

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING NO. C21-12
HELD AT THE COUNCIL CHAMBERS, BARKES CORNER, TAURANGA
AND VIA ZOOM (AUDIO / VISUAL LINK) UNDER COVID-19 LEVEL 2
AND LIVESTREAMED ON TUESDAY, 19 OCTOBER 2021 AT 9.30AM**

1 PRESENT

Mayor G Webber, Deputy Mayor J Scrimgeour, Cr G Dally, Cr M Dean, Cr J Denyer, Cr M Grainger, Cr A Henry, Cr M Murray-Benge, Cr A Sole and Cr D Thwaites

VIA ZOOM

Cr M Gray

2 IN ATTENDANCE

J Holyoake (Chief Executive Officer), G Allis (Deputy CEO/Group Manager Infrastructure Services), R Davie (Group Manager Policy Planning and Regulatory Services), J Pedersen (Group Manager People and Customer Services), K Perumal (Group Manager Finance and Technology Services), D Jensen (Finance Manager), O McVicker (Manager Corporate Services and Business Improvement), S Bedford (Financial Controller), H Wi Repa (Governance Technical Support), J Osborne (Governance Support Administration), B Clarke (Senior Governance Advisor) and C Irvin (Senior Governance Advisor).

VIA ZOOM

A Carey (Financial Business Advisor)

OTHERS IN ATTENDANCE

Media

K Gillespie

Audit New Zealand

C Susan (Director)

W Goslett (Audit Manager)

3 APOLOGIES

APOLOGY

RESOLUTION C21-12.1

Moved: Cr A Henry

Seconded: Cr M Grainger

That the apology for absence from Cr Marsh be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

Nil

8 REPORTS

8.1 DRAFT FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021, FUNDING TRANSFER IN RESERVE ACCOUNTS AND ADOPTION OF THE DRAFT ANNUAL REPORT AND SUMMARY ANNUAL REPORT 2020-2021

The Committee considered a report from the Finance Manager who spoke to the report noting the following:

- Council was statutorily required to prepare, and adopt by resolution, an Annual Report and Summary Annual Report, within six months of the end of the financial year to which it relates. This was the completion of the Annual Report process.

RESOLUTION C21-12.2

Moved: Mayor G Webber

Seconded: Cr A Henry

1. That the Finance Manager's report dated 19 October 2021 titled 'Draft Financial Statements for the Year Ending 30 June 2021, Funding Transfer in Reserve Accounts and Adoption of the Draft Annual Report and Summary Annual Report 2020-2021' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

CARRIED

Clarence Susan spoke to the report noting the following:

- It was good to have the process completed. An unmodified opinion was given. Mr Susan acknowledged his work with Council over the last six years and expressed his appreciation of the good working relationship. It was the sixth audit opinion he had issued for Council. He would now be rotated off, and a new auditor would be appointed from next year.

Warren Goslett spoke to the report noting the following:

- Mr Goslett extended his thanks to the Group Manager Finance and Technology Services and his team for the great collaborative work in getting the Annual Report completed. This was the first year 'Audit Dashboard' was used. This was a very helpful tool that allowed Audit New Zealand to work very closely with Council staff in a protected environment. It was particularly helpful during the short Covid-19 Lockdown phase of the process.

-
- Mayor Webber expressed his gratitude to Clarence Susan for his work with Council over the last six years, acknowledging the very good working relationship. He also thanked the Group Manager Finance and Technology Services, the Finance Manager and the Financial Controller for all their hard work.
-

RESOLUTION C21-12.3

Moved: Mayor G Webber

Seconded: Deputy Mayor J Scrimgeour

3. That the Annual Report and the Summary Annual Report for the year ended 30 June 2021 be received and approved by Council.

AND

Following receipt of the Audit Opinion from the Audit New Zealand representative in attendance:

4. That the Audit Opinion from Audit New Zealand for Western Bay of Plenty District Council's financial statements and performance information for the year ended 30 June 2021 be received.
5. That pursuant to Section 98 and 99 of the Local Government Act 2002, the Western Bay of Plenty District Council's audited Annual Report and Summary Annual Report for the year ended 30 June 2021 be adopted.
6. That the Chief Executive Officer be delegated authority to make such minor editorial changes to the Annual Report and Summary Annual Report for Year Ending 30 June 2021 as may be required prior to printing.

CARRIED

The Meeting closed at 9:43am.

The minutes of this meeting were confirmed at the Council meeting held on 4 November 2021.

.....
Mayor G Webber
CHAIRPERSON / MAYOR