

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
PERFORMANCE AND MONITORING COMMITTEE MEETING NO. PM21-7  
HELD IN THE COUNCIL CHAMBERS, BARKES CORNER, TAURANGA  
AND VIA ZOOM (AUDIO / VISUAL LINK) UNDER COVID-19 ALERT LEVEL 2  
AND LIVESTREAMED ON THURSDAY, 14 OCTOBER 2021 AT 9.30AM**

## **1 PRESENT**

Cr D Thwaites (Chairperson), Mayor G Webber, Cr G Dally, Cr M Dean, Cr J Denyer, Cr M Grainger, Cr M Gray, Cr A Henry, Cr K Marsh, Cr M Murray-Benge, Deputy Mayor J Scrimgeour and A Sole.

## **2 IN ATTENDANCE**

J Holyoake (Chief Executive Officer), G Allis (Deputy CEO/Group Manager Infrastructure Services), R Davie (Group Manager Policy Planning and Regulatory Services), J Pedersen (Group Manager People and Customer Services), K Perumal (Group Manager Finance and Technology Services), G Payne (Strategic Advisor), H Wi Repa (Governance Technical Support), J Osborne (Governance Support Administrator) and C Irvin (Senior Governance Advisor).

### **VIA ZOOM**

B Williams (Strategic Property Manager), T Abraham (Senior Assurance and Risk Specialist), P Watson (Reserves and Facilities Manager), R Sumeran (Engineering and Special Projects Manager), K Little (Operations Manager), EJ Wentzel (Utilities Operations Manager), and S Parker (Reserves and Facilities Asset Systems Manager).

### **OTHERS IN ATTENDANCE**

Tauranga City Council  
Kelvin Hill

## **3 APOLOGIES**

Nil

## **4 CONSIDERATION OF LATE ITEMS**

Nil

## **5 DECLARATIONS OF INTEREST**

Nil

## **6 PUBLIC EXCLUDED ITEMS**

Nil

## **7 PUBLIC FORUM**

### **PUBLIC FORUM ADJOURN MEETING**

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**RESOLUTION PM21-7.1**

Moved: Cr A Sole

Seconded: Cr M Murray-Benge

That the meeting adjourn for the purpose of holding a public forum.

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**CARRIED****A. Kaine Gibson – Kaimai School Student**

- Kaine Gibson was accompanied by his Grandmother, Diane Gibson, along with Eilidh Pettigrew and Leonie French, both teachers at Kaimai School.
- Kaine was in attendance to talk about the pollution occurring at Poripori River which included rubbish and food scraps, beer cans, plastic bottles, tyres, jewellery, knives, rope, car parts, graffiti cans, dead eels, fish hooks, dead fish and bones.
- People who visited the site in their vehicles did skids and doughnuts.
- Kaine and his father regularly went to the site to clean up as they wanted the next generation to be able to enjoy the area, as it would only continue to deteriorate if not properly looked after.
- The eels in the river were endangered 'Short Fin' eels and were protected, but people still caught them.
- Kaine requested that Council look at cleaning up the area and making it a safer place by cutting down overgrowth, installing fences and rubbish bins and installing 'no dumping' signs. He asked that this be done before Christmas, when the river area became very busy.
- It would be good to see picnic tables, stairs, railings, fences, gates, 'no graffiti' and 'no dumping' signs, and rubbish bins that were emptied once a week. This would go a long way to preserving the area so that it could be enjoyed by everyone in the future.

Kaine Gibson responded to Elected Members questions as follows:

- The problem overall had become a bit better over recent years but there was still rubbish everywhere including in the bush and in the water.
- Kaine felt it would be ideal if the area could be cleaned up and made safe as soon as possible. In particular, the rubbish bins and signs before Christmas.
- Cr Thwaites advised that Council had a policy of no rubbish bins in the areas to encourage people taking their own rubbish home with them. Kaine advised that he felt it would be better to install rubbish bins in the area as it would help to stop people dumping their rubbish everywhere.

**PUBLIC FORUM MEETING RECONVENED**

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**RESOLUTION PM21-7.2**

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr J Denyer

That the meeting reconvene in formal session.

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**CARRIED****8 PRESENTATIONS**

Nil

## 9 REPORTS

### 9.1 GROUP MANAGER FINANCE AND TECHNOLOGY SERVICES' REPORT

The Committee considered a report dated 14 October 2021 from the Group Manager Finance and Technology Services.

The Group Manager Finance and Technology Services and the Finance Manager provided a summary of the following supplementary reports:

- Key Financial Issues;
- Key Performance Indicators;
- Ward and Development Trend Statistics; and
- Quarterly Performance Report
  - A change of format for this report had been implemented and included three specific parts: Strategic Areas of Focus, Long Term Plan activity updates and Internal Services.

Staff responded to questions as follows:

- Capital expenditure was higher than budgeted year to date, due to the timing of the works and the budget spread throughout the year.
- Council had an implied benchmark as to what it expected as an investment return. Council had a technical breach of policy which was due to the investment rates offered by the banks.
- Council worked with rates debtors on a personal level to collect overdue rates.

#### Operational Risk Updates

Staff responded to questions as follows:

#### Rangiuru Business Park:

- Council was working together with Waka Kotahi on funding for the Rangiuru Business Park interchange. There was a shortfall of \$18 million in the funding. In terms of the Business Park's viability, any additional funding that could be received would be useful in terms of the overall park development.
- In its submission to Regional Land Transport, Council requested a \$36 million item for the interchange and \$15 million for local roads associated with Rangiuru Business Park.
- There was an opportunity to receive a subsidy for both these components, outside Councils current approved programme. Both would go through a business case process.

The Transportation Manager provided an update on Waka Kotahi as follows:

#### Waka Kotahi Funding For:

- Maintenance and Operations;
- Asset Renewals;
- Low-Cost Low-Risk Capital Improvements; and
- Larger Capital Improvements.

And

#### 2021 – 2024 National Land Transport Programme:

- Continuous programme allocation;
- Low-Cost Low-Risk (minor improvements);
- Emergency Works; and
- Capital Works.

Staff responded to questions as follows:

- Because traffic volumes on local roads in the Western Bay were so low, Waka Kotahi were unable to accept that roading improvements made by Council contributed to 'Road to Zero'.
  - 'Road to Zero' was Waka Kotahi's activity class to fund interventions that had, by default, a business case justification that was a return on investment, such as guard rails, intersections, barriers, and signage. Basically, it was a safety improvement activity.
  - Nationally, Waka Kotahi had decided to reduce funding for seal extensions.
  - The Waka Kotahi 'top-up' fund had been allocated across all activity classes nationally, which included state highway maintenance operations, state highway improvements, and local road improvements.
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### **RESOLUTION PM21-7.3**

Moved: Mayor G Webber

Seconded: Cr A Sole

1. That the Group Manager Finance and Technology Services' report dated 14 October 2021 titled 'Group Manager Finance and Technology Service's Report' be received.
2. That the Supplementary Reports to the Group Manager Finance and Technology Services' Report be received.

**CARRIED**

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## **9.2 NEW ZEALAND LOCAL GOVERNMENT FUNDING AGENCY LIMITED ANNUAL REPORT 2020-2021**

The Committee considered a report dated 14 October 2021 from the Finance Manager. The report was taken as read.

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### **RESOLUTION PM21-7.4**

Moved: Mayor G Webber

Seconded: Cr M Grainger

That the Finance Manager's report dated 14 October 2021 titled 'New Zealand Local Government Funding Agency Limited Annual Report 2020-2021' be received.

**CARRIED**

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## **9.3 SCHEDULE OF PAYMENTS FOR THE MONTH OF AUGUST 2021**

The Committee considered a report dated 14 October 2021 from the Financial Controller. The report was taken as read.

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### **RESOLUTION PM21-7.5**

Moved: Cr M Grainger

Seconded: Cr M Dean

That the Financial Controller's report dated 14 October 2021 titled 'Schedule of Payments for the Month of August 2021' be received.

**CARRIED**

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#### 9.4 CIVIC FINANCIAL SERVICES HALF YEARLY REPORT - 30 JUNE 2021

The Committee considered a report dated 14 October 2021 from the Finance Manager. The report was taken as read.

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##### RESOLUTION PM21-7.6

Moved: Cr J Denyer

Seconded: Deputy Mayor J Scrimgeour

1. That the Finance Manager's report dated 14 October 2021 titled 'Civic Financial Services Half Yearly Report – 30 June 2021' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Supplementary Report titled 'Civic Financial Services' be received.

**CARRIED**

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#### 9.5 KATIKATI WASTEWATER TREATMENT PLANT EFFLUENT REUSE AND DISPOSAL OPTIONS ASSESSMENT

The Committee considered a report dated 14 October 2021 from the Asset and Capital Manager.

Kelvin Hill, ex Council Utilities Manager and responsible for the project (now employed by Tauranga City Council), spoke to the report noting the following:

- The report represented a lot of work that had taken place over the last four to five years.
- The advisory group was a collective of people that included Council, Iwi/Hapu and staff working together.
- A 'road map' had been created to progress and move forward with the project.

Staff responded to questions as follows:

- How waste was pre-treated before being deposited back into the land impacted the amount of nitrogen and phosphorus in the soil.
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##### RESOLUTION PM21-7.7

Moved: Mayor G Webber

Seconded: Cr M Murray-Benge

1. That the Asset and Capital Manager's report dated 14 October 2021 titled 'Katikati Wastewater Treatment Plant Effluent Reuse and Disposal Options Assessment' be received.
  2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
  3. That the Katikati Wastewater Treatment Effluent Reuse and Disposal Options Working Party (Te Ohu Waiora) be thanked for their input, expertise and advice since 2016.
  4. That the Katikati Wastewater Treatment Effluent Reuse and Disposal Options report be referred to a joint Performance and Monitoring Committee/Te Ohu Waiora to review the process, findings and next steps. NOTE: this recommendation was rescinded in the confidential section of the Performance and Monitoring Committee meeting.
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**CARRIED**

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10:28 The meeting adjourned.

10:47 The meeting reconvened.

## 10 INFORMATION FOR RECEIPT

Nil

## 11 RESOLUTION TO EXCLUDE THE PUBLIC

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### RESOLUTION PM21-7.8

Moved: Cr K Marsh

Seconded: Cr M Grainger

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>11.1 - Council Contracts Awarded or Renegotiated for the month of August 2021</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>11.2 - Operational Risk Report October 2021 Confidential</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>11.3 - Katikati Wastewater Treatment Plant Effluent Reuse and Disposal Options Assessment Full Report</b>	s7(2)(e) - the withholding of the information is necessary to avoid prejudice to measures that prevent or mitigate material loss to members of the public  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	disadvantage, negotiations (including commercial and industrial negotiations)	
<b>11.4 - Housing Affordability Forum Pilot Project</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

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**CARRIED**

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**The Meeting closed at 12:28.**

**Confirmed as a true and correct record by Council on 4 November 2021.**