

Mā tō tātou takiwā  
**For our District**

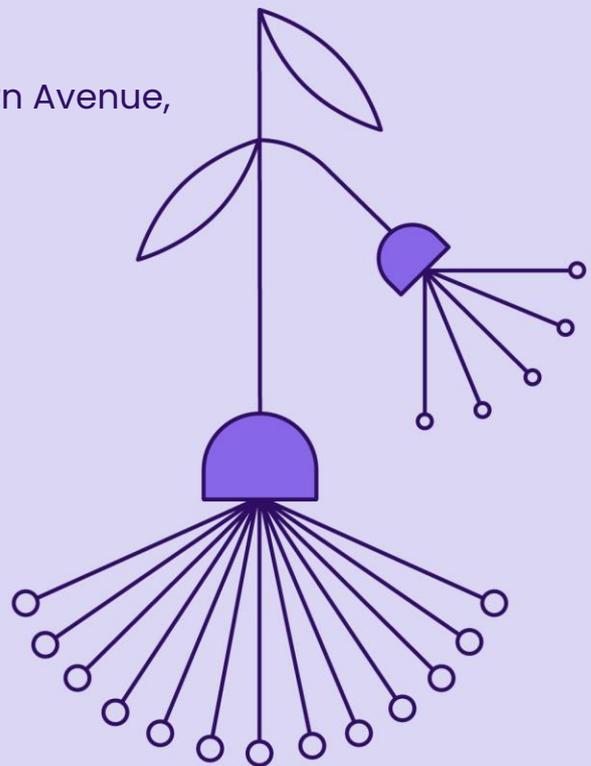
## Ōmokoroa Community Board

Poari ā Hapori o Ōmokoroa

OMC23-5

Tuesday, 1 August 2023, 7.00pm

Ōmokoroa Library & Service Centre, Western Avenue,  
Ōmokoroa



# Ōmokoroa Community Board

## Membership:

<b>Chairperson</b>	Peter Presland
<b>Deputy Chairperson</b>	Allan Hughes
<b>Members</b>	Ben Bell Greig Neilson Councillor Murray Grainger Councillor Don Thwaites
<b>Quorum</b>	3
<b>Frequency</b>	Eight weekly / Workshops as required

## Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

## Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that an Ōmokoroa Community Board Meeting will be held in the Ōmokoroa Library & Service Centre, Western Avenue, Ōmokoroa on:  
 Tuesday, 1 August 2023 at 7.00pm

**Order Of Business**

<b>1</b>	<b>Present .....</b>	<b>4</b>
<b>2</b>	<b>In Attendance.....</b>	<b>4</b>
<b>3</b>	<b>Apologies .....</b>	<b>4</b>
<b>4</b>	<b>Consideration of Late Items.....</b>	<b>4</b>
<b>5</b>	<b>Declarations of Interest .....</b>	<b>4</b>
<b>6</b>	<b>Public Excluded Items .....</b>	<b>4</b>
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**1 PRESENT****2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

**6 PUBLIC EXCLUDED ITEMS****7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer relationship management system as a service request, while those requiring further investigation will be referred to the Chief Executive.

## **8 MINUTES FOR CONFIRMATION**

### **8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 6 JUNE 2023**

**File Number:** A5521027

**Author:** Jahneisha Osborne, Governance Advisor

**Authoriser:** Greer Golding, Governance Manager

#### **RECOMMENDATION**

1. That the Minutes of the Ōmokoroa Community Board Meeting held on 6 June 2023 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

#### **ATTACHMENTS**

1. Minutes of the Ōmokoroa Community Board Meeting held on 6 June 2023

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
ŌMOKOROA COMMUNITY BOARD MEETING NO. OMC23-4  
HELD IN THE ŌMOKOROA LIBRARY & SERVICE CENTRE, WESTERN AVENUE, ŌMOKOROA  
ON TUESDAY, 6 JUNE 2023 AT 7.00PM**

**1 PRESENT**

Chairperson P Presland, Deputy A Hughes, Member B Bell, Member G Neilson, Cr M Grainger and Cr D Thwaites

**2 IN ATTENDANCE**

A Hall (Roading Engineer East and West), and G Golding (Governance Manager)

**OTHERS IN ATTENDANCE**

Mayor James Denyer, Councillor Allan Sole (Katikati-Waihī Beach Ward)

**3 APOLOGIES**

The Chairperson noted that Deputy A Hughes was delayed but would be present shortly.

**4 CONSIDERATION OF LATE ITEMS**

Nil

**5 DECLARATIONS OF INTEREST**

Nil

**6 PUBLIC EXCLUDED ITEMS**

Nil

**7 PUBLIC FORUM**

**7.1 CHRIS DEVER - CIVICS**

Mr Dever was in attendance to speak regarding civic matters. The following points were noted:

- Mr Dever was of the belief that a function of the Community Board was to ensure that the Councillors kept the community priorities front of mind at the decision-making table.

- It was believed that the role of the Chief Executive Officer and the Mayor was to keep Council in order and ensure Council representatives maintained cohesiveness.
- He reminded Councillors that there were significant concerns within the community, including State Highway 2 (SH 2) traffic.
- There was public expectation that Elected Members should campaign for the communities wants and needs, rather than diverting to policies. It was believed that Councillors should be instigating conversations with organisations such as Waka Kotahi (NZTA) and Bay of Plenty Regional Council, rather than referring these conversations to the public.

At 7:05 pm, Deputy A Hughes entered the meeting.

## 7.2 JO RICHARDS – NOXIOUS WEEDS AND GRAFFITI

Ms Richards was in attendance to speak regarding noxious weeds and graffiti. The following points were noted:

- Mothweed was a noxious weed that spread seeds when the pod burst.
- Coming up to the Te Puna roundabout towards Tauranga, there was a large patch of mothweed on the right hand side. A service request had been submitted to Council, and a response was received that it was not classed as a noxious weed, and therefore no action would be taken.
- There was a corrugated iron fence covered in graffiti at the Te Puna roundabout. A service request was submitted, and the response received was that the graffiti was on private property, and that Council could take no action. There was concern that this graffiti would not be addressed.
- Ms Richards was of the belief that Council should maintain these issues for the community.

The Roading Engineer (East and West) noted that Council had an approach of ‘the good neighbour’, which meant that if there were noxious weeds growing over a fence/boundary line to Council property, that it would be attended to. Noxious weeds were defined by Bay of Plenty Regional Council (BOPRC), which was outlined in the contract between Council and WestLink. Contractors would be requested to inspect the patch of mothweed as a discretionary item. It was noted that mothweed fell within the category of ‘sustained control’ on BOPRC’s noxious weeds list, alongside gorse and blackberry.

The Roading Engineer (East and West) also confirmed that, because the graffiti was on private property, Council had no responsibility to remove it and were exempt to the

Fencing Act 1978. An exception would occur if the graffiti featured obscene images or language.

The Board noted that Waka Kotahi had not maintained noxious weeds, such as privet and woolly nightshade, on their own compound lots in the area. The mothweed on the industrial road in Te Puna would be investigated.

### **7.3 DES HAMMOND – STATE HIGHWAY 2 (SH 2)**

Mr Hammond was in attendance to speak to the Board regarding concerns with State Highway 2 (SH 2). The following points were noted:

- Mr Hammond commended the Chairperson on his recent article in the Lizard News.
- There was concern regarding the decision-making process in relation to planning for growth.
- There was fear that residents of Ōmokoroa were becoming 'locked in' to the area, due to commute times and future roadworks. It was noted that residents were taking two plus hours to travel from Ōmokoroa to Tauranga City.
- The Chairperson noted that the Board had no involvement in the SH 2 roadworks, as it was a Waka Kotahi project. The Board could only lead and support local projects and activities.
- The Board was strongly representing the communities views, and was willing to initiate conversations regarding community concerns, but had limited effect on Central Government decisions.
- As frustration continued to build, the welfare of residents was a main concern.

The Roding Engineer (East and West) noted that the temporary traffic management was designed for safety and traffic flow, and that it was a delicate and difficult balance.

The Chairperson encouraged the public to continue highlighting their concerns to the Community Board and Council, and that the Board would advocate these issues upwards if and when appropriate.

### **7.4 LINDA CHALMERS – STATE HIGHWAY 2 (SH 2)**

Ms Chalmers was in attendance and spoke regarding concerns with SH 2. She endorsed the issues that had already been raised, and noted the following points:

- The situation was becoming increasingly frustrating.
- It was suggested that the use of commuter train carriages and ferry rides were mechanisms that could be used to transport residents into Tauranga.
- Council needed to progress the communities concerns in relation to this issue.

The Board suggested that Council could harvest the community concerns and investigate further in order to provide a response and level of comfort that concerns were being heard.

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## 7.5 MATTHEW FARRELL – VARIOUS TOPICS

Mr Farrell was in attendance to speak to the Board on the below points:

- Concern over the below areas:
  - Railway bridge retaining;
  - Fire station to bridge; and
  - Kaimai Views to bridge.
- An update was requested regarding roading and reserves for Kaimai Views, including discussions in relation to contract renewals.
- A status of the bridge at the end of Prole Road was requested.
- It was requested that an update be provided on the new Ōmokoroa Sports Pavilion on Western Avenue. Clarity was needed on whether this was just going to be a bookable space or whether it was planned to be used for youth groups, in an attempt to address youth issues in the area.
- Mr Farrell urged for consultation on the use of the empty space where the Old Sports Pavilion once sat. There was a need for a multi-use space on this site, rather than being developed into tennis courts.
- An email had been received from Waka Kotahi regarding the SH 2 concerns, outlining that the road rehabilitation between Wairoa Bridge and Bethlehem was commencing on 6 June 2023, between the hours of 8pm and 5am. Motorists were advised that peak time congestion would continue while works continued throughout June. The cycleway was planned to be completed in July, which should alleviate the traffic issues.

The Board noted that the Kaimai Ward Reserve Management Plan was up for renewal in 2024, which provided opportunities for submissions and public consultation.

Delays with Ōmokoroa Stage 2 had resulted in delays with the redevelopment of the footpath by the Ōmokoroa Settler’s Hall, as integration of road level changes was required, in order to achieve the sufficient standard. The Chairperson requested that the Board discuss this issue at a later date.

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## 8 MINUTES FOR CONFIRMATION

### 8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 11 APRIL 2023

**RESOLUTION OMC23-4.1**

Moved: Member G Neilson

Seconded: Deputy A Hughes

1. That the Minutes of the Ōmokoroa Community Board Meeting held on 11 April 2023 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson’s electronic signature be inserted into the confirmed minutes.

**CARRIED**

**9 REPORTS**

**9.1 ŌMOKOROA COMMUNITY BOARD CHAIRPERSON'S REPORT – JUNE 2023**

The Board considered a report from the Chairperson. The report was taken as read, with further discussion on the below items.

Member Hughes provided the Board with a brief overview of his report 9.3 ‘Member’s Update – Ōmokoroa Community Policing and Ōmokoroa Community Response Plan’. The below additional information was provided:

- The Ōmokoroa Community Policing Group managed the Neighbourhood Watch, Community Patrol, and graffiti in the area.
- In conjunction with the Community Board, the Community Policing group were having discussions regarding increased police presence in the community, with a goal of establishing a police station in Ōmokoroa.

**RESOLUTION OMC23-4.2**

Moved: Member B Bell

Seconded: Deputy A Hughes

1. That the Chairperson’s report dated 6 June 2023 titled ‘Ōmokoroa Community Board Chairperson’s Report – June 2023’ be received.

**CARRIED**

**9.2 ŌMOKOROA COMMUNITY BOARD COUNCILLOR'S REPORT – JUNE 2023**

The Board considered a report from Cr Thwaites. The report was taken as read, with further discussion on the below items:

The second iteration of the revaluations were rejected by the Valuer-General, resulting in another delay.

Council may not adopt the Annual Plan in the expected timeframe. Hearings were set for July 2023, and the Annual Plan was planned to be adopted on 30 August 2023. There were no immediate consequences of this late adoption.

Cr Thwaites would be raising concerns regarding SH 2 at the Regional Transport Committee meeting on 15 June 2023.

Council was attempting to get Stage 2 of the Tauranga Northern Link (TNL) approved.

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**RESOLUTION OMC23-4.3**

Moved: Cr D Thwaites

Seconded: Cr M Grainger

That the Councillor's report dated 6 June 2023 titled 'Ōmokoroa Community Board Councillor's Report – June 2023' be received.

**CARRIED**

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**9.3 MEMBER'S UPDATE - ŌMOKOROA COMMUNITY POLICING AND ŌMOKOROA COMMUNITY RESPONSE PLAN**

The Board considered a report from Member Hughes. The report was taken as read.

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**RESOLUTION OMC23-4.4**

Moved: Member B Bell

Seconded: Member G Neilson

2. That Member Hughes' report dated 31 May 2023 titled 'Member's Update – Ōmokoroa Community Policing and Ōmokoroa Community Response Plan' be received.

**CARRIED**

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**9.4 COMMUNITY BOARD OPERATIONAL REPORT**

The Board considered a report from the Governance Advisor. The report was taken as read, with further discussion on the below items:

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There was confusion about the \$50,000 committed expenditure for bus shelters. It was clarified that would be investigated and ensured that it was removed from the committed expenditure.

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**RESOLUTION OMC23-4.5**

Moved: Member B Bell

Seconded: Member G Neilson

3. That the Governance Advisor's report dated 6 June 2023 titled 'Community Board Operational Report' be received.

**CARRIED**

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**9.5 ADOPTION OF ŌMOKOROA COMMUNITY BOARD STANDING ORDERS FOR THE 2022-2025 TRIENNIUM**

The Board considered a report from the Governance Advisor. The report was taken as read.

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**RESOLUTION OMC23-4.6**

Moved: Member B Bell

Seconded: Deputy A Hughes

4. 1. That the Governance Advisor’s report dated 6 June 2023 titled ‘Adoption of Ōmokoroa Community Board Standing Orders for the 2022-2025 Triennium’ be received.
5. 2. That the report relates to an issue that is considered to be of low significance in terms of Council’s Significance and Engagement Policy.

**CARRIED**

**RESOLUTION OMC23-4.7**

Moved: Cr M Grainger

Seconded: Member B Bell

6. 3. That, pursuant to Clause 27 of Schedule 7 of the Local Government Act 2002, the Ōmokoroa Community Board **adopts** the Western Bay of Plenty District Council Community Board Standing Orders for the 2022-2025 triennium as per **Attachment 1** of this report by a vote in support of not less than 75% of members present and voting.

**CARRIED**

**9.6 INFRASTRUCTURE GROUP REPORT ŌMOKOROA COMMUNITY BOARD JUNE 2023**

The Board considered a report from the Deputy Chief Executive Officer. The report was taken as read, with further discussion on the below items:

The Chairperson clarified that the issue regarding bollards at the end of the esplanade was a Council decision to make.

The Board decided to have a discussion regarding this at a later date, with the Deputy Chief Executive Officer and Roading Engineer (East and West), to revisit options. This information would be communicated to concerned members of the public, including Fred Textor, if it had not been done so already.

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**RESOLUTION OMC23-4.8**

Moved: Deputy A Hughes

Seconded: Member G Neilson

7. 1. That the Deputy Chief Executive’s report, dated 6 June 2023 titled ‘Infrastructure Group Report Ōmokoroa Community Board June 2023’ be received.
8. 2. That the proposal from the Ōmokoroa Community Board to fund the supply and installation of approximately 6 meters of pool fencing along the edge of the seaside garden, which borders the Ōmokoroa Boat Club front deck and steps, be accepted. Included in this proposal is railing that will be added adjacent to the steps, pushing pedestrians away from the edge of the path to prevent potential falls. This would be funded from the Ōmokoroa Community Board Roding account, **up to a cost of \$5,000.00.**

**CARRIED**

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**9.7 FINANCIAL REPORT ŌMOKOROA – APRIL 2023**

The Board considered a report from the Financial Business Advisor. The report was taken as read.

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**RESOLUTION OMC23-4.9**

Moved: Member B Bell

Seconded: Member G Neilson

9. That the Financial Business Advisor’s report dated 6 June 2023 and titled ‘Financial Report Ōmokoroa – June 2023’ be received.

**CARRIED**

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**The Meeting closed at 8.24pm.**

**Confirmed as a true and correct record at the Ōmokoroa Community Board meeting held on 1 August 2023.**

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Chairperson P Presland

**CHAIRPERSON**

## 9 REPORTS

### 9.1 CHAIRPERSON'S REPORT – AUGUST 2023

**File Number:** A5521037

**Author:** Peter Presland, Community Board Chairperson

**Authoriser:** Alison Curtis, General Manager Regulatory Services

#### RECOMMENDATION

That the Chairperson's report dated 1 August 2023, titled 'Chairperson's Report – August 2023', be received.

#### Tui Glenn Lighting

We have received a request from a resident that we add street lighting on Tui Glenn, from a health and safety perspective. Currently, there is no street lighting, and it is unsure if the intention is to add this when the road is widened. There are currently no funds allocated in the Long Term Plan (LTP) or otherwise for this lighting request.

The Roading Engineer West has asked a street lighting engineer for a design and costs in the first instance.

The Board wishes to clarify whether this is on the future plan for Tui Glenn. If not, the Board needs to discuss whether to fund this from its Roading Account.

#### Footpath Extension

Council have received a request for a footpath extension on Hamurana Road, from Acacia Park Rest Home to where it connects near Cavan Close, to enhance safe pedestrian movement between the care home and the shopping centre.

This was discussed at our recent workshop, and there is a need to formalise next steps.

#### Bike Racks adjacent to Running Bird Café

There are several patrons who frequent this café/TOLO by cycle. Cycle racks would be a useful addition to the footpath/carpark area.

Installing bike racks here has been raised previously, and there is a need to formalise this. It is suggested that the Board consider approving the installation, subject to costings being confirmed.

**Board Funding a site for Community Policing**

As previously noted, the Community Policing Group are leading a commitment to have a resident community constable on the peninsular. The key to this, is having a stand-alone site from which the constable can operate. Investigations to date have determined the only suitable option is the office situated at 14 Hamurana Road, where 'Your Realty' is based. The lease for this is \$6,000.00 per annum. It is available on a one-to-two-year basis, so would be an excellent option in the interim.

Given community safety, the notion of feeling safe is integral to a great community, makes it a better place to live. I am proposing we consider this option, for the Board to fund this from our contingency funds.

**Installation of Steps Eastern Side of the Pavilion, Western Avenue.**

There is a need to install steps at this location. Steps will allow safe access from the pavilion to the lower field and tennis courts. These steps will connect to the sheltered picnic table and compliment the path running west to east on the upper field.

Estimated costs to follow.

**9.2 COUNCILLOR'S REPORT - AUGUST 2023****File Number:** A5552860**Author:** Murray Grainger, Councillor**Authoriser:** Alison Curtis, General Manager Regulatory Services**RECOMMENDATION**

That the Councillor's report dated 1 August 2023, titled 'Councillor's Report – August 2023', be received.

The physical place-based 'Tō Wāhi, Your Place' engagement has now finished, with different activities undertaken in the 12 selected neighbourhoods. While the face-to-face engagement was happening around the district, there was also the ability to contribute online at *yourplace.nz*

Staff are busily collating all the responses to feed into the next stage of the engagement for the various projects that are coming up: the Long Term Plan, the Speed Review, the Representation Review; the District Plan Review, etc.

Western Bay of Plenty District Council, joined with Tauranga City Council, Bay of Plenty Regional Council, and SmartGrowth, will present a united front to Central Government to put pressure on those with the funds to advance transport infrastructure in our region. Specifically, Takitimu North Link - Stage 2; Tauriko Network Connections; and Connecting Mount Maunganui (Hewletts Road, Hull Road, Totara Street), noting that the Takitimu North Link – Stage 2 is of equal priority for the sub-region, and noting the urgency of the Ōmokoroa/SH2 interchange in particular.

The Annual Plan/Long Term Plan Committee endorsed the fees and charges schedule for the 2023/24 year, with the exception of the Financial Contributions (FINCOs) schedules. This re-work of the FINCOs and the late arrival of the district revaluation schedules necessitated delaying the adoption of the Annual Plan for, what is now, the current financial year. It is anticipated that the Annual Plan will be adopted before the end of August 2023. The Committee recommendation was approved by Council at the meeting on 29 June 2023.

Two Working Party's have been established: one to review the applications received for the Community Matching Fund grant applications, and one to review the applications for CCTV placement.

**9.3 MEMBER'S UPDATE - AUGUST 2023**

**File Number:** A5598945

**Author:** Allan Hughes, Board Member

**Authoriser:** Greer Golding, Governance Manager

**EXECUTIVE SUMMARY**

Ōmokoroa Community Board Members who represent the Board by attending the meetings of other Ōmokoroa entities may choose to update the Board and community at the next Community Board meeting.

**RECOMMENDATION**

That the Member Hughes' report dated 1 August 2023, titled 'Member's Update – August 2023', be received.

**Community Policing Group (CPG)**

The CPG is in the process of engaging with New Zealand (NZ) Police to see if they would be willing to have a greater Police presence in Ōmokoroa, in particular having an office in Ōmokoroa to enhance their presence here. The rental of the office is proposed to be funded by local organisations and businesses.

Community Patrol has been working with some local businesses to minimise petty crime in the vicinity of those businesses. They are also looking to purchase a new car, as the current one needs replacement. They have applied to local granting agencies to support the purchase of a new vehicle.

Other comments:

- Neighbourhood Watch has a growing number of members.
- Graffiti is closely managed to ensure that where it occurs it is painted over as soon as possible.
- All credit to the members of the Ōmokoroa Policing Group for all the hard work that they have and are putting into this critical area.

**Community Response Plan.**

This is now complete. Hopefully we will not have a natural disaster that would cause the plan to be activated. The plan will remain dormant in the interim, and then subject to review from time to time.

There is a good strong group who have worked hard to put it into place. We very much appreciate the support of Council (Elle Reid in particular) for the guidance and support given to the team.

### **Ōmokoroa Environmental Managers' Incorporated (OEMI)**

OEMI is an umbrella organisation that supports its constituent member organisations:

- Pest Free Ōmokoroa
- Cooney Reserve
- Precious Reserve
- Crapp Reserve
- MenzShed Ōmokoroa
- Kaimai Views
- Anzac Day Group
- The Bird Group
- The Ōmokoroa Library of Things
- The History Group
- Seat construction and placement on the Peninsula
- The Old Library Ōmokoroa
- Lynley Park and Nell's Dell signage, with support from Council's reserve staff.

Kaimai Views and The Ōmokoroa Library of Things have recently joined OEMI.

There is and has been a lot going on with each of these – too much to mention at this point.

### **The Centre Ōmokoroa**

The Centre has approved \$103,000.00 in grants during the last year. A morning tea was recently held for all of those organisations which received grants.

### **Conclusion**

The interesting thing about all these organisations, and the many volunteers that put so much work into their voluntary roles:

- They have somewhat different objectives.
- The work by volunteers on Ōmokoroa Peninsula is significant.
- They all pretty much have the same or similar purpose – to put in the effort to make Ōmokoroa a special place to live. I thank them for all the work that they do.

## 9.4 OPERATIONAL REPORT – AUGUST 2023

**File Number:** A5565846

**Author:** Jahneisha Osborne, Governance Advisor

**Authoriser:** Greer Golding, Governance Manager

### EXECUTIVE SUMMARY

This report is an operational update from across Council for matters that relate to the Ōmokoroa Community Board area.

#### RECOMMENDATION

That the Governance Advisor’s report dated 1 August 2023 titled ‘Community Board Operational Report’ be received.

### SERVICE REQUESTS

This section is to provide an overview of Service Requests for the Ōmokoroa Community Board area since the last meeting.

There has been one of each of the following subtypes of Service Requests raised and completed.

- Accidents on Reserves/Facilities
- Building Warrant of Fitness Enquiries
- Parking Query
- General Health Matters/Enquiries
- Premises Hygiene
- Sealed Local Roads – Road Surface Defects
- LGOIMA Request
- Reserves/Properties – Litter/Litter Bins
- Reserves/Properties – Trees
- Taste/Smell/Quality of Water

There has been one of each of the following subtypes of Service Requests raised and in progress:

- Reserves/Properties – Mowing/Vegetation

The table below shows Services Request's that are higher in numbers and have a mix of statuses.

<b>Service Request Subtype</b>	<b>Notes</b>	<b>Completed</b>	<b>Under Investigation/Scheduled for Completion</b>
Abandoned Vehicle	Across Ōmokoroa	2	0
Cesspit/Grill/Gutter /Drain	Obstructed culverts/drains. Two on Ōmokoroa Road.	2	1
All Water Leaks	Across Ōmokoroa. Two on Ōmokoroa Road, two on Parkland Rise.	3	5
Building Compliance	Non-complaint building reports. Across Ōmokoroa.	0	2
Cycleways on Reserves	Across Ōmokoroa.	1	1
Damaged bin – replace/repair	Across Ōmokoroa. Two on Ōmokoroa Road.	5	3
Building admin – general enquiry	Various requests for update on building consents. Across Ōmokoroa.	13	0
Noise Complaint – Daytime	Across Ōmokoroa	2	0
Consents planning – General Enquiry	Queries regarding building consents. Across Ōmokoroa.	2	2
Duty Planner	Various duty planner queries relating to resource consents. Across Ōmokoroa.	7	2
Kerbside General Enquiry	Mix of requests for assisted service, bin delivery, and smashed glass.	3	1
Kerbside new property	Delivery of new bins. Across Ōmokoroa.	7	5

Kerbside – lost/stolen bins	Across Ōmokoroa.	3	0
Kerbside – Missed Collection	Across Ōmokoroa. Three on Margaret Drive.	8	1
Local Road – non-urgent tree requests	Mix of damaged trees/stump removal requests. Two on Ōmokoroa Road.	1	2
Local Road signs – damaged/graffiti	Both on Ōmokoroa Road.	1	1
Rates Queries	Various queries. Across Ōmokoroa.	6	0
Refuse general – not bins or dumping	Both on Ōmokoroa Road.	2	0
Rubbish/Illegal Dumping and carcasses.	Dumped rubbish.	2	0
Reserve buildings/tracks/furniture.	Damaged barrier. Both on Western Avenue	2	0
Reserves General	Various reserves queries across Ōmokoroa – damage/maintenance.	8	4
Roading Network General	Mix of queries, including Cycleways/Lighting/signage. Three on Ōmokoroa Road.	3	1
Urban Stormwater General	Mix of queries, including drains/water mains. Across Ōmokoroa.	3	1

**MATTERS ARISING FROM PREVIOUS COMMUNITY BOARD MEETINGS**

<b>Date raised</b>	<b>Issue</b>	<b>Comment</b>
<p>April 2023</p>	<p>That staff provide an update on the status of the Ōmokoroa-Pahoia Sea Scout Den, including whether repairs were still required (and an indicative cost), and whether any parties other than the ŌBC were interested in leasing the facility, and that the update be provided to all members of the Board prior to the next Board meeting scheduled 6 June 2023.</p>	<p>There are several parties interested in leasing the Ōmokoroa-Pahoia Sea Scout Den but as there are no facilities (toilets, running water) in the building current building code requirements mean it can't be used for clubs to gather. The Ōmokoroa Boat Club are interested in a lease to store boats and Pirirakau have registered an interest in storing Waka-ama. Given this high level of interest a registration of interest will soon be called for which will be considered in consultation with the Community Board.</p> <p>This matter continues to be worked on.</p>
<p>June 2023</p>	<p>Noxious weeds on industrial road in Te Puna/</p>	<p>Service request raised – SR.15086. Westlink has provided the following response: <i>This request was investigated and at this time as Moth plant is not a containment plant pest - we are currently working with NZTA to hopefully have them accept a price to treat the moth plants in this area along the SH.</i></p> <p><i>We do not maintain private fencing which has some moth plants present - if the request is regarding the BP road from Te Puna road.</i></p> <p>Service request closed out.</p>
	<p>Roading/reserves update for Kaimai Views.</p>	<p>July 2023: Kaimai Views Contract Renewals</p> <p>The reserves maintenance contract is due for renewal in September and wouldn't be contestable. In the</p>

		<p>meantime, staff continue to work with the Friends of Kaimai Views on maintaining the native revegetation areas in the gullies.</p> <p>This matter continues to be worked on.</p>
	Status of bridge at end of Prole Road.	<p>Bridge – Prole Road</p> <p>This topic is reported in the Infrastructure Community Board Report – “Prole Road to Pahoia Walkway/Cycleway”</p> <p>This matter will continue to be reported on the Infrastructure report going forward.</p>
	Ōmokoroa Sports Pavilion update.	<p>Ōmokoroa Sports Pavilion</p> <p>This is intended to be a bookable space for access by the entire Community. If a youth group wishes to book the space, they will be able to do so, providing they meet booking requirements.</p> <p>This matter continues to be worked on.</p>
	Request for consultation on the space where the old Ōmokoroa Pavilion sat.	<p>There is no funding in the Long Term Plan to develop that space. Suggestions in the past have included further tennis courts, multi-use court. Proposal has been made to the Long Term Plan by the Community Board.</p>
	Bollards at the end of the esplanade.	<p>Further to multiple requests from the same property, bollards and other preventative access measures have been discussed previously and all been declined.</p> <p>The area in question is designated as road. Council has no legal mechanism to prevent accessibility, and the logistics have previously proven difficult. The area is</p>

		<p>considered a public space and may be utilised accordingly.</p> <p>If the issue is antisocial activity, then members of the public should contact NZ Police or compliance. It's a public space.</p>
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**COMPLETED MINUTE ACTION SHEETS (NOT INFRASTRUCTURE)**

<b>Date raised</b>	<b>Issue</b>	<b>Comment</b>
June 2023	Adoption of Community Board Standing Orders	Standing Orders adopted by Community Board. These will be published to Council website once all Community Board's have adopted the Community Board Standing Orders.

**9.5 INFRASTRUCTURE GROUP REPORT ŌMOKOROA COMMUNITY BOARD AUGUST 2023**

**File Number:** A5566781

**Author:** Tracy Harris, Executive Assistant Senior Team Administrator

**Authoriser:** Gary Allis, General Manager Infrastructure

**EXECUTIVE SUMMARY**

This report provides specific information on Infrastructure activities of interest to the Board.

**RECOMMENDATION**

1. That the Executive Assistant Senior Team Administrator’s, dated 1 August 2023 titled ‘Infrastructure Group Report Ōmokoroa Community Board August 2023’ be received.

**ROADING**

**State Highway 2 (SH2) & Associated Ōmokoroa Road Upgrades – Joint Agency Project:**

**WBOPDC, Waka Kotahi & Kāinga Ora**

*Description:* Kāinga Ora has approved the Infrastructure Acceleration Fund for the SH2 Ōmokoroa Intersection, Francis Road roundabout and four-laning through to Prole Road. The design phase of this Council project commenced in August 2022 for the project to be completed by mid-2025.

*What’s Happened:*

Waka Kotahi and Council have agreed to utilise the existing SH2 safety improvements suppliers to progress the design and investigation works required to be undertaken for this joint multi-agency project. The existing utilities and land surveying work has been undertaken as well as further geotechnical investigation of the underlying ground conditions and existing road pavements to identify their material properties and suitability for future use.

The Council owned dwelling on the eastern side of Ōmokoroa Road, adjacent to the kiwifruit block, has been removed. The house on the corner of Ōmokoroa Road/SH2 within Waka Kotahi property has now been removed and the driveway blocked to prevent further material dumping.

*What’s Next:*

Waka Kotahi is progressing the Tauranga Northern Link (TNL) Stage 2 designation review with lodgement planned for later in the year. The designation changes are required due to changes to the national environmental standards resulting in a larger footprint for this project.

Staff have been working with Waka Kotahi designers and the interim intersection design team to co-ordinate the short-term design with the longer-term interchange specimen design which is necessary and required for the designation changes.

This is expected to identify any land requirements necessary for the interim intersection and the planned Francis Road / Industrial Road intersection.

The intersections final designs are expected to be completed by August 2023 once any remaining influencing constraints can be mitigated (i.e., property access provision, underground and above ground space allocation, existing service relocations, new road alignments and intersection positioning, design life for capacity and future growth demands, the approach gradients limitations for heavy traffic, traffic design speeds, etc.).

It is intended to undertake enabling works such as initial vegetation clearance and earthworks once the design progresses further and in conjunction with the other SH2 safety works delivery.

**Transportation - Ōmokoroa Community Rooding**

*Description:* Develop and implement the community roading plan approved by the Ōmokoroa Community Board.

Ōmokoroa Community Board Rooding Current Account	Paid in 2022 \$	Ōmokoroa Community Board \$
<b>Current Account:</b>		
<b>Current Account Opening Balance 1 July 2022:</b>		\$222,597
<b>Interest</b>		\$8,347
<b>Allocation for 2022/23</b>		\$99,960
<b>Sub Total</b>		\$330,904
<b>Committed Projects:</b>		
Cycle Maintenance Stations	\$4,023	\$15,977
Goldstone Lane (Fire Station Parking)		\$35,000
<b>Completed Projects:</b>		
Gane Place Urbanisation (awaiting Final Claim)		\$250,000
<b>Subtotal Committed and Proposed Projects:</b>		\$300,977
<b>Forecasted Current Account Closing Balance 30 June 2023</b>		\$29,927

**ASSET & CAPITAL**

**Ōmokoroa Groundwater Development**

*Description:* To explore and develop additional groundwater supply for the increased growth planned. The groundwater supply will aim to provide water that is safe and healthy, resilient, and environmentally sustainable.

*What's Happened:*

A production bore has been completed with just over 3,000 m<sup>3</sup> per day. This can support approximately 5000 dwellings.

The bore site layout design is almost complete, and the resource consent variation is approved.

*What's Next:*

Bore pump design is underway and will dictate the size of transformer needed on site. Physical works will begin with earthworks on site and installation of below ground services before bore headworks are completed and the pump installed.

**ENGINEERING / SPECIAL PROJECTS****Western Avenue Urbanisation – Ōmokoroa Road to North of Gane Place**

*Description:* Urbanisation of Western Avenue as a Crown Infrastructure Partnership (CIP) and Structure Plan Project. The project integrates some planned reserve development example footpaths and cycleways on adjacent Council reserves. This project is now complete and is in the defect's liability period until the end of this year.

*What's Happened:*

This project is now complete except for some minor and defective work which will be completed during the defect's liability period.

*What's Next:*

Complete the minor and defective work and tidy up the rest of the construction site. Carry out the final inspection of the site at the end of 2023 and issue contract completion certificate.

**Gane Place Upgrade**

Gane Place upgrading is complete. The Board funded the installation of kerb and channel and footpath on Gane Place at the estimated cost of \$250k. This project was included in the Western Avenue Urbanisation Project.

**Prole Road Urbanisation – Ōmokoroa Road to Waipapa River**

*Description:* Prole Road is part of the CIP programme and partly funded by the Government. The project involves urbanisation of the section of Prole Road from Ōmokoroa Road to Waipapa Road with new pavement, kerbing, pedestrian/cycleway facilities, drainage, lightings, landscaping, and plantings.

*What's Happened:*

Higgins contractors has been awarded this contract for construction work and this project is progressing well. The site clearance is occurring, and the contractor is progressing with the underground utility services and minor structures such as retaining walls. The construction is expected to be completed by the end of 2024.

*What's Next:*

Continue with the construction work until the end of 2024.

**New Southern Industrial Road**

*Description:* Ōmokoroa Industrial Road design and construction.

*What's Happened:*

In parallel to the design of the Southern Industrial Road.

Council is also investigating the options for constructing a permanent stormwater pond at the upper end of the existing gully to receive and treat stormwater runoff from the Industrial Road and the upper catchments. The design for this project requires to be co-ordinated with the SH2/Omokoroa intersection and Omokoroa widening project to ensure that both the designs are consistent and can be progressed simultaneously to provide cost savings. Once the design of the road and the stormwater pond is complete, Council will investigate utilising the existing SH2 safety improvements suppliers to carry out the construction work.

*What's Next:*

Complete the design of the Industrial Road and the Stormwater Pond and discuss construction options with the SH2/Safety improvement suppliers.

**Ōmokoroa Road Urbanisation Stage 1 - Western Avenue to Tralee Street**

*Description:* Ōmokoroa Urbanisation Project - Western Avenue to Tralee Street including services, walking, and cycling, and bus stops.

*What's Happened:*

This project is now complete with the contractor finishing up minor works and tidying up of the site. Complete the final inspection of the works and issue the contract completion certificate towards the end of this year.

**RESERVES**

**Ōmokoroa Domain**

*Description:* Implement the approved Domain Concept Plan including the destination playground.

*What's Happened:*

Staff are still seeking pricing for the implementation of the new pathway connection along the Domain frontage to Gerald Crapp Reserve.

*What's Next:*

Construction of a new path connection along the foreshore to Gerald Crapp Reserve and car-parking improvements once pricing has been received and budget confirmed.

**Prole Road to Pahoia Walkway/Cycleway**

*Description:* Construction of a cycleway suspension bridge across the Waipapa Stream

*What's Happened:*

- Weed vegetation is now under control. A planting and maintenance plan is prepared.
- Retaining of an under-slip adjoining the trail has been completed.
- The design for a safe exit onto Pahoia Road has been completed.
- Kiwirail license to occupy application is progressing – formal approval is expected within the next four weeks.

*What's Next:*

- Complete signage, bridge cultural art, Pahoia Rd exit, railway fencing, trail chipseal surfacing and re-surfacing.
- A planting week to plant approximately 4500 plants is planned for the week beginning 14 August. Volunteer groups and staff are being invited to participate. As there is very little vehicle parking available near the site, we are not making it a public event.
- A formal opening of the trail this year - subject to Prole Road construction public access implications, weather and Kiwirail license to occupy (to permit public access).

**Pedestrian/Cycle bridge over Railway from Kaimai View to Tui Glen**

A pedestrian/cycle bridge over the Railway line to enable pedestrians and cyclists to connect Kaimai Views to Tui Glen is currently in the design stage.

**OPERATIONS**

**Western Solid Waste**

*Description:* Waste management that meets the needs of the community and protects the environment for present and future generations.

**Recycling & Greenwaste Centres**

*What's Happened:*

The three recycle centres continue to operate with business as usual.

WBOPDC Kerbside Tonnes	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	June-23	Total Tonnes
<b>Waste Tonnes</b>	359	415	394	386	402	515	496	415	433	395	404	456	<b>5070</b>
<b>Recycle Tonnes</b>	125	135	124	117	158	182	168	145	194	142	146	143	<b>1779</b>
<b>Glass Tonnes</b>	75	97	101	105	103	150	191	144	147	117	112	116	<b>1458</b>
<b>Food Tonnes</b>	32	37	47	31	45	42	53	57	42	37	27	37	<b>487</b>
<b>Total tonnes diverted from landfill – 3724</b>													
<b>Percentage of tonnes diverted from landfill – 42%</b>													

**PAYT Tag**

The newly designed PAYT (Pay as you Throw) tag has been introduced. The tag is performing well in the adverse weather conditions we experienced lately and break off in the designed place and fall into the hopper. A small number of customers are still getting used to attaching the tag correctly. The price increase from \$3.95 to \$4.30 from 1 July 2023 is due to increased transport and disposal cost.

### **Mobile Recycling Trailers**

*What Happened:*

Two mobile recycling trailers continue to make their rounds in the rural part of the District on a rostered basis. The trailers visit Omanawa Hall, Te Ranga School and BP Pongakawa. The next outing and what can be recycled can be found [here](#).

*What's Next:*

Mobile trailers continue with their regular outing to designated sites using the winter hours.

### **Establishing Community Resource Recovery Centres**

*What Happened:*

The feasibility study into Community-led Resource Recovery for the current recycling centres went to the Strategy and Policy Committee on 7 March 2023.

*What's Next:*

Staff is currently working with Envision to progress the recommendations and continue conversations with community groups and Tangata Whenua.

### **Emergency Management**

*Description:* Support the Ōmokoroa Community to be resilient in the event of an Emergency.

*What's Happened:*

Staff have continued to support the creation of a Community Response Team to assist the Ōmokoroa community during an emergency.

The newly formed team have developed a Community Response Plan which has been reviewed by WBOPDC Emergency Management staff.

*What's Next:*

Staff will continue to work and engage with the community to support the community led community response team.

An updated box of resources is being created to support the Community Response Team who may end up operating in a Community Emergency Hub which includes signage.

To support a public open day for the Community Response Team to talk through their plan to the wider community and have some visibility within the community.

Creation of a Community Guide to Emergencies in consultation with the newly formed Community Response Team.

## **ATTACHMENTS**

- 1. MAS Omokoroa Community Board July 2023**  

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Omokoroa Community Board	<b>Printed: July 2023</b>
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Meeting	Officer/Director	Section	Subject
<b>Omokoroa Community Board 19 November 2019</b>	<b>Ashley Hall</b>	<b>Reports</b>	<b>Installation of Bike Racks Throughout Omokoroa</b>

**July 2023:**  
The bike racks and the bike repair station are due to be installed at the end of July/beginning of August.

**May 2023:**  
There has been no change to this MAS since the previous update. The concrete works are scheduled to recommence in the forthcoming months; however, this is weather dependant.  
  
The cycle repair station will be installed in conjunction with amenities upgrades and Project managed by the Parks and reserves team.

**April 2023:**  
Cooney Reserve:  

- The Reserve development project has been delayed further to the prolonged periods of inclement weather. The reserves team expect that the concrete pouring for the amenities will commence in June and cycle repair station will be installed in conjunction with these works.

**February 2023:**  
Cooney Reserve:  

- The Cooney Reserve bike racks are scheduled to be installed in conjunction with the concrete pouring of the reserve’s amenity and outdoor furniture implementation. The reserve upgrade is a project lead by Council’s Reserves and Facilities teams. The bike rack installation will be installed in accordance with their scheduling.

**November 2022:**  

- Cooney Reserve: The bike racks are scheduled to be installed in conjunction with the reserve development project.

**August 2022:**  

- Cooney Reserve: The bike racks have been delivered to council yard and will be installed in conjunction with the outstanding park furniture
- The Esplanade Café: racks have now been installed with the playground upgrade.

**May 2022:**  
The 6 cycle racks designated for Cooney Reserve have now been delivered to Barks Corner and will be installed once the park concrete works have been completed.

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Ōmokoroa Community Board	<b>Printed: July 2023</b>
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**March 2022:**

- Esplanade Café: Racks have been ordered and are awaiting installation by the contractor, in conjunction with other out amenities.
- Cooney Reserve: Six cycle racks have now been ordered and awaiting delivery.

**January 2022:**

- Esplanade Café: The Esplanade Café cycle racks are to be installed in conjunction with the playground upgrade. The cycle racks have now been ordered and will be installed during January 2022.
- Cooney Reserve: The Cooney Reserve upgrade is progressing on schedule. Cycle rack locations will be identified in January 2022 and installed in conjunction with the concrete path pour.

**November 2021**

- Park & Ride Area at Prole Road: The Park & Ride area is subject to reshape further to the JACE Town Centre and future four laning of Omokoroa Road. As such additions of infrastructure will not be considered until the major works have been designed and constructed. Therefore, this item will now be removed from the cycle facilities improvement list.
- Esplanade Café: The Esplanade Café cycle racks are to be installed in conjunction with the playground upgrade. The playground is set to be completed by December 2021.
- Cooney Reserve: The Cooney Reserve upgrade is progressing and set to be complete in the next financial year. Cycle facilities will be installed once the new path has been constructed (projected for early next year).

**September 2021:**

- Park & Ride Area at Prole Road: The Park & Ride area is potentially subject to reshape further to the JACE Town Centre and future four laning, any additions to the park and ride are on hold awaiting siting of the proposed development.
- Esplanade Café: Bike racks have been installed as part of the park upgrade and funded from the parks and facilities budget.
- Cooney Reserve: Additional bike rack and bike maintenance stations will be added at Cooney reserve in conjunction with Park facility upgrade.

**July 2021:**

- Park & Ride Area at Prole Road – This remains on hold due to Street Trading Licence review and facility review. The urbanisation works are currently in construction phase which affects the park and ride area.
- Esplanade Cafe - The new playground project by Parks & Reserves has now been installed.
- Cooney Reserve – The installation of the bike racks will be installed in conjunction with the Parks and Reserves path connection and facility upgrade.

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Omokoroa Community Board	<b>Printed: July 2023</b>
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- June 2021:**
- Park & Ride Area at Prole Road - remains on hold due to Street Trading Licence review and facility review. The urbanisation works are currently in construction phase which affects the park and ride area.
  - Esplanade Cafe - This will be incorporated into the new playground project by Parks & Reserves once construction is complete.
  - Western Ave - "Book" shaped bike racks have been installed.
  - Cooney Reserve - This will be installed with the path connection works and facility upgrade.
- March 2021:**
- Park & Ride Area at Prole Road - Remains on hold due to Street Trading Licence review and facility review.
  - Esplanade Cafe - This will be incorporated into the new playground project by Parks & Reserves
  - Western Ave - This will be installed with the path connection works and facility upgrade.
  - Cooney Reserve - This will be installed with the path connection works and facility upgrade.
- January 2021:**
- Settlers Hall - The bike racks have been installed.
  - Park & Ride Area at Prole Road - Remains on hold due to Hawkers Licence review and facility review.
  - Esplanade Cafe - to be incorporated into the new Playground overhaul.
  - Western Ave - Will be installed with path connection works and facility upgrade.
  - Cooney Reserve - Will be completed with path connection and facility upgrade.
  - Omokoroa Library - Rack has been installed.
- November 2020:**
- Settlers Hall - There are supply issues with the proposed staple bike racks. Supplier is awaiting shipment.
  - Park & Ride Area at Prole Road.
  - Remains on hold due to Hawkers Licence review and facility review.
  - Esplanade Cafe - to be incorporated into the new Playground overhaul.
  - Western Ave - Will be installed with path connection works and facility upgrade.
  - Cooney Reserve - Will be completed with path connection and facility upgrade.
  - Omokoroa Library - Rack has been installed.
- Sept 2020:**
- The location for the bike racks are as follows:
- Settlers Hall - to be installed imminently.
  - Park & Ride Area at Prole Road - on hold further to a hawkers' license review.

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- Esplanade Cafe - to be incorporated into the new Playground overhaul.
  - Western Ave - this is sitting with the Reserves staff.
  - Cooney Reserve - this is sitting with the Reserves staff.
  - Omokoroa Library - The bike racks will be installed in line with the library opening.
- July 2020:**
- Cooney Reserve - Park and Ride area at Prole Road - On hold awaiting a car park review.
  - Esplanade - Café - Playground area - Boat Club - to be incorporated with the parks and facilities Esplanade.
  - Western Avenue Sports Ground - To be installed with the BBQ facilities.
  - Settlers Hall - WestLink have been given instruction to install at this site.
- The contractor has been instructed to install the cycle racks at the Community Hall car park but are yet to undertake the works. The Omokoroa/Prole Road Park and Ride site is on hold awaiting the outcome of a car park review.  
 The other cycle rack locations will be deferred to be install with outstanding Parks and Facilities works.
- March 2020:**
- Omokoroa Road Prole Road Park and Ride car park has been scheduled to be installed in January 2020. Other sites to be scheduled in conjunction with previously mentioned adjacent projects.

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Omokoroa Community Board	<b>Printed: July 2023</b>
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Meeting	Officer/Director	Section	Subject
<b>Ōmokoroa Community Board 23/11/2021</b>	<b>Ashley Hall</b>	<b>New Item</b>	<b>Matthew Farrell - Kaimai View</b>

Mr Farrell was in attendance to speak to the Board about the below items.

Mr Farrell noted the condition of the footpaths around the urban area of Kaimai Views. He questioned the Levels of Service for these areas and sought clarification from Council regarding what could be done to address this issue moving forward.

Council staff noted that work to address the noxious plants surrounding the footpath areas would be referred to WestLink for immediate spraying. Council would be undertaking a review of the plants specifically chosen for the berm area in the New Year.

**July 2023:**

This MAS has been closed out as it is being reported in MAS Matthew Farrell - Various Topics.

**May 2023:**

As a result of the meeting with "Friends of Kamai Views" there are a number of remedial work options that Council is considering.

**April 2023:**

Council's Roading Engineer met with the "Friends of Kamai Views", a group of residents who are eager to progress amenity enhancement throughout the Kamia Views village.

Council's Roading Engineer has pledged to assist the group as he can.

**February 2023:**

The small areas of regrowth have now resprayed. Planting is scheduled for early Autumn 2023.

**November 2022:**

The area has now been sprayed to manage any potential regrowth. Planting is expected to commence over the forthcoming weeks.

**August 2022:**

The removal of the pest plants and the planting which inhibited pedestrian movement throughout Kaimai views stage 1 has now been completed. The gardens have been re-mulched in anticipation of the replanting phase which is scheduled for Spring 2022.

**May 2022:**

A gardening contractor has been appointed to undertake both the footpath and channel clearance works as well as a significant vegetation enhancement upgrade. Works will commence once the Traffic Management Plan has been received and approved by the Traffic Management Co-ordinator.

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Ōmokoroa Community Board	<b>Printed: July 2023</b>
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**March 2022:**  
 The Noxious plants within the gardens and growing close to footpaths have now been removed. Additional works to cut back the vegetation overgrowth has been requested but is significantly delayed due to storm damage emergency works. This has put all planned maintenance works behind schedule. Council's contractors are aware of the urgency of the vegetation maintenance within Kaimai views.

**January 2022:**  
 Further to several queries and complaints from Kaimai Views' Residents. The roadside planting within the "Stage 1" development areas shall be subject to a comprehensive review, further to residential consultation and engagement process. This engagement will be completed in the forthcoming weeks. From the analysis of the feedback, Council will then decide the appropriate action required to rectify and mitigate the planting concerns.

The request to remove all pest plants within the gardens and the footpaths and berms was passed to WestLink for immediate action. Council is currently awaiting confirmation from WestLink that these works have been completed.

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Omokoroa Community Board	<b>Printed:</b> July 2023
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Meeting	Officer/Director	Section	Subject
Ōmokoroa Community Board 2/08/2022	Peter Watson	Reports	Ōmokoroa Community Board Grant Application – August 2022

**RESOLUTION OM22-4.5**

That the Ōmokoroa Community Board leave the Grant Application from the Ōmokoroa Cricket Club on the table.

That the Ōmokoroa Community Board request for Council staff to follow up with any prior commitment to the Ōmokoroa Cricket Club regarding the reinstatement of cricket nets.

**July 2023:**

Staff continue to liaise with the cricket club about the timing of the replacement cricket nets.

**May 2023:**

The Cricket Club have accepted the pro-rata basis for funding a replacement set of cricket nets. Staff will continue to work with the club on the installation of the new cricket nets.

**April 2023:**

Staff have confirmed to the cricket club that Council will contribute on a pro-rata basis towards 63 m<sup>2</sup> of the proposed new practice nets. The 63 m<sup>2</sup> represents the area of the old practice nets that were removed to make way for tennis courts 3&4. Refer to aerial below.



**Action Sheets Report**

**Division:** Infrastructure Services Group  
**Committee:** Omokoroa Community Board

**Printed: July 2023**

**February 2023:**

Staff are finalising the financial contribution towards the replacement cricket nets and will continue to work with the Cricket Club.

**November 2022:**

Staff have had several discussions with representatives of the cricket club about Council's commitment to replacing the old cricket nets. The old cricket nets picture below were approximately 65 m2 in area. The proposed new cricket nets are larger in size. Staff have agreed in principle to fund a pro-rata portion of the net Cricket nets based upon the original area (65m<sup>2</sup>).

Staff will continue to work with the cricket club on the installation of new training nets.

<b>Action Sheets Report</b>		<b>Division:</b> Infrastructure Services Group	<b>Printed:</b> July 2023
		<b>Committee:</b> Omokoroa Community Board	
Meeting	Officer/Director	Section	Subject
Ōmokoroa Community Board 11/04/2023	Little, Kerrie	New Item	Corinne Payne and Steve Aldridge, Ōmokoroa Boat Club - Leasing Scout Den
<b>Service Request - Ōmokoroa-Pahoia Sea Scout Den (ŌPSS)</b>			
<p>The Board agreed to create a service request that staff provide an update on the status of the ŌPSS, including whether repairs were still required (and an indicative cost), and whether any parties other than the ŌBC were interested in leasing the facility, and that the update be provided to all members of the Board prior to the next Board meeting scheduled 6 June 2023.</p>			
<b>July 2023:</b>			
<p>Staff are working towards obtaining a Code of Compliance Certificate for the building before it will start the Registration of Interest process.</p>			
<b>May 2023:</b>			
<p>There are multiple groups interested in leasing the Ōmokoroa-Pahoia Sea Scout Den. However, since the building lacks necessary facilities such as toilets and running water, it does not meet current building code standards for club meetings. The Ōmokoroa Boat Club is interested in leasing the space for boat storage, while Pirakau has expressed interest in storing Waka-ama. As there is considerable interest in the space, a registration of interest will soon be initiated and reviewed in consultation with the Community Board.</p>			

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Omokoroa Community Board	<b>Printed: July 2023</b>
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Meeting	Officer/Director	Section	Subject
<b>Ōmokoroa Community Board 11/04/2023</b>	<b>Hall, Ashley</b>	<b>New Item</b>	<b>Corinne Payne - Omokoroa Boat Club - Lighting in the vicinity of the club</b>
<b>Service Request – Lighting Solution</b>			
<p>The Board agreed to create a service request that staff investigate and provide indicative costings for a lighting solution in the vicinity of the Ōmokoroa Boat Club and report back to the Board Chair, prior to the next meeting scheduled 6 June 2023.</p>			
<b>July 2023:</b>			
<p>The Roading Engineer met with the Boat Club Commodore. Lighting issues were raised and the Roading Engineer has contacted a lighting specialist and considering the most cost effective options.</p>			
<b>May 2023</b>			
<p>The Roading Engineer has contacted the Boat Club Commodore to arrange an on-site meeting at a time of mutual convenience, in the forthcoming weeks.</p>			

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Ōmokoroa Community Board	<b>Printed: July 2023</b>
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Meeting	Officer/Director	Section	Subject
<b>Ōmokoroa Community Board 11/04/2023</b>	<b>Sumeran, Rajendra</b>	<b>Reports</b>	<b>Financial Report Ōmokoroa - February 2023</b>
<b>Request for Staff Report Back</b>			
<p>The Board noted that Gane Place Urbanisation was awaiting the final claim. It was requested that staff provide an update on the total amount spent on that project, and that staff update the table in relation to outstanding funds for the financial report to the next meeting on 6 June 2023.</p>			
<p><b>July 2023:</b> As noted below, the final cost of this project won't be known until all work is completed within the 12-month defects liability period, which concludes at the end of 2023.</p>			
<p><b>May 2023:</b> The work has been physically completed. However, we will not know the final cost of this project until all work is completed within the 12-month defects liability period. It is suggested that the \$250,000 allocation be retained until the contract is finally completed at the end of this year.</p>			

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Ōmokoroa Community Board	<b>Printed: July 2023</b>
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Meeting	Officer/Director	Section	Subject
<b>Ōmokoroa Community Board 11/04/2023</b>	<b>Jahneisha Osborne</b>	<b>New Item</b>	<b>Advertising Board Meetings</b>
<p><b>Request for Staff Report Back</b></p> <p>The General Manager Regulatory Services advised that staff could discuss the matter with the Council’s Communications Manager, regarding the possibility of advertising the Board’s meetings on social media for the community and report back to the Board.</p> <p><b>RESOLUTION OMC23-3.4</b></p> <p>That the Ōmokoroa Community Board commits to spending \$120.00 per advertisement from its Reserves Account, to advertise the Board’s upcoming meetings in the ‘Lizard News’ for the next twelve months from May 2023.</p>			
<p><b>July 2023:</b> Ōmokoroa Community Board meeting has been organised for advertising in the Lizard News and will be organised for the next 12 months from May 2023. Options for alternative advertising has been provided to the Board in the 6 June 2023 agenda. <b>This MAS has been closed out.</b></p> <p><b>May 2023:</b> Staff will organise the advertising of Ōmokoroa Community Board meeting with Lizard News. Options regarding digital advertising could also be explored and discussed with relevant staff.</p>			

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Omokoroa Community Board	<b>Printed: July 2023</b>
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Meeting	Officer/Director	Section	Subject
<b>Ōmokoroa Community Board 6/06/2023</b>	<b>Hall, Ashley Peter Watson Kerrie Little Scott Parker</b>	<b>New Item</b>	<b>Matthew Farrell – Various Topics</b>

Mr Farrell was in attendance to speak to the Board on the below points:

1. An update was requested regarding roading and reserves for Kaimai Views, including discussions in relation to contract renewals.
2. A status of the bridge at the end of Prole Road was requested.
3. It was requested that an update be provided on the new Ōmokoroa Sports Pavilion on Western Avenue. Clarity was needed on whether this was just going to be a bookable space or whether it was planned to be used for youth groups, in an attempt to address youth issues in the area.
4. Mr Farrell urged for consultation on the use of the empty space where the Old Sports Pavilion once sat. There was a need for a multi-use space on this site, rather than being developed into tennis courts.

**July 2023:**

**1. Kaimai Views Contract Renewals**

Kaimai Views does not have a separate contract for reserve activities as these are covered in the Reserves Maintenance Contract. Staff will continue work with Friends of Kaimai Views volunteer group.

Note that Kaimai Views does not have a formal Roothing and or Vegetation Maintenance Contract. However, Council have engaged a local contractor who will be engaged to complete specific tasks and maintain the vegetation in the area. Note, that the contractor is undertaking Health & Safety requirements prior to undertaking these works.

**2. Bridge – Prole Road**

This topic is reported in the Infrastructure Community Board Report – “Prole Road to Pahoia Walkway/Cycleway”.

**3. Omokoroa Sports Pavilion**

This is intended to be a bookable space for access by the entire Community. If a youth group wishes to book the space, they will be able to do so, providing they meet booking requirements.

**4. Old Pavilion Site – Consultation**

Consultation has been undertaken through the Kaimai Ward Reserve Management Plan Review, and the following plan was adopted. Please refer to the approved concept plan (plan and website overleaf) that identifies the future use of where the Old Pavilion was sited.

Action Sheets Report

Division: Infrastructure Services Group  
 Committee: Omokoroa Community Board

Printed: July 2023

<https://www.westernbay.govt.nz/council/plans-policies-strategies-bylaws/plans/reserve-management/kaimai-ward-reserves-management-plan>



**9.6 FINANCIAL REPORT ŌMOKOROA – JUNE 2023**

**File Number:** A5564203

**Author:** Ezelle Thiart, Financial Business Advisor

**Authoriser:** Allan Carey, Finance Business Partner Lead

**EXECUTIVE SUMMARY**

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended 30 June 2023 (**Attachment 1**).

Total operational costs are under budget YTD.

**RECOMMENDATION**

That the Financial Business Advisor’s report dated 1 August 2023 and titled ‘Financial Report Ōmokoroa – June 2023’ be received.

**Grant payments made to date:**

<b>Resolution</b>	<b>Description</b>	<b>\$</b>
	No transactions year to date	0
	<b>2022/23 Grants to date</b>	<b>0</b>

**Committed – Operational expenditure:**

<b>Resolution</b>	<b>Description</b>	<b>\$</b>
	No commitments	0
	<b>2022/23 Outstanding operational commitments</b>	<b>0</b>

**2022/23 Reserve analysis:**

<b>Resolution</b>	<b>Description</b>	<b>\$</b>
	2022/23 Opening Balance	184,223
OMC23-3.4	Spending \$120 per advertisement from its Reserve Account, to advertise the Board’s upcoming meetings in the ‘Lizard News’ for the next 12 months from May 2023.	(108)
	<b>2022/23 Closing reserve balance</b>	<b>184,115</b>

**Committed – Reserve expenditure:**

<b>Resolution</b>	<b>Description</b>	<b>\$</b>
	Opening balance before committed expenditure	184,115
OM1.8	Contribution up to \$45,000 to develop Passive Reserve at Western Ave extension, paths and plantings be funded from the Ōmokoroa Community Board Reserve Account.	(18,957)
OM1.8	Contribution up to \$50,000 for Bus shelters (two) [When Ōmokoroa Road rehabilitation is undertaken] be funded from the Ōmokoroa Community Board Reserve Account.  (Note: These works will be completed as part of the Ōmokoroa road urbanisation stage 2.) <i>(Not to be released back to reserve account, left to lie on the table)</i>	(50,000)
OM21-3.8	Grant application from the Ōmokoroa Bowling Club for \$9,200 to be funded from the Reserve Account.  (Note: 50% progress payment of \$4,600 paid July 2021).	(4,600)
OMC23-3.4	Commits to spending \$120 per advertisement from its Reserve Account, to advertise the Board’s upcoming meetings in the ‘Lizard News’ for the next 12 months from May 2023. (\$120 * 6 = \$720 - \$108 spent = \$612)	(612)
	<b>2022/23 Balance after the committed expenditure</b>	<b>109,946</b>

**ATTACHMENTS**

- 1. Financial Report Ōmokoroa – June 2023** 

Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 30 June 2023						
Ōmokoroa Community Board						
	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
<b>Direct Costs</b>						
Conference Expenses	0	1,524	1,524	<input checked="" type="checkbox"/>	1,524	662
Contingency - [see breakdown below]	174	4,116	3,942	<input checked="" type="checkbox"/>	4,116	4,680
Grants	0	8,736	8,736	<input checked="" type="checkbox"/>	8,736	4,811
Mileage Allowance	0	1,548	1,548	<input checked="" type="checkbox"/>	1,548	0
Salaries	20,073	20,268	195	<input checked="" type="checkbox"/>	20,268	20,344
Inter Department Charges	33,384	33,384	0	<input checked="" type="checkbox"/>	33,384	32,484
<b>Total Operating Costs</b>	<b>53,631</b>	<b>69,576</b>	<b>15,945</b>	<input checked="" type="checkbox"/>	<b>69,576</b>	<b>62,980</b>
<b>Total Direct Costs</b>	<b>53,631</b>	<b>69,576</b>	<b>15,945</b>	<input checked="" type="checkbox"/>	<b>69,576</b>	<b>62,980</b>
<b>Total Costs</b>	<b>53,631</b>	<b>69,576</b>	<b>15,945</b>	<input checked="" type="checkbox"/>	<b>69,576</b>	<b>62,980</b>
<b>Income</b>						
Rate Income	90,769	69,564	21,205	<input checked="" type="checkbox"/>	69,564	83,246
<b>Total Direct Income</b>	<b>90,769</b>	<b>69,564</b>	<b>21,205</b>	<input checked="" type="checkbox"/>	<b>69,564</b>	<b>83,246</b>
<b>Net Cost of Service</b>	<b>37,138</b>	<b>(12)</b>	<b>37,150</b>	<input checked="" type="checkbox"/>	<b>(12)</b>	<b>20,266</b>
<u>Contingency - breakdown</u>						
Wreath payment for ANZAC	174					
<b>Year to date contingency costs</b>	<b>174</b>					
<b>Community Board Reserves</b>						
<b>Opening Balance - Surplus (Deficit)</b>	<b>184,223</b>					
Advertise in Lizard News for upcoming meetings	(108)					
<b>(Decrease) Increase in year</b>	<b>(108)</b>					
<b>Closing Balance - Surplus (Deficit)</b>	<b>184,115</b>					