

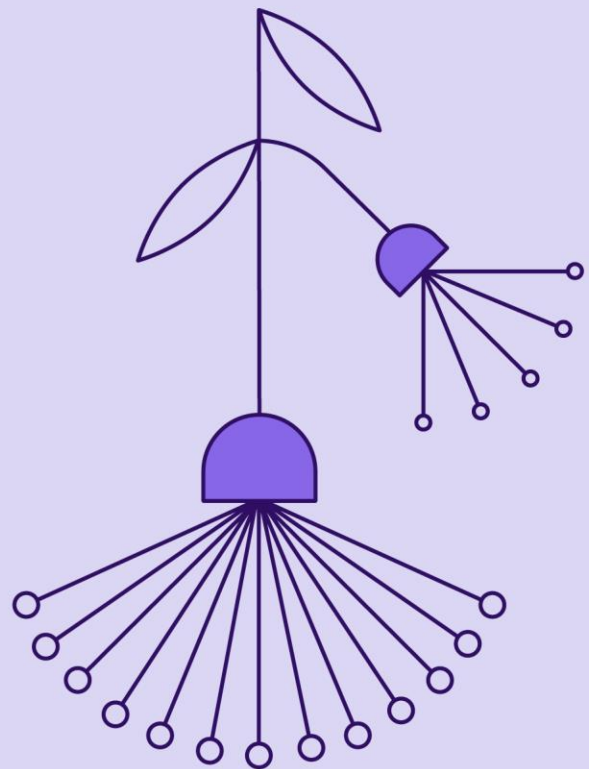
Mā tō tātou takiwā  
**For our District**

## Ōmokoroa Community Board

Poari ā Hapori o Ōmokoroa

OMC24-3

Tuesday, 4 June 2024, 7.00pm  
Ōmokoroa Library & Service Centre,  
Western Avenue, Ōmokoroa



# Ōmokoroa Community Board

## Membership:

<b>Chairperson</b>	Peter Presland
<b>Deputy Chairperson</b>	Allan Hughes
<b>Members</b>	Ben Bell TBC Councillor Murray Grainger Councillor Don Thwaites
<b>Quorum</b>	3
<b>Frequency</b>	Eight weekly / Workshops as required

## Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

## Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that an Ōmokoroa Community Board Meeting will be held in the Ōmokoroa Library & Service Centre, Western Avenue, Ōmokoroa on:  
 Tuesday, 4 June 2024 at 7.00pm

**Order Of Business**

<b>1</b>	<b>Present .....</b>	<b>4</b>
<b>2</b>	<b>In Attendance.....</b>	<b>4</b>
<b>3</b>	<b>Apologies .....</b>	<b>4</b>
<b>4</b>	<b>Consideration of Late Items.....</b>	<b>4</b>
<b>5</b>	<b>Declarations of Interest .....</b>	<b>4</b>
<b>6</b>	<b>Public Excluded Items .....</b>	<b>4</b>
<b>7</b>	<b>Public Forum.....</b>	<b>4</b>
<b>8</b>	<b>Minutes for Confirmation .....</b>	<b>5</b>
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**1 PRESENT****2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

**6 PUBLIC EXCLUDED ITEMS****7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer relationship management system as a service request, while those requiring further investigation will be referred to the Chief Executive.

## **8 MINUTES FOR CONFIRMATION**

### **8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 9 APRIL 2024**

**File Number:** A6250948

**Author:** Pernille Osborne, Senior Governance Advisor

**Authoriser:** Greer Golding, Governance Manager

#### **RECOMMENDATION**

1. That the Minutes of the Ōmokoroa Community Board Meeting held on 9 April 2024 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

#### **ATTACHMENTS**

1. **Minutes of the Ōmokoroa Community Board Meeting held on 9 April 2024**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
ŌMOKOROA COMMUNITY BOARD MEETING NO. OMC24-2  
HELD IN THE ŌMOKOROA LIBRARY & SERVICE CENTRE, WESTERN AVENUE, ŌMOKOROA  
ON TUESDAY, 9 APRIL 2024 AT 7.00PM**

The Chairperson opened the hui and asked for a minute silence to acknowledge the passing of Councillor Richard Crawford (Te Puke Maketu Ward Councillor).

**1 PRESENT**

Deputy A Hughes (Acting Chairperson), Member B Bell, Cr M Grainger and Cr D Thwaites

**2 IN ATTENDANCE**

J Holyoake (Chief Executive Officer) and P Osborne (Senior Governance Advisor)

6 members of the public

**3 APOLOGIES**

**APOLOGY**

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**RESOLUTION OMC24-2.1**

Moved: Cr D Thwaites

Seconded: Member B Bell

That the apology for absence from Member Presland be accepted.

**CARRIED**

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**4 CONSIDERATION OF LATE ITEMS**

Nil

**5 DECLARATIONS OF INTEREST**

Nil

**6 PUBLIC EXCLUDED ITEMS**

Nil

## 7 PUBLIC FORUM

### **Alison Henderson and Ashley Grant – Grant Application**

Ms Henderson and Mr Grant were in attendance to speak to their grant application that was included in the agenda for the Boards consideration. The below points were noted:

- The Public Art Incorporated Society commissioned the projects, however Council took over the asset following completion.
- It was clarified that the work needed was in relation to the creative aspect of the art piece, which the Society looked after, noting that this was in line with the arrangement the Society had with Council.
- The structure needed further work to ensure that it could withstand stronger winds.
- The funds required for the repair work did not qualify for Council to make an insurance claim.

### **Trish Clokie and Corinne Payne – Grant Application**

Ms Clokie and Ms Payne were in attendance to speak to their grant application that was included in the agenda for the Boards consideration. The below points were noted:

- There was a large amount of work being undertaken at the Ōmokoroa Settlers Hall.
- It had been identified that there was an opportunity for an outside space to be created, by expanding on the current deck.
- The amount requested was minus \$10k due to additional grants and budget already provided for.
- The hall rate take was \$76k, noting that majority of those funds went into the maintenance of the hall. There was a query around whether the hall rate could be increased to help with the renovation work.

Ms Payne was asked a question in relation to the lighting currently at the Ōmokoroa Boat Club, noting that this was a luxe light that turned on and off at specified times.

### **Chris Dever – Various Items**

Mr Dever was in attendance to speak to the recommendations in relation to the Boat Club lighting, which the Board would consider through the Projects and Operations Report on the agenda. He noted the below points:

- Mr Dever requested the Board look at the wider needs of the community in the area of discussion, rather than just considering one request. He felt there was a real opportunity to look at the bigger picture for the re-design work with consideration of future needs.

## 8 MINUTES FOR CONFIRMATION

### 8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 13 FEBRUARY 2024

#### RESOLUTION OMC24-2.2

Moved: Member B Bell

Seconded: Cr D Thwaites

1. That the Minutes of the Ōmokoroa Community Board Meeting held on 13 February 2024 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

**CARRIED**

## 9 REPORTS

### 9.1 ŌMOKOROA COMMUNITY BOARD WORKSHOP NOTES - JANUARY AND MARCH 2024

The workshop notes were received and no further discussion was held.

### 9.2 ŌMOKOROA COMMUNITY BOARD - CHAIRPERSON'S REPORT - APRIL 2024

The Board considered a report from the Chairperson. The report was taken as read, with further discussion on the below items.

#### RESOLUTION OMC24-2.3

Moved: Deputy A Hughes

Seconded: Member B Bell

That the Chairperson's report dated 9 April 2024 titled 'Ōmokoroa Community Board – Chairperson's Report – April 2024' be received.

**CARRIED**



**9.2.1 ADDITIONAL TENNIS/MULTI USE COURTS AT WESTERN AVENUE**

Further clarification was sought regarding the additional tennis court impacting the availability for off-street carparking, as it was understood that the concept plan included, provided alternative carparking, which was now in place.

The Board requested an update on the timing for the proposed active reserve on the corner of Ōmokoroa and Prole Road, as staff had noted a hardcourt may be considered for this reserve.

**9.3 ŌMOKOROA COMMUNITY BOARD – COUNCILLOR'S REPORT – APRIL 2024**

The Board considered a report from Councillor Grainger. The report was taken as read, with further discussion on the below items.

- The passing of Councillor Richard Crawford was acknowledged, noting that it was a tribute to Cr Crawford that there were a number of ex-staff who attended the funeral. Thoughts were with Richard’s family at this time.
- The Representation Review was underway, however following the latest letter from the Minister of Local Government this process would require further work and consideration.

**RESOLUTION OMC24-2.4**

Moved: Cr M Grainger

Seconded: Cr D Thwaites

That Councillor Grainger’s report dated 9 April 2024 titled ‘Ōmokoroa Community Board – Councillor’s Report – April 2024’ be received.

**CARRIED**

**9.4 ŌMOKOROA COMMUNITY BOARD GRANT APPLICATIONS – APRIL 2024**

The Board considered a report from the Senior Governance Advisor. There were two grant applications presented, and the following discussion took place.

Due to the funding requested from the Ōmokoroa Settlers Hall, it was suggested that this funding came from the Ōmokoroa Community Board Reserve Account rather than the Grant Account.

The Board was advised that decisions of this nature and sum, should be dealt with through a full decision report. This would allow the Board to turn their minds to all aspects of the decision, including the life expectancy of the asset they were investing in.

The Board was also advised that making a decision on a grant application that was not being considered as a grant did not demonstrate good decision-making process.

The Board had a discussion regarding the risk of the decision, as they felt the information provided with the grant application was thorough enough to make a decision to grant the funds. They also expressed concern that renovation work at the Ōmokoroa Settlers Hall was already taking place and therefore they did not want to hold up the process by not being able to make a decision until the next scheduled Ōmokoroa Community Board on 4 June 2024.

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**RESOLUTION OMC24-2.5**

Moved: Cr D Thwaites

Seconded: Member B Bell

1. That the Senior Governance Advisor’s report dated 9 April 2024 titled ‘Ōmokoroa Community Board Grant Applications – April 2024’ be received.

**CARRIED**

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**RESOLUTION OMC24-2.6**

Moved: Member B Bell

Seconded: Cr D Thwaites

2. That the Ōmokoroa Community Board approve the grant application from Public Art Ōmokoroa Incorporated for \$3,630 to contribute towards the re-design and repair work to the Kinetic Godwits Sculpture and Whakawhanungatanga and Community awareness initiatives. This grant will be funded from the Ōmokoroa Community Board Grants Account, subject to all accountabilities being met.

**CARRIED**

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**RESOLUTION OMC24-2.7**

Moved: Cr M Grainger

Seconded: Member B Bell

3. That the Ōmokoroa Community Board approve the grant application from the Ōmokoroa Settlers Hall Incorporated for \$40,650 to contribute to the building of a large deck area at the back of the hall. This grant will be funded from the Ōmokoroa Community Board Reserves Account, subject to all accountabilities being met.

**CARRIED**

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**9.5 ŌMOKOROA COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – APRIL 2024**

The Board considered a report from the Senior Governance Advisor. The report was taken as read, and the following discussion took place.

**RESOLUTION OMC24-2.8**

Moved: Cr M Grainger

Seconded: Member B Bell

1. That the Senior Governance Advisor’s report dated 9 April 2024 titled ‘Ōmokoroa Projects and Operations Report – April 2024’ be received.

**CARRIED**

**9.5.1 BOAT CLUB ADDITIONAL STREET LIGHTING**

The Board sought further information in relation to the recommendations for additional streetlighting outside the Boat Club. There was an expectation that there would be a plan from the lighting engineer regarding the lighting required in this area. It was felt that the information provided was not enough for the Board to make a decision on. It was therefore agreed that the decision would remain on the table until further information was sought.

**RESOLUTION OMC24-2.9**

Moved: Cr M Grainger

Seconded: Member B Bell

2. That recommendations 2 and 3 remain on the table until further information could be provided through a full decision report.

**CARRIED**

**9.6 ŌMOKOROA COMMUNITY BOARD FINANCIAL REPORT – FEBRUARY 2024**

The Board considered a report from the Financial Business Advisor. The report was taken as read.

**RESOLUTION OMC24-2.10**

Moved: Cr M Grainger

Seconded: Member B Bell

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That the Financial Business Advisor's report dated 9 April 2024 titled 'Financial Report Ōmokoroa – February 2024' be received.

**CARRIED**

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**The Meeting closed at 7.58pm.**

**Confirmed as a true and correct record at the Ōmokoroa Community Board meeting held on 4 June 2024.**

.....  
Chairperson P Presland

**CHAIRPERSON**

## 9 REPORTS

### 9.1 ŌMOKOROA COMMUNITY BOARD – CHAIRPERSON'S REPORT – JUNE 2024

**File Number:** A6251712

**Author:** Peter Presland, Chairperson

**Authoriser:** Alison Curtis, General Manager Regulatory Services

#### EXECUTIVE SUMMARY

The purpose of this report is for the Ōmokoroa Community Board's Chairperson to provide the Board with information and updates on events and matters within the community.

#### RECOMMENDATION

That the Chairperson's report dated 4 June 2024 titled 'Ōmokoroa Community Board – Chairperson's Report – June 2024' be received.

#### UPDATES

##### **ANZAC Day**

Thank you to Council for organising a wreath. On a personal note, I consider it a great move to have wreaths that can be re-used.

At the Ōmokoroa dawn service there was an excellent turn out. Thank you to key organisers Greg Taylor and Chris Dever for their dedication in making the service a memorable event for our residents.

##### **Friends of Kaimai Views (FoKV)**

Thank you to Council's Transportation Engineer for working alongside representatives of Kaimai Views to contract the clearing of the common areas and re-establishing plants. Feedback from FoKV is that they were very pleased to see the levels of activity being undertaken by the contractor.

##### **Ōmokoroa Sport and Recreation Society**

The Society would appreciate an update as to when the steps at the eastern end of the building will be installed.

##### *Staff Comment:*

*An update in relation to this project has been provided through the Projects and Operations report as part of this agenda.*

**Vacancy of Ōmokoroa Community Board Member**

A by-election is being held to fill the vacant Community Board seat following the resignation of Greig Neilson.

A by-election is required to be held to fill the vacant seat, as it is more than 12 months before the next local body election in October 2025.

To be eligible to stand for election, a candidate must be enrolled as a Parliamentary elector; and a New Zealand Citizen; and nominated by two electors of the Ōmokoroa Community Board area. If more than one nomination is received when nominations close at midday on Wednesday 22 May, a postal ballot will be held for the electors of the Ōmokoroa Community Board area.

Key dates:

Nominations open/roll open	Wednesday 24 April
Nominations close/roll closes	Midday Wednesday 22 May
Voting opens	Wednesday 26 June
Voting closes	Midday Thursday 18 July

Three nominations have been received, being:

1. Chris Dever;
2. Murray Marshall; and
3. Steven Ling.

Further information can be found on the Council [website](#).

**9.2 ŌMOKOROA COMMUNITY BOARD COUNCILLOR'S REPORT – JUNE 2024**

**File Number:** A6268460

**Author:** Don Thwaites, Councillor

**Authoriser:** Alison Curtis, General Manager Regulatory Services

**EXECUTIVE SUMMARY**

The purpose of this report is for Councillor Thwaites to provide the Board with updates on the items listed below.

**RECOMMENDATION**

That the Councillor Thwaites' report dated 4 June 2024 titled 'Ōmokoroa Community Board Councillor's Report – June 2024' be received.

Long Term Plan

The Draft Long Term Plan 2024-34 and consultation document were adopted on 9 May 2024.

Consultation in Ōmokoroa is set for Saturday 15 June, 8am – 12pm, Western Avenue. An alternate event is scheduled to be held at Maramatanga Park 11 June, 3.15- 5pm.

Financial Contribution

Financial contribution policy and modelling is under review and will be adopted with the 2024-34 LTP.

Ōmokoroa Dog Park

Dog park submissions have been received and the timing and location of any future dedicated dog park is under review. The Katikati dog park is to proceed to construction.

Ōmokoroa Roundabout

A site visit to the Ōmokoroa roundabout site and Prole Road works was held on 28 May. Community Board members joined Councillors onsite.

An update will be provided by Councillor Grainger in his next report.

Public Art Policy

Public Art policy review submissions have been received and staff are drafting a refreshed policy for debate / adoption.

### 9.3 ŌMOKOROA SETTLERS HALL – FUNDING

**File Number:** A6253466

**Author:** Pernille Osborne, Senior Governance Advisor

**Authoriser:** Greer Golding, Governance Manager

#### EXECUTIVE SUMMARY

This report is for information only, to ensure that all the material in relation to the below decision that was resolved at the Ōmokoroa Community Board hui held 9 April 2024, is made publicly available.

#### BACKGROUND

1. At the Ōmokoroa Community Board hui held 9 April 2024, the below was resolved:

#### **RESOLUTION OMC24-2.1**

*Moved:* Cr M Grainger

*Seconded:* Member B Bell

3. *That the Ōmokoroa Community Board approve the grant application from the Ōmokoroa Settlers Hall Incorporated for \$40,650 to contribute to the building of a large deck area at the back of the hall. This grant will be funded from the Ōmokoroa Community Board Reserves Account, subject to all accountabilities being met.*

**CARRIED**

2. The Board made the decision based off the information provided to them through a grant application, which was separate to the public agenda.
3. Due to the amount of funds that was committed, it was felt that the information to the Board should be made publicly available.
4. The full grant application has been included as **Attachment 1** for transparency.
5. No further decision is being sought in relation to this project.

#### ATTACHMENTS

1. **Ōmokoroa Settlers Hall Grant Application 2024**  





## COMMUNITY BOARD GRANTS CRITERIA

The Western Bay of Plenty District Council adopted the Community Board Grants Policy on 28 September 2000 – Meeting Minutes Reference CPM14.

### Scope of Policy

The policy deals with ad hoc requests for funding made to any of the five Community Boards in the Western Bay of Plenty District; Katikati, Maketu, Ōmokoroa, Te Puke and Waihi Beach Community Boards.

### Eligibility

1. The eligibility criteria is based on two principles:
  - a) The Principle of Strategic Fit  
Applications for Community Board Grants will only be considered if the funding relates to activities/projects that are in accord with Council's Strategic Direction.
  - b) The Principle of Public Benefit  
Applications for Community Board Grants will only be considered from community groups or individuals that can demonstrate that the activities/projects will result in a public benefit, primarily to residents of the relevant Community Board area.
2. Groups will only be eligible for a Community Board Grant if they have not received any other Council Grant or funding for community assistance in the same financial year.
3. Applications from groups that have a Service Delivery Contract with Council are not eligible for a Community Board Grant.
4. Projects will not be funded in retrospect.

### Financial Information

1. Financial Statements must be attached to a Community Board Grant Application if a group has been in existence for more than one year along with any quotes and supporting statements relating to the project for which grant funding is requested.
2. If a group is less than one year, quotes and supporting statements relating to the project for which grant funding is requested must be attached.

### Accountability

1. All applications received, along with project information, financial statements, and quotes, will be presented to the relevant Board members for consideration at their respective Board meetings.
2. Applicants will be advised if their application for Community Board Funding was successful or not, after consideration by the respective Community Board and on confirmation by resolution. Applicants will be requested to notify the Governance Services team at Western Bay District Council when the grant funding was expended for the purpose as stated in their application.

### Reporting

1. Resolutions relating to the consideration of grant applications will be recorded in the respective Community Board minutes. Approved grant funding is advised to financial services with payment processed by the Senior Financial Administrator.
2. The financial year for Community Board grant funding runs from 1 July to 30 June.



## Ōmokoroa Community Board Grant Application Form

<b>Name of Applicant: (Individual/Organisation):</b>	Omokoroa Settlers Hall incorporated		
<b>Contact Details:</b>	Telephone:	Mobile: 021 1541848	
	Email: committee.settlers.hall@gmail.com		
<b>Postal Address:</b>	334 Omokoroa Rd		
	Omokoroa	Post Code: 3114	

<b>Contact person/s for organisation:</b>	Trish Clokie		
<b>Physical Address: (if different from above)</b>	246 Hamurana Rd		
	Omokoroa 3114		
<b>Contact Details</b>	Telephone:	Mobile: 0211541848	
	Email: trishclokie2@gmail.com		

<b>Purpose of Organisation and Key Activities:</b>	According to the constitution, the objective of the Ōmokoroa Settlers Hall Committee is to administer and maintain the Ōmokoroa Settlers Hall for the promotion and encouragement of		
<b>Amount of this request:</b>	\$50,404.50	<b>Where will the project/activity be located or provided from:</b>	Omokoroa Settlers Hall
<b>Please describe the purpose for which the grant is required:</b>	The purpose is to support the building of a large deck area at the back of the hall in a grassed area, which is presently unused and mainly inaccessible; thereby creating a space that can be safely enjoyed by the users of one or both halls, and may also encourage new user groups from the local Ōmokoroa community.		
<b>Who and how many will benefit from the project/activity:</b>	At present at least 1000 people per month will potentially benefit from the new deck space. This will grow as the population of the area increases.		
<b>What are your membership numbers:</b>	NA	<b>How much is your annual subscription / membership fee?</b>	NA
<b>How many staff/volunteers does your organisation have?</b>	9	<b>What is the legal status of your organisation (e.g. incorporated society)</b>	Incorporated Society
<b>Is your organisation / are you registered for GST:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>GST No.</b>	



















**9.4 APPLICATION FOR ROAD NAMING 60 AND 60A WESTERN AVENUE**

**File Number:** A6258330

**Author:** Sam Kay, Graduate Consent Planner

**Authoriser:** Natasha Ryburn, Environmental Consents Manager

**EXECUTIVE SUMMARY**

Western Bay of Plenty District Council (Council) has received an application for a Road Naming.

The purpose of this report is to outline the proposal and the outcome of consultation, and to enable the Ōmokoroa Community Board to consider and provide feedback on the proposed road name option for 60 and 60A Western Avenue, Ōmokoroa.

**RECOMMENDATION**

1. That the Graduate Consent Planner’s report dated 4 June 2024 titled ‘Application for Road Naming 60 and 60A Western Avenue’ be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council’s Significance and Engagement Policy.
3. That the Ōmokoroa Community Board consider and provide feedback on the proposed road name “*Manawanui Place*” at 60 and 60A Western Avenue, Ōmokoroa.

**BACKGROUND**

1. In accordance with Council’s Road Naming Policy, proposed road names are sent to the Community Board for consideration and feedback to assist delegated decision making.
2. The applicant has put forward a proposed road name in relation to Lots 100, 400 and 600 of the approved subdivision RC13002L for a new road to be vested to Western Bay of Plenty District Council at 60 and 60a Western Avenue, Ōmokoroa (refer **Figure 1** below).
3. As outlined in the application details, the Applicant has engaged with Mana Whenua (Pirirākau) in relation to the naming of the road to be vested (Lots 100, 400 and 600 – refer **Figure 2** – Scheme Plan in diagram below).



Figure 1 – Subject site (Source: Council BOPmaps)

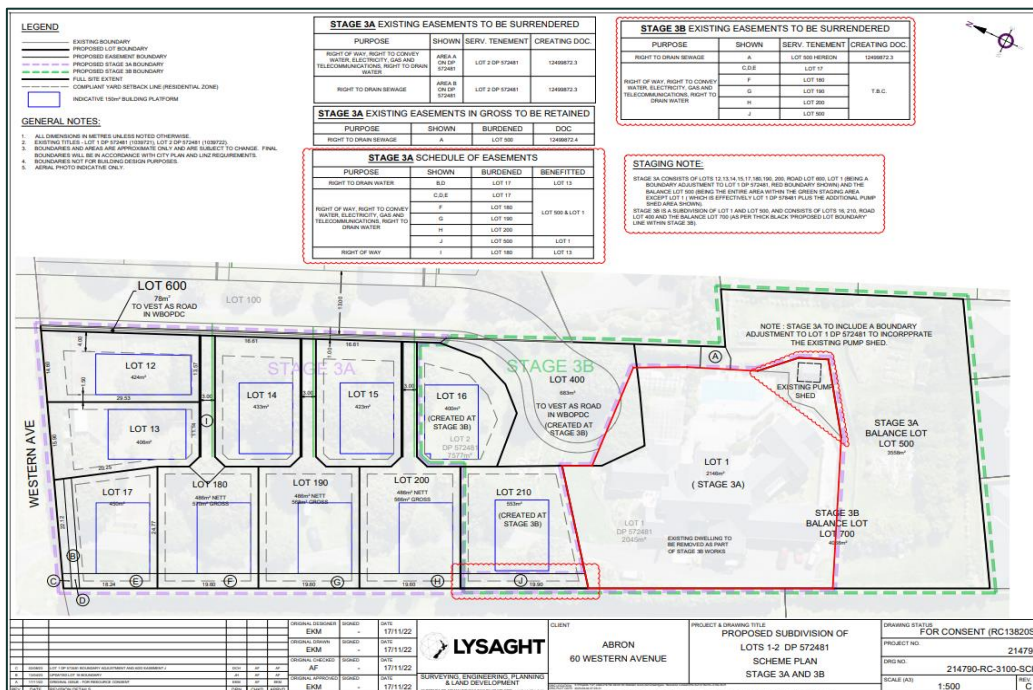


Figure 2 – Approved Scheme Plan RC13002S (shows Lots 100, 400 and 600).

**PROPOSED ROAD NAME**

**Road to be vested – “Manawanui Place”**

6. In accordance with the Road Naming policy Mana Whenua were invited to name the road to be vested. “Manawanui Place” was put forward for consideration. No other names were put forward.

**ASSESSMENT – SECTION 5 OF ROAD NAMING POLICY**

7. The proposed road name has been considered in accordance with the criteria set out in Section 5 of the Road Naming Policy (refer **Attachment 1**). In summary:

- There are no conflicts or duplication with the proposed road name; is not the same as another road within this district, or immediately adjacent district;
  - The road name is easy to spell and pronounce; and
  - The proposed road name is 14 characters in length. The road name suffix guide set out in Appendix A of the Road Naming Policy recommends 13 characters, however longer names can be considered if deemed culturally appropriate. Given the consultation the applicant has undertaken with Mana Whenua, Council considers the proposed road name to be culturally appropriate and sufficiently unique.
9. In accordance with Section 6 of the Road Naming Policy, the following consultation has been undertaken:
- a) The applicant has engaged with mana whenua for the proposed road name.
  - b) Council staff have researched and checked the names for any conflict or with adjoining Councils (refer **Attachment 2**).
  - c) The application is referred to the Katikati Community Board for consideration and feedback to assist delegated decision making. The decision will be made under delegated authority (Environmental Consents Manager)
10. Under Delegated Authority, the following road names are suggested and proposed to be adopted:
- a) "Manawanui Place" (road to be vested).

## ATTACHMENTS

1. **Road Naming Policy**  
2. **Road Naming Analysis**  













**9.5 ŌMOKOROA COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – JUNE 2024**

**File Number:** A6244580

**Author:** Pernille Osborne, Senior Governance Advisor

**Authoriser:** Cedric Crow, General Manager Infrastructure Services

**EXECUTIVE SUMMARY**

The purpose of this report is to provide the Ōmokoroa Community Board with an overview of the Infrastructure Projects currently being undertaken in the Ōmokoroa area, as well as to provide an overview of the operational matters from across Council that relate to the Ōmokoroa area.

<b>RECOMMENDATION</b>	
1.	That the Senior Governance Advisor’s report dated 4 June 2024 titled ‘Ōmokoroa Projects and Operations Report – June 2024’ be received.
2.	That the Ōmokoroa Community Board approve an additional \$5,000 toward the ‘Ōmokoroa Pavilion Concrete Steps and Handrail’ project (OM23-7.6), from the Ōmokoroa Community Board Reserve Account.

**ROADING ACCOUNT**

<b>Ōmokoroa Community Board Roding Current Account</b>		<b>\$</b>
<b>Current Account Opening Balance 1 July 2023</b>		<b>\$30,018</b>
Allocation for 2023/24		\$104,952
Interest for 2023/2024		\$1,351
<b>Subtotal</b>		<b>\$136,321</b>
<b>Committed Projects</b>	<b>Status</b>	<b>\$</b>
Goldstone Road Car Park	Complete	\$11,066.90
Ōmokoroa Boat Club Embankment Fencing	Complete	\$4,864
Ōmokoroa McDonnell Cycle Racks	Complete	\$4,978
<b>Committed Projects Total</b>		<b>\$20,909</b>
<b>Forecasted Current Account Closing Balance 30 June 2024</b>		<b>\$115,412</b>

**PROJECT UPDATES – ROADING**

<b>BOAT CLUB ADDITIONAL STREET LIGHTING</b>		
<b>Project Description</b>	<b>Staff Comment/Update</b>	<b>Progress Level</b>
<p>That staff investigate and provide indicative costings for a lighting solution in the vicinity of the Ōmokoroa Boat Club and report back to the Board.</p> <p>At the meeting held 9 April 2024 the Board requested for a full street light analysis/audit to be undertaken.</p>	<p>The Board was provided with two resolutions for additional street lighting options for the pedestrian street light enhancement between the Boat Club and roadside carparking.</p> <p>The Board left the decision on the table, as they requested for a full street light analysis/audit to be undertaken within the greater esplanade cul-de-sac to boat ramp area.</p> <p>The Transportation Engineer has approached street light consultant and engaged for the completion of a comprehensive street light design, noting that the funding of the implementation will be from the Ōmokoroa Community Board Roading Account.</p> <p>Further discussions in relation to this project is scheduled to be workshopped with the Board.</p>	<p>In progress.</p>

**MINUTE ACTION SHEETS – ROADING**

FOOTPATH EXTENSION ON HAMURANA ROAD		
Meeting Date	Description	Latest Update
August 2023	Cost estimates were being sought for the footpath extension on Hamurana Road, which would be presented to the Board. The Board also wished to get a sense of the pedestrian movement in the area before making a decision.	This MAS has been closed off as it was agreed with the Board that the project costs were too significant when compared with the expected pedestrian demand at this time.

**PROJECT UPDATES – WATER SERVICES**

ŌMOKOROA GROUNDWATER DEVELOPMENT		
Project Description	Staff Comment/Update	Progress Level
<i>To explore and develop additional groundwater supply for the increased growth planned. The groundwater supply will aim to provide water that is safe and healthy, resilient, and environmentally sustainable.</i>	Bore site development is continuing with final completion of works expected in June 2024.	In progress.

**PROJECT UPDATES – ENGINEERING / SPECIAL PROJECTS**

<b>PROLE ROAD URBANISATION – ŌMOKOROA ROAD TO WAIPAPA RIVER</b>		
<b>Project Description</b>	<b>Staff Comment/Update</b>	<b>Progress Level</b>
<i>Prole Road is part of the CIP programme and partly funded by the Government. The project involves urbanisation of the section of Prole Road from Ōmokoroa Road to Waipapa Road with new pavement, kerbing, pedestrian/cycleway facilities, drainage, lightings, landscaping, and plantings.</i>	<p>The focus is on construction of roundabouts at Ministry of Education entrance and at bottom of Prole/Ōmokoroa Road.</p> <p>Completion of project still expected to be finalised by end of April 2025.</p>	In progress.

<b>NEW SOUTHERN INDUSTRIAL ROAD</b>		
<b>Project Description</b>	<b>Staff Comment/Update</b>	<b>Progress Level</b>
<i>Ōmokoroa Industrial Road design and construction.</i>	<p>The design has been completed and the engineers estimate received.</p> <p>Resource consent application for Industrial Pond (required prior to construction of New Southern Industrial Road for sediment control whilst the road is constructed) is expected to be submitted by 24 May 2024.</p>	In progress.

ŌMOKOROA ROAD URBANISATION STAGE 2 – PROLE ROAD TO RAILWAY TRACK		
Project Description	Staff Comment/Update	Progress Level
<i>The upgrading of Omokoroa Road between Prole Road and the railway crossing from 2 lanes to 4 lanes.</i>	No further updates to what was reported previously.	In progress.

**PROJECT UPDATES - RESERVES**

ŌMOKOROA DOMAIN		
Project Description	Staff Comment/Update	Progress Level
<i>Implement the approved Domain Concept Plan including the destination playground.</i>	Staff are reprioritising projects against available resources, and any outstanding work will be considered in the new financial year.  No further updates in relation to this project.	On hold.

<b>PROLE ROAD TO PAHOIA WALKWAY/CYCLEWAY</b>		
<b>Project Description</b>	<b>Staff Comment/Update</b>	<b>Progress Level</b>
<i>Construction of a cycleway suspension bridge across the Waipapa Stream.</i>	The Prole Rd works are expected to be completed by end of April 2025.  Temporary access to the cycleway is currently being worked on and staff expect more firm dates in the coming weeks.	In progress.

<b>PEDESTRIAN/CYCLE BRIDGE OVER RAILWAY FROM KAIMAI VIEW TO TUI GLEN</b>		
<b>Project Description</b>	<b>Staff Comment/Update</b>	<b>Progress Level</b>
<i>Construction of a pedestrian/cycle bridge over the Railway line to enable pedestrians and cyclists to connect Kaimai Views to Tui Glen.</i>	Bridge design complete, design currently being peer reviewed, whereafter a contractor will be engaged to construct. The peer review is expected to be completed by end of May 2024.	In progress.



COONEY RESERVE – BIRD HIDE		
Project Description	Staff Comment/Update	Progress Level
<i>Installation of board walk, and bird hide at Cooney Reserve.</i>	The boardwalk surface of the hide is now functional. OEMI and the Men’s Shed are working on the walls that will provide the ‘hide’. OEMI and Councils Reserves and Facilities Team Leader Operations, are discussing and working on the legal mechanism and documents required for ownership, land occupation and maintenance.	In progress.

HOLYOAKE DRIVE RESERVES – WALKWAY CONNECTIONS TO ADJOINING STREETS		
Project Description	Staff Comment/Update	Progress Level
<i>Connection of Holyoake Drive to surrounding streets with walkways.</i>	 <p>The paths have now been completed.</p>	In progress.

LEASING THE ŌMOKOROA-PAHOIA SCOUT DEN		
Project Description	Staff Comment/Update	Progress Level
<p><i>There are multiple groups interested in leasing the Ōmokoroa-Pahoia Sea Scout Den. However, since the building lacks necessary facilities such as toilets and running water, it does not meet current building code standards for club meetings.</i></p>	<p>Councils Reserves and Facilities Team Leader Operations has been requested to get this up to CCC standard. The remedial work for the outstanding items (of guttering, adjoining ground level and dragon ties) is being quoted for and a contractor will be engaged in the next couple of weeks.</p>	<p>In progress.</p>

ŌMOKOROA PAVILION – CONCRETE STEPS AND HANDRAILS		
Project Description	Staff Comment/Update	Progress Level
<p><i>At the 21 November 2023 hui, the Board approved to fund \$30,530.50 to construct the concrete steps with stainless steel handrails, on the north side of the Ōmokoroa Pavilion.</i></p>	<p>Staff have been working alongside Mr Dallas from the Ōmokoroa Tennis Club. A revised quote was received from the original contractor to incorporate the requested mowing strips; however, the revised quote had increased in costs (likely due to the increase in material costs). <b>Attachment 1</b> is the new quote. The Board are asked to consider whether they are happy to approve additional funds for the work to progress, or whether they would like additional quotes to be sought to fit in with the approved budget.</p> <p>Recommendation 2 has been presented for the Boards consideration.</p>	<p>In progress.</p>

**MINUTE ACTION SHEETS – RESERVES**

<b>GERALD CRAPP RESERVE SIGNAGE</b>		
<b>Meeting Date</b>	<b>Description</b>	<b>Latest Update</b>
September 2023	That staff investigate the replacement of the Gerald Crapp Reserve signage, which is currently out of date, and report back to the Board.	<p>Councils Reserves and Facilities Team Leader Operations discussed the needed updated signage with the Reserves Management and Communications Team for direction. Council is considering the requirement for interpretation and locational signage updates across the District in line with ongoing developments, and therefore this request will be included in that process.</p> <p>This MAS has now been closed off.</p>

**PROJECT UPDATES – OPERATIONS**

<b>UPDATE ON RESOURCE RECOVERY TRIAL AT KATIKATI RECYCLE CENTRE WITH CHROME COLLECTIVE</b>		
<b>Project Description</b>	<b>Staff Comment/Update</b>	<b>Progress Level</b>
<i>A feasibility study into Community-led Resource Recovery for the current recycling centres went to Council in 2023. Chrome Collective was working closely with The Seagull Centres' manager to create a business plan that will progress the</i>	<p>Chrome Collective has reported on the second month of the resource recovery trial and the momentum is still going.</p> <p>Feedback from customers remain very positive and 7 tonnes of product were collected during April 2024. This was made up of whitewear, small appliances, stereos and speakers, televisions, printers, cellphones etc. Lots of power tools, screws and nails, all types of batteries, cables and outdoor furniture were also collected. Some of the collected resources will be on sold through the Seagull Centre and TradeMe, and others, like the E-waste, recycled.</p>	In progress

<p><i>establishment of a resource rover centre at the Katikati site.</i></p>	<p>Council staff and the Chrome Collective crew are working in tandem to provide a positive experience to our customers. Chrome Collective’s plan for May is to bring people with disabilities onsite to start dismantling items to retrieve the high value components and to provide them with meaningful work experience.</p>	
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EMERGENCY MANAGEMENT		
Project Description	Staff Comment/Update	Progress Level
<p><i>Support the Ōmokoroa Community to be resilient in the event of an Emergency.</i></p>	<p>Work has continued to support the Ōmokoroa Community Emergency Response Team in promoting local hazards to enable the wider community to anticipate risk, limit impact and have the necessary information to be better prepared.</p> <p>Emergency Management staff will be attending a library drop-in session for the public to discuss personal preparedness on 31 May.</p> <p>Emergency Management staff presented information on emergency preparedness to Ōmokoroa Probus.</p> <p>Work is ongoing to support the community’s preparedness.</p>	<p>On-going</p>

**SERVICE REQUESTS**

This section is to provide an overview of Service Requests for the Ōmokoroa Community Board area since the last meeting.

There has been one of each of the following subtypes of Service Requests raised and **completed**.

<ul style="list-style-type: none"> <li>• Compliance and Enforcement - Abandoned Vehicle</li> <li>• Reserve and Properties - All/Any Lighting and CCTV Camera matters</li> <li>• Customer Service Planning - Fences/Walls</li> <li>• People and Capability - Health &amp; Safety Enquiry</li> <li>• Roads Network Management - Local Road Signs - Request for new/additional</li> <li>• Customer Service Planning - Natural Hazards Enquiries</li> <li>• Reserve and Property - Reserve Buildings/Roads/Tracks/Furniture</li> <li>• Reserve and Property - Reserve Signs</li> <li>• Wastewater - Sewage overflow/spill on ground/dump stn</li> </ul>	<ul style="list-style-type: none"> <li>• Reserves and Properties - Accidents on Reserves and Facilities</li> <li>• Reserve and Properties - Erosion/Damage to Grounds</li> <li>• Kerbside Collective - Kerbside General Enquiry</li> <li>• Kerbside Collective - Kerbside Litter (Debris) from Collection</li> <li>• Roads Network Management - Local Rds-NON-URGENT tree requests - Request for removal</li> <li>• Refuse - Refuse General (NOT BINS OR DUMPING)</li> <li>• Reserve and Property - Reserve Abandoned Vehicle</li> <li>• Local Roads - Road Surface Defects - SEALED LOCAL RD</li> <li>• Wastewater - Sewer pipe block/damaged/broke</li> </ul>
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There has been one of each of the following subtypes of Service Requests raised, which are **under investigation**.

<ul style="list-style-type: none"> <li>• Local Roads - ALL Cesspit/Grill/Gutters &amp; Drains (sealed road) - Replacement/Maintenance Asset Requests</li> </ul>	<ul style="list-style-type: none"> <li>• Customer Service Planning - District Plan advice</li> <li>• Local Road - Vegetation(not trees)/mowing Local Roads</li> </ul>
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The table below shows Services Request's that are higher in numbers and have a mix of statuses.

Service Request Subtype	Notes	Completed	Under Investigation/ Scheduled for Completion
All water leaks	Reports from across the Ōmokoroa Community	8	0
Building Compliance	Enquiries from Ridge Drive and Anderley Avenue	2	0
Bus Shelters (Rural only) - Replacement/Maintenance Asset Requests	Requests from Tralee Street and Ōmokoroa Road	1	1
General enquiry/Call back – Building Admin	Requests from across the Ōmokoroa Community Area	21	0
Compliance & Enforcement General	Enquiries from The Esplanade, Harbour View Road, Ōmokoroa Road and Bridle Way	4	0
Cycleways on reserves not roads	Reports from across the Ōmokoroa Area	3	0
Damaged Bin - Replace/Repair	Reports from across the Ōmokoroa Area	4	0
Detritus (Loose Chips/Sand/Dead Animal) - NO Illegal Dumping	Reports from across the Ōmokoroa area	0	3
Flooding open drain/culvert-raining only	Reports from Ōmokoroa Road	1	1
Footpaths on Local Road - Replacement/Maintenance Asset Requests	Reports from Hamurana Road, Kayelene Place and Owen Place	2	1

Policy and Planning - General Enquiry	Reports from Anderley Avenue and Hamurana Road	2	0
General enquiry/Call back - Land Development Engineering	Requests from Goldstone Place and Ōmokoroa Road	2	0
General enquiry/call back – Water Revenue	Reports from across the Ōmokoroa Community Area	29	4
GENERAL/Miscellane ous - Local Roads	Enquiries from across the Ōmokoroa area	4	5
Graffiti in Reserve ONLY	Reports from Beach Grove and The Esplanade	2	0
Harbour Structures	Multiple reports from The Esplanade	1	2
Lighting - Replacement/Maint enance Asset Requests	Requests from Parkland Rise and The Esplanade	0	2
Litter/Litter Bins or dumping in Reserve	Reports from Anderley Drive and Margaret Drive	2	0
Local Rds-NON- URGENT tree requests	Request for trimming or removal of fallen tree/branch across the Ōmokoroa Community	2	4
Lost/Stolen Bins	Reports from across the Ōmokoroa Community	7	0
Meter/Toby issue (not leak)	Reports from across the Ōmokoroa Area	2	1
Missed Collection – Investigation	Reports from across the Ōmokoroa Area, including multiple from Hamurana Road	7	1
Mowing and Vegetation/Gardens (NOT Trees)	Reports from Ōmokoroa Road and Kowai Grove	2	1
Noise Complaint (After Hours - Watchdog)	Reports from across the Ōmokoroa area	2	0

Park and Playground Equipment	Reports from The Esplanade and Western Avenue	2	0
Parking Query	Enquiries from across the Ōmokoroa community area	5	1
Plumbing: Toilets/Taps/Waitui/Irrigation	Reports from Western Avenue and Margaret Drive	2	0
Public Toilets (Hygiene/Paper ONLY)	Reports from The Esplanade	2	0
RC Compliance	Reports from Ōmokoroa and Pip Way	0	2
Reserves General	Enquiries from across the Ōmokoroa area	19	12
Trees (only)	Reports from across the Ōmokoroa area – multiple reports from Western Avenue and Owen Place	1	5
Urban Stormwater General/Info Request	Reports from across the Ōmokoroa area – multiple reports from Hauhake Lane	5	0
Wastewater General	Reports from Ōmokoroa Road	1	1
Water leak remission application	Reports from across the Ōmokoroa area	4	0

**ATTACHMENTS**

- 1. OTWC Offer – Ōmokoroa Tennis Club Stairs** 











**9.6 ŌMOKOROA COMMUNITY BOARD FINANCIAL REPORT – APRIL 2024**

**File Number:** A6243701

**Author:** Ezelle Thiart, Financial Business Advisor

**Authoriser:** Allan Carey, Finance Business Partner Lead

**EXECUTIVE SUMMARY**

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended 30 April 2024 (**Attachment 1**).

Total operational costs are under budget YTD for 2023/24.

**RECOMMENDATION**

That the Financial Business Advisor’s report dated 4 June 2024 titled ‘Financial Report Ōmokoroa – April 2024’ be received.

**Grant payments made to date:**

<b>Resolution</b>	<b>Description</b>	<b>\$</b>
OMC24-1.5	Probus Club of Ōmokoroa	2,370
	<b>2023/24 Grants to date</b>	<b>2,370</b>

**Committed – Operational expenditure:**

<b>Resolution</b>	<b>Description</b>	<b>\$</b>
OMC23-3.4	Commits to spending \$120 per advertisement from its Reserve Account, to advertise the Board’s upcoming meetings in the ‘Lizard News’ for the next 12 months from May 2023. ( $\$120 * 6 = \$720 - \$698 \text{ spent} = \$130$ )	22
OMC24-2.6	Approve the grant application from Public Art Ōmokoroa Incorporated for \$3,630 to contribute towards the re-design and repair work to the Kinetic Godwits Sculpture and Whakawhanungatanga and Community awareness initiatives.	3,630
	<b>2023/24 Outstanding operational commitments</b>	<b>3,652</b>

**2023/24 Reserve analysis:**

<b>Resolution</b>	<b>Description</b>	<b>\$</b>
	2023/24 Opening Balance	220,858
	No transactions year to date	0
	<b>2023/24 Closing reserve balance</b>	<b>220,858</b>

**Committed - Reserve expenditure:**

<b>Resolution</b>	<b>Description</b>	<b>\$</b>
	Opening balance before committed expenditure	220,858
OMC23-7.6	Approve \$30,530.50 to fund the construction of concrete steps with stainless steel handrails, on the north side of the Ōmokoroa Pavilion, to link the top and bottom fields.	(30,531)
OMC24-2.7	Approve the grant application from the Ōmokoroa Settlers Hall Incorporated for \$40,650 to contribute to the building of a large deck area at the back of the hall.	(40,650)
	<b>2023/24 Balance after the committed expenditure</b>	<b>149,677</b>

**ATTACHMENTS**

- 1. Financial Report Ōmokoroa – April 2024** 

