

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
KATIKATI COMMUNITY BOARD MEETING NO. K22-3
HELD IN THE CENTRE. PĀTUKI MANAWA, 21 MAIN ROAD, KATIKATI 3129
ON WEDNESDAY, 25 MAY 2022 AT 7.00PM**

1 PRESENT

Chairperson B Warren, Member J Clements, Member K Sutherland, Cr J Denyer and Cr A Sole

2 IN ATTENDANCE

J Graham (Acting General Manager Corporate Services), P Watson (Reserves and Facilities Manager), A Hall (Roading Engineer West), D Pearce (Community Manager), J Osborne (Governance Support Administrator) and P Osborne (Senior Governance Advisor – Board Secretary)

40 Members of the public, including Councillor Don Thwaites

3 APOLOGIES

APOLOGY

RESOLUTION K22-3.1

Moved: Member K Sutherland

Seconded: Cr A Sole

That the apology for absence from Member Harray, be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

The Chairperson noted that the Board would like to discuss the grant application previously presented to the Board from Road Safety Education noting that, due to COVID-19, they have had to re-schedule their delivery date from 2022 to 2023.

3 DECLARATIONS OF INTEREST

Members were advised that if they had an interest (actual, potential, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and they were advised to withdraw from the meeting table for the item. [As per the Local Authorities (Member's Interest) Act 1968].

- Chairperson Warren advised that he had a declaration of interest regarding report number 9.4 Katikati Community Board Grant Applications – May 2022 in relation to the Katikati Football Club application.
- Member Sutherland advised that she had a declaration of interest regarding report number 9.4 Katikati Community Board Grant Applications – May 2022 in relation to the Katikati Football Club application.

4 PUBLIC EXCLUDED ITEMS

Nil

5 PUBLIC FORUM

Ron Louden – Chairman of Fairview Estate Society

Mr Louden provided the Board with an overview on the speed limit around Fairview Estate. On behalf of the Society, Mr Louden requested the speed limit be dropped further, due to the age of residents/pedestrians, and that golf carts are often using the road. The Society would like to see the speed limit reduced to at least 30km/h.

The Roding Engineer noted that this could be reviewed, during the Speed Limit Bylaw Review.

Keith Hay – Katikati-Waihi Beach Residents and Ratepayers Association

Mr Hay was in attendance to speak to the Board regarding the Haiku Park concept plan, noting he did not believe any consultation had taken place, with any community groups, prior to the plan being developed.

Tessa Blackett – Yeoman Walkway to Park Road Reserve Pathway

Ms Blackett was in attendance to speak to the Board regarding the Yeoman Walkway to Park Road Reserve Pathway. Ms Blackett formally withdrew her letter to Council sent 24 May 2022, and provided the Board with a rationale as to what she believed should have been presented to the Councillor's, prior to their decision being made at the Performance and Monitoring Committee meeting held Thursday 5 May 2022.

David Marshall – Katikati Community Plan

Mr Marshall was in attendance to speak to the Board regarding his submission on behalf of Tauranga and Western Bay of Plenty Grey Power on the Draft Katikati Community Plan. Mr Marshall noted it was great to see the completion of the Katikati Community Plan, however he was of the belief that it lacked community perspective from a social viewpoint, and hoped this gap could be addressed.

Val Baker – Cemetery Issue

Ms Baker was in attendance to speak to the Board regarding the maintenance of the cemetery, including some background into the original arrangement. She provided the

Board with some photos that highlighted the two main issues; the agapanthus, and the need for some signage on what should and should not be used to clean the headstones.

Ewen Luskie – Yeoman Walkway to Park Road Reserve Pathway

Mr Luskie was also in attendance to speak to the Board regarding the Yeoman Walkway to Park Road Reserve Pathway. Mr Luskie was against the proposal for the concrete pathway to be installed, and was disappointed with the consultation that had taken place.

Jacqui Knight – Avocado Capital of New Zealand

Ms Knight was in attendance to provide the Board with the below updates:

- She presented the Board with the proposed Avocado Structure, noting that they had submitted a Public Art application to Council, and would love endorsement from the Board to support their application; and
- Katch Katikati had spoken to many residents in their lines of communication, who were in support of concrete being installed on the Yeoman Walkway to Park Road Reserve Pathway.

Norm Mayo – Yeoman Walkway to Park Road Reserve Pathway

Mr Mayo was also in attendance to speak to the Board regarding the Yeoman Walkway to Park Road Reserve Pathway. Mr Mayo was against the proposal for the concrete pathway to be installed, and was also disappointed with the consultation that had taken place.

Paula Gaelic – Western Bay Museum Update

Ms Gaelic was in attendance to provide the Board with the below updates:

- The 'Service and Sacrifice' exhibition had opened and was going well;
- Interest for this exhibition was widespread, including the Waiouru Army Museum, who had expressed interest in the touring exhibition;
- The required floor plans for the Middlebrook project have been finalised. It was agreed that the Western Bay Museum would be the lead organisation for this project, noting there had been great progress with Tangata Whenua; and
- The new curator at the museum was a "game changer".

6 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 30 MARCH 2022

RESOLUTION K22-3.2

Moved: Cr J Denyer

Seconded: Cr A Sole

That the Minutes of the Katikati Community Board Meeting held on 30 March 2022, as circulated with the agenda, be confirmed as a true and correct record.

CARRIED

7 REPORTS

9.1 KATIKATI COMMUNITY BOARD CHAIRPERSONS REPORT - MAY 2022

The Board considered a report from the Chairperson, who provided the Board with a brief background on each of the items. From discussion, the below was noted:

- The Katikati Town Centre Plan would be presented at the next meeting for adoption, following its finalisation.
 - The Facilities in the Community Fund had \$74,000 available, not \$76,000 as stated in the agenda.
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RESOLUTION K22-3.3

Moved: Member K Sutherland

Seconded: Member J Clements

1. That the Chairpersons report dated 25 May 2022 titled 'Katikati Community Board Chairpersons Report', be received.
 2. That the Katikati Community Board adopt the Katikati Community Plan 2022.
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CARRIED

9.2 KATIKATI COMMUNITY BOARD COUNCILLOR'S REPORT - MAY 2022

The Board considered a report from Councillor Sole, who provided the Board with a brief overview on each item, including the below points of clarification:

Council Meeting – 6 April 2022

The Board was advised the Te Toka Tū Moana, which was adopted by Council, was the document that outlined the relationship the iwi/hapū members from Te Kāhui Mana Whenua o Tauranga Moana wished to have with the Western Bay of Plenty District Council. This Forum consisted of iwi and hapū representatives from the western end of the district.

Three Waters Reform – “Better off Funding”

The Board was provided some clarification from the Councillor's regarding the Three Waters Reform 'Better off Funding', noting that the agreement for the funding did not exclude Council from expressing their opinion regarding the Three Waters Reform.

The Acting General Manager Corporate Services advised the Board that Council had not made any decisions regarding the first tranche of the “Better Off Funding”. He

reiterated that taking this funding did not preclude Council from criticising or commenting on the Department of Internal Affairs.

Annual Plan

The Board was advised that the inflation rate used in the Annual Plan was 4.2%, which was approved by Council. It was noted that, due to the current environment, this was difficult to forecast.

Waka Kotahi – Takitimu Stages 1 & 2

The Board was advised that Council had not seen any feedback from Waka Kotahi regarding the community consultation that had taken place in Katikati.

RESOLUTION K22-3.4

Moved: Cr A Sole

Seconded: Member K Sutherland

That the Councillor's report dated 25 May 2022 titled 'Katikati Community Board Councillor's Report' be received.

CARRIED

9.3 KATIKATI COMMUNITY PLAN AND TOWN PLAN – FINANCIAL UPDATE

The Board considered a report from the Community Manager, who provided the Board with some background into the journey of the Katikati Community and Town Centre Plan.

The Chairperson thanked the Community Manager, Community Board, and members of the community for all the guidance, support, work, feedback and submissions.

RESOLUTION K22-3.5

Moved: Chairperson B Warren

Seconded: Member J Clements

That the Community Manager's report dated 25 May 2022 titled 'Katikati Community Plan and Town Plan – Financial update', be received.

CARRIED

9.4 KATIKATI COMMUNITY BOARD GRANT APPLICATIONS – MAY 2022

The Board considered a report from the Senior Governance Advisor. The report was taken as read, with further discussion on each of the below grant applications, specifically regarding the remaining amount of funds in the Boards grant account.

Katikati Football Club

Chairperson Warren and Member Sutherland declared an interest in this item and took no part in the voting.

RESOLUTION K22-3.6

Moved: Member J Clements

Seconded: Cr A Sole

1. That the Senior Governance Advisor's report dated 25 May 2022 titled 'Katikati Community Board Grant Application – May 2022' be received.

CARRIED

RESOLUTION K22-3.7

Moved: Chairperson B Warren

Seconded: Cr A Sole

2. That the Katikati Community Board approve the Grant Application from the Katikati Care and Craft Centre for \$1,000 to help with activities, outings and general expenses. This grant will be funded from the Katikati Community Board Grants Account, subject to all accountabilities being met.

CARRIED

RESOLUTION K22-3.8

Moved: Cr A Sole

Seconded: Cr J Denyer

3. That the Katikati Community Board approve the Grant Application from the Tauranga Youth Development Team for \$2,260.20 for costs relating to the Youth Week project. This grant will be funded from the Katikati Community Board Grants Account, subject to all accountabilities being met. The Board also suggested Council donate a laptop to the Tauranga Youth Development Team.

CARRIED

RESOLUTION K22-3.9

Moved: Member J Clements

Seconded: Cr A Sole

4. That the Katikati Community Board approve the Grant Application from the Katikati Football Club for \$957.38 for the purchase of field marking paint. This grant will be
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funded from the Katikati Community Board Grants Account, subject to all accountabilities being met.

CARRIED

9.5 RESERVES – LEVELS OF SERVICE

The Board considered a report from the Reserves and Facilities Manager, who provided the Board with an overview of the report.

The Reserves and Facilities Manager noted that Service Requests raised by members of the public regarding mowing requests were now sent directly to the contractors.

The Chairperson thanked the Reserves and Facilities Manager for his report, noting that it was good to have some clarification, and those who needed to could refer back to the report.

RESOLUTION K22-3.10

Moved: Chairperson B Warren

Seconded: Cr A Sole

1. That the Reserves and Facilities Manager's report dated 25 May 2022 titled 'Reserves – Levels of Service' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

CARRIED

9.6 INFRASTRUCTURE SERVICES REPORT KATIKATI COMMUNITY BOARD MAY 2022

The Board considered a report from the Deputy Chief Executive. The report was taken as read, with further discussion on the below:

Cherry Tree Removal

The Board noted that the Cherry Tree Removal, as referenced in the MAS, needed to be included in the current Roding Account priority list, following discussion at the previous meeting. The Roding Engineer (West) noted this request, and would amend the priority list as requested.

Katikati Wastewater Treatment Plant (WWTP) Upgrade

It was understood the compliance issues regarding the WWTP were to do with the nutrient that was being used. The Board was advised that the WWTP did not cope with the nutrient, and therefore required an upgrade.

Moore Park Toilets

The Reserves and Facilities Manager noted there were several toilets being installed around the district, which included Moore Park. It was also noted that, due to supply and demand issues, this would not be able to take place prior to December 2022.

The Board was advised that Council had a Service Delivery Agreement with the Rugby Club, for the toilets to be opened when needed.

Haiku Park Concept Plan

Council would like to engage with the Board regarding the Haiku Park Concept Plan, noting the engagement that had taken place with Tangata Whenua was done in conjunction with another hui.

Main Street Footpath

The Board was advised that, once the Town Centre Plan was adopted, this project could progress.

RESOLUTION K22-3.11

Moved: Cr A Sole

Seconded: Member K Sutherland

That the Deputy Chief Executive's report dated 25 May 2022, titled 'Infrastructure Services Report Katikati Community Board May 2022', be received.

CARRIED

9.7 KATIKATI FINANCIAL REPORT - APRIL 2022

The Board considered a report from the Financial Business Advisor. The report was taken as read.

RESOLUTION K22-3.12

Moved: Chairperson B Warren

Seconded: Cr J Denyer

That the Financial Business Advisor's report dated 25 May 2022, titled 'Financial Report Katikati - April 2022', be received.

CARRIED

9.8 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

RESOLUTION K22-3.13

Moved: Chairperson B Warren

Seconded: Member K Sutherland

That the schedule of meetings for June, July and August 2022, be received.

CARRIED

The Meeting closed at 8.45pm.

Confirmed as a true and correct record at the Katikati Community Board meeting held on 20 July 2022.

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Chairperson B Warren
CHAIRPERSON