

MEETING – AGENDA –

Ngā Take



COUNCIL

Te Kaunihera

Extraordinary Meeting

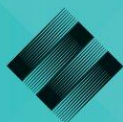
C21-12

Tuesday, 19 October 2021

Council Chambers

Barkes Corner, Tauranga

9.30am



*Western Bay of Plenty
District Council*

Council

Membership

Chairperson	Mayor Garry Webber
Deputy Chairperson	Deputy Mayor John Scrimgeour
Members	Cr Grant Dally Cr Mark Dean Cr James Denyer Cr Murray Grainger Cr Monique Gray Cr Anne Henry Cr Kevin Marsh Cr Margaret Murray-Benge Cr Allan Sole Cr Don Thwaites
Quorum	6
Frequency	Six weekly

Role:

To ensure the effective and efficient governance and leadership of the District.

Power to Act:

- To exercise all non-delegable functions and powers of the Council including, but not limited to:
 - The power to make a rate;
 - The power to make a bylaw;
 - The power to borrow money, purchase, or dispose of assets, other than in accordance with the Long Term Plan;
 - The power to adopt a Long Term Plan, Annual Plan or Annual Report;
 - The power to appoint a chief executive;
 - The power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the local governance statement;
 - The power to adopt a remuneration and employment policy;
 - The power to approve a proposed policy statement or plan under clause 17 of Schedule 1 of the Resource Management Act 1991;
 - The power to make a final decision on a recommendation from the Ombudsman where it is proposed that Council not accept the recommendation.
- To exercise all functions, powers and duties of the Council that have not been delegated, including the power to compulsorily acquire land under the Public Works Act 1981.
- To make decisions which are required by legislation to be made by resolution of the local authority.
- To authorise all expenditure not delegated to officers, Committees or other subordinate decision-making bodies of Council, or included in Council's Long Term Plan or Annual Plan.
- To make appointments of members to Council Controlled Organisation Boards of Directors/Trustees and representatives of Council to external organisations;
- To consider and make decisions regarding any matters relating to Council Controlled Organisations, including recommendations for modifications to CCO or other entities' accountability documents (i.e. Letter of Expectation, Statement of Intent) recommended by the Policy Committee or any matters referred from the Performance and Monitoring Committee.

- To approve joint agreements and contractual arrangements between Western Bay of Plenty District Council and Tauranga City Council or any other entity.
- To consider applications to the Community Matching Fund (including accumulated Ecological Financial Contributions).
- To consider applications to the Facilities in the Community Grant Fund.

Procedural matters:

- Approval of elected member training/conference attendance.

Mayor's Delegation:

Should there be insufficient time for Council to consider approval of elected member training/conference attendance, the Mayor (or Deputy Mayor in the Mayor's absence) is delegated authority to grant approval and report the decision back to the next scheduled meeting of Council.

Should there be insufficient time for Council to consider approval of a final submission to an external body, the Mayor (or Deputy Mayor in the Mayor's absence) is delegated authority to sign the submission on behalf of Council, provided the final submission is reported to the next scheduled meeting of Council or relevant Committee.

Power to sub-delegate:

Council may delegate any of its functions, duties or powers to a subcommittee, working group or other subordinate decision-making body, subject to the restrictions on its delegations and any limitation imposed by Council.

Notice is hereby given that an Extraordinary Meeting of Council will be held in the Council Chambers, Barks Corner, Tauranga on:
Tuesday, 19 October 2021 at 9.30am

Order Of Business

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2	In Attendance	5
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4	Consideration of Late Items	5
5	Declarations of Interest.....	5
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	Nil	
8	Reports	6
8.1	Draft Financial Statements for the Year Ended 30 June 2021, Funding Transfer in Reserve Accounts and Adoption of the Draft Annual Report and Summary Annual Report 2020-2021	6

- 1 PRESENT**
- 2 IN ATTENDANCE**
- 3 APOLOGIES**
- 4 CONSIDERATION OF LATE ITEMS**
- 5 DECLARATIONS OF INTEREST**
- 6 PUBLIC EXCLUDED ITEMS**
- 7 PUBLIC FORUM**

Nil

8 REPORTS

8.1 DRAFT FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021, FUNDING TRANSFER IN RESERVE ACCOUNTS AND ADOPTION OF THE DRAFT ANNUAL REPORT AND SUMMARY ANNUAL REPORT 2020-2021

File Number: A4349195

Author: David Jensen, Finance Manager

Authoriser: Kumaren Perumal, Group Manager Finance and Technology Services

EXECUTIVE SUMMARY

The purpose of this report is to adopt the audited Annual Report for the year ended 30 June 2021.

This report is a statutory requirement under section 98 and 99 of the Local Government Act 2002. For each financial year, Council is required, within six months of the end of the financial year to which it relates, to prepare and adopt, by resolution, an annual report and summary annual report.

RECOMMENDATION

1. That the Finance Manager's report dated 19 October 2021 titled 'Draft Financial Statements for the Year Ending 30 June 2021, Funding Transfer in Reserve Accounts and Adoption of the Annual Report and Summary Annual Report 2020-2021' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Annual Report and the Summary Annual Report for the year ended 30 June 2021 be received and approved by Council.

AND

Following receipt of the Audit Opinion from the Audit New Zealand representative in attendance:

4. That the Audit Opinion from Audit New Zealand for Western Bay of Plenty District Council's financial statements and performance information for the year ended 30 June 2021 be received.
5. That pursuant to Section 98 and 99 of the Local Government Act 2002, the Western Bay of Plenty District Council's audited Annual Report and Summary Annual Report for the year ended 30 June 2021 be adopted.
6. That the Chief Executive Officer be delegated authority to make such minor editorial changes to the Annual Report and Summary Annual Report for Year Ending 30 June 2021 as may be required prior to printing.

BACKGROUND

The draft Annual Report for the year ended 30 June 2021 (to be circulated separately), including draft financial statements, and Non-Financial Performance Reports for each of Council's activities and draft Summary Annual Report for the year ended 30 June 2021 (as attached), are presented for approval.

Under section 98 of the Local Government Act 2002 for each financial year, Council is required, within six months of the end of the financial year to which it relates, to prepare and adopt, by resolution, an annual report and summary annual report.

The accounts have been audited by Audit New Zealand in accordance with Section 99 of the Local Government Act 2002. However, there may still be some minor presentation changes as a result of the final review.

The Annual Report includes explanations of major variances under Note 46 to the Financial Statements, to assist readers in their review of the information.

Council is required to maintain its reserve accounts in accordance with its policy. As a result, year end appropriations to these accounts are included for approval. Refer to pages 144 – 153 of the Annual Report 2020-2021.

SIGNIFICANCE AND ENGAGEMENT

The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy in order to guide decisions on approaches of engagement and degree of options analysis. In making this formal assessment it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

In terms of the Significance and Engagement Policy this decision is considered to be of low significance because:

- This 2020-2021 Annual Report is provided to compare Western Bay of Plenty District Council's actual performance for the year against what was forecast in the Long-Term Plan or Annual Plan. Council's performance could be of interest to some ratepayers and residents in the District but shouldn't affect them significantly. Overall, there would be no impact on the future interest of the community.
- There are no identifiable cultural impacts relating to the preparation of the end of year financial accounts, other than general interest.
- The subject does not affect the level of service of a significant activity.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
General Public	The public are to be notified of the adoption of the Annual Report 2020-2021 by advertisement in the local papers and via Council website.
Internal Staff	All staff to be notified accordingly.
The public to be notified of the adoption of the Annual Report 2020-21 by advertisement in the local papers and via Council website.	As per the Local Government Act 2002, copies of the adopted Annual Report and summary are required to be sent within one month of adoption to several government departments, i.e. <ul style="list-style-type: none"> a) The Secretary of Local Government; b) The Auditor-General; and c) The Parliamentary Library.

ISSUES AND OPTIONS ASSESSMENT

Option 1	
That the Draft Annual Report and Draft Summary Annual Report for the year ending 30 June 2021 be received and adopted by Council.	
Reasons why no options are available Section 79 (2) (c) and (3) Local Government Act 2002	Legislative or other reference
Every local authority must prepare and adopt in respect of each financial year an annual report. Each annual report must be completed and adopted, by resolution, within six months after the end of the financial year to which it relates.	Section 98 of the Local Government Act 2002. Section 99 of the Local Government Act 2002.

STATUTORY COMPLIANCE

The recommendation in this report is consistent with legislative requirements as per section 98 and 99 of the Local Government Act 2002.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
	The Annual Report provides a comparison to budget and the prior year.

ATTACHMENTS

1. Draft Annual Report 2020-21 [↓](#) 
2. Draft Summary Annual Report 2020-21 [↓](#) 

