

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
KATIKATI COMMUNITY BOARD MEETING NO. KKC23-4
HELD IN THE CENTRE - PĀTUKI MANAWA, 21 MAIN ROAD, KATIKATI
ON WEDNESDAY, 31 MAY 2023 AT 7.00PM**

1 PRESENT

Chairperson J Clements, Member N Mayo, Member A Earl, Member T Sage, Cr A Henry and Cr R Joyce

2 IN ATTENDANCE

J Holyoake (Chief Executive Officer), A Hall (Roading Engineer East and West), and G Golding (Governance Manager)

OTHERS IN ATTENDANCE

Mayor James Denyer, Waihi Beach Community Board Chairperson R Goudie, and Katikati-Waihi Beach Councillor A Sole

The Chairperson acknowledged the flooding events that occurred at Waihi Beach over recent days, and sent thoughts and best wishes to the affected community.

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Members were advised that if they had an interest (actual, potential, pecuniary or non-pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and were advised to withdraw from the meeting table for the item. [As per the Local Authorities (Member's Interest) Act 1968].

- Councillor Henry advised the Board that she had a declaration of interest regarding report 9.3 of the agenda - Katikati War Memorial Hall Funding Request.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 JACQUI KNIGHT – KATCH KATIKATI UPDATE

Ms Knight was in attendance to provide an update on behalf of Katch Katikati, in relation to Waitekohekohe Recreational Reserve. The following points were noted:

- Katch Katikati had secured funding of \$100,000 from TECT. This funding would be put towards a weather shelter within the mountain bike park, pest control, and development of more mountain bike and equestrian tracks.
 - The development was going well and Katch Katikati would be seeking additional funding in the future.
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7.2 PAULA GAELIC – WESTERN BAY MUSEUM

Ms Gaelic was in attendance to provide the Board with an update on behalf of the Western Bay Museum. The following points were noted:

- In order to coordinate the 2023 Matariki event, a collaboration had been organised between Katikati Primary, Katikati College, Poutama Pathways to Employment, Katikati Resource Centre, Te Rūnanga o Ngāi Tamawhariua, and Katch Katikati. This event would be held at Park Road Reserve.
 - The group had secured funding from The Tauranga Western Bay Community Event Fund for the Matariki event, which will allow free entry for everyone.
 - Katch Katikati would be hosting workshops with school children, to make 500 star lanterns.
 - Local Kaumātua, kuia, and kapa haka groups were supplying kai for the event.
 - The Ambassador for Ireland was travelling to visit the museum and Te Rereatukahia Marae.
 - The Western Bay Museum was celebrating the 150-year anniversary of the Ulster Plantation.
 - The museum hit a visitor record for the month of April, with 1000 visitors through the doors. This was due to two major events hosted by Katch Katikati: the Sheds and Studios Ramble, and the Katikati Street Party.
 - The museums next exhibition was Treasures of Cultures. This had been opened for community participation, with great responses from Katikati's diverse community.
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7.3 KEN SHIRLEY – BAY OF PLENTY REGIONAL COUNCIL (BOPRC)

Mr Shirley was in attendance to present on Fresh Water Reforms. The following points were noted:

- The reform was introduced by Central Government through the National Freshwater Policy Statement in 2020. This instructed Regional Council's across
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New Zealand (NZ) to undertake action to protect and restore freshwater in the country.

- Alongside this, the National Environment Standards for Freshwater was passed in 2022 by Central Government. This was tied in with 'Te Mana o te Wai', which referred to the vital importance of the health of NZ's freshwater, and the integration of management for freshwater across the country.
 - BOPRC had divided the region from the East Cape through to Waihi Beach into 13 freshwater management units. One of which, included all sub-catchments (including the Wairoa River) that drained into the Tauranga Harbour.
 - As part of the framework from Central Government, Regional Council's had been tasked with five key actions:
 - Protect existing inland and coastal wetlands.
 - Protect urban and rural streams from infilling.
 - Extensive connectivity of fish habitats.
 - Set minimum requirements for feedlots and other stock holding areas.
 - Improve all practices in terms of winter grazing and forage crops.
 - BOPRC needed to update the Regional Policy Statement for water quality and land user chapters.
 - There was clear instruction from Central Government to increase Tangata Whenua involvement within regional council's, which was to be notified by December 2024.
 - Rivers, lakes, and streams within New Zealand, were feeling the pressure of intensive farming, development, growing population, and land use changes. This was effecting fish and aquatic life, and how we used water.
 - National direction for freshwater management was for BOPRC to review and update the Bay of Plenty Natural Resources Regional Plan, which became operative in 2008. This would notify changes that implemented the National Policy Statement for Freshwater Management.
 - BOPRC had several drop-in sessions around the region in the past months, to provide information and answer public questions.
 - Formal submissions and hearings would start in 2024, noting that Tangata Whenua and the Community would be involved throughout the whole process.
 - The issues that BOPRC had identified in the Tauranga/Western Bay management unit are: sedimentation, associated ecological decline (especially in estuaries), high-nutrient levels, localised swimming water quality decline caused by high bacterial loads, poor aquatic life, possible over-allocation into the Tuapiro sub-catchment, Boyd Stream, and Uretara Stream, and general sensitivity of Tauranga Harbour (in terms of kaimoana).
 - Per capita, the Tauranga Harbour was in a better state than many harbours in NZ, and there was a need to ensure this did not deteriorate.
 - A large contaminant load reduction was required, with a goal of reducing E. coli bacteria by 65% in waterways.
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- There would be changes occurring in terms of water quality, including: tighter restrictions on some land uses, a focus on catchments affecting estuaries or lakes, improved fresh water accounting, limits more rigorously applied, and better allocation of water.
- Regional council's across NZ had concerns with the costs involved with the reforms, as the decision on whether to implement the reforms did not lie with them. Mr Shirley was of the belief that regional council's had better overview of what was needed for their area, and the direction from Central Government was a 'one size fits all' approach.
- It was believed that the legislation could potentially impact community groups that were involved in environmental projects.
- There were a number of regulations that were yet to be received by BOPRC, including Freshwater Farm Plan Regulations, Drinking Water Standards, National Environment Standards, and Regulations for Plantation Forestry.
- The farming industry was concerned with the financial impact these reforms would have.
- It was requested that there be some additional drop-in information sessions scheduled for the Katikati-Waihi Beach area. Mr Shirley noted that he would endeavour to schedule and facilitate these.
- Some parts of NZ had soil types that eroded easier than others, and regulations for farmers was dependent on the region.
- As the operative date for Freshwater Farm Plan Regulations was not until 2024, and the regulations were still under development, no specifics could be provided on how the regulation would be rolled out to farmers.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 5 APRIL 2023

RESOLUTION KKC23-4.1

Moved: Member T Sage

Seconded: Cr A Henry

1. That the Minutes of the Katikati Community Board Meeting held on 5 April 2023 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

CARRIED

9 REPORTS

9.1 CHAIRPERSON'S REPORT – MAY 2023

The Board considered a report from the Chairperson. The report was taken as read with further discussion on the below items:

- Member Sage commended the photographs of the shared pathway.
- The Market Square plan was being developed by Boffa Miskell, and would be presented to the next Katikati Community Board meeting in July 2023.
- The Chairperson commended Katch Katikati on the recent Street Party event, as it highlighted the versatility of the Market Square space.
- Recent weather events highlighted the need for bus shelters in the area.

RESOLUTION KKC23-4.2

Moved: Member T Sage

Seconded: Member N Mayo

That the Chairperson's report dated 31 May 2023, titled 'Chairperson's Report – May 2023' be received.

CARRIED

9.2 COUNCILLOR'S REPORT – MAY 2023

The Board considered a report from Councillor Henry. The report was taken as read with further discussion on the below items:

- Council had received submissions on the Annual Plan, and the Issues and Options Papers were being presented at the Annual Plan/Long Term Plan committee on 14 June 2023.
- The next Katikati-Waihi Beach Community Forum was being held on 14 June 2023, at 7pm, at the Bowentown Boating Club. Cr Henry encouraged the community to attend, and to register their topics for discussion to Council prior to the meeting.

RESOLUTION KKC23-4.3

Moved: Cr A Henry

Seconded: Member A Earl

That the Councillor's report dated 31 May 2023 titled 'Councillor's Report – April 2023' be received.

CARRIED

9.3 REQUEST FOR FUNDING – KATIKATI WAR MEMORIAL HALL

Cr Henry declared an interest in this item, and took no part in the discussion or voting thereon.

The Board considered a report from the Governance Support Administrator. The report was taken as read with further discussion on the below items:

- The remaining budgets for the Katikati Community Board was exclusive of GST, with the next financial year beginning on 1 July 2023.
- The Street Decorations budget was not enough to cover this funding request as well as the request from report 9.4. It was noted that any deficit in the account would be covered by a surplus from another of the Board's budgets.
- It was suggested that in the next financial year, there should be a round of advertisements to call for grant applications.
- The Board expressed discomfort with the Street Decorations budget being in a deficit. It was suggested that the remaining funding requested be sourced from the Katikati Community Board Grants budget.

RECOMMENDATION

1. That the Governance Support Administrator's report dated 31 May 2023 titled 'Request for Funding – Katikati War Memorial Hall' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Katikati Community Board approve the funding request of \$3,510.00 from the Katikati War Memorial Hall Committee, to contribute towards the purchase of new Christmas garlands and decorations. This will be funded from the Katikati Community Board's Street Decorations budget.

AMENDMENT

Moved: Cr R Joyce

Seconded: Member T Sage

That numbers 1 and 2 remain the same.

That number 3 be amended as follows:

3. That the Katikati Community Board approve the funding request of \$3,510.00 from the Katikati War Memorial Hall Committee, to contribute towards the purchase of new Christmas garlands and decorations. \$2,500.00 will be funded from the Katikati Community Board's Street Decorations budget, and the remaining \$1,010.00 funded from the Katikati Community Board Grants budget.

The amendment was put and declared **carried** and became the substantive motion.

SUBSTANTIVE MOTION:

RESOLUTION KKC23-4.4

Moved: Cr R Joyce

Seconded: Member T Sage

1. That the Governance Support Administrator's report dated 31 May 2023 titled 'Request for Funding – Katikati War Memorial Hall' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Katikati Community Board approve the funding request of \$3,510.00 from the Katikati War Memorial Hall Committee, to contribute towards the purchase of new Christmas garlands and decorations. \$2,500.00 will be funded from the Katikati Community Board's Street Decorations budget, and the remaining \$1,010.00 funded from the Katikati Community Board Grants budget.

CARRIED

9.4 REQUEST FOR FUNDING – KATCH KATIKATI

The Board considered a report from the Governance Support Administrator. The report was taken as read.

RESOLUTION KKC23-4.5

Moved: Cr R Joyce

Seconded: Member T Sage

1. That the Governance Support Administrator's report dated 31 May 2023 titled 'Request for Funding – Katch Katikati' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Katikati Community Board approve the funding request of \$2,250.00 from Katch Katikati, to contribute towards the purchase of Matariki flags. This will be funded from the Katikati Community Board Grants budget.

CARRIED

9.5 APPLICATION FOR ROAD NAMING 155, 149A, AND 149B TETLEY ROAD, KATIKATI

The Board considered a report from the Senior Consents Planner. The report was taken as read with further discussion on the below items:

- It was clarified that 'Matuku Place' was also proposed for a road in Athenree, but the proposal is highly unlikely to go ahead.
 - The Board was supportive of the proposed road name 'Matuku Place' for Katikati.
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RESOLUTION KKC23-4.6

Moved: Cr R Joyce

Seconded: Member N Mayo

1. That the Senior Consents Planner's report dated 31 May 2023 titled 'Application for Road Naming 155, 149A, and 149B Tetley Road, Katikati' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Katikati Community Board consider and provide feedback on the proposed road name "*Matuku Place*".

CARRIED

9.6 OPERATIONAL REPORT

The Board considered a report from the Governance Support Administrator. The report was taken as read with further discussion on the below items:

- It was queried whether the issues faced with stormwater and flooding had been addressed moving forward. The Roading Engineer (East and West) noted that these issues were continuous, specifically in low-lying and coastal areas, and it was difficult to plan for unforeseen weather events. Contractors were contractually obligated to inspect all culverts and cross-culverts annually, while also responding to service requests and maintenance issues.
 - The Board and members of the public were encouraged to raise a Service Request when concerned about blocked culverts and/or drains.
 - There had been discussions in the community about the need to increase routine inspections for drains/culverts in Katikati and floodable areas such as Waihi Beach, to better manage the risk of flooding.
 - The Chairperson commended the contractors responses to reports of blocked drains/flooding, noting that action taken was within hours of his service requests being lodged.
 - The Katikati War Memorial Hall Committee had received minimal contact on earthquake-proofing the hall. The Chief Executive Officer clarified that there had been a Council engineer assigned to this, as noted in the report. An email would be sent to the Hall Committee to update them on the progress.
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RESOLUTION KKC23-4.7

Moved: Cr A Henry

Seconded: Member N Mayo

That the Governance Support Administrator's report dated 31 May 2023 titled 'Operational Report' be received.

CARRIED

9.7 INFRASTRUCTURE SERVICES REPORT KATIKATI COMMUNITY BOARD MAY 2023

The Board considered a report from the Deputy Chief Executive/General Manager Infrastructure Group. The report was taken as read with further discussion on the below items:

- Bay of Plenty Regional Council (BOPRC) were involved in the 'Next Steps' of the Highfields Stormwater Pond project, as they managed the requirements for stormwater ponds and lakes. There was a meeting scheduled with Council's stormwater engineers and Jim Davison, and an update would be provided to the Board.
 - The tactile pavers were estimated at a cost of \$3,000-\$5,000.
 - The pedestrian crossing on Beach Road, between Katikati Primary and Katikati College was rapidly deteriorating, and it was requested that this be inspected.
 - There was a discussion on the installation of bus shelters in the area, and whether new shelters should be installed instead of refurbished shelters. The installation of a new, modern bus shelter with three sides and seating was estimated at \$15,000. An option for Kiwispan bus shelters was also proposed, which would cost roughly \$4,000.
 - Council do not maintain rural, school-style bus shelters, and would only be inspected if they posed a safety issue. Residential and urban bus shelters were maintained by WestLink and were classed as a Council asset.
 - The Board deferred the discussion on the two bus shelters outside Tuapiro Marae and Te Rereatukahia Marae, so that the Board could investigate and seek some direction on what was needed.
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RESOLUTION KKC23-4.8

Moved: Member T Sage

Seconded: Member A Earl

1. That the Deputy Chief Executive's report dated 31 May 2023, titled 'Infrastructure Services Report Katikati Community Board May 2023', be received.

CARRIED

RESOLUTION KKC23-4.9

Moved: Cr R Joyce

Seconded: Member A Earl

2. That the Katikati Community Board fund the installation of Tactile Pavers at the Beach Road zebra crossing, **up to a cost of \$5,000.00**, further to a request from a locally sight impaired resident. This will be funded from the Katikati Community Board Roading Account.

CARRIED

RESOLUTION KKC23-4.10

Moved: Chairperson J Clements

Seconded: Cr R Joyce

3. That the Katikati Community Board approve the amendments to the Projects Priority list as follows:

| Projects Priority | Priority |
|---|-----------------|
| Market Square | 1 |
| Bus Shelters | 1 |
| Kotahi Lane Sealing | 1 |
| Stage 1 Town Centre Village Pathways Upgrade – Katikati War Memorial Hall to Museum | 1 |
| Uretara Landing Reserve Upgrade | 2 |
| Stage 2 Town Plan – Pedestrian Refuge at the BP Service Station | 2 |
| Mulgan Street to Uretara Bridge Embankment | 2 |

CARRIED

RESOLUTION KKC23-4.11

Moved: Member A Earl

Seconded: Cr R Joyce

4. That the Katikati Community Board fund the installation of two new bus shelters, on Park Road by 'Summerset by the Sea', and on Binnie Road. This will be funded from the Katikati Community Board Roothing Account.

CARRIED

9.8 KATIKATI FINANCIAL REPORT - APRIL 2023

The Board considered a report from the Financial Business Advisor. The report was taken as read.

RESOLUTION KKC23-4.12

Moved: Member T Sage

Seconded: Cr A Henry

That the Financial Business Advisor's report dated 31 May 2023, titled 'Financial Report Katikati - April 2023', be received.

CARRIED

The Meeting closed at 8:45pm.

Confirmed as a true and correct record at the Katikati Community Board meeting held on 26 July 2023.



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Chairperson J Clements

CHAIRPERSON