

Mā tō tātou takiwā  
**For our District**

## **Waihī Beach Community Board**

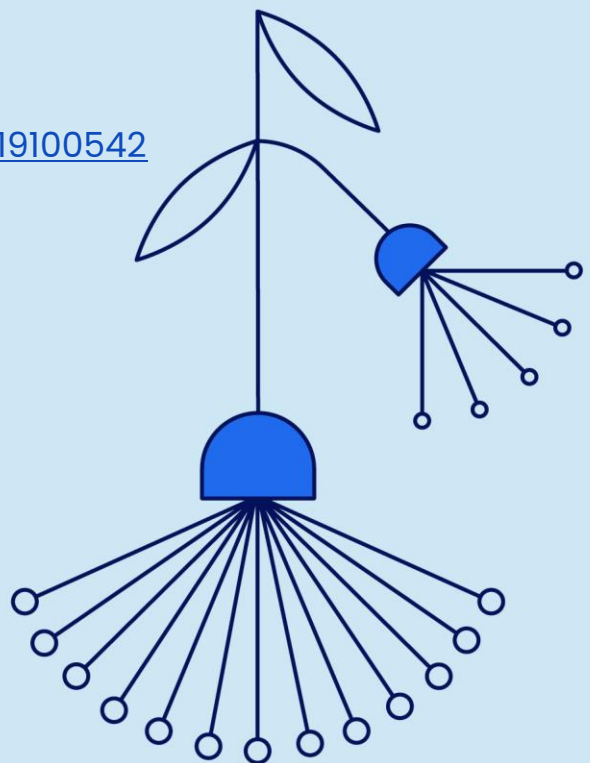
Poari Hapori

WB21-5

Monday, 29 November 2021, 6.30pm

via Zoom

<https://westernbay-govt-nz.zoom.us/j/86119100542>



# Waihi Beach Community Board

## Membership:

Chairperson	Ross Goudie
Deputy Chairperson	Marilyn Roberts
Members	Bob Hulme Don Ryan Councillor James Denyer Councillor Anne Henry
Quorum	3
Frequency	Eight weekly / Workshops as required

## Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To provide an effective mechanism for community feedback to Council.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

## Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions.
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing the respective communities to promote public participation and communication within respective communities.
- To undertake tasks, powers and functions delegated by Council or its Committees in accordance with their delegated functions from time to time.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land, or in accordance with allocations which have been approved through the annual plan process.

- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To have input into Council and its Committees on issues and plans that affect communities within the Community Board area.

Notice is hereby given that a Waihi Beach Community Board  
Meeting will be held in the via Zoom on:  
Monday, 29 November 2021 at 6.30pm

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**1 PRESENT****2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

**6 PUBLIC EXCLUDED ITEMS****7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

## 8 MINUTES FOR CONFIRMATION

### 8.1 MINUTES OF THE WAIHĪ BEACH COMMUNITY BOARD MEETING HELD ON 9 AUGUST 2021

**File Number:** A4310954

**Author:** Pernille Osborne, Senior Governance Advisor - Community Boards

**Authoriser:** Barbara Whitton, Customer Services and Governance Manager

#### RECOMMENDATION

That the Minutes of the Waihi Beach Community Board Meeting held on 9 August 2021, as circulated with the agenda, be confirmed as a true and accurate record.

## ATTACHMENTS

### 1. Minutes of the Waihi Beach Community Board Meeting held on 9 August 2021

MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
WAIHĪ BEACH COMMUNITY BOARD MEETING NO. WB21-4  
HELD IN THE WAIHĪ BEACH COMMUNITY CENTRE  
ON MONDAY, 9 AUGUST 2021 AT 6.30PM

**1 PRESENT**

Member R Goudie (Chairperson), Member M Roberts, Member B Hulme, Member D Ryan, Cr J Denyer and Cr A Henry

**2 IN ATTENDANCE**

G Allis (Deputy CEO/Group Manager Infrastructure Services), A Hall (Roading Engineer West), S Parker (Reserves and Facilities Projects and Assets Manager) and P Osborne (Senior Governance Advisor)

24 Members of the public, including Councillor Allan Sole

**3 APOLOGIES**

Nil

**4 CONSIDERATION OF LATE ITEMS**

Nil

**5 DECLARATIONS OF INTEREST**

Nil

**6 PUBLIC EXCLUDED ITEMS**

Nil

**7 PUBLIC FORUM**

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Waihi Beach Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

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**RESOLUTION WB21-4.1**

Moved: Cr A Henry

Seconded: Member M Roberts

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

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**Peter Brown – Three Waters Reform**

Mr Brown was in attendance to share his concern regarding, what he felt was, a lack of understanding within the community around the Three Waters Reform. Mr Brown was advised that there was a lot of information regarding the reform on the Department of Internal Affairs website, and that when the consultation period started, Council would be providing further information.

**Brian Baynes – Waihi Beach MenzShed**

Mr Baynes was in attendance on behalf of the Waihi Beach MenzShed, to provide the Board with the below updates (in addition to the letter attached within the Chairpersons Report):

- Excavation works were due to commence on Monday 16 August 2021, followed by the laying of the floor on Monday 23 August 2021;
- Both Waihi Beach School and 'A Friends Place' had been provided with updates relating to this project; and
- There was an estimated completion date of October 2021.

Mr Baynes thanked those who had been involved, for the continued support and patience with this project, noting that the Waihi Beach MenzShed was very excited for the coming months.

**Peter Morten – Athenree Homestead**

Mr Morten was in attendance, on behalf of Athenree Homestead, to provide the Board with the below updates:

- Mr Morten was now the Chairperson of the Athenree Homestead.
- He thanked the Community Board for their contribution of funds towards the completion of the Athenree Homestead refurbishment.
- He noted that final touches had commenced, which could allow the homestead to apply for final consent.
- The opening of the Athenree Homestead took place on Sunday 25 April.
- The next project for the Athenree Homestead was to replace the plastic blinds.

Mr Morten advised the Board that there was discussion around the possibility of moving the Emergency Response Unit to Athenree Homestead.



Mr Morten also noted that the refurbishment of the tennis court on the Adela Stewart Drive Reserve was great, however the tennis court net itself needed replacing. The Reserves and Facilities Projects and Assets Manager noted that he would look into this.

#### Kelly Moselen – Athenree Crossing and Roothing

Ms Moselen was in attendance to speak to the Board regarding the below topics:

1. Members of the community believed that the work undertaken on the road around the Athenree intersection had been completed to a worse standard than it was beforehand.
2. Ms Moselen thanked the Board, on behalf of the Connectors Group, for including the Athenree Crossing Feasibility Report on the Agenda.
3. The Board was reminded that the Waihi Beach Community Plan identified the need for connecting the community, without having to rely on vehicles, providing the example of kids having the ability to safely their bikes to school.

#### Graeme McGregor – Friends of Athenree

Mr McGregor thanked the Reserves and Facilities Projects and Assets Manager for the discussions that had taken place prior to the meeting. Mr McGregor noted that, after reading the feasibility report, they understood the depth of work needed to be undertaken in order to produce the thorough findings contained in the report. This gave clarity to the time in which it took to present the report to the public and Board.

Mr McGregor also advised the Board that they agreed with the proposal for pre-engagement of the project to take place over the school/Christmas holiday period.

#### Andrew Cochrane – Waihi Beach Surf Lifesaving Inc.

Mr Cochrane was in attendance to provide the Board with an update relating to the funding granted by the Board to the Waihi Beach Surf Lifesaving Inc, for the purchase of a Rescue Watercraft (RWC) trailer.

Mr Cochrane also advised the Board that they were looking at creating another base, to allow the Surf Lifesavers to also patrol out of Bowentown during peak season. Waihi Beach Surf Lifesaving Inc. was in discussions with Council about possible locations, as well as continuing to source funding.

#### Jim Cowern – Waihi Beach Coast Care

Mr Cowern was in attendance to seek updates from the Board relating to Coast Care, and the log at Bowentown that was blocking the entrance to the beach.

Member Ryan noted that, following the recent weather events at Waihi Beach, a meeting was held to identify how the community could work closer with Council in order to react quickly in emergency events.

Councillor Henry noted that the third Waihi Beach dune planting day would take place on Sunday 22 August 2021 at Seaforth Reserve from 10am–12pm.

#### Mike Hickey – Various Items

Mr Hickey was in attendance to speak to the Board on the below items:

- Police Detectives from Hamilton were concerned about the amount of burglaries that had been taking place in Waihi Beach, noting a couple of things for community members to be aware of:
  - Burglars were lifting the blue water toby lids and monitoring the houses to see whether these get fixed, in order to determine if anyone was home; and
  - Burglars were also switching off meters that were placed on the outside of the house, as this would stop any security lights from working.
- Thanked Councillor Henry and Councillor Sole again, on behalf of the Waihi Beach Surf Club, for their presence and support cleaning up damage caused by the recent high tides.
- Mr Hickey advised the Board that he had made a submission into the Long Term Plan (LTP), which included having the Local Police Station ‘manned’.

#### Keith Hay – Katikati-Waihi Beach Residents and Ratepayers Association

Mr Hay was in attendance to speak to the Board on behalf of the Katikati-Waihi Beach Residents and Ratepayers Association, in regards to Two-Mile Creek. It was noted that at the Performance and Monitoring meeting held 8 June 2021, the Committee accepted the general direction of:

- Not proceeding with the concrete wall option; and
- Proceeding with the alteration to the consent for the rock armouring option.

Mr Hay believed that the concrete wall option was not going to be proceeded with, due to the cost. He believed it was an important project, and the best and most efficient option was the one that Council should proceed with.

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**PUBLIC FORUM MEETING RECONVENED**

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**RESOLUTION WB21-4.2**

Moved: Member D Ryan

Seconded: Cr J Denyer

That the meeting reconvene in formal session at 7.02pm.

CARRIED

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**8 MINUTES FOR CONFIRMATION****8.1 MINUTES OF THE WAIHI BEACH COMMUNITY BOARD MEETING HELD ON 14 JUNE 2021**

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**RESOLUTION WB21-4.3**

Moved: Cr J Denyer

Seconded: Cr A Henry

That the Minutes of the Waihi Beach Community Board Meeting held on 14 June 2021, as circulated with the agenda, be confirmed as a true and accurate record.

CARRIED

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**9 REPORTS****9.1 ATHENREE TO WAIHI BEACH CROSSING - FEASIBILITY REPORT**

The Board considered a report from the Reserves and Facilities Manager.

The Reserves and Facilities Projects and Assets Manager was in attendance to provide the Board, and those in attendance, with an overview of the report. It was noted that the process of collating this report had taken time, due to the components that needed to be considered. Both the Board and members of the public were encouraged to read through the full report to help achieve an in depth understanding of both the advantages and disadvantages of all options presented.

The Board was also advised that consultation and engagement on the feasibility report would be held around both Labour weekend, and the Christmas period. In addition to the community consultation, the need for stakeholder consultation was acknowledged, and would also take place.

The Reserves and Facilities Projects and Assets Manager responded to questions as noted below:

- The recommendation for the Board to allocate funds from the Waihi Beach Community Board Roading Account was correct, and that the allocation from the Council walking/cycling budget had already been approved.
-

- The resource consent process for this project, would be determined by the feedback during the consultation period. The normal process of a resource consent would allow for a hearing to take place, however if there was overwhelming support from the community, there was a chance that the resource consent would not require a hearing, which would have a positive effect on the overall timeline of the project.
- The Board was advised that, when applying for a resource consent, Council had to show they had considered a wide range of options; which included a 'pontoon structure'.
- The Pohutakawa Drive cul-de-sac was not considered as an option for the crossing, due to terrain and potential archaeological issues.

The Board wanted to make sure it was clear that this project was the number one priority out of the walking and cycling projects in Waihi Beach.

Member of the public, Kelly Moselen, advised the Board and Council staff that the Sunday markets would be the perfect place for Council to have a booth and engage with the community.

In regards to the proposed walking and cycling projects in Waihi Beach, the Deputy Chief Executive advised the Board that Council was no longer looking at the Waihi connection. It was noted that the trail which goes through the Water Reservoir would be a loop, and Council was now looking at alternative options to create a connection to Waihi. This provided an example to the Board around the prioritisation of funding, and Councils aim to maximise the investment.

The Board thanked the Reserves and Facilities Projects and Assets Manager for his work on this project, acknowledging his efforts to address questions and concerns raised by both the Community Board and members of the public.

**RESOLUTION WB21-4.4**

Moved: Cr J Denyer

Seconded: Cr A Henry

1. That the Reserves and Facilities Manager's report dated 9 August 2021, titled 'Athenree to Waihi Beach Crossing - Feasibility Report', be received.
2. That the Waihi Beach Community Board accepts the Tonkin & Taylor Waihi Beach to Athenree Shared Pathway Connection Preliminary Feasibility Report and notes that crossing 4 is the preferred option.

And

3. That the Waihi Beach Community Board approves funding of \$75,000 over 2 years to advance the Athenree to Waihi Beach shared pathway / connection project planning stage, from the Waihi Beach Community Board roading account.

Funding source	2021/2022	2022/2023
Council (Walking & Cycling activity budgets)	\$37,500	\$37,500
Waihi Beach Community Board (Roading Current Account)	\$37,500	\$37,500
TOTAL	\$150,000	

CARRIED

## **9.2 WAIHĪ BEACH COMMUNITY BOARD CHAIRPERSONS REPORT - AUGUST 2021**

The Board considered a report from the Chairperson. The report was taken as read, with further discussion on the below items:

### **Community Board Afternoon Tea for volunteers**

The Board noted that the afternoon tea for volunteers would now take place on Monday 23 August 2021 from 1.30pm–3.00pm. The recommendation was updated accordingly.

### **Waihi Beach Historical Trail Information Project**

Member Roberts provided the Board with an update relating to this project, noting that Athenree Homestead had asked for a bollard and sign to be added outside of the Homestead. This would allow visitors to scan and receive information about the Homestead when it was closed. The Board supported this additional sign.

### **Welcome to Waihi Beach Entranceway Project**

The Board was advised that the Roding Engineer (West) had received the project proposal for review. It was requested that the Board, and those involved, discuss preferred options at the next Community Board workshop, prior to public consultation.

### **Village Planting**

The Board was advised that there were two design options for this project, one which was presented in the agenda, and one which was tabled. The Roding Engineer (West) was awaiting response from a consultant, which included feedback around the use of Nīkau palms.

A contractor had been tasked with completing the rail fencing in the garden, noting this would be completed in the coming weeks.

### **CCTV**

Member Hulme met with an advisor from Focus Digital who was helpful in providing information around equipment that could be used for CCTV cameras in Waihi Beach.

Member Hulme was encouraged to send all information gathered to Councils Strategic Property Manager.

The Board was advised that the application process for CCTV would open before Christmas 2021.

### **Coast Care**

The joint position statement was presented as a tabled item.

**RESOLUTION WB21-4.5**

Moved: Member R Goudie

Seconded: Cr A Henry

1. That the Chairperson's report dated 9 August 2021, titled 'Waihi Beach Community Board Chairpersons Report – August 2021' be received.

**CARRIED**

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**RESOLUTION WB21-4.6**

Moved: Member M Roberts

Seconded: Member D Ryan

2. That the Waihi Beach Community Board fund up to \$750 from the Waihi Beach Community Board Contingency Account for costs relating to the 'thank you' afternoon tea, to be held Monday 23 August 2021, 1.30pm–3.00pm.

**CARRIED**

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**RESOLUTION WB21-4.7**

Moved: Member R Goudie

Seconded: Member M Roberts

3. That the Waihi Beach Community Board approve the final instalment of \$10,000 to be funded to the Waihi Beach Community Development Trust – Waihi Beach MenzShed from the Waihi Beach Community Board Reserve Account (initial resolution WB20-6.11).

**CARRIED**

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**9.3 WAIHI BEACH COMMUNITY BOARD COUNCILLOR'S REPORT - AUGUST 2021**

The Board considered a report from Councillor Henry. The report was taken as read. Councillor Henry reiterated that the third Waihi Beach dune planting day would take place on Sunday 22 August 2021 at Seaforth Reserve from 10am–12pm.

The Board was advised that, in regards to Coast Care, the Surf Club working directly with Councils Reserves and Facilities Officer West was an appropriate avenue at this stage.

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**RESOLUTION WB21-4.8**

Moved: Cr A Henry

Seconded: Member B Hulme

That the Councillor's report dated 9 August 2021, titled 'Waihi Beach Community Board Councillor's Report – August 2021', be received.

**CARRIED**

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UNCONFIRMED



#### **9.4 INFRASTRUCTURE SERVICES REPORT WAIHĪ BEACH COMMUNITY BOARD AUGUST 2021**

The Board considered a report from the Deputy Chief Executive. The report was taken as read with further discussion on the below items:

##### **Pio Shores & Bowentown Lighting Column Concerns**

The Board was advised that the decorative poles, which were scheduled to replace the lighting column at a number of locations through Bowentown and Pio Shores, would take place in the coming year. This is due to significant import delays.

The Board was assured that the government funding received was spent, to ensure Council received the full funding subsidy.

##### **Waihi Beach Cycle Path Signs and Markings Review**

The Roding Engineer (West) noted that he was happy with the list provided and would 'fine tune' this, prior to site visits with Beach Contractors.

The Board was advised that, following feedback from the Contractor Safety Engineer, sharrows would not be installed on Waihi Beach Road, due to the lack of width.

The Board would progress with all 'obvious' sign locations, however it was noted that they would discuss other options at an upcoming workshop.

##### **Beach Road Pedestrian Refuge**

The Board was advised that the Beach Road Pedestrian Refuge would be similar to the pedestrian refuge installed on Seaforth Road.

The Board requested the Roding Engineer (West) check that the Tuna Avenue pedestrian refuge was completed as initially agreed.

##### **Cycle Racks**

In regards to Tuna Avenue, the bus company had been contacted and stated they were happy to change their route slightly, relating to what side they picked the school children up from. This would allow the children to use the existing shelters and the new bike racks.

At this stage Council would not be considering further shelter options on Tuna Avenue, as they believed the existing options were sufficient.

The new cycle racks outside the Athenree Bus Shelter was also progressing as part of this project.

##### **Waihi Beach Community Board Roding Account**

The Board noted that the calculations in the table were out by \$100,000. Council staff would follow this up, and amend as necessary.

##### **Two Mile Creek Bridge**

The Roading Engineer (West) noted that he would look at possible pedestrian bridge options, and report back to the Board.

#### Western Solid Waste – Kerbside Collection

The Deputy Chief Executive advised the Board that, as expected, there were teething issues during the rollout of the new Kerbside service, however these had been identified and were being addressed. There had also been an encouraging amount of positive feedback regarding the new service.

The Board was encouraged to raise a Service Request (CCR) regarding any issues, as this would get fed back directly to the contractors.

#### Waihi Beach Island View – Playground

The Boards Health and Safety concerns raised at the previous meeting were being discussed with Councils Reserves and Facilities Team.

#### 40km/h Signs

The Board thanked the Roading Engineer (West) and WestLink for getting the 40km/h signs installed on Wilson Road.

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#### RESOLUTION WB21-4.9

Moved: Cr A Henry

Seconded: Member D Ryan

That the Deputy Chief Executive's Report dated 9 August 2021, and titled 'Infrastructure Services Report Waihi Beach Community Board August 2021', be received.

CARRIED

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#### 9.5 FINANCIAL REPORT WAIHI BEACH - JUNE 2021

The Board considered a report from the Management Accountant. The report was taken as read.

The Board noted that the resolution in the financial report relating to the Historical Trails Project was still incorrect. The Senior Governance Advisor would follow this up.

The Board asked for Council staff to follow up with Waihi Beach Events and Promotions, in relation to the ANZAC Bay Picnic event. The Board noted that they supported this event being held on Labour Weekend, but sought clarification around the hold up.

**RESOLUTION WB21-4.10**

Moved: Cr A Henry

Seconded: Cr J Denyer

That the Management Accountant's report dated 9 August 2021 and titled "Financial Report Waihi Beach – June 2021" be received.

CARRIED

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**9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS**

The Board was advised that the Katikati-Waihi Beach Ward Forum would be held on Tuesday 31 August at The Centre. Pātuki Manawa in Katikati.

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**RESOLUTION WB21-4.11**

Moved: Member M Roberts

Seconded: Cr A Henry

That the draft schedule of meetings for August, September and October 2021, be received.

CARRIED

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The Meeting closed at 8.24pm.

The minutes of this meeting were confirmed at the Waihi Beach Community Board held on 4 October 2021.

.....  
Member R Goudie

CHAIRPERSON

## 9 REPORTS

### 9.1 WAIHĪ BEACH COMMUNITY BOARD CHAIRPERSONS REPORT – OCTOBER 2021

**File Number:** A4304681

**Author:** Ross Goudie, Community Board Member

**Authoriser:** John Holyoake, Chief Executive Officer

#### RECOMMENDATION

1. That the Chairperson's report dated 29 November 2021, titled 'Waihi Beach Community Board Chairpersons Report – November 2021', be received.
2. The Waihi Beach Community Board supports sites 1, 2 and 6 as the new locations for the Waihi Beach Library, noting that they would like Council to consider the expanded hall option.
3. That the Waihi Beach Community Board fund up to \$1,750 (excluding GST) from the Waihi Beach Community Board Miscellaneous Account for costs relating to the hireage of 'The Office' space for the 'Live Well Waihi Beach' coordinator through till 20 June 2022.

#### BACKGROUND

It is a long time since our last meeting, and so much has happened – this will be a short overview.

The next Community Board meeting will take place via Zoom. Board members will meet in the usual place, with all other participants attending via zoom. Extra technology support will be provided. Zoom links can be found on the Western Bay of Plenty District Council website, and on the cover page of the agenda.

#### **Waihi Beach to Athenree Crossing (Walkway/Cycleway)**

There has been an overwhelming consensus of support for the preferred path route, which makes the process of attaining a Resource Consent a lot easier.

More information relating to this project can be found in the Infrastructure Services Report of this agenda.

#### **Waihi Beach Cycle Path Signs and Markings Review**

Member Ryan and Council's Roading Engineer (West) have made great progress with the Cycle Path signs, including improvements to some of the paths. There will be some maps and other bits to tidy up the rollout of signs for the Trig to Anzac Bay walkway/cycleway. **Attachment 1** has been provided as a further update to this project.

More information relating to the project can also be found in the Infrastructure Services Report of this agenda.

### **Waihi Beach Library Site Options**

The options for the Library Site at Waihi Beach have been put out into the Community, including leaflets, with location options, distributed to letterboxes in the area. The Board feel that being unable to hold face to face sessions with Council staff in the community has limited the amount of information available.

The Community Hall Committee organised a meeting on Sunday 7 November 2021 to promote the expanded library remaining in or close to the hall. 90 people attended the meeting and were reminded that their individual submission to Council was still required before the deadline of 17 November 2021.

The Community Board will have a stand at the market on Sunday 14 November 2021 to help answer questions as best as they can.

The Waihi Beach Community Board (excluding Councillor Denyer and Councillor Henry) do not support sites 5 and 3 (Wilson Park and Wilson Road Carpark). We feel that these options are too far away from other community amenities and that the Wilson Road Carpark is essential parking, particularly in the Summer months and weekends.

#### *Recommendation:*

*The Waihi Beach Community Board (excluding Councillor Denyer and Councillor Henry) supports sites 1, 2 and 6 as the new locations for the Waihi Beach Library, noting that they would like Council to consider the expanded hall option.*

### **Waihi Beach Community Development Trust – MenzShed**

The Waihi Beach MenzShed has approached the Waihi Beach Community Board for further funding. The Board has been advised that the further funding is due to unforeseen cost increases. The Board needs to decide if they wish to further fund this project.

Supporting information relating to the MenzShed request for further funding has been forwarded to members, separate to this agenda.

### **District Plan Review**

The Waihi Beach Community Board appreciated the discussion with Council staff going through aspects of the District Plan. The Board agree that it would be worthwhile for us to start having some conversations with the community in relation to the review process.

#### **Staff Comment:**

Staff are currently in discussions regarding the best way to approach a combined Community Board workshop under the current COVID-19 restrictions. It was noted that

this meeting would likely happen in the New Year, so changes to restrictions would be monitored.

In the meantime, staff will continue to develop their communication approach, as this was also highlighted by the Community Board.

### **Three Waters Reform**

**Attachment 2** is a copy of the letter that went to the Prime Ministers office from Mayor Garry Webber, on behalf of the Western Bay of Plenty District Council.

### **Funding for new 'Live Well Waihi Beach' office space**

The Waihi Beach Community Board supports the funding of the 'Live Well Waihi Beach' co-ordinator at The Office, until the Community Halls' new office rooms have satisfactory air conditioning installed.

The cost for The Office is \$50 per week, which includes:

- Two weekdays
- Full use of the meeting room
- Printer access
- Hi-speed fibre internet

*Resolution:*

*That the Waihi Beach Community Board approve \$1,750 (excluding GST) from the Waihi Beach Community Board Miscellaneous Account for costs relating to the hireage of The Office space for the 'Live Well Waihi Beach' coordinator through till 20 June 2022.*

### **Waihi Beach Historical Trail Information Project**

Congratulations to Member Roberts for seeing this project completed.

The website, QR codes, and bollards installation has now been completed. The attaching of the codes to the trail bollards will be done in the next two weeks. After final checks are made the Waihi Beach North End Loop, Island View Stretch, Athenree Homestead and Athenree Stretch will be made live – hopefully by the end of November 2021.

### **CCTV Application**

The Board hopes to have further information on the outcome of their application by the Community Board meeting date – 29 November 2021.

Staff Comment:

The CCTV Working Party is currently working through submissions and associated costs. Once funding is in place the CCTV cameras can be installed. The Working Party would like to see as many CCTV cameras installed prior to Christmas as possible, however noted that this will be subject to availability of cameras and technicians.

### **Community Site at the Sunday Market in Wilson Park**

The Waihi Beach Community Board went to the Waihi Beach Market on Sunday 14 November 2021. The Board distributed information relating to the Library Sites, as well as information on the Waihi Beach to Athenree Crossing (Walkway/Cycleway).

### **Wilson Park Concept Plan**

The Board wish to initiate the consultation process for developing a concept plan for Wilson Park in early 2022. This concept plan will include how the future of the Community Gardens can look.

### **Wilson Road Ground Plants and Tree Pruning**

*An update on this project can be found as a Minute Action Sheet (MAS) within the Infrastructure Report of this Agenda.*

### **Welcome to Waihi Beach Entranceway Project**

The Board is working on modifications to the proposal to comply with safety requirements and vegetation preferences of Council. Also, through Council, we are planning to meet with Otawhiwhi Iwi regarding the use of the Tuhua (Mayor Island) profile on signs.

Once these tasks are completed we will be ready to present the proposal to the public, which we hope to do early in the New Year.

Communication – Letter of thanks – Waihi Beach Lifeguard Services Inc

The Waihi Beach Lifeguard Services Inc. has sent the Waihi Beach Community Board a letter of thanks for the funding received for the purchase of the Rescue Watercraft Beach Trailer. **(Attachment 3).**

The Waihi Beach Lifeguard Services Inc. has also sent the Waihi Beach Community Board a letter regarding the remaining funds of the original grant approval. **(Attachment 4).**

### **Community Group Updates**

Broadlands (Te Mata) Block – Ruth Parsons

A verbal update can be provided at the meeting.

Live Well Waihi Beach – Sam Mortenson

An update has been provided as **Attachment 5**.

Events and Promotions – Cindy Clare

Discussions have been had regarding the Community Board sign near the Information Centre. Events and Promotions will be doing a tidy of the sign and garden soon, with discussions regarding a revamp and/or access to the sign taking place in the New Year.

The Community Coordinator and Marketing Report November 2021 can be found as **Attachment 6**.

## ATTACHMENTS

1. Attachment 1 - Waihi Beach Cycle Path Signs and Markings Review update  
2. Attachment 2 - Letter to the Prime Ministers Office  
3. Attachment 3 - Waihi Beach Lifeguards Letter October 2021  
4. Attachment 4 - Waihi Beach Lifeguards Letter October 2021  
5. Attachment 5 - Live Well Waihi Beach update  
6. Attachment 6 - Events and Promotions November 2021 update  



**CYCLEWAYS AROUND WAIHI BEACH WARD****Report for November 2021 Community Board Meeting****(1) POSTS HAVE BEEN INSTALLED AS FOLLOWS**

WEST ST AND PACIFIC RD CORNER  
PACIFIC RD AND BEACH RD CORNER  
BEACH RD AND OCEAN VIEW RD CORNER  
NORTHERN END OF CORONATION PARK.  
EDINBURGH ST AND DILLON ST CORNER  
DILLON ST AND WILSON RD CORNER  
SEAFORTH RD AND THE LOOP CORNER  
THE LOOP LEADING INTO 3 MILE CREEK RESERVE  
NORTHERN END OF BROADWAY RD OUT OF ISLAND VIEW RESERVE  
BROADWAY RD AND DOLPHIN AVE CORNER  
DOLPHIN AVE AND SEAFORTH RD CORNER  
SEAFORTH AND PLOM RD CORNER NEAR BUS SHELTERS (RHSide)  
SEAFORTH RD AND PLOM RD CORNER (LHSide outside 403 / 405)  
CORNER PAPAUNAHI RD AND SEAFORTH RD (slip lane)  
SEAFORTH RD (recreation reserve, near the vehicle access)  
BETWEEN 46 and 48 BOWENTOWN BOULEVARD.  
BOWENTOWN BOULEVARD (culdesac head, leading to Coastguard Reserve)  
SEAFORTH RD (by the access to Coastguard Reserve)

**(2) FURTHER POSTS ARE TO BE INSTALLED**

At Shaw Rd end of Coronation Park  
At beginning of Island View Reserve near 3 Mile Creek  
Seaforth Rd corner of Coastguard Reserve (turning up to Anzac Bay)  
Trig Carpark near map.  
Anzac Bay in Garden near map. (Map to be on Toilet Block Wall)

**(3) MAP OF CYCLEWAYS AT SURF CLUB NEEDS UPDATING AND OTHERS TO BE LOCATED AT ANZAC BAY, TRIG CARPARK AND ISLAND VIEW**

Events and Promotions to liaise with Council / Ashley about format and positioning of Maps. (Ashley is getting Parks and Reserves approval)

**(4) OTHER DECISIONS THAT NEED TO BE MADE**

- (a)** COSTINGS AND TIMELINE FOR AN OFF ROAD PART OF THE CYCLEWAY TO BE INSTALLED ON THE BEACH SIDE OF SEAFORTH RD FROM DILLON ST TO THE LOOP
- (b)** COSTINGS AND AGREEMENT ON IMPROVEMENTS TO DILLON ST BRIDGE
- (c)** COSTINGS AND TIMELINE FOR CYCLEWAY FROM ALBACORE PLAYGROUND TO ESTUARY (includes Island Refuge on Seaforth Rd)
- (d)** COSTINGS AND TIMELINE ON A CYCLEWAY ON THE BEACHSIDE OF BRIGHTON PARK THROUGH TO CORONATION PARK. (priority 2 in 2016 and budgeted for)
- (e)** COSTINGS AND TIMELINE OF CYCLEWAY BETWEEN PLOM RD AND COASTGUARD RESERVE (priority 1 in 2016 and budgeted for)
- (f)** COSTINGS AND TIMELINE TO UPGRADE SECTION ACROSS BROADLANDS BLOCK FROM COMMUNITY HALL TO EDINBURGH ST (on priority list in 2016 and budgeted for)



08 November 2021

Western Bay of Plenty District Council  
1484 Cameron Road,  
Greerton, Tauranga 3112  
P 07 571 8008  
E [customer.service@westernbay.govt.nz](mailto:customer.service@westernbay.govt.nz)  
[westernbay.govt.nz](http://westernbay.govt.nz)

Rt Hon Jacinda Ardern  
Prime Minister  
Parliament Buildings  
Wellington 6160  
Sent via email - [j.ardern@ministers.govt.nz](mailto:j.ardern@ministers.govt.nz)

Tenā koe Prime Minister,

**Objection to decision to mandate participation in Three Waters Reform**

We write to express our strong concern at the decision by your Government to legislate for the compulsory participation of all councils in the Three Waters Reform.

Western Bay of Plenty District Council has participated in good faith in the Three Waters Review process. This Council's staff and elected members have invested considerable time in providing information and expertise to help the Department of Internal Affairs (DIA) and Government reach this point; our former Chief Executive was part of the Three Waters Steering Group.

During the eight-week period in August-September 2021 we followed the advice of DIA and LGNZ, noting that this was not a time to decide to opt in or out, given the proposal was in draft form and sought councils review and feedback. We did not actively consult with our community because we were advised that would be premature. We now find ourselves unable to offer our communities an avenue to express their views to your Government on the acceptability of this reform proposal.

It is this Council's view that mandating participation in the reform would not have been necessary if an alternative approach had been pursued. Government's aims for reform could have been achieved by requiring all councils to achieve full compliance, complete with current resource consents, with Taumata Arowai's standards within a reasonable timeframe of two to five years.

This would have demonstrated to residents and their elected representatives the need for significant investment and for rates to increase to levels that would support the required revenue and borrowing capacity to invest. This is how Western Bay of Plenty residents have managed to sustainably fund their networks and accommodate high growth over the past two decades. This would likely have driven voluntary consolidation of Three Waters services for those communities that could not afford to go it alone.

Despite our acute disappointment about your decision to mandate reform, we will continue to work with your officials wherever possible to influence the shape of the governance and accountability framework of the new entities and to find practical and equitable ways to implement the reform.

Ngā mihi

A handwritten signature in blue ink, appearing to read 'Garry Webber', written over the printed name and title.

Garry Webber  
**Mayor**

Cc - Minister of Local Government, Nanaia Mahuta  
Minister of Internal Affairs, Jan Tinetti

Te Kaunihera a rohe mai i ngā Kuri-a-Whāreī ki Otamarakau ki te Uru

A4391507



8 August 2021

Waihi Beach Community Board  
106 Beach Road  
Waihi Beach

Attention Ross Goudie

Dear Ross

After much delay, due to Covid-19 and availability of parts, our Rescue Watercraft (jet ski) beach trailer has arrived at the Club. We were involved in the trailer's design to ensure it was easy to manoeuvre on the beach and safe for all our lifeguards to launch the rescue watercraft.

We are delighted with the result and are so thankful to the Waihi Beach Community Board for funding this essential piece of rescue equipment. The RWC allows us to provide a water-based patrol along the peninsula and surrounding coastline. Based on the last two seasons, the RWC beach trailer will be well used.

There were some funds left over as the manufacturer was very generous with his account. We seek permission to purchase other accessories for the rescue watercraft with the balance.

Here is a photo that was taken this weekend when the beach trailer arrived. You can see from the picture the design is impressive as well as functional.



Once again, please pass on our thanks to the Waihi Beach Community Board. The Club very much appreciates the support.

Kind regards

A handwritten signature in dark ink, appearing to read "Donna Pfefferle".

Donna Pfefferle  
Chair



The Esplanade  
P O Box 37  
Waihi Beach 3642

P: 07 863 5108

E: [info@waihibeachlifeguards.co.nz](mailto:info@waihibeachlifeguards.co.nz)  
W: [waihibeachlifeguards.co.nz](http://waihibeachlifeguards.co.nz)



Waihi Beach Surf Club



8 August 2021

Waihi Beach Community Board  
106 Beach Road  
Waihi Beach

Attention Ross Goudie

Dear Ross

Following up on my letter dated 8 August regarding the purchase of the RWC (rescue watercraft) beach trailer and the discount we secure from the manufacturer. Copy of their invoice attached for \$3000 and the original quote was for \$5000.

We would like to request that the discount be applied to purchase further resources for the RWC. We need the driver to have radio communication built into the helmet along with a designated radio. This will ensure the lifeguard will have seamless and reliable communication back to the tower, other inflatable rescue boat drivers and roaming lifeguards.

For the benefit and safety of the patient and our lifeguards, we need to have radio contact at all times. We do not have an integrated communication system for the RWC other than a standard radio. The helmet has a built-in headset that allows the driver to hear, reply clearly and without stopping the RWC to listen to the messages.

The total cost of the preferred system is \$2,530 +gst. The Club would invest the balance to achieve the level of communication we require for the RWC.

Thank you for considering our suggestion as we are grateful for the trailer manufacturer's discount and would like to use this opportunity to add more resources to our rescue equipment.

Kind regards

A handwritten signature in dark ink, appearing to read "Donna Pfefferle".

Donna Pfefferle  
Chair



The Esplanade  
P O Box 37  
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E: [info@waihibeachlifeguards.co.nz](mailto:info@waihibeachlifeguards.co.nz)

W: [waihibeachlifeguards.co.nz](http://waihibeachlifeguards.co.nz)



Waihi Beach Surf Club

**Quotation for IWCS****14 July 2021**

Waihi Beach Lifeguard Services  
info@waihibeachlifeguards.co.nz

Hi Andrew

- Radio – Tait 3350 BT \$600
- Manta Helmet \$380
- IWCS iriComm 3.0 (Helmet) Plus Model - \$1550 (still hear the radio at reduced volume)

Total cost for the system \$2,530 +gst

Plus Freight;

Fraser Cann

***Owl Optics – New Zealand and Australian Representatives***



PO Box 743, Whangarei 0140  
NZ - 021 587 218  
E [fraser@owloptics.co.nz](mailto:fraser@owloptics.co.nz)  
W [www.owloptics.nz](http://www.owloptics.nz)

16 LOOP ROAD  
TE PUNA  
TAURANGA

Phone:07 579 9447  
Mobile:027 274 6696  
Fax:

<p>Waihi Beach Surf Club</p> <p>Customer Id:**CASH**</p>	<p>Description: JetSki Beach Trailer</p> <p>VIN Number</p> <p>Chassis Nu</p> <p>Model Numb</p>
--	--

**FOR SAFETY REASONS PLEASE CHECK ALL WHEEL NUTS PRIOR TO TRAILER BEING SOLD**

**PLEASE NOTE "7 DAY" INVOICE ON ALL TRAILERS**

Page 1



## QUOTE

Waihi Beach Lifeguard Services  
3 The Esplanade  
Waihi Beach

**Date**  
29 Jun 2020

**Expiry**  
6 Jul 2020

**Quote Number**  
QU-0021

Pipesmoke Design Ltd  
152 Ararimu Road  
RD 3  
Drury 2579  
NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
RWC ski trailer. "Beach Dolly"	1.00	5,000.00	5,000.00
Subtotal			5,000.00
TOTAL GST 15%			750.00
TOTAL NZD			5,750.00

### Terms

This is a PAYMENT CLAIM under the Construction Contracts Act 2002



Live Well Waihi Beach  
c/o The Office Waihi Beach,  
Unit 6/ 57 Wilson Road,  
Waihi Beach.

#### **LIVE WELL UPDATE – 15<sup>th</sup> November 2021**

##### **New Coordinator**

- Sam Mortensen started in September
- She is a planner with a background in environmental planning and community development from Taranaki, living in Athenree for the last year.
- She is currently based at the Office co working space Monday and Wednesday, and works 18 hours / week.

##### **Predator Free Waihi Beach**

- 2 hui held in 2021 with groups and individuals working in this space has led to the drafting of a strategy for Predator Free Waihi Beach.
- This strategy has now been revised into a 2 pager plan.
- Secured \$10,000 / year for 3 years from WBOPDC to fund facilitation of initiative and starting off trap library
- Positive relationships being developed with Project Parore, Predator Free Bay of Plenty, Bay Conservation Alliance Regional Council, DOC and local community trapping groups. Exploring opportunities to connect with Marae – funding application was submitted to Predator Free NZ – predator free communities .
- Next meeting – Monday 22<sup>nd</sup> November 10am focus on Reserve trapping

##### **Community garden – Wilson Park**

- Live Well have tried to facilitate the revitalisation of the Community Garden following the relinquishing of the lease by the former group over the past 6 months.
- While there are a range of people interested in volunteering on an occasional basis, there lacks the commitment for a formal committee to take on the lease. It is agreed that if the garden was in a more visible accessible location with other activities going on, it might draw more interest.



- Live well have proposed to Council that the existing fruit trees in Wilson Park be retained, and we explore setting up some raised beds and more fruit trees in conjunction with the Mens Shed development.

**Sustainability Initiative**

- Live Well have been working with Tourism Bay of Plenty (TBOP) and Pippa Coombes to scope a sustainability initiative for the Beach.
- TBOP are keen to facilitate some workshops in 2022 with business owners on how to implement simple sustainability initiatives into their operations.
- The bigger vision is for a hallmark/accreditation to promote local sustainable businesses to the public, to ensure we can truly promote Waihi Beach as a Sustainable Tourism destination
- 

**Community Engagement**

- 2x Newsletters produced, sent to mailing list of 227 [October](#) [November](#)
- Social media – facebook and Instagram used to promote local initiatives, services and news.

**Other groups I have been working with/ connected with so far.**

- Waihi Beach Environment Society – support with AGM and communications
- Mens Shed
- Promotion of 'Need a Hand' resource and the Community Connector service – (at Waihi Beach Community Centre on Tuesdays)
- Dot Watch community engagement and promotion
- Supporting School with funding application to WWF for capacity for embedding environmental education
- Coordinating market stall (was cancelled due to weather x 2)
- WBOPDC –promoting consultation opportunities – Athenree shared path and library.
- Coast care – promotion of and attendance at events
- Te Mata/ Broadland Steering group – support with planning and communications – upcoming planting day on Saturday 27<sup>th</sup> November.
- Connecting with Project Generate and exploring opportunities to expand reach to the beach – via school.
- Waihi Beach events and promotions team.

Sam Mortensen

Coordinator

Live Well Waihi Beach Project

027 632 5725

[hello@livewellwaihibeach.co.nz](mailto:hello@livewellwaihibeach.co.nz)

**Community Coordinator and Marketing Report November 2021**

**Info Centre Hours:** Opening Friday, Saturday, Sunday 10.30am to 1.30pm from the 27<sup>th</sup> of November 2021. Opening 7 days a week from 20<sup>th</sup> December 2021.

Vicki Lambert started at the end of August as Nicola Austin's replace in the role of Events Coordinator.

**AGM:**

Waihi Beach Community Events & Promotions Annual General Meeting was held on **Wednesday 11 August, 5.30pm** at Flatwhite. Committee – Co-chair – Peter Hughes-Hallett, Co-chair – Nicky Mowat, Secretary – Wendy Rowe, Treasurer – Tilly Kleine Deters, Committee Members – Jean Towler, Todd Dekkers, Andy Kennedy, Joy Howe and Kate Rigg.

**EVENTS:****October TIDE Event – Thursday 28<sup>th</sup> October**

Opening of the mezzanine meeting rooms at the Waihi Beach Community Centre, blessing performed by Euera Tawhiti. Presentation from Waihi Beach Community Events & Promotions.

**Beach Clean Up – Saturday 9<sup>th</sup> October**

Approx. 30 attendees volunteered their time to participate in the beach clean-up. Overwhelming response from participants filtered back in was just how clean the beach was, a good beach clean-up is one that requires little clean-up at all. A successful result!

**Waihi Beach Accessible Beach Mats Opening Ceremony – Sunday 10<sup>th</sup> October**

Official opening ceremony for the beach mats. A fantastic afternoon officially recognising the hard work to date in raising the sponsorship, installing the mats, and enabling inclusivity at Waihi Beach.

**Love2Run Waihi Beach Fun Run event – Saturday 27<sup>th</sup> November**

Love2Run has unfortunately been cancelled for 2021 and has a new date set for 26<sup>th</sup> November 2022.

**Christmas in the Village – Friday 10<sup>th</sup> December**

Unfortunately, due to current covid level restrictions Christmas in the Village is unable to proceed as a large-scale community event. Smaller activities such as a Santa Grotto and a decoration workshop are being organised for the weekend of the 11<sup>th</sup> and 12<sup>th</sup> of December.

**TIDE Christmas Dinner – Thursday 16<sup>th</sup> December 2021**

This year's tide Christmas dinner is being held at Flatwhite. Tickets are available for purchase directly from Flatwhite from Monday the 15<sup>th</sup> of November (\$50pp). We have Craig Hudson (MD of XERO) as our guest speaker, live music, and spot prizes.

**Movie in the Park – Wednesday 29<sup>th</sup> December 2021**

Unfortunately, due to current covid level restrictions Movie in the park is unable to proceed as a large-scale community event and has been cancelled.

**Kids Day Out – Saturday January 22<sup>nd</sup> 2022**

Unfortunately, due to current covid level restrictions Kids Day Out is unable to proceed as a large-scale community event. A review is currently underway to determine if the event can be redesigned to meet restrictions or if it will be postponed to a later date.

**Flavours of Plenty Festival - Theme Produce of Plenty – Thu 7<sup>th</sup> April to Sun 10<sup>th</sup> April**

Tourism Bay of Plenty initiative – working with local businesses to engage in this opportunity.

**ECHO Walking Festival – Sat 9<sup>th</sup> April till Sun 24<sup>th</sup> April 2022.**

Walks are all confirmed, updated creative being worked on.

**Pooches in the Park – Sat 26<sup>th</sup> March 2022**

Planning is well under way with this event.

**Anzac Bay Summer Kick Off – November 2022**

Originally planned for November 2021, initially thought a postponement to March 2022 but have confirmed a reschedule in November 2022.

**MARKETING:****It's About Time magazine**

The Summer Issue will be a larger issue containing visitor and What's On information for Waihi Beach over summer. This will come out just before Christmas and be mailbox dropped to Waihi Beach, Bowentown and Athenree homes.

**Monthly It's About Time eNews**

A new monthly eNews was sent out early November highlighting Whats On and New in Waihi Beach as well as providing useful visitor information. We hope to grow this channel of communication.

**Walks and Cycle Brochure**

Work is in progress on this brochure with the Trig extension update, ready in time for summer.

**Accessible Waihi Beach Project**

The beach mats were installed in time for Labour Weekend as per our objective. The first month has been a learning curve in terms of maintenance of the mats near the high tide mark. However, we believe we have the formula right. Goldfields School held their annual camp at Top 10 Holiday park and utilised the beach wheelchairs and beach mats on their stay.

**ECHO Walking Festival**

E&P will assist in this joint festival by writing the marketing plan to generate exposure and bookings.

**Tourism Bay Of Plenty**

Working with the TBOP team on the following areas to maximise Waihi Beach coverage:

- Coordinated stories/promos about Athenree and Bowentown to support our two campgrounds. This will be sent out on TBOP's eNews and social media channels
- Flavours of Plenty – TBOP is launching a food focused event called Flavours of Plenty next Autumn. Investigating avenues to include Waihi Beach in this campaign.

**9.2 WAIHĪ BEACH COMMUNITY BOARD COUNCILLOR'S REPORT – NOVEMBER 2021****File Number: A4397080****Author: James Denyer, Councillor****Authoriser: John Holyoake, Chief Executive Officer****RECOMMENDATION**

That the Councillor's report dated 29 November 2021, titled 'Waihi Beach Community Board Councillor's Report – November 2021', be received.

**BACKGROUND**

This report is an omnibus edition following the cancellation of the Community Board meeting that was scheduled for 4 October.

Since lockdown started on 17 August, elected members moved to holding meetings via Zoom once more. It is not an ideal format, but it did allow the governance functions of Council to continue during the latest outbreak of COVID-19. Staff continued their work either as essential workers or from home.

It was pleasing to note that the Long Term Plan (LTP), adopted on 29 June was awarded an unmodified audit opinion by Audit New Zealand. An emphasis of matter was recorded, as it was for all territorial local authorities, in relation to the uncertainties around Three Waters Reforms.

Council received the allocation decisions of the Community Matching Fund working party on 12 August. There were 52 applications from across the district seeking funds of \$507,111. The fund totalled \$140,000, so there had been some tough decisions to make. Successful applicants in the Waihi Beach area included Waihi Beach Environmental Society Dot Watch Project, Waihi Beach Community Events & Promotions (for the beach accessibility mats), Waihi Beach Community Centre, and Waihi Beach Primary School.

Following on from the adoption of the CCTV Management Plan on 6 July, a CCTV Working Party was established on 31 August, with delegated authority to advertise for applications to install CCTV cameras, evaluate the applications and allocate the annual funding that was included in the LTP. Each ward has a Councillor on the working party, with the remaining members being Council's Strategic Property Manager and a representative from the police. Allan Sole was appointed as our ward's representative on the working party. Applications opened from 27 September to 15 October and it is anticipated that the decision-making process will be completed before the end of the year.

Councillors have given feedback to inform a number of submissions related to significant government reforms. These include Resource Management Reform and a submission on the exposure draft of the Natural and Built Environments Act, a submission to the Government Policy Statement for Housing and Urban Development, and feedback on the second tranche of amendments to the Local Electoral Act seeking to achieve greater alignment between the process for considering general wards and Māori wards.

The Policy Committee has seen a number of topics discussed. On 7 September, it adopted its Elder Housing Operational Policy. This provides guidance on issues such as eligibility and rent setting. This follows Council's decision in the LTP to retain and develop its stock of elder housing. Also at that meeting, the committee gave approval to commence a full review of the Western Bay of Plenty District Plan. This review will take several years and some scoping work has subsequently taken place with Councillors.

At the 19 October meeting, the Policy Committee adopted the draft Waste Management and Minimisation Bylaw for public consultation from 26 October to 26 November. Key proposed changes include providing greater detail in support of Council's kerbside waste collection service, amendments regarding enforcement, construction and demolition waste, event waste, and multi-unit developments. The Committee also adopted the draft Local Alcohol Policy and draft Local Alcohol Bylaws for consultation between 5 November and 6 December. The main proposed changes relevant to Waihi Beach are to no longer maintain a joint policy with Tauranga City Council, a new section on Club Licences, and to reduce the maximum hours for off licences, with licensed hours until 9pm instead of 10pm.

A significant amount of work has also taken place to review the policy and criteria for proposing the next roading seal extension list. A policy decision paper will come before the Policy Committee in due course.

On 19 October, Council approved the Annual Report and Summary Annual Report for the year ended 30 June 2021. Like the LTP, they received an unmodified audit opinion.

It was pleasing to see the completion of the new playground at the Island View Reserve last month. It appears to be very popular and is enjoying a lot of use by the younger members of our community. The tuatara sculpture standing guard at the entrance is also an amazing addition and is sure to become an iconic local feature.

Following receipt of the feasibility report for the Athenree to Waihi Beach Crossing at the last Community Board meeting, Council commenced pre-engagement with the community from 27 September to 26 November to capture initial thoughts and ideas. This will then guide the publicly notified resource consent application scheduled for 2022. Unfortunately, a community information session scheduled for 20 October had to be cancelled owing to COVID-19 restrictions.

Consultation is also taking place from 20 October to 19 November on the location and desired features for the new Waihi Beach Library, Service Centre and Hub. Four preferred locations have been put forward. This process follows the adoption of the Long-Term Plan 2021-2031 which included funding to build the library in 2024.

Three Waters Reform has been an issue which has elicited significant reaction from some members of the community. It is important to note that this is a reform being led by central government. Following an eight-week period up until 1 October where local authorities were asked to evaluate the latest information from government, Council provided a letter of feedback to the Minister of Local Government, Nanaia Mahuta. Council “identified significant concerns with the proposal” and “suggest[ed] that the current proposals be replaced with proposals that would likely be acceptable to the majority of our ratepayers”. Subsequently, on 27 October, the government announced that the reform would be legislated, precluding the opportunity for Council to opt out. At the Council meeting on 4 November, Council resolved that the Mayor write to the Prime Minister and Minister of Local Government expressing strong concern at the decision by government to legislate for such compulsory participation. This letter was sent on 8 November.

### 9.3 WAIHĪ BEACH COMMUNITY BOARD GRANT APPLICATION

**File Number:** A4398591

**Author:** Pernille Osborne, Senior Governance Advisor – Community Boards

**Authoriser:** Barbara Whitton, Customer Services and Governance Manager

#### EXECUTIVE SUMMARY

1. The Waihi Beach Community Board is required to make a decision regarding an application for Community Board Grant Funding. One application has been received.
2. The application and supporting information relating to the Community Board Grant has been forwarded to members, separate to this agenda.

#### RECOMMENDATION

1. That the Senior Governance Advisor's report dated 29 November 2021, titled 'Waihi Beach Community Board Grant Application', be received.
2. That the Waihi Beach Community Board approve/not approve the Grant Application from the Waihi Beach Community Centre for \$... for the purchase of a defibrillator from the Waihi Beach Community Board Grants Account, subject to all accountabilities being met.

#### BACKGROUND

3. The Waihi Beach Community Board has funding of \$5,000 available for disbursement to community organisations for the 2021/22 financial year. The balance as of 29 November 2021 is \$5,000.
4. **Waihi Beach Community Centre** has submitted an application for funding of \$400 to contribute to the purchase of a defibrillator for the Community Hall and Library users.

#### ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Waihi Beach Community Centre	The application will be advised of the outcome of their respective Grant application.

**FUNDING/BUDGET IMPLICATIONS**

<b>Budget Information</b>	<b>Funding</b>	<b>Relevant Detail</b>
Community Board Grant Funds		<p>The Community Board will consider applications for the distribution of grant funding before the end of the financial year.</p> <p>Annual Budget \$5,000</p> <p>Current Balance \$5,000</p>



## 9.4 2022/23 ANNUAL OPERATING BUDGET

**File Number: A4387007****Author: Allan Carey, Financial Business Advisor****Authoriser: Sarah Bedford, Financial Controller****EXECUTIVE SUMMARY**

The Community Board is required to review its Annual Plan and make a recommendation on what the Board considered its operational budget should be for the upcoming financial year.

The Board is aware that the Annual Plan will be subject to Council review and consultation.

The Board should give consideration to their work programmes going forward and commitment of any Reserve funding for future projects.

**RECOMMENDATION**

1. That the Financial Business Advisor's report dated 29 November 2021, titled '2022-23 Annual Operating Budget', be received.
2. That it be recommended to the Annual Plan and Long Term Plan Committee that the Waihi Beach Community Board 2022/2023 Annual Operating Budget be:

OPERATING COSTS	2022/23	
Conference/Training	2,000	
Contingency	2,000	
Grants	7,000	
Milage Allowance	5,000	
Miscellaneous	3,000	
Salaries	<i>Determined by Remuneration Authority</i>	
Inter Departmental Charges	<i>Determined by Overhead Cost Allocation</i>	
TOTAL OPERATING COSTS		

3. That this report relates to issues which are not considered significant in terms of Council's Policy on Significance.

## BACKGROUND

Under the role and purpose of Community Boards, subject to compliance with Council strategies, policies, plans and legislation, the Community Board has the delegated function to:

- Control, expend and monitor funds as allocated by Council.

The salary component of all Community Boards has been determined by the Remuneration Authority and the Board has no control over this figure. Under the new process used by the Remuneration Authority the increment will be assessed annually.

The Waihi Beach Community Board Budget for 2020/21, as adopted in the Long Term Plan (LTP) is shown below:

OPERATING COSTS	2020/21 Actual	2020/21 Budget
Conference	0	2,000
Contingency	2,352	2,000
Grants	5,000	5,000
Milage Allowance	0	5,000
Miscellaneous	3,861	3,000
Salaries	<i>Determined by Remuneration Authority</i>	
Inter Departmental Charges	<i>Determined by Overhead Cost Allocation</i>	
TOTAL OPERATING COSTS		

## STATUTORY COMPLIANCE

The Local Government Act 2002 required that Community Board prepare an annual submission to Council for expenditure within their community.

## FUNDING/BUDGET IMPLICATIONS

Budget Information	Funding	Relevant Detail
Council		The Waihi Beach Community Board does not have the delegated authority to make funding allocations outside of the adopted budget. The Community Board may make recommendations to Council.

**CONSULTATION AND COMMUNICATION**

<b>Interested/Affected Parties</b>	<b>Completed/Planned Consultation/Communication</b>	<b>Notes</b>
General Public	The public may comment on the Board's budget during the Annual Plan/Long Term Plan consultation process.	

## 9.5 INFRASTRUCTURE SERVICES REPORT WAIHI BEACH COMMUNITY BOARD NOVEMBER 2021

**File Number:** A3942789

**Author:** Tracy Harris, Executive Assistant

**Authoriser:** Gary Allis, Deputy Chief Executive & Group Manager Infrastructure Services

### EXECUTIVE SUMMARY

This report provides specific information on Infrastructure activities of interest to the Board.

#### RECOMMENDATION

That the Deputy Chief Executive's Report, dated 29 November 2021 and titled Infrastructure Services Report Waihi Beach Community Board November 2021 be received.

### ROADING

#### Transportation – Waihi Beach Community Roading

*Description:* Develop and implement the community roading plan approved by the Waihi Beach Community Board.

Waihi Beach Community Board Roading Current Account		Waihi Beach Community Board \$
<b>Current Account Opening Balance 1 July 2021</b>		<b>\$350,665</b>
Allocation for 2021/22		\$144,901
Interest for 2021/22 (to be confirmed)		\$11,572
<b>Subtotal</b>		<b>\$507,138</b>
<b>Committed Projects</b>	<b>Priority</b>	
Island View Reserve midsection	C	\$50,000
Loop Trail walkway track - WB21-1.10	1	\$50,000
Cycle path guideposts	2	\$15,000
Urban Cycleways improvements (below)	3	\$100,000
Village Garden Upgrade - design and planting	4	\$30,000
Cycle Racks - Athenree school bus stop, Tuna Ave carpark, WB Community Hall	5	\$14,000
Beach Road Pedestrian refuges (design and install)	6	\$70,000
<b>Committed Projects Total</b>		<b>\$329,000</b>
<b>Forecasted Current Account Closing Balance 30 June 2022</b>		<b>\$178,138</b>

Priority Projects (for 2020-21)	Priority	\$ Estimate	Status
Urban Cycleways improvements	3	\$100,000	During the Community Roadside workshop 27/10/20 Council staff discussed the need to reprioritise the urban cycleway connections. Suggestions include the Paterson Place to Three Mile Creek link - includes a small bridge crossing at the Three Mile Creek end. through Island View Reserve
<b>Total Priority Projects (for 2021-22)</b>		<b>\$100,000</b>	

### Transportation – Road Improvements LED Lighting

*Description:* Council owns and operates 2,500 streetlights on local roads. Close to 100 of these are LED. Installation of LED lights reduces power consumption by 60%. Cost reduction is on the energy charges as line charges are a fixed fee. Waka Kotahi are offering an 85% subsidy to invest in the street light conversion conditional upon it being completed by June 2021. Council has decided to participate in this.

#### *What's Happened:*

Works to install LED luminaires in the west and east sections of the District is complete.

#### *What's Next:*

Upgrading of decorative lighting, mainly recent subdivisions, is still delayed by material supply issues and is likely to commence early 2022.

Specific lighting design, which is required for "V" category lighting on high volume roads, such as Te Puke Highway and Omokoroa Road, will be considered once the installation of decorative lighting is complete.

### Pio Shores & Bowentown Lighting Column Concerns

*Description:* Council is aware of the Pio Shores and Bowentown lighting column concerns.

#### *What's Happened:*

Council has completed the scheduled, network wide lighting head replacement – converting to LED bulbs.

#### *What's Next:*

The decorative poles, which are scheduled to replace the lighting columns at a few locations through Bowen Town and Pio Shores have been purchased and are currently being imported with the understanding that international freight services are significantly diminished at the moment. Installation will occur once the units have

been received and required resources; including funding are made available. The poles have not yet been received at the time of reporting.

**Waihi Beach Cycle Path Signs and Markings Review**

*Description:* Road markings and road signs review to enable cycleway users' direction.

*What's Happened:*

The Trig to Anzac Bay cycle path posts and signs have been installed at the agreed locations. Supplementary posts and signs have been requested and ordered.

The Board have also requested maps to be located at Trig Reserve, Anzac Bay, Island View Reserve and Esplanade car park as supplementary items. Reserves and Facilities have tentatively expressed their support with the expectation that the maps outlay will be matching in style with other proposed signs in Island view reserve in particular. Once the template designs are received and reviewed, Reserves and Facilities will be approached for their comments or approval of placement or otherwise.

The "sharrows" road markings will not be installed in Waihi Beach area due to width restrictions in certain areas.

*What's Next:*

The supplementary signs and maps will be progressed as resources allow.

**Village Garden Enhancement Project**

*Description:* The Community board in conjunction with local community groups have indicated interest in enhancing and refreshing the Waihi Beach Village planting.

*What's Happened:*

The Board have forwarded a planting scheme plan to Council for approval. This plan was reviewed by an independent consultant. Some minor amendments were noted, and comments returned to the Board for consideration. The Board project leaders for the Village Garden project have been asked to consider the audit comments.

The balustrade fence has been installed in the Wilson Road car park garden in front of the Pohutukawa tree.

*What's Next:*

As soon as the amendments to the plans have been agreed, the planting project can commence on site.

Whilst the gardening labour will be undertaken by volunteers, there will be some disruption further to the national lockdown regulations.

**Seaforth Road, ANZAC Bay Shared Path Extension**

*Description:* A local resident met with the Roothing Engineer on site to propose a shared path extension from "Bowentown Boulevard reserve to ANZAC Bay Reserve.

*What's Happened:*

The alignment has been discussed and reviewed with Westlink and "Rough Order Costs" have been requested.

Council have requested and are awaiting a response to a Heritage Archaeology Authority request.

*What's Next:*

Once the Heritage survey has been completed, the Roothing Engineer will formally request that the Board approve any design and construction expense from their Roothing Account. Westlink will be requested to construct the path as agreed.

**Beach Road Pedestrian Refuges**

*Description:* 2 x Pedestrian refuge installations on Beach Road, near Browns Road and the pensioner units.

*What's Happened:*

Numerous requests have been raised for safe crossing facilities across Beach Road, for the benefit of School based pedestrians and also pensioner unit residents.

The Board have resolved to fund the design and installation of these pedestrian refuges and WestLink have been tasked accordingly.

*What's Next:*

WestLink have been tasked with designing the refuge and build outs. Council is currently awaiting final design and cost estimates. It has become apparent that some road widening will be required at the "Browns Road refuge" sites. Once staff are aware of the cost implications of the widening, the Board will be notified.

Design and costs for the 55 Beach Road/Pensioner units refuge are yet to be reviewed and accepted by Council. The Board will be advised when the information comes to hand.

### **Shared Path Enhancements**

*Description:* Cycle facilities through the Waihi Beach District enhancements.

*What's Happened:*

The board have noted a few locations that they would like to see improved for the benefit of cycling through the community.

- **Dillon Street / 2 Mile Creek shared path bridge.**

A contractor has been approached for cost estimates and recommendations and cost estimate. The board have been presented with preliminary information for consideration and prioritisation.

- **Seaforth Road – From Dillon Street to The Loop path widening**

Contractor has been requested to present a cost estimate for widening /replacement of the path. Council is currently awaiting a response.

- **Albacore reserve to Estuary – new path and cycle refuge on Seaforth Road**

Contractor has been requested to present a cost estimate for implementing a new shared path and safety engineer consideration for the pedestrian refuge. Council is currently awaiting a response.

- **Brighton Reserve – path widening**

Preliminary feasibility enquiries have commenced.

- **Pio Shores /Bowentown reserve headland – New path extending from Plom Road towards Anzac Bay**

The Board have been tasked with consulting with the Pio Shores Residents Association regarding interest and concerns for a path extension through the reserve headland area.

*What's Next:*

Each aspect of cycle path enhancement will be considered, designed cost estimates, and presented to the Board for prioritisation.



## ASSET & CAPITAL

### Stormwater – Waihi Beach Pio Shores

*Description:* Investigate options to reduce flooding in Pio Shores in consultation with the Pio Shores Association, obtain a Resource Consent if required and implement the solution.

*What's Happened:*

The project comprises upgrading of the existing stormwater pumpstations at Papaunahi Street and Boulevard North pumping to the dune basins. It is based on the infiltration assessment study done by GHD and modelling of the network by T&T. The design flows correspond to a safe infiltration rate. An additional protection against overtopping of the basins during prolonged pumping includes for a level sensor at each basin that will stop the pumps once the freeboard level is reached.

The application for Archaeological Authority has been lodged with Heritage NZ.

*What's Next:*

The next step is to prepare the tender documents and to go out to tender. Actual work on site is expected to be undertaken during summer next year.

## UTILITIES

### Western Solid Waste

*Description:* Waste management that meets the needs of the community and protects the environment for present and future generations.

*What's Happened:*

The new Council-led Kerbside Rubbish and Recycling Service commenced on 1 July 2021. A Pay as you throw (PAYT) user-pays tag system applies for rubbish collection. Collection of red lid rubbish bins will be available each week. Bins need to be put out at 7am on collection day with a PAYT tag correctly attached through both the red handle and black lug.

Kerbside collections continue under Covid-19 Alert level 2 for general refuse and mixed recycling, glass, and food scraps.

Council's service centres are selling PAYT tags for rubbish collections. PAYT tags are sold for \$3.95 each.

The community recycle centres and greenwaste drop-off are open to the public with Covid alert Level 2 requirements in place. These include scanning with the Covid tracer APP or signing in, the wearing of masks and physical distancing of 2 meters adhered to.

*What's Next:*

Review of the Waste Management and Minimisation Bylaw.

The Western Bay of Plenty District Council started consultation on Tuesday, 26 October 2021 on the Waste Management and Minimisation Bylaw. Consultation on the Bylaw will close on Friday 26 November at 4pm.

A website which outlines the background information on the Bylaw, what we are proposing and allows you to give your feedback has been set up. The website can be found here: <https://haveyoursay.westernbay.govt.nz/waste-bylaw>

Council's Waste Management and Minimisation Bylaw covers matters relating to waste management and minimisation in the District. Its key purpose is to promote waste management and minimisation objectives and support the implementation of Council's Waste Management and Minimisation Plan, particularly where Council does not have direct control of the waste stream.

## **2 Mile Creek**

*Description:* Erosion protection of the banks of 2 Mile Creek.

### *What's Happened:*

A variation to consent has been applied for to the Bay of Plenty Regional Council and is being processed to install rock armouring.

### *What's Next:*

The subject to consent new land entry and legal agreements will be required. Procurement for the rock armouring will proceed in parallel

## **RESERVES**

### **Waihi Beach Brighton Road**

*Description:* Brighton Road Reserve Playground equipment replacement.

### *What's Happened:*

Although playground equipment has been ordered and the castle mural was painted, there has been no progress this period. Covid19 has affected construction with other projects which is having a domino effect, delaying other projects including this one. It is unlikely that the remaining items planned for this upgrade will be completed before Christmas.

### *What's Next:*

Complete playground upgrade items subject to Covid related delays, which is unlikely to happen before Christmas. The timing of works will be scheduled to minimise holiday season impact.

### **Waihi Beach Island View**

*Description:* Island Review Reserve Playground construction.

*What's Happened:*

Playground construction is 99.9% completed and is open to the public. A karakia was undertaken by local kaumatua prior to allowing public entry. There has been a lot of very positive feedback about the new playground.

*What's Next:*

Complete the remaining landscape and signage items. Planning for a formal opening event will depend on Covid alert levels.

### **Waihi Beach to Athenree Crossing (Walkway/Cycleway)**

*Description:* Project planning to construct a walkway/cycleway crossing between Waihi Beach and Athenree.

*What's Happened:*

The Waihi Beach Community Board approved a funding allocation for the project to proceed to the planning stage. Resource consent design & planning processes are now underway. Formal community wide consultation is underway via a "have-your-say" survey which closes the end of November 2021. The planned community drop-in session at Athenree was cancelled due to covid but the high level of feedback so far is very positive.

*What's Next:*

Progress the concept design and resource consent application planning stage, with concept design participation from Tangata whenua. The positive feedback received will be maintained by a regular public update.

### **EMERGENCY MANAGEMENT**

With the Departure of Ben Wilson from the role of Community Resilience advisor and the subsequent appointment of Jo Lynksy, we look forward to strengthening relationships and working with the Waihi Beach, Athenree, and Bowentown, residents to establish strong resilience within the community in the event of an emergency.

### **ATTACHMENTS**

#### **1. MAS Waihi Beach Community Board Nov 2021**

**Division:** Infrastructure Services Group  
**Committee:** Waihi Beach Community Board

Action Sheets Report

Printed: November 2021

Meeting	Officer/Director	Section	Subject
<b>Waihi Beach Community Board 14 June 2021</b>	<b>Ashley Hall</b>	<b>Reports</b>	<b>Waihi Beach Community Board Chairpersons Report – June 2021</b>
<p><b>RESOLUTION WB21-3.13</b></p> <p>That the Waihi Beach Community Board approve up to \$30,000.00 from the Community Board Roothing Account for the tree pruning, ground planting and an additional pedestrian barrier fence on Wilson Road (Stage One), subject to all plans receiving approval from Council staff.</p>			
<p><b>November 2021:</b></p> <p>The Community Board have reviewed the plan audit comments. Physical works are now on hold until favourable planting season.</p> <p>The balustrade fence has now been established on site.</p> <p><b>September 2021:</b></p> <p>Further to the Community boarding forwarding the design concept plans, the design has been audited by a consultant and comments returned to the Community Board for consideration.</p> <p>Whilst the gardening labour will be undertaken by volunteers, there will be certain disruption further to the national lockdown regulations.</p> <p>The barrier fence/ balustrade fencing has been commissioned but now on hold due to national Covid restrictions.</p> <p><b>July 2021:</b></p> <p>Staff are currently awaiting plans and a methodology statement from the Board and / or allocated contractors.</p>			

**Division:** Infrastructure Services Group  
**Committee:** Waihi Beach Community Board

Action Sheets Report

Printed: November 2021

Meeting	Officer/Director	Section	Subject
Waihi Beach Community Board 14 June 2021	Ashley Hall	Reports	Waihi Beach Community Board Rooding Programme 2021

#### RESOLUTION WB21-3.15

That the Waihi Beach Community Board approve the Community Rooding Programme, in whole of the projects listed.

#### Proposed Projects (Stage One)

Project	Location	Indicative Costs
Cycle Path Signs and Sharrows	Trig to Bowentown	\$10,000 - \$15,000
Pedestrian Refuges	Beach Road - South of Browns Drive	\$20,000 - \$35,000
	Beach Road: North of the pensioner units at 55 Beach Road.	\$20,000 - \$35,000
Cycle rack facilities	Athenree School Bus Stop	\$3,000 - \$5,000
	Additional features at Tuna Avenue Carpark	\$3,000 - \$6,000
	Waihi Beach Community Hall (Lounge Entrance)	\$1,500 - \$3,000

#### November 2021:

##### Cycle Path Signs and Sharrows:

- All originally agreed cycle marker posts and Signs have now been established on site.
- Additional and supplementary posts and signs have been ordered.
- Sharrows will not be installed at Waihi Beach further to safety engineer advise.

##### Cycle Rack Facilities:

- Cycle racks have been fabricated are getting galvanised.
- Concrete pads will be poured in the forth coming weeks, then the racks will be mounted accordingly.

#### September 2021:

##### Cycle Path Signs and Sharrows:

- Further to advice received from the contracted safety engineer, Sharrows will not be included over the current Trig to Bowen Town route.
- The Cultural survey has been completed highlighting only minor amendments to the original proposed post locations.
- Shared path marker posts are currently in Barks Corner, awaiting pick up by the contractor for installation.

**Division:** Infrastructure Services Group  
**Committee:** Waihi Beach Community Board

**Action Sheets Report****Printed: November 2021****Cycle Rack Facilities:**

- The cycle racks which were designated to be placed at the Waihi Beach Library and Community Centre supper lounge are with the contractor, awaiting installation.
- The Tuna Street carpark bike racks have been commissioned for fabrication.
- Delays are expected on all cycle link activity due to the National Lockdown restrictions.

**July 2021:****Cycle Path Signs and Sharrows:**

- Trig to Bowentown signpost locations have been verified by MishMash. The contractor has been advised and requested to install the posts as directed by staff onsite.
- The sharrow road markings have now been cancelled on advice from the WestLink Safety Manager.
- The pedestrian refuges are currently in the design phase.

**Cycle Rack Facilities:**

- Athenree School Bus Stop and Tuna Avenue Car Park – discussions are underway with the fabricator. The location has been discussed between Roading and Parks & Reserves. Staff are currently awaiting feedback from the bus operator.
- Waihi Beach Community Hall – these have been ordered and are scheduled to be delivered to the contractor once they are in stock.

## 9.6 FINANCIAL REPORT WAIHI BEACH – OCTOBER 2021

**File Number: A4397695****Author: Allan Carey, Financial Business Advisor****Authoriser: Sarah Bedford, Financial Controller****EXECUTIVE SUMMARY**

This report is a financial report for the period ended 31 October 2021.

This report provides the Community Board with a monitoring of its operational budget.

Attached are the financial statements for the year-to-date 31 October 2021 (**Attachment 1**).

Total operating costs for the full year are under budget excluding expenses funded from the Community Board Reserve Account.

**Grant payments made to date:**

Resolution	Description	\$
	<i>No transactions</i>	
	<b>2021/22 Grants to date</b>	<b>0</b>

**Commitments – Operational expenditure**

Resolution	Description	\$
WB21-4.6	<i>Fund up to \$750 the Contingency Account for costs relating to the 'thank you' afternoon tea, to be held Monday 23 August 2021</i>	750
	<b>2021/22 Outstanding operational commitments</b>	<b>750</b>

**2020/21 Reserve payments analysis:**

Resolution	Description	\$
	2021/22 Opening balance	163,953
WB22-3.9	Fund up to \$30,000 to the Waihi Beach Community Development Trust – Waihi Beach MenzShed from the Waihi Beach Community Board Reserve Account.  (Note: This is the final payment to be funded, \$30,000 in total paid as at 31 October 2021).	(10,000)

WB20-5.11	Fund up to \$10,000 for Historical Trails project subject to content approval by the Community Board, prior to going live.  (Payments to Paulownia and Beams&Timber as at 31 October 2021 – \$3,362)	(3,362)
	<b>Closing Reserve balance as at 31 October 2021</b>	<b>150,591</b>

**Committed – Reserve expenditure yet to be spent**

Resolution	Description	\$
	Opening balance before deducting commitments	<b>150,591</b>
C10.4 C39.2 WB1.3.14	Up to \$50,000 for Broadlands Block Reserve Concept Plan. This amount includes \$5,000 for an engineering report on the mixed development of Broadlands Block approved by Council.  (Note: \$20,000 paid for pathways as at 29-Oct-19)  Remaining balance committed: \$30,000	(30,000)
WB17.2.3	Funding up to \$25,000 for engagement of a facilitator to undertake research for an updated community/town centre plan for the Waihi Beach area.  (Note: \$15,222.74 paid as at 30-Oct-19)  Remaining balance committed: \$9,777	(9,777)
WB22.3.8	Further funding up to \$27,000 for engagement of the same facilitator to undertake research to collate an updated community/town centre plan for the Waihi Beach area.	(27,000)
WB17.5.3	Funding for engagement of local landscaper to provide assessment of Waihi Beach Road entranceway on current conditions and to provide recommendations.	(2,000)
WB20-3.9	Fund up to \$3,000 for meetings in relation to the Community Plan. (In progress)	(3,000)
C20-11.7	Funding for 'Live Well Waihi Beach' up to \$30,000 be funded from Waihi Beach Community Board Reserve Account.  (Note: \$29,712 paid as at 30 June 2021).	(288)



	Remaining balance committed: \$288	
WB20-5.11	Fund up to \$10,000 for Historical Trails project subject to content approval by the Community Board, prior to going live.  (Note: \$3,362 paid as at 31 October 2021)	(6,638)
	<b>2021/22 Closing balance after committed expenditure</b>	<b>71,888</b>

**RECOMMENDATION**

That the Management Accountant's report dated 29 November 2021 and titled "Financial Report Waihi Beach – October 2021" be received.

**ATTACHMENTS**

1. **Financial Report Waihi Beach – October 2021**  

<b>Western Bay of Plenty District Council</b> <b>Income and Expenditure Statement</b> <b>For the period ended 31 October 2021</b>						
<b>Waihi Beach Community Board</b>						
	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
<b>Direct Costs</b>						
Additional Levels of Service	0	0	0	☑	0	0
Conference Expenses	0	668	668	☑	2,000	0
Contingency - [see breakdown below]	0	668	668	☑	2,000	31,587
Grants	0	1,668	1,668	☑	5,000	1,780
Consultants Fees	0	0	0	☑	0	0
Mileage Allowance	0	1,668	1,668	☑	5,000	0
Miscellaneous Expenses	0	1,000	1,000	☑	3,000	0
Salaries	7,694	7,704	10	☑	23,114	22,925
Inter Department Charges	11,968	11,968	0	☑	35,903	35,903
Reserve Funded Projects - [see breakdown below]	13,362	0	(13,362)	⊗	0	20,000
<b>Operating Costs</b>	<b>33,024</b>	<b>25,344</b>	<b>(7,680)</b>	⊗	<b>76,017</b>	<b>84,519</b>
<b>Total Operating Costs</b>	<b>33,024</b>	<b>25,344</b>	<b>(7,680)</b>	⊗	<b>76,017</b>	<b>134,035</b>
Interest Expense	0	0	0	☑	0	0
<b>Depreciation</b>	0	0	0	☑	0	0
<b>Total Direct Costs</b>	<b>33,024</b>	<b>25,344</b>	<b>(7,680)</b>	⊗	<b>76,017</b>	<b>134,035</b>
<b>Total Costs</b>	<b>33,024</b>	<b>25,344</b>	<b>(7,680)</b>	⊗	<b>76,017</b>	<b>134,035</b>
<b>Income</b>						
Rate Income	27,488	27,672	(184)	⊗	83,017	76,568
<b>Total Direct Income</b>	<b>27,488</b>	<b>27,672</b>	<b>(184)</b>	⊗	<b>83,017</b>	<b>76,568</b>
<b>Net Cost of Service</b>	<b>(5,536)</b>	<b>2,328</b>	<b>(7,864)</b>	⊗	<b>7,000</b>	<b>(57,467)</b>
<b><u>Contingency - breakdown</u></b>						
<i>No transactions</i>						
<b>Year to date contingency costs</b>	<b>0</b>					
<b><u>Miscellaneous - breakdown</u></b>						
<i>No transactions</i>						
<b>Year to date miscellaneous costs</b>	<b>0</b>					
<b><u>Community Board Reserves</u></b>						
<b>Opening Balance - Surplus (Deficit)</b>	<b>163,953</b>					
Fund up to \$30,000 to the Waihi Beach Community Development Trust – Waihi Beach MenzShed (WB22-3.9)	(10,000)					
Fund up to \$10,000 for the Waihi Beach Historical Trails Project (WB20-5.11)	(3,362)					
<b>(Decrease) Increase in year</b>	<b>(13,362)</b>					
<b>Closing Balance - Surplus (Deficit)</b>	<b>150,591</b>					

☑ Favourable Variance

**9.7 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS****File Number: A4311779****Author: Pernille Osborne, Senior Governance Advisor - Community Boards****Authoriser: Barbara Whitton, Customer Services and Governance Manager****RECOMMENDATION**

That the schedule of meetings for December 2021, and the draft schedule of meetings for January 2022 and February 2022 be received.

**ATTACHMENTS**

1. Meeting Dates for Community Board Agendas - November  

**Western Bay of Plenty District Council  
Meeting Schedule 2021 and Draft  
Meeting Schedule 2022**

DECEMBER 2021			
Meeting	Date	Time	Venue
SmartGrowth Leadership Group	1 December	8.30am	BOPRC Chambers
Performance and Monitoring Committee	2 December	9.30am	Chambers
Annual Plan/Long Term Plan Committee Workshop	8 December	10.30am	Chambers
Policy Committee	9 December	9.30am	Chambers
Policy Workshop	9 December	1.00pm	Chambers
Tauranga Moana Advisory Group	10 December	9.30am	BOPRC Chambers
Local Alcohol Policy / Alcohol Control Bylaw Hearing	14 December	9.30am	Chambers
Council	16 December	9.30am	Chambers
Civil Defence Emergency Management Group	17 December	TBC	TBC
JANUARY 2022			
Meeting	Date	Time	Venue
<b>New Years Day (observed) – 3 January</b>			
<b>Day After New Years Day (observed) – 4 January</b>			
<b>Auckland Anniversary Day – 31 January</b>			
FEBRUARY 2022			
Meeting	Date	Time	Venue
<b>Waitangi Day (observed) – 7 February</b>			
Katikati Community Board	2 Feb	7.00pm	The Centre. Patuki Manawa
Policy Committee	8 Feb	9.30am	Chambers
Policy Workshop	8 Feb	1.00pm	Chambers
Ōmokoroa Community Board	8 Feb	7.00pm	Ōmokoroa Library & Service Centre

Performance and Monitoring Committee	10 Feb	9.30am	Chambers
Te Puke Community Board	10 Feb	7.00pm	Te Puke Library & Service Centre
Annual Plan Workshop	15 Feb	9.30am	Chambers
Maketu Community Board	15 Feb	7.00pm	Maketu Community Centre
Te Ihu o te Waka o Te Arawa (Te Arawa)	16 Feb	10.00am	Chambers
Waihi Beach Community Board	21 Feb	6.30pm	Waihi Beach Community Centre
Citizenship Ceremony	22 Feb	10.00am	Chambers
Te Kāhui Mana Whenua o Tauranga Moana (TKMW)	23 Feb	10.00am	Chambers
Council	24 Feb	9.30am	Chambers

\*Please note that these meetings are subject to change