

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
TE PUKE COMMUNITY BOARD MEETING NO. TP22-1
HELD VIA ZOOM (AUDIO/VISUAL LINK) ONLY
UNDER COVID-19 PROTECTION FRAMEWORK - RED
ON THURSDAY, 10 FEBRUARY 2022 AT 7.00PM**

1 PRESENT VIA ZOOM

Chairperson R Crawford (Chairperson), Member T Rolleston, Member K Ellis, Member D Snell, Cr G Dally and Cr M Gray

2 IN ATTENDANCE VIA ZOOM

J Osborne (Governance Support Administrator) and P Osborne (Senior Governance Advisor)

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

Nil

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 18 NOVEMBER 2021

RESOLUTION TP22-1.1

Moved: Member T Rolleston

Seconded: Member K Ellis

That the Minutes of the Te Puke Community Board Meeting held on 18 November 2021, as circulated with the agenda, be confirmed as a true and accurate record.

CARRIED

9 REPORTS

9.1 TE PUKE COMMUNITY BOARD CHAIRPERSONS REPORT – FEBRUARY 2022

The Board considered a report from the Chairperson. The report was taken as read, with the Chairperson providing a brief overview on each item.

In relation to the Te Puke Library and Service Centre Boardroom lighting, the Board asked that all future funding requests from staff, contained at least two quotes from local contractors.

RESOLUTION TP22-1.2

Moved: Cr M Gray

Seconded: Member D Snell

1. That the Chairperson's report dated 10 February 2022, titled 'Te Puke Community Board Chairpersons Report – February 2022', be received.

CARRIED

RESOLUTION TP22-1.3

Moved: Chairperson R Crawford

Seconded: Member T Rolleston

2. That the Te Puke Community Board approve \$1,879.91 from the Te Puke Community Board Reserve Account for costs relating to the Te Puke Library and Service Centre Boardroom lighting upgrade.

CARRIED

9.2 TE PUKE COMMUNITY BOARD COUNCILLOR'S REPORT – FEBRUARY 2022

The Board considered a report from Councillor Gray. The report was taken as read. The Board was advised that the Pukehina Community Hall and the Ratepayers Association, were yet to hold their Annual General Meeting.

RESOLUTION TP22-1.4

Moved: Member K Ellis
Seconded: Member D Snell

That the Councillor's report dated 10 February 2022, titled 'Te Puke Community Board Councillor's Report – February 2022', be received.

CARRIED

9.3 TE PUKE COMMUNITY BOARD – ANZAC DAY COMMEMORATION 2022

The Board considered a report from the Senior Governance Advisor. The report was taken as read, with further discussion around representation of the Community Board on ANZAC Day 2022.

RESOLUTION TP22-1.5

Moved: Cr M Gray
Seconded: Member D Snell

1. That the Senior Governance Advisor's report dated 10 February 2022, titled 'Te Puke Community Board – ANZAC Day Commemoration 2022', be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Te Puke Community Board provide a wreath for the ANZAC Day Service, to be paid from the Te Puke Community Board Contingency Account (up to the value of \$200).
4. That Chairperson Richard Crawford represents the Te Puke Community Board at the ANZAC Day Service in Te Puke on 25 April 2022.

CARRIED

9.4 TE PUKE COMMUNITY BOARD GRANT APPLICATIONS – FEBRUARY 2022

The Board considered a report from the Senior Governance Advisor. The report was taken as read, with further discussion on each of the below applications.

Blue Light Ventures

The Board acknowledged that there was only one quote to produce the Street Smart Handbook, as the copyright to the Street Smart Handbook was owned by Countrywide Media Australia. This meant they were the only ones who could print the brochure.

Te Puke Scout Group

The Board acknowledged the importance of addressing the security issues that had taken place in this area, however they would like to invite representatives from the Te Puke Scout Group to an upcoming workshop to provide some further clarification.

The Board agreed to leave this application on the table until the next Community Board meeting.

RESOLUTION TP22-1.6

Moved: Member T Rolleston

Seconded: Cr G Dally

1. That the Senior Governance Advisor's report dated 10 February 2022, titled 'Te Puke Community Board Grant Application – February 2022', be received.

CARRIED

RESOLUTION TP22-1.7

Moved: Member K Ellis

Seconded: Member D Snell

2. That the Te Puke Community Board approve the Grant Application from Blue Light Ventures Inc for \$700 for the printing costs of 200 Street Smart Handbooks for Year 13 Te Puke High School students. This grant will be funded from the Te Puke Community Board Grants Account, subject to all accountabilities being met.

CARRIED

9.5 INFRASTRUCTURE SERVICES REPORT TE PUKE COMMUNITY BOARD FEBRUARY 2022

The Board considered a report from the Deputy Chief Executive. The report was taken as read.

The Board noted that the 'Library Mosaic Replacement' project had been completed.

The Board would like to have a workshop with the Senior Transportation Engineer regarding the proposed projects from the Roading Account.

RESOLUTION TP22-1.8

Moved: Member T Rolleston

Seconded: Member D Snell

That the Deputy Chief Executive's Report, dated 10 February 2022 and titled 'Infrastructure Services Report Te Puke Community Board February 2022', be received.

CARRIED

9.6 TE PUKE COMMUNITY BOARD - FINANCIAL REPORT DECEMBER 2021

The Board considered a report from the Financial Business Advisor. The report was taken as read, and the Chairperson reiterated that the final CCTV cost was still in need of Board approval, prior to funding.

RESOLUTION TP22-1.9

Moved: Chairperson R Crawford

Seconded: Member T Rolleston

That the Financial Business Advisor's report dated 10 February 2022 and titled 'Te Puke Community Board - Financial Report December 2021', be received.

CARRIED

9.7 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

RESOLUTION TP22-1.10

Moved: Member D Snell

Seconded: Cr M Gray

That the schedule of meetings for February, March and April 2022, be received.

CARRIED

The Meeting closed at 7.45pm.

Confirmed as a true and accurate record at the Te Puke Community Board meeting held on 7 April 2022.

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Chairperson R Crawford

CHAIRPERSON