

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
MAKETU COMMUNITY BOARD MEETING NO. MKC23-3  
HELD IN THE MAKETU COMMUNITY CENTRE, WILSON ROAD, MAKETU  
ON TUESDAY, 18 APRIL 2023 AT 7.00PM**

## **1 PRESENT**

Chairperson L Rae, Deputy R Corbett, Member T Hopping, Member D Walters, Cr R Crawford and Deputy Mayor J Scrimgeour.

## **2 IN ATTENDANCE**

E Watton (Strategic Policy and Planning Programme Director), G Golding (Governance Manager), S Bedford (Finance Manager) and C Irvin (Senior Governance Advisor).

## **OTHERS IN ATTENDANCE**

Cr A Wichers.

## **KARAKIA**

The Chairperson opened the meeting with a karakia.

## **3 APOLOGIES**

Nil

## **4 CONSIDERATION OF LATE ITEMS**

NIL

## **5 DECLARATIONS OF INTEREST**

NIL

## **6 PUBLIC EXCLUDED ITEMS**

NIL

## **7 PUBLIC FORUM**

### **A. Max Johnston – Maketu Resident**

- There was a lot of water going through Maketu Road, with water going around to the back of some houses. When there was a king tide, the water was very high.
- Sediment was a metre deep in the drains. These drains should not be blocked.

The Chairperson advised she had an on-site meeting last week regarding this. The ground water was very high which made the area wet for a long time. An Antenna request had been put in and they were yet to hear back about it.

Deputy Corbett advised that the drain had been opened. Iwi were working towards finding a balance between allowing the wetlands to survive and not flooding houses. He was in communication with Charles Tapsell.

The Chairperson advised the Board was considering holding a meeting between the parties to find a way forward together.

## **B. Trisha Hains – Maketu Resident**

### Pou

- Was there anyone in Maketu appointed to look after the two Pou at the entranceway to Maketu?
- At the very least, they needed to be stained as soon as possible so they did not disintegrate any further.

The Chairperson advised that she would contact the appropriate people to ask what the plan was going forward. This was not a Council matter – another group would have to pick this up.

### Wifi Connections

- There was a lot of concern about the lack of wifi connections for the village. There was no longer capacity for the number of residents.
- It was seen as a matter of health and safety in terms of emergencies.

The Chairperson advised she had recently contacted the person in charge of fibre networks in New Zealand. Her concerns about the lack of connections in Maketu had been noted however, there was a shortage of technicians at this time due to them being redirected to the cyclone affected areas in the Hawkes Bay region. Something would be done, and the Chairperson would provide an update.

### Otimi Street

- There was no escape route from Otimi Street, especially in the event of serious flooding or a civil defence emergency.

The Chairperson advised that this would be raised through Civil Defence. Options were being looked at for a paper road to come down through Hapimana Road and/or some sort of access ability.

**C. Brett Waterhouse – Plate Island**

- Plate Island Astrolab reef research was shut down in 2021.
- It was thought there would be some continued base line research done for reef improvement.
- As the commercial local cray fishers, we had obtained twenty years of research at the Astrolab reef, but this was halted because it was shut down in 2021. However, we were wanting to go back out to continue our research.
- We have asked various entities including in Tauranga but could not obtain any information. Could someone please ask if any form of base line data had been collected and/or if any changes had occurred.

Deputy Corbett advised he was 'in the loop' about this issue and that it would take time to address. He and the Chairperson would make enquiries about it.

**8 MINUTES FOR CONFIRMATION****8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 21 FEBRUARY 2023****RESOLUTION MKC23-3.1**

Moved: Member T Hopping

Seconded: Deputy Mayor J Scrimgeour

1. That the Minutes of the Maketu Community Board Meeting held on 21 February 2023 as circulated with the agenda be confirmed as a true and correct record.
2. That the following amendments be made to the Maketu Community Board 21 February 2023 minutes:
  - a) Present/Absent:
    - Deputy Corbett was not in attendance and no apology was received so this was to be recorded as 'absent without leave'; and
  - b) Public Forum: Item 7.2:
    - Laureen should read Lauri; and
    - First bullet point, second sentence: She considered that Council had a moral, if not legal, responsibility to make sure the culvert was clear.

**CARRIED**

## 9 REPORTS

### 9.1 MAKETU COMMUNITY BOARD – CHAIRPERSON'S REPORT – APRIL 2023

The Board considered a report dated 18 April 2023 from the Chairperson, who took the report as read.

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#### RESOLUTION MKC23-3.2

Moved: Chairperson L Rae

Seconded: Deputy R Corbett

That the Chairperson's report dated 18 April 2023 titled 'Maketu Community Board Chairperson's Report – April 2023' be received.

**CARRIED**

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### 9.1.1 CORRECTIONS TO CHAIRPERSON'S REPORT

#### CORRECTIONS TO CHAIRPERSON'S REPORT

- The following item should have been noted under 'Maintenance - Roading' (not Mowing):
    - a) The board would like to explore options to fix the drainage issues on Wilson Road north as discussed previously with staff and will look to pass a resolution on this tonight.
  - Item 6: ANZAC Day: the Dawn Service will be at 5.30am.
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### 9.1.2 WIDENING OF ROAD – CORNER MAKETU SCHOOL TO CORNER OF ARAWA AVENUE

- The Chairperson advised she would like to see this section of the road widened and the drainage issues sorted out at the same time and as such would like to pass a resolution on this tonight.
  - Cr Crawford advised he would mention this resolution in his report to the Community Committee.
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#### RESOLUTION MKC23-3.3

Moved: Chairperson L Rae

Seconded: Member T Hopping

That the Maketu Community Board requests a quote for the widening of the road from the corner of Maketu School to the corner of Arawa Avenue to address health and safety and drainage issues.

**CARRIED**

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**9.1.3 PRUNING OF THE MACROCARPA TREE**

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- The tree was a risk in particular in an extreme weather event where health and safety issues and power related issues were now a significant risk.
  - There were many different people/groups connected to the land and technically, there were six 'land administrators' that had to be contacted and approval sought.
  - It was hoped that this could be organised within the next two weeks.
  - The Governance Manager advised she would assist the Board with obtaining appropriate written approval from land owners.
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**RESOLUTION MKC23-3.4**

Moved: Deputy R Corbett

Seconded: Member D Walters

That the Maketu Community Board approve the quote to trim down the macrocarpa tree on Te Awhe Road, conditional upon the Board obtaining appropriate approval, and having the site blessed before any works proceed.

**CARRIED**

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**9.1.4 MOWING - WILSON ROAD**

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The Chairperson advised that even though Wilson Road north was in the mowing contract it was not being mowed, despite many requests being put through to Council. Going forward the Board would like to see this get done regularly.

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**Mowing - Wilson Road**

That staff review the contract for the mowing of Wilson Road north and provides the Board with an update.

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**9.1.5 SPENCER RESERVE MOWING**

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- Member Hopping advised it may be better to look more holistically at the mowing of Spencer Avenue Reserve.
  - There were a lot of matters centred around Spencer Avenue Reserve and it was perhaps time for the Board to consider this.
  - It was suggested that the Reserves and Facilities Manager be asked to speak about this matter at an upcoming workshop.
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**SPENCER RESERVE MOWING**

That the Reserves and Facilities Manager speak about this matter at an upcoming Maketu Community Board Workshop.

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## 9.2 MAKETU COMMUNITY BOARD – COUNCILLOR'S REPORT – APRIL 2023

The Board considered a report dated 18 April 2023 from Deputy Mayor Scrimgeour, who took the report as read with the following items noted:

### Draft Annual Plan:

- The draft Annual Plan was out for consultation this month. An open forum meeting had taken place for anyone in the community to attend and workshops were being held over the next few days. People were also encouraged to submit their submissions online. Submissions closed 30 April 2023.

### Long Term Plan:

- The Long Term Plan was updated every three years and was a long process for long term consideration. The real work got underway Thursday of this week.

### Waiari Water Plant:

- The Waiari Water Plant was now open and operational. An open day had been held. It had been a privilege to speak on behalf of Council.

### Te Ohu Parawai O Te Waiari:

- Rather than discharging back into the Waiari, the favoured option was deemed to be discharge it back to wetland. Discussions were ongoing as to whether land needed to be purchased to facilitate this.

### Maketu Te Puke Community Forum:

- Generally, positive feedback was received. This had been a positive opportunity for people to express their concerns and feelings.

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## **RESOLUTION MKC23-3.5**

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr R Crawford

That the Deputy Mayor's report dated 18 April 2023 titled 'Maketu Community Board – Councillor's Report – April 2023' be received.

**CARRIED**

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## 9.2.1 PARKS AND RESERVES MOWING

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- There had been a lot of disquiet about mowing performance. Rain and fast growth had exacerbated the problem, but some issues were more long standing. However, it was felt that there was now some headway being made.
  - When considering local contractors, consideration had to be given to the fact that the current Council mowing contract did not expire until 2027.
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**PARKS AND RESERVES MOWING**

That staff provide the Maketu Community Board with clarification of the expiry date for the Maketu mowing contract.

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**9.2.2 PARKS AND RESERVES MOWING**

The Strategic Policy and Planning Programme Director advised she would add this to the Annual Plan submission.

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**MAKETU PARKS AND RESERVES MOWING**

That the Strategic Policy and Planning Programme Director add the Maketu parks and reserves mowing plan to the Annual Plan.

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**9.2.3 LITTLE WAIHI RESERVE**

- Member Hopping advised that this was not on the Board's radar at all at the moment, but it would be good to know what the management and maintenance plans were.
  - Deputy Mayor Scrimgeour advised that Council was not on the Bledisloe Park Board anymore, but that he could ask for clarity from Council.
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**LITTLE WAIHI RESERVE**

That staff provide the Maketu Community Board with information regarding the current representatives on the Bledisloe Park Board and the management and maintenance plans for the reserve.

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**9.2.4 PROCESS FOR QUERIES RAISED IN AND AROUND MAKETU**

The Chairperson advised that queries were put through to the Community Forum and taken to a formal meeting of the Community Committee. The Chairperson advised she was a member of the Community Committee and as such could take part in discussions. This would be a good opportunity to bring to the attention any issues such as the rock wall that went along Beach Road and Spencer Reserve. These items could also be put forward at the Annual Plan hearing for submissions on 4 May 2023.

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**9.3 INFRASTRUCTURE GROUP REPORT MAKETU COMMUNITY BOARD APRIL 2023**

The Board considered a report dated 18 April 2023 from the Executive Assistant, Infrastructure Group. The report was taken as read.

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**RESOLUTION MKC23-3.6**

Moved: Chairperson L Rae

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Seconded: Member T Hopping

That the Deputy Chief Executive and Group Manager Infrastructure Group's report dated 18 April 2023 titled 'Infrastructure Group Report Maketu Community Board April 2023' be received.

**CARRIED**

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### **9.3.1 MAKETU CYCLEWAY**

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Member Hopping would like to have a timeline for the implementation of the pathway/cycleway. It was thought the culvert capacity on Spencer Avenue was holding up the development of the footpath. The stormwater issue had also not been resolved.

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#### **MAKETU CYCLEWAY**

That staff provide the Maketu Community Board with an update on the status of the Maketu Cycleway and the drainage issues.

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### **9.3.2 STORMWATER DRAIN ISSUES**

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The spraying regime was migrating through the district. Diggers needed to clear out the drains. Could the Maketu Community Board organise its own separate contractors to do this work before another big weather event?

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#### **STORMWATER DRAIN ISSUES**

That staff provide the Maketu Community Board with an update on the program it has in place to clear the stormwater drains and provide information on timeframes.

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### **9.3.3 ROCK REVETMENT**

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- At the last meeting a resolution was passed asking how a permanent solution could be found. Currently, the Board was still waiting for this information.
  - To note – the Minute Action Sheets needed to be updated to reflect the current status of this item.
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#### **ROCK REVETMENT**

1. That staff provide the Maketu Community Board with information on a possible permanent solution for the rock revetment.
  2. That the Minute Action Sheets for this item be updated to reflect their current status.
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#### **9.3.4 VEGETATION TRIM AND CLEAN UP**

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- The Board no longer required WestLink to undertake the vegetation trimming at Arawa Avenue and requested this be cancelled.
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#### **VEGETATION TRIM AND CLEAN UP**

1. That the request from the Maketu Community Board for a quote from WestLink to undertake vegetation trimming at Arawa Avenue be cancelled.
  2. That the Minute Action Sheets for this item be updated to reflect their current status.
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#### **9.3.5 MAKETU URUPA**

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The Reserves and Facilities Manager provided the following updates:

- A meeting had taken place with a contractor to look at handrail options. Currently, staff were waiting for design and costings to provide a suitable handrail for the steep section of the driveway/accessway;
  - Staff were waiting for a price for an extension of the water down to the lower part;
  - One of the berms intended as a children's berm had been removed with the remaining one now available for an adult or children's plot; and
  - The maintenance contractor had tidied up the Urupa.
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#### **MAKETU URUPA**

That the Minute Action Sheets for this item be updated to reflect their current status.

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#### **9.3.6 LIST OF COMMUNITY ASSETS FOR MAKETU**

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#### **LIST OF COMMUNITY ASSETS FOR MAKETU**

That staff provide the Maketu Community Board with a list of Maketu Community Assets.

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#### **9.4 MAKETU COMMUNITY BOARD – FINANCIAL REPORT FEBRUARY 2023**

The Board considered a report dated 18 April 2023 from the Financial Business Advisor's. The report was taken as read.

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#### **RESOLUTION MKC23-3.7**

Moved: Deputy Mayor J Scrimgeour

Seconded: Member D Walters

That the Financial Business Advisor's report dated 18 April 2023 titled 'Maketu Community Board – Financial Report February 2023' be received.

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**CARRIED**

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**KARAKIA**

The Chairperson closed the meeting with a karakia.

**The Meeting closed at 8:38pm.**

**Confirmed as a true and correct record at the Maketu Community Board meeting held on 13 June 2023.**



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Chairperson L Rae  
**CHAIRPERSON / MAYOR**