

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
KATIKATI COMMUNITY BOARD MEETING NO. KKC24-2  
HELD IN THE CENTRE – PĀTUKI MANAWA, 21 MAIN ROAD, KATIKATI  
ON WEDNESDAY, 3 APRIL 2024 AT 6.30PM**

**1 PRESENT**

Chairperson J Clements, Member N Mayo, Member A Earl, Member T Sage, Cr A Henry and Cr R Joyce.

**2 IN ATTENDANCE**

J Holyoake (Chief Executive Officer) and G Golding (Governance Manager).

**3 APOLOGIES**

Nil

**4 CONSIDERATION OF LATE ITEMS**

Nil

**5 DECLARATIONS OF INTEREST**

Nil

**6 PUBLIC EXCLUDED ITEMS**

Nil

**7 PUBLIC FORUM**

**7.1 KEITH HAY – BUILDING CONSENTS AND FINANCIAL CONTRIBUTIONS**

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Mr Hay, Chair of the Katikati-Waihi Beach Ratepayers Association was in attendance to discuss building consents and financial contributions.

- Mr Hay was concerned about building consents and financial contributions. Staff advised there was no correlation between the amount of building consents processed and financial contributions. Staff requested Mr Hay put his concerns and questions in writing to Council.
  - Mr Hay claimed that developers were getting rebates on financial contributions that they should not have received.
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## 7.2 ROSS GOUDIE – THREE WATERS

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Chairperson of the Waihi Beach Community Board Ross Goudie was in attendance to discuss Three Waters reform.

- Regardless of who owned the Three Waters assets, funding for maintenance and investment would come from residents.
  - Central Government had not yet outlined a process for the Three Waters reform, however, community consultation would likely form part of the process.
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## 7.3 JACQUI KNIGHT- VARIOUS ITEMS

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Ms Knight, Town Promotions Manager Katch Katikati was in attendance to discuss the upgrades to the Arts Junction toilets and removal of the canopy walkway.

- Council had agreed to fund one third of the cost (\$12,000) towards the upgrade of the toilets. This was the minimum required to apply for a lottery grant.
- Ms Knight had met with Acumen Construction to discuss options to improve the look and make the outside toilets disability accessible. This included replacing the aluminium doors, installing a timer and painting the walls.
- The toilets were cleaned twice a day, however, there were still issues with hygiene.
- Ms Knight requested funding from the Community Board towards the Arts Junction toilet upgrades (**Tabled Item 1**).
- There were issues with mould in the façade and foyer of the Arts Junction. Due to ongoing safety and maintenance issues with the canopy, Council suggested that the canopy walkway be removed and not replaced.
- Ms Knight requested the Community Board fund the installation of a bus shelter to provide some shelter outside the Arts Junction.

Tabled Item 1: The Arts Junction Toilets Upgrade Proposal.

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## 7.4 PAULA GAELIC – FOOD BOWL OF PLENTY EXHIBITION

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Ms Gaelic, Western Bay Museum was attendance to provide an update on the Food Bowl of Plenty Exhibition.

- The Flavours of Plenty festival and exhibition had received great media coverage on tv, print and radio.
  - Ms Gaelic attended an online conference and presented to 193 other museums in New Zealand on Te Tiriti o Waitangi in the workplace.
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- Museums Aotearoa was running a campaign to raise awareness on the funding constraints that museums and galleries face in New Zealand. Museums and galleries across New Zealand will turn their lights off all night on 16 April 2024.
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## **8 MINUTES FOR CONFIRMATION**

### **8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 7 FEBRUARY 2024**

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#### **RESOLUTION KKC24-2.1**

Moved: Member T Sage

Seconded: Cr R Joyce

1. That the Minutes of the Katikati Community Board Meeting held on 7 February 2024 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

**CARRIED**

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## **9 REPORTS**

### **9.1 KATIKATI COMMUNITY BOARD - WORKSHOP NOTES - 13 MARCH 2024**

The workshop notes were taken as read and no discussion was held.

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### **9.2 CHAIRPERSON'S REPORT - APRIL 2024**

The Board considered a report dated 3 April 2024 titled 'Chairperson's Report – April 2024', the report was taken as read. The following comments were made:

- The Board requested a decision report from staff about the Arts Junction toilet upgrade before the Community Board allocates funding to the project.
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#### **RESOLUTION KKC24-2.2**

Moved: Member N Mayo

Seconded: Member A Earl

1. That the Chairperson's Report dated 3 April 2024 titled 'Chairperson's Report – April 2024' be received.

**CARRIED**

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### 9.3 COUNCILLOR'S REPORT – APRIL 2024

The Board considered a report dated 3 April 2024 titled 'Councillor's Report – April 2024', the report was taken as read. The following comments were made:

- The role of the Community Boards was being considered under the Representation Review.
- There were staff costs involved with Community Boards. Community Boards were an investment, which needed to deliver for the ratepayers.

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#### RESOLUTION KKC24-2.3

Moved: Member T Sage

Seconded: Cr A Henry

1. That the Councillor's report dated 3 April 2024 titled 'Councillor's Report – April 2024' be received.

**CARRIED**

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### 9.4 KATIKATI COMMUNITY BOARD – ANZAC DAY COMMEMORATION 2024

The Board considered a report dated 3 April 2024 titled the Katikati Community Board – ANZAC Day Commemoration 2024. The report was taken as read.

- Members would liaise closer to the date as to who would be available to attend the ANZAC Day commemoration on behalf of the Community Board.

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#### RESOLUTION KKC24-2.4

Moved: Member N Mayo

Seconded: Member A Earl

1. That the Governance Advisor's report dated 3 April 2024, titled 'Katikati Community Board – ANZAC Day Commemoration 2024', be received.

**CARRIED**

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#### RESOLUTION KKC24-2.5

Moved: Cr R Joyce

Seconded: Member N Mayo

2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Katikati Community Board provide a wreath for the ANZAC Day Service, to be paid from the Katikati Community Board Contingency Account (up to the value of \$350).

**CARRIED**

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**9.5 PROJECTS AND OPERATIONS REPORT – APRIL 2024**

The Board considered a report dated 3 April 2024 titled the Projects and Operations Report – April 2024. The report was taken as read.

- It was not clear what would happen with Kotahi Lane in the future, it was suggested that the less expensive option for the carpark seal extension project be funded.
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**RESOLUTION KKC24-2.6**

Moved: Cr A Henry

Seconded: Member N Mayo

1. That the Governance Advisor's report dated 3 April 2024 titled 'Projects and Operations Report – April 2024' be received.
2. That the Katikati Community Board revoke resolution KKC23-4.10 (Priority Projects List).
3. That the Katikati Community Board increase the funding for the Removal of the Kotahi Lane Cherry Trees project (KKC24-1.6) to \$15,600 to come from the Katikati Community Board Roothing Account.

**CARRIED**

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**RESOLUTION KKC24-2.7**

Moved: Cr A Henry

Seconded: Cr R Joyce

4. That the Katikati Community Board increase the funding for the Kotahi Lane Upper Carpark Seal Extension project (KKC24-1.7) to \$28,600 for costs relating to hard standing parking (using millings) to come from the Katikati Community Board Roothing Account.

**CARRIED**

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**RESOLUTION KKC24-2.8**

Moved: Member A Earl

Seconded: Cr R Joyce

5. That the Katikati Community Board approve funding from the Katikati Community Board Roothing Account of up to \$11,050 towards costs relating to the Kotahi Lane footpath extension.

**CARRIED**

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**9.6 KATIKATI FINANCIAL REPORT - FEBRUARY 2024**

The Board considered a report dated 3 April 2024 titled the Katikati Financial Report - February 2024. The report was taken as read.

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**RESOLUTION KKC24-2.9**

Moved: Member T Sage

Seconded: Member N Mayo

That the Financial Business Advisor's report dated 3 April 2024, titled 'Financial Report Katikati - February 2024', be received.

**CARRIED**

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**The Meeting closed at 7.53pm.**

**Confirmed as a true and correct record at the Katikati Community Board meeting held on 29 May 2024.**



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Chairperson J Clements

**CHAIRPERSON**