

Mā tō tātou takiwā
For our District

Ōmokoroa Community Board

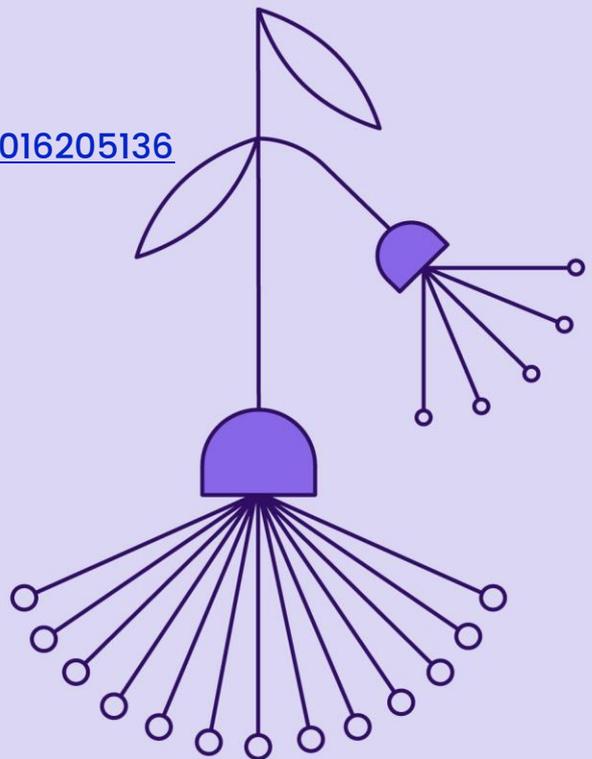
Poari Hapori

OM22-1

Tuesday, 8 February 2022, 7.00pm

Zoom only

<https://westernbay-govt-nz.zoom.us/j/82016205136>



Ōmokoroa Community Board

Membership:

Chairperson	Teresa Sage
Deputy Chairperson	Peter Presland
Members	John Evans Derek Sage Councillor Murray Grainger Councillor Don Thwaites
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To provide an effective mechanism for community feedback to Council.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions.
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing the respective communities to promote public participation and communication within respective communities.
- To undertake tasks, powers and functions delegated by Council or its Committees in accordance with their delegated functions from time to time.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land, or in accordance with allocations which have been approved through the annual plan process.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To have input into Council and its Committees on issues and plans that affect communities within the Community Board area.

Notice is hereby given that an Ōmokoroa Community Board Meeting
 will be held in the Zoom only on:
 Tuesday, 8 February 2022 at 7.00pm

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1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 23 NOVEMBER 2021

File Number: A4444930

Author: Pernille Osborne, Senior Governance Advisor – Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the Minutes of the Ōmokoroa Community Board Meeting held on 23 November 2021, as circulated with the agenda, be confirmed as a true and accurate record.

ATTACHMENTS

1. Minutes of the Ōmokoroa Community Board Meeting held on 23 November 2021

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
ŌMOKOROA COMMUNITY BOARD MEETING NO. OM21-5
HELD VIA ZOOM (AUDIO / VISUAL LINK) UNDER COVID-19 LEVEL 2
AND LIVESTREAMED ON TUESDAY, 23 NOVEMBER 2021 AT 7.00PM**

1 PRESENT

Chairperson T Sage, Member D Sage, Cr M Grainger and Cr D Thwaites.

Absent: J Evans.

2 IN ATTENDANCE

J Holyoake (Chief Executive Officer), A Hall (Roading Engineer West), H Wi Repa (Governance Technical Support), J Osborne (Governance Support Administrator) and P Osborne (Senior Governance Advisor).

1 member of the public.

The Chairperson opened the meeting at 7.15pm due to technical difficulties.

3 APOLOGIES

APOLOGY

RESOLUTION OM21-5.1

Moved: Cr D Thwaites

Seconded: Member D Sage

That the apology for absence from Member P Presland be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the public forum section of the meeting as set out in the Standing Orders for the Ōmokoroa Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION OM21-5.2

Moved: Cr D Thwaites

Seconded: Cr M Grainger

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

7.1 MATTHEW FARRELL – VARIOUS ITEMS

Mr Farrell was in attendance to speak to the Board about the below items.

Kaimai Views

Mr Farrell noted the condition of the footpaths around the urban area of Kaimai Views. He questioned the Levels of Service for these areas, and sought clarification from Council regarding what could be done to address this issue moving forward.

Council staff noted that work to address the noxious plants surrounding the footpath areas would be referred to WestLink for immediate spraying. Council would be undertaking a review of the plants specifically chosen for the berm area in the New Year.

Old Pavilion – Community Centre

Mr Farrell had previously spoken to the Board regarding his desire for the future use of the Old Pavilion as a Community Centre. Mr Farrell noted that he was happy to continue volunteering his time towards establishing a 'community led collaborative development with Council', however noted that he would like to get some direction and guidance from Council as to whether to continue with this work.

The Board noted they would follow this up for Mr Farrell and provide him with an update.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION OM21-5.3

Moved: Member D Sage

Seconded: Cr M Grainger

That the meeting reconvene in formal session at 7.28pm.

CARRIED

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 3 AUGUST 2021

RESOLUTION OM21-5.4

Moved: Member D Sage

Seconded: Cr M Grainger

That the Minutes of the Ōmokoroa Community Board Meeting held on 3 August 2021, as circulated with the agenda, be confirmed as a true and accurate record.

CARRIED

9 REPORTS

9.1 COUNCIL DECISION ON ŌMOKOROA COMMUNITY BOARD RECOMMENDATION - EXPRESSION OF INTEREST FOR THE OLD PAVILION - ŌMOKOROA MENZSHED

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

RESOLUTION OM21-5.5

Moved: Cr D Thwaites

Seconded: Cr M Grainger

That the Senior Governance Advisor’s report dated 23 November 2021, titled ‘Council Decision on Ōmokoroa Community Board Recommendation – Expression of Interest for the Old Pavilion – Ōmokoroa MenzShed’, be received.

CARRIED

9.2 ŌMOKOROA COMMUNITY BOARD CHAIRPERSONS REPORT – NOVEMBER 2021

The Board considered a report from the Chairperson. The report was taken as read.

Councillor Grainger provided the Board with an update from the Ōmokoroa Environmental Managers Incorporated (OEMI), noting that he had resigned as Chairperson and had been replaced by Roger Goodman. Subsequent to the AGM, Heather Reynolds resigned as Secretary/Treasurer and had been replaced by Christopher Cole.

RESOLUTION OM21-5.6

Moved: Chairperson T Sage

Seconded: Cr D Thwaites

That the Chairperson’s report dated 23 November 2021, titled ‘Ōmokoroa Community Board Chairpersons Report – November 2021’, be received.

CARRIED

9.3 ŌMOKOROA COMMUNITY BOARD COUNCILLOR’S REPORT – NOVEMBER 2021

The Board considered a report from Councillor Grainger. The report was taken as read.

RESOLUTION OM21-5.7

Moved: Chairperson T Sage

Seconded: Member D Sage

That the Councillor’s report dated 23 November 2021, titled ‘Ōmokoroa Community Board Councillor’s Report – November 2021’, be received.

CARRIED

9.4 ŌMOKOROA COMMUNITY BOARD GRANT APPLICATION

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

The Board agreed to grant the total funds for all three quotes provided with the application.

RESOLUTION OM21-5.8

Moved: Cr M Grainger

Seconded: Member D Sage

1. That the Senior Governance Advisor’s report dated 23 November 2021, titled ‘Ōmokoroa Community Board Grant Application’, be received.
2. That the Ōmokoroa Community Board approve the Grant application from Ōmokoroa MenzShed Incorporated for \$2,810.60 to be funded from the Ōmokoroa Community Board Grants account, subject to all accountabilities being met.

CARRIED

9.5 2022/23 ANNUAL OPERATING BUDGET

The Board considered a report from the Financial Business Advisor. The report was taken as read.

RESOLUTION OM21-5.9

Moved: Member D Sage

Seconded: Cr M Grainger

1. That the Financial Business Advisor’s report dated 23 November 2021, titled ‘2022-23 Annual Operating Budget’, be received.
2. That it be recommended to the Annual Plan and Long Term Plan Committee that the Omokoroa Community Board 2022/2023 Annual Operating Budget be:

OPERATING COSTS	2022/23	
Conference/Training	2,500	
Contingency	4,000	
Grants	8,500	
Mileage Allowance	1,500	
Salaries	<i>Determined by Remuneration Authority</i>	
Inter Departmental Charges	<i>Determined by Overhead Cost Allocation</i>	
TOTAL OPERATING COSTS		

3. That this report relates to issues which are not considered significant in terms of Council’s Policy on Significance.

CARRIED

9.6 INFRASTRUCTURE SERVICES REPORT ŌMOKOROA COMMUNITY BOARD NOVEMBER 2021

The Board considered a report from the Deputy Chief Executive. The report was taken as read with further discussion around the below items.

RESOLUTION OM21-5.10

Moved: Member D Sage

Seconded: Chairperson T Sage

That the Deputy Chief Executive’s report dated 23 November 2021 titled ‘Infrastructure Services Report Ōmokoroa Community Board November 2021’, be received.

CARRIED

9.6.1 COONEY RESERVE

The Board sought an update on the pathway realignment at Cooney Reserve, as it was understood that this would be completed alongside the Cooney Reserve upgrade.

9.6.2 ŌMOKOROA ROAD URBANISATION

The Board discussed the work currently taking place around Ōmokoroa. Clarification was sought over the timeframe of these works. The Board would be provided with a project schedule.

9.7 FINANCIAL REPORT ŌMOKOROA - OCTOBER 2021

The Board considered a report from the Financial Business Advisor. The report was taken as read.

RESOLUTION OM21-5.11

Moved: Chairperson T Sage

Seconded: Member D Sage

That the Financial Business Advisor’s report dated 23 November 2021 and titled ‘Financial Report Ōmokoroa – October 2021’, be received.

CARRIED

9.8 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

RESOLUTION OM21-5.12

Moved: Cr D Thwaites
Seconded: Member D Sage

That the draft schedule of meetings for November 2021, December 2021, January 2022 and February 2022, be received.

CARRIED

The Meeting closed at 7.43pm.

The minutes of this meeting were confirmed at the Ōmokoroa Community Board Meeting held on 8 February 2022.

.....
Chairperson T Sage

CHAIRPERSON

9 REPORTS

9.1 ŌMOKOROA COMMUNITY BOARD CHAIRPERSONS REPORT – FEBRUARY 2022

File Number: A4459937

Author: Teresa Sage, Community Board Chairperson

Authoriser: John Holyoake, Chief Executive Officer

RECOMMENDATION

That the Chairperson’s report dated 8 February 2022, titled ‘Ōmokoroa Community Board Chairpersons Report – February 2022’, be received.

BACKGROUND

It has been a long hot summer which many of us have enjoyed. However, we are again looking at a new COVID-19 variant, Omicron, and while reports are that this variant is not as severe, it is more infectious. Due to what is happening in other countries worldwide, essential services here in Ōmokoroa are looking at how they will manage with the inevitable staff sickness. With Omicron on our doorstep, it is time for the community to look at how they will cope if they need to isolate.

While we live with COVID-19, we have still made progress here in Ōmokoroa; the new playground was opened at the start of the summer. It looks impressive and has continued to be well utilized since its opening. The playground attracts visitors from outside Ōmokoroa, and the beach has been bustling during our summer months. Another facet of the domain upgrade is the domain toilets and changing rooms which are currently being painted by the Ōmokoroa Public Art Group; it will look quite remarkable when completed.

The current roadworks around Ōmokoroa shut down over the Christmas period, which was a welcome relief for many residents. These will recommence once the appropriate departments are in full swing.

Western Avenue has had the beginnings of the works to urbanize the road, so it currently has wires protruding from the ground waiting for the lighting that will go in.

Development continues, and we begin to see the building trade vehicles returning after the summer, signaling the continual growth in Ōmokoroa.

I look forward to the year ahead and continuing to represent our community.

9.2 ŌMOKOROA COMMUNITY BOARD COUNCILLOR'S REPORT – FEBRUARY 2022

File Number: A4458893

Author: Don Thwaites, Councillor

Authoriser: John Holyoake, Chief Executive Officer

RECOMMENDATION

That the Councillor's report dated 8 February 2022, titled 'Ōmokoroa Community Board Councillor's Report – February 2022', be received.

BACKGROUND

Three Waters Reform

This proposal from central government continues to divide opinion. At the final Council meeting 2021, members were divided six all as to whether to join the group of Councils opposing the reform. The Mayor's casting vote determined Western Bay of Plenty District Council would not join this initial challenge. We await the next steps from Minister Mahuta.

District Plan Review

Work on reviewing the operative District Plan will start in early 2022. This will continue until later in the year and then pause through the local government election period.

Review of Local Government

The group appointed to report to the minister on the future of Local Government New Zealand will report back in early 2022. This will identify the function of local governance and will guide its future form.

Ōmokoroa Playground

A great success that is being enjoyed by many of our future generation - as observed from visits to the domain.

Ōmokoroa Road / SH2 intersection

An update of latest developments in trying to address safety concerns at the intersection will be provided at the next meeting.

COVID-19

COVID-19 uncertainty looks like it will continue to impact in 2022. Technology improvements have been made in the chamber to allow meetings to be viewed online.

9.3 ŌMOKOROA COMMUNITY BOARD – ANZAC DAY COMMEMORATION 2022

File Number: A4458560

Author: Pernille Osborne, Senior Governance Advisor – Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

EXECUTIVE SUMMARY

The Ōmokoroa Community Board is required to make a decision regarding attendance and presentation of a wreath at the ANZAC Service in Ōmokoroa on ANZAC Day, Monday 25 April 2022.

RECOMMENDATION

1. That the Senior Governance Advisor’s report dated 8 February 2022, titled ‘Ōmokoroa Community Board – ANZAC Day Commemoration 2022’, be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council’s Significance and Engagement Policy.
3. That the Ōmokoroa Community Board provide/do not provide a wreath for the ANZAC Day Service, to be paid from the Ōmokoroa Community Board Contingency Account (up to the value of \$200).
4. That represents the Ōmokoroa Community Board at the ANZAC Day Service in Ōmokoroa on 25 April 2022.

BACKGROUND

Community Boards participate in ANZAC Day Services in their respective areas. Community Board Chairpersons are requested to liaise with their appointed Board Councillors to co-ordinate the representation at services across the Western Bay of Plenty District Council region on Monday 25 April 2022.

SIGNIFICANCE AND ENGAGEMENT

1. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council’s Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

2. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
3. In terms of the Significance and Engagement Policy this decision is considered to be of low significance because it does not meet the threshold of the significance policy.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Ōmokoroa Returned Services Association	Governance Services will inform the Ōmokoroa Returned Services Association of the Ōmokoroa Community Board representatives attending the Ōmokoroa ANZAC Services to be held on 25 April 2022.
General Public	No consultation is planned. The report recommendation and Community Board decision are publicly available.

ISSUES AND OPTIONS ASSESSMENT

Option A To fund an ANZAC Wreath	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental <p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	<p>Each Community Board has funded the cost of an ANZAC Day Wreath in previous years. The cost of a wreath is considered to be minor and provides economic, social and cultural support to the community for this event. The wreath will be prepared by a local florist. There would be no environmental impact.</p>
Option B To not fund an ANZAC Wreath	

<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental <p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	<p>The Community Board may choose to not fund an ANZAC Day Wreath. This would not provide the same level of economic, social and cultural support to the community for this event. There would be no environmental impact.</p>
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STATUTORY COMPLIANCE

The Board has delegation to allocate funding from their Corporate Budget – Contingency Account.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
<p>Up to \$200.00 allocated from the Board Contingency Account.</p>	<p>The funding of up to \$200.00 for a wreath to be laid by Ōmokoroa Community Board Representatives on ANZAC Day 2022.</p>

9.4 INFRASTRUCTURE SERVICES REPORT ŌMOKOROA COMMUNITY BOARD FEBRUARY 2022

File Number: A4457393

Author: Tracy Harris, Executive Assistant

Authoriser: Gary Allis, Deputy Chief Executive & Group Manager Infrastructure Services

EXECUTIVE SUMMARY

This report provides specific information on Infrastructure activities of interest to the Board.

RECOMMENDATION

That the Deputy Chief Executive’s report dated 8 February 2022 titled ‘Infrastructure Services Report Ōmokoroa Community Board February 2022’, be received.

ROADING

Transportation – Ōmokoroa Community Roading

Description: Develop and implement the community roading plan approved by the Ōmokoroa Community Board.

Ōmokoroa Community Board Roading Current Account		Project Cost \$	Ōmokoroa Community Board \$
Current Account:			
Current Account Opening Balance 1 July 2021:			\$121,314
Interest			\$3,914
Allocation for 2021/22			\$96,855
Committed Projects:			
Cycle Maintenance Stations		\$20,000	\$20,000
Goldstone Lane (Fire Station Parking)		\$35,000	\$35,000
Subtotal Committed and Proposed Projects:		\$55,000	\$55,000
Forecasted Current Account Closing Balance 30 June 2021			\$167,083

The proposed Fire Station Hard Standing parking area has been cost estimated by WestLink. Staff are currently investigating options to add this project as a variation to the Ōmokoroa Urbanisation Project but will be still funded by the Board.

Two cycle maintenance stations have been proposed, to be located at the beginning of the Ōmokoroa Cycleway link and Ōmokoroa Point School. Both locations are yet to be confirmed.

Transportation – Road Improvements LED Lighting

Description: Council owns and operates 2,500 streetlights on local roads. Close to 100 of these are LED. Installation of LED lights reduces power consumption by 60%. Cost reduction is on the energy charges as line charges are a fixed fee. Waka Kotahi are offering an 85% subsidy to invest in the street light conversion conditional upon it being completed by June 2021. Council has decided to participate in this.

What’s Happened:

Works to install LED luminaires in the west and east sections of the District is complete.

What’s Next:

There has been no change to this item since the previous update due to the delay of material supply for the upgrading of decorative lighting, mainly recent subdivisions, still being an issue and is likely to commence early 2022.

Specific lighting design, which is required for “V” category lighting on high volume roads, such as Te Puke Highway and Ōmokoroa Road, will be considered once the installation of decorative lighting is complete.

UTILITIES

Western Solid Waste

Description: Waste management that meets the needs of the community and protects the environment for present and future generations.

What’s Happened:

Kerbside Collection tonnage continues to grow.

WBOP Kerbside Collection Tonnes								
Month		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	YTD Total
Refuse		229.32	402.23	376.00	330.41	355.20	388	2,081
Glass		86.30	47.67	135.13	94.46	127.50	147	639
Food Waste		37.50	32.68	53.60	57.72	58.50	58	298
Recyclables		113.42	62.18	0.00	120.42	143.16	170	609
Total tonnage		466.54	544.76	564.73	603.01	684.36	764	3,627

Recycling Breakdown								
Month		Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	YTD Total
Paper	55%	62.49	34.26	0.00	66.35	78.88	93.71	336
Cardboard	25%	28.01	15.36	0.00	29.74	35.36	42.01	150
Aluminium	1%	1.36	0.75	0.00	1.45	1.72	2.04	7
Tin	3%	3.63	1.99	0.00	3.85	4.58	5.44	19
Plastics Type 1	2%	2.27	1.24	0.00	2.41	2.86	3.40	12
Plastics Type 2	4%	4.31	2.36	0.00	4.58	5.44	6.46	23

What's Next:

Kerbside Rubbish and Recycling Service Policy 2022 is being prepared for the Policy Committee Workshop on 8 February. This Policy will provide guidance for the extension of the service throughout the District.

RESERVES

Reserves - Ōmokoroa Domain

Description: Implement the approved Domain Concept Plan including the destination playground.

What's Happened:

Domain playground construction is complete and being used by the public.

What's Next:

Install BBQ near playground and connecting pathways.

Conclude the foreshore design to Crapp Reserve for implementing post summer holiday season and plan a formal opening of the playground.

Reserves - Ōmokoroa Stormwater Bund and Walkway/Cycleway

Description: Construction of a coastal bund shared path walkway along the esplanade reserve adjoining the Ōmokoroa Golf Club.

What's Happened:

Construction of Stage 3 Boardwalk and pathway to Kaylene Place has been completed and in use.

What's Next:

Project is now complete.

Reserves - Prole Road to Pahoia Walkway/Cycleway

Description: Construction of a cycleway suspension bridge across the Waipapa Stream.

What's Happened:

- The bridge construction is now complete.
- Landscape planting on the Ōmokoroa side has been completed (resource consent condition).

What's Next:

- Conclude either a land purchase or easement / lease agreement with affected property owners on the Pahoia side of the Waipapa Stream, to ensure public access is secured across a small section of private land.
- Progress cycleway lease agreement with KiwiRail.
- Complete construction of cycleway at both ends of the bridge to connect to road network.

ENGINEERING / SPECIAL PROJECTS

Prole Road Urbanisation – Ōmokoroa Road to Waipapa River

Description: Prole Road is part of the Crown Infrastructure Partnership programme and partly funded by the Government.

What's Happened:

The design of Prole Road urbanisation from Ōmokoroa Road to the Waipapa River is still being finalised. The project is running behind schedule due to ongoing discussions with the landowners and developers and resource consenting issues. Since the instigation of this project, several developers have bought large amounts of properties adjacent to Prole Road and are now planning to subdivide their land at the same time as Prole Road is being upgraded. This has required Council to make a number of changes to roading and other infrastructure to accommodate the subdivision requirements. This is causing further delays to the final design and construction of Prole Road.

What's Next:

Discuss with the adjacent landowners and land developers and finalise design of the project. Consult other stakeholders, get the necessary consents, and finalise contract documents for tendering the construction work. Construction work is anticipated to commence next year once the design, landowner and consenting issues are finalised.

Western Avenue Urbanisation – Ōmokoroa Road to North of Gane Place

Description: Urbanisation of Western Avenue as a CIP and Structure Plan Project. The works integrates some planned reserve development example footpaths and cycleways on adjacent Council reserves.

What's Happened:

Council has engaged J Swap contractors to construct this project. Preliminary work commenced just before last Christmas and full construction will start in January 2022 and completed by June 2022.

What's Next:

Continue with construction work until completed by June 2022.

New Southern Industrial Road

Description: Ōmokoroa Industrial Road design and construction including right turn bay on Ōmokoroa Road.

What's Happened:

The design for the Southern Industrial Road is complete and tender document has been finalised. Council has obtained Archaeological Authority from NZ Heritage and is now waiting for the earthworks consent from the Bay of Plenty Regional Council. Council will tender this project for construction work once earthworks consent is obtained from the Bay of Plenty Regional Council.

While this process is happening, Council is investigating options for constructing a permanent stormwater pond at the start of the existing gully to treat the runoff from the Industrial Road and the upper catchments areas.

What's Next:

Obtain earthworks consent from the Regional Council for earthworks and invite tenders for the construction of the Industrial Road.

Ōmokoroa Road Urbanisation Stage 1 – Western Avenue to Tralee Street

Description: Ōmokoroa Urbanisation Project – Western Avenue to Tralee Street including services, walking, and cycling and bus stops.

What's Happened:

The project is under construction and the contractor is making an excellent progress. There has been slight delay in the construction due to Covid shutdown however, the target date for the project is still June 2022.

What's Next:

Complete the works by June 2022.

Ōmokoroa Road Urbanisation Stage 2 – Prole Road to Railway Track

Description: Ōmokoroa Urbanisation Project from Prole Road to the railway line. Includes two roundabouts and four-laning from Prole Road to Flounder Place.

What's Happened:

The design for this section has been extended to include 4 lanes from Prole Rd/Ōmokoroa Road intersection to Flounder Drive intersection to allow for the future JACE town centre development.

Council is currently working with both the Ministry of Education and JACE Development to come up with an effective design which will cater for both the MOE and JACE town centre in the future years. The work includes the redesigning of the section from Prole Road to Flounder Drive to make it 2 lanes in each direction to serve the community over the next 20 years.

What's Next:

Complete the redesign of this project and appoint a contractor to start the construction work when the design is finalised.

Ōmokoroa Road Pedestrian Bridges

Description: Ōmokoroa Road Urbanisation Project. Construction of two pedestrian bridges over the railway and walking connections. This project is practically complete and only minor works are remaining to be during the defect's liability period.

Both the pedestrian/cycle bridges are practically complete and minor works e.g., topsoil and hydro-seeding remain to be completed over the defect's liability period.

What's Next:

Complete minor works by end of June 2022.

STRATEGIC PROPERTY

Property - Development Town Centre Ōmokoroa

Description: Ōmokoroa Town Centre Development in accordance with direction as resolved by the Community Board - McDonnell Street property purchase and pavilion relocation.

What's Happened:

The lease for both the old Library and the MenzShed have been signed. Planning is underway for the relocation of the Old Sports Pavilion and its subsequent refurbishment.

Planning and geotechnical work will be completed for the relocation of the Old Sports Pavilion

What's Next:

Planning and geotechnical work will be finalised with a view to moving the old Pavilion closer to Western Avenue. Staff will then seek quotes to undertake remedial work to the old Pavilion, including the construction of toilet facilities.

EMERGENCY MANAGEMENT

Description: Support the Omokoroa Community to be resilient in the event of an Emergency.

What's Happened:

An audit has been carried out on the Civil Defence Emergency Kit at the Civil Defence Centre at the Ōmokoroa Community Church. A Community Response Team distribution list has been created to ensure communities receive communications relating to an event. Ōmokoroa groups are a part of this list.

What's Next:

The Team will engage with the Omokoroa Community Church to review their role in an event.

Staff will continue to work and engage with the community to ensure positive outcomes going forward with the possible development of a Community Response Team.

ATTACHMENTS

1. **MAS Omokoroa Community Board Feb 2022 PDF** 

Division:	Infrastructure Services Group
Committee:	Omokoroa Community Board
Officer:	
Action Sheets Report	Printed: January 2022

Meeting	Officer/Director	Section	Subject
Omokoroa Community Board 19 November 2019	Ashley Hall	Reports	Installation of Bike Racks Throughout Omokoroa
January 2022:			
<ul style="list-style-type: none"> - Esplanade Café: The Esplanade Café cycle racks are to be installed in conjunction with the playground upgrade. The cycle racks have now been ordered and will be installed during January 2022. - Cooney Reserve: The Cooney Reserve upgrade is progressing on schedule. Cycle rack locations will be identified in January 2022 and installed in conjunction with the concrete path pour. 			
November 2021			
<ul style="list-style-type: none"> - Park & Ride Area at Prole Road: The Park & Ride area is subject to reshape further to the JACE Town Centre and future four laning of Omokoroa Road. As such additions of infrastructure will not be considered until the major works have been designed and constructed. Therefore, this item will now be removed from the cycle facilities improvement list. - Esplanade Café: The Esplanade Café cycle racks are to be installed in conjunction with the playground upgrade. The playground is set to be completed by December 2021. - Cooney Reserve: The Cooney Reserve upgrade is progressing and set to be complete in the next financial year. Cycle facilities will be installed once the new path has been constructed (projected for early next year). 			
September 2021:			
<ul style="list-style-type: none"> - Park & Ride Area at Prole Road: The Park & Ride area is potentially subject to reshape further to the JACE Town Centre and future four laning, any additions to the park and ride are on hold awaiting siting of the proposed development. - Esplanade Café: Bike racks have been installed as part of the park upgrade and funded from the parks and facilities budget. - Cooney Reserve: Additional bike rack and bike maintenance stations will be added at Cooney reserve in conjunction with Park facility upgrade. 			
July 2021:			
<ul style="list-style-type: none"> - Park & Ride Area at Prole Road – This remains on hold due to Street Trading Licence review and facility review. The urbanisation works are currently in construction phase which affects the park and ride area. - Esplanade Cafe - The new playground project by Parks & Reserves has now been installed. - Cooney Reserve – The installation of the bike racks will be installed in conjunction with the Parks and Reserves path connection and facility upgrade. 			

Division: Infrastructure Services Group
Committee: Omokoroa Community Board
Officer:

Action Sheets Report

Printed: January 2022

June 2021:

- Park & Ride Area at Prole Road - remains on hold due to Street Trading Licence review and facility review. The urbanisation works are currently in construction phase which affects the park and ride area.
- Esplanade Cafe - This will be incorporated into the new playground project by Parks & Reserves once construction is complete.
- Western Ave - "Book" shaped bike racks have been installed.
- Cooney Reserve - This will be installed with the path connection works and facility upgrade.

March 2021:

- Park & Ride Area at Prole Road - Remains on hold due to Street Trading Licence review and facility review.
- Esplanade Cafe - This will be incorporated into the new playground project by Parks & Reserves
- Western Ave - This will be installed with the path connection works and facility upgrade.
- Cooney Reserve - This will be installed with the path connection works and facility upgrade.

January 2021:

- Settlers Hall - The bike racks have been installed.
- Park & Ride Area at Prole Road - Remains on hold due to Hawkers Licence review and facility review.
- Esplanade Cafe - to be incorporated into the new Playground overhaul.
- Western Ave - Will be installed with path connection works and facility upgrade.
- Cooney Reserve - Will be completed with path connection and facility upgrade.
- Omokoroa Library - Rack has been installed.

November 2020:

- Settlers Hall - There are supply issues with the proposed staple bike racks. Supplier is awaiting shipment.
- Park & Ride Area at Prole Road.
- Remains on hold due to Hawkers Licence review and facility review.
- Esplanade Cafe - to be incorporated into the new Playground overhaul.
- Western Ave - Will be installed with path connection works and facility upgrade.
- Cooney Reserve - Will be completed with path connection and facility upgrade.
- Omokoroa Library - Rack has been installed.

Division: Infrastructure Services Group
Committee: Omokoroa Community Board
Officer:

Action Sheets Report

Printed: January 2022

Sept 2020:

The location for the bike racks are as follows:

- Settlers Hall - to be installed imminently.
- Park & Ride Area at Prole Road - on hold further to a hawkers' license review.
- Esplanade Cafe - to be incorporated into the new Playground overhaul.
- Western Ave - this is sitting with the Reserves staff.
- Cooney Reserve - this is sitting with the Reserves staff.
- Omokoroa Library - The bike racks will be installed in line with the library opening.

July 2020:

- Cooney Reserve - Park and Ride area at Prole Road - On hold awaiting a car park review.
- Esplanade - Café - Playground area - Boat Club - to be incorporated with the parks and facilities Esplanade.
- Western Avenue Sports Ground - To be installed with the BBQ facilities.
- Settlers Hall - WestLink have been given instruction to install at this site.

The contractor has been instructed to install the cycle racks at the Community Hall car park but are yet to undertake the works. The Omokoroa/Prole Road Park and Ride site is on hold awaiting the outcome of a car park review. The other cycle rack locations will be deferred so as to be install with outstanding Parks and Facilities works.

March 2020:

Omokoroa Road Prole Road Park and Ride car park has been scheduled to be installed in January 2020. Other sites to be scheduled in conjunction with previously mentioned adjacent projects.

Division:	Infrastructure Services Group
Committee:	Ōmokoroa Community Board
Officer:	
Action Sheets Report	Printed: January 2022

Meeting	Officer/Director	Section	Subject
Ōmokoroa Community Board 23/11/2021	Williams, Blaise	New Item	Matthew Farrell - Kaimai View - Old Pavilion - Community Centre
<p>Mr Farrell had previously spoken to the Board regarding his desire for the future use of the Old Pavilion as a Community Centre. Mr Farrell noted that he was happy to continue volunteering his time towards establishing a 'community led collaborative development with Council', however noted that he would like to get some direction and guidance from Council as to whether to continue with this work.</p> <p>The Board noted they would follow this up for Mr Farrell and provide him with an update.</p> <p>January 2022: Pre-planning and investigations are underway for the relocation of the Old Pavilion closer to Western Avenue. Mr Farrell's offer is much appreciated, however, the administration of the new meeting and community space will be undertaken by Library staff.</p> <p>This MAS has been closed.</p>			

Division:	Infrastructure Services Group
Committee:	Ōmokoroa Community Board
Officer:	
Action Sheets Report	Printed: January 2022

Meeting	Officer/Director	Section	Subject
Ōmokoroa Community Board 23/11/2021	Hall, Ashley	New Item	Matthew Farrell - Kaimai View
<p>Mr Farrell was in attendance to speak to the Board about the below items.</p> <p>Mr Farrell noted the condition of the footpaths around the urban area of Kaimai Views. He questioned the Levels of Service for these areas, and sought clarification from Council regarding what could be done to address this issue moving forward.</p> <p>Council staff noted that work to address the noxious plants surrounding the footpath areas would be referred to WestLink for immediate spraying. Council would be undertaking a review of the plants specifically chosen for the berm area in the New Year.</p> <p>January 2022: Further to a number of queries and complaints from Kaimai Views’ Residents, The roadside planting within the “Stage 1” development areas shall be subject to a comprehensive review, further to residential consultation and engagement process. This engagement will be completed in the forthcoming weeks. From the analysis of the feedback, Council will then decide the appropriate action required to rectify and mitigate the planting concerns.</p> <p>The request to remove all pest plants within the gardens and the footpaths and berms was passed to WestLink for immediate action. Council are currently awaiting confirmation from WestLink that these works have been completed.</p>			

Division: Infrastructure Services Group	Printed: January 2022
Committee: Omokoroa Community Board	
Officer:	

Action Sheets Report

Meeting	Officer/Director	Section	Subject
Ōmokoroa Community Board 23/11/2021	Sumeran, Raj	New Item	Ōmokoroa Road Urbanisation
<p>The Board discussed the work currently taking place around Ōmokoroa. Clarification was sought over the timeframe of these works. The Board would be provided with a project schedule.</p> <p>January 2022:</p> <p>Omokoroa Urbanisation Projects Schedule (Indicative)</p> <p>Prole Road Urbanisation – Ōmokoroa Road to Waipapa River</p> <p>The design of Prole Road urbanisation is still being finalised. The project is running behind schedule due ongoing discussions with the landowners and developers and resource consenting issues.</p> <p>Construction of the project is not likely to start prior to May 2022.</p> <p>Western Avenue Urbanisation – Ōmokoroa Road to North of Gane Place</p> <p>Council has engaged J Swap contractors to construct this project. Preliminary work commenced just before last Christmas and detail construction will start in February and completed by June 2022.</p> <p>New Southern Industrial Road</p> <p>The design for the Southern Industrial Road is complete and tender document has been finalised. Council is still waiting for earthworks consent from Bay of Plenty Regional Council so this work can be tendered out for construction.</p> <p>Construction expected to start in April/May 2022.</p> <p>Ōmokoroa Road Urbanisation Stage 1 – Western Avenue to Tralee Street</p> <p>The project is under construction and the contractor is making an excellent progress. Target date for the project completion is June 2022.</p> <p>Ōmokoroa Road Urbanisation Stage 2 – Prole Road to Railway Track</p> <p>Project currently being designed for 4 lanes of carriageway between Prole Road and Railway track. Construction likely to start in March 2022.</p> <p>Ōmokoroa Road Pedestrian Bridges</p> <p>Ōmokoroa Road pedestrian bridge is practically complete and open for use.</p> <p>Hamurana (Heartwood Avenue) pedestrian/cycle bridge is currently being designed and for construction in 2022/23.</p>			

9.5 FINANCIAL REPORT ŌMOKOROA – DECEMBER 2021

File Number: A4455712

Author: Allan Carey, Financial Business Advisor

Authoriser: Sarah Bedford, Financial Controller

EXECUTIVE SUMMARY

This report is a financial report for the period 1 July 2021 to 31 December 2021.

This report provides the Community Board with a monitoring of its operational budget.

Attached are the financial statements year to date as at 31 December (**Attachment 1**).

Total operational costs are lower than budget.

Grant payments made to date:

Resolution		\$
OM21-5.8	Ōmokoroa MenzShed	2,811
	2021/22 Grants to date	2,811

Committed - Operational expenditure

Resolution		\$
	<i>No transactions</i>	<i>0</i>
	2021/22 Outstanding operational commitments	0

2020/21 Reserve analysis:

Resolution		\$
	2021/22 Opening Balance	190,000
OM1.8	Contribution up to \$45,000 to develop Passive Reserve at Western Ave extension, paths and plantings be funded from the Ōmokoroa Community Board Reserve Account.	(26,043)
OM21-3.8	Grant application approved from the Ōmokoroa Bowling Club for \$9,200 to be funded from the Reserve Account.	(4,600)

	(Note 50% progress payment of \$4,600 paid July 2021).	
	2021/22 Closing reserve balance	159,357

Committed - Reserve expenditure

Resolution	Description	\$
	Opening balance before committed expenditure	159,357
OM9.4.2	Contribution up to \$100,000 towards the cost of the new sports pavilion on the Western Avenue sports ground. Remaining amount available: (Note: \$76,585 paid as at December 2020).	(23,415)
OM1.8	Contribution up to \$45,000 to develop Passive Reserve at Western Ave extension, paths and plantings be funded from the Ōmokoroa Community Board Reserve Account. (Further plantings have been deferred until Autumn 2022)	(18,957)
OM1.8	Contribution up to \$50,000 for Bus shelters (two) [When Ōmokoroa Road rehabilitation is undertaken] be funded from The Ōmokoroa Community Board Reserve Account.	(50,000)
OM21-3.8	Grant application from the Ōmokoroa Bowling Club for \$9,200 to be funded from the Reserve Account. (Note: 50% progress payment of \$4,600 paid July 2021).	(4,600)
	2021/22 Balance after committed expenditure	62,385

RECOMMENDATION

That the Financial Business Advisor’s report dated 8 February 2022 and titled ‘Financial Report Ōmokoroa – December 2021’, be received.

ATTACHMENTS

- 1. Financial Report Ōmokoroa – December 2021** 

Western Bay of Plenty District Council						
Income and Expenditure Statement						
For the period ended 31 December 2021						
Omokoroa Community Board						
	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Additional Levels of Service	0	0	0	<input checked="" type="checkbox"/>	0	0
Conference Expenses	0	1,248	1,248	<input checked="" type="checkbox"/>	2,500	2,205
Contingency - [see breakdown below]	0	1,998	1,998	<input checked="" type="checkbox"/>	4,000	225
Grants	2,811	4,002	1,191	<input checked="" type="checkbox"/>	8,000	2,200
Mileage Allowance	0	750	750	<input checked="" type="checkbox"/>	1,500	0
Salaries	9,897	10,182	285	<input checked="" type="checkbox"/>	20,365	20,199
Inter Department Charges	16,242	16,242	0	<input checked="" type="checkbox"/>	32,480	32,484
Total Operating Costs	28,949	34,422	5,473	<input checked="" type="checkbox"/>	68,845	57,313
Interest Expense	0	0	0	<input checked="" type="checkbox"/>	0	0
Depreciation	0	0	0	<input checked="" type="checkbox"/>	0	0
Total Direct Costs	28,949	34,422	5,473	<input checked="" type="checkbox"/>	68,845	57,313
Costs Allocated	0	0	0	<input checked="" type="checkbox"/>	0	0
Costs Recovered	0	0	0	<input checked="" type="checkbox"/>	0	0
Total Costs	28,949	34,422	5,473	<input checked="" type="checkbox"/>	68,845	57,313
Income						
Financial Contributions	0	0	0	<input checked="" type="checkbox"/>	0	0
Interest Received	0	0	0	<input checked="" type="checkbox"/>	0	0
Other Income	0	0	0	<input checked="" type="checkbox"/>	0	0
Rate Income	41,623	38,424	3,199	<input checked="" type="checkbox"/>	76,845	72,629
Service Charges	0	0	0	<input checked="" type="checkbox"/>	0	0
Subsidies & Grants	0	0	0	<input checked="" type="checkbox"/>	0	0
User Fees	0	0	0	<input checked="" type="checkbox"/>	0	0
Total Direct Income	41,623	38,424	3,199	<input checked="" type="checkbox"/>	76,845	72,629
Net Cost of Service	12,674	4,002	8,672	<input checked="" type="checkbox"/>	8,000	15,317
Contingency - breakdown						
<i>No transactions</i>	<i>0</i>					
Year to date contingency costs	0					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	190,000					
Resolution OM1.8 Develop Passive Reserve at Western Ave extension, paths and plantings be funded up to \$45,000 - Walkways built up to Aug21.	(26,043)					
Resolution OM21-3.8 Omokoroa Bowling Club \$9200 - Paid 1st pmt of 50% July 2021.	(4,600)					
(Decrease) Increase in year	(30,643)					
Closing Balance - Surplus (Deficit)	159,357					

9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

File Number: A4458485

Author: Pernille Osborne, Senior Governance Advisor – Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the schedule of meetings for February, March and April 2022, be received.

ATTACHMENTS

- 1. Meeting Dates for Community Board Agendas – February**  

**Western Bay of Plenty District Council
Meeting Schedule 2022**

External (joint) meetings are highlighted in blue.

FEBRUARY 2022			
Meeting	Date	Time	Venue
Waitangi Day (observed) - 7 February			
Kaikati Community Board	2 Feb	7.00pm	The Centre. Patuki Manawa
Policy Committee	8 Feb	9.30am	Chambers
Policy Workshop	8 Feb	1.00pm	Chambers
Ōmokoroa Community Board	8 Feb	7.00pm	Ōmokoroa Library & Service Centre
Performance and Monitoring Committee	10 Feb	9.30am	Chambers
Te Puke Community Board	10 Feb	7.00pm	Te Puke Library & Service Centre
Te Maru o Kaituna River Authority	11 Feb	TBC	TBC
Annual Plan Workshop	15 Feb	9.30am	Chambers
Maketu Community Board	15 Feb	7.00pm	Maketu Community Centre
Te Ihu o te Waka o Te Arawa (Te Arawa)	16 Feb	10.00am	Chambers
Regional Transport Committee	18 Feb	TBC	TBC
Waihī Beach Community Board	21 Feb	6.30pm	Waihī Beach Community Centre
Citizenship Ceremony	22 Feb	10.00am	Chambers
Te Kāhui Mana Whenua o Tauranga Moana (TKMW)	23 Feb	10.00am	Chambers
Council	24 Feb	9.30am	Chambers
MARCH 2022			
Meeting	Date	Time	Venue
District Plan Committee (if required)	1 Mar	9.30am	Chambers

Katikati-Waihi Beach Ward Forum	1 Mar	7.00pm	TBC
District Plan Committee (if required)	2 Mar	9.30am	Chambers
Annual Plan Committee	8 Mar	9.30am	Chambers
Waiāri Kaitiaki Advisory Group	9 Mar	TBC	TBC
Policy Committee	10 Mar	9.30am	Chambers
Policy Workshop	10 Mar	1.00pm	Chambers
Kaimai Ward Forum	10 Mar	7.00pm	TBC
BOP Mayoral Forum	11 Mar	TBC	TBC
Audit & Risk Committee	15 Mar	9.30am	Chambers
Maketu-Te Puke Ward Forum	15 Mar	7.00pm	TBC
SmartGrowth Leadership Group	16 Mar	TBC	TBC
Public Transport Committee	17 Mar	TBC	TBC
Civil Defence Emergency Management Group	18 Mar	TBC	TBC
District Plan Committee (if required)	22 Mar	9.30am	Chambers
District Plan Committee (if required)	23 Mar	9.30am	Chambers
Performance & Monitoring	24 Mar	9.30am	Chambers
Citizenship Ceremony	29 Mar	10.00am	Chambers
Katikati Community Board	30 Mar	7.00pm	The Centre. Patuki Manawa
APRIL 2022			
Meeting	Date	Time	Venue
Policy Committee	5 Apr	9.30am	Chambers
Policy Workshop	5 Apr	1.00pm	Chambers
Ōmokoroa Community Board	5 Apr	7.00pm	Ōmokoroa Library & Service Centre
Council	6 Apr	9.30am	Chambers
Te Puke Community Board	7 Apr	7.00pm	Te Puke Library & Service Centre
Tauranga Moana Advisory Group	8 Apr	TBC	TBC

Maketu Community Board	12 Apr	7.00pm	Maketu Community Centre
Regulatory Hearings Committee (if required)	13 Apr	9.30am	Chambers
District Plan Committee (if required)	14 Apr	9.30am	Chambers
Good Friday – 15 April			
Easter Monday – 18 April			
Waihī Beach Community Board	19 Apr	6.30pm	Waihī Beach Community Centre
Citizenship Ceremony	20 Apr	10.00am	Chambers
ANZAC Day – 25 April			
Te Kāhui Mana Whenua o Tauranga Moana (TKMW)	27 Apr	10.00am	Chambers

*Please note that these meetings are subject to change