

Mā tō tātou takiwā
For our District

Waihī Beach Community Board

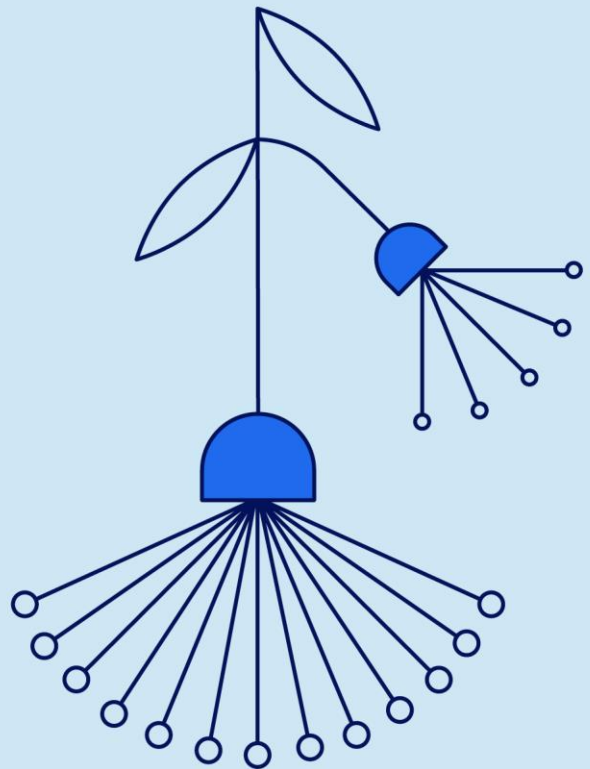
Poari ā Hapori o Waihī Beach

WBC24-3

Monday, 17 June 2024, 5.30pm

Waihī Beach Community Centre,

106 Beach Road, Waihī Beach



Waihi Beach Community Board

Membership:

| | |
|---------------------------|--|
| Chairperson | Ross Goudie |
| Deputy Chairperson | Dani Simpson |
| Members | Heather Marie Guptill Wayne Stevenson Cr Anne Henry Cr Allan Sole |
| Quorum | 3 |
| Frequency | Eight weekly / Workshops as required |

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Waihi Beach Community Board Meeting will be held in the Waihi Beach Community Centre, 106 Beach Road, Waihi Beach on: Monday, 17 June 2024 at 5.30pm

Order Of Business

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1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer relationship management system as a service request, while those requiring further investigation will be referred to the Chief Executive.

8 PRESENTATIONS

8.1 PRESENTATION – BAY OF PLENTY REGIONAL COUNCIL – CAULERPA

File Number: A6320512

Author: Rosa Leahy, Governance Advisor

Authoriser: Greer Golding, Governance Manager

A representative from Bay of Plenty Regional Council will be in attendance to discuss Caulerpa (invasive seaweed).

8.2 PRESENTATION – EMERGENCY MANAGEMENT UPDATE

File Number: A6320333

Author: Rosa Leahy, Governance Advisor

Authoriser: Greer Golding, Governance Manager

Sue Towler (Waihi Beach Community Response Team Leader) will be in attendance to provide an update on emergency management in Waihi Beach.

8.3 PRESENTATION – TE WHANĀU Ā TAUWHAO KI OTAWHIWHI

File Number: A6331281

Author: Rosa Leahy, Governance Advisor

Authoriser: Greer Golding, Governance Manager

A representative will be in attendance to provide the Board with updates from Te Whānau ā Tauwhao ki Otawhiwhi.

9 MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE WAIHI BEACH COMMUNITY BOARD MEETING HELD ON 22 APRIL 2024

File Number: A6305894

Author: Rosa Leahy, Governance Advisor

Authoriser: Greer Golding, Governance Manager

RECOMMENDATION

1. That the Minutes of the Waihi Beach Community Board Meeting held on 22 April 2024 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. **Minutes of the Waihi Beach Community Board Meeting held on 22 April 2024**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
WAIHĪ BEACH COMMUNITY BOARD MEETING NO. WBC24-2
HELD IN THE WAIHĪ BEACH COMMUNITY CENTRE, 106 BEACH ROAD, WAIHĪ BEACH
ON MONDAY, 22 APRIL 2024 AT 5.30PM**

1 PRESENT

Chairperson R Goudie, Member H Guptill, Deputy Chair D Simpson, Member W Stevenson, Cr A Henry and Cr A Sole.

2 IN ATTENDANCE

A Henderson (General Manager Corporate Services), S Elvin (Project Manager), and R Leahy (Governance Advisor).

23 Members of the Public, including:

Mayor James Denyer

Councillor Rodney Joyce

Katikati Community Board Chairperson J Clements

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 MIKE PRESTON - CARPARKING OUTSIDE WAIHĪ BEACH CHEMIST (WILSON ROAD)

Mr Preston, owner of Waihi Beach Chemist was in attendance to discuss the lack of parking outside his premises. Mr Preston outlined his concerns (**Tabled Item 1**) and

presented concept designs (**Tabled Item 2**) to the Board, the following points were noted:

- There was a scarcity of parking on Wilson Road and no available parking outside the Chemist. The lack of parking has led to people parking illegally in the middle of the street, which is a hazard to other drivers.
 - The maturing garden beds adjacent to the Waihi Beach Chemist limited the visibility for drivers and could be used as a parking area instead.
 - Due to the services that the Chemist provide such as vaccinations, customers required at least 30 minute parking spots.
 - Mr Preston provided two concept designs that showed moving the pedestrian crossing, as well as the removal of the garden beds which would be replaced with carparks.
 - The Board requested the proposal be sent to the Transportation Team for consideration with any recommendations be reported back to the Board.
-

7.2 JIM COWERN – TWO MILE CREEK SAND DISPOSAL

Mr Cowern, a resident of Waihi Beach, was in attendance to discuss issues with the disposal of sand from the Two Mile Creek Stream Protection project. He noted the below points:

- Following the works on Two Mile Creek, sand taken from the creek had been dumped on the beach.
 - Mr Cowern was of the belief that the Regional Council's resource consent for the project required the sand from Two Mile Creek be shifted back on to the dunes.
 - The Board requested information on how the sand from Two Mile Creek should be disposed of under the resource consent to be reported back to the Board.
-

7.3 DENNIS HENDERSON – ATHENREE ROAD WORKS

Mr Henderson, from the Athenree Action Group, was in attendance to discuss the road works on Athenree Road. He noted the below points:

- Road works were currently being completed on Athenree Road, which was disruptive to residents.
- Residents were concerned with the lack of communication from Council on the works. Residents had received a notification from the contractor but not Council about the works.

- The Board requested a schedule of the road works in Waihi Beach, Athenree and Bowentown area.
-

7.4 TRISHA COATES – ELDERLY HOUSING

Ms Coates, a resident of Waihi Beach was in attendance to discuss the establishment of an Elderly Housing Trust in Waihi Beach. She noted the below points:

- A group of residents were concerned that Council would not be replacing the elderly housing flats that were removed following the flooding event in May 2023. In response to this issue, they were forming a Trust for elderly housing Waihi Beach.
 - Ms Coates requested assistance from Council to establish an area where elderly housing could be built.
 - Ms Coates was of the belief that around 200 elderly residents may require housing in the future.
 - The group was investigating whether the Returned Services Association could be involved in the Trust or if it would be stand alone.
-

7.5 IAN LOCKE – JENKINSON STREET ACCESSWAY

Mr Locke, a resident of Waihi Beach was in attendance and requested an update on his proposal for an accessway between Jenkinson Street and Beach Road. The below points were noted:

- The Board had submitted the proposal to Council staff, who considered the request.
 - Staff advised that the area where the elderly housing units were demolished would be open space. A formal accessway would not be built there, however there would be no barrier to prevent members of the public walking through.
 - A concern was raised about the lack of privacy for residents in the elderly housing units if there was an increase in people using the area as an accessway.
-

7.6 REON TUANAU – TE WHĀNAU A TAUWHAO KI OTAWHIWHI

Mr Tuanau was in attendance to provide the Board with the below updates:

- There was a focus on the Taiao work on the Hapū Management Plan for the vision for the next 25 years was progressing.
 - The Hapū was involved with a new project called eDNA which used DNA sampling technology for research.
-

- There had been some positive outcomes from pest control and trapping, which included the return of Kākā to the area.
 - The 2024 Matariki event would be held on the beach by Brighton Reserve.
-

8 PRESENTATIONS

8.1 BAY OF PLENTY REGIONAL COUNCIL – CAULERPA

Representatives from Bay of Plenty Regional Council were unable to attend the meeting.

8.2 PROPOSED WAIHĪ BEACH LIBRARY DESIGN – COMMUNITY CONSULTATION

The Project Manager was in attendance and presented a PowerPoint presentation on the Waihi Beach Library Design (**Tabled Item 3**). She responded to the following pātai:

- Staff would consult with the community and Hall Committee on the design for the project.
 - There was no covered walkway between the hall and library in the design. However, there would be a connection with paths and landscaping.
 - There would be pedestrian access from Beach Road to the library.
 - The net total of carparks lost from the project would be 19–20. There was currently no plan or budget to have additional carparks out the back, however, staff would take direction from the Councillors on this.
 - Staff would discuss with the Reserves and Facilities Team about removing the designated freedom camping carparks to gain more carparking for the library and hall.
 - It was expected that the staffing needs of the new library would require two full-time and one part-time staff.
 - The new library would be 100 per cent loan funded. Community affordability had been considered for this project.
-

9 MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE WAIHĪ BEACH COMMUNITY BOARD MEETING HELD ON 26 FEBRUARY 2024

RESOLUTION WBC24-2.1

Moved: Cr A Henry

Seconded: Member H Guptill

1. That the Minutes of the Waihi Beach Community Board Meeting held on 26 February 2024 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

10 REPORTS**10.1 WAIHI BEACH COMMUNITY BOARD - WORKSHOP NOTES - 25 MARCH 2024**

The workshop notes were taken as read and no further discussion was held.

10.2 WAIHI BEACH COMMUNITY BOARD CHAIRPERSON'S REPORT - APRIL 2024

The report was taken as read, with further discussion on the below items:

- The Board raised concerns about the length of time it had taken for the entranceway signs project progress. The Board requested cost estimates for the signs for consideration at a future workshop.
 - The Board was advised that a legal agreement between Council and the landowner where the entranceway signs would be placed may be required.
 - The Board queried whether the town centre development fund for Waihi Beach could be used for some of their projects.
-

RESOLUTION WBC24-2.2

Moved: Chairperson R Goudie

Seconded: Cr A Sole

That the Chairperson's report dated 22 April 2024 titled 'Waihi Beach Community Board Chairperson's Report - April 2024' be received.

CARRIED

10.3 WAIHI BEACH COMMUNITY BOARD COUNCILLOR'S REPORT - APRIL 2024

The report was taken as read, with further discussion on the below items:

- Cr Henry acknowledged the passing of Cr Richard Crawford and reiterated he was driven and worked hard for his community.
- It was clarified that the extension for the Long Term Plan was due to the legislative changes to the Three Waters reform.
- It was clarified that no decision on workshop notes being included on Council and Committee agendas had been made yet.

RESOLUTION WBC24-2.3

Moved: Cr A Henry

Seconded: Cr A Sole

1. That the Councillor's report dated 22 April 2024 titled 'Waihi Beach Community Board Councillor's Report' be received.

CARRIED

10.4 WAIHI BEACH PROJECTS AND OPERATIONS REPORT - APRIL 2024

The report was taken as read, with further discussion on the below items:

- The Board would workshop their existing roading projects and prioritise them with consideration to their budget.
- The Board raised concerns about the progress of getting the Athenree-Waihi Beach crossing project to resource consent stage. It was felt the project was vital to connect Athenree to Waihi Beach.
- Some Members felt that it was not a good use of Reserves Budget to fund an Archaeological Authority application report for the Albacore Reserve shared path as there may not be enough budget to undertake the project.
- The Board may consider funding an Archaeological Authority application and Albacore Reserve shared path closer to when the Athenree-Waihi Beach crossing would be built.
- The Chairperson had received compliments from members of the public about the installation of the Tuna Avenue outdoor shower.

RESOLUTION WBC24-2.4

Moved: Chairperson R Goudie

Seconded: Member W Stevenson

1. That the Governance Advisor’s report dated 22 April 2024 titled ‘Waihi Beach Projects and Operations Report – April 2024’ be received.

CARRIED

RESOLUTION WBC24-2.5

Moved: Deputy Chair D Simpson

Seconded: Member H Guptill

2. That the Waihi Beach Community Board approve up to \$15,000 from the Waihi Beach Roading Account for costs relating to the footpath extension and removal of two carparks at the entrance of Wilson Road carpark (behind the porch).

CARRIED

10.5 WAIHI BEACH COMMUNITY BOARD – FINANCIAL REPORT FEBRUARY 2024

The Board considered a report from the Financial Business Advisor. The report was taken as read and no discussion was held.

RESOLUTION WBC24-2.6

Moved: Member W Stevenson

Seconded: Cr A Henry

1. That the Financial Business Advisor’s report dated 22 April 2024 and titled ‘Waihi Beach Community Board – Financial Report February 2024’, be received.

CARRIED

The Meeting closed at 8.00pm.

Confirmed as a true and correct record at the Waihi Beach Community Board meeting held on 17 June 2024.

.....

Chairperson R Goudie

CHAIRPERSON

10 REPORTS

10.1 WAIHI BEACH COMMUNITY BOARD WORKSHOP NOTES – 27 MAY 2024

File Number: A6305825

Author: Rosa Leahy, Governance Advisor

Authoriser: Greer Golding, Governance Manager

EXECUTIVE SUMMARY

The notes from the 27 May 2024 Waihi Beach Community Board workshop have been attached.

ATTACHMENTS

1. **Waihi Beach Community Board – Workshop Notes – 27 May 2024**  

WAIHI BEACH COMMUNITY BOARD WORKSHOP

- DATE:** 9am, 27 May 2024
- HELD:** Waihi Beach Community Centre
- TOPICS:**
1. Entranceway signs
 2. Waihi Beach Have Your Say Survey
 3. Wilson Road/Edinburgh Street
 4. Town Centre Development Fund and Town Centre Plan
 5. Beach Road Elderly Housing
 6. Community Board Grants
- FORUM MEMBERS PRESENT:** Chairperson R Goudie, Deputy D Simpson, Member H Guptill, Member W Stevenson, Cr A Sole and Cr A Henry
- STAFF IN ATTENDANCE:** R Leahy (Governance Advisor)

Entranceway Signs

- The Community Board expressed disappointment that the project had not progressed.
- Drawings from the Architect were circulated to the Board. Members of the Board were concerned that the designs were different to what had previously been approved by the Board.
- The Board expressed a desire to see the project implemented before Labour Weekend 2024.
- It was noted that no funding had been allocated to the project yet.

Direction/Actions

- Transportation Team to provide a map of the recommended location for the Athenree Road entrance way signs.

Waihi Beach Have your Say Survey

- The Board produced a survey for residents of Waihi Beach to help inform the Board's Long-Term Plan submission.
- Board members felt that the survey should not include questions on the Representation Review.

Wilson Road & Edinburgh Street

- Council has applied to the Waitangi Tribunal to have the memorial on 24 Wilson Road removed. This has been notified.
- The Board would like to see what happens with this application before making a recommendation on what should be done with the land on Edinburgh Street.

Town Centre Development Fund and Town Centre Plan

- Consultation on the Town Centre Development Fund was underway in the Long-Term Plan.
- The Waihi Beach Town Centre Plan was outdated and needed to be reviewed.
- The Board queried if money from the Town Centre Development Fund could be used for a new Town Centre Plan for Waihi Beach.

Direction/Actions

- Governance Team to investigate if the Town Centre Development Fund could be used to fund a new Town Centre Plan.

Beach Road Elderly Housing

- A fence was being built at the elderly housing units. Members of public were concerned it would prevent access to Beach Road from Jenkinson Street.
- It was felt that Council did not want to encourage strangers from entering the area

11.00am Deputy Chairperson Dani Simpson left the workshop.

Community Board Grant Funding

- The Board discussed using their grant funding to assist with local events and projects.
- The Board was advised of the criteria for Community Board grants.

The workshop closed at 12.00pm.

10.2 WAIHI BEACH COMMUNITY BOARD CHAIRPERSON'S REPORT – JUNE 2024**File Number:** A6298326**Author:** Ross Goudie, Community Board Chairperson**Authoriser:** Greer Golding, Governance Manager**RECOMMENDATION**

1. That the Community Board Chairperson's report dated 17 June 2024 titled 'Waihi Beach Community Board Chairperson's Report – June 2024' be received.
2. That the Waihi Beach Community Board approve up to \$2160.00 from the Conferences Budget for costs related to attending the 2024 LGNZ Community Board Executive Committee Conference.

Welcome To Waihi Beach Signs

The Community Board are eager to see this project progress. We have draft designs and have agreed to site locations on Waihi Beach Road and Athenree Road. An update has been provided in the Projects and Operations report.

24 Wilson Road, the car park. into road, the

Council have applied to the Waitangi Tribunal for the memorial on 24 Wilson Road to be removed and the land vested into road. If the land is vested then Council can begin to progress any plans it may have for the area.

Long-Term Plan 24-34

Submissions close the same day as our community board meeting. The Board has put out a questionnaire to our community about what they think about the plan. This will inform us for our submission. The Community Board has until 17 June to put in our submission.

Parking in Wilson Road (behind The Porch)

Good progress has been made on this project, and I hope the increase to approximately 46 car spaces helps in the area.

Fourth Friday event

It is great that the Wilson Road retailers have come up with a plan, and the turnout on the 24th was also great, considering it was a cold night. The next Fourth Friday, Waihi Beach Village, falls on the 28th of June, which is Matariki Friday! The bonus for this being

a public holiday is that Waihi Beach will become a hive of activity as we welcome all those who choose to holiday here.

Waihi Beach Community Plan.

This plan needs updating by the Board at the August meeting as it should be reviewed on an annual basis. The Board needs to consider going back to the original group and asking them to be part of a review of how we have progressed.

Town Centre Plan

Our last Town Centre Plan was done in 2008, and the Board has been advocating for a revision and update. There has been a suggestion that we should make our own plan with our own Community Board funds or the Town Centre Development Fund. This would have to be agreed to by the Council and inform the Spatial Plan when this happens. Advice is currently being sought from Council staff about this matter.

The new Library Plans

The plans are available at the Library. Please have a look. An open day at the Waihi Beach Community Centre was held, with around 50 visitors attending the event. Consultation for the library closed on June 3. Council will review and consider feedback this month.

Community Boards Executive Committee Conference Local Government New Zealand

LGNZ is holding a Community Boards Executive Committee Conference in August 2024. The Waihi Beach Community Board has \$2,160 in the Conferences Expense budget; if the Board wish to send a member to the conference, a resolution to allocate funding will need to be passed.

Jenkinson Street-Beach Road Accessway

We have had requests from residents for a path from the bottom of Jenkinson Street to Beach Road where the elderly housing is. A fence has been built at this site, however, there is still an entranceway point that can be used to walk down to Beach Road. This is not a formal accessway.

Road Works

The Community Board requested a schedule of the road works in the Athenree, Bowentown and Waihi Beach area. Staff have provided this schedule so we can be informed if we are asked questions by members of the public.

10.3 WAIHĪ BEACH COMMUNITY BOARD COUNCILLOR'S REPORT – JUNE 2024**File Number: A6291110****Author: Allan Sole, Councillor****Authoriser: Adele Henderson, General Manager Corporate Services****RECOMMENDATION**

1. That the Councillor's report dated 17 June 2024 titled 'Waihi Beach Community Board Councillor's Report' be received.

You will have noticed a number of road works are being undertaken by contractors in the last few weeks in the Waihi Beach area.

There has been substantial work done on our stormwater issues and you will be hearing more on them in the next couple of months.

The last few weeks have been busy with a number of plans being worked through for the 2024-2034 draft Long Term Plan that falls out of this process for the 2024-2025 year. The draft Long Term Plan is being consulted on at the time of writing this report, and copies available to view at our libraries and service centres. You can also find it online if you visit our council [website](#). Submissions close at 5pm Monday the 17 June 2024. There was a local LTP consultation event at the Waihi Beach Surf Life Saving club on Saturday, 1 June. Council has worked to keep the core business going and still have some community driven projects funded.

The Representation Review is well underway, and the Katikati, Waihi Beach ward event was held on 12 June at the Pātuki Manawa Digital Hub, by the Katikati Library.

Council has also had to make a few submissions to various local and Central Government issues. Some of these are:

- Bay of Plenty Regional Council Long Term Plan 2024-2034
- Government Policy Statement on Land Transport. 2024-2034
- Draft Bay of Plenty Regional Land Transport Plan. 2024
- Expansion of New Zealand Food Safety services Act 2014

There has also been:

- The adoption of the Transportation Activity – Section 17A Review report.
- Approval to commence a Papakainga Plan Change.

The opportunity has been taken to accept the vesting of the l'Anson Reserve into WBOPDC ownership from the Queen Elizabeth II Trust. This reserve is situated off Loop Road Te Puna. This action has been supported by the Pirirākau Tribal Authority.

The reserve will be another asset for the people of the Western Bay and should not put any further costs on us as the council has been managing and funding the reserve for the past 35 years.

At the Projects and Monitoring Committee meeting 4 June 2024, a report was tabled on the Elder Housing Ringfenced Activity. The activity performs well with Heron Crescent coming online bringing the portfolio to 85 houses. There has been interest from the local Waihi Beach community on maintaining the number of elder houses in the district, noting that this could also be achieved through a community Charity group. There will be strategic conversations moving forward with Council representatives advocating for the community in this regard.

10.4 WAIHI BEACH COMMUNITY BOARD – GRANT APPLICATIONS – JUNE 2024**File Number:** A6292875**Author:** Rosa Leahy, Governance Advisor**Authoriser:** Greer Golding, Governance Manager**EXECUTIVE SUMMARY**

The purpose of this report is to enable the Waihi Beach Community Board to make a decision regarding the application for Community Board Grant Funding as applied for by Fourth Friday's Volunteer Group.

The application and supporting information relating to the Community Board Grant has been forwarded to members separate to this agenda.

RECOMMENDATION

1. That the Governance Advisor's report dated 17 June 2024 titled 'Waihi Beach Community Board – Grant Applications – June 2024' be received.
2. That the Waihi Beach Community Board **approve** the grant application from Fourth Friday's Volunteer Group for \$..... to contribute towards funding the Fourth Friday's events. This grant will be funded from the Waihi Beach Community Board Grants Account, subject to all accountabilities being met.

OR

That the Waihi Beach Community Board **do not approve** the grant application from Fourth Friday's Volunteer Group.

BACKGROUND

The Waihi Beach Community Board has funding of \$5388 available for disbursement to community organisations for the 2023/2024 financial year. The balance as of 17 June 24 is \$3888.

The Fourth Friday's Volunteer Group has submitted an application for \$9,000 (\$850 per event) to contribute towards funding the Fourth Friday's events which will be held once a month in the Waihi Beach village centre. The funding would be used for on-going support of Fourth Friday's for the coming year. The purpose of Fourth Friday's is to bring the community together. Fourth Friday's will be free to attend and have activities for families, affordable food and drink options as well as local musicians and artists.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

| Interested/Affected Parties | Completed/Planned Engagement/Consultation/Communication |
|------------------------------------|---|
| Fourth Friday's Volunteer Group | The applicant will be advised of the outcome of their respective Grant Application. |

FUNDING/BUDGET IMPLICATIONS

| Budget Funding Information | Relevant Detail | | | | |
|-----------------------------------|--|---------------|--------|-----------------|--------|
| Community Board Grant Funds | <p>The Community Board will consider applications for distribution of grant funding before the end of the financial year.</p> <table data-bbox="448 936 1295 1048"> <tr> <td data-bbox="448 936 1193 969">Annual Budget</td> <td data-bbox="1193 936 1295 969">\$5388</td> </tr> <tr> <td data-bbox="448 1010 1193 1043">Current Balance</td> <td data-bbox="1193 1010 1295 1043">\$3888</td> </tr> </table> | Annual Budget | \$5388 | Current Balance | \$3888 |
| Annual Budget | \$5388 | | | | |
| Current Balance | \$3888 | | | | |

10.5 WAIHI BEACH PROJECTS AND OPERATIONS REPORT – JUNE 2024

File Number: A6279924

Author: Rosa Leahy, Governance Advisor

Authoriser: Cedric Crow, General Manager Infrastructure Services

EXECUTIVE SUMMARY

The purpose of this report is to provide the Waihi Beach Community Board with an overview of the Infrastructure Projects currently being undertaken in the Waihi Beach area, as well as to provide an overview of the operational matters from across Council that relate to the Waihi Beach area.

RECOMMENDATION

1. That the Governance Advisor's report dated 17 June 2024 titled 'Waihi Beach Projects and Operations Report – June 2024' be received.
2. That the Waihi Beach Community Board approve up to \$4500 from the Waihi Beach Reserves Account for costs relating to consultant advice for the Entranceway Signs project.

ROADING ACCOUNT

| Waihi Beach Community Board Roding Current Account | | \$ |
|--|--|----------------|
| Current Account Opening Balance 1 July 2023 | | 174,718 |
| Allocation for 2023/24 | | 157,020 |
| Interest for 2023/24 | | 7,862 |
| Subtotal | | 339,600 |
| Completed Projects | | |
| Wilson Road car park – rolled metal extension – Stage 1 (WBC23-6.11) | | 25,936 |
| Dillon Street shared path bridge and footpath extension | | 163,155 |
| Beach Road Double Bus Bay detailed design and pedestrian Refuge positioning. | | 40,000 |
| Wilson Road car park – rolled metal extension – Stage 2 | | 39,064 |
| Total | | 268,155 |
| Committed Projects | | |
| Albacore Reserve Path – in design stage and on hold | | - |

| | |
|---|---------------|
| Wilson Road kerb build out and footpath extension (car park access) | 15,000 |
| Total | 15,000 |
| Non Committed Projects | |
| Waihi Beach gateways project – Design stage | TBA |
| Total Non Committed Projects | - |
| Forecasted Current Account Closing Balance 30 June 2024 | 56,445 |

PROJECT UPDATES – ROADING

| BEACH ROAD SAFETY ENHANCEMENT PROJECTS | | |
|--|--|-------------------------|
| Project Description | Staff Comment/Update | Progress Level |
| The Board, together with Waihi Beach School representatives raised concerns around the safety on Beach Road. The Transportation Area Engineer along with Councils contractor have been brought in to investigate the safety enhancement options. | The bus bays will be funded out of the current Council budgets. The bus bays will be delivered by the Transportation Team and scheduled into their work programme. | In progress – on track. |

| TOWN CENTRE DEVELOPMENT – WILSON ROAD TO EDINBURGH STREET | | |
|--|---|-----------------------|
| Project Description | Staff Comment/Update | Progress Level |
| Progress the shared path from Wilson Road to Edinburgh Street with a bridge over Two Mile Creek. | <p>Council has applied to the Waitangi Tribunal to remove the memorial title off 24 Wilson Road and the vest it into road. This has been publicly notified. Pending the outcome of this process, Council can consider options for this area.</p> <p>Engagement:</p> <p>A workshop was held on 9 February 2024 with appropriate staff to further discuss options relating to this project. A further workshop is to be scheduled,</p> | On hold |

| | | |
|--|---|--|
| | as clarity around community expectations will shape the future actions in relation to this project. | |
|--|---|--|

| WILSON ROAD CARPARK (BEHIND THE PORCH) | | |
|--|---|------------------------|
| Project Description | Staff Comment/Update | Progress Level |
| Extend the gravel carpark on Wilson Road (behind The Porch) to create more carparks. | The Wilson Road Carpark extension works have been completed. Staff are awaiting additional wheel stops to be installed. | In progress – on track |

| WILSON ROAD CARPARK (BEHIND THE PORCH) ENTRY/EXIT | | |
|---|---|-----------------------|
| Project Description | Staff Comment/Update | Progress Level |
| Improve the visibility of the entry/exit point of the carpark on Wilson Road (behind The Porch) | To improve the visibility issues with the entry and exit to the carpark, one or two carparks on Wilson Road may need to be removed and replaced with a footpath extension and sight rails. The Transportation Engineer requests that the Board meet onsite to talk through the design and safety principles at this location. | In progress |

| DILLON/EDINBURGH STREET INTERSECTION | | |
|---|---|-----------------------|
| Project Description | Staff Comment/Update | Progress Level |
| Address the safety concerns at the Dillon Street – Edinburgh Street intersection. | Council engaged a consultant and has now received a design for a raised table at this location. The design is currently undergoing minor adjustments and a finalised version will be provided in the coming weeks. Implementation will be scheduled once the final design has been accepted by staff. | In progress |

| ANZAC BAY ROAD UPGRADE | | |
|---|--|-----------------------|
| Project Description | Staff Comment/Update | Progress Level |
| There were discussions at the previous meeting regarding the road from the Bowentown roundabout going south towards Anzac Bay failing. There is a dedicated fund in the LTP for road rehabilitation, and the Board requested that this piece of road be scheduled for the 2024/2025 year. | <p>Seaforth Road from the Pio Road Roundabout to a location near the western boundary of Seaforth Road south recreation reserve was being considered for a rehab design which included widening and drainage enhancements. This project was in its design phase and included in Councils Lump Sum maintenance contract with WestLink. Unfortunately, this contract ended abruptly with the detailed design yet to be finalised. Work has not been rescheduled yet. The work will be somewhat reliant on the forthcoming arrangements with the yet to be appointed contractors.</p> <p>Until that time, the road surface will be repaired and maintained to Councils contractual levels of service.</p> | On hold |

| WAIHI BEACH ENTRANCEWAY SIGNS PROJECT | | |
|---|---|----------------|
| Project Description | Staff Comment/Update | Progress Level |
| The Waihi Beach Community Board approved the Entranceway Project design in principle, noting that changes may be required to address safety restrictions and material once locations are confirmed. | The location for the Athenree Road entranceway sign has been recommended and approved by the Transportation Team (Attachment 1). The location for the Waihi Beach Road entranceway sign has been tentatively agreed to by the Board, however, due the location it will require advice from Council’s legal property team to ensure long term placement. The structural design elements of the signs will be undertaken by a structural engineer to consider all safety elements. Council does not have an inhouse structural engineer, this cost will need to be covered by the Board. The Transportation Engineer has approached a consultant for costing for the structural design work. A quote for consultant advice for the concept design stage of the signs has come back at \$3,500 (plus GST). A recommendation to approve funding towards this has been included on page 1 of the report. The final engineered design will be an additional cost that will require funding from the Board. . | In progress |

PROJECT UPDATES – WATER SERVICES

| STORMWATER – PIO SHORES | | |
|--|--|----------------|
| Project Description | Staff Comment/Update | Progress Level |
| Investigate options to reduce flooding in Pio Shores in consultation with Pio Shores Association, obtain a Resource Consent if required, and implement the solution. | All works at the pumpstations are now complete including planting of the dunes in the soakage basins where a planting day was held for Monday, 22 April. | Complete |

| | | |
|---|--|--|
| <p>The Board requested a walk around tour of the Pio Shores pump station upgrade once the works were completed.</p> | | |
|---|--|--|

| TWO MILE CREEK | | |
|--|---|-------------------------------|
| Project Description | Staff Comment/Update | Progress Level |
| <p>Erosion protection of the backs of Two Mile Creek</p> | <p>Contractors have successfully completed construction works on 18 properties so far, and the project is progressing well. The application for resource consent for upstream works has been approved by the Bay of Plenty Regional Council (BOPRC). This is a significant milestone for our project, setting the stage for continued progress. The works will continue upstream of the creek after completing Phase 1 and are expected to be completed by the end of this calendar year (2024).</p> | <p>In progress - on track</p> |

MINUTE ACTION SHEETS – WATER SERVICES

| JO HALL - STORMWATER ISSUES | | |
|-----------------------------|---|---|
| Meeting Date | Description | Latest Update |
| <p>9 October 2023</p> | <p>Ms Hall advised the Board that she had contacted Council 12 months ago regarding the drain outside 25 Wilson Road, which was blocked. She was advised that the project was on the schedule of stormwater works. She requested an update on</p> | <p>Council is aware of issues with drainage in the Wilson Road Reserve. This is a project in the current LTP which programmed for FY/2026 with initial concepts being a pumpstation. Further work is required to confirm the feasibility of this project.</p> |

| | | |
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| | when these works would start and if regular maintenance could be undertaken on the drain. | |
|--|---|--|

PROJECT UPDATES – RESERVES

| COMMUNITY MARA KAI | | |
|---|--|-----------------------|
| Project Description | Staff Comment/Update | Progress Level |
| A proposal for a Community Mara Kai (Food Garden) at the Waihi Beach Plunket and Beach Road Recreation Reserve. | Following the establishment of the Regulatory Hearings Panel, the Community Mara Kai submissions will be heard through this panel and a recommendation will go to Council following the hearing. A date for this hearing has not yet been set. | On hold |

PROJECT UPDATES – WAIHI BEACH TRAILS

| WAIHI BEACH TO ATHENREE CROSSING | | |
|---|--|-----------------------|
| Project Description | Staff Comment/Update | Progress Level |
| Project planning to construct a walkway/cycleway crossing between Waihi Beach and Athenree. | Staff are endeavouring to agree on a date for hui with all parties (Tangata whenua, Landscape Architect, Resource Consent Planner). A timeframe and process for the project was provided to the Board as follows: <ul style="list-style-type: none"> By August 2024, complete initial draft concept design in partnership with Tangata whenua. | In progress |

| | | |
|--|--|--|
| | <ul style="list-style-type: none"> September to November 2024, undertake fresh community consultation on the draft concept design. This feedback will be used to conclude the concept design for the resource consent application. February 2025, finalise draft assessment of environmental effects report and lodge the BOPRC resource consent application. This will be a fully notified application, widely publicly advertised to seek submissions/feedback. Depending on the feedback, BOPRC will decide whether public hearings are held (or not) before a decision is made to approve or decline the application. If resource consent approval is given, funding will need to be raised as there is currently no Council funding for construction allocated to this project. Early estimates from 2021, suggest a construction cost of \$2.5m to \$4m. | |
|--|--|--|

| NEW SHARED PATH WITHIN WATER CATCHMENT RESERVE | | |
|---|--|--|
| Project Description | Staff Comment/Update | Progress Level |
| <p>This future shared path (primarily for cyclists) will connect between the Dam Loop Trail and the top of the Forest Loop trail (then onto the Boundary trail and connection to Hauraki District).</p> | <p>Discussions are continuing with the Mountain Bike Club in terms of what best design looks like. A one-way trail system is being considered as an alternative to a two-way wider path. The alternative option could be both more cost effective and safer for users, noting there is currently no funding to build it.</p> | <p>Planning on-going noting there is no current construction budget.</p> |

| WAIHĪ-WAIHĪ BEACH CONNECTION | | |
|---|--|--|
| Project Description | Staff Comment/Update | Progress Level |
| Hauraki District Connection from Waihi to Waihi Beach | Staff are planning to meet with Hauraki District Council and the affected private landowner. A date for this meeting has not yet been set. | On-going. Subject to third party private landowner interest |

| CITRUS AVENUE TO SEAFORTH ROAD | | |
|---|---|---|
| Project Description | Staff Comment/Update | Progress Level |
| Implementation of a Waihi Beach Structure Plan new water main and shared path along the 3-Mile Creek unformed road. | There is no further update from what was reported in the 22 April 2024 agenda. Timing for the trail is dependent on when the developer begins construction. | In progress – construction planned for 2024 |

| ALBACORE RESERVE TO ESTUARY SHARED PATH | | |
|---|--|-----------------------|
| Project Description | Staff Comment/Update | Progress Level |
| At the Board’s meeting on 19 April 2022, the Board confirmed that a shared path and cycle | At the 22 April 2024 meeting, the Board decided against funding an archaeological application as there was no clear timeframe for the Athenree-Waihi Beach crossing. Any council funding for this project is dependent on Long | On hold |

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| <p>refuge on Seaforth Road was one of the Board's priorities.</p> | <p>Term Plan submissions and decisions (the cycleways budget is proposed to reduce).</p> | |
|---|--|--|

MINUTE ACTION SHEETS – WAIHI BEACH TRAILS

| <p>WAIHI BEACH HISTORICAL TRAIL INFORMATION PROJECT</p> | | |
|--|---|---|
| <p>Meeting Date</p> | <p>Description</p> | <p>Latest Update</p> |
| <p>29 November 2021</p> | <p>The Board sought an update from staff (following the meeting) on the panel that MishMish was producing for the Waihi Beach Historical Trail Information Project.</p> | <p>Following the feedback received from Hauraki Iwi the sign content is being reviewed. Once staff are satisfied with the content the sign will be installed.</p> |

PROJECT UPDATES – OPERATIONS

| <p>WAIHI BEACH LIBRARY</p> | | |
|---|---|------------------------------|
| <p>Project Description</p> | <p>Staff Comment/Update</p> | <p>Progress Level</p> |
| <p>A new Waihi Beach Library and Community Hub.</p> | <p>The design is on hold pending community engagement which ended 31 May 2024. Staff had received some good feedback from the community which will be reviewed and included where appropriate in the next stage of the design. The project is on track to have the design completed and building consent lodged by August 2024.</p> | <p>In progress</p> |

| EMERGENCY MANAGEMENT | |
|---|---|
| Project Description | Staff Comment/Update |
| <p>Support the Waihi Beach Community to be resilient in the event of an emergency</p> | <p>Emergency Management Staff are continuing to support a new Community Response Team Leader with new Community Response Team members in Waihi Beach.</p> <p>Support to the Waihi Beach Community to promote community resilience is ongoing with proposed training for Community Response Team members being arranged over the next few months to help increase capability and capacity.</p> <p>Council staff have attended the Waihi Beach Library to promote personal and household preparedness and to provide public education on local hazards and their impacts on households.</p> |

PROJECT UPDATE – SOLID WASTE

| ESTABLISHING COMMUNITY RESOURCE RECOVERY CENTRES | | |
|---|--|-----------------------------------|
| Project Description | Staff Comment/Update | Progress Level |
| <p>Waste management that meets the needs of the community and protects the environment for present and future generations</p> | <p>Chrome Collective has reported on the second month of the resource recovery trial and the momentum is still going.</p> <p>Feedback from customers remain very positive and 7 tonnes of product were collected during April 2024. This was made up of whitewear, small appliances, stereos and speakers, televisions, printers, cellphones etc. Lots of power tools, screws and nails, all types of batteries, cables and outdoor furniture were also collected. Some of the collected resources will be on sold through the Seagull Centre and TradeMe, and others, like the E-waste, recycled.</p> | <p>Progressing - On-going</p> |

| | | |
|--|---|--|
| | <p>Council staff and the Chrome Collective crew are working in tandem to provide a positive experience to our customers. Chrome Collective's plan for May is to bring people with disabilities onsite to start dismantling items to retrieve the high value components and to provide them with meaningful work experience.</p> | |
|--|---|--|

SERVICE REQUESTS

This section is to provide an overview of Service Requests for the Waihi Beach Community Board area since the last meeting.

There has been one of each of the following subtypes of Service Requests raised and **completed**.

| | |
|--|---|
| <ul style="list-style-type: none"> • Compliance & Enforcement – Abandoned Vehicles • Kerbside Collective – Damaged Bin – Replace/Repair • Policy and Planning – Freedom Camping Bylaw Review • Properties – General enquiry • Water – Meter/Toby issue (not leak) • Customer Service Planning – Minor dwellings • Reserve and Properties – Park and Playground Equipment • Wastewater – Pumpstation Issue or Blockage • Stormwater – Waihi Beach Creek Flooding / Maintenance | <ul style="list-style-type: none"> • Local Roads – Detritus (Loose Chips/Sand/Dead Animal) – NO Illegal Dumping • Customer Service Planning – Fences/Walls • Stormwater – Flooding open drain/culvert-raining only • Building Inspectors – General enquiry/Call back • Customer Service Planning – Natural Hazards Enquiries • Reserve and Properties – Reserve Buildings/Roads/Tracks/Furniture • Local Roads – Slip/Flood/Crash/Spill/Trees Down on Local Road--All URGENT!RING! |
|--|---|

There has been one of each of the following subtypes of Service Requests raised, which are **under investigation**.

| | |
|---|---|
| <ul style="list-style-type: none"> • Reserve and Properties – Accidents on Reserves and Facilities • Water – Hydrant/Valve issue (not leak) • Health – Liquor Licence • Refuse – Refuse General (NOT BINS OR DUMPING) | <ul style="list-style-type: none"> • Refuse – Illegal Dumping + Carcasses • Kerbside Collective – Kerbside General Enquiry • Kerbside Collective – Missed Collection – Investigation |
|---|---|

The table below shows Services Request's that are higher in numbers and have a mix of statuses.

| Service Request Subtype | Notes | Completed | Under Investigation/ Scheduled for Completion |
|--|---|------------------|--|
| Water Leaks | Reports are from across the Waihi Beach community – Multiple from Edinburgh Street | 22 | 2 |
| Bylaw Issues (Smell/Smoke/Verm in/Insect) | Reports from Athenree Heights and Athenree Road | 2 | 0 |
| CCC enquiries | Enquiries from Edinburgh Street, Ocean Breeze Drive and Brighton Road | 3 | 0 |
| Footpaths on Local Road | Reports from Shaw Road and Ocean View Road regarding Replacement/Maintenance Asset Requests | 2 | 0 |
| Building admin - General enquiry/Call back | Reports from across the Waihi Beach Community – Multiple reports on Reel Road | 21 | 0 |
| General enquiry/call back – Rates | Callback requests form across the Waihi Beach Community | 5 | 0 |
| General enquiry/call back – Water Revenue | Callback enquiries from across the Waihi Beach Community | 4 | 1 |
| General enquiry/call-back – Customer Service Planning | Multiple enquiries across the Waihi Beach Community – Multiple reports from Seaforth Road | 22 | 0 |
| GENERAL/Miscellaneous - Local Roads | Enquiries from across the Waihi Beach Community – Multiple reports from Wilson Road | 6 | 0 |
| Local Rds-NON-URGENT tree requests - Request for trimming or | Reports from across the Waihi Beach area – multiple reports from Athenree Road | 5 | 2 |

| | | | |
|---|---|----|---|
| removal of fallen tree/branch | | | |
| Mowing and Vegetation/Gardens (NOT Trees) | Reports from Mermaid Place and Tohara View | 3 | 1 |
| Noise Complaint (Daytime - Watchdog) | Multiple reports from Wilson Road | 3 | 0 |
| Pensioner Housing - Stafford Crt. 55 Beach Road Waihi Beach | Enquiries regarding Bond claim | 3 | 0 |
| Plumbing: Toilets/Taps/Waitui/Irrigation | Multiple reports from Seaforth Road and Broadway Road | 2 | 1 |
| Reserves General | Enquiries from across the Waihi Beach Community – Multiple reports from Seaforth Road | 17 | 2 |
| Road Surface Defects - SEALED LOCAL RD | Multiple reports from Athenree, Seaforth Road and Wilson Road | 3 | 2 |
| Sewage overflow/spill on ground/dump stn | Reports from Edinburgh Street | 2 | 0 |
| Subdivision | Enquiries from Hillview Road | 2 | 0 |
| Urban Stormwater General/Info Request | Requests from across the Waihi Beach Community – Multiple from Walnut Avenue | 6 | 0 |
| Vegetation(not trees)/mowing Local Roads | Reports from across the Waihi Beach Community – Multiple enquires from The Crescent | 4 | 0 |

MATTERS ARISING FROM PREVIOUS COMMUNITY BOARD MEETINGS

This section relates to any matters arising from prior Community Board meeting where a Minute Action Sheet was not raised.

| Date raised | Matter/Issue | Comment |
|--------------------|---|--|
| April 2024 | A member of the public provided a proposal for carparking outside the Waihi Beach Chemist (Wilson Road). The Board requested the proposal be sent to the Transportation Team for consideration. | The proposal has been forwarded to the Transportation Team for consideration, noting the Community Board has limited roading budget. |
| | The Board requested information on how sand from Two Mile Creek should be disposed of under the resource consent. | Staff advised that the disposal of sand from Two Mile Creek does not breach the resource consent conditions. A map of the areas where sand can be deposited from Two Mile Creek was emailed to the Community Board on 6 June 2024. |
| | The Board requested a schedule of the road works in Waihi Beach, Athenree and Bowentown area. | A schedule of road works for the Waihi Beach Community Board area was emailed to the Board on 5 June 2024. |
| | The Board requested advice on what the Town Centre Development Fund for Waihi Beach could be used for. | The Town Centre Development Fund is a pool of money shared between the four major towns in our District - Waihi Beach, Katikati, Omokoroa and Te Puke. It is built up by collecting \$10 annually from every property in the District. The District wide Town Centre Development Fund was set up in 2007 and has now rotated around all four towns. Waihi Beach last received the fund in 2011-2014. Now that the fund has rotated around all four towns it is an appropriate time to consider its future. We are seeking feedback through the Long Term Plan on the future of the Town Centre Development Fund, with the preferred option being to permanently stop |

| | | |
|---------------|---|---|
| | | <p>collection of the District wide Town Centre Development Fund with any future town centre projects being funded through existing Council planning processes.</p> <p>If this preferred option is adopted by Council, then consideration as to what projects should be funded from the reserve funds previously collected. We welcome feedback on what those projects could entail.</p> |
| February 2024 | The Board requested a new group photo of the Community Board. | A photographer will be arranged for a time suitable to the Board. |
| December 2023 | The Board requested to meet with the Athenree Action group to discuss priorities and a path forward for their desired projects. | The Community Board visited Waione Reserve with staff to discuss potential upgrades to the Reserve. The Chair will arrange an appropriate time to meet with the group once the projects have been finalised. |

ATTACHMENTS

- Athenree Road Entranceway Sign Location**  



Recommended location (approximate) for the Athenree Road entranceway sign.

Note: the sign is not to scale

10.6 WAIHI BEACH SEASONAL COMPLIANCE MONITORING REPORT 2023–2024**File Number:** A6272425**Author:** Dougal Elvin, Compliance and Monitoring Manager**Authoriser:** Alison Curtis, General Manager Regulatory Services**EXECUTIVE SUMMARY**

1. The purpose of this paper is to provide feedback to the Waihi Beach Community Board on the compliance and monitoring service for freedom camping and the seasonal monitoring activity provided to the Waihi Beach community during the 2023/24 monitoring period.

RECOMMENDATION

1. That the Compliance and Monitoring Manager's report dated 17 June 2024 titled 'Waihi Beach Seasonal Compliance Monitoring Report 2023–24' be received.

BACKGROUND

2. Council's response to freedom camping issues and the delivering of a seasonal monitoring service has changed progressively since Council started a trial service in December 2015 for the Waihi Beach community.
3. Seasonal monitoring of freedom camping was introduced in 2015 following a review of the Freedom Camping Bylaw. The focus of the monitoring was to monitor compliance of freedom campers associated with the influx of holidaymakers to Waihi Beach over the Christmas/New Year period.
4. The service also provides for management of parking in the main shopping area and patrols for dogs on Waihi Beach. Dogs on beach patrols have been an area that has had an increased focus based on feedback from the community about the numbers of dogs in the prohibited area of the main beach.
5. Council's seasonal freedom camping monitoring service also includes freedom camping monitoring across the wider District (including Te Puke, Paengaroa, Maketu, Pukehina, Omokoroa, and Te Puna).
6. Summer Ambassadors have been included in Council's freedom camping monitoring programme since 2020– 21.
7. The strategy for managing the district with respect to the Summer Ambassadors involved employing four Summer Ambassadors split into two teams. One team spent all their time in Waihi Beach and Bowentown monitoring and engaging with dog owners on the beach, engaging with freedom campers and monitoring the

parking in Waihi Beach town centre. The second team would engage freedom campers throughout the rest of the district by splitting the district into East and West and spending a day on each area. Each week the teams would rotate.

8. Funding from MBIE was sought for the 2023/24 period to support the transition for campers introduced by the *Self-Contained Motor Vehicles Legislation Act 2023*, by educating and informing freedom campers of the changing expectations of the amended legislation and the prescribed timescale in which these changes will occur.
9. The Self-contained Motor Vehicles Legislation Act 2023 came into force on 6 June 2023. Its purpose was to amend and update the Freedom Camping Act 2011 with the following key changes:
 - a) Freedom camping to be conducted in vehicles which are certified as self-contained.
 - b) Self-contained means vehicles that have fixed and plumbed in toilets.
 - c) Vehicles with portable toilets will no longer be able to be certified as self-contained.
 - d) The blue self-contained sticker will be phased out and replaced with a green self-contained sticker.
 - e) Infringement notices have increased to \$400.
 - f) People living in the vehicles because they are genuinely homeless are not considered to be freedom camping.

SEASONAL MONITORING REQUIREMENTS

10. The freedom camping, parking and dog control activities are managed by Council's compliance and monitoring team, this includes warranting of contractor's staff, training of contractors and seasonal ambassadors, management of infringements, waiver requests, web site information and complaint handling.
11. Council's contractor for freedom camping seasonal monitoring is Watchdog Security Limited.
12. The Council's external contract for service with Watchdog Security Limited also includes after-hours noise control, and after-hours dog control.
13. The freedom camping and seasonal freedom camping service is currently delivered by Watchdog as follows:
 - **Freedom camping – complaint response (District wide)**
24/7, throughout the year, response to freedom camping complaints (service requests).
 - **Freedom camping monitoring**
Weekend patrols from (and including) Labour Weekend to Easter Monday.

Daily patrols from the third Friday in December to 6 February 2024 (inclusive).

14. Monitoring of dogs on beaches and parking in the Waihi Beach town centre for the 2023-24 season was predominantly undertaken by the seasonal ambassadors and compliance and monitoring staff.

MONITORING – RECORDING SYSTEM TICKETOR

15. Council uses a specialised compliance infringement system – “Ticketor” for compliance staff and contractors. This system is managed by way of an app on the phone of staff and contractors and it records information in an easily recoverable format. Ticketor records vehicle details on site at the time of the officers monitoring visit and is used to issue infringements for non-compliance.

DOGS ON BEACHES SERVICE FOR 2023-2024

16. Dogs on beaches patrols have been undertaken over the peak holiday period (20 December 2023 to 7 February 2024) to assess compliance with the prohibited area and times for dogs being on the beach (Prohibited between 9.00 am to 7.00 pm). This service was undertaken by Council’s seasonal ambassadors, not enforcement officers, although the Animal Services Team were occasionally requested to show a visible presence to deter non-compliance.
17. The summer ambassadors service includes patrol of the beach and to engage in conversation with any person with a dog and provide positive advice regarding the need to comply with the restriction on dogs being on the beach between the prohibited times using an educational approach to seek compliance.

PARKING SERVICE FOR 2023-2024

18. Parking monitoring was undertaken over the peak holiday period to ensure responsible parking in the town centre. This monitoring was undertaken by the summer ambassadors and Council’s Parking Officers, to gather information on parking behaviour.
19. A high level of compliance was identified during the monitoring period by ambassadors and staff.

20. Parking Infringement activities for the seasonal monitoring period were as follows:

| Month | Number of infringements | Notes |
|---------------|--------------------------------|---|
| December 2023 | 0 | No infringements issued. |
| January 2024 | 5 | 1 ticket issued for obstructing a vehicle entrance. 1 ticket issued for an unwarranted vehicle. 3 tickets issued for unregistered vehicles. |
| February 2024 | 0 | No infringements issued. |

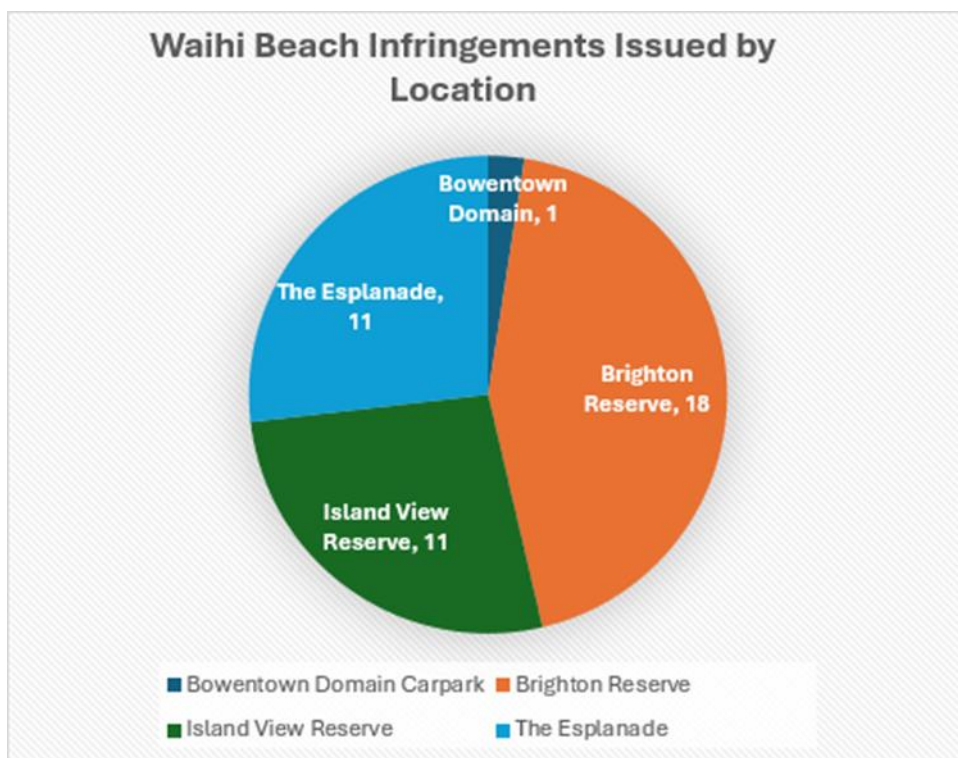
FREEDOM CAMPING SERVICE FOR 2023-2024

21. The 2023-2024 service included, for the fourth year, seasonal ambassadors to offer education to campers during the day and survey their freedom camping behaviours and needs. The survey was undertaken by Survey Monkey. Campers were surveyed at freedom camping locations across the District, with the majority of campers surveyed located at Waihi Beach.
22. 518 responses were provided by campers to the camping survey, which was a significant increase over 2022-2023 results of 371. The survey comprised of 19 questions.
23. For the 2023-24 season, three questions on the survey were designed to raise awareness of the changes imposed by the amendments to the freedom camping Act (Self-Contained Motor Vehicles Legislation Act 2023) and to see whether freedom campers intended to comply with the new legislation.
24. Ambassadors had no compliance role other than to educate campers and gather information. Incentives (rewards) were given to campers for engaging with ambassadors, which this year was a branded water bottle, which was positively received by the freedom campers.

25. Compliance monitoring and enforcement of the freedom camping bylaw was provided by Watchdog Security over the monitoring period. Weekend monitoring by Watchdog was conducted between Labour weekend and Easter, and daily monitoring took place from 18 December to (and including) Waitangi weekend.
26. There was an increase in the number of freedom camping infringements issued over the 2022-23 seasonal monitoring period. 41 infringement notices were issued for 2023-24 period, compared to 2022-23, when only 22 were issued.
27. The increase can be attributed to the good weather, meaning more people were freedom camping, relative to the summer of 2022-23, where we experienced significant rainfall. In addition, tourism has also increased with the borders now being open again; the survey feedback indicated 28% of people surveyed had travelled from Europe.
28. Freedom camping monitoring information captured from the monitoring period is as follows (compared with previous year):

| Month | Number of infringements 2022-23 | Number of infringements 2023-24 | Notes |
|--------------|--|--|--|
| November | 5 | 7 | Most freedom camping infringements were for camping in prohibited area (27), and for camping in an undesignated area (5), and for not camping in a self-contained vehicle (7). |
| December | 0 | 19 | |
| January | 14 | 10 | |
| February | 3 | 5 | |

29. Freedom camping infringements were issued in the following areas:



30. Island View Reserve and The Esplanade both received 11 infringement notices each; but the most infringement notices were issued at Brighton Reserve – 18 infringement notices. The similarity between The Esplanade and Brighton Reserve is they are both seasonal freedom camping areas and do not permit freedom camping over the summer months.
31. A high number of requests are received to waive infringements, and these are approved/waived where the camper can provide evidence of compliance, such as when they do meet the self containment requirements, and only failed to display the certificate.

FUNDING CONSIDERATIONS

32. Seasonal monitoring is funded by rates, and is delivered through operational funding in the compliance and monitoring activity. The recovery of infringement fees issued in the delivery of the service offsets a small margin of the operational costs.
33. The 2023–24 service included limited funding provided from the Ministry of Business and Innovation (MBIE).

FUTURE CONSIDERATIONS

34. The Self-Contained Motor Vehicles Legislation Act 2023 is now in force and the Act has stipulated a timeline with regards to compliance and the transition to amended requirements.

35. The current feedback from the freedom campers for this year indicates there is a substantial awareness of the new requirements, although 55% of those asked stated they would not be complying with the new requirements to install a fixed toilet. Of those people who stated they wouldn't install a fixed toilet, 73% indicated they would stop freedom camping altogether.
36. The Self-Contained Motor Vehicles Legislation Act 2023 has stipulated the following timeline for transition:
 - 7 June 2024 – Self containment certification can only be done by certification authorities under the new requirements (Green warrants).
 - 7 December 2024 – Rental vehicles must be certified under the new requirements and display their green warrant as evidence of self-containment.
 - 7 June 2025 – All vehicles must be certified under the new requirements and display their green warrant as evidence of self-containment.
37. Ambassadors have been an effective education tool to engage with freedom campers and will be required to educate campers for the 2023-24 season. Consideration will be given to using them again for the 2024-2025 summer season.
38. The Self-Contained Motor Vehicles Legislation Act 2023 has provided a definitive distinction between people freedom camping and people who are residing in their vehicles due to homelessness.
39. The survey aimed to also collate information on people who were claiming homelessness over the peak season. 78 responded in the survey with regards to being homeless.
40. MBIE have not indicated whether any additional funding will be provided for 2024-25 summer season.
41. The combined use of the compliance contractor in the evening and the summer ambassadors during the daytime, ensured that a daily service was available and freedom campers had full exposure to council officers throughout the course of the day and evening during the peak season.
42. Additional consideration will be given on to how to maximise the effectiveness of deterring dogs being walked on the beaches within the peak season and within the prohibited time frames.

10.7 WAIHI BEACH COMMUNITY BOARD – FINANCIAL REPORT APRIL 2024**File Number:** A6244628**Author:** Ezelle Thiart, Financial Business Advisor**Authoriser:** Allan Carey, Finance Business Partner Lead**EXECUTIVE SUMMARY**

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended 30 April 2024 (**Attachment 1**).

Noted total operational costs are under budget year to date.

RECOMMENDATION

1. That the Financial Business Advisor's report dated 17 June 2024 and titled 'Waihi Beach Community Board – Financial Report April 2024', be received.

Grant payments made to date:

| Resolution | Description | \$ |
|------------|--|--------------|
| WB23-5.7 | Sustainable Waihi Beach More Info | 1,500 |
| | 2023/24 Total grants paid to date | 1,500 |

Committed – Operational expenditure:

| Resolution | Description | \$ |
|------------|--|------------|
| WBC24-1.6 | Approve the purchase of a wreath for the ANZAC Day Service from the Contingency Account. | 350 |
| WBC22-1.3 | Approve the purchase of a fold out gazebo from the Contingency Account. | 250 |
| WBC22-1.6 | Approve from the Contingency account for venue hireage costs relating to the Te Mata Care Group meetings for the next 12 months. | 300 |
| | 2023/24 Total operational commitments | 900 |

2023/24 Reserve analysis:

| Resolution | Description | \$ |
|------------|---|----------------|
| | 2023/24 Opening balance | 147,667 |
| WB22-2.5 | Refund relating to the purchase and installation of water refill stations in Waihi Beach. | 2,956 |
| | 2023/24 Closing balance | 150,623 |

Committed – Reserves expenditure:

| Resolution | Description | \$ |
|------------|---|----------------|
| | 2023/24 Closing balance before committed expenditure | 150,623 |
| WB17.5.3 | Funding for engagement of local landscaper to provide assessment of Waihi Beach Road entranceway on current conditions and to provide recommendations. | (2,000) |
| WB20-3.9 | Fund up to \$3,000 for meetings in relation to the Community Plan. (In progress) | (3,000) |
| C20-11.7 | Funding for 'Live Well Waihi Beach' up to \$30,000 be funded from Waihi Beach Community Board Reserve Account. (Note: \$29,712 paid as at 30 June 2021). | (288) |
| WB22-2.5 | Fund up to \$23,045.75 (incl. GST) for costs relating to the purchase and installation of water refill stations in Waihi Beach. (Note: \$6,357 paid as at 30 June 2023) | (16,689) |
| WB22-3.10 | Funding up to \$12,000 for additions to the Broadlands Block Shared path project, from the Waihi Beach Community Board Reserve Account. | (12,000) |
| WBC24-1.4 | Approve up to \$2500 from the Waihi Beach Reserve Account towards a push button shower at Tuna Avenue (Roadside of Toilet Block) | (2,500) |
| | 2023/24 Closing balance after committed expenditure | 114,146 |

ATTACHMENTS**1. Waihi Beach Community Board – Financial Report April 2024**  

| Western Bay of Plenty District Council | | | | | | |
|--|----------------|---------------|-------------------------|-------------------------------------|------------------------------|---------------|
| Income and Expenditure Statement | | | | | | |
| For the period ended 30 April 2024 | | | | | | |
| Waihi Beach Community Board | | | | | | |
| | Year to Date | | | | Full Year | Last Year |
| | Actual | Budget | Variance (Unfav)/Fav | | Budget | Actual |
| | \$ | \$ | \$ | | \$ | \$ |
| Direct Costs | | | | | | |
| Conference Expenses | 0 | 1,800 | 1,800 | <input checked="" type="checkbox"/> | 2,160 | 0 |
| Contingency - [see breakdown below] | 49 | 1,800 | 1,751 | <input checked="" type="checkbox"/> | 2,160 | 6,942 |
| Grants | 1,500 | 4,490 | 2,990 | <input checked="" type="checkbox"/> | 5,388 | 4,409 |
| Mileage Allowance | 0 | 4,490 | 4,490 | <input checked="" type="checkbox"/> | 5,388 | 1,083 |
| Miscellaneous Expenses | 0 | 2,690 | 2,690 | <input checked="" type="checkbox"/> | 3,228 | 370 |
| Salaries | 19,007 | 19,440 | 433 | <input checked="" type="checkbox"/> | 23,328 | 23,672 |
| Inter Department Charges | 32,230 | 32,230 | 0 | <input checked="" type="checkbox"/> | 38,676 | 36,912 |
| Operating Costs | 52,786 | 66,940 | 14,154 | <input checked="" type="checkbox"/> | 80,328 | 73,388 |
| Total Costs | 52,786 | 66,940 | 14,154 | <input checked="" type="checkbox"/> | 80,328 | 73,388 |
| Income | | | | | | |
| Rate Income | 72,131 | 66,930 | 5,201 | <input checked="" type="checkbox"/> | 80,316 | 83,638 |
| Total Direct Income | 72,131 | 66,930 | 5,201 | <input checked="" type="checkbox"/> | 80,316 | 83,638 |
| Net Cost of Service | 19,345 | (10) | 19,355 | <input checked="" type="checkbox"/> | (12) | 10,250 |
| Contingency – breakdown | | | | | | |
| WB23-4.5 Survey Monkey fee in relation to community feedback collected | 49 | | | <input checked="" type="checkbox"/> | <i>Favourable Variance</i> | |
| | | | | <input type="checkbox"/> | <i>Unfavourable Variance</i> | |
| Year to date contingency costs | 49 | | | | | |
| Miscellaneous – breakdown | | | | | | |
| No transactions | 0 | | | | | |
| Year to date miscellaneous costs | 0 | | | | | |
| Community Board Reserves | | | | | | |
| Opening Balance – Surplus (Deficit) | 147,667 | | | | | |
| WB22-2.5 Refund relating to freestanding Accessible Water Fountain | 2,957 | | | | | |
| (Decrease) Increase in year | 2,957 | | | | | |
| Closing Balance – Surplus (Deficit) | 150,623 | | | | | |