

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
KATIKATI COMMUNITY BOARD MEETING NO. K21-5  
HELD IN THE CENTRE - PĀTUKI MANAWA, AND VIA ZOOM  
ON WEDNESDAY, 10 NOVEMBER 2021 AT 7.00PM**

## **1 PRESENT**

Chairperson B Warren, Member N Harray, Member J Clements, Member K Sutherland, Cr J Denyer and Cr A Sole

## **2 IN ATTENDANCE**

### **VIA ZOOM**

R Davie (Group Manager Policy Planning and Regulatory Services), A Hall (Roading Engineer West) J Osborne (Governance Support Administrator) and P Osborne (Senior Governance Advisor)

5 Members of the public, including the Waihi Beach Community Board Chairperson.

## **3 APOLOGIES**

Nil

## **4 CONSIDERATION OF LATE ITEMS**

Nil

## **5 DECLARATIONS OF INTEREST**

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and they were advised to withdraw from the meeting table for the item. [As per the Local Authorities (Member's Interest) Act 1968].

- Councillor Sole advised that he had a declaration of interest regarding report number 9.3 of the Agenda, '33 Middlebrook Drive'.

## **6 PUBLIC EXCLUDED ITEMS**

Nil

## **7 PUBLIC FORUM**

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Katikati Community Board. Attending members of the public were invited to take part in the public forum.

## **PUBLIC FORUM ADJOURN MEETING**

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### **RESOLUTION K21-5.1**

Moved: Chairperson B Warren

Seconded: Cr A Sole

That the meeting adjourn for the purpose of holding a public forum.

**CARRIED**

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### 7.1 JACQUI KNIGHT - VARIOUS ITEMS

Ms Knight was in attendance to speak to the below items.

1. Ms Knight sought an update on her previous request to have a public 'pay-as-you-go' shower installed in town. Ms Knight suggested that one of the toilets by the playground close to the Arts Junction and Museum, could be converted into a shower. The Board noted that they would follow this up with Council staff.
2. Ms Knight also spoke to report 9.4 'Request to Endorse 'Katikati Mural Town – Avocado Capital of New Zealand'. She noted that Katch Katikati, Katikati Open Air Art and Katikati Rotary would be working in partnership to implement more projects/events relating to Katikati being the Avocado Capital of New Zealand. A Memorandum of Understanding would be created between the three in partnership, in order to formalise the agreement. The Board was advised that, on 13 December 2021, there would be a community/industry meeting to launch the idea; as well as identify potential funding avenues.

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### 7.2 PAULA GAELIC - VARIOUS ITEMS

Ms Gaelic was in attendance to speak to the below items.

1. Ms Gaelic requested the Cherry Trees by the museum carpark be removed. It was noted that the droppings from the trees were causing problems for car owners who parked underneath. It was also noted that, if the trees were removed, there could be an opportunity to create additional carparks.
2. Ms Gaelic also spoke to report 9.3 '33 Middlebrook Drive', outlining the process of the project to the Board. The Community Board would need to formalise a decision (which was included in the agenda) before it was recommended to Council.

The Board sought advice from the Roding Engineer (West) and noted that the Cherry Tree issue could be looked at through the Town Centre Plan, and clarified that it was not an issue that could be addressed in 2021.

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### 7.3 KEITH HAY - GOVERNMENT'S THREE WATERS REFORM

Mr Hay was in attendance to ask the Katikati Community Board to support his request that Western Bay of Plenty District Council join the other Council's who were opposing the mandatory Three Waters Reform proposal.

The Board noted that community members should contact the Katikati/Waihī Beach Ward Councillors to express their concerns or views, so that this could be fed back directly to Council.

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### PUBLIC FORUM MEETING RECONVENED

#### RESOLUTION K21-5.2

Moved: Chairperson B Warren

Seconded: Cr A Sole

That the meeting reconvene in formal session at 7.25pm.

**CARRIED**

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## 8 MINUTES FOR CONFIRMATION

### 8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 21 JULY 2021

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#### RESOLUTION K21-5.3

Moved: Chairperson B Warren

Seconded: Cr A Sole

That the Minutes of the Katikati Community Board Meeting held on 21 July 2021, as circulated with the agenda, be confirmed as a true and accurate record, noting the below amendment;

- The heading under the Chairpersons Report should read 'Local Roding Research'.

**CARRIED**

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## 9 REPORTS

### 9.1 KATIKATI COMMUNITY BOARD CHAIRPERSONS REPORT - NOVEMBER 2021

The Board considered a report from the Chairperson, who provided the Board with an overview on each item, and further discussion on the below items.

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#### RESOLUTION K21-5.4

Moved: Cr A Sole

Seconded: Member N Harray

1. That the Chairperson's report dated 10 November 2021, and titled 'Katikati Community Board Chairpersons Report – November 2021', be received.
2. That the Katikati Community Board receive and support the presentation made on behalf of Priority One and Waikato University presented 30 August 2021, titled 'Supporting Transport Initiatives and Decision Making in Tauranga and the Western Bay of Plenty'.

**CARRIED**

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#### 9.1.1 KATIKATI TOWN CENTRE AND KATIKATI COMMUNITY PLANS

The Board received the plans to ensure that all requested changes were made, noting that a few changes were missed. The Board would circulate the final plan once it had been received.

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#### 9.1.2 THREE WATERS REFORM

Katikati Community Board members (excluding Councillor Denyer and Councillor Sole) made a unanimous request for Western Bay of Plenty District Council to join the other Councils who were opposing the Three Waters Reform Proposal, as they were of the belief that it was not in the best interests of the community, or ratepayers.

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### 9.1.3 KATIKATI FESTIVAL OF ARTS 2021

The Board thanked and congratulated Katch Katikati and Katikati Open Air Art for a successful festival, noting it was enjoyed by many.

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### 9.2 KATIKATI COMMUNITY BOARD COUNCILLOR'S REPORT - NOVEMBER 2021

The Board considered a report from Councillor Denyer. The report was taken as read with further clarification on the below items.

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#### RESOLUTION K21-5.5

Moved: Chairperson B Warren  
Seconded: Cr J Denyer

1. That the Councillor's report dated 10 November 2021, titled 'Katikati Community Board Councillor's Report – November 2021', be received.

**CARRIED**

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#### RESOLUTION K21-5.6

Moved: Chairperson B Warren  
Seconded: Member N Harray

2. The Katikati Community Board approve up to \$5,000 from the Katikati Community Board Reserve Account for the installation of a CCTV camera at the corner of State Highway 2 and Tetley Road, Katikati, as requested by Council's CCTV Working Party.

**CARRIED**

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### 9.2.1 THREE WATERS REFORM

The Board was informed that there were two further updates since the report was written;

1. Central Government had indicated that the reform would be mandated; and
  2. Western Bay of Plenty District Council Mayor, Garry Webber, had been appointed to the national working group. The working group's role was to recommend strengthened governance and accountability arrangements for the Three Waters Reform Programme. It was emphasised that this was an unpaid position.
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### 9.2.2 MĀORI WARDS

The Board received clarification that 'seeking to achieve greater alignment between the process for considering general and Māori Wards' was in regards to the alignment of how often Māori and general wards were reviewed.

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### 9.2.3 CCTV APPLICATIONS

The Board requested to view the CCTV camera applications for Katikati to see if there were any that the Board could help contribute funding towards. The Board had been asked by Councils CCTV working party to contribute 50% of the cost for a CCTV camera on the Corner of State Highway 2 and Tetley Road, Katikati. The Board passed a formal resolution to part fund the requested camera.

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### 9.3 33 MIDDLEBROOK DRIVE

Councillor Sole declared an interest in this item, withdrew from the meeting and took no part in the discussion or voting thereon.

The Board considered a report from the Strategic Property Manager. The report was taken as read, with confirmation from the Board that Ngāi Tanawahariua Rununga had withdrawn their Expression of Interest.

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### RESOLUTION K21-5.7

Moved: Chairperson B Warren

Seconded: Member J Clements

1. That the Strategic Property Manager's report dated 10 November 2021, titled '33 Middlebrook Drive', be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Board recommends to Council that the land be leased to the Interested Parties for the purpose of building suitable accommodation for all Interested Parties' purposes.

#### Interested Parties:

- Western Bay Museum
- Katikati MenzShed
- Katikati Community Van
- Katikati Community Patrol

And

4. That the Lease is conditional upon the Interested Parties receiving funding for the development within two years.

**CARRIED**

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### 9.4 REQUEST TO ENDORSE "KATIKATI MURAL TOWN - AVOCADO CAPITAL OF NEW ZEALAND"

The Board considered a report from the Deputy Chief Executive Officer. The report was taken as read.

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**RESOLUTION K21-5.8**

Moved: Chairperson B Warren

Seconded: Member J Clements

1. That the Deputy Chief Executive Officer's report dated 10 November 2021, titled 'Request to Endorse "Katikati Mural Town - Avocado Capital of New Zealand"', be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Katikati Community Board endorse the branding of Katikati as: "Katikati Mural Town – Avocado Capital of New Zealand".
4. That it be recommended to Council that it endorse the branding of "Katikati Mural Town – Avocado Capital of New Zealand".

**CARRIED**

**9.5 2022/23 ANNUAL OPERATING BUDGET**

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

**RESOLUTION K21-5.9**

Moved: Chairperson B Warren

Seconded: Member N Harray

1. That the Senior Governance Advisor's report dated 10 November 2021, titled '2022-23 Annual Operating Budget', be received.
2. That it be recommended to the Annual Plan and Long Term Plan Committee that the Katikati Community Board 2022/2023 Annual Operating Budget be:

<b>OPERATING COSTS</b>	<b>2022/23</b>	
Conference	2,000	
Contingency	2,000	
Grants	8,000	
Milage Allowance	2,000	
Security	6,500	
Street Decorations	4,500	
Salaries	<i>Determined by Remuneration Authority</i>	
Inter Departmental Charges	<i>Determined by Overhead Cost Allocation</i>	
<b>TOTAL OPERATING COSTS</b>		

3. That this report relates to issues which are not considered significant in terms of Council's Policy on Significance.

**CARRIED**

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**9.6 INFRASTRUCTURE SERVICES REPORT KATIKATI COMMUNITY BOARD NOVEMBER 2021**

The Board considered a report from the Deputy Chief Executive. The report was taken as read with further discussion on the below items.

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**RESOLUTION K21-5.10**

Moved: Member K Sutherland  
Seconded: Cr A Sole

That the Deputy Chief Executive's report dated 10 November 2021, titled 'Infrastructure Services Report Katikati Community Board November 2021', be received.

**CARRIED**

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**9.6.1 ROADING BUDGET PROJECTS**

The Board requested a 'walking workshop' with the Roading Engineer (West) to discuss potential roading projects.

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**9.6.2 NEWLY UPDATED FLOOD HAZARD MAPS**

The Board was advised that the new flood maps, along with other natural hazards which had already been identified, could be viewed on Council's natural hazards webpage. [www.westernbay.govt.nz/naturalhazards](http://www.westernbay.govt.nz/naturalhazards).

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**9.6.3 MAGNOLIA TREE REMOVAL**

The Board was advised that permission was granted for the removal of the Magnolia tree on Gordet Drive, on the condition that Council's permission on the replacement tree was sought.

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**9.7 FINANCIAL REPORT KATIKATI - SEPTEMBER 2021**

The Board considered a report from the Management Accountant. The report was taken as read.

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**RESOLUTION K21-5.11**

Moved: Chairperson B Warren  
Seconded: Cr J Denyer

That the Financial Business Advisor's report dated 10 November 2021, titled 'Financial Report Katikati – September 2021', be received.

**CARRIED**

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**9.8 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS**

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**RESOLUTION K21-5.12**

Moved: Chairperson B Warren

Seconded: Cr A Sole

That the draft schedule of meetings for November 2021, December 2021, January 2022 and February 2022, be received.

**CARRIED**

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**The Meeting closed at 8.05pm.**

**The minutes of this meeting were confirmed at the Katikati Community Board held on Wednesday 2 February 2022.**

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Chairperson B Warren

**CHAIRPERSON**