

Mā tō tātou takiwā
For our District

Waihī Beach Community Board

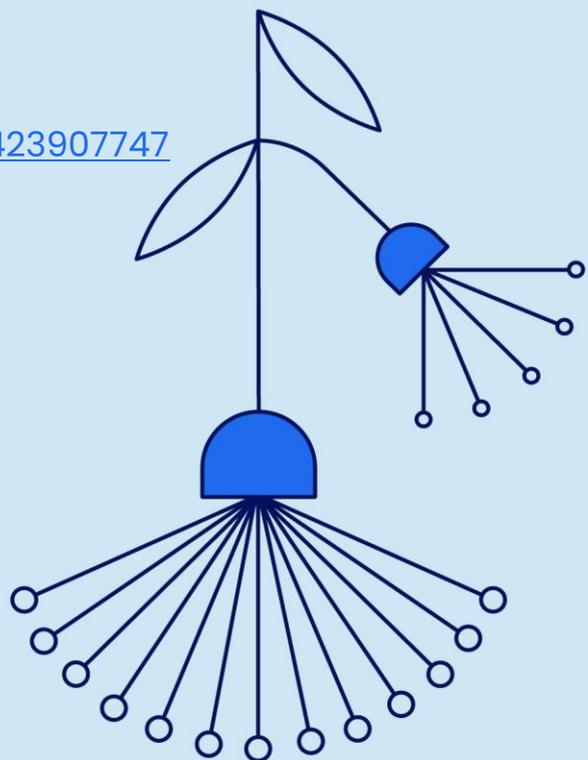
Poari Hapori

WB22-1

Monday, 21 February 2022, 6.30pm

Via Zoom

<https://westernbay-govt-nz.zoom.us/j/88423907747>



Waihi Beach Community Board

Membership:

Chairperson	Ross Goudie
Deputy Chairperson	Marilyn Roberts
Members	Bob Hulme Don Ryan Councillor James Denyer Councillor Anne Henry
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To provide an effective mechanism for community feedback to Council.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions.
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing the respective communities to promote public participation and communication within respective communities.
- To undertake tasks, powers and functions delegated by Council or its Committees in accordance with their delegated functions from time to time.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land, or in accordance with allocations which have been approved through the annual plan process.

- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To have input into Council and its Committees on issues and plans that affect communities within the Community Board area.

Notice is hereby given that a Waihi Beach Community Board Meeting will be held in the Waihi Beach Community Centre on:
Monday, 21 February 2022 at 6.30pm

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1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE WAIHĪ BEACH COMMUNITY BOARD MEETING HELD ON 29 NOVEMBER 2021

File Number: A4444936

Author: Pernille Osborne, Senior Governance Advisor – Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the Minutes of the Waihi Beach Community Board Meeting held on 29 November 2021, as circulated with the agenda, be confirmed as a true and accurate record.

ATTACHMENTS

1. Minutes of the Waihi Beach Community Board Meeting held on 29 November 2021

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
WAIHĪ BEACH COMMUNITY BOARD MEETING NO. WB21-5
HELD VIA ZOOM (AUDIO / VISUAL LINK) UNDER COVID-19 LEVEL 2
AND LIVESTREAMED ON MONDAY, 29 NOVEMBER 2021 AT 6.30PM**

1 PRESENT

Chairperson R Goudie, Member M Roberts, Member B Hulme, Member D Ryan, Cr J Denyer and Cr A Henry

2 IN ATTENDANCE

G Allis (Deputy CEO/Group Manager Infrastructure Services), A Hall (Roading Engineer West), J Osborne (Governance Support Administrator) and P Osborne (Senior Governance Advisor)

6 Members of the Public, including Councillor Allan Sole.

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Waihi Beach Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION WB21-5.1

Moved: Cr A Henry

Seconded: Cr J Denyer

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

7.1 KEITH HAY - VARIOUS ITEMS

Mr Hay was in attendance to speak to the below items:

Three Waters Reform

Mr Hay was of the belief that the submissions received by Council regarding the Three Waters Reform were opposed to the proposal. Clarification was sought as to whether Council was still committed to undertaking consultation with ratepayers following the release of the final report from the Three Waters National Working Group.

8-10 Wilson Road Resource Consent

Mr Hay was of the belief that the resource consent application for 8-10 Wilson Road (beside the Church) contained three commercial and ten residential premises within the commercial zone. He believed that many aspects of the application would not comply with the District Plan.

On behalf of the Residents and Ratepayers Association, Mr Hay requested the resource consent application be publicly advertised 'or simply rejected'.

7.2 MIKE HICKEY - VARIOUS ITEMS

Mr Hickey noted a few issues at Waihi Beach that he would like to see addressed prior to the holiday period:

- Several intersections had no road markings;
- There were visibility issues due to cars being parked incorrectly;
- Roaming dogs on beaches and in residential areas; and
- Two dog attacks had taken place in the last couple of weeks.

Mr Hickey noted the importance of addressing these issues, for the safety of the public, over the Summer period.

7.3 ALLAN SOLE – VARIOUS ITEMS

Councillor Sole was in attendance to give the Board an overview of where the CCTV Working Party was at, noting the below:

- Costs were still being finalised;
- Waihi Beach had been highlighted as a high priority;
- Funding from the Board would help support the application to Council; and
- The Working Party would like to see as many CCTV cameras as possible installed prior to Christmas 2021.

Councillor Sole also spoke on behalf of the Athenree Action Group noting that the group would be in favour of having 7 or 14 cycle racks installed.

Lastly, the Board was informed that the Athenree Homestead Fair was a success, and expressed gratitude to the current Waihi Beach Community Board for their continued support.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION WB21-5.2

Moved: Cr A Henry

Seconded: Member B Hulme

That the meeting reconvene in formal session at 6.48pm.

CARRIED

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE WAIHI BEACH COMMUNITY BOARD MEETING HELD ON 9 AUGUST 2021

RESOLUTION WB21-5.3

Moved: Cr A Henry

Seconded: Cr J Denyer

That the Minutes of the Waihi Beach Community Board Meeting held on 9 August 2021, as circulated with the agenda, be confirmed as a true and accurate record.

CARRIED

9 REPORTS

9.1 WAIHI BEACH COMMUNITY BOARD CHAIRPERSONS REPORT – NOVEMBER 2021

The Board considered a report from the Chairperson. The report was taken as read with further discussion on the below items.

RESOLUTION WB21-5.4

Moved: Chairperson R Goudie

Seconded: Member D Ryan

That the Chairperson's report dated 29 November 2021, titled 'Waihi Beach Community Board Chairpersons Report – November 2021', be received.

CARRIED

9.1.1 WAIHI BEACH COMMUNITY DEVELOPMENT TRUST – MENZSHED

The Board was provided with a brief rationale from Waihi Beach Community Development Trust – MenzShed representative, Bob Firth, regarding the request for further funding. Due to price increases and unforeseen expenses, the MenzShed required additional funding to complete the project. The Board received confirmation from Mr Firth that any forthcoming funds from the Community Board would allow the project to be completed.

The Board supported this request, noting it was important that the project was able to be completed. The Board also requested that the documentation provided from the Waihi Beach Community Development Trust – MenzShed be attached to the minutes. Please see **Attachment 1** for further details relating to this request, including a breakdown and rationale of the shortfall.

RESOLUTION WB21-5.5

Moved: Member B Hulme

Seconded: Cr A Henry

That the Waihi Beach Community Board approve the sum of \$16,850 from the Waihi Beach Community Board Reserve Account, to the Waihi Beach Community Development Trust – MenzShed, to enable the MenzShed project to be completed, subject to Community Board Member Don Ryan being immediately co-opted onto the MenzShed Committee for the duration of the project.

CARRIED

9.1.2 DISTRICT PLAN REVIEW

The Board wanted to make a request that consultation relating to the District Plan review take place over the January – February 2022 holiday period, when the ‘holiday population’ was in Waihi Beach.

The Deputy Chief Executive advised the Board that:

- There was a comprehensive plan in place for the District Plan Review;
- Council was aware of the seasonal nature of residents in the Waihi Beach community; and
- Recent online engagement with the community had been very effective, providing the example of the Athenree Cycleway crossing project.

The Board was also advised that, in the next couple of weeks, staff would provide all Community Boards with an outline programme of the District Plan Review process, including the expected timing/nature of the consultation and engagement.

RESOLUTION WB21-5.6

Moved: Member B Hulme

Seconded: Cr A Henry

That the Waihi Beach Community Board would like staff to commence conversations with the Waihi Beach community regarding the District Plan and the Waihi Beach Town Centre Plan, prior to 28 February 2022.

CARRIED

9.1.3 WAIHI BEACH LIBRARY SITE OPTIONS

The Board was advised that a high level summary of the feedback received for the new Library site would be on the agenda at the Performance and Monitoring meeting held on Thursday, 2 December 2021.

The Deputy Chief Executive was of the understanding that, at this stage, the Broadlands Block Site on Wilson Road was the favoured option, however noted that there were still a range of views that needed to be assessed. It was also noted that, through feedback provided, there were views against the Library site being in a congested area of Wilson Road.

The Board requested that their formal feedback submission to Council regarding the Waihi Beach Library Site options be attached to the minutes. Please see **Attachment 2**.

It was also noted that in order to remain neutral prior to Council's decision, Councillor Denyer and Councillor Henry were excluded from this submission.

9.1.4 WAIHI BEACH TO ATHENREE CROSSING (WALKWAY/CYCLEWAY)

The Board was advised that this project was progressing as per the programme, which was going through the consent process. It was also noted that the positive feedback from multiple parties, including Tangata Whenua and community members, would support the consent application.

9.1.5 FUNDING FOR NEW 'LIVE WELL WAIHI BEACH' OFFICE SPACE

The Board discussed the rationale for approving funds for 'The Office' space up to 20 June 2022. The Board clarified their wish to keep their original commitment of using the Waihi Beach Community Centre as the 'Live Well Waihi Beach' base.

It was noted that the air conditioning units that the Waihi Beach Community Centre was waiting on to complete the room, had been held up overseas.

RESOLUTION WB21-5.7

Moved: Cr A Henry

Seconded: Member M Roberts

That the Waihi Beach Community Board approve up to \$1,750 (excluding GST) from the Waihi Beach Community Board Miscellaneous Account for costs relating to the hireage of office space for the 'Live Well Waihi Beach' coordinator through to 20 June 2022.

CARRIED

9.1.6 CCTV

The Board discussed the rationale for funding the CCTV cameras from the Roding Account, noting that the CCTV cameras would also be utilised for intersection performance and traffic counts around site intersections.

RESOLUTION WB21-5.8

Moved: Cr J Denyer

Seconded: Cr A Henry

The Waihi Beach Community Board confirms its offer to pay 50% of the capital cost for either or both of the CCTV cameras, that the CCTV Working Party may approve, to be installed on Waihi Beach Road and Athenree Road, up to a total amount of \$25,000, from the Waihi Beach Roding Account.

CARRIED

9.1.7 WAIHI BEACH LIFEGUARD SERVICES - GRANT FUNDS

RESOLUTION WB21-5.9

Moved: Cr J Denyer

Seconded: Member D Ryan

The Waihi Beach Lifeguard Services Incorporated may use the remaining funds of the original grant application for excess items for the Rescue Watercraft, as requested on page 28 of the Agenda.

CARRIED

9.1.8 BROADLANDS BLOCK UPDATE

Councillor Henry provided the Board with an update on Broadlands Block noting that a planting took place in the wetland area of Broadlands Block on Saturday 27 November 2021. The plants that were unable to be planted had been stored in the wetland area for the Summer months, and would be monitored regularly.

The Board asked if Council's contractors would have the resources to mulch through some bracken, which was left behind following a big clear out of the wetland area in Broadlands Block. The Roding Engineer (West) noted that he would follow this up with the appropriate staff.

9.1.9 WAIHI BEACH CYCLE PATH SIGNS AND MARKINGS REVIEW

The Roading Engineer (West) was still sourcing posts and liaising with appropriate staff as to where the posts could be established. The new signs had been printed and were ready for installation once the posts were completed.

Staff were still awaiting heritage feedback on Tuna Avenue, Broadway Road and Seaforth Road.

A cost had been sought for the cycleway path on the beach side of Seaforth Road from Dillon Street to The Loop, and the Board would be advised as soon as a cost was received.

RESOLUTION WB21-5.10

Moved: Member D Ryan

Seconded: Cr J Denyer

1. That the Cycleway Report be accepted, and that the Waihi Beach Community Board request staff to continue with the planning, including pricing of the new sections as scheduled in 4a – 4f respectively and to work with the Board to ensure, subject to funding, completion.
2. That the Waihi Beach Community Board agree with the positioning of the updated Cycleway maps at the Surf Club, Trig Carpark, Tuna Avenue and ANZAC Bay, and to work with staff to assist with their erection prior to Christmas 2021, at an expected cost of up to \$3,000.

CARRIED

9.2 WAIHI BEACH COMMUNITY BOARD COUNCILLOR'S REPORT - NOVEMBER 2021

The Board considered a report from Councillor Denyer. The report was taken as read with further discussion on the below items.

RESOLUTION WB21-5.11

Moved: Cr J Denyer

Seconded: Cr A Henry

That the Councillor's report dated 29 November 2021, titled 'Waihi Beach Community Board Councillor's Report – November 2021', be received.

CARRIED

9.2.1 THREE WATERS REFORM

The Board was advised that Council was consulting with Western Bay communities seeking ideas regarding what 'good' looks like from a governance and accountability perspective when the reform kicks in from 2024.

Two virtual sessions would be held: Thursday 9 December (7-8pm) and Friday 10 December (12-1pm). Both sessions would have Council staff and Councillors in attendance.

9.2.2 ISLAND VIEW RESERVE PLAYGROUND

The Board congratulated Council staff on the opening of the Island View Reserve Playground, noting it was well used and that they had received lots of positive feedback surrounding it.

The formal opening would take place once current COVID-19 restrictions allowed. The Board would be notified of any arrangements.

9.2.3 TRIG LOOKOUT WALKWAY LOOP TRACK

The Board was advised that work was continuing but would not be opened prior to Christmas 2021. The new contractors were making good progress with the smaller equipment, noting that the new sections had not contained any archaeological findings at this stage.

The commercial pine forest was being progressively harvested. Replanting options were still being considered, noting that due to it being adjacent to the Orakawa Reserve, the use of native plants was preferred.

9.3 WAIHI BEACH COMMUNITY BOARD GRANT APPLICATION

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

The Board noted that the Waihi Beach Community Centre received funding from Council's Community Matching Fund, which therefore excluded them from receiving grant funding from the Community Board.

The Board supported the purchase of a defibrillator for the Community Hall and Library users, and agreed to provide funds from the Waihi Beach Community Board Contingency Account.

RESOLUTION WB21-5.12

Moved: Member D Ryan

Seconded: Member B Hulme

1. That the Senior Governance Advisor's report dated 29 November 2021, titled 'Waihi Beach Community Board Grant Application', be received.
2. That the Waihi Beach Community Board approve \$400 from the Waihi Beach Community Board Contingency Account to the Waihi Beach Community Centre for the purchase of a defibrillator.

CARRIED

9.4 2022/23 ANNUAL OPERATING BUDGET

The Board considered a report from the Financial Business Advisor. The report was taken as read with further discussion around the Grants budget. The Board was advised that there was an error in the recommendation that appeared in the agenda, and that the 'Grant' budget line should have read \$5,000.

The Board was also informed that their 2021/2031 Operating Budget recommendation in October 2020 was not carried through to the Long Term Plan (LTP), therefore the Board amended the table to increase the 'Grants' budget and decrease the 'Mileage' Budget, as shown in Resolution WB21-5.13.

RESOLUTION WB21-5.13

Moved: Cr A Henry

Seconded: Member D Ryan

1. That the Financial Business Advisor's report dated 29 November 2021, titled '2022-23 Annual Operating Budget', be received.
2. That it be recommended to the Annual Plan and Long Term Plan Committee that the Waihi Beach Community Board 2022/2023 Annual Operating Budget be:

OPERATING COSTS	2022/23	
Conference/Training	2,000	
Contingency	2,000	
Grants	7,000	
Mileage Allowance	3,000	
Miscellaneous	3,000	
Salaries	<i>Determined by Remuneration Authority</i>	
Inter Departmental Charges	<i>Determined by Overhead Cost Allocation</i>	
TOTAL OPERATING COSTS		

3. That this report relates to issues which are not considered significant in terms of Council's Policy on Significance.

CARRIED

9.5 INFRASTRUCTURE SERVICES REPORT WAIHĪ BEACH COMMUNITY BOARD NOVEMBER 2021

The Board considered a report from the Deputy Chief Executive. The report was taken as read with further discussion on the below items.

RESOLUTION WB21-5.14

Moved: Chairperson R Goudie

Seconded: Cr A Henry

That the Deputy Chief Executive's Report, dated 29 November 2021 titled 'Infrastructure Services Report Waihi Beach Community Board November 2021', be received.

CARRIED

9.5.1 CYCLE RACK FACILITIES

The Board was advised that there were no further updates on the cycle racks at the north end of Beach Road, however, they would be updated once the Roading Engineer (West) was able to complete a site visit. It was also noted that a letter drop to adjacent shop owners could be undertaken.

RESOLUTION WB21-5.15

Moved: Cr J Denyer

Seconded: Member B Hulme

The Waihi Beach Community Board approve the cost of up to four cycle racks to be installed outside the Waihi Beach Seaside Store (dairy) at the north end of Beach Road.

CARRIED

9.5.2 URBAN CYCLEWAY IMPROVEMENTS

The Board asked that the status of this 'Priority Project' be updated to the below.

'During the Community Roadside workshop 27/10/20, Council staff discussed the need to reprioritise the urban cycleway connections. Suggestions include Dillon Street and Seaforth Road.'

9.5.3 WAIHI BEACH HISTORICAL TRAIL INFORMATION PROJECT

The Board sought an update from staff (following the meeting) on the panel that MishMash was producing for the Waihi Beach Historical Trail Information Project.

9.5.4 VILLAGE GARDEN ENHANCEMENT PROJECT

The Board was advised that village planting had been postponed until Autumn 2022 to allow the plants to grow successfully.

The Roading Engineer (West) was happy with the audit received.

The Board noted that the gardening work would need to be undertaken by contractors rather than volunteers, due to the nature of the work needed. The funding would need to be reviewed with this change.

Based on the audit comments received, the Roding Engineer (West) was happy to indicate approval of the plants. This would allow the plants to be ordered prior to the next Waihi Beach Community Board meeting in 2022.

9.5.5 WELCOME TO WAIHI BEACH ENTRANCEWAY PROJECT

The entranceway proposal was still progressing with the architect. The Roding Engineer (West) was awaiting Iwi and Hapū feedback.

9.5.6 SEAFORTH ROAD, ANZAC BAY SHARED PATH EXTENSION

The Roding Engineer (West) noted that he would contact community member Peter Roy to provide him with an update on this project prior to the holiday season.

9.5.7 WESTERN SOLID WASTE

The Board was advised that this project was going well with the overall satisfaction rate increasing. Additional collection dates for Waihi Beach over the summer period had been put in place. The Board would ensure that these dates were accessible over the different community run channels, i.e. Facebook.

9.5.8 2 MILE CREEK

The Board was advised that staff were preparing a new landowner consent to enter, and easement agreements. There had been communication with those affected regarding the new process/plan.

Council was hoping to hear from Bay of Plenty Regional Council prior to Christmas 2021 regarding the alteration to consent.

9.5.9 RESERVES UPDATES

Member Ryan advised the Board that he was of the belief that Council's Reserve staff had agreed to share the costs to plant a further three blocks in front of the Surf Club. It

was also noted that they would be working with Waihi Beach Coast Care to assist with protecting some of the dunes.

Councillor Henry acknowledged the work that was undertaken by Coast Care regarding the removal of all the initial weeds that had taken over the area. It was noted that three of the beds that had the weeds removed were already starting to grow back. A Service Request (CCR) would be raised on behalf of the Board to advise Council staff of the need to monitor the area.

9.5.10 EMERGENCY MANAGEMENT

The Board was advised that the recently appointed Community Resilience advisor had already connected with Community Response teams to ensure that previous established work continued to progress.

9.5.11 ATHENREE SCHOOL BUS STOP CYCLE RACK FACILITIES

RESOLUTION WB21-5.16

Moved: Cr J Denyer

Seconded: Chairperson R Goudie

That the Waihi Beach Community Board approve the installation of 14 cycle racks at the Athenree School bus stop.

CARRIED

9.6 FINANCIAL REPORT WAIHI BEACH - OCTOBER 2021

The Board considered a report from the Financial Business Advisor. The report was taken as read with further discussion on the below items.

The Board received an invoice for printing relating to the Community Plan. Payment would be made against the \$3,000 committed Reserve expenditure relating to the Community Plan (WB20-3.9).

There was a discussion around the allocation of funding to the Reserve Account and that Community Boards no longer receive an allocation into their Reserve Account from Council. The Deputy Chief Executive clarified that this had not happened for some time.

RESOLUTION WB21-5.17

Moved: Member D Ryan
Seconded: Chairperson R Goudie

That the Financial Business Advisor's report dated 29 November 2021 and titled 'Financial Report Waihi Beach – October 2021', be received.

CARRIED

RESOLUTION WB21-5.18

Moved: Cr A Henry
Seconded: Member D Ryan

That the Waihi Beach Community Board approve the release of all remaining funds (\$9,777) from the Waihi Beach Community Board Committed Reserves expenditure (WB17.2.3) back into the Reserve Account, due to no longer requiring them for the purpose stated.

CARRIED

RESOLUTION WB21-5.19

Moved: Cr A Henry
Seconded: Member D Ryan

That the Waihi Beach Community Board approve the release of all remaining funds (\$27,000) from the Waihi Beach Community Board Committed Reserves expenditure (WB22.3-8) back into the Reserve Account, due to no longer requiring them for the purpose stated.

CARRIED

9.6.1 BROADLANDS BLOCK RESERVE CONCEPT PLAN

The Board sought clarification regarding the remaining balance committed for the Broadlands Block Reserve Concept Plan. The Board was aware that work had been completed, however it was not currently showing in the Financial Report. Updates regarding this query would be sent directly to the Board and Ruth Parsons.

Member Roberts left the meeting at 8.43pm.

9.7 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

RESOLUTION WB21-5.20

Moved: Member B Hulme

Seconded: Cr J Denyer

That the schedule of meetings for December 2021, and the draft schedule of meetings for January 2022 and February 2022 be received.

CARRIED

The Meeting closed at 8.50pm.

The minutes of this meeting were confirmed at the Waihi Beach Community Board held on 21 February 2022.

.....
Chairperson R Goudie

CHAIRPERSON

ATTACHMENT 1



Page 1.

The Waihi Beach Menzshed has had a large number of people contact us wanting work carried out for them and we haven't been able to help many. We want to.

Because we haven't yet got a place for a base to get Sheddies together, we have been unable to create the workforce we need to complete all work requests. The work we do is not intended to compete with tradies. There are many skilled, retired folk who want to be part of our shed to help the community.

So we realised the need to start building to keep momentum going with the interest that was evident and to create a home base. Since the build started interest shown has been wide, enthusiastic and positive. Many have donated tools and building materials, cash, requested work to be done, offered help and shown general admiration and encouragement.

We had \$25 000 to enable a usable shed in goods, kind and materials donated by individuals and businesses and \$77,000 cash raised.

We have liaised with Council so they can run power for the new toilets through our meter board and they have told us to get SHE qualified so our Health and Safety plan is approved and we can complete work for them. Cash flow is important to our future.

I believe this volunteer community group will become one of the most widespread and influential at the Beach. The contacts we have made suggest this. We have huge potential to help people in their homes, businesses and in open spaces. Also there is the interpersonal support that will be provided and is needed, through member interaction.

So we realised we needed to start the build.

In 2020 Covid meant that many Foundations did not have the funds to distribute. We have made many applications for funding with many rejections. More than the norm. We have been able to raise funds from the limited work we have been able to complete and still are. In the time since we first started planning, costs have risen. As an example the cost of the shed's building materials has risen 23% in six months.

When we can become a group in our own space we can begin to show our potential to help the Waihi Beach Community in many ways. Any profits go back to the community.

That is why we are asking your Board for funding help.

Brian Baynes
Steering Group Chair



Page 2 & 3

Timeline Summary of our Progress.

April 2019

Initial meeting of the steering committee.

Council approved the shed site.

Alan Sole Community Board chair gave support suggesting \$60 000 could be made available.

May 2019

Applications were made to WBOPDC for use of reserve land and to the Community Board for funding. The latter was presented in June.

July 2019

Community Board approved \$30 000 funding.

August 2019

Quotes and ideas for the shed were researched.

November 2019

Charitable Trust designation was sought, lease of land agreed, plans prepared for Council.

A budget was prepared by Mark Davidson from Freestyle Architecture. A closed useable shed would cost \$75,000 plus \$25,000 of donated goods and materials totalling \$100,000.

A completed fit out would take the budget to \$144,000. (Completed fit out includes such items as; toilet & kitchen, fireplace, insulation, security cameras fans, storage container, landscaping, insurance and other misc. items)

January 2020

A container was bought by two members so that we could store the Community Hall, kitchen that we dismantled. It has been invaluable for storage and is chocker. It will be used for an engineering shed one day.

Funding applications began. Successful results were received from Valder Ohinemuri Community Trust, RSA, LJ Hooker as well as private donations. Some applications were turned down.

June 2020

Donations totalled \$54 000, including the Community Board grant.

In the meantime Covid took a toll on our efforts.

2021

We realised we had enough funds and donated material to be able to build a shed so that it could be used, even if not completely fitted inside. Our reasoning is explained Attachment 1.

Start of build.

We found out at a late stage the shed had to be changed from Grade 1 to Grade 2. And there were general material cost increases. Value \$12 000.

The foundation holes had to be enlarged and with extra concrete and associated work the extra cost was \$5 000.

Because the floor was raised above the original level extra fill was required that was not donated as we were led to believe. Cost \$2 500.

We are led to believe the cost of the electric gear will be an extra \$3 000.

One day the folk who paid for the container will need to be reimbursed,. Cost \$8 000.

We are still making applications for funding.

Brian Baynes

Steering Group Chair

Waihi Beach Menz Shed

4/11/21

WAIHI BEACH COMMUNITY DEVELOPMENT CHARITABLE TRUST

APPLICATION FOR GRANT TO;

WAIHI BEACH COMMUNITY BOARD

Our Organisation

1. Legal Name

Waihi Beach Community Development Charitable Trust

Incorporating:

Waihi Beach Focus Club

Menz Shed Project

2. Postal Address

P O Box 128, Waihi Beach 3642

Physical Address:

3. Contact person for further information

Name; Bob Firth

Phone;

Email Address; waihibeachmenzshed@gmail.com

Name of Trustees/Principal Officers

Trustees; Donald Fraser (Chair) , Don Oliver

Chairperson Menz Shed: Brian Baynes

Secretary: Robert Firth

Treasurer: Thomas Wallace

5. Legal Status: Charitable Trust

Charities Commission Registration No: CC57304

6. Our Organisation has been in existence:

Original planning started approximately 6 years ago with the Probus/Focus Club.

Planning for the Menz shed Project started in August 2019 when it was decided to form a Charitable Trust to act as the umbrella to these and future activities.

The Trust gained Charitable Status in January 2020.

7. Our Organisations purpose and Objectives:

The Trust Deed states:

To benefit the Waihi Beach Community by:

- a) Promoting, acquiring and/or developing facilities beneficial to the Waihi Beach Community;
- b) Raising funds for distribution to other charitable organisations supporting the Waihi Beach Community;
- c) Promoting and developing a "Menz Shed" facility to:
 - (i) Provide a place for men to meet, socialize and engage in projects that benefit themselves and the wider community;
 - (ii) Support the social interaction and wellbeing of men.
- d) Undertake any other activity that provides benefits to the Waihi Beach Community

8. Programmes currently provided:

For the **Focus group** there are approximately 190 members. Monthly meetings are held at the Waihi Beach RSA.

9. Volunteers/Members and estimated hours per month;

These activities are administered by a core group of 7 volunteers estimated to contribute approximately 40 hours per month.

Currently the four trustees are the core group set up to drive the Menz shed to opening. Once established the initial membership is expected to be a maximum of 40 growing to 80 after one year. Initially volunteer hours are calculated to be approximately 200 hours per month and once fully established anticipated to be in excess of 1200 hours a month after year one.

10. Menz Shed Project

Vision

To provide an environment for men and women in the Waihi Beach and surrounding area to connect as one community to share their skills, have a laugh, and work on practical tasks, individually or as a group.

What is it?

In a sense, the Menz shed is a health initiative to create a bridge from isolation to the camaraderie of a shared project and community appreciation. Work can be done on

individual projects to build something practical or create something fanciful as well as working in groups on community projects. Or if you just want to have a cup of tea or a natter with friends, that's okay too.

11. Once the Menz shed is established;

The following projects are expected to be run from the club;

- Opportunities for members to undertake woodworking, welding, and other creative projects for around their homes
- Coffin Club - opportunities for people to design, build and paint their own coffins.
- Trap building – building traps for the community pest control programs.
- Children's workshops – working with the neighbouring Waihi Beach School for teaching children a range of skills including woodwork, gardening and maintenance of their bicycles.
- Community projects – such as work on the Otawhiwhi Marae, existing clubs and other not for profit organisations.
- Projects for Western BOP Council – such as with Otawhiwhi Marae, establishing information signs of historical nature, and other facilities in reserves, playgrounds, boardwalks and cycleways.

While called a "Menz Shed" the club will not just be a space for men. For example the adjacent Community Centre has a modern kitchen that can be accessed for cooking classes.

Also, there are numerous artists and other creative people in the community that can be available for art, woodturning, carving, garden art and other creative classes.

We are excited to share with the community that Sir John Kirwan has come on board as the Menz Shed Patron. He resides nearby, we have regular contact and we anticipate he will visit the shed from time to time.

The WBOPDC has granted a lease of reserve land behind the Waihi Beach Community hall on Beach Road for a rent of \$217.00 pa.

The Council has also granted \$30,000 towards the cost of the proposed building. Once operational, ongoing costs will be funded through membership fees and donations of materials. The steering group have already received much support from the community for donations of material and equipment.

Any funds generated from jobs undertaken or sales of items built will also go towards ongoing maintenance, purchase of materials and expansion of the shed.

A 40-foot container is now situated at the site which currently acts as a meeting place and for storage of materials and equipment already donated. This has been funded by a loan of \$8,500 from two of our Trustees – Messrs Fraser and Baynes.

12. Who will benefit from our project?

There will be a direct benefit to those that wish to be a member of the club.

In terms of public benefits, the number can be great. The Menz shed intends to undertake odd jobs and projects on and around the community. There are already agreed jobs that need to be done, for other charities, for people on their own and people that need a DIY handyman.

The Otawhiwhi Marae needs a great amount of maintenance and there have been discussions to help with this. As well, we are working with the Waihi Tourist Train Society who need assistance with the maintenance of their various facilities at Waihi and Waikino Stations.

13. Financial Details of Project

The Organisation will not have an annual income above \$60,000 but has registered for GST to enable GST to be claimed on the building project.

Total cost of completed project **\$175,156**

Funding Source	Received	Pending
Waihi Beach Community Board	\$30,000	
Waihi Beach RSA	\$4,000	
Gavin Gerrard (local resident)	\$5,000	
Valder Ohinemuri Trust	\$10,000	
Chartwell Charitable Trust	\$10,000	
Lions Club of Waihi	\$5,000	
L J Hooker Real Estate	\$5,750	
TECT Grant Conditional		\$31,750
Donated building components	\$16,600	\$8,000
Local personal donations and sponsorship	\$8,470	\$20,000
Total	\$94,820	\$59,750

The construction costs of the bare shed is \$125,956.

As there are kitchen and bathroom facilities for use at the adjacent Community Centre Complex, we are confident of having a workable facility for the cost of the bare shed. Once operating with resources in place, it is expected to be much easier to fund and complete the facility to a finished product.

Currently we are approximately \$36,915 short of the funding required to achieve a workable facility. Any assistance with funding the Waihi Beach Community Board can provide will be gratefully appreciated. A grant of \$20,000 will leave a shortfall of \$16,915. Since we have a conditional offer of a grant from TECT for \$31,750. If successful with Community Board Grant this will enable us to complete the shed.

14. Other funding applications relating to this project

Unfortunately, Covid-19 has severely impacted the momentum we had been having and the ability of funding organisations to provide funding for such projects.

We have been unsuccessful with applications to:

- Oceana Gold

- Community Resilience Fund
- Trinity Farms
- Mobil

We intend to apply to:

- One Foundation
- NZCT
- Acorn Foundation
- Lotteries

15. Website

Please see www.waihibeachmenzshed.co.nz for more information. The Website is currently dormant.

16. Acknowledging Sponsors

We will be including a funding and sponsorship board on the Menz Shed building to acknowledge the support of sponsors and funders who will also be invited to the opening of the shed.

Declaration

In making this application I declare that:

1. I am authorised to do so and to the best of my knowledge the information contained here is true and correct.
2. Any grant received will be used for the project for which it was approved unless written permission has been received to use for any other purpose.
3. I acknowledge that group and personal information collected will be held by the Board for the purpose of accessing applications and may be shared with other parties in the process of assessing the application (Privacy Act 1993)

Signature:

Date:

Full Name: Brian Baynes

Position: Chairperson (Menz shed project)

Contact Phone number:

Contact Email Address:



Waihi Beach Menz Shed
Construction Costs of Bare Shed

GST Exclusive

	Budget	Est. Total	plus/minus
Council fees	2926	4739	1813
Design/Geo Tech/Fire	3000	5340	2340
Construction	89480	99077	9697
Plumbing/Drainage	10000	10000	
Electrical	1800	1800	
Contingencies	10000	5000	-5000
TOTAL BARE SHED	\$117,206	\$125,956	\$8,850

Internal fit out/Misc	37200	44200	7000
Contingencies	4000	5000	1000

TOTAL COST TO FINISH	\$158,406	\$175,156	\$16,850
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Estimated Cost of Bare Shed 125956

Less Paid to Builder/Suppliers	45962	
Donated Materials to date	16600	-62562
BALANCE TO PAY		63394

Cash on hand	-26479
SHORTFALL TO COMPLETE BARE SHED	36915

Grant requested from WBCB	-20000
	16915

Conditional offer of Grant from TECT 31750

LEAVING SURPLUS TO COVER FITOUT COSTS OF \$49,200	\$14,835
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Tom Wallace. Treasurer
Waihi Beach Menz Shed

ATTACHMENT 2

19-11-2021

Submission to Council From the Waihi Beach Community Board re the Library Site selection

The Waihi Beach Community Board do not support the sites five and three. We believe that site five will cause congestion to both vehicle and foot traffic in an area which is already stretched. We understand that most businesses in the village also find this site unfavourable.

Site three is a designed open space area, ie village green, and Skate Park as per Parks and Reserves Management Plan and also agreed by our community in previous consultations. It is also out of the way to foot traffic and cycleways.

The Waihi Beach Community Board are receptive to sites two and six and are similarly supportive of the original site one. We also would like Council to look at the possibility of attaching any new building to the current Community Hall and / or expanding the current facility.

It is our understanding that the top 2 sites will come back to the community and we look forward to working with Council and the wider Waihi Beach Community as the preferred options are fully researched.

Ross Goudie

Chairperson Waihi Beach Community Board

9 REPORTS

9.1 WAIHI BEACH COMMUNITY BOARD CHAIRPERSONS REPORT – FEBRUARY 2022

File Number: A4472797

Author: Ross Goudie, Community Board Chairperson

Authoriser: John Holyoake, Chief Executive Officer

RECOMMENDATION

1. That the Chairperson's report dated 21 February 2022, titled 'Waihi Beach Community Board Chairpersons Report – February 2022', be received.
2. That the Waihi Beach Community Board approve up to \$200 from the Waihi Beach Contingency Account for costs relating to the printing of 600 self isolation flyers.

BACKGROUND

We are hoping that this Community Board meeting will be a hybrid incorporating face to face and Zoom.

Wilson Road

Waihi Beach was busy and well behaved over the Christmas and New Year period. As usual the parking in the vicinity of Wilson Road was crowded. The Board would like to look into options to increase parking and improve traffic flow in this area.

It has also been noted that the rubbish bins along Wilson Road have been overflowing.

Staff Comment:

Parking on Wilson Road, as with other beach resort village centres are typically at capacity over the summer period and long weekends. A significant overview of the town centre is likely required to enhance on street parking as well and the ongoing concern with courier, freight, towed boats and caravans parking in the central median in the village.

There may be an opportunity to increase parking capacity in the public car park behind "The Porch".

Community Plan

The Community Plan review will be tabled at the meeting.

District Plan

The Community Board had discussions with staff before Christmas 2021. There was a combined Community Board meeting about how local areas fit into the plan. Waihi Beach has been wanting to discuss a revision of our village plan for five years. We know the big picture stuff also needs discussing (like stormwater, climate change, building rules and zoning etc) but we feel this needs to happen prior to the development of the new District Plan rules.

Stormwater and the lack of clarity about what happens and the increase in development are the most urgent issues that Waihi Beach wish to discuss. The Board would like clarification on 2 Mile Creek rock revetment, future inflow into Broadlands Block and new subdivisions in low lying areas.

Further information relating to 2 Mile Creek can be found in the Infrastructure Report of this agenda.

Live Well Waihi Beach

The project and website are currently being managed by Council Senior Policy Analyst until a new co-ordinator is employed. The steering committee is in the process of consolidating an interim fundholder and will be supporting the role of the new co-ordinator.

The Board want to thank Sam Mortensen for the work undertaken as the previous co-ordinator and for continuing with the key environmental projects that were already in progress.

Waihi Beach Library Site Update

Staff Comment:

An analysis of 'Phase One Engagement' has been completed. A more detailed analysis of costs to build on three sites is being undertaken.

Further information relating to this project can be found in the Infrastructure Report of this agenda.

Wilson Park Concept Plan Review

Staff Comment:

Council will be undertake pre-engagement with the Waihi Beach Community in March 2022 which will inform the development of the new draft concept plan for Wilson Park, Waihi Beach. The draft concept plan will form the basis for formal consultation which will be undertaken in June/July 2022. It is anticipated that the plan will be formally adopted by Council in August 2022 with funding for the implementation of the plan being considered through future Annual Plan and Long-Term Plan processes.

Pre-isolation support

Before Christmas, Live Well Waihi Beach and the Community Response Team developed a self isolation resource for those in Waihi Beach who were self isolating to assess local essential food and other needs. Live Well Waihi Beach funded the first 400 and the Waihi Beach Community Board would like to fund the next 600. These have been placed in areas of the public where people are most likely to go.

The information has been widely promoted on the Waihi Beach Notice Board, Live Well Waihi Beach website and Waihi Beach Emergency Management website. Key social support groups have emailed their members, encouraging them to download the information from the media onto their cell phones for times of need. It is estimated that over 6,000 members have received the information so far.

Attachment 1 is the flyer/information.

Resolution:

That the Waihi Beach Community Board approve up to \$200 from the Waihi Beach Contingency Account for costs relating to the printing of 600 self isolation flyers.

Waihi Beach Historical Trail Information Project

The Historical Trails have been well promoted with maps being developed prior to Christmas 2021. On-going promotion through the Information Centre co-ordinators and news media are continuing, along with information on how the public can use the new technology.

The budget is to remain open for another six months, to allow members of the public to add or query information, and to allow expansion of the content and sites.

A thank you to the Waihi Beach, Bowentown and Athenree Historical Society, Events and Promotions web hosting and development, the Waihi Beach Community Board for the funding, and finally to the volunteers who prepared the bollards.

Emergency Response

The teams were prepared for cyclone Cody and the aftermath of Hunga Tonga-Hunga Ha'apai eruption. Thank you to Councils Community Resilience Advisor for her clear guidance, as well as the Waihi Beach Lifesaving Club who stepped up and managed the beach warnings and lockdown procedures.

The Community Response Teams are initiating a review of the 'Community Guide to emergencies Waihi Beach North, Bowentown and Island View, and Athenree' for 2020 to update the outdated version.

Waihi Beach Information Centre

The Information Centre was busy over the summer period with an on-going influx of locals and visitors utilising the facility. Thank you to the volunteer co-ordinator, Joy Howe, and the other volunteers.

Wilson Road Ground Plants and Tree Pruning

The plan has now been finalised and approved by Council staff. We are at the stage of getting estimates of the number of plants required from the contractor, so we can source them. At the moment we are on track for an autumn planting.

Further information relating to this project can be found in the Infrastructure Report of this agenda.

Welcome to Waihi Beach Entranceway Project

After working with Council staff we now have a clear vision for plantings and signage. The graphic plan is now in the process of being amended. Once that is complete we can plan the public presentation to get feedback on the proposal. Hopefully this can be in April – perhaps even at Easter.

Coast care and creek cleaning

We believe the Coast Care Plan is a very good plan and we wanting to ensure that progresses, including having a hard look at Tuna Avenue access way. The Community Board would like to work with Council, Coast Care and Regional Council to progress a plan for improvements to the Waihi Beach Dunes, including making changes to public accessways and making better use of the sand when creeks are cleaned out.

Three Waters

Attachment 3 is information that the Chairperson received regarding Three Waters.

Community Group Updates

Broadlands Block Update – Ruth Parsons

We continue to make steady progress with our work. In December we were donated near on 1,500 harekeke plants by Naturally Native. A working bee on the 27 November 2021, saw several other volunteers turn up to help plant. Unfortunately, we only managed to get a fraction of the plants in. The remainder have been stored in the wet areas under the trees to be planted as time fits.

An application was made to the Environmental Enhancement Fund (EEF) and am pleased to be able to report it was successful. \$25,000 will be made available in increments. This money will be deposited with WBOPDC. To this affect I yet again request an itemized statement of accounts paid and remaining money for the Broadlands Block rejuvenation project held by the Community Board. And I also request this to be an itemized entry at each future Board meeting.

On the 27 January 2022, I had an on-site meeting with Reserves and Facilities Team Leader Operations. Following that he was to go back and discuss issues raised with other staff members and report back to me. To date I have had no further correspondence from staff.

The change of name for the block has progressed with no submissions been received by Council following publication of the proposal. Clarification on the spelling of the new name has been resolved and we now wait for this to be passed through the Council. We await this announcement.

Two other possible issues we have been made aware of is an approach from PowerPoint for easement over the Broadlands Block and some drainage work to be done, but to date nothing has been confirmed.

Events and Promotions Update – Cindy Clare

Attachment 4 is a detailed report from Waihi Beach Events and Promotions.

ATTACHMENTS

1. **Attachment 1 – Isolation Flyer** 
2. **Attachment 2 – Letter from Derek Sage** 
3. **Attachment 3 – Three Waters Reform Information** 
4. **Attachment 4 – Waihi Beach Community Events and Promotions – Service Delivery Contract Report** 

Self isolating at Waihi Beach?

*If you need to self isolate, instructions and advice will come from your medical centre and GP.
Here's a bit of local advice to help you get through.*



Contactless food delivery

Let providers know you are self isolating- they may be able to prioritise your order.

New World Waihi online shop and delivery

07 863 7880 www.newworld.co.nz/shop

Countdown Katikati online shop and delivery

07 549 4603

www.shop.countdown.co.nz/bookatimeslot

Freelove Farms

Can put together a vege box for you
freelovefarms@gmail.com 022 516 4821

Beach Road Garden Centre - fruit and vege

Order by Tuesday 5.30pm for Wednesday delivery
beachroadgardencentre.co.nz brgcwaihi@gmail.com

Growlink Katikati - fruit and vege

www.growlink.co.nz

Waihi Beach Butchers

www.waihibeachbutchery.co.nz 07 863 5203

Local Support Providers

The following organisations can help to connect you with the support and supplies you need.

Community Connector Service

Free walkin advocacy and support @ Waihi Beach
Community Centre Tuesday 9.30-3pm
Angela Wallace connector@katikaticommunity.nz

Waihi Beach Community Response

Marilyn Roberts waihibeachmarilyn@gmail.com

Salvation Army Waihi - food parcels

Call 07 863 7812

Red Cross Katikati - food parcels

branchsecretarykatikatiRC@gmail.com

Waihi Beach Chemist

07 8635401 chemist@waihi-beachchemist.co.nz

Waihi Beach/Katikati Need a Hand Resource

www.livewellwaihibeach.co.nz

Other helpful resources

www.Covid19.govt.nz/isolation-and-care/

<https://heretohelpu.nz/>

Healthline: 0800 611 116



[@livewellwaihibeach](https://www.instagram.com/livewellwaihibeach)

www.livewellwaihibeach.co.nz

Hi,

Just to introduce myself: My name is Derek Sage and in addition to being a member of the Ōmokoroa Community Board (although my wife, Teresa, is more famous as the chair), I am the clinical director of Emergency Medicine for the BOPDHB.

I am writing to you to float an idea that you may wish to support, promote or drive for your community. That is to have a major medical locality hub for your town and surrounds.

The government reforms speak of localities for health care where there is a decentralising of hospital services to the community having access to specialists, investigations, hospital level care (excluding specialised/critical care) closer to communities. This would also enable out of hours urgent care access. Currently the provision is being driven by entrepreneurial developers who put in medical units in their commercial developments to attract the medical workforce. This model does not provide equitable access and with the focus on Ōmokoroa and Te Puna who are within easy strike of Tauranga this disadvantages Katikati out to Waihi beach and surrounds. It becomes money driven, not health needs driven. Ōmokoroa would arguably better off using Katikati as its hub.

Papamoa has been petitioning the DHB to have a hub there and that may eventualise and support the East.

Probably the best way to ensure your community gets their needs met is to get the community to come together like Ōmokoroa did for a Pavilion and work with council to secure a facility (I would like to think that the local medical centre medical staff would be keen and involved) Maybe a partnership between community/council/ sponsors and Health service would then reduce direct and indirect costs of health care to the consumer.

Please let me know if you have any interest or suggestions.

Many thanks,

Dr Derek Keith Sage BSc(Hons), MB,BCh(Wales), PGDipCLINED, MRCP (UK),
FRCS(Edin), FRCEM, FRCP(London), FACEM

Emergency Medicine Specialist

Clinical Director Emergency Medicine BOPDHB



**Fresh ideas.
Better water.**

Communities 4 Local Democracy He hapori mō Manapori is a group of Mayors and Councillors created to bring fresh ideas for better water for all New Zealanders. (See more details on our website www.communities4localdemocracy.co.nz)

We are 25 partner councils strong and growing, and represent more than a million people from around New Zealand. We're asking for all elected members throughout Aotearoa-New Zealand to join us in supporting our declaration for a better approach to water reform.

We are Communities 4 Local Democracy and:

- **We stand for** a better water system for all New Zealanders that meets the highest standards and remains affordable.
- **We stand for** proper regulation from an independent regulator.
- **We stand for** the strengths of local ownership, responsiveness and accountability.
- **We stand for** meaningful partnership with Mana Whenua.
- **We stand for** taking the time to achieve meaningful cross-party reform that lasts, not rushed reform to be dismantled in future.
- **We stand for** a strong local voice in the development, maintenance and delivery of water services.
- **We stand for** keeping in local ownership the infrastructure our communities have built and paid for.
- **We stand for** keeping skilled technical jobs in our local areas.
- **We stand for** protecting our assets from future privatisation by keeping ownership in local communities hands.

We do not support the Government's rushed, forced and unpopular proposal to undermine local democracy by creating four of the largest monopoly companies in New Zealand's history.

We believe New Zealanders deserve more than the 'one size fits none' Three Waters reforms – do you?

If 'yes' to add your name to this Declaration click on

<https://www.communities4localdemocracy.co.nz/declaration>



Service Delivery Contract Report for Waihi Beach Community Events & Promotions 1 Aug 2021 – 31 Jan 2022

Compiled by:

- Cindy Clare – Marketing Coordinator &
- Vicki Lambert – Events Coordinator

The past six months have been another period of uncertainty with tourism, on both the domestic and international front, being affected dramatically. Waihi Beach Community Events & Promotions have continued to adjust to this disruptive time and implement positive, reactive strategies to ensure our location is kept top-of-mind with domestic visitors to support the local business economy and enhance community wellbeing.

The following initiatives as required in the Service Contract Delivery (and more), were implemented over this period:

SERVICES TO BE PROVIDED	MEASUREMENTS
1. Events Delivery	
1.1 Facilitate a minimum of four community events annually	<ul style="list-style-type: none"> - On the 17th of August 2021 New Zealand moved to Alert Level 4 at 11.59pm, from this point until the 2nd of December 2021 various regions of New Zealand fluctuated between levels 2 and 4. On the 2nd of December we moved to the traffic light system with the country split between red and orange.

	<p>With the arrival of the Omicron variant the whole of the country moved to red on the 23rd of January 2022.</p> <p>Throughout this time, the use of government direction and modelling has been used heavily to shape our events calendar. An outline of each event and the tailored approach is listed below:</p> <ul style="list-style-type: none">- Anzac Bay Summer Kick Off This inaugural event was originally planned for the 13th of November 2021 and then rescheduled to 5th of March 2022. Unfortunately falling victim again to forecasted covid restrictions for this period the decision has been made to reinstate it to be held in the originally intended pre summer period on November the 19th 2022. All of the engaged performers, vendors and support services have confirmed attendance with the new date.- Spring Beach Clean Up A good turnout for the clean-up with approx. 30 volunteers. The overwhelming feedback from the volunteers was how tidy the beach and reserves are, not a huge amount of rubbish collected (exactly the kind of result we aim for), by far the largest chunk was landfill, however I was able to recycle the aluminium and glass.- Christmas in the Village Planning for this event took place whilst still under the alert level system, based on information known at the time it was decided to redesign the Community Christmas Event into a calendar of smaller activations. In preparation the 9 Metre community Christmas tree was erected on the 8th of December in the Village. This redesign provided a full weekend schedule to bring Christmas to the Community. Friday 10th December 3-5 pm Salvation Army Present Drive Launch in partnership with Harcourts Gold Star – attendance approx. 80 people over the course of two hours.
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	<p>Friday 10th 6.3-8pm Carolling Trail – taking the United Church Choir to the community with stops at The Deck (Waihi Beach Surf Lifesaving Club), Pensioner Flats, Flatwhite, RSA, and finishing at the Community Christmas Tree where the lights on the tree were lit – accumulative audience approx. 250 across all sites.</p> <p>Saturday 11th 10-noon Santa Grotto partnered with LJ Hooker – attendance approx. 70 families over the course of two hours.</p> <p>Sunday 12th 10-noon Decoration Station @ the Info Centre – attendance approx. 50 children plus families over the two hours.</p> <p>More FM piece 7/12/2021</p> <p>A Christmas shop & win promo – entries in excess of three thousand and guess the baubles competition.</p> <ul style="list-style-type: none">- Movie in the Park Based on Covid Modelling and associated restrictions the decision was made for this event to be cancelled. Unfortunately, a redesign of this event was not an option. - Kids Day Out / The Great Waihi Beach Scavenger Hunt This event in its previous and planned format was unable to be delivered. The desire to still provide an event for the community that involved not only children but the whole family resulted in a redesign, key aspects of the redesign was to provide a socially responsible event by limiting the number of people in any one area and taking into account the highest restrictions at the red traffic light setting. From this “The Great Waihi Beach Scavenger Hunt” was born. The event was held over two days – 29th and 30th of January 2022. Teams pre-registered (limited to 5 per team) and then picked up their hunt packs from the Information Centre on the Saturday morning. The event sold out in the week leading up to the hunt. 50 teams made their way around Waihi Beach and surrounds to complete 12 challenges in hope to be one of the lucky three drawn from the qualifying teams to compete in the beach dig for prize money. The feedback from the community and competitors has been overwhelmingly positive with many locals and visitors wanting to take part next year. Competitor Attendance approx. 225, social media posts approx. 600.
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<p>1.2 Facilitate four to six networking events or educational events annually</p>	<ul style="list-style-type: none"> - T.I.D.E. Thoughts. Ideas. Discussion. Events. Scheduled TIDE Meetings are held bi-monthly, for the period 1 August 2021 to 30 January 2022 we had three scheduled meetings – August/October/December Due to Covid restrictions we were unable to proceed with the August meeting, this was optimistically rescheduled for September but ended up going ahead in October. This TIDE Meeting was hosted by the Waihi Beach Community Centre to celebrate the opening of the mezzanine meeting rooms; a blessing was performed by Eruera Tawhiti to officially open the rooms to the public. Not only did the Waihi Beach Community Centre present, the opportunity was taken by Waihi Beach Community Events and Promotions to present and remind our community of the function and support provided to the Waihi Beach Community. Attendance approx. 60. The December meeting was host to the bi-annual Business Community Christmas Dinner, a very timely opportunity for the Waihi Beach business community to come together and celebrate 2021 and toast to 2022. The event was a sell out reaching the maximum number of 100 for an event in the covid restrictions of the time. We secured Craig Hudson – MD of Xero to speak, coming off the back of two years of covid impact this talk was poignant and feedback with extremely positive with many saying the event was the best tide dinner yet. Attendance 100. - Retailer Survey A significant amount of time has been spent working on improving the relationship with the village retail sector. A retailer survey was conducted on involvement for the original Christmas in the village celebration (road closure event) and we gained 100% support for the road closure and 85% support to be involved in the community promotions. This is a significant increase from previous initiatives.
<p>2. Promotions & Marketing - Facilitate a minimum of four community events</p>	
<p>2.1 Implement and maintain a programme of communication activities</p>	<ul style="list-style-type: none"> - It's About Time – quarterly publication (IAT)

	<p>E & P implemented a new local magazine at the end of 2020. This publication has grown and received immense local support. The core objective of this publication is to showcase Waihi Beach and drive visitation and spend in the area. This publication is now completely self-funded through advertising revenue. 3000 copies of the summer issue were printed and 1300 distributed to local households and holiday homes.</p> <ul style="list-style-type: none">- It's About Time – monthly eNews In order to keep visitors and locals abreast of regular local news, an eNews was implemented in September 2021. It is sent to 1400 subscribers and includes What's On, What's New and community updates. A recent campaign to increase subscribers generated a 10% increase in the database, and it is our intention to grow this number.- Website Waihibeach.co.nz was upgraded in 2020. It continues to attract a high number of visitors with unique users in excess of over 7.4K in January this year. E & P looks to continually update information and add current local business updates (taken from content from It's About Time) to keep the website fresh and appealing. <i>*Refer to Appendix for monthly visitation stats.</i>- Social Media E & P actively manages three social media platforms to drive awareness, visitation and provide informative information on Waihi Beach. <i>FB 1: Waihi Beach (Facebook page 1) – 8000 followers</i> The core function of this page is to provide followers with What's On and key information about Waihi Beach. This page has generated 20% follower growth in the past 18 months, driven by posting of collaborative and relevant info.
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	<p><i>FB 2: Discover Waihi Beach– 1360 followers</i></p> <p>The key strategy of this page is to consistently showcase Waihi Beach through a mix of imagery AND information on the retail/general offerings at Waihi Beach. Content from It's About Time is featured on this page.</p> <p><i>Instagram: Discover Waihi Beach – 1500 followers</i></p> <p>Waihi Beach Instagram features a mix of Waihi Beach imagery, retail offering and Whats On (a mix of both FB pages). This will be an area of focus this year to generate growth on this platform to appeal to the younger market.</p> <ul style="list-style-type: none">- Summer Events Calendar Each summer for the past six years, E & P have compiled and published the Summer Events Calendar. This is a popular resource listing all events (including E & P events) so visitors and locals can find this information in one spot. This Events Calendar was included in the It's About Time magazine this year. It was also supported via weekly What's On FB posts highlighting all events and shared to 5 local FB pages. This generated high reach and awareness of events at Waihi Beach. - Media E & P have invested time in building strong relations with local and broader media contacts. <p><i>Local media</i></p> <p>Ongoing Waihi Beach updates and articles have been featured in the Katikati Advertiser as well as the HC Post. These cover a range of activity from our Events, Community updates, new staff to special projects. In particular the Beach Mats and Wheelchairs project generated six features in these papers this year alone.</p>
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	<p><i>Other media</i></p> <ul style="list-style-type: none"> - In addition, a relationship has been formed with MORE FM with interviews being held about our Events and Beach Mats project. - Waihi Beach was also featured as one of the most accessible beaches in NZ in a Stuff.co.nz article late last year. *See in projects section for details around press exposure for Beach Mats - E & P also worked with TBOP to feature Athenree and Bowentown in their direct eNews and FB comms which went out to over 20K.
2.2 Support the promotion of the history's area and culture	<ul style="list-style-type: none"> - Waihi Beach Heritage Trails E & P have supported the Historical Society new Heritage Trails project through hosting it on our website, promoting it on social media and through our eNews (and potentially in IAT) as it was featured in our recent Scavenger Hunt event. - Other - Regular promotion of Athenree Homestead events and open days - Article on Otawhiwhi Marae and local school Matariki celebrations in It's About Time - Article on the Community Board supported tree planting initiative at Te Mata block in It's About Time
2.3 Promote walkway and cycle initiatives	<ul style="list-style-type: none"> - Trig Extension Consistent communication with Geoff Canham Contractors working on the upgrade with an article in IAT, social media updates and inclusion in the work-progress Walks and Trails flyer. Cycleways Worked with Waihi Beach Community board to install new map signage in 4 locations highlighting the new Trig to Anzac Bay cycle path listed - Provision of cycle tracks to TBOP for inclusion in their marketing
2.4 Actively promote the Echo Walking Festival	<ul style="list-style-type: none"> - Vicki Lambert is on the committee and ensuring support is maintained from Waihi Beach Community Events & Promotions.

	<ul style="list-style-type: none"> - Cindy Clare completed a detailed marketing plan for the festival and will feature the festival on social media, in IAT and at the Info Centre as well as our outdoor signs.
<p>3. Relationship Building</p>	
<p>3.1 Build and maintain relationships with key organisations and individuals</p>	<ul style="list-style-type: none"> - Waihi Beach Community Board Supported Heritage Trails project; managed new map project, sharing of community updates/meeting via social media and eNews. - Go Waihi Established relationship with new Go Waihi Committee. Vicki has attended Go Waihi Committee meetings to ensure open communication lines and avoid conflict of events. Sharing of information and resources to new committee. - Western Bay of Plenty District Council Heavily supported the messages about Kerbside Collective implementation, dog walking rules etc. Worked with key council contacts to coordinate projects and gain advice on implementation of beach mats. Also consulted with council to agree on new flagship event, Anzac Bay Summer Kick-Off. - Katch Katikati Support of their events on social, collaborating effectively to plan local Business awards this year. - Local Business Strong relationships established with the retail sector at Waihi Beach through consultation on Christmas event and featuring in press coverage - TBOP Worked effectively with Digital Manager to implement a Waihi Beach listing on www.newzealand.com. Worked closely with featuring Waihi Beach on their accessible page through providing images and info. Assisted in generating operator participation and attendance to a tourism workshop held last year. Worked with TBOP to secure famil stories promoting Bowentown and Athenree areas in particular the campgrounds to boost business through lockdown periods.

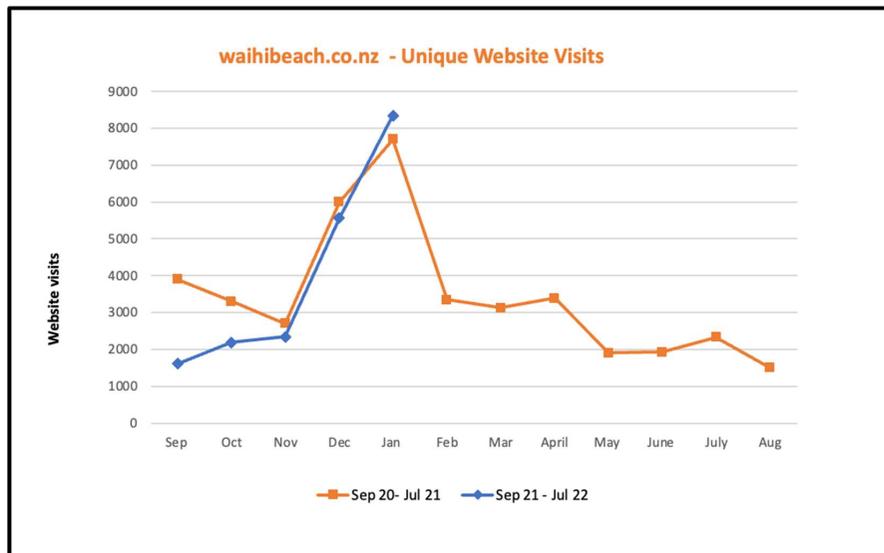
	<ul style="list-style-type: none"> - Creative BOP Developed relationship with, and gained support and funding for a new event; generated sponsorship for a story in It's About Time. Sent creative updates for them to feature through their platforms. - LiveWell Waihi Beach – supported LiveWell through sharing of their posts via our platforms, sharing their Covid isolation flyer and featuring story on LiveWell in IAT. - Waihi Beach Surf Club Strong relationship formed with Surf Club manager to benefit both parties – such as support for beach mats initiative, sharing of important beach issues, supporting of their events, use of their venue for events.
<p>4. Community Development</p>	
<p>4.1 Promote and/or facilitate community development initiatives</p>	<ul style="list-style-type: none"> - Accessible Beach Mats Initiative E & P initiated a new project to raise funds for and install accessible beach mats at Waihi Beach. This supported the donation of two beach wheelchairs to improve accessibility to our beach. This was driven by response by the community that it was not good enough that people with mobility impairments could not access our beach. This project received huge support and positive feedback from locals and visitors alike. It also generated great press coverage for Waihi Beach, showing that our community cares and is proactive about improving access for ALL. This project was featured via the following channels: - Stuff.co.nz – Waihi Beach featured as one of the best accessible beaches in NZ - Bay of Plenty Times - Sun Live - HC Post x 3 features over the year - Katikati Advertiser x 3 features over the year - Lizard News - Coromandel FM/More FM

<p>4.2 Be a voice for the community</p>	<ul style="list-style-type: none"> - Katikati Advertiser E & P write updates for the Katikati Advertiser regular feature ‘Focus on Waihi Beach’. This includes updates on business and community initiatives. Through effective relationship building, we ask for Surf Club updates and input from key community contacts. - eNews & IAT With the monthly eNews and quarterly IAT, E & P effectively communicate community updates and promote community initiatives - Covid Lockdown support When NZ went from Level 4 to 3, E & P undertook an initiative to collate local business hours & offering into one post to 1) support local businesses and 2) provide effective information for locals to know who was open and when.
<p>5. Visitor Information Services</p>	
<p>5.1 Manage the Visitor Information Services</p>	<ul style="list-style-type: none"> - Provide services at peak visitor times The information centre is open 7 days per week from the 26th of December to March/April depending on tracking of visitor numbers. Throughout the remainder of the year opening hours are over Friday, Saturday, and Sundays. This represents more than 700 volunteer hours. - Track and report numbers of enquiries and visitor numbers Information is recorded for each visitor to the information centre, the system currently used to record this information is under review. - Visitor Information Services volunteers are trained and skilled in dealing with visitor enquiries. A review of the current on-boarding system is taking place and will be finalised by late February. - The management of volunteer workers meets with the Health and Safety in the workplace Act 2015.

	<p>A review and update was completed in September 2021 of the Health & Safety document and procedures.</p> <ul style="list-style-type: none"> - Manage a roster of Visitor Information Services volunteers. A roster is updated and produced a monthly basis managing our team of volunteers.

APPENDIX:

1. WEBSITE VISITATION



2. PRESS COVERAGE EXAMPLES

Bay of Plenty Times

<https://www.nzherald.co.nz/bay-of-plenty-times/news/welcome-mats-rolled-out-at-waihi-beach/D4Q2UTWHOCJPRCF5QCFPBKQXPE/>



HC POST

8 Hauraki Coromandel Post | bayofplentytimes.co.nz | Oct 21, 2021

Welcome mats rolled out at Waihi Beach

Newly laid beach mats allow access to beach for wheelchair users

Wheelchair users had their maiden voyage of Waihi Beach's new access mats last Sunday. A little party was held to celebrate the newly laid mats and to give thanks to sponsors and the community who made it happen.

The Accessibility Beach Mats project raised \$40,000 for the mats which was started local Dave MacCormac and Cheryl Clark from Waihi Beach Events and Promotions. Young Kathryn Hamblaine from Rotorua cut the ribbon to officially open the new accessibility beach mats assisted by her mum, Jo Liddell. Dave was to be one of the speakers at the opening ceremony. Cheryl said:

he wanted the opening to proceed to get the message out there and open up the mats as soon as possible. Dave was missed and sent his well wishes and through a short quote: "This is by far the biggest step I've seen that Waihi Beach has taken to improve and open up beach access from all the years I've lived here."

"It's monumental for myself and all others that love the beach and simply want to enjoy it too. We hope this is the start of a change in mindset for other communities to follow suit."

Waihi Beach resident Jacqui Whyte spoke of the challenges of not being able to take her husband Hemt onto the beach to enjoy it with his family.

Kathryn Hamblaine gets ready to cut the ribbon with mum Jo Liddell from Rotorua. (Photo: Louise Lambert)

Waihi beach resident Jacqui Whyte with husband Hemt, speaking at the opening ceremony.

Western Bay councillor Allan Sole spoke on behalf of Waihi Beach.

9.2 WAIHI BEACH COMMUNITY BOARD COUNCILLOR'S REPORT – FEBRUARY 2022

File Number: A4473271

Author: Anne Henry, Councillor

Authoriser: John Holyoake, Chief Executive Officer

RECOMMENDATION

That the Councillor's report dated 21 February 2022, titled 'Waihi Beach Community Board Councillor's Report – February 2022', be received.

BACKGROUND**Super Summer Season at the Beach 2021-22**

We were very blessed with the fabulous weather Waihi Beach experienced over the summer break. Many people in our community worked long hours during this time to keep us safe, and our environment and facilities inviting to those visiting our district.

Waihi Beach Surf Club patrols have maintained a comforting presence along the entire beach strip, with patrols stationed in three positions: The North End, Island View and Bowentown. Lifeguards were frequently out on bikes keeping a vigilant lookout between their patrol stations. Thank you to all for your service.

Many ratepayers have expressed gratitude to the Council Team for providing a second weekly rubbish collection for Waihi Beach, Bowentown and Athenree. It's seen as acknowledgment of the pressure with waste management in these areas when the population soars over the summer.

There are many at the beach that have contributed in a variety of ways to the well-being of our community, environment and wildlife. Many are regularly picking up rubbish while out walking, those that have been ensuring our tracks and cycleways are clear and accessible, that our dotterels have the best chance to breed to survive, those that have adhered to the dogs on beaches bylaw, and those that have adhered to fire and water restrictions, which in these dried conditions could have resulted in devastating loss of vegetation and much earlier water restrictions.

Locals and visitors alike, have been mindful about their health and safety during these extraordinary times with consistent scanning to enter facilities, maintaining social distancing, obtaining and carrying their vaccine passports.

Good on you Waihi Beach!



Reporting back to Council with Antenno

To help our Council staff serve our community better, you can get involved and report a community issue, submit ideas or feedback to council with Antenno. As well as informing council, you can receive notifications and alerts from them through Antenno about places, events and topics you care about.

The Antenno is a mobile app that can be downloaded for free on your phone from the App Store or Google Play, just search "Antenno". The app won't ask you for any login details or personal information other than an address to register the app's GPS, so the exacted location of reports could be marked on the map that will pop up.

Our Western Bay District Council Customer Service Team checks these requests regularly during business hours (8am–5pm Monday to Friday). For urgent matters please contact our Customer Service Team on 0800 926 732 or (07) 571 8008. The phone lines are open 24/7.

What is ahead for 2022:

Annual Plan

Work will continue with our preparation for consultation in our communities to gather their contributions for this year's Annual Plan 1 July 2022 – 30 June 2023.

Three Water Reform

Western Bay District were fortunate to have Mayor Webber appointed during the latter part of 2021 to a Working Group which is engaging directly with Minister Mahuta to develop solutions to sticking points Local Government have around representation and accountability, and other critical issues with the entity model. The Working Group will report back in March on what they have been able to progress with the Minister, which will ensure there is time for their advice and recommendations to inform the final entity design.

Early on in 2021 Local Government NZ seemed confident that the Minister Mahuta would bring the revised entity design to a formal consultation. That was before the Minister mandated that the Three Water Reform Model would go ahead despite many Councils opting out of the reform. Central Government make no mention that they will formally go out to consult with their nation as Local Government would be required to do in their communities with a monumental change such as the proposed Three Waters Reform's Entity Structure.

Resource Management Act 1991 (RMA) review

The way New Zealand's natural resources are managed affects everyone in Aotearoa and making the new system more efficient, affordable, and less complex compared to the current resource management system would better serve the environment than current practice.

The review of the RMA has progress over the past few years with the Government announcing in February 2021 it intended to replace this Act with three new laws. These would be the:

- Natural and Built Environments Act (NBA), to protect and restore the environment while better enabling development, as the primary replacement for the RMA
- Strategic Planning Act (SPA), to help coordinate and integrate decisions made under relevant legislation, through requiring the development of long-term regional spatial strategies
- Climate Adaptation Act (CAA), to address complex issues associated with managed retreat.

The Environment Committee have reviewed the Natural and Built Environments Act with Government responses to their inquiry due on 16 February 2022. There are plans to have a special debate on the Environment Committee findings. When the date is set, it will then be available on Parliament TV On Demand.

All these changes then need to filter down into the Local Government polices, district planning and regulatory services.

Local Government Review

Information taken directly from the Dept of Internal Affairs website.

The traditional roles and functions of local government are in the process of changing. The work programmes the Government is advancing to overhaul the three waters sector and the resource management system are foremost among a suite of reform programmes that will reshape our system of local government. The sector, led by Local Government New Zealand (LGNZ) and Taituarā - Local Government Professionals Aotearoa, is calling for a programme of work to 'reimagine the role and function of local government', in order to build a sustainable system that delivers enhanced wellbeing outcomes for our communities.

The overall purpose of the Review is, as a result of the cumulative changes being progressed as part of the Government's reform agenda, to identify how our system of local democracy and governance needs to evolve over the next 30 years, to improve the wellbeing of New Zealand communities and the environment, and actively embody the Treaty partnership.

The scope of this matter comprises of what local government does, how it does it, and how it pays for it. The scope should include, but not be limited to, a future looking view of the following:

- *roles, functions and partnerships;*
- *representation and governance; and*
- *funding and financing.*

The Review Team has and will report to the Local Government Minister Nanaia Mahuta on this matter on the following dates:

30 September 2021: an interim report presented to the Minister signalling the probable direction of the review and key next steps;

30 September 2022: Draft report and recommendations to be issued for public consultation;

30 April 2023: Review presents final report to the Minister and Local Government New Zealand.

District Plan Review

Every 10 years Local Councils are required to review and update their District Plan.

Late last year our District Plan Team held a couple of workshops to gather Councillors future district visions. This year they will engage with Community Boards and the communities within our rohe, gathering their visions for a Western Bay future .

The current (2002) district plan is available as an ePlan on the council website.

Community Board Meetings

Waihi Beach Community Board are appreciative of our supportive and engaging community and we will continue to explore ways to meet during these extraordinary times, even it's to be virtually. It is very important to us that we don't lose touch with the grassroots of our community.

9.3 WAIHĪ BEACH COMMUNITY BOARD – ANZAC DAY COMMEMORATION 2022

File Number: A4460405

Author: Pernille Osborne, Senior Governance Advisor – Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

EXECUTIVE SUMMARY

The Waihi Beach Community Board is required to make a decision regarding attendance and presentation of a wreath at the ANZAC Service in Waihi Beach on ANZAC Day, Monday 25 April 2022.

RECOMMENDATION

1. That the Senior Governance Advisor's report dated 21 February 2022, titled 'Waihi Beach community Board – ANZAC Day Commemoration 2022', be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Waihi Beach Community Board provide / not provide a wreath for the ANZAC Day Service, to be paid from the Waihi Beach Community Board Contingency Account (up to the value of \$200).
4. That represents the Waihi Beach Community Board at the ANZAC Day Service in Waihi Beach on 25 April 2022.

BACKGROUND

Community Boards participate in ANZAC Day Services in their respective areas. Community Board Chairpersons are requested to liaise with their appointed Board Councillors to co-ordinate the representation at services across the Western Bay of Plenty District Council region on Monday 25 April 2022.

SIGNIFICANCE AND ENGAGEMENT

1. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

2. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
3. In terms of the Significance and Engagement Policy this decision is considered to be of low significance because it does not meet the threshold of the significance policy.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Waihi Beach Returned Services Association	Governance Services will inform the Waihi Beach Returned Services Association of the Waihi Beach Community Board representatives attending the Waihi Beach ANZAC Services to be held on 25 April 2022.
General Public	No consultation is planned. The report recommendation and Community Board decision are publicly available.

ISSUES AND OPTIONS ASSESSMENT

Option A To fund an ANZAC Wreath	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental Costs (including present and future costs, direct, indirect and contingent costs).	<p>Each Community Board has funded the cost of an ANZAC Day Wreath in previous years. The cost of a wreath is considered to be minor and provides economic, social and cultural support to the community for this event. The wreath will be prepared by a local florist. There would be no environmental impact.</p>
Option B To not fund an ANZAC Wreath	

<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental <p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	<p>The Community Board may choose to not fund an ANZAC Day Wreath. This would not provide the same level of economic, social and cultural support to the community for this event. There would be no environmental impact.</p>
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STATUTORY COMPLIANCE

The Board has delegation to allocate funding from their Corporate Budget – Contingency Account.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
<p>Up to \$200.00 allocated from the Board Contingency Account.</p>	<p>The funding of up to \$200.00 for a wreath to be laid by Waihi Beach Community Board Representatives on ANZAC Day 2022.</p>

9.4 INFRASTRUCTURE SERVICES REPORT WAIHI BEACH COMMUNITY BOARD FEBRUARY 2022

File Number: A4461604

Author: Tracy Harris, Executive Assistant

Authoriser: Gary Allis, Deputy Chief Executive & Group Manager Infrastructure Services

EXECUTIVE SUMMARY

This report provides specific information on Infrastructure activities of interest to the Board.

RECOMMENDATION

That the Deputy Chief Executive's Report, dated 21 February 2022 and titled 'Infrastructure Services Report Waihi Beach Community Board February 2022', be received.

ROADING

Transportation - Waihi Beach Community Roading

Description: Develop and implement the community roading plan approved by the Waihi Beach Community Board.

Waihi Beach Community Board Roading Current Account		Waihi Beach Community Board \$
Current Account Opening Balance 1 July 2021		\$350,665
Allocation for 2021/22		
		\$144,901
Interest for 2021/22 (to be confirmed)		\$11,572
Subtotal		\$507,138
Committed Projects		Priority
Island View Reserve midsection	C	\$50,000
Loop Trail walkway track - WB21-1.10	1	\$50,000
Cycle path guideposts	2	\$15,000
Urban Cycleways improvements (below)	3	\$100,000
Village Garden Upgrade - design and planting	4	\$30,000
Cycle Racks - Athenree school bus stop, Tuna Ave carpark, WB Community Hall	5	\$14,000
Beach Road Pedestrian refuges (design and install)	6	\$70,000
Committed Projects Total		\$329,000

Forecasted Current Account Closing Balance 30 June 2022			\$178,138
Priority Projects (for 2020-21)	Priority	\$ Estimate	Status
Urban Cycleways improvements	3	\$100,000	During the Community Roadside workshop 27/10/20 Council staff discussed the need to reprioritise the urban cycleway connections. Suggestions include Dillon Street and Seaforth Road.
Total Priority Projects (for 2021-22)		\$100,000	

Transportation - Road Improvements LED Lighting

Description: Council owns and operates 2,500 streetlights on local roads. Close to 100 of these are LED. Installation of LED lights reduces power consumption by 60%. Cost reduction is on the energy charges as line charges are a fixed fee. Waka Kotahi are offering an 85% subsidy to invest in the street light conversion conditional upon it being completed by June 2021. Council has decided to participate in this.

What's Happened:

Works to install LED luminaires in the west and east sections of the District is complete.

What's Next:

There has been no change to this item since the previous update due to the delay of material supply for the upgrading of decorative lighting, mainly recent subdivisions, still being an issue and is likely to commence early 2022.

Specific lighting design, which is required for "V" category lighting on high volume roads, such as Te Puke Highway and Ōmokoroa Road, will be considered once the installation of decorative lighting is complete.

Pio Shores & Bowentown Lighting Column Concerns

Description: Council is aware of the Pio Shores and Bowentown lighting column concerns.

What's Happened:

Council has completed the scheduled, network wide lighting head replacement – converting to LED bulbs.

What's Next:

The decorative poles, which are scheduled to replace the lighting columns at a few locations through Bowentown and Pio Shores have been purchased and are currently being imported with the understanding that international freight services are significantly diminished at the moment. Installation will occur once the units have been received and required resources; including funding are made available. The poles have not yet been received at the time of reporting.

Waihi Beach Cycle Path Signs and Markings Review

Description: Road markings and road signs review to enable cycleway users' direction.

What's Happened:

The Trig to Anzac Bay cycle path posts and signs have been installed at the agreed locations. Supplementary posts and signs have been requested and ordered.

The Board have requested maps to be located at Trig Reserve, Anzac Bay, Island View Reserve and Esplanade car park as supplementary items. Reserves and Facilities have tentatively expressed their support with the expectation that the maps outlay will be matching in style with other proposed signs in Island view reserve in particular. Once the template designs are received and reviewed, Reserves and Facilities will be approached for their comments or approval of placement or otherwise.

The "sharrows" road markings will not be installed in Waihi Beach area due to width restrictions in certain areas.

What's Next:

The supplementary signs and maps will be progressed as resources allow.

Village Garden Enhancement Project

Description: The Community Board in conjunction with local community groups have indicated interest in enhancing and refreshing the Waihi Beach Village planting.

What's Happened:

The Board have forwarded a planting scheme plan to Council for approval. This plan was reviewed by an independent consultant. Some minor amendments were noted, and comments returned to the Board for consideration. The Board project leaders for the Village Garden project have agreed to the plan changes.

The balustrade fence has been installed in the Wilson Road car park garden in front of the Pohutukawa tree.

What's Next:

The audited plans have now been approved between Council and the volunteers. Planting will commence in Spring 2022

Seaforth Road, ANZAC Bay Shared Path Extension

Description: A local resident met with the Roding Engineer on site to propose a shared path extension from "Bowentown Boulevard Reserve to ANZAC Bay Reserve.

What's Happened:

The alignment has been discussed and reviewed with Westlink and "Rough Order Costs" have been requested.

Council have requested and are awaiting a response to a Heritage Archaeology Authority request.

What's Next:

Once the Heritage survey has been completed, the Roding Engineer will formally request the Board approve any design and construction expense from their Roding Account. Westlink will be requested to construct the path as agreed.

Beach Road Pedestrian Refuges

Description: 2 x Pedestrian Refuge installations on Beach Road, near Browns Road and the pensioner units.

What's Happened:

Numerous requests have been raised for safe crossing facilities across Beach Road, for the benefit of School based pedestrians and also pensioner unit residents.

The Board have resolved to fund the design and installation of these pedestrian refuges and WestLink have been tasked accordingly.

What's Next:

WestLink have been tasked with designing the refuge and build outs. Council is currently awaiting final design and cost estimates. It has become apparent that some road widening will be required at the "Browns Road refuge" sites. Once staff are aware of the cost implications of the widening, the Board will be notified.

Design and costs for the 55 Beach Road/Pensioner units refuge are yet to be reviewed and accepted by Council. The Board will be advised when the information comes to hand.

Shared Path Enhancements

Description: Cycle facilities through the Waihi Beach District enhancements.

What's Happened:

The Board have noted a few locations that they would like to see improved for the benefit of cycling through the community.

- **Dillon Street / 2 Mile Creek shared path bridge.**

A contractor has been approached for cost estimates and recommendations and cost estimate. The Board have been presented with preliminary information for consideration and prioritisation.

- **Seaforth Road - From Dillon Street to The Loop path widening**

Contractor has been requested to present a cost estimate for widening /replacement of the path. Council is currently awaiting a response.

- **Albacore Reserve to Estuary - new path and cycle refuge on Seaforth Road**

Contractor has been requested to present a cost estimate for implementing a new shared path and safety engineer consideration for the pedestrian refuge. Council is currently awaiting a response.

- **Brighton Reserve – Path widening**

Preliminary feasibility enquiries have commenced.

- **Pio Shores /Bowentown reserve headland – New path extending from Plom Road towards Anzac Bay**

The Board have been tasked with consulting with the Pio Shores Residents Association regarding interest and concerns for a path extension through the reserve headland area.

What's Next:

Each aspect of cycle path enhancement will be considered, designed cost estimates, and presented to the Board for prioritisation.

ASSET & CAPITAL

Stormwater – Waihi Beach Pio Shores

Description: Investigate options to reduce flooding in Pio Shores in consultation with the Pio Shores Association, obtain a Resource Consent if required and implement the solution.

What's Happened:

The project comprises upgrading of the existing stormwater pumpstations at Papaunahi Street and Boulevard North pumping to the dune basins. This is based on the infiltration assessment done by GHD and modelling of the network by T&T. The design flows correspond to a safe maximum infiltration rate. An additional protection against overtopping of the basins during prolonged pumping includes a level sensor at each basin that will stop the pumps once the free Board level is reached.

The pump station designs are now completed.

An Environmental Impact Assessment is nearing completion.

What's Next:

Staff to prepare tender documents to go out to tender. Actual work on site is expected to be undertaken during the 2021/2022 summer period, and to have the project completed this financial year ending 30 June 2022, however, suppliers have indicated a delay in obtaining the pumps.

UTILITIES

2 Mile Creek

Description: Erosion protection of the banks of 2 Mile Creek.

What's Happened:

A variation to consent has been granted to install rock armouring. Landowner permission is currently being sought to allow Council access to the private properties to construct the rock armouring. The tender for the works will go to the market in February 2022. The intention is to get this work done before winter.

What's Next:

Staff are in the process of obtaining land entry and legal agreements. Procurement for the rock armouring works.

Western Solid Waste

Description: Waste management that meets the needs of the community and protects the environment for present and future generations.

What's Happened:

Kerbside Collection tonnage continues to grow.

WBOP Kerbside Collection Tonnes								
Month		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	YTD Total
Refuse		229.32	402.23	376.00	330.41	355.20	388	2,081
Glass		86.30	47.67	135.13	94.46	127.50	147	639
Food Waste		37.50	32.68	53.60	57.72	58.50	58	298
Recyclables		113.42	62.18	0.00	120.42	143.16	170	609
Total tonnage		466.54	544.76	564.73	603.01	684.36	764	3,627
Recycling Breakdown								
Month		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	YTD Total
Paper	55%	62.49	34.26	0.00	66.35	78.88	93.71	336
Cardboard	25%	28.01	15.36	0.00	29.74	35.36	42.01	150
Aluminium	1%	1.36	0.75	0.00	1.45	1.72	2.04	7
Tin	3%	3.63	1.99	0.00	3.85	4.58	5.44	19
Plastics Type 1	2%	2.27	1.24	0.00	2.41	2.86	3.40	12
Plastics Type 2	4%	4.31	2.36	0.00	4.58	5.44	6.46	23

What's Next:

Kerbside Rubbish and Recycling Service Policy 2022 is being prepared for the Policy Committee Workshop on 8 February. This Policy will provide guidance for the extension of the service throughout the District.

RESERVES**Waihi Beach Brighton Road**

Description: Brighton Road Reserve Playground equipment replacement.

What's Happened:

Playground equipment has been ordered and the castle mural was painted. The contractor engaged to install the equipment has completed both Island View Playground and Pohutukawa Playground Upgrade before Christmas. There have been public requests for additional seating and shade at Brighton Reserve which is outside the project budget.

What's Next:

The Brighton Reserve playground renewal is next on the list and will begin mid to late February to avoid service interruption. The playground equipment will be upgraded by mid-March 2022.

STRATEGIC PROPERTY**Waihi Beach Library Location**

Description: Consultation with the public on the location of the Waihi Beach Library.

What's Happened:

Council has consulted on the possible location of the proposed library building at Waihi Beach. There was significant interest in the project and many responses received.

What's Next:

The responses are being analysed in detail and will be reported to Council and the public once the information becomes available.

EMERGENCY MANAGEMENT

Description: Support the Waihi Beach Community to be Resilient in the event of an Emergency.

What's Happened:

The Community Resilience Advisor continues build relationships with the Community Response Teams and to keep them updated with Emergency Response information. An audit has been carried out on the Civil Defence Emergency Kit at the Civil Defence Centre at the Waihi Beach RSA.

What's Next:

There are plans to facilitate training opportunities during the year

ATTACHMENTS

- 1. MAS Waihi Beach Community Board Feb 2022 PDF**  

Action Sheets Report		Division: Infrastructure Services Group Committee: Waihi Beach Community Board	Printed: January 2022
Meeting	Officer/Director	Section	Subject
Waihi Beach Community Board 14 June 2021	Ashley Hall	Reports	Waihi Beach Community Board Chairpersons Report - June 2021
RESOLUTION WB21-3.13			
That the Waihi Beach Community Board approve up to \$30,000.00 from the Community Board Roothing Account for the tree pruning, ground planting and an additional pedestrian barrier fence on Wilson Road (Stage One), subject to all plans receiving approval from Council staff.			
January 2022:			
There has been no change since the previous update as physical works are on hold until the planting season.			
November 2021:			
The Community Board have reviewed the plan audit comments. Physical works are now on hold until favourable planting season.			
The balustrade fence has now been established on site.			
September 2021:			
Further to the Community boarding forwarding the design concept plans, the design has been audited by a consultant and comments returned to the Community Board for consideration.			
Whilst the gardening labour will be undertaken by volunteers, there will be certain disruption further to the national lockdown regulations.			
The barrier fence/ balustrade fencing has been commissioned but now on hold due to national Covid restrictions.			
July 2021:			
Staff are currently awaiting plans and a methodology statement from the Board and / or allocated contractors.			

Action Sheets Report	Division: Infrastructure Services Group Committee: Waihi Beach Community Board	Printed: January 2022
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Meeting	Officer/Director	Section	Subject
Waihi Beach Community Board 14 June 2021	Ashley Hall	Reports	Waihi Beach Community Board Roding Programme 2021

RESOLUTION WB21-3.15

That the Waihi Beach Community Board approve the Community Roding Programme, in whole of the projects listed.

Proposed Projects (Stage One)

Project	Location	Indicative Costs
Cycle Path Signs and Sharrows	Trig to Bowentown	\$10,000 - \$15,000
Pedestrian Refuges	Beach Road - South of Browns Drive	\$20,000 - \$35,000
	Beach Road: North of the pensioner units at 55 Beach Road.	\$20,000 - \$35,000
Cycle rack facilities	Athenree School Bus Stop	\$3,000 - \$5,000
	Additional features at Tuna Avenue Carpark	\$3,000 - \$6,000
	Waihi Beach Community Hall (Lounge Entrance)	\$1,500 - \$3,000

January 2022:**Cycle Path Signs and Sharrows:**

- Additional and supplementary posts and signs have been ordered and will be installed in the forthcoming weeks.

Cycle Rack Facilities:

- Cycle racks have now been installed at both the Tuna Street carpark and Athenree school bus stop.

November 2021:**Cycle Path Signs and Sharrows:**

- All originally agreed cycle marker posts and Signs have now been established on site.
- Additional and supplementary posts and signs have been ordered.
- Sharrows will not be installed at Waihi Beach further to safety engineer advise.

Action Sheets Report

Division: Infrastructure Services Group
Committee: Waihi Beach Community Board

Printed: January 2022

Cycle Rack Facilities:

- Cycle racks have been fabricated are getting galvanised.
- Concrete pads will be poured in the forth coming weeks, then the racks will be mounted accordingly.

September 2021:**Cycle Path Signs and Sharrows:**

- Further to advice received from the contracted safety engineer, Sharrows will not be included over the current Trig to Bowen Town route.
- The Cultural survey has been completed highlighting only minor amendments to the original proposed post locations.
- Shared path marker posts are currently in Barks Corner, awaiting pick up by the contractor for installation.

Cycle Rack Facilities:

- The cycle racks which were designated to be placed at the Waihi Beach Library and Community Centre supper lounge are with the contractor, awaiting installation.
- The Tuna Street carpark bike racks have been commissioned for fabrication.
- Delays are expected on all cycle link activity due to the National Lockdown restrictions.

July 2021:**Cycle Path Signs and Sharrows:**

- Trig to Bowentown signpost locations have been verified by MishMash. The contractor has been advised and requested to install the posts as directed by staff onsite.
- The sharrow road markings have now been cancelled on advice from the WestLink Safety Manager.
- The pedestrian refuges are currently in the design phase.

Cycle Rack Facilities:

- Athenree School Bus Stop and Tuna Avenue Car Park – discussions are underway with the fabricator. The location has been discussed between Roading and Parks & Reserves. Staff are currently awaiting feedback from the bus operator.
- Waihi Beach Community Hall – these have been ordered and are scheduled to be delivered to the contractor once they are in stock.

Action Sheets Report	Division: Infrastructure Services Group Committee: Waihi Beach Community Board	Printed: January 2022
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Meeting	Officer/Director	Section	Subject
Waihi Beach Community Board 29/11/2021	Hall, Ashley	New Item	Athenree School Bus Stop Cycle Rack Facilities
RESOLUTION WB21-5.16			
That the Waihi Beach Community Board approve the installation of 14 cycle racks at the Athenree School bus stop.			
January 2022:			
Staff have noted the Board's comments. This MAS has now been closed out.			

Action Sheets Report		Division: Infrastructure Services Group Committee: Waihi Beach Community Board	Printed: January 2022
Meeting	Officer/Director	Section	Subject
Waihi Beach Community Board 29/11/2021	Hall, Ashley	New Item	Broadlands Block update
<p>Councillor Henry provided the Board with an update on Broadlands Block noting that a planting took place in the wetland area of Broadlands Block on Saturday 27 November 2021. The plants that were unable to be planted had been stored in the wetland area for the Summer months and would be monitored regularly.</p> <p>The Board asked if Council's contractors would have the resources to mulch through some bracken, which was left behind following a big clear out of the wetland area in Broadlands Block. The Roading Engineer (West) noted that he would follow this up with the appropriate staff.</p>			
<p>January 2022: A meeting is to be scheduled between the Reserves and Facilities staff and Broadlands Block volunteers to pinpoint the extents of the requested bracken mulching.</p>			

Action Sheets Report		Division: Infrastructure Services Group Committee: Waihi Beach Community Board	Printed: January 2022
Meeting	Officer/Director	Section	Subject
Waihi Beach Community Board 29/11/2021	Cave, Alison	New Item	CCTV
RESOLUTION WB21-5.8			
<p>The Waihi Beach Community Board confirms its offer to pay 50% of the capital cost for either or both of the CCTV cameras, that the CCTV Working Party may approve, to be installed on Waihi Beach Road and Athenree Road, up to a total amount of \$25,000, from the Waihi Beach Roading Account.</p>			
<p>January 2022: CCTV cameras (PTZ and ANPR) were installed near the intersection of Athenree Road and State Highway 2 AND at the intersection of Waihi Beach Road and Wilson Road just prior to Christmas 2021.</p> <p>The total cost of the two installations was \$27,141.63 (including traffic management costs for both sites totalling \$3,234.07) therefore, Council will look for a reimbursement of \$13,570.00 from the Waihi Beach Community Board.</p>			

Action Sheets Report	Division: Infrastructure Services Group Committee: Waihi Beach Community Board	Printed: January 2022
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Meeting	Officer/Director	Section	Subject
Waihi Beach Community Board 29/11/2021	Hall, Ashley	New Item	Cycle Rack Facilities

RESOLUTION WB21-5.15

The Waihi Beach Community Board approve the cost of up to four cycle racks to be installed outside the Waihi Beach Seaside Store (dairy) at the north end of Beach Road.

January 2022:
 The Board's comments have been noted. This MAS has now been closed out.

Action Sheets Report	Division: Infrastructure Services Group Committee: Waihi Beach Community Board	Printed: January 2022
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Meeting	Officer/Director	Section	Subject
Waihi Beach Community Board 29/11/2021	Hall, Ashley	New Item	Seaforth Road, ANZAC Bay Shared Path Extension
<p>The Roothing Engineer (West) noted that he would contact community member Peter Roy to provide him with an update on this project prior to the holiday season.</p>			
<p>January 2022: This shared path project remains on hold pending the heritage review and the summer peak period. The heritage check will be coordinated with the ANZAC Bay Pump station check, which is taking an unusually long time. Roothing Engineer will contact Peter Roy once there is some progress to report.</p>			

Action Sheets Report		Division: Infrastructure Services Group Committee: Waihi Beach Community Board	Printed: January 2022
Meeting	Officer/Director	Section	Subject
Waihi Beach Community Board 29/11/2021	Hall, Ashley	New Item	Urban Cycleway Improvements
<p>The Board asked that the status of this 'Priority Project' be updated to the below.</p> <p><i>'During the Community Roadside workshop 27/10/20, Council staff discussed the need to reprioritise the urban cycleway connections. Suggestions include Dillon Street and Seaforth Road.'</i></p>			
<p>January 2022:</p> <p>A number of cycle and shared path projects are currently being planned or have been completed throughout the Waihi Beach District. Priorities may be changed at the Boards discretion.</p> <p>The Infrastructure Report has been updated to capture this requested change.</p>			

Action Sheets Report		Division: Infrastructure Services Group Committee: Waihi Beach Community Board	Printed: January 2022
Meeting	Officer/Director	Section	Subject
Waihi Beach Community Board 29/11/2021	Hall, Ashley	New Item	Village Garden Enhancement Project
<p>The Board was advised that village planting had been postponed until Autumn 2022 to allow the plants to grow successfully.</p> <p>The Roading Engineer (West) was happy with the audit received.</p> <p>The Board noted that the gardening work would need to be undertaken by contractors rather than volunteers, due to the nature of the work needed. The funding would need to be reviewed with this change.</p> <p>Based on the audit comments received, the Roading Engineer (West) was happy to indicate approval of the plants. This would allow the plants to be ordered prior to the next Waihi Beach Community Board meeting in 2022.</p>			
<p>January 2022: The Project Manager of the Town Centre Garden Enhancement Project, Bob Hulme of the Waihi Beach Community Board has indicated that the planting will commence in Autumn 2022.</p>			

Action Sheets Report		Division: Infrastructure Services Group Committee: Waihi Beach Community Board	Printed: January 2022
Meeting	Officer/Director	Section	Subject
Waihi Beach Community Board 29/11/2021	Hall, Ashley	New Item	Waihi Beach Cycle Path Signs and Markings Review
RESOLUTION WB21-5.10			
<ol style="list-style-type: none"> That the Cycleway Report be accepted, and that the Waihi Beach Community Board request staff to continue with the planning, including pricing of the new sections as scheduled in 4a – 4f respectively and to work with the Board to ensure, subject to funding, completion. That the Waihi Beach Community Board agree with the positioning of the updated Cycleway maps at the Surf Club, Trig Carpark, Tuna Avenue and ANZAC Bay, and to work with staff to assist with their erection prior to Christmas 2021, at an expected cost of up to \$3,000. 			
January 2022:			
<ol style="list-style-type: none"> The planning and installation of shared path extension continue as funding and resources allow. The updated cycleway maps have been installed at the locations agreed between Parks and facilities, Roding , Waihi Beach Community Board and info Waihi Beach info. 			

Action Sheets Report		Division: Infrastructure Services Group Committee: Waihi Beach Community Board	Printed: January 2022
Meeting	Officer/Director	Section	Subject
Waihi Beach Community Board 29/11/2021	Parker, Scott	New Item	Waihi Beach Historical Trail Information Project
<p>The Board sought an update from staff (following the meeting) on the panel that MishMash was producing for the Waihi Beach Historical Trail Information Project.</p> <p>January 2022: Staff are receiving a project delivery timeline on this project from MishMish by 31 January and will advise the Board on receipt of it. Staff understanding is that all of the sign content from Tangata whenua and the historical society has been received by MishMish, for them to complete the editing, associated graphics followed by coordination to construct and install.</p>			

9.5 FINANCIAL REPORT WAIHI BEACH – DECEMBER 2021

File Number: A4463316

Author: Allan Carey, Financial Business Advisor

Authoriser: Sarah Bedford, Financial Controller

EXECUTIVE SUMMARY

This report is a financial report for the period ended 31 December 2021.

This report provides the Community Board with a monitoring of its operational budget.

Attached are the financial statements for the year-to-date 31 December 2021 (**Attachment 1**).

Total operating costs for the full year are under budget excluding expenses funded from the Community Board Reserve Account.

Grant payments – Operational expenditure

Resolution	Description	\$
	<i>No transactions</i>	
	2021/22 Grants to date	0

Commitments – Operational expenditure

Resolution	Description	\$
WB21-4.6	Fund up to \$750 the Contingency Account for costs relating to the 'thank you' afternoon tea, to be held Monday 23 August 2021	750
WB21-5.5	Fund up to \$1,750 from the Waihi Beach Community Board Miscellaneous Account for costs relating to the hireage of office space for the 'Live Well Waihi Beach' coordinator through to 20 June 2022	1,750
	2021/22 Outstanding operational commitments	2,500

2021/22 Reserve payments analysis:

Resolution	Description	\$
	2021/22 Opening balance	163,953
WB22-3.9	Fund up to \$30,000 to the Waihi Beach Community Development Trust – Waihi Beach MenzShed from the Waihi Beach Community Board Reserve Account. (Note: This is the final payment to be funded, \$30,000 in total paid as at 31 October 2021).	(10,000)
WB21-5.5	Fund \$16,850 to the Waihi Beach Community Development Trust to complete the the MenzShed (Paid December 2021)	(16,850)
WB20-5.11	Fund up to \$10,000 for Historical Trails project subject to content approval by the Community Board, prior to going live. (Payments to Paulownia and Beams&Timber as at 31 October 2021 of \$3,278 and a further \$3,017 paid to Beach Contractors, Karen's Signs, Paulownia, Max McClean & Print House as at 31 December 2021)	(6,296)
C10.4 C39.2 WB1.3.14	Up to \$50,000 for Broadlands Block Reserve Concept Plan. This amount includes \$5,000 for an engineering report on the mixed development of Broadlands Block approved by Council. \$15,000 transfer to fund operations costs incurred in relation to Geoff Canham Consulting.	(15,000)
	Closing Reserve balance as at 31 December 2021	115,807

Committed – Reserve expenditure yet to be spent

Resolution	Description	\$
	Opening balance before deducting commitments	115,807
C10.4 C39.2 WB1.3.14	Up to \$50,000 for Broadlands Block Reserve Concept Plan. This amount includes \$5,000 for an engineering report on the mixed development of Broadlands Block approved by Council. (Note:\$35,000 paid for pathways as at 21/02/22) Remaining balance committed: \$15,000	(15,000)

WB17.5.3	Funding for engagement of local landscaper to provide assessment of Waihi Beach Road entranceway on current conditions and to provide recommendations.	(2,000)
WB20-3.9	Fund up to \$3,000 for meetings in relation to the Community Plan. (In progress)	(3,000)
C20-11.7	Funding for 'Live Well Waihi Beach' up to \$30,000 be funded from Waihi Beach Community Board Reserve Account. (Note: \$29,712 paid as at 30 June 2021). Remaining balance committed: \$288	(288)
WB20-5.11	Fund up to \$10,000 for Historical Trails project subject to content approval by the Community Board, prior to going live. (Note: \$6,296 paid as at 31 December 2021) Remaining balance committed: \$3,704	(3,704)
	2021/22 Closing balance after committed expenditure	91,815

RECOMMENDATION

That the Financial Business Advisor's report dated 21 February 2022 and titled 'Financial Report Waihi Beach – December 2021' be received.

ATTACHMENTS

- 1. Waihi Beach Financials December 2021**  

Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 31 December 2021						
Waihi Beach Community Board						
	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Additional Levels of Service	0	0	0	<input checked="" type="checkbox"/>	0	0
Conference Expenses	0	1,002	1,002	<input checked="" type="checkbox"/>	2,000	0
Contingency - [see breakdown below]	443	1,002	559	<input checked="" type="checkbox"/>	2,000	31,587
Grants	0	2,502	2,502	<input checked="" type="checkbox"/>	5,000	1,780
Consultants Fees	0	0	0	<input checked="" type="checkbox"/>	0	0
Mileage Allowance	0	2,502	2,502	<input checked="" type="checkbox"/>	5,000	0
Miscellaneous Expenses	0	1,500	1,500	<input checked="" type="checkbox"/>	3,000	0
Salaries	11,232	11,556	324	<input checked="" type="checkbox"/>	23,114	22,925
Inter Department Charges	17,952	17,952	0	<input checked="" type="checkbox"/>	35,903	35,903
Reserve Funded Projects - [see breakdown below]	48,146	0	(48,146)	<input checked="" type="checkbox"/>	0	20,000
Operating Costs	77,774	38,016	(39,758)	<input checked="" type="checkbox"/>	76,017	84,519
Total Operating Costs	77,774	38,016	(39,758)	<input checked="" type="checkbox"/>	76,017	134,035
Interest Expense	0	0	0	<input checked="" type="checkbox"/>	0	0
Depreciation	0	0	0	<input checked="" type="checkbox"/>	0	0
Total Direct Costs	77,774	38,016	(39,758)	<input checked="" type="checkbox"/>	76,017	134,035
Total Costs	77,774	38,016	(39,758)	<input checked="" type="checkbox"/>	76,017	134,035
Income						
Rate Income	41,232	41,508	(276)	<input checked="" type="checkbox"/>	83,017	76,568
Total Direct Income	41,232	41,508	(276)	<input checked="" type="checkbox"/>	83,017	76,568
Net Cost of Service	(36,542)	3,492	(40,034)	<input checked="" type="checkbox"/>	7,000	(57,467)
Contingency - breakdown						
Marilyn Roberts - Printing for Community Plan Booklets	43					
Waihi Beach Community Center - Defibrillator Cabinet (WB21-5.12)	400					
Year to date contingency costs	443					
Miscellaneous - breakdown						
No transactions	0					
Year to date miscellaneous costs	0					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	163,953					
Fund up to \$30,000 to the Waihi Beach Community Development Trust – Waihi Beach MenzShed (WB22-3.9) - (\$20K paid Dec20)	(10,000)					
Fund \$16,850 to the Waihi Beach Community Trust to complete the the MenzShed (WB21-5.5)	(16,850)					
Fund up to \$10,000 for the Waihi Beach Historical Trails Project (WB20-5.11)	(6,296)					
Up to \$50,000 for Broadlands Block Reserve Concept Plan. This amount includes \$5,000 for an engineering report on the mixed development of Broadlands Block approved by Council.	(15,000)					
\$15,000 transfer to fund operations costs incurred in relation to Geoff Canham Consulting.(C10.4, C39.2, WB1.3.14)	(48,146)					
(Decrease) Increase in year	(48,146)					
Closing Balance - Surplus (Deficit)	115,807					

Favourable Variance

9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

File Number: A4459742

Author: Pernille Osborne, Senior Governance Advisor - Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the schedule of meetings for February, March and April 2022, be received.

ATTACHMENTS

- 1. Meeting Dates for Community Board Agendas - February**  

**Western Bay of Plenty District Council
Meeting Schedule 2022**

External (joint) meetings are highlighted in blue.

FEBRUARY 2022			
Meeting	Date	Time	Venue
Waitangi Day (observed) - 7 February			
Katikati Community Board	2 Feb	7.00pm	Via Zoom
Policy Committee	8 Feb	9.30am	Chambers
Policy Workshop	8 Feb	1.00pm	Chambers
Ōmokoroa Community Board	8 Feb	7.00pm	Via Zoom
Performance and Monitoring Committee	10 Feb	9.30am	Chambers
Te Puke Community Board	10 Feb	7.00pm	Via Zoom
Te Maru o Kaituna River Authority	11 Feb	TBC	TBC
Annual Plan Workshop	15 Feb	9.30am	Chambers
Maketu Community Board	15 Feb	7.00pm	TBC (Details to come on WBOPDC website)
Te Ihu o te Waka o Te Arawa (Te Arawa)	16 Feb	10.00am	Chambers
Regional Transport Committee	18 Feb	TBC	TBC
Waihi Beach Community Board	21 Feb	6.30pm	TBC (Details to come on WBOPDC website)
Citizenship Ceremony	22 Feb	10.00am	Chambers
Te Kāhui Mana Whenua o Tauranga Moana (TKMW)	23 Feb	10.00am	Chambers
Council	24 Feb	9.30am	Chambers
MARCH 2022			
Meeting	Date	Time	Venue
District Plan Committee (if required)	1 Mar	9.30am	Chambers
Katikati-Waihi Beach Ward Forum	1 Mar	7.00pm	TBC
District Plan Committee (if required)	2 Mar	9.30am	Chambers

Annual Plan Committee	8 Mar	9.30am	Chambers
Waiāri Kaitiaki Advisory Group	9 Mar	TBC	TBC
Policy Committee	10 Mar	9.30am	Chambers
Policy Workshop	10 Mar	1.00pm	Chambers
Kaimai Ward Forum	10 Mar	7.00pm	TBC
BOP Mayoral Forum	11 Mar	TBC	TBC
Audit & Risk Committee	15 Mar	9.30am	Chambers
Maketu-Te Puke Ward Forum	15 Mar	7.00pm	TBC
SmartGrowth Leadership Group	16 Mar	TBC	TBC
Public Transport Committee	17 Mar	TBC	TBC
Civil Defence Emergency Management Group	18 Mar	TBC	TBC
District Plan Committee (if required)	22 Mar	9.30am	Chambers
District Plan Committee (if required)	23 Mar	9.30am	Chambers
Performance & Monitoring	24 Mar	9.30am	Chambers
Citizenship Ceremony	29 Mar	10.00am	Chambers
Katikati Community Board	30 Mar	7.00pm	The Centre. Patuki Manawa
APRIL 2022			
Meeting	Date	Time	Venue
Policy Committee	5 Apr	9.30am	Chambers
Policy Workshop	5 Apr	1.00pm	Chambers
Ōmokoroa Community Board	5 Apr	7.00pm	Ōmokoroa Library & Service Centre
Council	6 Apr	9.30am	Chambers
Te Puke Community Board	7 Apr	7.00pm	Te Puke Library & Service Centre
Tauranga Moana Advisory Group	8 Apr	TBC	TBC
Maketu Community Board	12 Apr	7.00pm	Maketu Community Centre
Regulatory Hearings Committee (if required)	13 Apr	9.30am	Chambers

District Plan Committee (if required)	14 Apr	9.30am	Chambers
Good Friday – 15 April			
Easter Monday – 18 April			
Waihi Beach Community Board	19 Apr	6.30pm	Waihi Beach Community Centre
Citizenship Ceremony	20 Apr	10.00am	Chambers
ANZAC Day – 25 April			
Te Kāhui Mana Whenua o Tauranga Moana (TKMW)	27 Apr	10.00am	Chambers

*Please note that these meetings are subject to change