

Mā tō tātou takiwā
For our District

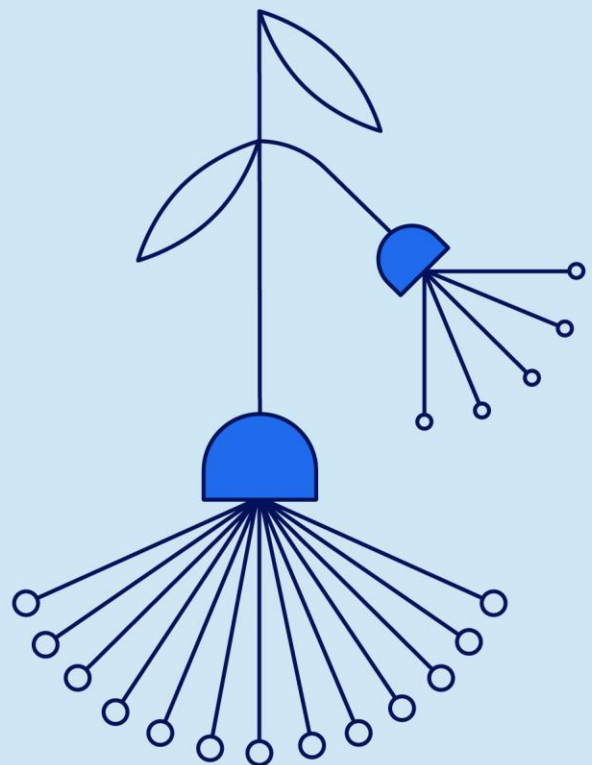
Katikati Community Board

Poari ā Hapori o Katikati

KKC25-2

Wednesday, 2 April 2025, 6.30pm

The Centre - Pātuki Manawa Digital Hub,
21 Main Road, Katikati (Boyd Room).



Katikati Community Board

Membership:

Chairperson	John Clements
Deputy Chairperson	Norm Mayo
Members	Andy Earl Teresa Sage Cr Anne Henry Cr Rodney Joyce
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Katikati Community Board Meeting will be held in the The Centre – Pātuki Manawa Digital Hub, 21 Main Road, Katikati (Boyd Room). on: Wednesday, 2 April 2025 at 6.30pm

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1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer relationship management system as a service request, while those requiring further investigation will be referred to the Chief Executive.

8 PRESENTATIONS

8.1 KATIKATI COMMUNITY SPORT AND RECREATION CENTRE

File Number: A6696224

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

Ben Warren will be in attendance to provide an update on the Katikati Community Sport and Recreation Centre.

9 MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 12 FEBRUARY 2025

File Number: A6690717

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

RECOMMENDATION

1. That the Minutes of the Katikati Community Board Meeting held on 12 February 2025 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. **Minutes of the Katikati Community Board Meeting held on 12 February 2025**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
KATIKATI COMMUNITY BOARD MEETING NO. KKC25-1
HELD IN THE CENTRE – PĀTUKI MANAWA DIGITAL HUB, 21 MAIN ROAD, KATIKATI
ON WEDNESDAY, 12 FEBRUARY 2025 AT 6.30PM**

1 PRESENT

Chairperson J Clements, Deputy N Mayo, Member A Earl, Member T Sage, Cr A Henry and Cr R Joyce.

2 IN ATTENDANCE

R Davie (Deputy CEO/General Manager Strategy and Community) and R Leahy (Senior Governance Advisor).

OTHERS IN ATTENDANCE

12 members of the public including;
Cr D Thwaites, and
Waihi Beach Community Board Member R Goudie

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Chairperson J Clements declared an interest in agenda item 10.4.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 JOHN REID – HIGHFIELDS POND

Mr Reid, a resident of Katikati was in attendance to discuss Highfields Pond. He noted the below points:

- A group of residents wanted to use the pond for motorised miniature yacht sailing. The group were looking to hold four regattas per year, which would bring approximately 40–50 people into Katikati for the weekend.
 - There were ongoing concerns with the water level, weeds in the pond and access to the area. It was unclear who was responsible for the maintenance of the pond.
 - Due to the low water level, the water was becoming stagnant and mosquitos were becoming an issue for residents.
-

7.2 JACQUI KNIGHT - THOMPSONS TRACK

Ms Knight, was in attendance on behalf of the Katikati Trails Development Group to give an update on Thompsons Track. She noted the below points:

- A walkover Thompsons Track with Elected Members and staff had taken place. Another walkover also took place with the Four-Wheel Drive Association representatives, a Matamata-Piako District Council Roading Engineer and a contractor.
 - There were several slips and damage on the track that would need to be remedied.
 - The group would engage with local hapū and iwi on both sides of the Kaimai Ranges on the matter.
 - It was noted that Thompsons Track was a paper road owned by Council.
-

7.3 MULTIPLE SPEAKERS - ANNUAL REPORT 2023/24

Keith Hay (Chairperson of the Katikati-Waihī Beach Residents and Ratepayers Association) and Ross Goudie (resident of Katikati), were in attendance to raise concerns regarding Council's Annual Report 2023/24. They noted the below points:

- In FY 2023–24 Council budgeted for a surplus of \$22.1 million but had a deficit of \$5.4 million. This was compared to a surplus of \$23.7 million.
 - Concerns were raised about Council's ability to plan ahead when the Annual Report 2023/24 had not yet been finalised.
 - Mr Goudie queried how Council would remedy the financial situation.
-

8 PRESENTATIONS

8.1 KATIKATI YOUTH PARK PROPOSAL

John Bothwell was in attendance to present on the Katikati Youth Park Proposal. The below points were noted:

- The Community-led Development Steering Group commissioned research into what youth in the district wanted to enable them to thrive in Katikati. The majority of youth surveyed wanted activities for youth in the community.
-

- The existing skatepark needed to be repaired and improved to make it more fit for purpose.
- The group was looking to expand and upgrade the overall area by also installing barbeque facilities and safe play areas for younger children.
- The group had \$90,000 of funding from the Department of Internal Affairs of which \$40,000 was earmarked for this project.
- The group was seeking endorsement from the Katikati Community Board for the project as part of the overall Moore Park plan.
- They were looking to prioritise their list of upgrades in the event they could not fund everything on their list.
- Costings were not yet available for a half court for basketball, however, this would be considered for the area.
- Murals would also be considered to dissuade taggers.

9 MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 13 NOVEMBER 2024

RESOLUTION KKC25-1.1

Moved: Member T Sage

Seconded: Deputy N Mayo

1. That the Minutes of the Katikati Community Board Meeting held on 13 November 2024 as circulated with the agenda be confirmed as a true and correct record with the following amendment:
 - The spelling in item 7.3 be corrected to 'Graeme Thomson'.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

10 REPORTS

10.1 KATIKATI COMMUNITY BOARD - WORKSHOP NOTES - 22 JANUARY 2025

The workshop notes were received and no discussion was held.

10.2 KATIKATI COMMUNITY BOARD – CHAIRPERSON’S REPORT – FEBRUARY 2025

The Board considered a report from the Chairperson dated 12 February 2025. A brief overview of the report was provided and the below points were noted:

- Highfields Pond was serviced as a stormwater pond and not a recreational facility, however, there was some desire for the community to use it as a recreational facility.
- The Board queried if a middle ground could be found to satisfy both residents and Council.
- The Board requested a report on the history and context of Highfields Pond to be included in a future agenda.
- There was a desire from the Board to include the netball courts into the concept plan for Moore Park.
- It was noted that Council’s Reserves and Facilities team would lead the concept plan for Moore Park.

RESOLUTION KKC25-1.2

Moved: Deputy N Mayo

Seconded: Member A Earl

1. That the Chairperson’s report dated 12 February 2025 titled ‘Katikati Community Board Chairperson’s Report – February 2025’ be received.

CARRIED

RESOLUTION KKC25-1.3

Moved: Member A Earl

Seconded: Cr A Henry

2. That the Katikati Community Board recommends that Council progress a concept plan for the area of Moore Park that broadly relates to the proposal for netball courts and a Youth Hub (including proposed upgrades to the playground, skatepark and potential addition of a basketball half court) and allocates \$500 from the Katikati Community Board Reserve Account towards producing the concept plan.

CARRIED

10.3 KATIKATI COMMUNITY BOARD – COUNCILLOR’S REPORT – FEBRUARY 2025

The Board considered a report from Councillor Joyce dated 12 February 2025. A brief overview of the report was provided and the below points were noted:

- Councillors were informed in late 2024 that there would be a deficit in the budget.

- Work was underway to improve Council's financial reporting systems.
 - Council was working through the Annual Plan 2025/26, which would show what actions would need to be taken to improve Council's financial situation.
-

RESOLUTION KKC25-1.4

Moved: Member T Sage

Seconded: Deputy N Mayo

That Councillor Joyce's report dated 12 February 2025 titled 'Katikati Councillor's Report – February 2025' be received.

CARRIED

Chairperson J Clements vacated the role as Chairperson for the agenda item 10.4 and Deputy Chairperson N Mayo assumed the role.

10.4 KATIKATI COMMUNITY BOARD – GRANT APPLICATIONS – FEBRUARY 2025

Chairperson Clements declared an interest in this item, withdrew from the meeting and took no part in the discussion or voting thereon.

The Board considered a report from the Senior Governance Advisor dated 12 February 2025. The report was taken as read and the below points were noted:

Focus Katikati Trust Grant Application

- Focus Katikati wanted to engage with businesses, iwi and other groups to have a workshop on clusters.
 - The \$1000 would be a contribution towards a consultancy fee for the workshop. The other \$1500 would be paid for by the businesses.
 - The purpose of the Focus Katikati Trust had now changed. It had morphed from supporting housing to economic development.
 - The Board would like to see the Trust coordinate with Council's Community Team.
-

RESOLUTION KKC25-1.5

Moved: Deputy N Mayo

Seconded: Cr R Joyce

1. That the Senior Governance Advisor's report dated 12 February 2025 titled 'Katikati Community Board – Grant Applications – February 2025' be received.
 2. That the Katikati Community Board **approves** the grant application from Focus Katikati Trust for \$1,000 from the Katikati Community Board Grant Account, for costs relating to a 'Clusters of Excellence' workshop.
-

Chairperson J Clements abstained from voting.

CARRIED

10.5 KATIKATI COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – FEBRUARY 2025

The Board considered a report from General Manager Infrastructure Services dated 12 February 2025. The report was taken as read and the below points were noted:

- The Board requested for the Roading Account be updated to include the \$200,000 allocated to the Market Square project.
 - The Board noted that there were a high number of service requests for mowing and vegetation.
 - An action within Council's Waste Minimisation Strategy was to explore the opportunity for a transfer station in the western part of the district.
-

RESOLUTION KKC25-1.6

Moved: Member T Sage

Seconded: Chairperson J Clements

That the General Manager Infrastructure Services' report dated 12 February 2025 titled 'Katikati Community Board – Projects and Operations Report – 12 February 2025' be received.'

CARRIED

10.6 RECONCILIATION OF KATIKATI COMMUNITY TOWN CENTRE DEVELOPMENT FUND

The Board considered a report from Finance Manager dated 12 February 2025. A brief overview of the report was provided. The below point was noted:

- The Chairperson requested information on the Council resolutions passed in relation to what had been spent from the Katikati Town Centre Development fund prior to making any decision on the matter.
-

RESOLUTION KKC25-1.7

Moved: Chairperson J Clements

Seconded: Deputy N Mayo

That the Reconciliation of Katikati Community Town Centre Development Fund report and its recommendations lie on the table.

A motion was voted on and a division was called and recorded as follows:

For: Chairperson J Clements, Deputy Chairperson N Mayo and Member A Earle

Against: Member T Sage, Cr A Henry and Cr R Joyce.

Due to an equality of votes, the Chairperson exercised his right for a casting vote and voted for the motion.

CARRIED 4/3

10.7 KATIKATI COMMUNITY BOARD – FINANCIAL REPORT – DECEMBER 2024

The Board considered a report from the Finance Business Partner Lead dated 12 February 2025. The report was taken as read.

RESOLUTION KKC25-1.8

Moved: Member T Sage

Seconded: Member A Earl

That the Finance Business Partner Lead’s report dated 12 February 2025, titled ‘Katikati Community Board – Financial Report – December 2024’, be received.

CARRIED

The Meeting closed at 8.48pm.

Confirmed as a true and correct record at the Katikati Community Board meeting held on 2 April 2025.

.....
Chairperson J Clements

CHAIRPERSON

10 REPORTS

10.1 KATIKATI COMMUNITY BOARD – WORKSHOP NOTES

File Number: A6693930

Author: Rosa Leahy, Senior Governance Advisor

Authoriser: Robyn Garrett, Governance Manager

EXECUTIVE SUMMARY

The notes from the Katikati Community Board workshop on 5 March have been attached for information.

ATTACHMENTS

1. **Katikati Community Board – Workshop Notes – 5 March 2025**  

KATIKATI COMMUNITY BOARD WORKSHOP

DATE:	5 March 2024 at 5.30pm
HELD:	Pātuki Manawa – Boyd Room
FORUM MEMBERS PRESENT:	Chairperson J Clements, Deputy Chairperson N Mayo, Member A Earle and Cr R Joyce
APOLOGIES:	Cr A Henry and Member T Sage
STAFF IN ATTENDANCE:	R Leahy (Senior Governance Advisor)

Workshop ItemsKatikati Town Centre Development Funds

- The Board were awaiting documentation regarding resolutions for the Katikati Town Centre Development Fund. The Board were advised that this information would be circulated to them prior to the next meeting.

Clive Road Parking

- The Board had been made aware that the Medical Centre required additional parking.
- The issue would be submitted on as part of the Traffic and Parking Bylaw Review. If it was out of scope, then the Board would consider other options.

Highfields Pond

- There were ongoing concerns regarding the weeds at Highfield's Pond.
- The Board queried if there was a maintenance management plan for Highfields Pond to manage the weeds.

Moore Park

- Discussions were ongoing with the various sports groups over the plans for Moore Park, it was hoped that a layout for the Park would be agreed upon.

Dog Exercise Area

- It was unclear how much the dog exercise area was being used by dog owners.
- The Board were not supportive of funding dog exercise equipment for the park.

<p><u>Market Square</u></p> <ul style="list-style-type: none"> • The project had been delayed by approximately six weeks. • Council was looking to preserve as many trees as possible to provide shade options. <p><u>Wills Road Pavements</u></p> <ul style="list-style-type: none"> • Funding was allocated to the Wills Road Pavement in the Long Term Plan 2024-2034. It was suggested that the money should be repurposed for toilets at Beach Road or Haiku Park. <p><u>Representation Review Hearings</u></p> <ul style="list-style-type: none"> • The Community Board were awaiting a timeslot for the Representation Review Hearing to present their submission. <p><u>Beach Road Boat Ramp</u></p> <ul style="list-style-type: none"> • The project was in the Annual Plan; however, no works could be carried out until subdivision was complete. <p><u>150th Anniversary</u></p> <ul style="list-style-type: none"> • Chairperson J Clements advised that planning for the 150th Anniversary was ongoing.

RELEVANT ACTIONS	RESPONSIBLE
Maintenance management plan for Highfields Pond to be sent to the Board.	Senior Governance Advisor / Utilities Team
Information about funding for the Wills Road Pavement to be provided to the Board.	Senior Governance Advisor

The workshop closed at 6.41pm.

10.2 KATIKATI COMMUNITY BOARD – CHAIRPERSON'S REPORT – APRIL 2025**File Number:** A6690647**Author:** John Clements, Community Board Chairperson**Authoriser:** Rachael Davie, Deputy CEO/General Manager Strategy and Community**RECOMMENDATION**

1. That the Chairperson's report dated 2 April 2025 titled 'Katikati Community Board – Chairperson's Report – April 2025' be received.

Katikati Town Centre Development Rate

The Board requested further information about the resolutions for the expenditure of money in this reserve fund to provide a fuller financial picture, this has since been circulated to the Board which confirms and adds context to the expenditure set out in the financial reconciliation included within this agenda.

Market Square

A Project Manager has been appointed and is working through the tenders. Once an approved contractor has been identified a project plan will be developed. The Chair met with Council staff and discussed the layout and retention of the trees which is important. There was a discussion on in-ground lighting for the trees and the pathway connecting the Library and Memorial Hall to give it a visual appeal. Conduit and cabling can be laid before the sealed surface as the most cost-efficient solution. The project is anticipated to be completed by end of June 2025.

Moore Park

The sports codes have met regarding the location of the netball courts. The Reserves and Facilities Manager has subsequently met with the Netball representative on site to look at the suggested siting of the netball courts. Unfortunately, the location that the sports codes have suggested is unable to be realised as it involves the removal of existing carparking, and it affects the swale drainage system for the football fields which would result in flooding of the fields. Staff have suggested that a further meeting between the codes be held with staff to work through the known constraints associated with establishing hardcourts at Moore Park and look for an agreeable solution.

Staff will be contacting an outdoor design architect to prepare a basic concept plan that broadly relates to the proposal for a youth hub. Ongoing liaison will be undertaken with Katikati Community Led Development Steering Group Project Team through the planning process.

The Landing

Staff are in the final stages of the procurement process for the replacement / upgraded jetty next to the boat ramp. An update on the timeline and appointed contractor can be provided once a contract has been signed. Planning for the installation of the new 'Humphrey' can commence soon with Katikati Open Air Arts.

Dave Hume Pool

The upgrade works involving a new bulkhead and liner along with new sand filters/pipework and changing room improvements are scheduled to commence on 28 April 2025. The intention is to have the project completed over the winter period in time for the pool to be operational at the beginning of the 2025/26 swimming season. Council will be providing an update on the project on its website so the Board and public can be kept up to date on project progress. The Dave Hume Trust website will link to Council's website.

Below is a picture showing a new bulkhead. This is similar to what the Dave Hume Pool will look like once completed.

Highfield Pond

The residents had hoped that this pond would be a recreational pond but it is deemed to be a large storm water pond. The potential for it to be used recreationally is weather dependent so it is filled up with rainwater within the consent limits. In drier periods it will be lower due to evaporation and weeds will grow in it. Council is putting in place a maintenance programme for Highfield Pond, which will be circulated to the Board once it has been finalised.

Dog Exercise Area

The Community Board has requested an update on the use of this area as reports are it is limited. Council does not have any user statistics as there is no counter device attached to the gate to count users. The view within the Community Board is that the dog owners and users should fund the dog exercise equipment. There have been discussions with the Menzshed and other suppliers to support/sponsor the equipment

Pavements – Wills Road and Southeast corner of Moore Park

The Community Board requested Council provide more information on the funding. The feeling is that this money could be better applied to toilets within the town, however, the funding allocated to these pavements is Structure Plan funding and is tied to financial contributions. An alternative funding source would need to be sought for toilets in the town.

Representation Review

Verbal submissions regarding the representation review were heard on 13 March. The Katikati Community Board strongly holds the view that the Board should continue to represent the Katikati area and not be integrated into a wider ward with Waihi Beach. Katikati's communities of interest are different to Waihi Beach – the former being a

service town whilst the latter is a holiday town. In terms of representation there would be 6:2 of Katikati : Waihi Beach representation to stay within the 10% rule (Katikati 11800:Waihi Beach 4100) as expressed in the Local Electoral Act section 19v(2). The proposed 3:3 subdivision arrangement does not comply with the +/- 10% rule for fair representation; however, the legislation - s19V(3) - provides for arrangements that don't comply where Council considers this would limit effective representation of those communities.

10.3 KATIKATI COMMUNITY BOARD – COUNCILLOR'S REPORT – APRIL 2025**File Number:** A6690666**Author:** Anne Henry, Councillor**Authoriser:** Rachael Davie, Deputy CEO/General Manager Strategy and Community**RECOMMENDATION**

1. That the Councillor's report dated 2 April 2025 titled 'Katikati Community Board – Councillor's Report – April 2025' be received.

Western Bay District Council District Council (WOPDC) Representation Review 2025:

A Representation Review is required under the Local Electoral Act and is undertaken every 6 years. WBOPDC staff began the review process for our communities in late 2023 and continued to gather community feedback during 2024 and up until the date of last consultation in November 2024. Council adopted its Final Representation Proposal by 21 November 2024. This model unfortunately, due to the decision-making time frame, was not able to be presented for public consultation prior to the final lodgement date to the Local Government Commission.

Earlier this year an independent commissioner panel was appointed by Local Government Commission. The Commissioners received all relevant material and written submissions early 2025. On 13 March 2025, the Commissioners heard several verbal submissions via video links from our communities' submitters. Live stream presentations to the Commissioner's Panel from WBOPDC are still available on the Local Government Commission's YouTube [channel](#).

Several sound submissions, both for and against, were received by the Commissioners from our rate payers, community groups and Community Boards. We are yet to hear the panel's determination. The Commissioners are now in deliberation to decide WBOPDC 's future representation model. A decision is expected by 11 April 2025.

Annual Plan (AP) 2025– 2026:

On 12 March the Annual Plan Committee adopted the draft schedule of 2025 fees and charges for public consultation. The consultation will be open for one calendar month from 20 March to 21 April.

A draft statement of our intended proposal for Financial Contributions and a detailed disclosure table has been prepared for consultation. Information for this review was gathered from many working within the framework of our current model for Financial Contributions. The consultation for this will be open from 20 March until 20 April.

These documents will be available on Council's website, for viewing in our Libraries and Service Centres.

This year there have been no big changes for the second year of the 2024-2034 Long Term Plan (LTP) than those outlined when it was for consultation prior to its adoption in September last year. As the programme of work had little change in direction it meant that formal consultation was not required. Council will still be informing the public on the projects that are planned for next year and why we made the decision not to consult.

Local Waters Done Well:

The Council is currently working with a consultant and has explored the options open to us to adopt a sustainable model for WBOPDC's 'Local Water Done Well'. The challenge for WBOPDC is to remain sustainable with the delivery and management of our freshwater. All models will be ring-fenced and will need to fully fund themselves, to stand alone as an entity. Council approved the consultation document for the water service delivery model on 18 March, a copy of this report can be found [here](#). Consultation with the community will run from 24 March to 24 April 2025.

Katikati-Waihi Beach Ward Forum:

The date for the last Katikati-Waihi Beach Ward forum for 2025 is 9 April 2025 7-9pm at The Centre – Pātuki Manawa Digital Hub.

An expo style of presentation is planned for this event. These forums are designed to give people a chance to connect with their local Councillors and get a better understanding of local initiatives by talking to the teams behind them.

Topics are currently being finalised but will likely include key projects such as the Heron Crescent Elder Housing, Waihi Beach Library and Katikati Wastewater Treatment Plant as well as consultation on Local Water Done Well.

10.4 KATIKATI COMMUNITY BOARD – GRANT APPLICATIONS – APRIL 2025**File Number:** A6697182**Author:** Rosa Leahy, Senior Governance Advisor**Authoriser:** Robyn Garrett, Governance Manager**EXECUTIVE SUMMARY**

The purpose of this report is to enable the Katikati Community Board to make a decision regarding the application for Community Board Grant Funding as applied for by Tanners Point Residents & Ratepayers Association Incorporated.

The application and supporting information relating to the Community Board Grant have been forwarded to members separate to this agenda.

RECOMMENDATION

1. That the Senior Governance Advisor's report dated 2 April 2025 titled 'Katikati Community Board – Grant Applications – April 2025' be received.
2. That the Katikati Community Board **approves** the grant application from Tanners Point Residents & Ratepayers Association Incorporated for \$....., towards funding an Automatic External Defibrillator (AED) at Tanners Point Reserve, conditional on approval for the location of the AED by Council's Reserves and Facilities Team.

OR

That the Katikati Community Board **does not approve** the grant application from Tanners Point Residents & Ratepayers Association Incorporated.

BACKGROUND

The Katikati Community Board has funding of \$8,000 available for disbursement to community organisations for the 2024/2025 financial year. The balance as of 2 April 2025 is \$3,114.

The Tanners Point Residents & Ratepayers Association Incorporated has a membership of 64 members. The organisation's activities include pest control, upkeep of walkways and dealing with issues of residents that impact the community. The group is seeking \$1500 towards an Automatic External Defibrillator (AED) to be placed at Tanners Point Reserve. The AED will be accessible to the community and public who use the walkways, boat ramp and camping facilities at that location.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Tanners Point Residents & Ratepayers Association Inc.	The applicant will be notified of the outcome of their application.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Community Board Grant Funds	<p>The Community Board will consider applications for distribution of grant funding before the end of the financial year.</p> <p>Annual Budget \$8000</p> <p>Current Balance \$3,114</p>

10.5 RECONCILIATION OF KATIKATI COMMUNITY TOWN CENTRE DEVELOPMENT FUND**File Number:** A6690703**Author:** Sarah Bedford, Finance Manager**Authoriser:** Rachael Davie, Deputy CEO/General Manager Strategy and Community**EXECUTIVE SUMMARY**

1. The purpose of this report is to provide a reconciliation of the Katikati Town Centre Development Fund and the Katikati Town Centre Promotion Rate. This reconciliation was undertaken to ensure that going forward the rates collected for both the Katikati Town Centre Development Fund and the Katikati Town Centre Promotion Rate are correctly attributed.

RECOMMENDATION

1. That the Finance Manager's report dated 2 April 2025 'Reconciliation of Katikati Community Board Town Centre Development Fund' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Katikati Community Board recommend to Council that the historic overspend of the Katikati Town Centre Promotion Rate fund of \$160,381.74 be offset by the Katikati Town Centre Development fund to avoid the need for a rates charge back to the community.
4. That the opening balance of the Katikati Town Centre Development Reserve for 1 July 2024 is \$619,458 AND that this reserve be allocated for the purpose of Katikati Town Centre Development scheduled as and when opportunities arise by way of recommendation.
5. That the Katikati Community Board recommend to Council that it be consulted before funds from the Katikati Town Centre Development Fund are committed by Council.

BACKGROUND

There are two targeted rates collected for the Katikati community that have historically been reconciled into the same reserve since 2012 (Katikati Town Centre Development reserve), which is reported on in Council's Annual Report. These two rates are:

- Katikati Town Centre Development Rate – A fixed rate per property intended for the beautification of the Katikati Town Centre, and

- Katikati Town Centre Promotion rate – A rate to cover the service delivery contract for Katch Katikati. Requirements of this service can be found in the agreement which is reviewed every 3 years.

KEY FINDINGS

2. **Deficit in Town Centre Promotion Fund:**

As noted above, the Katch Katikati Service Delivery Contract is intended to be funded from the Katikati Town Centre Promotion Rate. As a consequence of the two targeted rates for Katikati being reconciled into the same reserve since 2012 staff investigations have highlighted that the Katikati Town Centre Development Rate reserve has been used to offset a shortfall in the revenue collected via the Katikati Town Centre Promotion Rate over a number of years. **Attachment 2** to this report highlights the variances of Katch Katikati contract expenditure to rates revenue which identifies that since 2012 the Katikati Town Centre Development Rate reserve has funded a shortfall in the Katikati Town Centre Development rate in the sum of \$160,381.74. This figure includes \$60,000 relating to the visitor information service referred to in paragraph 3 below.

3. **Service Delivery Contract budget adopted in Long Term Plan 18-28 and rate collection:**

In 2018/19 Council resolved to increase the Katch Katikati contract budget to reflect that it would provide visitor information services. Investigations have revealed a misalignment between the revised contract budget (reflecting the visitor information service) and the rates budget required to cover the increased contract expenditure. Ultimately this has meant that the Katikati Town Centre Promotion Rate revenue was not sufficient to cover the cost of the new (2018/19) Katch Katikati contract and the shortfall (of \$60,000) has been funded from the Katikati Town Centre Development fund. This anomaly has now been mitigated to ensure complete alignment between contracted expenditure and the rate revenue required each year from the Katikati Town Centre Promotion Rate.

4. **Misallocated Transactions:**

A total of \$10,569.89 in transactions were identified as being incorrectly funded from the Katikati Town Centre Development Rate reserve as they were unrelated to Katikati town centre development. These misallocated transactions related to works completed as part of an Ōmokoroa infrastructure project. They have subsequently been re-allocated to the appropriate activities. A further \$21,899 of expenditure relating to the Te Puke Community Board was incorrectly funded from the reserve. This too has been corrected and funded from the appropriate reserve. Mitigations have been put in place to ensure thorough review of expenditure being

funded from the correct reserve in future including review and alignment of resolutions in relation to funding decisions made.

The most significant areas of historic expenditure from the Katikati Town Centre Development Reserve relate to the purchase of the Dunning Block (for the future Katikati library) and capital expenditure relating to the refurbishment of the Katikati First Station and new Katikati library.

NEXT STEPS

The Katikati Town Centre Promotion Rate will be ring-fenced in its own reserve to ensure the rate collected for town centre development and town centre promotion purposes can be separately identified.

A reconciliation of the Town Centre Development Reserve and Town Centre Promotion Rate will be provided to the Community Board and to Council through Annual Reports in future for full transparency of transactions being funded from the reserve.

SIGNIFICANCE AND ENGAGEMENT

5. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
6. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
7. In terms of the Significance and Engagement Policy this decision is considered to be of **low** significance because the matters traversed in this report only affect a small part of the district (being the Katikati community). Further, the decision sought from the Katikati Community Board, while acknowledging that the shortfall in the Katikati Town Centre Promotion Rate has in fact been funded from the Katikati Town Centre Development reserve, recommends that there be no further financial impost on the Katikati community.

ATTACHMENTS

1. **Reconciliation of Katikati Town Centre Development Fund transactions**  
2. **Variance of contract budget to rates strike**  

Katikati Town Centre Development transactions 2011-2024		
Opening Balance 1 July 2011 (out of funds) in February 2011 650k was committed to purchase the Duni	-\$513,644.23	
Income		
Katikati Town Centre Development Rate	\$83,136.00	
<i>This is made up of 4157 residential properties @ \$20 per property</i>		
Katikati Town Centre Promotion Rate	\$54,937.00	(54,937)
<i>This is made up of 4157 residential properties @ \$5.50 per property PLUS 158 industrial/commercial properties @ \$203 per property</i>		
General Rate Allocation	\$83,280.00	
Katikati Town Centre Development costs		
Professional fees for town centre feasibility	-\$3,528.70	
Resource consent Moore Park	-\$1,250.00	
Katikati Town Centre Promotion		
Katch Katikati Service Delivery Contract	-\$45,470.00	
Katikati Town Centre Development Capex		
Katikati Community Centre resource consent	-\$210.00	
Katikati Community Centre resource consent	-\$2,068.50	
Katikati Community Centre resource consent	-\$12,737.50	
Interest paid on reserve	-\$35,955.00	
Closing Balance 30 June 2012	-\$393,510.93	
Income		
Katikati Town Centre Development Rate	\$46,796.00	
<i>This is made up of 4158 residential properties @ \$20 per property</i>		
Katikati Town Centre Promotion Rate	\$54,937.00	(54,937)
<i>This is made up of 4158 residential properties @ \$6.00 per property PLUS 150 industrial/commercial properties @ \$203 per property</i>		
Interest charged on balance of reserve	-\$24,843.00	
General Rate Allocation	\$83,720.00	
Correct funding of Dunning Block land purchase from 2005 to be funded via FINCO reserve - originally funded by Katikati Town Centre		
Development Rate Reserve	\$650,000.00	
Expenditure		
Move original current account balance for Katikati Town Centre Rate to the reserve	-\$32,305.00	
Economic impact assessment for Katikati town centre development	-\$5,000.00	
Katch Katikati SDC	-\$23,417.00	23,417.00
Katch Katikati SDC	-\$23,417.00	23,417.00
Closing Balance 30 June 2013 (in funds)	\$332,960.07	
Opening Balance 1 July 2013	\$332,959.77	
Income		
Katikati Town Centre Development Rate	\$83,830.10	
<i>This is made up of 4192 residential properties @ \$20 per property</i>		
Katikati Town Centre Promotion Rate	\$58,336.00	-58,336.00
<i>This is made up of 4192 residential properties @ \$6.30 per property PLUS 150 industrial/commercial properties @ \$212 per property</i>		
Interest accrued on reserve	\$19,978.00	

Expenditure		
Transactions funded from reserve	-\$58,665.10	
Katch Katikati SDC	-\$29,168.00	58,336.00
Katch Katikati SDC	-\$29,168.00	
Closing Balance 30 June 2014 (in funds)	\$378,102.77	
Opening Balance 1 July 2014	\$378,102.77	
Income		
General Rate allocation	\$180,000.00	
Interest received	\$22,686.00	
Katikati Town Centre Development Rate	\$84,259.00	
<i>This is made up of 4214 residential properties @ \$20 per property</i>		
Katikati Town Centre Promotion Rate	\$57,337.00	(57,337)
<i>This is made up of 4214 residential properties @ \$6.42 per property PLUS 152 industrial/commercial properties @ \$199.25 per property</i>		
Expenditure		
Accrual - Katch Katikati	\$50.00	
Memorial square opening hall booking	-\$43.48	
Accrual - Katch Katikati	-\$14.00	
Parking signs	-\$24.35	
Light sensors	-\$206.50	
Wellbeing Expos	-\$499.50	
Seat costs	-\$1,429.00	
Unexpected Heroess	-\$7,500.00	
	-\$15,000.00	
Accrual - Consultants costs for town centre development	\$28,314.00	
Capital works in relation to new library	-\$213,317.00	
Cherry Court Development - reversed out in following year - not Council owned - see line	-\$32,608.00	
Unexpected Heroes - contributions from Rotary and RSA	\$11,550.00	
Katch Katikati SDC	-\$30,000.00	30,000.00
Katch Katikati SDC	-\$30,000.00	30,000.00
Other Income	\$30,000.00	
Closing balance 30 June 2015 (in funds)	\$461,656.94	
	\$0.00	
Opening Balance 1 July 2015	\$461,656.94	
Income		
Fund capital expenditure for Katikati Firestation refurbishment - expenditure over 2 years - recognition c	-\$752,172.00	
Katikati Town Centre Development Rate	\$84,679.00	
<i>This is made up of 4241 residential properties @ \$20 per property</i>		
Katikati Town Centre Promotion Rate	\$45,048.00	(45,048)
<i>This is made up of 4241 residential properties @ \$5.32 per property PLUS 141 industrial/commercial properties @ \$163.20 per property</i>		
Interest income on reserve	\$25,391.00	
District Wide rates funded portion of upgrade	\$180,000.00	
Expenditure		
Operational Costs	\$0.00	
Katikati Town Centre Development operational transactions	-\$210,741.00	
Capital Costs	\$0.00	
Fire Station capital costs	-\$444,870.00	
Capitalisation of Fire station as asset	\$752,172.00	
Correct treatment of capital costs to operational	\$14,253.00	
Katch Katikati SDC	-\$60,000.00	60,000.00
Other		
Lottery grant and payments 50% for unexpected heroes funding	-\$71,183.00	
Closing balance 30 June 2016 (in funds)	\$67,234.94	
Opening Balance 1 July 2016	\$67,234.94	
Income		

Interest paid on reserve	\$4,034.00	
Katikati Town Centre Development Rate	\$86,980.00	
<i>This is made up of 4350 residential properties @ \$20 per property</i>		
Katikati Town Centre Promotion Rate	\$51,305.00	(51,305)
<i>This is made up of 4350 residential properties @ \$5.23 per property PLUS 141 industrial/commercial properties @ \$202.55 per property</i>		
General Rate	\$170,378.00	
Expenditure		
Town centre development opex	-\$825.00	
Town centre development capex	-\$1,416.00	
Katch Katikati SDC	-\$30,000.00	30,000.00
Katch Katikati SDC	-\$30,000.00	30,000.00
Closing balance 30 June 2017 (in funds)	\$317,690.94	
Opening Balance 1 July 2017	\$317,690.94	
Income		
Interest on reserve	\$19,061.00	
Katikati Town Centre Development Rate	\$87,725.00	
<i>This is made up of 4395 residential properties @ \$20 per property</i>		
Katikati Town Centre Promotion Rate	\$70,920.00	(70,920)
<i>This is made up of 4395 residential properties @ \$7.35 per property PLUS 141 industrial/commercial properties @ \$289.74 per property</i>		
Expenditure		
Fund Katikati Library partly from Town Centre Development Reserve	-\$143,359.27	
Correction from 2015 from Waihi Beach Town Centre Development		
Reserve corrections for Edinburgh St Development and Dillon St property		
financing costs relating to 2011-2015 years and including sales		
transactions Dillon St 2017	-\$23,870.00	
Katch Katikati SDC	-\$7,524.00	71,524.00
Closing balance 30 June 2018 (in funds)	\$256,643.67	
Opening Balance 1 July 2018	\$256,643.67	
Income		
Interest on reserve account	\$14,115.00	
Katikati Town Centre Development Rate	\$88,915.00	
<i>This is made up of 4448 residential properties @ \$20 per property</i>		
Katikati Town Centre Promotion Rate	\$78,346.00	(78,346)
<i>This is made up of 4448 residential properties @ \$8.00 per property PLUS 138 industrial/commercial properties @ \$310.00 per property</i>		
Expenditure		
Fund Katikati Library partly from Town Centre Development Reserve	-\$45,340.73	
Katch Katikati SDC 6 monthly, Christmas in the park, echo walking festival, business awards	-\$39,490.50	39,490.50
Katch Katikati SDC 6 monthly, Christmas in the park, echo walking festival, business awards	-\$39,490.50	39,490.50
Closing balance 30 June 2019 (in funds)	\$313,697.94	
Opening Balance 1 July 2019	\$313,697.94	
Income		
Interest on reserve	\$17,253.00	
Katikati Town Centre Development Rate	\$91,445.00	
<i>This is made up of 4573 residential properties @ \$20 per property</i>		
Katikati Town Centre Promotion	\$81,810.00	(81,810)
<i>This is made up of 4573 residential properties @ \$7.95 per property PLUS 139 industrial/commercial properties @ \$326.91 per property</i>		
Expenditure		
Katch Katikati Information Centre Management 6 monthly	-\$17,500.00	17,500.00
Katch Katikati Information Centre Management 6 monthly	-\$17,500.00	17,500.00
Katch Katikati SDC 6 monthly, Christmas in the park, echo walking festival, business awards	-\$39,490.37	39,490.37
Katch Katikati SDC 6 monthly, Christmas in the park, echo walking festival, business awards	-\$40,280.50	40,280.50
Closing balance 30 June 2020 (in funds)	\$389,444.77	(10)

Opening Balance 1 July 2020	\$389,444.77	
Income		
Interest on reserve account	\$12,852.00	
Katikati Town Centre Development Rate	\$91,584.92	
<i>This is made up of 4580 residential properties @ \$20 per property</i>		
Katikati Town Centre Promotion Rate	\$77,013.43	(77,013)
<i>This is made up of 4580 residential properties @ \$7.42 per property PLUS 139 industrial/commercial properties @ \$309.72 per property</i>		
Expenditure		
Katch Katikati Information Centre Management 6 monthly	-\$17,500.00	17,500.00
Katch Katikati Information Centre Management 6 monthly	-\$17,500.00	17,500.00
Katch Katikati SDC 6 monthly, Christmas in the park, echo walking festival, business awards	-\$41,287.50	41,287.50
Katch Katikati SDC 6 monthly, Christmas in the park, echo walking festival, business awards	-\$37,037.50	37,037.50
Katch Katikati Christmas in the Park, ECHO Walking Festival , Community Business Award	-\$4,250.00	4,250.00
Incorrect coding of Omokoroa Special Housing Area to town centre promotion (correction to come)	-\$6,280.85	
Closing balance 30 June 2021 (in funds)	\$447,039.27	
Opening Balance 1 July 2021	\$447,039.27	
Income		
Interest on reserve account	\$14,752.00	
Katikati Town Centre Development Rate	\$92,624.00	
<i>This is made up of 4632 residential properties @ \$20 per property</i>		
Katikati Town Centre Promotion Rate	\$78,034.00	(78,034)
<i>This is made up of 4632 residential properties @ \$7.42 per property PLUS 141 industrial/commercial properties @ \$309.72 per property</i>		
Expenditure		
Katch Katikati SDC 6 monthly	-\$57,000.00	57,000.00
Katch Katikati SDC 6 monthly	-\$57,000.00	57,000.00
Incorrect coding of Omokoroa infrastructure projects - correction made in 2024	-\$4,289.04	
Closing balance 30 June 2022 (in funds)	\$514,160.23	
Opening Balance 1 July 2022	\$514,160.23	
Income		
Interest on reserve account	\$14,752.00	
Town Centre Development Rate	\$93,664.00	
<i>This is made up of 4685 residential properties @ \$20 per property</i>		
Katikati Town Centre Promotion Rate	\$78,118.00	(78,118)
<i>This is made up of 4685 residential properties @ \$7.42 per property PLUS 140 industrial/commercial properties @ \$309.72 per property</i>		
Expenditure		
	-\$18,310.00	
Katch Katikati SDC 6 monthly	-\$60,933.00	60,933.00
Katch Katikati SDC 6 monthly	-\$60,933.00	60,933.00
Incorrect coding - Te Puke Events and Promotions - correction made in 2024	-\$21,899.00	
Katch Katikati SDC 6 monthly - this should have been classed as a prepayment for 2024 FY.	-\$65,015.50	65,015.50
Closing balance 30 June 2023 (in funds)	\$473,603.73	
Opening Balance 1 July 2023	\$473,603.73	
Income		
Interest on reserve account	\$28,352.93	
Katikati Town Centre Development Rate	\$106,523.00	
<i>This is made up of 4755 residential properties @ \$22.40 per property</i>		
Katikati Town Centre Promotion Rate	\$87,385.00	(87,385)
<i>This is made up of 4713 residential properties @ \$8.31 per property PLUS 139 industrial/commercial properties @ \$346.89 per property</i>		

Expenditure		
Katikati Market Square Concept Plan as per quote letter 1 June 2022	-\$6,119.82	
Katikati Market Square Concept Plan as per quote letter 1 June 2022	-\$5,271.34	
Katch Katikati SDC 6 monthly	-\$65,015.50	65,015.50
Closing balance 30 June 2024 per 23/24 Annual Report	\$619,458.00	
Deficit of town centre promotion related expenditure		160,381.74

Variance of budget for contract compared to rates collected				
Year	Rate collected	Budget for Service Delivery contract	Over/(Under) collection	
2012	54937	0	54,937.00	
2013	54937	46,834.00	8,103.00	
2014	58,336.00	58,336.00	0.00	
2015	57337	60,000.00	-2,663.00	
2016	45048	60,000.00	-14,952.00	
2017	51305	60,000.00	-8,695.00	
2018	70920	71,524.00	-604.00	
2019	78346	78,981.00	-635.00	
2020	81810	114,761.17	-32,951.17 **	
2021	77013.43	117,575.00	-40,561.57	
2022	78034	114,000.00	-35,966.00	
2023	78118	121,866.00	-43,748.00	
2024	87385	130,031.00	-42,646.00	
			-160,381.74	

**Visitor information Centre Management commenced in this year

10.6 KATIKATI COMMUNITY BOARD – FINANCIAL REPORT – FEBRUARY 2025**File Number:** A6697850**Author:** Allan Carey, Finance Business Partner Lead**Authoriser:** Adele Henderson, General Manager Corporate Services**EXECUTIVE SUMMARY**

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended 28 February 2025 (**Attachment 1**).

Total operational costs are under budget by \$9,661 year-to-date for 2024/25.

The Katikati Community Board Roading Current Account has now been incorporated into the financial report. The opening balance of \$474,678 has been reduced by spending on projects and now has a balance of \$140,136 as at February 2025 which is available for future projects after pending commitments for current approved projects. Attached is a more detailed report for the period ended February 2025 (**Attachment 2**).

RECOMMENDATION

- i. That the Finance Business Partner Lead's report dated 2 April 2025, titled 'Katikati Community Board - Financial Report – February 2025', be received.

GRANT PAYMENTS MADE TO DATE:

Resolution	Description	\$
KKC24-4.4	Katikati Football Club towards funding their paint marking on the football fields.	886
KKC24-6.8	Katikati College for \$2,000, to contribute towards funding uniforms and stationery for students in need.	2,000
KKC24-6.9	Katikati Toy Library for \$1,000, to contribute towards funding new carpet for the toy library.	1,000
2024/25 Grants		3,886

Committed – Operational Expenditure

Resolution	Account	Description	\$
K22-4.5	Contingency	Approve up to \$1,000 for cost relating to the Katikati Community Plan and Town Centre Plan presentation and celebration evening.	1,000
KKC23-7.5	Contingency	Approve up to \$1,500 for cost relating to the design of the Katikati shield, conditional upon clarification regarding the process on the establishment of a shield. (<i>Spent \$1,215</i>)	285
KKC23-7.4	Contingency	Approve up to \$500 for cost relating to the competition for beautifying shopfronts in Katikati.	500
KKC24-6.5	Contingency	Approves the spending of up to \$300 from the Contingency Account towards a Community Board Community Leaders Christmas function.	300
KKC25-1.5	Grants	Approves the grant application from the Focus Katikati Trust for \$1,000, for costs relating to a 'Clusters of Excellence' workshop.	1,000
Total outstanding operational commitments			3,085

2024/25 Katikati Community Board Reserve Analysis:

Resolution	Description	\$
2024/25 Opening balance		100,384
K22.4-7	Approve funding of \$50,000 towards costs related to the new Katikati Community Sport and Recreation Centre on the Moore Park Sports Ground in Katikati. (<i>Spent 2025 - \$10,751, please see detailed breakdown below</i>).	(10,751)
2024/25 Closing balance		89,633

Committed – Reserves expenditure:

Resolution	Description	\$
	2024/25 Closing balance before committed expenditure	89,633
K22.4-7	Approve funding of \$50,000 towards costs related to the new Katikati Community Sport and Recreation Centre on the Moore Park Sports Ground in Katikati. (Spent 2023 - \$29,625 and 2025 - \$10,751, please see detailed breakdown below).	(9,624)
KKC25-1.3	Progress a concept plan for the area of Moore Park that relates to the netball courts and a Youth Hub - \$500 from the Katikati Community Board Reserve Account.	(500)
	2024/25 Closing balance after committed expenditure	79,509

Resolution K22.4-7 – Katikati Community Sport & Recreation Centre:

Resolution	Description	\$
K22.4-7	Approve funding of \$50,000 towards costs related to the new Katikati Community Sport and Recreation Centre on the Moore Park Sports Ground in Katikati. (Spent 2023 - \$29,625 and 2025 - \$10,751, please see detailed breakdown below).	50,000
Paid 2023	First Principles Architects	(29,625)
Paid 2025	Geo Data Solutions	(1,287)
Paid 2025	First Principles Architects	(9,074)
Paid 2025	Bay Locate Ltd	(390)
	Remaining balance unspent on the resolution	9,624

Other Reserves:**Katikati Town Centre Development Reserve:**

Resolution	Description	\$
	2024/25 Opening balance	619,457
	No transactions year to date	0
	2024/25 Closing balance	619,457

C.E. Miller Estate Reserve:

Resolution	Description	\$
	2024/25 Opening balance	9,888
	No transactions year to date	0
2024/25 Closing balance		9,888

Katikati Community Board Roothing Current Account:

Resolution	Description	\$
	2024/25 Opening balance	474,678
	Decrease year to date	(334,542)
2024/25 Closing balance		140,136

ATTACHMENTS

1. **Katikati Community Board Financial Report – February 2025**  
2. **Katikati Community Board Roothing Account – February 2025**  

Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 28 February 2025						
Katikati Community Board						
	Year to Date				Full Year	Last Year
	Actual	Budget	Variance (Unfav)/Fav		Budget	Actual
	\$	\$	\$		\$	\$
Direct Costs						
Conference Expenses	2,903	1,336	(1,567)	⊗	2,004	0
Contingency - [see breakdown below]	0	6,336	6,336	☑	9,504	1,721
Grants	3,886	5,336	1,451	☑	8,000	2,995
Mileage Allowance	0	664	664	☑	996	0
Salaries	20,581	20,360	(221)	⊗	30,540	29,487
Security	0	0	0	☑	0	(5,000)
Street Decoration	0	3,000	3,000	☑	4,500	2,500
Inter Department Charges	26,842	26,840	(2)	⊗	40,260	42,204
Operating Costs	54,211	63,872	9,661	☑	95,804	73,907
Total Operating Costs	54,211	63,872	9,661	☑	95,804	73,907
Total Direct Costs	54,211	63,872	9,661	☑	95,804	73,907
Total Costs	54,211	63,872	9,661	☑	95,804	73,907
Income						
Rate Income	65,080	63,880	1,200	☑	95,820	104,926
Total Direct Income	65,080	63,880	1,200	☑	95,820	104,926
Net Cost of Service	10,869	8	10,861	☑	16	31,019
<div style="display: flex; justify-content: flex-end; align-items: center; margin-top: 10px;"> <input checked="" type="checkbox"/> <i>Favourable Variance</i> <input checked="" type="checkbox"/> <i>Non Favourable Variance</i> </div>						
<u>Contingency - breakdown</u>						
<i>No transactions year-to-date</i>	0					
Year to date contingency costs	0					
Katikati Community Board Reserve						
Opening Balance - Surplus (Deficit)	100,384					
(Decrease) Increase in year	(10,751)					
Closing Balance - Surplus (Deficit)	89,633					
Other Reserves						
<u>Katikati Town Centre Development Reserve</u>						
Opening Balance - Surplus (Deficit)	619,457					
(Decrease) Increase in year	0					
Closing Balance - Surplus (Deficit)	619,457					
<u>CE Miller Estate Restricted Reserves</u>						
Opening Balance - Surplus (Deficit)	9,888					
(Decrease) Increase in year	0					
Closing Balance - Surplus (Deficit)	9,888					
<u>Katikati Community Board Roading Current Account</u>						
Opening Balance - Surplus (Deficit)	474,678					
(Decrease) Increase in year	(334,542)		<i>(Details in separate report)</i>			
Closing Balance - Surplus (Deficit)	140,136					

Katikati Community Board Roding Current Account As at 28 February 2025						Status		
Current Account Opening Balance 1 July 2024				474,678				
Interest 2025				-		To be calculated at the end of the financial year		
Roding rate allocation for 2025				-		No allocation for the 2025 financial year		
Subtotal				474,678				
				Total committed for project:	Total spent over life of project:	Total spent in current financial year:	Balance remaining:	Status:
Less: Completed projects								
KKC23-6.8	Bus Shelters at Rereatakahia Marae and Tuapiro Marae		16,000	16,000	(16,000)	-	Completed	
TBC	Park Street Bus Shelters & Beach Road Tactile Pavers		33,292	33,292	(33,292)	-	Completed	
KKC24-1.6	Kotahi Lane - Cherry Tree removal		15,600	15,600	(15,600)	-	Completed	
KKC24-2.8	Kotahi Lane - footpath extension		11,050	11,050	(11,050)	-	Completed	
Subtotal				75,942	75,942	(75,942)	-	
				Total committed for project:	Total spent over life of project:	Total spent in current financial year:	Balance remaining:	Status:
Less: Projects in progress								
KKC24-2.7	Kotahi Lane Upper Carpark Seal Extension project		28,600	16,350	(16,350)	12,250		
KK24-6.15	Kotahi Lane footpath extension up to \$30,000 from the Katikati Community Board Roding Account.		30,000	22,363	(22,363)	7,637		
Subtotal				58,600	38,713	(38,713)	19,887	
Net Balance Roding Current Account excluding Commitments						360,023		
Less: Approved projects not yet started								
KKC24-6.13	Katikati Market Square up to \$200,000 from the Katikati Community Board Roding Account.		200,000		-			
Total commitments				200,000		-		
Less: Committed funds on Started Projects unspent						(19,887)		
Less: Committed funds on Unstarted Projects						(200,000)		
Closing Balance Roding Current Account						140,136	Total uncommitted funds available for future projects	

11 INFORMATION FOR RECEIPT