

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
MAKETU COMMUNITY BOARD MEETING NO. MKC24-2
HELD IN THE MAKETU COMMUNITY CENTRE, WILSON ROAD, MAKETU
ON TUESDAY, 16 APRIL 2024 AT 7.00PM**

The Chairperson opened the hui and asked for a moment of silence to acknowledge the passing of Councillor Richard Crawford (Te Puke – Maketu Ward Councillor).

1 PRESENT

Chairperson L Rae, Deputy R Corbett, Member T Hopping, Member D Walters and Deputy Mayor J Scrimgeour.

2 IN ATTENDANCE

C Crow (General Manager Infrastructure Group), G Golding (Governance Manager), and E Logan (Governance Advisor).

2 members of the public.

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 LARISSA WHAREPOURI AND HARIATA REWI – VARIOUS ITEMS

Ms Wharepouri and Ms Rewi were in attendance to request updates on the Urupā and to discuss various other issues. The below points were noted:

- Ms Wharepouri stated that a letter had been sent to the Reserves Manager outlining the problems that needed to be fixed. The General Manager
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Infrastructure Group committed to providing a response to Ms Wharepouri's letter.

- The Urupā did not have proper handrailing, drainage or maintenance which was seen by the community as a breach of the Burial and Cremation Act 1964 by Council.
- Staff advised that the handrailing installation at the Urupā was to begin within two weeks following the Board meeting.
- It was requested in the letter sent to the Reserves Manager, that a blessing take place when removing headstones from the Urupā.
- It was the community's view that the main cause of flooding was the poor drainage. It was requested that the drainage be fixed before the handrailing was installed.
- The General Manager Infrastructure Group would have two onsite hui. The first hui would be to discuss concerns and ways forward, including timeframes. The second hui would be with the whānau impacted. The blessing would take place during this hui.
- Concern was raised around the amount of soil that would be added onto the Urupā. The General Manager Infrastructure Group would provide feedback on the rationale for the amount of soil that was expected to be needed.

The Chairperson provided the following updates on Wilson Road:

- The speed limit would be changed from 70km to 50km along a section of Wilson Road.
- The rehabilitation of Wilson Road would happen within the next two years (by 2026). The drainage issues would be addressed in the rehabilitation of the road. This work would be finalised with the contractors, and the final work plan would be fed through the Board prior to the project beginning.

Ms Rewi raised concern about the mowing done by contractors across Maketu.

The Chairperson and the General Manager Infrastructure Group provided the following comments:

- A Service Request was raised regarding the issue of mowing. Staff spoke with contractors and carried out an audit to ensure the contractors had met the mowing requirements.
- The contractors would be contacted to discuss quality control.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 20 FEBRUARY 2024

RESOLUTION MKC24-2.1

Moved: Deputy Mayor J Scrimgeour

Seconded: Member T Hopping

1. That the Minutes of the Maketu Community Board Meeting held on 20 February 2024 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS**9.1 MAKETU COMMUNITY BOARD WORKSHOP NOTES – 26 MARCH 2024**

The workshop notes were received, and no further discussion was held.

9.2 MAKETU COMMUNITY BOARD – CHAIRPERSON'S REPORT – APRIL 2024

The Board considered a report from the Chairperson. The report was taken as read with further discussion on the below items:

- The mural artist had received the first instalment and had begun prepping the wall.

Staff provided an update on the next steps of the Representation Review.

RESOLUTION MKC24-2.2

Moved: Member T Hopping

Seconded: Member D Walters

That the Chairperson's report dated 16 April 2024 titled 'Maketu Community Board – Chairperson's Report – April 2024' be received.

CARRIED

9.3 MAKETU COMMUNITY BOARD COUNCILLOR'S REPORT – APRIL 2024

The Board considered a report from the Deputy Mayor Scrimgeour. The report was taken as read with further discussion on the below:

- A flying fox would be installed at the Kio Kio Reserve as part of the Long Term Plan.
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- There was uncertainty around the future of Māori wards within the District.
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RESOLUTION MKC24-2.3

Moved: Deputy Mayor J Scrimgeour

Seconded: Chairperson L Rae

That Deputy Mayor's report dated 16 April 2024 titled 'Maketu Community Board Councillor's Report – April 2024' be received.

CARRIED

9.4 MAKETU COMMUNITY BOARD GRANT APPLICATIONS – APRIL 2024

The Board considered a report dated 16 April 2024 from the Governance Advisor. The report was taken as read.

RESOLUTION MKC24-2.4

Moved: Member D Walters

Seconded: Member T Hopping

1. That the Governance Advisor's report dated 16 April 2024 titled 'Maketu Community Board Grant Applications – April 2024' be received.
2. That the Maketu Community Board approve the grant application from Maketu ANZAC Committee for \$1,000 to contribute towards the Maketu ANZAC dawn commemorations 2024. This grant will be funded from the Maketu Community Board Grants Account, subject to all accountabilities being met.

CARRIED

9.5 MAKETU COMMUNITY BOARD – PROJECTS AND OPERATIONS REPORT – APRIL 2024

The Board considered a report dated 16 April 2024 from the Governance Advisor. The report was taken as read, with further discussion on the below:

- Staff explained that the Wilson Road North project was temporarily on hold due to the change in contractors used by Council.
 - There was discussion about the installation of a Rubbish Bin at Arawa Avenue. The General Manager Infrastructure Group would discuss potential alternative options with the Solid Waste Manager.
 - The Board had been experiencing issues with Service Requests. The Governance Manager had contacted the Customer Services Manager to manage this issue.
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RESOLUTION MKC24-2.5

Moved: Member T Hopping
Seconded: Member D Walters

That the Governance Advisor’s report dated 16 April 2024 titled ‘Maketu Community Board – Projects and Operations Report – April 2024’ be received.

CARRIED

9.6 MAKETU COMMUNITY BOARD – FINANCIAL REPORT FEBRUARY 2024

The Board considered a report dated 16 April 2024 from the Financial Business Advisor. The report was taken as read.

RESOLUTION MKC24-2.6

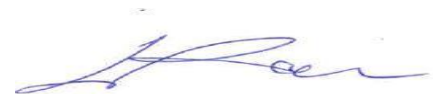
Moved: Deputy Mayor J Scrimgeour
Seconded: Member T Hopping

1. That the Financial Business Advisor’s report dated 16 April 2024 titled ‘Maketu Community Board – Financial Report February 2024’ be received.
2. That the Maketu Community Board approve for the remaining funds from the below resolution, to be released back into the Contingency Account:
 - a. MKC23-5.5 with remaining funds of \$600.00

CARRIED

The Meeting closed at 8.20pm.

Confirmed as a true and correct record at the Maketu Community Board meeting held on 11 June 2024.



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Chairperson L Rae
CHAIRPERSON