

Mā tō tātou takiwā  
**For our District**

## Ōmokoroa Community Board

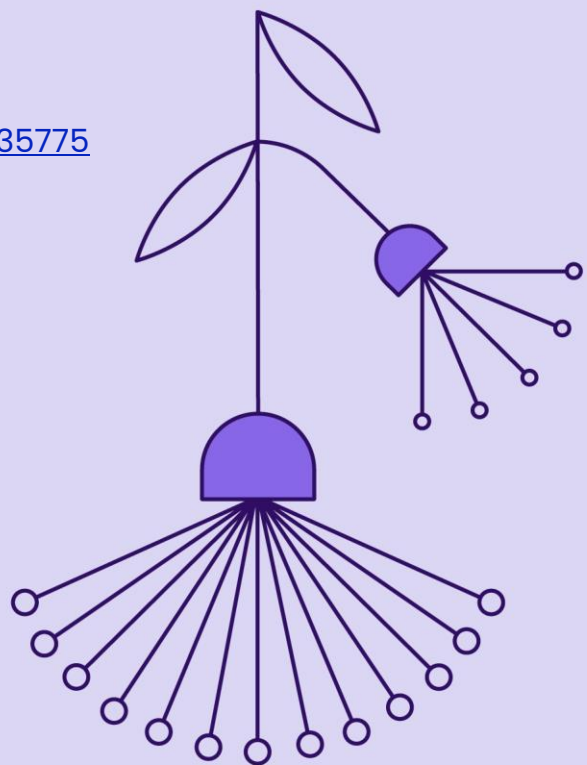
Poari Hapori

OM22-2

Tuesday, 5 April 2022, 7.00pm

Via Zoom

<https://westernbay-govt-nz.zoom.us/j/85918235775>



# Ōmokoroa Community Board

## Membership:

<b>Chairperson</b>	Teresa Sage
<b>Deputy Chairperson</b>	Peter Presland
<b>Members</b>	John Evans Derek Sage Councillor Murray Grainger Councillor Don Thwaites
<b>Quorum</b>	3
<b>Frequency</b>	Eight weekly / Workshops as required

## Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To provide an effective mechanism for community feedback to Council.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

## Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions.
  - To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing the respective communities to promote public participation and communication within respective communities.
  - To undertake tasks, powers and functions delegated by Council or its Committees in accordance with their delegated functions from time to time.
  - To control, expend and monitor funds as allocated by Council.
  - To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land, or in accordance with allocations which have been approved through the annual plan process.
  - To receive reports from Council appointees on Council matters relevant to the Community Board.
1. To have input into Council and its Committees on issues and plans that affect communities within the Community Board area.

Notice is hereby given that an Ōmokoroa Community Board Meeting will be held in the Via Zoom on:  
 Tuesday, 5 April 2022 at 7.00pm

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**1 PRESENT****2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

**6 PUBLIC EXCLUDED ITEMS****7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

## 8 MINUTES FOR CONFIRMATION

### 8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 8 FEBRUARY 2022

**File Number:** A4517187

**Author:** Pernille Osborne, Senior Governance Advisor – Board Secretary

**Authoriser:** Barbara Whitton, Customer Services and Governance Manager

#### RECOMMENDATION

That the Minutes of the Ōmokoroa Community Board Meeting held on 8 February 2022, as circulated with the agenda, be confirmed as a true and correct record.

#### ATTACHMENTS

1. Minutes of the Ōmokoroa Community Board Meeting held on 8 February 2022

MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
ŌMOKOROA COMMUNITY BOARD MEETING NO. OM22-1  
HELD VIA ZOOM (AUDIO/VISUAL LINK) ONLY  
UNDER COVID-19 PROTECTION FRAMEWORK - RED  
ON TUESDAY, 8 FEBRUARY 2022 AT 7.00PM

**1 PRESENT VIA ZOOM**

Chairperson T Sage (Chairperson), Member P Presland, Member J Evans, Member D Sage, Cr M Grainger and Cr D Thwaites

**2 IN ATTENDANCE VIA ZOOM**

J Holyoake (Chief Executive Officer), A Hall (Roading Engineer West), H Wi Repa (Governance Technical Support) and P Osborne (Senior Governance Advisor)

**OTHER ATTENDEE VIA ZOOM**

Councillor Denyer

**3 APOLOGIES**

Nil

**4 CONSIDERATION OF LATE ITEMS**

Nil

**5 DECLARATIONS OF INTEREST**

Nil

**6 PUBLIC EXCLUDED ITEMS**

Nil

**7 PUBLIC FORUM**

Nil

**8 MINUTES FOR CONFIRMATION**

**8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 23 NOVEMBER 2021**

**RESOLUTION OM22-1.1**

Moved: Cr D Thwaites

Seconded: Cr M Grainger

That the Minutes of the Ōmokoroa Community Board Meeting held on 23 November 2021, as circulated with the agenda, be confirmed as a true and accurate record.

**CARRIED**

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**9 REPORTS**

**9.1 ŌMOKOROA COMMUNITY BOARD CHAIRPERSONS REPORT – FEBRUARY 2022**

The Board considered a report from the Chairperson. The report was taken as read.

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**RESOLUTION OM22-1.2**

Moved: Member P Presland

Seconded: Member D Sage

That the Chairperson's report dated 8 February 2022, titled 'Ōmokoroa Community Board Chairpersons Report – February 2022', be received.

**CARRIED**

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**9.2 ŌMOKOROA COMMUNITY BOARD COUNCILLOR'S REPORT – FEBRUARY 2022**

The Board considered a report from Councillor Thwaites. The report was taken as read, noting that today was the first day back in Chambers for Councillors.

The Board was advised that Council staff were awaiting feedback from Kāinga Ora in regards to the Infrastructure Acceleration Fund.

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**RESOLUTION OM22-1.3**

Moved: Cr D Thwaites

Seconded: Member D Sage

That the Councillor's report dated 8 February 2022, titled 'Ōmokoroa Community Board Councillor's Report – February 2022', be received.

**CARRIED**

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### 9.3 ŌMOKOROA COMMUNITY BOARD – ANZAC DAY COMMEMORATION 2022

The Board considered a report from the Senior Governance Advisor. The report was taken as read, with further discussion on the representation for ANZAC day 2022.

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#### RESOLUTION OM22-1.4

Moved: Member J Evans

Seconded: Member D Sage

1. That the Senior Governance Advisor’s report dated 8 February 2022, titled ‘Ōmokoroa Community Board – ANZAC Day Commemoration 2022’, be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council’s Significance and Engagement Policy.
3. That the Ōmokoroa Community Board provide a wreath for the ANZAC Day Service, to be paid from the Ōmokoroa Community Board Contingency Account (up to the value of \$200).
4. That Deputy Chairperson Peter Presland represents the Ōmokoroa Community Board at the ANZAC Day Service in Ōmokoroa on 25 April 2022.

**CARRIED**

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### 9.4 INFRASTRUCTURE SERVICES REPORT ŌMOKOROA COMMUNITY BOARD FEBRUARY 2022

The Board considered a report from the Deputy Chief Executive. The report was taken as read.

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#### RESOLUTION OM22-1.5

Moved: Cr M Grainger

Seconded: Chairperson T Sage

That the Deputy Chief Executive’s report dated 8 February 2022 titled ‘Infrastructure Services Report Ōmokoroa Community Board February 2022’, be received.

**CARRIED**



**9.5 FINANCIAL REPORT ŌMOKOROA – DECEMBER 2021**

The Board considered a report from the Financial Business Advisor. The report was taken as read.

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**RESOLUTION OM22-1.6**

Moved: Member P Presland

Seconded: Member J Evans

That the Financial Business Advisor’s report dated 8 February 2022 and titled ‘Financial Report Ōmokoroa – December 2021’, be received.

**CARRIED**

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**9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS**

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

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**RESOLUTION OM22-1.7**

Moved: Cr M Grainger

Seconded: Member P Presland

That the schedule of meetings for February, March and April 2022, be received.

**CARRIED**

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The Meeting closed at 7.10pm.

Confirmed as a true and accurate record at the Ōmokoroa Community Board meeting held on 5 April 2022.

.....  
Chairperson T Sage

**CHAIRPERSON**

**9 REPORTS**

**9.1 ŌMOKOROA COMMUNITY BOARD CHAIRPERSON'S REPORT – APRIL 2022**

**File Number:** A4518268

**Author:** Teresa Sage, Community Board Chairperson

**Authoriser:** John Holyoake, Chief Executive Officer

**RECOMMENDATION**

That the Chairpersons report dated 5 April 2022 titled 'Ōmokoroa Community Board Chairperson's Report – April 2022', be received.

The Board met at the Community Board workshop on 11 March 2022, with the Roothing Engineer (West) in attendance.

**Roadworks**

The roadworks continue to disrupt Ōmokoroa. Currently, J Swap is working on the road from Anderley Avenue to the roundabout at Tralee and Margaret Place. There have been some concerns about the organisation of the stop-go at times, as it can be chaotic and appear more disruptive than necessary. The Roothing Engineer (West) agreed to investigate this.

Staff Comment:

Stop/Go operations are managed by qualified traffic controllers who control traffic flow to suit the type of road activity on any day and ensuring safety of all road users. Council fully understands the disruption and inconvenience this project is causing to the public and motorists. COVID-19 is also having a significant impact on the completion of this project. Notwithstanding the above, both Council and the contractor is doing everything possible to get the road sealed by March and completed by the end of May 2022 .

I am aware that there have been concerns for Margaret Place/Drive residents about how people are using it as a detour and the driving skills utilised. This road often will have families walking with small children and strollers. While the residents understand the need for the detour, they're concerned about the speed and state of driving.

**Western Avenue Urbanisation**

Western Avenue urbanisation has begun, installation of concrete for the outline of the car parks and the provision for the lighting is now in place. Also, the structure of the concrete curbing.



I see that the walkway /cycleway ends at the cul-de-sac, the original end of Western Avenue. The question is, what are (if any) the plans as we advance regarding urbanisation to connect up with the whole of Western Avenue.

Staff Comment:

The piece of the footpath/cycle path is realigned at the cul-de-sac and connected to the new pedestrian/cycle path to make it safer for the road users.



**Fires Station car parking**

As a Board, we understand that the fire station car parking will be completed once the fire station's roading is finalised; it has been added to the J Swaps itinerary.

**Old Pavilion**

The Old Pavilion remains at its original site. Plans and building permit processes are currently underway. The estimated timeline for relocation is early May, with renovations over May, June, July.

As with all things at the moment, progress is subject to supply chain and COVID-19 variables.

**COVID-19**

COVID-19 continues to dominate our landscape and affect our whole way of being. It continues to affect the supply chain, the staffing levels at all levels of society, and local children's schooling. I am aware that everyone is doing the best they can within the powers that they hold. Hopefully, once these last surges of cases subside, we will begin to see the new normal settle into place, be that a lot more Zoom meeting for everyone's future.

**Cycleway**

An update on the connection from Josephine Place to the broad walk has been requested from the members of the public.

Staff Comment:

No construction has been undertaken to date. This route is part of our cycleways contractor work programme – we will get this during the year once works are completed at other sites.

**Cooney reserve**

The new toilet block is due for construction at the beginning of September 2022. Picnic tables have been ordered and are likely to be installed by June 2022. As this is the Council's preferred start to the cycleway, ideally, there should be some draw cards to ensure this. A BBQ possibility? The ones at the skate park have been successful to date.

Staff Comment:

The Board could request a draft concept plan for Cooney Reserve to be developed – to include such items for wider consultation, capture budget and avoid unexpected consequences.

**Cycle racks**

Cooney Reserve racks have been purchased and are awaiting delivery

Esplanade cycle racks have been delivered and are in storage. They will be installed when the barbeques go in. There are few delays with resources being a little scarce with COVID-19.

It is expected the racks will be installed end of April 2022 by the latest.

**Developments and Bridges**

The Development has begun between Western Avenue and Kaylene Place



It is understood that the Kaimai Views Development is working with the Council and Kiwi Rail to construct a bridge over the railway from Tui Glen to Kaimai Views to counite the connection from Kaylene Place.

The Board asks that a bridge connecting Lynley Park to the Goldstone development be considered and or escalated. The bridges will help link both developments.

Staff Comment:

This project is currently scheduled in the Annual Plan for design and construction in 2026/2027. The Board can make a submission in the next Annual Plan Review if they wish to bring this project forward.

**Community Groups**

Ōmokoroa Public Arts group (OPAG) - Member Teresa Sage

The installation of the Godwits sculpture occurred. Due to COVID-19 and unveiling for the public, this is not happening under the current alter setting. The Group are looking at a low-key event and supplying photos for the Lizard News. The picture below does not do it justice as each Godwit moves around in the wind. This sculpture even survived the horrendous winds we had last month.



The changing shed mural at the domain has been completed and looks terrific.

Expression of interest has gone out to the public for artists to put their brief in for the Library mural using the Black Walnut log stored with Council.

Ōmokoroa Sports and Recreation Society (OSRS)- Member Peter Presland

Business as usual with the use of the pavilion remains well utilised.

Ōmokoroa Settlers Hall (OSH) – Member Derek Sage

The Committee are trying to future proof their web presence. They have made the decision to defer the planned small hall renovations. The Committee agreed that there needs to be another toilet for people with disabilities

Ongoing communications with Council about the compliance schedule are in progress and the committee are working on finer detail to satisfy the process.

Ōmokoroa Community Policing Group and Charitable Trust (OCPGCT)- Member John Evans

A verbal report will be provided at the Ōmokoroa Community Board meeting.

9.2 ŌMOKOROA COMMUNITY BOARD COUNCILLOR'S REPORT – APRIL 2022

**File Number:** A4518059

**Author:** Murray Grainger, Councillor

**Authoriser:** John Holyoake, Chief Executive Officer

**RECOMMENDATION**

That the Councillor's report dated 5 April 2022 titled 'Ōmokoroa Community Board Councillor's Report – April 2022' be received.

**BACKGROUND**

**Kerbside changes due to COVID-19**

- Neither the food scraps bin or glass crate will be collected until further notice after several of Council's Kerbside Collective drivers either contracted the virus or are household contacts and are following Ministry of Health advice to self-isolate.
- The reduced service still allows the community to use their yellow lid recycling bin and red lid rubbish bin.
- There is also a change in hours for the Athenree and Katikati recycling centres until further notice. Katikati: Thurs (9am-4pm), Sat (1pm-4pm), Sun (Closed).

**Annual Plan**

- Council will consult on the Annual Plan 2022/23 from Monday 21 March to Thursday 21 April.
- The Annual Plan 2022/23 rates increase is 3.96 percent, marginally lower than the 3.98 percent signalled for 2022/23 in the Long Term Plan 2021-31.
- Given the Long Term Plan was adopted just last year (2021), there are no big changes to what we agreed with the community through the process.
- The only consultation item will be on the future of the Pukehina Development Rate. Why? For 21 years we have been collecting funds towards a Pukehina wastewater scheme, but given the uncertainty around how Central Government's Three Waters Reform Programme would affect this fund, we want your opinion on what the future of this rate should be – should we continue, pause, stop or repurpose the Pukehina Development Rate?
- Feedback can be provided online via [haveyoursay.westerbay.govt.nz/annualplan2022](https://haveyoursay.westerbay.govt.nz/annualplan2022), at Council's in-person feedback session on Saturday 2 April from 10am-2pm at the Pukehina Fishing Club, or via feedback postcard.

### **District Plan Review**

- Council will begin the conversation with our communities on the District Plan Review starting in April.
- The District Plan, which touches on many aspects of how people can use their land and our communities Western Bay way of life. It includes everything from earthworks to open spaces. These plans have to be reviewed every 10 years and take several years to complete.
- These community conversations will also inform our response to legislation changes as opportunities arise. It is important our communities know change is coming and they can influence/shape planning changes via this 12 to 18-month District Plan Review.
- The first topic we will be highlighting will be Housing and Place Management and Localism. This will enable us to begin conversations with both the Te Puke and Ōmokoroa communities in particular about the new housing provisions from the Resource Management (Enabling Housing Supply and Other Matters) Amendment Act 2021.

### **Infrastructure Acceleration Fund**

- Council has put forward a proposal to the Kāinga Ora-managed Infrastructure Acceleration Fund (IAF) to create an interim solution to the safety and capacity issues at the State Highway 2 Ōmokoroa intersection.
- The proposal is seen as a 10-year solution until funding is available to build a full interchange.
- Council has submitted a \$40 million proposal for the State Highway 2 / Ōmokoroa Intersection.
- If the concept, worth roughly \$40 million, gains approval we will work with Waka Kotahi to further develop the design.
- We expect to hear the outcome of this stage of the application process in April 2022.

### **Three Waters reform**

- The Government has announced it will make its Three Waters reform mandatory for all councils, rejecting the option to make it voluntary for councils. The reform will see the management of drinking water, wastewater and stormwater transferred from 67 councils to four public-owned entities.
- Council in late 2021 consulted with the community on the Government's proposed arrangements for Governance, Accountability and Representation of the new entities.
- All feedback has been collated and summarised, and provided to Government's working group, which reported back to Government in March 2022.
- In December 2021 Minister Nanaia Mahuta announced Government will be delaying the Water Service Entities Bill until after the working group's report.
- Council staff spent February identifying risks and opportunities that may arise during the transition, and prioritise the actions required. A project plan, organised



by various workstreams, is now being populated with recommended actions for 0–3 months and 3–6 months.

### **Council at RED and Omicron Phase Three**

- At Red Council is enforcing the use of My Vaccine Passes as a condition of entry at its facilities for people aged 12 years and older. Facilities include, all library and service centres, swimming pools and the TECT Park arrival area.
- Council will continue to run community engagement events in a safe and practical environment, but other celebratory events will be cancelled.
- The decision has been made due to the risk of Omicron in the community and doing what we can to limit the spread of the virus.
- We appreciate this is a shift from Council's system at Orange but we believe this is the safest option. Alongside this we are offering a click and collect service at our library and service centres for anyone unvaccinated.
- Council has mandated vaccination for all staff as the safety and wellbeing of our people and the communities we serve is critical, and vaccinations are the most effective way of keeping us all safe from COVID-19.
- All contractors and service providers must be fully vaccinated when interacting with our staff at our offices and facilities outside of public meeting areas.
- Council staff are encouraged to work from home, where practically possible, to ensure business continuity. Like numerous organisations nationwide, we are experiencing a number of COVID cases with staff and are adjusting our levels of service accordingly.

### **Council and Community Board meetings at RED**

- Upcoming Council, community board and ward forum meetings will now take place virtually via Zoom to help slow the spread of COVID-19 in the community.
- The decision to go online affects all meetings including Council and its committees, community boards and ward forums, and it means everyone including elected members, community and media will need to attend virtually until further notice.
- If you wish to speak in public forum at a meeting via Zoom, please register by emailing [governanceservices@westernbay.govt.nz](mailto:governanceservices@westernbay.govt.nz) or phone 07 571 8008.
- Zoom options are available for members of the public who wish to speak in public forum or attend remotely and meetings will continue to be live-streamed. You can watch our previous and upcoming livestreams on our [YouTube channel](#).

9.3 INFRASTRUCTURE SERVICES REPORT ŌMOKOROA COMMUNITY BOARD APRIL 2022

**File Number:** A4492587

**Author:** Tracy Harris, Executive Assistant

**Authoriser:** Gary Allis, Deputy Chief Executive & Group Manager Infrastructure Services

**EXECUTIVE SUMMARY**

This report provides specific information on Infrastructure activities of interest to the Board.

**RECOMMENDATION**

That the Deputy Chief Executive’s report dated 5 April 2022 titled ‘Infrastructure Services Report Ōmokoroa Community Board April 2022’, be received.

**ROADING**

**Transportation - Ōmokoroa Community Roading**

*Description:* Develop and implement the community roading plan approved by the Ōmokoroa Community Board.

Ōmokoroa Community Board Roading Current Account		Project Cost \$	Ōmokoroa Community Board \$
<b>Current Account:</b>			
<b>Current Account Opening Balance 1 July 2021:</b>			<b>\$121,314</b>
Interest			\$4,003
Allocation for 2021/22			\$96,855
<b>Committed Projects:</b>			
Cycle Maintenance Stations		\$20,000	\$20,000
Goldstone Lane (Fire Station Parking)		\$35,000	\$35,000
<b>Subtotal Committed and Proposed Projects:</b>		<b>\$55,000</b>	\$55,000
<b>Forecasted Current Account Closing Balance 30 June 2022</b>			<b>\$167,172</b>

The proposed Fire Station Hard Standing parking area has been cost estimated by WestLink. Staff are currently investigating options to add this project as a variation to the Ōmokoroa Urbanisation Project but will be still funded by the Board.

Two cycle maintenance stations have been proposed, to be located at the beginning of the Ōmokoroa Cycleway link and Ōmokoroa Point School. Both locations are yet to be confirmed.

### **Transportation – Road Improvements LED Lighting**

*Description:* Council owns and operates 2,500 streetlights on local roads. Close to 100 of these are LED. Installation of LED lights reduces power consumption by 60%. Cost reduction is on the energy charges as line charges are a fixed fee. Waka Kotahi are offering an 85% subsidy to invest in the street light conversion conditional upon it being completed by June 2021. Council has decided to participate in this.

*What's Happened:*

Works to install LED luminaires in the west and east sections of the District is complete.

*What's Next:*

There has been no change to this item since the previous update due to the delay of material supply for the upgrading of decorative lighting, mainly recent subdivisions, still being an issue and is likely to commence early 2022.

Specific lighting design, which is required for “V” category lighting on high volume roads, such as Te Puke Highway and Ōmokoroa Road, will be considered once the installation of decorative lighting is complete.

The majority of outstanding materials have been delivered. WestLink are currently:

- Manufacturing fittings that allow new LED luminaires to be fitted to existing columns, and
- Developing a programme for the remaining installations which is anticipated to commence early April.

## **UTILITIES**

### **Western Solid Waste**

*Description:* Waste management that meets the needs of the community and protects the environment for present and future generations.

*What's Happened:*

Kerbside Collection tonnage continues to grow. Plans are being put in place to help navigate through the COVID-19 Omicron outbreak.

Neither the food scraps bin or glass crate will be collected from the following dates after several of Western Bay of Plenty District Council’s Kerbside Collective drivers either contracted the virus or are close contacts and are following Ministry of Health advice to self-isolate.

*What's Next:*

Investigations are underway to further add new properties throughout the District.

**Changes to kerbside collections due to Covid implications**

- Food scraps will not be collected from Thursday 3 March for a number of weeks
- Glass crate will not be collected from Monday 7 March for a number of weeks

WBOP Kerbside Collection Tonnes								
Month	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	YTD Total
<b>Refuse</b>	229.32	402.23	376.00	330.41	355.20	392.46	400.06	2,486
<b>Glass</b>	86.30	47.67	135.13	94.46	127.50	147.44	234.56	873
<b>Food waste</b>	37.50	32.68	53.60	57.72	58.50	58.06	64.87	363
<b>Recyclables</b>	113.42	62.18	0.00	120.42	143.16	177.26	154.68	771
<b>Total tonnage</b>	466.54	544.76	564.73	603.01	684.36	775.22	854.17	4,493
Recycling Breakdown								
Month	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	YTD Total
<b>Paper</b>	62.49	34.26	0.00	66.35	78.88	97.67	151.08	491
<b>Cardboard</b>	28.01	15.36	0.00	29.74	35.36	43.78	67.72	220
<b>Aluminium</b>	1.36	0.75	0.00	1.45	1.72	2.13	3.29	11
<b>Tin</b>	3.63	1.99	0.00	3.85	4.58	5.67	8.77	29
<b>Plastics Type 1</b>	2.27	1.24	0.00	2.41	2.86	402.10	621.96	1,033
<b>Plastics Type 2</b>	4.31	2.36	0.00	4.58	5.44	6.74	8.41	32

**RESERVES**

**Reserves – Ōmokoroa Domain**

*Description:* Implement the approved Domain Concept Plan including the destination playground.

*What's Happened:*

Domain playground construction is complete and being well used. Public feedback has been very positive.

*What's Next:*

Install BBQ near playground – this is expected to be constructed in March.

Conclude the foreshore design to Crapp Reserve for implementing post summer holiday season. Due to Covid-19 disruptions, instead of a formal opening, a public celebration has been proposed to occur on its first anniversary (December 2022).

**Reserves – Prole Road to Pahoia Walkway/Cycleway**

*Description:* Construction of a cycleway suspension bridge across the Waipapa Stream.

*What's Happened:*

- The bridge construction is now complete.

- Landscape planting on the Ōmokoroa side has been completed (resource consent condition).

*What's Next:*

- Conclude legal agreements with affected property owners to ensure public access is secured across private land both sides of the Waipapa Stream.
- Progress cycleway lease agreement with KiwiRail.
- Complete construction of cycleway at both ends of the bridge to connect to road network. This includes trail surfacing, fencing, planting and a safe exit onto Pahoia Road. The route is expected to be open by the end of June

## ENGINEERING / SPECIAL PROJECTS

### **Prole Road Urbanisation – Ōmokoroa Road to Waipapa River**

*Description:* Prole Road is part of the Crown Infrastructure Partnership programme and partly funded by the Government.

*What's Happened:*

The design of Prole Road urbanisation from Ōmokoroa Road to the Waipapa River is still continuing. The project is running behind schedule due to ongoing discussions with the landowners and developers and resource consenting issues. Since the instigation of this project, several developers have bought large amounts of properties adjacent to Prole Road and are now planning to subdivide their land at the same time as Prole Road is being upgraded. This is requiring Council to make a number of changes to roading and other infrastructure to accommodate the subdivision requirements. This is causing further delays to the final design and construction of Prole Road.

*What's Next:*

Continue discussing with the adjacent landowners and land developers and finalise design of the project. Consult other affected stakeholders, get the necessary consents, and finalise contract documents for tendering the construction work. Construction work is anticipated to commence next construction season once the design, landowner and consenting issues are finalised.

### **Western Avenue Urbanisation – Ōmokoroa Road to North of Gane Place**

*Description:* Urbanisation of Western Avenue as a CIP and Structure Plan Project. The works integrates some planned reserve development example footpaths and cycleways on adjacent Council reserves.

*What's Happened:*

Council has engaged J Swap contractors to construct this project. Construction work is progressing well and expected to be completed by June 2022.

*What's Next:*

Continue with construction work until completed by June 2022.

### **New Southern Industrial Road**

*Description:* Ōmokoroa Industrial Road design and construction including right turn bay on Ōmokoroa Road.

*What's Happened:*

The design for the Southern Industrial Road is complete and tender document is being finalised. Council has obtained Archaeological Authority from NZ Heritage and is now waiting for the earthworks consent from the Bay of Plenty Regional Council. Council will tender this project for construction work once earthworks consent is obtained from the Bay of Plenty Regional Council.

While this process is happening, Council is investigating options for constructing a permanent stormwater pond at the start of the existing gully to treat the runoff from the Industrial Road and the upper catchments areas.

*What's Next:*

Obtain earthworks consent from the Regional Council for earthworks and invite tenders for the construction of the Industrial Road.

### **Ōmokoroa Road Urbanisation Stage 1 - Western Avenue to Tralee Street**

*Description:* Ōmokoroa Urbanisation Project - Western Avenue to Tralee Street including services, walking, and cycling and bus stops.

*What's Happened:*

The project is under construction and the contractor is making an excellent progress. There has been slight delay in the construction due to Covid shutdown however, the target date for the project is still June 2022.

*What's Next:*

Complete the works by June 2022.

### **Ōmokoroa Road Urbanisation Stage 2 - Prole Road to Railway Track**

*Description:* Ōmokoroa Urbanisation Project from Prole Road to the railway line. Includes two roundabouts and four-laning from Prole Road to Flounder Place.

*What's Happened:*

The design for this section has been extended to include 4 lanes from Prole Rd/Ōmokoroa Road intersection to Flounder Drive intersection to allow for the future JACE town centre development.

Council is currently working with both the Ministry of Education and JACE Development to come up with an effective design which will cater for both the MOE and JACE town centre in the future years. The work includes the redesigning of the section from Prole Road to Flounder Drive to make it 2 lanes in each direction to serve the community over the next 20 years.

*What's Next:*

Complete the redesign of this project and appoint a contractor to start the construction work when the design is finalised.

### **Ōmokoroa Road Pedestrian Bridges**

*Description:* Ōmokoroa Road Urbanisation Project. Construction of two pedestrian bridges over the railway and walking connections. This project is practically complete and only minor works are remaining to be during the defect's liability period.

Both the pedestrian/cycle bridges are practically complete and minor works e.g., retaining wall, topsoil and hydro-seeding remain to be completed over the defect's liability period.

*What's Next:*

Complete minor works by end of June 2022.

### **STRATEGIC PROPERTY**

#### **Property - Development Town Centre Ōmokoroa**

*Description:* Ōmokoroa Town Centre Development in accordance with direction as resolved by the Community Board - McDonnell Street property purchase and pavilion relocation.

*What's Happened:*

The leases for both the old Library and the MenzShed have been signed. Planning is underway for the relocation of the Old Sports Pavilion and its subsequent refurbishment.

Planning and geotechnical work will be completed for the relocation of the Old Sports Pavilion.

*What's Next:*

Planning and geotechnical work will be finalised with a view to moving the old Pavilion closer to Western Avenue. Staff will then seek quotes to undertake remedial work to the old Pavilion, including the construction of toilet facilities.

### **EMERGENCY MANAGEMENT**

*Description:* Support the Ōmokoroa Community to be resilient in the event of an Emergency.

*What's Happened:*

Maintained communication with weather update prior to Cyclone Cody and sent out communications in regard to Covid preparedness updates.

*What's Next:*

Staff will continue to work and engage with the community to ensure positive outcomes going forward with the possible development of a Community Response Team.

### **ATTACHMENTS**

- MAS Ōmokoroa Community Board March 2022 PDF** 

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Omokoroa Community Board <b>Officer:</b>	<b>Printed:</b> March 2022
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Meeting	Officer/Director	Section	Subject
<b>Omokoroa Community Board 19 November 2019</b>	<b>Ashley Hall</b>	<b>Reports</b>	<b>Installation of Bike Racks Throughout Omokoroa</b>

**March 2022:**

- Esplanade Café: Racks have been ordered and are awaiting installation by the contractor, in conjunction with other out amenities.
- Cooney Reserve: Six cycle racks have now been ordered and awaiting delivery.

**January 2022:**

- Esplanade Café: The Esplanade Café cycle racks are to be installed in conjunction with the playground upgrade. The cycle racks have now been ordered and will be installed during January 2022.
- Cooney Reserve: The Cooney Reserve upgrade is progressing on schedule. Cycle rack locations will be identified in January 2022 and installed in conjunction with the concrete path pour.

**November 2021**

- Park & Ride Area at Prole Road: The Park & Ride area is subject to reshape further to the JACE Town Centre and future four laning of Omokoroa Road. As such additions of infrastructure will not be considered until the major works have been designed and constructed. Therefore, this item will now be removed from the cycle facilities improvement list.
- Esplanade Café: The Esplanade Café cycle racks are to be installed in conjunction with the playground upgrade. The playground is set to be completed by December 2021.
- Cooney Reserve: The Cooney Reserve upgrade is progressing and set to be complete in the next financial year. Cycle facilities will be installed once the new path has been constructed (projected for early next year).

**September 2021:**

- Park & Ride Area at Prole Road: The Park & Ride area is potentially subject to reshape further to the JACE Town Centre and future four laning, any additions to the park and ride are on hold awaiting siting of the proposed development.
- Esplanade Café: Bike racks have been installed as part of the park upgrade and funded from the parks and facilities budget.
- Cooney Reserve: Additional bike rack and bike maintenance stations will be added at Cooney reserve in conjunction with Park facility upgrade.

**July 2021:**

- Park & Ride Area at Prole Road – This remains on hold due to Street Trading Licence review and facility review. The urbanisation works are currently in construction phase which affects the park and ride area.
- Esplanade Cafe - The new playground project by Parks & Reserves has now been installed.
- Cooney Reserve – The installation of the bike racks will be installed in conjunction with the Parks and Reserves path connection and facility upgrade.



<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Ōmokoroa Community Board <b>Officer:</b>	<b>Printed:</b> March 2022
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**June 2021:**

- Park & Ride Area at Prole Road - remains on hold due to Street Trading Licence review and facility review. The urbanisation works are currently in construction phase which affects the park and ride area.
- Esplanade Cafe - This will be incorporated into the new playground project by Parks & Reserves once construction is complete.
- Western Ave - "Book" shaped bike racks have been installed.
- Cooney Reserve - This will be installed with the path connection works and facility upgrade.

**March 2021:**

- Park & Ride Area at Prole Road - Remains on hold due to Street Trading Licence review and facility review.
- Esplanade Cafe - This will be incorporated into the new playground project by Parks & Reserves
- Western Ave - This will be installed with the path connection works and facility upgrade.
- Cooney Reserve - This will be installed with the path connection works and facility upgrade.

**January 2021:**

- Settlers Hall - The bike racks have been installed.
- Park & Ride Area at Prole Road - Remains on hold due to Hawkers Licence review and facility review.
- Esplanade Cafe - to be incorporated into the new Playground overhaul.
- Western Ave - Will be installed with path connection works and facility upgrade.
- Cooney Reserve - Will be completed with path connection and facility upgrade.
- Ōmokoroa Library - Rack has been installed.

**November 2020:**

- Settlers Hall - There are supply issues with the proposed staple bike racks. Supplier is awaiting shipment.
- Park & Ride Area at Prole Road.
- Remains on hold due to Hawkers Licence review and facility review.
- Esplanade Cafe - to be incorporated into the new Playground overhaul.
- Western Ave - Will be installed with path connection works and facility upgrade.
- Cooney Reserve - Will be completed with path connection and facility upgrade.
- Ōmokoroa Library - Rack has been installed.

**Sept 2020:**

The location for the bike racks are as follows:

- Settlers Hall - to be installed imminently.
- Park & Ride Area at Prole Road - on hold further to a hawkers' license review.

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Omokoroa Community Board <b>Officer:</b>	<b>Printed: March 2022</b>
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- Esplanade Cafe - to be incorporated into the new Playground overhaul.
  - Western Ave - this is sitting with the Reserves staff.
  - Cooney Reserve - this is sitting with the Reserves staff.
  - Omokoroa Library - The bike racks will be installed in line with the library opening.
- July 2020:**
- Cooney Reserve - Park and Ride area at Prole Road - On hold awaiting a car park review.
  - Esplanade - Café - Playground area - Boat Club - to be incorporated with the parks and facilities Esplanade.
  - Western Avenue Sports Ground - To be installed with the BBQ facilities.
  - Settlers Hall - WestLink have been given instruction to install at this site.
- The contractor has been instructed to install the cycle racks at the Community Hall car park but are yet to undertake the works. The Omokoroa/Prole Road Park and Ride site is on hold awaiting the outcome of a car park review. The other cycle rack locations will be deferred so as to be install with outstanding Parks and Facilities works.
- March 2020:**
- Omokoroa Road Prole Road Park and Ride car park has been scheduled to be installed in January 2020. Other sites to be scheduled in conjunction with previously mentioned adjacent projects.

<b>Action Sheets Report</b>		<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Ōmokoroa Community Board <b>Officer:</b>	<b>Printed:</b> March 2022
Meeting	Officer/Director	Section	Subject
<b>Ōmokoroa Community Board 23/11/2021</b>	<b>Hall, Ashley</b>	<b>New Item</b>	<b>Installation of Bike Racks Throughout Ōmokoroa - Cooney Reserve</b>
<p>The Board sought an update on the pathway realignment at Cooney Reserve, as it was understood that this would be completed alongside the Cooney Reserve upgrade.</p>			
<p><b>March 2022:</b> The new cycleway alignments have been completed and staff are preparing new signage to assist the cycleway users on the use of the new routes through the reserve. This MAS has now been closed out.</p>			

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Ōmokoroa Community Board <b>Officer:</b>	<b>Printed: March 2022</b>
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Meeting	Officer/Director	Section	Subject
<b>Ōmokoroa Community Board 23/11/2021</b>	<b>Hall, Ashley</b>	<b>New Item</b>	<b>Matthew Farrell - Kaimai View</b>

Mr Farrell was in attendance to speak to the Board about the below items.

Mr Farrell noted the condition of the footpaths around the urban area of Kaimai Views. He questioned the Levels of Service for these areas and sought clarification from Council regarding what could be done to address this issue moving forward.

Council staff noted that work to address the noxious plants surrounding the footpath areas would be referred to WestLink for immediate spraying. Council would be undertaking a review of the plants specifically chosen for the berm area in the New Year.

**March 2022:**

The Noxious plants within the gardens and growing close to footpaths have now been removed. Additional works to cut back the vegetation overgrowth has been requested but is significantly delayed due to storm damage emergency works. This has put all planned maintenance works behind schedule. Council's contractors are aware of the urgency of the vegetation maintenance within Kaimai views.

**January 2022:**

Further to a number of queries and complaints from Kaimai Views' Residents, The roadside planting within the "Stage 1" development areas shall be subject to a comprehensive review, further to residential consultation and engagement process. This engagement will be completed in the forthcoming weeks. From the analysis of the feedback, Council will then decide the appropriate action required to rectify and mitigate the planting concerns.

The request to remove all pest plants within the gardens and the footpaths and berms was passed to WestLink for immediate action. Council is currently awaiting confirmation from WestLink that these works have been completed.

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Ōmokoroa Community Board <b>Officer:</b>	<b>Printed:</b> March 2022
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Meeting	Officer/Director	Section	Subject
<b>Ōmokoroa Community Board 23/11/2021</b>	<b>Sumeran, Raj</b>	<b>New Item</b>	<b>Ōmokoroa Road Urbanisation</b>

The Board discussed the work currently taking place around Ōmokoroa. Clarification was sought over the timeframe of these works. The Board would be provided with a project schedule.

**March 2022:**

*Ōmokoroa Urbanisation Projects Schedule (Indicative)*

**Prole Road Urbanisation – Ōmokoroa Road to Waipapa River**

The design of Prole Road urbanisation is still being finalised. The project is running behind schedule due ongoing discussions with the landowners and developers and resource consenting issues.

Construction of the project is not likely to start prior to June 2022.

**Western Avenue Urbanisation – Ōmokoroa Road to North of Gane Place**

Council has engaged J Swap contractors to construct this project. Construction work is progressing well and expected to be completed by June 2022.

**New Southern Industrial Road**

The design for the Southern Industrial Road is complete and tender document has been finalised. Council is waiting for earthworks consent from Bay of Plenty Regional Council so this work can be tendered out for construction.

Construction expected to start in June 2022.

**Ōmokoroa Road Urbanisation Stage 1 – Western Avenue to Tralee Street**

The project is under construction and the contractor is making an excellent progress. Target date for the project completion is June 2022.

**Ōmokoroa Road Urbanisation Stage 2 – Prole Road to Railway Track**

Project currently being designed for 4 lanes of carriageway between Prole Road and Railway track. Construction likely to start in May 2022.

**Ōmokoroa Road Pedestrian Bridges**

Ōmokoroa Road pedestrian bridge is practically complete and open for use.

Hamurana (Heartwood Avenue) pedestrian/cycle bridge is currently being designed and for construction in 2022/23.

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Ōmokoroa Community Board <b>Officer:</b>	<b>Printed: March 2022</b>
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**January 2022:**  
*Ōmokoroa Urbanisation Projects Schedule (Indicative)*

**Prole Road Urbanisation – Ōmokoroa Road to Waipapa River**  
 The design of Prole Road urbanisation is still being finalised. The project is running behind schedule due ongoing discussions with the landowners and developers and resource consenting issues.  
 Construction of the project is not likely to start prior to May 2022.

**Western Avenue Urbanisation – Ōmokoroa Road to North of Gane Place**  
 Council has engaged J Swap contractors to construct this project. Preliminary work commenced just before last Christmas and detail construction will start in February and completed by June 2022.

**New Southern Industrial Road**  
 The design for the Southern Industrial Road is complete and tender document has been finalised. Council is still waiting for earthworks consent from Bay of Plenty Regional Council so this work can be tendered out for construction.  
 Construction expected to start in April/May 2022.

**Ōmokoroa Road Urbanisation Stage 1 – Western Avenue to Tralee Street**  
 The project is under construction and the contractor is making an excellent progress. Target date for the project completion is June 2022.

**Ōmokoroa Road Urbanisation Stage 2 – Prole Road to Railway Track**  
 Project currently being designed for 4 lanes of carriageway between Prole Road and Railway track. Construction likely to start in March 2022.

**Ōmokoroa Road Pedestrian Bridges**  
 Ōmokoroa Road pedestrian bridge is practically complete and open for use.  
 Hamurana (Heartwood Avenue) pedestrian/cycle bridge is currently being designed and for construction in 2022/23.

9.4 FINANCIAL REPORT ŌMOKOROA – FEBRUARY 2022

**File Number:** A4511299

**Author:** Ezelle Thiart, Financial Business Advisor

**Authoriser:** Sarah Bedford, Financial Controller

**EXECUTIVE SUMMARY**

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached are the financial statements for the two months ended 28 February 2022 (**Attachment 1**).

Total operational costs are lower than budget.

**RECOMMENDATION**

That the Financial Business Advisor’s report dated 5 April 2022 and titled ‘Financial Report Ōmokoroa – February 2022’, be received.

**Grant payments made to date:**

<b>Resolution</b>	<b>Description</b>	<b>\$</b>
OM21-5.8	Ōmokoroa MenzShed	2,811
	<b>2021/22 Grants to date</b>	<b>2,811</b>

**Committed - Operational expenditure**

<b>Resolution</b>	<b>Description</b>	<b>\$</b>
OM22-1.4	Provide a wreath for ANZAC Day, up to the value of \$200	200
	<b>2021/22 Outstanding operational commitments</b>	<b>200</b>

**2020/21 Reserve analysis:**

<b>Resolution</b>	<b>Description</b>	<b>\$</b>
	2021/22 Opening Balance	190,000
OM1.8	Contribution up to \$45,000 to develop Passive Reserve at Western Ave extension, paths and plantings be funded from the Ōmokoroa Community Board Reserve Account.	(26,043)
OM21-3.8	Grant application approved from the Ōmokoroa Bowling Club for \$9,200 to be funded from the Reserve Account.  (Note 50% progress payment of \$4,600 paid July 2021).	(4,600)
	<b>2021/22 Closing reserve balance</b>	<b>159,357</b>

**Committed - Reserve expenditure**

<b>Resolution</b>	<b>Description</b>	<b>\$</b>
	Opening balance before committed expenditure	159,357
OM9.4.2	Contribution up to \$100,000 towards the cost of the new sports pavilion on the Western Avenue sports ground.  Remaining amount available:  (Note: \$76,585 paid as at December 2020).	(23,415)
OM1.8	Contribution up to \$45,000 to develop Passive Reserve at Western Ave extension, paths and plantings be funded from the Ōmokoroa Community Board Reserve Account.  (Further plantings have been deferred until Autumn 2022)	(18,957)
OM1.8	Contribution up to \$50,000 for Bus shelters (two) [When Ōmokoroa Road rehabilitation is undertaken] be funded from The Ōmokoroa Community Board Reserve Account.	(50,000)
OM21-3.8	Grant application from the Ōmokoroa Bowling Club for \$9,200 to be funded from the Reserve Account.  (Note: 50% progress payment of \$4,600 paid July 2021).	(4,600)
	<b>2021/22 Balance after committed expenditure</b>	<b>62,385</b>



## ATTACHMENTS

1. **Ōmokoroa Community Board – Financials Report February 2022**  



9.5 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

**File Number:** A4518283

**Author:** Pernille Osborne, Senior Governance Advisor – Board Secretary

**Authoriser:** Barbara Whitton, Customer Services and Governance Manager

**RECOMMENDATION**

That the schedule of meetings for April, May and June 2022, be received.

**ATTACHMENTS**

1. **Meeting Dates for Community Board Agendas – April**  





