

Mā tō tātou takiwā
For our District

Waihī Beach Community Board

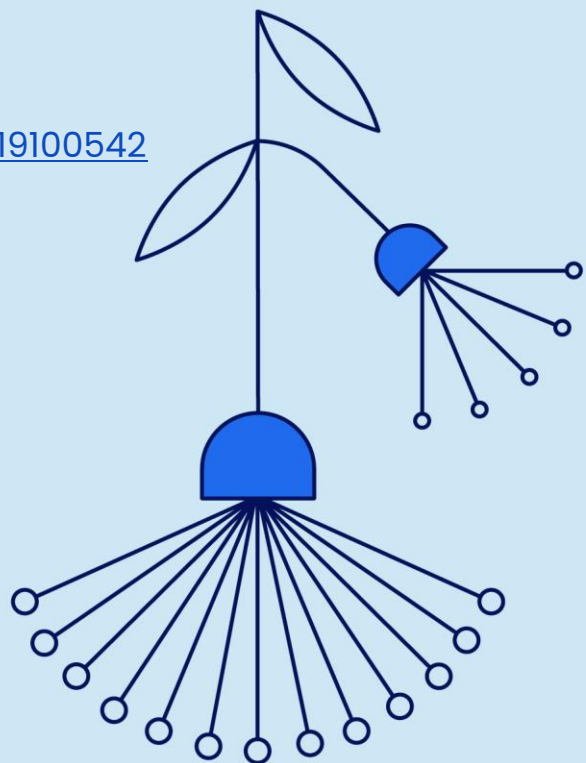
Poari Hapori

WB21-5

Monday, 29 November 2021, 6.30pm

via Zoom

<https://westernbay-govt-nz.zoom.us/j/86119100542>



Waihi Beach Community Board

Membership:

Chairperson	Ross Goudie
Deputy Chairperson	Marilyn Roberts
Members	Bob Hulme Don Ryan Councillor James Denyer Councillor Anne Henry
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To provide an effective mechanism for community feedback to Council.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions.
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing the respective communities to promote public participation and communication within respective communities.
- To undertake tasks, powers and functions delegated by Council or its Committees in accordance with their delegated functions from time to time.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land, or in accordance with allocations which have been approved through the annual plan process.

- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To have input into Council and its Committees on issues and plans that affect communities within the Community Board area.

**Notice is hereby given that a Waihi Beach Community Board
Meeting will be held in the via Zoom on:
Monday, 29 November 2021 at 6.30pm**

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1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE WAIHĪ BEACH COMMUNITY BOARD MEETING HELD ON 9 AUGUST 2021

File Number: A4310954

Author: Pernille Osborne, Senior Governance Advisor - Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the Minutes of the Waihi Beach Community Board Meeting held on 9 August 2021, as circulated with the agenda, be confirmed as a true and accurate record.

ATTACHMENTS

1. Minutes of the Waihi Beach Community Board Meeting held on 9 August 2021

MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
WAIHĪ BEACH COMMUNITY BOARD MEETING NO. WB21-4
HELD IN THE WAIHĪ BEACH COMMUNITY CENTRE
ON MONDAY, 9 AUGUST 2021 AT 6.30PM

1 PRESENT

Member R Goudie (Chairperson), Member M Roberts, Member B Hulme, Member D Ryan, Cr J Denyer and Cr A Henry

2 IN ATTENDANCE

G Allis (Deputy CEO/Group Manager Infrastructure Services), A Hall (Roading Engineer West), S Parker (Reserves and Facilities Projects and Assets Manager) and P Osborne (Senior Governance Advisor)

24 Members of the public, including Councillor Allan Sole

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Waihi Beach Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION WB21-4.1

Moved: Cr A Henry

Seconded: Member M Roberts

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

Peter Brown – Three Waters Reform

Mr Brown was in attendance to share his concern regarding, what he felt was, a lack of understanding within the community around the Three Waters Reform. Mr Brown was advised that there was a lot of information regarding the reform on the Department of Internal Affairs website, and that when the consultation period started, Council would be providing further information.

Brian Baynes – Waihi Beach MenzShed

Mr Baynes was in attendance on behalf of the Waihi Beach MenzShed, to provide the Board with the below updates (in addition to the letter attached within the Chairpersons Report):

- Excavation works were due to commence on Monday 16 August 2021, followed by the laying of the floor on Monday 23 August 2021;
- Both Waihi Beach School and 'A Friends Place' had been provided with updates relating to this project; and
- There was an estimated completion date of October 2021.

Mr Baynes thanked those who had been involved, for the continued support and patience with this project, noting that the Waihi Beach MenzShed was very excited for the coming months.

Peter Morten – Athenree Homestead

Mr Morten was in attendance, on behalf of Athenree Homestead, to provide the Board with the below updates:

- Mr Morten was now the Chairperson of the Athenree Homestead.
- He thanked the Community Board for their contribution of funds towards the completion of the Athenree Homestead refurbishment.
- He noted that final touches had commenced, which could allow the homestead to apply for final consent.
- The opening of the Athenree Homestead took place on Sunday 25 April.
- The next project for the Athenree Homestead was to replace the plastic blinds.

Mr Morten advised the Board that there was discussion around the possibility of moving the Emergency Response Unit to Athenree Homestead.

Mr Morten also noted that the refurbishment of the tennis court on the Adela Stewart Drive Reserve was great, however the tennis court net itself needed replacing. The Reserves and Facilities Projects and Assets Manager noted that he would look into this.

Kelly Moselen – Athenree Crossing and Roading

Ms Moselen was in attendance to speak to the Board regarding the below topics:

1. Members of the community believed that the work undertaken on the road around the Athenree intersection had been completed to a worse standard than it was beforehand.
2. Ms Moselen thanked the Board, on behalf of the Connectors Group, for including the Athenree Crossing Feasibility Report on the Agenda.
3. The Board was reminded that the Waihi Beach Community Plan identified the need for connecting the community, without having to rely on vehicles, providing the example of kids having the ability to safely their bikes to school.

Graeme McGregor – Friends of Athenree

Mr McGregor thanked the Reserves and Facilities Projects and Assets Manager for the discussions that had taken place prior to the meeting. Mr McGregor noted that, after reading the feasibility report, they understood the depth of work needed to be undertaken in order to produce the thorough findings contained in the report. This gave clarity to the time in which it took to present the report to the public and Board.

Mr McGregor also advised the Board that they agreed with the proposal for pre-engagement of the project to take place over the school/Christmas holiday period.

Andrew Cochrane – Waihi Beach Surf Lifesaving Inc.

Mr Cochrane was in attendance to provide the Board with an update relating to the funding granted by the Board to the Waihi Beach Surf Lifesaving Inc, for the purchase of a Rescue Watercraft (RWC) trailer.

Mr Cochrane also advised the Board that they were looking at creating another base, to allow the Surf Lifesavers to also patrol out of Bowentown during peak season. Waihi Beach Surf Lifesaving Inc. was in discussions with Council about possible locations, as well as continuing to source funding.

Jim Cowern – Waihi Beach Coast Care

Mr Cowern was in attendance to seek updates from the Board relating to Coast Care, and the log at Bowentown that was blocking the entrance to the beach.

Member Ryan noted that, following the recent weather events at Waihi Beach, a meeting was held to identify how the community could work closer with Council in order to react quickly in emergency events.

Councillor Henry noted that the third Waihi Beach dune planting day would take place on Sunday 22 August 2021 at Seaforth Reserve from 10am–12pm.

Mike Hickey – Various Items

Mr Hickey was in attendance to speak to the Board on the below items:

- Police Detectives from Hamilton were concerned about the amount of burglaries that had been taking place in Waihi Beach, noting a couple of things for community members to be aware of:
 - Burglars were lifting the blue water toby lids and monitoring the houses to see whether these get fixed, in order to determine if anyone was home; and
 - Burglars were also switching off meters that were placed on the outside of the house, as this would stop any security lights from working.
- Thanked Councillor Henry and Councillor Sole again, on behalf of the Waihi Beach Surf Club, for their presence and support cleaning up damage caused by the recent high tides.
- Mr Hickey advised the Board that he had made a submission into the Long Term Plan (LTP), which included having the Local Police Station ‘manned’.

Keith Hay – Katikati-Waihi Beach Residents and Ratepayers Association

Mr Hay was in attendance to speak to the Board on behalf of the Katikati-Waihi Beach Residents and Ratepayers Association, in regards to Two-Mile Creek. It was noted that at the Performance and Monitoring meeting held 8 June 2021, the Committee accepted the general direction of:

- Not proceeding with the concrete wall option; and
- Proceeding with the alteration to the consent for the rock armouring option.

Mr Hay believed that the concrete wall option was not going to be proceeded with, due to the cost. He believed it was an important project, and the best and most efficient option was the one that Council should proceed with.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION WB21-4.2

Moved: Member D Ryan

Seconded: Cr J Denyer

That the meeting reconvene in formal session at 7.02pm.

CARRIED

8 MINUTES FOR CONFIRMATION**8.1 MINUTES OF THE WAIHI BEACH COMMUNITY BOARD MEETING HELD ON 14 JUNE 2021**

RESOLUTION WB21-4.3

Moved: Cr J Denyer

Seconded: Cr A Henry

That the Minutes of the Waihi Beach Community Board Meeting held on 14 June 2021, as circulated with the agenda, be confirmed as a true and accurate record.

CARRIED

9 REPORTS**9.1 ATHENREE TO WAIHI BEACH CROSSING - FEASIBILITY REPORT**

The Board considered a report from the Reserves and Facilities Manager.

The Reserves and Facilities Projects and Assets Manager was in attendance to provide the Board, and those in attendance, with an overview of the report. It was noted that the process of collating this report had taken time, due to the components that needed to be considered. Both the Board and members of the public were encouraged to read through the full report to help achieve an in depth understanding of both the advantages and disadvantages of all options presented.

The Board was also advised that consultation and engagement on the feasibility report would be held around both Labour weekend, and the Christmas period. In addition to the community consultation, the need for stakeholder consultation was acknowledged, and would also take place.

The Reserves and Facilities Projects and Assets Manager responded to questions as noted below:

- The recommendation for the Board to allocate funds from the Waihi Beach Community Board Roading Account was correct, and that the allocation from the Council walking/cycling budget had already been approved.
-

- The resource consent process for this project, would be determined by the feedback during the consultation period. The normal process of a resource consent would allow for a hearing to take place, however if there was overwhelming support from the community, there was a chance that the resource consent would not require a hearing, which would have a positive effect on the overall timeline of the project.
- The Board was advised that, when applying for a resource consent, Council had to show they had considered a wide range of options; which included a 'pontoon structure'.
- The Pohutakawa Drive cul-de-sac was not considered as an option for the crossing, due to terrain and potential archaeological issues.

The Board wanted to make sure it was clear that this project was the number one priority out of the walking and cycling projects in Waihi Beach.

Member of the public, Kelly Moselen, advised the Board and Council staff that the Sunday markets would be the perfect place for Council to have a booth and engage with the community.

In regards to the proposed walking and cycling projects in Waihi Beach, the Deputy Chief Executive advised the Board that Council was no longer looking at the Waihi connection. It was noted that the trail which goes through the Water Reservoir would be a loop, and Council was now looking at alternative options to create a connection to Waihi. This provided an example to the Board around the prioritisation of funding, and Councils aim to maximise the investment.

The Board thanked the Reserves and Facilities Projects and Assets Manager for his work on this project, acknowledging his efforts to address questions and concerns raised by both the Community Board and members of the public.

RESOLUTION WB21-4.4

Moved: Cr J Denyer

Seconded: Cr A Henry

1. That the Reserves and Facilities Manager's report dated 9 August 2021, titled 'Athenree to Waihi Beach Crossing - Feasibility Report', be received.
2. That the Waihi Beach Community Board accepts the Tonkin & Taylor Waihi Beach to Athenree Shared Pathway Connection Preliminary Feasibility Report and notes that crossing 4 is the preferred option.

And

3. That the Waihi Beach Community Board approves funding of \$75,000 over 2 years to advance the Athenree to Waihi Beach shared pathway / connection project planning stage, from the Waihi Beach Community Board roading account.

Funding source	2021/2022	2022/2023
Council (Walking & Cycling activity budgets)	\$37,500	\$37,500
Waihi Beach Community Board (Roading Current Account)	\$37,500	\$37,500
TOTAL		\$150,000

CARRIED

9.2 WAIHĪ BEACH COMMUNITY BOARD CHAIRPERSONS REPORT - AUGUST 2021

The Board considered a report from the Chairperson. The report was taken as read, with further discussion on the below items:

Community Board Afternoon Tea for volunteers

The Board noted that the afternoon tea for volunteers would now take place on Monday 23 August 2021 from 1.30pm–3.00pm. The recommendation was updated accordingly.

Waihi Beach Historical Trail Information Project

Member Roberts provided the Board with an update relating to this project, noting that Athenree Homestead had asked for a bollard and sign to be added outside of the Homestead. This would allow visitors to scan and receive information about the Homestead when it was closed. The Board supported this additional sign.

Welcome to Waihi Beach Entranceway Project

The Board was advised that the Roading Engineer (West) had received the project proposal for review. It was requested that the Board, and those involved, discuss preferred options at the next Community Board workshop, prior to public consultation.

Village Planting

The Board was advised that there were two design options for this project, one which was presented in the agenda, and one which was tabled. The Roading Engineer (West) was awaiting response from a consultant, which included feedback around the use of Nīkau palms.

A contractor had been tasked with completing the rail fencing in the garden, noting this would be completed in the coming weeks.

CCTV

Member Hulme met with an advisor from Focus Digital who was helpful in providing information around equipment that could be used for CCTV cameras in Waihi Beach.

Member Hulme was encouraged to send all information gathered to Councils Strategic Property Manager.

The Board was advised that the application process for CCTV would open before Christmas 2021.

Coast Care

The joint position statement was presented as a tabled item.

RESOLUTION WB21-4.5

Moved: Member R Goudie

Seconded: Cr A Henry

1. That the Chairperson's report dated 9 August 2021, titled 'Waihi Beach Community Board Chairpersons Report – August 2021' be received.

CARRIED

RESOLUTION WB21-4.6

Moved: Member M Roberts

Seconded: Member D Ryan

2. That the Waihi Beach Community Board fund up to \$750 from the Waihi Beach Community Board Contingency Account for costs relating to the 'thank you' afternoon tea, to be held Monday 23 August 2021, 1.30pm–3.00pm.

CARRIED

RESOLUTION WB21-4.7

Moved: Member R Goudie

Seconded: Member M Roberts

3. That the Waihi Beach Community Board approve the final instalment of \$10,000 to be funded to the Waihi Beach Community Development Trust – Waihi Beach MenzShed from the Waihi Beach Community Board Reserve Account (initial resolution WB20-6.11).

CARRIED

9.3 WAIHI BEACH COMMUNITY BOARD COUNCILLOR'S REPORT - AUGUST 2021

The Board considered a report from Councillor Henry. The report was taken as read. Councillor Henry reiterated that the third Waihi Beach dune planting day would take place on Sunday 22 August 2021 at Seaforth Reserve from 10am–12pm.

The Board was advised that, in regards to Coast Care, the Surf Club working directly with Councils Reserves and Facilities Officer West was an appropriate avenue at this stage.

RESOLUTION WB21-4.8

Moved: Cr A Henry

Seconded: Member B Hulme

That the Councillor's report dated 9 August 2021, titled 'Waihi Beach Community Board Councillor's Report – August 2021', be received.

CARRIED

UNCONFIRMED

9.4 INFRASTRUCTURE SERVICES REPORT WAIHI BEACH COMMUNITY BOARD AUGUST 2021

The Board considered a report from the Deputy Chief Executive. The report was taken as read with further discussion on the below items:

Pio Shores & Bowentown Lighting Column Concerns

The Board was advised that the decorative poles, which were scheduled to replace the lighting column at a number of locations through Bowentown and Pio Shores, would take place in the coming year. This is due to significant import delays.

The Board was assured that the government funding received was spent, to ensure Council received the full funding subsidy.

Waihi Beach Cycle Path Signs and Markings Review

The Roding Engineer (West) noted that he was happy with the list provided and would 'fine tune' this, prior to site visits with Beach Contractors.

The Board was advised that, following feedback from the Contractor Safety Engineer, sharrows would not be installed on Waihi Beach Road, due to the lack of width.

The Board would progress with all 'obvious' sign locations, however it was noted that they would discuss other options at an upcoming workshop.

Beach Road Pedestrian Refuge

The Board was advised that the Beach Road Pedestrian Refuge would be similar to the pedestrian refuge installed on Seaforth Road.

The Board requested the Roding Engineer (West) check that the Tuna Avenue pedestrian refuge was completed as initially agreed.

Cycle Racks

In regards to Tuna Avenue, the bus company had been contacted and stated they were happy to change their route slightly, relating to what side they picked the school children up from. This would allow the children to use the existing shelters and the new bike racks.

At this stage Council would not be considering further shelter options on Tuna Avenue, as they believed the existing options were sufficient.

The new cycle racks outside the Athenree Bus Shelter was also progressing as part of this project.

Waihi Beach Community Board Roding Account

The Board noted that the calculations in the table were out by \$100,000. Council staff would follow this up, and amend as necessary.

Two Mile Creek Bridge

The Roading Engineer (West) noted that he would look at possible pedestrian bridge options, and report back to the Board.

Western Solid Waste – Kerbside Collection

The Deputy Chief Executive advised the Board that, as expected, there were teething issues during the rollout of the new Kerbside service, however these had been identified and were being addressed. There had also been an encouraging amount of positive feedback regarding the new service.

The Board was encouraged to raise a Service Request (CCR) regarding any issues, as this would get fed back directly to the contractors.

Waihi Beach Island View – Playground

The Boards Health and Safety concerns raised at the previous meeting were being discussed with Councils Reserves and Facilities Team.

40km/h Signs

The Board thanked the Roading Engineer (West) and WestLink for getting the 40km/h signs installed on Wilson Road.

RESOLUTION WB21-4.9

Moved: Cr A Henry

Seconded: Member D Ryan

That the Deputy Chief Executive's Report dated 9 August 2021, and titled 'Infrastructure Services Report Waihi Beach Community Board August 2021', be received.

CARRIED

9.5 FINANCIAL REPORT WAIHI BEACH - JUNE 2021

The Board considered a report from the Management Accountant. The report was taken as read.

The Board noted that the resolution in the financial report relating to the Historical Trails Project was still incorrect. The Senior Governance Advisor would follow this up.

The Board asked for Council staff to follow up with Waihi Beach Events and Promotions, in relation to the ANZAC Bay Picnic event. The Board noted that they supported this event being held on Labour Weekend, but sought clarification around the hold up.

RESOLUTION WB21-4.10

Moved: Cr A Henry

Seconded: Cr J Denyer

That the Management Accountant's report dated 9 August 2021 and titled "Financial Report Waihi Beach – June 2021" be received.

CARRIED

9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

The Board was advised that the Katikati-Waihi Beach Ward Forum would be held on Tuesday 31 August at The Centre. Pātuki Manawa in Katikati.

RESOLUTION WB21-4.11

Moved: Member M Roberts

Seconded: Cr A Henry

That the draft schedule of meetings for August, September and October 2021, be received.

CARRIED

The Meeting closed at 8.24pm.

The minutes of this meeting were confirmed at the Waihi Beach Community Board held on 4 October 2021.

.....
Member R Goudie

CHAIRPERSON

9 REPORTS

9.1 WAIHĪ BEACH COMMUNITY BOARD CHAIRPERSONS REPORT – OCTOBER 2021

File Number: A4304681

Author: Ross Goudie, Community Board Member

Authoriser: John Holyoake, Chief Executive Officer

RECOMMENDATION

1. That the Chairperson's report dated 29 November 2021, titled 'Waihi Beach Community Board Chairpersons Report – November 2021', be received.
2. The Waihi Beach Community Board supports sites 1, 2 and 6 as the new locations for the Waihi Beach Library, noting that they would like Council to consider the expanded hall option.
3. That the Waihi Beach Community Board fund up to \$1,750 (excluding GST) from the Waihi Beach Community Board Miscellaneous Account for costs relating to the hireage of 'The Office' space for the 'Live Well Waihi Beach' coordinator through till 20 June 2022.

BACKGROUND

It is a long time since our last meeting, and so much has happened – this will be a short overview.

The next Community Board meeting will take place via Zoom. Board members will meet in the usual place, with all other participants attending via zoom. Extra technology support will be provided. Zoom links can be found on the Western Bay of Plenty District Council website, and on the cover page of the agenda.

Waihi Beach to Athenree Crossing (Walkway/Cycleway)

There has been an overwhelming consensus of support for the preferred path route, which makes the process of attaining a Resource Consent a lot easier.

More information relating to this project can be found in the Infrastructure Services Report of this agenda.

Waihi Beach Cycle Path Signs and Markings Review

Member Ryan and Council's Roading Engineer (West) have made great progress with the Cycle Path signs, including improvements to some of the paths. There will be some maps and other bits to tidy up the rollout of signs for the Trig to Anzac Bay walkway/cycleway. **Attachment 1** has been provided as a further update to this project.

More information relating to the project can also be found in the Infrastructure Services Report of this agenda.

Waihi Beach Library Site Options

The options for the Library Site at Waihi Beach have been put out into the Community, including leaflets, with location options, distributed to letterboxes in the area. The Board feel that being unable to hold face to face sessions with Council staff in the community has limited the amount of information available.

The Community Hall Committee organised a meeting on Sunday 7 November 2021 to promote the expanded library remaining in or close to the hall. 90 people attended the meeting and were reminded that their individual submission to Council was still required before the deadline of 17 November 2021.

The Community Board will have a stand at the market on Sunday 14 November 2021 to help answer questions as best as they can.

The Waihi Beach Community Board (excluding Councillor Denyer and Councillor Henry) do not support sites 5 and 3 (Wilson Park and Wilson Road Carpark). We feel that these options are too far away from other community amenities and that the Wilson Road Carpark is essential parking, particularly in the Summer months and weekends.

Recommendation:

The Waihi Beach Community Board (excluding Councillor Denyer and Councillor Henry) supports sites 1, 2 and 6 as the new locations for the Waihi Beach Library, noting that they would like Council to consider the expanded hall option.

Waihi Beach Community Development Trust – MenzShed

The Waihi Beach MenzShed has approached the Waihi Beach Community Board for further funding. The Board has been advised that the further funding is due to unforeseen cost increases. The Board needs to decide if they wish to further fund this project.

Supporting information relating to the MenzShed request for further funding has been forwarded to members, separate to this agenda.

District Plan Review

The Waihi Beach Community Board appreciated the discussion with Council staff going through aspects of the District Plan. The Board agree that it would be worthwhile for us to start having some conversations with the community in relation to the review process.

Staff Comment:

Staff are currently in discussions regarding the best way to approach a combined Community Board workshop under the current COVID-19 restrictions. It was noted that

this meeting would likely happen in the New Year, so changes to restrictions would be monitored.

In the meantime, staff will continue to develop their communication approach, as this was also highlighted by the Community Board.

Three Waters Reform

Attachment 2 is a copy of the letter that went to the Prime Ministers office from Mayor Garry Webber, on behalf of the Western Bay of Plenty District Council.

Funding for new 'Live Well Waihi Beach' office space

The Waihi Beach Community Board supports the funding of the 'Live Well Waihi Beach' co-ordinator at The Office, until the Community Halls' new office rooms have satisfactory air conditioning installed.

The cost for The Office is \$50 per week, which includes:

- Two weekdays
- Full use of the meeting room
- Printer access
- Hi-speed fibre internet

Resolution:

That the Waihi Beach Community Board approve \$1,750 (excluding GST) from the Waihi Beach Community Board Miscellaneous Account for costs relating to the hireage of The Office space for the 'Live Well Waihi Beach' coordinator through till 20 June 2022.

Waihi Beach Historical Trail Information Project

Congratulations to Member Roberts for seeing this project completed.

The website, QR codes, and bollards installation has now been completed. The attaching of the codes to the trail bollards will be done in the next two weeks. After final checks are made the Waihi Beach North End Loop, Island View Stretch, Athenree Homestead and Athenree Stretch will be made live – hopefully by the end of November 2021.

CCTV Application

The Board hopes to have further information on the outcome of their application by the Community Board meeting date – 29 November 2021.

Staff Comment:

The CCTV Working Party is currently working through submissions and associated costs. Once funding is in place the CCTV cameras can be installed. The Working Party would like to see as many CCTV cameras installed prior to Christmas as possible, however noted that this will be subject to availability of cameras and technicians.

Community Site at the Sunday Market in Wilson Park

The Waihi Beach Community Board went to the Waihi Beach Market on Sunday 14 November 2021. The Board distributed information relating to the Library Sites, as well as information on the Waihi Beach to Athenree Crossing (Walkway/Cycleway).

Wilson Park Concept Plan

The Board wish to initiate the consultation process for developing a concept plan for Wilson Park in early 2022. This concept plan will include how the future of the Community Gardens can look.

Wilson Road Ground Plants and Tree Pruning

An update on this project can be found as a Minute Action Sheet (MAS) within the Infrastructure Report of this Agenda.

Welcome to Waihi Beach Entranceway Project

The Board is working on modifications to the proposal to comply with safety requirements and vegetation preferences of Council. Also, through Council, we are planning to meet with Otawhiwhi Iwi regarding the use of the Tuhua (Mayor Island) profile on signs.

Once these tasks are completed we will be ready to present the proposal to the public, which we hope to do early in the New Year.

Communication – Letter of thanks – Waihi Beach Lifeguard Services Inc

The Waihi Beach Lifeguard Services Inc. has sent the Waihi Beach Community Board a letter of thanks for the funding received for the purchase of the Rescue Watercraft Beach Trailer. **(Attachment 3)**.

The Waihi Beach Lifeguard Services Inc. has also sent the Waihi Beach Community Board a letter regarding the remaining funds of the original grant approval. **(Attachment 4)**.

Community Group Updates

Broadlands (Te Mata) Block – Ruth Parsons

A verbal update can be provided at the meeting.

Live Well Waihi Beach – Sam Mortenson

An update has been provided as **Attachment 5**.

Events and Promotions – Cindy Clare

Discussions have been had regarding the Community Board sign near the Information Centre. Events and Promotions will be doing a tidy of the sign and garden soon, with discussions regarding a revamp and/or access to the sign taking place in the New Year.

The Community Coordinator and Marketing Report November 2021 can be found as **Attachment 6**.

ATTACHMENTS

1. **Attachment 1 - Waihi Beach Cycle Path Signs and Markings Review update**  
2. **Attachment 2 - Letter to the Prime Ministers Office**  
3. **Attachment 3 - Waihi Beach Lifeguards Letter October 2021**  
4. **Attachment 4 - Waihi Beach Lifeguards Letter October 2021**  
5. **Attachment 5 - Live Well Waihi Beach update**  
6. **Attachment 6 - Events and Promotions November 2021 update**  

9.2 WAIHĪ BEACH COMMUNITY BOARD COUNCILLOR'S REPORT – NOVEMBER 2021**File Number: A4397080****Author: James Denyer, Councillor****Authoriser: John Holyoake, Chief Executive Officer****RECOMMENDATION**

That the Councillor's report dated 29 November 2021, titled 'Waihi Beach Community Board Councillor's Report – November 2021', be received.

BACKGROUND

This report is an omnibus edition following the cancellation of the Community Board meeting that was scheduled for 4 October.

Since lockdown started on 17 August, elected members moved to holding meetings via Zoom once more. It is not an ideal format, but it did allow the governance functions of Council to continue during the latest outbreak of COVID-19. Staff continued their work either as essential workers or from home.

It was pleasing to note that the Long Term Plan (LTP), adopted on 29 June was awarded an unmodified audit opinion by Audit New Zealand. An emphasis of matter was recorded, as it was for all territorial local authorities, in relation to the uncertainties around Three Waters Reforms.

Council received the allocation decisions of the Community Matching Fund working party on 12 August. There were 52 applications from across the district seeking funds of \$507,111. The fund totalled \$140,000, so there had been some tough decisions to make. Successful applicants in the Waihi Beach area included Waihi Beach Environmental Society Dot Watch Project, Waihi Beach Community Events & Promotions (for the beach accessibility mats), Waihi Beach Community Centre, and Waihi Beach Primary School.

Following on from the adoption of the CCTV Management Plan on 6 July, a CCTV Working Party was established on 31 August, with delegated authority to advertise for applications to install CCTV cameras, evaluate the applications and allocate the annual funding that was included in the LTP. Each ward has a Councillor on the working party, with the remaining members being Council's Strategic Property Manager and a representative from the police. Allan Sole was appointed as our ward's representative on the working party. Applications opened from 27 September to 15 October and it is anticipated that the decision-making process will be completed before the end of the year.

Councillors have given feedback to inform a number of submissions related to significant government reforms. These include Resource Management Reform and a submission on the exposure draft of the Natural and Built Environments Act, a submission to the Government Policy Statement for Housing and Urban Development, and feedback on the second tranche of amendments to the Local Electoral Act seeking to achieve greater alignment between the process for considering general wards and Māori wards.

The Policy Committee has seen a number of topics discussed. On 7 September, it adopted its Elder Housing Operational Policy. This provides guidance on issues such as eligibility and rent setting. This follows Council's decision in the LTP to retain and develop its stock of elder housing. Also at that meeting, the committee gave approval to commence a full review of the Western Bay of Plenty District Plan. This review will take several years and some scoping work has subsequently taken place with Councillors.

At the 19 October meeting, the Policy Committee adopted the draft Waste Management and Minimisation Bylaw for public consultation from 26 October to 26 November. Key proposed changes include providing greater detail in support of Council's kerbside waste collection service, amendments regarding enforcement, construction and demolition waste, event waste, and multi-unit developments. The Committee also adopted the draft Local Alcohol Policy and draft Local Alcohol Bylaws for consultation between 5 November and 6 December. The main proposed changes relevant to Waihi Beach are to no longer maintain a joint policy with Tauranga City Council, a new section on Club Licences, and to reduce the maximum hours for off licences, with licensed hours until 9pm instead of 10pm.

A significant amount of work has also taken place to review the policy and criteria for proposing the next roading seal extension list. A policy decision paper will come before the Policy Committee in due course.

On 19 October, Council approved the Annual Report and Summary Annual Report for the year ended 30 June 2021. Like the LTP, they received an unmodified audit opinion.

It was pleasing to see the completion of the new playground at the Island View Reserve last month. It appears to be very popular and is enjoying a lot of use by the younger members of our community. The tuatara sculpture standing guard at the entrance is also an amazing addition and is sure to become an iconic local feature.

Following receipt of the feasibility report for the Athenree to Waihi Beach Crossing at the last Community Board meeting, Council commenced pre-engagement with the community from 27 September to 26 November to capture initial thoughts and ideas. This will then guide the publicly notified resource consent application scheduled for 2022. Unfortunately, a community information session scheduled for 20 October had to be cancelled owing to COVID-19 restrictions.

Consultation is also taking place from 20 October to 19 November on the location and desired features for the new Waihi Beach Library, Service Centre and Hub. Four preferred locations have been put forward. This process follows the adoption of the Long-Term Plan 2021-2031 which included funding to build the library in 2024.

Three Waters Reform has been an issue which has elicited significant reaction from some members of the community. It is important to note that this is a reform being led by central government. Following an eight-week period up until 1 October where local authorities were asked to evaluate the latest information from government, Council provided a letter of feedback to the Minister of Local Government, Nanaia Mahuta. Council “identified significant concerns with the proposal” and “suggest[ed] that the current proposals be replaced with proposals that would likely be acceptable to the majority of our ratepayers”. Subsequently, on 27 October, the government announced that the reform would be legislated, precluding the opportunity for Council to opt out. At the Council meeting on 4 November, Council resolved that the Mayor write to the Prime Minister and Minister of Local Government expressing strong concern at the decision by government to legislate for such compulsory participation. This letter was sent on 8 November.

9.3 WAIHI BEACH COMMUNITY BOARD GRANT APPLICATION

File Number: A4398591

Author: Pernille Osborne, Senior Governance Advisor – Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

EXECUTIVE SUMMARY

1. The Waihi Beach Community Board is required to make a decision regarding an application for Community Board Grant Funding. One application has been received.
2. The application and supporting information relating to the Community Board Grant has been forwarded to members, separate to this agenda.

RECOMMENDATION

1. That the Senior Governance Advisor's report dated 29 November 2021, titled 'Waihi Beach Community Board Grant Application', be received.
2. That the Waihi Beach Community Board approve/not approve the Grant Application from the Waihi Beach Community Centre for \$... for the purchase of a defibrillator from the Waihi Beach Community Board Grants Account, subject to all accountabilities being met.

BACKGROUND

3. The Waihi Beach Community Board has funding of \$5,000 available for disbursement to community organisations for the 2021/22 financial year. The balance as of 29 November 2021 is \$5,000.
4. **Waihi Beach Community Centre** has submitted an application for funding of \$400 to contribute to the purchase of a defibrillator for the Community Hall and Library users.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Waihi Beach Community Centre	The application will be advised of the outcome of their respective Grant application.

FUNDING/BUDGET IMPLICATIONS

Budget Information	Funding	Relevant Detail
Community Board Funds	Grant	<p>The Community Board will consider applications for the distribution of grant funding before the end of the financial year.</p> <p>Annual Budget \$5,000</p> <p>Current Balance \$5,000</p>

9.4 2022/23 ANNUAL OPERATING BUDGET

File Number: A4387007**Author: Allan Carey, Financial Business Advisor****Authoriser: Sarah Bedford, Financial Controller****EXECUTIVE SUMMARY**

The Community Board is required to review its Annual Plan and make a recommendation on what the Board considered its operational budget should be for the upcoming financial year.

The Board is aware that the Annual Plan will be subject to Council review and consultation.

The Board should give consideration to their work programmes going forward and commitment of any Reserve funding for future projects.

RECOMMENDATION

1. That the Financial Business Advisor's report dated 29 November 2021, titled '2022-23 Annual Operating Budget', be received.
2. That it be recommended to the Annual Plan and Long Term Plan Committee that the Waihi Beach Community Board 2022/2023 Annual Operating Budget be:

OPERATING COSTS	2022/23	
Conference/Training	2,000	
Contingency	2,000	
Grants	7,000	
Milage Allowance	5,000	
Miscellaneous	3,000	
Salaries	<i>Determined by Remuneration Authority</i>	
Inter Departmental Charges	<i>Determined by Overhead Cost Allocation</i>	
TOTAL OPERATING COSTS		

3. That this report relates to issues which are not considered significant in terms of Council's Policy on Significance.

BACKGROUND

Under the role and purpose of Community Boards, subject to compliance with Council strategies, policies, plans and legislation, the Community Board has the delegated function to:

- Control, expend and monitor funds as allocated by Council.

The salary component of all Community Boards has been determined by the Remuneration Authority and the Board has no control over this figure. Under the new process used by the Remuneration Authority the increment will be assessed annually.

The Waihi Beach Community Board Budget for 2020/21, as adopted in the Long Term Plan (LTP) is shown below:

OPERATING COSTS	2020/21 Actual	2020/21 Budget
Conference	0	2,000
Contingency	2,352	2,000
Grants	5,000	5,000
Milage Allowance	0	5,000
Miscellaneous	3,861	3,000
Salaries	<i>Determined by Remuneration Authority</i>	
Inter Departmental Charges	<i>Determined by Overhead Cost Allocation</i>	
TOTAL OPERATING COSTS		

STATUTORY COMPLIANCE

The Local Government Act 2002 required that Community Board prepare an annual submission to Council for expenditure within their community.

FUNDING/BUDGET IMPLICATIONS

Budget Information	Funding	Relevant Detail
Council		The Waihi Beach Community Board does not have the delegated authority to make funding allocations outside of the adopted budget. The Community Board may make recommendations to Council.

CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Consultation/Communication	Notes
General Public	The public may comment on the Board's budget during the Annual Plan/Long Term Plan consultation process.	

9.5 INFRASTRUCTURE SERVICES REPORT WAIHI BEACH COMMUNITY BOARD NOVEMBER 2021

File Number: A3942789

Author: Tracy Harris, Executive Assistant

Authoriser: Gary Allis, Deputy Chief Executive & Group Manager Infrastructure Services

EXECUTIVE SUMMARY

This report provides specific information on Infrastructure activities of interest to the Board.

RECOMMENDATION

That the Deputy Chief Executive's Report, dated 29 November 2021 and titled Infrastructure Services Report Waihi Beach Community Board November 2021 be received.

ROADING

Transportation - Waihi Beach Community Roading

Description: Develop and implement the community roading plan approved by the Waihi Beach Community Board.

Waihi Beach Community Board Roading Current Account		Waihi Beach Community Board \$
Current Account Opening Balance 1 July 2021		\$350,665
Allocation for 2021/22		\$144,901
Interest for 2021/22 (to be confirmed)		\$11,572
Subtotal		\$507,138
Committed Projects	Priority	
Island View Reserve midsection	C	\$50,000
Loop Trail walkway track - WB21-1.10	1	\$50,000
Cycle path guideposts	2	\$15,000
Urban Cycleways improvements (below)	3	\$100,000
Village Garden Upgrade - design and planting	4	\$30,000
Cycle Racks - Athenree school bus stop, Tuna Ave carpark, WB Community Hall	5	\$14,000
Beach Road Pedestrian refuges (design and install)	6	\$70,000
Committed Projects Total		\$329,000
Forecasted Current Account Closing Balance 30 June 2022		\$178,138

Priority Projects (for 2020-21)	Priority	\$ Estimate	Status
Urban Cycleways improvements	3	\$100,000	During the Community Roadside workshop 27/10/20 Council staff discussed the need to reprioritise the urban cycleway connections. Suggestions include the Paterson Place to Three Mile Creek link - includes a small bridge crossing at the Three Mile Creek end. through Island View Reserve
Total Priority Projects (for 2021-22)		\$100,000	

Transportation - Road Improvements LED Lighting

Description: Council owns and operates 2,500 streetlights on local roads. Close to 100 of these are LED. Installation of LED lights reduces power consumption by 60%. Cost reduction is on the energy charges as line charges are a fixed fee. Waka Kotahi are offering an 85% subsidy to invest in the street light conversion conditional upon it being completed by June 2021. Council has decided to participate in this.

What's Happened:

Works to install LED luminaires in the west and east sections of the District is complete.

What's Next:

Upgrading of decorative lighting, mainly recent subdivisions, is still delayed by material supply issues and is likely to commence early 2022.

Specific lighting design, which is required for "V" category lighting on high volume roads, such as Te Puke Highway and Omokoroa Road, will be considered once the installation of decorative lighting is complete.

Pio Shores & Bowentown Lighting Column Concerns

Description: Council is aware of the Pio Shores and Bowentown lighting column concerns.

What's Happened:

Council has completed the scheduled, network wide lighting head replacement - converting to LED bulbs.

What's Next:

The decorative poles, which are scheduled to replace the lighting columns at a few locations through Bowen Town and Pio Shores have been purchased and are currently being imported with the understanding that international freight services are significantly diminished at the moment. Installation will occur once the units have

been received and required resources; including funding are made available. The poles have not yet been received at the time of reporting.

Waihi Beach Cycle Path Signs and Markings Review

Description: Road markings and road signs review to enable cycleway users' direction.

What's Happened:

The Trig to Anzac Bay cycle path posts and signs have been installed at the agreed locations. Supplementary posts and signs have been requested and ordered.

The Board have also requested maps to be located at Trig Reserve, Anzac Bay, Island View Reserve and Esplanade car park as supplementary items. Reserves and Facilities have tentatively expressed their support with the expectation that the maps outlay will be matching in style with other proposed signs in Island view reserve in particular. Once the template designs are received and reviewed, Reserves and Facilities will be approached for their comments or approval of placement or otherwise.

The "sharrows" road markings will not be installed in Waihi Beach area due to width restrictions in certain areas.

What's Next:

The supplementary signs and maps will be progressed as resources allow.

Village Garden Enhancement Project

Description: The Community board in conjunction with local community groups have indicated interest in enhancing and refreshing the Waihi Beach Village planting.

What's Happened:

The Board have forwarded a planting scheme plan to Council for approval. This plan was reviewed by an independent consultant. Some minor amendments were noted, and comments returned to the Board for consideration. The Board project leaders for the Village Garden project have been asked to consider the audit comments.

The balustrade fence has been installed in the Wilson Road car park garden in front of the Pohutukawa tree.

What's Next:

As soon as the amendments to the plans have been agreed, the planting project can commence on site.

Whilst the gardening labour will be undertaken by volunteers, there will be some disruption further to the national lockdown regulations.

Seaforth Road, ANZAC Bay Shared Path Extension

Description: A local resident met with the Roothing Engineer on site to propose a shared path extension from "Bowentown Boulevard reserve to ANZAC Bay Reserve.

What's Happened:

The alignment has been discussed and reviewed with Westlink and "Rough Order Costs" have been requested.

Council have requested and are awaiting a response to a Heritage Archaeology Authority request.

What's Next:

Once the Heritage survey has been completed, the Roothing Engineer will formally request that the Board approve any design and construction expense from their Roothing Account. Westlink will be requested to construct the path as agreed.

Beach Road Pedestrian Refuges

Description: 2 x Pedestrian refuge installations on Beach Road, near Browns Road and the pensioner units.

What's Happened:

Numerous requests have been raised for safe crossing facilities across Beach Road, for the benefit of School based pedestrians and also pensioner unit residents.

The Board have resolved to fund the design and installation of these pedestrian refuges and WestLink have been tasked accordingly.

What's Next:

WestLink have been tasked with designing the refuge and build outs. Council is currently awaiting final design and cost estimates. It has become apparent that some road widening will be required at the "Browns Road refuge" sites. Once staff are aware of the cost implications of the widening, the Board will be notified.

Design and costs for the 55 Beach Road/Pensioner units refuge are yet to be reviewed and accepted by Council. The Board will be advised when the information comes to hand.

Shared Path Enhancements

Description: Cycle facilities through the Waihi Beach District enhancements.

What's Happened:

The board have noted a few locations that they would like to see improved for the benefit of cycling through the community.

- **Dillon Street / 2 Mile Creek shared path bridge.**

A contractor has been approached for cost estimates and recommendations and cost estimate. The board have been presented with preliminary information for consideration and prioritisation.

- **Seaforth Road - From Dillon Street to The Loop path widening**

Contractor has been requested to present a cost estimate for widening /replacement of the path. Council is currently awaiting a response.

- **Albacore reserve to Estuary - new path and cycle refuge on Seaforth Road**

Contractor has been requested to present a cost estimate for implementing a new shared path and safety engineer consideration for the pedestrian refuge. Council is currently awaiting a response.

- **Brighton Reserve - path widening**

Preliminary feasibility enquiries have commenced.

- **Pio Shores /Bowentown reserve headland - New path extending from Plom Road towards Anzac Bay**

The Board have been tasked with consulting with the Pio Shores Residents Association regarding interest and concerns for a path extension through the reserve headland area.

What's Next:

Each aspect of cycle path enhancement will be considered, designed cost estimates, and presented to the Board for prioritisation.

ASSET & CAPITAL

Stormwater – Waihi Beach Pio Shores

Description: Investigate options to reduce flooding in Pio Shores in consultation with the Pio Shores Association, obtain a Resource Consent if required and implement the solution.

What's Happened:

The project comprises upgrading of the existing stormwater pumpstations at Papaunahi Street and Boulevard North pumping to the dune basins. It is based on the infiltration assessment study done by GHD and modelling of the network by T&T. The design flows correspond to a safe infiltration rate. An additional protection against overtopping of the basins during prolonged pumping includes for a level sensor at each basin that will stop the pumps once the freeboard level is reached.

The application for Archaeological Authority has been lodged with Heritage NZ.

What's Next:

The next step is to prepare the tender documents and to go out to tender. Actual work on site is expected to be undertaken during summer next year.

UTILITIES

Western Solid Waste

Description: Waste management that meets the needs of the community and protects the environment for present and future generations.

What's Happened:

The new Council-led Kerbside Rubbish and Recycling Service commenced on 1 July 2021. A Pay as you throw (PAYT) user-pays tag system applies for rubbish collection. Collection of red lid rubbish bins will be available each week. Bins need to be put out at 7am on collection day with a PAYT tag correctly attached through both the red handle and black lug.

Kerbside collections continue under Covid-19 Alert level 2 for general refuse and mixed recycling, glass, and food scraps.

Council's service centres are selling PAYT tags for rubbish collections. PAYT tags are sold for \$3.95 each.

The community recycle centres and greenwaste drop-off are open to the public with Covid alert Level 2 requirements in place. These include scanning with the Covid tracer APP or signing in, the wearing of masks and physical distancing of 2 meters adhered to.

What's Next:

Review of the Waste Management and Minimisation Bylaw.

The Western Bay of Plenty District Council started consultation on Tuesday, 26 October 2021 on the Waste Management and Minimisation Bylaw. Consultation on the Bylaw will close on Friday 26 November at 4pm.

A website which outlines the background information on the Bylaw, what we are proposing and allows you to give your feedback has been set up. The website can be found here: <https://haveyoursay.westernbay.govt.nz/waste-bylaw>

Council's Waste Management and Minimisation Bylaw covers matters relating to waste management and minimisation in the District. Its key purpose is to promote waste management and minimisation objectives and support the implementation of Council's Waste Management and Minimisation Plan, particularly where Council does not have direct control of the waste stream.

2 Mile Creek

Description: Erosion protection of the banks of 2 Mile Creek.

What's Happened:

A variation to consent has been applied for to the Bay of Plenty Regional Council and is being processed to install rock armouring.

What's Next:

The subject to consent new land entry and legal agreements will be required. Procurement for the rock armouring will proceed in parallel

RESERVES

Waihi Beach Brighton Road

Description: Brighton Road Reserve Playground equipment replacement.

What's Happened:

Although playground equipment has been ordered and the castle mural was painted, there has been no progress this period. Covid19 has affected construction with other projects which is having a domino effect, delaying other projects including this one. It is unlikely that the remaining items planned for this upgrade will be completed before Christmas.

What's Next:

Complete playground upgrade items subject to Covid related delays, which is unlikely to happen before Christmas. The timing of works will be scheduled to minimise holiday season impact.

Waihi Beach Island View

Description: Island Review Reserve Playground construction.

What's Happened:

Playground construction is 99.9% completed and is open to the public. A karakia was undertaken by local kaumatua prior to allowing public entry. There has been a lot of very positive feedback about the new playground.

What's Next:

Complete the remaining landscape and signage items. Planning for a formal opening event will depend on Covid alert levels.

Waihi Beach to Athenree Crossing (Walkway/Cycleway)

Description: Project planning to construct a walkway/cycleway crossing between Waihi Beach and Athenree.

What's Happened:

The Waihi Beach Community Board approved a funding allocation for the project to proceed to the planning stage. Resource consent design & planning processes are now underway. Formal community wide consultation is underway via a "have-your-say" survey which closes the end of November 2021. The planned community drop-in session at Athenree was cancelled due to covid but the high level of feedback so far is very positive.

What's Next:

Progress the concept design and resource consent application planning stage, with concept design participation from Tangata whenua. The positive feedback received will be maintained by a regular public update.

EMERGENCY MANAGEMENT

With the Departure of Ben Wilson from the role of Community Resilience advisor and the subsequent appointment of Jo Lynksy, we look forward to strengthening relationships and working with the Waihi Beach, Athenree, and Bowentown, residents to establish strong resilience within the community in the event of an emergency.

ATTACHMENTS

- 1. MAS Waihi Beach Community Board Nov 2021**  

9.6 FINANCIAL REPORT WAIHI BEACH – OCTOBER 2021

File Number: A4397695**Author: Allan Carey, Financial Business Advisor****Authoriser: Sarah Bedford, Financial Controller****EXECUTIVE SUMMARY**

This report is a financial report for the period ended 31 October 2021.

This report provides the Community Board with a monitoring of its operational budget.

Attached are the financial statements for the year-to-date 31 October 2021 (**Attachment 1**).

Total operating costs for the full year are under budget excluding expenses funded from the Community Board Reserve Account.

Grant payments made to date:

Resolution	Description	\$
	<i>No transactions</i>	
	2021/22 Grants to date	0

Commitments – Operational expenditure

Resolution	Description	\$
WB21-4.6	<i>Fund up to \$750 the Contingency Account for costs relating to the 'thank you' afternoon tea, to be held Monday 23 August 2021</i>	750
	2021/22 Outstanding operational commitments	750

2020/21 Reserve payments analysis:

Resolution	Description	\$
	2021/22 Opening balance	163,953
WB22-3.9	Fund up to \$30,000 to the Waihi Beach Community Development Trust – Waihi Beach MenzShed from the Waihi Beach Community Board Reserve Account. (Note: This is the final payment to be funded, \$30,000 in total paid as at 31 October 2021).	(10,000)

WB20-5.11	Fund up to \$10,000 for Historical Trails project subject to content approval by the Community Board, prior to going live. (Payments to Paulownia and Beams&Timber as at 31 October 2021 – \$3,362)	(3,362)
	Closing Reserve balance as at 31 October 2021	150,591

Committed – Reserve expenditure yet to be spent

Resolution	Description	\$
	Opening balance before deducting commitments	150,591
C10.4 C39.2 WB1.3.14	Up to \$50,000 for Broadlands Block Reserve Concept Plan. This amount includes \$5,000 for an engineering report on the mixed development of Broadlands Block approved by Council. (Note:\$20,000 paid for pathways as at 29-Oct-19) Remaining balance committed: \$30,000	(30,000)
WB17.2.3	Funding up to \$25,000 for engagement of a facilitator to undertake research for an updated community/town centre plan for the Waihi Beach area. (Note: \$15,222.74 paid as at 30-Oct-19) Remaining balance committed: \$9,777	(9,777)
WB22.3.8	Further funding up to \$27,000 for engagement of the same facilitator to undertake research to collate an updated community/town centre plan for the Waihi Beach area.	(27,000)
WB17.5.3	Funding for engagement of local landscaper to provide assessment of Waihi Beach Road entranceway on current conditions and to provide recommendations.	(2,000)
WB20-3.9	Fund up to \$3,000 for meetings in relation to the Community Plan. (In progress)	(3,000)
C20-11.7	Funding for 'Live Well Waihi Beach' up to \$30,000 be funded from Waihi Beach Community Board Reserve Account. (Note: \$29,712 paid as at 30 June 2021).	(288)

	Remaining balance committed: \$288	
WB20-5.11	Fund up to \$10,000 for Historical Trails project subject to content approval by the Community Board, prior to going live. (Note: \$3,362 paid as at 31 October 2021)	(6,638)
	2021/22 Closing balance after committed expenditure	71,888

RECOMMENDATION

That the Management Accountant's report dated 29 November 2021 and titled "Financial Report Waihi Beach – October 2021" be received.

ATTACHMENTS

1. **Financial Report Waihi Beach – October 2021**  

9.7 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

File Number: A4311779

Author: Pernille Osborne, Senior Governance Advisor - Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the schedule of meetings for December 2021, and the draft schedule of meetings for January 2022 and February 2022 be received.

ATTACHMENTS

1. Meeting Dates for Community Board Agendas - November  

