

Mā tō tātou takiwā
For our District

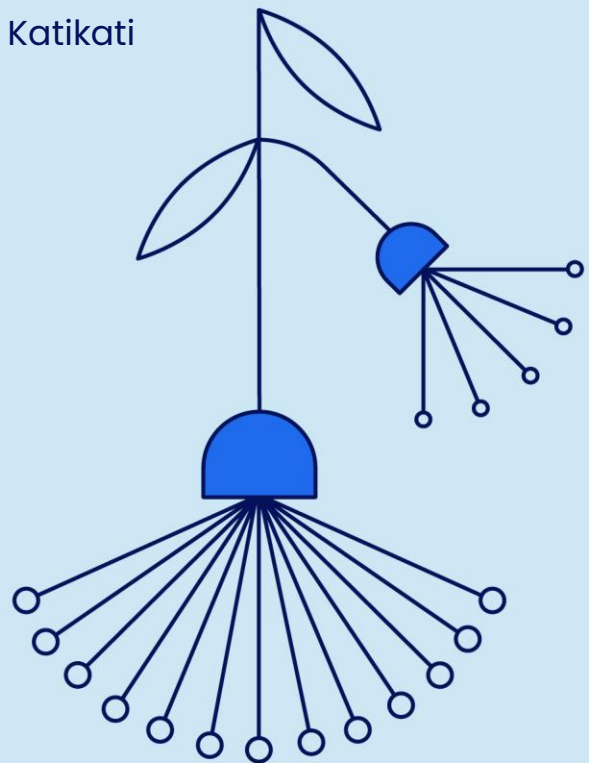
Katikati Community Board

Poari ā Hapori o Katikati

KKC23-5

Wednesday, 26 July 2023, 7.00pm

The Centre - Pātuki Manawa, 21 Main Road, Katikati



Katikati Community Board

Membership:

Chairperson	John Clements
Deputy Chairperson	Norm Mayo
Members	Andy Earl Teresa Sage Cr Anne Henry Cr Rodney Joyce
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Katikati Community Board Meeting will be held in the The Centre – Pātuki Manawa, 21 Main Road, Katikati on:
 Wednesday, 26 July 2023 at 7.00pm

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1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer relationship management system as a service request, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 31 MAY 2023

File Number: A5520849

Author: Jahneisha Osborne, Governance Advisor

Authoriser: Greer Golding, Governance Manager

RECOMMENDATION

1. That the Minutes of the Katikati Community Board Meeting held on 31 May 2023 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. Minutes of the Katikati Community Board Meeting held on 31 May 2023

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
KATIKATI COMMUNITY BOARD MEETING NO. KKC23-4
HELD IN THE CENTRE - PĀTUKI MANAWA, 21 MAIN ROAD, KATIKATI
ON WEDNESDAY, 31 MAY 2023 AT 7.00PM**

1 PRESENT

Chairperson J Clements, Member N Mayo, Member A Earl, Member T Sage, Cr A Henry and Cr R Joyce

2 IN ATTENDANCE

J Holyoake (Chief Executive Officer), A Hall (Roading Engineer East and West), and G Golding (Governance Manager)

OTHERS IN ATTENDANCE

Mayor James Denyer, Waihi Beach Community Board Chairperson R Goudie, and Katikati-Waihi Beach Councillor A Sole

The Chairperson acknowledged the flooding events that occurred at Waihi Beach over recent days, and sent thoughts and best wishes to the affected community.

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Members were advised that if they had an interest (actual, potential, pecuniary or non-pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and were advised to withdraw from the meeting table for the item. [As per the Local Authorities (Member's Interest) Act 1968].

- Councillor Henry advised the Board that she had a declaration of interest regarding report 9.3 of the agenda - Katikati War Memorial Hall Funding Request.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 JACQUI KNIGHT – KATCH KATIKATI UPDATE

Ms Knight was in attendance to provide an update on behalf of Katch Katikati, in relation to Waitekohekohe Recreational Reserve. The following points were noted:

- Katch Katikati had secured funding of \$100,000 from TECT. This funding would be put towards a weather shelter within the mountain bike park, pest control, and development of more mountain bike and equestrian tracks.
 - The development was going well and Katch Katikati would be seeking additional funding in the future.
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7.2 PAULA GAELIC – WESTERN BAY MUSEUM

Ms Gaelic was in attendance to provide the Board with an update on behalf of the Western Bay Museum. The following points were noted:

- In order to coordinate the 2023 Matariki event, a collaboration had been organised between Katikati Primary, Katikati College, Poutama Pathways to Employment, Katikati Resource Centre, Te Rūnanga o Ngāi Tamawhariua, and Katch Katikati. This event would be held at Park Road Reserve.
 - The group had secured funding from The Tauranga Western Bay Community Event Fund for the Matariki event, which will allow free entry for everyone.
 - Katch Katikati would be hosting workshops with school children, to make 500 star lanterns.
 - Local Kaumātua, kuia, and kapa haka groups were supplying kai for the event.
 - The Ambassador for Ireland was travelling to visit the museum and Te Rereatukahia Marae.
 - The Western Bay Museum was celebrating the 150-year anniversary of the Ulster Plantation.
 - The museum hit a visitor record for the month of April, with 1000 visitors through the doors. This was due to two major events hosted by Katch Katikati: the Sheds and Studios Ramble, and the Katikati Street Party.
 - The museums next exhibition was Treasures of Cultures. This had been opened for community participation, with great responses from Katikati's diverse community.
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7.3 KEN SHIRLEY – BAY OF PLENTY REGIONAL COUNCIL (BOPRC)

Mr Shirley was in attendance to present on Fresh Water Reforms. The following points were noted:

- The reform was introduced by Central Government through the National Freshwater Policy Statement in 2020. This instructed Regional Council's across
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New Zealand (NZ) to undertake action to protect and restore freshwater in the country.

- Alongside this, the National Environment Standards for Freshwater was passed in 2022 by Central Government. This was tied in with 'Te Mana o te Wai', which referred to the vital importance of the health of NZ's freshwater, and the integration of management for freshwater across the country.
 - BOPRC had divided the region from the East Cape through to Waihi Beach into 13 freshwater management units. One of which, included all sub-catchments (including the Wairoa River) that drained into the Tauranga Harbour.
 - As part of the framework from Central Government, Regional Council's had been tasked with five key actions:
 - Protect existing inland and coastal wetlands.
 - Protect urban and rural streams from infilling.
 - Extensive connectivity of fish habitats.
 - Set minimum requirements for feedlots and other stock holding areas.
 - Improve all practices in terms of winter grazing and forage crops.
 - BOPRC needed to update the Regional Policy Statement for water quality and land user chapters.
 - There was clear instruction from Central Government to increase Tangata Whenua involvement within regional council's, which was to be notified by December 2024.
 - Rivers, lakes, and streams within New Zealand, were feeling the pressure of intensive farming, development, growing population, and land use changes. This was effecting fish and aquatic life, and how we used water.
 - National direction for freshwater management was for BOPRC to review and update the Bay of Plenty Natural Resources Regional Plan, which became operative in 2008. This would notify changes that implemented the National Policy Statement for Freshwater Management.
 - BOPRC had several drop-in sessions around the region in the past months, to provide information and answer public questions.
 - Formal submissions and hearings would start in 2024, noting that Tangata Whenua and the Community would be involved throughout the whole process.
 - The issues that BOPRC had identified in the Tauranga/Western Bay management unit are: sedimentation, associated ecological decline (especially in estuaries), high-nutrient levels, localised swimming water quality decline caused by high bacterial loads, poor aquatic life, possible over-allocation into the Tuapiro sub-catchment, Boyd Stream, and Uretara Stream, and general sensitivity of Tauranga Harbour (in terms of kaimoana).
 - Per capita, the Tauranga Harbour was in a better state than many harbours in NZ, and there was a need to ensure this did not deteriorate.
 - A large contaminant load reduction was required, with a goal of reducing E. coli bacteria by 65% in waterways.
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- There would be changes occurring in terms of water quality, including: tighter restrictions on some land uses, a focus on catchments affecting estuaries or lakes, improved fresh water accounting, limits more rigorously applied, and better allocation of water.
- Regional council's across NZ had concerns with the costs involved with the reforms, as the decision on whether to implement the reforms did not lie with them. Mr Shirley was of the belief that regional council's had better overview of what was needed for their area, and the direction from Central Government was a 'one size fits all' approach.
- It was believed that the legislation could potentially impact community groups that were involved in environmental projects.
- There were a number of regulations that were yet to be received by BOPRC, including Freshwater Farm Plan Regulations, Drinking Water Standards, National Environment Standards, and Regulations for Plantation Forestry.
- The farming industry was concerned with the financial impact these reforms would have.
- It was requested that there be some additional drop-in information sessions scheduled for the Katikati-Waihi Beach area. Mr Shirley noted that he would endeavour to schedule and facilitate these.
- Some parts of NZ had soil types that eroded easier than others, and regulations for farmers was dependent on the region.
- As the operative date for Freshwater Farm Plan Regulations was not until 2024, and the regulations were still under development, no specifics could be provided on how the regulation would be rolled out to farmers.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 5 APRIL 2023

RESOLUTION KKC23-4.1

Moved: Member T Sage

Seconded: Cr A Henry

1. That the Minutes of the Katikati Community Board Meeting held on 5 April 2023 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS

9.1 CHAIRPERSON'S REPORT – MAY 2023

The Board considered a report from the Chairperson. The report was taken as read with further discussion on the below items:

- Member Sage commended the photographs of the shared pathway.
- The Market Square plan was being developed by Boffa Miskell, and would be presented to the next Katikati Community Board meeting in July 2023.
- The Chairperson commended Katch Katikati on the recent Street Party event, as it highlighted the versatility of the Market Square space.
- Recent weather events highlighted the need for bus shelters in the area.

RESOLUTION KKC23-4.2

Moved: Member T Sage

Seconded: Member N Mayo

1. That the Chairperson's report dated 31 May 2023, titled 'Chairperson's Report – May 2023' be received.

CARRIED

9.2 COUNCILLOR'S REPORT – MAY 2023

The Board considered a report from Councillor Henry. The report was taken as read with further discussion on the below items:

- Council had received submissions on the Annual Plan, and the Issues and Options Papers were being presented at the Annual Plan/Long Term Plan committee on 14 June 2023.
- The next Katikati-Waihi Beach Community Forum was being held on 14 June 2023, at 7pm, at the Bowentown Boating Club. Cr Henry encouraged the community to attend, and to register their topics for discussion to Council prior to the meeting.

RESOLUTION KKC23-4.3

Moved: Cr A Henry

Seconded: Member A Earl

That the Councillor's report dated 31 May 2023 titled 'Councillor's Report – April 2023' be received.

CARRIED

9.3 REQUEST FOR FUNDING – KATIKATI WAR MEMORIAL HALL

Cr Henry declared an interest in this item, and took no part in the discussion or voting thereon.

The Board considered a report from the Governance Support Administrator. The report was taken as read with further discussion on the below items:

- The remaining budgets for the Katikati Community Board was exclusive of GST, with the next financial year beginning on 1 July 2023.
- The Street Decorations budget was not enough to cover this funding request as well as the request from report 9.4. It was noted that any deficit in the account would be covered by a surplus from another of the Board's budgets.
- It was suggested that in the next financial year, there should be a round of advertisements to call for grant applications.
- The Board expressed discomfort with the Street Decorations budget being in a deficit. It was suggested that the remaining funding requested be sourced from the Katikati Community Board Grants budget.

RECOMMENDATION

1. That the Governance Support Administrator's report dated 31 May 2023 titled 'Request for Funding – Katikati War Memorial Hall' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Katikati Community Board approve the funding request of \$3,510.00 from the Katikati War Memorial Hall Committee, to contribute towards the purchase of new Christmas garlands and decorations. This will be funded from the Katikati Community Board's Street Decorations budget.

AMENDMENT

Moved: Cr R Joyce

Seconded: Member T Sage

That numbers 1 and 2 remain the same.

That number 3 be amended as follows:

3. That the Katikati Community Board approve the funding request of \$3,510.00 from the Katikati War Memorial Hall Committee, to contribute towards the purchase of new Christmas garlands and decorations. \$2,500.00 will be funded from the Katikati Community Board's Street Decorations budget, and the remaining \$1,010.00 funded from the Katikati Community Board Grants budget.

The amendment was put and declared **carried** and became the substantive motion.

SUBSTANTIVE MOTION:

RESOLUTION KKC23-4.4

Moved: Cr R Joyce

Seconded: Member T Sage

1. That the Governance Support Administrator's report dated 31 May 2023 titled 'Request for Funding – Katikati War Memorial Hall' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Katikati Community Board approve the funding request of \$3,510.00 from the Katikati War Memorial Hall Committee, to contribute towards the purchase of new Christmas garlands and decorations. \$2,500.00 will be funded from the Katikati Community Board's Street Decorations budget, and the remaining \$1,010.00 funded from the Katikati Community Board Grants budget.

CARRIED

9.4 REQUEST FOR FUNDING - KATCH KATIKATI

The Board considered a report from the Governance Support Administrator. The report was taken as read.

RESOLUTION KKC23-4.5

Moved: Cr R Joyce

Seconded: Member T Sage

1. That the Governance Support Administrator's report dated 31 May 2023 titled 'Request for Funding – Katch Katikati' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Katikati Community Board approve the funding request of \$2,250.00 from Katch Katikati, to contribute towards the purchase of Matariki flags. This will be funded from the Katikati Community Board Grants budget.

CARRIED

9.5 APPLICATION FOR ROAD NAMING 155, 149A, AND 149B TETLEY ROAD, KATIKATI

The Board considered a report from the Senior Consents Planner. The report was taken as read with further discussion on the below items:

- It was clarified that 'Matuku Place' was also proposed for a road in Athenree, but the proposal is highly unlikely to go ahead.
- The Board was supportive of the proposed road name 'Matuku Place' for Katikati.

RESOLUTION KKC23-4.6

Moved: Cr R Joyce

Seconded: Member N Mayo

1. That the Senior Consents Planner's report dated 31 May 2023 titled 'Application for Road Naming 155, 149A, and 149B Tetley Road, Katikati' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Katikati Community Board consider and provide feedback on the proposed road name "*Matuku Place*".

CARRIED

9.6 OPERATIONAL REPORT

The Board considered a report from the Governance Support Administrator. The report was taken as read with further discussion on the below items:

- It was queried whether the issues faced with stormwater and flooding had been addressed moving forward. The Roading Engineer (East and West) noted that these issues were continuous, specifically in low-lying and coastal areas, and it was difficult to plan for unforeseen weather events. Contractors were contractually obligated to inspect all culverts and cross-culverts annually, while also responding to service requests and maintenance issues.
 - The Board and members of the public were encouraged to raise a Service Request when concerned about blocked culverts and/or drains.
 - There had been discussions in the community about the need to increase routine inspections for drains/culverts in Katikati and floodable areas such as Waihi Beach, to better manage the risk of flooding.
 - The Chairperson commended the contractors responses to reports of blocked drains/flooding, noting that action taken was within hours of his service requests being lodged.
 - The Katikati War Memorial Hall Committee had received minimal contact on earthquake-proofing the hall. The Chief Executive Officer clarified that there had been a Council engineer assigned to this, as noted in the report. An email would be sent to the Hall Committee to update them on the progress.
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RESOLUTION KKC23-4.7

Moved: Cr A Henry

Seconded: Member N Mayo

That the Governance Support Administrator's report dated 31 May 2023 titled 'Operational Report' be received.

CARRIED

9.7 INFRASTRUCTURE SERVICES REPORT KATIKATI COMMUNITY BOARD MAY 2023

The Board considered a report from the Deputy Chief Executive/General Manager Infrastructure Group. The report was taken as read with further discussion on the below items:

- Bay of Plenty Regional Council (BOPRC) were involved in the 'Next Steps' of the Highfields Stormwater Pond project, as they managed the requirements for stormwater ponds and lakes. There was a meeting scheduled with Council's stormwater engineers and Jim Davison, and an update would be provided to the Board.
- The tactile pavers were estimated at a cost of \$3,000-\$5,000.
- The pedestrian crossing on Beach Road, between Katikati Primary and Katikati College was rapidly deteriorating, and it was requested that this be inspected.
- There was a discussion on the installation of bus shelters in the area, and whether new shelters should be installed instead of refurbished shelters. The installation of a new, modern bus shelter with three sides and seating was estimated at \$15,000. An option for Kiwispan bus shelters was also proposed, which would cost roughly \$4,000.
- Council do not maintain rural, school-style bus shelters, and would only be inspected if they posed a safety issue. Residential and urban bus shelters were maintained by WestLink and were classed as a Council asset.
- The Board deferred the discussion on the two bus shelters outside Tuapiro Marae and Te Rereatukahia Marae, so that the Board could investigate and seek some direction on what was needed.

RESOLUTION KKC23-4.8

Moved: Member T Sage

Seconded: Member A Earl

1. That the Deputy Chief Executive's report dated 31 May 2023, titled 'Infrastructure Services Report Katikati Community Board May 2023', be received.
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CARRIED

RESOLUTION KKC23-4.9

Moved: Cr R Joyce

Seconded: Member A Earl

2. That the Katikati Community Board fund the installation of Tactile Pavers at the Beach Road zebra crossing, **up to a cost of \$5,000.00**, further to a request from a locally sight impaired resident. This will be funded from the Katikati Community Board Rooding Account.

CARRIED

RESOLUTION KKC23-4.10

Moved: Chairperson J Clements

Seconded: Cr R Joyce

3. That the Katikati Community Board approve the amendments to the Projects Priority list as follows:

Projects Priority	Priority
Market Square	1
Bus Shelters	1
Kotahi Lane Sealing	1
Stage 1 Town Centre Village Pathways Upgrade – Katikati War Memorial Hall to Museum	1
Uretara Landing Reserve Upgrade	2
Stage 2 Town Plan – Pedestrian Refuge at the BP Service Station	2
Mulgan Street to Uretara Bridge Embankment	2

CARRIED

RESOLUTION KKC23-4.11

Moved: Member A Earl

Seconded: Cr R Joyce

4. That the Katikati Community Board fund the installation of two new bus shelters, on Park Road by ‘Summerset by the Sea’, and on Binnie Road. This will be funded from the Katikati Community Board Rooding Account.

CARRIED

9.8 KATIKATI FINANCIAL REPORT – APRIL 2023

The Board considered a report from the Financial Business Advisor. The report was taken as read.

RESOLUTION KKC23-4.12

Moved: Member T Sage

Seconded: Cr A Henry

That the Financial Business Advisor’s report dated 31 May 2023, titled ‘Financial Report Katikati – April 2023’, be received.

CARRIED

The Meeting closed at 8:45pm.

Confirmed as a true and correct record at the Katikati Community Board meeting held on 26 July 2023.

.....
Chairperson J Clements

CHAIRPERSON

9 REPORTS

9.1 CHAIRPERSON'S REPORT – JULY 2023

File Number: A5520895

Author: John Clements, Community Board Chairperson

Authoriser: John Holyoake, Chief Executive Officer

RECOMMENDATION

That the Chairperson's report dated 26 July 2023, titled 'Chairperson's Report – July 2023', be received.

Tetley Road Upgrade

The proposed industrial area development would increase traffic, and the better access would be on Tetley Road, rather than Marshall Road. Tetley Road being the alternative route out of residential Katikati, would indicate the importance of this road upgrade to be part of the Long Term Plan.

Entrance Ways

The Community Board would like to work with Parks and Reserves to make the entrance ways to Katikati attractive. We would also like to have signs up saying: "Welcome to Katikati" and "Thanks for visiting – have a safe trip". The Community Board would like Council to comment on where these could be placed.

Flood Risks and Mitigation

In light of the Waihi Beach flooding, the Community Board is keen to have tabled any reports relating to flooding within the town and mitigation steps that have been taken. The Community Board remembers the flood of 2018, and some members of the community remember a serious flood in 1968. In light of climate change, we would like to understand the mitigation steps recommended and taken and identify any other risks in light of recent urbanisation and flooding.

Staff comment:

There was a recent independent audit of road catch pit compliance, and no issues were found in Katikati. The town didn't experience issues in the recent rain events and the stormwater systems work as designed. There are some issues with stormwater getting into the wastewater system and increasing flow to the plant. This year the Council's biggest issues have been Waihi Beach, Te Puke and the rural area.

In terms of major floods, the biggest risk is the Uretara and flooding on the State Highway cutting off access. In major events this could overtop the down stream private stop banks. Upstream risk exists with stream bank erosion, debris affecting structures and build up of material in the stream bed.

A report on the stormwater modelling for Katikati and the historical reports will be provided in due course. At this stage Waihi Beach is the focus.

Kauri Nursery at State Highway 2 (SH 2) and Tanners Point Road

The Community Board had a good meeting to discuss the kauri nursery at SH 2 and Tanners Point Road with the Tanners Point Residents and Ratepayers association.

Rates and Equity of Spend FINCOs

The Community Board has asked its Councillors to investigate the equity of spend across the three wards. There is a sense that money is being ploughed into growth projects and not maintaining and upgrading the facilities of some of the established areas - Katikati in particular. When one looks at the difference of social facilities, such as playgrounds and toilets (basic services), then there appears to be a noticeable gap.

Staff comment:

Financial Contributions funding is used to fund growth related projects. It is the mechanism by which Council charges developers a contribution towards costs of providing new infrastructure required for growth. Financial contributions are not used for maintenance or other operational costs, this is covered primarily by rates (but also other sources of funding such as fees and charges, grants, etc.).

Parks and Reserve – RSA Cemetery

Parks and Reserves have been progressing this with the RSA and this is now moving forward.

Parks and Reserve – Beach Road

There is a great deal of interest in progressing the development of the boat ramp and this reserve, as it is seen to have a number of uses from the boat club, sea scouts and wetland research centre, which attracts visitors and scientists to town.

Staff comment:

The Council through the Annual Plan has agreed to recommence the reserve concept planning process for the Beach Road reserve and boat ramp area.

Note that the Reserves & Facilities Manager provided a briefing to the Board on this matter at the 13 July 2023 Workshop.

Bus Shelters

The Roading Engineer has been to town and engaged with a contractor to progress the bus shelters, and this is appreciated. In light of current weather, they will be greatly appreciated. The pavement on Tetley Road is progressing well and the residents have expressed their appreciation.

Creative Community

We would like to recognise and congratulate Di Martin for being awarded the King's Service Medal. She joins a number of other Katikati residents who have been recognised for their community work, including Professor Peter Maddison, and Garry and Kevin Taylor, amongst others. Wayne Smith is a Waihi Beach resident, and he was awarded the King's Order of Merit for his contribution to rugby.

The Western Bay Museum has also been recognised for its "Service and Sacrifice" exhibition, with it being displayed in the National Army Museum in Waiouru. According to the Army Museum, it has been very popular, so the town and ward is blessed with talent and a deep sense of community and localism.

The Community Board wishes to express its appreciation to Katch Katikati, for organising the Festival of Cultures as a success and a reflection of the diversity of cultures within Katikati and is a mirror of New Zealand.

The Community Board is keen to progress an increase in the number of playgrounds within Katikati and the ward. The top priority would be Moore Park, where there are a number of houses and sport events that attract young families, so would be well used. Also, at Moore Park we have been approached to develop netball fields and will raise this at the workshop.

Staff Comment:

The Board will need to provide input into the Long Term Plan process. There is currently no budget for this. Note that the Reserves & Facilities Manager provided a briefing on the process to the Board on both of these matters sat the 13 July 2023 Workshop.

There is an identified site for a playground in the Moore Park Concept plan, however there is no funding for the construction of the playground, therefore funding will need to be considered through the Long Term Plan Process or the community board fund the new playground.

With regards to the hard courts, there is no provision in the concept plan, however, staff understand the Netball Club wish to place hard courts where the car park extension is currently shown in the concept plan.

There is no funding in Council's budget for new hard courts, therefore funding will need to be considered through the Long Term Plan Process.

Alternatively, the Board and the community could raise the funds for the hard courts (estimated at \$150k).

Housing Meeting

The housing meeting went extremely well, and we need to progress this and frame it within Council Housing Policy and Long Term Plan.

The Community Plan in 2000 proposed that the Council-owned land behind Cherry Court be developed with attractive and themed town houses. The Community Board would like to propose that Council lease this land to a developer, and that they develop theme based affordable town houses for first homeowners, with caveats that they can only be sold to first homeowners and are not as investment opportunities.

The construction work on the Elder Housing development on Heron Crescent has extended well beyond the boundaries and we would appreciate an update on the reason for this.

Industrial Park (Technology Park)

The Community Board has held discussions with landowners and Council staff regarding the development of the Industrial Park. The Community Board found these discussions extremely constructive and well supported by Council staff. We would appreciate an update as to how this is progressing.

Staff Comment:

The structure plan for the Industrial Park is being reviewed by a team from Council and consultants. The review will update the plans, timing, and estimates.

Council has agreed to consider being funder for core infrastructure repayable from the financial contributions.

Social Procurement

The Community Board would like an update on the social procurement programme and how many of our local contractors have been engaged.

Staff comment:

On 4 May 2023 the Community Committee resolved that further consideration be given to the identified district wide matter of social/local procurement as part of the review of Council's procurement approach and that the Audit, Risk and Finance Committee discuss and agree its approach to social procurement at an upcoming workshop. This workshop is coming up in August.

Long Term Plan Meeting

There is a meeting scheduled for 26th July for a discussion regarding the community led engagement for the Long Term Plan and other projects.

The agenda for that meeting and details about it can be found [here](#).

9.2 COUNCILLOR'S REPORT – JULY 2023**File Number:** A5520922**Author:** Anne Henry, Councillor**Authoriser:** John Holyoake, Chief Executive Officer**RECOMMENDATION**

That the Councillor's report dated 26 July 2023, titled 'Councillor's Report – July 2023', be received.

Annual Plan (AP) 2023 –2024:

The Annual Plan/Long Term Plan Committee recommend Council adopt the Annual Plan 2023/24, following completion of the district properties revaluations process and the further consultation in relation to amendments made after a stringent review of Council's financial contributions model.

Property Ratable Valuations have been posted and QV, our appointed Valuer is in the process of receiving and assessing submissions based on the new rateable values.

Council's financial model for new development has been review internally and is now with developers across the district. That work is also progressing through the submissions and hearings stages for the revised financial contribution model for all new development across the district.

Long Term Plan (LTP) 2024 –2034

The first consultation phase of Tō Wāhi – Your Place for the 2024–2034 LTP review has just finished. Now 'what was heard and submitted' is in preparation for Councillors to reflect on leading into the next phase of the LTP. Councils approach for this consultation had a strong focus on 'community voice' being gather by the community. Twelve neighbourhoods across the district were asked to select their preferred method to engage and which focus questions they would engage with their community about. The approach of each neighbourhood group varied, but overall has provide the most feedback ever with 30,195 responses.

This feedback is to be received at the Annual Plan Long Term Plan Committee meeting on 26 July and the agenda can be found [here](#). This group will continue to collaborate with their communities to gather other information relevant to them leading into the next LTP.

Roadside Spraying:

Western Bay of Plenty District Council had advised through the Katikati Advertiser on 29 June that from March 2023 to 2024, the District wide Roadside Spray Programme for weed control was in progress where it was required, for local roads and State Highways. The main target areas for containment of pest plants are roadsides and drains, with the chemicals to be used being, Glyphosate, Metsulfron and Tordon Brushkiller.

Since Council advertised, I have received several requests for Council to explore alternative products that are more eco-friendly for our environment and wildlife, and more specifically to replace the use of glyphosate.

Community Water Fluoridation for New Zealand:

The Health (Fluoridation of Drinking Water) Amendment Act 2021, which came into effect in December 2021, allows the Director-General of Health to direct local authorities to add – or not to add – fluoride to a drinking-water supply. This enables a nationally consistent approach to community water fluoridation.

Any local authority that receives a direction to fluoridate one of its drinking-water supplies must take all practicable steps to ensure the specified level of fluoride is present in that supply. Local authorities may also proactively choose to start fluoridating any un-fluoridated drinking water supplies and must continue with any fluoridation of drinking water supplies that existed before the amendment came into effect.

The Director-General has begun this staged directive to fluoridate community water supply to the first 14 local authorities, of which our Council is one. Western Bay of Plenty District Council has 9 drinking supply plants across the district. This directive at this stage only applies to two of them. They are Katikati and Athenree drinking water supply plants.

The Ministry of Health state, by fluoridating the first 14 Councils drinking-water supplies it will increase the number of New Zealanders receiving fluoridated drinking-water from 51 percent to around 60 percent.

On 14 June 2023 the Annual Plan/Long Term Plan Committee recommended that Council seek an exemption from the requirements to add fluoride to Athenree and Katikati drinking water supply. A submission was prepared and sent to the Ministry of Health on 19 June 2023. The letter was sent on 19 June 2023 to the Ministry of Health and that letter will be made publicly available through the Council agenda on 30 August.

Western Bay of Plenty District Council 's Water Supply Network**Proposal – Licence to Occupy Tahawai Reserve:**

The Reserve & Facilities Manager presented to Council on 6 June 2023, regarding Kaimai Kauri's proposal for a licence to occupy part of Tahawai Reserve for the purpose of establishing a native tree nursery. Kaimai Kauri were interested in utilising the SH 2 roadside section of the reserve and are currently in discussion with Waka Kotahi seeking an agreement to utilise part of the State Highway land to join with this reserve land for the nursery.

The Projects and Monitoring Committee adopted this intent in principle, as there were processes required to go through for Council and under the Reserves Act 1977. A public consultation has begun for a one-month period on the intent – to licence to occupy the reserve. There were questions raised that the Reserves Manager answered as follows. Council staff would function as an administrator of the site to ensure compliance with the Licence conditions but would not be involved in the operations of the tree nursery. There would be further investigation by the Reserve Manager to understand the commercial nature of the project.

The consultation period of one month for a licence to occupy has begun. Anyone wishing to make comments, submissions or objections may do so in writing. All correspondence to be received before **5pm Monday 31 July 2023**.

Your points of view can be sent to joanne.hin@westernbay.govt.nz

Notification link [here](#).

9.3 KATIKATI MARKET SQUARE

File Number: A5585283

Author: Kerrie Little, Operations Manager

Authoriser: Gary Allis, General Manager Infrastructure

EXECUTIVE SUMMARY

This report seeks a decision on whether the Community Board would like to go with Option 1, 2, or 3 (attached) for the Katikati Market Square or choose not to go ahead with the project at this time.

The simple design includes a village green concept and provides connectivity from the Main Road through to the library. The lawn area allows for bespoke market activities rather than large scale markets and includes seating. It also provides a green space for use by the community.

RECOMMENDATION

1. That the Operations Manager's report dated 26 July 2023 titled 'Katikati Market Square' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Katikati Community Board adopt Katikati Market Square Option 3 at an estimated cost of \$933,530 and proceeds with the detailed design as per Attachment 1.

OR

4. That the Katikati Community Board does not progress with the Market Square project.

BACKGROUND

Council adopted Katikati's Town Centre Plan on 29 June 2022. One of the actions identified was the Market Square – Develop and refine the carpark behind Main Road buildings, and beside the library to a multi use space that also includes a market square, increasing the scale of the civic square area.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

The Community Board has had the project workshopped and had input throughout the process as well as input from the community.

ISSUES AND OPTIONS ASSESSMENT

Option 1	
<p>Concept Design cost estimate \$2,114,591. The main cost here is to redesign the carparking and the flow to allow the same amount of carparking. This option also develops the area in front of the Memorial Hall for pedestrian access.</p>	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<ul style="list-style-type: none"> • Most expensive option • Allows for better connectivity with Katikati War Memorial Hall and the Main Road. • Better configuration of carpark • Allows greenspace for people to gather and socialise
<p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	<p>\$2,114,591</p>
<p>Other implications and any assumptions that relate to this option (Optional – if you want to include any information not covered above).</p>	<p>Large outlay for the scaled back outcome</p>
Option 2	
<p>Concept Design cost estimate \$1,725,280. The main cost here is to redesign the carparking and the flow to allow the same amount of carparking. This will be a light touch on the carpark (milling and resurfacing). This option does not develop the area in front of the Memorial Hall for pedestrian access.</p>	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<ul style="list-style-type: none"> • Significant outlay • Walkway for connectivity with Katikati War Memorial Hall • Better configuration of carpark • Allows greenspace for people to gather and socialise
<p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	<p>\$1,725,280</p>
<p>Other implications and any assumptions that relate to this option (Optional – if you want to include any information not covered above).</p>	

Option 3 – Recommended Option	
That the Katikati Community Board adopt Katikati Market Square Option 3 at an estimated cost of \$933,530 and proceeds with the detailed design as per Attachment 1.	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<ul style="list-style-type: none"> • Less outlay • Walkway for connectivity with Katikati War Memorial Hall • Basic carpark stays the same • Allows greenspace for people to gather and socialise
Costs (including present and future costs, direct, indirect and contingent costs).	\$933,530
Other implications and any assumptions that relate to this option (Optional – if you want to include any information not covered above).	
Option 4	
That the Katikati Community Board does not progress with the Market Square project.	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<ul style="list-style-type: none"> • Status quo to remain. • The Town Centre Funds can be used on other projects. • Does not implement the Town Centre Plan which has been recently consulted on.
Costs (including present and future costs, direct, indirect and contingent costs).	
Other implications and any assumptions that relate to this option (Optional – if you want to include any information not covered above).	

FUNDING/BUDGET IMPLICATIONS

Funding for this project will be from the Katikati Community Board Town Centre Development Reserves.

The Town Centre Fund has \$514,000 and increases each year through the \$20.00 per property Town Centre Rate, which generates \$102,000 per annum.

A component of the project can be funded from the Community Roothing Fund e.g. car parking.

The exact costings are subject to detailed design and tender.

ATTACHMENTS

- Katikati Market Square Options 1, 2 and 3**  







9.4 OPERATIONAL REPORT – JULY 2023

File Number: A5520946

Author: Jahneisha Osborne, Governance Advisor

Authoriser: Greer Golding, Governance Manager

EXECUTIVE SUMMARY

This report is an operational update from across Council for matters that relate to the Katikati Community Board area.

RECOMMENDATION

That the Governance Advisor's report dated 26 July 2023 titled 'Operational Report – July 2023' be received.

SERVICE REQUESTS

This section is to provide an overview of Service Requests for the Katikati Community Board area since the last meeting.

There has been one of each of the following subtypes of Service Requests raised and completed:

- Water Leaks – Known Issue
- Bollards
- Bylaw Issues (Smell/Smoke/Vermin/Insects)
- Compliance and Enforcement General
- Freedom Camping Affecting Reserves or Roads
- Erosion/Damage to Grounds
- Flooding Open Drain/Culvert (Raining Only)
- Environmental Planning
- General Health Matters/Enquiries
- Grinder Pump/Septic Tank Issue
- Kerbside Litter/Debris from Collection
- PAYT Tag Issue
- Pensioner Housing – Lee Street
- Public Toilets (Paper/Hygiene)
- Reserve Buildings/Roads/Tracks/Furniture
- Road Surface Defects – State Highway
- State Highway General/Misc
- Water Pressure too high or low
- Noise Complaint – After Hours
- Liquor License

There has been one of each of the following subtypes of Service Requests raised and is under investigation:

- Local Road Signs – Damaged/Graffiti
- Meter/Toby Issue (not leak)
- Noise Complaint – Daytime

The table below shows Services Request's that are higher in numbers and have a mix of statuses.

Service Request Subtype	Notes	Completed	Under Investigation
Building Act Compliance	Across Katikati	0	2
Cemeteries – Plot Enquiry		3	0
Abandoned Vehicle	Across Katikati	2	1
All Water Leaks	Across Katikati – 3 on Pukakura Road	7	9
Connection/Meter/Toby Enquiry	Across Katikati	2	0
Cycleways on Reserves	Queries regarding cycleway completion. Across Katikati	0	2
Damaged Bin – Replace/Repair	Across Katikati – 2 for Longmynd Drive	2	4
Kerbside General Enquiry	Queries including PAYT, service connection, road/kerb damage – 2 for Waterford Drive.	4	1
Assisted Kerbside Service	Requests for assisted service. Across Katikati	3	0
Reserves – Litter Bins/Dumping	Across Katikati – 2 on Beach Road.	3	1
Non-Urgent Tree Requests	Maintenance of trees. Across Katikati	1	1
Kerbside Lost/Stolen Bins	Across Katikati	4	3

Missed Kerbside Collection	Across Katikati	2	0
Mowing/Vegetation (not trees)	Request for mowing. Across Katikati	0	2
Parking Query	Across Katikati – 2 on Robinson Street	5	0
Pensioner Housing – Tui Place	Various Maintenance Issues and requests from pensioners.	6	0
Reserves General	Various Reserves and maintenance/general questions/dangerous surfaces across Katikati	4	1
Road Surface Defects – Sealed Local Roads	Potholes/obstructions. Across Katikati	0	2
Roading Network General/Misc.	Both on Beach Road regarding pedestrian crossing maintenance.	2	0
Rubbish Illegal Dumping + Carcasses	Across Katikati. Mix of dumped rubbish/whiteware	5	1
Trees	Across Katikati – tree maintenance	2	1
Water General	Across Katikati – various issues including water main issues.	3	1

MATTERS ARISING FROM PREVIOUS COMMUNITY BOARD MEETINGS

Date raised	Issue	Comment
31 May 2023	Market Square plan to be presented to the Katikati Community Board.	Boffa Miskell has been invited to the Katikati Community Board meeting scheduled for 26 July 2023.
	Katikati War Memorial Hall earthquaking.	SR.15067 – The Team Leader property met with the acting Chair on 10 July 2023. He was updated on the seismic design building requirements, as advised by Engineer Dean Nettlingham. There was an agreement to confirm the

		discussion of the meeting to the Acting Chair, Chair, and Treasurer by Thursday 13 July, with an update of the seismic design options, as they may impact the seismic grading of the hall an associated legal timeframes.
	Deterioration of Beach Road pedestrian crossing.	SR.15068 – Inspection of site done. Scheduled for repair RAMM #172871.

COMPLETED/UNCOMPLETED MINUTE ACTION SHEETS (NOT IN INFRASTRUCTURE REPORT)

Date raised	Issue	Comment
31 May 2023	That the Katikati Community Board approve the funding request of \$2,250.00 from Katch Katikati, to contribute towards the purchase of Matariki flags. This will be funded from the Katikati Community Board Grants budget.	Payment Voucher organised and sent to accounts 20/06/2023. No further action required.
	That the Katikati Community Board approve the funding request of \$3,510.00 from the Katikati War Memorial Hall Committee, to contribute towards the purchase of new Christmas garlands and decorations. \$2,500.00 will be funded from the Katikati Community Board’s Street Decorations budget, and the remaining \$1,010.00 funded from the Katikati Community Board Grants budget.	Awaiting the supplier invoice from Katikati War Memorial Hall.

9.5 INFRASTRUCTURE SERVICES REPORT KATIKATI COMMUNITY BOARD JULY 2023**File Number:** A5566602**Author:** Tracy Harris, Executive Assistant Senior Team Administrator**Authoriser:** Gary Allis, General Manager Infrastructure**EXECUTIVE SUMMARY**

This report provides specific information on Infrastructure activities of interest to the Board.

RECOMMENDATION

That the Executive Assistant Senior Team Administrator report dated 26 July 2023, titled 'Infrastructure Services Report Katikati Community Board July 2023', be received.

ROADING**Transportation - Katikati Community Roading**

Description: Develop and implement the community roading plan approved by the Katikati Community Board.

What's Happened:

The Board at their recent workshop discussed several items and initiatives that could be investigated to implement the town centre plan, to enhance the town centre and to improve the roading and footpath network.

The funding sources are the roading budget and the town centre fund. The items that were discussed have been included in the recommendation with two priority levels. The intention is that the investigation and high-level concepts and estimates are undertaken prior to progressing to full design and implementation.

What's Next:

The Board have reviewed the existing listed roading account priority list. Council is currently working with the Board to complete this list as resolved on 31 May 2023.

Council have resolved to assist the Board in prioritising capital projects, in line with Council's Levels of service and as funding and resources allow.

Katikati Community Board Rooding Current Account	Project Cost \$	NZTA Funding MIP LC/LR \$	Katikati Community Board \$	Status
Current Account Opening Balance 1 July 2022			\$171,710	
Allocation for 2022/23			\$167,640	
Interest 2023			\$5,666	
Subtotal			\$345,016	
Committed Projects			-	
Park Street Bus Shelters & Beach Road Tactile Pavers			\$35,000	
Completed Projects				
Park Street Kea Crossing			\$60,000	Awaiting Final Costs
Forecast Current Account Closing Balance 30 June 2023			\$250,016	
Projects Priority			Priority	Status
Town Centre Village Footpath Upgrade (Town Centre Plan funded)			1	
Diggelman Park – Parking Upgrade			1	
Mulgan Street Footpath Installation			1	
Hyde Street Sealing			1	
Mulgan Street to Uretara Bridge Shared Path			1	
Kotahi Lane Car Park Sealing			2	
Kotahi Lane (Southern End) Parking Enhancement			2	

Marshall Road Urbanisation Project

Description: Upgrading of Marshall Road from Middlebrook Drive to Tetley Road including pavement rehabilitation, drainage improvements, retaining walls, new concrete footpaths, and shared paths.

What’s Happened:

Apex Civil Limited have been engaged to carry out construction.

What’s Next:

Works have commenced and remain on schedule for completion.

Tetley Road Footpath

Description: Construction of a 2.5m shared path between Rereatukahia Road and Marshall Road.

What’s Happened:

WestLink have been engaged to carry out construction.

What's Next:

Construction of the shared path between Rereatukahia Road and Marshall Road has been completed.

Construction of the length of path between Layla Place and Marshall Road has now been awarded and will commence as resources become available.

Replacement of the path section on Rereatukahia Road between Rereatukahia Pa and Tetley Road is yet to be awarded. Negotiations with the contractor are ongoing.

Park Road Bus shelters

Description: The Community board have raised the need for bus shelters on Park Road at the Summerset Village and opposite Binnie Road to serve the elderly community in the area.

What's Happened:

The locations for the shelters have been agreed and the concrete foundation pads have now been poured.

What's Happened:

The bus shelters are in the process of being ordered, considering lead in time, which is expected to be cause minor delays. The shelters will be installed once the concrete has cured to its set strength and resources become available.

ASSET & CAPITAL

Description: Trial to convert the Highfields Stormwater Pond from a dry pond to a permanent wet pond/lake.

What's Happened:

Groundwater monitoring completed. Feasibility assessment for pond conversion completed.

What's Next:

The next steps will be begin the pond conversion. A methodology and report will be prepared for Regional Council review and certification before a contractor can be procured.

Western Water Renewals

Description: Renewal and upgrade of water infrastructure.

What's Happened:

The contract has been awarded to Loveridge Ltd to upgrade the water network along Middlebrook Drive. Investigations are underway on Wharawhara Road intersection improvements which are scheduled to be built next financial year.

What's Next:

Middlebrook Drive is complete. Wharawhara Road and SH2 intersection are in the process of being designed. The design is programmed to be completed in the 2023/24 financial year. However, the exact date is yet to be determined.

Katikati WWTP Upgrade

Description: Upgrade to the Katikati WWTP to ensure compliance with Council Resource Consent.

What's Happened:

Katikati WWTP has had some ongoing compliance issues. The UV upgrade has been completed and is performing well. Lutra have completed preliminary design.

What's Next:

Complete geotechnical investigations and procurement of a design and build contractor to complete the remainder of the design and the physical works, note that the exact date for completion of the investigations and procurement of a design is yet to be determined.

OPERATIONS**Western Solid Waste**

Description: Waste management that meets the needs of the community and protects the environment for present and future generations

PAYT Tag

The newly designed PAYT (Pay as you Throw) tag has been introduced. The tag is performing well in the adverse weather conditions we experienced lately and break off in the designed place and fall into the hopper. A small number of customers are still getting used to attaching the tag correctly. The price increase from \$3.95 to \$4.30 from 1 July 2023 is due to increased transport and disposal cost.

Mobile Recycling Trailers

What Happened:

Two mobile recycling trailers continue to make their rounds in the rural part of the District on a rostered basis. The trailers visit Omanawa Hall, Te Ranga School and BP Pongakawa. The next outing and what can be recycled can be found [here](#).

What's Next:

Mobile trailers continue with their regular outing to designated sites using the winter hours.

Establishing Community Resource Recovery Centres

What Happened:

The feasibility study into Community-led Resource Recovery for the current recycling centres went to Council on 7 March 2023. Council recommendations copied below.

What's Next:

Staff is currently working with Envision to progress the recommendations and continue conversations with community groups and Tangata whenua.

Recycling & Greenwaste Centres

What's Happened:

The three recycle centres continue to operate with business as usual.

WBOPDC Kerbside Tonnes	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	June-23	Total Tonnes
Waste Tonnes	359	415	394	386	402	515	496	415	433	395	404	456	5070
Recycle Tonnes	125	135	124	117	158	182	168	145	194	142	146	143	1779
Glass Tonnes	75	97	101	105	103	150	191	144	147	117	112	116	1458
Food Tonnes	32	37	47	31	45	42	53	57	42	37	27	37	487
Total tonnes diverted from landfill – 3724													
Percentage of tonnes diverted from landfill – 42%													

Emergency Management

Description: Support the Katikati Community to be Resilient in the event of an Emergency.

What's Happened:

Council staff continue to support the establishment of their revitalised Community Response Team. The Senior Emergency Management Advisor attended a desktop exercise which tested the capability of the newly formed team.

What's Next:

The Emergency Management team will continue to provide support to the newly formed team and continue working with the community to strengthen the capability of Community Led Centres capable of standing up during an emergency event in Katikati. An updated box of resources is being created to support the Community Response Team who may end up operating in a Community Emergency Hub. Commence work with the newly formed group to review the Katikati Community Guide to Emergencies.

Provide ongoing training opportunities for the newly formed Katikati Community Response Team to further enable them to assist the community in the event of an emergency. A Psychological First Aid course has recently been offered on 6 July and had some uptake from the Community Response Team.

ATTACHMENTS

1. MAS Katikati Community Board July 2023

Action Sheets Report	Division: Infrastructure Services Group Committee: Katikati Community Board	Printed: February 2023
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Meeting	Officer/Director	Section	Subject
Katikati Community Board 10/11/2021	Little, Kerrie	New Item	CCTV Applications

The Board requested to view the CCTV camera applications for Katikati to see if there were any that the Board could help contribute funding towards. The Board had been asked by Councils CCTV working party to contribute 50% of the cost for a CCTV camera on the Corner of State Highway 2 and Tetley Road, Katikati. The Board passed a formal resolution to part fund the requested camera.

February 2023:

The camera that is being installed on the corner of Tetley Road and Rereatukahia Pa Road is still under action. Staff are waiting for contractors to thrust cabling under the road. This has been impeded by weather.

November 2022:

CCTV camera applications that were received but were not selected for installation from this years funds are listed below:

Katikati - Katikati Rugby & Sports Club
Katikati - Mayor Street / Uretara Domain (car park /freedom camping site)
Katikati - Ongare Point
Katikati - Tanners Point Boat Ramp
Katikati - Tanners Point Road and SH2
Katikati - The Arts Junction

Due to the original design by the contractor not allowing for the ducting, the camera that was proposed to be installed at the corner of State Highway 2 and Tetley Road, Katikati will now be installed on the corner of Tetley Road and Rereatukahia Pa Road. The estimated timeframe for installation is anticipated to be sometime in January 2023.

July 2022:

Halfway through the build of roundabout. Streetlights installed on Tetley Road but not on the other side. Camera installation is due approx. end of July.

May 2022:

Waka Kotahi (NZTA) is currently installing a roundabout on State Highway 2 and Tetley/Rae Road. The current quote is \$11,500, but this could change depending on design of RAB and confirmation from NZTA of ducting installation etc. Staff are awaiting a response from NZTA as to timeframe.

Action Sheets Report

Division: Infrastructure Services Group
Committee: Katikati Community Board

Printed: February 2023

March 2022:

The CCTV installation at the intersection of Tetley and SH2 is on hold pending completion of the SH safety improvement traffic circle planned for this intersection. Conducting for the proposed camera as been requested to be included in these works.

January 2022:

Below is a summary of the locations where CCTV cameras were requested in the Katikati area through the CCTV Application process., Katikati CCTV Applications.

- Intersection of SH2 and Tetley Road (confirmed - installation to be funded in 50/50 partnership with KKCB)
- Beach Road and Park Road intersection
- Main Road / Jocelyn Street
- Moore Park
- Morton Road Bus Shelter and Tennis Courts
- Pukakura Road / Beach Road
- Beach Road / Park Road intersection
- Beach Road Boat Ramp and Toilets
- Dave Hume carpark
- Fairview Road / Carisbrook Street intersection
- SH 2 / Kauri Point Road
- SH 2 / Tanners Point Road
- SH 2 / Tuapiro Road (confirmed installation to be funded by WBOPDC Compliance team with an additional camera being installed at Tuapiro Reserve funded by Reserves and Facilities)
- SH 2 / Busby Road
- Sharp Road / SH2

Please be aware that the above applications have been declined by the CCTV Working Party due to budgetary constraints and the Katikati Community Board would have to apply to Council to fund any additional cameras. Also, Council would need to approve acceptance of the ongoing maintenance and depreciation costs for any additional CCTV cameras.

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Meeting	Officer/Director	Section	Subject
Katikati Community Board 30/03/2022	Hall, Ashley	Reports	Infrastructure Services Report Katikati Community Board March 2022

RESOLUTION K22-2.6

That the Katikati Community Board approve the investigation of options for the following roading and town centre projects:

Priority 1:

1. Town Centre Village Footpath Upgrade (Town Centre plan funded)
2. Diggelman Park - Parking Upgrade
3. Mulgan Street Footpath Installation
4. Hyde Street Sealing
5. Mulgan Street to Uretara Bridge Shared Path

Priority 2:

6. Kotahi Lane Car Park Sealing
7. Kotahi Lane (Southern end) Parking Enhancement

And that the Roading Engineer West report back to the Board on progress.

February 2023:

With consideration to the Town Centre fund approval, the Katikati 150-year anniversary, and new Board with new ideas, it has been suggested that the roading account priorities could be reconsidered.

November 2022:

A workshop will be held with the Board to discuss the town centre projects. There will need to be a further workshop and walk over with the Board to prioritise the above projects and set a programme that aligns with the budget.

July 2022:

The Board are yet to adopt the Town Centre plan. This will release funding for the prioritised enhancements. Notwithstanding these preliminary investigations and discussions have commenced on a number of proposals.

May 2022:

Investigations are progressing with a number of contractors and suppliers.

Action Sheets Report	Division: Infrastructure Services Group Committee: Katikati Community Board	Printed: February 2023
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Meeting	Officer/Director	Section	Subject
Katikati Community Board 20/07/2022	Hall, Ashley	New Item	Kea Crossing - Park Road, Katikati

RESOLUTION K22-4.8

That the Katikati Community Board approve for the design and construction of the Kea Crossing proposed for Park Road, Katikati, to be funded from the Katikati Community Board Roothing Account.

February 2023:

The construction of the Kea Crossing commenced in the beginning of January 2023. Construction is scheduled to be completed prior to the start of school term 1 .

November 2022:

The Kea crossing design has now been completed. The installation is scheduled for completion prior to the commencement of term 1, 2023.

Action Sheets Report	Division: Infrastructure Services Group Committee: Katikati Community Board	Printed: February 2023
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Meeting	Officer/Director	Section	Subject
Katikati Community Board 12 August 2020	Watson, Peter	Reports	Haiku Park – Develop Leased Area between Haiku Reserve, Donegal Place and Henry Road Cycle Trail

Haiku Park – Develop Leased Area between Haiku Reserve, Donegal Place and Henry Road Cycle Trail

Councillor Henry advised the Board that the Reserves and Facilities Manager would consult with residents in the street and owners of the houses whose fences are affected.

February 2023:

A meeting with the Board has yet to be arranged. It should be noted that the lower part of the reserve is being considered as a potential dog exercise area.

November 2022:

Staff will arrange to meet with the Board to discuss the draft Concept Plan.

July 2022:

The data for this update is not available at this time due to staff absences from the office.

May 2022:

A meeting with the Board is being arranged.

March 2022:

Subject to Covid -19 requirements, staff would like to attend the next Community Board workshop to present the draft plan and seek feedback.

January 2022:

A draft plan has been received and is being reviewed by staff before presenting the plan to the Community Board, tangata whenua and other interested parties.

November 2021:

The concept plan is being managed by an external consultant due to current Reserves and Facilities project workload. The delivery of the draft plan is being rescheduled to the New Year at which time we plan to present a copy to the Board for feedback.

August 2021:

Projects are being rescheduled due to the recent Covid-19 lockdown.

Action Sheets Report

Division: Infrastructure Services Group
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Printed: February 2023

July 2021:

Staff have received fee back from Tangata Whenua to input to the draft concept plan. A draft concept plan is expected to be ready for Board and stakeholder feedback by October 2021.

May 2021:

Staff note that the Board have requested a copy of the concept plan for the site.

Staff have recently met with Tangata Whenua to seek their input to the Concept Plan. A copy of the "draft" concept plan will be provided to the Board once it has been prepared.

March 2021:

Initial engagement with Tangata Whenua has been undertaken. Engagement with other community groups is planned. In the meantime, the site will be mowed with a flail mower where this is achievable.

January 2021:

Council have completed a basic concept plan for discussion with the surrounding property owners. Staff will advise the adjoining property owners and the programme works.

November 2020:

The preliminary engagement is planned to take place in January/February 2021.

September 2020:

Haiku Park - Develop Leased Area between Haiku Reserve, Donegal Place and Henry Road Cycle Trail:

Due to other project workload, the concept plan implementation has been delayed until Autumn 2021, subject to project funds being approved.

In the meantime, staff intend on undertaking some preliminary engagement with Tangata Whenua, the Estuary Managers and Katikati Taio as part of the development of a draft concept plan for Donegal Place Reserve (also known as the Mills Block).

The adjoining property owners will be involved in the preliminary engagement process.

A 'Draft' concept plan will be prepared based upon the preliminary feedback, before seeking wider public feedback.

9.6 KATIKATI FINANCIAL REPORT – JUNE 2023**File Number:** A5561221**Author:** Ezelle Thiart, Financial Business Advisor**Authoriser:** Allan Carey, Finance Business Partner Lead**EXECUTIVE SUMMARY**

This report provides the Community Board with two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended 30 June 2023 (**Attachment 1**).

Total operational costs are under budget YTD.

RECOMMENDATION

That the Financial Business Advisor's report dated 26 July 2023, titled 'Financial Report Katikati – June 2023', be received.

Grant payments made to date:

Resolution	Description	\$
KKC22-1.9	Katikati Community Patrol – purchase of new vehicle	1,000
KKC23-3.4	Grow on Katikati	1,150
KKC23-4.5	Katch Katikati – purchase of Matariki flags	2,250
2022/23 Grants		4,400

C.E. Miller Estate Reserve:

Resolution	Description	\$
	2021/22 Opening balance	9,888
	No transactions year to date	0
2022/23 Closing balance		9,888

Committed – Operational Expenditure

Resolution	Account	Description	\$
K22-4.5	Contingency	Approve up to \$1,000 for cost relating to the Katikati Community Plan and Town Centre Plan presentation and celebration evening.	1,000
KKC23-2.4	Street Decorations	Approves up to \$2000 from the Street Decorations Account to Katch Katikati for the purchase of additional Christmas decorations for the Community Christmas Tree. (Spent \$1,739)	261
KKC23-4.4	Street Decorations & Grants	Approve the funding request of \$3,510.00 from the Katikati War Memorial Hall Committee, to contribute towards the purchase of new Christmas garlands and decorations. \$2,500.00 will be funded from the Katikati Community Board's Street Decorations budget, and the remaining \$1,010.00 funded from the Katikati Community Board Grants budget.	3,510
Total outstanding operational commitments			4,771

2022/23 Reserve Analysis:

Description	\$
2022/23 Opening balance	78,263
K22-4.7 Costs related to the new Katikati Community Sport and Recreation Centre on the Moore Park Sports Ground in Katikati.	(29,625)
2022/23 Closing balance	48,637

Committed – Reserves expenditure:

Resolution	Description	\$
	2022/23 Closing balance before committed expenditure	48,637
K22.4-7	Approve funding of \$50,000 towards costs related to the new Katikati Community Sport and Recreation Centre on the Moore Park Sports Ground in Katikati. (\$29,625 already spent)	(20,375)
	2022/23 Closing balance after committed expenditure	28,263

ATTACHMENTS

- 1. Financial Report Katikati – June 2023**  

Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 30 June 2023						
Katikati Community Board						
	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Additional Levels of Service	0	0	0	<input checked="" type="checkbox"/>	0	0
Conference Expenses	0	1,224	1,224	<input checked="" type="checkbox"/>	1,224	0
Contingency - [see breakdown below]	581	2,052	1,471	<input checked="" type="checkbox"/>	2,052	431
Grants	4,400	8,220	3,820	<input checked="" type="checkbox"/>	8,220	12,875
Mileage Allowance	560	2,052	1,492	<input checked="" type="checkbox"/>	2,052	0
Salaries	28,122	27,936	(186)	<input checked="" type="checkbox"/>	27,936	28,465
Security	5,287	6,684	1,397	<input checked="" type="checkbox"/>	6,684	719
Street Decoration	1,739	4,632	2,893	<input checked="" type="checkbox"/>	4,632	0
Inter Department Charges	40,260	40,260	0	<input checked="" type="checkbox"/>	40,260	39,168
Operating Costs	110,575	93,060	(17,515)	<input checked="" type="checkbox"/>	93,060	81,658
Total Operating Costs	80,949	93,060	12,111	<input checked="" type="checkbox"/>	93,060	81,658
Total Direct Costs	80,949	93,060	12,111	<input checked="" type="checkbox"/>	93,060	81,658
Total Costs	80,949	93,060	12,111	<input checked="" type="checkbox"/>	93,060	81,658
Income						
Rate Income	102,222	93,060	9,162	<input checked="" type="checkbox"/>	93,060	101,063
Total Direct Income	102,222	93,060	9,162	<input checked="" type="checkbox"/>	93,060	101,063
Net Cost of Service	21,273	0	21,273	<input checked="" type="checkbox"/>	0	19,405
<u>Contingency - breakdown</u>				<input checked="" type="checkbox"/>	<i>Favourable Variance</i>	
Katikati Community Plan and Town Centre Plan presentation and celebration evening	316			<input checked="" type="checkbox"/>	<i>Non Favourable Variance</i>	
Food for function and presentation evening	196					
Wreath for Katikati Community Board	70					
Year to date contingency costs	581					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	78,263					
K22-4.7 Costs related to the new Katikati Community Sport and Recreation Centre on the Moore Park Sports Ground in Katikati.	(29,625)					
(Decrease) Increase in year	(29,625)					
Closing Balance - Surplus (Deficit)	48,637					
Town Centre Development Reserves						
Opening Balance - Surplus (Deficit)	514,161					
No transactions to date	0					
(Decrease) Increase in year	0					
Closing Balance - Surplus (Deficit)	514,161					
CE Miller Estate Restricted Reserves						
Opening Balance - Surplus (Deficit)	9,888					
(Decrease) Increase in year	0					
Closing Balance - Surplus (Deficit)	9,888					