

Mā tō tātou takiwā

For our District

Ōmokoroa Community Board

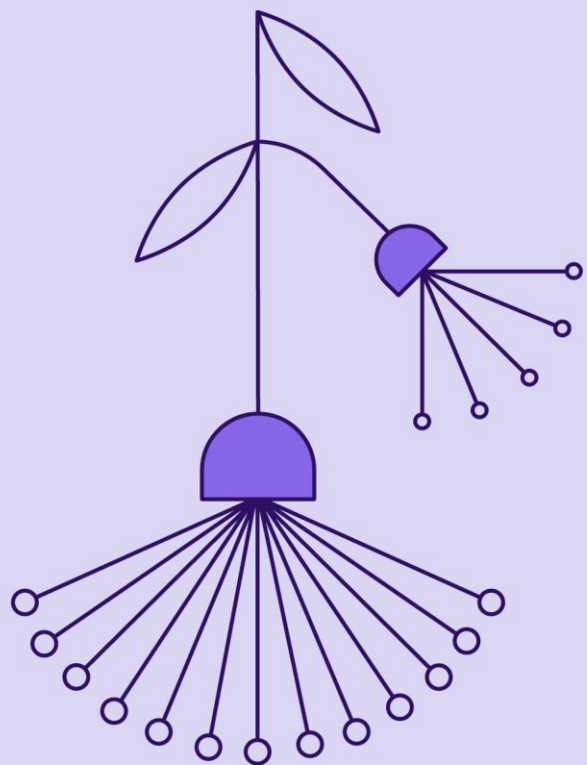
Poari Hapori

OM21-5

Tuesday, 23 November 2021, 7.00pm

via Zoom

<https://westernbay-govt-nz.zoom.us/j/89249447794>



Ōmokoroa Community Board

Membership:

Chairperson	Teresa Sage
Deputy Chairperson	Peter Presland
Members	John Evans Derek Sage Councillor Murray Grainger Councillor Don Thwaites
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To provide an effective mechanism for community feedback to Council.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions.
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing the respective communities to promote public participation and communication within respective communities.
- To undertake tasks, powers and functions delegated by Council or its Committees in accordance with their delegated functions from time to time.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land, or in accordance with allocations which have been approved through the annual plan process.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To have input into Council and its Committees on issues and plans that affect communities within the Community Board area.

Notice is hereby given that an Ōmokoroa Community Board Meeting
 will be held in the via Zoom on:
 Tuesday, 23 November 2021 at 7.00pm

Order Of Business

1	Present	5
2	In Attendance.....	5
3	Apologies	5
4	Consideration of Late Items.....	5
5	Declarations of Interest	5
6	Public Excluded Items	5
7	Public Forum.....	5
8	Minutes for Confirmation	6
8.1	Minutes of the Ōmokoroa Community Board Meeting held on 3 August 2021	6
9	Reports	12
9.1	Council Decision on Ōmokoroa Community Board Recommendation - Expression of Interest for the Old Pavilion - Ōmokoroa MenzShed.....	12
9.2	Ōmokoroa Community Board Chairpersons Report - November 2021	14
9.3	Ōmokoroa Community Board Councillor’s Report - November 2021	17
9.4	Ōmokoroa Community Board Grant Application	19
9.5	2022/23 Annual Operating Budget.....	21
9.6	Infrastructure Services Report Ōmokoroa Community Board November 2021	23
9.7	Financial Report Ōmokoroa - October 2021	33
9.8	Council, Standing Committees and Community Board Meetings	36

1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 3 AUGUST 2021

File Number: A4310953

Author: Pernille Osborne, Senior Governance Advisor – Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the Minutes of the Ōmokoroa Community Board Meeting held on 3 August 2021, as circulated with the agenda, be confirmed as a true and accurate record.

ATTACHMENTS

1. Minutes of the Ōmokoroa Community Board Meeting held on 3 August 2021

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
ŌMOKOROA COMMUNITY BOARD MEETING NO. OM21-4
HELD IN THE ŌMOKOROA LIBRARY & SERVICE CENTRE
ON TUESDAY, 3 AUGUST 2021 AT 7.00PM**

1 PRESENT

Member T Sage (Chairperson), Member P Presland, Member J Evans, Member D Sage, Cr M Grainger and Cr D Thwaites

2 IN ATTENDANCE

J Holyoake (Chief Executive Officer), A Hall (Roading Engineer West), B Williams (Strategic Property Manager) and P Osborne (Senior Governance Advisor)
3 Members of the Public, including Councillor James Denyer

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Ōmokoroa Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION OM21-4.1

Moved: Member P Presland

Seconded: Member D Sage

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

Chris Dever – Various Items

Mr Dever was in attendance to speak to the Board on the below items.

- The Board was advised that the new LED lighting was great. There was a question as to whether the new lighting met standards, due to the directional focus creating darker streets. It was suggested that more street lights could be installed to address this issue.
- Mr Dever believed that Council could be more open to supporting growth in Ōmokoroa, through identifying needs in the community. Mr Dever noted that, when members of the community asked for help on projects that Council would not normally fund, Council should consider ways to support these projects.

Councillor Denyer, who was in attendance, noted that a similar comment was raised at the Maketu Community Board meeting, in regards to the LED lighting being more focused, and therefore creating darker streets.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION OM21-4.2

Moved: Cr M Grainger

Seconded: Cr D Thwaites

That the meeting reconvene in formal session at 7.10pm.

CARRIED

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 8 JUNE 2021

RESOLUTION OM21-4.3

Moved: Cr M Grainger

Seconded: Member P Presland

That the Minutes of the Ōmokoroa Community Board Meeting held on 8 June 2021, as circulated with the agenda, be confirmed as a true and accurate record.

CARRIED

9 REPORTS

9.1 ŌMOKOROA COMMUNITY BOARD CHAIRPERSONS REPORT - AUGUST 2021

The Board considered a report from the Chairperson. The report was taken as read, and Member Presland commended the Chairperson on a comprehensive report.

RESOLUTION OM21-4.4

Moved: Member T Sage

Seconded: Member D Sage

That the Chairperson’s report dated 3 August 2021, titled ‘Ōmokoroa Community Board Chairpersons Report – August 2021’, be received.

CARRIED

9.2 ŌMOKOROA COMMUNITY BOARD COUNCILLOR'S REPORT - AUGUST 2021

The Board considered a report from Councillor Thwaites, who provided the Board with a brief overview on each item.

RESOLUTION OM21-4.5

Moved: Cr D Thwaites

Seconded: Member T Sage

That the Councillor’s report dated 3 August 2021, titled ‘Ōmokoroa Community Board Councillor’s Report – August 2021’, be received.

CARRIED

9.3 REAPPOINTMENT OF THE ŌMOKOROA COMMUNITY BOARD REPRESENTATION ON COMMUNITY GROUPS

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

RESOLUTION OM21-4.6

Moved: Member D Sage

Seconded: Cr D Thwaites

1. That the Senior Governance Advisor’s report dated 3 August 2021, titled ‘Reappointment of the Ōmokoroa Community Board Representation on Community Groups’, be received.
2. That the report relates to an issue that is considered to be of low significance in terms of the Council’s Significance and Engagement Policy.
3. That the Ōmokoroa Community Board members be reappointed to outside bodies as follows:
 Ōmokoroa Community Policing Group – Member John Evans
 Ōmokoroa Public Arts Group – Member Teresa Sage

CARRIED

9.4 UPDATE ŌMOKOROA COMMUNITY BOARD PUBLIC SEATING PROJECT

The Board considered a report from the Customer Service and Governance Manager. The report was taken as read.

Councillor Grainger asked the Board whether they had an appetite to contribute funds towards more seating around Ōmokoroa, as feedback from the community suggested that others would be willing to donate funds.

The Board supported this project, however requested for this to be discussed at a workshop in order to understand all aspects of the project, including whether or not the location of the seats meant that this project could be funded from the Rooding Account.

RESOLUTION OM21-4.7

Moved: Member D Sage

Seconded: Member J Evans

1. That the Customer Service and Governance Manager's report dated 3 August 2021, titled 'Update Ōmokoroa Community Board Public Seating Project', be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

CARRIED

9.5 INFRASTRUCTURE SERVICES REPORT ŌMOKOROA COMMUNITY BOARD AUGUST 2021

The Board considered a report from the Deputy Chief Executive. The report was taken as read.

RESOLUTION OM21-4.8

Moved: Member D Sage

Seconded: Member P Presland

That the Deputy Chief Executive's report dated 3 August 2021, titled 'Infrastructure Services Report Ōmokoroa Community Board August 2021', be received.

CARRIED

9.6 FINANCIAL REPORT ŌMOKOROA - JUNE 2021

The Board considered a report from the Management Accountant. The report was taken as read.

RESOLUTION OM21-4.9

Moved: Member J Evans

Seconded: Member D Sage

That the Management Accountant's report dated 3 August 2021, titled 'Financial Report Ōmokoroa – June 2021', be received.

CARRIED

9.7 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

The Chairperson advised the Board that the next Ōmokoroa Community Board workshop would be held Friday 10 September at 6.00pm, in the board room at the Ōmokoroa Library and Service Centre.

RESOLUTION OM21-4.10

Moved: Member P Presland

Seconded: Cr D Thwaites

That the draft schedule of meetings for August, September and October 2021, be received.

CARRIED

The Meeting closed at 7.24pm.

The minutes of this meeting were confirmed at the Ōmokoroa Community Board held on 28 September 2021.

.....
Member T Sage
CHAIRPERSON

9 REPORTS

9.1 COUNCIL DECISION ON ŌMOKOROA COMMUNITY BOARD RECOMMENDATION - EXPRESSION OF INTEREST FOR THE OLD PAVILION - ŌMOKOROA MENZSHED

File Number: A4310977

Author: Pernille Osborne, Senior Governance Advisor - Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

EXECUTIVE SUMMARY

At the Council Meeting (C21-9) held on 29 June 2021, Council considered a report relating to the Expression of Interest for the Old Library.

RECOMMENDATION

That the Senior Governance Advisor's report dated 23 November 2021, titled 'Council Decision on Ōmokoroa Community Board Recommendation - Expression of Interest for the Old Pavilion - Ōmokoroa MenzShed', be received.

BACKGROUND

1. The following is the decision from Council based on the recommendations put forward by the Ōmokoroa Community Board.

REMIT FROM COUNCIL

C21-9 Council Meeting 29 July 2021

10.4 RECOMMENDATORY REPORT FROM ŌMOKOROA COMMUNITY BOARD - EXPRESSION OF INTEREST FOR THE OLD PAVILION - ŌMOKOROA MENZSHED

The Committee considered a report dated 29 June 2021 from the Senior Governance Advisor - Community Boards. The report was taken as read.

Staff responded to a question as follows:

- There was still space for the tennis court extension and for car parking on the reserve. The pavilion would be relocated to the corner by the road, and there would still be car parking available along the road side.

RESOLUTION C21-9.17

Moved: Cr M Grainger

Seconded: Cr D Thwaites

1. That the Expression of Interest from the Ōmokoroa MenzShed for use of the Old Sports Pavilion be declined.
2. That Council request staff work with MenzShed to attempt to facilitate alternative accommodation for a MenzShed on the Ōmokoroa Peninsula.
3. That the Old Sports Pavilion be relocated to the Western Avenue location initially proposed by Council, generally as shown on Plan A (**Attachment 1**).

4. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

CARRIED

9.2 ŌMOKOROA COMMUNITY BOARD CHAIRPERSONS REPORT – NOVEMBER 2021

File Number: A4392655

Author: Teresa Sage, Community Board Chairperson

Authoriser: John Holyoake, Chief Executive Officer

RECOMMENDATION

That the Chairperson’s report dated 23 November 2021, titled ‘Ōmokoroa Community Board Chairpersons Report – November 2021’, be received.

BACKGROUND

For my last Community Board report this year, here are some of Ōmokoroa’s achievements and events for this previous year.

We said goodbye to Miriam Taris, our previous CEO, and welcomed John Holyoake into the position.

The Old Library and Old Pavilion became a hot topic of discussion for the community and the Community Board. The results of these discussions were expressions of interest for both buildings. TOLO (The Old Library Ōmokoroa) was adopted; TOLO is extra space and resource for the community. The Old Pavilion is also to be an extra space for the community. It will be moved to another position on Western Avenue, refurbished and made available to the community for use.

One of the expressions of interest for the Old Pavilion was the MenzShed group. After many meetings and discussions between the Board, Council, and the MenzShed, it was agreed that this building was not suitable or in the best position in Ōmokoroa for its intended use.

The Board and Council worked alongside the MenzShed to find a suitable building and position for them. All agreed that the buildings on the corner of the Ōmokoroa and Prole Road would suffice in the interim. The group has now adopted these buildings. I am aware that there is much work behind the scenes to get the buildings ready for use. They are currently applying for grants and looking forward to being able to give back to the community.

As a community, we welcomed two new bridges over the railway line, providing safe pedestrian passage.

The community had the chance to give feedback on the Long-Term Plan, which is now adopted.

The completed bund, the walkway at the end of the golf course, was officially opened on 30th October 2021. Our Mayor, Gary Webber, our new CEO, John Holyoake, myself, Council staff, and community members were in attendance. The work is now underway on the pathway from the golf course to Kaylene place.

The community has experienced constant road works and has been patient and kind to the workers, and the road works, which will continue for a while yet.

I am aware that community groups and the Community Board have sent applications to Council for more CCTV in Ōmokoroa. The results of these applications will be presented and discussed with Council.

We also experienced more lockdowns this year. During "lockdown walks", it was identified that there are some reserves that are possibly in need of beautifying; two in particular; one is Precious Reserve, and the other is at the end of Western Avenue. We must continue to evolve our green spaces as more houses and buildings are constructed in our community.

Members of the community have also enquired as to when there will be access from Josephine place to the boardwalk.

Community Groups

Ōmokoroa Public Arts Group (OPAG) – Member Teresa Sage

Installation of the Kuaka structure will be able to happen once Dave Roy has completed the project. Due to COVID-19 there have been delays.

The black walnut log has been dried and stored and will produce a mural for placement at the new library. The next stage will be to call for expressions of interest. The future mural at the domain will wait for the new playground's completion before commencing. The painting could be effected due to dust and debris.

The group is looking at how to provide a map of the peninsula to highlight all places of interest.

Ōmokoroa Settlers Hall (OSH) – Member Derek Sage

Since the last Community Board meeting, the OSH have had one regular meeting and their AGM.

The Committee is continuing to manage the general maintenance and have ensured compliances are met. The exploration of the issue of repairs to the small hall has required a special meeting to resolve.

At the AGM, Trish Clokie has taken over from Jo Richards (who had stepped down) as secretary, and we said farewell to Bill Cameron and Gordon Gravatt, who have resigned. Gordon has served on the Committee for at least 20 years, so takes with him some of the OSH institutional knowledge.

The AGM highlighted that with the next stages of COVID-19 in New Zealand the leaders of the various user groups are insisting that participation requires having had the two vaccination shots. The OSH Committee resolved that they have an expectation that those employed by the hall for maintenance will be required to have had both vaccination shots. Clearly a sign of the times.

Ōmokoroa Sport and Recreation Society [OSRS] Report October 2021- Member Peter Presland

The AGM for the OSRS was held on 4 October 2021. Richard Gerrish and Dennis Cresswell were both re-elected unopposed to the roles of Chairman and Treasurer respectively. After 5 years of excellent service Andrea Willoughby did not stand for re-election as Secretary. Andrew Reynolds was elected [unopposed] to that role.

Once into committee it was confirmed that auditors Giles and Co would carry out an audit of the Society accounts. Treasurer Cresswell provided an update on the finances of the Society which remain very healthy. Accordingly, it was decided to maintain the annual membership fee at \$100.00 per member group.

The Society continues to function extremely well, with Sarah Aldridge doing an excellent job as Booking Officer for the Pavilion.

Ōmokoroa Community Policing Group and Charitable Trust (OCPGCT)- Member John Evans

To give a verbal report at the board meeting

9.3 ŌMOKOROA COMMUNITY BOARD COUNCILLOR'S REPORT – NOVEMBER 2021

File Number: A4392579

Author: Murray Grainger, Councillor

Authoriser: John Holyoake, Chief Executive Officer

RECOMMENDATION

That the Councillor's report dated 23 November 2021, titled 'Ōmokoroa Community Board Councillor's Report – November 2021', be received.

BACKGROUND

It's been a while! Since our last meeting on 3 August much has happened:

The most significant change has been the mandating of the Government Three Waters reform process, a move our Council does not agree with.

Another significant change for our Council has been the adoption of a new brand style which will be slowly rolled out as signs etc need replacing.

Coinciding with a rearrangement of the public reception area at Barkes Corner, the new brand and colour palette will be a very obvious difference when you next visit the Council offices.

Audit and Risk Committee has met twice, with nothing to report that might frighten the horses!

Council has met four times, the major meeting being the one discussing the Three Waters reform where our response to the Minister was crafted. This, like the responses from other Councils appeared to be ignored and the change has, subsequently, been mandated.

The Annual Report for the last financial year has been signed off by Council and given a tick by Audit New Zealand so that is a pleasing result.

The CCTV committee and their parameters have been established with applications to the fund opened and closed. We await their deliberations.

The Policy Committee have started the process for the District Plan review. Because of the upheaval being driven from Wellington on all things Local Government, our Council is taking a softly, softly approach to this project. Legally it must be done but until there is clarity from central government on the changes they are making, Council does not

want to expend more time and resources than are absolutely necessary on this major piece of work.

The Policy Committee has also put out the Draft Local Alcohol Policy and the Draft Alcohol Control Bylaw for community comment.

The Performance and Monitoring Committee has begun to consider Katikati Wastewater Treatment Plant Effluent Reuse and Disposal Options.

On November 6, Councillors joined with the five hapū on Matakana/Rangiwaea Islands at the Opureora Marae for the formal signing of the deed of transfer to return Panepane Purakau land blocks back to a Trust representing the five hapū. It was a great privilege to be part of such a momentous day. The deed now goes to the Māori Land Court for ratification.

9.4 ŌMOKOROA COMMUNITY BOARD GRANT APPLICATION

File Number: A4375272

Author: Pernille Osborne, Senior Governance Advisor – Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

EXECUTIVE SUMMARY

1. The Ōmokoroa Community Board is required to make a decision regarding an application for Community Board Grant Funding. One application has been received.
2. The application and supporting information relating to the Community Board Grant has been forwarded to members, separate to this agenda.

RECOMMENDATION

1. That the Senior Governance Advisor’s report dated 23 November 2021, titled ‘Ōmokoroa Community Board Grant Application’, be received.
2. That the Ōmokoroa Community Board approve/not approve the Grant application from Ōmokoroa MenzShed Incorporated for ... to be funded from the Ōmokoroa Community Board Grants account, subject to all accountabilities being met.

BACKGROUND

3. The Ōmokoroa Community Board has funding of \$7,500 available for disbursement to community organisations for the 2021/2022 financial year. The balance as of 23 November 2021 is \$7,500.
4. **Ōmokoroa MenzShed Incorporated** has submitted an application for funding of \$2,000 for electrical work and machinery required to set up the Ōmokoroa MenzShed.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Ōmokoroa MenzShed	The applicant will be advised of the outcome of their respective Grant application.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Community Board Grant Funds	<p>The Community Board will consider applications, for the distribution of grant funding before the end of the financial year.</p> <p>Annual Budget \$7,500.00</p> <p>Current Balance \$7,500.00</p>

9.5 2022/23 Annual Operating Budget

File Number: A4386857

Author: Allan Carey, Financial Business Advisor

Authoriser: Sarah Bedford, Financial Controller

EXECUTIVE SUMMARY

The Community Board is required to review its Annual Plan and make a recommendation on what the Board considered its operational budget should be for the upcoming financial year.

The Board is aware that the Annual Plan will be subject to Council review and consultation.

The Board should give consideration to their work programmes going forward and commitment of any Reserve funding for future projects.

RECOMMENDATION

1. That the Financial Business Advisor’s report dated 23 November 2021, titled ‘2022–23 Annual Operating Budget’, be received.
2. That it be recommended to the Annual Plan and Long Term Plan Committee that the Omokoroa Community Board 2022/2023 Annual Operating Budget be:

OPERATING COSTS	2022/23	
Conference/Training	2,500	
Contingency	4,000	
Grants	8,500	
Milage Allowance	1,500	
Salaries	<i>Determined by Remuneration Authority</i>	
Inter Departmental Charges	<i>Determined by Overhead Cost Allocation</i>	
TOTAL OPERATING COSTS		

3. That this report relates to issues which are not considered significant in terms of Council’s Policy on Significance.

BACKGROUND

Under the role and purpose of Community Boards, subject to compliance with Council strategies, policies, plans and legislation, the Community Board has the delegated function to:

- Control, expend and monitor funds as allocated by Council.

The salary component of all Community Boards has been determined by the Remuneration Authority and the Board has no control over this figure. Under the new process used by the Remuneration Authority the increment will be assessed annually.

The Omokoroa Community Board Budget for 2020/21, as adopted in the Long Term Plan (LTP) is shown below:

OPERATING COSTS	2020/21 Actual	2020/21 Budget
Conference	2,205	2,500
Contingency	225	4,000
Grants	2,200	7,500
Milage Allowance	0	1,500
Salaries	<i>Determined by Remuneration Authority</i>	
Inter Departmental Charges	<i>Determined by Overhead Cost Allocation</i>	
TOTAL OPERATING COSTS		

STATUTORY COMPLIANCE

The Local Government Act 2002 required that Community Board prepare an annual submission to Council for expenditure within their community.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Council	The Omokoroa Community Board does not have the delegated authority to make funding allocations outside of the adopted budget. The Community Board may make recommendations to Council.

CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Consultation/Communication	Notes
General Public	The public may comment on the Board’s budget during the Annual Plan/Long Term Plan consultation process.	

9.6 Infrastructure Services Report Ōmokoroa Community Board November 2021

File Number: A3942751

Author: Tracy Harris, Executive Assistant

Authoriser: Gary Allis, Deputy Chief Executive & Group Manager Infrastructure Services

EXECUTIVE SUMMARY

This report provides specific information on Infrastructure activities of interest to the Board.

RECOMMENDATION

That the Deputy Chief Executive’s report dated 23 November 2021 titled ‘Infrastructure Services Report Ōmokoroa Community Board November 2021’, be received.

ROADING

Transportation – Ōmokoroa Community Roothing

Description: Develop and implement the community roading plan approved by the Ōmokoroa Community Board.

Ōmokoroa Community Board Roothing Current Account	Project Cost \$	Ōmokoroa Community Board \$
Current Account:		
Current Account Opening Balance 1 July 2021:		\$121,314
Interest		\$3,914
Allocation for 2021/22		\$96,855
Committed Projects:		
Cycle Maintenance Stations	\$20,000	\$20,000
Goldstone Lane (Fire Station Parking)	\$35,000	\$35,000
Subtotal Committed and Proposed Projects:	\$55,000	\$55,000
Forecasted Current Account Closing Balance 30 June 2021		\$167,083

The proposed Fire Station Hard Standing parking area has been cost estimated by WestLink. Staff are currently investigating options to add this project as a variation to the Ōmokoroa Urbanisation Project but will be still funded by the Board.

Two cycle maintenance stations have been proposed, to be located at the beginning of the Ōmokoroa Cycleway link and Ōmokoroa Point School. Both locations are yet to be confirmed.

Transportation – Road Improvements LED Lighting

Description: Council owns and operates 2,500 streetlights on local roads. Close to 100 of these are LED. Installation of LED lights reduces power consumption by 60%. Cost reduction is on the energy charges as line charges are a fixed fee. Waka Kotahi are offering an 85% subsidy to invest in the street light conversion conditional upon it being completed by June 2021. Council has decided to participate in this.

What's Happened:

Works to install LED luminaires in the west and east sections of the District is complete.

What's Next:

Upgrading of decorative lighting, mainly recent subdivisions, has been delayed by material supply issues and is likely to commence early 2022.

Specific lighting design, which is required for "V" category lighting on high volume roads, such as Te Puke Highway and Ōmokoroa Road, will be considered once the installation of decorative lighting is complete.

Utilities

Western Solid Waste

Description: Waste management that meets the needs of the community and protects the environment for present and future generations.

What's Happened:

The Council led Kerbside Rubbish and Recycling Service commenced on 1 July 2021. A Pay as you throw (PAYT) user-pays tag system applies for rubbish collection. Collection of red lid rubbish bins will be available each week. Bins need to be put out at 7am on collection day with a PAYT tag correctly attached through both the red handle and black lug.

The Kerbside Collection service has proved very popular. There has been a significant increase in glass recycling throughout the District. For the 3 months prior to the service commencing there was an average of 72.57 tonnes of glass recycled per month and therefore diverted from landfill. From 1 July to 31 July 2021 Council's three recycle centres diverted 47.71 tonnes of glass, Council's kerbside collection diverted 77.55 tonnes of glass in the same month. The total amount of glass diverted through a WBOPDC service in July was 125.26 tonnes of glass which is an increase of approx. 52.7 tonnes.

What's Next:

PAYT tags are available for purchase at supermarkets and other retail outlets during lockdown. A list of retailers selling PAYT can be found [here](#).

Reserves

Reserves – Ōmokoroa Domain

Description: Implement the approved Domain Concept Plan including the destination playground.

What's Happened:

Domain playground construction is progressing well under Alert Level 2 protocols. The target completion date for early December remains is on track for now, subject to Covid 19 alert levels. In addition to the playground works, design refinement (of the adopted concept plan) for the foreshore area between the public toilet and Crapp Reserve is underway.

What's Next:

Continue to progress playground construction subject to Covid 19 alert levels and any supply chain delays due to the knock-on effect of alert level changes. There is a risk that the original target completion date moves out past Christmas.

Conclude foreshore design to Crapp Reserve for implementing post summer holiday season.

Reserves – Ōmokoroa Stormwater Bund and Walkway/Cycleway

Description: Construction of a coastal bund shared path walkway along the esplanade reserve adjoining the Ōmokoroa Golf Club.

What's Happened:

- Construction of Stage 3 Boardwalk is underway.
- Additional caution signage has been installed.
- Boundary survey has been completed.

What's Next:

- Complete construction of Stage 3 Boardwalk.
- An official opening with the Golf Club – 31 October if alert levels remain at level 2.
- Resolve boundary issues e.g., give and take fencing agreement.
- Construction of remaining path from the Boardwalk to Kayelene Place to be completed before Christmas 2021.

Reserves – Prole Road to Pahoia Walkway/Cycleway

Description: Construction of a cycleway suspension bridge across the Waipapa Stream.

What's Happened:

- The bridge construction is well underway under Covid Alert Level 2. The bridge tower on the Ōmokoroa side was erected on Friday 22 October.

- Access from the Pahoia Road end of the route is enabled for bridge construction traffic only at this stage.
- The water main on the Pahoia side was realigned to provide clearance for the bridge tower foundations.
- Landscape planting on the Ōmokoroa side has been completed (resource consent condition).

What's Next:

- Progress suspension bridge construction.
- Conclude the lease agreement & Kawaneta with Ngaati Hauaa.
- Conclude either a land purchase or easement / lease agreement with affected property owners on the Pahoia side of the Waipapa Stream, to ensure public access is secured across a small section of private land.
- Progress cycleway lease agreement with KiwiRail.

ENGINEERING / SPECIAL PROJECTS

Prole Road Urbanisation – Ōmokoroa Road to Waipapa River

Description: Prole Road is part of the Crown Infrastructure Partnership programme and partly funded by the Government.

What's Happened:

The design of Prole Road urbanisation from Ōmokoroa Road to the Waipapa River is still being finalised. The project is running behind schedule due ongoing discussions with the landowners and adjacent developers and going through the consenting issues. Since the instigation of this project, several developers have bought large amounts of properties adjacent to Prole Road and are now planning to subdivide their land at the same time as Prole Road is being upgraded. This has required Council to make a number of changes to roading and other infrastructure to accommodate the subdivision requirements. This is causing further delays to the final design and construction of Prole Road.

What's Next:

Discuss with the adjacent landowners and land developers and finalise design of the project. Consult other stakeholders, get the necessary consents, and finalise contract documents for tendering the construction work. Construction work is anticipated to commence next year once the design, landowner and consenting issues are finalised.

Western Avenue Urbanisation – Ōmokoroa Road to North of Gane Place

Description: Urbanisation of Western Avenue as a CIP and Structure Plan Project. The works integrates some planned reserve development example footpaths and cycleways on adjacent Council reserves.

What's Happened:

Public has been consulted and the design of the project is complete. Council is now negotiating a price with the preferred contractor and once the price is confirmed, construction will start.

It is expected that some construction work will incur prior to Christmas this year with bulk of the works completed by June 2022.

What's Next:

Appoint a contractor and start construction work in Summer this year (2021).

New Southern Industrial Road

Description: Ōmokoroa Industrial Road design and construction including right turn bay on Ōmokoroa Road.

What's Happened:

The design for the Southern Industrial Road is complete and tender document is currently being finalised for tendering the construction of the industrial road. While this process is happening, Council investigating options for constructing a permanent stormwater pond at the start of the existing gully to treat the runoff from the Industrial Road and the upper catchments areas.

What's Next:

Prepare contract document for tendering the construction of the Industrial Road in early New Year (2022).

Ōmokoroa Road Urbanisation Stage 1 – Western Avenue to Tralee Street

Description: Ōmokoroa Urbanisation Project – Western Avenue to Tralee Street including services, walking, and cycling and bus stops.

What's Happened:

The project is under construction and the contractor is making an excellent progress. There has been slight delay in the construction due to Covid shutdown however, the target date for the project is still June 2022.

What's Next:

Complete the works by June 2022.

Ōmokoroa Road Urbanisation Stage 2 – Prole Road to Railway Track

Description: Ōmokoroa Urbanisation Project from Prole Road to the railway line. Includes two roundabouts and four-laning from Prole Road to Flounder Place.

What's Happened:

The design for this section has been extended to include 4 lanes from Prole Rd/Ōmokoroa Road intersection to Flounder Drive intersection to allow for the future JACE town centre development.

Council is currently working with both the Ministry of Education and JACE Development to come up with an effective design which will cater for both the MOE and JACE town centre in the future years. The work includes the redesigning of the section from Prole Road to Flounder Drive to make it 2 lanes in each direction to serve the community over the next 20 years.

What's Next:

Complete the redesign of this project and appoint a contractor in early 2022 to start the construction work when the design is finalised.

Ōmokoroa Road Pedestrian Bridges

Description: Ōmokoroa Road Urbanisation Project. Construction of two pedestrian bridges over the railway and walking connections. This project is practically complete and only minor works are remaining to be during the defect's liability period.

Both the pedestrian/cycle bridges are practically complete and minor works e.g., topsoil and hydro-seeding remain to be completed over the defect's liability period.

What's Next:

Complete minor works by end of 2021.

STRATEGIC PROPERTY

Property - Development Town Centre Ōmokoroa

Description: Ōmokoroa Town Centre Development in accordance with direction as resolved by the Community Board - McDonnell Street property purchase and pavilion relocation.

What's Happened:

The lease for both the old Library and the MenzShed have been signed. Planning is underway for the relocation of the Old Sports Pavilion and its subsequent refurbishment.

What's Next:

Planning and geotechnical work will be completed for the relocation of the Old Sports Pavilion.

Emergency Management

With the Departure of Ben Wilson from the role of Community Resilience advisor and the subsequent appointment of Jo Lynksy, we look forward to strengthening relationships and working with the Ōmokoroa residents to establish strong resilience within the community in the event of an emergency.

Attachments

1. MAS Ōmokoroa Community Board Nov 2021 PDF  

Division: Infrastructure Services Group	Printed: November 2021
Committee: Omokoroa Community Board	
Officer:	
Action Sheets Report	

Meeting	Officer/Director	Section	Subject
Omokoroa Community Board 19 November 2019	Ashley Hall	Reports	Installation of Bike Racks Throughout Omokoroa

November 2021

- Park & Ride Area at Prole Road: The Park & Ride area is subject to reshape further to the JACE Town Centre and future four laning of Omokoroa Road. As such additions of infrastructure will not be considered until the major works have been designed and constructed. Therefore, this item will now be removed from the cycle facilities improvement list.
- Esplanade Café: The Esplanade Café cycle racks are to be installed in conjunction with the playground upgrade. The playground is set to be completed by December 2021.
- Cooney Reserve: The Cooney Reserve upgrade is progressing and set to be complete in the next financial year. Cycle facilities will be installed once the new path has been constructed (projected for early next year).

September 2021:

- Park & Ride Area at Prole Road: The Park & Ride area is potentially subject to reshape further to the JACE Town Centre and future four laning, any additions to the park and ride are on hold awaiting siting of the proposed development.
- Esplanade Café: Bike racks have been installed as part of the park upgrade and funded from the parks and facilities budget.
- Cooney Reserve: Additional bike rack and bike maintenance stations will be added at Cooney reserve in conjunction with Park facility upgrade.

July 2021:

- Park & Ride Area at Prole Road – This remains on hold due to Street Trading Licence review and facility review. The urbanisation works are currently in construction phase which affects the park and ride area.
- Esplanade Cafe - The new playground project by Parks & Reserves has now been installed.
- Cooney Reserve – The installation of the bike racks will be installed in conjunction with the Parks and Reserves path connection and facility upgrade.

June 2021:

- Park & Ride Area at Prole Road - remains on hold due to Street Trading Licence review and facility review. The urbanisation works are currently in construction phase which affects the park and ride area.
- Esplanade Cafe - This will be incorporated into the new playground project by Parks & Reserves once construction is complete.
- Western Ave – “Book” shaped bike racks have been installed.
- Cooney Reserve - This will be installed with the path connection works and facility upgrade.

Division: Infrastructure Services Group
Committee: Omokoroa Community Board
Officer:

Action Sheets Report

Printed: November 2021

March 2021:

- Park & Ride Area at Prole Road - Remains on hold due to Street Trading Licence review and facility review.
- Esplanade Cafe - This will be incorporated into the new playground project by Parks & Reserves
- Western Ave - This will be installed with the path connection works and facility upgrade.
- Cooney Reserve - This will be installed with the path connection works and facility upgrade.

January 2021:

- Settlers Hall - The bike racks have been installed.
- Park & Ride Area at Prole Road - Remains on hold due to Hawkers Licence review and facility review.
- Esplanade Cafe - to be incorporated into the new Playground overhaul.
- Western Ave - Will be installed with path connection works and facility upgrade.
- Cooney Reserve - Will be completed with path connection and facility upgrade.
- Omokoroa Library - Rack has been installed.

November 2020:

- Settlers Hall - There are supply issues with the proposed staple bike racks. Supplier is awaiting shipment.
- Park & Ride Area at Prole Road.
- Remains on hold due to Hawkers Licence review and facility review.
- Esplanade Cafe - to be incorporated into the new Playground overhaul.
- Western Ave - Will be installed with path connection works and facility upgrade.
- Cooney Reserve - Will be completed with path connection and facility upgrade.
- Omokoroa Library - Rack has been installed.

Sept 2020:

The location for the bike racks are as follows:

- Settlers Hall - to be installed imminently.
- Park & Ride Area at Prole Road - on hold further to a hawkers' license review.
- Esplanade Cafe - to be incorporated into the new Playground overhaul.
- Western Ave - this is sitting with the Reserves staff.
- Cooney Reserve - this is sitting with the Reserves staff.
- Omokoroa Library - The bike racks will be installed in line with the library opening.

Division: Infrastructure Services Group
Committee: Omokoroa Community Board
Officer:

Action Sheets Report

Printed: November 2021

July 2020:

- Cooney Reserve - Park and Ride area at Prole Road - On hold awaiting a car park review.
- Esplanade - Café - Playground area - Boat Club - to be incorporated with the parks and facilities Esplanade.
- Western Avenue Sports Ground - To be installed with the BBQ facilities.
- Settlers Hall - WestLink have been given instruction to install at this site.

The contractor has been instructed to install the cycle racks at the Community Hall car park but are yet to undertake the works. The Omokoroa/Prole Road Park and Ride site is on hold awaiting the outcome of a car park review. The other cycle rack locations will be deferred so as to be install with outstanding Parks and Facilities works.

March 2020:

Omokoroa Road Prole Road Park and Ride car park has been scheduled to be installed in January 2020. Other sites to be scheduled in conjunction with previously mentioned adjacent projects.

9.7 FINANCIAL REPORT ŌMOKOROA - OCTOBER 2021

File Number: A4387951

Author: Allan Carey, Financial Business Advisor

Authoriser: Sarah Bedford, Financial Controller

EXECUTIVE SUMMARY

This report is a financial report for the period 1 July 2021 to 31 October 2021. This report provides the Community Board with a monitoring of its operational budget. Attached are the financial statements year to date as at 31 October 2021 (**Attachment 1**).

Total operational costs are lower than budget.

Grant payments made to date:

Resolution		\$
	<i>No transactions</i>	0
	2021/22 Grants to date	0

Committed - Operational expenditure

Resolution		\$
	<i>No transactions</i>	0
	2021/22 Outstanding operational commitments	0

2020/21 reserve analysis:

Resolution		\$
	2021/22 Opening Balance	190,000
OM21-3.8	Grant application approved from the Ōmokoroa Bowling Club for \$9,200 to be funded from the Reserve Account. (Note 50% progress payment of \$4,600 paid July 2021).	(4,600)
	2021/22 Closing reserve balance	185,400

Committed - Reserve expenditure

Resolution	Description	\$
	Opening balance before committed expenditure	185,400
OM9.4.2	Contribution up to \$100,000 towards the cost of the new sports pavilion on the Western Avenue sports ground. Remaining amount available: (Note: \$76,585 paid as at December 2020).	(23,415)
OM1.8	Contribution up to \$45,000 to develop Passive Reserve at Western Ave extension, paths and plantings be funded from the Ōmokoroa Community Board Reserve Account. (Note: In progress as at 31 October 2021)	(45,000)
OM1.8	Contribution up to \$50,000 for Bus shelters (two) [When Ōmokoroa Road rehabilitation is undertaken] be funded from The Ōmokoroa Community Board Reserve Account.	(50,000)
OM21-3.8	Grant application from the Ōmokoroa Bowling Club for \$9,200 to be funded from the Reserve Account. (Note: 50% progress payment of \$4,600 paid July 2021).	(4,600)
	2021/22 Balance after committed expenditure	62,385

RECOMMENDATION

That the Financial Business Advisor’s report dated 23 November 2021 and titled “Financial Report Ōmokoroa – October 2021” be received.

ATTACHMENTS

- 1. Financial Report Ōmokoroa – October 2021** 

Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 31 October 2021						
Omokoroa Community Board						
	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Additional Levels of Service	0	0	0	<input checked="" type="checkbox"/>	0	0
Conference Expenses	0	832	832	<input checked="" type="checkbox"/>	2,500	2,205
Contingency - [see breakdown below]	0	1,332	1,332	<input checked="" type="checkbox"/>	4,000	225
Grants	0	2,668	2,668	<input checked="" type="checkbox"/>	8,000	2,200
Mileage Allowance	0	500	500	<input checked="" type="checkbox"/>	1,500	0
Salaries	5,999	6,788	789	<input checked="" type="checkbox"/>	20,365	20,199
Inter Department Charges	10,828	10,828	0	<input checked="" type="checkbox"/>	32,480	32,484
Total Operating Costs	16,827	22,948	6,121	<input checked="" type="checkbox"/>	68,845	57,313
Interest Expense	0	0	0	<input checked="" type="checkbox"/>	0	0
Depreciation	0	0	0	<input checked="" type="checkbox"/>	0	0
Total Direct Costs	16,827	22,948	6,121	<input checked="" type="checkbox"/>	68,845	57,313
Costs Allocated	0	0	0	<input checked="" type="checkbox"/>	0	0
Costs Recovered	0	0	0	<input checked="" type="checkbox"/>	0	0
Total Costs	16,827	22,948	6,121	<input checked="" type="checkbox"/>	68,845	57,313
Income						
Financial Contributions	0	0	0	<input checked="" type="checkbox"/>	0	0
Interest Received	0	0	0	<input checked="" type="checkbox"/>	0	0
Other Income	0	0	0	<input checked="" type="checkbox"/>	0	0
Rate Income	27,749	25,616	2,133	<input checked="" type="checkbox"/>	76,845	72,629
Service Charges	0	0	0	<input checked="" type="checkbox"/>	0	0
Subsidies & Grants	0	0	0	<input checked="" type="checkbox"/>	0	0
User Fees	0	0	0	<input checked="" type="checkbox"/>	0	0
Total Direct Income	27,749	25,616	2,133	<input checked="" type="checkbox"/>	76,845	72,629
Net Cost of Service	10,921	2,668	8,253	<input checked="" type="checkbox"/>	8,000	15,317
Contingency - breakdown						
<i>No transactions</i>			0			
Year to date contingency costs			0			
Community Board Reserves						
Opening Balance - Surplus (Deficit)	190,000					
Resolution OM21-3.8 Omokoroa Bowling Club \$9200 - Paid 50% progress payment July 2021.	(4,600)					
(Decrease) Increase in year	(4,600)					
Closing Balance - Surplus (Deficit)	185,400					

9.8 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

File Number: A4311778

Author: Pernille Osborne, Senior Governance Advisor – Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

1. That the draft schedule of meetings for November 2021, December 2021, January 2022 and February 2022, be received.

ATTACHMENTS

1. **Meeting Dates for Community Board Agendas – November**  

**Western Bay of Plenty District Council
Draft Meeting Schedule 2021**

NOVEMBER 2021			
Meeting	Date	Time	Venue
Council	4 November	9.30am	Chambers
District Plan Committee	4 November	On conclusion of Council	Chambers
Audit and Risk Committee	4 November	1.30pm	Chambers
Regional Transport Committee	5 November	9.30am	BOPRC Tauranga
Katikati Community Board	10 November	7.00pm	Katikati Library and Service Centre
Citizenship Ceremony (TBC)	16 November	10.00am	Chambers
Maketu Community Board	16 November	7.00pm	Maketu Community Centre
Annual Plan/Long Term Plan Committee Workshop	17 November	9.30am	Chambers
Te Puke Community Board	18 November	7.00pm	Te Puke Library and Service Centre
Te Maru o Kaituna River Authority	19 November	9.30am	TBC
Ōmokoroa Community Board	23 November	7.00	Ōmokoroa Library and Service Centre
Waiāri Kaitiaki Advisory Group	24 September	9.30am	Ngati Moku Marae
Waihi Beach Community Board	29 November	6.30pm	Waihi Beach Community Centre
Public Transport Committee	30 November	9.30am	BOPRC Tauranga
DECEMBER 2021			
Meeting	Date	Time	Venue
SmartGrowth Leadership Group	1 December	8.30am	BOPRC Chambers
Performance and Monitoring Committee	2 December	9.30am	Chambers
Annual Plan/Long Term Plan Committee Workshop	8 December	10.30am	Chambers

Policy Committee	9 December	9.30am	Chambers
Policy Workshop	9 December	1.00pm	Chambers
Tauranga Moana Advisory Group	10 December	9.30am	BOPRC Chambers
Local Alcohol Policy / Alcohol Control Bylaw Hearing	14 December	9.30am	Chambers
Council	16 December	9.30am	Chambers
Civil Defence Emergency Management Group	17 December	TBC	TBC
JANUARY 2022			
Meeting	Date	Time	Venue
New Years Day (observed) – 3 January			
Day After New Years Day (observed) – 4 January			
Auckland Anniversary Day – 31 January			
FEBRUARY 2022			
Meeting	Date	Time	Venue
Waitangi Day (observed) – 7 February			
Katikati Community Board	2 Feb	7.00pm	The Centre. Patuki Manawa
Policy Committee	8 Feb	9.30am	Chambers
Policy Workshop	8 Feb	1.00pm	Chambers
Ōmokoroa Community Board	8 Feb	7.00pm	Ōmokoroa Library & Service Centre
Performance and Monitoring Committee	10 Feb	9.30am	Chambers
Te Puke Community Board	10 Feb	7.00pm	Te Puke Library & Service Centre
Annual Plan Workshop	15 Feb	9.30am	Chambers
Maketu Community Board	15 Feb	7.00pm	Maketu Community Centre
Te Ihu o te Waka o Te Arawa (Te Arawa)	16 Feb	10.00am	Chambers
Waihi Beach Community Board	21 Feb	6.30pm	Waihi Beach Community Centre
Citizenship Ceremony	22 Feb	10.00am	Chambers

Te Kāhui Mana Whenua o Tauranga Moana (TKMW)	23 Feb	10.00am	Chambers
Council	24 Feb	9.30am	Chambers

*Please note that these meetings are subject to change