

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
ANNUAL PLAN AND LONG TERM PLAN COMMITTEE MEETING NO. APLTP24-1  
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA  
ON TUESDAY, 5 MARCH 2024 AT 9.30AM**

## **1 KARAKIA**

Whakatau mai te wairua	Settle the spirit
Whakawātea mai te hinengaro	Clear the mind
Whakarite mai te tinana	Prepare the body
Kia ea ai ngā mahi	To achieve what needs to be achieved.
Āe	Yes

## **2 PRESENT**

Deputy Mayor J Scrimgeour (Chairperson), Cr T Coxhead, Cr R Crawford, Cr G Dally, Mayor J Denyer, Cr M Grainger, Cr M Murray-Benge, Cr D Thwaites and Cr A Wichers.

## **VIA ZOOM**

Cr A Sole.

## **ABSENT**

Cr R Joyce and Cr A Henry.

## **3 IN ATTENDANCE**

J Holyoake (Chief Executive Officer), R Davie (Deputy CEO/General Manager Strategy and Community), A Curtis (General Manager Regulatory Services), A Henderson (General Manager Corporate Services), C Crow (General Manager Infrastructure Group), G Golding (Governance Manager), L Balvert (Communications Manager), M Leighton (Policy and Planning Manager), D Elvin (Compliance and Monitoring Manager), C McGirr (Policy Analyst), H Wi Repa (Governance Systems Advisor) and P Osborne (Senior Governance Advisor).

## **4 APOLOGIES**

Nil

## **5 CONSIDERATION OF LATE ITEMS**

Nil

## **6 DECLARATIONS OF INTEREST**

Nil

## **7 PUBLIC EXCLUDED ITEMS**

Nil

## **8 PUBLIC FORUM**

Nil

## **9 PRESENTATIONS**

Nil

## **10 REPORTS**

### **10.1 ADOPTION OF THE DOG CONTROL AND HEALTH REGISTRATION FEES 2024/25 FOR CONSULTATION**

The Committee considered a report dated 5 March 2024 from the Compliance and Monitoring Manager. The report was taken as read.

Staff responded to pātai as below:

- When considering the setting of fees, consideration must be given to the Revenue and Financing Policy considerations for the Animal Services activity. Council had a current activity funding target of 80%, however due to increased inflation and health and safety requirements, these have not been able to be achieved, with funding sitting at around 55%. This was the rationale for the proposed fees increase.
  - The definition of a working dog was defined in legislation. The concern raised in public forum at a previous meeting in relation to this query had been resolved.
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### **RESOLUTION APLTP24-1.1**

Moved: Cr M Murray-Benge

Seconded: Cr T Coxhead

1. That the Compliance and Monitoring Manager's report dated 5 March 2024, titled 'Adoption of the Dog Control and Health Registration Fees 2024/25 for Consultation', be received.
  2. That the report relates to an issue that is considered to be of low/medium significance in terms of Council's Significance and Engagement Policy.
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3. That the Annual Plan and Long Term Plan Committee adopt the draft Dog Control and Health Registration fees and charges 2024/25 (as per options 1 and 2 of **Attachment A** of the agenda report), for public consultation.
4. That the Annual Plan and Long Term Plan Committee adopt the Statement of Proposal (as per **Attachment B** of the agenda report), as the basis of public consultation from 11 March 2024 to 11 April 2024.
5. That the Chief Executive Officer be delegated authority to make minor editorial changes to the documents if required.

**CARRIED**

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## **11 INFORMATION FOR RECEIPT**

Nil

**The Meeting closed at 9.36am.**

**Confirmed as a true and correct record by Council on 13 June 2024.**