

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
ANNUAL PLAN AND LONG TERM PLAN COMMITTEE MEETING NO. APLTP23-4
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON WEDNESDAY, 14 JUNE 2023 AT 9.30AM**

1 KARAKIA

Whakatau mai te wairua	Settle the spirit
Whakawātea mai te hinengaro	Clear the mind
Whakarite mai te tinana	Prepare the body
Kia ea ai ngā mahi	To achieve what needs to be achieved.
Āe	Yes

2 PRESENT

Deputy Mayor J Scrimgeour (Chairperson), Mayor J Denyer, Cr R Joyce, Cr T Coxhead, Cr R Crawford, Cr G Dally, Cr M Grainger, Cr A Henry, Cr M Murray-Benge, Cr A Sole, Cr D Thwaites and Cr A Wichers.

3 IN ATTENDANCE

J Holyoake (Chief Executive Officer), G Allis (Deputy CEO/General Manager Infrastructure Group), R Davie (General Manager Strategy and Community), A Curtis (General Manager Regulatory Services), A Henderson (General Manager Corporate Services), E Watton (Strategic Policy and Planning Programme Director), A Ali (Chief Financial Officer), L Balvert (Communications Manager), M Leighton (Policy and Planning Manager), R Gallagher (Senior Policy Analyst), P Osborne (Senior Governance Advisor), and H Wi Repa (Governance Systems Advisor).

1 member of the press – A Evans (SunLive).

VIA ZOOM

K Little (Operations Manager) and C Steiner (Senior Policy Analyst)

W Clarke – Director at Utility NZ

4 APOLOGIES

Nil

5 CONSIDERATION OF LATE ITEMS

Nil

6 DECLARATIONS OF INTEREST

Nil

7 PUBLIC EXCLUDED ITEMS

Nil

8 PUBLIC FORUM

Ross Goudie – Waihi Beach Community Board Chairperson

Mr Goudie was in attendance to speak to the Committee regarding the Long Term Plan (LTP) Stormwater Account. The below points were noted:

- He was of the belief that \$776,000 had been removed from the LTP Stormwater Account within the Annual Plan.
- Due to recent weather events, there was concern that removing these funds was not wise, as stormwater issues within Waihi Beach needed to be addressed.
- It was noted that stormwater related projects still sat within the LTP however, if these issues were to be addressed with urgency then they needed to have the funds available to do so.
- The Committee was shown a series of photos that reflected the affects the recent storm had on parts of the Waihi Beach community.

Mr Goudie responded to pātai (questions) as follows:

- He was aware of nine elderly housing residents who were affected by the weather event that took place 29 May 2023.
- The houses that had been lifted were not affected by the recent flooding events.

The Deputy CEO/General Manager Infrastructure Group noted that the Stormwater funding was still available, however, depending on the ability to achieve the projects in regard to resources and consenting, this funding could get shifted around when considering the Annual Plan and/or Long Term Plan. It was clarified that the projects within the LTP remained unless Council resolved otherwise.

Heather Guptill – Waihi Beach Community Board Member

Ms Guptill was in attendance to speak on behalf of the Waihi Beach community. Ms Guptill spoke to the Committee regarding the Elderly Housing that was affected as a result of the recent weather events. The below points were noted:

- The community saw benefit in encouraging elderly to stay within the Waihi Beach community due to their positive impact.

- These issues had existed for some time now, and the community and residents wanted to know what Council could do to prevent this from happening in the future.
- It was noted that the drain needed to be regularly maintained and cleared.
- There were two suggestions posed by members of the Waihi Beach community:
 1. That Council land be used to provide long term housing for those affected while work on the existing Elder Housing took place, for example lifting the units; or
 2. That a Trust be set up under the umbrella of the Waihi Beach Returned Services Association (RSA) who could maintain, raise and rebuild the Elder Housing units. This would also require long term housing while the work was undertaken.

Ms Guptill responded to pātai as follows:

- It was proposed that the RSA took over the ownership and ongoing maintenance of the Waihi Beach Elderly Housing Units.
- It was felt that if the RSA took over ownership of these units, they would have the ability to support and care for residents in future emergency events.

The Deputy CEO/General Manager Infrastructure Group noted that the insurance covered the recent damage, with a \$25,000 excess. Council was investigating the possibility of these units being lifted, noting that the outcome of the investigation would come back to the Council for direction and decision.

The Committee requested a report to Councillors on the process of this particular issue and what was planned to support and address this in the short term, appreciating that the investigations currently taking place would take time.

9 PRESENTATIONS

Nil

10 REPORTS

The Committee was provided with a brief update from the Deputy CEO/General Manager Infrastructure Group, on No.1 Road. The below points were noted:

- Rehabilitation was planned to take place in 2024; and
- The funding model was being worked through, however, it was noted that funding for the rehabilitation work would be done through existing budgets.

10.1 ANNUAL PLAN 2023/24 AND SCHEDULE OF FEES AND CHARGES 2023/24 - DELIBERATIONS

The Committee considered a report dated 14 June 2023 from the Senior Policy Analyst. The Senior Policy Analyst introduced the item and provided a brief outline of the report presented to the Committee, noting the following points:

- 17 Issues and Options were presented to the Committee on issues that had been raised as a result of the consultation that took place between 30 March 2023-30 April 2023.
- There was a delay in adopting the Annual Plan due to further consultation on the proposed Financial Contributions (FINCOs) 2023/24 (report within this agenda), as well as delays in receiving the revaluations.

Staff responded to pātai as follows:

- Staff acknowledged the importance of ensuring that information provided to residents, regarding particular issues/topics, should be distributed to all Councillors as well.

The Chairperson advised that the resolutions would be taken in parts as follows:

RESOLUTION APLTP23-4.1

Moved: Mayor J Denyer

Seconded: Cr G Dally

PART 1

1. That the Senior Policy Analyst's report dated 14 June 2023 titled 'Annual Plan 2023/24 and Schedule of Fees and Charges 2023/24 – Deliberations' be received.
2. That the report relates to an issue that is considered to be of **medium** significance in terms of Council's Significance and Engagement Policy.
3. That all written and verbal feedback be received, from the consultation process 30 March to 30 April 2023, as set out in the document titled 'Annual Plan 2023/24 – Submissions Pack' and contained in **Attachment B**.

CARRIED

ISSUE 4A TE PUKE WAR MEMORIAL HALL

The Committee considered the two options provided to them in relation to the Te Puke War Memorial Hall.

Staff responded to pātai as follows:

- The Operations Manager managed the relationships, which included any potential conflicts, with Hall Committees within the Western Bay district.
-

- Te Puke Memorial Hall Society Incorporated were raising some of their own funds towards the upgrades.
- It was noted that the request relating to the carpark was not achievable in the next year due to land availability.
- The requested loan extension also provided a nine year extension in relation to the timeframe.

Reasons for decision:

- Te Puke War Memorial Hall would be in better condition and therefore ongoing maintenance would cost less.
- It generated positive community interest towards the Hall.
- It enhanced the positive relationship between Council and Te Puke War Memorial Hall Society Incorporated.

RESOLUTION APLTP23-4.2

Moved: Cr M Grainger

Seconded: Cr A Wichers

PART 2

Annual Plan 2023/24

4. That the Committee recommend to Council adoption of the Annual Plan 2023/24, following completion of the district revaluations process and the further consultation in relation to amended financial contributions, subject to the following decisions:

a. *Te Puke War Memorial Hall*

i. Option 1

That Council approves extending the term of the current load balance and extra loan funding of \$300,000 funded over 10 years for upgrades to the Te Puke War Memorial Hall while retaining the hall rate at \$32.64 per property.

CARRIED

ISSUE 4B TE PUNA MEMORIAL HALL

The Committee considered the three options provided to them in relation to the Te Puna Memorial Hall.

Reasons for decision:

- Reflected the actual costs of operation of the Te Puna Memorial Hall able to be funded from the targeted rate.
 - Provided funding to assist with the Te Puna Community Centre demolition, temporary facility and operations.
 - Recognised that direction on future facility provision, including whether a replacement Te Puna Community Centre was required, would be determined
-

through the LTP and the targeted rates reviewed at this time to align with decisions made.

- No changes to the total targeted rate amount consulted on through the draft 2023/24 Annual Plan.

RESOLUTION APLTP23-4.3

Moved: Cr M Murray-Benge

Seconded: Cr R Crawford

PART 3

Annual Plan 2023/24

4. That the Committee recommend to Council adoption of the Annual Plan 2023/24, following completion of the district revaluations process and the further consultation in relation to amended financial contributions, subject to the following decisions:

- b. Te Puna Memorial Hall*

- i. Option 2*

That Council **adjusts** the targeted rate **allocation only** (with the total targeted rate unchanged) for the Te Puna Memorial Hall and Te Puna Community Centre in the 2023/2024 Annual Plan.

This means that:

- The Te Puna Memorial Hall rate revenue will increase from \$9,510 to \$11,765 in 2023/2024.
- The Te Puna Community Centre rate revenue will decrease from \$64,988 to \$62,733 in 2023/2024, and any additional funding required will need to be debt funded with rates impacts in the following year.

The total rates revenue will remain the same (\$74,498).

That the Te Puna Community Hall targeted rate amount and allocation be reviewed in the 2024-2034 LTP to reflect outcomes of the Te Puna community facilities assessment.

CARRIED

ISSUE 4C RESERVE PROJECTS

The Committee considered the two options provided to them in relation to the Reserve Projects. The below points were noted:

- A number of these projects had been referred to the LTP or alternative appropriate processes.
- It was noted that Option 1 was the preferred option.

Staff responded to pātai as follows:

- There were multiple funding streams in relation to the Reserves, noting that financial contributions could not be shifted, and shift funds could not be shifted between funding streams.
- There was a stormwater uniform targeted rate which covered the district in two proportions: growth communities and small communities.
- It was clarified that FINCOs were external, whereas the asset replacement reserve was rates, which funded the depreciation prior to it being pulled out of the depreciation account.

The Committee noted the below:

- There was concern around delaying certain projects, particularly in relation to Waihi Beach, following the affects of recent weather events.

Reasons for decision:

- Did not require any additional budgets in the 2023/24 financial year.
 - Enabled projects or additional budgets to be considered in the wider context of the LTP and prioritised alongside other planned projects/budgets.
 - Ensured the views and requests of submitters were acknowledged and responded to.
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RESOLUTION APLTP23-4.4

Moved: Mayor J Denyer

Seconded: Cr A Henry

PART 4

Annual Plan 2023/24

4. That the Committee recommend to Council adoption of the Annual Plan 2023/24, following completion of the district revaluations process and the further consultation in relation to amended financial contributions, subject to the following decisions:

c. *Reserve Projects*

i. Option 1

That Council acknowledges the submissions received relating to reserves and responds as follows:

1. That project 151102 relating to the implementation of the concept plan for Midway Park, Pukehina remains in the budget for the 2023/24 year.
 2. That costs for the development of an asphalt pump track at Midway Park, Pukehina are referred to the 2024-34 Long Term Plan.
 3. That project 354301 relating to the implementation of the Waitekohekohe Reserve Concept Plan remains in the budget for 2023/24 year.
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4. That submission points relating to the development of dog exercise areas be referred to the wider engagement process for this project.
5. The project 322101 relating to the implementation of the concept plan for Wilson Park, Waihi Beach remains in the budget for 2023/24 year.
6. That funding for District wide acquisition funding, dog parks capital development and TECT Park projects remain in the budget for 2023/24 year.
7. That the following projects are referred for consideration through the 2024-2034 Long Term Planning process –
 - a) Pongakawa Heritage House
 - b) Maketu projects including Maketu Monument
 - c) Katikati projects
 - d) Waihi Beach projects
 - e) Hakao Stream Catchment Project
 - f) Clarke Road, Te Puna
 - g) Paengaroa Sports fields
 - h) Environmental initiatives
 - i) Coast Care
 - j) Tahawai Reserve/Te Poho Pa Reserve concept plan implementation costs
8. That the following projects are considered in the scope of the review of the Kaimai Ward Reserve Management Plan scheduled to begin in 2024.
 - a) Hakao Stream Catchment Project
 - b) Clarke Road, Te Puna
9. That the following matters are referred to the relevant Council team due to being operation in nature.
 - a) Te Puke Projects
 - b) Maketu Projects
 - c) Tanners Point Boat Ramp
 - d) Waihi Beach Projects
 - e) Reserves Maintenance

CARRIED

ISSUE 4D BEACH ROAD BOAT RAMP

The Committee considered the two options provided to them in relation to the Beach Road Boat Ramp.

Staff responded to pātai as follows:

- The funding for this project would come from the concept plan budget that was already in place. The proposal was to undertake the concept plan only, within the 2023/24 financial year.
- The cost of any further development would need to be brought to Elected Members for a decision.

Reasons for decision:

- Responded to the submissions supporting the development of the site.
 - Provided certainty for the project and gave the Katikati community and key stakeholders opportunity to be engaged in this project.
 - Would enable future decisions to be made on the development of the boat ramp and surrounding areas.
 - A clear concept plan may enable external funding opportunities to be sought and clear shared goals for Council and stakeholders.
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RESOLUTION APLTP23-4.5

Moved: Cr M Grainger

Seconded: Cr D Thwaites

PART 5

Annual Plan 2023/24

4. That the Committee recommend to Council adoption of the Annual Plan 2023/24, following completion of the district revaluations process and the further consultation in relation to amended financial contributions, subject to the following decisions:

d. *Beach Road Boat Ramp*

i. Option 1

That Council recommence the concept planning process and for implementation costs arising from this process to be referred to Councils 2024-34 Long Term Plan process.

CARRIED

ISSUE 4E CYCLEWAYS AND WALKWAYS

The Committee considered the two options provided to them in relation to the Cycleways and Walkways projects.

Staff responded to pātai as follows:

- It was clarified that 'Cycleways and Walkways' funding came from the Roading rates due to the nature of users.
 - On certain projects Council would receive funding from Waka Kotahi, which was funded through users.
 - Waka Kotahi had a focus on urban walking and cycling tracks due to their model.
-

- In relation to repairing the roads, it was clarified that the current subsidy was 91% with confirmation on future subsidy still to come.
- The net cost to Council for the storm repairs in 2023 was around \$5-6 Million.
- There were still investigations taking place regarding the re-opening of Te Puna Station Road.
- It was clarified that the removal of \$800,000 would lower rates by 1%.
- There was a mix of feelings around the table regarding the advantages and disadvantages of the posed amendment to remove \$870,000 from the Walking and Cycling Project forecast budgets for the 2023/2024.

Reasons for decision:

- No change to the current work programme.
- Maintained funding relationships with third party funders.

Moved: Mayor J Denyer

Seconded: Cr D Thwaites

Annual Plan 2023/24

4. That the Committee recommend to Council adoption of the Annual Plan 2023/24, following completion of the district revaluations process and the further consultation in relation to amended financial contributions, subject to the following decisions:
 - e. *Cycleways and Walkways*
 - i. Option 1

That Council maintain the Walking and Cycling Project forecast budgets for the 2023/2024 Annual Plan, with no change.

AMENDMENT

Moved: Cr M Murray-Benge

Seconded: Cr R Joyce

That Option 1 be amended as below:

Annual Plan 2023/24

4. That the Committee recommend to Council adoption of the Annual Plan 2023/24, following completion of the district revaluations process and the further consultation in relation to amended financial contributions, subject to the following decisions:
 - e. *Cycleways and Walkways*
 - i. Option 1

That Council removes \$870,000 from the Walking and Cycling Project forecast budgets for the 2023/2024 Annual Plan to help address the rates increase.

A division was called as follows:

In Favour: Crs R Joyce, T Coxhead, M Murray-Benge and A Sole

Against: Crs J Denyer, R Crawford, G Dally, M Grainger, A Henry, J Scrimgeour, D Thwaites and A Wichers

LOST 4/8

RESOLUTION APLTP23-4.6

Moved: Mayor J Denyer

Seconded: Cr D Thwaites

PART 6

Annual Plan 2023/24

4. That the Committee recommend to Council adoption of the Annual Plan 2023/24, following completion of the district revaluations process and the further consultation in relation to amended financial contributions, subject to the following decisions:

e. *Cycleways and Walkways*

i. Option 1

That Council maintain the Walking and Cycling Project forecast budgets for the 2023/2024 Annual Plan, with no change.

CARRIED

A division was called as follows:

In Favour: Crs J Denyer, R Crawford, G Dally, M Grainger, A Henry, J Scrimgeour, D Thwaites and A Wichers

Against: Crs R Joyce, T Coxhead, M Murray-Benge and A Sole

CARRIED 8/4

ISSUE 4F WAIHĪ BEACH LIBRARY AND COMMUNITY CENTRE

The Committee considered the three options provided to them in relation to the Waihi Beach Library and Community Centre. The below points were noted:

- Council was progressing the work to rescope the concept design.
- There was concern that with all that was happening in Waihi Beach following the recent storm, some felt it was not a "good look" to be spending these funds for this project.

- It was clarified that this project was not rate funded, and it showed Council progressing on a project that was heavily consulted on.

Reasons for decision:

- The financial implications of the increased budget could be addressed within the LTP.
 - The design and engineering costs could be completed in sufficient time to allow a detailed estimate for consideration in the LTP.
 - The design was committed through this decision.
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RESOLUTION APLTP23-4.7

Moved: Cr A Henry

Seconded: Cr R Joyce

PART 7

Annual Plan 2023/24

4. That the Committee recommend to Council adoption of the Annual Plan 2023/24, following completion of the district revaluations process and the further consultation in relation to amended financial contributions, subject to the following decisions:

f. *Waihi Beach Library and Community Centre*

i. Option 1

- 1.1 That Council agree to proceed in accordance with Resolution C22-5.22 with the design, through to building consent, of the Waihi Beach Library and Community Hub Project.
- 1.2 That a review of the design, building size and external funding be undertaken as part of the process.
- 1.3 That the budget and construction timing of the project be considered as part of the 2024/34 Long Term Plan.

CARRIED

Councillor Sole voted against the motion and requested that his vote be recorded.

ISSUE 4G DAVE HUME POOL

The Committee considered the two options provided to them in relation to the Dave Hume Pool project.

Staff responded to pātai as follows:

- Clarification was provided that this option incorporated both of the initial Dave Hume Pool projects.

Reasons for decision:

- Responded to the significant amount of support received to cover the Dave Hume Pool.
- Was consistent with the previous decision taken by Council to fund the upgrade and covering of the Dave Hume Pool through the 2021-31 Long Term Plan process.
- Generated positive community interest towards facilities and their development.
- Supported community aspirations and sense of ownership of the facility.
- Continued the positive relationship between Council and Dave Hume Pool Trust.

RESOLUTION APLTP23-4.8

Moved: Cr M Grainger

Seconded: Cr A Henry

PART 8

Annual Plan 2023/24

4. That the Committee recommend to Council adoption of the Annual Plan 2023/24, following completion of the district revaluations process and the further consultation in relation to amended financial contributions, subject to the following decisions:

g. *Dave Hume Pool*

i. Option 1

1. That the projects AP24-7 & 258204 relating to the upgrades and covering of Dave Hume Pool in Katikati remain in the budget for the 2023/24 year.
2. That staff will continue to work with the Dave Hume Trust around the upgrades to the pool and the fundraising of their share of the overall cost of the upgrade.

CARRIED

ISSUE 4H ROADING AND TRANSPORTATION

The Committee considered the two options provided to them in relation to Roading and Transportation projects.

The below points were noted:

- Although recognised as an operational matter, it was requested that the vegetation throughout Te Puke be maintained to a level that addressed the visibility issues vocalised within the community. Maketu-Te Puke Ward Councillor Crawford advised the Committee that feedback from the community had a 50/50 response regarding the visibility issues, as it forced drivers to slow down through the main centre.
- A further request was made for the Speed Management Plan maps.

Reasons for decision:

- Did not require any additional budgets in the 2023/24 financial year.

- Enabled projects or additional budgets to be considered in the wider context of the LTP and prioritised alongside other planned projects/budgets.
 - Ensured the views and requests of submitters were acknowledged and responded to.
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RESOLUTION APLTP23-4.9

Moved: Cr R Crawford

Seconded: Cr M Murray-Benge

PART 9

Annual Plan 2023/24

4. That the Committee recommend to Council adoption of the Annual Plan 2023/24, following completion of the district revaluations process and the further consultation in relation to amended financial contributions, subject to the following decisions:

h. Roothing and Transportation

i. Option 1

That Council acknowledges the submissions received relating to roading and transportation and responds as follows:

1. That the following issues are referred to Councils 2024-34 Long Term Plan process for consideration:
 - (a) Sealing of reserve car parks at Pukehina Beach
 - (b) Maketu roading matters
 - (c) Transportation Funding
 - (d) Paengaroa roading matters
 2. That submissions relating to speed limits are referred to Councils speed management planning process.
 3. That Council continues to advocate for a Katikati bypass and safety improvements along SH2 to Waka Kotahi.
 4. That Council continue its investigations and traffic modelling for Te Puke to address congestion in the area.
 5. That the operational matters (including vegetation maintenance and roundabout slip lane) relating to roading in Te Puke be referred to the relevant Council Team to address alongside the Te Puke Community Board.
 6. That the operational matters relating to roading in Maketu be referred to the relevant Council Team to address alongside the Maketu Community Board.
 7. That operation matters relating to roading in Waihi Beach be referred to the relevant Council team to address alongside the Waihi Beach Community Board.
 8. That any requests for road widening be made in line with Councils operational road widening policy.
-

9. That Council continue to work alongside funders to progress the intersection at SH2/Ōmokoroa Road intersection.
10. That the requests relating to street trees and the stocktake of significant trees in Te Puke be captured within the scope of the Street Tree Policy when developed.

CARRIED

ISSUE 4I FLUORIDATION

The Committee considered the two options provided to them in relation to Fluoridation.

Staff responded to pātai as below:

- There were nine water treatment plants across the district (known as a distributed network), of which there were four different bores, or treatment areas, that related to Waihi Beach/Katikati.
 - It was understood that the Ministry of Health (MOH) determined the Councils that were being required to progress fluoridation in water, through their health statistics and data.
 - There was concern relating to the Hazardous Substances and New Organisms Act 1996 and how Council would be ensuring they complied with this Act through the proposed changes.
 - As part of the implementation, Council was required to have a testing regime in place to show that the appropriate concentration was within the network.
 - It was clarified that no consultation had been undertaken by Council in relation to this project, however it was understood that the MOH would have been required to undertake consultation/engagement due to the direction coming from them.
 - Council had applied for funding through the MOH for the Athenree and Wharawhara water treatment plants. Council was yet to receive confirmation regarding whether the additional two plants within the western supply zone would also be required to have fluoride added to them.
 - Due to Athenree and Wharawhara having to fulfil the requirement of having fluoride added by June 2025, Council's strategy was to put the contract in place by May 2024, to ensure that the timeframe could be met. If the additional plants required fluoridation, then the implementation would be pushed out to 2026.
 - Rates would not be affected for the 2023/24 financial year in relation to this project.
 - In regards to the proposed submission to the MOH, staff would seek direction on this process and feed back to Elected Members.
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RESOLUTION APLTP23-4.10

Moved: Cr T Coxhead

Seconded: Cr A Henry

PART 10

Annual Plan 2023/24

4. That the Committee recommend to Council adoption of the Annual Plan 2023/24, following completion of the district revaluations process and the further consultation in relation to amended financial contributions, subject to the following decisions:

i. *Fluoridation*

i. Option 3

- a) That Western Bay of Plenty District Council seeks an exemption from the requirements to add fluoride to the Athenree and Wharawhara drinking water supply and prepares a submission to the Ministry of Health as such.
- b) That the Ministry of Health be invited to speak to Council regarding requirements to add fluoride to drinking water.
- c) That Council progress with the funding application in relation to the water fluoridation process with the Ministry of Health.

CARRIED

A division was called as follows:

In Favour: Crs J Denyer, R Joyce, T Coxhead, R Crawford, G Dally, M Grainger, A Henry, M Murray-Benge, A Sole and A Wichers

Against: Crs J Scrimgeour and D Thwaites

CARRIED 10/2

11:59am, Cr R Crawford withdrew from the meeting.

ISSUE 4J COMMUNITY PROJECTS

The Committee considered the two options provided to them in relation to Community Projects. The below points were noted:

- The Issues and Options paper presented broadly related to requests for projects within Councils group of community buildings (as an activity).
- Notably, most of the Community Board submissions were included within this paper.

Reasons for decision:

- Did not require any additional budgets in the 2023/24 financial year.
 - Enabled projects or additional budgets to be considered in the wider context of the LTP and prioritised alongside other planned projects / budgets.
 - Ensured the views and requests of submitters were acknowledged and responded to.
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RESOLUTION APLTP23-4.11

Moved: Cr M Grainger

Seconded: Cr M Murray-Benge

PART II

Annual Plan 2023/24

4. That the Committee recommend to Council adoption of the Annual Plan 2023/24, following completion of the district revaluations process and the further consultation in relation to amended financial contributions, subject to the following decisions:

j. Community Projects

i. Option 1

That Council acknowledges the submissions received requesting community projects and community planning support, and responds as follows:

1. That overall funding for community groups via grants and donations is a core activity under the Communities Group of Activities, with contracts in place that ensure value for money and contribute to the good of the District. Budgets are reviewed through the Long Term Plan process.
2. That Council confirms the priority for community planning for 2023/24 is the Te Puke community planning exercise. Ongoing work in Te Puna on community facilities is a key deliverable of the Te Puna Community Plan, which can then inform a future refresh and update of that Community Plan. The Waihi Beach Town Centre Plan 2008 can be considered for review once key projects from that plan are advanced.
- 3.a. That the request from Maketu Community Board for development of a community hub is acknowledged and referred to the LTP 2024-34 for consideration.
- 3.b. That the request from Katikati Community Board supporting development of the market square is acknowledged, and work on this is progressing in the 2023/24 financial year.
- 4.a. That as per the service delivery contract with Te Puke EDG Council will be a category sponsor for the Te Puke Business Excellence Awards 2023.
- 4.b. That the request from Te Puke Community Board for additional community development support in Te Puke is acknowledged, and any future requirements for additional support can be considered through the Long Term Plan process.
- 4.c. That council acknowledges the submitter's support for the Community Matching Fund, and will continue to support COLAB and The Daily with the operation of the homework hub through existing arrangements.

CARRIED

ISSUE 4K ELDER HOUSING

The Committee considered the two options provided to them in relation to Elder Housing. The below points were noted:

- The Issues and Options paper reflected varied submissions on the broad topic of Elder Housing.
- It was noted that point 3 in the agenda should contain an additional 0 within the project number, being 280001.
- The comments made in public forum relating to the Waihi Beach Elder Housing units were acknowledged, noting that consideration on the future of those units could be given through the Long Term Plan (LTP).

Reasons for decision:

- Aligned with the purpose of the elder housing activity and acknowledged the performance monitoring and audit processes completed through the Annual Report and Long Term Plan process.
 - Ensured projects could continue for minor upgrades to existing units, as budgeted for.
-

RESOLUTION APLTP23-4.12

Moved: Cr A Henry

Seconded: Cr R Joyce

PART 12Annual Plan 2023/24

4. That the Committee recommend to Council adoption of the Annual Plan 2023/24, following completion of the district revaluations process and the further consultation in relation to amended financial contributions, subject to the following decisions:
 - k. *Elder Housing*
 - i. Option 1
 1. That the submissions relating to the future of the seven units removed from Heron Crescent are acknowledged, and submitters are informed that the units are currently in storage and remain in council ownership as staff work with Te Rereatukahia Marae on future use options. A council decision in relation to the use of the units will be sought in due course.
 2. That the elder housing activity will continue to have its financial performance assessed and audited through both the Annual Report and LTP process, with any decisions on redevelopment confirming the projects are in accordance with Council policy.
 3. That project 280001 for elder housing annual refurbishment will remain in the budget for the 2023/24 year.
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4. That staff will continue to meet with tenants in Elder Housing villages to discuss any issues that may arise. Future expenditure will be considered through the Long Term Plan process.

CARRIED

ISSUE 4L OTHER TOPICS

The Committee considered the two options provided to them in relation to Other Topics. The below points were noted:

- This Issues and Options Paper was a 'catch-all' that dealt with submissions that were more appropriately dealt with through alternative processes.
- Regarding Two Mile Creek (point 10) a comment would be added to reflect the information session scheduled for 19 June 2023.

Reasons for decision:

- Ensured the views and requests of submitters were acknowledged and responded to.
 - Did not require any additional budgets in the 2023/24 financial year.
 - Enabled wider consideration of the issues within the context of the Long Term Plan or other Council processes.
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RESOLUTION APLTP23-4.13

Moved: Cr M Grainger

Seconded: Deputy Mayor J Scrimgeour

PART 13

Annual Plan 2023/24

4. That the Committee recommend to Council adoption of the Annual Plan 2023/24, following completion of the district revaluations process and the further consultation in relation to amended financial contributions, subject to the following decisions:

- l. Other Topics*

- i. Option 1*

That Council acknowledges the submissions received and responds as follows:

1. Economic development submission points referred to the review of the economic development plan review.
 2. Waste/recycling submission points referred to the review of the Waste Minimisation and Management Plan.
 3. Staff costs submission points are acknowledged.
 4. Representation/Governance submission points to be referred internally and to the Representative Review.
 5. Pukehina Development Rate submission points to be considered through the Long Term Plan
-

6. Annual Plan consultation submission points to be acknowledged.
7. Animal Services submission points to be referred for consideration through the Long Term Plan as part of a level of service consideration.
8. District Plan and Papakāinga submission points are referred to the District Plan review and the Kaupapa Māori team as part of the first tranche “Better Off Funding” allocation to progress development planning on whenua Māori.
9. CCTV submissions points to be referred to the CCTV Fund application for 2023.
10. Two Mile Creek submission points to be accepted, noting that an information session was scheduled for 19 June 2023.
11. Service Request submission points to be acknowledged.

CARRIED

ISSUE 4M CAPITAL PROGRAMME AND STRUCTURE PLAN CHANGES

The Committee considered the two options provided to them in relation to Capital Programme and Structure Plan Changes. The below points were noted:

- Following Public Forum discussions, the Deputy CEO/General Manager Infrastructure Group suggested an addition to the resolution that noted priority be given to Waihī Beach Stormwater projects and No. 1 Road.

Staff responded to pātai as follows:

- Project 226358: ‘Stormwater – Waihī Beach 2 Mile Creek Upper Catchment Attenuation’, required consenting and land purchase which made it difficult to progress in one financial year. Staff were investigating ways to accelerate this project.
- It was clarified that funding could be brought forward if this project progressed faster than anticipated.
- Project 331601: ‘Stormwater – Te Puke Ohineangaanga Stream’, related to an investigation to install a “debris catcher” structure upstream of the culverts. This was being reviewed to ensure it would still be affective.
- The roading damage was separate to this project.

Reasons for decision:

- Aligned the Structure Plan projects to the Structure Plan schedules.
 - Reflected changes and timing to Project Plan deliverables.
 - Ensured projects could be delivered as financially forecasted.
-

RESOLUTION APLTP23-4.14

Moved: Cr R Joyce

Seconded: Cr A Sole

PART 14

Annual Plan 2023/24

4. That the Committee recommend to Council adoption of the Annual Plan 2023/24, following completion of the district revaluations process and the further consultation in relation to amended financial contributions, subject to the following decisions:

m. *Capital Programme and Structure Plan Changes*

i. Option 1

That Council approves the 2024 Project Plan adjustments as outlined in Appendix A, noting that priority be given to Waihi Beach Stormwater projects and No. 1 Road.

CARRIED

ISSUE 4N RANGIURU BUSINESS PARK

The Committee considered the three options provided to them in relation to Rangiuru Business Park.

Staff responded to pātai as follows:

- The majority of Rangiuru Business Park was owned by Quayside Holdings which was a subsidiary of Bay of Plenty Regional Council.
 - There was high interest from companies wanting to buy into the Rangiuru Business Park.
 - In regard to the resolutions presented: The first was in relation to the Financial Contribution Schedule, which had been agreed on with the Business Park, and would be a requirement for anyone else buying into the park. The second was for Council to consider acting as Financier and how that would work in relation to the Water Services Reform.
 - In relation to funding, Councils security was through the FINCOs model which specified that debt would be repaid as the land was developed. This was done through a charge over the land through the resource consent process.
 - Council had been an advocate for the Rangiuru Business Park for many years, and it was essential for core infrastructure to be in place in order for development to progress.
 - The development of the Rangiuru Business Park was consistent with the SmartGrowth strategy and Councils view on Economic Development.
 - In relation to funding security, this project aligned with every other development throughout the district.
 - Further work had to be undertaken to assess the implications of Council acting as Financier, which was why the recommendation was only for Council to consider this.
-

- The importance of receiving confirmation from the Department of Internal Affairs, in relation to the debt transfer to Entity Bay of Plenty, was highlighted. It was noted that if the debt did not transfer with the asset, Council would have no ability to charge and recover the debt.

Reasons for decision:

- Aligned the Structure Plan projects to the Structure Plan schedules.
- Reflected changes and timing to Project Plan deliverables.
- Ensured projects could be delivered as financially forecasted.
- Supported economic development.
- Was funded from financial contributions.

RESOLUTION APLTP23-4.15

Moved: Cr M Murray-Benge

Seconded: Mayor J Denyer

PART 15

Annual Plan 2023/24

4. That the Committee recommend to Council adoption of the Annual Plan 2023/24, following completion of the district revaluations process and the further consultation in relation to amended financial contributions, subject to the following decisions:

n. *Rangiuru Business Park*

i. Option 1 and 2

1. That Council approve the Quayside Properties Ltd supplied detailed Rangiuru Business Park Financial Contribution Schedule be included as supporting documentation for the 2024 Annual Plan Budget
AND
2. That Council considers that Western Bay of Plenty District Council act as Financier for Quayside Properties Ltd for a further amount of \$10 million dollars approximately in regard to Quaysides Properties Ltd's Rangiuru Business Park Development contribution to the new Te Puke Wastewater Treatment Plant to be repaid through collection of future Rangiuru Business Park Financial Contributions
 - Subject to confirmation from DIA that the debt will transfer to Entity BOP.
 - Subject to final approval by Council of the financing agreement.

CARRIED

ISSUE 4O KATIKATI INDUSTRIAL PARK

The Committee considered the two options provided to them in relation to the Katikati Industrial Park.

Staff responded to pātai as follows:

- This followed the exact same model as Rangiora Business Park in relation to the FINCOs model used.

Reasons for decision:

- Supported the development of the Katikati Industrial land.
 - Supported economic development.
-

RESOLUTION APLTP23-4.16

Moved: Cr A Henry

Seconded: Cr M Grainger

PART 16Annual Plan 2023/24

4. That the Committee recommend to Council adoption of the Annual Plan 2023/24, following completion of the district revaluations process and the further consultation in relation to amended financial contributions, subject to the following decisions:

o. *Katikati Industrial Park*

i. Option 1

That Council considers changing the financing model for the Katikati Industrial land from developer financed to Council financed subject to

- DIA approval regarding the potential 3 Waters debt change
- Council approval of the full structure plan funding model

CARRIED

Councillor Thwaites voted against the motion and requested that his vote be recorded.

ISSUE 4P RATES INCREASE AND THE USE OF THE GENERAL RATE RESERVE

The Committee considered the multiple options provided to them in relation to the Rates Increase and the Use of the General Rate Reserve. The Chairperson requested for this to be done in two parts, beginning with Options 2.1 and 2.2, noting the below:

- Options 2.1 and 2.2 were provided as additions to the Committee following a request at a previous Annual Plan workshop. It was requested that the Chief Executive Officer (CEO) sought further budget savings. Option 2.1 was the result of this request.

Staff responded to pātai as follows:

- There was clarification provided regarding the reduction of the Library Book Renewals Budget, noting that the current budget was sufficient.
- The Committee was advised that the further budget saving option of \$104,800, was in relation to the progression of the next stage of the strategic case for Te Kāinga, as staff felt they could fund this from an existing budget.
- It was clarified that the reduction in funding towards SmartGrowth would not effect any operational work being undertaken, as it was additional funding budgeted for to cover potential rising costs. As SmartGrowth were yet to set their budgets, Council would not be funding anymore than what was already specified within the current Long Term Plan (LTP).

The Committee then considered Options 1.1, 1.2, 1.3 and 1.4 to sit along Option 2.1. There was a discussion around whether enough reductions were being made to address the proposed rates increase, whilst also considering the impacts that reductions would have on future years.

Staff responded to pātai as follows:

- Elected Members were assured that there was significant budget to progress the District Plan Review without the planned/proposed reduction. The work programme prioritised the progression of the Te Puke Spatial Plan and Papakāinga however, there was sufficient budget above those two priority projects to progress further engagement regarding the District Plan Review, noting the uncertainty of the environment that we were working in at the moment.
- The removal of project 'Resource Management – District Plan Review: \$211,387' would require staff to seek Council decisions on what could no longer be undertaken in this space.

Reasons for decision:

- Reduced rates increase.
 - Combined with option 1.1 results in an average rate increase of 7.04%.
 - Reduction of the General Rate average increase by 1.66%, to a 7.41% increase.
 - Using funds that had been collected as rates in the past therefore reducing the impact on the ratepayer.
 - No financial impact for future years.
-

RESOLUTION APLTP23-4.17

Moved: Cr M Grainger

Seconded: Cr R Joyce

PART 17

Annual Plan 2023/24

4. That the Committee recommend to Council adoption of the Annual Plan 2023/24, following completion of the district revaluations process and the further
-

consultation in relation to amended financial contributions, subject to the following decisions:

p. Rates Increase and the Use of the General Rate Reserve

i. Option 2.1

That the Committee approves the following:

1. Reduce Library Book renewals budget by \$183,971 which equates to approximately 50%.
2. Remove \$104,800 of funding towards Business Case Development for Urban Growth Areas (project number 354901)
3. Remove \$54,588 of funding towards SmartGrowth (project number 252208)

(Alone results in an average rates increase of 8.7%).

CARRIED

RESOLUTION APLTP23-4.18

Moved: Deputy Mayor J Scrimgeour

Seconded: Mayor J Denyer

PART 18

Annual Plan 2023/24

4. That the Committee recommend to Council adoption of the Annual Plan 2023/24, following completion of the district revaluations process and the further consultation in relation to amended financial contributions, subject to the following decisions:

p. Rates Increase and the Use of the General Rate Reserve

ii. Option 1.1

That Council approves the one-off use of the General Rate Reserve for \$1,662,472 to fund the following projects:

- Waihi Beach Library Building: \$434,920
- Centennial Park sports fields renovation and drainage: \$490,674
- Te Puke new indoor swimming pool facility: \$131,461
- Reserves – Waitekohekohe Reserve concept plan implementation: \$111,311
- Pools – Katikati Dave Hume Pool covering: \$280,892
- Pools – Katikati Dave Hume Pool liner and Bulkhead: \$178,630
- Arawa Road Concept Plan: \$34,584

(Alone results in an average rate increase of 7.41%. Combined with option 2.1 results in an average rate increase of 7.04%)

CARRIED

A division was called as follows:

In Favour: Crs J Denyer, G Dally, M Grainger, A Henry, J Scrimgeour, D Thwaites and A Wichers

Against: Crs R Joyce, T Coxhead, M Murray-Benge and A Sole

CARRIED 7/4

FEES AND CHARGES 2023/24

The Committee considered the three options provided to them in relation to the Schedule of Fees and Charges 2023/24.

Staff responded to pātai as follows:

- The Committee was informed that the LGOIMA request charge had only been implemented twice in the last five years. It was also noted that this charge had previously existed and there was no proposed increase to the current charge.

Reasons for decision:

- The community would feel that their feedback had been reviewed and resulted in action.
 - Acknowledged that there was an element of public good in reducing the fee for people obtaining consents to retrofit insulation for un-insulated dwellings.
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RESOLUTION APLTP23-4.19

Moved: Mayor J Denyer

Seconded: Cr T Coxhead

PART 19

Fees and Charges 2023/24

5. That the Committee recommend to Council the adoption of the Schedule of Fees and Charges 2023/24 (excluding indicative financial contributions) subject to the following decisions:

i. Option 2

That the Committee accepts the proposed fees and charges as contained in **Attachment C** with the following amendments:

- a) Introduce a new fee for retrofitting insulation (request for exemption) at \$162.25.

CARRIED

Councillor Joyce abstained from voting on the motion.

Councillor Murray-Benge and Councillor Grainger voted against the motion, and requested that their vote be recorded.

ANNUAL PLAN 2023/24

RESOLUTION APLTP23-4.20

Moved: Cr M Grainger

Seconded: Cr A Henry

PART 19

6. That the Committee notes a decision document will be prepared as the formal response to those who provided feedback, for adoption by Council alongside the Annual Plan 2023/24, and that the decision document will be in general accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of APLTP23-4 dated 14 June 2023.

CARRIED

10.2 FURTHER CONSULTATION ON PROPOSED FINANCIAL CONTRIBUTIONS 2023/24

The Committee considered a report dated 14 June 2023 from the Strategic Policy and Planning Programme Director. The General Manager Corporate Services provided the Committee with a brief overview of the background to this report.

Mr Walter Clarke, from Utility New Zealand (Utility NZ), was in attendance via zoom to answer queries from Committee members.

Staff responded to pātai as follows:

- The FINCOs models had been in place since 2012, and the review by Utility NZ had identified that the financial contribution calculation model needed to be improved to address issues that had been occurring for a number of years.
- The anticipated revenue for financial contributions had been considered within the Annual Plan for 2023/24, and the changes did not affect the current overall forecast.
- The new rules relating to Medium Density Residential Standards (MDRS) had not been implemented, and therefore were not included in the calculations in relation to the Margaret Place Extension project and the Access to Ōmokoroa Developments Limited (formerly Fiducia area) project.

The disclosure tables were included in the consultation document.

RESOLUTION APLTP23-4.21

Moved: Cr M Murray-Benge

Seconded: Cr G Dally

1. That the Strategic Policy and Planning Programme Director's report dated 14 June 2023 titled 'Further consultation on proposed financial contributions 2023/24' be received.
 2. That the report relates to an issue that is considered to be of **medium** significance in terms of Council's Significance and Engagement Policy.
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3. That the Committee receives the advice note from Utility NZ, set out in **Attachment 1** to this report.
4. That the Committee adopts the draft statement of proposal proposing the updated financial contributions together with the supporting disclosure tables (set out in **Attachment 2** of this report) as the basis for further consultation on the proposed financial contributions for 2023/24, to be undertaken in accordance with section 82 of the Local Government Act 2002 from 19 June 2023 to 9 July 2023.
5. That the Chief Executive be authorised to make any editorial changes required prior to the commencement of the consultation period.

CARRIED

11 INFORMATION FOR RECEIPT

Nil.

The Meeting closed at 1.57pm.

Confirmed as a true and correct record by Council on 20 July 2023.