

Mā tō tātou takiwā
For our District

Te Puke Community Board

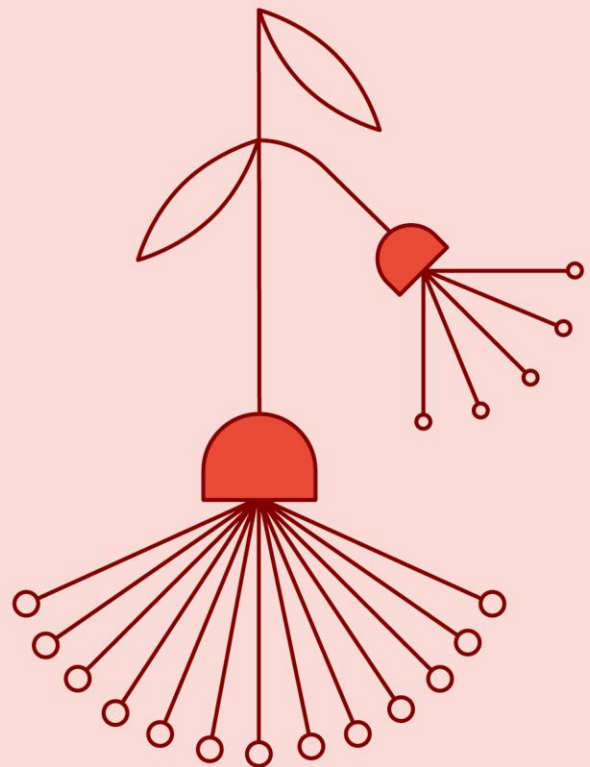
Poari ā Hapori o Te Puke

TPC23-4

Thursday, 8 June 2023, 7.00pm

Te Puke Library and Service Centre,

130 Jellicoe Street, Te Puke



Te Puke Community Board

Membership:

Chairperson	Kassie Ellis
Deputy Chairperson	Anish Paudel
Members	Dale Snell Karen Summerhays Cr Grant Dally Cr Andy Wichers
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Te Puke Community Board Meeting will be held in the Te Puke Library and Service Centre, 130 Jellicoe Street, Te Puke on:
Thursday, 8 June 2023 at 7.00pm

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1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 PRESENTATIONS

8.1 TRANSPORT CHOICES – TE PUKE URBAN CYCLEWAYS

File Number: A5403878

Author: Carolyn Irvin, Senior Governance Advisor

Authoriser: Greer Golding, Governance Manager

EXECUTIVE SUMMARY

The Cycleways Manager will provide a PowerPoint presentation on Te Puke Urban Cycleways.

RECOMMENDATION

That the Cycleways Manager presentation on 8 June 2023 titled 'Transport Choices – Te Puke Urban Cycleways' be received.

9 MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 13 APRIL 2023

File Number: A5345020

Author: Carolyn Irvin, Senior Governance Advisor

Authoriser: Greer Golding, Governance Manager

RECOMMENDATION

1. That the Minutes of the Te Puke Community Board Meeting held on 13 April 2023 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

ATTACHMENTS

1. Minutes of the Te Puke Community Board Meeting held on 13 April 2023

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
TE PUKE COMMUNITY BOARD MEETING NO. TPC23-3
HELD IN THE TE PUKE LIBRARY AND SERVICE CENTRE, 130 JELlicoe STREET, TE PUKE
ON THURSDAY, 13 APRIL 2023 AT 7.00PM**

1 PRESENT

Chairperson K Ellis (Chairperson), Member D Snell, Member K Summerhays, Cr G Dally and Cr A Wichers

2 IN ATTENDANCE

G Allis (Deputy CEO/General Manager Infrastructure Group), G Golding (Governance Manager), C McLean (Senior Transportation Engineer) and C Irvin (Senior Governance Advisor).

OTHERS IN ATTENDANCE

Maketu Community Board

- Member L Rae (Chairperson)
- Cr R Crawford

CoLAB

- Chris Johnstone

KARAKIA

Cr Wichers provided a karakia to open the meeting.

3 APOLOGIES

Member A Paudel – Leave of Absence

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Member Summerhays declared the following non-financial interests:

- She had recently been re-elected to the Te Puke Centre Charitable Trust; and
- She was a founding member of Bay of Plenty Natural Cemeteries.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

1. Erin McKenna – General Manager – Te Puke Gymsport – Movement HQ Project

Ms McKenna Tabled Item 1 and spoke to a PowerPoint presentation noting the following:

- 'Te Puke Gymsport' had been growing out of its facility for several years now and was the lead organisation for the building project 'Movement HQ'.
- This was a collaboration with other sports and recreational organisations who had come together to create and provide a purpose built facility in the area.
- It was envisaged as a multipurpose and functional 'movement community hub' for everyone, that could also be used for events.
- The facility would also provide opportunities for advancement in some activities/sports without participants having to travel extensively to other areas.
- To date, land had been secured for the building, and feasibility studies and Geotech reports had been completed.
- A resource consent had been granted with the next phase being the design and building consent.

Ms McKenna responded to questions as follows:

- Te Puke Gymsport currently paid \$80 in rent. It was assumed that the new facilities maintenance and operational costs would be less. It would be a user pays operation.
- The land lease was approximately \$1,500 per annum.
- The aim was to make the facility's programmes as cost effective as possible so that everyone could come and use them. Accessibility was the key.

2. Wendy Palmer – Natural Cemetery Group

- A design had been put in and a draft was to be confirmed for a natural cemetery in Te Puke. It would be an extension of the existing cemetery.
- There were nineteen certified natural cemeteries in New Zealand and the Natural Cemetery Group was keen to get this done in Te Puke.

3. Mayor James Denyer – Emergency Relief Fund

- The Bay of Plenty region had been designated \$200k to help with disaster relief and recovery.

- Bay of Plenty Civil Defence Emergency Management Group Joint Committee had applied for and was approved \$100k for the region, most of which would be distributed in and around the Te Puke area.
- Council would set up a process to get in touch with affected communities/people.
- It was acknowledged that Tairāwhiti and Hawkes Bay were by far the worst affected regions/areas, however some places in the Te Puke area had been quite significantly hit.

4. Seumi Allen – Adopt a Street

- It would be nice to see Te Puke as a clean town and more people taking responsibility for the disposing of their own rubbish.
- 'Adopt a Street' was a concept where a group/people choose a street to keep clean.
- A lot more could be done to keep streets and rural roads clean.
- It was easy to regularly pick up a full trailer load of rubbish along rural streets, and there was a lot of rubbish in the car parks.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 16 FEBRUARY 2023

RESOLUTION TPC23-3.1

Moved: Member D Snell

Seconded: Cr A Wichers

1. That the Minutes of the Te Puke Community Board Meeting held on 16 February 2023 as circulated with the agenda be confirmed as a true and correct record.
2. That the following amendment be made to item 9.4, resolution TPC23-2.9 (put and carried at the meeting on 16 February 2023) to reflect the correct amount of money approved by the Board for the grant application from Tautoko Mai Sexual Harm Support Services Trust:

That the Te Puke Community Board approve the grant application from Tautoko Mai Sexual Harm Support Services Trust for \$500 to contribute towards costs associated with running three 'Health and Well-Being' workshops for ethnic communities in Te Puke and commit to facilitating potential venue hire for their workshops within the Te Puke rohe. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

CARRIED

9 REPORTS

9.1 TE PUKE COMMUNITY BOARD – CHAIRPERSON'S REPORT – APRIL 2023

The Board considered a report 13 April 2023 from the Chairperson who took the report as read.

RESOLUTION TPC23-3.2

Moved: Chairperson K Ellis

Seconded: Member K Summerhays

1. That the Chairperson's report dated 13 April 2023 titled 'Te Puke Community Board Chairperson's Report – February 2023' be received.

CARRIED

9.1.1 PROPOSITION TO RESEAL THE NETBALL COURTS ON THE CORNER OF QUEEN STREET AND CAMERON ROAD

- The question was raised as to who owned the netball courts and who owned the building. It was thought that Council owned the courts and the Netball Association owned the building.
- Cr Dally advised that, due to Council consulting on the location of the Te Puke swimming pool where the netball courts could be a consideration, it would be better to wait for this outcome before trying to reseal the netball courts. This could be brought up at the Annual Plan workshop.

Proposition to Reseal the Netball Courts on the Corner of Queen Street and Cameron Road

Staff will provide the Board with confirmation of the ownership structure of the netball courts and the building on the corner of Queen Street and Cameron Road.

CARRIED

9.1.2 WI-FI IN JUBILEE PARK

The General Manager Infrastructure advised the cost for the Wi-Fi in Jubilee Park could come out of the reserve fund as a one off capital spend, but not the operating costs.

RESOLUTION TPC23-3.3

Moved: Chairperson K Ellis

Seconded: Member K Summerhays

That the Te Puke Community Board recommends that the infrastructure for Wi-Fi in Jubilee Park be installed at an estimated cost of \$3,093.24, funded from the community board reserve fund, conditional on confirmation of the funding of the operational costs.

CARRIED

9.1.3 REMOVAL OF SPEED BUMPS AT THE INTERSECTIONS OF BOUCHER AVENUE AND CAMERON ROAD AND BOUCHER AVENUE AND HOOKEY DRIVE IN TE PUKE

The Senior Transportation Engineer advised that the speed bumps were more 'raised thresholds' and could be removed if that was wanted. He advised that the 'Transport Choices Project' was a project to construct cycle paths in a loop that would connect the Te Puke highway to Te Puke High School and Intermediate. It would be preferable to investigate this and see if improvements could be made as part of this project.

Removal of Speed Bumps at the Intersections of Boucher Avenue and Cameron Road and Boucher Avenue and Hookey Drive in Te Puke

That staff investigate whether or not the raised thresholds at the intersections of Boucher Avenue and Cameron Road and Boucher Avenue and Hookey Drive in Te Puke could be improved as part of the Transport Choices Project and report back to the Board.

9.1.4 PROPOSAL FOR SPEED MEASURES TO BE IMPLEMENTED ON MANOEKA ROAD

- Cr Dally suggested that speed radars could be a better measure than rumble strips to deter speeding.
 - The Senior Transportation Engineer advised that these required power and the batteries got stolen very quickly after installation, but that an engineer could look at this and make some suggestions, and that within the speed management plan being done for the whole district, speed reduction was being encouraged.
-

Proposal for Speed Measures to be Implemented on Manoeka Road

That staff explore options for the setting up of speed radars on Manoeka Road, Te Puke and reports back to the Te Puke Community Board.

9.2 TE PUKE COMMUNITY BOARD – COUNCILLOR'S REPORT – APRIL 2023

The Board considered a report dated 13 April 2023 from Cr Dally who took the report as read.

RESOLUTION TPC23-3.4

Moved: Member D Snell

Seconded: Chairperson K Ellis

That the Councillor's report dated 16 February 2023 titled 'Te Puke Community Board Councillor's Report – February 2023' be received.

CARRIED

9.2.1 TOWN CENTRE DEVELOPMENT FUND ALLOCATIONS

- The General Manager Infrastructure advised that financial contributions could only be allocated in accordance with the Financial Strategy and District Plan rules that set them up.
 - The recreation and leisure financial contribution is collected and spent district wide. A percentage of the recreation and leisure financial contribution goes towards swimming pool capital development and library capital development. The recreation and leisure financial contribution also goes towards reserves and playgrounds.
 - Three waters financial contribution is spent in the community in which it is collected.
 - Rural roading financial contribution is collected and spent district wide. The urban roading financial contribution is spent in the community in which it is collected on nominated projects.
 - Approximately \$50,000 per section is collected in financial contributions and is spent on wastewater and water treatment plant upgrades and stormwater upgrades.
-

Town Centre Development Fund Allocations

That staff provide a report to the Te Puke Community Board of what financial contributions are collected in Te Puke and how those contributions are spent.

9.2.2 ANNUAL PLAN AND COMMUNITY FORUM

- Cr Dally advised that the community forum had been very well attended. There were a lot of issues raised that could perhaps have been dealt with through the Te Puke Community Board. It was unclear as to why people were not using this avenue.
-

9.2.3 COMMUNITY-LED RESOURCE RECOVERY CENTRES

Cr Crawford (Maketu Community Board) advised the following:

- This was a Western Bay of Plenty District Council led project with the aspiration that it would eventually become community led.
 - Envirohub was assisting Te Puke with its three recycling centres.
 - The involvement of CoLAB was in a supporting capacity only.
-

9.2.4 WAIARI WASTEWATER SUPPLY SCHEME

- The General Manager Infrastructure advised that the Joyce Road filtration plant struggled when there was high rainfall and high sediment load in the stream so was shut off from time to time because it blocked the microfiltration. As such, ash fall in the Waiari would create problems.
- In the event of the above, water supply would be switched to storage and water restrictions would be put in place.
- The water bores were tested to meet the Taumata Arowai drinking water standards. Work had been done to ensure compliance on one of the bores.

Fluoridation:

- At the moment, the Government had mandated fluoridation for two of Council's four water sources in the Waihi Beach and Katikati areas. As yet, nothing had been mandated in the central or Te Puke areas but this was being looked at.
-

9.3 TE PUKE COMMUNITY BOARD - GRANT APPLICATIONS - APRIL 2023

The Board considered a report dated 13 April 2023 from the Senior Governance Advisor. The report was taken as read.

RESOLUTION TPC23-3.5

Moved: Member D Snell

Seconded: Cr G Dally

1. That the Senior Governance Advisor's report dated 13 April 2023 titled 'Te Puke Community Board Grant Applications – April 2023' be received.

CARRIED

RESOLUTION TPC23-3.6

Moved: Chairperson K Ellis

Seconded: Member K Summerhays

2. That the Te Puke Community Board approve the grant application from Epic Te Puke for \$2,000 to contribute towards costs associated with the development of a community calendar inside of TePukeOnline.nz. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

CARRIED

RESOLUTION TPC23-3.7

Moved: Cr G Dally

Seconded: Member D Snell

3. That the Te Puke Community Board approve the grant application from Youth Encounter Ministries Trust for \$1,000 to contribute towards costs towards their 'Connect' programme that provides community building events. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

CARRIED

9.4 INFRASTRUCTURE GROUP REPORT TE PUKE COMMUNITY BOARD APRIL 2023

The Board considered a report from the Financial Business Advisor. The report was taken as read.

The following was noted:

- There were several corrections to be made to the 'Proposed Projects' information table of the report that included 'Jellicoe Street – Industrial Service Land, King Street pedestrian improvements and cycleway footpath extension to improve connectivity'. This was noted and would be amended.
-

- Two on site, 'Levels of Service' meetings had been arranged for Friday 21 and Friday 28 April.

RESOLUTION TPC23-3.8

Moved: Cr G Dally

Seconded: Member K Summerhays

That the Deputy Chief Executive's Report dated 13 April 2023 titled 'Infrastructure Group Report Te Puke Community Board April 2023' be received.

CARRIED

9.5 TE PUKE COMMUNITY BOARD - FINANCIAL REPORT FEBRUARY 2023

The Board considered a report from the Financial Business Advisor. The report was taken as read.

- Cr Dally advised he had put in a funding application to Te Ara Kahikatea Pathway Society who had applied to TECT for \$48,258 towards the establishment costs of the Te Puke Dog Park in Lawrence Oliver Park. An outcome was expected around mid May.
 - It was noted that the approved \$15k funding for the installation of power for a second Christmas tree at the Te Puke west entrance would be reflected in the next financial report.
-

RESOLUTION TPC23-3.9

Moved: Chairperson K Ellis

Seconded: Cr G Dally

The Financial Business Advisor's report dated 13 April 2023 titled 'Te Puke Community Board – Financial Report February 2023' be received.

CARRIED

The Meeting closed at 8:22pm.

Confirmed as a true and correct record at the Te Puke Community Board meeting held on 8 June 2023.

.....

Chairperson K Ellis

CHAIRPERSON / MAYOR

10 REPORTS

10.1 TE PUKE COMMUNITY BOARD – CHAIRPERSON'S REPORT JUNE 2023

File Number: A5345069

Author: Kassie Ellis, Community Board Chairperson

Authoriser: Gary Allis, Deputy Chief Executive & General Manager Infrastructure Group

EXECUTIVE SUMMARY

The purpose of this report is for the Te Puke Community Board's Chairperson to provide the Board with information and updates on events and matters within the community.

RECOMMENDATION

PART 1

1. That the Chairperson's report dated 8 June 2023 titled 'Te Puke Community Board Chairperson's Report – June 2023' be received.

PART 2

2. That the Te Puke Community Board approves the installation and operation of public Wi-Fi in Jubilee Park at an estimated cost of \$1,300 per annum funded from the contingency account.
3. That the commitment for the funding and the Wi-Fi is for a three year period.
4. That the Te Puke Community Board makes a submission to the Draft Long Term Plan for Council to fund the public Wi-Fi in Jubilee Park on an ongoing basis.

PART 3

5. That Council staff explore alternative options for spraying in Te Puke before the new spraying contract begins.

PART 4

6. That the Te Puke Community Board approach the MenzShed regarding them carrying out the refurbishment of the bus shelter on Manoeka Road, and that the cost for this refurbishment comes out of the Te Puke Community Board's roading budget.

ITEMS

My report outlines items of business that require further action. As a Community Board we believe we can achieve this through communication and accountability within our rohe.

1. Te Puke Community Board – Recommendation for our Community Plan

The Community Board Members have attended meetings with staff and community members to provide input into the process of developing a Te Puke Community Plan. It is still to be decided how the \$30k of funding allocated in the Annual Plan for community planning in Te Puke is to be spent. Colab is seeking clarification of the scope of work they have been asked to do. The Community Board maintains there is a marked difference in the way the Council is consulting regarding the Spatial Plan and Long Term Plan priorities and the in-depth and long-term engagement required to develop and deliver a Community Plan. The Community Board would like confirmation that the resources allocated to a Community Plan will be provided to undertake that engagement. We look forward to working with Colab on the consultation regarding the Council Plans.

2. Alternative spraying options to glyphosate for Jellicoe Street and Parks and Reserves within the Te Puke Area

The Te Puke Community Board would like Council staff to investigate alternative measures to using the preferred option of glyphosate spray on both our main street and parks and reserves.

The Te Puke Community Board would like to recommend to Council that their contractors:

- Use more natural spraying methods to reduce the potentially harmful effects of glyphosate spray on community members; and
- Use a Eucalyptus treatment on the main street to remove gum and other such rubbish.

Recommendation:

That Council staff explore alternative options for spraying the main street and parks and reserves.

3. Transport Choices Presentation

The Te Puke Community Board would like to discuss the proposed Transport Choices Cycleway Project (as per the presentation at the Community Board meeting) in more detail on the basis that the consultation process is thorough and detailed, and to enable our community to make an informed decision on this project.

4. Refurbishment of the Manoeka Bus Shelter

Upon completion of an onsite meeting, we decided that the first bus shelter on Manoeka Road (pictured below) could be refurbished instead of replaced. The two kitset bus shelters ordered for Manoeka Road will be placed side by side at the second location of the existing bus shelter.



Recommendation:

That the Te Puke Community Board approach the MenzShed regarding them carrying out the refurbishment of the bus shelter on Manoeka Road, and that the cost for this refurbishment comes out of the Te Puke Community Board's roading budget.

5. Honorary Rangers for Western Bay of Plenty District Council

Councilors Richard Crawford, Grant Dally as well as Chairperson of Maketu Laura Rae and I have been appointed as Honorary Rangers.

6. Inorganic Rubbish Collection

I would like the Te Puke Community Board to implement an inorganic rubbish collection which would include Metalco and the recycling centre. Skips could be strategically placed in different locations in Te Puke and costs could be covered through the Waste Minimisation Fund.

10.2 TE PUKE COMMUNITY BOARD – COUNCILLOR'S REPORT – JUNE 2023**File Number: A5345104****Author: Andy Wichers, Councillor****Authoriser: Gary Allis, Deputy Chief Executive & General Manager Infrastructure Group****EXECUTIVE SUMMARY**

The purpose of this report is for the Te Puke Community Board's Councillor to provide the Board with updates on the items listed below.

RECOMMENDATION

That Councillor Wicher's report dated 8 June 2023 titled 'Te Puke Community Board Councillor's Report – June 2023' be received.

BACKGROUND**Annual Plan**

Council is currently working on the Annual Plan. This year several issues were consulted on during April, due to breaching a policy from the last Long Term Plan review.

At that time rates were capped at a maximum of 4% increase. Due to the financial pressures of interest rates and inflation, the proposed average increase is around 7.4%.

310 submissions were received and considerations on the feedback are ongoing before a final decision will be made. Thank you to all those who took the time to participate.

Long Term Plan

The Long-Term Plan review happens every three years and sets out the anticipated assumptions and projects for the following 10 years. It particularly lays the framework for the next three years of Annual Plans. Council has been scoping the high-level assumptions that will give guidance to decisions on individual items further along the process. This will be ongoing into mid next year.

The initial work of community engagement is about to get underway with 12 interactions happening over the district through May/June. There are four sub areas in the Maketu/ Te Puke ward being targeted – Te Puke, Maketu, Paengaroa and Pukehina/ Pongakawa. These are community driven events looking to reach people who may not normally connect with Council processes.

Transport Choices

Last year Western Bay of Plenty District Council was successful at securing potential funding from Central Government for developing cycling access in the area. The main focus criteria were improving safety for school students travelling to the four town schools on Cameron Road and Boucher Avenue. Community consultation is about to get underway on what the proposed details are on these two roads and some side streets.

Glyphosate

A local business, situated on the main street, has complained about the use of glyphosate in vegetation control. This came about after a contractor was filling the equipment outside their shop. They have requested that alternative products that are more eco-friendly be explored.

10.3 ADOPTION OF TE PUKE COMMUNITY BOARD STANDING ORDERS FOR THE 2023-2025 TRIENNIUM

File Number: A5447142

Author: Carolyn Irvin, Senior Governance Advisor

Authoriser: Greer Golding, Governance Manager

EXECUTIVE SUMMARY

1. The purpose of this report is for the Te Puke Community Board to adopt new Standing Orders for the 2022-2025 triennium.
2. The Local Government Act 2002 requires Community Board's to adopt Standing Orders for the orderly conduct of meetings of the Community Board.

RECOMMENDATION

1. That the Senior Governance Advisor's report dated 8 June 2023 titled 'Adoption of Te Puke Community Board Standing Orders for the 2022-2025 Triennium' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That, pursuant to Clause 27 of Schedule 7 of the Local Government Act 2002, the Te Puke Community Board adopts the Western Bay of Plenty District Council Community Board Standing Orders for the 2022-2025 triennium as per **Attachment 1** of this report by a vote in support of not less than 75% of members present and voting.

OR
4. That the Te Puke Community Board does not adopt the Western Bay of Plenty District Council Community Board Standing Orders for the 2022-2025 triennium as per **Attachment 1** of this report.

BACKGROUND

3. The Local Government Act 2002 requires Community Board's to adopt Standing Orders for the orderly conduct of meetings of the Community Board.
4. Standing Orders must not contravene the Local Government Act 2002 (LGA 2002), the Local Government Official Information and Meetings Act 1987 (LGOIMA 1987) or any other Act. They define the rights of chairpersons, the participation of members in meetings and provide guidance on discretionary matters.
5. The standing orders template is updated every three years by LGNZ to ensure it reflects new legislation and incorporates evolving standards of good practice.

6. The Te Puke Community Board is currently using the Standing Orders they adopted for the 2019–2022 triennium. Pursuant to Clause 27, Schedule 7 of LGA 2002, the current Standing Orders remain in force until at least 75 per cent of Community Board members present approve to either adopt a new set.

SIGNIFICANCE AND ENGAGEMENT

7. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council’s Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
8. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
9. In terms of the Significance and Engagement Policy this decision is considered to be of low significance because it is a legislative requirement affecting the operation of Community Boards.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

10. Staff have engaged with the Te Puke Community Board members through a Standing Orders workshop.

ISSUES AND OPTIONS ASSESSMENT

<p>Option A That the Te Puke Community Board adopts the Western Bay of Plenty District Council Community Board Standing Orders for the 2022–2025 triennium as per Attachment 1 of this report.</p>	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<ul style="list-style-type: none"> • Ensures the Community Board fulfils its statutory obligation to have in place Standing Orders. • Will ensure the Community Board remains aligned with standards of good practice.
<p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	None

Other implications and any assumptions that relate to this option (Optional – if you want to include any information not covered above).	None
Option B That the Te Puke Community Board does not adopt the Western Bay of Plenty District Council Community Board Standing Orders for the 2022–2025 triennium as per Attachment 1 of this report.	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<ul style="list-style-type: none"> • The Community Board Standing Orders 2019–2022 may not reflect new legislation and/or incorporate evolving standards of good practice.
Costs (including present and future costs, direct, indirect and contingent costs).	None
Other implications and any assumptions that relate to this option (Optional – if you want to include any information not covered above).	None

STATUTORY COMPLIANCE

11. The draft Community Board Standing Orders included as **Attachment 1** to this report comply with the provisions of the Local Government Act 2002 and the Local Government Official Information and Meetings Act 1987.

FUNDING/BUDGET IMPLICATIONS

12. Financial considerations not applicable.

ATTACHMENTS

1. **Standing Orders – Community Boards – 2022–2025 Triennium**  



Ngā tikanga whakahaere hui

**Standing Orders
(2022-2025)**

Community Boards



**Western
Bay of Plenty**
District Council

Preface

Standing Orders contain rules for the conduct of the proceedings of local authorities, committees, subcommittees, subordinate decision-making bodies, and local and community boards. Their purpose is to enable local authorities to exercise their decision-making responsibilities in a transparent, inclusive, and lawful manner.

In doing so the application of Standing Orders contributes to greater public confidence in the quality of local governance and democracy in general.

These Standing Orders have been designed specifically for local authorities, their committees, subcommittees, subordinate decision-making bodies. They fulfil, with regard to the conduct of meetings, the requirements of the Local Government Act 2002 (LGA 2002) and the Local Government Official Information and Meetings Act 1987 (LGOIMA).

Although it is mandatory that local authorities adopt Standing Orders for the conduct of their meetings, it is not necessary that they are adopted every triennium. However, LGNZ recommends that every council, committee, subordinate body and local review their Standing Orders within at least the first (6) six months following an election to ensure that they fully meet their needs for effective and inclusive meetings (see LGA 2002, schedule 7, clause 27).

For clarity's sake whenever a question about the interpretation or application of these Standing Orders is raised, particularly where a matter might not be directly provided for, it is the responsibility of the chairperson of each meeting to make a ruling.

All members of a local authority must abide by Standing Orders.

Rārangi upoko

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10.4 TE PUKE COMMUNITY BOARD – GRANT APPLICATIONS – APRIL 2023**File Number:** A5343721**Author:** Carolyn Irvin, Senior Governance Advisor**Authoriser:** Greer Golding, Governance Manager**EXECUTIVE SUMMARY**

The purpose of this report is to enable the Te Puke Community Board to make a decision regarding the application for Community Board Grant Funding as applied for by Te Puke Gymsport and Lions Brothers Sports and Cultural Club.

RECOMMENDATION

1. That the Senior Governance Advisor's report dated 8 June 2023 titled 'Te Puke Community Board Grant Applications – June 2023' be received.
2. That the Te Puke Community Board approve the grant application from Te Puke Gymsport for \$3,000 to contribute towards costs associated with supporting phase one of the construction of the Bay of Plenty Movement HQ, design and build consent phase. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

OR
3. That the Te Puke Community Board do not approve the grant application from Te Puke Gymsport.
4. That the Te Puke Community Board approve the grant application from Lion Brothers Sports and Cultural Club for \$1,500 to contribute towards costs associated with purchasing club jackets for club members. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

OR
5. That the Te Puke Community Board do not approve the grant application from Lion Brothers Sports and Cultural Club.

BACKGROUND

1. The Te Puke Community Board has funding of \$11,000 available for disbursement to community organisations for the 2022/2023 financial year. The balance as of 13 April 2023 is \$6,090.

2. Te Puke Gymsport has submitted an application for funding for \$3,000 to contribute towards costs associated with supporting phase one of the construction of the Bay of Plenty Movement HQ, design and build consent phase.
3. Lion Brothers Sports and Cultural Club has submitted an application for funding for \$1,500 to contribute towards costs associated with purchase jackets for club members.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Te Puke Gymsport	The applicant will be advised of the outcome of their respective Grant Application.
Lion Brothers Sports and Cultural Club	The applicant will be advised of the outcome of their respective Grant Application.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Community Board Grant Funds	<p>The Community Board will consider applications for distribution of grant funding before the end of the financial year.</p> <p>Annual Budget \$11,000</p> <p>Current Balance \$6,090</p>

10.5 TE PUKE COMMUNITY BOARD – FINANCIAL REPORT APRIL 2023**File Number:** A5429594**Author:** Ezelle Thiart, Financial Business Advisor**Authoriser:** Sarah Bedford, Finance Manager**EXECUTIVE SUMMARY**

This report provides the Community Board with two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended 30 April 2023 (**Attachment 1**).

Total operational costs are under budget year to date.

RECOMMENDATION

The Financial Business Advisor's report dated 8 June 2023 titled 'Te Puke Community Board – Financial Report April 2023' be received.

Grant payments made to date:

Resolution	Description	\$
TPC22-1.5	Te Puke Citizens Club Incorporated	850
TPC22-1.6	Blue Light Ventures Incorporated	560
TPC23-2.9	Tautoko Mai Sexual Harm Support Services Ltd	500
	2022/23 Total grants paid to date	1,910

Committed – Operational expenditure:

Resolution	Description	\$
TP22-4.8	Allocate up to \$5,500 from the Street Decoration account for street flag designs and installation.	5,500
TPC23-2.9	Approve up to \$200 to provide a wreath for the ANZAC Day Service, to be paid from the Contingency Account.	200
TPC23-2.4	Approve the funding for the installation of power for a second Christmas tree at the Te Puke west entrance at an estimated cost of \$15,000 to be funded from their Street Decoration account	15,000
TPC23-3.2	Approve the grant application from Youth Encounter Ministries Trust for \$1,000 to contribute towards costs	1,000

	towards their 'Connect' programme that provides community building events. This grant will be funded from the Grants Account.	
TPC23-3.2	Approve the grant application from Epic Te Puke for \$2,000 to contribute towards costs associated with the development of a community calendar inside of TePukeOnline.nz. This grant will be funded from the Grants Account.	2,000
	2022/23 Total operational commitments	23,700



2022/23 Reserve analysis:

Resolution	Description	\$ (Payments made)
	2022/23 Opening balance	99,602
TP22-5.11	TP22-5.11 Te Puke and Old Te Puke Cemeteries Information Sign Boards project	(762)
	2022/23 Closing Reserve balance before commitments	98,840

Remaining commitments from Te Puke Community Board Reserve Account

Resolution	Description	\$ (Remaining funds)
	2022/23 Closing balance before committed expenditure	98,840
TP22-4.5	Approve up to \$30,000 to be paid from Te Puke Community Board Reserve Account for costs relating to the Te Puke Story Boards Project.	(30,000)
TP22-4.6	Approve up to \$20,000 to be paid from the Te Puke Community Board Reserve Account for costs relating to the new dog park at Laurence Oliver Park, Te Puke.	(20,000)
TP22-4.7	Approve up to 50% of the quoted cost, being \$5,776.01, toward the restoration of the Waharoa on Jubilee Park, with the suggestion that WBOPDC contribute the other 50% out of a Council operational budget.	(2,888)
	2022/23 Closing balance after the committed expenditure	45,952

ATTACHMENTS

- 1. Te Puke Community Board – Financial Report April 2023**  

10.6 INFRASTRUCTURE GROUP REPORT TE PUKE COMMUNITY BOARD JUNE 2023**File Number: A5384905****Author: Tracy Harris, Executive Assistant, Infrastructure Group****Authoriser: Gary Allis, Deputy Chief Executive & General Manager Infrastructure Group****EXECUTIVE SUMMARY**

This report provides specific information on Infrastructure activities of interest to the Board.

RECOMMENDATION

1. That the Deputy Chief Executive's Report dated 8 June 2023 titled 'Infrastructure Group Report Te Puke Community Board June 2023' be received.
2. THAT the Te Puke Community Board approve the removal of a Ginkgo tree, located on the grass berm of the road corridor near 19 Bayview Street, Te Puke. This request was made from the adjacent landowner, who expressed concerns about property damage, safety issues, and the unpleasantness caused by the fruit falling and rotting on private property, the footpath and berm areas.

There is no expectation for the Board to fund this felling in whole or in part.

3. THAT the Te Puke Community Board approve the felling of a Native Totara Tree situated within the grass berm of the road corridor at 13 Beatty Avenue, Te Puke. The adjacent landowner has made this request, expressing concerns about property damage and the difficulty of constructing a new fence due to root ball heave that is affecting ground levels.

There is no expectation for the Board to fund this felling in whole or in part.

4. THAT Te Puke Community Board approve the felling of a Banksia tree situated within the grass berm of the road corridor at 9 Harris Street, Te Puke. The adjacent landowner has made this request, expressing concerns about property damage, falling branches and difficulty to construct a new fence and paved area within the property due to root ball heave that is affecting ground levels.

There is no expectation for the Board to fund this felling in whole or in part.

ROADING**Transportation - Te Puke Community Roading**

Description: Funding for the development and implementation of the Community Roading Plan approved by Te Puke Community Board.

Te Puke Community Board Roading Current Account	Te Puke Community Board \$	Status
Current Account Opening Balance 1 July 2022	\$711,574	
Interest 2021/22	\$27,039	
Allocation for 2021/22	\$299,076	
Subtotal	\$1,037,689	
Approved Projects		
Te Puke Intermediate School / Speed Bump	\$68,741	Speed bump removed. \$11,259 of \$80,000 budget paid 2022. Further safety improvements on hold pending development of Transport Choices project.
Te Puke Quarry Road Footpath and Bridge (Stage 1 – Corner of Jellicoe Street to EastPack packhouse)	\$208,910	Construction is complete.
Subtotal	\$277,651	
Proposed Projects		
	Priority	
Better Street Lighting -Corner of Quarry Road and Jellicoe Street	1	- WestLink instructed to install additional streetlight adjacent to pack-house.
Commerce Lane Pedestrian Safety	2	\$20,000 Road Safety Audit to be carried out on concept layout plan
Jellicoe Street – Industrial Service Lane	3	\$120,000 WestLink instructed to construct footpath. Timing to be confirmed.
King Street Pedestrian Improvements	3	\$50,000 WestLink instructed to construct 3.0m shared path on Stock Road.
Cycleway Footpath Extensions to improve connectivity	-	\$100,000 WestLink instructed to install additional streetlight adjacent to pack-house.
Redesign of Queen and Jocelyn Street Roundabout	-	- No further action required
Beattie Ave Road Crossing	-	- No further action required
Subtotal		\$290,000
Forecasted Current Account Closing Balance 30 June 2023		\$470,038

Safety Improvements on Cameron Road

Description: With the Board resolving to remove the Speed Bump outside Te Puke Intermediate School on Cameron Road, it has been identified that there would need to be safety improvements made to this stretch of road.

What's Happened:

The Speed Bump has been removed. The Senior Transportation Engineer provided the Board with a scoping/design plan of safety improvement options.

What's Next:

Further safety improvements on hold pending development of Transport Choices project.

ASSET AND CAPITAL**Wastewater – Te Puke Renewals and Capital Upgrades**

Description: Asset renewals and capital upgrades for the Te Puke Wastewater Treatment Plant and water reticulation network.

Te Puke WWTP Upgrade:

Description: Upgrade of the Te Puke WWTP to meet more stringent limits on nutrients by conditions of consent requires improved treatment processes. Also, the capacity must be increased to meet higher flows due to growth and the Rangiuru Business Park development.

What's Happened:

The high-cost estimates warranted an Issues and Options Paper and Council decision on the way forward. The IOP presented two options with the first to proceed with the design of a new Plant and the second to maximise utilisation of the existing Plant. Council made the decision to proceed with the design of a new Plant on 22 December 2022. This was notified to the designer who is currently working through the preliminary design implications.

What's Happened:

The designer is finalizing the preliminary design including the geotechnical, factual, and interpretive reports looking to secure independent peer review approval before presenting the Preliminary Design for Council sign off.

What's Next:

Procurement for Early Contractor Involvement (ECI) is well under way with the contractor onboard late April. The ECI phase will run concurrently with Detailed Design and focus on procurement of long lead items and early ground improvements.

Wastewater Reticulation Network:

Description: Two projects are included: the design of a new main to the WWTP and upgrading of the pipeline from Station Road to Stock Road.

What's Happened:

- Design of a new main to the WWTP: PDP Consulting Engineers have completed the concept design for the new main to ensure that the inlet works for the upgrade can be designed to accommodate the main in the future.
- Upgrading of the pipeline from Station Road to Stock Road. The design has not commenced yet.

What's Next:

- Design of a new main to the WWTP: The design will only proceed in the future once the capacity of the existing main reaches its limit as flows increase due to growth.
- Upgrading of the pipeline from Station Road to Stock Road: The design work is programmed to commence in 2023.

Muttons Water Treatment Plant UV Upgrade

Description: Council has a treatment plant on No. 1 Road, Te Puke, that supplies Te Puke and the surrounding area with water. This plant is fed by several bores. With the changes in the Drinking Water Compliance Rules, these bores lost their secure bore status. Council therefore had to add another treatment process to reduce the bacteria and virus risk. Council opted to install a UV system that would give the required log credits to achieve compliance and ensure that the water is safe.

What's Happened:

Council have procured a containerised UV unit that has been delivered to site and has been commissioned.

The commission testing highlighted that the turbidity is too high for the turbidity meters currently being used. A new meter has been ordered. If the turbidity stays out of range, then further treatment be required.

What's Next:

Install new turbidity meter and verify that the turbidity is within the compliance range of the UV unit. Commissioning faults are currently being worked through.

RESERVES**Reserves – Pools Te Puke Aquatic Centre**

Description: Implement the pool facility health & safety improvements.

What's Happened:

The pool season finished before Easter. The pool is now closed and has been decommissioned for Winter. Staff are meeting with the Pool Service Delivery Contractor to discuss the 2023/24 swimming season.

What's Next:

Complete the relocation of the disability chair lift, install new updated signage in time for the 2023/24 swimming season.

OPERATIONS**Eastern Solid Waste**

Description: Waste management that meets the needs of the community and protects the environment for present and future generations

PAYT Tag

The newly designed PAYT (Pay as you Throw) tag has been introduced and to date no negative feedback has been received.

Recycling & Greenwaste Centres*What's Happened:*

The three recycle centres continue to operate with business as usual.

WBOPDC Kerbside Tonnes	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	Total Tonnes	Total Tonnes Diverted from landfill
Waste Tonnes	359	415	394	386	402	515	496	415	433	395	4210	
Recycle Tonnes	125	135	124	117	158	182	168	145	194	142	1490	
Glass Tonnes	75	97	101	105	103	150	191	144	147	117	1230	
Food Tonnes	32	37	47	31	45	42	53	57	42	37	423	

Establishing Community Resource Recovery Centres*What Happened:*

The feasibility study into Community-led Resource Recovery for the current recycling centres went to Council on 7 March 2023. Council recommendations copied below.

What's Next:

Staff is currently working with Envision to progress the recommendations and continue conversations with community groups and Tangata whenua.

COUNCIL APPROVED DIRECTION

1. That the 'Community-Led Resource Recovery Feasibility Study' be received, as per Attachment 1.
2. That community-led resource recovery initiatives are delivered, and the initial actions be:

- a. *That Te Puke and Katikati/Athenree be progressed as two separate processes to recognise the different community groups and tangata whenua interests.*
- b. *That a Council operated Community supported approach is progressed, whereby Council continues to operate the site(s) in the short-medium term (12-18 months) while working with industry experts and potential operator(s), for Te Puke and for Katikati/Athenree, with community groups being invited to take on the community activator role and community and tangata whenua invited onto advisory boards, and industry expertise is sought to work alongside the current team to expand activities on the existing sites; and*
- c. *That a Community and Council hybrid approach, whereby Council continues to operate the current activities on the sites and community operates reuse retail activities, be progressed as soon as possible for Te Puke, through conversations with community groups.*

Mobile Recycling Trailers

What Happened:

Two mobile recycling trailers continue to make their rounds in the rural part of the District on a rostered basis. The trailers visit Omanawa Hall, Te Ranga School and BP Pongakawa. The next outing and what can be recycled can be found [here](#).

What's Next:

Council consulted with the customers at each site during April 2023 and new rostered hours were introduced at the beginning of May 2023. To date the two trailers have diverted 3,425 tonnes of recyclables from Pongakawa site, 2,247 tonnes from Te Ranga School and 4,372 tonnes from Omanawa Hall site. That is a total of 10,044 tonnes of recyclables diverted from landfill since July 2022.

Illegal Dumping

WBOPDC is still collaborating with other councils and agencies to create a plan with consistent education and communication messages as well as sharing best practices to reduce the cost of illegal dumping to all stakeholders. WBOPDC designed a new sign to be installed at scenic look-out areas to deter littering and illegal dumping, see below signage.



Emergency Management

Description: Support the Te Puke Community to be Resilient in the event of an Emergency.

What's Happened:

Attended a meeting with the Community Response Team and residents to discuss an update and review of the Community Response Team. Training opportunities identified and planning has started for these to be booked.

What's Next:

Continue supporting the Community Response Team, planning to review Community's Guide to Emergencies for Te Puke in the next few months.

ATTACHMENTS

- 1. MAS Te Puke Community Board June 2023**  

10.7 TE PUKE COMMUNITY BOARD OPERATIONAL REPORT – JUNE 2023**File Number: A5440108****Author: Jahneisha Osborne, Governance Support Administrator****Authoriser: Greer Golding, Governance Manager****EXECUTIVE SUMMARY**

This report is an operational update from across Council for matters that relate to the Te Puke Community Board area.

RECOMMENDATION

That the Governance Support Administrator's report dated 8 June 2023 titled 'Te Puke Community Board Operational Report – June 2023' be received.

SERVICE REQUESTS

This section is to provide an overview of Service Requests for the Te Puke Community Board area since the last meeting.

There has been one of each of the following subtypes of Service Requests raised and completed.

- General Health Matters
- Māori Land Enquiries
- Lighting Local Roads
- Local Roads – Tree Requests
- Graffiti
- Road surface defects – sealed local roads
- Properties – Te Puke Library
- Refuse General
- Cemeteries
- Dumping Organic Material/Dirt
- Reserves plumbing: Toilets/taps etc.
- Reserves public toilets hygiene.
- Vandalism/broken glass – reserves
- Wastewater general
- All water leaks – known issue

- Emergency shutdown

There has been one of each of the following subtypes of Service Requests raised and is under investigation.

- Premises Hygiene
- Footpaths/vehicle crossings – flooding
- Local Roads General – damaged kerbing
- No water
- Water pressure too high/low

The table below shows Services Request's that are higher in numbers and have a mix of statuses.

Service Request Subtype	Notes	Completed	Under Investigation/Scheduled for Completion
Building Compliance	Across Te Puke – 2 for Valley Road	1	3
Abandoned Vehicle	Across Te Puke	2	0
Compliance General	2 complaints related, and 1 for illegal earthworks	2	1
Noise complaints – after hours	Across Te Puke, multiple complaints for Beatty Ave and Jellicoe Street	10	0
Noise complaints – daytime	Four from No 2 Road	4	2
Parking Query	Across Te Puke	3	1
Damaged bin – replace/repair	Across Te Puke, multiple for Cameron Road	12	1
Kerbside General Enquiry	Mix of Dumped Rubbish and personal	3	0

	belongings collected		
Kerbside litter from collection	Across Te Puke	2	0
Lost/stolen bins	2 from Moehau Street	3	0
Missed collection	Majority of complaints from Te Puke Highway. Remaining from across Te Puke.	8	7
PAYT Issue	Across Te Puke.	1	1
Cesspit/Grill/Gutters and Rural Drains	Across Te Puke – blocked drains and culverts.	0	3
Road surface defects – unsealed local road	All for Te Puke Quarry Road	3	0
Slip/Flood/Crash/Spill – Urgent	Across Te Puke	3	0
Vegetation/mowing local roads	Across Te Puke	3	0
Rubbish/Illegal Dumping and carcasses	Across Te Puke	11	0
Cycleways on Reserves (not roads)	Across Te Puke	1	1
Litter/Litter bins or dumping in Reserves	Across Te Puke	2	0
Reserves buildings/tracks/furniture	Across Te Puke	2	0
Reserves General	Mix of reserve maintenance and abandoned tent.	1	1
Roading General - Network	Across Te Puke. Mix of accident reports, road closure, and	1	2

	roading standards.		
Urban Stormwater General	Across Te Puke – flooded pipe/blocked grate	2	0
Sewerage overflow	Across Te Puke	0	2
All water leaks	Across Te Puke	0	7
Connection/meter problem	Across Te Puke	2	0
Hydrant/valve issue (not leak)	Across Te Puke.	0	4
Meter/toby issue (not leak)	Across Te Puke	0	2
Water general	Across Te Puke. 2 from Palmer Place	5	0

MATTERS ARISING FROM PREVIOUS COMMUNITY BOARD MEETINGS (NOT MINUTE ACTION SHEETS)

Nil

COMPLETED/UNCOMPLETED MINUTE ACTION SHEETS

Date raised	Issue	Comment
April 2023	<p><u>TPC23-3.1 – Correction to Minutes</u></p> <p>That the following amendment be made to item 9.4, resolution TPC23-2.9 (put and carried at the meeting on 16 February 2023) to reflect the correct amount of money approved by the Board for the grant application from Tautoko Mai Sexual Harm Support Services Trust: That the Te Puke Community Board approve the grant application from Tautoko Mai Sexual Harm Support Services Trust for \$500 to contribute towards costs associated with running three 'Health and Well-Being' workshops for ethnic communities in Te Puke and commit to facilitating potential venue hire for their workshops within the Te Puke rohe. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.</p>	Amendment completed, minutes updated.
	<p><u>TPC23-3.3 – WiFi in Jubilee Park</u></p> <p>That the Te Puke Community Board recommends that the infrastructure for Wi-Fi in Jubilee Park be installed at an estimated cost of \$3,093.24, funded from the community board reserve fund, conditional on confirmation of the funding of the operational costs.</p>	The board is going to confirm the operational costs at the 8 June meeting.

	<p><u>TPC23-3.6 – Epic Te Puke Grant Application</u></p> <p>That the Te Puke Community Board approve the grant application from Epic Te Puke for \$2,000 to contribute towards costs associated with the development of a community calendar inside of TePukeOnline.nz. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.</p>	<p>Grant Applications processed and sent to accounts receivable on 11.05.23</p>
	<p><u>TPC23-3.7 – Youth Encounter Ministries Trust Grant Application</u></p> <p>That the Te Puke Community Board approve the grant application from Youth Encounter Ministries Trust for \$1,000 to contribute towards costs towards their 'Connect' programme that provides community building events. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.</p>	<p>Grant Applications processed and sent to accounts receivable on 11.05.23</p>