

Mā tō tātou takiwā
For our District

Maketu Community Board

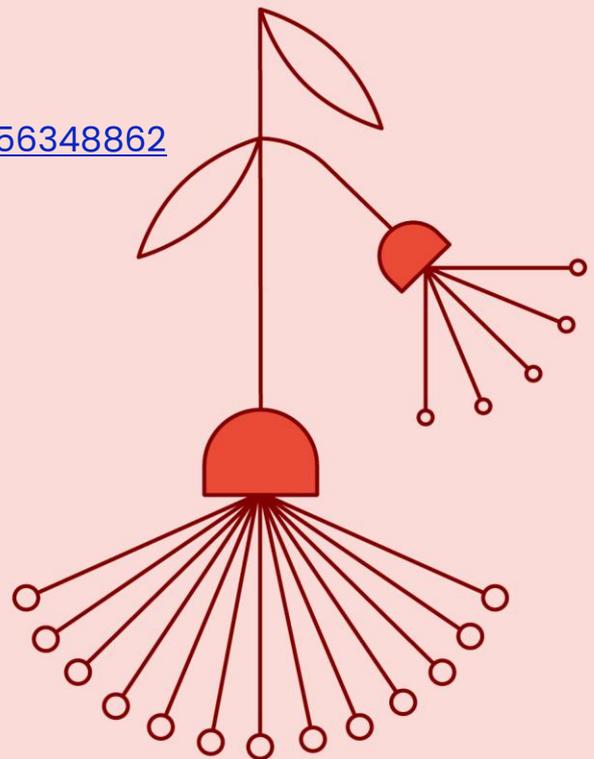
Poari Hapori

MC22-2

Tuesday, 12 April 2022, 7.00pm

Via Zoom

<https://westernbay-govt-nz.zoom.us/j/81056348862>



Maketu Community Board

Membership:

Chairperson	Shane Beech
Deputy Chairperson	Laura Rae
Members	William Ra Anaru Stephan Simpson Cr Kevin Marsh Deputy Mayor John Scrimgeour
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To provide an effective mechanism for community feedback to Council.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

- Subject to compliance with Council strategies, policies, plans and legislation:
- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions.
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing the respective communities to promote public participation and communication within respective communities.
- To undertake tasks, powers and functions delegated by Council or its Committees in accordance with their delegated functions from time to time.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land, or in accordance with allocations which have been approved through the annual plan process.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To have input into Council and its Committees on issues and plans that affect communities within the Community Board area.

Notice is hereby given that a Maketu Community Board Meeting will
be held via Zoom on:
Tuesday, 12 April 2022 at 7.00pm

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1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 15 FEBRUARY 2022

File Number: A4520701

Author: Pernille Osborne, Senior Governance Advisor – Board Secretary

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the Minutes of the Maketu Community Board Meeting held on 15 February 2022, as circulated with the agenda be confirmed as a true and correct record.

ATTACHMENTS

1. Minutes of the Maketu Community Board Meeting held on 15 February 2022

MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
MAKETU COMMUNITY BOARD MEETING NO. MC22-1
HELD IN THE MAKETU COMMUNITY CENTRE AND VIA ZOOM (AUDIO/VISUAL LINK)
UNDER COVID-19 PROTECTION FRAMEWORK – RED AND LIVESTREAMED
ON TUESDAY, 15 FEBRUARY 2022 AT 7.00PM

1 PRESENT

Chairperson S Beech, Member L Rae, Member S Simpson, and Deputy Mayor J Scrimgeour

VIA ZOOM

Member W Ra Anaru and Cr K Marsh

2 IN ATTENDANCE VIA ZOOM

J Holyoake (Chief Executive Officer), J Osborne (Governance Support Administrator and P Osborne (Senior Governance Advisor)

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

Rubeena Tapsell – Bee Nuisance on Spencer Avenue

Ms Tapsell was in attendance to speak to the Board about the current “bee nuisance” that neighbours around 94 Spencer Avenue were experiencing. The below points were noted:

- Due to 94 Spencer Avenue being classified as rural zone, they were allowed an unlimited number of beehives, in comparison to urban zoned properties that could house a maximum of two hives.

- Two main nuisances from the bees were highlighted:
 - Bee excrement on houses, cars, washing, and outdoor furniture amongst other things; and
 - Health and safety issues due to allergies (in some cases severe).

Ms Tapsell highlighted the Western Bay of Plenty District Council (WBOPDC) 'Animals (excluding dogs) Bylaw 2019', noting that there were several references of 'nuisance' and 'dangerous to health'. Ms Tapsell believes that, due to the rural zoning of 94 Spencer Avenue, they were excluded from these categories.

Max Johnston – Bee Nuisance on Spencer Avenue

Mr Johnston spoke in support of the issue raised by Ms Tapsell, noting that, as a long time resident, this was the first time something like this had become an issue. Mr Johnston noted that he would like to have an onsite meeting with Maketu Community Board members and Councillors, as well as appropriate Council staff.

Mr Johnston provided, what he believed, were some possible solutions to the bee nuisance:

- The current house to remain in the rural zone, but this particular area to have the same requirements as urban (maximum of 2 beehives per property); or
- Change the entire zone to 'residential rural', in the hopes that this may alleviate the problem. He did not believe that a full change from Rural to Residential would be in the best interest of existing properties.

Mr Johnston advised the Board that there were 11 submissions from effected neighbours that would be emailed to the Senior Governance Advisor following the meeting. These submissions would be passed on to appropriate staff, and could be viewed on request.

A member of the public spoke in support of this, highlighting the amount of stings that her children had been getting due to the number of bees in the area.

The Chairperson thanked those who attended and shared their concerns with the Board.

Ms Tapsell advised the Board that she hoped there were avenues that could be explored to help remedy this issue in the short term.

Yvonne Moses – Bee Nuisance on Spencer Avenue

Ms Moses also spoke in support of the previous two speakers, noting that not only was the bee excrement a nuisance, but that she was allergic to bee stings and was now worried about what the outcome would be if herself, or her grandkids got stung.

Mr Johnston advised the Board that they had tried to speak directly to the neighbours, however were yet to reach an amicable agreement.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 16 NOVEMBER 2021

RESOLUTION MC22-1.1

Moved: Member S Simpson
Seconded: Member L Rae

That the Minutes of the Maketu Community Board Meeting held on 16 November 2021, as circulated with the agenda, be confirmed as a true and accurate record.

CARRIED

9 REPORTS

9.1 MAKETU COMMUNITY BOARD CHAIRPERSONS REPORT – FEBRUARY 2022

The Board considered a report from the Chairperson. The report was taken as read with a brief overview on each item, and further discussion on the below items.

RESOLUTION MC22-1.2

Moved: Chairperson S Beech
Seconded: Member L Rae

That the Chairperson's report dated 15 February 2022, titled 'Maketu Community Board Chairpersons Report – February 2022', be received.

CARRIED

9.1.1 CEMETERY DEVELOPMENT / PEST CONTROL

The Board requested an update on where this project was at, noting that several members of the community had noted a high number of pests in this area. The Board would like to see what Council may be able to do, to help remedy this issue for locals.

9.1.2 MAKETU BOAT RAMP

The Board noted that the bottom end of the Maketu Boat Ramp was undermined, and would like to see remedial work undertaken as soon as possible.

9.1.3 ZONING AND ACTIVITY USE AROUND RURAL AND URBAN LAND

The Board reiterated points that were raised during public forum, regarding the zoning of the rural and urban land. It was noted that, when the land was initially zoned, there were fewer houses surrounding the rural properties, compared to what had now been developed.

9.1.4 TENDERS FOR TREE PRUNING AND VEGETATION CLEAN UP

The Board noted that the Pohutakawa trees at the entrance into Maketu still required a trim, and the vegetation at the Arawa Avenue lookout also needed to be cleaned up.

9.1.5 MAKETU COMMUNITY CENTRE REFURBISHMENT

The Board was advised that there had been a shortfall in relation to the Maketu Community Centre refurbishment, and the Rotary Club was seeking further funding from the Board. The Board was given a brief outline of the shortfall, noting that this would come to around \$8,000.

Councillor Marsh spoke in support of the additional funding, as he believed the Maketu Community Centre was an important asset to the whole community.

The Chief Executive Officer asked if the Board had received confirmation that the Rotary Club had contributed their full amount of funding towards the project. The Board was confident that the Rotary Club had used their full contribution.

The Board would fund the additional cost from the Maketu Community Board Reserve Account.

RESOLUTION MC22-1.3

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr K Marsh

That the Maketu Community Board authorise Chairperson Shane Beech to liaise with Rotary Club Maketu to negotiate the completion of the building project, and authorise the spending of up to \$8,000, subject to other fundraising opportunities.

CARRIED

9.1.6 GRAFFITI AROUND MAKETU

Member Rae asked if Council kept a record of the style of graffiti in the Maketu area, to help identify the culprit. The Senior Governance Advisor would follow this up and see if any information could be fed back to Member Rae.

9.2 MAKETU COMMUNITY BOARD COUNCILLOR'S REPORT – FEBRUARY 2022

The Board considered a report from Deputy Mayor Scrimgeour, who provided the Board with updates on the below:

COVID-19

COVID-19 was all consuming, and particularly close to home with the temporary closure of Pongakawa School for onsite learning.

Three Waters Reform Update

This continued to be a "hot topic", due to a lot of dissatisfaction with the Government's initial proposal. The national working group was looking at adjustments to the proposal, to address the concerns raised.

Review of Local Government

This had been progressing in the background, and Council was scheduled to have a meeting with the panel. This discussion would allow Council the opportunity to provide feedback.

District Plan Review

This had been discussed for a couple of years, however was looking to "ramp up" this year, in regards to collating a draft plan. The Board was reminded of the importance of providing feedback, once the consultation period began.

Annual Plan

This was expected to run close to what was predicted in the Long Term Plan, noting that inflation was greater than expected, therefore would add pressure to certain aspects of the plan.

Te Puke Wastewater Alternative Options

As part of the new consent, Council was required to look at alternative ways to dispose of wastewater, other than it going into the Waiāri Stream. Investigations into where this could be done had been discussed, and it was noted that a huge amount of work had already been undertaken.

Council gave approval for staff to 'sound out' landowners who may have sections that would be suitable for any of the alternative options. Council was at the beginning stages of a very big, and long, process.

Te Puke Maketu Reserve Management Draft Plan

This was adopted by Council last week, and would go out for consultation shortly.

RESOLUTION MC22-1.4

Moved: Deputy Mayor J Scrimgeour
Seconded: Chairperson S Beech

That the Councillor's report dated 15 February 2022, titled 'Maketu Community Board Councillor's Report – February 2022', be received.

CARRIED

9.3 MAKETU COMMUNITY BOARD – ANZAC DAY COMMEMORATION 2022

The Board considered a report from the Senior Governance Advisor. The report was taken as read, with further discussion on representation at the Maketu ANZAC Day service 2022. The Board also noted that they would remind the ANZAC Committee to apply for their annual grant, prior to the next Maketu Community Board meeting.

RESOLUTION MC22-1.5

Moved: Cr K Marsh
Seconded: Member L Rae

1. That the Senior Governance Advisor's report dated 15 February 2022, titled 'Maketu community Board – ANZAC Day Commemoration 2022', be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Maketu Community Board provide a wreath for the ANZAC Day Service, to be paid from the Maketu Community Board Contingency Account (up to the value of \$200).
4. That Chairperson Shane Beech and Member Laura Rae represents the Maketu Community Board at the ANZAC Day Service in Maketu on 25 April 2022.

CARRIED

9.4 INFRASTRUCTURE SERVICES REPORT MAKETU COMMUNITY BOARD FEBRUARY 2022

The Board considered a report from the Deputy Chief Executive. The report was taken as read with further discussion on the below items.

RESOLUTION MC22-1.6

Moved: Member S Simpson
Seconded: Deputy Mayor J Scrimgeour

That the Deputy Chief Executive's Report, dated 15 February 2022 and titled 'Infrastructure Services Report Maketu Community Board February 2022', be received.

CARRIED

9.4.1 KERBSIDE RUBBISH AND RECYCLING SERVICE

The Board was advised that the new Kerbside Rubbish and Recycling Service was going well, and there would be a review of the service to determine any areas of improvement.

9.4.2 ON-SITE MEETING WITH SENIOR TRANSPORTATION ENGINEER

The Board was yet to have onsite meetings with the Senior Transportation Engineer, and asked to have this as soon as possible, in order to discuss roading projects within Maketu.

9.4.3 LED LIGHTING - MAKETU SURF CLUB

The Chairperson updated the Board in regard to the query around the light outside the Maketu Surf Club being upgraded to an LED. The Board was advised that the current light gave more of a flood light effect, compared to a directional light, which the LED would provide. It was agreed that a flood light was the best option for this area.

9.4.4 SURF CLUB CAR PARK RESERVE ROCK REVETMENT

The Chairperson advised the Board that the onsite meeting with himself, the Reserves and Facilities Asset Systems Manager, and a local contractor, was to discuss remedial actions that fit within the maintenance contract, and therefore did not require a further resource consent.

The Board expressed frustration over the lack of progression of this project and other projects throughout Maketu.

It was highlighted that, at the Operations and Monitoring Committee meeting held 12 February 2019, the Committee approved up to \$50,000 to proceed to a Regional Council hearing, however the Board have not heard anything further.

The Board requested to have a second meeting with the Reserves and Facilities Asset Systems Manager, and the Reserves and Facilities Manager onsite, to understand the timeline of this project and the steps required to proceed to a Regional Council hearing.

The Board also requested to see the original consent, to understand if there was any further work that could be undertaken within that consent, to improve the area as it was.

9.4.5 BBQ BY THE MAKETU SURF CLUB

The Board noted that the letter was yet to be delivered to Te Arawa Lakes. A signed hard copy of the letter would be provided to Member Ra Anaru.

9.4.6 TE AWHE ROAD AND BEACH ROAD INTERSECTION

The Board thanked the Senior Transportation Engineer for completing this project, noting that members of the community were happy with the upgrade, and removal of obstructing vegetation.

9.4.7 MAKETU CYCLEWAY

The Board requested a comment from the Deputy Chief Executive in regard to the funding for Stage 2 of the Maketu Cycleway, as they would like to see public consultation take place.

9.4.8 SPENCER AVENUE RESERVE LEVELLING

The Board noted that any good 'clean fill' from projects around Maketu would be earmarked to be dumped in the Spencer Avenue Reserve area. The Board agreed that clean fill should include black dirt.

9.4.9 MAKETU SPORTS FIELD

Member Simpson tabled a draft proposal for the Maketu Sports Field, that they would like to see progressed. The Board requested an on-site meeting with the Reserves and Facilities Officer East to discuss the draft proposal, and understand the next steps. The Senior Governance Advisor would forward the plan onto the Reserves and Facilities Officer, prior to the onsite meeting.

9.4.10 IMPROVEMENT TO CULVERT CAPACITY – SPENCER AVENUE – MINUTE ACTION REFERENCE MC12 18 5.2

The Board noted that this MAS was closed off, but had not been completed. The Board sought an update to ensure that this project had not been left unfinished. The Senior Governance Advisor would re-open the MAS, and ensure an update was provided for the next meeting.

9.4.11 RELOCATION OF TWO CCTV CAMERAS

The Board noted that, at the Maketu Community Board meeting held 16 June 2020, the Board approved up to the value of \$6,331.97 from the Maketu Community Board Reserve Account, for the relocation of two CCTV camera's. The Board acknowledged they had missed out on the Annual CCTV Fund, however would like to fund this from the Maketu Community Board Reserve Account.

9.5 MAKETU COMMUNITY BOARD FINANCIAL REPORT – DECEMBER 2021

The Board considered a report from the Financial Business Advisor. The report was taken as read, with some clarification on the below projects.

RESOLUTION MC22-1.7

Moved: Member S Simpson
Seconded: Chairperson S Beech

That the Financial Business Advisor's report dated 15 February 2022 and titled 'Maketu Community Board Financial Report – December 2021', be received.

CARRIED

9.5.1 ENTRANCE SIGNS – WTF PRINT PAYMENTS

The Board questioned the payments made to date, to WTF Print. The Senior Governance Advisor would follow up with the Financial Controller to understand if the remaining funds for the project were correct.

9.5.2 WATER FOUNTAIN ON THE MAKETU SPORTS FIELD

The Board sought clarification on the remaining funds for the installation of the water fountain that was placed on the Maketu Sports Field.

9.5.3 GYM/EXERCISE EQUIPMENT AT PARK ROAD RESERVE

The Board sought clarification on the remaining funds for the purchase and installation of two additional pieces of outdoor gym/exercise equipment, to be located at Park Road Reserve.

9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

RECOMMENDATION

Moved: Member L Rae
Seconded: Member W Ra Anaru

That the schedule of meetings for February, March and April 2022, be received.

CARRIED

The Meeting closed at 8.43pm.

Confirmed as a true and correct record at the Maketu Community Board meeting held on 12 April 2022.

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Chairperson S Beech

CHAIRPERSON

9 REPORTS

9.1 MAKETU COMMUNITY BOARD CHAIRPERSONS REPORT – APRIL 2022

File Number: A4524071

Author: Shane Beech, Community Board Chairperson

Authoriser: John Holyoake, Chief Executive Officer

RECOMMENDATION

That the Chairpersons report dated 12 April 2022 titled 'Maketu Community Board Chairpersons Report – April 2022' be received.

As I write this report I'm hearing the good news, as I hear the government is releasing mandates and allowing more freedom. This can only be good for the people and community as many people have had their lives drastically changed over the last two years. As we move into a new era where we have to live with COVID-19, hopefully the community moves forward as we adapt to the new normal.

It was extremely pleasing and humbling to get a tour of the new revised Community Centre. What a great overhaul and fantastic workmanship with the many voluntary hours put into this project. The end result speaks for itself. Very proud of the team at Maketu Rotary.

It's great to see contractors finally starting on the extension of the cemetery. The extension is very much needed, and I look forward to the finished project.

The Board had a very productive meeting/workshop with Parks and Reserves on the draft concept plan for Spencer Avenue Reserve. The Board has plenty to submit and I am sure we will hear more from what the community would like to see as well.

The Maketu Boat Ramp is looking a bit sad. I have had many conversations with boaties stating that the boat ramp is being undermined and will eventually breakaway. Hopefully Council is onto this, and repairs can be done as soon as possible. This is a very popular resource and needs to be taken care of.

The Board spent a few hours with the roading manager overseeing some much-needed projects that need to be completed. Our roading budget will take care of some of the smaller projects like vegetation removal, tree pruning, spraying and the replacement of bollards. The bigger projects like culverts and cycle ways will fit under council budgets.

The Board has expressed some concerns about vehicles parking on footpaths, housing and vehicle access to the skate bowl, I am sure they would like to clarify more at this

meeting. As daylight saving comes to an end, the days get shorter, and the weather gets colder I hope that everyone remains safe in our community.

9.2 INFRASTRUCTURE SERVICES REPORT MAKETU COMMUNITY BOARD APRIL 2022

File Number: A4496776

Author: Tracy Harris, Executive Assistant

Authoriser: Gary Allis, Deputy Chief Executive & Group Manager Infrastructure Services

EXECUTIVE SUMMARY

This report provides specific information on Infrastructure activities of interest to the Board.

RECOMMENDATION

1. That the Deputy Chief Executive's Report, dated 12 April and titled 'Infrastructure Services Report Maketu Community Board April 2022', be received.

ROADING**Transportation - Maketu Community Roading**

Description: Develop and implement the community roading plan approved by the Maketu Community Board.

Maketu Community Board Roading Current Account	Project Cost \$	NZTA Funding MIP LC/LR \$	Maketu Community Board \$	Status
Current Account:				
Forecasted Current Account Opening Balance 1 July 2021			\$28,260	
Interest 2021/22			\$933	
Allocation for 2021/22			\$67,226	
Subtotal			\$96,419	
Approved Projects				
Arawa Avenue viewing area	12,000		\$12,000	Complete
Subtotal			\$84,419	
Proposed Projects				
Nil				
Subtotal				
Forecasted Current Account Closing Balance 30 June 2022			\$84,419	

Transportation – Road Improvements LED Lighting

Description: Council owns and operates 2,500 streetlights on local roads. Close to 100 of these are LED. Installation of LED lights reduces power consumption by 60%. Cost reduction is on the energy charges as line charges are a fixed fee. Waka Kotahi is offering an 85% subsidy to invest in the street light conversion, conditional upon it being completed by June 2021. Council has decided to participate in this.

What's Happened:

Works to install LED luminaires in the west and east sections of the District is complete.

What's Next:

Upgrading of decorative lighting, mainly recent subdivisions, is still delayed by material supply issues and is likely to commence early 2022.

Specific lighting design, which is required for “V” category lighting on high volume roads, such as Te Puke Highway and Ōmokoroa Road, will be considered once the installation of decorative lighting is complete.

The majority of outstanding materials have been delivered. WestLink are currently:

- manufacturing fittings that allow new LED luminaires to be fitted to existing columns, and
- developing a programme for the remaining installations which is anticipated to commence early April.

Maketu Cycleway

Description: Construct a 2.5m wide cycleway between Kaituna Road and the Maketu Township.

What's Happened:

Stage 1 (Rural Section) of the cycleway is complete.

What's Next:

Stage 2: The Urban section is still currently in the design phase. Public consultation will occur with residents in due time. Timing is subject to prioritisation of funding.

Consenting issues have been addressed and WestLink have been asked to finalise the design. WestLink currently awaiting information relating to culver extension from BoPRC.

Information required for culvert design information has not yet been provided by BoPRC, the request for information has been reiterated.

ASSET & CAPITAL**Tukotahi Marae–Wastewater Treatment System upgrade**

Description: Construct a new on-site wastewater Treatment facility for 83 Ford Road (Tukotahi Marae). The Maketu Coastguard staff will utilise this facility.

What's Happened:

The contractor has dug up the existing OSET system and constructed a new disposal field. Resource consent application has been submitted to the Regional Council for discharge consent.

The contractor has completed 80% of the physical works on-site and aims to finish the works by the end of March 2022. The resource consent application is still under processing.

What's Next:

Once the new system has arrived, and the Council has obtained the Discharge Consent, we will transfer the existing connections to the new OSET system.

UTILITIES**Eastern Solid Waste**

Description: Waste management that meets the needs of the community and protects the environment for present and future generations.

What's Happened:

Kerbside Collection tonnage continues to grow. Plans are being put in place to help navigate through the COVID-19 Omicron outbreak.

Neither the food scraps bin or glass crate will be collected from the following dates after several of Western Bay of Plenty District Council's Kerbside Collective drivers either contracted the virus or are close contacts and are following Ministry of Health advice to self-isolate.

WBOP Kerbside Collection Tonnes								
Month	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	YTD Total
Refuse	229.32	402.23	376.00	330.41	355.20	392.46	400.06	2,486
Glass	86.30	47.67	135.13	94.46	127.50	147.44	234.56	873
Food waste	37.50	32.68	53.60	57.72	58.50	58.06	64.87	363
Recyclables	113.42	62.18	0.00	120.42	143.16	177.26	154.68	771
Total tonnage	466.54	544.76	564.73	603.01	684.36	775.22	854.17	4,493
Recycling Breakdown								
Month	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	YTD Total
Paper	62.49	34.26	0.00	66.35	78.88	97.67	151.08	491
Cardboard	28.01	15.36	0.00	29.74	35.36	43.78	67.72	220
Aluminium	1.36	0.75	0.00	1.45	1.72	2.13	3.29	11
Tin	3.63	1.99	0.00	3.85	4.58	5.67	8.77	29
Plastics Type 1	2.27	1.24	0.00	2.41	2.86	402.10	621.96	1,033
Plastics Type 2	4.31	2.36	0.00	4.58	5.44	6.74	8.41	32

What's Next:

Investigations are underway to further add new properties throughout the District.

Changes to kerbside collections

- Food scraps from Thursday 3 March for a number of weeks
- Glass crate from Monday 7 March for a number of weeks

EMERGENCY MANAGEMENT

The Community Resilience Advisor continues to keep the Maketu Community updated with Emergency Response information. An invite has been extended to meet with Clester, the Community Development Co-ordinator in Maketu with the aim of connecting in person in March.

ATTACHMENTS

1. **MAS Maketu Community Board March 2022 PDF**  

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021	
Meeting	Officer/Director	Section	Subject
Maketu Community Board 17 October 2017	Scott Parker	Reports	Surf Club Car Park Reserve Rock Revetment – MAS Reference MC20 16 2.1
<p>March 2022: Staff have engaged a consultancy to prepare design sketches and work scope specification. As soon as these become available, a local contractor will be engaged to undertake the required repairs & improvements.</p> <p>January 2022: Staff met with Maketu Community Board Chairman on site Thursday 27 January 2022 to inspect & discuss remedial actions. As a result of the meeting, a local contractor will be undertaking some repair works and replace the sandbags steps. Additional wooden steps, similar to the steps that are currently on site, will also be installed to assist with access from the carpark down to the beach area.</p> <p>In discussion on 25 January 2022, the Board Chairman indicated that the Board do not agree with the options presented in the Jim Dahm report due to losing some car-parks. The Board prefers that the original design proposed for the resource consent application proceed – through a consent hearing process if necessary.</p> <p>November 2021: There has not been any change to this item as staff have not been in contact with affected parties.</p> <p>September 2021: There has not been any change to this item as staff have not been in contact with affected parties but will try again post lockdown.</p> <p>July 2021: Staff have not been able to resolve a meeting date and participants attending with Ngati Pikiao. Consequently, the project has stalled. Staff will continue to try to set a meeting date to enable the project to progress.</p> <p>June: 2021: There has been no specific change to this MAS. Slow progress is being made for a site meeting to take place.</p> <p>March 2021: Staff are planning for a new site meeting with Tangata Whenua and other Maketu representatives, a date is yet to be confirmed.</p>			

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
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January 2021:

There has been little change since the previous update. Staff are yet to meet with Tangata Whenua. The new steps providing safer access down to the beach are being well used.

November 2020:

Staff are yet to meet with Tangata whenua to discuss the erosion mitigation design peer review options contained in Dr Jim Dahm's report. It is important to reach consensus on the preferred design to avoid a more prolonged resource consent application hearings process with BOPRC.

Some design changes are expected assuming that consensus is reached. Staff have included sufficient budget within the draft LTP to meet cost expectations associated with construction works.

Beach sand "push-up" can be undertaken without resource consent and will be undertaken once discussions with Tangata whenua have taken place.

Sept 2020:

To facilitate repairs and improvements, a site meeting with Tangata Whenua and the Maketu Community Board will be arranged as soon as possible. Dr Jim Dahm's report has been favourably received by Ngati Pikia, which proposes some alternative coastal erosion response design options. It was noted in the minutes from MC20-4 18 August 2020 that "The Board opposed the second option from the Coastal management specialist, as they did not believe that cutting into the existing carpark was appropriate when this is already noticeably too small.

19 August 2019:

Site Condition inspection confirms issue with sandbag steps. A temporary solution includes undertaking a sand-push-up to partially cover the lower sections, subject to BOP Regional Council approval and agreement from Tangata Whenua, which is dependent on the outcome of a peer review by Coastal scientist Dr Jim Dahm. A Permanent Solution update a site meeting was held 24 July with Raewyn and Pia Bennett to discuss the resource consent application.

Council agreed to place the Resource Consent application on hold until after a peer review of the design and potential design modifications by Dr Jim Dahm.

July 2020: Dr Jim Dahm's report was received during the Covid-19 Lockdown and will be reviewed in discussion with Tangata Whenua to resolve the issue and reported to the Performance and Monitoring Committee. Options are likely to range from regular beach sand nourishment (the regular re-grading of the beach sand profile to maintain an erosion mitigating barrier between the sea and the carpark), to a modified stepped wall design partly into the existing carpark rather than extending any distance onto the beach.

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
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30 May 2019:

Staff are currently working with Council's Lawyers on preparing a case for the hearing. Part of the strategy will consider a pre-hearing meeting with the opponents to the proposal.

1 March 2019:

At its meeting held on 28 February 2019, the Operations & Monitoring Committee resolved to proceed to a hearing with the Regional Council. Staff have advised the Regional Council of this decision. A hearing date has yet to be set.

31 Jan 2019:

Bay of Plenty Regional Council have sought a limited notification process on this Resource Consent Application with specific iwi/hapu. Three responses have been received, one in support of the proposal and two against. The submitters have requested a hearing. On this basis, a report will be presented to the Operations & Monitoring Committee outlining the process and potential costs that Council would incur should the matter go to another hearing and potentially the Environment Court.

The Board will be advised of the outcome.

12 Nov 2018: There has been little change since the previous update. Staff are waiting for a response from BoPRC regarding a suggested way forward with the Resource Consent application.

1 Oct 2018:

Staff continue to work with the Regional Council on the issue of Limited Notification. WBOPDC will need to consider whether if it continues to a hearing stage, following the Limited Notification process, as a hearing process would be costly and has the potential to go to the Environmental Court.

17 August 2018:

There has been no significant change. The Regional Council is assessing navigation issues given the expected increase in boat usage at Park Road Boat Ramp.

6 July 2018:

Council is still working through the requirement for limited notification with BOPRC.

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
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25 May 2018:

The Regional Council has sent the application to a Christchurch based consultant for processing. The Consultant has recommended that the Consent be processed as a Limited Notification Consent as there have been objections from several local hapu representatives. Council's consultant is meeting with BoPRC to challenge the need for a Limited Notification.

16 April 2018:

Bay of Plenty Regional Council are processing the Resource Consent. There have been no requests for further information.

10 April 2018:

No change from previous report. RC application is under processing action by BOPRC. During site consultation, an inspection was carried out to determine whether any urgent works are required, and no specific deterioration or new hazards were observed.

13 March 2018:

Tangata whenua consultation for the revised resource consent application has been held on site. Feedback from Ngati Whakaue was positive and feedback from Ngati Pikiau was not. The responses have since been forwarded to BOPRC for consideration and processing of the RC application.

5 Feb 2018:

Council's consultant and staff have been working with local hapu on various issues they have raised. Once a position is reached, the revised application will be re-submitted to the Regional Council.

16 Jan 2018:

A revised "Assessment of Environmental Effects" report has been drafted, which excludes the originally proposed channel dredging. Before this revised application is lodged, a Hui is being organised to present the revised application and conclude feedback. A date for the Hui is likely to be late February 2018. It is noted that the recent storm surge event of 5 January 2018 has lowered the beach level in this location, further exposing the car park foundation; however, there is no increase of risk to the structure at this stage.

6 Dec 2017:

Noted that the preference by the Board is to remove the proposed boat ramp channel dredging from the Resource Consent application. The draft Resource Consent application will be edited accordingly, and a meeting will be arranged to meet with Tangata Whenua early in 2018 to discuss the application.

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
<p>14 Nov 2017: Staff are reviewing the site to ensure any hazards are mitigated. The channel dredging component of the consent application is to be removed at this point in time.</p> <p>27 Oct 2017: There has been no change from the previous update in September as there has been no further consultation with Tangata Whenua. The Board may wish to comment on the current status as per the previous update.</p> <p>11 Sept 2017: Resource Consent is processing is currently on hold due to objections to the proposed channel dredging associated with beach nourishment and improving navigable access from the boat ramp at Park Road. Further consultation is required to understand the concerns from Tangata Whenua. Other options to consider include:</p> <ol style="list-style-type: none"> 1. Removing the channel dredging component from the Resource Consent application so that it may be considered as a separate matter in the future. <li style="padding-left: 20px;">OR 2. Withdrawal of the application in its entirety. <p>This means that planned future remedial reconstruction to the Surf Club car park seal wall will not occur and nature will determine the future of the asset.</p> <p>9 August 2017: No change from the previous report as we are waiting for the Resource Consent application to be processed.</p> <p>28 July 2017: No change from last month's update because consent application has been lodged.</p> <p>3 July 2017: The Board has acknowledged (remit MC517 6.3) that other projects have been taking priority over this one and that project risk from time delay is low. Note that this consent application is also seeking approval for future minor dredging of sand adjacent the Park Rd Boat ramp for the purposes of both improving navigable access to the ramp and as a sand resource for beach nourishment in front of the Surf Club carpark revetment.</p>		

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
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22 May 2017:

No change from last month's update. The Resource Consent application process is under action by the consultant, noting that other projects have been taking priority over this one. Project risk from time delay is low.

April 2017:

Detailed design plans and resource consent application for the erosion protection concrete steps, are being prepared by the consultant and will be submitted to BOPRC in due course. The current focus is on upgrading the Omokoroa and Opuereroa Boat Ramp for the new larger barge / ferry, which is due in June/July 2017.

9 February 2017:

Detailed design plans and resource consent application for erosion protection concrete steps are being prepared by the consultant and will be submitted to BOPRC in due course.

12 January 2017:

A revised concept design draft for the preferred concrete steps option was distributed to stakeholders (Community Board, Tangata whenua, Surf Club) for feedback by 16 December. The only feedback received was from Ngati Pikiao Hapu. Detailed design and a resource consent application is now being prepared for submission to the BOP Regional Council. Construction timing dependent on the consent process, construction pricing and budget.

8 December 2016:

The revised Maketu Surf Club carpark seawall design based on the preferred option has been distributed to all stakeholders for feedback before detailed design and resource consent application process is undertaken.

17 November 2016:

A revised concept design draft for the preferred concrete steps option has now been completed and will be distributed to stakeholders (Community Board, Tangata whenua, Surf Club) for feedback. Feedback and a price estimate will inform the final design which will then be priced, and construction works scheduled from there, subject to consenting processes.

14 October 2016:

Preferred concrete design and pricing underway, which will be presented to the Board and Tangata whenua when available.

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
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14 September 2016:

The preferred concrete steps option has been referred to the consultant for detailed design and construction price estimation. The Board, Tangata whenua and community will be provided a copy of the detailed design to confirm as soon as it becomes available.

12 August 2016:

Assessment report was presented to Tangata whenua with the preferred option identified to extend the concrete steps down below beach level. The Community have recently agreed with this so on that basis, staff will now proceed with detailed design, pricing and consenting processes. Timing of works will depend on consenting process and cost. Construction is unlikely to occur before Christmas.

13 July 2016:

Erosion assessment report is being present to the Maketu Community on the 14 July. Feedback from this meeting will inform the preferred option/resource consent and detailed design. Implementation of preferred option is subject to consent process.

15 June 2016:

Maketu Surf Club car-park erosion options assessment report has been sent out to MCB and Tangata whenua for comment. A date is yet to be set for a community meeting to discuss and conclude preferred option.

23 May 2016:

Maketu Surf Club car-park erosion options assessment report draft has been reviewed by staff. The final report will be forwarded to the Community Board and Tangata whenua then prepared for presentation to the Maketu community at a date yet to be advised.

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
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Meeting	Officer/Director	Section	Subject
Maketu Community Board 15/02/2022	Parker, Scott	New Item	Maketu Boat Ramp

The Board noted that the bottom end of the Maketu Boat Ramp was undermined and would like to see remedial work undertaken as soon as possible.

March 2022:

The undermining of the Maketu boat ramp adjacent Beach Road, has been inspected during the annual coastal assets condition inspection. It is considered that the current undermining retains sufficient strength/safety for boat launching & retrieval. The consultancy is preparing a specification for repairs which can then be implemented. However, please note that Covid is disrupting engineering consultancy workflow processes.

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board		Updated: March 2021
Meeting	Officer/Director	Section	Subject
Maketu Community Board 16/11/2021	Parker, Scott	New Item	Surf Club Car Park Reserve Revetment
<p>The Board expressed their frustration over the timeline of this item, noting that a resolution at an Operations and Monitoring Committee meeting held in February 2019 was passed to proceed to a hearing with Regional Council. The Board would like to know what the approved funding amount was in 2019 to undertake this process.</p> <p>The Board also requested that a Service Request (CCR) was raised to address the required sandbag repairs and temporary steps, as they saw it as a Health and Safety issue and would like it addressed prior to Christmas.</p> <p>A CCR for the sandbag repairs had been raised prior to the meeting. (CCR334118)</p>			
<p>March 2022: This MAS has been closed out. All further updates please refer to MAS Reference MC20 16 2.1</p> <p>January 2022: Staff met with Maketu Community Board Chairman on site Thursday 27 January 2022 to inspect & discuss remedial actions. As a result of the meeting, a local contractor will be undertaking some repair works and replace the sandbags steps. Additional wooden steps, similar to the steps that are currently on site, will also be installed to assist with access from the carpark down to the beach area.</p> <p>In discussion on 25 January 2022, the Board Chairman indicated that the Board do not agree with the options presented in the Jim Dahm report due to losing some car-parks. The Board prefers that the original design proposed for the resource consent application proceed – through a consent hearing process if necessary.</p>			

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021	
Meeting	Officer/Director	Section	Subject
Maketu Community Board 15/02/2022	Parker, Scott	New Item	Surf Club Car Park Reserve Rock Revetment
<p>The Chairperson advised the Board that the onsite meeting with himself, the Reserves and Facilities Asset Systems Manager, and a local contractor, was to discuss remedial actions that fit within the maintenance contract, and therefore did not require a further resource consent.</p> <p>The Board expressed frustration over the lack of progression of this project and other projects throughout Maketu.</p> <p>It was highlighted that at the Operations and Monitoring Committee, meeting held 12 February 2019, the Committee approved up to \$50,000 to proceed to a Regional Council hearing, however the Board have not heard anything further.</p> <p>The Board requested to have a second meeting with the Reserves and Facilities Asset Systems Manager, and the Reserves and Facilities Manager onsite, to understand the timeline of this project and the steps required to proceed to a Regional Council hearing.</p> <p>The Board also requested to see the original consent, to understand if there was any further work that could be undertaken within that consent, to improve the area as it was.</p>			
<p>March 2022: This MAS has been closed out. All further updates please refer to MAS Reference MC20 16 2.1</p>			

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
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Meeting	Officer/Director	Section	Subject
Maketu Community Board 16/11/2021	Parker, Scott	New Item	On-site Meeting requests

The Board expressed frustration relating to a few on-going projects they were trying to progress, and asked for an on-site meeting with Reserves and Facilities staff to discuss the below project:

- Surf Club Car Park Rock Revetment

The Senior Transportation Engineer advised that he would touch base with the Chairperson to organise a walk around with the Board in the coming week, following an update request on the water swale on Church Road / Wilson Road (North).

March 2022:

This MAS has been closed out. All further updates please refer to **MAS Reference MC20 16 2.1**

January 2022:

Staff met with Maketu Community Board Chairman on site Thursday 27 January 2022 to inspect & discuss remedial actions. As a result of the meeting, a local contractor will be undertaking some repair works and replace the sandbags steps. Additional wooden steps, similar to the steps that are currently on site, will also be installed to assist with access from the carpark down to the beach area.

In discussion on 25 January 2022, the Board Chairman indicated that the Board do not agree with the options presented in the Jim Dahm report due to losing some car-parks. The Board prefers that the original design proposed for the resource consent application proceed – through a consent hearing process if necessary.

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
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Meeting	Officer/Director	Section	Subject
Maketu Community Board 1/12/2020	McLean, Calum	New Item	Stephan Simpson - Need for Stop Signs

Mr Simpson appeared as a member of the public to express his concerns around the need for a Stop Sign on the corner of Te Awhe Road and Beach Road. Residents of the Street have also highlighted their concern over a blind spot due to trees and a light pole, questioning the rationale for this one light pole being on the opposite side of the road to all the others.

March 2022:
This MAS has been closed out as all works are complete.

January 2022:
The intersection has been upgraded to 'Give Way' controlled.

WestLink have been instructed to remove all vegetation from the road reserve, that is obscuring sight-lines.

November 2021:
The Board Chair has requested this MAS be reopened due to the work still not being completed. The Board would also like an update on this as they believed that the work was going to get done and charged back to the owner.

July 2021:
The vegetation clearance works are complete. This MAS has now been closed out.

May 2021:
The resident has been contacted and has spoken with the Council Roding Engineer. Vegetation clearance works have been promised to be cleared by the end of May 2021.

March 2021:
The Roding Engineer has spoken with the landowner concerning the vegetation causing visibility issues. The landowner has offered to address the issue.

February 2021:
A road safety Assessment will be carried out by WestLink at this intersection. The recommendations will be provided to the Board at the next Community Board meeting.

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
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Meeting	Officer/Director	Section	Subject
Maketu Community Board 16/11/2021	McLean, Calum	New Item	Maketu Cycleway

The Board requested a more detailed update, including a rationale, regarding the delays of Stage 2 of the cycleway. The Board asked what the Levels of Service for Stage 1 of the cycleway were, noting that there was overgrown grass, weeds and loose gravel currently inhibiting the cycleway path. It was noted that a Service Request (CCR) had been raised however, the issue was yet to be addressed. The Senior Transportation Engineer advised that he would follow this up.

March 2022:

The vegetation control has been undertaken.

January 2022:

WestLink has requested and is waiting on information from BOPRC.

Vegetation control will be undertaken on the path by WestLink during their cyclic maintenance visit

November 2021:

WestLink will undertake vegetation control works on the first stage of the Maketu Cycleway, during December., Design of the second stage of the Maketu Cycleway was placed on-hold in response to consenting issues in respect of modification of existing culverts on the route. These issues have now been resolved therefore WestLink have been instructed to re-commence development of a design.

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
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Meeting	Officer/Director	Section	Subject
Maketu Community Board 15/02/2022	McLean, Calum	New Item	New BBQ at Monument Area
The Board noted that the Pohutukawa trees at the entrance into Maketu still required a trim, and the vegetation at the Arawa Avenue lookout also needed to be cleaned up.			
March 2022: The Board will be seeking quotes from a local contractor.			

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board		Updated: March 2021
Meeting	Officer/Director	Section	Subject
Maketu Community Board 15/02/2022	McLean, Calum	New Item	On-site meeting with Senior Transportation Engineer
<p>The Board was yet to have onsite meetings with the Senior Transportation Engineer, and asked to have this as soon as possible, in order to discuss roading projects within Maketu.</p>			
<p>March 2022: A site meeting was held on Wednesday, 9 March 2022. This MAS has now been closed out.</p>			

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
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Meeting	Officer/Director	Section	Subject
Maketu Community Board 1 December 2020	Sue Hammond	Reports	Maketu Community Board Annual Plan 2020 Requests

That the Maketu Community Board approve funding of up to \$30,000 from the Maketu Community Board Reserve Account for the installation of an additional BBQ by the Surf Club.

March 2022:

There has been no change from previous update. Council has yet to receive approval from Te Arawa Lake.

January 2022:

There has been no change since the update in July 2021. The Board are waiting on approval from Te Arawa Lakes.

November 2021:

There is no change from the previous update.

September 2021:

There has been no change since the previous update in July 2021.

July 2021:

The Maketu Board Chairperson has advised that the Board are waiting on approval from Te Arawa Lakes.

Jan 2021:

Added to committed reserve expenditure for December 2020 report.

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021	
Meeting	Officer/Director	Section	Subject
Maketu Community Board 16/11/2021	Hammond, Sue	New Item	Spencer Avenue Reserve Levelling
<p>The Board requested more information regarding potential additions to the Reserve once the work had been completed. They noted that any good 'clean fill' from projects around Maketu would be ear-marked to be dumped in the Spencer Avenue Reserve area.</p>			
<p>March 2022: This MAS has been closed out. The issue is to be considered in the Reserves Management Plan Review.</p>			
<p>January 2022: This is included in the Reserve Management Plan and will be open to the public for comments on reserve use once completed.</p>			

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
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Meeting	Officer/Director	Section	Subject
Maketu Community Board 15/02/2022	Hammond, Sue	New Item	Cemetery Development / Pest Control
<p>The Board requested an update on where this project was at, noting that several members of the community had noted a high number of pests in this area. The Board would like to see what Council may be able to do, to help remedy this issue for locals.</p>			
<p>March 2022: The blessing has been completed with earthworks starting over the next few weeks.</p>			

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021	
Meeting	Officer/Director	Section	Subject
Maketu Community Board 15/02/2022	Hammond, Sue	New Item	Maketu Sports Field
<p>Member Simpson tabled a draft proposal for the Maketu Sports Field, that they would like to see progressed. The Board requested an on-site meeting with the Reserves and Facilities Officer East to discuss the draft proposal and understand the next steps. The Senior Governance Advisor would forward the plan onto the Reserves and Facilities Officer, prior to the onsite meeting.</p>			
<p>March 2022: The plan has been forwarded to planning (Katy McGinity) for discussion in the Reserves Management Plan consultation. This completes this Minute Action Sheet and it has been closed out.</p>			

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
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Meeting	Officer/Director	Section	Subject
Maketu Community Board 5 April 2016	Sue Hammond	Reports	Spencer Avenue Reserve Levelling

THAT the Maketu Community Board commits to funds from the Maketu Community Board Reserves Account to undertake levelling work on two sites of the Spencer Avenue Reserve, subject to an acceptable quote for the work being provided and noting that three quotes would be obtained and provided to the Maketu Community Board for their consideration.

March 2022:

This was discussed with Peter Watson and Shane Beech. As there is already a budget for this work there is no requirement for reporting to the Board. This completes the Minute Action Sheet and it has been closed out.

January 2022:

Staff are entering into an arrangement with a local contractor to spread the clean fill piles on site. The arrangement will include the provision for the contractor to monitor the clean fill site and level any piles in accordance with the resource consent as and when required.

November 2021:

Staff can confirm the Resource Consent has been granted. Levelling will be an on-going process.

September 2021:

Staff are still waiting for Resource Consent – lockdown has also delayed the process.

July 2021:

Staff are still waiting for the Council Planner’s consideration on the drainage consultants report and resource consent.

May 2021:

The report from the drainage consultant has been reviewed and sent to Council’s planning officer for consent consideration.

March 2021:

A meeting was held between the consultant, the Reserves Officer and Tonkin & Taylor to discuss the changes to the Engineer’s report. This will impact conditions in the Resource Consent. Staff are waiting for the new report from Tonkin & Taylor.

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
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January 2021:

The Resource Consent application is still being processed. Discussion has taken place between a Reserves Consultant and WBOPDC's consents planner to finalise details that were sought in the section 92 – request for further information / clarification.

November 2020:

The Resource Consent has been submitted and staff are currently waiting for feedback from the Duty Planner.

Sept 2020:

The decision has been made to submit a resource consent to WBOPDC in its current form this will be submitted by Nautilus Consulting.

15 July 2019:

The flood assessments are being reviewed. The resource consent application has been drafted for comments and input from Reserves Manager.

23 April 2019:

The Consent process is underway. The Board will be updated as the Consent process progresses.

11 March 2019:

Once the Agreement has been received and signed, the Resource Consent application will be prepared and lodged with the Regional Council.

31 Jan 2019:

Staff have followed up with the consultant on their offer of, service letter. A verbal update will be provided at the Board meeting.

28 Nov 2018:

There has been no change since the previous update, as per comments below the letter of engagement is yet to be received and a follow up email to Tonkin & Taylor has been sent.

12 Nov 2018:

An on-site meeting was held with Tonkin and Taylor. Staff are now waiting for a letter of engagement as planned. It was confirmed this will be sent by mid-late November 2018.

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
<p>1 Nov 2018: An on-site meeting was held with Tonkin and Taylor. Staff are now waiting for a letter of engagement as planned. It was confirmed this will be sent by mid-late November 2018.</p> <p>1 October 2018: Ongoing discussion with Tonkin and Taylor to ascertain the impact of the recent installation of the culverts by Regional Council from Maketu Road on the hydrology of the Reserve for the Resource Consent. Also finalising agreement with Tonkin and Taylor.</p> <p>20 August 2018: Staff have been in contact with Tonkin and Taylor who have advised that they are still compiling the report.</p> <p>6 July 2018: On-going correspondence with Tonkin and Taylor. Recent work completed by the Regional Council included battering back the drain within the Reserve and planting which will impact the processing of the Consent. Tonkin and Taylor have been informed.</p> <p>25 May 2018: Tonkin & Taylor have been engaged to undertake the assessment of effects for the area shown as floodable on the District Plan.</p> <p>17 April 2018: Reserves and Facilities Officer East has requested a quote form the Engineer for the Resource Consent.</p> <p>15 February 2018: Reserves officer East is waiting for input from an Engineer internally so a Resource Consent can be completed. No timeframe has been set.</p> <p>16 March 2018: Internal resourcing for this project is now not an option. Funding for external consultant engineers is being investigated. The draft LTP includes funding of \$..... per annum to assist with progressive filling and levelling of the area.</p> <p>15 January 2018: No change</p>		

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
<p>10 Nov 2017: Resource Consent is required from WBoPDC and will be obtained as and when resources permit.</p> <p>October 2017: Resource Consent is still pending. A small quantity of clean fill was delivered in the interim</p> <p>25 Sept 2017: It has been ascertained that no consent is required through the Regional Council. However, one is required from WBoPDC for quantities greater than 5m³. That quantity will be arranged as soil becomes available.</p> <p>22 August 2017: It was agreed that peat from Papamoa was not a suitable fill for this site. If there were local truckloads of clean fill, then they could be deposited in the reserve on the basis that the quality of fill was closely monitored.</p> <p>July 2017: Consultant has advised no Consent required. Work scheduled as weather and resources permit 2017 September It has been ascertained no consent is required through the Regional Council however, one is required for greater quantities than 5 cubic metres. That quantity will be arranged as soil becomes available.</p> <p>22 May 2017: To be progressed as and when resources permit.</p> <p>10 April 2017: No changes to comments below.</p> <p>8 March 2017: No change due to other unexpected staff resources.</p> <p>12/1/2017: A resource consent application to add fill to the site is being prepared. Construction timing dependent on the resource consent and funding.</p>		

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
<p>08.12.2016: Resource Consent is still required.</p> <p>17/11/16: Initial levelling is completed, and grass sown. The next step involves import of fill to increase the surface height. The timing of this dependent on Resource Consent application preparation and processing, which is unlikely to be completed until early 2017.</p> <p>25/10/2016: Processing resource consent.</p> <p>15.09.2016: Levelling is completed and grass seed sown. Staff are also in the process of obtaining the appropriate consents for additional fill in the future.</p> <p>22.08.2016: Colin Amrein Contracting has been asked to commence the levelling asap. No date has been set.</p> <p>12/7/16: New quote received (\$5K). Purchased order issued and work will be undertaken when ground conditions are suitable.</p> <p>15/6/16 Still waiting additional quotes.</p> <p>23/5/16 Staff are currently waiting for a second quote for the levelling work before reporting back to the Board.</p> <p>18.04.2016: The Reserves and Facilities Manager met with the Chair, Shane Beech and Gus Cantlon on 13 April regarding other matters. This was discussed at the meeting. Meeting scheduled with CB Chair to clarify scope of works for Spencer Ave.</p>		

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021	
Meeting	Officer/Director	Section	Subject
Maketu Community Board 15/02/2022	Cave, Alison	New Item	Relocation of two CCTV Cameras
<p>The Board noted that this MAS was closed off but had not been completed. The Board sought an update to ensure that this project had not been left unfinished. The Senior Governance Advisor would re-open the MAS, and ensure an update was provided for the next meeting.</p> <p>The Board noted that, at the Maketu Community Board meeting held 16 June 2020, the Board approved up to the value of \$6,331.97 from the Maketu Community Board Reserve Account, for the relocation of two CCTV cameras. The Board acknowledged they had missed out on the Annual CCTV Fund, however, would like to fund this from the Maketu Community Board Reserve Account.</p>			
<p>March 2022: Tarnix have advised that the work has been done and is complete. Staff will investigate and advise on the outcome of their investigations at the next Community Board meeting.</p>			

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
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Meeting	Officer/Director	Section	Subject
Maketu Community Board 4/09/2018	McLean, Calum	Reports	Improvement to Culvert Capacity - Spencer Avenue - Minute Action Reference MC12 18 5.2

The Board noted that this MAS was closed off but had not been completed and they were seeking an update to ensure that this project had not been left unfinished. The Senior Governance Advisor will re-open the MAS and ensure staff report updates on this for the next meeting.

Original Action

The Board was advised that the parallel pipe with fish friendly flaps was being assessed before approaches were made to the Bay of Plenty Regional Council with a proposal for consideration of funding options.

The Board was clear that they wanted to see the increased capacity to remove accumulated stormwater (meaning increased culvert capacity) specifically for the management of Spencer Avenue stormwater and flood protection agreed and installed as soon as possible.

The Reserves and Facilities Manager advised that the Kaituna Catchment Manager was waiting for further input from the Western Bay of Plenty Utilities Manager with progress on this matter reported back to the Board.

March 2022:

This Project has been allocated to Calum McLean as part of the cycleway stage 2 extension into Maketu. The works may be able to be undertaken under the Comprehensive Stormwater Consent, but that depends on the specific design and requirements for any drain modifications. The intent is to restrict the inflow of water from the estuary especially in high rainfall events, allow passage of fish and reduce upstream flooding. In very large storm events, the road may overtop.

21 Feb 2022

Action reassigned to Allis, Gary by Osborne, Pernille - Original officer (Stuart Harvey) no longer works at Council. The original MAS MC12 18 5.2 was closed as it was reported in MC1518 4.6. History is detailed below:

23 April 2019:

Works are now dependent on getting approval to proceed prior to comprehensive Stormwater consent being granted.

- Budget Funding - May require to be included in Annual Plan process. (Dependent on transportation budget availability).
- May also require consent in relation to excavation and Heritage NZ.
- Road closure notice required as part of Traffic Management Plan.
- Timing of works dependent on number of items above.

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
<p>11 March 2019:</p> <ul style="list-style-type: none"> • Project prices – still awaiting one tender to come back. • Budget Funding – May require to be included in Annual Plan process. (Dependent on transportation budget availability). • May also require consent in relation to excavation and Heritage NZ. • Road closure notice required as part of Traffic Management Plan. • Timing of works dependent on number of items above. <p>Regards to MAS MC1819 7.5 <i>The Chairperson noted that local residents were adamant that the new pipe was to improve the management of stormwater and only one of the stormwater pipes should have a fish friendly gate.</i></p> <p>Noted. Bay of Plenty Regional Council are responsible for making this recommendation.</p> <p>24 Jan 2019:</p> <p>Tender prices to be received in February 2019 based in a similar sized outlet pipe to existing with flood gate arrangement to end of pipe.</p> <p>29 Oct 2018:</p> <p>The Utilities Manager has met with BoPRC Pim de Monchy.</p> <p>Discussion held with BoPRC Pim de Monchy in late October with agreement reached to install a second culvert pipe with a floodgate.</p> <p>Tender prices are being sought for works. The expected timeframe for completion is Jan-Feb 2019.</p> <p>The works to be part of a comprehensive stormwater consent process.</p> <p>Funding of \$30k from BoPRC and the balance funded by WBoPDC.</p> <p>The design is underway and is being managed in-house, staff are managing the works.</p> <p>1 Oct 2018:</p> <p>Staff have arranged a meeting with Bay of Plenty Regional Council to progress an option for a second culvert pipe of similar size to the existing culvert with a flood gate. A detailed plan and costing will be prepared for consideration and arrangement of funding.</p>		

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
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Meeting	Officer/Director	Section	Subject
Maketu Community Board 15/02/2022	Allis, Gary	New Item	Maketu Cycleway

The Board requested a comment from the Deputy Chief Executive in regard to the funding for Stage 2 of the Maketu Cycleway, as they would like to see public consultation take place.

March 2022:

This MAS has been closed. Please Refer to MAS Maketu Community Board 16/11/2021 regarding the cycleway.

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
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Meeting	Officer/Director	Section	Subject
Maketu Community Board 1 June 2021	Dave Macfarlane	Reports	Maketu Community Board Chairpersons Report - June 2021

The Maketu Community Board agree to fund up to \$50,000 from the Maketu Community Board Reserve Account, as a contribution to the refurbishment of the Maketu Community Building, subject to the below:

- That the Maketu Rotary be requested to work with Council’s Strategic Property Team, who would manage the project to refurbish the Maketu Community Building and ensure that all the necessary legislative and safety requirements for the project are met.

March 2022:

The building work has been completed. The final inspection has been booked, and staff are waiting on the date of the inspection. An additional heat pump is being ordered.

January 2022:

The building work is nearing completion. Final items to be done are flooring, new benchtop, and the final inspection, which will be done by mid-February. As a bonus, fibre and an overheard projector has been installed.

November 2021

Significant progress has been made on the refurbishment. The insulation, lining, and ceilings have replaced for the new layout. The pre-line inspection passed, and a post-line inspection is planned for month-end. Exterior painting is in progress, and fibre is scheduled for installation on 8 December.

September 2021:

A site meeting has been held with Rotary, architect, builders, building inspector and Strategic Property. The scope of the build has been simplified due to asbestos. Plans have been drawn up and sighted and the title has been supplied for lodging the consent.

A pre-start meeting was planned for Alert Level 2 demo commencement, however, due to the Covid lockdown, delays are expected as the internal demo can only start at Alert Level 2.

The fire station will host meetings and bathroom facilities as services are being disconnected.

July 2021:

A meeting will be scheduled with the Maketu Rotary Committee during July to discuss the proposed plans and consents.

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: March 2021
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9.3 MAKETU COMMUNITY BOARD – FINANCIALS REPORT FEBRUARY 2022

File Number: A4515783

Author: Allan Carey, Financial Business Advisor

Authoriser: Sarah Bedford, Financial Controller

EXECUTIVE SUMMARY

1. This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached are the financial statements for the year ended 28 February 2022 (**Attachment 1**).

Total operational costs are under budget YTD.

Grant payments made to date:

Resolution	Description	\$
	No transactions to date	-
	2021/22 Total grants paid to date	0

Committed – Operational expenditure

Resolution	Description	\$
MC-22-1.5	Up to \$200 to provide a wreath for ANZAC Day service paid from contingency operating expenses.	(200)
	2021/22 Total operational commitments	(200)

2020/21 Reserve analysis:

Resolution	Description	\$
	2021/22 Opening balance	167,910
MC14.3.6	Up to \$5,000 for entrance signs into Maketu WTF Print – Entrance Signs <i>Please note \$3,949 funded in previous financial year</i>	(1,051)
MC21-2.6	Further \$2,000 towards entrance signs into Maketu. WTF Print – Entrance Signs	(1297)

MC20-6.8	Up to \$5,000 for the installation of a water fountain to be placed on the sports field by the Skate Park. Bivouac Landscapes & Armstrong Plumbing – Water Fountain Maketu Sports Ground	(3,038)
MC20-6.9	Up to \$20,000 for the purchase and installation of two additional pieces of outdoor gym/exercise equipment to be located at Park Road Reserve. HotShot Sports Equip – Fitness Equipment Park Rd Reserve	(10,015)
	2021/22 Closing balance as at 28 February 2022	152,509

Committed – Reserves expenditure

Resolution	Description	\$
	Opening balance before commitments	152,509
MC22.5.3	Up to \$5,000 for an 'off-set' gate for the entrance to the Spencer Avenue Reserve. <i>Advised project is now complete, to be funded as actual spend in next report when total cost is finalised.</i>	(5,000)
MC20-6.7	Up to \$30,000 for the installation of an additional BBQ by the Surf Club. <i>Project is current awaiting approval.</i>	(30,000)
MC20-6.8	Up to \$5,000 for the installation of a water fountain to be placed on the sports field by the Skate Park. (Note Payment of \$3038 to Bivouac Landscapes & Armstrong Plumbing) <i>Advised Project is now complete.</i>	(1,962)
MC20-6.9	Up to \$20,000 for the purchase and installation of two additional pieces of outdoor gym/exercise equipment to be located at Park Road Reserve. (Note: Payment to HotShot Sports Equip for \$10,015 September 2021) <i>Advised project is now complete.</i>	(9,985)
MC21-2.6	Further \$2,000 towards entrance signs into Maketu. <i>Project is now complete with remaining funds of \$703.</i>	(703)
MC21-3.6	Up to \$50,000 as contribution to the refurbishment of the Maketu Community Building.	(50,000)

	<i>Advised project is nearing completion and awaiting finalisation of costs as at Mar22.</i>	
MC22-1.3	Up to a further \$8,000 for the completion of the refurbishment of the Maketu Community Building. <i>Advised project is nearing completion and awaiting finalisation of costs as at Mar22.</i>	(8,000)
	2021/22 Closing balance after committed expenditure	46,859

RECOMMENDATION

That the Financial Business Advisor's report dated 12 April 2022 and titled 'Maketu Community Board Financial Report – February 2022', be received.

ATTACHMENTS

- Maketu Community Board Financial Report – February 2022** 

Western Bay of Plenty District Council						
Income and Expenditure Statement						
For the period ended 28 February 2022						
Maketu Community Board						
	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Additional Levels of Service	0	0	0	<input checked="" type="checkbox"/>	0	0
Contingency - [see breakdown below]	0	11,336	11,336	<input checked="" type="checkbox"/>	17,000	4,424
Grants	0	3,336	3,336	<input checked="" type="checkbox"/>	5,000	5,000
Mileage Allowance	0	664	664	<input checked="" type="checkbox"/>	1,000	0
Salaries	9,502	9,904	402	<input checked="" type="checkbox"/>	14,860	14,739
Security	0	2,680	2,680	<input checked="" type="checkbox"/>	4,020	4,547
Inter Department Charges	22,416	22,416	0	<input checked="" type="checkbox"/>	33,627	33,624
Total Operating Costs	31,919	50,336	18,417	<input checked="" type="checkbox"/>	75,507	62,335
Interest Expense	0	0	0	<input checked="" type="checkbox"/>	0	0
Depreciation	0	0	0	<input checked="" type="checkbox"/>	0	0
Total Direct Costs	31,919	50,336	18,417	<input checked="" type="checkbox"/>	75,507	62,335
Costs Allocated	0	0	0	<input checked="" type="checkbox"/>	0	0
Costs Recovered	0	0	0	<input checked="" type="checkbox"/>	0	0
Total Costs	31,919	50,336	18,417	<input checked="" type="checkbox"/>	75,507	62,335
Income						
Financial Contributions	0	0	0	<input checked="" type="checkbox"/>	0	0
Interest Received	0	0	0	<input checked="" type="checkbox"/>	0	0
Other Income	0	0	0	<input checked="" type="checkbox"/>	0	0
Rate Income	46,057	53,672	(7,615)	<input checked="" type="checkbox"/>	80,507	72,545
Service Charges	0	0	0	<input checked="" type="checkbox"/>	0	0
Subsidies & Grants	0	0	0	<input checked="" type="checkbox"/>	0	0
User Fees	0	0	0	<input checked="" type="checkbox"/>	0	0
Total Direct Income	46,057	53,672	(7,615)	<input checked="" type="checkbox"/>	80,507	72,545
Net Cost of Service	14,138	3,336	10,802	<input checked="" type="checkbox"/>	5,000	10,210
Contingency - breakdown						
<i>No costs incurred this year</i>	<i>0</i>					
Year to date contingency costs	0					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	167,910					
MC14.3.6 Up to \$5,000 for entrance signs into Maketu	(1,051)					
MC21-2.6 Further \$2,000 towards entrance signs into Maketu.	(1,297)					
MC20-6.8 Bivouac Landscapes & Armstrong Plumbing - Water Fountain Maketu Sports Ground	(3,038)					
MC20-6.9 HotShot Sports Equipment - Fitness Equipment Park Rd Reserve	(10,015)					
(Decrease) Increase in year	(15,401)					
Closing Balance - Surplus (Deficit)	152,509					

Favourable Variance
 Unfavourable Variance

9.4 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

File Number: A4520777

Author: Pernille Osborne, Senior Governance Advisor – Board Secretary

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the schedule of meetings for April, May and June 2022, be received.

ATTACHMENTS

1. **Meeting Dates for Community Board Agendas – April**  

**Western Bay of Plenty District Council
Meeting Schedule 2022**

APRIL 2022			
Meeting	Date	Time	Venue
Kaituna Catchment Control Scheme Advisor Group	4 Apr	10.00am	BOPRC Rotorua Office
Policy Committee	5 Apr	9.30am	Chambers or via Zoom
Policy Workshop	5 Apr	1.00pm	Chambers or via Zoom
Ōmokoroa Community Board	5 Apr	7.00pm	Ōmokoroa Library & Service Centre and/or Via Zoom
Council	6 Apr	9.30am	Chambers or via Zoom
Te Puke Community Board	7 Apr	7.00pm	Te Puke Library & Service Centre and/or Via Zoom
District Licensing Committee Hearing	8 Apr	9.30am	Zoom
Maketu Community Board	12 Apr	7.00pm	Maketu Community Centre and/or Via Zoom
Good Friday – 15 April			
Easter Monday – 18 April			
Waihī Beach Community Board	19 Apr	6.30pm	Waihī Beach Community Centre and/or via Zoom
Regulatory Hearings Committee (if required)	20 Apr	9.30am	Chambers or via Zoom
District Plan Committee (if required)	21 Apr	9.30am	Chambers or via Zoom
ANZAC Day – 25 April			
Te Kāhui Mana Whenua o Tauranga Moana	27 Apr	10.00am	Chambers or via Zoom
MAY 2022			
Meeting	Date	Time	Venue
Policy Committee	3 May	9.30am	Chambers or via Zoom

Policy Workshop	3 May	1.00pm	Chambers or via Zoom
Annual Plan/Long Term Plan Committee Workshop	4 May	9.30am	Chambers or via Zoom or via Zoom
Performance and Monitoring Committee	5 May	9.30am	Chambers
Regional/Public Transport Subcommittee Hearings	11 May	9.30am	BOPRC Chambers
Te Ihu o te Waka o Te Arawa	11 May	10.00am	Chambers or via Zoom
Council	12 May	9.30am	Chambers or via Zoom
Regional/Public Transport Subcommittee Hearings	13 May	9.30am	TBC
Waiāri Kaitiaki Advisory Group	18 May	TBC	TCC Chambers
Regional Transport Committee	19 May	9.30am	BOPRC Chambers
Policy Workshop	24 May	9.30am	Chambers or via Zoom
Annual Plan/Long Term Plan Workshop	24 May	1.00pm	Chambers or via Zoom
District Plan Committee (if required)	25 May	9.30am	TBC
Katikati Community Board	25 May	7.00pm	The Centre. Pātuki Manawa, or via Zoom
District Plan Committee (if required)	26 May	9.30am	TBC
Regional/Public Transport Subcommittee Hearings	30 May	9.30am	BOPRC Chambers
Ōmokoroa Community Board	31 May	7.00pm	Ōmokoroa Library & Service Centre and/or Via Zoom
JUNE 2022			
Meeting	Date	Time	Venue
Audit & Risk Committee	2 Jun	9.30am	Chambers or via Zoom
Te Puke Community Board	2 Jun	7.00pm	Te Puke Library & Service Centre and/or Via Zoom
Queen's Birthday – 6 June			
Maketu Community Board	7 Jun	7.00pm	Maketu Community Centre and/or Via Zoom

BOP Mayoral Forum	8 Jun	9.30am	BOPRC Chambers
Annual Plan/Long Term Plan Committee	9 Jun	9.30am	Chambers or via Zoom
Waihī Beach Community Board	13 Jun	6.30pm	Waihī Beach Community Centre and/or via Zoom
SmartGrowth Leadership Group	14 Jun	8.30am	TCC Chambers
Policy Committee	14 Jun	9.30am	Chambers or via Zoom
Policy Workshop	14 Jun	1.00pm	Chambers or via Zoom
Tauranga Moana Advisory Group	17 Jun	9.30am	TCC Chambers
Katikati-Waihī Beach Ward Forum	21 Jun	7.00pm	TBC
Annual Plan/Long Term Plan Committee	22 Jun	9.30am	Chambers or via Zoom
District Plan Committee (if required)	23 Jun	9.30am	TBC
Public Transport Committee	23 Jun	9.30am	BOPRC Chambers
Matariki Day – 24 June			
Council	29 Jun	9.30am	Chambers or via Zoom
Policy Workshop	29 Jun	1.00pm	Chambers or via Zoom
Kaimai Ward Forum	30 Jun	7.00pm	TBC

Please note that these meetings are subject to change