr Davidson felt that Highfields Pond should be given an official name. He had been advised that council did not have a policy for naming ponds and offered the name 'Lake Waterford'.

The General Manager Strategy and Community advised that the primary function of Highfield's Pond was stormwater attenuation, however, some stormwater assets also functioned as a recreational asset for the community. Although council did not have a naming policy for this situation, it did not preclude council from undertaking a naming process for the pond.

7.2 JOHN BOTHWELL - BASKETBALL HALFCOURT AT MOORE PARK

Mr Bothwell was in attendance to provide an update to the Board on the project to install a basketball halfcourt at Moore Park. He noted the below points:

- Research was being undertaken into the most appropriate options for materials and equipment for the halfcourt. They were considering installing a concrete and synthetic turf for the basketball halfcourt.
- They were seeking funding from the Community Board and other sources like Bay Trust and TECT for the project.
- The New Zealand Basketball Association had funded some outdoor basketball courts, however, they had spent their budget for this year.

7.3 SHARON OLSEN-CARSON – REMOVAL OF TREES KOTAHI LANE

Ms Olsen-Carson, a resident of Katikati, was in attendance to discuss the removal of cherry trees from Kotahi Lane carpark area. She noted the below points:

- The trees had been removed last year and had not been replaced. She queried if any new trees would be replanted in the area.

The Board advised that it was intended to replace the trees that were removed, however, they were waiting on a decision from Council regarding the use of the land at Kotahi Lane.

7.4 ROSS GOUDIE – LOCAL WATERS DONE WELL

Mr Goudie, a resident of Katikati, was in attendance to discuss Local Waters Done Well. He noted the below points:

- It was important that members of the community were made aware of Local Waters Done Well. He noted that the Local Waters Done Well legislation made it difficult for council to undertake an in-house model for waters.
- Mr Goudie queried if the a multi-council Council Controlled Organisation (CCO) for waters could include councils that were in the Bay of Plenty or outside of the area.

It was clarified that a multi-council CCO could include councils that were in the Bay of Plenty or near the Bay of Plenty.

8 PRESENTATIONS

8.1 PRESENTATION – MATAHUI SCHOOL

Representatives from Matahui School were in attendance to provide the Board with an update on the school, including an overview and history of the school. The following points were noted:

- Matahui School celebrated neurodiversity and was a place for children who did not fit the traditional schooling system to learn.
 - The School's roll had been impacted by the Kiwifruit PSA outbreak, global financial crisis, Covid-19, and more recently the recession.
 - The School nearly closed in 2020, however, they were supported financially by alumni families.
 - The Board of Trustees applied for Charter School status in 2024, however, this was declined as they were a private school. They investigated becoming a state-integrated school but the funding model of one teacher to 25 students did not work for their school.
-

- The school was now facing possible closure. The families had contributed financially to keep it open until the end of the year.

Representatives responded to pātai as below:

- There were currently 44 students enrolled at Matahui School, 75 per cent of which were considered neurodiverse.
- The school's academic results showed that 80 per cent of the children attending were working at or above the national average.
- They still wanted to go down the path of a Charter School if possible.
- They were licensed to have 120 students enrolled at the School and could cater for 80 students comfortably under their current model.

9 MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 2 APRIL 2025

The Board considered the minutes from the previous meeting and the following points were noted:

- A query was raised whether the minutes of the previous meeting accurately reflected the discussion raised in public forum by Ross Goudie.

The Board was advised that the recording for the previous meeting would be relistened to and the minutes amended, if required.

RESOLUTION KKC25-3.1

Moved: Member A Earl

Seconded: Deputy N Mayo

1. That the Minutes of the Katikati Community Board Meeting held on 2 April 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

10 REPORTS

10.1 KATIKATI COMMUNITY BOARD - WORKSHOP NOTES - 30 APRIL 2025

The notes from the 30 April 2025 Katikati Community Board workshop were considered and no discussion was held.

10.2 KATIKATI COMMUNITY BOARD – CHAIRPERSON’S REPORT – MAY 2025

The Board considered a report from the Chairperson dated 28 May 2025. The report was taken as read, with further discussion as below:

- The Board was advised that work was progressing regarding delegations for Community Boards for the next triennium. The delegations would be decided by the new Mayor and Councillors at the beginning of the next triennium.
- Candidate information sessions were being held in Ōmokoroa and Te Puke.
- A concern was raised that the recently re-sealed roads were lifting in some areas.
- It was clarified that the source of power for an EV charging station at Market Square would be from the Library. The infrastructure would be installed on the footpath alongside the library and would not compromise any pavement that was laid as part of the Market Square project.

RESOLUTION KKC25-3.2

Moved: Member A Earl

Seconded: Deputy N Mayo

That the Chairperson’s report dated 28 May 2025 titled ‘Katikati Community Board Chairperson’s Report – May 2025’ be received.

CARRIED

10.3 KATIKATI COMMUNITY BOARD – COUNCILLOR’S REPORT – MAY 2025

The Board considered a report from Councillor Joyce dated 28 May 2025. The report was taken as read, with further discussion on the Local Waters Done Well proposed model and Government legislation. Furthermore, it was noted that Council had chosen to leave the LGNZ Representative Body.

RESOLUTION KKC25-3.3

Moved: Cr R Joyce

Seconded: Member A Earl

That Cr Joyce’s report dated 28 May 2025 titled ‘Katikati Community Board – Councillor’s Report – May 2025’ be received.

CARRIED

10.4 APPLICATION FOR ROAD NAMING – 113B AND 115 PARK ROAD, KATIKATI

The Board considered a report from the Consents Planner dated 28 May 2025. The General Manager Strategy and Community provided an overview of the report and roading naming process. The Board provided feedback on the road naming application as below:

- The name 'Gallaher' was closely associated with rugby, it was suggested that the name be used for a road closer to the rugby fields at Moore Park.
- It was noted that there was a road close to Moore Park that was yet to be named where the name 'Gallaher Street' could be used.
- The Board supported 'Mere Close' being used for this particular road naming application.

RESOLUTION KKC25-3.4

Moved: Cr R Joyce

Seconded: Member A Earl

1. That the Consents Planner's report dated 28 May 2025 titled 'Application for Road Naming – 113B and 115 Park Road, Katikati' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Katikati Community Board consider and provide feedback on the proposed road name options of '**Gallaher Street**' OR '**Mere Close**' for a public road to be vested in Council (being Lot 110 of RC12888s).
4. That the Katikati Community Board requests that the proposed road name '**Gallaher Street**' be considered for a road closer to Moore Park.

CARRIED

10.5 KATIKATI COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – MAY 2025

The Board considered a report from the Senior Governance Advisor dated 28 May 2025. The report was taken as read, with further discussion as below:

- It was noted that there had been an increase in service request complaints regarding dogs.
- A concern was raised about overall town maintenance particularly in relation mowing and roading.

RESOLUTION KKC25-3.5

Moved: Deputy N Mayo

Seconded: Member A Earl

That the Senior Governance Advisor's report dated 28 May 2025 titled 'Katikati Community Board – Projects and Operations Report – May 2025' be received.'

CARRIED

10.6 KATIKATI COMMUNITY BOARD – FINANCIAL REPORT – APRIL 2025

The Board considered a report from the Finance Business Partner Lead dated 28 May 2025. The report was taken as read, with further discussion as below:

- The Board queried if all the invoices had been processed for the Katikati Community Sport and Recreation Centre.
 - A recommendation to release the unspent committed funds back into the Rooding Account would be included in the next Community Board agenda.
-

RESOLUTION KKC25-3.6

Moved: Chairperson J Clements

Seconded: Cr A Henry

1. That the Finance Business Partner Lead's report dated 28 May 2025, titled 'Katikati Community Board – Financial Report – April 2025', be received.
2. That the Katikati Community Board approve for the remaining funds from the below resolutions, to be released back into the Reserve Account:
 - a. K22-4.5 with remaining funds of \$1,000
 - b. KKC23-7.5 with remaining funds of \$285
 - c. KKC23-7.4 with remaining funds of \$500; and
 - d. KKC24-6.5 with remaining funds of \$107.66.

CARRIED

11 INFORMATION FOR RECEIPT

Nil

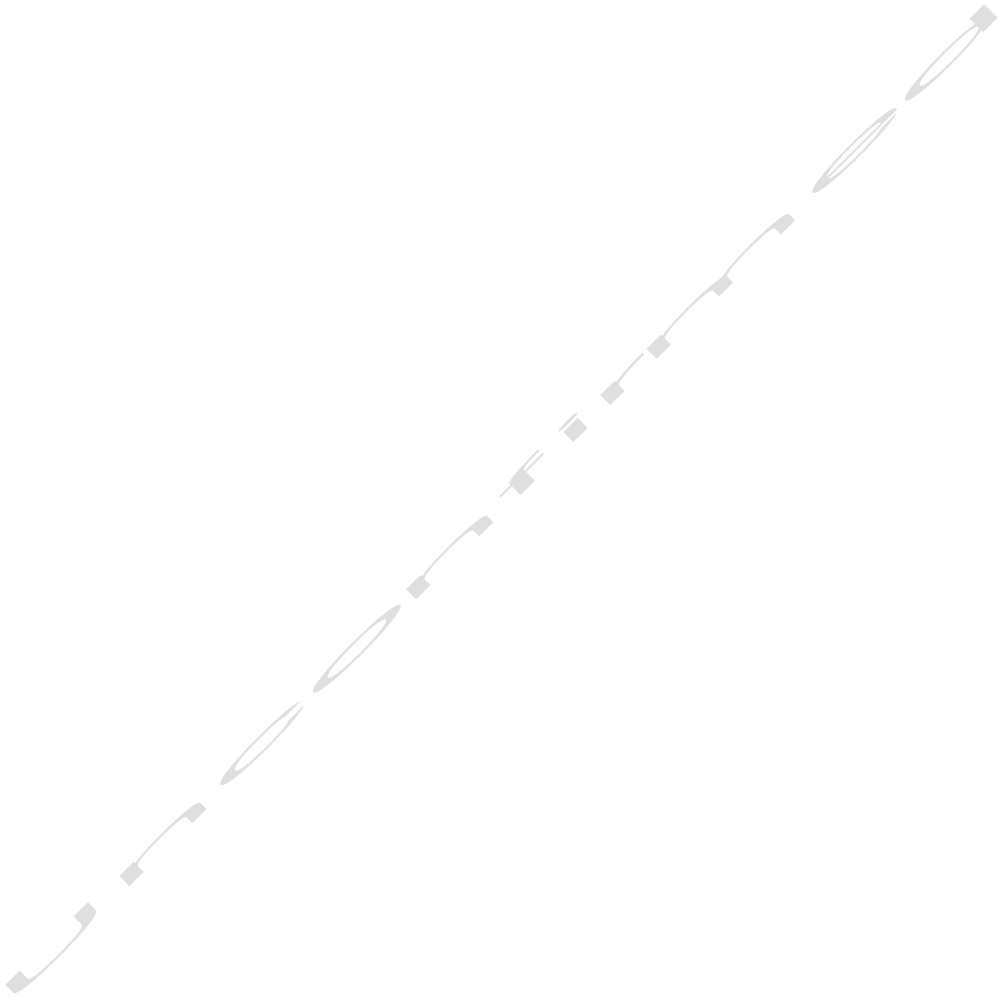
The Meeting closed at 8.30pm.

Confirmed as a true and correct record at the Katikati Community Board meeting held on 23 July 2025.

.....

Chairperson J Clements

CHAIRPERSON



9.2 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 29 MAY 2025

File Number: A6830920

Author: Ella Logan, Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Te Puke Community Board Meeting held on 29 May 2025 be received.

ATTACHMENTS

1. Minutes of the Te Puke Community Board Meeting held on 29 May 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
TE PUKE COMMUNITY BOARD MEETING NO. TPC25-3
HELD IN THE TE PUKE LIBRARY AND SERVICE CENTRE, 130 JELICOE STREET, TE PUKE
(BOARDROOM) ON THURSDAY, 29 MAY 2025 AT 7.00PM**

Member N Chauhan opened with a karakia

1 PRESENT

Chairperson K Ellis, Deputy D Snell, Member N Chauhan, Member K Summerhays, Cr G Dally and Cr A Wichers

5 members of the public

2 IN ATTENDANCE

C Nepia (Strategic Kaupapa Māori Manager), J Crummer (Senior Recreational Planner), and E Logan (Governance Advisor)

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Members were advised that if they had an interest (actual, potential, pecuniary or non-pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and were advised to withdraw from the meeting table for the item (As per the Local Authorities (Member's Interest) Act 1968.

- Members K Summerhays and Member D Snell advised the Board that they had a declaration of interest regarding the Te Puke Charitable Trust Item within report 9.3 of the agenda – Te Puke Community Board – Chairpersons Report – May 2025.
- Cr A Wichers advised the Board that he had a declaration of financial interest regarding the Orchard Church Grant Application in report 9.5 of the agenda – Te Puke Community Board – Grant Applications – May 2025.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 TUI ATKINS – GRANT APPLICATION

Ms Atkins was in attendance to speak to the Orchard Church Grant Application. She noted the below points:

- If funding was approved, the water fountain would be installed next to the playground and volleyball court at the Church.
 - This area was open to the public and heavily used, with approximately 500 people accessing the space each week. A significant portion of these users had no affiliation with the Church.
 - During school holidays, external organisations ran holiday programmes at the Church, which led to a high number of children using the space.
-

7.2 SUE MATTHEWS – KIWIFRUIT CAPITAL OF THE WORLD TE PUKE HERITAGE VISITOR HUB

Ms Matthews was in attendance to provide an update on the Kiwifruit Capital of the World Te Puke Heritage Visitor Hub and explore opportunities for Te Puke specific funding to develop stories about Te Puke, Kiwifruit and local community. She noted the below points:

- The Kiwifruit Capital of the World Te Puke Heritage Visitor Hub (Hub) had signed a three year lease at the old Te Puke Cinema.
 - Ms Matthews emphasised that the Hub was not a museum but a heritage focused space.
 - 10 unique communities in the Te Puke area had been identified.
 - Hub members aimed to facilitate community engagement under the heritage banner. Ms Matthews believed the Hub could play a critical role in helping the new Te Puke – Eastern Community Board connect with the community.
 - They had not applied for Council funding to avoid interfering with the Katikati Western Bay Museum funding model.
 - The Hub had secured \$100,000 in pledges for the next three years.
 - They were in the process of opening a bank account, which would enable them to apply for external funding from sources such as trusts.
-

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 3 APRIL 2025

RESOLUTION TPC25-3.1

Moved: Member K Summerhays

Seconded: Deputy D Snell

1. That the Minutes of the Te Puke Community Board Meeting held on 3 April 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS**9.1 TE PUKE COMMUNITY BOARD - WORKSHOP NOTES - MAY 2025**

The workshop notes were noted.

No further discussion was had.

9.2 TE PUKE COMMUNITY BOARD - WAIĀRI BRIDGE AREA RESTORATION PROJECT FUNDING CONTRIBUTION - MAY 2025

The Board considered a report from the Strategic Kaupapa Māori Manager. The Strategic Kaupapa Māori Manager, supported by the Senior Recreational Planner, provided a brief summary of the projects history, overview of the reports key points, and the rationale for the recommendations therein.

- The Board emphasized that their funding contribution was intended specifically to support the construction of the bridge.

Staff responded to pātai as follows:

- Council would be responsible for the ongoing maintenance of the area.
 - The projects scope focused on priorities identified by tangata whenua. Additional elements, such as picnic tables, could be considered in a future project, depending on funding availability and support from tangata whenua.
 - Cycleway routes would be incorporated in the project design.
 - BTW Company was investigating the feasibility of constructing a bridge in the proposed area, considering the locations of powerlines.
-

- Discussions with tangata whenua had covered topics such as improving water filtration, water monitoring and restoring fish species.

The Strategic Kaupapa Māori Manager would arrange a hui between the Board members and the Waiāri Kaitiaki Advisory Group.

RESOLUTION TPC25-3.2

Moved: Cr G Dally

Seconded: Member K Summerhays

1. That the Kaupapa Māori Manager's report dated 29 May 2025 titled 'Te Puke Community Board – Waiāri Bridge Area Restoration Project Funding Contribution – May 2025' be received.
2. That the report relates to an issue that is considered to be of (low) significance in terms of Council's Significance and Engagement Policy.
3. That the Te Puke Community Board approves a budget of up to \$300,000 from the Community Board Rooding Account as a funding contribution to the Waiāri Bridge Area Restoration Project, on the condition that the construction of a bridge of the Waiāri is a priority within the project.

CARRIED

9.3 TE PUKE COMMUNITY BOARD – CHAIRPERSONS REPORT – MAY 2025

The Board considered a report from the Chairperson dated 29 May 2025. The report was taken as read.

The Board expressed their gratitude and appreciation to the General Manager Infrastructure Services for his support and contributions to the Te Puke Community Board during his time at Council. They wished him well in his future endeavours.

RESOLUTION TPC25-3.3

Moved: Member N Chauhan

Seconded: Member K Summerhays

1. That the Chairperson's report dated 29 May 2025 titled 'Te Puke Community Board – Chairperson's Report – May 2025' be received.

CARRIED

RESOLUTION TPC25-3.4

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

2. That the Te Puke Community Board approves to progress with the installation of two History Boards: the Crete Olive Tree Memorial and Historic Stock Route in light green, as per resolution TP22-4.5.

CARRIED

RESOLUTION TPC25-3.5

Moved: Deputy D Snell

Seconded: Chairperson K Ellis

That the Te Puke Community Board requests that Reserves and Facilities staff provide cost estimates for the purchase and installation of a shade cover over the BBQ area at Ben Keys Playground and Jubilee Park.

CARRIED

RESOLUTION TPC25-3.6

Moved: Chairperson K Ellis

Seconded: Member K Summerhays

That the Te Puke Community Board approves a budget of up to \$200 from the Contingency Account to cover the costs of catering provided at the Board meeting on 29 May 2025 as a farewell to the General Manager Infrastructure Services and acknowledge his contribution to the work of the Board.

CARRIED

RESOLUTION TPC25-3.7

Moved: Cr A Wichers

Seconded: Cr G Dally

That the Te Puke Community Board approves the appointment of two Community Board members to the Te Puke Community Fund Distribution Panel.

Member K Summerhays and Deputy Chairperson D Snell abstained from voting.

CARRIED

9.3.1 HISTORY BOARDS

- The Strategic Kaupapa Māori Manager noted that significant work was being done in the storytelling space with iwi. There was a potential opportunity to incorporate the stories originally intended for the History Board project into the separate mahi being undertaken with Waiāri Kaitiaki Advisory Group and other areas.
 - The next steps of the project would be determined at the Board's final meeting of the triennium.
-

9.3.2 COMMUNITY PLAN ENGAGEMENT HUI

- Board members had approached a community representative to take on the role of encouraging attendance at the hui.
 - The hui was not focused on the content of a community plan but rather aimed to gauge community interest in creating one.
 - The hui was scheduled for Wednesday, July 16, 2025, at the Te Puke Memorial Hall.
 - Board members sought to understand Council's expectations regarding Community Boards leading the creation and establishment of community plans.
-

9.3.3 TOWN CENTRE DEVELOPMENT FUND

- Staff advised the Board that use of the Town Centre Development Fund required Council approval through a recommendatory report from the Community Board.
 - The Board expressed interest in using the Town Centre Development Fund to upgrade the Commerce Lane Toilets. They believed co-funding opportunities would be available and requested staff guidance on the feasibility of a co-funding arrangement for the project.
 - The Board requested that a decision report be provided at the next meeting, outlining issues and options, cost breakdowns for the toilet upgrade.
-

9.3.4 TE PUKE COMMUNITY FUND DISTRIBUTION PANEL

- The Te Puke Community Charitable Trust had developed a Memorandum of Understanding.
 - Board members expressed interest in confirming the future appointment of two Board members to the Te Puke Community Fund Distribution Panel, and requested that this be included in the Boards list of delegations.
-

- The Board would announce the appointed members at their final meeting of the triennium.
-

9.3.5 INSTALLATION OF BUS SHELTER BETWEEN HOOKEY DRIVE AND RANDELL PLACE

- The proposed location was identified as a high priority area.
 - The Board noted that they were willing to allocate up to \$20,000 for the installation of the bus shelter, including lighting.
 - The topic would be discussed further at a future workshop.
-

9.4 TE PUKE COMMUNITY BOARD – COUNCILLORS REPORT – MAY 2025

The Board considered a report from Councillor Wichers dated 29 May 2025. The report was taken as read.

- Council held deliberations to determine the preferred option for Local Waters Done Well. The establishment of a combined Council-Controlled Organisation was selected as the preferred option.
 - The new Council governance structure would be decided by the incoming Council at the start of the 2025 triennium.
 - Board Members encouraged Councillors to advocate for engagement with Board members when establishing Community Board delegations.
-

RESOLUTION TPC25-3.8

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

1. That Councillor Wichers report dated 29 May 2025 titled 'Te Puke Community Board – Councillors Report – May 2025' be received.

CARRIED

9.5 TE PUKE COMMUNITY BOARD – GRANT APPLICATIONS – MAY 2025

The Board considered a report from the Governance Advisor dated 29 May 2025. The report was taken as read.

Cr A Wichers declared a financial interest in the Orchard Church Grant Application and took no part in the discussion or voting on this application.

RESOLUTION TPC25-3.9

Moved: Chairperson K Ellis

Seconded: Member N Chauhan

1. That the Governance Advisor's report dated 29 May 2025 titled 'Te Puke Community Board – Grant Applications – May 2025' be received.
2. That the Te Puke Community Board **approves** the grant application from the Orchard Church for \$2,116.67, to fund the purchase of a drinking fountain outside the Church. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

Cr A Wichers abstained from voting

CARRIED

9.6 TE PUKE COMMUNITY BOARD – TE PUKE QUARRY ROAD FOOTPATH EXTENSION – MAY 2025

The Board considered a report from the Transportation Senior Project Engineer dated 29 May 2025. The report was taken as read.

The Board requested that staff attend their next workshop to clarify minor project details.

RESOLUTION TPC25-3.10

Moved: Cr G Dally

Seconded: Chairperson K Ellis

1. That the Transportation Senior Project Engineer's report dated 29 May 2025 titled Te Puke Quarry Road Footpath Extension be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Te Puke Community Board **approves** the budget of up to \$207,000 from the Te Puke Community Board Roding Account to fund the construction of a footpath along Te Puke Quarry Road between the EastPack entranceway and the Raparapahoe Stream Bridge, subject to further clarification being provided to the Board by Transportation staff.

CARRIED

9.7 2025 TRIENNIAL ELECTIONS – UPDATE AND PROTOCOLS

The Board considered a report from the Governance Manager dated 29 May 2025. The Governance Advisor provided an overview of the report.

RESOLUTION TPC25-3.11

Moved: Chairperson K Ellis

Seconded: Member K Summerhays

1. That the Governance Manager’s report dated 29 May 2025 titled ‘2025 Triennial Elections – update and protocols’ be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council’s Significance and Engagement Policy, as the report is process-based and for elected members’ information.

CARRIED

9.8 TE PUKE COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – MAY 2025

The Board considered a report from the Executive Assistant Infrastructure Group dated 29 May 2025. The report was taken as read.

RESOLUTION TPC25-3.12

Moved: Chairperson K Ellis

Seconded: Member K Summerhays

1. That the Executive Assistant Infrastructure Group’s report dated 29 May 2025 titled ‘Te Puke Community Board – Projects and Operations Report – May 2025’ be received.

CARRIED

9.8.1 MCLOUGHLIN PARK WIDER CONCEPT PLAN

- Minor stakeholder engagement was conducted on the McLoughlin Park Concept Plan. Community consultation would be required once the Board had gained a clearer understanding of the projects design, costs, and the necessary Council process.
-

9.8.2 HERITAGE PLAZA COMMUNICATIONS

- The Board requested that Council staff provide communications to inform the community about the project and its construction plan.
- The Governance Advisor would discuss with the Communications Manager the possibility of Council publishing information and updates on the project.

9.8.3 OUTSTANDING ITEMS

The Board noted that they had previously requested information on the following matters but had yet to receive a response from staff. It was requested that the information be provided before the final meeting of the triennium:

- Response on Trees of Te Puke report
- Update on Strategic Buildings in Te Puke
- Data on freedom camping, including number of freedom campers and the hotspots in the area.

9.9 TE PUKE COMMUNITY BOARD – FINANCIAL REPORT APRIL 2025

The Board considered a report from the Financial Business Partner Lead dated 29 May 2025. The report was taken as read, noting that there were remaining funds allocated against multiple projects that were no longer required due to the projects completion. As a result, the Board agreed to release the remaining funds back into the Reserve Account.

RESOLUTION TPC25-3.13

Moved: Chairperson K Ellis

Seconded: Member K Summerhays

1. The Financial Business Partner Lead's report dated 29 May 2025 titled 'Te Puke Community Board – Financial Report April 2025' be received.
2. That the Te Puke Community Board approves to release the following unspent funds from outstanding operational commitments:

Resolution	Description	Remaining \$
TPC23-2.4	Approve the funding for the installation of power for a second Christmas tree at the Te Puke west entrance at an estimated cost of \$15,000 to be	(7,626)

	funded from the Street Decoration account (\$7,373 spent).	
TPC23-4.4	Approves the installation of public Wi-Fi in Jubilee Park at an estimated cost of \$3,061 from the contingency account.	(3,061)
TPC24-4.12	Approve \$2,945 from the Te Puke Community Board Contingency Account for Member N Chauhan to attend the 2024 Local Government New Zealand Conference (\$2,322 spent)	(623)
TPC24-1.3	Approve the amount of \$2,300 from the Te Puke Community Board contingency account to fund the painting of a mural on the Rangiora Sports Club fence line, to be done by Millie Olive Pidwell.	(2,300)
TP24-5.15	Approve up to \$7,000 from the contingency account for new main street event flags (\$6,012 spent).	(988)
TP22-4.6	Approve up to \$20,000 to be paid from the Te Puke Community Board Reserve Account for costs relating to the new dog park at Laurance Oliver Park, Te Puke.	(20,000)
TPC25-1.3	Approves a budget of up to \$10,000 for development of a wider concept plan for McLoughlin Park to include the various uses and possible facilities noted at the Community Board meeting, and that the concept plan be presented back to the next Community Board meeting on 03 April 2025.	(10,000)

CARRIED

10 INFORMATION FOR RECEIPT

Nil

The Meeting closed at 9.54pm

Confirmed as a true and correct record at the Te Puke Community Board meeting held on 31 July 2025.

.....
Chairperson K Ellis

CHAIRPERSON

UNCONFIRMED

9.3 MINUTES OF THE ŌMOKOROĀ COMMUNITY BOARD MEETING HELD ON 3 JUNE 2025

File Number: A6824066

Author: Pernille Osborne, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

That the Minutes of the Ōmokoroā Community Board Meeting held on 3 June 2025 be received.

ATTACHMENTS

1. Minutes of the Ōmokoroā Community Board Meeting held on 3 June 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
ŌMOKOROA COMMUNITY BOARD MEETING NO. OMC25-3
HELD IN THE ŌMOKOROA LIBRARY AND SERVICE CENTRE, 28 WESTERN AVENUE,
ŌMOKOROA (WHAKAMARAMA ROOM)
ON TUESDAY, 3 JUNE 2025 AT 7.00PM**

1 PRESENT

Chairperson C Dever, Member P Presland, Member B Bell and Cr M Grainger.

ABSENT

Cr D Thwaites.

2 IN ATTENDANCE

M Taris (Interim Chief Executive Officer) and P Osborne (Senior Governance Advisor).

OTHERS IN ATTENDANCE

Mayor James Denyer.

3 APOLOGIES

APOLOGY

RESOLUTION OMC25-3.1

Moved: Chairperson C Dever

Seconded: Member P Presland

That the apology for absence from Deputy Chairperson A Hughes be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 ALIE HENDERSON AND LINDA CHALMERS – PUBLIC ART ŌMOKOROA

Ms Henderson and Ms Chalmers were in attendance to speak on behalf of the Public Art Ōmokoroa grant application, noting the following points:

- This grant was to help with the second stage of a commission that the group had been working on for many years, noting that the first stage of the commission was completed, and was fully funded.
- This commissioned art piece was for the Ōmokoroa Library.
- Tauranga Woodcrafters Guild worked in conjunction with Pirirākau to create stage one of the commissioned artwork, being the three kete.
- The second/final stage was for a carved piece that would represent the heavens.
- The grant was to help cover the shortfall of the funding, as well as the installation and signage.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 8 APRIL 2025

RESOLUTION OMC25-3.2

Moved: Chairperson C Dever

Seconded: Member B Bell

That the Minutes of the Ōmokoroa Community Board Meeting held on 8 April 2025 as circulated with the agenda be confirmed as a true and correct record.

That the Chairperson’s electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS

9.1 ŌMOKOROA COMMUNITY BOARD – WORKSHOP NOTES – 6 MAY 2025

The Board noted the notes from the workshop held 6 May 2025.

9.2 ŌMOKOROA COMMUNITY BOARD – CHAIRPERSON’S REPORT – JUNE 2025

The Board considered a report dated 3 June 2025 from the Chairperson. The report was taken as read.

RESOLUTION OMC25-3.3

Moved: Chairperson C Dever

Seconded: Member B Bell

That the Chairperson’s report dated 3 June 2025 titled ‘Ōmokoroa Community Board – Chairperson’s Report – June 2025’ be received.

CARRIED

9.3 ŌMOKOROA COMMUNITY BOARD – COUNCILLOR’S REPORT – JUNE 2025

The Board considered a report dated 3 June 2025 from Councillor Thwaites.

In Councillor Thwaites’ absence, Councillor Grainger spoke to one of the points in the report, noting that he had put the ‘Ōmokoroa Domain – Marine and Boating Facilities’ link up on Facebook so that formal feedback could be received. It was noted that there was funding available for this project through the Long Term Plan.

RESOLUTION OMC25-3.4

Moved: Cr M Grainger

Seconded: Member B Bell

That Councillor Thwaites’ report dated 3 June 2025 titled ‘Ōmokoroa Community Board – Councillor’s Report – June 2025’ be received.

CARRIED

9.4 RC13484V01 – ROAD NAMING – TE AWANUI WATERS STAGE 6

The Board considered a report dated 3 June 2025 from the Consents Planner.

The following tākupu were made by Board members:

- Cr Grainger had provided feedback regarding the proposed names as Tabled Item 1. He also noted that all the other streets were themed around fish, and perhaps consideration to the name ‘Hapuka Way’ could be considered.
- Member Presland suggested that Council consider alternative naming arrangements not based off fish/animals.
- The Board was advised that there were alternative names provided to Council from Mana Whenua, which they suggested could be considered over Kākāramea.

RESOLUTION OMC25-3.5

Moved: Chairperson C Dever

Seconded: Member B Bell

1. That the Consents Planner’s report dated 3 June 2025 titled ‘RC13484v01 – Road Naming – Te Awanui Waters Stage 6’, be received.
2. That the Ōmokoroa Community Board consider and provide feedback on the proposed road names being ‘Flounder Drive’ (Road 1) and ‘Kākāramea Way’ (Road 2) as part of the Te Awanui Waters Stage 6 (RC13848S).

CARRIED

9.5 RC13878LS – ROAD NAMING APPLICATION – 75 & 77 KAYELENE PLACE, ŌMOKOROA

The Board considered a report dated 3 June 2025 from the Consents Planner.

The following tākupu were made by Board members:

- To avoid any confusion with existing areas/places within Ōmokoroa, the Board noted that their preference would be the alternative name that was provided, being ‘Ara Patirawa’.
- Cr Grainger had provided feedback regarding the proposed names as Tabled Item 1.

RESOLUTION OMC25-3.6

Moved: Member P Presland

Seconded: Member B Bell

1. That the Consents Planner’s report dated 3 June 2025 titled ‘RC13878LS – Road Naming Application – 75 & 77 Kayelene Place, Ōmokoroa’, be received.
2. That the Ōmokoroa Community Board consider and provide feedback on the proposed road name option of **Ara Waipapa** for Road 2 (Lot 202) consented under RC13878LS.

CARRIED

9.6 ŌMOKOROA COMMUNITY BOARD – GRANT APPLICATIONS – JUNE 2025

The Board considered a report dated 3 June 2025 from the Senior Governance Advisor.

The Board considered each grant separately as per below.

There was a request to have some feedback from groups who had previously received funding for their projects, as the Board would love to see updates/outcomes of those projects. The Senior Governance Advisor would endeavour to collate this information prior to the final meeting.

RESOLUTION OMC25-3.7

Moved: Chairperson C Dever

Seconded: Member P Presland

That the Senior Governance Advisor’s report dated 3 June 2025 titled ‘Ōmokoroa Community Board - Grant Application’ be received.

CARRIED

9.6.1 PUBLIC ART ŌMOKOROA INCORPORATED

The Board noted that this was their final meeting for the 2024-25 financial year, and therefore suggested that they give the remainder of the grant funding to Public Art Ōmokoroa Incorporated project.

RESOLUTION OMC25-3.8

Moved: Member P Presland

Seconded: Member B Bell

That the Ōmokoroa Community Board approves the grant application from Public Art Ōmokoroa Incorporated for \$6,140 to contribute to the commission for a wall carving for the Ōmokoroa Public Library as a taonga for the local community. This grant will be funded from the Ōmokoroa Community Board Grants Account, subject to all accountabilities being met.

CARRIED

9.6.2 FRIENDS OF BRAMLEY – SUBGROUP OF ŌMOKOROA ENVIRONMENTAL MANAGERS INC

Due to this project being eligible to be funded from the Reserve Account. The Board suggested the below resolution.

RESOLUTION OMC25-3.9

Moved: Chairperson C Dever

Seconded: Member P Presland

That the Ōmokoroa Community Board approves the grant application from 'Friends of Bramley' – subgroup of Ōmokoroa Environmental Managers Inc for up to \$4,000 to contribute to the safety fencing at the MacDonnell Reserve – Neighbourhood Fruit Tree Garden and community Space in Ōmokoroa. This will be funded from the Ōmokoroa Community Board Reserve Account.

CARRIED

9.7 PRECIOUS FAMILY RESERVE – SHARED PATHWAY IMPROVEMENTS

The Board considered a report dated 3 June 2025 from the Reserves and Facilities Manager. The report was taken as read.

The Board raised a concern in relation to stormwater flooding issues in Precious Family Reserve, particularly in relation to the two pipes under the access road being at/close to capacity.

The Board requested for staff to investigate whether these issues could be addressed prior to the shared pathway improvements taking place, or in conjunction with the works. The Reserves and Facilities Manager had been advised of the issue and was following up.

RESOLUTION OMC25-3.10

Moved: Cr M Grainger

Seconded: Member P Presland

1. That the Reserves and Facilities Manager's report dated 3 June 2025 titled 'Precious Family Reserve – Shared Pathway Improvements' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Ōmokoroa Community Board approve up to \$30,000 from the Ōmokoroa Community Board Roading Account, for improvement work to the shared pathway on Precious Family Reserve.

CARRIED

9.8 ŌMOKOROA COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – JUNE 2025

The Board considered a report dated 3 June 2025 from the General Manager Infrastructure Services. The report was taken as read.

The Board queried the works that were scheduled to take place, which would result in the closure of one lane outside Fresh Choice. Staff would follow up to ensure communication on the rationale was available to both the Board and members of the public.

RESOLUTION OMC25-3.11

Moved: Chairperson C Dever

Seconded: Member B Bell

That the General Manager Infrastructure Services’ report dated 3 June 2025 titled ‘Ōmokoroa Projects and Operations Report – June 2025’ be received.

CARRIED

9.9 ŌMOKOROA COMMUNITY BOARD – FINANCIAL REPORT – APRIL 2025

The Board considered a report dated 3 June 2025 from the Finance Partner. The report was taken as read, noting that there were remaining funds sitting against two projects that were not required due to the projects being completed. The Board therefore agreed to release the remaining funds back into the Reserve Account.

RESOLUTION OMC25-3.12

Moved: Chairperson C Dever

Seconded: Cr M Grainger

1. That the Finance Partner’s report dated 3 June 2025 titled ‘Ōmokoroa Community Board Financial Report – April 2025’, be received.
2. That the Ōmokoroa Community Board approve for the remaining funds from the below resolutions, to be released back into their Reserve Account:

Resolution	Description	Remaining \$
OMC24-2.7	Ōmokoroa Settlers Hall Incorporated for \$40,650 to contribute to the building of a large deck area at the back of the hall. (Spent to date \$26,370).	(14,280)
OMC24-5.11	Ōmokoroa Esplanade Street Lighting Project – Stage 1 and Stage 2 – \$80,000 from the Ōmokoroa Community Board Reserve Account. (Spent to date \$64,596).	(15,404)

CARRIED

9.10 2025 TRIENNIAL ELECTIONS – UPDATE AND PROTOCOLS

The Board considered a report dated 3 June 2025 from the Senior Governance Advisor. The report was taken as read, noting a couple of upcoming key dates. The Board were advised that a ‘Candidate Information Session’ would be taking place next Wednesday 11 June 6pm at the Pavilion – Activity Space.

The interim CEO provided the Board with a brief overview of the protocols expected of current elected members during the election period.

The Board noted that they had a role in encouraging enrolment to vote.

RESOLUTION OMC25-3.13

Moved: Chairperson C Dever

Seconded: Member P Presland

That the Senior Governance Advisor’s report dated 3 June 2025 titled ‘2025 Triennial Elections – Update and Protocols’ be received.

CARRIED

10 INFORMATION FOR RECEIPT

Nil

The Meeting closed at 7.48pm.

Confirmed as a true and correct record at the Ōmokoroa Community Board meeting held on 29 July 2025.

.....

Chairperson C Dever

CHAIRPERSON

Unconfirmed

9.4 MINUTES OF THE WAIHĪ BEACH COMMUNITY BOARD MEETING HELD ON 9 JUNE 2025

File Number: A6859569

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Waihī Beach Community Board Meeting held on 9 June 2025 be received.

ATTACHMENTS

1. Minutes of the Waihī Beach Community Board Meeting held on 9 June 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
WAIHĪ BEACH COMMUNITY BOARD MEETING NO. WBC25-3
HELD IN THE WAIHĪ BEACH COMMUNITY CENTRE, 106 BEACH ROAD, WAIHĪ BEACH
ON MONDAY, 9 JUNE 2025 AT 5.30PM**

1 PRESENT

Chairperson D Simpson, Deputy H Guptill, Member R Goudie, Member W Stevenson, Cr A Henry and Cr A Sole.

2 IN ATTENDANCE

A Henderson (General Manager Corporate Services) and R Leahy (Senior Governance Advisor).

14 members of the public including:

Mayor J Denyer

Katikati Community Board Chairperson J Clements

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Chairperson D Simpson, Deputy Chairperson H Guptill, Member W Stevenson and Cr A Sole declared an interest in agenda item 9.3.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 DENIS HENDERSON - ATHENREE ACTION GROUP GRANT FUNDING APPLICATION

Mr Henderson was in attendance on behalf of Athenree Action Group to discuss their Community Board grant funding application. He noted the below points:

- The Athenree Action Group had assisted with the set up of the Athenree Food and Produce Exchange approximately seven years ago. The food exchange was damaged and now required some work to be undertaken to fix it.
- The funds would be used to buy materials to fix the Food and Produce Exchange.
- The purpose of the Food and Produce Exchange was to reduce food waste and share produce with the community.

Mr Henderson responded to pātai as below:

- The group were confident that the structure would last another 10 years. Furthermore, they already had anti-graffiti paint to use, if required.
-

7.2 SUE TOWLER – COMMUNITY RESPONSE TEAM GRANT FUNDING APPLICATION

Sue Towler was in attendance on behalf of the Waihi Beach Community Response Team to discuss their grant funding application. She noted the below points:

- The Community Response Team had limited supplies in the event of a civil defence emergency. They were looking for funding to increase their supply of non-perishable grocery items and first aid equipment.
- They had spoken with St John's on what they would need for a first aid kit in the event that the roads were closed and ambulance services were unable to access Waihi Beach.
- The Community Response Team were working on raising funds for lock up units for their supplies.

Ms Towler responded to pātai as below:

- St John's had suggested that an EpiPen be included in their first aid kit.
 - The amount requested would cover everything the group needed initially.
 - The Community Response Team were looking at getting supplies for Athenree and Bowentown so they could be completely self-sufficient.
 - They needed to be prepared to cope with the influx of visitors during the busy periods.
-

7.3 BRIAN CONNERY – FOOTPATH ON SEAFORTH ROAD

Brian Connery, a resident of Waihi Beach, was in attendance to discuss issues with the footpaths on Seaforth Road. He noted the below points:

- The crossfalls on the footpath on Seaforth Road between Tuna Avenue and Three-Mile Creek were uneven and not suitable for people with impaired mobility or mobility scooter users. Mr Connery had raised the matter as a service request with Council.
-

- Mr Connery requested support from the Community Board to encourage Council to build a footpath on the other side of Seaforth Road that was completely flat.
 - Mr Connery was concerned that some of the crossroads were over 30 degrees, which was dangerous and difficult to manoeuvre.
-

7.4 KEITH HAY - RESOURCE CONSENT HEARING

Mr Hay was in attendance on behalf of the Katikati-Waihi Beach Residents and Ratepayers Association, to discuss the upcoming Resource Consent Hearing on the proposed rock revetment wall at Waihi Beach. He noted the below points:

- Mr Hay had requested a copy of the agreement between the applicants and Council, which was refused under Local Government Official Information and Meetings Act 1987.
 - As the Resource Consent Hearing related to a local issue that affected ratepayers, Mr Hay felt that the new library at Waihi Beach would be a more appropriate venue to hold the hearing as it would assist the submitters to attend in person.
-

7.5 WADE NORTON - ROCK CLIMBING ROUTES

Mr Norton, was in attendance to provide an update to the Board on his proposal to develop rock climbing routes in Waihi Beach. He noted the below points:

- A group of climbers had made a proposal document for Council staff to consider. The group had started looking into funding and would hold some fundraising events.

Mr Norton responded to pātai as below:

- The group were looking at establishing approximately 50 climbing routes across an area of 500-600 metres, this would create space between routes and minimise the visual impact.
 - The proposed climbing area was the closest outdoor climbing area for climbers living in the Tauranga area.
 - The group had support from the Aotearoa Climbing Access Trust, who had provided advice regarding the health and safety aspects of the proposal.
 - The location of the proposed climbing sites were cliff faces between Cave Bay around to the Bowentown Campground.
 - Mr Norton would consider starting a local climbing club, there were currently around 5-6 climbers locally.
-

7.6 ANTHONY THOMPSON – VARIOUS ISSUES

Mr Thompson was in attendance to discuss various issues. He noted the below points:

- Mr Thompson believed the beach access outside Flat White Café was causing erosion. He felt that it should be replaced with a more suitable structure in line with what Coast Care had installed elsewhere along the beach.
 - The new bus stop outside the school should have a bus shelter so that people did not get wet in the rain.
 - There were no public phones operating at Waihi Beach, which Mr Thompson felt was a health and safety issue that should be addressed.
-

7.7 JIM COWERN – BEACH ACCESSWAY

Mr Cowern, a resident of Waihi Beach, was in attendance to discuss the beach accessway by the Flat White Café. He noted the below points:

- Coast Care would need to look at installing a beach access that had a different angle to the existing entrance.
 - The accessways had to be customised to accommodate for different areas of the beach.
 - The beach accessway that had been installed outside the Surf Club had been successful in preventing erosion to the dunes.
-

7.8 MIKE HICKEY – VARIOUS ISSUES

Mr Hickey, a resident of Waihi Beach, was in attendance to discuss matters relating to property developments on Wilson Road. He noted the below points:

- There were two vacant sections opposite the pharmacy on Wilson Road that had yet to be developed.
- Mr Hickey queried what the parking arrangements would be for the apartment/retail complex development at 58 Wilson Road (The Reef).

The Board advised that they had no authority regarding property development in Waihi Beach. The Board had been made aware that provision for parking had been provided for in The Reef development, furthermore, the vacant sections would be developed once the landowner had found a buyer for the property.

8 MINUTES FOR CONFIRMATION**8.1 MINUTES OF THE WAIHI BEACH COMMUNITY BOARD MEETING HELD ON 7 APRIL 2025**

RESOLUTION WBC25-3.1

Moved: Cr A Sole

Seconded: Deputy H Guptill

1. That the Minutes of the Waihi Beach Community Board Meeting held on 7 April 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS**9.1 WAIHI BEACH COMMUNITY BOARD - WORKSHOP NOTES - 12 MAY 2025**

The notes from the Waihi Beach Community Board workshop from 12 May 2025 were considered and no further discussion was held.

9.2 WAIHI BEACH SEASONAL COMPLIANCE MONITORING REPORT 2024-2025

The Board considered a report from the Compliance and Monitoring Manager dated 9 June 2025. The report was taken as read, with further discussion as below:

- It was noted that due to funding, the Summer Ambassador Programme would not be continuing for the 2025/26 summer.
 - The Board requested that the Compliance and Monitoring Manager attend the next Board workshop to discuss options regarding the Summer Ambassador Programme.
-

RESOLUTION WBC25-3.2

Moved: Cr A Sole

Seconded: Member W Stevenson

1. That the Compliance and Monitoring Manager's report dated 9 June 2025 titled 'Waihi Beach Seasonal Compliance Monitoring Report 2024-25' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

CARRIED

9.3 WAIHI BEACH COMMUNITY BOARD – GRANT APPLICATIONS – MAY 2025

The Board considered a report from the Senior Governance Advisor dated 9 June 2025. The report was taken as read, with further discussion as below:

- The Board had insufficient funds to fully cover both applications. It was suggested that the Board fully fund the Waihi Beach Community Response Group's application and any remaining funds go to the Athenree Action Group's application.

RESOLUTION WBC25-3.3

Moved: Member R Goudie

Seconded: Cr A Henry

1. That the Senior Governance Advisor's report dated 9 June 2025 titled 'Waihi Beach Community Board – Grant Applications – 9 June 2025' be received.
2. That the Waihi Beach Community Board **approves** the grant application from the Waihi Beach Community Response Group for \$3,034, towards purchasing supplies for an Emergency Hub Centre to be funded from the Waihi Beach Community Board Grants Account..

AND

3. That the Waihi Beach Community Board **approves** the grant application from the Athenree Action Group for \$1,356, towards purchasing materials to upgrade the Athenree Food and Produce Exchange to be funded from the Waihi Beach Community Board Grants Account.

Chairperson D Simpson, Deputy Chairperson H Guptill, Member W Stevenson and Cr A Sole abstained from voting.

CARRIED

9.4 WAIHI BEACH COMMUNITY BOARD – CHAIRPERSON'S REPORT – JUNE 2025

The Board considered a report from the Chairperson dated 9 June 2025. The report was taken as read, with further discussion as below.

- The review of the community plan was ongoing and the feedback received was mostly positive.
- The Board queried when the speed survey would be undertaken, noting that it would be more appropriate to have the speed survey during winter when there was more regular traffic volumes in the village.

RESOLUTION WBC25-3.4

Moved: Chairperson D Simpson

Seconded: Cr A Sole

1. That the Chairperson's report dated 9 June 2025 titled 'Waihi Beach Community Board – Chairperson's Report – June 2025' be received.
2. That the Waihi Beach Community Board approve up to \$1,000 from the Waihi Beach Community Board Reserves Account for a speed survey for the village on Wilson Road.

CARRIED

9.5 WAIHI BEACH COMMUNITY BOARD – COUNCILLOR'S REPORT – JUNE 2025

The Board considered a report from Councillor Sole dated 9 June 2025. The report was taken as read, with further discussion as below.

- The issue of Canadian geese in the harbour had been raised in the Tauranga Moana Advisory Group and through feedback on the Waihi Beach Community Plan.
 - Cr A Sole thanked Council staff for their work, particularly those who worked in the frontline services.
 - A concern was raised about the placement of the Edinburgh Street-Wilson Road pedestrian bridge on the Structure Plan map.
 - It was clarified that the Community Boards would receive their roading allocation for the next financial year. The Community Roading Allocation Policy would be reviewed in the next triennium.
 - In previous years, the Community Board had committed \$12,000 towards a path through Te Mata Reserve, however, this project had not progressed.
 - Work on the Water Services Delivery Plan was ongoing, the plan would be presented to Council for adoption on 5 August and submitted to the Department of Internal Affairs by 3 September 2025.
-

RESOLUTION WBC25-3.5

Moved: Chairperson D Simpson

Seconded: Deputy H Guptill

1. That Councillor Sole's report dated 9 June 2025 titled 'Waihi Beach Community Board – Councillor's Report – June 2025' be received.

CARRIED

9.6 WAIHI BEACH COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – JUNE 2025

The Board considered a report from the General Manager Infrastructure Services dated 9 June 2025. The report was taken as read.

RESOLUTION WBC25-3.6

Moved: Chairperson D Simpson

Seconded: Cr A Sole

That the General Manager Infrastructure Services' report dated 9 June 2025 titled 'Waihi Beach Community Board – Projects and Operations Report – June 2025' be received.

CARRIED

9.7 WAIHI BEACH COMMUNITY BOARD – FINANCIAL REPORT – APRIL 2025

The Board considered a report from the Finance Business Partner Lead. The report was taken as read, with further discussion as below.

- In light of the feedback received through the community plan review regarding connectivity in the town centre, it was suggested that the allocation for the Broadlands Block Shared Path project be released back into the budget. The Board felt that the project should be considered through a broader review of the connectivity in the village and surrounds.
- The resolution to allocate funds for consultant advice for the Entranceway Signs projects was to come from the Reserves Account, however, it was showing as a Roothing Account expense. It was noted that this would need to be journalled across to the Board's Reserves Account.

RESOLUTION WBC25-3.7

Moved: Chairperson D Simpson

Seconded: Member R Goudie

1. That the Finance Business Partner Lead's report dated 9 June 2025 titled 'Waihi Beach Community Board – Financial Report – April 2025', be received.
2. That the Waihi Beach Community Board approve for the remaining funds from the below resolutions, to be released back into the Reserve Account:

Resolution	Description	Remaining \$
WB22-2.5	Fund up to \$23,045.75 (incl. GST) for costs relating to the purchase and installation of water refill stations in Waihi Beach. (Note: \$6,357 paid as at 30 June 2023)	(16,689)
WB22-3.10	Funding up to \$12,000 for additions to the Broadlands Block Shared path project,	(12,000)

	<p>from the Waihi Beach Community Board Reserve Account</p>	
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CARRIED

9.8 2025 TRIENNIAL ELECTIONS – UPDATE AND PROTOCOLS

The Board considered a report from the Senior Governance Advisor dated 9 June 2025. The report was taken as read.

RESOLUTION WBC25-3.8

Moved: Cr A Sole

Seconded: Chairperson D Simpson

1. That the Senior Governance Advisor’s report dated 9 June 2025 titled ‘2025 Triennial Elections – Update and Protocols’ be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council’s Significance and Engagement Policy, as the report is process-based and for elected members’ information.

CARRIED

10 INFORMATION FOR RECEIPT

The Meeting closed at 7.24pm.

Confirmed as a true and correct record at the Waihi Beach Community Board meeting held on 4 August 2025.

.....
 Chairperson D Simpson
CHAIRPERSON

9.5 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 17 JUNE 2025

File Number: A6851079

Author: Ella Logan, Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Maketu Community Board Meeting held on 17 June 2025 be received.

ATTACHMENTS

1. Minutes of the Maketu Community Board Meeting held on 17 June 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
MAKETU COMMUNITY BOARD MEETING NO. MKC25-3
HELD IN THE MAKETU COMMUNITY CENTRE, WILSON ROAD, MAKETU
ON TUESDAY, 17 JUNE 2025 AT 7.00PM**

1 PRESENT

Chairperson T Hopping, Cr L Rae, Deputy Mayor J Scrimgeour, and Member B Waterhouse.

2 IN ATTENDANCE

A Curtis (General Manager Regulatory Services) and E Logan (Governance Advisor)

Cr A Wichers, Cr G Dally and 5 members of the public

3 APOLOGIES

4.1 APOLOGIES

RESOLUTION MKC25-3.1

Moved: Cr L Rae

Seconded: Member B Waterhouse

That the apology for absence from Deputy R Corbett and Member Walters be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 SUE MATTHEWS – KIWIFRUIT CAPITAL OF THE WORLD

Ms Matthews was in attendance to provide an update on the Kiwifruit Capital of the World Te Puke Heritage Visitor Hub. She noted the below points:

- The Kiwifruit Capital of the World Te Puke Heritage Visitor Hub (Hub) had signed a three year lease at the old Te Puke Cinema.
 - Ms Matthews emphasised that the Hub was not a museum but a heritage focused space.
 - 10 unique communities in the Te Puke area had been identified.
 - Hub members aimed to facilitate community engagement under the heritage banner.
 - The Hub had secured \$100,000 in pledges for the next three years.
 - The Hub would celebrate the kiwifruit story and then as time went on, further community stories would be developed.
 - Each community would be unique with their own hero's and stories.
-

7.2 TANIA REWI – VARIOUS TOPICS

Ms Rewi was in attendance to speak to the Board regarding the below topics:

Maketu Community Centre

- Ms Rewi, custodian of the Maketu Community Centre, spoke in support of keeping the existing manual booking system.
- She presented a petition (tabled item 1) with numerous signatures, submissions and letters from local residents and regular users backing the current system.
- She noted the community's dissatisfaction with the lack of consultation around the proposed shift to an online booking system.

The Governance Advisor would pass the petition on to Council's property team, who would follow up with Ms Rewi.

Tabled Item 1 - Petition to maintain the existing manual booking system for the Maketu Community Centre.

Wharekahu Urupā

- Ms Rewi requested an update on the ongoing works at the Wharekahu Urupā.

Members provided the following update:

- The Board and the Urupā Rōpū met with staff onsite on 22 May 2025 to discuss proposed improvements to the eastern side of the cemetery. While the plans were

generally accepted, it was recommended that a Panui be distributed to gather community feedback.

- The Panui was circulated, and the outcome of the feedback would be verbally reported to the Board at the next meeting.
- All gravesites were to be oriented facing east.

Wilson Road North Rehabilitation

- Ms Rewi requested an update on the rehabilitation of Wilson Road North.

Members provided the following update:

- The archaeology authority assessment was completed, with works expected to begin during the 2025/26 construction season.
- The Board-funded footpath extension was scheduled to be completed alongside the road rehabilitation works.

7.3 TEPORA OWENS – HOUSING DEVELOPMENT

Ms Owens was in attendance to raise concerns about a large-scale housing development of approximately 8,000 homes which she had read about on Facebook.

- She highlighted that Maketu would be unable to cater for that amount of growth and the development would inevitably have a negative impact on the whenua.

Members noted that, to the best of their knowledge, the proposed development was not a matter for Western Bay of Plenty District Council.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 15 APRIL 2025

RESOLUTION MKC25-3.2

Moved: Cr L Rae

Seconded: Member B Waterhouse

1. That the Minutes of the Maketu Community Board Meeting held on 15 April 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS

9.1 MAKETU COMMUNITY BOARD – WORKSHOP NOTES – FEBRUARY 2025

The workshop notes were noted.

No further discussion was had.

9.2 MAKETU COMMUNITY BOARD – CHAIRPERSONS REPORT – JUNE 2025

The Board considered a report from the Chairperson dated 17 June 2025. The report was taken as read and the Chairperson outlined the rationale behind the recommendations.

RESOLUTION MKC25-3.3

Moved: Member B Waterhouse

Seconded: Deputy Mayor J Scrimgeour

1. That the Chairperson's report dated 17 June 2025 titled 'Maketu Community Board – Chairpersons Report – June 2025' be received.

CARRIED

RESOLUTION MKC25-3.4

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr L Rae

2. That the Maketu Community Board endorses the restoration of the Te Arawa Monument as a priority project to be funded from the \$80,000 allocated from Council's Residual Town Centre Development Fund for the development of the Maketu Town Centre.

And

Requests that staff produce a decision report with cost estimates and options for the project, including any work on the monument planned to be undertaken and funded by Council separately from the Town Centre Development Fund.

And

Notes the opportunity for the restoration of the monument to be a collaborative project between the Maketu Community Board, Council and tangata whenua.

CARRIED

RESOLUTION MKC25-3.5

Moved: Member B Waterhouse

Seconded: Cr L Rae

3. That the Maketu Community Board approve an additional \$50,000, in principle, toward the 'Culvert Upgrade on Spencer Avenue' project (MKC25-2.3), from the Maketu Community Board Reserve Account, subject to a formal decision report being provided at their next meeting scheduled 12 August 2025.

CARRIED

9.2.1 DOG CONTROL

- The Board requested a workshop with the Compliance and Monitoring Manager to develop a dog control plan for Maketu, noting they felt the situation had worsened.
 - Council did not respond to complaints made via Facebook or other informal platforms; only information provided through formal service requests were actioned.
 - Since January 2025, Council received 22 dog-related complaints from Maketu through its service request system, compared to over 1,000 complaints annually across the district.
 - Council operated with limited resources under current budgets, employing four Animal Service Officers to cover the entire district.
 - Numerous incidents in Maketu were not being reported through Council's formal channels.
-

9.2.2 TOWN CENTRE DEVELOPMENT FUND

- The Board noted that monument works would not commence until written approval was received from Te Arawa Lakes.
 - Staff advised that a decision report would clarify the project's scope, costs, and required process.
 - Board members would consult with the community once the report had been received.
-

9.2.3 SPENCER AVENUE CULVERT UPGRADE

- The Board emphasised the importance of including options for a shared pathway in the decision report as part of the overall project.
-

9.3 MAKETU COMMUNITY BOARD – COUNCILLORS REPORT – JUNE 2025

The Board considered a report from Council Rae dated 17 June 2025. The report was taken as read. There was further discussion on the below:

- Council was looking at forming a multi-council controlled organisation (multi-CCO).
- Hui was scheduled with Tauranga City Council and Thames District Council to further discuss the possibility of forming a multi-CCO.
- It was noted that meeting the requirements with a single CCO would be extremely, difficult, if not impossible.
- There remained flexibility for Council to opt out of progressing with the multi-CCO if the final agreement was unsatisfactory.

RESOLUTION MKC25-3.6

Moved: Member B Waterhouse

Seconded: Deputy Mayor J Scrimgeour

1. That the report from Councillor Rae dated 17 June 2025 titled 'Maketu Community Board – Councillors Report – June 2025' be received.

CARRIED

9.4 2025 TRIENNIAL ELECTIONS – UPDATE AND PROTOCOLS

The Board considered a report from the Senior Governance Advisor dated 17 June 2025. The Governance Advisor provided an overview of the report.

RESOLUTION MKC25-3.7

Moved: Member B Waterhouse

Seconded: Deputy Mayor J Scrimgeour

That the Senior Governance Advisor's report dated 17 June 2025 titled '2025 Triennial Elections – Update and Protocols' be received.

CARRIED

9.5 MAKETU COMMUNITY BOARD – GRANT APPLICATIONS – JUNE 2025

The Board considered a report from the Governance Advisor dated 17 June 2025. The report was taken as read.

RESOLUTION MKC25-3.8

Moved: Cr L Rae

Seconded: Deputy Mayor J Scrimgeour

1. That the Governance Advisor's report dated 17 June 2025 titled 'Maketu Community Board – Grant Applications – June 2025' be received.
2. That the Maketu Community Board **approves** the grant application from the Maketu Surf Life Saving Club for \$3777.75, to purchase three 10'4 Boards for the Junior Surf Programme. This grant will be funded from the Maketu Community Board Grants Account, subject to all accountabilities being met.

AND

Identifies that, while this decision aligns with nearly all aspects of the Community Board Grant Policy – including the criteria to provide public benefit within the Board's area of benefit – it remains inconsistent with Part 2 of the policy's Eligibility Criteria; however, as this was the only application received and allocated grant funding is designated for spending within the 2024/24 Financial Year, approval has been granted.

CARRIED

9.6 MAKETU COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – JUNE 2025

The Board considered a report from the General Manager Infrastructure Service's dated 17 June 2025. The report was taken as read.

RESOLUTION MKC25-3.9

Moved: Member B Waterhouse

Seconded: Cr L Rae

That the General Manager Infrastructure Service's report dated 17 June 2025 titled 'Maketu Community Board – Projects and Operations Report – June 2025' be received.

CARRIED

9.6.1 MAKETU WASTEWATER TREATMENT PLANT

- The Board requested that staff provide detailed updates on the work that was needed to be undertaken at the Maketu Wastewater Treatment Plant and any other updates that were relevant to wastewater within Maketu.
-

9.6.2 MAKETU WATERMAIN RENEWAL

- The Board expressed concern about the Maketu watermain renewals, noting ongoing issues that remained unresolved.

The Governance Advisor would follow this up with the relevant staff and report back to the Board with an update.

9.6.3 PLAYGROUND EQUIPMENT

- The Board requested that the Reserves and Facilities Team provide playground equipment options and indicative costs for Ngaparaoa Drive.
-

9.7 MAKETU COMMUNITY BOARD – FINANCIAL REPORT – APRIL 2025

The Board considered a report from the Financial Business Partner Lead dated 17 June 2025. The report was taken as read.

RESOLUTION MKC25-3.10

Moved: Member B Waterhouse

Seconded: Deputy Mayor J Scrimgeour

That the Financial Business Partner's report dated 17 June 2025 titled 'Maketu Community Board – Financial Report – April 2025' be received.

CARRIED

RESOLUTION MKC25-3.11

Moved: Member B Waterhouse

Seconded: Cr L Rae

1. That the Maketu Community Board does not approve the release of unspent committed expenditure at this time, and confirms that the unspent committed expenditure will be reviewed at its scheduled meeting on 12 August 2025.
-

CARRIED

9.7.1 FINANCIAL QUERIES

- The Board queried why their mileage budget showed no expenditure, despite members claiming mileage for each meeting.
- The Board also raised concern regarding completed projects that had not been charged to their accounts.

The Governance Advisor would investigate the mileage matter with the finance team, do a reconciliation on the Board’s finances and provide clarification at the final meeting of the triennium to enable any unspent committed funds to be released in the reserves account.

10 INFORMATION FOR RECEIPT

Nil

The Meeting closed at 9.17pm.

Confirmed as a true and correct record at the Maketu Community Board meeting held on 12 August 2025.

.....

Chairperson T Hopping

CHAIRPERSON

10 COUNCIL AND COMMITTEE MINUTES FOR CONFIRMATION

10.1 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 8 MAY 2025

File Number: A6865881

Author: Pernille Osborne, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Extraordinary Council Meeting held on 8 May 2025 be confirmed as a true and correct record and the recommendations therein be adopted.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. Minutes of the Extraordinary Council Meeting held on 8 May 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING NO. CL25-5
HELD AT THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON THURSDAY, 8 MAY 2025 ON CONCLUSION OF THE STRATEGY AND POLICY COMMITTEE
MEETING STARTING AT 9.30AM**

1 PRESENT

Mayor J Denyer, Deputy Mayor J Scrimgeour, Cr T Coxhead, Cr G Dally, Cr M Grainger, Cr A Henry, Cr R Joyce, Cr M Murray-Benge, Cr L Rae, Cr A Sole and Cr D Thwaites.

VIA ZOOM

Cr A Wichers

2 IN ATTENDANCE

M Taris (Interim Chief Executive Officer), R Davie (Deputy CEO/General Manager Strategy and Community), S Bedford (Finance Manager), R Garrett (Governance Manager), H Wi Repa (Governance Systems Advisor) and R Leahy (Senior Governance Advisor).

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

Nil

8 REPORTS

9.1 PROFORMA REPORT

The Council meeting was specifically scheduled to consider the only item of business on the agenda, being a confidential report.

The meeting was required to be convened in ‘Open Session’ so that the recommendation to move into ‘Public Excluded Session’ could be put, and the reason (s) for confidentiality provided to the public.

No discussion was held in relation to this report.

10 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION CL25-5.1

Moved: Cr A Sole

Seconded: Cr R Joyce

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - All of Government - Electricity Contract	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

The Meeting closed at 9.48am.

The minutes of this meeting were confirmed at the Council meeting held on 26 June 2025.

.....
MAYOR J DENYER
CHAIRPERSON / MAYOR

Unconfirmed

10.2 MINUTES OF THE COUNCIL MEETING HELD ON 13 MAY 2025**File Number:** A6865903**Author:** Pernille Osborne, Senior Governance Advisor**Authoriser:** Robyn Garrett, Governance Manager**RECOMMENDATION**

1. That the Minutes of the Council Meeting held on 13 May 2025 be confirmed as a true and correct record and the recommendations therein be adopted.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. **Minutes of the Council Meeting held on 13 May 2025 including Tabled Items**  

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
COUNCIL MEETING NO. CL25-6
LOCAL WATERS DONE WELL CONSULTATION HEARINGS,
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON TUESDAY, 13 MAY 2025 AT 10.00AM**

1 KARAKIA

Whakatau mai te wairua	Settle the spirit
Whakawātea mai te hinengaro	Clear the mind
Whakarite mai te tinana	Prepare the body
Kia ea ai ngā mahi	To achieve what needs to be achieved.
Āe	Yes

2 PRESENT

Mayor J Denyer, Deputy Mayor J Scrimgeour, Cr T Coxhead, Cr G Dally, Cr M Grainger, Cr A Henry, Cr R Joyce, Cr M Murray-Benge, Cr L Rae, Cr A Sole, Cr D Thwaites and Cr A Wichers.

3 IN ATTENDANCE

M Taris (Chief Executive Officer), A Henderson (GM Corporate Services), A King (Legislative Reform and Special Projects Strategic Advisor), E Wentzel (Director of Waters), R Garrett (Governance Manager), V Dekkerova (Systems Advisor), H Wi Repa (Governance Systems Advisor) and P Osborne (Senior Governance Advisor).

OTHERS IN ATTENDANCE

John Clements (Katikati Community Board Chairperson)
Ross Goudie (Waihī Beach Community Board Member)
Submitters as recorded below

4 APOLOGIES

APOLOGY

RESOLUTION CL25-6.1

Moved: Cr D Thwaites
Seconded: Cr T Coxhead

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That the apology for lateness from Cr Dally be accepted.

CARRIED

5 CONSIDERATION OF LATE ITEMS

Nil

6 DECLARATIONS OF INTEREST

Nil

7 PUBLIC EXCLUDED ITEMS

Nil

8 PUBLIC FORUM

Nil

9 REPORTS

9.1 LOCAL WATER DONE WELL HEARINGS

Council considered a report from the Systems Advisor. The report was taken as read.

Submitters were welcomed and presented as noted below.

RESOLUTION CL25-6.2

Moved: Cr M Murray-Benge

Seconded: Cr A Henry

1. That the System Advisor's report dated 13 May 2025 titled "Local Water Done Well Hearings" be received.

CARRIED

10.02am Cr Dally entered the hui.

9.1.1 SUBMISSION I.D 1 - JOHN BUTT

Mr Butt was in attendance to talk to his submission, speaking to the main points.

Mr Butt responded to pātai as follows:

- In relation to poisoning statistics that were due to backwash, Mr Butt provided an example of a case of this happening around the Te Awamutu area that did not end in a death, but was close.
-

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9.1.2 SUBMISSION I.D 2 – GARRY WEBBER

Mr Webber was in attendance to talk to his submission. He spoke to the main points of his submission, with the additional information:

- The three waters made up around 30% of Council's annual infrastructure costs.
- Mr Webber queried whether Councillors were aware of the current state of resource consent compliance of those councils Council might consider amalgamating with. It was important for Council to identify the current state of councils and their ability to comply with Taumata Arowai standards.
- Financial Contributions should not just cover the costs of new infrastructure required for each new lot, but also cover the additional costs required to process the new volumes of three waters that were generated by the new lots.
- Mr Webber believed that when the original infrastructure capacity was designed very little attention was paid to the possibility of the throughput doubling or tripling in the future. This resulted in maintenance, operating and capital costs tending to increase.
- He believed a three waters CCO with Tauranga City Council was imperative.
- Council had a reliable bore water supply for its drinking water, which was something that Tauranga City Council would need help with, given their current reliance on river catchments for drinking water. He believed this reliance would become questionable in the near to medium term, providing the example of the Waiāri monitoring and upstream catchment contamination.

Mr Webber responded to pātai as follows:

- Clarification was sought in relation to what Council's best option would be. Waikato District Council and Waipa District Council were provided as examples of councils with a similar set up, who would be good examples to look at.
- There were capable staff at Council with a very good understanding of the three waters.
- He believed that the 'ring-fencing' requirements allowed for Council to take a staged approach. He was concerned that a staged approach would mean that smaller councils would need to amalgamate, due to high costs.
- Recognising the similarities between the three waters reform and the dairy industry, it was noted that the dairy industry amalgamation resulted in a lot of the smaller plants shutting down, as they were not financially viable.

9.1.3 SUBMISSION I.D 3 – WAIHĪ BEACH COMMUNITY BOARD

Ross Goudie (Waihī Beach Community Board Member) was in attendance to speak on behalf of the Waihī Beach Community Board submission. The submission was taken as read.

9.1.4 SUBMISSION I.D 5 - ROSS GOUDIE

Mr Goudie was in attendance to speak to his submission, highlighting the main points of the submission.

Tabled Item 1 was provided as additional information to his submission.

Mr Goudie responded to pātai as follows:

- When asked about his thoughts on the 'positives' associated with establishing a joint CCO with TCC, Mr Goudie noted that if Council shared a common purpose, philosophy and workplan, it could work well. He did note, however, that he did not have enough knowledge about the "ins and outs" of TCC to comment any further.
- In regard to Auckland Water Care and its success in running two water entities, Mr Goudie supported people with expertise and experience facilitating the entities.
- Clarification was provided regarding the role he believed the specialised recruitment agencies and advisory firms should play. Mr Goudie considered these agencies should make recommendations to Council on the appointments, as opposed to making the appointments themselves.
- Although three waters reorganisation was, he believed, the most critical task that Council would ever undertake, the uptake during consultation and submissions was not overly high. He believed this was due to the nature of the kaupapa, acknowledging that it was complex and took a long time to navigate through all the information.

9.1.5 SUBMISSION I.D 9 - KEITH KAY

Keith Hay was in attendance to speak to his submission, highlighting the main points.

Tabled Item 2 was provided as additional information to his submission.

Mr Hay responded to pātai as follows:

- The level of reporting on the growth proportion was satisfactory.
- In relation to reporting, he would think that any future entity would report as any other board of a public company would.
- Mr Hay's preferred option would be in line with the option that Rotorua Lakes Council had taken.
- He believed that there was a large number of directors that would be available to the Council, however it was noted that they would likely be in high demand due to all Councils having to consider this decision.
- Council should take professional advice on appointments to the CCO's.

9.1.6 SUBMISSION ID 10 - KATIKATI-WAIHĪ BEACH RESIDENTS AND RATEPAYERS ASSOCIATION

Keith Hay was in attendance to speak on behalf of the Katikati-Waihi Beach Residents and Ratepayers Association submission. He spoke to the main points of their submission.

Tabled Item 3 was provided as additional information to their submission.

Mr Hay responded to pātai as follows:

- He acknowledged that joining a CCO later, compared to joining at the start, could result in Council being in a less favourable position on that CCO, however he believed that due to current uncertainties Council would be wiser to wait until there was more certainty around it.
- If Council waited before joining a CCO, it may be able to appoint directors with more experience, noting that some may have already served on a CCO for three years.

11:13 am The hui adjourned.

11:36 am The hui reconvened.

9.1.7 SUBMISSION I.D 4 - MAKETU COMMUNITY BOARD

Brett Waterhouse (Maketu Community Board Member) was in attendance to speak on behalf of the Maketu Community Board submission, highlighting the main points of the submission. The following points were spoken to in addition to the submission:

- Water was a taonga to Maketu.
- Maketu had 50-year old pipes, noting that only half were included in the Long Term Plan for replacement.
- They were strongly against Council combining with Tauranga City Council (TCC).
- Ensuring that all communities received the same Level of Service was important, considered that this did not currently happen.
- Clarification was sought around the Te Tumu project, noting that the Maketu community were affected and needed information prior to having consultation.

Mr Waterhouse responded to pātai as follows:

- He felt there was room for improvement on the communication of projects that were taking place, to avoid the community feeling 'surprised', specifically in relation to big projects.
- The Maketu Community Board was only supportive of a Single Council Water Services Council Controlled Organisation (CCO).

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- It was acknowledged that infrastructure was expensive, however keeping it in local control was preferred over having the ability to maintain it to a high standard.
-

9.1.8 SUBMISSION I.D 11 – BEV CAIN

Bev Cain was in attendance to speak to her submission, highlighting the main points of her submission, with the below additions:

- She felt it was hard for the community to make a submission on the little information that they had.

The Mayor and Councillors clarified that there was a mandatory standard that Council had to meet, which Taumata Arowai would be enforcing. It was also noted that rural properties who were not currently connected would not be paying for any of these services, as was the current situation. If a property had the ability to connect to a water pipe but chose not to, they were only charged an availability charge.

Ms Cain responded to pātai as follows:

- The statement at the end of her submission was purely her opinion, as she did not believe that the government would prosecute a local body if not all water infrastructure had been updated. The Mayor confirmed that the government had been clear on consequences, noting that the rationale for the Local Waters Well Done reform was to ensure that no local body could excuse themselves from meeting the standards due to financial limitations.
-

9.1.9 SUBMISSION I.D 12 – KATIKATI COMMUNITY BOARD

John Clements (Katikati Community Board Chairperson) was in attendance to speak on behalf of the Katikati Community Board submission. He spoke to the main points of the submission, with the additional information:

- Council's decision on what option they chose for future water services had a huge effect on ratepayers.
 - The Board believed this decision could lead Council to further integration with TCC.
 - The Board understood that there were now three options in relation to this decision.
 - The Board had researched and had difficulty understanding the 80% difference between a Single Council Water Services CCO and a Multi Council Water Service CCO, when the only difference was the organisation framework.
 - The Council proposal implied that there was no development contributions (financial contributions) applied in the in-house option.
 - Clarification was sought on the differential if the lack of financial contributions was not the cost driver.
-

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- The Board felt that Council's media releases, brochure and website stated information that was not correct, confusing, and was worded to scare people.
- Mr Clements questioned why the in-house solution cost 80% more than the single council solution when it offered the same service to the same ratepayers, but sat under a different organisation structure with higher overhead costs.
- The Board recommended Council follow the Rotorua option that showed there was very little difference between in-house, single council CCO and a multi-council CCO.
- The Community Board believed that Council should opt for services to remain in-house until there was thorough due diligence process as per the MartinJenkins report.

The Mayor clarified that financial contributions was not the only driver; however, the Local Government Funding Agency (LGFA) announced in April 2025 that the amount of financial contributions that could be included in Council's revenue line was determined by the number of connections. For Council this was 50% of FinCos, whereas if Council joined with TCC it would increase to 75%. This was only available if Council was in a CCO.

Mr Clements responded to pātai as follows:

- He did not feel that there were many professional directors with the right expertise that would be available to undertake the roles required.
- He believed that Council was making a decision based on incorrect information, due to not including financial contributions when considering an in-house model.

9.1.10 SUBMISSION I.D 15 & 16 - TE PUNA HEARTLANDS AND LOCHHEAD DESIGN

Peter Lochhead was in attendance to speak on behalf of the Te Puna Heartlands submission as well as his own. He took the submissions together as read, due to them being similar in nature.

The Mayor responded to pātai as follows:

- The government would not be contributing any funding to councils.
- Any costs relating to this piece of work would be funded from the water service organisation, as debt or from customers (ratepayers).

Mr Lochhead responded to pātai as follows:

- He was aware that councils had been mandated to fluoridate their water, and he believed that fluoride would kill more vegetables and flowers than it would help to grow.

12.24pm The hui adjourned.

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1.04pm the hui reconvened.

9.1.11 SUBMISSION I.D 14 – BAY OF PLENTY REGIONAL COUNCIL

Ken Shirley (Councillor) was in attendance to speak on behalf of the Bay of Plenty Regional Council submission. He spoke to the main points of the submission.

Mr Shirley responded to pātai as follows:

- Anything in the pipes was territorial authority, however regional council came in when the party wanted to discharge into the natural environment. They were seeking clarification on the “grey area” of wetlands in relation to the incoming legislation.
- The water quality regulations were well specified, however it was acknowledged that for certain catchments quality could decline. An integrated catchment approach was required for the water quality to remain.
- The Te Puke area was a good example of a natural low lying area, noting that the integration of the Kaituna River within this environment was a challenge. In relation to consents, it was important that it was a joint effort and process.
- Central Government had set up a water regulator which outlined regulations around waters, which Local Government had to uphold.
- There was always a tension between centralism and localism, but the view of the Regional Council was that these needed to work together and in harmony for the best outcomes.

1.16pm Cr Wichers entered the hui.

9.1.12 SUBMISSION I.D 17 – JOAN DUGMORE

Joan Dugmore was in attendance to speak to her submission, highlighting the main points of the submission, with the addition of the following information:

- She believed there were in-house options that she was in favour of.
- TCC had taken water from a spring in the Waiāri River, below Te Puke’s bore, and piped it into a reservoir in Pāpāmoa, noting that 90% of the people were against this.
- She did not see the benefit in joining with TCC as the Western Bay of Plenty District area and land had different needs.
- All Councils received loans from the government to install sewage systems, that were supposed to be paid back within 10 years.
- Some rural organisations were allowed to pipe to Te Puke, which over stretched the sewage scheme.
- Te Puke did not have the infrastructure or schools to handle the estimated population growth.
- The amount of concrete being used in housing developments was causing flooding.

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- Te Puke joined Council in the amalgamation with Katikati and Waihi Beach, and she believed this was a bad decision.
 - Te Puke was a big horticultural area, however she did not feel as though the money was going back into the town.
 - There was a fear that combining with TCC would allow them to dominate the organisation, as she believed Council's water infrastructure was in a much better condition.
-

9.1.13 SUBMISSION I.D 18 – ŌMOKOROA RESIDENTS AND RATEPAYERS ASSOCIATION INC.

Bruce McCabe, John Palmer and Kathleen McCabe were in attendance to speak on behalf of the Ōmokoroa Residents and Ratepayers Association Inc. submission. They spoke to the main points of the submission, with the addition of the following information:

- They outlined the reasons for the lack of control, which were set out very clearly in the Local Government (Water Services Preliminary Arrangements) Act 2024.
 - They believed there were many misconceptions in relation to the Local Waters Done Well reform, which they felt was derived from the term "Council Controlled Organisation".
 - In relation to 'Control and Ownership', it was noted that residents wanted a strong voice in decision making. It was felt that under Option 1 (Single Council Water Service CCO) Council would retain full ownership of the assets. Under Option 2 (Multi-Council Water Services CCO) Council would only have ownership oversight of its assets. For this reason Option 1 best reflected the outcome sought by the community.
 - They sought clarification over the statement in the 'Wai Brochure' regarding the need to significantly invest in order to maintain and upgrade the infrastructure, as they felt this was not required. There was discomfort that the rising cost indicated was to subsidise other councils that had not invested in maintaining and upgrading their water infrastructure.
 - The developer financial contributions should cover the growth related investment required for water infrastructure.
 - Council had an excellent credit rating, and therefore clarification was sought as to why Option 2 would provide better access to funding.
 - Wellington Water (a Multi-Council Water Services CCO) had been subject to many complaints. Due to these complaints, the Commerce Commission had launched an investigation of potential unlawful conduct by Wellington Water.
 - WaterCare (another multi-Council Water Services CCO) had strong governance and oversight, noting that the responsibility for stormwater management remained with Auckland Council.
 - There was concern that if CCOs were required nationwide, there would not be sufficient board directors of the right calibre to take on the roles.
-

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- It was recommended that Council considered stormwater remaining with Council and that a CCO be set up to only manage drinking water and wastewater.

Presenters responded to pātai as follows:

- The best way to avoid losing out on the best board directors was to get in early. They believed that there were more than enough people that could undertake these roles as long as Council looked in the right areas.
 - Council should be aiming to make money, as otherwise they would make a loss. However, it was recommended that any money made go back to the ratepayers.
 - An independent chair with significant commercial experience should be deciding what option Council should choose, including associated internal processes.
 - The CCO board should comprise members of multiple expertise including commercial, legal and a financial analyst. It was for this reason that the Ōmokoroa Residents and Ratepayers Association recommended that Council used an HR consultancy who could find a range of people of this calibre.
-

9.1.14 SUBMISSION I.D 20 – NICK OBRIEN

Nick OBrien was in attendance via Zoom to speak to his submission, highlighting the main points of the submission, with the addition of the following information:

- The three main benefits of installing a water tank were:
 - Reduction of water usage that Council would need to supply;
 - Buffer the stormwater system, resulting in a reduction of water going down the stormwater system; and
 - Supplied an emergency source of water in case of a natural disaster.
- If water tanks were installed on a residential house, the homeowners would not notice any reduction in water usage, the cost was relatively low and this solution was scalable.
- This solution was also scalable to commercial businesses, and would help reduce the pressure on Council freshwater systems.

Mr OBrien responded to pātai as follows:

- This solution would reduce the urgency for infrastructure repairs, maintenance and upgrades due to the reduction in pressure from expected growth.
 - He was not sure what option Council should take, however he noted that this solution would benefit either option.
-

RESOLUTION CL25-6.3

Moved: Cr M Grainger

Seconded: Cr G Dally

- 2. That the written and verbal submissions to the Local Water Done Well consultation be received.

CARRIED

10 INFORMATION FOR RECEIPT

Nil

11 RESOLUTION TO EXCLUDE THE PUBLIC

Nil

9.1.15 TABLED ITEMS – ADDITIONAL SUBMISSION INFORMATION

ATTACHMENTS

- 1 Tabled Item 1 – Submission I.D 5 – Ross Goudie – Council Hearings – 13 May 2025
- 2 Tabled Item 2 – Submissions I.D 9 – Keith Hay – Council Hearings – 13 May 2025
- 3 Tabled Item 3 – Submission I.D 10 – Katikati-Waihi Beach Residents and Ratepayers Association – Council Hearings – 13 May 2025

The meeting closed at 1.54pm.

Confirmed as a true and correct record at the Council meeting held 26 June 2025.

.....
 Mayor J Denyer
CHAIRPERSON / MAYOR



**Western
Bay of Plenty**
District Council

MINUTES ATTACHMENTS

Council Meeting

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Tabled Item 1

Good morning

I wish to speak about my submission.

We have been supplied with some information via 2 background papers from Martin Jenkins.

At the time that I wrote my submission, and now, I have had better explanations as to some of the material and processes.

There are a couple of questions I wish to pose to the council first :

Page 30 overview of council water charges, water charges, why is there no income from the consumption charge? I believe that it is \$6.7m as per the Rate model?

Page 13 LGFA lending requirements paragraph lending criteria, regarding a WBOPC -only CCO.

Is this alternative scenario still relevant information?

Is there a report on the potential partners' good and bad points?

I will read only the headings, letting you sort out if there are any questions.

My main concern is the process of getting a *Statement of Expectations* and the process of selecting a CCO board.

The following is some of the information I have collected, relevant to this task.

This is the most critical task this council will ever undertake. There is no room for mistakes, and the process must be clear and transparent. It is about RISK, and the future of WBOPDC.

Below are some of the questions I would ask myself if I were in your place. Some of these questions may repeat, but they are important.

Is a CCO completely independent of councils?

Not entirely! A **Council-Controlled Organisation (CCO)** operates with a degree of independence but remains accountable to the councils that own it. Under the *Local Water Done Well* framework, a water services CCO must be owned by councils and/or consumer trusts and governed by an independent, competency-based board.

While councils do not directly manage day-to-day operations, they retain influence through:

- **Ownership Structure:** Councils (or consumer trusts) are shareholders, ensuring community interests are represented.
- **Governance Oversight:** The board cannot include elected council members or employees of shareholder councils, maintaining operational independence.
- **Strategic Direction:** Councils set expectations through a *Statement of Expectations*, and the CCO must prepare a *Water Services Strategy*, annual budget, and reports.
- **Performance Monitoring:** Councils review financials, service levels, and major projects to ensure alignment with community needs.

So, while a CCO has autonomy in its operations, councils still play a crucial role in shaping its direction and ensuring accountability.

What are some insights on how different councils approach this model?

Different councils in New Zealand approach the **Council-Controlled Organisation (CCO) model** for water services in various ways, depending on their priorities and community needs. Here are some examples:

- **Dunedin City Council** considered multiple models before consulting on the **in-house model** and the **CCO model**. Their preferred option was to retain direct management of water services within the council while ensuring compliance with the *Local Water Done Well* reform.

- **Regional CCO Model:** Some councils explore **multi-council CCOS, where three or more neighbouring councils jointly own a standalone entity.** This model allows access to **long-term borrowing** for infrastructure investment without affecting individual council balance sheets.
- **Watercare Services Limited:** This is an example of a **regional asset-owning water services CCO,** providing insights into governance, financial independence, and regulatory challenges.
- **Guidance for New Water Organisations:** The Department of Internal Affairs provides **templates and guidance** to help councils establish new water organisations, whether as single-council or multi-council CCOs.

Each approach has trade-offs in terms of **local control, financial sustainability, and operational efficiency.**

What insights can help councils evaluate these models before making a decision?

Councils in New Zealand evaluate **Council-Controlled Organisation (CCO) models** for water services based on several key factors:

1. Governance & Accountability

- Councils assess how much control they retain over decision-making.
- They review governance structures, ensuring **independent boards** align with community interests.
- The Department of Internal Affairs provides **guidance and templates** to help councils establish new water organisations.

2. Financial Sustainability

- Councils consider whether a CCO can access **long-term borrowing** without impacting council balance sheets.
- They evaluate funding models, including **Local Government Funding Agency (LGFA) loans.**

3. Operational Efficiency

- Councils compare **in-house models** vs. **regional CCOs** to determine which offers better service delivery.
- They assess whether a **multi-council CCO** would improve economies of scale and infrastructure investment.

4. Community & Environmental Impact

- Councils consult with communities to ensure water services align with local needs.
- They consider environmental resilience, flood management, and climate change adaptation.

What are some of the advantages and challenges of these models?

Under the *Local Water Done Well* framework, the responsibility for organizing the establishment of an independent board for a water services Council-Controlled Organisation (CCO) primarily falls to the shareholder councils (or consumer trusts). Here's how the process is generally structured:

1. **Council-Led Process:**
Councils set the governance framework and outline the criteria for board membership as required by legislation. They typically establish a board nomination or appointment committee that is tasked with finding individuals who meet the required independence and competency standards. **This committee operates independently of routine council operations to ensure that board members do not conflict with council interests.**
2. **Use of Established Guidelines and Templates:**
The Department of Internal Affairs provides detailed templates, guidelines, and tools that councils can use

to structure the board establishment process. These resources help ensure that the board is formed in line with statutory requirements, such as excluding elected council members and council employees to maintain genuine independence.

3. Collaborative and Transparent Recruitment:

Although the councils lead and organize this process, they often work in consultation with external advisors or use professional recruitment services to ensure that the selection process is thorough and that the appointed board members bring the necessary expertise in water services management, regulatory compliance, and financial oversight. See below

In summary, while the day-to-day operations of the water services CCO are managed independently, the councils are the key organisers behind the appointment of an independent board, ensuring that the governance structure remains robust, impartial, and aligned with community expectations.

Key Competency Areas for Board Members

- **Financial Management:**
Board members should understand financial oversight, including infrastructure finance, long-term borrowing, and cost control. This ensures that the CCO can manage its budgets responsibly and invest wisely in critical water infrastructure.
- **Regulatory and Legal Expertise:**
Familiarity with relevant legislation and regulatory requirements is vital. This expertise helps the board navigate the complex legal landscape of water services, ensuring compliance and mitigating legal risks.
- **Technical and Operational Knowledge:**
A strong background in water services is highly desirable. Candidates should have insights into water treatment, network management, and asset maintenance, enabling them to oversee the technical operations effectively.
- **Risk Management:**
Expertise in identifying, assessing, and mitigating risks—whether financial, operational, or environmental—is a key asset. This ensures that the board can steer the organization through uncertainties such as climate change or aging infrastructure issues.
- **Strategic Leadership and Governance:**
Experience in strategic planning, setting long-term objectives, and guiding organizational direction is important. Board members need to align the CCO's strategy with the community's interests and overarching regulations, fostering transparency and accountability.
- **Community Engagement and Stakeholder Management:**
Since water services directly impact the community, stakeholder engagement experience helps ensure that the board's decisions remain aligned with public needs and expectations.

The Recruitment Process

- **Council-Led Organization:**
The councils establish clear governance frameworks and use detailed statements of expectations to steer the board's activities. The independent nature of the board is maintained by prohibiting the inclusion of elected council members or council employees.
- **Transparent and Collaborative Approach:**
Often, councils consult with external advisors or engage professional recruitment services to identify candidates with the necessary expertise. This collaborative process is geared toward achieving a balanced board that brings multiple perspectives to the table.

By emphasizing these competency-based criteria, councils aim to build a board that not only provides impartial oversight but also drives strategic improvements in water services delivery under the CCO model.

Councils in New Zealand often work with specialized recruitment agencies and advisory firms to find candidates with the right expertise. Some notable recruitment services include:

- **Talent International** – An approved supplier to the All-of-Government (AoG) External Recruitment and Consultancy panels, specializing in tech, finance, HR, and government roles.
- **Consult Recruitment** – An award-winning recruitment agency based in Auckland, helping organizations hire top talent across various industries.
- **Beyond Recruitment** – A specialist agency covering government and policy roles, including policy advisors, governance managers, and regulatory experts.
- **Blomfield Recruitment** – Provides tailored recruitment solutions for permanent and contract roles across diverse industries.

These agencies help councils navigate hiring challenges and ensure they find the best professionals for their needs.

I wish to repeat, this is the most critical task this council will ever undertake. There is no room for mistakes, and the process must be clear and transparent. It is about RISK, and the future of WBOPDC. In my view, stay as you are and transfer to a single, standalone CCO, with the downsizing of the present council operation.

Thank you for your patience. Questions

Tabled Item 2

SUBMISSION ON WBOPDC LWDW PROPOSAL

KEITH HAY

Council's decision on what option they choose for future water services will have a huge effect on ratepayers and on the future of Council itself. This decision will have a much greater impact than the recent decision on representation. Any bad representation decisions can be reversed in six years' time. It may never be possible to reverse any bad decision on what entity is chosen to provide water services. Despite this our council does not appear to have done any due diligence. They appear to be relying on analysis carried out by consultants Martin-Jenkins and by the Department of Internal Affairs (DIA). Martin-Jenkins was retained by the previous government to provide analysis in support of Three Waters. The quality of their work has been subject to much criticism.

The Martin-Jenkins report states: *"Further analysis of the value of a combined entity (with Tauranga) would require examination of Tauranga's financial position."*

We now know that our council's preferred option is to form a multi-council CCO with TCC. So, let's look at TCC's credentials. Would they be an honest, financially competent and technically proficient partner? What is their financial situation?

TCC'S COMPETENCE (Show Table)

This table compares some aspects of the two councils: TCC's population and number of rating units is about 2.5 times that of WB. That should provide them with economies of scale. TCC's population density is 35 times higher than WB's. But despite a much larger and much more dense population their average residential rates are higher than WB's.

TCC have a workforce of 1299 full time staff, 4.8 times as many as WB's 280 full time equivalent staff. TCC's employee cost is \$128 million, 3.6 times that of WB (\$36 million). These numbers suggest that TCC staff are not very efficient, a problem that will probably be carried over into any CCO that is formed. The perks enjoyed by TCC staff are legendary and have recently received adverse publicity. Those perks will almost certainly be carried over into any CCO that we are funding.

COMPARISON OF WBOPDC AND TCC			
PARAMETER	WBOPDC	TCC	DIFF
POPULATION	59,700	155,200	2.6
NUMBER OF RATEABLE UNITS	23,890	56,472	2.4
AVE RESIDENTIAL RATES	\$3,431	\$3,482	Similar
AVE COMMERCIAL RATES	\$3,527	13,119	3.7
FTE staff	284	1,118	3.9
FTE STAFF SALARIES > \$100,000	84	316	3.8
FTE MANAGEMENT STAFF	24	190	7.9
COMMS AND MARKETING STAFF	5	20	4.0
FTE CORE SERVICE % OF TOTAL	64	59	
AREA (sq km)	1915	135	0.1
POPULATION DENSITY (per sq km)	31	1092	35.2
BORROWINGS (million)	\$115	\$1,160	10.1
NET DEBT TO RATES INCOME	73%	321%	4.4
DEBT PER RATING UNIT	\$3,299	\$12,494	3.8
INTEREST PAID PER RATING UNIT	\$171	\$355	2.1

Source: Ratepayers Report

TCC’s FINANCES

TCC has borrowings of \$1.16 billion which is ten times more than WB’s \$115 million. TCC is one of New Zealand’s “most indebted councils” according to ratings agency S & P. They projected TCC’s gross debt to exceed 300% of operating revenues by fiscal 2025 and they will be paying interest of over 12% of operating revenue. LGFA has just increased TCC’s borrowing limit to 350%.

We have been unable to find out what proportion of TCC’s total debt is for water infrastructure. However their 2024 Pre-election Review states: *“Because the three waters activities have a high level of debt as a result of investment in facilities to support growth (such as the Waiāri Water Treatment Plant and Te Maunga Wastewater Treatment Plant) the ratio of debt-to-revenue for the three waters activities is 400%-500%. When this is included in council’s total debt and revenue, it constrains our ability to borrow for other infrastructure projects needed across the city.”*

WBOPDC website states: *“...reality is, staying with our current model isn’t an option – even if we wanted to, we don’t have the financial*

capacity to fund what's required on our own. This is where a potential multi council water organisation comes in. By working together with other councils, we can unlock greater financial capacity to invest in essential infrastructure, ensuring our water services remain strong and future-proofed."

WB has not provided any information on what constitutes a "financially sustainable model". How is it different to what council has been using the last ten years? It appears to us that TCC is already at its financial capacity so how are they going to help fund what is required?

BUSINESS ETHICS

But it is not just Tauranga's financial situation that should be cause for concern. During the time that the Commission was running Tauranga they sold the Marine Precinct at about \$5 million less than valuation. Although the injunction to stop the sale has been rejected by the court the deal could not have been completed without the assistance of some senior staff. But Mayor Drysdale is refusing to allow any investigation. Can we trust TCC to act honestly and with financial prudence if we are in a CCO with them?

And Tauranga's member of Parliament recently claimed that TCC was spending money like a drunken sailor.

THE INFRASTRUCTURE

The WB website tells us that Council's three waters infrastructure is in good condition. WB Council's potable water supply is good but there is problems with waste water and with storm water in Waihi Beach. Why would TCC's representatives on the board of the CCO want to fix these problems when they have so many of their own?

CONFUSING INFORMATION

WBOPDC again: *"We understand concerns about losing local control. That's why this kōrero is so important. Under a multi council model, our community will still have a voice. We would be a shareholder, involved in setting priorities, selecting leadership, directing priorities, and ensuring our local needs are met."*

"... our community will still have a voice." Like we had on Maori wards when 78% of residents were opposed but nine out of twelve councillors decided they knew best and voted for Maori Wards. Like the last-minute

decision to have community boards that cover the whole of the ward, left to the last minute so the community would not have a voice?

When the consultation document was approved by Council it contained three options:

- 1 Status Quo
- 2 Single council CCO
- 3 Multi council CCO

Despite the Government requiring that the status quo must be one of the options Council's Questionnaire does not even mention the status quo as an option. If this "korero is so important", who decided, without any consultation, that the status quo is not an option. When did the community have a voice on this? It should remain an option to be considered in the consultation.

Over the last ten years we have been frequently told that the reason our rates have been among the highest in New Zealand was because our three waters infrastructure has been maintained in excellent condition. While I have not been able to access historic average rates for three waters in WB, I have been able to access how much my personal rates for water have increased over the last ten years. Just a bit less than 20%.

But Council is claiming that unless we form a CCO our water rates will double over the next ten years. I don't accept that we will be better off in a CCO with Tauranga.

Thank You

Tabled Item 3

SUBMISSION ON WBOPDC LOCAL WATER DONE WELL PROPOSAL
KATIKATI – WAIHI BEACH RESIDENTS AND RATEPAYERS
ASSOCIATION

In Council's media releases, brochures and on their website they state: "Under the current model, average household water charges are projected to exceed \$4300 per connection annually over the next ten years." The literal meaning of this sentence is that charges for each connection are projected to exceed \$4300 every year over the next ten years. That is very scary stuff. But it is misleading. We hope it wasn't deliberately misleading in order to scare people into thinking that a multi-council CCO is the best option.

The real situation is that charges are projected to exceed \$4300 per connection in year ten of the LTP. Big difference.

The DIA report has a graph (Item 9.2 – Attachment 8) of Bay of Plenty councils' average water services bill per connection which shows clearly that the average bill in Western Bay will be \$7000 in 2033-34. This is a very serious error.

THE DIA REPORT

The fine print of the DIA report "*Bay of Plenty Water Done Well - Investigating the viability of a Bay of Plenty Water CCO dated 24 January 2025 states that the document has been prepared to provide information to all the Bay of Plenty councils on the financial viability of a Bay of Plenty Water CCO.*

The Department of Internal Affairs has relied on information provided by councils in the development of the analysis and guidance included in this report, including publicly available information from long-term plans and other council accountability documents. It is intended to support council decision-making requirements under Local Water Done Well."

Table 1 uses data interpolated from graphs of the average water services bill per connection for each district in the Bay of Plenty for the next ten years. It shows that if the status quo is maintained Tauranga water rates will increase by 150% and WBOPDC water rates by 141% over the next nine years. These are much bigger increases than any of

the other councils in the region, but we can find no explanation of why there is such a big difference

The table also shows that if Western Bay water services were in a CCO, water rates would be \$3000 less in 2033-34 than if the status quo was maintained. This compares to \$500 less for Tauranga, \$300 less for Rotorua, \$100 less for Kawerau, and no difference in Opotiki and Whakatane. We contend that the LTP data provided to DIA by WBOPDC is not credible.

Table 1

WATER CHARGES					
COMPARISON OF CCOs TO STATUS QUO					
COUNCIL	STATUS QUO			DIFFERENCE FROM STATUS QUO	
	2024-25	2033-34	CHANGE	SINGLE COUNCIL	MULTI COUNCIL
	(\$)	(\$)		(\$)	(\$)
OPOTIKI	2000	4250	112%	0	0
WHAKATANE	1700	2700	59%	100	0
KAWERAU	1300	2000	54%	0	-100
ROTORUA	2000	2800	16%	-200	-300
TAURANGA	1800	4500	150%	-400	-500
WESTERN BAY	2900	7000	141%	-3000	-3000

Data: Interpolated from graphs in DIA report reproduced in Council Meeting Agenda, 3.3.2025

Hauraki District Council's preferred option is to join six other Waikato councils in a CCO. The estimated cost to ratepayers in the CCO will be around \$4361 per annum. This is \$41 less than the annual cost over the LTP for the status quo of \$4402.

Table 2 shows Western Bay Total Operating Funding for each of the three waters for the 2024-34 LTP. The average yearly increase for the first four years is 6.6%. It then almost triples to 17.9% for the final five years of the plan. There is no explanation for this huge increase. The graphs showing rates for water for all the other district councils are flatter over the last five years of the LTP.

Table 2 also shows that total water rates in 2033-34 are \$104,372. If average water rates are really \$7000 in the last year of this LTP, this

means that there are only 14,900 connections in the district. The 2023-24 WBOPDC Annual Report states there are 18,651 connections in the district. What number did DIA use?

Table 2

2024-34 LONG TERM PLAN - THREE WATERS					
	STORM WATER	WASTE WATER	WATER SUPPLY	TOTAL	INCREASE
YEAR	\$x1000	\$x1000	\$x1000	\$x1000	%
2024-25	7,488	16,047	12,143	35,678	
2025-26	7,870	18,307	13,284	39,461	10.6
2026-27	8,758	19,785	14,057	42,600	8.0
2027-28	7,909	22,082	12,442	42,433	-0.4
2028-29	8,343	24,641	12,902	45,886	8.1
2029-30	10,746	28,239	15,398	54,383	18.5
2030-31	14,245	32,647	18,945	65,837	21.1
2031-32	18,466	36,447	23,346	78,259	18.9
2032-33	22,579	40,407	27,842	90,828	16.1
2033-34	27,026	44,893	32,453	104,372	14.9
Average increase 2025-26 to 2028-29 is 6.6%					
Average increase 2029-30 to 2033-34 is 17.9%					
Data from Funding Impact Statements 2024-34 LTP					

HOW MANY COUNCILS ARE REQUIRED

Tauranga appear to want more councils than just WB to join them. One WB councillor suggested to us that it would be safer if there were more councils in the CCO than just TCC and WB so that TCC did not have a majority of votes on the board. This would require at least Western Bay, Rotorua and Whakatane to join because their combined household numbers are 67,341 compared to Tauranga's 56,472 (the ratepayers report provides household numbers which we assume are a reasonable approximation to rating units). Opotiki and Kawerau would not be required. But Rotorua appears to be quite happy to go it alone for at least the next three years.

Table 3

HOUSEHOLD NUMBERS VERSUS DEBT PER RATING UNIT FOR BAY OF PLENTY COUNCILS		
COUNCIL	HOUSEHOLDS	DEBT / R UNIT (\$)
Kawerau	2,742	2
Opotiki	4,323	1,285
Whakatane	14,505	5,473
Western Bay	23,890	3,299
Rotorua	28,946	9,365
Tauranga	56,472	12,494
Data:Taxpayers. Union		

Table 3 also shows that the smaller councils generally have the lowest debt per rating unit. This is contrary to Council's claim that bigger is better when it comes to Local Water Done Well

ROTORUA'S PREFERRED OPTION

Rotorua's calculations show there is very little difference between in-house, a single council CCO and a multi-council CCO even after thirty years. Their preferred option is that "water services would be delivered by an in-house Council water services division until July 2028. During the 2025-2028 triennium, Council would undertake a detailed study of a multi-council water organisation. In late 2026/early 2027 Council would decide whether it wants to join the multi-council WSCCO or, if not, to transfer water assets and operations to a Rotorua-Lakes Council WSCCO. This would enable a higher borrowing limit for water services and free balance sheet capacity for other council services."

That appears to be a much more sensible approach than jumping into either type of CCO at this time. We urge Western Bay of Plenty District Council to do the same.

Keith Hay

Chairman KKWBRRA

10.3 MINUTES OF THE STRATEGY AND POLICY COMMITTEE MEETING HELD ON 20 MAY 2025

File Number: A6859255

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Strategy and Policy Committee Meeting held on 20 May 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

1. Minutes of the Strategy and Policy Committee Meeting held on 20 May 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
STRATEGY AND POLICY COMMITTEE MEETING NO. SPC25-5
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON TUESDAY, 20 MAY 2025 AT 9.30AM**

1 KARAKIA

Whakatau mai te wairua	Settle the spirit
Whakawātea mai te hinengaro	Clear the mind
Whakarite mai te tinana	Prepare the body
Kia ea ai ngā mahi	To achieve what needs to be achieved.
Āe	Yes

2 PRESENT

Mayor J Denyer, Cr M Grainger, Cr T Coxhead, Cr G Dally, Cr A Henry, Cr R Joyce, Cr L Rae, Deputy Mayor J Scrimgeour, Cr A Sole, Cr D Thwaites and Cr A Wichers.

3 STAFF IN ATTENDANCE

M Taris (Interim Chief Executive Officer), R Davie (Deputy CEO/General Manager Strategy and Community), L Balvert (Communications Manager), E Watton (Strategic Policy and Planning Programme Director), P Watson (Reserves and Facilities Manager), S Parker (Cycleways Manager), R Gallagher (Acting Policy and Planning Manager), A King (Legislative Reform and Special Projects Strategic Advisor), V Dekkerova (Systems Advisor), C McGirr (Policy Analyst), H Wi Repa (Governance Systems Advisor), R Garrett (Governance Manager) and R Leahy (Senior Governance Advisor).

VIA ZOOM

J Crummer (Senior Recreation Planner)

4 APOLOGIES

APOLOGY

RESOLUTION SPC25-5.1

Moved: Cr A Sole

Seconded: Cr A Henry

That the apology for absence from Cr Murray-Benge be accepted.

CARRIED

5 CONSIDERATION OF LATE ITEMS

Nil

6 DECLARATIONS OF INTEREST

Nil

7 PUBLIC EXCLUDED ITEMS

Nil

8 PUBLIC FORUM

Nil

9 PRESENTATIONS

Nil

10 REPORTS

10.1 SUBMISSION ON THE LAND TRANSPORT MANAGEMENT (TIME OF USE CHARGING) AMENDMENT BILL

The Committee considered a report from the Policy Analyst dated 20 May 2025. The report was taken as read.

RESOLUTION SPC25-5.3

Moved: Mayor J Denyer

Seconded: Cr R Joyce

1. That the Policy Analyst's report dated 20 May 2025 titled 'Submission on the Land Transport Management (Time of Use Charging) Amendment Bill' be received
2. That the following submission, shown as Attachment 1 to this report, be received by the Strategy and Policy Committee and the information noted.
 - a. Submission on the Land Transport Management (Time of Use Charging) Amendment Bill, dated 27 April 2025.

CARRIED

10.2 SUBMISSION ON THE WATER SERVICE AUTHORITY WASTEWATER ENVIRONMENTAL STANDARDS

The Committee considered a report from the Strategic Advisor: Legislative Reform and Special Projects dated 20 May 2025. The report was taken as read.

RESOLUTION SPC25-5.4

Moved: Cr A Sole

Seconded: Cr R Joyce

1. That the Strategic Advisor: Legislative Reform and Special Projects report dated 20 May 2025 titled 'Submission on the Water Service Authority – Taumata Arowai's proposed wastewater environmental standards' be received.
2. That the submission, shown as **Attachment 1** to this report, is received by the Strategy and Policy Committee and the information is noted.

CARRIED

10.3 UPDATE ON THE TE PUKE SPATIAL PLAN

The Committee considered a report from Strategic Advisor: Legislative Reform and Special Projects. The report was taken as read.

Staff responded to pātai as below:

- A workshop was planned to work through the issues and options which would set out ideas for the draft Spatial Plan. Endorsement on the draft Spatial Plan would then be sought by the subcommittee.
 - Staff were working on options for congestion through the town centre. There were some short-term solutions that were being investigated. The Spatial Plan was looking at the future of Te Puke in 30-50 years time. Different modes of transport was one aspect that needed to be considered in the Spatial Plan, noting that the Spatial Plan was not just about solving present congestion issues.
 - Staff were working on a location for where a public pool could be placed. The options being considered were Jubilee Park, Donovan Park and the Domain.
-

RESOLUTION SPC25-5.5

Moved: Cr L Rae

Seconded: Cr A Wichers

That the Strategic Advisor: Legislative Reform and Special Projects report dated 20 May 2025 titled 'Update on the Te Puke Spatial Plan', be received.

CARRIED

9.40am The hui adjourned.

10.30am The hui reconvened.

10.4 KAIMAI RESERVE MANAGEMENT PLAN REVIEW HEARINGS

The Committee considered a report from the Senior Recreation Planner dated 20 May 2025. The report was taken as read.

Submitters were in attendance to give their verbal submission to the Committee as below.

10.4.1 SUBMITTER ID 23 – BARRY ROBERTS

Mr Roberts was in attendance to speak to his submission. He provided a brief overview of his background and a history of the Lower Kaimai Hall site and the Lower Kaimai Reserve. In addition to his submission he noted the below points:

- Pest management needed to be undertaken in Ongaonga Scenic Reserve.
- The metal dump should be shifted and a carpark installed where the metal dump was currently located.
- A swing bridge should be provided across the river to Ongaonga Scenic Reserve to enable volunteers to start a trapping programme. If a swing bridge was not possible then a walkway from the Lower Kaimai Reserve up along the river with a small bridge underneath the Soldiers Road bridge would suffice.

Mr Roberts responded to pātai as below:

- The Lower Kaimai Hall site should be sold to upgrade the Ongaonga Scenic Reserve or Lower Kaimai Reserve.
 - There were traffic risks with turning right into the area of the metal dump, however, this was already occurring with trucks. The other option would be to turn into Ngamuwahine Road and develop a carpark and walking access under the State Highway bridge.
 - It was a priority for access to be established into Ongaonga Scenic Reserve.
-

10.4.2 SUBMITTER ID 69 – MENZSHED ŌMOKOROA

David Whitehead was in attendance on behalf of MenzShed Ōmokoroa to speak to their submission.

Mr Whitehead responded to pātai as below:

- The MenzShed Ōmokoroa had a preference to remain on the Ōmokoroa peninsular, however, there were areas towards State Highway 29 that may be suitable. It was noted that the group did not have a particular preferred location in mind.
 - It was possible for MenzShed Ōmokoroa to open more hours if a new location/building was provided.
 - The MenzShed that was being built in Whanganui was 600 square metres. MenzShed Ōmokoroa currently had three large buildings and 170 square metres of gardens.
-

10.4.3 SUBMITTER ID 23 – PIRIRĀKAU TRIBAL AUTHORITY INCORPORATED

Julie Shepherd was in attendance to speak to Pirirākau Tribunal Authority Incorporated's submission and Tabled Item 1.

Ms Shepherd responded to pātai as below:

- If a memorial wall were to be established in Ōmokoroa, then Pirirākau would want it to reflect the history of the area from both a settler and Pirirākau perspective.
- It was clarified that the intention of the memorial wall was to provide a place for people to put a plaque for their loved ones who were unable to be buried in Ōmokoroa as there was no cemetery there.

Staff responded to pātai as below:

- There were no specific Financial Contributions (FinCos) ringfenced for cultural heritage however, there were FinCos for reserves and an ecological impact fee. It was noted that Council could consider the Independent Commissioners' recommendation as part of Plan Change 92 to establish FinCos for historic cultural heritage.

Tabled Item 1 – Pirirākau Tribal Authority Incorporated – Oral Submission: Kaimai Ward Reserve Management Plan Review

10.4.4 SUBMITTER ID 21 – TE PUNA QUARRY PARK SOCIETY

Rosalie Orr was in attendance to speak to the Te Puna Quarry Park's submission, and provide a history of the site and Te Puna Quarry Park Society. In addition to the submission she noted the below points:

- The park covered difficult terrain and maintaining safe and secure access was a priority. There was scope to expand the access throughout the park, noting that the pine and gum trees that had been planted were now mature and potentially dangerous.
- The Society had identified over 45 different tasks that were undertaken by volunteers. Some of the work required was beyond the availability and capability of the volunteers and the Society would like to see a higher level of track maintenance to improve the amenity.
- The Society was open to exploring long-term governance and management approaches and noted the ability to harness the goodwill of volunteers would be an important consideration.

Ms Orr responded to pātai as below:

- There were no particular plans for an accessway to the Park from the Minden area. However, the Society would happily work with Council on a concept plan for this as it was steep terrain.
- The Society did not support a name change, however they would be open to discussions on a dual name for the Park. They saw 'Te Puna Quarry Park' was a recognised brand name for the Park.
- They were of the understanding that the Park had been classified as a reserve since the 1900s.
- In the past, the Society had paid substantial costs for various consents required within the Park.

10.4.5 SUBMITTER ID 34 – ŌMOKOROĀ RESIDENTS AND RATEPAYERS ASSOCIATION INC

Bruce McCabe was in attendance to speak to the Ōmokoroā Residents and Ratepayer Association's submission. In addition to the submission he noted the below points:

There was an issue with rust on the parts of the new playground at the Ōmokoroā Domain.

Dr McCabe responded to pātai as below:

- Dr McCabe's proposed plan for additional parking at Ōmokoroa Domain had not yet been socialised with the wider members of the Ōmokoroa Residents and Ratepayers Association. He noted that in his observation people did not spend time near where the sewage pumping station was, which was nearby his proposed plan for additional parking.
 - Ōmokoroa residents who played croquet currently had to travel to Katikati, Mount Maunganui or Tauranga to play the sport.
 - If croquet lawns were to be developed at Precious Family Reserve, it would require significant public support and a club to drive funding and membership.
 - The idea of a croquet lawn at Precious Family Reserve had not yet been socialised with the neighbouring properties.
-

10.4.6 SUBMITTER ID 36 – DEBBIE MARSHALL

Ms Marshall was in attendance to speak to her submission and [Tabled Item 2](#). In addition to her submission she noted the below points:

- A plan should be developed for Ongaonga Scenic Reserve.
- A stock proof fence should be installed at Ongaonga Scenic Reserve to allow the native bush to regenerate by itself.
- There was previously a 'Ongaonga Scenic Reserve' sign, however, the sign had since gone.
- Council's website currently listed Ongaonga Scenic Reserve as a dog walking area, however, Ms Marshall felt this was misleading as the area would be challenging to access with a dog.
- The proximity of Ongaonga Scenic Reserve to Tauranga City meant it was a valuable recreational area.

Ms Marshall responded to pātai as below:

- It was unclear what NZTA Waka Kotahi's long-term plans were for State Highway 29 adjacent to Ongaonga Scenic Reserve.
 - Some of the improvements to the Ongaonga Scenic Reserve would be best be done by a care group. Ms Marshall was confident that there would be people keen to establish a care group for pest control in the area.
 - It was a significant priority to put a stock proof fence around the boundary at Ongaonga Scenic Reserve to stop goats and deer from entering the reserve and eating any regenerative planting.
-

Tabled Item 2 – Debbie Marshall – Supplementary Photographs

10.4.7 SUBMITTER ID 63 – ROBERT MITFORD-BURGESS

Mr Mitford-Burgess was in attendance to speak to his submission and Tabled Item 3.

Mr Whitehead attended in support of Mr Mitford-Burgess and responded to pātai as below:

- Mr Whitehead was not aware of whether the Hamurana Road carpark area had been considered as a location for a toilet or not.
- The majority of the people who had signed the petition rejected the proposed location of the toilet at Precious Family Reserve and instead wanted it closer to the beach.

Tabled Item 3 – Robert Mitford-Burgess – Supplementary Map

10.4.8 SUBMITTER ID 72 – BOWENTOWN BEACH HOLIDAY PARK

Shawn Gardner was in attendance to speak on behalf of the Bowentown Beach Holiday Park's submission.

Staff responded to pātai as below:

- It was clarified that council staff were progressing a piece of work regarding commercial leases on reserve land.

10.4.9 SUBMITTER ID 16 – ŌMOKOROA BOWLING CLUB

Margie Sorensen, David Rolfe, Gary Newson and Gary Meads was in attendance to speak to the Ōmokoroa Bowling Club's submission. In addition to their submission they noted the below points:

- The site of the club was vulnerable to subsidence and coastal erosion. The rear of the clubroom was just 400mm from the cliff face.
- The Club had around 100 full playing members alongside casual members. They also held public and corporate events and regularly held mid-week tournaments.
- The Club was seeking a new site, which was flat and could facilitate the development of two new greens in a weather protected site.

The submitters responded to pātai as below:

- Their preferred site was below the tennis courts at Western Avenue Reserve as they felt that the site on Prole Road would be too exposed to the wind.
- They would like a covered green, however, their priority was to find a new site.

- They did not have substantial funding available, in the event they had to move early, then they may utilise one green whilst the new site was being developed.
- The site where the Club was currently situated may be suitable for croquet or pétanque once the Club relocated.
- A bowling green was not suitable for croquet to also be played on.

RESOLUTION SPC25-5.6

Moved: Cr D Thwaites

Seconded: Cr M Grainger

1. That the Senior Recreation Planner’s report dated 20 May 2025, titled “Kaimai Reserve Management Plan Review Hearings” be received.
2. That the written and verbal submissions to the review of the Kaimai RMP be received.

CARRIED

11 INFORMATION FOR RECEIPT

Nil

The Meeting closed at 12.22pm.

Confirmed as a true and correct record by Council on 24 July 2025.

.....

Mayor J Denyer

CHAIRPERSON / MAYOR

10.4 MINUTES OF THE COUNCIL MEETING HELD ON 27 MAY 2025

File Number: A6833857

Author: Pernille Osborne, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Council Meeting held on 27 May 2025 be confirmed as a true and correct record and the recommendations therein be adopted.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. **Minutes of the Council Meeting held on 27 May 2025**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
COUNCIL MEETING NO. CL25-7
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON TUESDAY, 27 MAY 2025 AT 9.33AM**

1 KARAKIA

Whakatau mai te wairua	Settle the spirit
Whakawātea mai te hinengaro	Clear the mind
Whakarite mai te tinana	Prepare the body
Kia ea ai ngā mahi	To achieve what needs to be achieved.
Āe	Yes

2 PRESENT

Mayor J Denyer, Deputy Mayor J Scrimgeour, Cr T Coxhead, Cr G Dally, Cr M Grainger, Cr A Henry, Cr R Joyce, Cr M Murray-Benge, Cr L Rae, Cr A Sole, Cr D Thwaites and Cr A Wichers.

3 IN ATTENDANCE

M Taris (Interim Chief Executive), R Davie (Deputy CEO/GM Strategy and Community), A Henderson (General Manager Corporate Services), A Curtis (General Manager Regulatory Services), E Wentzel (Director Water Services), L Balvert (Communications Manager), R McLeod (Senior Communications and Engagement Specialist), R Garrett (Governance Manager), A King (Strategic Advisor: Legislative Reform and Special Projects), P Watson (Reserves and Facilities Manager), D Crowe (Head of People and Capability), R Spicer (Team Lead Capital Projects), C Davie (Director Transportation), A Badenhorst (Infrastructure Growth and Delivery Manager), H Wi Repa (Governance Systems Advisor) and P Osborne (Senior Governance Advisor).

OTHERS IN ATTENDANCE

Sarah Baddley (MartinJenkins)Via Zoom))

4 APOLOGIES

Nil

5 CONSIDERATION OF LATE ITEMS

Nil

6 DECLARATIONS OF INTEREST

Nil

7 PUBLIC EXCLUDED ITEMS

Nil

8 PUBLIC FORUM

Nil

9 COMMUNITY BOARD MINUTES FOR RECEIPT

9.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 2 APRIL 2025

RESOLUTION CL25-7.1

Moved: Cr A Henry

Seconded: Cr R Joyce

That the Minutes of the Katikati Community Board Meeting held on 2 April 2025 be received.

CARRIED

9.2 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 3 APRIL 2025

RESOLUTION CL25-7.2

Moved: Cr A Wichers

Seconded: Cr G Dally

That the Minutes of the Te Puke Community Board Meeting held on 3 April 2025 be received.

CARRIED

9.3 MINUTES OF THE WAIHĪ BEACH COMMUNITY BOARD MEETING HELD ON 7 APRIL 2025

RESOLUTION CL25-7.3

Moved: Cr A Henry

Seconded: Cr A Sole

That the Minutes of the Waihi Beach Community Board Meeting held on 7 April 2025 be received.

CARRIED

9.4 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 8 APRIL 2025

RESOLUTION CL25-7.4

Moved: Cr M Grainger

Seconded: Cr D Thwaites

That the Minutes of the Ōmokoroa Community Board Meeting held on 8 April 2025 be received.

CARRIED

9.5 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 15 APRIL 2025

RESOLUTION CL25-7.5

Moved: Cr L Rae

Seconded: Deputy Mayor J Scrimgeour

That the Minutes of the Maketu Community Board Meeting held on 15 April 2025 be received.

CARRIED

10 COUNCIL AND COMMITTEE MINUTES FOR CONFIRMATION**10.1 MINUTES OF THE AUDIT, RISK AND FINANCE COMMITTEE MEETING HELD ON 13 MARCH 2025**

RESOLUTION CL25-7.6Moved: Cr M Grainger

Seconded: Cr T Coxhead

That the Minutes of the Audit, Risk and Finance Committee Meeting held on 13 March 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

10.2 MINUTES OF THE PROJECTS AND MONITORING COMMITTEE MEETING HELD ON 20 MARCH 2025

RESOLUTION CL25-7.7

Moved: Cr D Thwaites

Seconded: Cr A Sole

That the Minutes of the Projects and Monitoring Committee Meeting held on 20 March 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

10.3 MINUTES OF THE COMMUNITY COMMITTEE MEETING HELD ON 26 MARCH 2025

RESOLUTION CL25-7.8

Moved: Cr M Murray-Benge

Seconded: Cr L Rae

That the Minutes of the Community Committee Meeting held on 26 March 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

10.4 MINUTES OF THE STRATEGY AND POLICY COMMITTEE MEETING HELD ON 27 MARCH 2025

RESOLUTION CL25-7.9

Moved: Mayor J Denyer

Seconded: Cr M Grainger

That the Minutes of the Strategy and Policy Committee Meeting held on 27 March 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

10.5 MINUTES OF THE DISTRICT PLAN COMMITTEE MEETING HELD ON 8 APRIL 2025

RESOLUTION CL25-7.10

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr M Murray-Benge

That the Minutes of the District Plan Committee Meeting held on 8 April 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

10.6 MINUTES OF THE COUNCIL MEETING HELD ON 8 APRIL 2025

RESOLUTION CL25-7.11

Moved: Mayor J Denyer

Seconded: Deputy Mayor J Scrimgeour

1. That the Minutes of the Council Meeting held on 8 April 2025 be confirmed as a true and correct record and the recommendations therein be adopted.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

10.7 MINUTES OF THE STRATEGY AND POLICY COMMITTEE MEETING HELD ON 8 MAY 2025

RESOLUTION CL25-7.12

Moved: Mayor J Denyer

Seconded: Cr M Grainger

That the Minutes of the Strategy and Policy Committee Meeting held on 8 May 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

11 REPORTS

11.1 DELIBERATIONS ON THE FUTURE WATER SERVICES DELIVERY MODEL

Council considered a report dated 27 May 2025 from the Strategic Advisor: Legislative Reform and Special Projects. Supported by the General Manager Corporate Service, an overview of the report was provided.

The Councillors were advised that Sarah Baddley from MartinJenkins was available via Zoom to respond to any relevant pātai.

Staff responded to pātai as follows:

- It was not that Western Bay was not “doing water well”, but rather, due to new legislation there was a new way in which Council was required to deliver waters.
 - Cr Coxhead foreshadowed an amendment to the proposed resolutions, which sought the removal of recommendation 3. Staff clarified that although removal of recommendation 3 did not prevent them from completing the Water Services Delivery Plan, it would mean that staff would need to complete it under a set of assumptions that Council would need to re-consider. It was noted that this would create a challenge in relation to the timeframe, as Council would be heading into the interregnum period prior to elections.
 - The further modelling that related to the internal business unit option undertaken by MartinJenkins was presented to Council at their workshop on 8 May 2025 and was included in the report attachments.
 - The stormwater decision was quite granular, as through their Commitment/Partnership Agreement or Water Services Delivery Plan, Council could decide what parts of stormwater would be transferred to a new entity, and what would stay with Council. The Local Government Water Services Bill outlined requirements in relation to what aspects of stormwater must remain with Council.
 - In relation to the ongoing review of the financials, as Council progressed any multi-council Council Controlled Organisations (CCO), Council would be undertaking reviews in conjunction with any partners as part of a wider arrangement.
 - The options provided to Council at this point in time were the best available with the information staff had. Although the additional modelling undertaken confirmed that an internal business unit was technically feasible, it was deeply unfavourable and required significant rates increases year on year for at least three years.
-

- If Council decided to go with a CCO and changed their mind, there was a process and requirements within the Local Government Water Services Bill regarding the disestablishment of a CCO.
- If during the process Council wished to modify or amend their Water Services Delivery Plan, there was a process identified within the Local Government (Water Services Preliminary Arrangements) Act 2024.
- There was a clear directive from the Department of Internal Affairs (DIA) regarding their expectations, noting that they had signalled to mayors (over the last week) that their preference was 'economies of scale'. If Council wished to go in a different direction, they would still need to meet the requirements.
- The Interim CEO confirmed that her recommendation to Council would be to become part of a multi-council CCO, as she believed it would happen eventually, and being involved from the onset allowed Council the ability to have input into the Terms of Reference. If Council joined at a later stage, they would not be able to determine the terms.

In order to have an open discussion and to allow development of an alternative recommendation or wording to the recommendation, the following motion was put and carried.

SUSPENSION OF STANDING ORDERS

RESOLUTION CL25-7.13

Moved: Cr M Murray-Benge
Seconded: Cr R Joyce
That Standing Orders be suspended.

CARRIED

Staff responded to pātai as follows:

- Stormwater had been modelled as being moved to a new entity.
 - Stormwater referred to stormwater assets, rather than land that was used to manage stormwater. This granularity needed to be worked through, as it would be included or signalled within the Water Services Delivery Plan. The Plan had to signal Council's intention or ability to implement something, noting it was not the final document as to how stormwater would be delivered and managed.
 - If Council did not resolve their future model, staff could continue to prepare the Water Services Delivery Plan, however the risk to Council was that if a decision was not made by 30 July, staff would need to do further work, meaning the decision would be put to the incoming Council. This would also mean that Council would not meet their 3 September 2025 DIA deadline.
-

-
- The Water Services Delivery Plan was set out within the Local Government (Water Services Preliminary Arrangements) Act 2024, so the delay in legislation did not affect where Council was at this point. The legislation would impact the framework for any new entity in regard to how they would operate with the new regulations.
 - The extra workshop that Council requested would need to be determined following the meeting, however it was noted that it would need to take place in July 2025.
 - Council was reminded that one of the recommendations for consideration was around the establishment principles, which set the foundation for how Council would determine who they would work with, as well as ensure that the expectations of Council would be met.

The following tākupu was made by Councillors:

- There was a sense of uncomfortableness around resolving their future model for water services delivery at this point.
- Councillors expressed support for changing the wording from 'future model' to 'preferred model'.
- Councillors requested to receive the draft Water Services Delivery Plan with plenty of time, in order to have a full discussion on it. It was proposed that this could happen through a workshop to ensure that Councillors understood all aspects of the plan and ensure there was a level of comfort prior to making any decisions on it at the 30 July 2025 meeting.
- There was a query around the ability to include a 'cooling off period' within any contract following the establishment of a multi-council CCO.

Staff proposed some alternative wording that would replace recommendations 3 and 4, as shown in the agenda report.

RESUMPTION OF STANDING ORDERS

RESOLUTION CL25-7.14

Moved: Cr M Grainger

Seconded: Cr R Joyce

That Council resume standing orders.

CARRIED

RESOLUTION CL25-7.15

Moved: Cr R Joyce

Seconded: Cr T Coxhead

1. That the Strategic Advisor: Legislative Reform and Special Projects report dated 27 May 2025 titled 'Deliberations on the future water services delivery model' be received.
2. That the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.
3. That Council agrees to proceed with the development of the Water Services Delivery Plan on the basis of a joint Council Water Services Council-Controlled Organisation, for Council consideration at a future meeting.
4. That Council maintains flexibility to determine which Councils would form part of any future WSCCO, and that this matter is the subject of further discussions.
5. That Council notes that decisions regarding the delivery of stormwater services (either all or in part) has not been decided and will be the subject of further discussions.
6. That Council adopts the establishment principles set out in this report and agrees to use the Department of Internal Affairs template for Commitment Agreements as a starting point.
7. That Council directs the Chief Executive Officer to take the necessary steps to progress consideration of a joint Council WSCCO including preparing a Commitment Agreement (on the basis of the establishment principles) with potential partners in a joint Council WSCCO, including, if necessary, independent support and advice, for Council approval at a future meeting.
8. That Council receives the minutes and additional information presented by submitters at the hearings on 13 May 2025 (**Attachment 1**).
9. That Council receives the presentation and minutes from the Council Workshop on 15 April 2025 (**Attachment 3 and 4**) and the Council Workshop on 8 May 2025 (**Attachment 5, 6 and 7**).

CARRIED

Cr Rae voted against the motion and requested for her vote against to be recorded.

11.01am The hui adjourned.

11.25am The hui reconvened.

11.2 DELIBERATIONS AND ADOPTION OF THE 2025-26 DOG CONTROL AND HEALTH REGISTRATION FEES

Council considered a report dated 27 May 2025 from the Compliance and Monitoring Manager, who took the report as read.

RESOLUTION CL25-7.16

Moved: Cr M Murray-Benge

Seconded: Cr A Sole

1. That the Compliance and Monitoring Manager's report dated 27 May 2025 titled 'Deliberations and adoption of the 2025-2026 Dog Control and Health Registration Fees' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That Council receives all feedback received through the consultation period, which ran from 20 March to 20 April 2025, as shown in **Attachment 2** of this report.
4. That Council adopts the 2025-26 Dog Control and Health Registrations fees and that they be approved for public notification in accordance with the Dog Control Act 1996, as shown in **Attachment 1** of this report.
5. That the Chief Executive Officer be delegated authority to make minor editorial changes to the documents if required.

CARRIED

11.3 FINANCIAL PERFORMANCE UPDATE QUARTERLY REPORT – 31 MARCH 2025

Council considered a report dated 27 May 2025 from the Chief Financial Officer. The General Manager Corporate Services provided an overview of the report and recommendations therein.

It was noted that although there was a surplus of \$37Million and staff had been talking to Councillors about the challenges that Council was facing, the area of focus had been general rates. Some of the items that the report showed as flowing through Council's revenue and expenditure related to non-cash items.

Staff responded to pātai as follows:

- The Corporate Services activity included the interest related to all the internal funding requirements, which would be cleared out at year end. It was noted that the team was looking at a way to better represent this expenditure throughout the year, to avoid the variances.
 - In terms of the rates revenue, the volumetric water charges were down on budget, due to volumes anticipated. This was reviewed and identified for the upcoming Annual Plan.
 - Staff cost changes could be presented through the Audit, Risk and Finance Committee.
 - Council's loans were taken out in line with asset life, or the maximum period allowed for that loan. The loans ranged between 10, 20 and 25 years.
 - An update on the financials for the Heron Crescent Development would happen through the Projects and Monitoring Committee.
-

- The budgets for the Heron Crescent Development project and the Waihi Beach Library project were sitting in a future year, as the projects were completed ahead of schedule. The \$1.2Million referenced under 'Communities', on page 286 of the agenda, was the differential between the tender and what was budgeted for within the Long Term Plan (LTP).
- The commentary under 'Structure Plans' on page 286 referenced the road urbanisation stages as opposed to the planning stages.
- The Transportation subsidies being managed to a 3-year cycle meant that Council could draw down on those subsidies at any stage through the 3-year cycle. This applied to the entire Funding Assistance Rates (FARs) funding bucket, not just in relation to capital projects.
- When a loan funded project came in under budget, this was taken into account when staff were looking at Council's closing debt position for the year and setting the rates for the following year. All the Financial Contributions (FinCos) Models were updated for time and cost on any project, which was reflected through the pricing of the FinCos requirement.

RESOLUTION CL25-7.17

Moved: Mayor J Denyer

Seconded: Cr M Grainger

That the Chief Financial Officer's report dated 27 May 2025 titled 'Financial Performance Update Quarterly Report - 31 March 2025' be received.

CARRIED

11.4 WAIKATO LOCAL AUTHORITY SHARED SERVICES (CO-LAB) CONSTITUTION AMENDMENT

Council considered a report dated 27 May 2025 from the Financial Analyst. The General Manager Corporate Services provided an overview of the report and the recommendations therein.

Staff responded to pātai as follows:

- In general, good practice for any governance board member was between 3-6 years, which was why the constitution initially included this term.

RESOLUTION CL25-7.18

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr A Wichers

1. That the Financial Analyst's report dated 27 May 2025 titled 'Waikato Local Authority Shared Services (Co-Lab) Constitution Amendment' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That Council approves the proposed amendment to the Waikato Local Authority Shared Services (Co-Lab) constitution.

CARRIED

11.5 MEMBERSHIP OF THE LEADING FOR DELIVERY SUB-COMMITTEE OF THE SMARTGROWTH LEADERSHIP GROUP

Council considered a report dated 27 May 2025 from the Strategic Policy and Planning Programme Director. The Deputy CEO/GM Strategy and Community provided an overview of the report and the recommendations therein.

Staff responded to pātai as follows:

- As SmartGrowth was not an entity, it relied on its partner Councils and Tangata Whenua. The rationale for this sub-committee was to ensure that the delivery of the decisions being made at SmartGrowth Leadership Group (SLG) were being actioned.
 - It was important for Councillors to remember that Council had adopted the SmartGrowth Funding and Implementation Plan, as required by the National Policy Statement on Urban Development (NPS-UD).
 - Staff understood that the rationale for the Sub-Committee was due to moving away from sub-regional planning reference and recognising that partnership councils had work to now undertake. This was a "smaller engine" than SLG that ensured partner Councils were delivering on their respective actions, included within the Funding and Implementation Plan. Where there were joint actions, for example the 'Commercial Centres Strategy', the sub-committee could monitor the collaboration work that was being undertaken.
 - The Sub-Committee did not have any more power than SLG, however it had the ability to be agile and meet more quickly due to being smaller.
 - The proposed Sub-Committee would include one member from each of the partner Councils, and one Tangata Whenua representative.
 - The Mayor confirmed that the Sub-Committee would be meeting publicly, and all agendas would be available online.
 - Staff noted that nothing that was discussed at the Leading for Delivery Sub-Committee should be a surprise to Council, as everything that was being
-

undertaken to progress Council's obligations under the Future Development Strategy, was firmly reflected in Council's Long Term Plan (LTP) as part of the Capital Programme and within the Planning Programme.

- In terms of SmartGrowth, this was the vehicle that the government preferred to have conversations with sub-regionally. Especially through a time of change, it was important to maintain those relationships, as they were going to SmartGrowth as government agencies.
- No review of the Committee was required following the elections, as the membership sat with the roles themselves rather than the people.
- The positions on the Sub-Committee were not paid positions.
- It was important to note that the nexus of SmartGrowth was being aware of the Resource Management Reform that was forthcoming, which would force Council into planning more regionally. In this regard, SmartGrowth had set Council up well as a sub-region, due to already having a Future Development Strategy or a spatial plan for the sub-region. This was a great foundation for future discussions as the Resource Management legislation emerged.

The following tākupu were made by Councillors:

- There were concerns that the Terms of Reference (TOR's) were vague, using the word 'driving' as an example, and seeking clarification on what this meant.
- The Mayor committed to providing updates to Councillors through his future Mayor's reports to provide some comfort around the work that was being undertaken at the proposed Sub-Committee.
- There was discomfort with the recommendation as it was felt there were no clear delegations or reporting lines and that the Terms of Reference were vague. For this reason, the following motion was put and carried.

ITEM TO LIE ON THE TABLE

RESOLUTION CL25-7.19

Moved: Cr R Joyce

Seconded: Cr M Murray-Benge

That the item of business being discussed, being item 11.5 'Membership of the Leading for Delivery Sub-Committee of the SmartGrowth Leadership Group', should lie on the table and not be further discussed at this meeting.

CARRIED

11.6 RECOMMENDATORY REPORT – RECONCILIATION OF KATIKATI COMMUNITY TOWN CENTRE DEVELOPMENT FUND

Council considered a report dated 27 May 2025 from the Finance Manager. The Deputy CEO/GM Strategy and Community, supported by the GM Corporate Services, provided an overview of the report, including the background and recommendations therein.

Staff responded to pātai as follows:

- The Audit, Risk and Finance Committee could report back on ensuring that this issue did not happen again within other areas.

RESOLUTION CL25-7.20

Moved: Cr R Joyce

Seconded: Cr T Coxhead

1. That the Finance Manager's report dated 27 May 2025 'Recommendatory Report – Reconciliation of Katikati Community Town Centre Development Fund' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That Council approves the historic overspend of the Katikati Town Centre Promotion Rate fund of \$160,381.74 being offset by the Katikati Town Centre Development fund to avoid the need for a rates charge back to the community
4. That Council consults with the Katikati Community Board before funds from the Katikati Town Centre Development Fund are committed by Council.

CARRIED

11.7 RECOMMENDATORY REPORT FROM THE KATIKATI COMMUNITY BOARD – KOTAHI LANE STRATEGIC LAND

Council considered a report dated 27 May 2025 from the Senior Governance Advisor. The report was taken as read.

Due to the staff comment in the report, the Mayor proposed an alternative recommendation as below.

RESOLUTION CL25-7.21

Moved: Mayor J Denyer

Seconded: Cr A Henry

1. That the Senior Governance Advisor's Report dated 27 May 2025 and titled 'Recommendatory Report from the Katikati Community Board – Kotahi Lane Strategic Land' be received.
2. That Council requests for staff to progress a strategic discussion and report back regarding the future of Council's land between Kotahi Lane and the Uretara Stream, noting that the suggestions from the Katikati Community Board would be more appropriately considered as part of a wider conversation and noting the intention in the Katikati Town Centre Plan 2022 for residential development, an upgraded car park and recreational facilities.

CARRIED

11.8 RECOMMENDATORY REPORT – ŌMOKOROA COMMUNITY BOARD – REQUEST FOR CCTV AT THE TRALEE STREET AND MARGARET DRIVE INTERSECTION ŌMOKOROA

Council considered a report dated 27 May 2025 from the Operations Manager. The General Manager Infrastructure Services took the report as read.

The Mayor was of the understanding that the maintenance costs were explicitly included for in the CCTV Management Plan, noting that the cameras depreciated on the basis that they had a lifespan of three to eight years. He felt this should cover the replacement of the cameras should they be broken or stolen, and recommended a change of wording for recommendation 3.

Staff responded to pātai as follows:

- The outcomes of the CCTV Working Party, and the Facilities in the Community Fund would be reported on at a future meeting.
- The Councillors were provided with some background into how CCTV became a Council activity over the years. Due to the significant spend, if Council followed through, it was important to have rigid criteria to ensure the activity did not get out of control.

RESOLUTION CL25-7.22

Moved: Mayor J Denyer

Seconded: Cr M Murray-Benge

1. That the Operations Manager's report dated 27 May 2025 titled 'Recommendatory Report – Ōmokoroa Community Board – Request for CCTV at the Tralee Street and Margaret Drive intersection Ōmokoroa', be received.
 2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
-

-
3. That Council approves up to \$25,000 from the Ōmokoroa Town Centre Development Fund for costs relating to the installation of a CCTV camera at the Tralee Street and Margaret Drive intersection.

AND

That Council agrees to include monitoring in the current contract and to cover the ongoing maintenance costs for the camera, as provided for in existing budgets for CCTV cameras purchased by Community Boards outside of the annual CCTV funding process and which includes the cost of periodic replacement if stolen or damaged.

CARRIED

11.9 MAYOR'S REPORT TO COUNCIL

Council considered a report dated 27 May 2025 from the Senior Executive Assistant – Mayor/CEO. The Mayor spoke to his report providing an overview of each item.

The Mayor provided Councillors with the below update on Mayor's Taskforce for Jobs:

- Leaving LGNZ created uncertainty around retaining Mayors' Taskforce for Jobs, however this did not seem to be the case.
- The situation around Ministry of Social Development (MSD) funding had changed, and it was looking likely that Council would withdraw from MTJ.
- Although this was disappointing, there was the opportunity to re-join when the framework improved in the future.
- Acknowledgements were made to Davina and CoLab for all the mahi in support of this kaupapa, as well as the rangatahi who had assisted.
- It was clarified that the Tuia Mentoring Programme would continue, as this was a different strand.

There were no updates to provide in relation to Regional Deals.

The Mayor and Interim CEO responded to pātai as follows:

- It was still appropriate for the Mayor to attend LGNZ events/meetings, as necessary.
 - The decision made by Council was to end their membership with LGNZ, however non-members were still able to attend events/meetings.
 - The MSD funding changes meant that the focus was no longer on youth education, employment and training, but rather focusing on 19-23 year-olds who were beneficiaries. There were a number of factors that Council needed to consider in relation to the MSD funding, these were:
-

- Council was narrowed into a group that Mayors' Taskforce for Jobs would not have focussed on, which would have made it difficult to employ young people; and
 - There was a risk that if Council signed up but did not deliver, noting that the reporting was quite rigorous, Council would have to pay all the funding back.
- Council did not have the option to contract out to someone for the delivery.
 - The cost of the Mayor attending the LGNZ events/meetings was covered through existing operational budgets.
-

RESOLUTION CL25-7.23

Moved: Mayor J Denyer

Seconded: Deputy Mayor J Scrimgeour

That the Senior Executive Assistant - Mayor/CEO's report dated 27 May 2025 title 'Mayor's Report to Council - 27 May 2025', be received.

CARRIED

12 INFORMATION FOR RECEIPT

1.01pm The hui adjourned.

1.32pm The hui reconvened.

12.1 PROJECTS AND OPERATIONS UPDATE

Senior staff from the Infrastructure Services Team provided updates in relation to each of their areas, speaking to a [PowerPoint Presentation 1](#), which contained photo updates of each of the below projects:

- Centennial Park Subsoil Drainage;
 - Uretara Stream Jetty Replacement;
 - Maketu Cemetery – Wharekahu;
 - Panepane Wharf Matakana Island;
 - Dave Hume Pool – Bulkhead and liner project;
 - Conway Reserve Playground;
 - Waitekohekohe Reserve Suspension bridge;
 - Te Tawa ki Tahataharoa – raising the stop-bank trail;
 - Youngson Wastewater Treatment Plant Upgrade & Reservoir;
 - Katikati Wastewater Treatment Plant – MBBR Upgrade;
 - Te Matai Pump Station;
 - Muttons Water Treatment Plant Upgrade – Filters;
 - Athenree & Wharawhara Water Treatment Plant Upgrades;
 - No. 1 Road Pavement Rehabilitation/Seal Widening;
-

- No. 4 Road Bridge Replacement;
- Boucher Avenue/No. 2 Road Pavement Rehabilitation/Water Services Upgrade;
- Heron Crescent;
- Waihi Beach Library;
- SH2/NZTA Temporary Roundabout;
- Ōmokoroa Urbanisation Stage 1 – (SH to Prole Road Roundabout);
- Ōmokoroa Urbanisation Stage 2 – (Prole Road to Railway Line);
- Prole Road Urbanisation including Wahi o Waipapa Wetland;
- Tangimoana (Heartwood Avenue) Pedestrian Bridge;
- Industrial Road and Pond; and
- Improvements Underway.

Staff responded to pātai as follows:

- In terms of the Panepane Wharf design, there had been three years' worth of planning with both whānau on the island and ferry operators, prior to approval of the final design.
- The changing rooms at the Dave Hume Pool would be better insulated, as the pool would have a longer season.
- There had been flooding issues at the Wharawhara Water Treatment Plant due to a blocked drain. Staff had identified the issue and resolved to try and prevent any further flooding.
- The traffic calming measures on No.1 Road were a short-term solution, as Council planned to do a pavement rehabilitation project on the section of road later in 2025. Part of the rehabilitation project would include the implementation of traffic controls to help reduce the speed of vehicles and improve safety of the road. An important part of the pavement rehabilitation was the smoothing of the surface and removing of bumps and ruts, as this could be contributing to the noise and vibration issues currently being experienced by some residents.
- Part of the Boucher Avenue/No.2 Road Pavement Rehabilitation work was to undertake the full pavement rehabilitation in one go, so that the final product was one smooth surface.
- Temporary road patches were not supposed to be higher than the existing road, noting that Council had someone who checked they were compliant, and if they were not to standard, the contractor would be informed they needed to address the issue.
- Staff would see if it was possible to have one of the Heron Crescent units available for members of the community to view on opening day.
- The Tangimoana (Heartwood Avenue) Pedestrian Bridge was only designed as a pedestrian and one lane emergency vehicle bridge, however there was an opportunity to widen this during stage 2 of the project.
- Council staff worked with developers for Prole Road, to ensure that information was fed back to the appropriate staff to ensure that Council was developing their

projects 'just in time' and were not building infrastructure too far ahead into the future.

- The contractors working on the SH2/NZTA Temporary Roundabout had accelerated their programme. Staff were expecting this to be completed by March 2026.

13 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION CL25-7.24

Moved: Cr A Sole

Seconded: Cr M Murray-Benge

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
13.1 - Confidential Minutes of the Audit, Risk and Finance Committee Meeting held on 13 March 2025	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
13.2 - Civic Financial Services Annual General Meeting - Nomination of Director	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
13.3 - 2025 Statute Barred Rates Report	s7(2)(a) - the withholding of the information is necessary to protect the privacy of	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the

	natural persons, including that of deceased natural persons	meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		

The Meeting closed at 2.37pm.

Confirmed as a true and correct record at the Council meeting held 24 July 2025.

.....

Mayor J Denyer

CHAIRPERSON / MAYOR

Unconfirmed

10.5 MINUTES OF THE AUDIT, RISK AND FINANCE COMMITTEE MEETING HELD ON 4 JUNE 2025

File Number: A6865126

Author: Horowai Wi Repa, Governance Systems Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Audit, Risk and Finance Committee Meeting held on 4 June 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

1. Minutes of the Audit, Risk and Finance Committee Meeting held on 4 June 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
AUDIT, RISK AND FINANCE COMMITTEE MEETING NO. ARF25-2
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON WEDNESDAY, 4 JUNE 2025 AT 9.30AM**

1 KARAKIA

Whakatau mai te wairua
Whakawātea mai te hinengaro
Whakarite mai te tinana
Kia ea ai ngā mahi

Settle the spirit
Clear the mind
Prepare the body
To achieve what needs to be
achieved.

Āe

Yes

2 PRESENT

Cr M Grainger, Cr G Dally, Mayor J Denyer, Cr A Henry, Cr R Joyce, Cr M Murray-Benge, Cr L Rae, Deputy Mayor J Scrimgeour, Cr A Sole, Cr D Thwaites, Cr A Wichers, Independent Member S Henderson.

3 IN ATTENDANCE

M Taris (Interim Chief Executive Officer), R Davie (Deputy CEO/General Manager Strategy and Community), A Henderson (General Manager Corporate Services), A Curtis (General Manager Regulatory Services), P Watson (Acting General Manager Infrastructure Services), J Fearn (Chief Financial Officer), D Crowe (Head of People Experience), C Boyle (Health, Safety and Wellbeing Lead), R Garrett (Governance Manager), H Wi Repa (Governance Systems Advisor), and E Logan (Governance Advisor)

EXTERNAL

A Labuschagne (Audit New Zealand)

4 APOLOGIES

4.1 APOLOGIES

RESOLUTION ARF25-2.1

Moved: Cr L Rae

Seconded: Cr A Henry

That the apology for lateness from Deputy Mayor Scrimgeour be accepted.

CARRIED

5 CONSIDERATION OF LATE ITEMS

Nil

6 DECLARATIONS OF INTEREST

Nil

7 PUBLIC EXCLUDED ITEMS

Nil

8 PUBLIC FORUM

Nil

9 PRESENTATIONS

Nil

10 REPORTS

10.0 CHANGE ORDER OF BUSINESS

RESOLUTION ARF25-2.2

Moved: Cr M Murray-Benge

Seconded: Cr A Sole

That in accordance with Standing Order 9.4 the order of business be changed and that item 10.2 in the agenda be dealt with as the next item of business.

CARRIED

10.1 AUDIT MANAGEMENT REPORT 2023/24

The Committee considered a report dated 4 June 2025 from the Chief Financial Officer, supported by an Audit New Zealand representative, who provided an overview of the report.

Tabled Item 1 – Audit New Zealand – Audit Plan Year End June 2025 was provided as a supplementary agenda item prior to the meeting.

Staff responded to pātai as below:

- The audit experienced complications due to prior period adjustments involving the Local Government Funding Agency. These required rework of the Annual Report timeframe and were exacerbated by delays resulting from the late adoption of the Long-Term Plan, which postponed work by both Council and Audit New Zealand (Audit NZ).
- Audit NZ awaited cost approval for additional audit work from the Office of the Auditor-General. Once approved, negotiations with Council management were to begin.
- Council staff and Audit NZ had developed a forward plan to improve future audit processes.
- Council transitioned to the 'Value Financials' system, which required staff to re-map financial data. The system integrated with Council's general ledger to classify reporting information. A smoother process was anticipated for the new financial year with the system now fully operational.
- The 2025 Annual Report process had commenced, supported by a detailed plan. Staff worked to align internal deadlines with Audit NZ's scheduling.
- It was not anticipated that the Annual Report would be signed off before the triennial election in October. However, the aim was to complete as much audit work as possible to prepare draft accounts for the current Council, likely to be presented to Elected Members in September 2025. Final sign-off was not expected at that stage, as Audit NZ would not have completed its audit.
- The Pre-Election Report provided a three-year historical overview alongside forward looking forecasts. It offered a broader perspective on Council operations, highlighting information relevant to individuals considering standing for Council in the election.
- Although Council did not expect to meet the statutory deadline for the 2025 Annual Report, staff planned to closely manage the 2026 Annual Plan and Annual Report to ensure compliance with 2026 deadlines.

A motion regarding communication with the Department of Internal Affairs around adoption of the Annual Report was moved and seconded during discussion of the report. To enable appropriate wording to be finalised, the Committee resolved to let the motion lie on the table at this time.

ITEM TO LIE ON THE TABLE

RESOLUTION ARF25-2.3

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr A Sole

That the motion currently under discussion lie on the table, to be reconsidered later in the meeting when appropriate wording has been finalised.

CARRIED

- Tabled Item 1 outlined Audit NZ's next steps for the 2025 Annual Report and identified key dates in the process.
 - Audit NZ reviewed recommendations that arose from Waka Kotahi New Zealand Transport Agency's (NZTA) audit. For 2025, NZTA had co-opted a representative to carry out an audit on Smooth Travel Exposure across all councils, and Audit NZ would examine the process to ensure there was alignment with NZTA findings.
 - For work-in-progress projects, Council utilised a resource to assess each project, confirm proper treatment, and determine whether assets should be written off or if capital expenditure recorded as operational cost needed reallocation.
 - Council's Riskpool shares totalled \$18,000 for the 2024/25 Financial Year and were paid during that period. Future funding requirements remained uncertain pending further notice, although Council had received a preliminary letter from Riskpool.
 - Audit NZ did not perform regulatory functions, but instead evaluated whether decisions by Council or other regulators impacted Annual Report disclosures.
 - Audit NZ was also required to assess non-financial reporting as indicated in Council's Long-Term Plan.
-

RESOLUTION ARF25-2.4

Moved: Cr R Joyce

Seconded: Deputy Mayor J Scrimgeour

That the Chief Financial Officer's report dated 4 June 2025 titled 'Audit Management Report 2023/24' be received.

CARRIED

10.2 PEOPLE AND WELLBEING REPORT

The Committee considered a report dated 4 June 2025 from the People and Capability Manager, supported by the Health, Safety and Wellbeing Lead, who spoke to key areas of the report.

Staff responded to pātai as below:

- Council had reduced and disestablished several roles, with all vacancies reviewed by the Executive Leadership Team (ELT).
-

- No formal diversity policies were in place during recruitment. Council collected employee ethnicity data post-recruitment to understand organisational demographics. Onboarding included demographic questions, though completion was optional.
- Staff proactively maintained organisation knowledge, including renewed focus on Nintex Process Manager to document key processes. Multiple strategies practiced by Council supported knowledge retention.
- A major recruitment effort followed the internalisation of the transport team. Most roles were filled, with remaining vacancies being intentionally considered.
- Customer services roles typically attracted more female workers and offered lower pay, contributing more significantly to the gender pay gap than infrastructure roles. Overall, Council maintained a roughly 50/50 gender balance across its workforce.
- Salaries were based on the employee's skills, experience and attributes. Council welcomed less experienced candidates to develop internally, while also recruiting experienced individuals at competitive market rates when needed.
- Council had a mature organisational structure with many strategic contributors who actively collaborated and shared expertise to build internal capability.
- Staff managed outstanding leave balances proactively, including 12-month leave plans for those with high accruals. Some senior staff felt unable to take leave, reinforcing the need for everyone to prioritise time off for mental wellbeing.
- A few incidents of staff being in unsafe situations occurred at the AA service area within Te Puke Library, typically due to misunderstandings about Council's obligations under AA requirements.
- Council's response to dog complaints varied by service request type, time of report, and officer availability. Highest priority was given to reducing harm to people, animals, and property, with urgent cases addressed same day.

RESOLUTION ARF25-2.5

Moved: Cr A Sole

Seconded: Cr M Murray-Benge

That the People and Capability Manager's report dated 4 June 2025 titled 'People and Wellbeing Report' be received.

CARRIED

11.19am hui adjourned

11.43am hui reconvened

10.3 ITEM LEFT TO LIE ON THE TABLE

Following adjournment, the Committee resumed consideration of the motion that was left to lie on the table. The wording was finalised and the motion was put to a vote.

RESOLUTION ARF25-2.6

Moved: Independent Member S Henderson

Seconded: Cr M Murray-Benge

That the Chair of the Audit, Risk and Finance Committee writes to the Department of Internal Affairs advising that the statutory deadline of 31 October 2025 for the adoption of the 2024-25 Annual Report is unlikely to be met because, although the Annual Report is estimated to be ready for deadline, Audit New Zealand and management advise that the final Audited Annual Report will not be available until after the local government elections, so will be unable to be formally adopted by the current Council.

CARRIED

10.4 OUTSTANDING RECOMMENDATIONS REGISTER – MAY 2025

The Committee considered a report dated 4 June 2025 from the People and Capability Manager, supported by the Chief Financial Officer, who spoke to key areas of the report.

Staff responded to pātai as below:

- The recommendation for one-up approval of all sensitive expenditure was implemented internally but remained pending in the report, awaiting sign-off from Audit NZ.
-

RESOLUTION ARF25-2.7

Moved: Cr D Thwaites

Seconded: Cr M Murray-Benge

That the People and Capability Manager's report dated 4 June 2025 titled 'Outstanding Recommendations Register – May 2025' be received.

CARRIED

10.5 FINANCIAL PERFORMANCE UPDATE – 30 APRIL 2025

The Committee considered a report dated 4 June 2025 from the Finance Manager. The Chief Financial Officer provided an overview of the report.

Staff responded to pātai as below:

- Staff reviewed May spending, with the Infrastructure team forecasting \$19 million in actual spend for May and \$24 million for June. At the time of the meeting, total spend was projected to reach \$138 million against the \$168 million budget.
- By 1 July 2025, 11 positions were to be disestablished. Although still reported as active FTEs, they would be removed from reporting in the new financial year, which had an approved FTE count of 331.7.
- Council held vacancies where appropriate and actively considered their future, with all decisions made weekly by the ELT.
- Council anticipated a small surplus for the 2024/25 Financial Year and did not expect a deficit.
- Staff met with Bancorp monthly to review transactions and ensure Council remained compliant with short-term policy minimums. Discussions with Elected Members focused on deferring long-term financial planning until there was greater clarity around future water-related developments, given most of Council's debt stemmed from that area.
- Infrastructure loans were matched individually to constructed assets, with targeted rate and FINCO calculations based on loan terms—typically 25 to 30 years for substantial internal debt.
- External debt was managed globally through Bancorp, as outlined in Tabled Item 2. This approach leveraged favourable funding and capital costs to reduce interest rates, which were then applied to internal loans and recalculated annually for intergenerational equity.
- Staff planned to work with Bancorp to develop a formal strategy aligning loan book timelines with interest rate risk management.
- Council adhered to its treasury policy, with Bancorp providing oversight to ensure compliance. Staff committed to sharing Council's Long-Term Plan Financial Strategy with members.

Tabled Item 2 - Long-Term Plan Comparative Summary was provided by the Independent Member S Henderson as a supplementary agenda item during the discussion.

RESOLUTION ARF25-2.8

Moved: Cr D Thwaites

Seconded: Deputy Mayor J Scrimgeour

That the Finance Manager's report dated 4 June 2025 titled 'Financial Performance Update – 30 April 2025' be received.

CARRIED

RESOLUTION ARF25-2.9

Moved: Cr A Wichers

Seconded: Cr M Murray-Benge

The Audit Risk and Finance Committee requests that a report be brought to Council on 26 June 2025, clearly demonstrating how the \$14 million deficit was calculated, the factors contributing to the deficit, and the actions being taken to remedy it.

CARRIED

RESOLUTION ARF25-2.10

Moved: Independent Member S Henderson

Seconded: Cr R Joyce

That Tabled Item 2: Long-Term Plan comparative summary be included in the financial performance update reports for future Audit, Risk and Finance Committee meetings.

CARRIED

10.6 REVIEW OF ACCOUNTING POLICIES AND KEY ACCOUNTING JUDGEMENTS - ANNUAL REPORT 2024/25

The Committee considered a report dated 4 June 2025 from the Finance Manager. The Chief Financial Officer provided an overview of the report.

Staff responded to pātai as below:

- The changes made were primarily technical, involving wording adjustments. Further amendments were anticipated following the Audit NZ review. However, no changes to accounting assumptions were expected to alter the underlying figures in the report.
-

RESOLUTION ARF25-2.11

Moved: Mayor J Denyer

Seconded: Cr M Murray-Benge

1. That the Finance Manager's report dated 4 June 2025 titled 'Review of Accounting Policies and Key Accounting Judgements – Annual Report 2024/25' be received.

CARRIED

10.7 PROPOSED SALE OF ZESPRI AND SEEKA SHARES

The Committee considered a report dated 4 June 2025 from the Financial Analyst. The Chief Financial Officer provided an overview of the report and the recommendations therein.

Staff responded to pātai as below:

- Council was no longer entitled to dividends from its Seeka shares but remained eligible for dividends from its Zespri shares. As the owner of the land producing Zespri kiwifruit, Council retained full dividend rights; however, selling the land would reclassify its shares to Class B, ending its dividend entitlement.
-

RESOLUTION ARF25-2.12

Moved: Cr M Grainger

Seconded: Cr D Thwaites

1. That the Financial Analyst's report dated 4 June 2025 titled 'Proposed Sale of Zespri and Seeka Shares' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That Council approves the sale of all of the Zespri and Seeka shares.
4. That the proceeds from the sale of the shares be put to the General Rates Reserve (if approved)

CARRIED

11 INFORMATION FOR RECEIPT

11.1 LOCAL GOVERNMENT OFFICIAL INFORMATION REQUEST – QUARTER 4 REPORT (2024/25)

The Committee considered a report dated 4 June 2025 from the Privacy and Official Information Advisor. The Deputy CEO/General Manager Strategy and Community provided an overview of the report.

Staff responded to pātai as below:

- Council had long held the statutory authority to charge for Local Government Official Information Act (LGOIMA) requests, though it typically charged for only one request per year. Staff would provide further information on this in the reports going forward.
- Given the volume of outgoing communications, occasional misdirected emails or mail occurred. These were classified as minor by the Privacy Commissioner and did not warrant investigation.
- The grounds for withholding or partially withholding information were governed by the Local Government Official Information and Meetings Act 1987.
- Frequently requested information or topics of wide public interest could be published on Council’s website at Council’s discretion.

12 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION ARF25-2.13

Moved: Cr A Sole

Seconded: Cr L Rae

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
12.1 - Litigation Register Update - May 2025	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

The Meeting closed at 1.10pm.

Confirmed as a true and correct record by Council on 24 July 2025.

UNCONFIRMED

10.6 MINUTES OF THE ANNUAL PLAN AND LONG TERM PLAN COMMITTEE MEETING HELD ON 5 JUNE 2025

File Number: A6833859

Author: Pernille Osborne, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

That the Minutes of the Annual Plan and Long Term Plan Committee Meeting held on 5 June 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Annual Plan and Long Term Plan Committee Meeting held on 5 June 2025**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
ANNUAL PLAN AND LONG TERM PLAN COMMITTEE MEETING NO. APLTP25-3
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON THURSDAY, 5 JUNE 2025 AT 9.30AM**

1 KARAKIA

Whakatau mai te wairua	Settle the spirit
Whakawātea mai te hinengaro	Clear the mind
Whakarite mai te tinana	Prepare the body
Kia ea ai ngā mahi	To achieve what needs to be achieved.
Āe	Yes

2 PRESENT

Deputy Mayor J Scrimgeour (Chairperson), Mayor J Denyer, Cr R Joyce, Cr G Dally, Cr M Grainger, Cr A Henry, Cr M Murray-Benge, Cr L Rae, Cr A Sole, Cr D Thwaites and Cr A Wichers

3 IN ATTENDANCE

M Taris (Interim Chief Executive Officer), R Davie (Deputy CEO/General Manager Strategy and Community), A Curtis (General Manager Regulatory Services), A Henderson (General Manager Corporate Services), P Watson (Acting General Manager Infrastructure Group), J Fearn (Chief Financial Officer), L Balvert (Communications Manager), R Garrett (Governance Manager), M Leighton (Finance Planning & Analysis Manager), R Gallagher (Acting Policy and Planning Manager), M Potton (Finance Contractor), P Renouf (Commercial Business Analyst), R Spicer (Team Lead Capital Projects), S Meredith (Revenue Lead), C Leitao (Finance Partner), J Duncan (Governance Coordinator) and P Osborne (Senior Governance Advisor).

4 APOLOGIES

It was noted that Cr Coxhead was on leave of absence.

5 CONSIDERATION OF LATE ITEMS

Nil

6 DECLARATIONS OF INTEREST

Nil

7 PUBLIC EXCLUDED ITEMS

Nil

8 PUBLIC FORUM

Nil

9 PRESENTATIONS

Nil

10 REPORTS

10.1 DELIBERATIONS ON SCHEDULE OF FEES AND CHARGES 2025/26

The Committee considered a report dated 5 June 2025 from the Finance Planning and Analysis Manager, who provided an overview of the report and the recommendations therein.

It was requested that the Tattico Report be made available to Elected Members to provide additional context prior to receiving the Schedule of Fees and Charges Report.

Staff responded to pātai as follows:

- The Tattico Report was largely a business process initiative undertaken by the resource consents team to understand where process efficiencies might be able to be readily progressed. This was largely with a view of improving statutory timeframe compliance and business efficiencies, as well as recommendations regarding the recording of time and cost against resource consent applications. This was to help provide a picture, especially in the future, around the costs attached to resource consent activity types. Due to this focus and scope, the report did not have a particular relationship or impact in relation to fees and charges.
- The Tattico Report was commissioned by management, so sat within the management frame, to look at initiatives to improve council's efficiencies in the resource consenting space only, noting that it did not cover all of the regulatory activity.
- The initiatives that had been deployed from the Tattico report, and financial implications, were being seen through the Q3 reporting to the Audit, Risk and Finance Committee.
- The scope of the report had no relationship to the 2023/24 deficit, noting that it was commissioned close to one year ago.
- Staff did not see an issue in circulating the Tattico report, as it was a thorough management level report containing practical initiatives to improve resource

consent processing efficiencies. It was reiterated that it did not include the building consenting activity nor the compliance and monitoring activity.

- The primary driver for the regulatory result in 2023/24 was a significant downturn in consenting activity across the board.
- In relation to the rating deficit in the context of fees and charges, it was noted that council had gone through a number of years where there was a significant downturn in the market due to economic conditions. Staff had spoken to Councillors regarding what this meant, noting that for resource consents there was a 30% downturn, and for building consents there was a 60% downturn (RI consents), within the last financial year. The income expectation based on volumes/projections was not realised in the last financial year due to this downturn. Due to this activity being funded by general rates, and the shortfall of income not being realised, a deficit situation arose. Moving forward, council was looking at revenue and income projections, and ensuring that budgets were set with the economic budgets as they knew them. Staff were therefore confident that the proposed Fees and Charges had been set appropriately to recover the cost of the activity moving forward.
- The General Manager Regulatory Services reiterated that Tattico was an external planning agency based in Auckland which council commissioned to undertake a report, due to the significant reforms council was going through, particularly in the resource consenting areas. The report looked at efficiencies and how council could develop a less risk adverse environment in terms of the way council operated, for example, finding ways to reduce costs of the consent planning service for developers. The report was fed back to the development community, including a number of stakeholder meetings with developers and Urban Taskforce to take them through areas Council identified for improvement.
- The Interim CEO noted that it was not uncommon for the building industry and development industry to go through a cyclical phase. Budgeting for this was difficult, which was why Council had previously included smoothing calculations in their budgets, to determine what the average requirement would be. This allowed council to understand the rates contribution to avoid surprise deficits every year.
- Councillors would be provided with the Tattico Report as well as the feedback presentation that was provided to stakeholders.
- The engagement undertaken with Urban Taskforce was done with council officers, noting that this was not a combined initiative with Tauranga City Council.

The recommendations were taken in parts as follows.

RESOLUTION APLTP25-3.1

Moved: Mayor J Denyer

Seconded: Cr M Grainger

1. That the Finance Planning and Analysis Manager report dated 5 June 2025 titled 'Deliberations on Schedule of Fees and Charges 2025/26' be received.

CARRIED

Cr Wichers voted against the motion and asked for his vote to be recorded.

RESOLUTION APLTP25-3.2

Moved: Cr A Wichers

Seconded: Cr R Joyce

2. That the report relates to an issue that is considered to be of **medium** significance in terms of Council's Significance and Engagement Policy.
3. That all written and verbal feedback be received, from the consultation process 20 March to 20 April 2025, as set out in the document titled 'Fees and Charges 2025/26 – Submissions Pack' and contained in **Attachment 2**.

CARRIED

Staff responded to pātai as follows:

- The Strategy and Policy Committee on 12 June 2025 would be considering whether the stock movement fees and potential new 'single movement consent' category would be included in the Livestock Movements Bylaw.
- The 'Trading in Public Places' charge was to cover the administrative costs associated with processing a license. If Councillors wanted more recognition of the potential for cheaper competition that arises through a coffee cart or the like, this was something that was better suited to be addressed through a bylaw review, as it was related to the objectives that Council was trying to achieve through the bylaw. The 'Trading in Public Places' bylaw was not currently on the rotation for bylaw reviews, however could be considered through the next work programme.

The following tākupu were made by Councillors:

- Permanent shop keepers were expected to contribute to the promotion of their CBD, at a cost of their own. It was suggested that this cost could be built into the fees and charges for 'Trading in Public Places' applications as well.
-

RESOLUTION APLTP25-3.3

Moved: Cr M Murray-Benge

Seconded: Cr D Thwaites

4. That the Committee recommend to Council the adoption of the Schedule of Fees and Charges 2025/26 contained in **Attachment 1** subject to the following decisions:
- i. That the Committee notes the minor rewording of the stock movement fees and potential new single movement consent (subject to decisions on the Livestock Movements Bylaw by the Strategy and Policy Committee on 12 June) at \$300;
 - ii. That the minimum fee for a Change or Cancellation of consent conditions (S127) be reduced to \$4000;
 - iii. That the Levy fee admin charge for the new Ministry of Primary Industries levy be increased to \$12.65, to recover the GST component;
 - iv. That two new Building Services fees be added, for 'small standalone dwellings -file submission' at \$247.50 and 'small standalone dwellings – Project information memorandum' at \$974.00, to come into effect following changes to the Building Act Building.

Carried

Cr Wichers voted against the motion and asked for his vote to be recorded.

RESOLUTION APLTP25-3.4

Moved: Cr D Thwaites

Seconded: Cr A Sole

5. That the Chief Executive Officer be delegated authority to make such minor editorial changes as may be required.

CARRIED

10.2 DELIBERATIONS ON PROPOSED FINANCIAL CONTRIBUTIONS FOR 2025/26

The Committee considered a report dated 5 June 2025 from the Commercial Business Analyst, who provided an overview of the report and the recommendations therein.

Staff responded to pātai as follows:

- The submission comparing Council's Financial Contributions and Auckland Council's Development Contributions was a partial picture due to the split between Water Care and Auckland Council, therefore for this reason and other relevant reasons the submitter's assertions appeared incorrect.
 - The Financial Contribution charge structure is primarily driven by the project list, and how much the required infrastructure would cost.
-

- The conversation regarding Financial Contributions versus Development Contributions would become clearer through the Local Waters Done Well transition process.

RESOLUTION APLTP25-3.5

Moved: Mayor J Denyer

Seconded: Cr D Thwaites

1. That the Commercial Business Analyst's report dated 5 June 2025 titled 'Deliberations on Proposed Financial Contributions for 2025/26' be received.
2. That the report relates to an issue that is considered to be of **medium** significance in terms of Council's Significance and Engagement Policy.
3. That all written and verbal views presented through the Annual Plan consultation period from 20 March to 21 April 2025 be received and considered, as set out in the document titled 'Financial Contributions 2025/26 submissions pack' and contained in **Attachment 1**.
4. That the Committee does not amend the Financial Contribution Schedule, in response to submissions, as per the recommended option in **Attachment 2**.
5. That the Committee recommends to Council the adoption of the final Financial Contributions 2025/26 that will apply to resource consent processes in accordance with the District Plan as contained in **Attachment 3** and the disclosure statements contained in **Attachment 4**.
6. That the Chief Executive Officer be delegated authority to make such minor editorial changes as may be required.

CARRIED

10.30am The hui adjourned

10.52am The hui reconvened.

10.3 ANNUAL PLAN 2025/26 DELIBERATIONS AND RECOMMENDATION TO ADOPT

The Committee considered a report dated 5 June 2025 from the Acting Policy and Planning Manager, who provided an overview of the report and the recommendations therein.

Tabled Item 1 – Updated Sample Rates Assessment was provided as a supplementary agenda item prior to the meeting.

RESOLUTION APLTP25-3.6

Moved: Cr M Grainger

Seconded: Cr A Henry

1. That the Acting Policy and Planning Manager's report dated 5 June 2025 titled 'Annual Plan 2025/26 Deliberations and Recommendation to Adopt' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.

CARRIEDCr Wichers voted against the motion and asked for his vote to be recorded.

RESOLUTION APLTP25-3.7

Moved: Cr R Joyce

Seconded: Cr M Murray-Benge

3. That for the purposes of preparing the final Annual Plan 2025/26, the updated Long Term Plan Strategic Assumptions as per **Attachment 6** are adopted.

CARRIED

4a COMMUNITY BOARD FUNDING

The Committee considered the first Issues and Options Paper, being the 'Community Board Funding', which was taken as read.

Staff responded to pātai as follows:

- The costs included were a reflection of the Community Boards' total budget.

AMENDMENT

Moved: Cr Thwaites

Seconded: Cr Rae

Option 1

That the Waihi Beach, Katikati, Maketu, Te Puke-Eastern and Ōmokoroa-Kaimai Community Boards be funded by way of General Rates;

AND

That approximately \$28.00 (inclusive of GST) per rateable property for the 2025/26 year, be allocated to fund Community Boards via the Uniform Annual General Charge;

AND

That the following Community Board targeted rates be set at \$0 for the 2025/26 financial year:

1. Te Puke Community Board
2. Katikati Community Board
3. Waihī Beach Community Board
4. Ōmokoroa Community Board
5. Maketu Community Board

AND

That a grant of approximately \$4,212 from General Rates be allocated to Marae on Matakana and Rangiwaea Islands, noting that ratepayers on these islands are not included within a Community Board area of benefit.

That the Chief Executive be directed to review the Community Rooding Allocation Policy.

Staff responded to pātai in relation to the proposed amendment as follows:

- According to the Rating Act, any alterations to the UAGC had to be across the board.
- Proposing a change to the General Rate had not been consulted on, so consideration had to be given to whether this was a significant change.
- For a number of years, the Maketu Community Board had an additional rate, to have enough funding to progress additional local projects.

The amendment was voted on and declared **lost** on show of hands.

RESOLUTION APLTP25-3.8

Moved: Cr A Henry

Seconded: Cr M Murray-Benge

4. That for the purposes of preparing the final Annual Plan 2025/26, the Committee resolves to include the following preferred options:
 - a. Community Board Funding
 - i. Option 1

That the Waihī Beach, Katikati, Maketu, Te Puke–Eastern and Ōmokoroa–Kaimai Community Boards be funded by way of General Rates;

AND

That approximately \$24.92 (inclusive of GST) per rateable property for the 2025/26 year, be allocated to fund Community Boards via the Uniform Annual General Charge;

AND

That the Maketu Community Board target rate be set at approximately \$170.79 (inclusive of GST) per rateable property for the 2025/26 year, with no change to the area of benefit;

AND

That the following Community Board targeted rates be set at \$0 for the 2025/26 financial year:

1. Te Puke Community Board
2. Katikati Community Board
3. Waihī Beach Community Board
4. Ōmokoroa Community Board

AND

That a grant of approximately \$4,212 from General Rates be allocated to Marae on Matakana and Rangiwaea Islands, noting that ratepayers on these islands are not included within a Community Board area of benefit.

That the Chief Executive be directed to review the Community Roading Allocation Policy.

The motion was voted on and a division was called and recorded as follows:

For: Mayor Denyer, Deputy Mayor Scrimgeour, Cr Wichers, Cr Dally, Cr Sole, Cr Grainger, Cr Joyce, Cr Murray–Benge and Cr Henry.

Against: Cr Thwaites and Cr Rae.

CARRIED

Reasons for decision:

- Ensures everyone is contributing towards the funding of community boards.
-

- The scale of the funding would deliver a budget that allows the new community boards to deliver on their aspirations.
- Considers the impact of the higher cost of operating the Maketu Community Board and ensures that the district is not subsidising Maketu residents, who are the ones that primarily benefit from their community board.
- Targeted Rates could be introduced at a later date to reflect individual community board approaches and budgets. This could be aligned with the findings from the review of community board delegations and functions as indicated through the adoption of the final proposal.
- Would not trigger the requirement for consultation.

The Committee noted that they would include some wording in the Annual Plan document to note that they were not able to address the funding anomalies that had arisen because of the Local Government Commission determination this year, however they would address this in the 2026/27 Annual Plan.

4b DELIVERY OF PARKING SERVICES

The Committee considered the second Issues and Options Paper, being the 'Delivery of Parking Services'.

The General Manager Regulatory Services provided a brief overview and rationale for the paper.

Staff responded to pātai as follows:

- An officer would still be required to drive the vehicle, however there would be a change to the requirements of that role.
- The vehicle had a mounted camera that incorporated a degree of AI to take photographs. The officer would review the information in regard to infringements.
- The officer would undertake two rounds, the first to record the time that the vehicle was parked, and then again to confirm they had parked for over two hours.
- In relation to Mobility Parking, Council did not issue the cards, however they were required to be on display at all times when parked in a mobility park. Council would ensure that these parks were monitored as efficiently as possible.
- Council was required to meet its Revenue and Financing Policy. Council ringfences, under the Land Transport Act 1998, the revenue collected from traffic and parking to go back into traffic activities.
- It was clarified that the technology being used in the vehicles provided for registration of vehicles as well.

RESOLUTION APLTP25-3.9

Moved: Cr M Grainger

Seconded: Cr M Murray-Benge

4. That for the purposes of preparing the final Annual Plan 2025/26, the Committee resolves to include the following preferred options:

b. Delivery of Parking Services

i. Option 1

That Council include additional funding of \$17,746 in Annual Plan 2025/26 for the utilisation of License Plate Technology to enforce our parking restrictions.

CARRIED

Reasons for decision:

- The potential use of one vehicle to cover the district.
 - The capturing of the maximum parking violations using cameras mounted on a vehicle.
 - Opportunity to meet costs.
 - Flexibility to expand the service beyond Katikati and Te Puke, as our district grows.
 - Reduced risk of Health & Safety concerns.
 - Activity in-line with other Council's current practices.
-

4c WATER SUPPLY TREATMENT PLANT UPGRADES FUNDING REQUEST

The Committee considered the third Issues and Options Paper, being the 'Water Supply Treatment Plant Upgrades Funding Request'. The Team Lead Capital Projects took the paper as read.

Staff responded to pātai as follows:

- Staff had been working closely with Taumata Arowai, as they were reviewing their standards.
 - The quality of water remained, it was more in relation to putting treatment barriers in to avoid risks.
 - The grading system no longer existed, and now was a 'pass/fail' compliance.
-

RESOLUTION APLTP25-3.10

Moved: Cr R Joyce

Seconded: Cr M Murray-Benge

4. That for the purposes of preparing the final Annual Plan 2025/26, the Committee resolves to include the following preferred options:

c. Water Supply Treatment Plant Upgrades

i. Athenree Wharawhara - Option 1

That Council approves the reallocation of \$197,137 from Financial years 2030-2034 in the Long Term Plan to 2025/26 Financial year.

AND

That Council approves additional funding of \$1,302,863 to complete the Athenree and Wharawhara Water Treatment Plan upgrades.

ii. Pongakawa - Option 1

That Council approves the reallocation of \$563,310 from Financial years 2027-2034 in the Long Term Plan to 2025/26 financial year.

AND

That Council approves additional funding of \$736,690 to complete the Pongakawa Water Treatment Plant upgrades.

CARRIED

Reasons for decision:

Athenree and Wharawhara Water Treatment Plant

- Ensures full compliance with Drinking Water Quality Assurance Rules (DWQAR) and HSNO Act.
- Addresses health and safety and flooding risks.
- Delivers resilient, future-proofed Water Treatment Plant assets.
- Protects Council reputation and secures Ministry of Health funding.

Pongakawa Water Treatment Plant

- Achieves full compliance with Taumata Arowai Drinking Water Quality Assurance Rules.
 - Secures operational resilience for a critical water supply asset.
 - Protects Council reputation and ensures reliable water supply to Te Puke.
-

4d WAIHĪ BEACH WASTEWATER TREATMENT PLANT UPGRADE

The Committee considered the fourth Issues and Options Paper, being the 'Waihī Beach Wastewater Treatment Plant Upgrade'. The Team Lead Capital Projects took the paper as read.

Staff responded to pātai as follows:

- The upgrade was more about satisfying the requirements of regulation and authority. It was noted that, dependent on the outcome of the Wastewater
-

Standards that were currently out for consultation, further upgrade may be required.

RESOLUTION APLTP25-3.11

Moved: Cr A Sole

Seconded: Cr R Joyce

4. That for the purposes of preparing the final Annual Plan 2025/26, the Committee resolves to include the following preferred options:

d. Waihi Beach Wastewater Treatment Plant Upgrade

i. Option 1

That Council approves, for the purposes of progressing the Waihi Beach Wastewater Treatment Plant upgrade, allocation of the \$1,800,000 insurance payment received for the Sequential Batch Reactor (SBR) liner failure to be relocated back into the Waihi Beach Upgrade works, and approves an additional budget allocation of \$3,514,573. In addition to the new spend required, approval is also given for reallocation of \$966,411 from the Waihi Beach Renewals project (Project Code 168603) for the years 2027-2034 and deferral of already approved spend in 2026 of \$3,987,926 for the Waihi Beach Wastewater Treatment Plan Upgrade (Project 226025), to 2027 to align with planned delivery of the project.

CARRIED

Reasons for decision:

- Enables full delivery of the Waihi Beach WWTP upgrade as scoped, aligning with Process Design Report recommendations.
- Appropriately uses insurance claim funds to directly address the failed infrastructure (SBR pond liner).
- Supports full compliance with current and future consent conditions, including biosolids discharge.
- Allows procurement of long-lead-time equipment now, mitigating further cost escalation risks.
- Dewatering facility will enable improved operational of sludge removal at site, meaning sludge can be disposed of in a sustainable cost effective way (current biosolids consent expired – application lodged for short-term extension).
- Installation of inlet screens will enhance primary treatment and increase hydraulic capacity during wet weather and peak seasonal flow periods.
- The new inlet and grit chamber will significantly reduce the solids load on the ponds, aerators, and downstream treatment systems by capturing grit and sand early. This not only helps prevent wear and potential breakages but also reduces the production of biosolids sludge—minimising costly operational inefficiencies associated with off-site disposal.

- Avoids ongoing non-compliance risk due to under capacity or aging equipment. The existing treatment plant has not been compliant in January 2021, 2022 and 2023 with respect to total nitrogen levels.
 - Supports growth planning by expanding plant capacity to accommodate projected future population to 2048.
 - Builds resilience by replacing aging and damaged infrastructure now, preventing reactive failures.
 - Consolidates multiple funding sources into a single, streamlined delivery model.
 - Prevents delays in contractor mobilisation and procurement scheduling.
 - Ensures pond is designed in a way to prevent further liner failures.
-

5 STRUCTURE PLANS

The Committee considered the Structure Plans. The Acting General Manager Infrastructure Services took the paper as read.

Staff responded to pātai in relation to Structure Plans:

- In terms of the structure planning process, it was suggested that a conversation regarding this took place at a Projects and Monitoring Committee workshop.
-

RESOLUTION APLTP25-3.12

Moved: Cr D Thwaites

Seconded: Cr A Sole

5. That the Committee approves the revised Structure Plans as set out in **Attachment 5**

CARRIED

6 CAPITAL AND OPERATIONAL PROGRAMME

RESOLUTION APLTP25-3.13

Moved: Cr M Grainger

Seconded: Cr A Henry

6. That the Committee approves the capital and operational programme as per **Attachment 3** to enable the preparation of the final Annual Plan 2025/26.

CARRIED

12.05pm Cr Joyce left the hui.

7 FINANCIAL STATEMENTS AND RATING INFORMATION

Staff responded to pātai as follows:

- During a workshop, Councillors raised concern regarding the reduction of the fixed water charge for residential properties, and how that would send the wrong message in the current climate. Staff noted that the general rates component that was going to water was moved back into formal targeted rates for water connections. It was noted that it still had a decrease due to moving to the increased volumetric charge, which meant that the costs for the year were reflected in the connection and volumetric income.
- There was a request through the Audit, Risk and Finance Committee for the Interim Chief Executive for a report on the deficit, including how it came about and how it would be addressed in future Annual Plan/Long Term Plans. There was a current level of discomfort around the financials which this report may address. Staff noted that a report would be presented at the Council meeting scheduled 26 June 2025 in relation to this request.
- There was a media release providing a little more information regarding the drivers of the rating deficit.

RESOLUTION APLTP25-3.14

Moved: Mayor J Denyer

Seconded: Cr M Murray-Benge

7. That the Committee endorses the Financial Statements (**Attachment 1**) and the Rating Information (**Attachment 2 and Tabled Item 1**) to enable the preparation of the final Annual Plan 2025/26.

CARRIED

Cr Wichers, Cr Murray-Benge, Cr Rae voted against the motion and asked for their votes to be recorded.

8 ADOPTION OF ANNUAL PLAN 2025/26

RESOLUTION APLTP25-3.15

Moved: Cr M Grainger

Seconded: Mayor J Denyer

-
8. That the Committee recommends to Council the adoption of the Annual Plan 2025/26.

CARRIED

11 INFORMATION FOR RECEIPT

Nil

The Meeting closed at 12.24pm.

Confirmed as a true and correct record by Council on 24 July 2025.

.....
Deputy Mayor J Scrimgeour

CHAIRPERSON

10.7 MINUTES OF THE PROJECTS AND MONITORING COMMITTEE MEETING HELD ON 10 JUNE 2025

File Number: A6859306

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Projects and Monitoring Committee Meeting held on 10 June 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

1. Minutes of the Projects and Monitoring Committee Meeting held on 10 June 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
PROJECTS AND MONITORING MEETING NO. PMC25-2
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON TUESDAY, 10 JUNE 2025 AT 9.30AM**

1 KARAKIA

Whakatau mai te wairua	Settle the spirit
Whakawātea mai te hinengaro	Clear the mind
Whakarite mai te tinana	Prepare the body
Kia ea ai ngā mahi	To achieve what needs to be achieved.
Āe	Yes

2 PRESENT

Cr D Thwaites, Cr A Sole, Cr G Dally, Mayor J Denyer, Cr M Grainger, Cr A Henry, Cr R Joyce (Via Zoom), Cr M Murray-Benge, Cr L Rae, Deputy Mayor J Scrimgeour and Cr A Wichers.

3 IN ATTENDANCE

M Taris (Interim Chief Executive Officer), P Watson (Acting General Manager Infrastructure Services), A Henderson (General Manager Corporate Services), A Curtis (General Manager Regulatory Services), R Davie (Deputy CEO/General Manager Strategy and Community), L Balvert (Communications Manager), S Parker (Cycleways Manager), C McLean (Director Transportation), R Garrett (Governance Manager), J Duncan (Governance Coordinator) and R Leahy (Senior Governance Advisor).

4 APOLOGIES

Cr Coxhead was on leave of absence

5 CONSIDERATION OF LATE ITEMS

Nil

6 DECLARATIONS OF INTEREST

Nil

7 PUBLIC EXCLUDED ITEMS

Nil

8 PUBLIC FORUM

8.1 ROD SNOW AND JOHN FOWLER – ALLPORT ROAD ISSUES

Mr Snow and Mr Fowler were in attendance to discuss issues with Allport Road. They noted the below points:

- Due to the condition and nature of the road there were regular 'near misses' and most recently an accident on the road.
- Mr Snow was of the belief that there had been an increase in truck movements on Allport Road. He estimated that in previous years, the truck movements were approximately 500 per year, however, this had increased to around 20,000 per year due to the conversion of farm land to a pumice quarry and kiwifruit orchards.
- Despite the increase in truck movements, the road had not been upgraded to accommodate heavy vehicle movements. Mr Snow understood that the minimum road width for Allport Road should be 7 ½ metres, however, there were not many places on Allport Road which met that standard.
- Mr Snow was of the belief that the quarry paid \$200,000 per year to the Council as part of their consent conditions towards road maintenance.
- Mr Snow understood there to be another consent application for an additional quarry on Allport Road, if approved, this would further increase the truck movements on this road.

Mr Snow and Mr Fowler responded to pātai as below:

- Mr Snow had engaged a qualified civil engineer to undertake research into the issues with Allport Road.
- The road was originally built for dairy farms that required minimal truck movements, however, there was only one dairy farm left on Allport Road. Many of the properties had converted to kiwifruit which required many more truck movements.

It was noted that a response regarding the query around funding arrangements from the quarry and issues with Allport Road would be provided to the public forum speakers and Committee following the hui.

9 PRESENTATIONS

Nil

10 REPORTS

10.1 PRECIOUS FAMILY RESERVE PUBLIC TOILET LOCATION OPTIONS

The Committee considered a report from the Acting General Manager Infrastructure Group dated 10 June 2025. An overview of the report was provided.

Staff responded to pātai as below:

- The family had previously looked at a different site for the memorial seat, however, it was subsequently determined that the current site was a more appropriate location. The memorial seat was approximately 17 metres from the proposed toilet site.
- If the toilet site was moved closer to the beach, there would be added costs due to a new resource consent being required. Furthermore, due to the beach site being a floodable area, it would require a different floor level which would limit disability access.

RESOLUTION PMC25-2.1

Moved: Cr A Sole

Seconded: Deputy Mayor J Scrimgeour

1. That the Acting General Manager Infrastructure Group report dated 10 June 2025 titled 'Precious Family Reserve public toilet location options' be received.
2. That the report relates to an issue that is considered to be of **(low)** significance in terms of Council's Significance and Engagement Policy.

CARRIED

MOTION

Moved: Cr M Murray-Benge

Seconded: Cr L Rae

3. That the Projects and Monitoring Committee approves the following option;
 - c. The toilet facility be used at a different site elsewhere in the District.

The motion was voted on and declared lost.

LOST

Cr Murray-Benge voted for the motion and requested for her vote to be recorded.

RESOLUTION PMC25-2.2

Moved: Cr M Grainger

Seconded: Cr D Thwaites

3. That the Projects and Monitoring Committee approves the following option;
 - a. Proceed with the installation of the toilet facility as shown on **Attachment 1** being the consented location, noting that staff will engage with the family on relocating the memorial seat, if required.

CARRIED

Cr M Murray-Benge, Cr L Rae and Cr A Henry voted against the motion and requested their votes be recorded.

10.2 AHI PĀTIKI / ATHENREE CROSSING DRAFT CONCEPT PLAN PUBLIC ENGAGEMENT FEEDBACK RESULTS AND NEXT STEPS

The Committee considered a report from the Cycleways Manager dated 10 June 2025. An overview of the report was provided.

Staff responded to pātai as below:

- There were a small number of people surveyed who were vehemently against the project. Most of their concerns were around environmental impacts and cost of the project.
- Indicative costs for the project were difficult to establish at this stage. The 2021 feasibility study on the project provided a cost estimate of \$1.9–3.3 million, however, it was likely to be more than the estimate.
- Staff would undertake a funding strategy for the project. It was noted that the project would largely rely on external funding, however, Council would also need to contribute to the project.
- The cost for proceeding with the resource consent process would be covered by an internal budget.
- If the resource consent was successful, it would likely come with consent conditions which would need to be built into budget for the overall project.
- Members of the public were not surveyed on whether the project should be a rock causeway or timber boardwalk, however, it was noted that a rock causeway would have significantly more environmental effects and would be more difficult to proceed with.

It was noted that the project aligned with or was included in the Regional Land Transport Plan, the Waihi Beach Community Plan, the Walking and Cycling Action Plan and the Recreation and Open Space Policy.

RESOLUTION PMC25-2.3

Moved: Cr A Sole

Seconded: Cr A Henry

1. That the Cycleways Manager report dated 10 June 2025 titled 'Ahi Pātiki / Athenree Crossing Draft Concept Plan Public Engagement Feedback Results And Next Steps' be received.
 2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
-

3. That the Projects and Monitoring Committee receives the feedback following public consultation on the Ahi Pātiki Pathway draft concept plan, as shown in **Attachments 2-5** of this report.
4. That the Projects and Monitoring Committee adopts the draft Ahi Pātiki Pathway concept design version dated 31 March 2025, as shown in **Attachment 1** of this report.

AND

5. That the Projects and Monitoring Committee approves for staff to proceed with the Resource Consent application process and to report back to the Committee on the decision outcome.

AND

6. That if the Resource Consent application is approved, that staff develop a funding strategy to advance the project.

CARRIED

10.3 OPERATIONAL RISK AND STATUS REPORT

The Committee considered a report from the Executive Assistant Infrastructure Group dated 10 June 2025. The report was taken as read.

Staff responded to pātai as below:

- Fluoridation of water was expected to begin in June/July 2025. There was no update regarding an alternative supply of non-fluoridated water.
- Staff were progressing through the final stages in terms of financial contributions. Once that had been signed off then the title could be issued for Stage 1 of Rangiuru Business Park.
- Staff would provide a list of the roading sites for storm damage remedial works and an update on their status to Councillors.
- The Wairakei South Bluehaven proposal would follow its own path through the fast track legislation. Staff anticipated that their application to the panel would address all concerns including stormwater hazards and demonstrate how the risks would be mitigated.
- Allport Road was on the list of road rehabilitations for Council's forward work programme and was due to be rehabilitated in the next 3-5 years.
- In relation to edge breaks on roads, council did repair edge breaks as the focus was on pre-seal repairs for reseal sites. This year, the majority of the pavement maintenance budget had been spent on pre-seal repairs in preparation for next year's reseal sites. Council had limited budget to undertake repairs on edge breaks.
- The application for a variation to the resource consent for the JACE Investments Ōmokoroa Town Centre development related to the roading network in the town centre. The application was currently on hold awaiting further information.

- A report regarding the funding model regarding the Te Puke Wastewater Treatment Plant would be brought to the 26 June 2025 Council meeting. Consultation with developers would then take place in the first week of July. Following consultation, a report would be brought to Council to award the contract.

RESOLUTION PMC25-2.4

Moved: Cr M Murray-Benge

Seconded: Cr A Sole

That the Executive Assistant Infrastructure Group's report, dated 10 June 2025 titled 'Operational Risk and Status Report' be received.

CARRIED

11 INFORMATION FOR RECEIPT

11.1 KATIKATI WASTEWATER FUTURE DIRECTIONS

The Committee considered a report from the Project Co-ordinator Infrastructure – Asset & Capital. The report was taken as read.

Staff responded to pātai as below:

- Both land-based and ocean disposal options were being considered for the Wastewater Treatment Plant, discharge to the harbour was not being considered.
- The discharge options being considered had a lens on cultural, environmental, community impacts as well as sustainability, energy and efficiency.

The Meeting closed at 11.50am.

Confirmed as a true and correct record by Council on 24 July 2025.

10.8 MINUTES OF THE STRATEGY AND POLICY COMMITTEE MEETING HELD ON 12 JUNE 2025

File Number: A6864134

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Strategy and Policy Committee Meeting held on 12 June 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

1. Minutes of the Strategy and Policy Committee Meeting held on 12 June 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
STRATEGY AND POLICY COMMITTEE MEETING NO. SPC25-6
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON THURSDAY, 12 JUNE 2025 AT 9.30AM**

1 KARAKIA

Whakatau mai te wairua	Settle the spirit
Whakawātea mai te hinengaro	Clear the mind
Whakarite mai te tinana	Prepare the body
Kia ea ai ngā mahi	To achieve what needs to be achieved.
Āe	Yes

2 PRESENT

Mayor J Denyer, Cr M Grainger, Cr G Dally, Cr A Henry, Cr R Joyce (via Zoom), Cr M Murray-Benge, Cr L Rae, Deputy Mayor J Scrimgeour, Cr A Sole, Cr D Thwaites and Cr A Wichers.

3 IN ATTENDANCE

M Taris (Interim Chief Executive Officer), R Davie (Deputy CEO/General Manager Strategy and Community), A Curtis (General Manager Regulatory Services), P Watson (Acting General Manager Infrastructure Group), L Balvert (Communications Manager), N Rutland (Environmental Planning Manager), E Watton (Strategic Policy and Planning Programme Director), R Gallagher (Acting Policy and Planning Manager), D Leslie (Senior Policy Analyst), H Wi Repa (Governance Systems Advisor), R Garrett (Governance Manager) and R Leahy (Senior Governance Advisor).

4 APOLOGIES

It was noted that Cr T Coxhead was on a leave of absence.

5 CONSIDERATION OF LATE ITEMS

Nil

6 DECLARATIONS OF INTEREST

Nil

7 PUBLIC EXCLUDED ITEMS

Nil

8 PUBLIC FORUM

Nil

9 PRESENTATIONS

Nil

10 REPORTS

10.1 DELIBERATIONS AND RECOMMEND ADOPTION OF LIVESTOCK MOVEMENTS BYLAW 2025

The Committee considered a report from the Senior Policy Analyst dated 12 June 2025. The report was taken as read.

It was noted that an additional clause was proposed to clarify that there was no charge for renewing consent for livestock movements.

Staff responded to pātai as below:

- The bylaw had been drafted to distinguish between a 'permitted activity' and 'consent' being required. The bylaw was tidied up to ensure the words 'permission' and 'consent' were not used interchangeably, which satisfied Federated Farmers' concerns.
- The use of the term 'substantive change' in the new proposed clause 17.4 would allow for the flexibility from an operational perspective. Staff would be able to make an assessment as to whether a change was substantive or not.

RESOLUTION SPC25-6.1

Moved: Mayor J Denyer

Seconded: Cr M Murray-Benge

1. That the Senior Policy Analyst's report dated 12 June 2025 titled 'Deliberations and Recommend Adoption of Livestock Movements Bylaw 2025' be received.
 2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
 3. That the Strategy and Policy Committee receives all submissions received through the consultation period, which ran from 20 March 2025 to 22 April 2025, as is set out in **Attachment 1** to this report.
 4. That pursuant to s155 of the Local Government Act 2002, the Strategy and Policy Committee recommends to Council that the draft Livestock Movements Bylaw
-

2025 is the most appropriate form of bylaw and does not give rise to any implications under the New Zealand Bill of Rights 1990.

5. That the Strategy and Policy Committee recommend to Council the adoption of the Livestock Movements Bylaw 2025 contained in **Attachment 2** with the following additional clause confirming that no renewal fee should be charged for renewal of a Consent:

a) A new clause 17.4 as follows:

17.4. A new application for consent shall be required where a substantive change is required to an existing consent, including change of ownership or route, or a consent is terminated, suspended or cancelled. A consent shall otherwise be renewed without charge to the consent holder.

b) Noting the requirement for public notice of the Council resolution to adopt the bylaw pursuant to s157(1) of the Local Government Act 2002.

6. That the Strategy and Policy Committee requests the Chief Executive to direct staff to prepare a decision document for final approval by the Mayor, in general accordance with the resolutions of this meeting, as the formal response to submitters, for dissemination to those that provided feedback and to be published on the Council's website.

CARRIED

10.2 DELIBERATIONS AND RECOMMEND ADOPTION OF CEMETERIES BYLAW 2025

The Committee considered a report from the Senior Policy Analyst dated 12 June 2025. The report was taken as read.

It was noted that an amendment was proposed to clause 6.2 relating to natural burials, to take into account feedback from the submissions. The amendment would put a minimum timeframe of 50 years on the re-use of land for natural burials.

Staff responded to pātai as below:

- There was currently no fee for natural burials in Council's Fees and Charges. However, there would be an opportunity to review this at the setting of Fees and Charges for 2026/27.
 - The Urupā on Hot Springs Road in Katikati would still be classified as an Urupā under the bylaw and would be managed by the local hapū.
 - The use of the terminology 'parts of a Natural Burial Plot' was in reference to when someone used the plot to bury ashes rather than a full body.
 - Through the consultation process, staff approached a natural burials group and a number of funeral parlours in the area, the consultation was also open to the public
-

to submit on. Staff did not receive a response from the natural burials group on the proposed changes to the bylaw.

- The bylaw would need to be reviewed again in 10 years time. If scientific evidence showed that the timeframe for the re-use of land following a natural burial should be different, then the next bylaw review provided an opportunity to change that.
 - It was unlawful for a person to dig a burial site in a cemetery without a sexton or prior approval.
-

RESOLUTION SPC25-6.2

Moved: Mayor J Denyer

Seconded: Cr A Henry

1. That the Senior Policy Analyst's report dated 12 June 2025 titled 'Deliberations and recommend adoption of Cemeteries Bylaw 2025' received.
2. That the report relates to an issue that is considered to be of **medium** significance in terms of Council's Significance and Engagement Policy.
3. That the Strategy and Policy Committee receives all submissions received through the consultation period, which ran from 20 March 2025 to 22 April 2025, as set out in **Attachment 1** to this report.
4. That pursuant to s155 of the Local Government Act 2002, the Strategy and Policy Committee recommends that the draft Cemeteries Bylaw 2025 is the most appropriate form of bylaw and does not give rise to any implications under the New Zealand Bill of Rights 1990.
5. That the Strategy and Policy Committee recommend to Council the adoption of the Cemeteries Bylaw substantively set out in **Attachment 2** to this report (in the form as released for consultation), noting the requirement for public notice of the Council resolution to adopt the bylaw pursuant to s157(1) of the Local Government Act 2002. With the following amendment to Clause 6.2:
 - a) In line with the principles of returning to nature and low environmental impacts parts of the Natural Burial Plot may be re-used in the future after a period not less than 50 years.
6. That the Strategy and Policy Committee requests the Chief Executive to direct staff to prepare a Decision Story for final approval by the Mayor, in general accordance with the resolutions of this meeting, as the formal response to submitters, for dissemination to those that provided feedback and to be published on the Council's website.

CARRIED

10.3 S17A SWIMMING POOL DELIVERY OPTIONS

The Committee considered a report from the Acting General Manager Infrastructure Group. An overview of the report was provided.

It was proposed that resolution wording be amended to 'external provider' from 'commercial provider'.

Staff responded to pātai as below:

- In the past, there had been challenges with obtaining reporting and user numbers from contractors.
- The Dave Hume Pool was currently closed due to planned construction works. The Te Puke Pool was still open and this necessitated the need to go out to tender to find a contractor to deliver the pool service.
- The market would determine the price of the contract for the service delivery.
- The management of the Service Delivery Contract sat with council's Reserves and Facilities Asset Manager.
- It was important to progress the tender process as the programme to find a new service delivery contractor was already behind schedule. There were currently no Service Delivery Contracts in place, the previous contracts had been terminated following two years of extensions.
- As part of this process, the pools would become accredited as pool safe, which would remove that risk from council.
- The commercial terms of the contract would have appropriate clauses that dealt with non-performance. In the Te Puke Pool contract there would be a specific clause related to a scenario if the School wanted their land back, which would reduce the risk for council.

RESOLUTION SPC25-6.3

Moved: Cr R Joyce

Seconded: Cr M Murray-Benge

1. That the Reserves and Facilities Manager report dated 12 June 2025 titled 'S17A Swimming Pool Delivery Options be received.
2. That the report relates to an issue that is considered to be of **(low)** significance in terms of Council's Significance and Engagement Policy.
3. That the delivery of council swimming pool services is outsourced to an external provider, noting the ability for tenderers to tender for a single pool or to manage both pools and that the required funding for this service is included in the Long Term Plan 2024-34.

CARRIED

10.32am hui adjourned for morning tea.

10.50am hui reconvened.

10.4 MOORE PARK YOUTH PARK PROPOSAL

The Committee considered a report from the Acting General Manager, Infrastructure Group dated 12 June 2025. Tabled Item 1 was presented, which provided an overview of proposal.

Staff responded to pātai as below:

- Staff would clarify with the group regarding what order the stages would be undertaken.
- The site was limited on where a playground could be developed. It was noted that the original Concept Plan for Moore Park had identified a different location for a playground, however, that site also had limitations.
- There were currently not many large open reserve areas in Katikati for a destination playground, however, this could be addressed through the spatial plan process.
- The trees near the proposed playground area would be pruned by council.

Tabled Item 1 – Moore Park Youth Park Presentation

RESOLUTION SPC25-6.4

Moved: Cr R Joyce

Seconded: Mayor J Denyer

1. That the Acting General Manager, Infrastructure Group report dated 12 June 2025 titled Moore Park Youth Park Proposal be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Strategy and Policy Committee approves in principle the community led initiative for the staged enhancement of the Moore Park skate park area, including a new playground, and;
4. That the Committee notes that consideration will be given to wider playground needs in Katikati through the Spatial Plan review process commencing later in 2025 and the Katikati/Waihi Beach Ward Reserve Management Plan review scheduled for 2027.

CARRIED

10.5 STRATEGIC POLICY AND PLANNING WORK PROGRAMME

The Committee considered a report from the Strategic Policy and Planning Programme Director dated 12 June 2025. The report was taken as read.

Staff responded to pātai as below:

- Staff had recommended delaying the Waihi Beach Dog Park as there were a number of upcoming projects that would feed into this discussion. The projects included the Waihi Beach Spatial Plan, Katikati-Waihi Beach Reserve Management Plan and review of the Dog Control Policy and Bylaw. There was also a need to determine community desire on Dog Parks as the decision to develop them was decided some years ago.
- The Freedom Camping Bylaw was not the right mechanism to deal with homelessness. The issue of homelessness in the district would be more appropriately considered by the Community Committee.

RESOLUTION SPC25-6.5

Moved: Cr M Grainger

Seconded: Cr L Rae

1. That the Strategic Policy and Planning Programme Director's report dated 12 June 2024 titled 'Strategic Policy and Planning work programme' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Committee approves the work programme as set out in section 5 of this report, noting that it will be revisited in February/March 2026 with the incoming Strategy and Policy Committee (or its equivalent).

CARRIED

10.6 SUBMISSION ON THE SALE AND SUPPLY OF ALCOHOL (SALES ON ANZAC DAY MORNING, GOOD FRIDAY, EASTER SUNDAY, AND CHRISTMAS DAY) AMENDMENT BILL

The Committee considered a report from the Policy Analyst dated 12 June 2025. The report was taken as read.

RESOLUTION SPC25-6.6

Moved: Cr A Sole

Seconded: Cr M Murray-Benge

1. That the Policy Analyst's report dated 12 June 2025 titled 'Submission on the Sale and Supply of Alcohol (Sales on Anzac Day Morning, Good Friday, Easter Sunday, and Christmas Day) Amendment Bill' be received.
 2. That the following submission, shown as **Attachment 1** to this report, be received by the Strategy and Policy Committee and the information noted.
-

- a. Submission on the Sale and Supply of Alcohol (Sales on Anzac Day Morning, Good Friday, Easter Sunday, and Christmas Day) Amendment Bill, dated 9 May 2025.

CARRIED

11 INFORMATION FOR RECEIPT

Nil

The Meeting closed at 11.40am.

Confirmed as a true and correct record by Council on 24 July 2025.

10.9 MINUTES OF THE COMMUNITY COMMITTEE MEETING HELD ON 25 JUNE 2025

File Number: A6864162

Author: Horowai Wi Repa, Governance Systems Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Community Committee Meeting held on 25 June 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

1. Minutes of the Community Committee Meeting held on 25 June 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
COMMUNITY COMMITTEE MEETING NO. CM25-2
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON WEDNESDAY, 25 JUNE 2025 AT 9.30AM**

1 KARAKIA

Whakatau mai te wairua	Settle the spirit
Whakawātea mai te hinengaro	Clear the mind
Whakarite mai te tinana	Prepare the body
Kia ea ai ngā mahi	To achieve what needs to be achieved.
Āe	Yes

2 PRESENT

Cr M Murray-Benge (Chairperson), Cr G Dally, Cr T Coxhead, Mayor J Denyer, Cr M Grainger, Cr A Henry, Cr R Joyce, Cr L Rae, Deputy Mayor J Scrimgeour, Cr A Sole, Cr D Thwaites, Cr A Wichers, Ōmokoroa Community Board Chairperson C Dever, and Katikati Community Board Member N Mayo.

3 IN ATTENDANCE

M Taris (Interim Chief Executive Officer), R Davie (Deputy CEO/General Manager Strategy and Community), R Gallagher (Acting Policy and Planning Manager), J Crummer (Senior Recreational Planner), J Rickard (Community and Strategic Relationships Manager), S Cuers (Strategic Housing Programme Lead), L Carnie (Community Outcomes Advisor), T Mouldey (Community Outcomes Officer), V Lambert (Events Specialist), R Garrett (Governance Manager), H Wi Repa (Governance Systems Advisor), and E Logan (Governance Advisor).

ABSENT

Te Puke Community Board Chairperson K Ellis and Maketu Community Board Chairperson T Hopping.

4 APOLOGIES

4.1 APOLOGIES

RESOLUTION CM25-2.1

Moved: Cr M Murray-Benge

Seconded: Cr L Rae

That the apology absence from Cr D Thwaites, Cr A Henry, Waihi Beach Community Board Chairperson Simpson and Katikati Community Board Chairperson Clements be accepted.

CARRIED

5 CONSIDERATION OF LATE ITEMS

Nil

6 DECLARATIONS OF INTEREST

Nil

7 PUBLIC EXCLUDED ITEMS

Nil

8 PUBLIC FORUM

Nil

9 REPORTS

9.1 DELEGATION OF DECISION MAKING FOR 2025 – COMMUNITY MATCHING FUND

The Committee considered a report dated 25 June 2025 from the Community Outcomes Programme Coordinator, who provided a brief summary of the report.

RESOLUTION CM25-2.2

Moved: Cr M Grainger

Seconded: Ōmokoroa Community Board Chairperson C Dever

1. That the Community Outcomes Support Coordinator's report dated 25 June 2025 titled 'Delegation of Decision Making for 2025 – Community Matching Fund' be received.
 2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
 3. That pursuant to clause 32 schedule 7 of the Local Government Act 2002, the Committee delegates to the following three councillors: Allan Sole, John Scrimgeour, and Tracey Coxhead, together with the Chief Executive Officer, or
-

her nominee(s), the power to make decisions in respect of applications to the Community Matching Fund 2025, including but not limited to the following powers:

- (a) To award grants according to the purposes and guidelines of the Community Matching Fund 2025, within the allocated budget of \$160,000.

And

- (b) To make payments to grant recipients as soon as practicable after the award decision have been made.

CARRIED

9.2 SCHOOL SUSTAINABILITY AND RESILIENCE FUND OUTCOMES AND FUTURE

The Committee considered a report dated 25 June 2025 from the Community Outcomes Advisor, who provided an overview of the report and the rationale for the recommendations.

Staff responded to pātai as follows:

- Council worked with the Kai Resilience Network which had small groups that operated across the entire district.
-

RESOLUTION CM25-2.3

Moved: Cr M Grainger

Seconded: Cr A Sole

1. That the Community Outcomes Advisor's report dated 25 June 2025 titled 'School Sustainability and Resilience Fund Outcomes and Future' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Community Committee agrees to discontinue the redirection of a portion of the Community Matching Fund – Environmental Fund budget to the Bay of Plenty Regional Council's Schools Sustainability and Resilience Fund.

CARRIED

9.3 SEA CLEANERS APPLICATION

The Committee considered a report dated 25 June 2025 from the Community Outcomes Advisor, who provided an overview of the report and the rationale for the recommendations.

Staff responded to pātai as follows:

- Council had clearly communicated to Sea Cleaners that, if approved by the committee, funding would be limited to one year. This allowed Sea Cleaners time to build the relationships and networks needed to operate in the district.
- If staff later determined that extended funding would benefit Council, the matter would be referred to Elected Members for a decision.
- As Sea Cleaners were unable to address the issue of waste alone, they were expected to collaborate with the community.
- Sea Cleaners were expected to dedicate 30% of its time to the Western Bay of Plenty District, reflecting its share of the region's coastline.
- The Bay of Plenty Regional Council managed areas below the high tide mark, while District Councils oversaw areas above it.

RESOLUTION CM25-2.4

Moved: Cr L Rae

Seconded: Cr A Sole

1. That the Community Outcomes Advisor report dated 25 June 2025 titled 'Sea Cleaners Application' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Community Committee agrees to fund Sea Cleaners Trust \$25,000 for one year to deliver a coastal, harbour and estuary litter clean up programme, with \$5000 provided from the existing Waste Levy budget and \$20,000 provided from the multi-agency environmental programmes budget.

CARRIED

9.4 COMMUNITY FORUMS EXPO OUTCOMES 2025

The Committee considered a report dated 25 June 2025 from the Governance Advisor. The Deputy CEO/General Manager Strategy and Community provided an overview of the report and invited ward convenors to share insights from their respective Community Forum Expos.

The following tākupu were made by members:

- Members thanked staff for their efforts in organising each expo and noted the shift to an expo format had been well-received by the community.
- Community Forum Expos proved to be an effective way to engage with residents, and members recommended retaining them in the next triennium.
- Some members received feedback that the previous format was also appreciated by certain individuals.
- It was suggested that information presented at each expo be uploaded to Your Place Tō wāhi.
- The expos served as a valuable tool for both community consultation and sharing updates on ongoing projects.

RESOLUTION CM25-2.5

Moved: Cr M Murray-Benge

Seconded: Cr R Joyce

That the Governance Advisor's report dated 25 June 2025 titled 'Community Forum Expo Outcomes 2025' be received.

CARRIED

9.5 COMMUNITY COMMITTEE – CHAIRPERSON'S REPORT – JUNE 2025

The Committee considered a report dated 25 June 2025 from the Chairperson, who provided an overview of the report.

RESOLUTION CM25-2.6

Moved: Cr M Murray-Benge

Seconded: Katikati Community Board Member N Mayo

That Councillor Murray-Benge's report dated 25 June 2025 titled "Community Committee – Chairperson's Report – June 2025" be received.

CARRIED

10.12am The hui adjourned.

10.32am The hui reconvened.

10 INFORMATION FOR RECEIPT

10.1 HOUSING ACTION PLAN 2024: PROGRESS REPORT

The Committee considered a report dated 25 June 2025 from the Strategic Housing Programme Lead who introduced the report and spoke to a PowerPoint presentation.

Staff responded to pātai as follows:

- Council worked to meet statutory timelines under the Resource Management Act 1991 (RMA), as missing these increased developer's holding costs. Most of the time, Council successfully streamlined its processes to meet these timeframes, which was considered a highly desirable outcome.
- Staff often relied on census data, resulting in information delays. However, they expected that the overall local housing trends had remained relatively stable since 2023.
- At the start of winter, 20 Degrees held its annual curtain, heater, and blanket drive.
- Repurposing large appliances, particularly those from retirement villages, posed storage challenges before being passed to new owners. Staff encountered several logistical issues however were actively working on solutions.
- Council had the capacity to upgrade the Te Āhuru Mōwai o Hiria elderly housing units in Katikati with platform lifts, and planned to install these as tenants moved in. Staff also implemented a placement strategy to ensure tenants with mobility needs were not assigned to upstairs units.
- No further feasibility studies were required for whenua Māori housing developments across the district. Existing study details were sufficient for submitting Resource Consent Applications, though Central Government funding was still needed for infrastructure work.

10.2 FACILITIES IN THE COMMUNITY FUND 2024/25 DECISIONS

The Committee considered a report dated 25 June 2025 from the Senior Recreational Planner. The report was taken as read.

Staff responded to pātai as follows:

- Staff would look into tidying up the application process, particularly the confusion around eligibility.
- Staff would provide the Committee with the decision spreadsheet for the 2024/25 fund to provide members with a wider view.

The following tākupu were made by members:

- The fund's eligibility criteria had been unclear, and none of the received applications fully met the requirements. The panel removed those that clearly did not qualify, and considered those that came close.
 - The fund was financed through Financial Contributions (FinCos). Payments were made by developers to contribute to facilities that were used by the community but not provided by Council. The applications approved supported activities accessible to the public in some form.
 - It was essential that the eligibility criteria remained flexible enough to allow the fund to achieve its intended purpose.
-

10.3 COMMUNITY EVENTS UPDATE

The Committee considered a report dated 25 June 2025 from the Event Specialist, who provided an overview of the report.

Staff responded to pātai as follows:

- Council assessed applications that came through for events in the Western Bay of Plenty District.
 - Few applications were received for events specifically targeting children; those that did apply were generally funded.
 - Staff explored ways to more proactively share Council's event-related expertise. They frequently attended events to promote available funding opportunities.
 - The funding criteria did not guarantee future funding for previous recipients, as the fund was not designed for that purpose. Council could not alter the criteria since it did not administer the fund.
 - Council covered Traffic Management Plan costs for select major events in the district.
-

10.4 PEST FREE PARKS UPDATE

The Committee considered a report dated 25 June 2025 from the Community Outcomes Advisor, who provided an overview of the report.

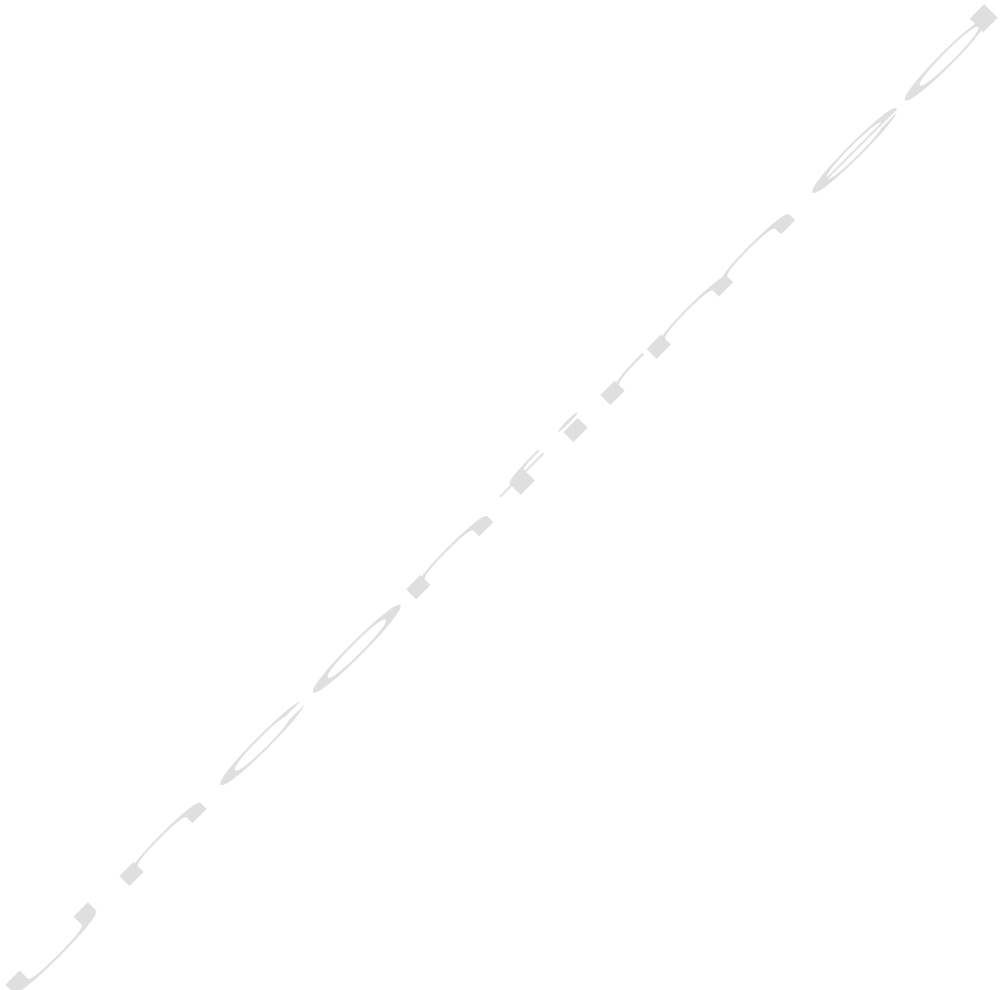
Staff responded to pātai as follows:

- Staff developed a methodology for short-term park prioritisation, though implementation had not yet begun.
 - Several parks were expected to have already achieved pest-free status.
-

- The methodology included assessing neighbouring properties, particularly their biodiversity and weed presence.
-

The Meeting closed at 12.17pm.

Confirmed as a true and correct record by Council on 24 July 2025.



10.10 MINUTES OF THE COUNCIL MEETING HELD ON 26 JUNE 2025

File Number: A6861446

Author: Pernille Osborne, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Council Meeting held on 26 June 2025 be confirmed as a true and correct record and the recommendations therein be adopted.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. Minutes of the Council Meeting held on 26 June 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
COUNCIL MEETING NO. CL25-8
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON THURSDAY, 26 JUNE 2025 AT 9.30AM**

1 KARAKIA

Whakatau mai te wairua	Settle the spirit
Whakawātea mai te hinengaro	Clear the mind
Whakarite mai te tinana	Prepare the body
Kia ea ai ngā mahi	To achieve what needs to be achieved.
Āe	Yes

2 PRESENT

Mayor J Denyer, Deputy Mayor J Scrimgeour, Cr T Coxhead, Cr G Dally, Cr M Grainger, Cr A Henry, Cr R Joyce, Cr M Murray-Benge, Cr L Rae, Cr A Sole, Cr D Thwaites and Cr A Wichers.

3 IN ATTENDANCE

M Taris (Interim Chief Executive), R Davie (Deputy CEO/GM Strategy and Community), A Henderson (General Manager Corporate Services), A Curtis (General Manager Regulatory Services), P Watson (Acting General Manager Infrastructure Services), J Fearn (Chief Financial Officers), L Balvert (Communications Manager), R Gallagher (Acting Policy and Planning Manager), J Rickard (Community and Strategic Relationships Manager), R Garrett (Governance Manager), J Abraham (Team Lead Asset Management), S Meredith (Revenue Lead), H Wi Repa (Governance Systems Advisor), M Potton (Finance Contractor), P Jones (Finance Contractor) and P Osborne (Senior Governance Advisor).

4 APOLOGIES

APOLOGY

RESOLUTION CL25-8.1

Moved: Cr R Joyce

Seconded: Cr M Murray-Benge

That the apology for absence from Cr Henry be accepted.

CARRIED

5 CONSIDERATION OF LATE ITEMS

Nil

6 DECLARATIONS OF INTEREST

Nil

7 PUBLIC EXCLUDED ITEMS

Nil

8 PUBLIC FORUM

Nil

9 REPORTS

9.1 TOURISM BAY OF PLENTY HALF-YEARLY REPORT TO 31 DECEMBER 2024 AND STATEMENT OF INTENT 2025-26 TO 2027-28

Council considered a report dated 26 June 2025 from the Community and Strategic Relationships Manager.

Oscar Nathan (General Manager) and Richard Faire (Head of Strategy and Insights) were in attendance on behalf of Tourism Bay of Plenty (TBOP) to present their Six Month Report as PowerPoint Presentation 1.

They responded to pātai as follows:

- TBOP had not explored the changes to the Eligible Investor Category in New Zealand, and what opportunities there may be in increasing international tourism through international investors. It was noted that the International Strategy Outcomes meeting did raise this particular topic, and Priority One was coordinating a lot of the international outcomes.
 - It was acknowledged that more housing would be preferable to help with tourism, noting that the biggest accommodation providers were Air B'n'B and holiday parks. It was noted that part of the reason that people were hesitant to come to the region was the perceived lack of commercial accommodation.
 - There was hope that the numbers relating to cruises would increase, noting that there had been a shift in thinking in relation to the importance of the cruise sector under the current government.
-

- It was acknowledged that both Te Arawa and Tauranga Moana should be referenced within the KPI's for Cultural Wellbeing.
 - Despite not having a dedicated cruise passenger facility/terminal, Tauranga Port was listed number one for passenger satisfaction, as passengers were able to disembark directly from the boat and walk around town/Mauao. TBOP saw real benefit in having a passenger facility at the back of Coronation Park at some stage in the future.
 - They acknowledged the concern raised that although everyone was rated for this activity, they may not necessarily see the benefit. It was noted that TBOP was looking into the opportunity for a visitor levy attached to different services, to ensure those that were using the service were paying for it.
 - Where there was seasonality that put pressure on local resource, TBOP tried to focus on this area in relation to over tourism.
 - There were some programmes on TBOP's agenda that they were continuing to work with. It was noted that there were local operators in Waihi Beach who were proactive in making Waihi Beach distinctive from the rest of Aotearoa.
-

RESOLUTION CL25-8.2

Moved: Cr M Murray-Benge

Seconded: Cr A Sole

1. That the Community and Strategic Relationships Manager's report dated 26 June 2025 titled 'Tourism Bay of Plenty Half Yearly Report to 31 December 2024 and Statement of Intent 2025-26 to 2027-28' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That Council receives Tourism Bay of Plenty's Half Yearly Report to 31 December 2024, included as Attachment 1 to this report.
4. That Council receives the Tourism Bay of Plenty Statement of Intent 2025-26 to 2027-28, included as Attachment 2 to this report.
5. That Council notes that Tauranga City Council, as joint shareholder, received the Half Yearly Report to 31 December 2024 on 4 June 2025, and will receive the final Tourism Bay of Plenty Statement of Intent 2025-26 to 2027-28 at its Council meeting to be held on 15 July 2025.

CARRIED

9.2 GENERAL RATES CHANGES TO 2025/26 ANNUAL PLAN

Council considered a report dated 26 June 2025 from the Chief Financial Officer. The General Manager Corporate Services supported this discussion by providing an overview of the 'General Rate Funded Changes' and rationale for each change, as highlighted in the report.

It was noted under the Transportation Savings rationale it should state: *"As a result of the Transport Activity being brought in house, and cost efficiencies from the completion of the cycleway project from Tauranga to Ōmokoroa, savings were realised in the 2024/25 financial year."*

Staff responded to pātai as follows:

- The savings number that related to personnel changes was 13 and would be able to be seen through the Annual Report.
- The issues that had been occurring through Council's current systems were due to loss of inhouse knowledge with staff leaving over the years, as well as the complex taxation structure and the current systems needing to be upgraded. It was noted that an improved review process had been implemented, and specialist advisors brought in to support this analysis. These improvements should see any last-minute changes mitigated in the future.
- Staff reviewed water volumetric consumption and the option of increasing the volumetric charge and/or the fixed charge. Staff felt they had the balance right at this stage between the two, including the assumption on water usage. It was noted that, due to the volumetric charge increasing, there was still some risk if our community decided to reduce consumption and revenue was not met.
- The rebuilding of the General Rate Reserve was required to ensure that Council could deal with emergencies/unknowns if required.
- The General Rate Reserve was the 'overs' and 'unders' on all general rate activities.
- The numbers discussed at the Audit, Risk and Finance Committee were the actuals for the 2024/25 year, including the landing position for that year. The changes presented today were from the time the draft Annual Plan had been issued and reflected what had been found through the review period.
- With inflation and interest moving at the rate it was, although staff worked with the best figures known to date through the Long Term Plan, the Annual Plan was the opportunity for more accurate figures to be included for that particular year.
- It was noted that as part of the sale of the Electricity Company in the 1980s/1990s, funds were put aside for disaster contingency, noting that there was currently \$9.8 Million.

There was a suggestion from Councillors to consider the following points:

- That the Council write to the Auditor General requesting assistance in reviewing Council's Internal Auditing Programme; and
- That the Council engages forensic accountants with Local Government experience to review the relevant Council finances.

The Interim Chief Executive noted that in relation to engaging forensic accountants, Council would need to determine what the purpose of the investigation would be, as it would need to have a particular focus. This would be an expensive and time-consuming exercise, so Council would have to determine the rationale. For these reasons, it would need further discussion, also noting that this was not common for councils to undertake. Annual Plan updates provided for the latest information to be reflected and rates to be set. The Interim Chief Executive noted that the Long Term Plan is a forecast.

In relation to Council's Internal Auditing Programme, it was noted that this could be revisited through the Audit, Risk and Finance Committee, including what Council wanted to consider and what the recommendations were. The Interim Chief Executive was supportive of this suggestion.

It was suggested that a paper be brought to an Audit, Risk and Finance Committee workshop to revisit the Internal Audit Programme and consider any possible use of forensic accountants. For this reason, recommendation 2 was added.

RESOLUTION CL25-8.3

Moved: Cr R Joyce

Seconded: Cr M Grainger

1. That the Chief Financial Officer's report dated 26 June 2025 titled 'General Rates Changes to 2025/26 Annual Plan' be received.
2. That Council requests an Audit, Risk and Finance workshop be convened to revisit the Internal Audit Programme and consider any possible use of forensic accountants.

CARRIED

10.44am The hui adjourned.

11.03am The hui reconvened.

9.3 RECOMMENDATION TO COUNCIL FOR THE ADOPTION OF THE ANNUAL PLAN 2025/26, FINANCIAL CONTRIBUTIONS SCHEDULE 2025/26 AND THE SCHEDULE OF FEES AND CHARGES 2025/26

Council considered a report dated 26 June 2025 from the Acting Policy and Planning Manager. The Deputy CEO/General Manager Strategy and Community took the report as read.

RESOLUTION CL25-8.4

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr D Thwaites

1. That the Acting Policy and Planning Manager's report dated 26 June 2025, titled 'Recommendation to Council for the Adoption of the Annual Plan 2025/26, Financial Contributions Schedule 2025/26 and the Schedule of Fees and Charges 2025/26', be received.
 2. That the report relates to an issue that is considered to be of **medium** significance in terms of Council's Significance and Engagement Policy.
 3. In accordance with section 80 of the Local Government Act 2002, Council acknowledges that the decision to fund the Community Boards from the general rate in the Annual Plan 2025/26 is inconsistent with Council's Revenue and Financing Policy. The reason is due to the timing of the Local Government Commission determination on the representation review which meant there was inadequate time for consultation on any changes to rating to occur. Council intends to review the approach to funding for community boards as part of the Annual Plan 2026/27.
 4. That Council adopts the Annual Plan 2025/26 (**Attachment 2** of this report), as recommended by the Annual Plan and Long Term Plan Committee.
 5. That Council adopts the Structure Plans (**Attachment 3** of this report), as recommended by the Annual Plan and Long Term Plan Committee.
 6. That Council adopts the Financial Contributions Schedule 2025/26 (**Attachment 4** of this report), supported by the Disclosure Tables for Financial Contributions 2025/26 (**Attachment 5** of this report), as recommended by the Annual Plan and Long Term Plan Committee.
 7. That Council adopts the Schedule of Fees and Charges 2025/26 (**Attachment 6** of this report), as recommended by the Annual Plan and Long Term Plan Committee.
-

-
8. That the Chief Executive Officer be delegated authority to make such minor editorial changes to the final documents for publishing as may be required.

CARRIED

9.4 SETTING OF THE RATES FOR 2025/26 FINANCIAL YEAR

Council considered a report dated 26 June 2025 from the Revenue Lead. The General Manager Corporate Services and Chief Financial Officer took the report as read.

RESOLUTION CL25-8.5

Moved: Cr M Murray-Benge

Seconded: Cr M Grainger

1. That the Revenue Lead's report dated 2025 titled 'Setting of the Rates for 2025/26 Financial Year' be received.
2. That the report relates to an issue that is considered to be of **high** significance in terms of Council's Significance and Engagement Policy.
3. That Council sets the rates set out in resolutions 4, 5 and, 6 under the Local Government (Rating) Act 2002, in accordance with the relevant provisions of the Funding Impact Statement in the Annual Plan for 2025/2026, on rating units in the district for the financial year commencing on 1 July 2025 and ending on 30 June 2026, noting that all rates shall be inclusive of Goods and Services Tax (GST).
4. That Council approves the General Rate as follows:

General Rate

A general rate is set under section 13 of the Local Government (Rating) Act 2002 at:

A rate of \$0.001064186 in the dollar of capital value on all rateable rating units in the Western Bay of Plenty District.

That Council approves the Uniform Annual General Charge as follows:

Uniform Annual General Charge:

A uniform annual general charge is set under section 15(1)(a) of the Local Government (Rating) Act 2002 at: A rate of \$700.00 per rating unit.

That Council approves Targeted Rates as follows:

Targeted Rates:

5. The following targeted rates are set under sections 16 and 17 of the Local Government (Rating) Act 2002.

Council sets volumetric water targeted rates under section 19 of the Local Government (Rating) Act 2002:

Differential roading targeted rate: A targeted rate for roading set on all rateable land in the district (as an amount in the \$ of land value), set differentially on the following categories:	Amount of the rate (GST Incl.)
RESIDENTIAL / RURAL differential category	\$ 0.000654877
COMMERCIAL / INDUSTRIAL / POST HARVEST differential category	\$ 0.002619507
Rural Roading Rate: A targeted rate for roading set on all rural-zoned land in the district as a fixed amount per rating unit.	\$ 380.08

Community board targeted rates	
Community board targeted rates set as a fixed amount per rating unit in respect of all rating units in the relevant area:	
WAIHĪ BEACH - Community Board targeted rate	\$ -
KATIKATI - Community Board targeted rate	\$ -
ŌMOKOROA - Community Board targeted rate	\$ -
TE PUKE - Community Board targeted rate	\$ -
MAKETU - Community Board targeted rate	\$ 170.79
Community Halls targeted rate	
Targeted rates set on all land in the defined areas and set as a fixed amount per rating unit:	
KATIKATI WAR MEMORIAL HALL CHARGE	\$ 15.30
TE PUNA WAR MEMORIAL HALL CHARGE	\$ 12.64
TE PUNA COMMUNITY CENTRE CHARGE	\$ 36.59
PAENGAROA COMMUNITY HALL CHARGE	\$ 48.98
PUKEHINA BEACH COMMUNITY CENTRE CHARGE	\$ 30.34
OHAUITI COMMUNITY HALL CHARGE	\$ 49.25
OROPĪ WAR MEMORIAL HALL CHARGE	\$ 44.94
KAIMAI COMMUNITY HALL CHARGE	\$ 27.87
ŌMOKOROA SETTLERS HALL CHARGE	\$ 19.56
OMANAWA COMMUNITY HALL CHARGE	\$ 31.41
TE RANGA COMMUNITY HALL CHARGE	\$ 34.96
PYES PA COMMUNITY HALL CHARGE	\$ 47.88
TE PUKE WAR MEMORIAL AND SETTLERS HALL CHARGE	\$ 49.70
WAIHĪ BEACH COMMUNITY CENTRE CHARGE	\$ 18.50
WHAKAMARAMA HALL CHARGE	\$ 39.62

Promotion targeted rates	
Targeted rates set on all land in the defined areas and set as a fixed amount per rating unit:	
WAIHĪ BEACH PROMOTION	\$ 19.58
WAIHĪ BEACH PROMOTION COMM/IND	\$ 360.01
KATIKATI PROMOTION CHARGE	\$ 17.78
KATIKATI PROMOTION CHARGE COMM/IND	\$ 504.47
KATIKATI TOWN CENTRE DEVELOPMENT	\$ 23.00
TE PUKE PROMOTION	\$ 18.46
TE PUKE PROMOTION COMM/IND	\$ 279.81
TE PUKE PROMOTION MAKETU	\$ 9.27
Community development and grants targeted rates	
Katikati resource centre targeted rate: A targeted rate set on all land in the following areas set as a fixed amount per rating unit on a differential basis:	
All rating units in Katikati	\$ 8.54
All rating units in Waihī Beach	\$ 4.29
Waihī Beach coastal protection targeted rates	
Rock revetment operational targeted rate: A targeted rate set in respect of the defined area of benefit at Waihī Beach, set as an amount per rating unit.	\$ 219.77
Rock revetment capital targeted rate: A targeted rate set in respect of the defined area of benefit at Waihī Beach, set as an amount per rating unit.	\$ 1,510.64
Rock revetment capital targeted rate lump sum: A targeted rate set in respect of the defined area of benefit at Waihī Beach, set as an amount per rating unit on those rating units that have elected to pay the lump sum.	\$ 11,871.22
Ward targeted rate: A targeted rate set in respect of all rating units in the Waihī Ward area, as an amount per rating unit.	\$ 16.22
Waihī Beach dunes charge - A targeted rate set in respect of all rating units in the Waihī Beach Northern end area of benefit, set as a fixed amount per rating unit.	\$ 773.88
Waihī Beach dunes charge - A targeted rate set in respect of all rating units in the Waihī Beach Glen Isla Place area of benefit, set as a fixed amount per rating unit.	\$ 797.10
Pukehina Beach protection targeted rate	
A targeted rate set on all land in the following areas set as a fixed amount per rating unit on a differential basis:	
All rating units in the Coastal area	\$ 67.58
All rating units in the Inland area	\$ 12.05
Western Water targeted rates	
Metered connection targeted rate: A metered water connection targeted rate, set on all rating units with a metered connection to the Western Water scheme as a fixed amount per connection and set differentially based on the size of the connection	
WATER CONNECTION 20MM	\$ 403.45

ADDITIONAL WATER CONNECTION 20MM	\$ 100.86
WATER CONNECTION 25MM	\$ 225.93
WATER CONNECTION 40MM	\$ 1,210.35
WATER CONNECTION 50MM	\$ 2,118.11
WATER CONNECTION 100MM	\$ 9,682.78
WATER CONNECTION 150MM	\$ 22,290.56
Unmetered connection targeted rate: An unmetered water connection targeted rate, set in respect of all rating units connected to the Western Water scheme (but without a metered connection) as a fixed amount per connection	\$ 525.29
Availability targeted rate: An availability targeted rate set as a fixed amount per rating unit in respect of all land which could be connected but is not connected to the scheme	\$ 201.72
Volumetric water targeted rate: A volumetric targeted rate set on all rating units with a metered connection to the scheme as an amount per cubic metre of water consumption.	\$ 1.75
Capital repayment targeted rate: A targeted rate set as a fixed amount per rating unit on all rating units connected to the Woodland Road water supply extension	\$ 606.48
Capital repayment lump sum targeted rate: A targeted rate set as a fixed amount per rating unit on all rating units connected to the Woodland Road water supply extension that have elected to pay the lump sum.	\$ 1,813.37
Central Water targeted rates	
Metered connection targeted rate: A metered water connection targeted rate, set on all rating units with a metered connection to the Central Water scheme as a fixed amount per connection and set differentially based on the size of the connection	
WATER CONNECTION 20MM	\$ 403.45
ADDITIONAL WATER CONNECTION 20MM	\$ 100.86
WATER CONNECTION 25MM	\$ 225.93
WATER CONNECTION 40MM	\$ 1,210.35
WATER CONNECTION 50MM	\$ 2,118.11
WATER CONNECTION 100MM	\$ 9,682.78
WATER CONNECTION 150MM	\$ 22,290.56
Unmetered connection targeted rate: An unmetered water connection targeted rate, set in respect of all rating units connected to the Central Water scheme (but without a metered connection) as a fixed amount per connection	\$ 525.29
Availability targeted rate: An availability targeted rate set as a fixed amount per rating unit in respect of all land which could be connected but is not connected to the scheme	\$ 201.72
Volumetric water targeted rate: A volumetric targeted rate set on all rating units with a metered connection to the scheme as an amount per cubic metre of water consumption.	\$ 1.75
Eastern Water targeted rates	
Metered connection targeted rate: A metered water connection targeted rate, set on all rating units with a metered connection to the Eastern Water scheme as a fixed amount per connection and set differentially based on the size of the connection	
WATER CONNECTION 20MM	\$ 403.45
ADDITIONAL WATER CONNECTION 20MM	\$ 100.86

WATER CONNECTION 25MM	\$ 225.93
WATER CONNECTION 40MM	\$ 1,210.35
WATER CONNECTION 50MM	\$ 2,118.11
WATER CONNECTION 100MM	\$ 9,682.78
WATER CONNECTION 150MM	\$ 22,290.56
Unmetered connection targeted rate: An unmetered water connection targeted rate, set in respect of all rating units connected to the Eastern Water scheme (but without a metered connection) as a fixed amount per connection	\$ 525.29
Availability targeted rate: An availability targeted rate set as a fixed amount per rating unit in respect of all land which could be connected but is not connected to the scheme	\$ 201.72
Volumetric water targeted rate: A volumetric targeted rate set on all rating units with a metered connection to the scheme as an amount per cubic metre of water consumption.	\$ 1.75
Capital repayment targeted rate: A targeted rate set as a fixed amount per rating unit on all rating units connected to the Black Road water supply extension	\$ 587.96
Capital repayment lump sum targeted rate: A targeted rate set as a fixed amount per rating unit on all rating units connected to the Black Road water supply extension that have elected to pay the lump sum.	\$ 1,758.11
Gibraltar water scheme targeted rate: A targeted rate for water supply on all rating units connected to the Gibraltar water scheme, set as an amount per rating unit	\$ 121.96
<u>Waihi Beach wastewater targeted rates</u>	
Availability charge: A targeted rate set on all rating units to which Waihi Beach wastewater services are available, but which are not connected, set as a fixed amount per rating unit.	\$ 703.96
Connection charge: A targeted rate set on all rating units connected to the Waihi Beach wastewater scheme, set as a fixed amount per rating unit	\$ 1,407.93
Multiple pan charge: A targeted rate set on all rating units connected to the Waihi Beach wastewater scheme, set as a fixed amount per water closet or urinal after the first.	\$ 1,196.74
Waihi Beach School: A targeted rate set for wastewater services in respect of the Waihi Beach School, set as a fixed amount per rating unit.	\$ 11,817.32
<u>Katikati wastewater targeted rates</u>	
Availability charge: A targeted rate set on all rating units to which Katikati wastewater services are available, but which are not connected, set as a fixed amount per rating unit.	\$ 703.96
Connection charge: A targeted rate set on all rating units connected to the Katikati wastewater scheme, set as a fixed amount per rating unit.	\$ 1,407.93
Multiple pan charge: A targeted rate set on all rating units connected to the Katikati wastewater scheme, set as a fixed amount per water closet or urinal after the first.	\$ 1,196.74
Katikati College: A targeted rate set for wastewater services in respect of the Katikati College, set as a fixed amount per rating unit.	\$ 38,722.81
Katikati Primary School: A targeted rate set for wastewater services in respect of the Katikati Primary School, set as a fixed amount per rating unit.	\$ 24,373.22
<u>Omokoroa wastewater targeted rates</u>	
Availability charge: A targeted rate set on all rating units to which Omokoroa wastewater services are available, but which are not connected, set as a fixed amount per rating unit.	\$ 703.96

Connection charge: A targeted rate set on all rating units connected to the Ōmokoroa wastewater scheme, set as a fixed amount per rating unit	\$ 1,407.93
Multiple pan charge: A targeted rate set on all rating units connected to the Ōmokoroa wastewater scheme, set as a fixed amount per water closet or urinal after the first.	\$ 1,196.74
Ōmokoroa Point School: A targeted rate set for wastewater services in respect of the Ōmokoroa Point School, set as a fixed amount per rating unit.	\$ 8,150.78
<u>Te Puna West wastewater targeted rates</u>	
Availability charge: A targeted rate set on all rating units to which Te Puna West wastewater services are available, but which are not connected, set as a fixed amount per rating unit.	\$ 703.96
Connection charge: A targeted rate set on all rating units connected to the Te Puna West wastewater scheme, set as a fixed amount per rating unit.	\$ 1,407.93
Multiple pan charge: A targeted rate set on all rating units connected to the Te Puna West wastewater scheme, set as a fixed amount per water closet or urinal after the first.	\$ 1,196.74
Capital repayment targeted rate: An optional targeted rate set as a fixed amount per rating unit on all rating units connected to the Te Puna West wastewater scheme.	\$ 1,335.79
Capital repayment lump sum targeted rate: A non optional targeted rate set as a fixed amount per rating unit on all rating units connected to the Te Puna West wastewater scheme that have elected to pay the lump sum.	\$ 8,651.78
<u>Ongare Point wastewater targeted rates</u>	
Availability charge: A targeted rate set on all rating units to which Ongare Point wastewater services are available, but which are not connected, set as a fixed amount per rating unit.	\$ 703.96
Connection charge: A targeted rate set on all rating units connected to the Ongare Point wastewater scheme, set as a fixed amount per rating unit.	\$ 1,407.93
Multiple pan charge: A targeted rate set on all rating units connected to the Ongare Point wastewater scheme, set as a fixed amount per water closet or urinal after the first.	\$ 1,196.74
Capital repayment targeted rate: A targeted rate set as a fixed amount per rating unit on all rating units connected to the Ongare Point wastewater scheme.	\$ 1,335.79
Capital repayment lump sum targeted rate: A targeted rate set as a fixed amount per rating unit on all rating units connected to the Ongare Point wastewater scheme that have elected to pay the lump sum.	\$ 8,554.71
<u>Te Puke wastewater targeted rates</u>	
Availability charge: A targeted rate set on all rating units to which Te Puke wastewater services are available, but which are not connected, set as a fixed amount per rating unit.	\$ 703.96
Connection charge: A targeted rate set on all rating units connected to the Te Puke wastewater scheme, set as a fixed amount per rating unit.	\$ 1,407.93
Multiple pan charge: A targeted rate set on all rating units connected to the Te Puke wastewater scheme, set as a fixed amount per water closet or urinal after the first.	\$ 1,196.74

Te Puke High School: A targeted rate set for wastewater services in respect of the Te Puke High School, set as a fixed amount per rating unit.	\$ 45,897.62
Te Puke Intermediate School: A targeted rate set for wastewater services in respect of the Te Puke Intermediate School, set as a fixed amount per rating unit.	\$ 20,785.81
Te Puke Primary School: A targeted rate set for wastewater services in respect of the Te Puke Primary School, set as a fixed amount per rating unit.	\$ 16,301.56
Fairhaven Primary School: A targeted rate set for wastewater services in respect of the Fairhaven Primary School, set as a fixed amount per rating unit.	\$ 21,682.66
Te Timatanga Hou Kōhanga: A targeted rate set for wastewater services in respect of the Te Timatanga Hou Kōhanga, set as a fixed amount per rating unit.	\$ 2,848.81
<u>Maketu / Little Waihi wastewater targeted rates</u>	
Availability charge: A targeted rate set on all rating units to which Maketu / Little Waihi wastewater services are available, but which are not connected, set as a fixed amount per rating unit.	\$ 703.96
Connection charge: A targeted rate set on all rating units connected to the Maketu / Little Waihi wastewater scheme, set as a fixed amount per rating unit.	\$ 1,407.93
Multiple pan charge: A targeted rate set on all rating units connected to the Maketu / Little Waihi wastewater scheme, set as a fixed amount per water closet or urinal after the first.	\$ 1,196.74
Maketu Primary School: A targeted rate set for wastewater services in respect of the Maketu Primary School, set as a fixed amount per rating unit.	\$ 2,848.81
<u>Land drainage targeted rate</u>	
A targeted rate for land drainage set on a differential basis on land in the defined areas and set as a fixed amount per hectare:	
WAIHI LAND DRAINAGE CLASS A	\$ 65.38
WAIHI LAND DRAINAGE CLASS B	\$ 27.16
WAIHI PUMPING DRAINAGE CLASS A	\$ 288.52
WAIHI PUMPING DRAINAGE CLASS B	\$ 151.61
WAIHI PUMPING DRAINAGE CLASS C	\$ 92.68
<u>Stormwater targeted rate</u>	
A stormwater targeted rate set on all land in the following areas set as a fixed amount per rating unit on a differential basis:	
WAIHĪ BEACH STORMWATER CHARGE	\$ 489.02
KAURI POINT STORMWATER CHARGE	\$ 130.94
ONGARE POINT STORMWATER CHARGE	\$ 130.94
TANNERS POINT STORMWATER CHARGE	\$ 130.94
TUAPIRO POINT STORMWATER CHARGE	\$ 130.94
KATIKATI STORMWATER CHARGE	\$ 489.02
ŌMOKOROA STORMWATER CHARGE	\$ 489.02
TE PUNA STORMWATER CHARGE	\$ 130.94
TE PUKE STORMWATER CHARGE	\$ 489.02

PAENGAROA STORMWATER CHARGE	\$	130.94
PUKEHINA STORMWATER CHARGE	\$	130.94
MAKETU STORMWATER CHARGE	\$	130.94
<u>Ōmokoroa greenwaste targeted rate</u>		
A targeted rate for greenwaste facilities on all rating units in Ōmokoroa, set as a fixed amount per rating unit.	\$	49.84
<u>Solid waste targeted rate</u>		
<u>A solid waste targeted rate set differentially in respect of all land in the following differential categories as a fixed amount per rating unit:</u>		
Western area WAIHĪ BEACH differential category	\$	102.82
Western area KATIKATI differential category	\$	102.82
Eastern area TE PUKE differential category	\$	87.87
Eastern area MAKETU differential category	\$	87.87
<u>Kerbside collection targeted rate</u>		
A kerbside collection targeted rate set on a differential basis as a fixed amount per rating unit and set in respect of all land in the relevant service area.		
Partial service	\$	113.45
Full service	\$	170.17

That Council approves:

- a) Under section 55 of the Local Government (Rating) Act 2002 and Council's Discount for early payment of rates in current financial year Policy, a 3% discount will be applied where a ratepayer pays all prior year's rates with no arrears owing, all current year rates in full except volumetric water targeted rates, by the 25 September 2025
- b) Under section 24 of the Local Government (Rating) Act 2002 all General and targeted rates will be due in two instalments, the first on 25 September 2025 and the second on 25 March 2026. Volumetric water targeted rates due dates are as per resolution 9 below.
- c) Under sections 57 and 58 of the Local Government (Rating) Act 2002, the following penalties be applied to unpaid rates, except volumetric water targeted rates (set under section 19 of the Local Government (Rating) Act):
 - i. A charge of 10 percent on so much of any rates assessed before 1 July 2025, which remains unpaid on 1 July 2025, will be applied as a penalty on or after 3 July 2025.
 - ii. A charge of 10 percent on so much of any instalment that has been assessed after 1 July 2025 and which remains unpaid after the relevant due date as per 7(b) above, will be applied as a penalty on

or after 27 September 2025 for instalment one and on or after 27 March 2026 for instalment two.

- iii. A charge of 10 percent on so much of any rates assessed before 1 July 2025, which remains unpaid six months after 7(c)(i) above will be applied as a penalty on or after 3 January 2026.

In accordance with its Rates Postponement for Homeowners Aged Over 65 years Policy, the Western Bay of Plenty District Council sets a \$50.00 postponement fee under section 88 of the Local Government (Rating) Act 2002 for the financial year.

A \$50.00 fee will be added to the rates when Council grants postponement. This fee is non-refundable and covers the administration costs associated with processing the application.

That Council approves Volumetric Water supply rates/invoices will be issued twice during the year. The due dates for the financial year commencing 1 July 2025 and ending on 30 June 2026 are as follows:

Council Supply Zone	Instalment	Due date
Western Supply Zone 1	1	Friday 15 th August 2025
Western Supply Zone 2	1	Friday 12 th September 2025
Central Supply Zone 1	1	Friday 3 rd October 2025
Central Supply Zone 2	1	Friday 24 th October 2025
Eastern Supply Zone 1	1	Friday 14 th November 2025
Eastern Supply Zone 2	1	Friday 5 th December 2025
Western Supply Zone 1	2	Friday 27 th February 2026
Western Supply Zone 2	2	Friday 27 th March 2026
Central Supply Zone 1	2	Friday 17 th April 2026
Central Supply Zone 2	2	Friday 8 th May 2026
Eastern Supply Zone 1	2	Friday 5 th June 2026
Eastern Supply Zone 2	2	Friday 26 th June 2026

CARRIED

9.5 PUKEHINA DEVELOPMENT FUND UPDATE AND NEXT STEPS

Council considered a report dated 26 June 2025 from the Community and Strategic Relationship Manager, who, supported by the Deputy CEO/General Manager Strategy and Community, provided an overview of the report and recommendations therein.

Staff responded to pātai as follows:

- The panel would be made up of the recommended Elected Members and two members of the Residents and Ratepayer Association.
-

RESOLUTION CL25-8.6

Moved: Mayor J Denyer

Seconded: Cr M Grainger

1. That the Community and Strategic Relationship Manager's report dated 26 June 2025 titled 'Pukehina Development Fund Update and Next Steps', be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That Council approves the list of projects to be funded from the Pukehina Development Fund, as set out in **Attachment 1**.
4. That Council appoints Councillor Dally and Deputy Mayor Scrimgeour from the Te Puke/Maketu Ward to a grants panel to process applications from identified Pukehina community organisations for up to \$25,000 each, as set out in the list of projects to be funded in **Attachment 1**.

CARRIED

9.6 DEBENTURE TRUST DEED AMENDMENTS

Council considered a report dated 26 June 2025 from the Financial Analyst. The Chief Financial Officer provided an overview of the report and recommendations therein.

Staff responded to pātai as follows:

- This discussion could be added to the Audit, Risk and Finance Committee, and a report back requirement could be included in the recommendation.
-

RESOLUTION CL25-8.7

Moved: Cr R Joyce

Seconded: Mayor J Denyer

That the Financial Analyst's report dated 26 June 2025 titled 'Debenture Trust Deed Amendments' be received.

That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

That Council:

- a. Approves the proposed amendments to the Debenture Trust Deed to enable the issuance of Global Local Government Funding Agency (LGFA) Security Stock.
- b. Authorises two elected members to sign the Deed of Amendment and Restatement on behalf of Council.
- c. Authorises the Chief Executive to sign the Section 118 Certificate to accompany the amendment.
- d. Requests that staff report back to the Audit, Risk and Finance Committee on the progress of the Debenture Trust Deed amendments.

CARRIED

9.7 APPOINTMENT OF TANGATA WHENUA REPRESENTATIVE TO SMARTGROWTH LEADERSHIP GROUP

Council considered a report dated 26 June 2025 from the Strategic Kaupapa Māori Manager. The Deputy CEO/GM Strategy and Community provided an overview of the report and the recommendations therein.

Staff responded to pātai as follows:

- There was a particular process/tikanga for Tangata Whenua members to go through in nominating a representative to sit on the SmartGrowth Leadership Group.
 - For Elected Members this nomination took place at the beginning of the triennium.
 - The iwi/hapū determined their members, noting this did not need to happen every triennium like it did for Elected Members.
 - Te Kāhui Mana Whenua o Tauranga Moana had a representative on SmartGrowth, as well as Te Ihu o te Waka o Te Arawa.
-

RESOLUTION CL25-8.8

Moved: Cr L Rae

Seconded: Cr G Dally

1. That the Strategic Kaupapa Māori Manager's report dated 26 June 2025 titled 'Appointment of Tangata Whenua Representative to SmartGrowth Leadership Group', be received.
-

2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That Council accepts the recommendation of Te Ihu o te Waka o Te Arawa and confirms the appointment of Darlene Dinsdale as a Tangata Whenua representative to the SmartGrowth Leadership Group.
4. That Council notes the decision has also been confirmed by Tauranga City Council on 10 June 2025 and Bay of Plenty Regional Council on 24 June 2025.

CARRIED

9.8 MAYOR'S REPORT TO COUNCIL

Council considered a report from the Mayor, which was taken as read.

The Mayor responded to pātai as follows:

- He had met with S&P Global to discuss where Council was going and how it was looking, noting that it was a positive meeting, and they were generally happy. It was noted that there was a conversation about a potential rating downgrade, similar to what other Councils were experiencing, however this was something on which Council would have to wait and see.
- It was noted that the next meeting with Sam Uffindell (Tauranga MP) and Tom Rutherford (Bay of Plenty MP) would be appropriate to have as an all Councillors meeting rather than only with the Mayor. It was noted that there had been an offer for the local Labour spokesperson to meet, to which the Mayor noted he could include all Councillors if they wished.

RESOLUTION CL25-8.9

Moved: Mayor J Denyer

Seconded: Cr A Sole

That the Executive Assistant - Mayor/CEO's report dated 26 June 2025 title 'Mayor's Report to Council - 26 June 2025' be received

CARRIED

10 INFORMATION FOR RECEIPT

Nil

11 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION CL25-8.10

Moved: Cr M Murray-Benge

Seconded: Cr D Thwaites

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 - Appointment of Trustees to the Board of Tourism Bay of Plenty	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
11.2 - Te Puna School Wastewater Connection	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
11.3 - Te Puke Wastewater Treatment Plant Upgrade - Funding Model	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	<p>who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	
<p>11.4 - Te Puke Wastewater Treatment Plant - Invent Technology</p>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>CARRIED</p>		

RESOLUTION TRANSFERRED INTO OPEN SECTION

11.3 TE PUKE WASTEWATER TREATMENT PLANT UPGRADE - FUNDING MODEL

RESOLUTION CL25-8.11

Moved: Cr R Joyce

Seconded: Cr D Thwaites

1. That the Infrastructure Capital Delivery Manager's report dated 26 June 2025 titled 'Te Puke Wastewater Treatment Plant Upgrade – Funding Model' be received.
2. That the report relates to an issue that is considered to be of **medium** significance in terms of Council's Significance and Engagement Policy.
3. That Council approves in principle that the updated funding model for the Te Puke Wastewater Treatment Plant be:
 - a. 41.9 % - Existing ratepayers (via the Wastewater Uniform Targeted Rate),
 - b. 12.5 % - Te Puke Growth Stage A (via financial contributions),

- c. 9.7 % - Te Puke Growth Stage B (via financial contribution loan to be recovered by financial contributions at a later stage, once planning enables it.),
 - d. 35.9 % - Rangiora Business Park.
4. That Council approves the increase in funding on behalf of Rangiora Business Park from \$15M to \$17.3M. This is the portion of the development costs to be held as a financial contribution loan by Council and recovered across the business park staged development, from developers, including Quayside. The interest costs associated with the loan are additional to the \$17.3M.
 5. That Council approves financial contribution loan funding of \$8.7M, plus an allowance for interest in Council’s financial contribution models. The Growth Stage B costs will be recovered through financial contributions or other methods (subject to changes in legislation), once planning enables the growth to occur.
 6. That the **Resolution only** be transferred into the open section of the meeting following the Council meeting held 26 June 2025.

CARRIED

The Meeting closed at 1.51pm.

Confirmed as a true and correct record at the Council meeting held 24 July 2025.

.....

Mayor J Denyer

CHAIRPERSON / MAYOR

11 REPORTS

11.1 ITEM LYING ON THE TABLE – MEMBERSHIP OF THE 'LEADING FOR DELIVERY' SUB-COMMITTEE OF THE SMARTGROWTH LEADERSHIP GROUP

File Number: A6860808

Author: Robyn Garrett, Governance Manager

Authoriser: Emily Watton, Strategic Policy and Planning Programme Director

EXECUTIVE SUMMARY

The purpose of the report is for Council to re-consider report 11.5 being 'Membership of the Leading for Delivery Sub-committee of the SmartGrowth Leadership Group', which was left to lie on the table at the 27 May 2025 Council meeting.

RECOMMENDATION

1. That the Governance Manager's report dated 24 July 2025, titled 'Item Lying on the Table – Membership of the 'Leading for Delivery' Sub-committee of the SmartGrowth Leadership Group', be received.
2. That Council confirms the appointment of Mayor James Denyer as the Western Bay of Plenty District Council representative to the Leading for Delivery Sub-committee, and Deputy Mayor John Scrimgeour as the alternative representative.


BACKGROUND

1. At the Council meeting of 27 May, Councillors resolved that the recommendations pertaining to the SmartGrowth Leading for Delivery Sub-committee lie on the table, with some uncertainty expressed regarding the Sub-committee's Terms of Reference (TOR).
2. It was subsequently clarified that the TOR do not require adoption by individual partner councils. The SmartGrowth Leadership Group (SLG) holds the authority to establish sub-committees and approve the TOR, which was resolved at the SLG meeting on 4 April 2025.
3. The objective of the Sub-committee in its TOR is: "To direct delivery of priority projects outlined in the Implementation and Funding Plan, the Priority Development Areas and Government's reforms and projects as they affect growth and development in the sub-region".
4. Membership of the Sub-committee specifies one representative from each of the three SmartGrowth Council partners and one representative from the Combined Tangata Whenua Forum. Other members can be co-opted by the Sub-committee

as required. Western Bay of Plenty District Council's current appointees to SLG are Mayor Denyer, Deputy Mayor Scrimgeour and Cr Thwaites.

5. The full TOR and further background information may be referenced in **Attachment 1**, being Item 11.5 from the 27 May 2025 Council meeting.

ATTACHMENTS

1. **Item 11.5 - Membership of the Leading for Delivery Sub-committee of the SmartGrowth Leadership Group - CL25-7 Agenda - 27 May 2025** 

11.5 MEMBERSHIP OF THE LEADING FOR DELIVERY SUB-COMMITTEE OF THE SMARTGROWTH LEADERSHIP GROUP

File Number: A6771056

Author: Emily Watton, Strategic Policy and Planning Programme Director

Authoriser: Rachael Davie, Deputy CEO/General Manager Strategy and Community

EXECUTIVE SUMMARY

The purpose of the report is for Council to confirm its appointees to the Leading for Delivery Sub-committee of the SmartGrowth Leadership Group.

RECOMMENDATION

1. That the Strategic Policy and Planning Programme Director's report dated 27 May 2025 titled 'Membership of the Leading for Delivery Sub-committee of the SmartGrowth Leadership Group' be received.
2. That Council adopts the Terms of Reference for the SmartGrowth Leadership Group's Leading for Delivery Sub-committee, as shown in **Attachment 1** of this report.
3. That Council confirms the appointment of Mayor James Denyer as the Western Bay of Plenty District Council representative to the Leading for Delivery Sub-committee, and Deputy Mayor John Scrimgeour as the alternate representative.

BACKGROUND

1. At the start of the triennium, Council confirmed the SmartGrowth Leadership Group (SLG) as a joint committee with Tauranga City Council, the Bay of Plenty Regional Council and Tangata Whenua, and appointed Mayor James Denyer, Deputy Mayor John Scrimgeour and Councillor Don Thwaites as its representatives on this joint committee.
2. At its meeting on 4 April 2025, SLG considered a report "Establishing a Leading for Delivery Sub-committee" that recommended establishing a sub-committee of SLG. The objective of the sub-committee is to direct delivery of priority projects outlined in the SmartGrowth Implementation and Funding Plan, the Priority Development Areas and Government's reforms and projects as they affect growth and development in the sub-region.
3. The scope of activity of the sub-committee is set out below:
 - Driving delivery of the Implementation and Funding Plan.
 - Driving delivery of the Priority Development Areas.

- Driving the implementation of the sub-region's delivery of Government's programmes and reforms as they affect growth and development e.g. including but not limited to Regional Deal and Fast Track projects. This provides a broader view of the outcomes.
 - Providing direction to the SmartGrowth Implementation Group on the prioritisation and programming of actions relating to the Implementation and Funding Plan, Regional Deal and Fast Track projects.
 - Engaging with and reporting back to the SmartGrowth Leadership Group once or twice each year to maintain relationships, inform priorities, etc.
4. The full terms of reference of the sub-committee are set out in **Attachment 1**.
 5. The sub-committee's first meeting is scheduled for 4 June 2025. Council is required to confirm its appointees to this subcommittee. Clause 30(1)(b) Schedule 7 of the Local Government Act 2002 provides the power to appoint committees, subcommittees, other subordinate decision-making bodies, and joint committees.
 6. The sub-committee will comprise four members (being one representative for each of the three councils, and one representative of the Combined Tangata Whenua Forum), with the ability to nominate alternates or to co-opt members in the future.
 7. The recommendations of this report seek to confirm Mayor James Denyer as Council's appointed member on the subcommittee, with Deputy Mayor Scrimgeour as the alternate.

SIGNIFICANCE AND ENGAGEMENT

8. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
9. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
10. In terms of the Significance and Engagement Policy this decision is considered to be of low significance because of the administrative governance nature of the decision.

ATTACHMENTS

1. **Attachment 1 - Leading for Delivery Subcommittee Terms of Reference - 4 April 2025** 



SmartGrowth Leading for Delivery Subcommittee Terms of Reference

Background

SmartGrowth has a strong reputation and track record for setting the strategic vision and direction for the growth and development of the Western Bay of Plenty sub-region.

In 2024, two foundation documents (the SmartGrowth Strategy and the Implementation and Funding Plan) were completed, focusing and readying the region for delivering the right things.

With the introduction of government reforms (Going for Housing Growth, Regional Deals, Resource Management Reform, etc), there is a need to ensure SmartGrowth is an organisation that embraces these changes and adapts its focus to realise opportunities for strategy delivery.

The Leading for Delivery Subcommittee is a subcommittee of the SmartGrowth Leadership Group and operates within the scope of the SmartGrowth Leadership Group Agreement 2023.

Objective

To direct delivery of priority projects outlined in the Implementation and Funding Plan, the Priority Development Areas and Government's reforms and projects as they affect growth and development in the sub-region.

Scope of Activity:

Driving delivery of the Implementation and Funding Plan.

Driving delivery of the Priority Development Areas.

Driving the implementation of the sub-region's delivery of Government's programmes and reforms as they affect growth and development, including but not limited to the Regional Deal and Fast Track projects. This provides a broader view of the outcomes.

Providing direction to the SmartGrowth Implementation Group on the prioritisation and programming of actions relating to the Implementation and Funding Plan, Regional Deal and Fast Track projects.

Engaging with and reporting back to the SmartGrowth Leadership Group once or twice each year to maintain relationships and inform priorities.



Membership

The subcommittee will comprise four (4) members:

- One representative as selected by each Council (3);
- One representative of the Combined Tangata Whenua Forum;
- Each party has the ability to nominate an alternate;
- The Subcommittee may co-opt one or more people, either permanently or temporarily.

A quorum for the Leading for Delivery Subcommittee shall be three (3) members, excluding co-opted members.

The Subcommittee will initially to be chaired as decided by the other members of the Subcommittee, but with the intention of appointing an Independent Chair in due course as may be required should a Regional Deal progress.

Review

A review of the Leading for Delivery Subcommittee terms of reference and its membership will be undertaken once relevant government reforms are more concrete and as soon as the outcome of the Western Bay Regional Deal is known.

Meeting Frequency

Quarterly, or as necessary and determined by the Independent Chair.

Version

4 April 2025

11.2 LOCAL GOVERNMENT FUNDING AGENCY HALF-YEARLY REPORT TO 31 DECEMBER 2024 AND STATEMENT OF INTENT 2025–2028

File Number: A6836609

Author: Jackson Jury, Financial Analyst

Authoriser: Adele Henderson, General Manager Corporate Services

EXECUTIVE SUMMARY

The purpose of this report is to present to Council:

- a) The Local Government Funding Agency's (LGFA) Half-Yearly Report to 31 December 2024; and
- b) LGFA's Statement of Intent for the period 2025–2028.

RECOMMENDATION

1. That the Financial Analyst's report dated 24 July 2025 titled 'Local Government Funding Agency Half-Yearly Report to 31 December 2024 and Statement of Intent 2025–2028' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That Council receives the Local Government Funding Agency Half-Yearly Report to 31 December 2024, included as **Attachment 1** to this report.
4. That Council receives the Local Government Funding Agency Statement of Intent 2025–2028, included as **Attachment 2** to this report.

BACKGROUND

1. In accordance with the Local Government Act 2002 (LGA 2002), the LGFA is required to report on its performance six-monthly and annually, and to prepare a Statement of Intent (SOI) annually.
2. LGFA's Half-Yearly Report to 31 December 2024 is provided as **Attachment 1**. It outlines financial and non-financial performance, including a net operating profit of \$8.6 million and lending activity of \$2.1 billion to 62 member councils and CCOs over the six-month period.
3. The LGFA's Statement of Intent for 2025–2028 is provided as **Attachment 2**. The SOI outlines the agency's purpose, strategic priorities, performance targets, and financial forecasts for the three years to 30 June 2028.

SIGNIFICANCE AND ENGAGEMENT

4. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council’s Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
5. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
6. This matter is of low significance in terms of the Council’s Significance and Engagement Policy because it is a routine reporting requirement under the LGA 2002 for Council-Controlled Organisations.

ISSUES AND OPTIONS ASSESSMENT

That Council receives the LGFA Half-Yearly Report to 31 December 2024, and the LGFA Statement of Intent for 2025–2028.	
Reasons why no options are available Section 79 (2) (c) and (3) Local Government Act 2002	Legislative or other reference
Section 79(2)(c) and (3) of the Local Government Act 2002 applies. These reporting requirements are mandatory and align with Council’s obligations under the LGA 2002.	

STATUTORY COMPLIANCE

7. The decisions in this report comply with the requirements of the Local Government Act 2002, specifically Part 5 concerning Council-Controlled Organisations.

FUNDING/BUDGET IMPLICATIONS

8. There are no direct funding implications for Council. LGFA’s operations are funded through its own lending and investment activities. However, the agency’s ability to provide cost-effective borrowing options is material to Council’s long-term financial strategy. Council receives a dividend depending on the performance as a shareholder.

ATTACHMENTS

1. **LGFA Half Year Report- 31 December 2024**  
2. **LGFA Statement Of Intent 2025–2028**  



HALF YEAR REPORT 31 December 2024

**Benefiting communities through
delivering efficient financing
for local government.**

**Ka whiwhi painga ngā hapori
mā te whakarato pūtea
tōtika ki ngā kaunihera.**

11.3 CO-LAB HALF-YEARLY REPORT TO 31 DECEMBER 2024 AND STATEMENT OF INTENT 2025-28

File Number: A6836704

Author: Jackson Jury, Financial Analyst

Authoriser: Adele Henderson, General Manager Corporate Services

EXECUTIVE SUMMARY

The purpose of this report is to present to Council:

- a) Co-Lab's half-yearly report to 31 December 2024; and
- b) Co-Lab's Statement of Intent 2025-28.

RECOMMENDATION

1. That the Financial Analyst's report dated 24 July 2025 titled 'Co-Lab Half-Yearly Report to 31 December 2024 and Statement of Intent 2025-26 to 2027-28' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That Council receives Co-Lab's Half-Yearly Report to 31 December 2024, included as **Attachment 1** to this report.
4. That Council receives the Co-Lab Statement of Intent 2025-28, included as **Attachment 2** to this report.

BACKGROUND

1. In accordance with the Local Government Act 2002 (LGA 2002), Co-Lab (Waikato Local Authority Shared Services Ltd) is required to report to its shareholding Councils on financial and non-financial performance every six months and to prepare an annual Statement of Intent.
2. Co-Lab's half-yearly report for the six months ending 31 December 2024 is provided as **Attachment 1**. It outlines performance across opportunity development, shared services delivery, and company operations.
3. The final Statement of Intent 2025-28 (**Attachment 2**) sets out Co-Lab's strategic goals, initiatives, and performance measures for the three-year period.
4. Western Bay of Plenty District Council is one of 12 shareholders in Co-Lab and participates in a number of collaborative initiatives including RATA, Geospatial Services, Procurement, and the Waikato Regional Transport Model.

SIGNIFICANCE AND ENGAGEMENT

5. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
6. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
7. In terms of the Significance and Engagement Policy this decision is considered to be of low significance because they relate to a statutory reporting requirement for a Council-Controlled Organisation.

ISSUES AND OPTIONS ASSESSMENT

That Council receives the Co-Lab six-monthly report to 31 December 2024, and the Co-Lab Statement of Intent 2025–26 to 2027–28.	
Reasons why no options are available Section 79 (2) (c) and (3) Local Government Act 2002	Legislative or other reference
Section 79(2)(c) and (3) of the Local Government Act 2002 applies. These documents are required by statute and support transparency and accountability of Council-Controlled Organisations. No other options are considered necessary.	

STATUTORY COMPLIANCE

8. The decisions recommended in this report comply with the Local Government Act 2002, specifically Part 5 – Council-controlled Organisations.

FUNDING/BUDGET IMPLICATIONS

9. Council's shareholding in Co-Lab supports the operational funding through a levy and provided for in the Long Term Plan. Costs for specific services accessed by Western Bay of Plenty District Council (e.g. RATA, Geospatial Services, Procurement) are budgeted for within relevant activity areas and are charged via Co-Lab's internal cost recovery model.

ATTACHMENTS

1. **Co-Lab Half yearly report to 31 December 2024**  
2. **Co-Lab 2025 Statement of Intent - FINAL**  

11.4 BOPLASS HALF-YEARLY REPORT TO 31 DECEMBER 2024 AND STATEMENT OF INTENT 2025-26 TO 2027-28

File Number: A6836825

Author: Jackson Jury, Financial Analyst

Authoriser: Adele Henderson, General Manager Corporate Services

EXECUTIVE SUMMARY

The purpose of this report is to present to Council:

- a) BOPLASS Limited's half-yearly report to 31 December 2024; and
- b) BOPLASS Limited's Statement of Intent 2025-28.

RECOMMENDATION

1. That the Financial Analyst's report dated 24 July 2025 titled 'BOPLASS Half-Yearly Report to 31 December 2024 and Statement of Intent 2025-28' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That Council receives BOPLASS's Half-Yearly Report to 31 December 2024, included as **Attachment 1** to this report.
4. That Council receives the BOPLASS Statement of Intent 2025-28, included as **Attachment 2** to this report.

BACKGROUND

1. In accordance with the Local Government Act 2002 (LGA 2002), BOPLASS Ltd is required to report to its shareholder councils on financial and non-financial performance every six months, and to produce an annual Statement of Intent (SOI).
2. The half-yearly report for the six months ending 31 December 2024 is provided as Attachment 1 and outlines performance against SOI objectives. It also summarises key achievements including insurance renewals, aerial imagery procurement, inter-LASS collaboration, and ICT shared services.
3. The final Statement of Intent 2025-28 is included as Attachment 2. It sets out BOPLASS's key objectives, initiatives, and performance targets over the three-year period.
4. Western Bay of Plenty District Council is a shareholder of BOPLASS Ltd and participates in a number of initiatives including insurance, GIS services, procurement, and IT collaboration.

SIGNIFICANCE AND ENGAGEMENT

5. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
6. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
7. In terms of the Significance and Engagement Policy this decision is considered to be of low significance because they are part of ongoing statutory and governance responsibilities for a Council-Controlled Organisation.

ISSUES AND OPTIONS ASSESSMENT

<p>That Council receives:</p> <p>The BOPLASS six-monthly report to 31 December 2024; and</p> <p>The BOPLASS Statement of Intent 2025–28.</p>	
<p>Reasons why no options are available Section 79 (2) (c) and (3) Local Government Act 2002</p>	<p>Legislative or other reference</p>
<p>Section 79(2)(c) and (3) of the Local Government Act 2002 applies. These reporting requirements are mandatory and align with Council's obligations under the LGA 2002.</p>	

STATUTORY COMPLIANCE

8. The decisions recommended in this report comply with the Local Government Act 2002, specifically Part 5 – Council-controlled Organisations.

FUNDING/BUDGET IMPLICATIONS

9. Western Bay of Plenty District Council contributes annually to BOPLASS Ltd through a shareholder levy and pays additional fees for specific services such as insurance, aerial imagery, the MahiTahi collaboration portal, and inter-council ICT infrastructure. These costs are budgeted within existing activity budgets and invoiced through BOPLASS's cost recovery model.

ATTACHMENTS

1. **BOPLASS Half yearly report 31 December 2024**  
2. **BOPLASS Statement of Intent 2025-2028**  

12 INFORMATION FOR RECEIPT**13 RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
13.1 - Confidential Minutes of the Audit, Risk and Finance Committee Meeting held on 4 June 2025	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
13.2 - Confidential Minutes of the Council Meeting held on 26 June 2025	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	
13.3 - Acquisition of Land	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
13.4 - Recommendation to Award - Illegal Dumping and Litter Bins Contract	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>