

Mā tō tātou takiwā  
**For our District**

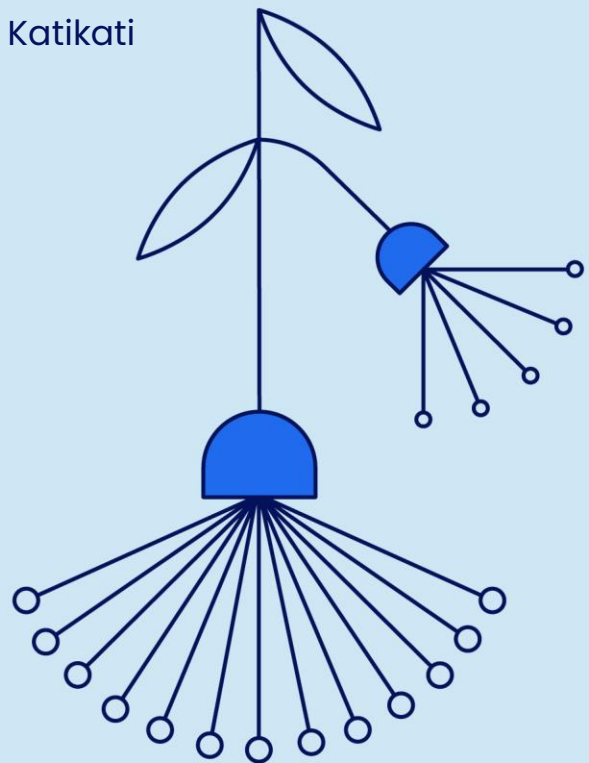
## **Katikati Community Board**

Poari ā Hapori o Katikati

KKC23-6

Wednesday, 20 September 2023, 7.00pm

The Centre - Pātuki Manawa, 21 Main Road, Katikati



# Katikati Community Board

## Membership:

<b>Chairperson</b>	John Clements
<b>Deputy Chairperson</b>	Norm Mayo
<b>Members</b>	Andy Earl Teresa Sage Cr Anne Henry Cr Rodney Joyce
<b>Quorum</b>	3
<b>Frequency</b>	Eight weekly / Workshops as required

## Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

## Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Katikati Community Board Meeting will be held in the The Centre – Pātuki Manawa, 21 Main Road, Katikati on:  
 Wednesday, 20 September 2023 at 7.00pm

## Order Of Business

<b>1</b>	<b>Present</b> .....	<b>4</b>
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<b>3</b>	<b>Apologies</b> .....	<b>4</b>
<b>4</b>	<b>Consideration of Late Items</b> .....	<b>4</b>
<b>5</b>	<b>Declarations of Interest</b> .....	<b>4</b>
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**1 PRESENT****2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

**6 PUBLIC EXCLUDED ITEMS****7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer relationship management system as a service request, while those requiring further investigation will be referred to the Chief Executive.

## **8 MINUTES FOR CONFIRMATION**

### **8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 26 JULY 2023**

**File Number:** A5658752

**Author:** Jahneisha Osborne, Governance Advisor

**Authoriser:** Greer Golding, Governance Manager

#### **RECOMMENDATION**

1. That the Minutes of the Katikati Community Board Meeting held on 26 July 2023 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

#### **ATTACHMENTS**

1. Minutes of the Katikati Community Board Meeting held on 26 July 2023

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
KATIKATI COMMUNITY BOARD MEETING NO. KKC23-5  
HELD IN THE CENTRE - PĀTUKI MANAWA, 21 MAIN ROAD, KATIKATI  
ON WEDNESDAY, 26 JULY 2023 AT 7.00PM**

**1 PRESENT**

Chairperson J Clements, Member N Mayo, Member A Earl, Member T Sage, and Cr A Henry

**2 IN ATTENDANCE**

J Holyoake (Chief Executive Officer), J Osborne (Governance Advisor) and G Golding (Governance Manager)

**OTHERS IN ATTENDANCE:**

Waihi Beach Community Board Chairperson R Goudie

Matt Peacocke (Principal Landscape Architect - Boffa Miskell)

42 Members of the public

**3 APOLOGIES**

**APOLOGY**

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**RESOLUTION KKC23-5.1**

Moved: Member A Earl

Seconded: Member N Mayo

That the apology for absence from Cr R Joyce be accepted.

**CARRIED**

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**4 CONSIDERATION OF LATE ITEMS**

Nil

**5 DECLARATIONS OF INTEREST**

Nil

## 6 PUBLIC EXCLUDED ITEMS

Nil

## 7 PUBLIC FORUM

### 7.1 PAULA GAELIC – WESTERN BAY MUSEUM

Ms Gaelic was in attendance to provide an update on the Western Bay Museum. The following points were made:

- The Matariki celebration was successful, and was well-attended and enjoyed by the community. Ms Gaelic thanked Councillors Henry and Joyce for attending the celebrations.
- A new roof had been installed on the Museum.
- The Exhibition of Cultures exhibit opened 5 August 2023, which showcased taonga from across the globe, and covered all continents.
- The cherry trees on Kotahi Lane were beginning to blossom, and it was requested that Council further investigate options for this space.

The Chairperson commended the Museum on the Service and Sacrifice Exhibition, which had been on display in the National Army Museum for six months.

### 7.2 JIZZY GREEN – FLUORIDATION

Ms Green was in attendance to speak to the Board regarding the instruction by Director-General Health to fluoridate the drinking water supplies for Athenree and Wharawhara before 31 July 2025. The following points were made:

- There had been no public engagement on the fluoridation mandates, and it was believed that this should be on public record.
- Ms Green was a coordinator for 'Grow On Katikati', which aimed to increase food resilience in the community and the health of Katikati.
- The fluoridation mandates had taken away the right to choose, and there were concerns about the impact on health and how the fluoride would be administered.
- It was proposed that an education programme be rolled out to early childcare and primary schools on dental health and awareness, and the impact water had on teeth.
- The money that would be spent for mass fluoridation could instead be used to provide fluoride products to children who were at risk of dental issues, which would provide a choice.

Ms Green also thanked the Katikati Community Board for the grant to 'Grow On Katikati', for the purchase of a laptop.

The Board noted that Council had requested information from Ministry of Health (MoH) on the purpose of the mandate, and invited them to speak to the Council on the matter. Council had also sent a letter to MoH requesting an exemption from the mandates, which would be made public at the Council meeting on 30 August 2023.

### **7.3 BRUCE HAMBLYN – FLUORIDATION**

Mr Hamblyn was in attendance on behalf of Kane Titchener (Fluoride Free New Zealand) to further speak to the fluoridation concerns. The following points were made:

- There should be public engagement on the mandates.
- ‘New Health New Zealand’ had filed legal proceedings against the Director-General of Health’s directives.
- It was suggested that Council requested an interim injunction against the mandates, as this would mean a delay in fluoridating the water supply.
- It was believed that fluoride lowered IQ levels, and that there was no safe level of fluoride.
- It was requested that the Katikati Community Board resolve to support Council in lodging an interim injunction, and that the Board supported Kane Titchener’s development of a remit for Region 2 of the Community Board’s Executive Committee (CBEC) against fluoridation.

The Chairperson suggested to Mr Hamblyn that he facilitated a public meeting/forum on this topic, to allow for free and frank discussion outside of the Community Board meeting.

### **7.4 JENNY HOBBS – FLUORIDATION**

Ms Hobbs was in attendance to speak regarding fluoridation concerns. The following points were made:

- She believed the human body had no requirement for fluoride/fluorine, and that it did not naturally occur in the body.
- The New Zealand Bill of Rights Act needed to be taken into consideration.
- It was suggested that the Community Board support an interim injunction.
- Fluoridation added to New Zealand’s cost-of-living crisis, as people who did not want to consume it would be forced to purchase un-fluoridated water.
- A well-advertised community meeting on fluoridation was supported.



### 7.5 JACQUI KNIGHT - VARIOUS TOPICS

Ms Knight was in attendance to speak regarding multiple topics. The following points were made:

- There was a need for the cherry trees in Kotahi Lane to be removed.
- The Community Board needed to consider the best long-term option for the Market Square, and what was best for the community while future-proofing its asset spending.

### 7.6 DR PETER MADDISON - KAURI DIEBACK

Dr Maddison was in attendance, and spoke to a presentation regarding kauri dieback. The following points were made:

- Kauri dieback was discovered by the Department of Conservation (DOC) in the Kaimai Mamaku Conservation Park at the entrance to Wharawhara Road, so the walking tracks were now closed to the public.
- Kauri dieback was very serious, and important and historical kauri trees in the area were now on the list of threatened trees.
- The first approach was to test the soil for the disease, which was an expensive process.
- It was requested that Council work to protect the kauri trees in the Katikati area, to prevent kauri dieback.
- The public were encouraged to clean their footwear before walking near kauri trees or through native forest, and to be aware of significant trees.

## CHANGE TO THE ORDER OF BUSINESS

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### RESOLUTION KKC23-5.2

Moved: Chairperson J Clements

Seconded: Member A Earl

That in accordance with Standing Orders the order of business be changed and that the item 9.3: "Katikati Market Square", be dealt with as the next item of business, in order to release the presenters from the meeting.

**CARRIED**

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### 8.1 KATIKATI MARKET SQUARE

The Board considered a report from the Operations Manager. Matt Peacocke from Boffa Miskell was in attendance to speak to the report, noting the following:

- The purpose of the project was to detract markets and civic events away from the main street, and to create a village green area.
- The site had been analysed and the current car-parking was deemed inefficient.
- The projected costs allowed for inflation, kerbs, services, and contingencies.
- An access point into the Westpac carpark had been included in the concept plans.
- Due to funding limitations, there was potential for Option 1 to be built incrementally.
- There was significant loss of carparking with Option 3.
- The Board agreed that this should involve public consultation before a decision could be made.
- Costings could be reduced by taking away 'nice-to-have' items.
- It would cost between \$50,000 and \$100,000 for a developed detailed design.
- Option 1 included a plaza space outside the Katikati War Memorial Hall, and the hall committee would be approached if the concept plan was approved.
- It was important to keep in mind that the plans were just concepts, and a detailed plan would be created if the Board wished to progress, as well as further investigation into costs and potential concerns.
- There were opportunities for the Community Board to seek external funding, but a detailed plan would likely be needed to do so.

It was agreed that this item should **lie on the table**, to be discussed at a future Katikati Community Board workshop in the first instance.

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**RESOLUTION KKC23-5.3**

Moved: Member T Sage

Seconded: Member A Earl

1. That the Operations Manager's report dated 26 July 2023 titled 'Katikati Market Square' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

**CARRIED**

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**ITEM TO LIE ON THE TABLE**

Moved: Chairperson J Clements

Seconded: Member T Sage

That the item of business being discussed should lie on the table and not be further discussed at this meeting, as this item will be included as an item for discussion at a future Katikati Community Board workshop.

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**9 MINUTES FOR CONFIRMATION****9.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 31 MAY 2023**

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**RESOLUTION KKC23-5.4**

Moved: Chairperson J Clements

Seconded: Cr A Henry

1. That the Minutes of the Katikati Community Board Meeting held on 31 May 2023 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

**CARRIED**

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**10 REPORTS****10.1 CHAIRPERSON'S REPORT - JULY 2023**

The Board considered a report from the Chairperson. The report was taken as read, with further discussion on the below items:

- There were funds within the community to pay for the Moore Park hard-courts, and there was a letter of support from the Katikati Rugby Football Club.
-

- A revision of the Moore Park Concept Plan had been noted as a priority for the Board at a recent Katikati Community Board workshop. This would be considered as part of the Long Term Plan (LTP) proposed projects, and would include the toilets and hard-courts.
- The Reserves Act required Council to have a Reserves Management Plan, which then involved a requirement for Council to develop a concept plan. This created a layer of legal protection for any development or work undertaken on reserves.
- The Board had met with the Tanner's Point Residents and Ratepayer Association, and it was agreed there needed to be a concept plan for the kauri/native tree nursery.
- The Tanner's Point Residents and Ratepayer Association had submitted their aspirations to the Council through the Annual Plan submission process.
- The concrete pads for two urban bus shelters had been laid, and the shelters had been ordered. The rural bus shelters would be discussed at the next Katikati Community Board workshop.
- The Industrial/Technology Park project was progressing, and the landowners were very keen for this to move forward.
- It was clarified that Financial Contributions (FINCOs) were not a source of profit to be used for projects across the district, but were a way to recoup sunken costs spent in the instalment of services to support developments/growth. Maintenance and other operational costs were funded through rates.
- The Chairperson tabled Item 1: photos of damage and flooding caused by a storm in 1968.

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### RESOLUTION KKC23-5.5

Moved: Chairperson J Clements

Seconded: Member N Mayo

That the Chairperson's report dated 26 July 2023, titled 'Chairperson's Report – July 2023', be received.

**CARRIED**

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### 10.2 COUNCILLOR'S REPORT – JULY 2023

The Board considered a report from Councillor Henry. The report was taken as read, with further discussion on the below items:

- It was clarified that on page 23 of the Councillor's report should read "19 July 2023", in regard to Council's submission on fluoridation.

- There was a discussion regarding the ability for Community Board Chairperson's to attend workshops. The Board were reminded that this conversation and decision sat with the Mayor, and therefore this was not an appropriate forum to discuss it.
  - Council had taken steps regarding the exemption from fluoridation, and it was noted that any action the Board may take at the meeting would not alter this process. The Board was encouraged to read the minutes and watch the livestream of the Council meeting held 20 July 2023, for further information.
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**RESOLUTION KKC23-5.6**

Moved: Cr A Henry

Seconded: Member N Mayo

That the Councillor's report dated 26 July 2023, titled 'Councillor's Report – July 2023', be received.

**CARRIED**

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**10.3 OPERATIONAL REPORT – JULY 2023**

The Board considered a report from the Governance Advisor. The report was taken as read, with further discussion on the below items:

- The Board thanked the Governance Advisor for the report, and encouraged members of the public to report issues to Council.
- 

**RESOLUTION KKC23-5.7**

Moved: Member T Sage

Seconded: Member N Mayo

That the Governance Advisor's report dated 26 July 2023 titled 'Operational Report – July 2023' be received.

**CARRIED**

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**10.4 INFRASTRUCTURE SERVICES REPORT KATIKATI COMMUNITY BOARD JULY 2023**

The Board considered a report from the Executive Assistant Senior Team Administrator. The report was taken as read.

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**RESOLUTION KKC23-5.8**

Moved: Member T Sage

Seconded: Member A Earl

That the Executive Assistant Senior Team Administrator report dated 26 July 2023, titled 'Infrastructure Services Report Katikati Community Board July 2023', be received.

**CARRIED**

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**10.5 KATIKATI FINANCIAL REPORT - JUNE 2023**

The Board considered a report from the Financial Business Advisor. The report was taken as read, with further discussion on the below items:

- It was noted that the \$29,625 in the Reserves Account was the money spent from the \$50,000 committed to the new Katikati Community Sport and Recreation Centre project.
  - Staff would investigate the progress of this Recreation Centre, and provide an update at the next Katikati Community Board workshop for discussion.
- 

**RESOLUTION KKC23-5.9**

Moved: Member T Sage

Seconded: Member N Mayo

3. That the Financial Business Advisor's report dated 26 July 2023, titled 'Financial Report Katikati - June 2023', be received.

**CARRIED**

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**The Meeting closed at 9.07pm.**

**Confirmed as a true and correct record at the Katikati Community Board meeting held on 20 September 2023.**

.....  
Chairperson J Clements

**CHAIRPERSON**

## 9 REPORTS

### 9.1 CHAIRPERSON'S REPORT – SEPTEMBER 2023

**File Number:** A5658768

**Author:** John Clements, Community Board Chairperson

**Authoriser:** John Holyoake, Chief Executive Officer

#### RECOMMENDATION

1. That the Chairperson's report dated 20 September 2023, titled 'Chairperson's Report – September 2023', be received.
2. That the Katikati Community Board note the Board's Annual Plan Submission priorities as being important for the improvement of the town community, as listed in the report.
3. That the Katikati Community Board recommend to the Annual Plan and Long Term Plan Committee, that the public toilets situated next to the Arts Junction, on Main Road, Katikati, be refurbished.
4. That the Katikati Community Board recommend to the Strategy and Policy Committee, that further work is done to investigate options for funding growth-related infrastructure, noting the concerns raised by the Community Board.
5. That the Katikati Community Board recommend to Council, that Diggelmann Park be reclassified as a reserve.

#### Annual Plan and Long Term Plan

The Community Board Annual Plan submission has been lodged and there are 35 items that have been identified by the Community Board. There has been a request to prioritise these for the Annual Plan. The focus of the projects chosen is on renewal, rejuvenation, and resilience based on equity of rates across all three wards, and efficiency of spend. This is further developed under the financial contributions section. The priorities for the Annual Plan are:

1. Develop the Memorial Square (a reposition of name to link the Memorial Hall and the Library as the area of interest. The Landing is undergoing upgrade as part of repair and maintenance, and this will attract visitors).
2. Support for the industrial/technology land availability – there is a desire to make it easier for businesses to establish and jobs to be created in the town.
3. Moore Park – Development of a playground, due to the closure of the school playground which was the main playground in the community. This to be part of

the Moore Park concept plan. There is a desire for more facilities, to allow for a range of sport codes, along with toilet facilities. Hard surface courts are also needed (for netball/basketball/tennis) at Moore Park, as there are reportedly 15 netball teams in the local area.

4. Entrance way upgrade.
5. Kotahi Lane upgrade with toilets – (I have assumed that the maintenance and fields are under the parks and reserves maintenance budget).

This does not minimise the importance of the other projects, but their selection is influenced by needs of the community and the 150<sup>th</sup> Anniversary of the arrival of the Ulster Irish in 2025.

### **Memorial Square**

Whilst the Community Board recognises that the cost for the Square is high, it believes that the Square is important in the evolution of the town in seeking to be a destination town. Whilst many members of the community wish to see the Square developed in total, as does the Community Board, costs are a reality, but it won't get cheaper. We have had suggestions of starting small with a minimalistic concept of taking out the parking kerbs and levelling them to create a smooth surface and grow from there. Much of this work would be required anyway so the money would not be totally wasted. The Community Board is exploring all options but would like Council to provide a quote to remove the kerb stones initially around the library parking area and bus stop and then the total area.

*Staff comment:*

*The Operations Manager has had further conversations with the Chairperson, and a time has been arranged to discuss the latest thoughts regarding this development. This meeting with the Chairperson is scheduled to take place on 27 September 2023.*

### **Industrial / Technology Park**

There are positive indications that this is moving ahead and is an important leg of the economic development strategy. There is a shortage of industrial and technology land, and this is an essential development.

### **Public Toilets – Arts Junction**

The Arts Junction has highlighted that the public toilets in the Arts Junction are in need of renewal – more than just repair and maintenance. 30,000 visitors enter the Arts Junction annually, and the toilets are also in close proximity to the Western Bay Museum. These toilets are the main toilets used by locals and visitors when in town, and therefore should be the equivalent of a Westfield shopping centre or the like. This is line with the



effort to make Katikati a more attractive destination town, and the Community Board asks that this be placed on the renewal budget as a matter of urgency.

*Staff comment:*

*This issue can be referred to the Long Term Plan process through the Annual Plan and Long Term Plan Committee to be considered. This recommendation has been included above.*

### **Financial Contributions vs Development Contributions.**

The Community Board is interested in understanding the debate around Financial Contributions (FINCOs) and Development Contributions, as without investment communities become drab or flooded. It is only through the debate at the previous Community Board meeting that we got a picture of the application of FINCOs – FINCOs fund growth as stated.

The proposed plans are in the structure plans for each area where funding is intended – structure plans are focused and specific, and are often not ward based. However, the costs of the infrastructure are not always covered by the FINCOs (see page 327 and onwards of the Long Term Plan) and general rates are used in a ‘big bucket’ approach. What is not clear is the allocation for maintenance and renewal of non-growth areas to compensate for aging, rejuvenation (not just renewal), and natural growth or increases in those communities (such as Katikati, Waihi Beach or Maketu). For example, when a new subdivision of 50 houses is built, the additional investment related to the development itself should be paid by FINCOs. When there are no improvements, where do these financial contributions go? – to fund growth. Areas get old, as in Katikati’s case, it has grown organically but now needs rejuvenation – where do these funds come from? General rates unless we wish to impose a targeted rate on our community as was suggested in the meeting. We are seeing some of the unintended consequences – a drab town, limited or little renewal spend, in Waihi Beach there has been flooding due to under-investment of a known problem, and Maketu complaining of lack of investment, as is Kaimai ward.

*Staff comment:*

*A Financial Contribution assists with the costs of providing infrastructure for growth. Council’s District Plan allows Financial Contributions to be charged for water, wastewater, stormwater, ecological protection, transportation, and recreation and leisure. The District Plan policy is inextricably linked to the resource consent process (where the Financial Contribution assessments are made on specific proposals in accordance with the District Plan provisions and provides for a right of appeal or objection), and also the Long Term Plan/Annual Plan process (where Council sets out the growth-related infrastructure projects, including timing and attribution of growth-related funding). Financial Contributions are not used for maintenance or other*

*operational costs, this is covered primarily by rates (but also other sources of funding such as fees and charges, grants, etc.).*

*As the Financial Contributions policy is set in the District Plan, policy changes can only be considered using the plan change process prescribed in the Resource Management Act 1991. This includes changes to catchments where Financial Contributions are collected and spent.*

*At its meeting on 17 August 2023, the Strategy and Policy Committee resolved to progress further investigation of the options available for funding growth-related infrastructure. As part of this process, Council will consider whether it might transition to a development contributions regime under the Local Government Act 2002, or potentially a hybrid of the two approaches across different infrastructure types. Future community engagement will be undertaken around these decisions.*

## **State Highway 2**

The National Party gave a presentation on its infrastructure plans focused on this region. The delegates were asked about the Katikati by-pass, and there was a strong indication this would be re-considered, as the by-pass is approaching a shovel-ready state and was planned to commence in 2017. This is pleasing news for the community should it go ahead but does have some economic implications. Katikati needs to take further strides to be a destination town and the Memorial Square needs to be part of this strategy. Another element is that the structure plans for Katikati include a design element related to heritage buildings so that new designs and upgrades add to the heritage ambience of a destination town.

## **Creative Community**

The Community Board wishes to encourage local creative and design thinking to attract visitors and give the town a point of difference. Design needs to be part of our investment, so people stop and enjoy a unique and creative environment. Katikati Open Air Art and the murals set a sound base. Besides creative seating, more murals and art in the parks, as well as creative road crossings are needed, as is evident in many other towns. An experiment could be undertaken in the Memorial Square precinct. The Community Board requests that Council includes this in the Roading Policy review. Te Puke has indicated they would be keen on such an initiative as well.

*Staff comment:*

*Council would be pleased to support creativity and open-air art initiatives around the Parks, Reserves, and Facilities throughout Katikati, and in line with Council's open air art policies.*

*Any pedestrian crossing facilities on local roads in this district will comply with National best practice.*

*Correspondence was provided to the Board on this matter on 25 January 2023. The relevant excerpt states:*

*“Council have noted and declined your previous requests for a coloured zebra crossing on Park Road on numerous occasions. This request is once again declined. Waka Kotahi’s standards and guidance notes recommend against coloured surface treatments in zebra crossings. This is the standard and Level of Service that this Council wish to adhere to. There is no scope or desire to modify this standard. I do not believe that adding colour will provide any safety enhancement at this crossing. This is the final word on this matter. No further comment will be made.”.*

*Council’s stance on this matter remains unchanged. There is currently no scheduled Roading Policy review.*

### **Community Groups**

The Community Board notes that there are some community groups that are failing and there are indications that more will fail.

### **Boat Launching Facilities at Beach Road, Katikati**

The Community Board continue discussions with the Boat Club regarding the improvement of the jetty at the end of Beach Road as well as the Northern Harbour Boat ramp. This would be a positive as it would encourage a boating hub, a point for researchers in the Inner Harbour to meet, and an eco-agriculture knowledge base. The Community Board strongly supports this development.

*Staff comment:*

*Council has established a project team to progress the development of a draft concept plan for the boat ramp area at the end of Beach Road, Katikati. Staff will be holding pre-engagement discussions with key stakeholders, Ngāi Tamawhariua hapū, the Katikati Boating Club, and the Katikati Community Board through September/October 2023 to fully understand their aspirations, concerns, and ideas for the area. Feedback from pre-engagement will inform the development of a draft concept plan which will be presented to the Strategy and Policy Community in late 2023. Formal one-month community consultation on the draft concept plan is intended to be held early 2024 with the goal of having a final concept plan adopted by Council by end of June 2024.*

### **Parks and Reserves**

The Community Board support the development of the Kotahi Lane Reserve and adjoining car park and removal of the cherry trees. There is a need for this area to be zoned for freedom camping. Kotahi Lane also needs re-gravelled, and new parking signage installed. Diggelmann Park needs to be rezoned as a reserve under the Parks

and Reserve policy. Many of the parks need toilet facilities or toilet facility upgrades along with some extra playgrounds – especially Moore Park.

*Staff comment:*

*The Community Board can refer Diggelmann Park to the Strategy and Policy Committee. This recommendation has been included above.*

*The Kotahi Lane car park surface condition will be inspected. Mitigation works will be considered accordingly. Council is happy to support the Board on considering options for the cherry trees, but this would need to be funded through the Katikati Community Board Rooding Account. It is suggested that this be discussed at a Board workshop with staff as required, to discuss project requirements. An email to this effect was circulated to the Board on 9 August 2023.*

*There is currently no roading budget allocated for sign enhancement. Whilst the existing signs have not been updated with Councils latest logo, these signs are considered fit for purpose. Alternative avenues for funding for updated signs are being considered. It is suggested that the Community Board workshop this item to identify what the desired outcome is.*

### **Moore Park Concept Plan**

The Community Board wishes to progress the concept plan for Moore Park, so that the Netball Club can approach the Lion Foundation for potential funding to develop these facilities for the community.

*Staff Comment:*

*This topic is an issue for discussion and debate during the Long Term plan process. There is not funding currently allocated in the Long Term Plan for a playground or hardcourts. A new concept plan is needed, which is a community consultation process in itself and managed by Council – the process of community & stakeholder engagement and final decisions is also Council lead. In other words, the production of a draft concept plan for consultation would need to involve staff, be approved by Council, engagement process overseen by staff, and approval of the final design by Council.*

*The desire for six netball courts means that construction cost is around \$1 million. A new playground will be at least another \$500,000. These requests are for Long Term Plan consideration. The Board can support the process, but it is unable to speed it up.*

**9.2 COUNCILLOR'S REPORT – SEPTEMBER 2023****File Number:** A5658823**Author:** Rodney Joyce, Councillor**Authoriser:** John Holyoake, Chief Executive Officer**RECOMMENDATION**

That Councillor Joyce's report dated 20 September 2023, titled 'Councillor's Report – September 2023', be received.

**Annual Plan/rates**

The Council has struck its rates for 2023–24, with a 7.04% average rates increase across the district. There was a huge amount of discussion involving both Council and staff about the cost-of-living crisis, as we sought to balance the level of rates with maintaining service levels.

The increase is inconsistent with the Council's financial strategy, which set the average rates increase to no more than 4% per annum. The Council decision was that meeting that limit at a time of high inflation would have serious implications for levels of service or require temporary costs savings that would lead to greater cost increases in later years.

As always, decisions are made by the team and, while I did not get all the cost savings I pursued, others came up with good ideas to save money too.

Some project highlights for Katikati were:

- 1) \$1.9 million project to install a roof, bulkhead, and liner at the Dave Hume Pool. This project was part funded by the pool committee. The installation of the liner will save money over time as it removes the need to regularly paint the pool.
- 2) Stepped up concept planning for the future direction for the recreation reserve and a house acquired by Council at the end of Beach Road. This is a valuable recreational asset for our community, with planning bringing together the boat club, Council, and local iwi, along with the wider community.
- 3) Reinvigorating work on developing a stalled 42-hectare industrial estate in the land bordered by Tetley Road, Marshall Road, and State Highway 2. This is an important project for the economic health of Katikati. Council staff are working on a new infrastructure plan for the estate that better matches the aspirations of landowners, and Council is also looking at how it can better facilitate the development in a way that balances the need of developers, Council, and the community.

- 4) Increased funding for an updated infrastructure plan for Katikati, stormwater upgrades in Highfield Drive, and work at the Katikati wastewater plant.

Some local projects reduced in this Annual Plan include works at the Katikati Cemetery, a new sports field at Moore Park, a new toilet at Moore Park, and deferral of a planned boat ramp in the Northern Harbour.

Complicating the Annual Plan this year was the three-yearly revision of rateable values for all properties in the district. Remember that rising property values do not automatically raise rates. Those whose property values rise more than average will be hit by higher rates increases, while values that rise less than average will tend to hold back rates on those properties.

In addition, this time around, the Council’s valuers were required to take into account a precedent-setting court battle that has resulted in the value of gold kiwifruit licences being included as capital improvements in the value of those orchards.

Add in these revaluation effects, and the way the rates burden is distributed between different property types, the average increase for residential ratepayers is 5.0%. For lower-valued residential properties (median around \$700k), the increase averaged 3.4%, while the increase for higher-valued residential properties (median around \$1.2 million) averaged 6.2%.

The table below shows the full picture across various property types with the orchard sector showing the most diverse impacts, after the court rulings.

Urban residential		Lifestyle block		Commercial/ Industrial	
An extra \$3.00 per week, per average median property		An extra \$1.80 per week, per average median property		An extra \$5.59 per week, per average median property	
<b>Lower quartile</b>	3.4% ▲	<b>Lower quartile</b>	5.4% ▲	<b>Lower quartile</b>	7.0% ▲
Capital value:	\$710,459	Capital value:	\$1,099,603	Capital value:	\$668,417
Average rates:	<b>\$3,032</b>	Average rates:	<b>\$2,144</b>	Average rates:	<b>\$2,895</b>
<b>Median</b>	5.0% ▲	<b>Median</b>	3.9% ▲	<b>Median</b>	7.0% ▲
Capital value:	\$916,855	Capital value:	\$1,434,156	Capital value:	\$1,099,692
Average rates:	<b>\$3,261</b>	Average rates:	<b>\$2,501</b>	Average rates:	<b>\$4,442</b>
<b>Higher quartile</b>	6.2% ▲	<b>Higher quartile</b>	5.4% ▲	<b>Higher quartile</b>	5.4% ▲
Capital Value:	\$1,233,984	Capital Value:	\$1,878,872	Capital Value:	\$1,881,667
Average rates:	<b>\$3,579</b>	Average rates:	<b>\$2,972</b>	Average rates:	<b>\$7,531</b>

Rural		Rural - Dairy		Rural - Orchard	
An extra \$1.56 per week, per average median property		An extra \$11.66 per week, per average median property		An extra \$0.70 per week, per average median property	
<b>Lower quartile</b>	2.9% ▲	<b>Lower quartile</b>	6.8% ▲	<b>Lower quartile</b>	-0.1% ▼
Capital value:	\$858,345	Capital value:	\$2,377,000	Capital value:	\$2,435,945
Average rates:	<b>\$2,773</b>	Average rates:	<b>\$4,906</b>	Average rates:	<b>\$3,415</b>
<b>Median</b>	3.3% ▲	<b>Median</b>	7.2% ▲	<b>Median</b>	0.9% ▲
Capital value:	\$1,472,172	Capital value:	\$3,890,857	Capital value:	\$3,462,642
Average rates:	<b>\$2,544</b>	Average rates:	<b>\$9,040</b>	Average rates:	<b>\$4,274</b>
<b>Higher quartile</b>	3.8% ▲	<b>Higher quartile</b>	8.2% ▲	<b>Higher quartile</b>	10.6% ▲
Capital Value:	\$2,763,357	Capital Value:	\$6,977,571	Capital Value:	\$5,439,863
Average rates:	<b>\$3,767</b>	Average rates:	<b>\$9,237</b>	Average rates:	<b>\$6,038</b>

You can read the Annual Plan on the Council website at:

<https://www.westernbay.govt.nz/council/plans-policies-strategies-bylaws/plans/annual-plans/annualplan2023-24>

You can search rates changes on individual properties at:

<https://www.westernbay.govt.nz/property-rates-and-building/property-and-rates-search>

Council has also reviewed the financial contributions (FINCOs) made by developers of new properties to fund growth infrastructure, after complaints from some developers.

The result has been a reduction of contribution levels in most areas, including Katikati, but an increase in contributions in Ōmokoroa.

**Speed review**

There has been widespread discussion around the country about a new speed review initiated by Waka Kotahi (NZTA) that aims to reduce speeds on most council roads around the country, as part of its ‘Road to Zero’ safety campaign. If Waka Kotahi’s goals are followed to the letter, speed limits on most urban streets would drop to 30-40kph and for rural roads to 60kph.

Waka Kotahi have changed the process to set speed limits. The bylaw is now replaced with a Speed Management Plan. Any changes we want to make to speed limits need to be included in the Speed Management Plan, which then needs to be approved by Waka Kotahi to ensure compliance with Road to Zero objectives. Any community requests for speed limit changes not provided for in the plan need to be approved separately by Waka Kotahi and may require consultation or can be referred to the next review of the Speed Management Plan which happens every three years.

This review has potential to greatly affect our local communities, so Council and staff are working through the best way forward, so expect to hear more on this in coming weeks.

Complicating matters is the fact that Waka Kotahi funds around half of the maintenance on our local roads, so the agency has a big stick that it could wave if it does not like what we come up with.

You can read about Waka Kotahi's new classification system for local roads here:

<https://www.nzta.govt.nz/assets/Roads-and-Rail/onf/docs/onf-street-categories-2022.pdf>

## **Representation**

On 17 August 2023, Council decided to introduce a Māori Ward or Wards for the next two local body elections. Council has also elected to stick with the first-past-the-post voting system. Council backed Māori Wards as a way to deliver better, more inclusive decision-making.

The number of Māori Wards will be decided as part of the upcoming representation review, where the shape of the Council and its Community Boards will be widely consulted on with residents and ratepayers.

## **Community Matching Fund**

Council has just completed the latest round of its Community Matching Fund, which is a programme where the Council helps community groups with funding to match the work being put in locally.

Katikati is widely represented in the list of organisations receiving funding:

- Aongatete Outdoor Education Centre - \$4,000.00 for installation of a pipehenge daytime astronomy device.
- Katikati A & P Society - \$5,000.00 for website development.
- Katch Katikati - \$1,000.00 for avocado chair project.
- Katikati Community Centre Charitable Trust - \$5,000.00 for school holiday programme bus trips.
- Katikati Innovative Horticulture Trust - \$3,000.00 for potting shed for horticultural training.
- Lions Club of Katikati - \$3,000.00 for hanging flower baskets in Katikati town centre.
- Menzshed Katikati - \$3,347.00 for purchase of woodworking machinery.
- Grow On Katikati - \$6,000.00 for website and coordinators.
- Chrome Collective - \$3,037.00 for the KaiGo food rescue/distribution service.
- Pest Free Sharp Road - \$5,000.00 for data analysis, newsletter and expansion of area.
- Uretara Estuary (Project Parore) - \$4,471.12 for purchase of chiller for predator baits.
- Western Bay Heritage Trust - Western Bay Museum - \$1,200.00 for information boards for harakeke (flax) planting project at local Marae.
- Western Bay Heritage Trust - Western Bay Museum - \$6,000.00 for an environmental education programme.



**Community Forum**

Another well-attended Katikati-Waihi Beach Ward Community Forum was hosted by Councillor Anne Henry at the Bowentown Boating Club on Tuesday 15 August 2023. Reflecting the location, many of the concerns raised were local to that part of the ward.

These forums are proving valuable to both hear back from local residents on the big issues but are also valuable to sort out local matters.

For example, the first forum in Katikati has led to Council installing raised pavement markings at the pedestrian crossing outside the schools in Beach Road, Katikati, at the request of a local visually impaired resident.

Among all the big issues we deal with, it is nice to get the important, but less expensive, items attended to as well.

Among all the big issues we deal with, it is nice to get the important, but less expensive, items attended to as well.

### 9.3 OPERATIONAL REPORT – SEPTEMBER 2023

**File Number:** A5658846

**Author:** Jahneisha Osborne, Governance Advisor

**Authoriser:** Rachael Davie, Deputy CEO/General Manager Strategy and Community

#### EXECUTIVE SUMMARY

This report is an operational update from across Council for matters that relate to the Katikati Community Board area.

#### RECOMMENDATION

That the Governance Advisor's report dated 20 September 2023 titled 'Operational Report – September 2023' be received.

#### SERVICE REQUESTS

This section is to provide an overview of Service Requests for the Katikati Community Board area since the last meeting.

There has been one of each of the following subtypes of Service Requests raised and completed:

- All Cesspit/Frill/Gutters & Drains (sealed roads)
- Building Warrant of Fitness Enquiries
- Bylaw Issues (Smell/Smoker/Vermin)
- Connection/Meter/Toby Enquiry
- Dumping Organic Material/Dirt
- Event Applications
- Flooding Open Drain/Culvert (raining)
- Building Act Compliance General Enquiry
- Reserves and Properties (trees)
- Lighting Road Network
- Noise Complaint – Daytime
- Noise Complaint – Afterhours
- Environmental Planning – General
- Liquor License
- Kerbside General Enquiries
- Lost/Stolen Kerbside Bins
- Local Roads – Non-urgent tree requests
- Local Road – Vegetation/Mowing
- Mowing/Vegetation/Gardens
- Public Toilets (Hygiene/Paper)
- Sewage Overflow/Spill/Dump Station
- Sewer Pipe Block/Damaged

There has been one of each of the following subtypes of Service Requests raised which are under investigation:

- Building Compliance
- Local Road – Request for Re-Marking
- Lighting – Replacement/Maintenance
- Refuse General (Not bins or dumping)

The table below shows Service Request's that are higher in numbers and have a mix of statuses.

<b>Service Request Subtype</b>	<b>Notes</b>	<b>Completed</b>	<b>Under Investigation</b>
Abandoned Vehicle	Different locations across Katikati.	3	1
All Water Leaks	Multiple reports on Tuapiro Road and Fairview Road.	15	0
Compliance and Enforcement General	Queries related to abandoned vehicles and additional dwellings on properties.	3	1
Freedom Camping Affecting Reserves	Across Katikati.	2	1
Damaged Bin – Replace/Repair	Across Katikati – replacement and repair of kerbside bins.	6	2
District Plan Advice	General queries relating to the district plan	2	0
Building Admin/Counter/Processing General Enquiry	Range of different administrative enquiries for building consents.	19	1
Katikati Cemetery – Headstone/Plaque/Plot Enquiries	Queries relating to plots/headstones/plaques	7	0
Parking Query	Across Katikati.	1	1

Consents Planning/Duty Planner – General Enquiry	Range of queries relating to Resource Consents and Duty Planner queries.	24	2
General Health Matters/Enquiries	Queries relating to inspections.	2	0
Māori Land Enquiries	Across Katikati	3	0
Additional/New Kerbside Bins	Across Katikati	2	2
Missed Kerbside Collection	Several on Woodland Road. Others across Katikati.	7	0
General/Misc – Local Roads	Trees on berms queries.	2	0
Rubbish/Illegal Dumping/Carcasses	Most of Tetley Road	5	1
Litter/Litter Bins/Dumping on Reserves	Across Katikati	2	2
Reserve Buildings/Roads/Track/Furniture	Across Katikati	1	1
Reserves General	Queries related to maintenance of structures, toilets, and mowing. Across Katikati.	10	3
Roading Network General	Lighting/visibility concerns.	1	1
Meter/Toby Issue (not leak)	Across Katikati	1	4
No Water	Both on SH 2	2	0
Reinstatement after Water Works	Across Katikati	2	1
Water – General Queries	Fire Hydrant access / water bill queries	2	1
Water Pressure too high or low	Across Katikati	0	2

### MATTERS ARISING FROM PREVIOUS COMMUNITY BOARD MEETINGS (NOT MINUTE ACTION SHEETS)

Date raised	Issue	Comment
May 2023	Katikati War Memorial Hall earthquaking.	<p>Following on from Katikati Community Board Agenda Operational Report update from 26 July 2023 (agenda found <a href="#">here</a>).</p> <p>An update was provided to the Hall Committee after the 13 July meeting. Staff have been in consistent correspondence with the Engineer. The seismic upgrade design and construction estimates are yet to be received.</p> <p>Staff remain in contact with the Hall Committee with updates.</p>
July 2023	Kotahi Lane Cherry Trees	SR.19337 raised - Board Chair was emailed and offered support on decision making on this request. An update has been provided in the Infrastructure Report.
	Update on progress of Katikati Sport and Recreation Centre Project.	<p>Architects have been engaged by the Katikati Sport and Recreation Society, and they are currently developing the design and drawings of the proposed centre. The costs incurred to date have been to fund this current progress (this includes the use of funding from the Katikati Community Board Reserves account – resolution K22-4.7).</p> <p>To date, there has been no application for the lease of the land on Moore Park for the centre. Staff have been in regular contact with the head of the project (President of the Katikati Cricket Club) to</p>

		encourage the progression of this lease application.
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**COMPLETED/UNCOMPLETED MINUTE ACTION SHEETS (NOT IN INFRASTRUCTURE REPORT)**

<b>Date raised</b>	<b>Issue</b>	<b>Comment</b>
July 2023	Katikati Market Square	Item left to lie on the table at July 2023 meeting to be workshopped with Board.  A staff comment has been provided in Chair’s report (Item 9.1).
May 2023	Request for Funding – Katikati War Memorial Hall	Invoice has been received 11 September 2023. Staff are currently processing this for payment.

#### 9.4 ADOPTION OF KATIKATI COMMUNITY BOARD STANDING ORDERS FOR THE 2022-2025 TRIENNIUM

File Number: A5658859

Author: Jahneisha Osborne, Governance Advisor

Authoriser: Greer Golding, Governance Manager

##### EXECUTIVE SUMMARY

The purpose of this report is for the Katikati Community Board to adopt new Standing Orders for the 2022-2025 triennium.

The Local Government Act 2002 requires Community Board's to adopt Standing Orders for the orderly conduct of meetings of the Community Board.

##### RECOMMENDATION

1. That the Governance Advisor's report dated 20 September 2023 titled 'Adoption of Katikati Community Board Standing Orders for the 2022-2025 Triennium' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That, pursuant to Clause 27 of Schedule 7 of the Local Government Act 2002, the Katikati Community Board **adopts** the Western Bay of Plenty District Council Community Board Standing Orders for the 2022-2025 triennium as per **Attachment 1** of this report by a vote in support of not less than 75% of members present and voting.

OR

4. That the Katikati Community Board **does not adopt** the Western Bay of Plenty District Council Community Board Standing Orders for the 2022-2025 triennium as per **Attachment 1** of this report.

##### BACKGROUND

1. The Local Government Act 2002 requires Community Board's to adopt Standing Orders for the orderly conduct of meetings of the Community Board.
2. Standing Orders must not contravene the Local Government Act 2002 (LGA 2002), the Local Government Official Information and Meetings Act 1987 (LGOIMA 1987) or any other Act. They define the rights of chairpersons, the participation of members in meetings and provide guidance on discretionary matters.

3. The Standing Orders template is updated every three years by LGNZ to ensure it reflects new legislation and incorporates evolving standards of good practice.
4. The Katikati Community Board is currently using the Standing Orders they adopted for the 2019–2022 triennium. Pursuant to Clause 27, Schedule 7 of LGA 2002, the current Standing Orders remain in force until at least 75% of Community Board members present approve to adopt a new set.

**SIGNIFICANCE AND ENGAGEMENT**

5. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council’s Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
6. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
7. In terms of the Significance and Engagement Policy this decision is considered to be of low significance because it is a legislative requirement affecting the operation of Community Boards.

**ENGAGEMENT, CONSULTATION AND COMMUNICATION**

8. Staff have engaged with the Katikati Community Board members through a Standing Orders workshop.

**ISSUES AND OPTIONS ASSESSMENT**

<b>Option A</b>	
That the Katikati Community Board <b>adopts</b> the Western Bay of Plenty District Council Community Board Standing Orders for the 2022–2025 triennium as per <b>Attachment 1</b> of this report.	
<b>Assessment of advantages and disadvantages including impact on each of the four well-beings</b>	<ul style="list-style-type: none"> <li>• Ensures the Community Board fulfils its statutory obligation to have in place Standing Orders.</li> <li>• Will ensure the Community Board remains aligned with standards of good practice.</li> </ul>
<b>Costs (including present and future costs, direct, indirect and contingent costs).</b>	None



<b>Other implications and any assumptions that relate to this option (Optional – if you want to include any information not covered above).</b>	None
<b>Option B</b> That the Katikati Community Board <b>does not adopt</b> the Western Bay of Plenty District Council Community Board Standing Orders for the 2022–2025 triennium as per <b>Attachment 1</b> of this report.	
<b>Assessment of advantages and disadvantages including impact on each of the four well-beings</b> <ul style="list-style-type: none"> <li>• <b>Economic</b></li> <li>• <b>Social</b></li> <li>• <b>Cultural</b></li> <li>• <b>Environmental</b></li> </ul>	<ul style="list-style-type: none"> <li>• The Community Board Standing Orders 2019–2022 may not reflect new legislation and/or incorporate evolving standards of good practice.</li> </ul>
<b>Costs (including present and future costs, direct, indirect and contingent costs).</b>	None
<b>Other implications and any assumptions that relate to this option (Optional – if you want to include any information not covered above).</b>	None

**STATUTORY COMPLIANCE**

9. The draft Community Board Standing Orders included as **Attachment 1** to this report comply with the provisions of the Local Government Act 2002 and the Local Government Official Information and Meetings Act 1987.

**FUNDING/BUDGET IMPLICATIONS**

10. Financial considerations not applicable.

**ATTACHMENTS**

1. **Attachment 1 – Community Board Standing Orders – 2022–2025 Triennium**  



# Ngā tikanga whakahaere hui

**Standing Orders  
(2022-2025)**

## Community Boards



**Western  
Bay of Plenty**  
District Council

## Preface

Standing Orders contain rules for the conduct of the proceedings of local authorities, committees, subcommittees, subordinate decision-making bodies, and local and community boards. Their purpose is to enable local authorities to exercise their decision-making responsibilities in a transparent, inclusive, and lawful manner.

In doing so the application of Standing Orders contributes to greater public confidence in the quality of local governance and democracy in general.

These Standing Orders have been designed specifically for local authorities, their committees, subcommittees, subordinate decision-making bodies. They fulfil, with regard to the conduct of meetings, the requirements of the Local Government Act 2002 (LGA 2002) and the Local Government Official Information and Meetings Act 1987 (LGOIMA).

Although it is mandatory that local authorities adopt Standing Orders for the conduct of their meetings, it is not necessary that they are adopted every triennium. However, LGNZ recommends that every council, committee, subordinate body and local review their Standing Orders within at least the first (6) six months following an election to ensure that they fully meet their needs for effective and inclusive meetings (see LGA 2002, schedule 7, clause 27).

For clarity's sake whenever a question about the interpretation or application of these Standing Orders is raised, particularly where a matter might not be directly provided for, it is the responsibility of the chairperson of each meeting to make a ruling.

All members of a local authority must abide by Standing Orders.

# Rārangi upoko

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## 9.5 INFRASTRUCTURE SERVICES REPORT KATIKATI COMMUNITY BOARD SEPTEMBER 2023

**File Number:** A5665422

**Author:** Cedric Crow, General Manager Infrastructure Services

**Authoriser:** John Holyoake, Chief Executive Officer

### EXECUTIVE SUMMARY

This report provides specific information on Infrastructure activities of interest to the Board.

#### RECOMMENDATION

That the General Manager Infrastructure Services' report dated 20 September 2023, titled 'Infrastructure Services Report Katikati Community Board September 2023', be received.

### ROADING

#### Transportation – Katikati Community Roading

*Description:* Develop and implement the community roading plan approved by the Katikati Community Board.

*What's Happened:*

The Board at a workshop discussed several items and initiatives that could be investigated to implement the town centre plan, to enhance the town centre and to improve the roading and footpath network.

The funding sources are the roading budget and the town centre fund. The items that were discussed have been included in the recommendation with two priority levels. The intention is that the investigation and high-level concepts and estimates are undertaken prior to progressing to full design and implementation.

*What's Next:*

The Board have reviewed the existing listed roading account priority list. Council is currently working with the Board to complete this list as resolved on 31 May 2023.

Council have resolved to assist the Board in prioritising capital projects, in line with Council's Levels of service and as funding and resources allow.

#### Marshall Road Urbanisation Project

*Description:* Upgrading of Marshall Road from Middlebrook Drive to Tetley Road including pavement rehabilitation, drainage improvements, retaining walls, new concrete footpaths, and shared paths.

Apex Civil Limited have been engaged to carry out construction.

The final phase of these works has now commenced. It is expected that the sealing of the road will be completed by mid to late September.

**Tetley Road Footpath**

*Description: Construction of a 2.5m shared path between Rereatukahia Road and Marshall Road.*

Construction of the shared path between Rereatukahia Road and Marshall Road has been completed.

Construction of the length of path between Layla Place and Marshall Road as well as the replacement of the path section on Rereatukahia Road between Rereatukahia Pa has now been awarded and will commence as resources become available.

**Park Road Bus shelters**

*Description: The Community board have raised the need for bus shelters on Park Road at the Summerset Village and opposite Binnie Road to serve the elderly community in the area.*

The locations for the shelters have been agreed and the concrete foundation pads have been poured. The Summerset Village shelter has now been installed, and the Binnie Road shelter is expected to be installed Saturday 9 September 2023 by the shelter providers.

**Kotahi Lane – Cherry Tree Removal and Car Parking Enhancement**

*Description: The Board have requested a cost estimate for the removal of the cherry trees and carpark enhancement at the southern end of Kotahi Lane.*

The Roothing Engineer has asked for clarity on the extents of this request. A request for an estimate for tree removal has been made with the Contractor. Council is currently awaiting on a response. It should be noted that the extents of this proposal extend into the Cherry Court private boundary. Consultation between the Board and the Cherry Court Trustees is prudent prior to commencement of this physical works.

**Transportation – Katikati Community Roothing**

Katikati Community Board Roothing Current Account	Project Cost \$	NZTA Funding MIP LC/LR \$	Katikati Community Board \$	Status
<b>Current Account Opening Balance 1 July 2022</b>			<b>\$171,710</b>	
Allocation for 2022/23			\$167,640	
Interest 2023			\$5,666	
<b>Subtotal</b>			<b>\$345,016</b>	
<b>Committed Projects</b>			-	
Park Street Bus Shelters & Beach Road Tactile Pavers			\$35,000	
<b>Completed Projects</b>				

Park Street Kea Crossing			\$60,000	Awaiting Final Costs
<b>Forecast Current Account Closing Balance 30 June 2023</b>			<b>\$250,016</b>	
<b>Projects Priority</b>			<b>Priority</b>	<b>Status</b>
Market Square			1	
Bus Shelters			1	
Kotahi Lane Sealing			1	
Stage 1 Town Centre Village Pathways Upgrade – Katikati War Memorial Hall to Museum			1	
Uretara Landing Reserve Upgrade			2	
Stage 2 Town Plan – Pedestrian Refuge at the BP Service Station			2	
Mulgan Street to Uretara Bridge Embankment			2	

## WATER SERVICES

### Highfields Stormwater Pond Development Trial

*Description: Trial to convert the Highfields Stormwater Pond from a dry pond to a permanent wet pond/lake.*

Application for Resource Consent underway. Aim is to begin physical works this summer.

### Western Water Renewals

*Description: Renewal and upgrade of water infrastructure.*

Scoping and design are underway for a number of watermain renewals. These are:

- Wharawhara Road.
- Edwards Street
- Malta Crescent

Edwards Street and Malta Crescent is scheduled for physical works this financial year.

### Katikati WWTP Upgrade

*Description: Upgrade to the Katikati WWTP to ensure compliance with Council Resource Consent.*

Staff are completing the geotechnical investigations and procurement of a design and build contractor to complete the remainder of the design and the physical works, note that the exact date for completion of the investigations and procurement of a design is yet to be determined. Tender documents are in preparation.

### Katikati Outfall

*Description: Katikati wastewater outfall failure.*

The Katikati outfall which discharges treated effluent from the Katikati Wastewater Treatment Plant out past Matakana Island has had two failures in the last 12 months. Each mode of failure has been different however early reports suggest the pipeline has less

than 5 years of remaining useful life, and further failures can be expected in this time. Previous reports (2019) suggested this pipe would not fail again before 2050. Water services will be meeting with the Katikati wastewater advisory group to discuss options this needs to be planned in conjunction with alternative options to discharge, consent renewal (2038) and future treatment plant upgrades.

## RESERVES

### **Katikati – Dave Hume Pool Roof Covering Project**

*Description: Enclosing Pool for all season operation*

The Project Team (includes staff and Dave Hume Trust) are working through a process with a preferred supplier to refine the specification and cost, which is going to take several months to resolve. Ther impact is that the Pool will remain open over the normal summer season and construction to follow after that, subject to contract being awarded and funding.

### **Katikati – Yeoman Bridge to Park Road Shared Path**

*Description: New path to improve accessibly for all weather access*

This project is progressing well although has been taking a lot longer than originally planned. The section between the Levley Lane reserve boardwalk and Irwin Court has been completed. The next main section between Levley Lane Reserve and the Yeoman bridge are being constructed now with completion expected late September. Both boardwalk sections are being widened to 2.5m, which was not included in the original scope. The final section between Irwin Court and Park Rd will be completed October/November.

## OPERATIONS

### **Emergency Management**

*Description: Support the Katikati Community to be Resilient in the event of an Emergency.*

Council's Community Resilience Advisor left her role in July 2023 and her replacement commenced on 28 August. Unfortunately, this has meant not as much work as we would have liked has taken place across the Community Response Teams and within the communities.

The Senior Emergency Management Advisor has been working with BOP Civil Defence Emergency Management contributing to the Regional Tsunami Readiness Project, Regional Consistency Project, and the Regional Assurance Framework project along with increasing capacity and capability within the WBOPDC Emergency Operations Centre.

The implementation of updated tsunami evacuation zone maps across the District is due to take place in October 2023. Part of this implementation will include new information boards across the district and work on new Community Guide to Emergencies including the Katikati area.

Work is ongoing with the Katikati Community Response Team to book training opportunities. Online training is available now through the Civil Defence Emergency management training portal. The CDEM team at WBOPDC are able to provide the link to enable access to members of Community Response Teams.

A bespoke training programme is being developed specifically for Community Response Teams covering the basic CIMS ( Co-ordinated Incident management system ) training, how a Community Response Team may be activated and how to ensure claims for reimbursements will take place. It will also include some personal resilience training for our Community Response Teams and local Marae.

The intention is for this training to be available from later this year/early next year.

A resource supply box has been created and is to be delivered to Katikati by the end of August. The Red Cross radio unit has also been added to the weekly radio checks to ensure capability to communicate during an emergency.

### **Western Solid Waste**

*Description: Waste management that meets the needs of the community and protects the environment for present and future generations.*

### **SeatSmart Event – Sunday, 1 October 2023 – Katikati Recycling Centre**

Over 10,000 baby car seats expire each year in New Zealand. Most of these car seats end up in landfill. Council is partnering with SeatSmart to run two one day amnesty events in Te Puke on 24 September and at the Katikati Recycle Centre for Western Bay of Plenty for residents to bring in their expired baby car seats to be recycled. The event will run from 10am to 3pm. Residents will need proof of address in the Western Bay to drop off car seats. The waste minimisation levy will be used to cover the cost for recycling the car seats collected. Residents can drop-off any number of expired car seats at no cost on the day. We cannot accept mouldy car seats, 'snap and go' seats, polystyrene, or car seat accessories such as mirrors.

Residents that miss the two amnesty events will still be able to take their car seats to "Baby on the Move" in Tauranga but will need to pay a subsidised \$20 recycling fee for each expired car seat they drop off.

Teams at SeatSmart dismantle the seats and separate out the materials to go on to be repurposed and recycled. For example, seatbelt straps can be used to make bags. Up to 67 percent of the car seat's materials by weight are recyclable. Please note that the Katikati Recycling Centre is usually closed on Sundays and will not be accepting recycling or greenwaste on the day. This event is for car seat drop-off only.

### **Establishing Community Resource Recovery Centres**

The feasibility study into Community-led Resource Recovery for the current recycling centres went to Council on 7 March 2023. Staff are currently working with Chrome

Collective and Envision, to progress the recommendations and continue conversations with community groups and Tangata Whenua.

**Kerbside Collection Data**

<b>Kerbside Tonnes</b>	<b>Sep 2022</b>	<b>Oct 2022</b>	<b>Nov 2022</b>	<b>Dec 2022</b>	<b>Jan 2023</b>	<b>Feb 2023</b>	<b>Mar 2023</b>	<b>Apr 2023</b>	<b>May 2023</b>	<b>Jun 2023</b>	<b>Jul 2023</b>	<b>Aug 2024</b>	<b>Total Tonnes</b>
<b>Waste Tonnes</b>	394	386	402	515	496	415	433	395	404	456	373	396	<b>5065</b>
<b>Recycle Tonnes</b>	124	117	158	182	168	145	194	142	146	143	155	139	<b>1813</b>
<b>Glass Tonnes</b>	101	105	103	150	191	144	147	117	112	116	102	106	<b>1494</b>
<b>Food Tonnes</b>	47	31	45	42	53	57	42	37	27	37	19	28	<b>465</b>
<b>Total Tonnes Diverted from Landfill:</b>							<b>3724</b>						
<b>Tonnes Diverted from Landfill Percentage:</b>							<b>39%</b>						

**ATTACHMENTS**

- MAS Katikati Community Board Sept 2023**  

















