

Mā tō tātou takiwā
For our District

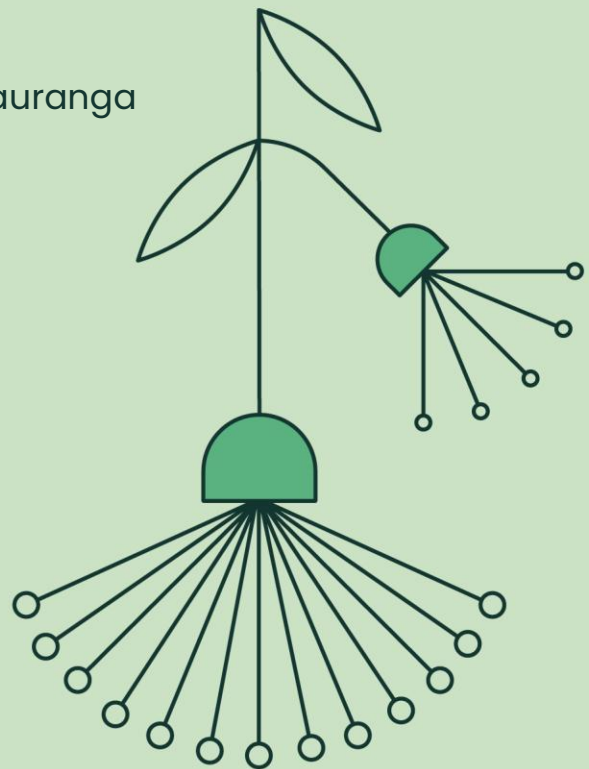
Council

Te Kaunihera

CL25-7

Tuesday, 27 May 2025, 9.30am

Council Chambers, 1484 Cameron Road, Tauranga



Council

Membership:

Chairperson	Mayor James Denyer
Deputy Chairperson	Deputy Mayor John Scrimgeour
Members	Cr Tracey Coxhead Cr Grant Dally Cr Murray Grainger Cr Anne Henry Cr Rodney Joyce Cr Margaret Murray-Benge Cr Laura Rae Cr Allan Sole Cr Don Thwaites Cr Andy Wichers
Quorum	Six (6)
Frequency	Six weekly

Role:

The Council is responsible for:

- Ensuring the effective and efficient governance and leadership of the District.
- Ensuring that all functions and powers required of a local authority under legislation, and all decisions required by legislation to be made by local authority resolution, are carried out effectively and efficiently, either by the Council or through delegation.

Power to Act:

To exercise all non-delegable functions and powers of the Council including, but not limited to:

- The power to make a rate;
- The power to make a bylaw;
- The power to borrow money, purchase, or dispose of assets, other than in accordance with the Long Term Plan;
- The power to adopt a Long Term Plan, a Long Term Plan Amendment, Annual Plan or Annual Report and to receive any related audit report;
- The power to appoint a chief executive;
- The power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the Long Term Plan or developed for the purpose of the Local Governance Statement;

- The power to adopt a remuneration and employment policy;
- The power to approve or change the District Plan, or any part of that Plan, in accordance with the Resource Management Act 1991;
- The power to approve or amend the Council's Standing Orders;
- The power to approve or amend the Code of Conduct for Elected Members;
- The power to appoint and discharge members of committees;
- The power to establish a joint committee with another local authority or other public body;
- The power to make a final decision on a recommendation from the Parliamentary Ombudsman where it is proposed that Council not accept the recommendation.
- To exercise all functions, powers and duties of the Council that have not been delegated, including the power to compulsorily acquire land under the Public Works Act 1981.
- To make decisions which are required by legislation to be made by resolution of the local authority.
- To authorise all expenditure not delegated to officers, Committees or other subordinate decision-making bodies of Council, or included in Council's Long Term Plan or Annual Plan.
- To make appointments of members to Council Controlled Organisation Boards of Directors/ Trustees and representatives of Council to external organisations.
- To monitor the performance of and make decisions on any matters relating to Council Controlled Organisations (CCO), including recommendations for modifications to CCO or other entities' accountability documents (i.e. Letter of Expectation, Statement of Intent), including as recommended by the Strategy and Policy Committee.
- To approve joint agreements and contractual arrangements between Western Bay of Plenty District Council and Tauranga City Council and/or any other local authority including the requirement to review the terms of any such agreements or contractual arrangements.
- To approve the triennial agreement.
- To approve the local governance statement required under the Local Government Act 2002.
- To approve a proposal to the Remuneration Authority for the remuneration of Elected Members.
- To approve any changes to the nature and delegations of Committees.

Procedural matters:

Approval of elected member training/conference attendance.

Mayor's Delegation:

Should there be insufficient time for Council to consider approval of elected member training/conference attendance, the Mayor (or Deputy Mayor in the Mayor's absence) is delegated authority to grant approval and report the decision back to the next scheduled meeting of Council.

Power to sub-delegate:

Council may delegate any of its functions, duties or powers to a subcommittee, working group or other subordinate decision-making body, subject to the restrictions on its delegations and any limitation imposed by Council.

Notice is hereby given that a Meeting of Council will be held in the
Council Chambers, 1484 Cameron Road, Tauranga on:
Tuesday, 27 May 2025 at 9.30am

Order Of Business

1	Karakia	7
2	Present	7
3	In Attendance	7
4	Apologies	7
5	Consideration of Late Items	7
6	Declarations of Interest	7
7	Public Excluded Items	7
8	Public Forum	7
9	Community Board Minutes for Receipt	8
9.1	Minutes of the Katikati Community Board Meeting held on 2 April 2025	8
9.2	Minutes of the Te Puke Community Board Meeting held on 3 April 2025	17
9.3	Minutes of the Waihī Beach Community Board Meeting held on 7 April 2025	28
9.4	Minutes of the Ōmokoroa Community Board Meeting held on 8 April 2025	35
9.5	Minutes of the Maketu Community Board Meeting held on 15 April 2025	43
10	Council and Committee Minutes for Confirmation	49
10.1	Minutes of the Audit, Risk and Finance Committee Meeting held on 13 March 2025.....	49
10.2	Minutes of the Projects and Monitoring Committee Meeting held on 20 March 2025.....	59
10.3	Minutes of the Community Committee Meeting held on 26 March 2025	70
10.4	Minutes of the Strategy and Policy Committee Meeting held on 27 March 2025.....	77
10.5	Minutes of the District Plan Committee Meeting held on 8 April 2025	81

10.6	Minutes of the Council Meeting held on 8 April 2025	85
10.7	Minutes of the Strategy and Policy Committee Meeting held on 8 May 2025	103
11	Reports	106
11.1	Deliberations on the future water services delivery model.....	106
11.2	Deliberations and adoption of the 2025-26 Dog Control and Health Registration Fees	258
11.3	Financial Performance Update Quarterly Report - 31 March 2025.....	273
11.4	Waikato Local Authority Shared Services (Co-Lab) Constitution Amendment.....	288
11.5	Membership of the Leading for Delivery Sub-committee of the SmartGrowth Leadership Group	292
11.6	Recommendatory Report - Reconciliation of Katikati Community Town Centre Development Fund	296
11.7	Recommendatory Report from the Katikati Community Board - Kotahi Lane Strategic Land.....	306
11.8	Recommendatory Report - Ōmokoroa Community Board - Request for CCTV at the Tralee Street and Margaret Place Intersection Ōmokoroa	307
11.9	Mayor's Report to Council	312
12	Information for Receipt	315
12.1	Projects and Operations Update	315
13	Resolution to Exclude the Public	316
13.1	Confidential Minutes of the Audit, Risk and Finance Committee Meeting held on 13 March 2025	316
13.2	Civic Financial Services Annual General Meeting - Nomination of Director	316
13.3	2025 Statute Barred Rates Report.....	316

1 KARAKIA

Whakatau mai te wairua
Whakawātea mai te hinengaro
Whakarite mai te tinana
Kia ea ai ngā mahi

Settle the spirit
Clear the mind
Prepare the body
To achieve what needs to be
achieved.

Āe

Yes

2 PRESENT

3 IN ATTENDANCE

4 APOLOGIES

5 CONSIDERATION OF LATE ITEMS

6 DECLARATIONS OF INTEREST

7 PUBLIC EXCLUDED ITEMS

8 PUBLIC FORUM

9 COMMUNITY BOARD MINUTES FOR RECEIPT

9.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 2 APRIL 2025

File Number: A6735163

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Katikati Community Board Meeting held on 2 April 2025 be received.

ATTACHMENTS

1. Minutes of the Katikati Community Board Meeting held on 2 April 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
KATIKATI COMMUNITY BOARD MEETING NO. KKC25-2
HELD IN THE CENTRE – PĀTUKI MANAWA DIGITAL HUB, 21 MAIN ROAD, KATIKATI
(BOYD ROOM). ON WEDNESDAY, 2 APRIL 2025 AT 6.30PM**

1 PRESENT

Chairperson J Clements, Deputy N Mayo, Member A Earl, Member T Sage, Cr A Henry and Cr R Joyce.

2 IN ATTENDANCE

A Henderson (General Manager Corporate Services), R Garrett (Governance Manager) and R Leahy (Senior Governance Advisor).

OTHERS IN ATTENDANCE

8 Members of the Public including;

Councillor A Sole

Waihi Beach Community Board Member R Goudie

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

The Chairperson advised there was one late item for the Board to consider for inclusion in the open section of the agenda, being the Katikati Community Board – Projects and Operations Report – April 2025.

The reason that this item was not included on the agenda was that the information was not ready in time and it could not be delayed to the next scheduled Board meeting because the updates were required at this time.

RESOLUTION KKC25-2.1

Moved: Cr R Joyce

Seconded: Chairperson J Clements

That, in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the following item be considered as a late item of open business:

-
- 10.5 Katikati Community Board – Projects and Operations Report – April 2025.

CARRIED

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

6.36pm Cr A Henry entered the hui.

7.1 JOHN BOTHWELL – YOUTH PARK PROPOSAL

Mr Bothwell was in attendance to provide an update on the Youth Park Proposal. He noted the below points:

- An onsite visit had been held with Council staff on the project.
 - Three funding applications had gone in for the project and were awaiting an outcome.
 - It was noted that a basketball hoop would be installed.
 - Open Air Katikati were working collaboratively on the project. A graffiti wall would be installed to deter tagging.
-

7.2 MULTIPLE SPEAKERS – HIGHFIELD POND

Sharon Olsen-Carson and Russell Squire, residents of Katikati, were in attendance to discuss the issue of weeds in Highfield Pond. They noted the below points:

- It had been suggested that the weeds be sprayed with a non-toxic herbicide for the pond.
- They believed the species of plants that had been used around the pond edge were plants that were typically used for screen planting as they grew tall and were not suitable for planting around the pond.
- More appropriate plantings would improve the amenity for wildlife.
- There were concerns that one of the outlet pipes may be leaking, which was causing the level of water in the pond to lower.

The Board advised the following:

- A maintenance plan for the pond was being developed and would be provided to the Board for information.
-

7.3 ROSS GOUDIE – LOCAL WATERS DONE WELL

Mr Goudie, a resident of Katikati, was in attendance to discuss the Local Waters Done Well proposal. He noted the below points:

- Mr Goudie queried what the governance structure would be like for the Council-controlled organisation (CCO), as he did not believe it was clear in the proposal how the governance structure would work.
 - The water charges for Western Bay of Plenty were 2.2 per cent of a median household income (\$105,000). Mr Goudie queried how it was affordable for lower income households like pensioners.
-

7.4 KEITH HAY – VARIOUS ISSUES

Mr Hay, Chairperson of Katikati-Waihi Beach Residents and Ratepayers Association, was in attendance to discuss the refurbishment of Western Bay Museum and upcoming resource consent hearings. He noted the below points:

- There was a proposal to spend \$1 million on the Western Bay Museum, which was primarily being funded externally.
- The Community Board had not seen any concept plans regarding the refurbishment. Mr Hay suggested that community engagement on the refurbishment take place.
- The resource consent hearings on rock revetment walls in Waihi Beach should be held at the Pātuki Manawa Digital Hub instead of in Tauranga to allow for local residents to easily attend the hearings.

The Board advised the following:

- The Board would request that representatives from the Western Bay Museum present their proposal at a future Board meeting.
-

8 PRESENTATIONS

8.1 KATIKATI COMMUNITY SPORT AND RECREATION CENTRE

Ben Warren, was in attendance on behalf of the Katikati Community Sport and Recreation Centre to provide an update to the Board on the project. The below points were noted:

- The Katikati Community Sport and Recreation Centre was a combined project with Council, the community and user groups.
-

- The plans for the centre would be going to Council for building consent shortly, with an anticipated construction start date of August 2025.
 - Nearly three quarters of the funding (\$750,000) required to complete the build, had been raised. The project had a target of \$1.2 million in funding, which included the total fit out cost.
 - The next building planned would be an indoor centre, which provided Katikati with a space for indoor sports and training.
-

9 MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 12 FEBRUARY 2025

RECOMMENDATION

Moved: Member T Sage

Seconded: Cr R Joyce

1. That the Minutes of the Katikati Community Board Meeting held on 12 February 2025 as circulated with the agenda be confirmed as a true and correct record.
 2. That the Chairperson's electronic signature be inserted into the confirmed minutes.
-

10 REPORTS

10.1 KATIKATI COMMUNITY BOARD - WORKSHOP NOTES

The Board considered the workshop notes from 5 March 2025 and no discussion was held.

10.2 KATIKATI COMMUNITY BOARD - CHAIRPERSON'S REPORT - APRIL 2025

The Board considered a report from the Chairperson dated 2 April 2025. An overview of the report was provided and further discussion as below:

- The anticipated start date for construction on Market Square was 28 April 2025.
 - The Board would look at putting out some communications regarding construction on Market Square.
 - Board Members would note areas of issue with mowing and raise a service request with Council.
 - Construction on the Landing upgrades would begin on 11 April 2025, the work would take approximately 11 weeks to complete.
-

RESOLUTION KKC25-2.2

Moved: Member T Sage

Seconded: Deputy N Mayo

That the Chairperson's report dated 2 April 2025 titled 'Katikati Community Board - Chairperson's Report – April 2025' be received.

CARRIED

10.3 KATIKATI COMMUNITY BOARD - COUNCILLOR'S REPORT - APRIL 2025

The Board considered a report from Cr Henry dated 2 April 2025. An overview of the report was provided, with further discussion as below:

- There would be no formal engagement on the Annual Plan 2025/26 as there was no material change to what was proposed in the Long Term Plan.
 - Council had chosen a preferred model for Local Waters Done Well to present to the community for consultation.
 - It was noted that the timeframe for Local Waters Done Well was compressed, however, this was set by Central Government.
-

RESOLUTION KKC25-2.3

Moved: Cr A Henry

Seconded: Member A Earl

That the Councillor's report dated 2 April 2025 titled 'Katikati Community Board - Councillor's Report – April 2025' be received.

CARRIED

10.4 KATIKATI COMMUNITY BOARD - GRANT APPLICATIONS - APRIL 2025

The Board considered a report from the Senior Governance Advisor dated 2 April 2025. The report was taken as read, with further discussion as below:

- The Board felt the application was an appropriate use of funding for the community.
-

RESOLUTION KKC25-2.4

Moved: Cr R Joyce

Seconded: Member T Sage

1. That the Senior Governance Advisor's report dated 2 April 2025 titled 'Katikati Community Board – Grant Applications – April 2025' be received.

-
2. That the Katikati Community Board **approves** the grant application from Tanners Point Residents & Ratepayers Association Incorporated for \$1,500, towards funding an Automatic External Defibrillator (AED) at Tanners Point Reserve, conditional on approval for the location of the AED by Council's Reserves and Facilities Team.

CARRIED

10.5 KATIKATI COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - APRIL 2025

The Board considered a report from the Senior Governance Advisor dated 2 April 2025. The report was taken as read, with further discussion as below:

- It was important for the sport groups to invite the Reserves and Facilities Manager to their meetings to ensure there was clear communication about what could be achieved.
 - It was noted that Cr Henry was the Board's liaison between the sport groups and the Board regarding the Moore Park proposal.
-

RESOLUTION KKC25-2.5

Moved: Cr A Henry

Seconded: Member T Sage

That the Senior Governance Advisor's report dated 2 April 2025 titled 'Katikati Community Board - Projects and Operations Report - April 2025' be received.'

CARRIED

10.5 RECONCILIATION OF KATIKATI COMMUNITY TOWN CENTRE DEVELOPMENT FUND

The Board considered a report from the Finance Manager dated 2 April 2025. The report was taken as read, with further discussion as below:

- The resolutions had been circulated to the Board separately, noting that many of the resolutions were not included in the public agenda as they were passed in confidential and had never been resolved into the public.
 - It was noted that the report would go to Council for consideration as recommendatory report.
-

RESOLUTION KKC25-2.6

Moved: Chairperson J Clements

Seconded: Member A Earl

1. That the Finance Manager's report dated 2 April 2025 'Reconciliation of Katikati Community Board Town Centre Development Fund' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Katikati Community Board recommend to Council that the historic overspend of the Katikati Town Centre Promotion Rate fund of \$160,381.74 be offset by the Katikati Town Centre Development fund to avoid the need for a rates charge back to the community.
4. That the opening balance of the Katikati Town Centre Development Reserve for 1 July 2024 is \$619,458 AND that this reserve be allocated for the purpose of Katikati Town Centre Development scheduled as and when opportunities arise by way of recommendation.
5. That the Katikati Community Board recommend to Council that it be consulted before funds from the Katikati Town Centre Development Fund are committed by Council.

CARRIED

10.6 KATIKATI COMMUNITY BOARD – FINANCIAL REPORT – FEBRUARY 2025

The Board considered a report from the Finance Business Partner Lead dated 2 April 2025. The report was taken as read, with further discussion as below:

- It was noted that the residual Town Centre Development funds would be split five ways between the Community Boards.
 - There was still approximately \$140,000 left in uncommitted funds in the Roothing Account.
-

RESOLUTION KKC25-2.7

Moved: Deputy N Mayo

Seconded: Member T Sage

That the Finance Business Partner Lead's report dated 2 April 2025, titled 'Katikati Community Board – Financial Report – February 2025', be received.

CARRIED

11 INFORMATION FOR RECEIPT

Nil

The Meeting closed at 8.24pm.

Confirmed as a true and correct record at the Katikati Community Board meeting held on 28 May 2025.

.....

Chairperson J Clements

CHAIRPERSON

Unconfirmed

9.2 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 3 APRIL 2025

File Number: A6735497

Author: Ella Logan, Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Te Puke Community Board Meeting held on 3 April 2025 be received.

ATTACHMENTS

1. Minutes of the Te Puke Community Board Meeting held on 3 April 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
TE PUKE COMMUNITY BOARD MEETING NO. TPC25-2
HELD IN THE TE PUKE LIBRARY AND SERVICE CENTRE, 130 JELLCOE STREET, TE PUKE
(BOARDROOM). ON THURSDAY, 3 APRIL 2025 AT 7.00PM**

The Chairperson opened the hui with a karakia.

1 PRESENT

Chairperson K Ellis, Deputy D Snell, Member N Chauhan, Member K Summerhays, Cr G Dally and Cr A Wichers.

2 IN ATTENDANCE

C Crow (General Manager Infrastructure Group), R Garrett (Governance Manager), and E Logan (Governance Advisor).

Mayor J Denyer, Cr L Rae and 6 members of the public

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Members were advised that if they had an interest (actual, potential, pecuniary or non-pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and were advised to withdraw from the meeting table for the item (As per the Local Authorities (Member's Interest) Act 1968.

- Chairperson K Ellis advised the Board that she had a declaration of financial interest regarding the Made in Te Puke Trust Grant Application in report 9.4 of the agenda – Te Puke Community Board – Grant Applications – April 2025.
- Deputy Chairperson D Snell advised the Board that she had a declaration of financial interest regarding the T Made in Te Puke Trust Grant Application in report 9.4 of the agenda – Te Puke Community Board – Grant Applications – April 2025.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 SAM EDWARDS – DISC GOLF COURSE

Mr Edwards was in attendance to provide an update on the installation of a Disc Golf Course at Donovan Park. He noted the below points:

- The group had been running a pop up course for the community to participate in. The layout of the pop up course was the same as what was proposed within the Board funded course design.
 - The pop up course had been useful in determining what minor changes needed to be made to the original course design.
 - To help with its progression, the project had been split into two stages. Implementation of Stage 1 would put an operational course into Donovan park using the \$10,000 of funding from the Board. Stage 2 would include the more expensive aspects as funding became available such as the concrete Tee pads.
-

7.2 TRUDY AND KEVIN ROWE – TREE REMOVAL

Mr and Mrs Rowe were in attendance to discuss the removal of a tree on Moehau Street. The below points were noted:

- There was a protected tree on the property behind theirs and the landowner was wanting it to be removed.
- The tree dropped leaves about 9 months of the year which caused the surrounding drains to become blocked.
- Mr Rowe noted that he would support the removal or relocation of the tree.
- The tree was in need of an arborist. There were concerns about branches falling down.
- The landowner had contacted Council to request the removal of the tree.

The Board provided the following tākupu:

- The tree in question was scheduled in the District Plan as a category 1 Heritage Tree which recognised trees of such significance that their preservation was regarded to be of national importance.
 - The maintenance of the tree was the responsibility of the landowner.
 - The Board had provided staff with a Citizen Tree Report which had stated that the tree was in need of an arborist. Members were still awaiting staff feedback on the report.
-
-

The Governance Advisor would follow up regarding this issue and provide the Board with clarification around the advice that had been provided to Mr and Mrs Rowe.

7.3 VARIOUS SPEAKERS – LANDSCAPE ROAD/MCLOUGHLIN PARK FOOTPATH

Mrs Hodge and Mr Rule were in attendance to seek a progress update on the McLoughlin Park footpath. They noted the below points:

Steve Rule

- Mr Rule queried whether an engagement evening had taken place in regard to the McLoughlin Park footpath and the implementation of the wider concept plan.
- Mr Rule requested clarification on whether or not a gravel footpath was planned to be installed along Landscape Road and if Council was aware of any developments planned/in the works in the Landscape Road area.
- During kiwifruit season there was an increase in traffic and speeding on Landscape Road which jeopardised the safety of pedestrians. In Mr Rule's opinion, a footpath along the roadside would not improve this.

The Board were yet to determine a date for the engagement evening but had planned to do so at the end of the meeting.

The General Manager Infrastructure Services made the following tākupu:

- A concept plan for the McLoughlin Park area had been provided to the Board (**Tabled Item 1**), which included an option for a footpath along Landscape Road. This option was included within the concept plan for the purpose of completeness.
- He was not aware of any development that was being planned for the Landscape Road area.

Helen Hodge

- The Te Puke Squash Club (the Club) had hosted a club vs club event the previous weekend. During this event, a Landscape Road resident had had a near miss going around the corner due to the amount of cars and lack of parking space.
 - The increase in freedom campers had left little parking spaces for the Club members.
 - The safety of members, especially at night, was becoming more of an issue than it had ever been.
 - Installing a new carpark area was going to be a huge undertaking for the Club. It was estimated that this project could cost around \$100,000 to implement.
 - There had been a suggestion of building a pickle ball court on the land as the sport was becoming more popular.
-

The Board members provided the following tākupu:

- The Club members were encouraged to submit to the Draft Te Puke Spatial Plan when it came time for consultation. Board members would request that staff inform the Club when the consultation opened.
- Members would contact the relevant Club members regarding the date and time of the onsite hui once it had been confirmed.
-

The General Manager Infrastructure Services noted that there was an opportunity to extend out the carpark area at the bottom of the hill.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 20 FEBRUARY 2025

RESOLUTION TPC25-2.1

Moved: Cr G Dally

Seconded: Member K Summerhays

1. That the Minutes of the Te Puke Community Board Meeting held on 20 February 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS

9.1 TE PUKE COMMUNITY BOARD - WORKSHOP NOTES - APRIL 2025

The workshop notes were received.

No further discussion was had.

9.2 TE PUKE COMMUNITY BOARD - CHAIRPERSON'S REPORT - APRIL 2025

The Board considered a report from the Chairperson dated 03 April 2025. The report was taken as read, with further discussion on the below.

RESOLUTION TPC25-2.2

Moved: Member N Chauhan

Seconded: Cr A Wichers

1. That the Chairperson's report dated 03 April 2025 titled 'Te Puke Community Board – Chairperson's Report – April 2025' be received.

CARRIED

RESOLUTION TPC25-2.3

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

That the Te Puke Community Board approves a budget of \$2,500 from the Reserves Account to carry out an initial public engagement workshop on a community plan with residents of Te Puke.

CARRIED

9.2.1 COMMUNITY PLAN

- Members questioned the value of holding a public workshop, considering it was the end of the triennium.
 - It was noted that the purpose of the public workshop was to gain an understanding of the communities appetite for a Community Plan.
 - The outcome of the public workshop would be recorded on an advisory note for the incoming Elected Members.
 - There were various issues that would not be addressed through the Draft Te Puke Spatial Plan but could be addressed within a Community Plan.
 - The Board envisioned sourcing an external person to facilitate the public workshop.
-

9.2.2 TOWN CENTRE DEVELOPMENT FUND

- Staff advised that the town centre was mapped out in the Te Puke Town Plan. However, because the Te Puke Town Plan was almost 20 years old, the determination of the town centre was flexible.
-

9.2.4 TE PUKE COMMUNITY CHARITABLE TRUST MEMORANDUM OF UNDERSTANDING

- A draft Memorandum of Understanding (MOU) for the Te Puke Community Charitable Trust (the Trust) had been sent to Board members and Iwi representatives for confirmation.
 - There had been minor wording changes to reflect the potential change that could come from the Representation Review. The changes ensured that two Elected Members from the Te Puke area be appointed on to the Trust.
-

9.3 TE PUKE COMMUNITY BOARD – COUNCILLOR'S REPORT – APRIL 2025

The Board considered a report from Councillor Dally dated 03 April 2025. The report was taken as read, with further discussion on the below.

RESOLUTION TPC25-2.4

Moved: Deputy D Snell

Seconded: Chairperson K Ellis

1. That the report from Councillor Dally dated 03 April 2025 titled 'Te Puke Community Board – Councillors Report – April 2025' be received.

CARRIED

9.3.1 MUER PLACE

- Staff were modelling flood events against the Tonkin + Taylor stormwater modelling. Work was being undertaken to drone and channel upstream to identify any changes that could have been the cause of the flooding.
-

9.3.2 LOCAL WATERS DONE WELL

- It was noted that all information about the potential options was available on the Council website.
 - Board members were encouraged to attend the community consultation session on 12 April 2025 at the Te Puke Memorial Hall.
-

9.4 TE PUKE COMMUNITY BOARD – GRANT APPLICATIONS – APRIL 2025

The Board considered a report from the Governance Advisor dated 03 April 2025. The report was taken as read. Board members expressed the need for further advertising of the Community Board Grant Funding on the Community Noticeboard Facebook page.

Chairperson K Ellis and Deputy Chairperson D Snell declared a financial interest in the Made in Te Puke Trust Grant Application and took no part in the discussion or voting on this application.

RESOLUTION TPC25-2.5

Moved: Cr G Dally

Seconded: Member K Summerhays

1. That the Governance Advisor's report dated 03 April 2025 titled 'Te Puke Community Board – Grant Applications – April 2025' be received.
 2. That the Te Puke Community Board **approves** the grant application from the Made in Te Puke Trust (Charitable Trust) for \$2,308.00, to contribute to the costs of WasteWatchers for the Te Kete Matariki event. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.
- Chairperson K Ellis and Deputy Chairperson D Snell abstained from voting.

CARRIED

9.5 TE PUKE COMMUNITY BOARD – HERITAGE PLAZA PROJECT – APRIL 2025

The Board considered a report from the Transportation Project Engineer dated 03 April 2025. The report was taken as read, with further discussion on the below.

RESOLUTION TPC25-2.6

Moved: Cr G Dally

Seconded: Chairperson K Ellis

1. That the Transportation Project Engineer's report dated 3 April 2025 titled 'Te Puke Heritage Plaza' be received.
2. That the Te Puke Community Board approves the Heritage Plaza improvement final design (**Attachment 1**) and approves construction of phase 1 of the project.

CARRIED

9.5.1 HERITAGE PLAZA FUNDING ALLOCATION

- Board members raised a concern about the projects funding sources that were outlined in the report and requested further clarification on this.
- It was noted that the projects funding sources that were detailed in the report were incorrect.
- The Board requested that the funding source of the \$100,000 be allocated from the Transportation Surplus and the remaining \$52,000 from the Community Boards Roothing Account, noting that this was the opposite to what was outlined in the report.
- This would allow for the remaining \$40,000 (noting that \$8,000 had already been spent) from the Community Boards Roothing Account to be used for phase 2 of the project, which would include the lighting design.
- It was requested that a report be brought to the Board outlining the costs of stage 2 of the project.

9.6 TE PUKE COMMUNITY BOARD - PRIORITY ROADING PROJECTS - APRIL 2025

The Board considered a report from the Transportation Project Engineer’s dated 03 April 2025. The report was taken as read, with further discussion on the below.

- The General Manager Infrastructure Services noted that staff had planned to look into the Te Puke (East) Traffic Congestion as a potential Council project, therefore, it was not necessary for this to be added as a priority project for the Board.
- The Board would discuss their potential funding contributions to the Waiāri Bridge Area Restoration Project at a workshop.
- Staff would undertake further investigation of the prioritised projects and seek approval to progress the projects through formal resolution at the next meeting.
- It was noted that the detailed design of the roading priorities would not come at a financial cost to the Board.

RESOLUTION TPC25-2.7

Moved: Member K Summerhays

Seconded: Chairperson K Ellis

1. That the Transportation Project Engineer’s report dated 3 April 2025 titled ‘Te Puke Community Board Priority Roothing Projects’ be received.
2. That the Te Puke Community Board approves the following project prioritisation list.

Priority Projects	Rough Order Cost Estimate
-------------------	---------------------------

Waiāri Bridge Area Restoration Project	\$300,000
McLoughlin Park Enhancements Project	\$100,000
Jellicoe Street Amenity Enhancements	\$150,000
Te Puke Quarry Road footpath extension (Jellicoe Street to Manoeka Road)	\$200,000

3. That the Te Puke Community Board approve for Transportation staff to complete a detailed design on each of the prioritised roading projects and report back to the Board with these detailed designs and cost estimates for approval at the next Te Puke Community Board meeting on 29 May 2025.

CARRIED

9.7 TE PUKE COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – APRIL 2025

The Board considered a report from the Executive Assistant Infrastructure Group dated 03 April 2025. The report was taken as read, with further information on the below.

RESOLUTION TPC25–2.8

Moved: Chairperson K Ellis

Seconded: Member K Summerhays

1. That the Executive Assistant Infrastructure Group's report dated 03 April 2025 titled 'Te Puke Community Board – Projects and Operations Report – April 2025' be received.

CARRIED

9.7.1 HISTORY BOARDS

- The Governance Advisor would reach out to the Kaupapa Māori Team to gain an understanding of their capacity to facilitate engagement with Tapuika and Waitaha on the project.

9.7.2 SERVICE REQUESTS

- Concern was raised about the uncompleted service requests regarding three drains.

- The General Manager Infrastructure Services would take this issue back to the relevant staff members and report the findings back to the Board.
- Within the budget available, staff were wanting to sweep fallen leaves once a week.
- The Board requested further data on freedom camping including the number of freedom campers and the hotspots in the area. The General Manager Infrastructure Services would provide this to the Board.

9.8 TE PUKE COMMUNITY BOARD – FINANCIAL REPORT FEBRUARY 2025

The Board considered a report from the Financial Business Partner Lead. The report was taken as read. It was noted that the Board would carry-out an audit of its finances at its next workshop to ensure that all unspent committed funds were released back into the relevant accounts.

RESOLUTION TPC25-2.9

Moved: Deputy D Snell

Seconded: Cr G Dally

1. The Financial Business Partner Lead’s report dated 3 April 2025 titled ‘Te Puke Community Board – Financial Report February 2025’ be received.

CARRIED

10 INFORMATION FOR RECEIPT

The Meeting closed at 9.33pm.

Confirmed as a true and correct record at the Te Puke Community Board meeting held on 29 May 2025.

.....
Chairperson K Ellis

CHAIRPERSON

9.3 MINUTES OF THE WAIHĪ BEACH COMMUNITY BOARD MEETING HELD ON 7 APRIL 2025

File Number: A6735166

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Waihī Beach Community Board Meeting held on 7 April 2025 be received.

ATTACHMENTS

1. Minutes of the Waihī Beach Community Board Meeting held on 7 April 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
WAIHĪ BEACH COMMUNITY BOARD MEETING NO. WBC25-2
HELD IN THE WAIHĪ BEACH COMMUNITY CENTRE, 106 BEACH ROAD, WAIHĪ BEACH
ON MONDAY, 7 APRIL 2025 AT 5.30PM**

1 PRESENT

Chairperson D Simpson, Deputy H Guptill, Member R Goudie, Member W Stevenson, Cr A Henry and Cr A Sole.

2 IN ATTENDANCE

A Henderson (General Manager Corporate Services) and R Leahy (Senior Governance Advisor).

OTHERS IN ATTENDANCE

6 Members of the Public.

3 APOLOGIES

APOLOGY

RESOLUTION WBC25-2.1

Moved: Chairperson D Simpson

Seconded: Deputy H Guptill

That the apology for absence from Cr A Sole be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 BOB HULME – DOG CONTROL AT ISLAND VIEW TO BOWENTOWN TRACK

Mr Hulme was in attendance to discuss issues with dog control at the Island View to Bowentown Track. He noted the below points:

- There were ongoing issues with dogs off leash at the Island View to Bowentown track. The track was used by pedestrians and cyclists who frequently encountered dogs off leash in this area.
 - There needed to be greater education around dogs off leash in this area, however, it was noted that increased signage was not enough.
 - It was suggested some communication about dogs being on leads should go out to the public as a reminder.
-

7.2 MIKE HICKEY – VARIOUS ISSUES

Mr Hickey was in attendance to discuss various issues and provide an update on the MenzShed. He noted the below points:

- In the past, Mr Hickey was an Honorary Dog Warden and Assistant Dog Registrar for dogs at Waihi Beach. Dog control on the beach was still an ongoing issue.
 - He believed that Council should consider going out for tender for the CEO position to attract a person who would accept a lower salary.
 - There had been two traffic accidents on Beach Road/Oceanview Road due to loose metal from the recent road works and speeding drivers.
 - The crossing by the Surf Club was becoming hazardous to pedestrians due to speeding drivers.
 - The kerb and channelling and tar sealing outside the MenzShed was now complete. The group was continuing to provide vegetables to the community.
-

7.3 KEITH HAY – LOCAL WATERS DONE WELL.

Mr Hay, Chairperson of the Katikati-Waihi Beach Residents and Ratepayers Association, was in attendance to discuss Local Waters Done Well. He noted the below points:

- Council's preferred option to comply with Local Waters Done Well legislation was to join Tauranga City Council in a Council-controlled organisation. The Katikati-Waihi Beach Residents and Ratepayers Association was opposed to this.
 - Mr Hay was of the opinion that no due diligence had been done on the proposal and there had been a lack of consultation and explanation as to why the status quo was not acceptable.
-

- Mr Hay felt, that because Tauranga City Council had a larger population and more revenue, it would make it the dominant entity in the partnership.
- Mr Hay raised concerns about the Tauranga City Council's debt levels and the impact it could have on Western Bay of Plenty.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE WAIHI BEACH COMMUNITY BOARD MEETING HELD ON 17 FEBRUARY 2025

RESOLUTION WBC25-2.2

Moved: Member W Stevenson

Seconded: Chairperson D Simpson

1. That the Minutes of the Waihi Beach Community Board Meeting held on 17 February 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS

9.1 WAIHI BEACH COMMUNITY BOARD - WORKSHOP NOTES

The Board considered the workshop notes from 10 March 2025 and no discussion was held.

9.2 WAIHI BEACH COMMUNITY BOARD - CHAIRPERSON'S REPORT - APRIL 2025

The Board considered a report from the Chairperson dated 7 April 2025. An overview of the report was provided, with further discussion as below:

- The Board would discuss the Wilson Road Park upgrades at their next workshop.
-

RESOLUTION WBC25-2.3

Moved: Deputy H Guptill

Seconded: Cr A Henry

1. That the Chairperson's report dated 7 April 2025 titled 'Waihi Beach Community Board - Chairperson's Report - April 2025' be received.
-

CARRIED

9.3 WAIHI BEACH COMMUNITY BOARD - COUNCILLOR'S REPORT - APRIL 2025

The Board considered a report from Councillor Henry dated 7 April 2025. An overview of the report was provided, with further discussion as below:

- Council was holding an expo for the Katikati-Waihi Beach Community Forum which would be held in Katikati.
 - Concerns had been raised about the omission of lifts in the Heron Crescent elderly housing units.
-

RESOLUTION WBC25-2.4

Moved: Chairperson D Simpson

Seconded: Member R Goudie

1. That the Councillor's report dated 7 April 2025 titled 'Waihi Beach Community Board - Councillor's Report - April 2025' be received.

CARRIED

9.4 WAIHI BEACH COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - APRIL 2025

The Board considered a report from the General Manager Infrastructure Services dated 7 April 2025. The report was taken as read.

- It was noted that the MenzShed would manufacture the cycle racks.
-

RESOLUTION WBC25-2.5

Moved: Member R Goudie

Seconded: Chairperson D Simpson

1. That the General Manager Infrastructure Services' report dated 7 April 2025 titled 'Waihi Beach Community Board - Projects and Operations Report - April 2025' be received.
 2. That the Waihi Beach Community Board allocates up to \$6,000 from the Waihi Beach Community Board Roading Account for costs related to the manufacture and installation of three cycle racks to be located by the entrance to Wilson Road carpark (by The Porch) and rotation of the existing seat.
-

CARRIED

9.5 BEACH ROAD PEDESTRIAN REFUGE PROJECT

The Board considered a report from the Project Engineer Transportation dated 7 April 2025. The report was taken as read, with further discussion as below:

- The Board was pleased to be able to progress the project, noting they would use the remainder of their uncommitted Rooding Account for the project and fund any remaining costs from their Reserves Account.
-

RESOLUTION WBC25-2.6

Moved: Member R Goudie

Seconded: Deputy H Guptill

1. That the Transportation Project Engineer's report dated 7 April 2025 titled 'Beach Road Pedestrian Refuge Project' be received.
 2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
 3. That the Waihi Beach Community Board **approves** the proposal to construct a pedestrian refuge on Beach Road at an estimated cost of up to \$203,500, to first be funded from the uncommitted funds in the Waihi Beach Community Rooding Account with the remainder of the project costs to be funded from the Waihi Beach Community Board Reserves Account.
-

CARRIED

9.6 WILSON ROAD CAR PARK LIGHTING

The Board considered a report from the Project Engineer Transportation dated 7 April 2025. The report was taken as read, with further discussion as below:

- The Board was concerned about the cost of the lighting options and queried how many lights would be required.
 - The Board queried if the lights in the vicinity of the new library, that were being decommissioned, could be repurposed for the Wilson Road Car Park.
 - The Board would consider options for lighting at Wilson Road car park at their next workshop.
-

RESOLUTION WBC25-2.7

Moved: Chairperson D Simpson

Seconded: Deputy H Guptill

1. That the Wilson Road Car Parking Lighting report dated 7 April 2025 lie on the table until further advice and options are obtained from staff.

CARRIED

9.7 WAIHI BEACH COMMUNITY BOARD – FINANCIAL REPORT – FEBRUARY 2025

The Board considered a report from the Finance Business Lead dated 7 April 2025. The report was taken as read, with further discussion as below:

- The Board would review their committed expenditure at their next workshop.

RESOLUTION WBC25-2.8

Moved: Member W Stevenson

Seconded: Cr A Henry

1. That the Finance Business Partner Lead’s report dated 7 April 2025 titled ‘Waihi Beach Community Board – Financial Report - February 2025’, be received.

CARRIED

10 INFORMATION FOR RECEIPT

Nil

The Meeting closed at 6.50pm.

Confirmed as a true and correct record at the Waihi Beach Community Board meeting held on 9 June 2025.

.....
 Chairperson D Simpson
CHAIRPERSON

9.4 MINUTES OF THE ŌMOKOROĀ COMMUNITY BOARD MEETING HELD ON 8 APRIL 2025

File Number: A6764274

Author: Horowai Wi Repa, Governance Systems Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Ōmokoroā Community Board Meeting held on 8 April 2025 be received.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. Minutes of the Ōmokoroā Community Board Meeting held on 8 April 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
ŌMOKOROA COMMUNITY BOARD MEETING NO. OMC25-2
HELD IN THE ŌMOKOROA LIBRARY AND SERVICE CENTRE, 28 WESTERN AVENUE,
ŌMOKOROA (WHAKAMARAMA ROOM)
ON TUESDAY, 8 APRIL 2025 AT 7.00PM**

1 PRESENT

Chairperson C Dever, Deputy A Hughes, Member P Presland, Member B Bell, Cr M Grainger and Cr D Thwaites.

2 IN ATTENDANCE

P Osborne (Senior Governance Advisor).

OTHERS IN ATTENDANCE

Mayor James Denyer.

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 TIM DUNN - PRESIDENT ŌMOKOROA COMMUNITY TENNIS CLUB

Mr Dunn was in attendance to seek support on behalf of the Ōmokoroa Community Tennis Club with their proposal for new tennis courts. He provided some history for the club and highlighted the below points:

- They were wanting to create a hub for tennis within Ōmokoroa.

- They were seeking to install two courts with flexipave surfaces (an approved Tennis New Zealand surface).
- They were proposing two new tennis courts and one multi-use court, acknowledging that the Kaimai Reserve Management Plan specified that the Community Board would work with the community to install a hard court.
- Tennis New Zealand guidelines suggested the number of courts based on population, however it was noted that many areas had a greater amount due to the strong tennis activity within the Western Bay of Plenty.

He responded to pātai as follows:

- Tennis New Zealand introduced an online booking system which provided those booking with a pin code. This allowed the public to use the courts. There was a sign regarding this, however, it could be relocated to help with visibility.
- It cost \$10 per person for members of the public to use the courts for 30 minutes, noting that there could be an opportunity to review this. Due to member costs being so low it was used as an incentive for people to become members.
- They were trying to provide facilities for the community and members during peak times/seasons.
- The Ōmokoroa Community Tennis Club were planning on submitting to the Kaimai Reserve Management Plan, as it was noted that this was still out for consultation.
- The membership fee for a senior was \$170 which worked out to be \$3 a week. It was noted that \$35 was given to Tennis New Zealand for their affiliation fees.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 11 FEBRUARY 2025

RESOLUTION OMC25-2.1

Moved: Cr M Grainger

Seconded: Deputy A Hughes

1. That the Minutes of the Ōmokoroa Community Board Meeting held on 11 February 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS

9.1 ŌMOKOROA COMMUNITY BOARD – WORKSHOP NOTES – 11 MARCH 2025

The Board noted the notes from the workshop held 11 March 2025.

9.2 ŌMOKOROA COMMUNITY BOARD – CHAIRPERSON'S REPORT – APRIL 2025

The Board considered a report dated 8 April 2025 from the Chairperson. The report was taken as read.

RESOLUTION OMC25-2.2

Moved: Chairperson C Dever

Seconded: Member B Bell

That the Chairperson’s report dated 8 April 2025 titled ‘Omokoroa Community Board – Chairperson’s Report – April 2025’ be received.

CARRIED

9.3 ŌMOKOROA COMMUNITY BOARD – COUNCILLOR'S REPORT – APRIL 2025

The Board considered a report dated 8 April 2025 from Councillor Grainger.

Representation Review

Councillor Grainger provided an overview of the Representation Review outcome following the determination from the Local Government Commission, which was released earlier in the day.

The Commission determined a hybrid structure that combined key aspects of Council’s proposed model, but retained and slightly reshaped the current community board setup to ensure more balanced and inclusive representation.

Under the new structure three community boards were retained with limited change:

- Maketu Community Board would continue to represent the township and surrounding area, with a slightly expanded area compared to the current community board boundary to better reflect the community of interest.
- Katikati Community Board was retained with its existing boundary.
- Waihi Beach Community Board was retained with its existing boundary.

Two Community Boards were extended to cover their respective wider wards, with electoral subdivisions to ensure representation from across the wards:

- A new Ōmokoroa–Kaimai Community Board would be established, covering the full Kaimai Ward.
- Ōmokoroa–Kaimai Community Board
 - 2 elected community board members from the Ōmokoroa Subdivision
 - 2 elected community board members from the Kaimai West Subdivision
 - 2 elected community board members from the Kaimai East Subdivision
 - 2 appointed councillors from the Kaimai General Ward
- A new Te Puke–East Community Board would represent Te Puke and the neighbouring eastern communities of Paengaroa, Pongakawa, and Pukehina.
- Te Puke–Eastern Community Board
 - 3 elected community board members from the Te Puke Subdivision
 - 2 elected community board members from the Eastern Subdivision
 - 2 appointed councillors from the Maketu–Te Puke General Ward

Councillors responded to pātai as follows:

- An overview of the determination could be found [here](#).
- A copy of the determination on the Commission’s website could be found [here](#).

RESOLUTION OMC25-2.3

Moved: Cr M Grainger

Seconded: Cr D Thwaites

That Councillor Grainger’s report dated 8 April 2025 titled ‘Ōmokoroa Community Board – Councillor’s Report – April 2025’ be received.

CARRIED

9.4 STREETLIGHT UPGRADES – TRALEE STREET/HAMURANA ROAD

The Board considered a report dated 8 April 2025 from the Transportation Director. The Chairperson provided an overview of the report and the rationale for the recommendations therein.

RESOLUTION OMC25-2.4

Moved: Member B Bell

Seconded: Chairperson C Dever

1. That the Transportation Director's report dated 8 April 2023 titled 'Streetlight Upgrades – Tralee Street/Hamurana Road' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.

CARRIED

RESOLUTION OMC25-2.5

Moved: Chairperson C Dever

Seconded: Cr D Thwaites

3. That the Ōmokoroa Community Board approve the proposal to install three new streetlights at the following locations at an estimated cost of \$30,000, to be funded from the Ōmokoroa Community Board Roading Account.

- Adjacent to 14 Tralee Street (opposite the entrance to the 'Village').
- Adjacent to the side entrance to CHT Acacia Park, 134 Hamurana Road (opposite the entrance to the 'Village').
- Adjacent to 112 Hamurana Road (opposite 67 Hamurana Road)

CARRIED

9.5 REQUEST FOR CCTV AT THE TRALEE STREET AND MARGARET PLACE INTERSECTION, ŌMOKOROA

The Board considered a report dated 8 April 2025 from the Operations Manager. The Chairperson provided the rationale for the report, which came from a request from the Ōmokoroa Community Policing Group. A representative from the group was in attendance and provided the below rationale for a CCTV camera at this particular location:

- The Police were finding that Margaret Place was being used as a 'cut-through' where they had previously lost vehicles;
- The camera would allow coverage for this end of the peninsula;
- Feedback from local street coordinators and the community patrol was that a camera would be beneficial for this intersection;
- A CCTV camera at this particular location was recommended and supported by the Police.

The Chairperson noted that the recommendation was that the CCTV camera be funded by the Town Centre Development Fund, which was now reported through the Financial

Report within the agenda. It was clarified that in order to use this fund the Board required approval from Council.

RESOLUTION OMC25-2.6

Moved: Member B Bell

Seconded: Deputy A Hughes

1. That the Operations Manager’s report dated 8 April 2025 titled ‘Request for CCTV at the Tralee Street and Margaret Place intersection, Ōmokoroa’ be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council’s Significance and Engagement Policy.

CARRIED

RESOLUTION OMC25-2.7

Moved: Chairperson C Dever

Seconded: Deputy A Hughes

3. That the Ōmokoroa Community Board recommends that Council approves up to \$25,000 from the Ōmokoroa Town Centre Development Fund for costs relating to the installation of a CCTV camera at the Tralee Street and Margaret Place intersection.

AND

That Council agrees to cover the ongoing monitoring and maintenance costs for the camera.

CARRIED

9.6 ŌMOKOROA COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – APRIL 2025

The Board considered a report dated 8 April 2025 from the General Manager Infrastructure Services. The report was taken as read.

Cooney Reserve Bird Hide

The Board acknowledged the photos that were on display at the Cooney Reserve Bird Hide, noting they were local birds, taken by local people.

Leasing the Ōmokoroa-Pahoia Scout Den

It was noted that this particular project could now be completed, as the lease had been awarded to Pirirākau Authority Inc.

RESOLUTION OMC25-2.8

Moved: Member P Presland

Seconded: Cr D Thwaites

That the General Manager Infrastructure Services’ report dated 8 April 2025 titled ‘Ōmokoroa Projects and Operations Report – April 2025’ be received.

CARRIED

9.7 ŌMOKOROA COMMUNITY BOARD – FINANCIAL REPORT – FEBRUARY 2025

The Board considered a report dated 8 April 2025 from the Finance Business Partner Lead. The report was taken as read, noting that the Town Centre Development Fund was now shown on the Income and Expenditure Statement.

Staff would get a progress update on the committed projects, noting that if any of these projects were completed, the remaining funds could get released.

RESOLUTION OMC25-2.9

Moved: Chairperson C Dever

Seconded: Member B Bell

That the Finance Business Partner Lead’s report dated 8 April 2025 titled ‘Ōmokoroa Community Board Financial Report – February 2025’, be received.

CARRIED

10 INFORMATION FOR RECEIPT

Nil

The Meeting closed at 7.44pm.

Confirmed as a true and correct record at the Ōmokoroa Community Board meeting held on 3 June 2025.

.....

Chris Dever
CHAIRPERSON

9.5 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 15 APRIL 2025

File Number: A6735486

Author: Ella Logan, Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Maketu Community Board Meeting held on 15 April 2025 be received.

ATTACHMENTS

1. Minutes of the Maketu Community Board Meeting held on 15 April 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
MAKETU COMMUNITY BOARD MEETING NO. MKC25-2
HELD IN THE MAKETU COMMUNITY CENTRE, WILSON ROAD, MAKETU
ON TUESDAY, 15 APRIL 2025 AT 7.00PM**

1 PRESENT

Chairperson T Hopping, Deputy R Corbett, Cr L Rae, Deputy Mayor J Scrimgeour, Member D Walters and Member B Waterhouse.

2 IN ATTENDANCE

A Curtis (General Manager Regulatory Services) and E Logan (Governance Advisor).

OTHERS IN ATTENDANCE

Cr A Wichers

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 COUNCILLOR ANDY WICHERS – REPRESENTATION REVIEW OUTCOME

Cr Wichers was in attendance to discuss the Representation Review outcome. He extended his congratulations to Maketu for retaining its Community Board.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 4 MARCH 2025

RESOLUTION MKC25-2.1

Moved: Deputy R Corbett

Seconded: Member B Waterhouse

1. That the Minutes of the Maketu Community Board Meeting held on 4 March 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS

9.1 MAKETU COMMUNITY BOARD – CHAIRPERSON'S REPORT – APRIL 2025

The Board considered a report from the Chairperson dated 15 April 2025. The report was taken as read, with further discussion of the below.

RESOLUTION MKC25-2.2

Moved: Deputy R Corbett

Seconded: Member B Waterhouse

1. That the Chairperson's report dated 15 April 2025 titled 'Maketu Community Board – Chairperson's Report – April 2025' be received.

CARRIED

9.1.1 MAKETU PROJECTS LIST

Members queried when the Maketu Project list information would be made publicly available, noting that there was a strong desire within the community to receive this information.

The General Manager Regulatory Services would discuss this with staff, noting that the most appropriate place for this information would be on Councils [Your Place Tō wāhi](#) website.

9.1.2 SPENCER AVENUE CULVERT UPGRADE

The Board expressed an interest in paying for the Spencer Avenue Culvert Upgrade (Council-led Project) with the remainder of their Roading Account to ensure that the project was completed.

RESOLUTION MKC25-2.4

Moved: Cr L Rae

Seconded: Member D Walters

1. 1. That the Maketu Community Board approve up to \$150,000 from the Maketu Community Board Roading Account as a contribution for the completion of the Council-led project 'Culvert Upgrade on Spencer Avenue'.

And

That the Maketu Community Board request for a provision to be included in the project that ensures access to the existing shared pathway on Spencer Avenue.

CARRIED

9.2 MAKETU COMMUNITY BOARD - COUNCILLOR'S REPORT - APRIL 2025

The Board considered a report from Deputy Mayor Scrimgeour dated 15 April 2025. The report was taken as read, with further discussion on the below.

RESOLUTION MKC25-2.5

Moved: Deputy Mayor J Scrimgeour

Seconded: Member B Waterhouse

1. That Deputy Mayor Scrimgeour's report dated 15 April 2025 titled 'Maketu Community Board - Councillors Report - April 2025' be received.

CARRIED

9.2.1 LOCAL WATERS DONE WELL

It was noted that the reason Council's preferred option was to create a joint Council-Controlled Organisation (CCO) was based on the projections within the Long-Term Plan (LTP), as Council would not be able to meet the legislative parameters that had been put in place by Central Government to continue with an inhouse model.

9.2.2 EASTER TRADING BY-LAW

Council had reviewed the Easter Trading By-Law and were not expecting any changes to be made.

9.2.3 COMMUNITY MATCHING FUND

- The Community Matching Fund (CMF) would be open for applications between 1-31 July 2025.
 - The CMF was available for community groups and organisations in the district with \$140,000 (\$100,000 general fund and \$40,000 environmental fund) available.
 - The CMF was 'matched' on a 50/50 basis. Council's half was in a cash grant, most commonly between \$1,000 - \$10,000. The community group contribution could be made up of any combination of volunteer labour, donated professional services, funds raised through other means and/or donations of materials.
 - Further information could be found on Council's [website](#).
-

9.2.4 DISTRICT PLAN - TE PUKE SPATIAL PLAN

- The Te Puke Spatial Plan Sub-Committee were approaching the final stages of discussion.
 - Staff were in the process of preparing a Draft Te Puke Spatial Plan that would be presented to the community for consultation.
-

9.3 MAKETU COMMUNITY BOARD - PROJECTS AND OPERATIONS REPORT - APRIL 2025

The Board considered a report from the General Manager Infrastructure Services dated 15 April 2025. The report was taken as read, with further discussion on the below.

RESOLUTION MKC25-2.6

Moved: Member D Walters

Seconded: Deputy R Corbett

2. 1. That the General Manager Infrastructure Service's report dated 15 April 2025 titled 'Maketu Community Board – Projects and Operations Report – April 2025' be received.

CARRIED

9.3.1 MURAL PROJECT

Board members raised concerns regarding the lack of progress on the mural project, noting that it was important to have this completed before the end of the triennium.

9.4 MAKETU COMMUNITY BOARD – FINANCIAL REPORT – FEBRUARY 2025

The Board considered a report from the Financial Business Partner Lead dated 15 April 2025. The report was taken as read.

RESOLUTION MKC25-2.7

Moved: Cr L Rae

Seconded: Member B Waterhouse

3. That the Financial Business Partner Lead’s report dated 15 April 2025 titled ‘Maketu Community Board – Financial Report – February 2025’ be received.

CARRIED

10 INFORMATION FOR RECEIPT

Nil

The Meeting closed at 7.56pm.

Confirmed as a true and correct record at the Maketu Community Board meeting held on 17 June 2025.

.....

Chairperson T Hopping

CHAIRPERSON

10 COUNCIL AND COMMITTEE MINUTES FOR CONFIRMATION

10.1 MINUTES OF THE AUDIT, RISK AND FINANCE COMMITTEE MEETING HELD ON 13 MARCH 2025

File Number: A6717321

Author: Ella Logan, Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Audit, Risk and Finance Committee Meeting held on 13 March 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

1. Minutes of the Audit, Risk and Finance Committee Meeting held on 13 March 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
AUDIT, RISK AND FINANCE COMMITTEE MEETING NO. ARF25-1
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON THURSDAY, 13 MARCH 2025 AT 9.30AM**

1 KARAKIA

Whakatau mai te wairua
Whakawātea mai te hinengaro
Whakarite mai te tinana
Kia ea ai ngā mahi

Settle the spirit
Clear the mind
Prepare the body
To achieve what needs to be
achieved.

Āe

Yes

2 PRESENT

Cr M Grainger, Cr T Coxhead, Cr G Dally, Mayor J Denyer, Cr R Joyce, Cr M Murray-Benge, Cr L Rae, Deputy Mayor J Scrimgeour, Cr A Sole, Cr D Thwaites, Cr A Wichers and Independent Member S Henderson.

VIA ZOOM

Cr A Henry

3 IN ATTENDANCE

A Henderson (General Manager Corporate Services), A Curtis (General Manager Regulatory Services), R Davies (Deputy CEO/General Manager Strategy and Community), C Crow (General Manager Infrastructure Group), J Fearn (Chief Financial Officer), D Crowe (People and Capability Manager), R Garrett (Governance Manager), H Wi Repa (Governance Systems Advisor) and E Logan (Governance Advisor).

4 APOLOGIES

Nil

5 CONSIDERATION OF LATE ITEMS

Nil

6 DECLARATIONS OF INTEREST

Nil

7 PUBLIC EXCLUDED ITEMS

Nil

8 PUBLIC FORUM

Nil

9 PRESENTATIONS

Nil

10 REPORTS

10.1 PEOPLE AND WELLBEING REPORT

- The Committee considered a report from the People and Capability Manager, who provided a brief overview of the report.
- Staff responded to pātai as below:
 - Council's Executive Leadership Team (ELT) reviewed internal vacancies weekly, with the organisation looking at ways to optimise internal vacancies. As a result, Council was making some good savings.
 - ELT was consistently looking at the organisation from a savings lens; looking at what projects or operations Council could halt or delay by 6–12 months, while still with a focus on key deliverables and priorities, in order to make savings.
 - The increase in the number of Councils employees was due to thirteen additional fix-term roles that we in place over the summer. Majority of these fix-term positions had concluded.
 - Council's People Leaders played a key role in ensuring that the activities that staff were focused on were the ones that were contributing the most to the organisation and were aligned with delivering Councils strategic priorities.
 - Staff were having to adapt, reprioritise and shift resources to respond to the level of reform that was coming down the pipeline.
 - In relation to the gender pay gap, it was noted that Council had a large number of community facing services that had front facing customer roles. These roles often sat within the lower pay band and there was a tendency for these roles to be filled by women. It was noted that this could be one of the elements that contributed to the gender pay gap. Staff were in the process of investigating this further.

- Staff were trying to move into a more proactive space in regard to Health and Safety systems and frameworks.
- Staff were wanting to drive the Maturity Scale within the organisation higher.
- Council reported on ethnicities as a way to understand its workforce and the diversity that was at play.
- Staff had identified the top critical risks; aggressive interaction being one of them. The majority of incidents were being reported against these critical risks. This was a space that staff monitored and reviewed extremely closely.
- Councils fleet was GPS tracked which meant, by default, the vehicles speed could be monitored. Through monitoring information and communication to staff, there had been a positive change in driver behaviour.
- At the end of 2024 Councils Roding Engineers had spoken with staff regarding the consequence of speed, which had also led to an improvement in driver behaviour within the organisation.

RESOLUTION ARF25-1.1

Moved: Cr A Sole

Seconded: Cr T Coxhead

That the People and Capability Manager's report dated 13 March 2025 titled 'People and Wellbeing Report' be received.

CARRIED

10.2 FINANCIAL PERFORMANCE UPDATE QUARTERLY REPORT – 31 DECEMBER 2024

The Committee considered a report from the Chief Financial Officer. A brief overview of the report was provided, noting that column two of the '2023/24 Rates Funded Deficit – Solutions Tracking' table (Attachment 2) read 1.1, the correct number was 1.1 All other numbers in the table were correct.

Staff responded to pātai as below:

- The plan for the entire Capital Programme was targeting 107% for the end of the 2024/25 financial year.
 - The ultimate inhouse transport saving that had been identified was a result of the work that WestLink was doing for Council being brought inhouse.
 - The bad debt write off was \$700,00 lower than what was budgeted for the full financial year and it was expected that there would be more still to come.
-

- Council had a dedicated resource in the bad debt space that was able to follow up with overdue debts on a quicker basis.
- Rates was the larger area of overdue debts, however, this was present across the board.
- Council offered a 3% discount for the early payments of rates, there was a budget of \$400,000 for this. There had been a higher uptake of individuals paying their rates early which had led to the budget being unfavourable as this was not allowed for.
- The Capital Project and the Income both net off, which meant that there had not been a budget provision. However, the income would ultimately cover the costs of the Capital Project.
- Staff were working through closely to monitor each activity and cost centre to ensure there was no rates funded/other impacts.
- Staff would split out the actual borrowings to the interest rates swaps in the 'counter party limits' table of the report, and noted when the numbers were debit oppose to credit.
- Further gains in the interest rate space were expected, however, it was anticipated that these would not be as high as what had been achieved so far.
- In regard to volumetric water, during the review process, staff had looked at the dollars rather than total volumetric. When staff had referred back to the volumetric in the Annual Plan, they had found that volumetric had been behind.
- There was a complicated factor in 2024 where the per cubic metre rate had changed which meant there was a GST issue. The rate was a \$1.24 versus \$1.42 which had muddied the water.

RESOLUTION ARF25-1.2

Moved: Cr R Joyce

Seconded: Cr T Coxhead

That the Chief Financial Officer's report dated 13 March 2025 titled 'Financial Performance Update Quarterly Report - 31 December 2024' be received

.Carried

10.3 AUDIT OF WESTERN BAY OF PLENTY DISTRICT COUNCIL'S LONG TERM PLAN 2024-34

The Committee considered a report from the Risk and Assurance Manager. The report was taken as read.

RESOLUTION ARF25-1.3

Moved: Cr R Joyce

Seconded: Cr A Sole

That the Risk and Assurance Manager's report dated 13 March 2025 titled 'Audit of Western Bay of Plenty District Council's Long Term Plan 2024-34' be received.

CARRIED

10.26am The hui adjourned.

10.38am The hui reconvened.

10.4 RISK AND ASSURANCE REPORT - MARCH 2025

The Committee considered a report from the Risk and Assurance Manager. The report was taken as read.

Staff responded to pātai as below:

- Feedback received through the Audit New Zealand Report to Management on the Annual Plan and Long-Term Plan (LTP) was taken on board. A review of the Internal Audit Deep Dive work programme was carried out annually as things changed and feedback was received, despite it being a three year cycle.
 - Staff had received the letter from Audit New Zealand on the Annual Report 2023/24 and were in the process of responding. This would be brought to the next Committee meeting in June 2025, along with any changes that needed to be made to the Audit work programme to reflect feedback received.
-

RESOLUTION ARF25-1.4

Moved: Cr L Rae

Seconded: Cr A Sole

That the Risk and Assurance Manager's report dated 13 March 2025 titled 'Risk and Assurance Report - March 2025' be received, including the Strategic Risk Register and the Internal Audit Work Plan.

CARRIED

10.5 AUDIT, RISK AND FINANCE COMMITTEE WORK PROGRAMME

The Committee considered a report from the Risk and Assurance Manager. The report was taken as read.

10.45am Cr Henry entered the hui via zoom.

RESOLUTION ARF25-1.5

Moved: Mayor J Denyer

Seconded: Deputy Mayor J Scrimgeour

That the Risk and Assurance Manager's report dated 13 March 2025 titled 'Audit, Risk and Finance Committee Work Programme' be received.

CARRIED

10.6 MONITORING INVESTMENT AUDIT REPORT - MARCH 2025

The Committee considered a report from the Risk and Assurance Manager. The report was taken as read.

Staff responded to pātai as below:

- Council had a dedicated Road Safety Engineer which gave staff total ownership in this space.
 - The Audit was conducted by staff and New Zealand Transport Association Waka Kotahi (NZTA).
 - Stormwater drainage was always an issue. One of its challenges was that it was a low value activity, which often caused contractors to be less inclined to this work because they often wanted to focus on their key KPIs parameters.
 - It was important to keep drains as clean as possible because stormwater underpinned the integrity of pavements. Staff had inspected all culverts across the district and had created a robust programme that was being worked through.
 - The geometrics of a road determined the road's speed limit. As part of the new inhouse roading structure, Council had three network inspectors inhouse which meant that staff were able to control the maintenance programme and constantly look at areas that had high accident rates.
-

- Staff had a positive relationship with NZTA, especially the maintenance and operations team, and often met with both them and Tauranga City Council (TCC). However, Council had no input into the work that was led by NZTA.
- Council had a list, prioritisation and budget within the LTP that staff would continue to deliver until a different direction from Elected Members was received.
- The utility Code of Practice was effectively like for like. Generally, best practice when doing rehabilitations, or new pavements, was to seal back to the boundary.
- Staff carried out high speed data annually. However, due to the change over from the WestLink contract, staff had not carried out this testing within the previous twelve months.
- Staff notified NZTA when repairs on the State Highways needed to be undertaken. However, this was an on-going challenge.
- The costs to bring older roads up to the new standards would not attract subsidy, therefore, this would be a significant cost to put into the LTP.
- Road markings were dependant on the volume of traffic and determined by the Traffic Control Devices (TCD) Manual to create consistency across the country.
- It was noted that if Council decided to stop its Sealing Programme, it could not charge that rate and use the budget elsewhere without undergoing a process to approve that.

RESOLUTION ARF25-1.6

Moved: Cr A Sole

Seconded: Cr M Murray-Benge

That the Risk and Assurance Manager's report dated 13 March 2025 titled 'Monitoring Investment Audit Report - March 2025' be received.

CARRIED

10.7 OUTSTANDING RECOMMENDATIONS REGISTER – FEBRUARY 2025

The Committee considered a report from the Risk and Assurance Manager. A brief overview of the report was provided by the People and Capability Manager.

The following tākupu were made by Committee Members:

- Concern was raised regarding the content of the report and whether it met the requirement to be within the confidential agenda. It was noted that the removal
-

of cash handling was a public interest, therefore, it was important for it to be within the public agenda.

RESOLUTION ARF25-1.7

Moved: Cr M Murray-Benge

Seconded: Cr L Rae

1. That the Risk and Assurance Manager’s report dated 13 March 2025 titled ‘Outstanding Recommendations Register – February 2025’ be received.

CARRIED

RESOLUTION ARF25-1.8

Moved: Cr R Joyce

Seconded: Cr A Sole

2. That the Audit, Risk and Finance Committee approve that the ‘Outstanding Recommendations Register – February 2025’ report be included in the minutes of the public agenda

CARRIED

11 INFORMATION FOR RECEIPT

Nil

12 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION ARF25-1.9

Moved: Cr A Sole

Seconded: Cr L Rae

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution

<p>12.1 - Litigation Register Update - February 2025</p>	<p>s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>12.2 - Outstanding Recommendations Register - February 2025</p>	<p>s7(2)(f)(ii) - the withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of Council members, officers, employees, and persons from improper pressure or harassment</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>CARRIED</p>		

The Meeting closed at 11.40am.

Confirmed as a true and correct record by Council on 27 May 2025.

10.2 MINUTES OF THE PROJECTS AND MONITORING COMMITTEE MEETING HELD ON 20 MARCH 2025

File Number: A6732061

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Projects and Monitoring Committee Meeting held on 20 March 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

1. **Minutes of the Projects and Monitoring Committee Meeting held on 20 March 2025**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
PROJECTS AND MONITORING MEETING NO. PMC25-1
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON THURSDAY, 20 MARCH 2025 AT 9.30AM**

1 KARAKIA

Whakatau mai te wairua	Settle the spirit
Whakawātea mai te hinengaro	Clear the mind
Whakarite mai te tinana	Prepare the body
Kia ea ai ngā mahi	To achieve what needs to be achieved.
Āe	Yes

2 PRESENT

Cr D Thwaites, Cr A Sole, Cr T Coxhead, Cr G Dally, Mayor J Denyer, Cr M Grainger, Cr A Henry, Cr R Joyce, Cr M Murray-Benge, Cr L Rae, Deputy Mayor J Scrimgeour and Cr A Wichers.

3 IN ATTENDANCE

A Henderson (General Manager Corporate Services), A Curtis (General Manager Regulatory Services), C Crow (General Manager Infrastructure Group), R Davie (Deputy CEO/General Manager Strategy and Community), R Garrett (Governance Manager), H Wi Repa (Governance Systems Advisor) and R Leahy (Senior Governance Advisor).

4 APOLOGIES

APOLOGY

RESOLUTION PMC25-1.1

Moved: Cr R Joyce

Seconded: Cr M Murray-Benge

That the apology for lateness from Cr L Rae be accepted.

CARRIED

5 CONSIDERATION OF LATE ITEMS

Nil

6 DECLARATIONS OF INTEREST

Nil

7 PUBLIC EXCLUDED ITEMS

Nil

8 PUBLIC FORUM

8.1 MULTIPLE SPEAKERS – MUIR PLACE STORMWATER AND FLOODING ISSUES

Bev Steenson and Roy Ogle were in attendance to raise concerns about stormwater and flooding issues on Muir Place. They noted the below points:

- Logs had been jamming the Ohineanganga Stream upstream to the affected houses. Residents had submitted multiple complaints about the issue.
- On 28 January 2023, a rain event caused flooding in the area, which resulted in one horse being washed down stream and killed and another two requiring veterinary treatment, who ultimately succumbed to their injuries.
- The clean up following the rain event took residents 12 weeks and involved cleaning up mud and logs that had been swept downstream.
- There had been an increase in stormwater run off from a new housing development on Dunlop Road.
- The affected residents were facing the possibility of their properties being uninsurable.
- Muir Place residents queried why the alternative stormwater solution for the Dunlop Road development, which involved moving the water into a different stream, was considered but never implemented.
- Muir Place residents requested regular drone monitoring of the stream to ensure there were no log jams upstream that could add to the effects of flooding.

Staff responded to pātai as below:

- Tonkin & Taylor were commissioned to look at the consent for the stormwater retention pond for the Dunlop Road development to understand the impact on the area of interest. Staff also looked at the maintenance to ensure the stormwater retention pond was operating efficiently. The investigation showed that the contribution from the pond to the stream was only 0.5%, which was independently peer reviewed.

- There had been an increase in significant rain events which had pushed logs downstream. Council needed to liaise with Regional Council to ensure measures were put in place upstream to prevent flooding downstream.
-

8.2 MULTIPLE SPEAKERS – PUBLIC TOILET IN PRECIOUS FAMILY RESERVE

Roger Goodman, Rob Mitford-Burgess Denis Moller and Anderley Middleton were in attendance to speak in opposition to the proposal to install a public toilet in Precious Family Reserve, Ōmokoroa. They noted the below points:

- A recent petition showed that the public did not want a toilet installed at the location that it was currently proposed.
- Presenters felt the location of the proposed toilet was in an area that should not be developed for recreational use, it was more appropriate to have facilities at the Domain.
- Residents felt the toilet was not a good use of council funds.
- A memorial seat had been installed at Precious Family Reserve nearby to the proposed location of the toilet. They felt it was insensitive to install a toilet in close proximity to the memorial seat.
- Nearly 400 people had signed a petition to halt the construction of a public toilet in the Precious Family Reserve.
- It was felt that nearby the beach was a more appropriate location for a toilet.

Staff responded to pātai as below:

- The location of toilet was more than 3-4 metres away from the memorial seat. If required, there was an opportunity for the seat to be moved to a different location.
 - The land for Precious Family Reserve was purchased by Council for the primary purpose of stormwater.
-

9 PETITIONS

9.1 PETITION TO HALT THE CONSTRUCTION OF A PUBLIC TOILET IN THE PRECIOUS FAMILY RESERVE, ŌMOKOROA

Bruce McCabe, president of the Ōmokoroa Residents and Ratepayers Association, was in attendance to present his petition to the Committee. He noted the below points:

- 379 people had signed the petition objecting to the construction of a public toilet at Precious Family Reserve.
 - Mr McCabe requested that the construction of the toilet be halted and that the location of the toilet be determined through the Kaimai Reserve Management Plan which was currently being consulted on.
 - It was suggested that staff consult with residents and neighbouring property owners as the most recent consultation on this reserve plan was in 2017.
-

- There was a difference in opinion on whether a toilet was required at Precious Family Reserve at all.

Staff provided the following advice:

- Under Standing Orders no decisions on a petition could be made at the meeting. The matter could be referred to staff for advice and reported back to the Committee.

RESOLUTION PMC25-1.2

Moved: Cr L Rae

Seconded: Deputy Mayor J Scrimgeour

1. That the petition to halt the construction of a public toilet in the Precious Family Reserve, Ōmokoroa dated 10 March 2025 be received and the matter be referred to staff for advice and reported back to the Committee.

CARRIED

10 PRESENTATIONS

Nil

11 REPORTS

11.1 OPERATIONAL RISK AND SCORECARD REPORT QUARTERLY UPDATE ENDING 31 DECEMBER 2024

The Committee considered a report from the Transportation Administrator dated 20 March 2025. General Manager Infrastructure Services provided a brief overview of the report.

Staff responded to pātai as below:

- There had been a four-week delay in the No. 4 Road bridge project. The project was still anticipated to be complete by June 2025, however, if there was significant rainfall this could create further delays.
 - The proposed schedule for road rehabilitations and seal extensions would be presented at the next Projects and Monitoring Committee workshop.
 - A solution had been found to address the Hall Committee's concerns with the Waihi Beach Library project.
 - A work programme was being developed to manage autumnal leaf fall on roads. The Transportation Team had identified roads of interest where additional sweeping may be required during autumn.
-

- The Te Puna Industrial Limited resource consent hearing had been adjourned awaiting additional information. The information had since been provided and staff were awaiting a minute from the Commissioners regarding next steps.
 - One of the sections at 109 Clarke Road had been sold, staff were awaiting purchase agreements for two more sections.
 - There were no fines or penalties for non-compliance of drinking water systems with the protozoa requirement. The Water Services Authority – Taumata Arowai were satisfied with Council's approach to achieving compliance, noting the last UV system would be installed in January 2026.
 - Vercoe/Zest Development had a stormwater retention pond in their consent, which would be built by the developer.
 - Council was currently meeting its level of service for stormwater in Muir Place. A level of service review would be required to assess whether the level of service should be lifted for this area. The zoning of the area should also be considered through the Te Puke Spatial Plan.
 - Staff planned to install lifts into Heron Crescent when they were needed. Council could install lifts once the Code Compliance Certificate had been issued, noting that not every resident in the units would require a lift.
-

RESOLUTION PMC25-1.3

Moved: Cr A Sole

Seconded: Cr R Joyce

That the Transportation Administrator's report, dated 20 March 2025 titled 'Operational Risk and Scorecard Report Quarterly Update Ending 31 December 2024' be received.

CARRIED

11.2 2025/26 PROCUREMENT STRATEGY

The Committee considered a report from the Capital Delivery Manager dated 20 March 2025. A brief overview of the report was provided.

Staff responded to pātai as below:

- The proposed procurement strategy would provide staff with additional time to enable a more competitive tender process.
 - Staff had identified the Te Puke Wastewater Treatment Plant, Katikati Wastewater Future Directions and Waihi Beach Earth Dam as being high profile projects that would come to Elected Members for decision.
-

RESOLUTION PMC25-1.4

Moved: Mayor J Denyer

Seconded: Cr L Rae

1. That the Infrastructure Capital Delivery Manager report dated 20 March 2025 titled '2025/26 Procurement Strategy' be received.
2. That the report relates to an issue that is considered to be of **Low** significance in terms of Council's Significance and Engagement Policy.
3. That the Projects and Monitoring Committee supports the Infrastructure Capital Projects Procurement Strategy.
4. That the Projects and Monitoring Committee delegates the approval and signing of contracts included in the procurement strategy and funding provided for in the Long Term Plan to the Chief Executive Officer.
5. That the Projects and Monitoring Committee provides specific approval to the Chief Executive Officer to enable the Procurement and Contractual Commitments (per contract) for Goods/Services works that are budgeted within the Long Term Plan or Annual Plan greater than \$1,000,000 included within Appendix A of the draft procurement strategy (**Attachment 1**).
6. That the Projects and Monitoring Committee approves the procurement of professional services required to enable the 2025/26 capital works programme in advance of the 2025/26 annual plan adoption. Noting, the projects are approved in the Long Term Plan.

CARRIED

CHANGE TO THE ORDER OF BUSINESS

RESOLUTION PMC25-1.5

Moved: Cr R Joyce

Seconded: Cr A Henry

That that in accordance with Standing order 9.4 the order of business be changed with agenda item 11.4 being the next item on the agenda.

CARRIED

11.4 PROPOSAL TO NAME THE WAIHĪ BEACH LIBRARY AND COMMUNITY HUB

The Committee considered a report from the Operations Manager dated 20 March 2025. The report was taken as read.

RESOLUTION PMC25-1.6

Moved: Cr A Henry

Seconded: Mayor J Denyer

1. That the Operations Manager's report dated 20 March 2025 titled 'Proposal to name the Waihī Beach Library and Community Hub' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Project and Monitoring Committee approves the Te Reo name of the new Waihī Beach Library and Community Hub to be Te Ara Mātauranga - Waihī Beach Library and Community Hub.

CARRIED

Cr Murray-Benge vote against the motion and asked for her vote to be recorded.

11.3 RESIDUAL TOWN CENTRE DEVELOPMENT FUNDS

The Committee considered a report from the Acting Policy and Planning Manager dated 20 March 2025. An overview of the report was provided.

Staff responded to pātai as below:

- The funds were collected for the purpose of town centre development to be distributed across the District's four main town centres being Te Puke, Katikati, Ōmokoroa and Waihī Beach.
 - Consultation on the initial proposal to split the fund between the four town centres would not be required as the decision would be consistent with the original intention of the fund.
 - If the fund were to be split five ways amongst the existing Community Board areas then it would be best practice to consult on the new proposal. However, if Council felt they sufficiently understood the views of the community to make the decision then Council could decide not to consult.
-

MOTION

Moved: Cr M Grainger

Seconded: Cr R Joyce

1. That the Acting Policy and Planning Manager's report dated 20 March 2025 titled 'Residual Town Centre Development Funds' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
- 3A. That the Projects and Monitoring Committee distribute the \$402,000 held in the General Town Centre Development reserve equally between the following:
 - Katikati Town Centre Development reserve
 - Ōmokoroa Town Centre Development reserve
 - Waihi Beach Town Centre Development reserve
 - Te Puke Town Centre Development reserve.

AMENDMENT

Moved: Cr D Thwaites

Seconded: Cr L Rae

1. That the Acting Policy and Planning Manager's report dated 20 March 2025 titled 'Residual Town Centre Development Funds' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
- 3B. That the Projects and Monitoring Committee distribute the \$402,000 held in the General Town Centre Development reserve equally between the following:
 - Katikati Town Centre Development reserve
 - Ōmokoroa Town Centre Development reserve
 - Waihi Beach Town Centre Development reserve
 - Te Puke Town Centre Development reserve.
 - Maketu Town Centre Development reserve

The amendment was put and declared **carried 7/5** by show of hands.

SUBSTANTIVE MOTION:

RESOLUTION PMC25-1.7

Moved: Cr D Thwaites

Seconded: Cr L Rae

1. That the Acting Policy and Planning Manager's report dated 20 March 2025 titled 'Residual Town Centre Development Funds' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
- 3B. That the Projects and Monitoring Committee distribute the \$402,000 held in the General Town Centre Development reserve equally between the following:
 - Katikati Town Centre Development reserve
 - Ōmokoroa Town Centre Development reserve
 - Waihi Beach Town Centre Development reserve
 - Te Puke Town Centre Development reserve.
 - Maketu Town Centre Development reserve

CARRIED

11.5 DEVELOPMENT TRENDS REPORT 2024 OVERVIEW

The Committee considered a report dated 20 March from the Research and Monitoring Analyst, who provided an overview of the report.

Staff responded to pātai as below:

- It was noted that the report was published onto council's website and would be circulated to the Katikati and Te Puke housing networks.
-

RESOLUTION PMC25-1.8

Moved: Cr M Murray-Benge

Seconded: Cr A Sole

1. That the Research and Monitoring Analyst's report dated 20 March 2025 titled 'Development Trends Report 2024 Overview' be received.
 2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
 3. That the Projects and Monitoring Committee receives the Development Trends Report 2024 as set out in **Attachment 1** and receives the Summary Report as set out in **Attachment 2** of the agenda report.
-

CARRIED

12 INFORMATION FOR RECEIPT

Nil

The Meeting closed at 12.30pm.

Confirmed as a true and correct record by Council on 27 May 2025.

Unconfirmed

10.3 MINUTES OF THE COMMUNITY COMMITTEE MEETING HELD ON 26 MARCH 2025

File Number: A6723881

Author: Ella Logan, Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Community Committee Meeting held on 26 March 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

1. Minutes of the Community Committee Meeting held on 26 March 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
COMMUNITY COMMITTEE MEETING NO. CM25-1
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON WEDNESDAY, 26 MARCH 2025 AT 9.30AM**

1 KARAKIA

Whakatau mai te wairua	Settle the spirit
Whakawātea mai te hinengaro	Clear the mind
Whakarite mai te tinana	Prepare the body
Kia ea ai ngā mahi	To achieve what needs to be achieved.
Āe	Yes

2 PRESENT

Cr M Murray-Benge, Cr T Coxhead, Mayor J Denyer, Cr M Grainger, Cr A Henry, Cr L Rae, Deputy Mayor J Scrimgeour, Cr A Sole, Cr D Thwaites, Cr A Wichers, Katikati Community Board Chairperson J Clements, and Ōmokoroa Community Board Chairperson C Dever.

VIA ZOOM

Cr G Dally, Cr R Joyce, Waihi Beach Community Board Chairperson D Simpson.

3 IN ATTENDANCE

A Henderson (General Manager Corporate Services), R Garrett (Governance Manager), J Rickard (Community and Strategic Relationships Manager), L Carnie (Community Outcomes Advisor), J Duncan (Governance Coordinator) and E Logan (Governance Advisor).

4 APOLOGIES

4.1 APOLOGIES

RESOLUTION CM25-1.1

Moved: Cr L Rae

Seconded: Cr A Sole

That the apology for absence from Maketu Community Board Chairperson Hopping, Te Puke Community Board Chairperson Ellis be accepted.

CARRIED

5 CONSIDERATION OF LATE ITEMS

Nil

6 DECLARATIONS OF INTEREST

Nil

9.32am Cr R Joyce (via Zoom) and Ōmokoroa Community Board Chairperson C Dever, entered the hui.

7 PUBLIC EXCLUDED ITEMS

Nil

8 PUBLIC FORUM

Nil

9 REPORTS

9.1 PEST FREE PARKS

The Committee considered a report dated 26 March 2025 from the Community Outcomes Advisor, who introduced the report and spoke to a PowerPoint Presentation.

Staff responded to pātai as below:

- Council handled progressive containment species (gorse, ginger, wallabies etc) in house. Species such as rats, mustelids and moth plants were covered by a strong network of volunteers within Council's Reserves.
 - The Pest Free Parks were not about increasing funds, but instead utilising the current budget in a more strategic and effective manner.
 - Within the Reserves and Facilities budget, less than 1% was spent on animal management. The Action Plan suggested the use of budgets from across the organisation.
 - The Pest Free Parks Action Plan would not impact the services that Council was already providing.
-

- Staff would follow up with the Bay of Plenty Regional Council (BOPRC) in regard to the gorse that was growing between Island View and Bowentown.
- The Regional Plan contained every pest weed and pest animal that was known, and that was a potential threat to the Bay of Plenty.
- The contract for day to day maintenance on Council reserves only covered progressive containment weeds and animals. Full eradication response to these species would be carried out by BOPRC or the Ministry of Primary Industries.
- Staff had carried out five workshops across the district with volunteer groups known to Council. Through these workshops, groups had expressed their support for the Action Plan.
- The Action Plan allowed for increase in volunteers within areas that had been identified as areas in need of further support.
- The hope with 'Pest Free Parks' was that it would bring attention to pest issues in the Bay of Plenty and encouraged other agencies to bring focus to these issues as well.
- The point of developing a Mātauranga Māori approach to pest management was to work with iwi/hapū in identifying the connection with reserves that were sights of cultural significance. It was about how Council partnered and created positive connections for those spaces, allowing them to contribute even more to the surrounding communities.
- A large majority of reserves that were not labelled a "reserve" but used as such, were covered within Council's Reserves Management Plan. Council had management plans in place for 222 reserves across the district.
- There was a small amount of feedback indicating that the slogan 'Pest Free Parks' could be seen as negative. However, in the end it was decided that the slogan was understandable and quite tangible.
- There was already a lot of planting and native vegetation that needed to be protected, which involved high costs. Adding additional planting and native vegetation would only further increase the costs involved in the management of those sites. The goal was to look after and protect what was already there as much as possible.
- Volunteer Groups had communicated that if there was a Pest Free Park's platform to work from, they would have the ability to leverage from that to gain external funding for their work.
- A draft policy on 'Pest Free Parks' had been included in the Kaimai Reserve Management Plan that was out for consultation.
- Council's Volunteer Co-ordinator had strong relationships with the reserve volunteers. Part of the Volunteer Co-ordinator's role had been to ensure that

these volunteers were carrying out work on Council reserves that was appropriate to their role.

- The Action Plan was led by Council's Community and Strategic Relationships Team as it was a Council and community led initiative. The Reserves and Facilities Team had been heavily involved in the development of the Action Plan and would continue to be heavily involved in the delivery of it.
- Staff would monitor the progress of the Action Plan delivery. The first objective was to build a baseline of the reserves prior to the delivery of the Action Plan, to help measure the progress.
- TECT, Bay Trust and other external funders were aware that staff were scoping the Action Plan but were not across the full detail of it as it was yet to be adopted by the Committee. Staff would present the Action Plan to relevant parties following its adoption.
- Staff had discussed the Action Plan with Regional Council staff, and had identified various actions that could be aligned with their work programmes to provide further efficiency and clarity around roles and responsibilities.
- One of the actions with the Action Plan was to carry-out a mapping exercise to identify the amount of native biodiversity on Council's Reserves.
- A Green Waste and Illegal Dumping Programme, and a Behaviour Change in Education Programme was being established within Reserves. Staff believed that it was crucial to provide education regarding the impacts of dumping green wastes into reserves, and how these acts could cause the growth of weeds.
- Council had looked into the pesticides that were used within its reserves. The Reserves and Facilities team was consistently working with Council's contractors to ensure they were working to best practice in this area. The Reserves Volunteer Co-ordinator was working closely with volunteer groups to ensure they were also working to best practice and had the qualifications required to use pesticides.
- Often green waste facilities made compost from the green waste. Weed seedlings would compromise this compost, make it unusable and therefore unsellable.

RESOLUTION CM25-1.2

Moved: Cr A Henry

Seconded: Cr M Grainger

1. That the Community Outcomes Advisor's report dated 26 March 2025 titled Pest Free Parks be received.

2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Community Committee agrees to adopt Pest Free Parks Strategy and Action Plan.
4. That the update on the progress of the Pest Free Park's Strategy and Action Plan be reported on annually to the Community Committee.

CARRIED

10.1 COMMUNITY MATCH FUND - ENVIRONMENTAL FUND REDIRECTION

The Committee considered a report dated 26 March 2025 from the Community Outcomes Advisor, who provided an overview of the report.

Staff responded to pātai as below:

- Applications had closed. 57 applications from schools across the Bay of Plenty Region (13 from the Western Bay of Plenty District) had been received.
 - The School Sustainability and Resilience Fund accepted applications for anything that increased resistance or sustainability which included projects such as gully restoration, stream erosion projects, building wetlands and school gardens.
 - Schools had often collaborated with community volunteer groups to help deliver projects.
 - Staff would report to the Committee in June 2025 on the funding outcomes. This would allow the Committee to decide if it wanted to continue contributing to the fund.
 - The fund was a participatory budget model, which meant that the general public voted on which projects it wanted to fund. Those projects that did not receive funding within the first round then went to a youth panel. This youth panel had its own portion of funding to allocate.
 - The total funding available was \$165,000 within the 2024/25 financial year. BOPRC matched 50% of the budget for the projects.
-

RESOLUTION CM25-1.3

Moved: Cr M Murray-Benge

Seconded: Cr M Grainger

That the Community Outcomes Advisor's report dated 26 March 2025 titled 'Community Matching Fund – Environmental Fund Redirection', be received.

CARRIED

10 INFORMATION FOR RECEIPT

Nil

The Meeting closed at 11.00am.

Confirmed as a true and correct record by Council on 27 May 2025.

UNCONFIRMED

10.4 MINUTES OF THE STRATEGY AND POLICY COMMITTEE MEETING HELD ON 27 MARCH 2025

File Number: A6731249

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Strategy and Policy Committee Meeting held on 27 March 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

1. Minutes of the Strategy and Policy Committee Meeting held on 27 March 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
STRATEGY AND POLICY COMMITTEE MEETING NO. SPC25-3
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON THURSDAY, 27 MARCH 2025 AT 9.30AM**

1 KARAKIA

Whakatau mai te wairua	Settle the spirit
Whakawātea mai te hinengaro	Clear the mind
Whakarite mai te tinana	Prepare the body
Kia ea ai ngā mahi	To achieve what needs to be achieved.
Āe	Yes

2 PRESENT

Mayor J Denyer, Cr M Grainger, Cr T Coxhead, Cr A Henry, Cr M Murray-Benge, Cr L Rae, Deputy Mayor J Scrimgeour, Cr A Sole, Cr D Thwaites and Cr A Wichers.

VIA ZOOM:

Cr Joyce and Cr Dally.

3 IN ATTENDANCE

R Davie (Deputy CEO/General Manager Strategy and Community), A Henderson (General Manager Corporate Services), A Curtis (General Manager Regulatory Services), H Wi Repa (Governance Systems Advisor), E Watton (Strategic Policy and Planning Programme Director), R Garrett (Governance Manager), C Nepia (Strategic Kaupapa Māori Manager), N Rutland (Environmental Planning Manager), T Clow (Environmental Planning Lead), T Miller (Resource Management Strategic Advisor) and R Leahy (Senior Governance Advisor).

4 APOLOGIES

Nil

5 CONSIDERATION OF LATE ITEMS

Nil

6 DECLARATIONS OF INTEREST

Nil

7 PUBLIC EXCLUDED ITEMS

Nil

8 PUBLIC FORUM

Nil

9 PRESENTATIONS

Nil

10 REPORTS

10.1 SUBMISSION ON RESOURCE MANAGEMENT ACT REFORM AMENDMENT BILL (CONSENTING AND OTHER SYSTEM CHANGES)

The Committee considered a report from the Resource Management Strategic Advisor dated 27 March 2025. The report was taken as read.

Staff responded to pātai as below:

- Staff were anticipating more legislative reform around the Resource Management Act. It was expected that there would be a transition period before moving to a new legislative framework.
- Council was undertaking place-based spatial planning which enabled WBOPDC to prepare for a new resource management system.

RESOLUTION SPC25-3.3

Moved: Cr D Thwaites

Seconded: Cr M Murray-Benge

1. That the Strategic Advisor: Resource Management report dated 27 March 2025 titled 'Submission on Resource Management Act Reform Amendment Bill (Consenting and Other System Changes)', be received.
2. That the submission, shown as **Attachment 1** to this report, is received by the Strategy and Policy Committee and the information is noted.

CARRIED

The Meeting closed at 9.39am.

Confirmed as a true and correct record by Council on 27 May 2025.

Unconfirmed

10.5 MINUTES OF THE DISTRICT PLAN COMMITTEE MEETING HELD ON 8 APRIL 2025

File Number: A6735717

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the District Plan Committee Meeting held on 8 April 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

1. Minutes of the District Plan Committee Meeting held on 8 April 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
DISTRICT PLAN COMMITTEE MEETING NO. DP25-1
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON TUESDAY, 8 APRIL 2025 AT ON CONCLUSION OF THE COUNCIL MEETING STARTING AT
9.30AM**

1 PRESENT

Deputy Mayor J Scrimgeour, Cr M Grainger, Cr G Dally, Mayor J Denyer, Cr A Henry and Cr M Murray-Benge

2 IN ATTENDANCE

M Taris (Interim Chief Executive Officer), A Curtis (General Manager Regulatory Services), A Henderson (General Manager Corporate Services), A Price (Principal Planner), R Garrett (Governance Manager), H Wi Repa (Governance Systems Advisor) and R Leahy (Senior Governance Advisor)

OTHERS IN ATTENDANCE

1 member of the public; and

Cr A Wichers, Cr L Rae, Cr T Coxhead, Cr R Joyce and Cr D Thwaites

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

3 REPORTS

13.1 APPOINTMENT OF INDEPENDENT COMMISSIONERS FOR RESOURCE CONSENT APPLICATIONS

The Committee considered a report from the Environmental Consents Planner dated 8 April 2025. The Principal Planner provided an overview of the report and the resource consent applications.

Staff responded to pātai as below:

- As some of the hearings may occur during the election period, staff would seek legal advice around whether Elected Members could still be on a resource consent hearing panel if they were not re-elected at the 2025 Local Body Elections.
- The costs of commissioners across the country were reasonable and generally standard. Using a commissioner from a different region would not usually result in additional costs.
- A longer list of commissioners than what would be required was provided in the recommendation to allow for flexibility around availability when it came to the hearings.

RESOLUTION DP25-1.1

Moved: Mayor J Denyer

Seconded: Cr M Murray-Benge

1. That the Environmental Consents Manager's report dated 8 April 2025 titled 'Appointment of Independent Commissioners for Resource Consent Applications' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the District Plan Committee delegates the authority to Independent Commissioners to conduct hearings and/or decide on the resource consent applications outlined in this paper.
4. That the District Plan Committee approves that for recommendation 3, this authority can be carried out either independently or in collaboration with an Elected Member who holds a current Making Good Decisions certification.
5. That the District Plan Committee appoints the following accredited Commissioners to conduct hearings and/or decide on the resource consent applications outlined in this paper (either independently or collaboratively), subject to their availability:
 - a. Amanda de Jong
 - b. Greg Hill
 - c. Rob Van Voorthuysen
 - d. Alan Withy

That the District Plan Committee delegates to its Chairperson the ability to appoint Elected Members as appropriate to the Resource Consent Hearings where elected members are proposed to be included on the hearing panels.

CARRIED

The Meeting closed at 11.28am.

The minutes of this meeting were confirmed at the Council Committee held on 27 May 2025.

.....

Deputy Mayor J Scrimgeour

CHAIRPERSON

Unconfirmed

10.6 MINUTES OF THE COUNCIL MEETING HELD ON 8 APRIL 2025

File Number: A6764238

Author: Horowai Wi Repa, Governance Systems Advisor

Authoriser: Rachael Davie, Deputy CEO/General Manager Strategy and Community

RECOMMENDATION

1. That the Minutes of the Council Meeting held on 8 April 2025 be confirmed as a true and correct record and the recommendations therein be adopted.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. Minutes of the Council Meeting held on 8 April 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
COUNCIL MEETING NO. CL25-4
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON TUESDAY, 8 APRIL 2025 AT 9.30AM**

1 KARAKIA

Whakatau mai te wairua	Settle the spirit
Whakawātea mai te hinengaro	Clear the mind
Whakarite mai te tinana	Prepare the body
Kia ea ai ngā mahi	To achieve what needs to be achieved.
Āe	Yes

2 PRESENT

Mayor J Denyer, Deputy Mayor J Scrimgeour, Cr T Coxhead, Cr G Dally, Cr M Grainger, Cr A Henry, Cr R Joyce, Cr M Murray-Benge, Cr L Rae, Cr D Thwaites and Cr A Wichers.

3 IN ATTENDANCE

M Taris (Interim Chief Executive), A Henderson (General Manager Corporate Services), A Curtis (General Manager Regulatory Services), E Watton (Acting GM Strategy and Community/Strategic Policy and Planning Director), J Fearn (Chief Financial Officer), S Bedford (Finance Manager), P Watson (Reserves and Facilities Manager), D Leslie (Senior Policy Analyst), K Little (Operations Manager), R Garrett (Governance Manager), R Gallagher (Policy and Planning Manager), H Wi Repa (Governance Systems Advisor) and P Osborne (Senior Governance Advisor).

OTHERS IN ATTENDANCE

Gia Nelson (2025 Tuia Mayoral Mentoring Programme recipient)

Members of the Wanakore whānau

4 APOLOGIES

APOLOGY

RESOLUTION CL25-4.1

Moved: Cr D Thwaites

Seconded: Deputy Mayor J Scrimgeour

That the apology for absence from Cr Sole be accepted.

CARRIED

5 CONSIDERATION OF LATE ITEMS

Nil

6 DECLARATIONS OF INTEREST

Nil

7 PUBLIC EXCLUDED ITEMS

Nil

8 PUBLIC FORUM

Nil

9 COMMUNITY BOARD MINUTES FOR RECEIPT

9.1 MINUTES OF THE ŌMOKOROĀ COMMUNITY BOARD MEETING HELD ON 11 FEBRUARY 2025

RESOLUTION CL25-4.2

Moved: Cr D Thwaites

Seconded: Cr M Grainger

That the Minutes of the Ōmokoroā Community Board Meeting held on 11 February 2025 be received.

CARRIED

9.2 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 12 FEBRUARY 2025

RESOLUTION CL25-4.3

Moved: Cr A Henry

Seconded: Cr R Joyce

That the Minutes of the Katikati Community Board Meeting held on 12 February 2025 be received.

CARRIED

9.3 MINUTES OF THE WAIHĪ BEACH COMMUNITY BOARD MEETING HELD ON 17 FEBRUARY 2025

RESOLUTION CL25-4.4

Moved: Cr A Henry

Seconded: Cr R Joyce

That the Minutes of the Waihī Beach Community Board Meeting held on 17 February 2025 be received.

CARRIED

9.4 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 20 FEBRUARY 2025

RESOLUTION CL25-4.5

Moved: Cr A Wichers

Seconded: Cr G Dally

That the Minutes of the Te Puke Community Board Meeting held on 20 February 2025 be received.

CARRIED

9.5 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 4 MARCH 2025

RESOLUTION CL25-4.6

Moved: Cr L Rae

Seconded: Deputy Mayor J Scrimgeour

That the Minutes of the Maketu Community Board Meeting held on 4 March 2025 be received.

CARRIED

10 COUNCIL AND COMMITTEE MINUTES FOR CONFIRMATION

10.1 MINUTES OF THE STRATEGY AND POLICY COMMITTEE MEETING HELD ON 13 FEBRUARY 2025

RESOLUTION CL25-4.7

Moved: Mayor J Denyer

Seconded: Cr M Grainger

That the Minutes of the Strategy and Policy Committee Meeting held on 13 February 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

10.2 MINUTES OF THE COUNCIL MEETING HELD ON 18 FEBRUARY 2025

RESOLUTION CL25-4.8

Moved: Mayor J Denyer

Seconded: Deputy Mayor J Scrimgeour

1. That the Minutes of the Council Meeting held on 18 February 2025 be confirmed as a true and correct record and the recommendations therein be adopted.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

10.3 MINUTES OF THE ANNUAL PLAN AND LONG TERM PLAN COMMITTEE MEETING HELD ON 26 FEBRUARY 2025

RESOLUTION CL25-4.9

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr A Henry

That the Minutes of the Annual Plan and Long Term Plan Committee Meeting held on 26 February 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

10.4 MINUTES OF THE COUNCIL MEETING HELD ON 3 MARCH 2025

RESOLUTION CL25-4.10

Moved: Mayor J Denyer

Seconded: Deputy Mayor J Scrimgeour

1. That the Minutes of the Council Meeting held on 3 March 2025 be confirmed as a true and correct record and the recommendations therein be adopted.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

10.5 MINUTES OF THE STRATEGY AND POLICY COMMITTEE MEETING HELD ON 3 MARCH 2025

RESOLUTION CL25-4.11

Moved: Mayor J Denyer

Seconded: Cr M Grainger

That the Minutes of the Strategy and Policy Committee Meeting held on 3 March 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

10.6 MINUTES OF THE ANNUAL PLAN AND LONG TERM PLAN COMMITTEE MEETING HELD ON 12 MARCH 2025

RESOLUTION CL25-4.12

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr A Henry

That the Minutes of the Annual Plan and Long Term Plan Committee Meeting held on 12 March 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

10.7 MINUTES OF THE COUNCIL MEETING HELD ON 18 MARCH 2025

RESOLUTION CL25-4.13

Moved: Mayor J Denyer

Seconded: Cr L Rae

1. That the Minutes of the Council Meeting held on 18 March 2025 be confirmed as a true and correct record and the recommendations therein be adopted.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

11 REPORTS**11.1 PROPOSAL TO OFFICIALLY NAME PAEHI WANAKORE RESERVE (CURRENTLY UNOFFICIALLY KNOWN AS PARK ROAD AND BEACH ROAD RESERVE) KATIKATI**

Council considered a report dated 8 April 2025 from the Reserves and Facilities Manager, who provided an overview of the proposal and recommendations therein. Acknowledgement was made to the Wanakore whānau who were in attendance to see the closing of the process.

RESOLUTION CL25-4.14

Moved: Cr R Joyce

Seconded: Cr A Henry

1. That the Reserves and Facilities Manager's report dated 8 April 2025 titled 'Proposal to officially name Paeahi Wanakore Reserve (currently unofficially known as Park Road and Beach Road Reserve) Katikati' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That Council, pursuant to s16(10) of the Reserves Act 1977 approves the naming of Lot 8 DP 36285, South Auckland Land District, being 1475m², a recreation reserve, and by notice in the New Zealand Gazette, declare that the reserve shall be known by Paeahi Wanakore Reserve.

CARRIED

11.2 EASEMENT TO DRAIN SEWAGE OVER PART OF SEAFORTH ROAD LOCAL PURPOSE DRAINAGE RESERVE (LOT 248 DPS 76118) IN FAVOUR OF COUNCIL (IN GROSS)

Council considered a report dated 8 April 2025 from the Reserves and Facilities Manager, who provided an overview of the report and the recommendations therein.

RESOLUTION CL25-4.15

Moved: Cr M Murray-Benge

Seconded: Cr A Henry

1. That the Reserves and Facilities Manager's report dated 8 April 2025 titled 'Easement to drain sewage over part of Seaforth Road Local Purpose Drainage Reserve (Lot 248 DPS 76118) in favour of Council (in gross)' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That, pursuant to the authority delegated by the Minister of Conservation to Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of an easement shown on the attached plan (**Attachment 1**) to allow Council in gross to discharge sewage over Lot 248 DPS 76118.

CARRIED

11.3 WAIKATO LOCAL AUTHORITY SHARED SERVICES (COLAB) LTD DRAFT STATEMENT OF INTENT 2025 - 2028 AND HALF YEAR REPORT AS AT 31 DECEMBER 2024

Council considered a report dated 8 April 2025 from the Financial Analyst. The General Manager Corporate Services provided an overview of the report and the recommendations therein.

Staff responded to pātai as follows:

- Staff did not feel that there were any amendments required to the Statement of Intent, noting a good level of engagement by CoLAB in working with Council in their service offerings.
- One director represented multiple councils; following the resignation of John Holyoake, David Speirs (Chief Executive Hauraki District Council) would be the representative.
- Council paid a membership fee of approximately \$60,000 and staff felt that Council received value for money, particularly through the procurement panel, noting that there was nothing similar that was offered through BOPLASS.
- The CoLAB Board determined the appointments and replacements.

RESOLUTION CL25-4.16

Moved: Cr M Murray-Benge

Seconded: Deputy Mayor J Scrimgeour

1. That the Financial Analyst's report dated 8 April 2025 titled 'Waikato Local Authority Shared Services (CoLAB) Ltd Draft Statement of Intent 2025 - 2028 and Half Year Report as at 31 December 2024' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That CoLAB's Half Year Report to Shareholders 31 December 2024 (**Attachment 1**) be received.
4. That CoLAB's Draft Statement of Intent 2025-2028 (**Attachment 2**) be received. Feedback, comments and recommended changes are to be provided to CoLAB no later than 1 May 2025, so that this can be considered for inclusion in their final Statement of Intent due to Council by 30 June 2025.
5. That the Board of the CoLAB be advised of any comments on their Draft Statement of Intent within two months from 1 March 2025.

CARRIED

11.4 BAY OF PLENTY LOCAL AUTHORITY SHARED SERVICES LIMITED DRAFT STATEMENT OF INTENT 2025 - 2028 AND HALF YEAR REPORT AS AT 31 DECEMBER 2024

Council considered a report dated 8 April 2025 from the Financial Analyst. The General Manager Corporate Services provided an overview of the report and the recommendations therein.

Staff responded to pātai as follows:

- The Statement of Intent, laid out in Attachment 2 of the report, set out what BOPLASS would be progressing. Their Annual Report spoke to their current initiatives.
 - In relation to 'Aerial Photography', this was carried out over a number of years, therefore having a separate budget line for this allowed money to be ring-fenced and to ensure they could keep track over time.
 - The Aerial mapping became part of Council's GIS, which became available to the public.
 - Interim CEO Miriam Taris would now be on this Board, as part of the CE delegations.
-

- Council's annual membership fee was approximately \$38,000, noting that additional costs were invoiced on a case by case basis depending on project involvement.
- BOPLASS secured a 'Group Insurance Cover' which saved Council a significant amount of money per year, by allowing Council to purchase insurance at a much lower rate.
- BOPLASS worked closely with the markets in London to ensure that Council received the best value, as well as understanding the risks of Council's current market.
- There were global changes and challenges, which was why Council had received presentations from AON in the past, to understand what was happening in the global market and to outline risk factors for Council, to ensure that this was understood and the best premium could be sought.

The following tākupu were made by Councillors:

- Page 5 of the Statement of Intent was provided as an example of the use of unquantified statements. There was a query around '*The company is committed to operating in an environmentally responsible way and will embed sustainability considerations (including ethical considerations)*'. Due to "ethical considerations" being a broad statement, clarification was sought on how this was interpreted by BOPLASS.
- It was suggested that Council encourage its valuers to use the aerial photographs to enable a more accurate reflection on what was seen on those photos within the valuations.

RESOLUTION CL25-4.17

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr T Coxhead

1. That the Financial Analyst's report dated 8 April 2025 titled 'Bay of Plenty Local Authority Shared Services Limited Draft Statement of Intent 2025 – 2028 and Half Year Report to 31 December 2024' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That BOPLASS's Half Year Report to Shareholders as at 31 December 2024 (**Attachment 1**) be received.
4. That BOPLASS's Draft Statement of Intent 2025-2028 (**Attachment 2**) and accompanying cover letter (**Attachment 3**) be received. Feedback, comments and recommended changes are to be provided to BOPLASS no later than 1 May 2025, so that this can be considered for inclusion in their final Statement of Intent due to Council by 30 June 2025.

5. That the Board of the BOPLASS be advised of any comments on their Draft Statement of Intent within two months from 1 March 2025.

CARRIED

11.5 WESTERN BAY OF PLENTY DISTRICT COUNCIL'S RATING FROM STANDARD AND POOR'S - MARCH 2025

Council considered a report dated 8 April 2025 from the Financial Analyst. The Chief Financial Officer provided an overview of the report and the recommendations therein.

Staff responded to pātai as follows:

- Through the Long Term Plan it was projected that the rating would be downgraded, therefore retaining an AA rating meant that there was additional budget, which would be reflected in the actuals.
- Staff did not know at this stage what the ratings were for neighbouring councils, noting that Tauranga City Council (TCC) was part of a group of councils who were still having their rating reviewed.
- Staff had received indications that the CCOs in relation to Local Waters would be rated 'BBB'.

RESOLUTION CL25-4.18

Moved: Cr M Grainger

Seconded: Cr R Joyce

1. That the Financial Analyst's report dated 8 April 2025 titled 'Western Bay of Plenty District Council's Rating from Standard and Poor's - March 2025, be received.

CARRIED

11.6 LOCAL GOVERNMENT FUNDING AGENCY DRAFT STATEMENT OF INTENT 2025 - 2028 AND HALF YEAR REPORT AS AT 31 DECEMBER 2024

Council considered a report dated 8 April 2025 from the Financial Analyst. The General Manager Corporate Services provided an overview of the report and the recommendations therein.

Staff responded to pātai as follows:

- In relation to Green Loans, Council was looking at options for applying for these with large future projects.

- There was no progress in relation to LGFA seeing Council as a high growth council. It was noted that this was not an application process, but rather a matter of proving that Council met the criteria.
 - Council received updates in relation to maturity matching for borrowing, noting that the report stated that LGFA's borrowing insurance went from 5.9 (3 years) to 6.8%. Under a CCO model it was anticipated that the length of life of the borrowings would get longer in terms of matching the debt life to the asset life.
 - A council's debt requirement was determined by how far they were with their asset replacement and life cycle.
 - Staff would require more information and feedback from LGFA to comment on extra debt capacity should Western Bay of Plenty District Council and Tauranga City Council form a CCO.
 - Council did not currently have climate change disclosure reporting requirements, as this was just Auckland and Christchurch currently. Staff were aware these requirements were coming and therefore were keeping up to date with what these might look like, and how Council may respond.
-

RESOLUTION CL25-4.19

Moved: Mayor J Denyer

Seconded: Cr M Murray-Benge

1. That the Financial Analyst's report dated 8 April 2025 titled 'Local Government Funding Agency Draft Statement of Intent 2025 – 2028 and Half Year Report as at 31 December 2024' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the LGFA's Half Year Report as at 31 December 2024 (**Attachment 1**) be received.
4. That the LGFA's Draft Statement of Intent 2025-2028 (**Attachment 2**) and accompanying cover letter (**Attachment 3**) be received. Feedback, comments and recommended changes are to be provided to LGFA no later than 1 May 2025, so that this can be considered for inclusion in their final Statement of Intent due to Council by 30 June 2025.
5. That the Board of the LGFA be advised of any comments on their Draft Statement of Intent within two months from 1 March 2025.

CARRIED

11.7 INDEPENDENT ASSURANCE REPORT OF THE DEBENTURE TRUST DEED FOR THE YEAR ENDED 30 JUNE 2024

Council considered a report dated 8 April 2025 from the Financial Manager. The Chief Financial Officer provided an overview of the report and the recommendations therein.

RESOLUTION CL25-4.20

Moved: Cr M Grainger

Seconded: Deputy Mayor J Scrimgeour

That the Financial Manager's report dated 8 April 2025 titled 'Independent Assurance report of the Debenture Trust Deed for the Year ended 30 June 2024' be received.

CARRIED

11.8 RECOMMENDATORY REPORT - STRATEGY AND POLICY COMMITTEE - ANIMALS (EXCLUDING DOGS) AND PUBLIC PLACES BYLAWS

Council considered a report dated 8 April 2025 from the Senior Policy Analyst, who took the report as read.

RESOLUTION CL25-4.21

Moved: Mayor J Denyer

Seconded: Cr M Grainger

1. That the Senior Policy Analyst's report dated 8 April 2025 titled 'Recommendatory Report – Strategy and Policy Committee – Animals (Excluding Dogs) and Public Places Bylaws', be received.
2. That Council adopts the Animals (Excluding Dogs) Bylaw (included at **Attachment 1** of the agenda), to come into force on 8 May 2025.
3. That Council adopts the Public Places Bylaw (included at **Attachment 2** of the agenda), to come into force on 8 May 2025.
4. That Council directs the Chief Executive to publicly notify the adoption of the Animals (Excluding Dogs) Bylaw 2025 and the Public Places Bylaw 2025 in accordance with section 156(2) of the Local Government Act 2002.

CARRIED

11.9 DISTRICT HALL AND COMMUNITY CENTRE LEASES 2025-2055

Council considered a report dated 8 April 2025 from the Operations Manager, who took the report as read.

Staff responded to pātai as follows:

- Staff did not see any need to keep the halls for Council use, noting that they were working well as they were.
- Not all of the halls were included in this recommendation due to the leases being up for renewal at different times.

RESOLUTION CL25-4.22

Moved: Cr M Murray-Benge

Seconded: Cr M Grainger

1. That the Operations Manager's report dated 8 April 2025 titled 'District Hall and Community Centre Leases 2025-2055', be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That Council, in its capacity as administrating body of the following lots, grants the named hall/community centre committees listed in **Table 1** below a land lease for 5 years with the ability to renew the lease five more times each for the purpose of a community hall/community centre:

Land Description	Title	Lease area	Hall/Community Centre	Lessee (Incorporated Society)	Current lease ends
Lot 1 DPS 65226	SA60A/140 - Local Purpose (Community Use) Reserve	1250 m ² *	Waihi Beach Community Centre	Waihi Beach Community Centre Society Inc	6/6/2025 (30 years)
Section 3 SO 465654	No title - Local Purpose (Community Buildings) Reserve	1936 m ²	Pongakawa Hall	The Pongakawa Hall and Domain Committee Inc	25/6/2025 (30 years)
Lot 1 DP 37163	SA963/204 - Fee Simple	809m ²	Ohauti Settlers Hall	The Ohauti Settlers Association Inc	26/6/2025 (30 years)

Lot 1 DPS 710 and Lot 3 DP 539566	902614 - Local Purpose (Community Use) Reserve	5144 m ²	Ōropi Memorial Hall	The Ōropi Settlers Incorporated	2/7/2025 (30 years)
Lot 23 DPS 12953	SA11B/478 - Fee Simple	3667 m ²	Paengaroa Hall	Paengaroa Community Hall Society Incorporated	2/7/2025 (30 Years)
Part Lot 1 DP 34641	SA892/293 - Fee Simple	1619m ²	Pyes Pā Hall	Pyes Pā Hall Incorporated	2/7/2025 (30 years)
Whakamārama 1C1A5B2B1 Block	SA14B/1263 - Fee Simple	3035 m ²	Whakamārama Community Centre	Whakamārama Community Centre Incorporated	2/7/2025 (25 years)

Table 1 *Building footprint only

Carried

11.10 APPOINTMENT OF ALTERNATE LOCAL CONTROLLER AND ALTERNATE LOCAL RECOVERY MANAGER

Council considered a report dated 8 April 2025 from the Team Lead Emergency Management.

Due to Cedric Crow no longer being available to be the Alternate Local Controller/Alternate Local Recovery Manager for Western Bay of Plenty District Council, recommendation 3b was not considered.

RESOLUTION CL25-4.23

Moved: Cr A Wichers

Seconded: Cr D Thwaites

1. That the Team Lead Emergency Management's report dated 8 April 2025 titled 'Appointment of Alternate Local Controller and Alternate Local Recovery Manager' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That, in accordance with the Civil Defence Emergency Management Act 2002, and the Bay of Plenty Emergency Management Group Policy for selection and

appointment of Local Controllers and Local Recovery Managers, Western Bay of Plenty District Council:

- a) Acknowledges the retirement of Gary Allis and recommends that his appointment to the position of Local Controller be rescinded.

CARRIED

11.11 ORDER OF CANDIDATE NAMES FOR THE 2025 TRIENNIAL ELECTIONS

Council considered a report dated 8 April 2025 from the Governance Manager, who provided an overview of the report and the recommendations therein.

Staff responded to pātai as follows:

- While Council resolved for the order of the candidate names to be random prior to the last elections, there was an error by the elections services provider at the time, which meant that this did not happen.
-

RESOLUTION CL25-4.24

Moved: Mayor J Denyer

Seconded: Cr D Thwaites

1. That the Governance Manager's report dated 8 April 2025 and titled 'Order of candidate names for the 2025 Triennial Elections' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That Council determines that the order of candidate names on the voting papers for the 2025 triennial elections, and any subsequent by-elections until October 2028, be:
 - The random order of candidate names.

CARRIED

11.12 MAYOR'S REPORT TO COUNCIL

Council considered a report dated 8 April 2025 from the Senior Executive Assistant – Mayor/CEO. The Mayor acknowledged and welcomed Miriam Taris as Interim Chief Executive and introduced Gia Nelson who was the recipient of the 2025 Tuia Mentoring Programme.

The Mayor responded to pātai as follows:

- Regional Deals had to be approved by Council after negotiations took place by a smaller group.
- Development Levies through Regional Deals would replace Development Contributions, which created an entirely different regime. The CE believed this regime would be more permissive, encompassing and standardised, however Council did not have any further information at this stage.
- The Mayor was still invited to LGNZ meetings, and would still be attending meetings as he saw fit.
- The Mayor and Councillor Murray-Benge were invited to attend a presentation from the Port and Cruise Ship industry followed by a tour of the cruise ship, noting that this was fascinating.
- Film Bay of Plenty had a Service Delivery Contract with Council, noting that they encouraged filming across the Bay of Plenty.
- There were currently no updates on the alternative options for the Mayors' Taskforce for Jobs.
- The radio interviews that the Mayor undertook regarding LGNZ resignation were with 'The Platform' and 'Radio New Zealand'.
- In relation to the Place Brand workshop this would be coming back to Council as an Issues and Options Paper. It was noted that Council would try to resolve this in time for the Annual Plan 2025/26, however it could be included in the next Annual Plan if more appropriate.

The following tākupu were made by Councillors:

- It was requested that the Local MPs did not just meet with the Mayor, but with the Council as a whole, particularly now that Council was not a member of LGNZ.

RESOLUTION CL25-4.25

Moved: Mayor J Denyer

Seconded: Cr L Rae

That the Senior Executive Assistant – Mayor/CEO's report dated 8 April 2025 title 'Mayor's Report to Council' be received

CARRIED

12 INFORMATION FOR RECEIPT

Nil

13 RESOLUTION TO EXCLUDE THE PUBLIC

As the confidential agenda only contained minutes for confirmation and there were no corrections required, to avoid moving into confidential, the minutes were confirmed as part of the open business.

13.1 CONFIDENTIAL MINUTES OF THE COUNCIL MEETING HELD ON 18 FEBRUARY 2025

RESOLUTION CL25-4.26

Moved: Mayor J Denyer

Seconded: Deputy Mayor J Scrimgeour

That the Confidential Minutes of the Council Meeting held on 18 February 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

13.2 CONFIDENTIAL MINUTES OF THE COUNCIL MEETING HELD ON 18 MARCH 2025

RESOLUTION CL25-4.27

Moved: Cr T Coxhead

Seconded: Cr M Grainger

That the Confidential Minutes of the Council Meeting held on 18 March 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

The Meeting closed at 10.30am.

Confirmed as a true and correct record at the Council meeting held 27 May 2025.

.....

Mayor J Denyer

CHAIRPERSON / MAYOR

10.7 MINUTES OF THE STRATEGY AND POLICY COMMITTEE MEETING HELD ON 8 MAY 2025

File Number: A6771772

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Strategy and Policy Committee Meeting held on 8 May 2025 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

1. Minutes of the Strategy and Policy Committee Meeting held on 8 May 2025

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
STRATEGY AND POLICY COMMITTEE MEETING NO. SPC25-4
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON THURSDAY, 8 MAY 2025 AT 9.30AM**

1 KARAKIA

Whakatau mai te wairua	Settle the spirit
Whakawātea mai te hinengaro	Clear the mind
Whakarite mai te tinana	Prepare the body
Kia ea ai ngā mahi	To achieve what needs to be achieved.
Āe	Yes

2 PRESENT

Mayor J Denyer, Cr M Grainger, Cr T Coxhead, Cr G Dally, Cr A Henry, Cr R Joyce, Cr M Murray-Benge, Cr L Rae, Deputy Mayor J Scrimgeour, Cr A Sole and Cr D Thwaites.

VIA ZOOM

Cr A Wichers

3 IN ATTENDANCE

M Taris (Interim Chief Executive), R Davie (Deputy CEO/General Manager Strategy and Community), E Watton (Strategic Policy and Planning Programme Director), R Gallagher (Acting Policy and Planning Manager), S Bedford (Finance Manager), D Leslie (Senior Policy Analyst), H Wi Repa (Governance Systems Advisor), R Garrett (Governance Manager) and R Leahy (Senior Governance Advisor).

4 APOLOGIES

Nil

5 CONSIDERATION OF LATE ITEMS

Nil

6 DECLARATIONS OF INTEREST

Nil

7 PUBLIC EXCLUDED ITEMS

Nil

8 PUBLIC FORUM

Nil

9 PRESENTATIONS

Nil

10 REPORTS

10.1 SUBMISSION ON THE REGIONAL SPEED LIMIT REVIEW – TE MOANA A TOI-TE-HUATAHI – SH2 KATIKATI TO TE PUNA

The Committee considered a report from the Senior Policy Analyst dated 8 May 2025. The report was taken as read.

RESOLUTION SPC25-4.1

Moved: Cr M Grainger

Seconded: Cr M Murray-Benge

1. That the Senior Policy Analyst's report dated 8 May 2025 titled 'Submission on the Regional Speed Limit Review – Te Moana a Toi-te-Huatahi – SH2 Katikati to Te Puna' be received.
2. That the following submission, shown as **Attachment 1** to this report, be received by the Strategy and Policy Committee and the information noted.
 - a. Submission on the Regional Speed Limit for SH2 Katikati to Te Puna dated 13 March 2025.

CARRIED

11 INFORMATION FOR RECEIPT

Nil

The Meeting closed at 9.37am.

Confirmed as a true and correct record by Council on 27 May 2025.

11 REPORTS

11.1 DELIBERATIONS ON THE FUTURE WATER SERVICES DELIVERY MODEL

File Number: A6750581

Author: Ariell King, Strategic Advisor: Legislative Reform and Special Projects

Authoriser: Adele Henderson, General Manager Corporate Services

PURPOSE

1. For Council to decide on the future model of water service delivery. This model will underpin the development of the Water Service Delivery Plan (WSDP) that must be submitted to the Department of Internal Affairs (DIA) by 3 September 2025.
2. For clarity, if Council decides that the preferred model is a joint Council water services Council-Controlled Organisation (WSCCO), this decision does not include the other Councils that may be potential partners in a joint Council WSCCO, and which parts of the stormwater service may transfer to a potential joint Council WSCCO.

RECOMMENDATION

1. That the Strategic Advisor: Legislative Reform and Special Projects report dated 27 May 2025 titled 'Deliberations on the future water services delivery model' be received.
2. That the report relates to an issue that is considered to be of **high** significance in terms of Council's Significance and Engagement Policy.
3. That Council resolves that the future model of water service delivery is a joint Council water services Council-Controlled Organisation (WSCCO).
4. That Council directs the Chief Executive Officer to prepare the Water Services Delivery Plan on the basis of a joint Council WSCCO, for Council approval at a future meeting.
5. That Council maintains flexibility to determine which Councils would form part of any future WSCCO, and that this matter is the subject of further discussions.
6. That Council notes that decisions regarding the delivery of stormwater services (either all or in part) has not been decided and will be the subject of further discussions.
7. That Council adopts the establishment principles set out in this report and agrees to use the Department of Internal Affairs template for Commitment Agreements as a starting point.

8. That Council directs the Chief Executive Officer to take the necessary steps to progress consideration of a joint Council WSCCO including preparing a Commitment Agreement (on the basis of the establishment principles) with potential partners in a joint Council WSCCO, including, if necessary, independent support and advice, for Council approval at a future meeting.
9. That Council receives the minutes and additional information presented by submitters at the hearings on 13 May 2025 (**Attachment 1**).
10. That Council receives the presentation and minutes from the Council Workshop on 15 April 2025 (**Attachment 3 and 4**) and the Council Workshop on 8 May 2025 (**Attachment 5, 6 and 7**).

EXECUTIVE SUMMARY

3. This report provides the Council with the evidence required to make a decision regarding the future model for water service delivery. The model will underpin the development of the Water Service Delivery Plan (WSDP) that must be submitted to the Department of Internal Affairs (DIA) by 3 September 2025. The report recommends that the Council adopts a joint Council water services Council-Controlled Organisation (WSCCO) as the preferred model for future water service delivery.
4. The coalition government's approach to managing three waters in New Zealand is provided for in the Local Government (Water Services Preliminary Arrangements) Act and the Local Government (Water Services) Bill released in December 2024. The Act requires the Council to prepare a WSDP that demonstrates commitment to delivering water services in compliance with regulatory standards, financial sustainability, and support for housing growth and urban development. The final requirements of the Bill will be confirmed when it becomes an Act (likely August 2025).
5. Council undertook financial modelling, analysis and assessment against the new and signalled legislative requirements. This included long-term considerations regarding anticipated capital infrastructure requirements, debt sustainability, revenue sufficiency and affordability and the agreed strategic objectives for Council to consider when assessing the available water service delivery models. The Council agreed on a preferred option of a joint Council WSCCO and consulted the community on this option.
6. Consultation was undertaken from 24 March to 24 April 2025, involving community information sessions, surveys, social media promotion, and a district-wide mailout. A total of 124 submissions were received, with the majority supporting a joint Council WSCCO. Council has also considered new information following the adoption of the consultation document, including further analysis of in-house or standalone options, the key milestones and timeframes required to establish a WSCCO and a

set of establishment principles to guide and inform discussions in the development of a potential Commitment Agreement.

7. Following Council's decision on the preferred water service delivery model, staff will prepare the Water Service Delivery Plan and continue discussions with potential partner Councils.

BACKGROUND

8. Local Water Done Well is the coalition government's approach to the future management of three waters in New Zealand. The approach is provided for in the Local Government (Water Services Preliminary Arrangements) Act (the Act) and the Local Government (Water Services) Bill released in December 2024.

9. The Act requires Council to prepare a **Water Service Delivery Plan (WSDP)**. The Act sets out what must be included in the plan and that it must:

demonstrate publicly its commitment to deliver water services in a way that—

- (i) ensures that the territorial authority will meet all relevant regulatory quality standards for its water services; and*
- (ii) is financially sustainable¹ for the territorial authority; and*
- (iii) ensures that the territorial authority will meet all drinking water quality standards; and*
- (iv) supports the territorial authority's housing growth and urban development, as specified in the territorial authority's long-term plan.*

10. The financial sustainability requirements mean that water revenue must be kept separate from Council's other functions, so that this revenue is only used for water services (colloquially known as 'ring-fencing'). The WSDP must include the anticipated or proposed model or arrangements for delivering water services.
11. The Local Government (Water Services) Bill was released in December 2024. This Bill provides arrangements for the new water services delivery system including the models for service delivery; a new economic regulation and consumer protection regime for water services; and changes to the water quality regulatory framework and the water services regulator.
12. Council must submit the WSDP to the Department of Internal Affairs (DIA) by 3 September 2025.
13. Council engaged MartinJenkins to provide financial modelling, analysis and assessment against the new and signalled legislative requirements. This included

¹ **financially sustainable** means, in relation to a territorial authority's delivery of water services, that—

- (a) the revenue applied to the authority's delivery of those water services is sufficient to ensure the authority's long-term investment in delivering water services; and
- (b) the authority is financially able to meet all regulatory standards and requirements for the authority's delivery of those water services.

long-term considerations regarding anticipated capital infrastructure requirements, debt sustainability, revenue sufficiency and affordability and the agreed strategic objectives for Council to consider when assessing the available water service delivery models.

14. The MartinJenkins reports and workshop presentations were received by Council at meetings on 26 September 2024 and 3 March 2025. The Council agenda items can be accessed [here](#) and [here](#).
15. The outcomes of the financial modelling, analysis and assessment prepared by MartinJenkins confirmed that Council had three water service delivery models to consider including *remaining with the existing approach for delivering water services* (as required to be considered by the Act), *a single Council Water Services Council-Controlled Organisation (WSCCO)*, or *a joint Council WSCCO*. It also confirmed that a joint Council WSCCO had the strongest alignment with Council's strategic objectives including financial sufficiency and affordability.
16. Further modelling was undertaken to understand the implications of a joint Council WSCCO including the financial information of other Councils who expressed an interest in the opportunity of joining (and who agreed to this modelling). This information was included in the 3 March 2025 Council agenda (Attachment 7). This independent modelling confirmed a compelling case in relation to the financial benefits of a joint WSCCO.
17. Council adopted a consultation document on 18 March 2025 that set out that the preferred model for the future delivery of water services was a joint Council Water Services Council-Controlled Organisation (WSCCO). The Council agenda item can be accessed [here](#).
18. Staff have continued to explore options for a joint water services delivery model with other Councils, including a joint Council WSCCO with Tauranga City Council.
19. Council has also continued to participate in discussions with the Bay of Plenty Regional Mayoral Forum and has undertaken direct engagement with Thames Coromandel District Council. Council remains open to further discussions regarding potential Council partners in a joint Council WSCCO.

SIGNIFICANCE AND ENGAGEMENT

20. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
21. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

22. In terms of the Significance and Engagement Policy this decision is considered to be of **high** significance because Council is signalling a change to the model for the delivery of water services. The requirement to consider the future delivery of these services is set out in the Local Government (Water Services Preliminary Arrangements) Act and the Local Government (Water Services) Bill.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

23. Consultation was undertaken from 24 March to 24 April 2025. The consultation methods that were utilised were community information sessions in six different locations across the district, digital and paper surveys to collect feedback, social media to promote the purpose of the consultation and upcoming events and a district-wide mailout to all ratepayers and non-resident ratepayers of an information brochure (either in print or via email).
24. In addition, there were regular press releases to local media, digital advertising, Antenna, print advertising and use of Council's fortnightly electronic newsletter.
25. There were 124 submissions received from the community on the options for water service delivery with 15 submitters speaking at the hearings on 13 May 2025. Council formally received all submissions at the hearings. The minutes of the hearings are attached and include additional information provided by submitters at the hearing (**Attachment 1**).
26. Submissions were received from Te Runanga o Ngati Whakaue ki Maketu, Mokopuna Tia me Hei, Ngapeke 6C Ahu Whenua Trust, Ngāti Pūkenga Ki Tauranga, the Maketu Community Board, Katikati Community Board, Waihi Beach Community Board, Katikati – Waihi Beach Residents and Ratepayers Association, Ōmokoroa Residents and Ratepayers Association, Te Puna Heartlands, Federated Farmers and the Bay of Plenty Regional Council.
27. There were 1,200 visits to the Tō Wāhi/Your Place webpage and a total reach of 14,317 through Facebook.
28. The analysis of the submissions in terms of the water service delivery model is set out below:

Water service delivery model	Number	Percentage
Joint Council WSCCO	53	43%
Single Council WSCCO	14	11%
Status quo	8	7%
Model preference unclear or not stated	37	30%
Fluoride	4	3%
Other	6	6%
Total	124	100%

29. Of those submitters that specifically identified a preferred option, 70.5% supported a joint Council WSCCO, 18% supported a single Council WSCCO, and 11.5% supported the status quo.
30. During the consultation we also asked the community to let us know what was most important when considering the future of water services. Submitters were asked to select their top five from a range of issues. The table below sets out how each of these matters ranked by their importance:

What matters most to you?	Number
Ensuring safe drinking water – Meeting regulatory standards and protecting public health.	95
Consistent water service – Keeping or improving service levels for water, wastewater, and stormwater.	83
Strong governance and expert oversight – Ensuring Water Services are well-managed and meet required standards.	76
Future water costs and investment – Managing the cost of water services and securing infrastructure funding	72
Financial sustainability – Choosing an option that meets Government rules and avoids future financial risks.	69
Community influence – Residents having a strong voice in decision-making.	69
Growth planning – Preparing water services for population growth.	59
Innovation – Using new technology to make water services more efficient and sustainable	55
Climate resilience – Ensuring water services are prepared for climate change impacts (e.g., heavy rainfall and drought).	43
Cultural input – Ensuring Tangata Whenua involvement in water decisions.	36
Environmental benefits – Improving the environmental impact of water services	28

31. Submitters commented on a range of other matters including backflow protection, cost-effectiveness of a joint Council WSCCO, individual storage of water, efficient use of water, the value of professional directors and that Council should seek expert assistance to appoint directors. Some submitters raised the idea of amalgamation as an alternative option.
32. Some submitters raised concerns about forming a joint-Council WSCCO, loss of control and the ability to influence decisions that directly affected their community. There were also comments that submitters did not wish to subsidise investment in other communities' water services infrastructure. Submitters were also concerned about the affordability of water services and the potential impact on rates (over and above water charges).
33. Updates on the Council's approach and progress on the Local Waters Done Well requirements have been provided to Te Kāhui Mana Whenua o Tauranga Moana

and Te Ihu o te Waka o Te Arawa. Feedback has also been sought and provided from these forums as to how Tangata Whenua could participate in the pre-establishment phase of a joint Council WSCCO and in the ongoing direction and operations of a WSCCO. It is recommended that these discussions continue.

34. In the submissions received from Te Runanga o Ngati Whakaeue ki Maketu, Mokopuna Tia me Hei, Ngapeke 6C Ahu Whenua Trust, and Ngāti Pūkenga Ki Tauranga generally supported a joint Council WSCCO. Key considerations in the development of a WSCCO need to include partnership with and representation of Tangata Whenua, hapu and Iwi, the importance of Te Ao Māori, the careful selection of partner Councils, and a focus on all communities (not just towns and cities).
35. Ngāti Pūkenga Ki Tauranga also submitted their Te Mana o Te Wai Statement. This statement sets out their expectations on the importance of the wai in their rohe, how to give effect to their Treaty Settlement, the Ngāti Pūkenga Claims Settlement Act 2013 and Te Tiriti o Waitangi.
36. Depending on the final decision of Council on the preferred water service delivery model, there are potential implications for Western Bay of Plenty District Council staff. Staff are being kept updated on the process and support provided, as necessary.

DISCUSSION

37. Council is legally required to decide the future model for water service delivery. This is a significant decision with Council ensuring that robust financial modelling, analysis and assessment was the foundation of identifying a preferred model for consultation.

New information presented to Council

38. Further to Council's decision to adopt the consultation document on 18 March 2025 and undertake engagement with the community, additional information has been presented to Council.
39. In April 2025, the Local Government Funding Agency (LGFA), provided further details on how financial covenants would be calculated for a water CCO, for a council that transfers its water assets to a water CCO and for a council that retains its water assets in-house (**Attachment 2**).
40. MartinJenkins advised that the updated framework from the LGFA is broadly consistent with the approach taken to-date and that they did not anticipate the changes having a substantial or material impact on the options assessment or consultation materials.
41. A Council workshop with staff and MartinJenkins on 15 April 2025 outlined the process and timeframes for the establishment of a potential joint Council WSCCO (**Attachment 3 and 4**). This included an overview of the key documents required e.g., Commitment Agreement, Shareholders Agreement and transfers of assets.

42. A Council workshop with staff and MartinJenkins on 8 May 2025 provided a response to a number of questions raised by Councillors and a presentation on taking a principles-based approach to the development of a joint Council WSCCO (**Attachment 5, 6 and 7**).
43. This workshop included further discussion of the option for Council to standalone (either with an inhouse model or a single Council CCO) and reiterated the challenges of this approach including a discussion on leveraging water debt significantly (400 percent and 500 percent scenarios were provided).
44. This indicative analysis follows on from the alternative modelling that Council reviewed in January 2025. MartinJenkins confirmed their previous advice that stand-alone options were technically feasible but would present a much higher risk approach than a joint-WSSCO, including absorbing much of the Council's debt capacity under existing treasury policies.
45. The table below (from Attachment 6) provides a comparative assessment of the key financial metrics for an in-house delivery model, an in-house delivery model with a 400 percent debt to revenue ratio, a WBOPDC only WSCCO and a four Council WSCCO.
46. The table illustrates that a highly leveraged debt to revenue position (option 1b) creates an average cost per connection in FY34 similar to that of a joint Council WSCCO (when prices are non-harmonised). However, this is a **one-off pricing benefit** to current ratepayers and would result in higher water charges in the long-run (due to higher interest costs) and does not account for benefits from longer-term efficiencies that would accrue under the joint Council WSCCO option.
47. This option would also require increases in water charges in the short-term to maintain the target level of leverage, however this could be managed by accepting a higher debt-to-revenue ratio in the short-term. The table also notes, limited debt headroom (based on our WBOPDC's current treasury policy) for other community priorities, a higher water charge in the long run due to limited opportunities for efficiencies and also creates risks for Council's overall financial strategy. Option 1b does not have a strong alignment with the agreed strategic objectives including affordability for consumers over the longer term.

Comparative assessment of key financial metrics

	1a. In-house delivery (LTP)	1b. In-house delivery (400% Debt : revenue)	2. WBOPDC only WSO	3. Four Council Water Services Organisation
	Creation of dedicated ring-fenced water services unit within WBOPDC, with revenues reflecting the LTP forecast.	Creation of dedicated ring-fenced water services unit within WBOPDC, with revenues set targeting a debt to revenue ratio of 400%	WBOPDC establishes its own WSO.	Partner with other Councils
Average cost per connection FY34 (\$real)	~\$4,900 p.a.** FY25 cost is around ~\$2,330 per connection	~\$2,450** <i>Note, in short term requires significant price increased</i>	~\$2,680	~\$3,050 (price harmonised) ~\$2,440 (non-harmonised)
Efficiencies	No efficiencies have been assumed.	No efficiencies have been assumed.	\$1.5 million cumulative <u>opex</u> efficiencies between FY29 and FY34. Cumulative <u>opex</u> efficiencies reach 3.8% p.a. in FY44. \$1.4 million cumulative <u>capex</u> efficiencies between FY27 and FY34 Cumulative <u>capex</u> efficiencies reach 4.8% p.a. in FY44.	\$8.5 million cumulative <u>opex</u> efficiencies between FY29 and FY34. Cumulative <u>opex</u> efficiencies reach 8.4% p.a. in FY44. \$6.4 million cumulative <u>capex</u> efficiencies between FY27 and FY34 Cumulative <u>capex</u> efficiencies reach 20.8% p.a. in FY44.
Council financial position (FY34)	Including water services, Council debt-to-revenue ratio (including three waters) is expected to be 91% in FY34 and sees a peak debt-to-revenue ratio of 183% in FY29.	Including water services, Council debt-to-revenue ratio (including three waters) is expected to be 151% in FY34 and sees a peak debt-to-revenue ratio of 164% in FY28.	When water services revenues and debt are removed from the Council, the Council's net external debt position would peak at 57% in FY34. In FY34, the Council would have around \$350 million of additional debt headroom when compared to retaining water services in-house (against the LGFA limit of 280%). This compares to debt headroom of around \$260 million if water services are retained in-house, and revenues are set at a level of 400% debt to revenue.	
		This high-level testing shows that while it is feasible to increase borrowing for water services it would: <ul style="list-style-type: none"> • Absorb much of WBOPDC's debt headroom (cf. internal limit of 200%) leaving less balance sheet capacity for other priorities • Create a one-off pricing benefit to current ratepayers, by temporarily suppressing price increases • Result in higher water charges in the long-run, as there are limited opportunities for efficiencies / changes in cost structure • Result in higher risks for WBOPDC's financing strategy from being a highly geared Council. 		

** Incorporates additional costs to meet LWDW.



MARTINJENKINS COMMERCIAL IN CONFIDENCE

LOCAL WATER DONE WELL - OPTIONS ASSESSMENT | 37

48. Council also considered a set of establishment principles (set out below) that will be used as the foundation for a Commitment Agreement with other Councils:

Principles Based Approach	
Equitable services for communities	Improved safety, quality, resilience and environmental performance of water services.
Equitable and affordable	Consumers have fair access to affordable water services, which are also financially sustainable, and represent value for money.
Optimised delivery	Cross council boundary coordination of resources, planning (including urban planning), and unlocking opportunities at a larger scale, while supporting local procurement where appropriate.
Transparency and accountability	Transparency about, and accountability for, the delivery of services to communities including through establishment.
Council support	All major Council decisions are made by Council consistent with legislation and delegations.
Responsibilities to hapū and iwi are met	Treaty obligations and commitments are upheld and met, including open engagement with iwi and hapū.
Fair process and equal opportunity	The transition must be underpinned by procedural fairness that gives staff from all organisations equal opportunity to apply for roles in the new entity (excluding executive and board appointments).
Process related principles	
Decision-making equals	The model of creating a joint water service organisation should be fair and the process designed to enable partners to contribute as decision-making equals rather than the lead council approach. This should be supported by a Joint Working Group of elected members and associated supporting officers.
Follow the DIA guidance	Unless there is a compelling reason not to, the guidance provided by DIA provides a useful starting point including a first stage commitment agreement.

Implications for rest of Council activities

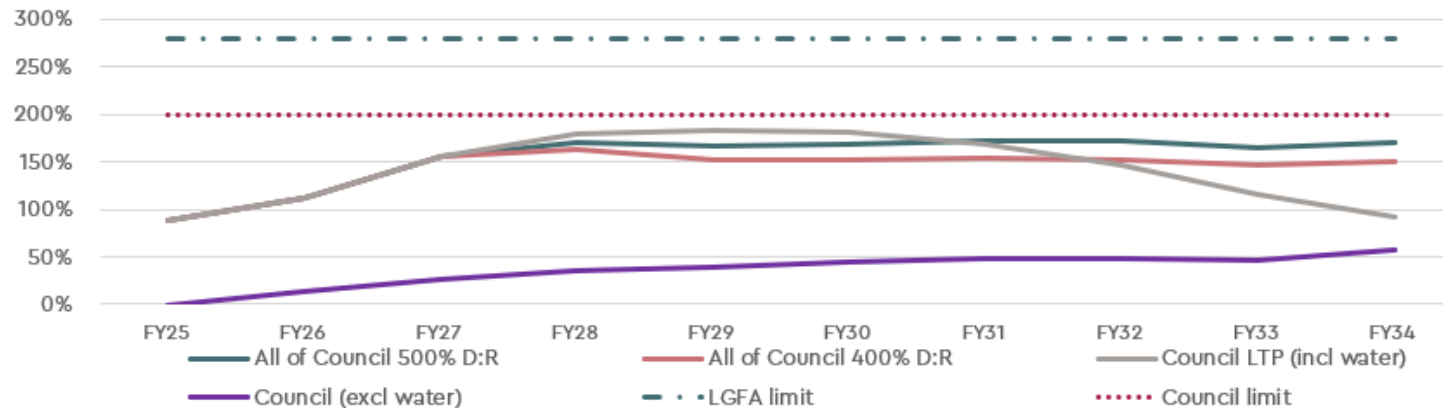
49. There are potential implications for the rest of Council's activities if the water, wastewater and stormwater were to be delivered by a separate entity or were to be retained inhouse. This includes consideration of borrowing capacity and the ability for Council to invest in non-water related infrastructure and services. The community would be involved in future conversations as to what community

facilities and services should be invested in moving forward. The outcome of these conversations would then determine the level of rates required and debt.

50. There are also implications for organisational structure, management of stranded overheads including corporate costs, facilities requirements and IT system costs., Council planning processes, and associated policy changes.
51. Modelling of net debt to operating revenue has been undertaken for four scenarios (see graph below). It illustrates the debt capacity available to Council if the waters debt is moved to a joint Council WSCCO, and the impacts on all Council debt if the waters debt is leveraged to 400 or 500 percent.

All of Council debt

Net debt to operating revenue



Council has an internal debt to revenue limit of 200%, while the LGFA limit is 280% for the Council.

All of Council debt with inhouse water services delivery

As at June 2025, Council is forecasting to have a closing external net debt balance of \$160 million. Water debt totals \$161 million, including internal debt, meaning any transfer of water services and associated debt today (as a hypothetical) would result in the Council having no net debt.

Compared to the LGFA limit of 280%, and WBOPDC’s internal limit of 200% debt to revenue under each scenario reaches a maximum of:

- 183% in FY29 using the LTP forecasts
- 172% in FY31 using the 500% debt to revenue scenario
- 164% in FY28 using the 400% debt to revenue scenario
- 57% in FY34 if water services are transferred to a WSO

Implications for rest of council opex

We have undertaken high level analysis of operating costs. Opex – excluding water services has increased 69% over the last three years to \$103 million in FY24 driven primarily through opex expenses (as opposed to finance costs). These costs are forecast to continue grow to \$147m in FY34. Our analysis highlights room for efficiency improvement but further work is required to understand overheads and cost allocation informed by decisions on the water services model and option and the treatment of transition costs



52. There is also other legislative reform underway that is likely to have an impact on Council including reform of the Local Government Act and the Resource Management Act. Further work will be undertaken when a decision is made on the water services delivery model and when further details are released by the Government on the legislative reform.

Stormwater

53. All modelling and assessments to date have assumed that the delivery model will include water, wastewater, and stormwater. The rationale for this assumption is that no decisions have been made regarding what stormwater assets, operations or charging mechanism may be included in a potential joint-Council WSCCO.
54. The Local Government (Water Services) Bill includes provisions where Councils will retain legal responsibility and control of stormwater (through a management plan and bylaw), with flexibility to decide the best approach for managing it. This means councils can choose to continue delivering stormwater services themselves; contract a new water organisation to manage certain aspects of stormwater services e.g. a WSCCO; or transfer parts of stormwater service delivery to a water organisation. It is also important to note that aspects of the Bill maybe amended through the Select Committee process and may result in different requirements for stormwater.
55. Initial modelling suggests that retaining stormwater assets and debt increases Council's debt to revenue ratio in the short term but has no impact in the long run due to the steep revenue path. If Council retain this revenue path, the cost per connection would be ~\$725 more in FY34 than via a non-harmonised joint Council WSCCO (four entity modelling). This is being driven by the revenue profile. If Council flattened stormwater charges, Councils net position would increase marginally, but also reduce per connection costs to close the \$725 gap.
56. There is a Council workshop set down for 4 June to discuss the various aspects of stormwater service and delivery. As Council is aware, stormwater management is complex given the interactions with other community assets such as reserves.
57. The outcomes of this workshop will inform the development of the WSDP. It is expected that the final stormwater service arrangements will be completed as part of the discussions between partner Councils to a joint-Council WSCCO.

Implementation of the WSDP

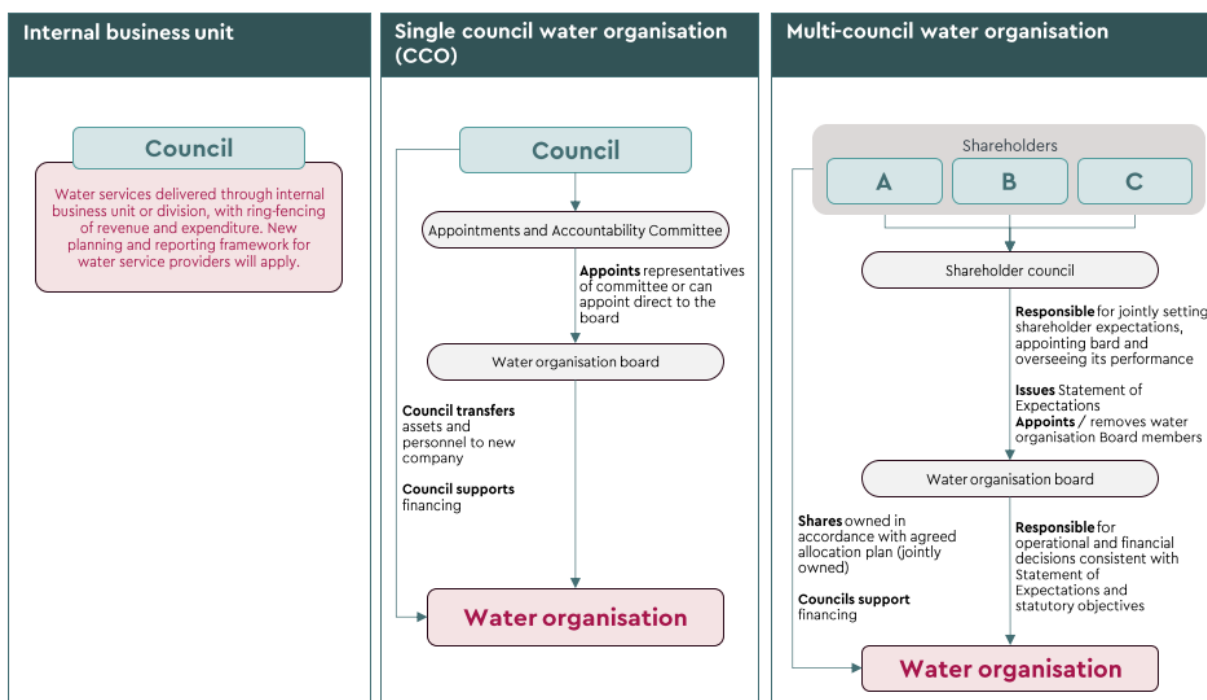
58. The WSDP must include an Implementation Plan. This plan will set out the process for delivering the proposed model identified in the Plan including the key milestones and timeframes. It will include a Council approved decision pathway to complete a Commitment Agreement, Shareholders Agreement, asset transfer agreements and any required service level agreements. In addition, it is expected that Council and potential Council partners will undertake further due diligence.

59. The WSDP will note that the potential partners in a joint-Council CCO are still to be confirmed.
60. The establishment principles noted above will be used as the basis for the development of a Commitment Agreement. It is recommended that the Council's involved in the development of this agreement seek independent advice and guidance to ensure beneficial outcomes for all Council's. It is expected that this will include, but not be limited to, discussion and agreement on ringfencing of debt and harmonisation of water charges.
61. The Act includes provisions that allow Council to amend a WSDP that has been submitted to the DIA. Section 23 sets out these provisions, noting that the amendments must be significant and due to exceptional circumstances, and the amendments are to the model for water service delivery. The process to amend the WSDP is the same as the process used to prepare the initial WSDP, including the streamlined consultation requirements. It should be noted that there is only a window of 12 months from the date of submitting the initial WSDP to submit an amended WSDP that complies with the requirements of the Act.
62. The Act also provides for the Minister to appoint a Crown facilitator in certain circumstances. This includes a request by Councils for the assistance of a Crown facilitator, or where the Minister thinks the Council (or group of Councils) is unlikely to submit a joint WSDP, or where the group of Council's are having difficulty agreeing on the terms of a joint WSDP, or where the group of Council's has not given effect to its WSDP.

OPTIONS ASSESSMENT

63. Council must decide on the preferred model for water service delivery as this is required to complete the WSDP.
64. The Council has the following options to consider:
 - (a) **Option 1:** Council decides that the preferred model for the future delivery of water services is a joint Council WSCCO (**recommended**)
 - (b) **Option 2:** Council decides that the preferred model for the future delivery of water services is a single Council WSCCO (**not recommended**)
 - (c) **Option 3:** Council decides that the preferred model for the future delivery of water services is to retain the status quo model of delivery (inhouse). This includes consideration of an inhouse model with a highly leveraged debt to revenue position (**not recommended**)

65. The diagram below illustrates the likely structure of the three potential models:



66. The accountability requirements for each option are set out in the table below:

Structural components	Current model	Single-Council WSCCO	Multi-Council WSCCO
Ownership	Council-owned (internal division)	100% owned by the Council	Owned by the Council plus others
Governance	Council oversight (option of independent committee)	Council appointed or committee (Council officers and elected members cannot be on board)	Shareholder Councils appoint
Accountability	Water focussed annual reports and financial statements	Reports to owners quarterly, prepares audited annual reports, acts consistent with statutory objectives	Reports to owners quarterly, prepare audited annual reports, acts consistent with statutory objectives
Borrowing	Council borrows (LGFA limits) and internal policy limits.	Borrow via LGFA (up to 500% debt to revenue) if there is Council support	Borrow via LGFA (up to 500% debt to revenue) if there is Council support
Planning	Council prepares a Water Services Strategy, fully integrated with overall Council strategy and budgeting	Water organisation prepares its own Water Services Strategy, guided by a Council-issued Statement of Expectations	Multi-Council shareholders jointly issue a Statement of Expectations; the water organisation prepares a Water Services Strategy
Operations	Integrated with Council operations	New independent water organisation	Joint Council ownership

67. The advantages and disadvantages of each option are set out below. This assessment considers the financial modelling, analysis, and assessment that Council has undertaken to date and the new and signalled legislative requirements. This includes information presented at the workshop on 8 May 2025, and submissions from the community including those submitters who chose to speak at hearings.

Option 1

68. Council decides that the preferred model for the future delivery of water services is a joint Council WSCCO (**recommended**).

69. The modelling for this option indicates an average annual cost per connection, in today’s dollars, in FY34 of ~\$3,050 (price harmonised) or ~\$2,440 (non-harmonised). The FY25 cost is ~\$2,330 per connection.

70. The advantages and disadvantages of this option are:

Advantages	Disadvantages
<ul style="list-style-type: none"> • Supported by majority of submitters. • Able to meet the new and signalled legislative requirements regarding the future delivery of water services. • Strongest alignment with Council’s agreed strategic objectives for deciding on a future model of water service delivery. • Governance provided by a competency-based Board of Directors. • Councils would set the multi council CCO’s objectives and performance expectations. • Increased economies of scale, efficiencies and access to shared expertise. • Lower cost to consumers than remaining with the current model. • Covenants provided by the LGA provided higher ratios of debt to 	<ul style="list-style-type: none"> • Concerns raised by some submitters that investment in Western Bay communities will be disadvantaged if Council joins with a larger Council. • There may be confusion from the community as to who is responsible for different services. • Degree of separation between the community and operational decisions for water services. • Council will be left with stranded overheads.

<p>revenue which will create investment capacity.</p> <ul style="list-style-type: none"> • Increased balance sheet capacity with increased borrowing capacity for Council to consider other investments that the community may support e.g. community facilities, transport. • Greater investment ensures compliance with national standards, improved resilience, and better service outcomes for the community. • Legal protections would be in place to prevent privatisation. • Coordinated and long-term strategic approach to infrastructure requirements and better alignment with planning for growth and urban development. • Regular reporting, audits, and compliance with statutory objectives will provide accountability and support effective service delivery. • Creates opportunity to consider regional-based climate investment, including potential to strengthen interface with regional council flood management. 	
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Option 2

71. Council decides that the preferred model for the future delivery of water services is a single Council WSCCO (**not recommended**).
72. The modelling for this option indicates an average annual cost per connection, in today's dollars, in FY34 of ~\$2,680. The FY25 cost is ~\$2,330 per connection.

73. The advantages and disadvantages of this option are:

Advantages	Disadvantages
<ul style="list-style-type: none"> • Supported by some submitters • Likely able to meet the new and signalled legislative requirements regarding the future delivery of water services but is at higher risk than alternative options. • Moderate alignment with Council’s agreed strategic objectives for deciding on a future model of water service delivery. • Governance provided by a competency-based Board of Directors. • Councils would set the single council CCO’s objectives and performance expectations. • Assuming that there was agreement for price harmonisation with a joint Council WSCCO from YR27 (noting that no agreement has been reached on this matter) this option is likely to be the lowest cost for consumers. • Covenants provided by the LGA provided higher ratios of debt to revenue which will create investment capacity. • Increased balance sheet capacity for Council to consider other investments that the community may support e.g. community facilities, transport. • Greater investment ensures compliance with national standards, improved resilience, and better service outcomes for the community. 	<ul style="list-style-type: none"> • Degree of separation between the community and operational decisions for water services. • Council will be left with stranded overheads depending on economic regulatory regime. • Does not create a coordinated and long-term strategic approach to infrastructure requirements and unlikely to create alignment with planning for growth and urban development. • Does not support greater consideration of regional-based climate investment, including potential to strengthen interface with regional council flood management. • Requires a further level of separation from the existing inhouse model and the associated costs of establishing a WSCCO. • Unlikely to achieve the same economies of scale, efficiencies, or create access to shared expertise as a joint Council WSCCO, particularly over the long-term. • Reduced ability to access debt through the LGFA due to a lower number of connections. • May have implications for access to Government funding as does not demonstrate commitment to regional collaboration.

<ul style="list-style-type: none"> • Legal protections would be in place to prevent privatisation. • Regular reporting, audits, and compliance with statutory objectives will provide accountability and support effective service delivery. • Western Bay of Plenty’s communities would be the sole focus of the WSCCO. 	
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Option 3

- 74. Council decides that the preferred model for the future delivery of water services is to retain the status quo model of delivery (inhouse). This includes consideration of an inhouse model with a highly leveraged debt to revenue position (**not recommended**).
- 75. The modelling for this option indicates an average annual cost per connection, in today’s dollars, in FY34 of ~\$4,900 or ~\$2,450 (where there is a water debt to water revenue ratio of 400 percent). The FY25 cost is ~\$2,330 per connection.
- 76. The advantages and disadvantages of this option are:

Advantages	Disadvantages
<ul style="list-style-type: none"> • Council retains full ownership of all assets and services which was favoured by a small number of submitters. • Western Bay of Plenty’s communities would be the sole focus. • Highest cost to consumers (unless rely on a highly leveraged water debt position). • Decisions for and management of water services remains integrated e.g. stormwater and reserves. • Does not incur costs to establish a new entity (although there will be increased costs to ensure that Council can demonstrate 	<ul style="list-style-type: none"> • Increasing difficulty in meeting new standards and growth pressures due to funding limitations, risking compliance issues and potential service disruptions. • Does not meet the new legislative requirements for long-term financial sustainability (unless a highly leveraged waters debt to revenue ratio is created and there is a significant increase in charges for at least the first three years). • Likely to create higher costs than the other options due to limited financial capacity, borrowing constraints, and inefficiencies.

<p>financial sustainability by 30 June 2028).</p>	<ul style="list-style-type: none"> • The increased compliance (and costs) to meet new regulatory requirements set by the Commerce Commission and the Water Services Authority (Taumata Arowai) will only be borne by the Council (rather than shared across multiple Councils). • Does not support a coordinated and long-term strategic approach to infrastructure requirements and unlikely to create alignment with planning for growth and urban development. • Does not support greater consideration of regional-based climate investment, including potential to strengthen interface with regional council flood management. • Will not achieve the same economies of scale or create access to shared expertise as a joint Council WSCCO. • Will not have a competency-based Board of Directors. • May have implications for access to Government funding as does not demonstrate commitment to regional collaboration.
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STATUTORY COMPLIANCE

77. The recommendations of this report meet the legislative requirements set out in the Local Government Act 2002 and the Local Government (Water Services Preliminary Arrangements) Act. In particular, the Local Government (Water Services Preliminary Arrangements) Act requires Council to adopt a Water Services Delivery Plan by 3 September. Due to the local elections, it is prudent and reasonable for Council to make a final decision on the Water Services Delivery Plan, prior to the interregnum period (August – October 2025).

78. Section 63 of the Act also sets out that consultation on an amendment to a Long-term Plan is not required to give effect to a proposal to establish, join, or amend a WSCCO if the Council has already consulted its community in relation to the proposal; and is satisfied that its community has a good understanding of the implications of the proposal; and is satisfied that it understands its community's views on the proposal.
79. The report is cognisant of the proposed requirements set out in the Local Government (Water Services) Bill. Council is also mindful that there is likely to be amendments to the Bill as it proceeds through the House, e.g. splitting the Bill into two Bills and consequent Acts. This means that there may (or may not) be other matters that Council may need to consider as part of their decision-making process. Council is actively participating in the development of the Bill (a submission was made on Friday 21 February 2025) and will maintain a watching brief as it proceeds through the House.
80. At this point in the decision-making process, it is not considered appropriate to determine that changes are required to other Council policies and bylaws. When Council decides on the water services model that they wish to include in a Water Services Delivery Plan, an assessment will be undertaken to determine any changes required to Council policies and bylaws. This assessment will also be cognisant of Resource Management reform and Local Government Act reform.















FUNDING/BUDGET IMPLICATIONS

81. Funding has been included in the draft Annual Plan to allow for the pre-establishment and implementation costs of the Council's preferred water services delivery model. Council will make any necessary updates to the Annual Plan prior to its adoption in June 2025. Costs associated with implementation will be transferred to the new entity once established.
82. The DIA have provided funding of \$250,000 (split between TCC and WBOPDC) to support the progress of a joint Council WSCCO option.

NEXT STEPS

83. Staff will prepare the Water Services Delivery Plan (WSDP) on the basis of Council's preferred model. The WSDP will be presented to Council for adoption prior to submitting to the Department of Internal Affairs by 3 September 2025.
84. Continue discussions with potential partner Council's including Tauranga City Council and Thames Coromandel District Council with the intention of progressing a Commitment Agreement and commercial terms that aligns with the agreed establishment principles and guidance set out by DIA.
85. Staff will continue to work on the tasks required to ensure a smooth transition to the Council's preferred model for water service delivery, including matters set out in the WSDP.

ATTACHMENTS

1. **Council Hearing - Minutes - 13 May 2025**  
2. **LGFA Lending to Water CCOs - April 2025 Update**  
3. **Council - Workshop Notes - 15 April 2025**  
4. **LWDW workshop slides 15 April 2025**  
5. **Council - Workshop Notes - 8 May 2025**  
6. **LWDW workshop slides ppt 1 18 May 2025**  
7. **LWDW WBOP Partnership principles ppt 2 8 May 2025**  

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
COUNCIL MEETING NO. CL25-6
WATERS DONE WELL CONSULTATION HEARINGS, HELD IN THE COUNCIL CHAMBERS,
1484 CAMERON ROAD, TAURANGA
ON TUESDAY, 13 MAY 2025 AT 10.00AM**

1 KARAKIA

Whakatau mai te wairua	Settle the spirit
Whakawātea mai te hinengaro	Clear the mind
Whakarite mai te tinana	Prepare the body
Kia ea ai ngā mahi	To achieve what needs to be achieved.
Āe	Yes

2 PRESENT

Mayor J Denyer, Deputy Mayor J Scrimgeour, Cr T Coxhead, Cr G Dally, Cr M Grainger, Cr A Henry, Cr R Joyce, Cr M Murray-Benge, Cr L Rae, Cr A Sole, Cr D Thwaites and Cr A Wichers.

3 IN ATTENDANCE

M Taris (Chief Executive Officer), A Henderson (GM Corporate Services), A King (Legislative Reform and Special Projects Strategic Advisor), E Wentzel (Director of Waters), R Garrett (Governance Manager), V Dekkerova (Systems Advisor), H Wi Repa (Governance Systems Advisor) and P Osborne (Senior Governance Advisor).

OTHERS IN ATTENDANCE

John Clements (Katikati Community Board Chairperson)
Ross Goudie (Waihī Beach Community Board Member)
Submitters as recorded below

4 APOLOGIES

APOLOGY

RESOLUTION CL25-6.1

Moved: Cr D Thwaites
Seconded: Cr T Coxhead

Council Meeting Minutes

13 May 2025

That the apology for lateness from Cr Dally be accepted.

CARRIED

5 CONSIDERATION OF LATE ITEMS

Nil

6 DECLARATIONS OF INTEREST

Nil

7 PUBLIC EXCLUDED ITEMS

Nil

8 PUBLIC FORUM

Nil

9 REPORTS

9.1 LOCAL WATER DONE WELL HEARINGS

Council considered a report from the Systems Advisor. The report was taken as read.

Submitters were welcomed and presented as noted below.

RESOLUTION CL25-6.2

Moved: Cr M Murray-Benge

Seconded: Cr A Henry

1. That the System Advisor's report dated 13 May 2025 titled "Local Water Done Well Hearings" be received.

CARRIED

10.02am Cr Dally entered the hui.

9.1.1 SUBMISSION I.D 1 - JOHN BUTT

Mr Butt was in attendance to talk to his submission, speaking to the main points.

Mr Butt responded to pātai as follows:

- In relation to poisoning statistics that were due to backwash, Mr Butt provided an example of a case of this happening around the Te Awamutu area that did not end in a death, but was close.
-

Page 2

9.1.2 SUBMISSION I.D 2 – GARRY WEBBER

Mr Webber was in attendance to talk to his submission. He spoke to the main points of his submission, with the additional information:

- The three waters made up around 30% of Council's annual infrastructure costs.
- Mr Webber queried whether Councillors were aware of the current state of resource consent compliance of those councils Council might consider amalgamating with. It was important for Council to identify the current state of councils and their ability to comply with Taumata Arowai standards.
- Financial Contributions should not just cover the costs of new infrastructure required for each new lot, but also cover the additional costs required to process the new volumes of three waters that were generated by the new lots.
- Mr Webber believed that when the original infrastructure capacity was designed very little attention was paid to the possibility of the throughput doubling or tripling in the future. This resulted in maintenance, operating and capital costs tending to increase.
- He believed a three waters CCO with Tauranga City Council was imperative.
- Council had a reliable bore water supply for its drinking water, which was something that Tauranga City Council would need help with, given their current reliance on river catchments for drinking water. He believed this reliance would become questionable in the near to medium term, providing the example of the Waiāri monitoring and upstream catchment contamination.

Mr Webber responded to pātai as follows:

- Clarification was sought in relation to what Council's best option would be. Waikato District Council and Waipa District Council were provided as examples of councils with a similar set up, who would be good examples to look at.
- There were capable staff at Council with a very good understanding of the three waters.
- He believed that the 'ring-fencing' requirements allowed for Council to take a staged approach. He was concerned that a staged approach would mean that smaller councils would need to amalgamate, due to high costs.
- Recognising the similarities between the three waters reform and the dairy industry, it was noted that the dairy industry amalgamation resulted in a lot of the smaller plants shutting down, as they were not financially viable.

9.1.3 SUBMISSION I.D 3 – WAIHĪ BEACH COMMUNITY BOARD

Ross Goudie (Waihī Beach Community Board Member) was in attendance to speak on behalf of the Waihī Beach Community Board submission. The submission was taken as read.

9.1.4 SUBMISSION I.D 5 - ROSS GOUDIE

Mr Goudie was in attendance to speak to his submission, highlighting the main points of the submission.

Tabled Item 1 was provided as additional information to his submission.

Mr Goudie responded to pātai as follows:

- When asked about his thoughts on the 'positives' associated with establishing a joint CCO with TCC, Mr Goudie noted that if Council shared a common purpose, philosophy and workplan, it could work well. He did note, however, that he did not have enough knowledge about the "ins and outs" of TCC to comment any further.
- In regard to Auckland Water Care and its success in running two water entities, Mr Goudie supported people with expertise and experience facilitating the entities.
- Clarification was provided regarding the role he believed the specialised recruitment agencies and advisory firms should play. Mr Goudie considered these agencies should make recommendations to Council on the appointments, as opposed to making the appointments themselves.
- Although three waters reorganisation was, he believed, the most critical task that Council would ever undertake, the uptake during consultation and submissions was not overly high. He believed this was due to the nature of the kaupapa, acknowledging that it was complex and took a long time to navigate through all the information.

9.1.5 SUBMISSION I.D 9 - KEITH KAY

Keith Hay was in attendance to speak to his submission, highlighting the main points.

Tabled Item 2 was provided as additional information to his submission.

Mr Hay responded to pātai as follows:

- The level of reporting on the growth proportion was satisfactory.
- In relation to reporting, he would think that any future entity would report as any other board of a public company would.
- Mr Hay's preferred option would be in line with the option that Rotorua Lakes Council had taken.
- He believed that there was a large number of directors that would be available to the Council, however it was noted that they would likely be in high demand due to all Councils having to consider this decision.
- Council should take professional advice on appointments to the CCO's.

9.1.6 SUBMISSION ID 10 - KATIKATI-WAIHĪ BEACH RESIDENTS AND RATEPAYERS ASSOCIATION

Keith Hay was in attendance to speak on behalf of the Katikati-Waihi Beach Residents and Ratepayers Association submission. He spoke to the main points of their submission.

Tabled Item 3 was provided as additional information to their submission.

Mr Hay responded to pātai as follows:

- He acknowledged that joining a CCO later, compared to joining at the start, could result in Council being in a less favourable position on that CCO, however he believed that due to current uncertainties Council would be wiser to wait until there was more certainty around it.
- If Council waited before joining a CCO, it may be able to appoint directors with more experience, noting that some may have already served on a CCO for three years.

11:13 am The hui adjourned.

11:36 am The hui reconvened.

9.1.7 SUBMISSION I.D 4 - MAKETU COMMUNITY BOARD

Brett Waterhouse (Maketu Community Board Member) was in attendance to speak on behalf of the Maketu Community Board submission, highlighting the main points of the submission. The following points were spoken to in addition to the submission:

- Water was a taonga to Maketu.
- Maketu had 50-year old pipes, noting that only half were included in the Long Term Plan for replacement.
- They were strongly against Council combining with Tauranga City Council (TCC).
- Ensuring that all communities received the same Level of Service was important, considered that this did not currently happen.
- Clarification was sought around the Te Tumu project, noting that the Maketu community were affected and needed information prior to having consultation.

Mr Waterhouse responded to pātai as follows:

- He felt there was room for improvement on the communication of projects that were taking place, to avoid the community feeling 'surprised', specifically in relation to big projects.
- The Maketu Community Board was only supportive of a Single Council Water Services Council Controlled Organisation (CCO).

Council Meeting Minutes13 May 2025

- It was acknowledged that infrastructure was expensive, however keeping it in local control was preferred over having the ability to maintain it to a high standard.
-

9.1.8 SUBMISSION I.D 11 – BEV CAIN

Bev Cain was in attendance to speak to her submission, highlighting the main points of her submission, with the below additions:

- She felt it was hard for the community to make a submission on the little information that they had.

The Mayor and Councillors clarified that there was a mandatory standard that Council had to meet, which Taumata Arowai would be enforcing. It was also noted that rural properties who were not currently connected would not be paying for any of these services, as was the current situation. If a property had the ability to connect to a water pipe but chose not to, they were only charged an availability charge.

Ms Cain responded to pātai as follows:

- The statement at the end of her submission was purely her opinion, as she did not believe that the government would prosecute a local body if not all water infrastructure had been updated. The Mayor confirmed that the government had been clear on consequences, noting that the rationale for the Local Waters Well Done reform was to ensure that no local body could excuse themselves from meeting the standards due to financial limitations.
-

9.1.9 SUBMISSION I.D 12 – KATIKATI COMMUNITY BOARD

John Clements (Katikati Community Board Chairperson) was in attendance to speak on behalf of the Katikati Community Board submission. He spoke to the main points of the submission, with the additional information:

- Council's decision on what option they chose for future water services had a huge effect on ratepayers.
 - The Board believed this decision could lead Council to further integration with TCC.
 - The Board understood that there were now three options in relation to this decision.
 - The Board had researched and had difficulty understanding the 80% difference between a Single Council Water Services CCO and a Multi Council Water Service CCO, when the only difference was the organisation framework.
 - The Council proposal implied that there was no development contributions (financial contributions) applied in the in-house option.
 - Clarification was sought on the differential if the lack of financial contributions was not the cost driver.
-

Page 6

Council Meeting Minutes

13 May 2025

- The Board felt that Council's media releases, brochure and website stated information that was not correct, confusing, and was worded to scare people.
- Mr Clements questioned why the in-house solution cost 80% more than the single council solution when it offered the same service to the same ratepayers, but sat under a different organisation structure with higher overhead costs.
- The Board recommended Council follow the Rotorua option that showed there was very little difference between in-house, single council CCO and a multi-council CCO.
- The Community Board believed that Council should opt for services to remain in-house until there was thorough due diligence process as per the MartinJenkins report.

The Mayor clarified that financial contributions was not the only driver; however, the Local Government Funding Agency (LGFA) announced in April 2025 that the amount of financial contributions that could be included in Council's revenue line was determined by the number of connections. For Council this was 50% of FinCos, whereas if Council joined with TCC it would increase to 75%. This was only available if Council was in a CCO.

Mr Clements responded to pātai as follows:

- He did not feel that there were many professional directors with the right expertise that would be available to undertake the roles required.
- He believed that Council was making a decision based on incorrect information, due to not including financial contributions when considering an in-house model.

9.1.10 SUBMISSION I.D 15 & 16 - TE PUNA HEARTLANDS AND LOCHHEAD DESIGN

Peter Lochhead was in attendance to speak on behalf of the Te Puna Heartlands submission as well as his own. He took the submissions together as read, due to them being similar in nature.

The Mayor responded to pātai as follows:

- The government would not be contributing any funding to councils.
- Any costs relating to this piece of work would be funded from the water service organisation, as debt or from customers (ratepayers).

Mr Lochhead responded to pātai as follows:

- He was aware that councils had been mandated to fluoridate their water, and he believed that fluoride would kill more vegetables and flowers than it would help to grow.

12.24pm The hui adjourned.

Page 7

1.04pm the hui reconvened.

9.1.11 SUBMISSION I.D 14 – BAY OF PLENTY REGIONAL COUNCIL

Ken Shirley (Councillor) was in attendance to speak on behalf of the Bay of Plenty Regional Council submission. He spoke to the main points of the submission.

Mr Shirley responded to pātai as follows:

- Anything in the pipes was territorial authority, however regional council came in when the party wanted to discharge into the natural environment. They were seeking clarification on the “grey area” of wetlands in relation to the incoming legislation.
- The water quality regulations were well specified, however it was acknowledged that for certain catchments quality could decline. An integrated catchment approach was required for the water quality to remain.
- The Te Puke area was a good example of a natural low lying area, noting that the integration of the Kaituna River within this environment was a challenge. In relation to consents, it was important that it was a joint effort and process.
- Central Government had set up a water regulator which outlined regulations around waters, which Local Government had to uphold.
- There was always a tension between centralism and localism, but the view of the Regional Council was that these needed to work together and in harmony for the best outcomes.

1.16pm Cr Wichers entered the hui.

9.1.12 SUBMISSION I.D 17 – JOAN DUGMORE

Joan Dugmore was in attendance to speak to her submission, highlighting the main points of the submission, with the addition of the following information:

- She believed there were in-house options that she was in favour of.
- TCC had taken water from a spring in the Waiāri River, below Te Puke’s bore, and piped it into a reservoir in Pāpāmoa, noting that 90% of the people were against this.
- She did not see the benefit in joining with TCC as the Western Bay of Plenty District area and land had different needs.
- All Councils received loans from the government to install sewage systems, that were supposed to be paid back within 10 years.
- Some rural organisations were allowed to pipe to Te Puke, which over stretched the sewage scheme.
- Te Puke did not have the infrastructure or schools to handle the estimated population growth.
- The amount of concrete being used in housing developments was causing flooding.

Council Meeting Minutes

13 May 2025

- Te Puke joined Council in the amalgamation with Katikati and Waihi Beach, and she believed this was a bad decision.
 - Te Puke was a big horticultural area, however she did not feel as though the money was going back into the town.
 - There was a fear that combining with TCC would allow them to dominate the organisation, as she believed Council's water infrastructure was in a much better condition.
-

9.1.13 SUBMISSION I.D 18 – ŌMOKOROA RESIDENTS AND RATEPAYERS ASSOCIATION INC.

Bruce McCabe, John Palmer and Kathleen McCabe were in attendance to speak on behalf of the Ōmokoroa Residents and Ratepayers Association Inc. submission. They spoke to the main points of the submission, with the addition of the following information:

- They outlined the reasons for the lack of control, which were set out very clearly in the Local Government (Water Services Preliminary Arrangements) Act 2024.
 - They believed there were many misconceptions in relation to the Local Waters Done Well reform, which they felt was derived from the term "Council Controlled Organisation".
 - In relation to 'Control and Ownership', it was noted that residents wanted a strong voice in decision making. It was felt that under Option 1 (Single Council Water Service CCO) Council would retain full ownership of the assets. Under Option 2 (Multi-Council Water Services CCO) Council would only have ownership oversight of its assets. For this reason Option 1 best reflected the outcome sought by the community.
 - They sought clarification over the statement in the 'Wai Brochure' regarding the need to significantly invest in order to maintain and upgrade the infrastructure, as they felt this was not required. There was discomfort that the rising cost indicated was to subsidise other councils that had not invested in maintaining and upgrading their water infrastructure.
 - The developer financial contributions should cover the growth related investment required for water infrastructure.
 - Council had an excellent credit rating, and therefore clarification was sought as to why Option 2 would provide better access to funding.
 - Wellington Water (a Multi-Council Water Services CCO) had been subject to many complaints. Due to these complaints, the Commerce Commission had launched an investigation of potential unlawful conduct by Wellington Water.
 - WaterCare (another multi-Council Water Services CCO) had strong governance and oversight, noting that the responsibility for stormwater management remained with Auckland Council.
 - There was concern that if CCOs were required nationwide, there would not be sufficient board directors of the right calibre to take on the roles.
-

Page 9

Council Meeting Minutes

13 May 2025

- It was recommended that Council considered stormwater remaining with Council and that a CCO be set up to only manage drinking water and wastewater.

Presenters responded to pātai as follows:

- The best way to avoid losing out on the best board directors was to get in early. They believed that there were more than enough people that could undertake these roles as long as Council looked in the right areas.
 - Council should be aiming to make money, as otherwise they would make a loss. However, it was recommended that any money made go back to the ratepayers.
 - An independent chair with significant commercial experience should be deciding what option Council should choose, including associated internal processes.
 - The CCO board should comprise members of multiple expertise including commercial, legal and a financial analyst. It was for this reason that the Ōmokoroa Residents and Ratepayers Association recommended that Council used an HR consultancy who could find a range of people of this calibre.
-

9.1.14 SUBMISSION I.D 20 – NICK OBRIEN

Nick OBrien was in attendance via Zoom to speak to his submission, highlighting the main points of the submission, with the addition of the following information:

- The three main benefits of installing a water tank were:
 - Reduction of water usage that Council would need to supply;
 - Buffer the stormwater system, resulting in a reduction of water going down the stormwater system; and
 - Supplied an emergency source of water in case of a natural disaster.
- If water tanks were installed on a residential house, the homeowners would not notice any reduction in water usage, the cost was relatively low and this solution was scalable.
- This solution was also scalable to commercial businesses, and would help reduce the pressure on Council freshwater systems.

Mr OBrien responded to pātai as follows:

- This solution would reduce the urgency for infrastructure repairs, maintenance and upgrades due to the reduction in pressure from expected growth.
 - He was not sure what option Council should take, however he noted that this solution would benefit either option.
-

Page 10

Council Meeting Minutes

13 May 2025

RESOLUTION CL25-6.3

Moved: Cr M Grainger

Seconded: Cr G Dally

2. That the written and verbal submissions to the Local Water Done Well consultation be received.

CARRIED

10 INFORMATION FOR RECEIPT

Nil

11 RESOLUTION TO EXCLUDE THE PUBLIC

Nil

9.1.15 TABLED ITEMS – ADDITIONAL SUBMISSION INFORMATION

ATTACHMENTS

- 1 Tabled Item 1 - Submission I.D 5 - Ross Goudie - Council Hearings - 13 May 2025
 - 2 Tabled Item 2 - Submissions I.D 9 - Keith Hay - Council Hearings - 13 May 2025
 - 3 Tabled Item 3 - Submission I.D 10 - Katikati-Waihi Beach Residents and Ratepayers Association - Council Hearings - 13 May 2025
-

The meeting closed at 1.54pm.

Confirmed as a true and correct record at the Council meeting held 27 May 2025.

.....
Mayor J Denyer
CHAIRPERSON / MAYOR

Page 11



**Western
Bay of Plenty**
District Council

MINUTES ATTACHMENTS

Council Meeting

Tuesday, 13 May 2025

Table of Contents

9.1.15	Tabled Items - Additional Submission Information	
	Attachment 1 - Tabled Item 1 - Submission I.D 5 - Ross Goudie - Council Hearings - 13 May 2025.....	4
	Attachment 2 - Tabled Item 2 - Submissions I.D 9 - Keith Hay - Council Hearings - 13 May 2025	8
	Attachment 3 - Tabled Item 3 - Submission I.D 10 - Katikati-Waihī Beach Residents and Ratepayers Association - Council Hearings - 13 May 2025.....	12

Tabled Item 1

Good morning

I wish to speak about my submission.

We have been supplied with some information via 2 background papers from Martin Jenkins.

At the time that I wrote my submission, and now, I have had better explanations as to some of the material and processes.

There are a couple of questions I wish to pose to the council first :

Page 30 overview of council water charges, water charges, why is there no income from the consumption charge? I believe that it is \$6.7m as per the Rate model?

Page 13 LGFA lending requirements paragraph lending criteria, regarding a WBOPC -only CCO.

Is this alternative scenario still relevant information?

Is there a report on the potential partners' good and bad points?

I will read only the headings, letting you sort out if there are any questions.

My main concern is the process of getting a *Statement of Expectations* and the process of selecting a CCO board.

The following is some of the information I have collected, relevant to this task.

This is the most critical task this council will ever undertake. There is no room for mistakes, and the process must be clear and transparent. It is about RISK, and the future of WBOPDC.

Below are some of the questions I would ask myself if I were in your place. Some of these questions may repeat, but they are important.

Is a CCO completely independent of councils?

Not entirely! A **Council-Controlled Organisation (CCO)** operates with a degree of independence but remains accountable to the councils that own it. Under the *Local Water Done Well* framework, a water services CCO must be owned by councils and/or consumer trusts and governed by an independent, competency-based board.

While councils do not directly manage day-to-day operations, they retain influence through:

- **Ownership Structure:** Councils (or consumer trusts) are shareholders, ensuring community interests are represented.
- **Governance Oversight:** The board cannot include elected council members or employees of shareholder councils, maintaining operational independence.
- **Strategic Direction:** Councils set expectations through a *Statement of Expectations*, and the CCO must prepare a *Water Services Strategy*, annual budget, and reports.
- **Performance Monitoring:** Councils review financials, service levels, and major projects to ensure alignment with community needs.

So, while a CCO has autonomy in its operations, councils still play a crucial role in shaping its direction and ensuring accountability.

What are some insights on how different councils approach this model?

Different councils in New Zealand approach the **Council-Controlled Organisation (CCO) model** for water services in various ways, depending on their priorities and community needs. Here are some examples:

- **Dunedin City Council** considered multiple models before consulting on the **in-house model** and the **CCO model**. Their preferred option was to retain direct management of water services within the council while ensuring compliance with the *Local Water Done Well* reform.

- **Regional CCO Model:** Some councils explore **multi-council CCOS, where three or more neighbouring councils jointly own a standalone entity.** This model allows access to **long-term borrowing** for infrastructure investment without affecting individual council balance sheets.
- **Watercare Services Limited:** This is an example of a **regional asset-owning water services CCO,** providing insights into governance, financial independence, and regulatory challenges.
- **Guidance for New Water Organisations:** The Department of Internal Affairs provides **templates and guidance** to help councils establish new water organisations, whether as single-council or multi-council CCOs.

Each approach has trade-offs in terms of **local control, financial sustainability, and operational efficiency.**

What insights can help councils evaluate these models before making a decision?

Councils in New Zealand evaluate **Council-Controlled Organisation (CCO) models** for water services based on several key factors:

1. Governance & Accountability

- Councils assess how much control they retain over decision-making.
- They review governance structures, ensuring **independent boards** align with community interests.
- The Department of Internal Affairs provides **guidance and templates** to help councils establish new water organisations.

2. Financial Sustainability

- Councils consider whether a CCO can access **long-term borrowing** without impacting council balance sheets.
- They evaluate funding models, including **Local Government Funding Agency (LGFA) loans.**

3. Operational Efficiency

- Councils compare **in-house models** vs. **regional CCOs** to determine which offers better service delivery.
- They assess whether a **multi-council CCO** would improve economies of scale and infrastructure investment.

4. Community & Environmental Impact

- Councils consult with communities to ensure water services align with local needs.
- They consider environmental resilience, flood management, and climate change adaptation.

What are some of the advantages and challenges of these models?

Under the *Local Water Done Well* framework, the responsibility for organizing the establishment of an independent board for a water services Council-Controlled Organisation (CCO) primarily falls to the shareholder councils (or consumer trusts). Here's how the process is generally structured:

1. **Council-Led Process:**
Councils set the governance framework and outline the criteria for board membership as required by legislation. They typically establish a board nomination or appointment committee that is tasked with finding individuals who meet the required independence and competency standards. **This committee operates independently of routine council operations to ensure that board members do not conflict with council interests.**
2. **Use of Established Guidelines and Templates:**
The Department of Internal Affairs provides detailed templates, guidelines, and tools that councils can use

to structure the board establishment process. These resources help ensure that the board is formed in line with statutory requirements, such as excluding elected council members and council employees to maintain genuine independence.

3. Collaborative and Transparent Recruitment:

Although the councils lead and organize this process, they often work in consultation with external advisors or use professional recruitment services to ensure that the selection process is thorough and that the appointed board members bring the necessary expertise in water services management, regulatory compliance, and financial oversight. See below

In summary, while the day-to-day operations of the water services CCO are managed independently, the councils are the key organisers behind the appointment of an independent board, ensuring that the governance structure remains robust, impartial, and aligned with community expectations.

Key Competency Areas for Board Members

- **Financial Management:**
Board members should understand financial oversight, including infrastructure finance, long-term borrowing, and cost control. This ensures that the CCO can manage its budgets responsibly and invest wisely in critical water infrastructure.
- **Regulatory and Legal Expertise:**
Familiarity with relevant legislation and regulatory requirements is vital. This expertise helps the board navigate the complex legal landscape of water services, ensuring compliance and mitigating legal risks.
- **Technical and Operational Knowledge:**
A strong background in water services is highly desirable. Candidates should have insights into water treatment, network management, and asset maintenance, enabling them to oversee the technical operations effectively.
- **Risk Management:**
Expertise in identifying, assessing, and mitigating risks—whether financial, operational, or environmental—is a key asset. This ensures that the board can steer the organization through uncertainties such as climate change or aging infrastructure issues.
- **Strategic Leadership and Governance:**
Experience in strategic planning, setting long-term objectives, and guiding organizational direction is important. Board members need to align the CCO's strategy with the community's interests and overarching regulations, fostering transparency and accountability.
- **Community Engagement and Stakeholder Management:**
Since water services directly impact the community, stakeholder engagement experience helps ensure that the board's decisions remain aligned with public needs and expectations.

The Recruitment Process

- **Council-Led Organization:**
The councils establish clear governance frameworks and use detailed statements of expectations to steer the board's activities. The independent nature of the board is maintained by prohibiting the inclusion of elected council members or council employees.
- **Transparent and Collaborative Approach:**
Often, councils consult with external advisors or engage professional recruitment services to identify candidates with the necessary expertise. This collaborative process is geared toward achieving a balanced board that brings multiple perspectives to the table.

By emphasizing these competency-based criteria, councils aim to build a board that not only provides impartial oversight but also drives strategic improvements in water services delivery under the CCO model.

Councils in New Zealand often work with specialized recruitment agencies and advisory firms to find candidates with the right expertise. Some notable recruitment services include:

- **Talent International** – An approved supplier to the All-of-Government (AoG) External Recruitment and Consultancy panels, specializing in tech, finance, HR, and government roles.
- **Consult Recruitment** – An award-winning recruitment agency based in Auckland, helping organizations hire top talent across various industries.
- **Beyond Recruitment** – A specialist agency covering government and policy roles, including policy advisors, governance managers, and regulatory experts.
- **Blomfield Recruitment** – Provides tailored recruitment solutions for permanent and contract roles across diverse industries.

These agencies help councils navigate hiring challenges and ensure they find the best professionals for their needs.

I wish to repeat, this is the most critical task this council will ever undertake. There is no room for mistakes, and the process must be clear and transparent. It is about RISK, and the future of WBOPDC. In my view, stay as you are and transfer to a single, standalone CCO, with the downsizing of the present council operation.

Thank you for your patience. Questions

Tabled Item 2

SUBMISSION ON WBOPDC LWDW PROPOSAL

KEITH HAY

Council's decision on what option they choose for future water services will have a huge effect on ratepayers and on the future of Council itself. This decision will have a much greater impact than the recent decision on representation. Any bad representation decisions can be reversed in six years' time. It may never be possible to reverse any bad decision on what entity is chosen to provide water services. Despite this our council does not appear to have done any due diligence. They appear to be relying on analysis carried out by consultants Martin-Jenkins and by the Department of Internal Affairs (DIA). Martin-Jenkins was retained by the previous government to provide analysis in support of Three Waters. The quality of their work has been subject to much criticism.

The Martin-Jenkins report states: *"Further analysis of the value of a combined entity (with Tauranga) would require examination of Tauranga's financial position."*

We now know that our council's preferred option is to form a multi-council CCO with TCC. So, let's look at TCC's credentials. Would they be an honest, financially competent and technically proficient partner? What is their financial situation?

TCC'S COMPETENCE (Show Table)

This table compares some aspects of the two councils: TCC's population and number of rating units is about 2.5 times that of WB. That should provide them with economies of scale. TCC's population density is 35 times higher than WB's. But despite a much larger and much more dense population their average residential rates are higher than WB's.

TCC have a workforce of 1299 full time staff, 4.8 times as many as WB's 280 full time equivalent staff. TCC's employee cost is \$128 million, 3.6 times that of WB (\$36 million). These numbers suggest that TCC staff are not very efficient, a problem that will probably be carried over into any CCO that is formed. The perks enjoyed by TCC staff are legendary and have recently received adverse publicity. Those perks will almost certainly be carried over into any CCO that we are funding.

COMPARISON OF WBOPDC AND TCC			
PARAMETER	WBOPDC	TCC	DIFF
POPULATION	59,700	155,200	2.6
NUMBER OF RATEABLE UNITS	23,890	56,472	2.4
AVE RESIDENTIAL RATES	\$3,431	\$3,482	Similar
AVE COMMERCIAL RATES	\$3,527	13,119	3.7
FTE staff	284	1,118	3.9
FTE STAFF SALARIES > \$100,000	84	316	3.8
FTE MANAGEMENT STAFF	24	190	7.9
COMMS AND MARKETING STAFF	5	20	4.0
FTE CORE SERVICE % OF TOTAL	64	59	
AREA (sq km)	1915	135	0.1
POPULATION DENSITY (per sq km)	31	1092	35.2
BORROWINGS (million)	\$115	\$1,160	10.1
NET DEBT TO RATES INCOME	73%	321%	4.4
DEBT PER RATING UNIT	\$3,299	\$12,494	3.8
INTEREST PAID PER RATING UNIT	\$171	\$355	2.1

Source: Ratepayers Report

TCC's FINANCES

TCC has borrowings of \$1.16 billion which is ten times more than WB's \$115 million. TCC is one of New Zealand's "most indebted councils" according to ratings agency S & P. They projected TCC's gross debt to exceed 300% of operating revenues by fiscal 2025 and they will be paying interest of over 12% of operating revenue. LGFA has just increased TCC's borrowing limit to 350%.

We have been unable to find out what proportion of TCC's total debt is for water infrastructure. However their 2024 Pre-election Review states: *"Because the three waters activities have a high level of debt as a result of investment in facilities to support growth (such as the Waiāri Water Treatment Plant and Te Maunga Wastewater Treatment Plant) the ratio of debt-to-revenue for the three waters activities is 400%-500%. When this is included in council's total debt and revenue, it constrains our ability to borrow for other infrastructure projects needed across the city."*

WBOPDC website states: *"...reality is, staying with our current model isn't an option – even if we wanted to, we don't have the financial*

capacity to fund what's required on our own. This is where a potential multi council water organisation comes in. By working together with other councils, we can unlock greater financial capacity to invest in essential infrastructure, ensuring our water services remain strong and future-proofed."

WB has not provided any information on what constitutes a "financially sustainable model". How is it different to what council has been using the last ten years? It appears to us that TCC is already at its financial capacity so how are they going to help fund what is required?

BUSINESS ETHICS

But it is not just Tauranga's financial situation that should be cause for concern. During the time that the Commission was running Tauranga they sold the Marine Precinct at about \$5 million less than valuation. Although the injunction to stop the sale has been rejected by the court the deal could not have been completed without the assistance of some senior staff. But Mayor Drysdale is refusing to allow any investigation. Can we trust TCC to act honestly and with financial prudence if we are in a CCO with them?

And Tauranga's member of Parliament recently claimed that TCC was spending money like a drunken sailor.

THE INFRASTRUCTURE

The WB website tells us that Council's three waters infrastructure is in good condition. WB Council's potable water supply is good but there is problems with waste water and with storm water in Waihi Beach. Why would TCC's representatives on the board of the CCO want to fix these problems when they have so many of their own?

CONFUSING INFORMATION

WBOPDC again: *"We understand concerns about losing local control. That's why this kōrero is so important. Under a multi council model, our community will still have a voice. We would be a shareholder, involved in setting priorities, selecting leadership, directing priorities, and ensuring our local needs are met."*

"... our community will still have a voice." Like we had on Maori wards when 78% of residents were opposed but nine out of twelve councillors decided they knew best and voted for Maori Wards. Like the last-minute

decision to have community boards that cover the whole of the ward, left to the last minute so the community would not have a voice?

When the consultation document was approved by Council it contained three options:

- 1 Status Quo
- 2 Single council CCO
- 3 Multi council CCO

Despite the Government requiring that the status quo must be one of the options Council's Questionnaire does not even mention the status quo as an option. If this "korero is so important", who decided, without any consultation, that the status quo is not an option. When did the community have a voice on this? It should remain an option to be considered in the consultation.

Over the last ten years we have been frequently told that the reason our rates have been among the highest in New Zealand was because our three waters infrastructure has been maintained in excellent condition. While I have not been able to access historic average rates for three waters in WB, I have been able to access how much my personal rates for water have increased over the last ten years. Just a bit less than 20%.

But Council is claiming that unless we form a CCO our water rates will double over the next ten years. I don't accept that we will be better off in a CCO with Tauranga.

Thank You

Tabled Item 3

SUBMISSION ON WBOPDC LOCAL WATER DONE WELL PROPOSAL
KATIKATI – WAIHI BEACH RESIDENTS AND RATEPAYERS
ASSOCIATION

In Council's media releases, brochures and on their website they state: "Under the current model, average household water charges are projected to exceed \$4300 per connection annually over the next ten years." The literal meaning of this sentence is that charges for each connection are projected to exceed \$4300 every year over the next ten years. That is very scary stuff. But it is misleading. We hope it wasn't deliberately misleading in order to scare people into thinking that a multi-council CCO is the best option.

The real situation is that charges are projected to exceed \$4300 per connection in year ten of the LTP. Big difference.

The DIA report has a graph (Item 9.2 – Attachment 8) of Bay of Plenty councils' average water services bill per connection which shows clearly that the average bill in Western Bay will be \$7000 in 2033-34. This is a very serious error.

THE DIA REPORT

The fine print of the DIA report "*Bay of Plenty Water Done Well - Investigating the viability of a Bay of Plenty Water CCO dated 24 January 2025 states that the document has been prepared to provide information to all the Bay of Plenty councils on the financial viability of a Bay of Plenty Water CCO.*

The Department of Internal Affairs has relied on information provided by councils in the development of the analysis and guidance included in this report, including publicly available information from long-term plans and other council accountability documents. It is intended to support council decision-making requirements under Local Water Done Well."

Table 1 uses data interpolated from graphs of the average water services bill per connection for each district in the Bay of Plenty for the next ten years. It shows that if the status quo is maintained Tauranga water rates will increase by 150% and WBOPDC water rates by 141% over the next nine years. These are much bigger increases than any of

the other councils in the region, but we can find no explanation of why there is such a big difference

The table also shows that if Western Bay water services were in a CCO, water rates would be \$3000 less in 2033-34 than if the status quo was maintained. This compares to \$500 less for Tauranga, \$300 less for Rotorua, \$100 less for Kawerau, and no difference in Opotiki and Whakatane. We contend that the LTP data provided to DIA by WBOPDC is not credible.

Table 1

WATER CHARGES					
COMPARISON OF CCOs TO STATUS QUO					
COUNCIL	STATUS QUO			DIFFERENCE FROM STATUS QUO	
	2024-25	2033-34	CHANGE	SINGLE COUNCIL	MULTI COUNCIL
	(\$)	(\$)		(\$)	(\$)
OPOTIKI	2000	4250	112%	0	0
WHAKATANE	1700	2700	59%	100	0
KAWERAU	1300	2000	54%	0	-100
ROTORUA	2000	2800	16%	-200	-300
TAURANGA	1800	4500	150%	-400	-500
WESTERN BAY	2900	7000	141%	-3000	-3000

Data: Interpolated from graphs in DIA report reproduced in Council Meeting Agenda, 3.3.2025

Hauraki District Council's preferred option is to join six other Waikato councils in a CCO. The estimated cost to ratepayers in the CCO will be around \$4361 per annum. This is \$41 less than the annual cost over the LTP for the status quo of \$4402.

Table 2 shows Western Bay Total Operating Funding for each of the three waters for the 2024-34 LTP. The average yearly increase for the first four years is 6.6%. It then almost triples to 17.9% for the final five years of the plan. There is no explanation for this huge increase. The graphs showing rates for water for all the other district councils are flatter over the last five years of the LTP.

Table 2 also shows that total water rates in 2033-34 are \$104,372. If average water rates are really \$7000 in the last year of this LTP, this

means that there are only 14,900 connections in the district. The 2023-24 WBOPDC Annual Report states there are 18,651 connections in the district. What number did DIA use?

Table 2

2024-34 LONG TERM PLAN - THREE WATERS					
	STORM WATER	WASTE WATER	WATER SUPPLY	TOTAL	INCREASE
YEAR	\$x1000	\$x1000	\$x1000	\$x1000	%
2024-25	7,488	16,047	12,143	35,678	
2025-26	7,870	18,307	13,284	39,461	10.6
2026-27	8,758	19,785	14,057	42,600	8.0
2027-28	7,909	22,082	12,442	42,433	-0.4
2028-29	8,343	24,641	12,902	45,886	8.1
2029-30	10,746	28,239	15,398	54,383	18.5
2030-31	14,245	32,647	18,945	65,837	21.1
2031-32	18,466	36,447	23,346	78,259	18.9
2032-33	22,579	40,407	27,842	90,828	16.1
2033-34	27,026	44,893	32,453	104,372	14.9
Average increase 2025-26 to 2028-29 is 6.6%					
Average increase 2029-30 to 2033-34 is 17.9%					
Data from Funding Impact Statements 2024-34 LTP					

HOW MANY COUNCILS ARE REQUIRED

Tauranga appear to want more councils than just WB to join them. One WB councillor suggested to us that it would be safer if there were more councils in the CCO than just TCC and WB so that TCC did not have a majority of votes on the board. This would require at least Western Bay, Rotorua and Whakatane to join because their combined household numbers are 67,341 compared to Tauranga's 56,472 (the ratepayers report provides household numbers which we assume are a reasonable approximation to rating units). Opotiki and Kawerau would not be required. But Rotorua appears to be quite happy to go it alone for at least the next three years.

Table 3

HOUSEHOLD NUMBERS VERSUS DEBT PER RATING UNIT FOR BAY OF PLENTY COUNCILS		
COUNCIL	HOUSEHOLDS	DEBT / R UNIT (\$)
Kawerau	2,742	2
Opotiki	4,323	1,285
Whakatane	14,505	5,473
Western Bay	23,890	3,299
Rotorua	28,946	9,365
Tauranga	56,472	12,494
Data:Taxpayers. Union		

Table 3 also shows that the smaller councils generally have the lowest debt per rating unit. This is contrary to Council's claim that bigger is better when it comes to Local Water Done Well

ROTORUA'S PREFERRED OPTION

Rotorua's calculations show there is very little difference between in-house, a single council CCO and a multi-council CCO even after thirty years. Their preferred option is that "water services would be delivered by an in-house Council water services division until July 2028. During the 2025-2028 triennium, Council would undertake a detailed study of a multi-council water organisation. In late 2026/early 2027 Council would decide whether it wants to join the multi-council WSCCO or, if not, to transfer water assets and operations to a Rotorua-Lakes Council WSCCO. This would enable a higher borrowing limit for water services and free balance sheet capacity for other council services."

That appears to be a much more sensible approach than jumping into either type of CCO at this time. We urge Western Bay of Plenty District Council to do the same.

Keith Hay

Chairman KKWBRA



LGFA financing to local government for water services – April 2025 update

In December 2024, LGFA wrote to the Mayors and CEOs of councils to outline our involvement in the Local Water Done Well (“LWDW”) work programme and outline our thinking on how LGFA could help councils with the financing of their water service delivery plans (“WSDPs”).

Over recent months, LGFA has been asked by councils and their advisers for more specific information on the proposed bespoke financial covenants for water CCOs.

This information sets out:

- More detailed information on the how the proposed bespoke financial covenants will be calculated for a water CCO.
- How the LGFA financial covenants will be calculated for a council that transfers its water assets to a water CCO.
- Or alternatively, how the LGFA financial covenants will be calculated for a council that retains its water assets in-house.

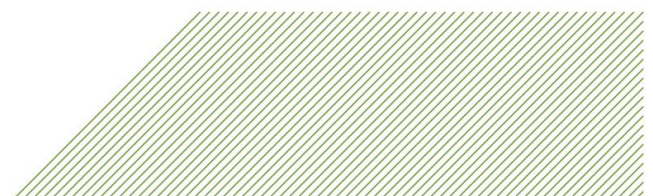
Further support and information

LGFA continues to work closely with council finance teams, Department of Internal Affairs, and National Infrastructure Funding and Financing to provide information and support for councils as you consider your future water services delivery arrangements through the development of your WSDPs.

We encourage you to contact us directly by emailing andrew.michl@lgfa.co.nz if you would like further information or to discuss how additional financing from LGFA can benefit your council and communities.

LGFA is looking to assist you with your decision-making process. We look forward to continuing to support you to enable the successful delivery of water services.

New Zealand Local Government Funding Agency Limited
Auckland Level 7, The Shortland Centre, 55 Shortland Street
Wellington Level 11, City Chambers, 142 Featherston Street
PO Box 5704, Lambton Quay, Wellington 6145 | Phone +64 4 974 6530
lgfa.co.nz



1.0 Financial Covenants for Water CCOs.

LGFA expects that over time, water CCOs will reach a financial position that is equivalent to an investment grade credit rating (BBB at least).

LGFA has indicated that there will be two financial covenants and one additional revenue recognition adjustment for water CCOs that wish to join LGFA. The covenants are tiered based on the number of water connections that the water CCO has. These are:

- A Funds from Operation (FFO) to Gross Debt ratio of between 8% and 12%
- A Funds from Operation (FFO) to Cash Interest Coverage of between 1.5 times and 2.0 times.
- The percentage of development contributions recognised in operation revenue

A more detailed explanation of how these covenants will be applied is set out below:

Water Connections	FFO to Cash Interest Coverage Ratio (times)	FFO to Gross Debt Ratio	Percentage of Development Contributions recognised in operating revenue
Less than 5,000	2.00	12%	0%
5,000 - 10,000	2.00	11%	25%
10,000 - 20,000	1.75	10%	50%
20,000 - 50,000	1.50	9%	50%
Greater than 50,000	1.50	8%	75%

Note: The above information is to be used as guidance. LGFA may consider factors such as future population growth when determining the ratios and operating revenue recognition.

1.1 Phase in period for water CCO Financial Covenants.

LGFA recognises that not all water CCOs will be able to comply with the financial covenants in the first year. This might be the case where the initial amount of water debt transferred to the water CCO is high.

A period will be agreed on a bespoke basis with each water CCO with interim targets in place to encourage an improving trend in ratios over time.

LGFA will allow a period of up to five years (from establishment) for the bespoke financial covenants negotiated with the water CCO to apply. Any request for a period longer than five years would need to be considered by the LGFA Board.

1.2 Definitions of the water CCO Financial Covenants.

Funds From Operations (FFO) to debt: FFO to debt is a leverage ratio that LGFA, rating agency or other investor can use to evaluate a water entity's financial risk. It measures a water entity's ability to pay off debt using its net operating income alone. The higher the ratio, the stronger the position the water entity is in to repay its debt.

Calculating FFO: Free cash flow is net operating income plus depreciation plus any non-cash flow items plus tax (although water entities will not pay any tax).

Calculating Debt: Gross debt is a combination of all short-term loans and long-term loans.

2.0 LGFA Financial Covenants for Councils.

The LGFA financial covenants that apply to councils are listed below.

- The “Lending Policy Covenants” apply to councils who do not have an external credit rating
- The “Foundation Policy Covenants” apply to councils who have an external credit rating. Currently there are 40 councils who have an external credit rating.

Financial covenant	Lending policy covenants	Foundation policy covenants
Net Debt / Total Revenue	<175%	<280%
Net Interest / Total Revenue	<20%	<20%
Net Interest / Annual Rates Income	<25%	<30%
Liquidity	>110%	>110%

Alternative Net Debt / Total Revenue Covenant	
Financial Year ending	Net Debt / Total Revenue
30 June 2020	<250%
30 June 2021	<300%
30 June 2022	<300%
30 June 2023	<295%
30 June 2024	<290%
30 June 2025	<285%

The LGFA financial covenants are measured at the “parent” level of a council and not a consolidated group basis unless a council applies to LGFA to have their financial covenants measured at a “group” basis.

Development contributions are excluded for the purposes of calculating the revenue number.

2.1 LGFA Financial Covenants for councils that transfer their water assets to a Water CCO (either 100% owned or multiply owned).

The LGFA financial covenants will apply to the parent council.

After a council transfers its water assets to a CCO, it will lose its water debt and its water revenue. LGFA assumes that in time, the water CCO will introduce direct billing of its water customers. But if a council is collecting water revenue for a water CCO, LGFA will deduct this from the council’s revenue to calculate the adjusted revenue number.

As LGFA is measuring the financial covenants at the parent level, it will not consolidate the debt of the water CCO. Note that the external credit rating agencies might use a different treatment. It is LGFA’s understanding that S&P and Fitch would consolidate the water debt where a council owns more than 50% of a water entity. Where a council owns less than 50%, it would be treated as a contingent liability. Any treatment by an external credit rating agency has no implications for the way LGFA will calculate its financial covenants.

A council water CCO will have its own bespoke covenants. These will not have any impact for the way the council’s financial covenants are calculated.

2.2 LGFA Financial Covenants for councils that retain their water assets in-house.

The LGFA financial covenants will continue to be applied exactly as they have been historically.

As water debt and revenue will remain in-house, these will be part of the council's parent financial position and therefore be included in the LGFA financial covenant calculations.

LGFA will not require councils to separate out their water debt and water revenue for the purpose of calculating the financial covenants. But it is important to note under the water legislation there is a requirement to ring fence water revenue (this is a legislative requirement not an LGFA requirement).

Councils will need to continue to comply with the financial covenants in each financial year. Please note there is no phase in period for councils as there is for water CCOs.

2.3 LGFA Bespoke Net Debt to Revenue Covenant of 350% for Councils.

At the November 2024 AGM, LGFA shareholders approved changes to the Foundation Policy that provided the LGFA Board with the ability to approve a bespoke net debt to revenue covenant of up to 350%.

LGFA wishes to reiterate its previous guidance that the intention is to consider applications from councils who need additional headroom to support the investment in growth infrastructure.

The LGFA Board is unlikely to approve any application for a council who is seeking additional headroom for the renewal of water infrastructure.

COUNCIL WORKSHOP

DATE:	Tuesday 15 April 2025 at 2.15pm
HELD:	Council Chambers and Via Zoom
TOPICS:	1. Local Waters Done Well – next steps
GENERAL MANAGER RESPONSIBLE:	M Taris (Interim Chief Executive)
FORUM MEMBERS PRESENT:	Mayor J Denyer, Cr G Dally, Cr T Coxhead, Cr M Grainger, Cr A Henry, Cr R Joyce, Deputy Mayor Scrimgeour, Cr M Murray-Benge, Cr A Sole, Cr L Rae and Cr A Wichers.
ABSENT:	Cr D Thwaites
STAFF IN ATTENDANCE:	M Taris (Interim Chief Executive), R Davie (Deputy CEO/GM Strategy and Community), A Curtis (General Manager Regulatory Services), A Henderson (General Manager Corporate Services), C Crow (General Manager Infrastructure Services), E Wentzel (Director Water Services), J Fearn (Chief Financial Officer), A Carey (Finance Partner Lead), R Garrett (Governance Manager) and H Wi Repa (Governance Systems Advisor).
INTRODUCTION:	Due to external consultant, Sarah Baddeley (MartinJenkins), being unavailable, Councils General Manager Corporate Services took Councillors through the PowerPoint presentation and discussion points.

Council Workshop – 15 April 2025

1. Local Waters Done Well – next steps

To ensure Council could implement their decision regarding a future water services model, MartinJenkins prepared a presentation outlining the required next steps and timeframes. This had been developed on the basis of Council's preferred option.

Summary of Key ThemesLocal Waters Consultation Progress

The local waters consultation was ongoing, with about 47 pieces of feedback received so far. Approximately 70% of respondents supported a multi-council CCO (Council-Controlled Organisation). Council was maintaining regular communication with potential partner councils through fortnightly meetings. A timeline for the next steps was presented, including establishing a project office, completing the water services delivery plan by end July, and potentially transitioning to a new structure by July 2027. Councillors raised questions regarding taxation implications, recruitment of establishment personnel, and concerns about CCO governance and accountability.

Joint CCO for Water Services

There was discussion around the implications of forming a joint CCO with other councils for water services. Councillors discussed the challenges of price harmonisation and debt ring-fencing. The Councillors explored the potential for government intervention to achieve price harmonisation in the future. They also discussed the financial benefits of partnering with other councils, as it increased borrowing capacity. It was acknowledged that shared services were previously explored, however proved unfeasible due to financial and regulatory constraints.

Concerns on Lead Council

The importance of considering the interests of ratepayers and staff was discussed. It was noted that a lead host arrangement could be problematic, and that Council should aim for a transformation or shared vehicle approach.

Financial Constraints of In-House Water Delivery

There was a discussion around the financial constraints of delivering water services in-house, citing the inability to meet debt-to-revenue ratios and what was provided under the LGFA covenants. There was confusion regarding the interpretation of these ratios, with mixed messages received from different sources. Staff clarified that the financial contributions of the council would not be

Council Workshop – 15 April 2025

included in the calculations for in-house delivery. The discussion also touched on the limitations of borrowing for growth councils, with Local Government Funding Agency (LGFA) capping their borrowing at 20% for growth related Council borrowings.

Water Services Delivery Plan Discussion

Councillors discussed the water services delivery plan and potential partnerships for a multi-council CCO. Council was considering including stormwater management in the transfer, as it was deemed more efficient. The council aimed to align their decision-making timeline with TCC in June and July and planned to submit individual water services delivery plans with a focus on collaboration where possible in terms of the implementation plan. The Department of Internal Affairs (DIA) would review and approve the plans, with the council working towards a "no surprises" approach. The implementation plan may include named partners, depending on the information available at the time of submission. Concerns were raised regarding potential debt limits and cost increases for ratepayers in a CCO structure, with prioritisation of works being a potential solution.

Potential Partners for Water Services Project

Councillors discussed the potential partners for a CCO. It was noted that smaller councils might be cautious and delay their involvement, possibly establishing as a standalone CCO with the view of joining a combined CCO in the future. The challenges faced by smaller councils was also discussed, particularly in rural areas, in terms of resourcing and sustainability.

Stormwater Asset Transfer Challenges Discussed

The complexities of transferring stormwater assets to the new water entity were discussed. Council considered options such as contracting the entity to manage stormwater while the council retains responsibility or transferring some but not all assets. Councillors acknowledged that stormwater was more complicated than water and sewerage due to its connections with roading and reserves, and its different income and expense dynamics. A further workshop will held to discuss this matter.

Joint CCO Timeline and Consultation Process

The timeline for a joint CCO was discussed, outlining the priority terms and key agreements. There were concerns raised regarding the consultation process with Iwi/Hapū, which staff addressed by highlighting ongoing engagement and the involvement of councillors in the process. There was a discussion around the shareholder agreement, noting that it would not be finalised before the interregnum, due to ongoing discussions and the need for legislation to be enacted.

Council Workshop – 15 April 2025

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Direction	Responsible
<ul style="list-style-type: none"> Review and discuss governance approach options for the water services reorganisation at a future workshop. 	GM Corporate Services

Actions	Responsible
<ul style="list-style-type: none"> More detailed information on stormwater options and implications at the next workshop Clarify the wording and implications of "Council will retain legal responsibility" for stormwater in the context of different delivery options. Provide councillors with information on identified efficiencies and savings in the multi-council CCO options. Discuss with Tauranga City Council the potential implications of credit rating agencies consolidating water CCO debt onto TCC's balance sheet. Provide an update on iwi and hapū consultation regarding the water services reorganisation. 	GM Corporate Services
<ul style="list-style-type: none"> Conduct internal workshops with the water service team, roading, and parks departments at the end of April 2025 to make a technical recommendation on stormwater management. 	Director Water Services

The workshop finished at 4.10pm.

Council Workshop – 15 April 2025



Creating a water services organisation

Prepared by MartinJenkins

Western Bay of Plenty District Council

11 April 2025

Commercial in Confidence





What this presentation covers



1

What is required

1.0

2

Broad model choices

2.0

3

Early decisions required

3.0

4

5

Agreed priority terms update

4.0

Timeline and next steps

5.0



2



1.0
What is required

COMMERCIAL IN CONFIDENCE | CREATING A JOINT WATER SERVICES ORGANISATION | MARTINJENKINS



High level timeline

Key next steps will be dependent on individual Council's preferred option and the outcome of consultation.

This analysis assumes a joint water organisation is the preferred model as it presents the more complex implementation path.

However, many of these steps will also be required if a stand-alone CCO is the preferred model.

SCOPING AND SET UP April-Jun 2025



Phase purpose: Identify work programme and put in place necessary governance and establishment arrangements

Key activities include:

- Receive feedback from community and support final decision
- Establishment of project governance arrangements, supported by clear TOR
- Establishment of secretariat / project office
- Creation of cross-functional project team, supported by clear TOR
- Approval of Project Plan, timeline, and decision points
- Decisions on how governance works and officers work with partner Councils
- Develop Communications plans and relationship agreements with Iwi/hapū
- Identify possible organisation (Council) changes needed and implications.

EARLY STRATEGIC DECISIONS July-Aug 2025



Phase purpose: Take initial decisions to guide detailed design and planning through interregnum period.

Key activities include:

- Negotiation and agreement of Commitment Agreement between Councils, including key principles that the Councils are working towards
- Decisions on merger models, partner councils, delivery models, and waters to be included.
- Direction to officers to continue detailed design work.
- Preparation of Water Service Delivery Plan, including decision on individual or joint



High level timeline

DETAILED DESIGN Aug – Dec 2025	ESTABLISHMENT ACTIVITIES Jan – Jun 2026	TRANSITION 1 July 2026 onwards
<p>Phase purpose: Undertake detailed design work to be ready for establishment activities.</p> <ul style="list-style-type: none"> • Communicate decisions (external and internal) • Develop change readiness plan, including organisational change approach. • Deliver Water Services Delivery Plan (by 3 September) • Begin detailed work on financial and commercial structure, including <ul style="list-style-type: none"> • Charging and pricing strategy including pricing principles • Capital structure, equity contribution, debt consolidation and management, including council guarantee arrangements and indicative view of debt transfer arrangements, and common approach to consideration. • Revenue and financing strategy • Financial system strategy and risk approach • Investment prioritisation <p>Take decisions on:</p> <ul style="list-style-type: none"> • Principles to support the Shareholder agreements and investment plans • Borrowing agreements and supporting guarantees • Draft Transfer agreements / principles 	<p>Phase purpose: Negotiate and finalise key establishment instruments.</p> <ul style="list-style-type: none"> • Detailed organisational design, including: <ul style="list-style-type: none"> ○ Financial system, including billing system, debt security and covenant arrangements, accounting and reporting treatment ○ Organisational design and operating model • Agree Shareholder Agreement and Investment plan • Establish Shareholder Council • Develop Constitution, including process for appointing/removing directors. • Develop Statement of Expectations that the WSO must give effect to • Consider LGFA financing covenants and day one borrowing • Finalise Transfer Agreement • Systems testing and preparation • Recruitment for establishment CE and Board 	<p>Phase purpose: New transitional WSO operational from 1 July. Being transition process for full operation from 1 July 2027.</p> <ul style="list-style-type: none"> • Appointment of establishment CE and Board • Begin transition process (to be further scoped), including systems, assets, workforce • Deliver on transfer agreements • Develop Water Services Strategy

11.2 DELIBERATIONS AND ADOPTION OF THE 2025-26 DOG CONTROL AND HEALTH REGISTRATION FEES

File Number: A6749597

Author: Dougal Elvin, Compliance and Monitoring Manager

Authoriser: Alison Curtis, General Manager Regulatory Services

EXECUTIVE SUMMARY

1. This report seeks to recommend the adoption of 2025-2026 Dog Control and Health Act Registration Fees as included in the 2025-2026 Draft Schedule of Fees and Charges
2. The 2025-2026 Dog Control and Health Act Registration Fees were adopted for public consultation on 12 March 2025.
3. Public consultation took place between 20 March to 20 April 2025.
4. Consultation resulted in three submissions from the public regarding dog fees, and zero submissions regarding health fees.

RECOMMENDATION

1. That the Compliance and Monitoring Manager's report dated 27 May 2025 titled 'Deliberations and adoption of the 2025-2026 Dog Control and Health Registration Fees' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That Council receives all feedback received through the consultation period, which ran from 20 March to 20 April 2025, as shown in **Attachment 2** of this report.
4. That Council adopts the 2025-26 Dog Control and Health Registrations fees and that they be approved for public notification in accordance with the Dog Control Act 1996, as shown in **Attachment 1** of this report.
5. That the Chief Executive Officer be delegated authority to make minor editorial changes to the documents if required.

BACKGROUND

5. The review of the Dog Control and Health registration Fees and charges are carried out annually.
6. In accordance with the Dog Control Act 1996, Council is required to adopt dog control fees for the coming registration year. The adopted fees and charges for dog

control must be publicly notified at least once during the month preceding the start of the registration year, being 1 July 2025.

7. Dog registration invoices are required to be sent to the owners responsible, prior to their expiry date.
8. Legislation requires registration to be undertaken by dog owners in accordance with statutory timeframes. These timeframes require Council to provide registration information prior to the end of the financial year, being 30 June annually with the opportunity for owners to undertake registration in a timely manner prior to 30 June registration expiry. Due to these timeframes Council is required to adopt these fees in advance of adopting the Annual Plan.
9. In accordance with Health (Registration of Premises) Regulations 1966, Council is required to ensure that premises are registered prior to licence expiry annually.
10. Council required premises to be registered by 30 June annually, for businesses to meet this requirement Council must provide annual fees and invoices to businesses owners at least a month prior to their licence expiry.
11. Those business that are impacted by this requirement include hairdressers, camping grounds and mortuaries.
12. The proposed dog control and health registration fees were released for public consultation from 20 March 2025 to 20 April 2025. These are included as **Attachment 1**.

SIGNIFICANCE AND ENGAGEMENT

13. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
14. The Policy requires Council and its communities to identify the degree of significance attached to issues, proposals, assets, decisions, and activities.
15. In terms of the Significance and Engagement Policy this decision is of low significance because it is not expected to have any major financial or social implications for the community.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed Consultation	
Ratepayers, Dog owners and other stakeholders.	Public consultation completed between 20 March 2025 to 20 April 2025, using Council website, an electronic newsletter, social media, the Doggy Day Out event in Omokoroa, Libraries and service centres and the "Have Your Say" engagement website.	
Health premises users: campgrounds, hairdressers, and mortuaries.	All health premises users were directly emailed to inform them of the proposed fees for 2024-2025 period.	Planned Completed

16. The channels used to engage with the public for their consultation included the Council website, an electronic newsletter, social media, the Doggy Day Out event in Omokoroa, Libraries, and service centres and the "Have Your Say" engagement website.
17. The channel used to gain feedback from the public regarding Health fees was to email all the health premises users, which included all campgrounds, hairdressers and both mortuaries.

SUMMARY OF SUBMISSIONS

18. Council received three submissions from the public on the proposed dog fees consisting of the following:
 - (a) The cost of living is very expensive.
 - (b) That fees and charges should reflect the actual and reasonable costs of the service and not functions such as the doggy day out event.
 - (c) That there is little benefit derived from the Council for registering dogs.
19. There were no submissions made with respect to the Health Act fees.
20. A copy of all the dog submissions received is available in **Attachment 2** attached to this report.
21. Officers acknowledge the submissions, and the financial pressures that our community are facing. The costs for delivery of services for animal control and Council services are under the same pressure, which has resulted in an increase to fees.

22. The animal services activity is required to meet legislative and LTP service requirements. It is recognised that the dog owner population will have varying demand and use for the service at an individual level.

ISSUES AND OPTIONS ASSESSMENT

<p>Option A That Council adopt the 2025–2026 Dog Control and Health Registration Fees as initially proposed on 12 March 2025.</p>	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Council is required to set Dog Control Fees and Charges in advance of the registration expiry period. Dog fees and charges must be publicly notified at least once in the month immediately preceding the registration period on an annual basis.</p> <p>Council is required to set Health registration fees in advance of the registration expiry period.</p> <p>By Council adopting the fees, this ensures Council meets these obligations.</p>
<p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	<p>This would enable Council to collect the increased fees as proposed through consultation.</p>
<p>Option B That Council does not adopt the 2025–2026 Dog Control and Health Registration Fees as initially proposed on 12 March 2025.</p>	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Disadvantages</p> <p>Should significant changes or rework be required, this may put at risk Council's ability to meet its legislative requirements.</p> <p>Legislative requirements mean the draft Schedule of Fees and Charges should be subject to consultation prior to decisions being made to change on some fee categories.</p> <p>Submissions received stated concerns with rising registration fees. Any consideration to further raise these fees would not be in line with feedback receive. Any further significant increases in fees could result in less compliance and further operational</p>

	costs in chasing unpaid fees and unregistered dogs.
Costs (including present and future costs, direct, indirect and contingent costs).	Should changes or rework be required, then additional staff time will be involved, and the document will need to be represented to an extraordinary Committee meeting.

STATUTORY COMPLIANCE

23. The resolutions contained within this report meet all relevant statutory requirements.

FUNDING/BUDGET IMPLICATIONS

24. Funding information for Dog Control and Health registration Fees has been considered as part of the overall Annual Plan 2025-2026 process.

ATTACHMENTS

1. **Dog Control and Health Registration Fees 2025**  
2. **Fees and Charges - Dog Fees 2025-26 Full Submission Pack**  

11.3 FINANCIAL PERFORMANCE UPDATE QUARTERLY REPORT – 31 MARCH 2025**File Number:** A6753671**Author:** Jonathan Fearn, Chief Financial Officer**Authoriser:** Adele Henderson, General Manager Corporate Services**EXECUTIVE SUMMARY**

The purpose of this report is to provide an update on the financial results and Treasury dashboard to Elected Members for the 9 months ended 31 March 2025.

This report also provides the Council with any current Treasury Policy breaches in relation to interest rate hedging, as identified in previous financial reports.

RECOMMENDATION

That the Chief Financial Officer's report dated 27 May 2025 titled 'Financial Performance Update Quarterly Report – 31 March 2025' be received.

SUMMARY – FINANCIALS

The following is a summary of the financial performance for the period ended 31 March 2025 along with associated financial statements and analysis in **Attachment 1**.

1. The current budgets per the adopted annual plan have been phased to best reflect forecasted timings by budget managers.
2. Full details and analysis are provided in **Attachment 1**.
3. The below table is a summary of financial performance for the 9 months ended 31 March 2025.

Statement of comprehensive revenue and expense	Actual YTD \$000's	Budget YTD \$000's	Variance YTD \$000's
Revenue	143,544	137,898	5,646
Expense	105,773	108,947	3,174
Surplus/(deficit)	37,772	28,952	8,820
Total Revenue - Actual YTD vs Full Year Budget	75%		
Total Expenses - Actual YTD vs Full Year Budget	73%		
Statement of financial position	Actual YTD \$000's	Budget Full Year \$000's	
Assets	2,057,742	2,139,995	
Liabilities	226,847	209,795	
Equity	1,830,895	1,930,200	

4. Financial Performance - The overall financial results show a surplus to date of \$37.7m, this is \$8.8m better than year-to-date budget. Spend is ahead of forecast on NZTA Works Programme for both operational and capital expenditure.
5. Balance Sheet - As at December council's assets are 96% of the budget year to date mostly due to lower PP&E due to timing of capitalisations but higher cash on hand and investment in associates. Liabilities are higher than budget mainly due to payables and recognition of deferred revenue.
6. Capital Expenditure - Total capital expenditure spend of \$85.1m is reported for Q3 against a full year budget of \$161.8m. This represents 53% capital expenditure spent of the full year budget. The infrastructure team continue to forecast a 90% completion rate by the end of the financial year.
7. Treasury - Council has undertaken \$45 million in net new borrowings year-to-date and remains within its policy limits for counterparty, debt, interest, and liquidity ratios. Total borrowings are now \$160m. However, a breach of the interest rate hedging policy remains for the 2-5 year timeframe, with non-compliance projected at the end

of 2026 and 2028. To address this, and under the guidance of Bancorp, \$15 million of fixed rate borrowing was entered into after the 31 March reporting date. While this has improved alignment with policy, a breach still exists within the 2–5 year hedge horizon.

With swap rates currently at around 3-year lows, Council is proposing to enter into forward starting swaps—specifically, 2-year swaps commencing in 4 years—as a targeted response to cover the breach. If forecast debt levels reduce, Council will not be over-hedged. Furthermore, in the event of water reform, both debt and fixed rate hedging are expected to be apportioned to the new entity, preserving Council’s policy compliance.

ATTACHMENTS

1. **Quarterly Financial Report – Q3 March 2025** 

11.4 WAIKATO LOCAL AUTHORITY SHARED SERVICES (CO-LAB) CONSTITUTION AMENDMENT

File Number: A6734975

Author: Jackson Jury, Financial Analyst

Authoriser: Adele Henderson, General Manager Corporate Services

EXECUTIVE SUMMARY

The purpose of this report is to seek council approval for a proposed amendment to Waikato Local Authority Shared Services (Co-Lab) constitution. The amendment would allow the reappointment of Peter Stubb as Board Chair beyond the current maximum of two consecutive three-year terms, by adjusting the tenure provisions to permit greater flexibility while maintaining a six-year consecutive service limit.

RECOMMENDATION

1. That the Financial Analysts report dated 27 May 2025 titled 'Waikato Local Authority Shared Services (Co-Lab) Constitution Amendment' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That Council approves the proposed amendment to the Waikato Local Authority Shared Services (Co-Lab) constitution.

Or
4. That Council does not approve the proposed amendment to the Waikato Local Authority Shared Services (Co-Lab) constitution.

BACKGROUND

1. Co-Lab (formerly known as Waikato Local Authority Shared Services Limited) is a council-controlled organisation owned by a group of shareholding councils, primarily based in the Waikato region, with Western Bay of Plenty District Council also being a minor shareholder. Its primary purpose is to support councils by providing shared services, collaborative initiatives, and joint procurement opportunities that improve efficiency, reduce costs, and enhance service delivery to local communities. Co-Lab operates as a trusted facilitator, bringing councils together to develop and implement solutions that benefit the wider region.
2. The proposed constitutional amendment relates to the tenure of Co-Lab's Board members, specifically the Board Chair. Under the current constitution, directors may serve a maximum of two consecutive three-year terms (six years in total), after which they must step down. Peter Stubb, the current Board Chair, is approaching the end of his allowable tenure on 30 June 2025. However, there is strong collective

support from the shareholder councils to retain his leadership for a further term. To enable this, Co-Lab is requesting an amendment to clause 13.6 of its constitution to provide flexibility for reappointment beyond two terms, while retaining an overall six-year maximum consecutive service period for directors. This change is intended to maintain continuity of leadership at a critical time for Co-Lab's ongoing work and strategic initiatives.

3. Further detail on the request is provided in **Attachment 1**, which contains the letter from Co-Lab's Chief Executive, which shows the proposed amendment to the constitution with tracked changes.

SIGNIFICANCE AND ENGAGEMENT

4. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
5. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
6. In terms of the Significance and Engagement Policy this decision is considered to be of low significance to Western Bay of Plenty District Council, as it relates solely to Co-Lab's internal governance and has no impact on Council services, assets, finances, or the wider community.

ATTACHMENTS

1. **Co-Lab CEO Letter to Shareholders - Constitution Amendment** 

11.5 MEMBERSHIP OF THE LEADING FOR DELIVERY SUB-COMMITTEE OF THE SMARTGROWTH LEADERSHIP GROUP

File Number: A6771056

Author: Emily Watton, Strategic Policy and Planning Programme Director

Authoriser: Rachael Davie, Deputy CEO/General Manager Strategy and Community

EXECUTIVE SUMMARY

The purpose of the report is for Council to confirm its appointees to the Leading for Delivery Sub-committee of the SmartGrowth Leadership Group.

RECOMMENDATION

1. That the Strategic Policy and Planning Programme Director's report dated 27 May 2025 titled 'Membership of the Leading for Delivery Sub-committee of the SmartGrowth Leadership Group' be received.
2. That Council adopts the Terms of Reference for the SmartGrowth Leadership Group's Leading for Delivery Sub-committee, as shown in **Attachment 1** of this report.
3. That Council confirms the appointment of Mayor James Denyer as the Western Bay of Plenty District Council representative to the Leading for Delivery Sub-committee, and Deputy Mayor John Scrimgeour as the alternate representative.

BACKGROUND

1. At the start of the triennium, Council confirmed the SmartGrowth Leadership Group (SLG) as a joint committee with Tauranga City Council, the Bay of Plenty Regional Council and Tangata Whenua, and appointed Mayor James Denyer, Deputy Mayor John Scrimgeour and Councillor Don Thwaites as its representatives on this joint committee.
2. At its meeting on 4 April 2025, SLG considered a report "Establishing a Leading for Delivery Sub-committee" that recommended establishing a sub-committee of SLG. The objective of the sub-committee is to direct delivery of priority projects outlined in the SmartGrowth Implementation and Funding Plan, the Priority Development Areas and Government's reforms and projects as they affect growth and development in the sub-region.
3. The scope of activity of the sub-committee is set out below:
 - Driving delivery of the Implementation and Funding Plan.
 - Driving delivery of the Priority Development Areas.

- Driving the implementation of the sub-region's delivery of Government's programmes and reforms as they affect growth and development e.g. including but not limited to Regional Deal and Fast Track projects. This provides a broader view of the outcomes.
 - Providing direction to the SmartGrowth Implementation Group on the prioritisation and programming of actions relating to the Implementation and Funding Plan, Regional Deal and Fast Track projects.
 - Engaging with and reporting back to the SmartGrowth Leadership Group once or twice each year to maintain relationships, inform priorities, etc.
4. The full terms of reference of the sub-committee are set out in **Attachment 1**.
 5. The sub-committee's first meeting is scheduled for 4 June 2025. Council is required to confirm its appointees to this subcommittee. Clause 30(1)(b) Schedule 7 of the Local Government Act 2002 provides the power to appoint committees, subcommittees, other subordinate decision-making bodies, and joint committees.
 6. The sub-committee will comprise four members (being one representative for each of the three councils, and one representative of the Combined Tangata Whenua Forum), with the ability to nominate alternates or to co-opt members in the future.
 7. The recommendations of this report seek to confirm Mayor James Denyer as Council's appointed member on the subcommittee, with Deputy Mayor Scrimgeour as the alternate.

SIGNIFICANCE AND ENGAGEMENT

8. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
9. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
10. In terms of the Significance and Engagement Policy this decision is considered to be of low significance because of the administrative governance nature of the decision.

ATTACHMENTS

1. **Attachment 1 - Leading for Delivery Subcommittee Terms of Reference - 4 April 2025**  

11.6 RECOMMENDATORY REPORT – RECONCILIATION OF KATIKATI COMMUNITY TOWN CENTRE DEVELOPMENT FUND

File Number: A6734649

Author: Sarah Bedford, Finance Manager

Authoriser: Rachael Davie, Deputy CEO/General Manager Strategy and Community

EXECUTIVE SUMMARY

Council is required to consider the recommendations from the Katikati Community Board and resolve accordingly.

This report seeks a decision from Council to approve the offset of historic overspend of the Katikati Town Centre Promotion Rate with the Katikati Town Centre Development fund to avoid the need for a rates charge back to the community. Further, it requests that Council consult with the Katikati Community Board before funds from the Katikati Town Centre Development Fund are committed by Council.

RECOMMENDATION

1. That the Finance Manager's report dated 27 May 2025 'Recommendatory Report – Reconciliation of Katikati Community Town Centre Development Fund' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That Council approves the historic overspend of the Katikati Town Centre Promotion Rate fund of \$160,381.74 being offset by the Katikati Town Centre Development fund to avoid the need for a rates charge back to the community
4. That Council consult with the Katikati Community Board before funds from the Katikati Town Centre Development Fund are committed by Council.

BACKGROUND

1. There are two targeted rates collected for the Katikati community that have been reconciled into the same reserve since 2012 (Katikati Town Centre Development reserve). The reserve is reported on in Council's Annual Report. These two rates are:
 - Katikati Town Centre Development Rate – A fixed rate per property intended for the beautification of the Katikati Town Centre, and

- Katikati Town Centre Promotion rate – A rate to cover the service delivery contract for Katch Katikati. Requirements of this service can be found in the agreement which is reviewed every 3 years.
2. As noted above, the Katch Katikati Service Delivery Contract is intended to be funded from the Katikati Town Centre Promotion Rate. As a consequence of the two targeted rates for Katikati being reconciled into the same reserve since 2012 staff investigations have highlighted that the Katikati Town Centre Development Rate reserve has been used to offset a shortfall in the revenue collected via the Katikati Town Centre Promotion Rate over a number of years in the sum of \$160,381.74. Council approval to offset the overspend of the Katikati Town Centre Promotion rate with the Katikati Town Centre Development fund is required to avoid a rates charge back to the community.

NEXT STEPS

3. The Katikati Town Centre Promotion Rate will be ring-fenced in its own reserve to ensure the rate collected for town centre development and town centre promotion purposes can be separately identified.

A reconciliation of the Town Centre Development Reserve and Town Centre Promotion Rate will be provided to the Community Board and to Council through Annual Reports in future for full transparency of transactions being funded from the reserve.

RECOMMENDATION FROM THE KATIKATI COMMUNITY BOARD ON THE 2 APRIL 2025

RESOLUTION KKC25-2.1

Moved: Chairperson J Clements

Seconded: Member A Earl

1. That the Finance Manager's report dated 2 April 2025 'Reconciliation of Katikati Community Board Town Centre Development Fund' be received.
 2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
 3. That the Katikati Community Board recommend to Council that the historic overspend of the Katikati Town Centre Promotion Rate fund of \$160,381.74 be offset by the Katikati Town Centre Development fund to avoid the need for a rates charge back to the community.
 4. That the opening balance of the Katikati Town Centre Development Reserve for 1 July 2024 is \$619,458 AND that this reserve be allocated for the purpose of Katikati Town Centre Development scheduled as and when opportunities arise by way of recommendation.
-

5. That the Katikati Community Board recommend to Council that it be consulted before funds from the Katikati Town Centre Development Fund are committed by Council.

CARRIED

SIGNIFICANCE AND ENGAGEMENT

4. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council’s Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
5. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
6. In terms of the Significance and Engagement Policy this decision is considered to be of low significance because the issue only affects a small part of the district (being the Katikati community). Further, the decision sought from the Katikati Community Board, while acknowledging that the shortfall in the Katikati Town Centre Promotion Rate has in fact been funded from the Katikati Town Centre Development reserve, recommends that there be no further financial impost on the Katikati community.

ISSUES AND OPTIONS ASSESSMENT

Option A	
That Council approves the historic overspend of the Katikati Town Centre Promotion Rate fund of \$160,381.74 being offset by the Katikati Town Centre Development fund to avoid the need for a rates charge back to the community.	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<ul style="list-style-type: none"> ▪ Avoids the need for any further financial impost on the Katikati community.
Costs (including present and future costs, direct, indirect and contingent costs).	Nil.
Option B	

<p>That Council does not approve the historic overspend of the Katikati Town Centre Promotion Rate fund of \$160,381.74 be offset by the Katikati Town Centre Development fund to avoid the need for a rates charge back to the community.</p>	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<ul style="list-style-type: none"> ▪ Would enable the Katikati Town Centre Development reserve to be reimbursed the amount that it has historically subsidised for Katikati Town Centre promotion. ▪ Would be damaging to Council’s reputation noting this is intended to address retrospective rating anomalies.
<p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	<p>Nil.</p>

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
<p>\$160,381.74</p>	<p>Option B would create a financial impost for the Katikati area of benefit over which the Katikati Town Centre Promotion rate is charged.</p> <p>Option A is financially neutral.</p>

ATTACHMENTS

1. **Reconciliation of Katikati Town Centre Development Fund transactions**  
2. **Variance of contract budget to rates strike**  

11.7 RECOMMENDATORY REPORT FROM THE KATIKATI COMMUNITY BOARD – KOTAHI LANE STRATEGIC LAND**File Number:** A6769256**Author:** Rosa Leahy, Senior Governance Advisor**Authoriser:** Robyn Garrett, Governance Manager**EXECUTIVE SUMMARY**

Council is required to consider the recommendations from the Katikati Community Board and resolve accordingly.

RECOMMENDATION

1. That the Senior Governance Advisor's Report dated 27 May 2025 and titled 'Recommendatory Report from the Katikati Community Board – Kotahi Lane Strategic Land' be received.
2. That Council considers the strategic land parallel to Kotahi Lane becoming part of the parks and reserves of Katikati, including a feature planting such as an herbarium.

RECOMMENDATION FROM THE KATIKATI COMMUNITY BOARD ON THE 13 NOVEMBER 2024**RESOLUTION KKC24-6.1****Moved:** Member A Earl**Seconded:** Member T Sage

1. That the Katikati Community Board recommends that Council consider the strategic land parallel to Kotahi Lane to be part of the parks and reserves of Katikati, including a feature planting such as an herbarium.

STAFF COMMENT

Staff recommends that Council progress a strategic discussion regarding the future of the Kotahi Lane land noting the original context for its purchase and existing development constraints. Katikati Community Board suggestions for use of this land can be more appropriately considered within a wider conversation around the options for Kotahi Lane.

11.8 RECOMMENDATORY REPORT – ŌMOKOROĀ COMMUNITY BOARD – REQUEST FOR CCTV AT THE TRALEE STREET AND MARGARET PLACE INTERSECTION ŌMOKOROĀ**File Number:** A6733516**Author:** Kerrie Little, Operations Manager**Authoriser:** Cedric Crow, General Manager Infrastructure Services**EXECUTIVE SUMMARY**

Council is required to consider the recommendations from the Ōmokoroa Community Board and resolve accordingly. This report seeks a decision from Council to approve the purchase and installation of a CCTV camera in Ōmokoroa.

RECOMMENDATION

1. That the Operations Manager's report dated 27 May 2025 titled 'Recommendatory Report – Ōmokoroa Community Board – Request for CCTV at the Tralee Street and Margaret Place intersection Ōmokoroā', be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That Council approves up to \$25,000 from the Ōmokoroa Town Centre Development Fund for costs relating to the installation of a CCTV camera at the Tralee Street and Margaret Place intersection.

AND

That Council agrees to include monitoring in the current contract and to cover the ongoing maintenance costs for the camera.

OR

4. That Council does not approve the funds required to install a CCTV camera at the Tralee Street and Margaret Place intersection.

BACKGROUND

1. A representative from the Ōmokoroa Community Policing Group Charitable Trust was in attendance at the 11 February 2025 hui to request for the Ōmokoroa Community Board to consider funding an CCTV camera at the Tralee Street and Margaret Place intersection.
2. To ensure alignment with Councils CCTV Management Plan, including consideration of all on-going monitoring and maintenance costs, the Board requested that this item be discussed further at their workshop.

3. Councils Operations Manager, and Property and Services Officer were in attendance at the Ōmokoroa Community Board workshop held on 11 March to speak to the Board on the CCTV Management Plan, including the Community Board's role should they decide to fund the purchase and installation of the CCTV camera.
4. The monitoring costs were not an issue due to the cost of monitoring being a flat rate rather than being based on how many cameras existed on the network.
5. The ongoing maintenance costs could get absorbed by Council; however, they did not have insurance on the cameras so if it was stolen or damaged it would need to be replaced at the cost of the Ōmokoroa Community Board.
6. The Board was advised that they had to seek Council approval for the installation of the camera, including the ongoing maintenance costs through a recommendatory report.
7. The Board passed the below resolution at their hui held 8 April 2025.

RECOMMENDATION FROM THE ŌMOKOROA COMMUNITY BOARD ON 8 APRIL 2025

9.5 REQUEST FOR CCTV AT THE TRALEE STREET AND MARGARET PLACE INTERSECTION, ŌMOKOROA

The Board considered a report dated 8 April 2025 from the Operations Manager. The Chairperson provided the rationale for the report, which came from a request from the Ōmokoroa Community Policing Group. A representative from the group was in attendance and provided the below rationale for a CCTV camera at this particular location:

- The Police were finding that Margaret Place was being used as a 'cut-through' where they had previously lost vehicles;
- The camera would allow coverage for this end of the peninsula;
- Feedback from local street coordinators and the community patrol was that a camera would be beneficial for this intersection;
- A CCTV camera at this particular location was recommended and supported by the Police.

The Chairperson noted that the recommendation was that the CCTV camera be funded by the Town Centre Development Fund, which was now reported through the Financial Report within the agenda. It was clarified that in order to use this fund the Board required approval from Council.

RESOLUTION OMC25-2.1

Moved: Chairperson C Dever

Seconded: Deputy A Hughes

3. That the Ōmokoroa Community Board recommends that Council approves up to \$25,000 from the Ōmokoroa Town Centre Development Fund for costs relating to the installation of a CCTV camera at the Tralee Street and Margaret Place intersection.

AND

That Council agrees to include monitoring in the current contract and to cover the ongoing maintenance costs for the camera.

CARRIED

SIGNIFICANCE AND ENGAGEMENT

8. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council’s Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
9. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
10. In terms of the Significance and Engagement Policy this decision is considered to be of low significance because it affects a small part of the district, and the intent is to create a safer environment for residents.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication	
Ōmokoroa Community Board	A workshop took place on 11 March with key staff to understand the Boards role and the process moving forward. The outcome will be fed back to the Board.	Planned Completed
Ōmokoroa Policing Group	The outcome of this decision will be available through the minutes of the Council meeting at which the final recommendation is considered.	

General Public			
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ISSUES AND OPTIONS ASSESSMENT

Option A	
<p>That the Ōmokoroa Community Board recommends that Council approves up to \$25,000 from the Ōmokoroa Town Centre Development Fund for costs relating to the installation of a CCTV camera at the Tralee Street and Margaret Place intersection.</p>	
AND	
<p>Council agrees to cover the ongoing monitoring and maintenance costs for the camera.</p>	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<ul style="list-style-type: none"> • CCTV camera is installed which will provide for better coverage in Ōmokoroa. • Crime deterrent. • Assists Police. • Public Safety
<p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	<p>\$25,000</p>
Option B	
<p>That the Ōmokoroa Community Board does not progress with the installation of a CCTV camera at the Tralee Street and Margaret Place intersection.</p>	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<ul style="list-style-type: none"> • Less CCTV camera range in Ōmokoroa. • Public safety may be less.
<p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	<p>N/A</p>

STATUTORY COMPLIANCE

The recommendations are in line with Councils current [CCTV Management Plan](#).

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
\$25,000	Funding for this project will be from the Ōmokoroa Community Board Town Centre fund.

STAFF COMMENTS

11. Staff support the recommendation in accordance with the report titled 'Request for CCTV at the Tralee Street and Margaret Place intersection Ōmokoroa' as considered by the Ōmokoroa Community Board on 8 April 2025.

11.9 MAYOR'S REPORT TO COUNCIL**File Number: A6748042****Author: Charlene Page, Senior Executive Assistant Mayor/CEO****Authoriser: James Denyer, Mayor****EXECUTIVE SUMMARY**

The purpose of this report is for the Mayor to provide updates to Council on the below subjects.

RECOMMENDATION

That the Senior Executive Assistant - Mayor/CEO's report dated 27 May 2025 title 'Mayor's Report to Council - 27 May 2025', be received.

BACKGROUND**External functions and meetings attended by James Denyer (Mayor) between 25 March and 7 May 2025 include:**

Reserve Bank of New Zealand, board engagement, Tauranga	26 March
Pou blessing, Katikati	28 March
TNL open day with NZTA, Bethlehem	29 March
Gia Nelson, Tuia catch up	31 March
Meet and greet for Miriam Taris	31 March
James Meager MP, National Party dinner, Tauranga	31 March
Chair Doug Leeder, Regional Deals, Teams	01 April
MTFJ mayoral briefing, Teams	01 April
LWDW media event and sculling with Mayor Drysdale, Tauranga	02 April
Bay of Plenty councils, RM phase 3 and next steps, Te Puke	02 April
BOP Agricultural Advisory Group, Te Puke	03 April
Bill Wasley, Chair of Future Proof, discussion re growth partnerships	04 April
LWDW consultation, Waihi Beach	06 April
LWDW presentation to Tauranga Chamber of Commerce, Tauranga	07 April
LWDW consultation, Katikati	09 April
Tauranga city centre walking tour, Tauranga	10 April
Malcolm Mulholland re Buller Declaration, Tauranga	11 April
Rotary Youth Leadership programme, speech, Cambridge	12 April
Friendship Force International, lunch	13 April
Callum Duncanson	14 April
LWDW consultation, Maketu	14 April
Rachel Reese, RM reform, phone	15 April
LWDW consultation, Ōmokoroa	15 April
Tiwaiwaka, environmental hui, Tauranga	16 April
Minister Simon Watts MP, Sam Uffindell MP, Tom Rutherford MP	23 April
BOP Mayors/Chairs/CEs, RM reform and related activities, Tauranga	23 April

Athenree Crossing consultation, Athenree	24 April
Katikati Anzac Day Service, Katikati	25 April
Te Puke Anzac Day Civic Service, Te Puke	25 April
Opening of Summerhill Community Centre, Papamoa Hills	28 April
Battle of Pukehinahina 60 Bells Commemorative Service, Tauranga	29 April
Sir John Kirwan, Mitey mental health education BOP launch, Pyes Pā	01 May
TIDE meeting, Waihi Beach	01 May
NZ/EU FTA one year anniversary cocktail party, Todd McClay MP, Rotorua	03 May
TRENZ, Rotorua	07 May

External functions and meetings attended by Miriam Taris (CEO) between 31 March and 7 May 2025 include:

Nigel Tutt, Priority One – Regional Deal (Online)	31 March
SmartGrowth 2025 Update (Online)	01 April
Chair Doug Leeder, Regional Deals, Teams (Teams)	01 April
Chris Dever Chairs Briefing	02 April
Regional Leaders & Beca Board Event	02 April
SmartGrowth Leadership Group Meeting	04 April
Meeting with Audit NZ	10 April
BOPLASS Board Meeting	11 April
BOP CEs Forum	11 April
Meeting with Glenn Snelgrove re Thunder Ridge	16 April
Meeting with Audit & Risk Chair & Independent Treasury & Governance Adviser	16 April
Meeting with Caroline Dumas (DIA)	23 April
Meeting with Scott Campbell	23 April
Minister Simon Watts MP, Sam Uffindell MP, Tom Rutherford MP	23 April
BOP Mayors/Chairs/CEs, RM reform and related activities, Tauranga	23 April
Priority One Board Meeting	28 April
Tauranga Moana Local Leadership Roopu at Regional Council	30 April

Future of Local Government

The future of Local Government is becoming a keenly discussed topic. Driving these discussions are the Local Water Done Well reforms, Resource Management reforms, cost pressures and funding challenges.

It is clear that change is coming to the sector, but what it will look like and how it affects territorial local authorities and regional councils is uncertain.

These reforms and challenges are being discussed between nearby councils at a leadership level to help us plot our future and what roles local government should most appropriately focus on and lead for our communities.

Mayor's Taskforce for Jobs

The Tuia programme is progressing well this year with Gia Nelson having participated in the second wānanga in Rotorua at the start of May and having attended a Council meeting and observed a citizenship ceremony.

The Ministry of Social Development has recently chosen to change its focus and funding targets for MTFJ with the aim to target those on benefits rather than NEETs. This impacts each MTFJ programme differently in each district across the country depending on how each programme has been set up, and a number of mayors have indicated they will pull out. The proposed changes present challenges for how our Council operates MTFJ via COLAB in Te Puke and we are working through whether our MTFJ programme can be maintained.

Regional Deals

A verbal report will be given if an update is available by the meeting date.

12 INFORMATION FOR RECEIPT

12.1 PROJECTS AND OPERATIONS UPDATE

File Number: A6723521

Author: Charlene Page, Senior Executive Assistant Mayor/CEO

Authoriser: Miriam Taris, Interim Chief Executive Officer

EXECUTIVE SUMMARY

The purpose of this report is to provide a verbal update on projects and operations across Council for informational purposes. Going forward, these updates will be included in the Projects and Monitoring Committee agenda.

13 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
13.1 - Confidential Minutes of the Audit, Risk and Finance Committee Meeting held on 13 March 2025	s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
13.2 - Civic Financial Services Annual General Meeting - Nomination of Director	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
13.3 - 2025 Statute Barred Rates Report	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7