

MEETING – AGENDA –

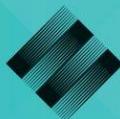
Ngā Take



PERFORMANCE AND MONITORING

Komiti Whakahaere

PM21-5
Tuesday, 20 July 2021
Council Chambers
Barkes Corner, Tauranga
9.30am



*Western Bay of Plenty
District Council*

Performance and Monitoring Committee

Membership

Chairperson	Cr Don Thwaites
Deputy Chairperson	Cr Murray Grainger
Members	Cr Grant Dally Cr Mark Dean Cr James Denyer Cr Monique Gray Cr Anne Henry Cr Kevin Marsh Cr Margaret Murray-Benge Deputy Mayor John Scrimgeour Cr Allan Sole Mayor Garry Webber
Quorum	6
Frequency	Six weekly

Role:

- To monitor and review the progress of the Council's activities, projects and services.

Scope:

- To monitor the operational performance of Council's activities and services against approved levels of service.
- To monitor the effectiveness of Council, community and agency service agreements / contracts.
- To monitor the implementation of Council's strategies, plans, policies and projects as contained in the Long-Term Plan or Annual Plan.
- To monitor Community Service Contract performance, set service delivery requirements and receive annual reports from service delivery contractors.
- To review and monitor agreements between Tauranga City Council and Western Bay of Plenty District Council and recommend to the respective Councils any changes to agreements, as appropriate.
- To monitor performance against the Priority One approved contract.
- To monitor performance of Council Controlled Organisations (CCO's) against their Statement of Intent, including Tourism Bay of Plenty's Statement of Intent and make recommendations to Council on matters relating to CCO's.
- To monitor the on-going effectiveness of implemented joint projects, plans, strategies and policies with Tauranga City Council.
- To monitor performance against any Council approved joint contracts with Tauranga City Council and/or other entities.
- To monitor performance and outcomes relating to:
 - seal extensions and unsealed road maintenance
 - community halls and facilities.
- To report to Council financial outcomes and recommend any changes or variations to allocated budgets.

Power to Act:

- Subject to agreed budgets and approved levels of service, to make decisions to enable and enhance service delivery performance.

Power to Recommend:

- To make recommendations to Council and/or any Committee as it deems appropriate.

Power to sub-delegate:

The Committee may delegate any of its functions, duties or powers to a subcommittee, working group or other subordinate decision-making body, subject to the restrictions on its delegations and provided that any sub-delegation includes a statement of purpose and specification of task.

Notice is hereby given that an Performance and Monitoring Meeting will be held in the Council Chambers, Barks Corner, Tauranga on:
Tuesday, 20 July 2021 at 9.30am

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1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 PRESENTATIONS

9 REPORTS

9.1 GROUP MANAGER FINANCE AND TECHNOLOGY SERVICES' REPORT

File Number: A4084897

Author: Kumaren Perumal, Group Manager Finance and Technology Services

Authoriser: Miriam Taris, Chief Executive Officer

EXECUTIVE SUMMARY

1. This report is to inform Elected Members on important issues relating to Council's finances.

RECOMMENDATION

That the Group Manager Finance and Technology Services' report dated 20 July 2021 titled 'Group Manager Finance and Technology Services' Report be received.

KEY FINANCIAL PERFORMANCE INDICATORS FOR THE ELEVEN MONTHS ENDED 31 MAY 2021

2. Debt

Total external debt balance at 31 May 2021 was \$90m. Council's net debt balance was \$60.31m as at 31 May 2021, which represents a \$0.71m increase from 30 April 2021 balance of \$59.6m. Council had a positive cash position of \$29.69m at 31 May 2021.

3. Interest Rate Swaps

Council's total debt covered by interest rate swaps at 31 May 2021 was 62%, unchanged from April 2021. This level of coverage is within the required policy range of 50%-95%. At 30 April 2021, Council held interest rate swaps totalling \$86.5m. Council complied with all key financial ratios at the end of the reporting period.

KEY FINANCIAL ISSUES FOR THE ELEVEN MONTHS ENDED 31 MAY 2021

4. Operating Income

Total income for the eleven months ended 31 May 2021 was \$145.57m. This was \$49.96m higher than the year to date year budget of \$95.61m. This increase is due to variances arising from the timing of receipts from Other Income \$5.92m, Rate Income \$20k, Service Charges \$0.59m, Sundry Income \$0.13m, User Fees \$1.29m, Subsidies and Grants \$0.98m and Vested and Found Assets \$43.8m. These were offset by adverse variances from Financial Contributions (\$2.53m) and External Interest (\$0.24m) revenue streams compared to budget.

5. Operating Expenditure

Total expenditure of \$83.54m was \$0.27m lower than the year to date budget of \$83.81m. The expenditure variance is due to lower than the year to date budget for additional level of service projects \$1.04m and depreciation \$2.12m, offset by a higher than year to date budget variance for operating costs \$1.75m, personnel costs \$0.24m and interest expense \$0.90m.

6. Capital Expenditure

Capital expenditure of \$26.96m was \$5.67m lower than the year to date budget of \$32.63m. The expenditure variance is largely attributable to lower than budgeted spends in the Transportation Activity \$7.26m, offset by higher than the year to date budgeted spend in the Corporate Services expenditure \$3.26m.

7. Financial Contributions

Financial contributions income of \$6.73m is \$2.53m lower than the year to date budget of \$9.26m. Council is on track to meet 75% of the full year financial contribution budget, up from 57% for the full year in 2020. Council continues to field strong interest from developers for ongoing development into 2022.

8. Ward and Development Trends Statistics (Attachment 1)

The Ward and Development Trends Statistics report highlights the level of subdivision activity within the District. The report also tables each statistical area and zone, the comparison of the last three financial years between July 2019 and June 2021 and a comparison of the April to June 2021 quarter for dwelling consents issued, additional lots created and additional lots proposed.

There were 104 new lots created for the three months to 30 June 2021 (2020:85).

The total number of residential and rural dwelling consents issued at 30 June 2021 was 540, against a full year forecast of 445.

The following statistical areas exceeded full year projections for 2021.

Statistical Area	Total Dwellings 2021 (Actual)	Total Dwellings 2021 (Projection)	Variance
Waihi Beach, Bowentown	2597	2596	1
Athenree	437	436	1
Katikati	2331	2323	8
Aongatete	1490	1476	14
Omokoroa	2225	2152	73
Pahoia	1277	1276	1
Minden	847	844	3
Kaimai	751	749	2
Kaitemako	662	660	2
Otawa	748	746	2
Rangiuru	1003	1002	1
Pongakawa	1247	1246	1

TECHNOLOGY UPDATE

9. CIO Technology Update

Kerbside Waste Collection Service	A map with routing information, collection days and dates has been developed for Customer Services staff to use for customer queries. This same data is being used to display routing and collection bin choices by address, this is currently in testing before releasing to external customers on the Kerbside Collective website.
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Three Waters Joint Maintenance Contract	The 3 Waters Collaboration Project is a collaboration between Tauranga City Council, Watercare and Western Bay of Plenty District Council to deliver Watercare's work order management platform to support the joint Three Waters Maintenance Contract with Downer. The work order solution went live on 1 July 2021, with planning for Cycle 2 of the solution to commence with all parties on 7-8 July 2021.
E-District Plan Implementation	Council has procured Isovist, an e-plan solution, this is now live on Council's website with the current operative Plan.
Insight Reporting	Minor modifications have been made to Insight Reporting including the ability for projects with geographic locations to be displayed spatially. This function is now available.
ERP CRM Project	It has been agreed that a pilot of Datacom's Datascape product will be undertaken with the implementation of a CRM. With a project manager now on board, planning for this project is now in progress with a discovery workshop scheduled for 8 July.

ATTACHMENTS

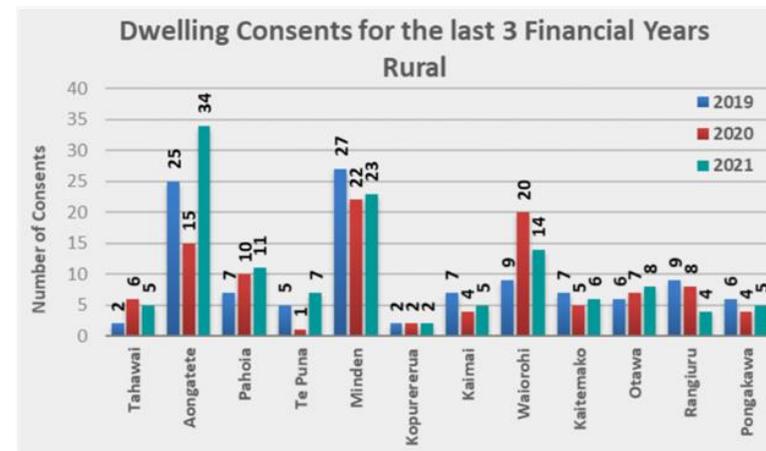
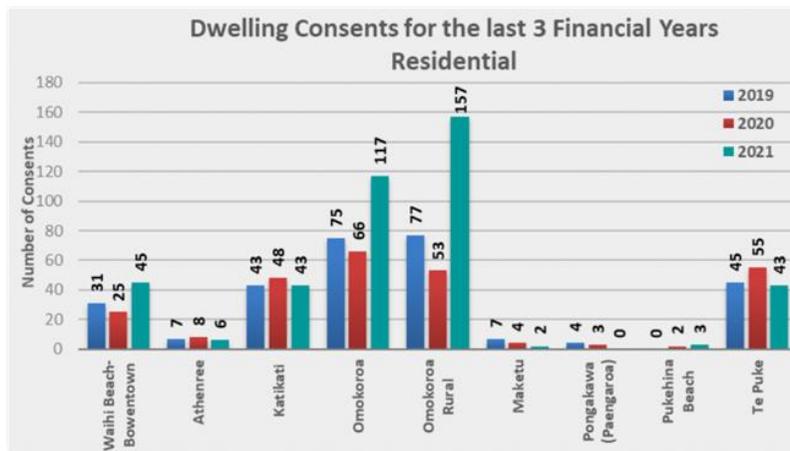
1. **Growth Monitoring Statistics as at 30 June 2021** [↓](#) 

ATTACHMENT

Monitoring Statistics as at 30 June 2021

DWELLING CONSENTS

Dwelling Consents over the last 3 Financial Years

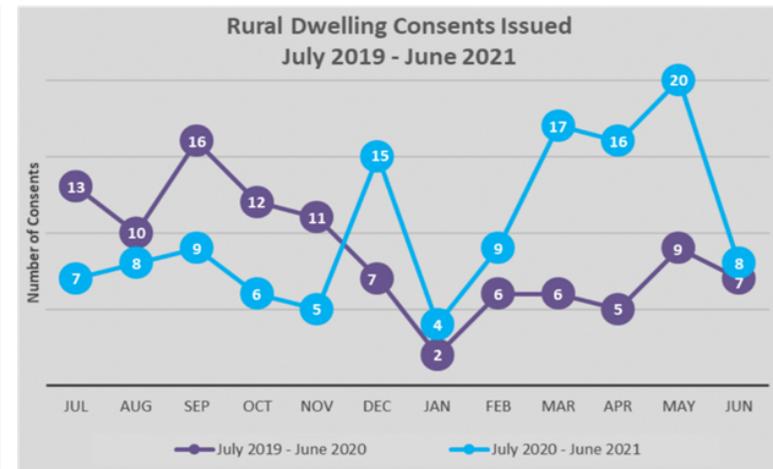
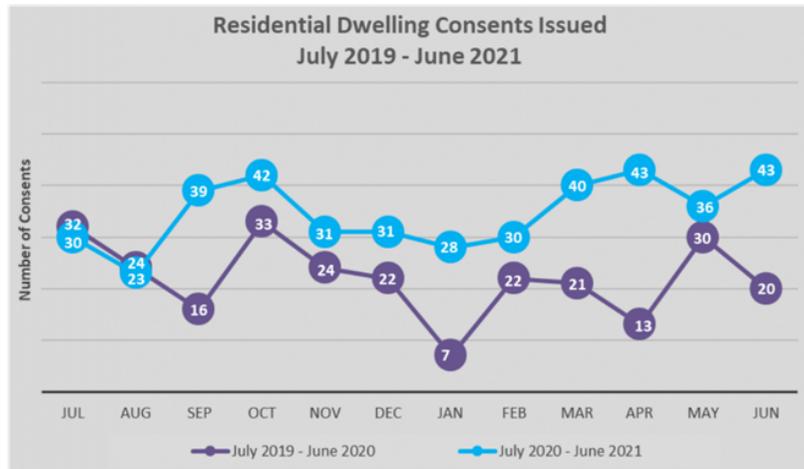


Total Residential and Rural Dwelling Consents Issued	2019	2020	2021
	401	368	540

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ATTACHMENT

Residential and Rural Dwelling Consents: July 2019 to June 2021

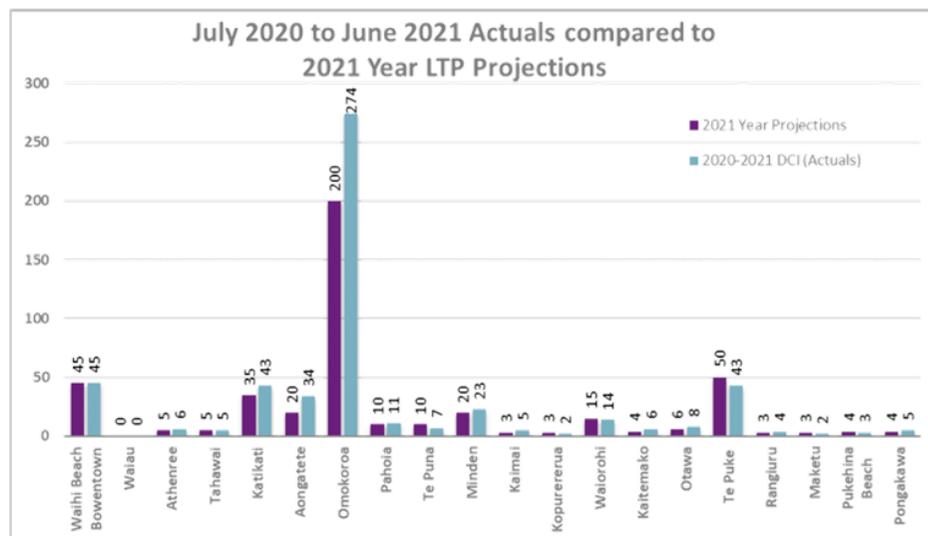


Dwelling Consents Issued		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
Residential	July 2019 - June 2020	32	24	16	33	24	22	7	22	21	13	30	20	264
	July 2020 - June 2021	30	23	39	42	31	31	28	30	40	43	36	43	416
Rural	July 2019 - June 2020	13	10	16	12	11	7	2	6	6	5	9	7	104
	July 2020 - June 2021	7	8	9	6	5	15	4	9	17	16	20	8	124

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ATTACHMENT

Actual Dwelling Consents Issued up to June 2021, compared to the projected 2021 year of the 2021-2031 Long Term Plan Projection



Comments:

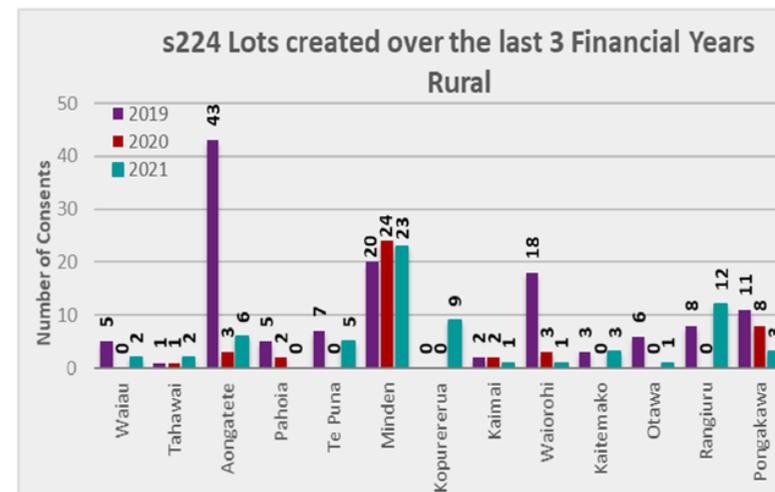
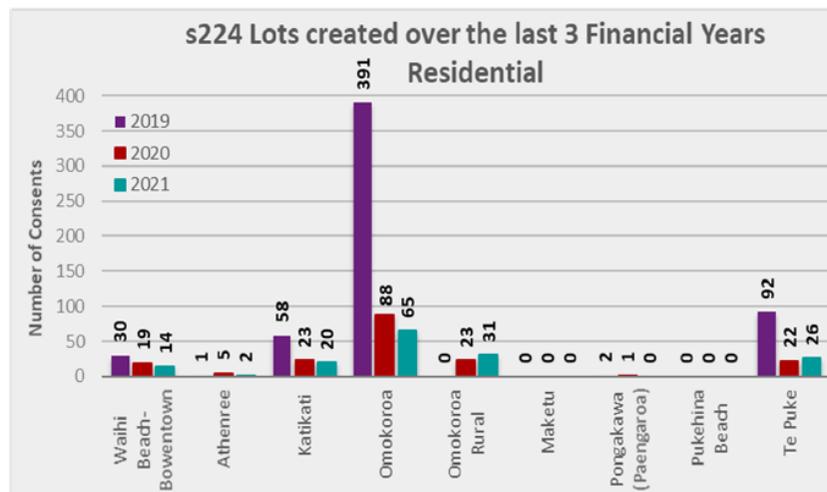
- Dwelling consents issued for the 2020/2021 year increased by 172 dwellings (47%) compared to the previous year.
- In the residential and rural zones, dwelling consents issued doubled for the April - June 2021 quarter, compared to the same quarter in 2020.
- Dwelling consents exceeding the projections with more than 3 dwellings, were in these following Statistical Areas: Katikati (8 dwellings), Aongatete (14 dwellings) and Omokoroa (74 dwellings).
- 21% more dwelling consents were issued (540 dwellings) compared to the 2021 projections (445 dwellings).

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ATTACHMENT

SUBDIVISION

S224 Lots Created over the last 3 Financial Years



Total New Lots Created (s224)	2019	2020	2021
	703	224	226

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ATTACHMENT

224 Lots Created: July 2019 to June 2021

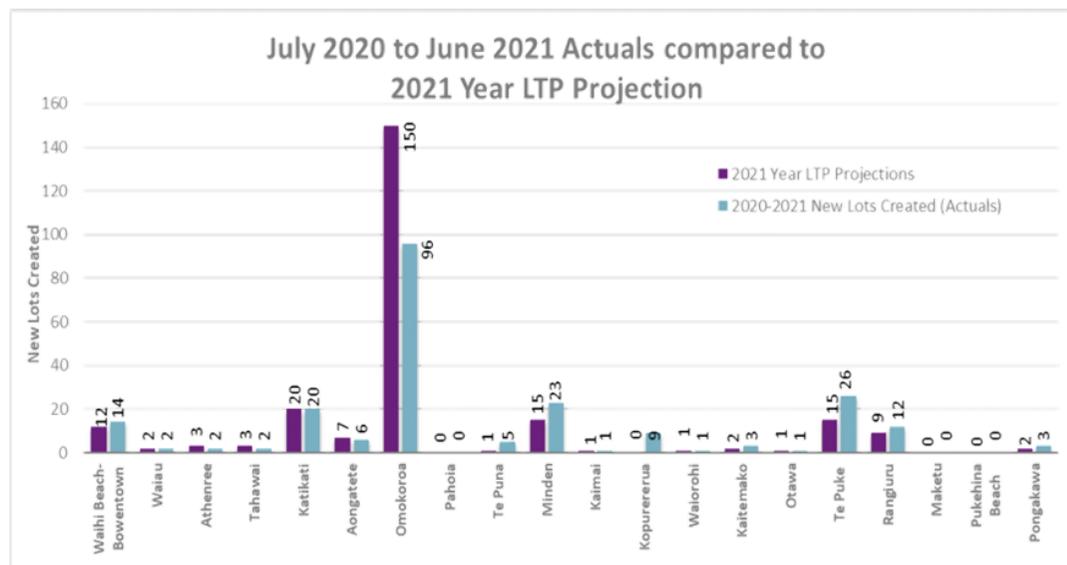


s224 Lots Created	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
July 2019 - June 2020	6	5	21	11	7	3	11	53	22	32	9	44	224
July 2020 - June 2021	15	8	9	21	11	14	35	1	8	40	45	19	226

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ATTACHMENT

Actual New Lots Created up to June 2021, compared to the projected 2021 year of the 2021-2031 Long Term Plan Projection



Comments:

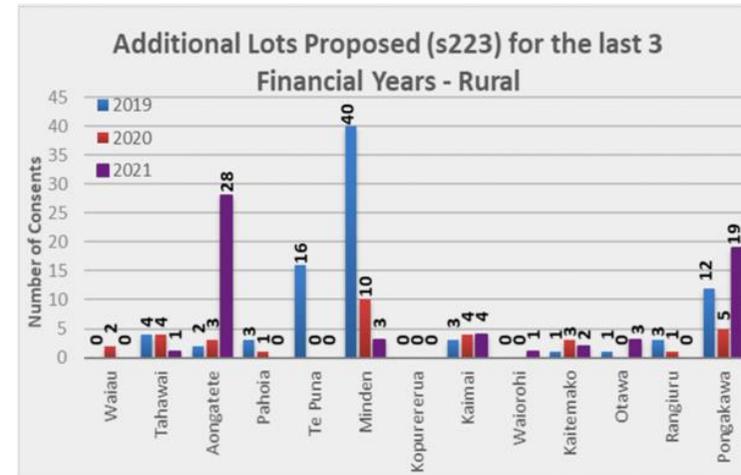
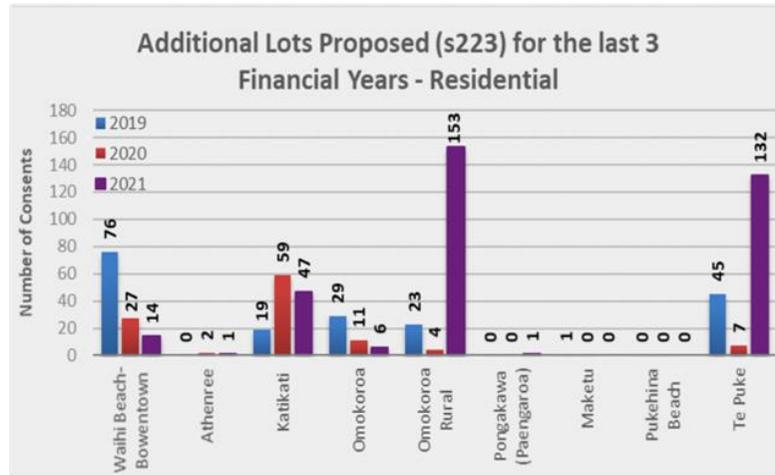
- Developers stage large subdivision consents in Omokoroa and Te Puke, which means in some months more Finco’s are received than other months.
- Subdivision consents for both 2019/2020 and 2020/2021 were close, with 224 and 226 consents received respectively, for each of those years.
- 7% or 18 less consents were received for the 2020/2021 year compared to the 2021 LTP projected year.
- Subdivision projections in the rural areas were conservative, but the actuals are trending lower than expected.
- Rural areas which exceed the projections are: Te Puna (4 consents), Minden (8 consents) and Kopurerurua (9 consents).

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ATTACHMENT

ADDITIONAL LOTS PROPOSED

S223 Lots Proposed over the last 3 Financial Years



Additional Lots Proposed (s223)	2019	2020	2021
	278	143	415

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ATTACHMENT

S223 Lots Proposed: July 2019 to June 2021



Additional Lots Proposed (s223)	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
July 2019 - June 2020	5	30	12	10	25	7	0	3	6	13	1	31	143
July 2020 - June 2021	45	12	5	4	9	200	0	9	106	9	8	8	415

Comments:

- In December 2020, 44 new consents at s223 were granted in Te Puke (38x at No.3 Road and 6x at Dunlop Road) and 152 new consents for Omokoroa (Harbour Ridge - Goldstone Road), while in March 2021 a 73 new lots subdivision came through for Te Puke. These will likely go to 224 in the 2022 financial year and increase financial contributions accordingly.
- Ongoing pre-application discussions are underway for Te Puke and will possibly be consented in the next 3-6 months.

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9.2 SCHEDULE OF PAYMENTS FOR THE MONTH OF MAY 2021**File Number: A4084903****Author: Maria Palmer, Acting - Financial Controller****Authoriser: Kumaren Perumal, Group Manager Finance and Technology Services****EXECUTIVE SUMMARY**

1. The purpose of this report is for the Elected Members to receive information on payments from ANZ Bank for the month of May 2021.

RECOMMENDATION

That the Acting – Financial Controller’s report dated 20 July 2021 titled ‘Schedule of Payments for the Month of May 2021’ be received.

BACKGROUND

2. In accordance with the provisions of the legislation, the following payments were made during the month of May 2021. Computer printouts listing all the vouchers issued over the period will be available for inspection if required.

Payment Summary – May 2021	
Payment of Accounts	
Direct Credits and Cheques	\$7,169,092.31
Direct Debits (salary payments)	\$1,288,193.32
Direct Debits (other accounts)	\$88,775.01
TOTAL	\$8,546,060.64

9.3 BAY OF PLENTY LOCAL AUTHORITY SHARED SERVICES (BOPLASS) STATEMENT OF INTENT 2021-2024 (FINAL)

File Number: A4106567

Author: David Jensen, Finance Manager

Authoriser: Kumaren Perumal, Group Manager Finance and Technology Services

EXECUTIVE SUMMARY

1. The purpose of this report is to provide Elected Members with the approved Bay of Plenty Local Authority Shared Services (BOPLASS) Ltd Statement of Intent (SOI) 2021-2024 (**Attachment 1**).

RECOMMENDATION

That the Finance Manager's report dated 20 July 2021 titled 'Bay of Plenty Local Authority Shared Services (BOPLASS) Statement of Intent 2021-2024 (Final)' be received.

BACKGROUND

2. The Local Government Act 2002 requires a Council Controlled Organisation to circulate a copy of its approved Statement of Intent to shareholders prior to 30 June.
3. The Board circulated the draft 'BOPLASS Limited Statement of Intent' to shareholders for comment and submissions on 17 February 2021 with submissions closing prior to 30 April 2021.
4. The draft BOPLASS SOI was presented to Council on 8 April 2021 for comment. No changes to the draft were requested by Council.
5. The submissions received were discussed in depth by the Board of BOPLASS and the comments and feedback from shareholders were taken into account before approving the final Statement of Intent for circulation to shareholders at the BOPLASS meeting held on 21 June 2021.
6. An extract of the changes agreed by the Board in finalising the BOPLASS Limited Statement of Intent 2021-2024 is provided below:

"Section 7. Future Developments

- *The company recognises the importance of remaining adaptive in what is a complex and changing working environment. BOPLASS continues to look at new opportunities or alternative approaches to progressing projects that benefit shareholding councils.*
- *BOPLASS also recognises the importance of social procurement and will contribute to consider the broader social, cultural and environmental outcomes as part of its procurement process.*
- *The Board recognise that the drive for change and/or collaboration in some key areas of council business will often be led by other groups, e.g. Three Waters Reform and RMA changes. Although BOPLASS may not be leading these specific projects, the organisation may be considered as one of the vehicles available to assist with managing collective regional outputs from these projects.*
- *Although BOPLASS has continued to deliver significant benefits and savings in the placement of Councils' insurance, there is recognition that cost-effective placements and coverage are becoming more challenging to achieve as a result of the hardening global insurance market. Working closely with other LASS, opportunities for sharing specialised internal resource to ensure we remain positioned at the forefront of the industry will be*

investigated. This will assist with ensuring that capability, risk profiling, and valuation data across all participating councils will be to the necessary standard to continue to attract a competitive range of underwriters and insurers.”

7. A copy of the approved Statement of Intent for 2021-2024 is attached for your information. A link to the document will also be provided on Council’s webpage.
8. The Board of BOPLASS has appreciated the support received by Council in the past year and looks forward to another successful year.

ATTACHMENTS

1. **BOPLASS Statement of Intent 2021-2024 (Final)** [↓](#) 



STATEMENT OF INTENT FOR 2021-2024



June 2021

"COUNCILS PARTNERING FOR VALUE AND SERVICE"

1. Introduction

This Statement of Intent (SOI), developed under Schedule 8 of the Local Government Act 2002:

- Declares a public statement of the activities and intentions of BOPLASS Ltd and the objectives to which those activities will contribute.
- Provides an opportunity for the shareholders to influence the direction of BOPLASS Ltd, and
- Provides a basis for the accountability of the Directors to the Shareholders for the performance of BOPLASS Ltd.
- Covers BOPLASS Ltd and any subsidiary company established in pursuance of the objectives herein.

2. Background

The councils that operate within the Bay of Plenty and Gisborne Regions have formed a Council Controlled Organisation (CCO) to investigate, develop and deliver Joint Procurement and Shared Services projects where delivery is more effective for any combination of some or all of the councils.

Benefits that can be achieved through collaboration are:

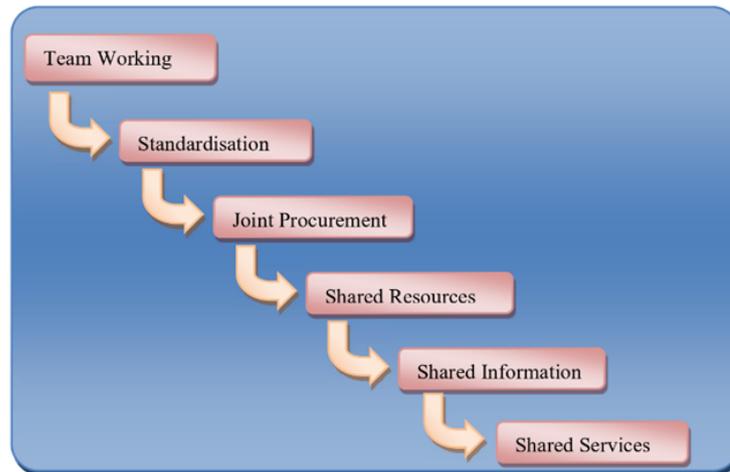
- improved levels and quality of service;
- a co-ordinated and consistent approach to the provision of services;
- reductions in the cost of support and administrative services;
- opportunities to develop new initiatives;
- economies of scale resulting from a single entity representing many councils in procurement.

These benefits and opportunities can apply to all councils irrespective of location or size.

Business processes, information architectures and functional tools differ in each council to varying degrees. The BOPLASS strategies facilitate a journey of progressive development using the approach identified in the BOPLASS Strategy and Action Plan to:

- enhance the capability to collaborate;
- encourage the elimination of barriers to collaborative action; and
- identify services that deliver viable business cases.

A generic sequence or stages of collaboration between multiple councils is followed to develop Shared Services, as shown in Figure 1.



Many of the BOPLASS Joint Procurement projects have supported the development of standard products, services or solutions across the councils. These standards assist in creating a foundation for the delivery of collaboration within the councils.

Examples of Joint Procurement and collaborative projects are:

- Infrastructure Insurance
- Collective Training
- Aerial Imagery and LiDAR
- Provincial Growth Fund Co-funding for LiDAR Capture
- Standardised Community Engagement App
- Lone Worker Field Solutions
- Robotic Process Automation
- Accounts Payable Automation Software
- Print Media Licencing
- Insurance Valuations
- Contractor Online Inductions
- Health and Safety Management Software
- Radio Telephony (RT) Strategy
- Solid Waste Management
- Insurance Forums
- Health and Safety Inter-Council Audits
- Asbestos Protocols
- Sustainable Public Procurement
- Health and Safety Benchmarking
- Video Conferencing Services
- Council Library and Cloud Services
- Inter-Council Network (ICN) Review, Redesign and Renegotiation
- Debt Collections
- Collaboration Portal
- Capital Construction and Civil Works Projects
- Fortigate Firewall Services
- Wireless WAN
- Inter-LASS Collaboration
- Human Resources Information Systems

3. Our Vision

“COUNCILS PARTNERING FOR VALUE AND SERVICE”

4. Objectives of BOPLASS Ltd

Working together with the full support and involvement of staff, we will provide benefit to councils and their stakeholders through improved levels of service, reduced costs, improved efficiency and/or increased value through innovation.

These will be achieved primarily through:

Joint Procurement

Being the procurement of services or products by two or more councils from an external provider regardless of whether the service is paid for through BOPLASS or individually by participating councils.

Shared Services

Being the participation of two or more councils in the provision of a common service which may be jointly or severally hosted.

5. Nature and Scope of Activities

The principle nature and scope of the activities of BOPLASS Ltd is to:

- Use Joint Procurement to add value to goods and services sourced for its constituent councils.
- Establish the underlying technology, framework, platform and policies to enable and support collaboration.
- Facilitate initiatives that benefit councils and their stakeholders through improved levels of service, reduced costs, improved efficiency, innovation and/or increased value.
- Pursue best practice in the management of all activities to obtain best value and minimise risk.
- Demonstrate fiduciary responsibility by ensuring that its activities are adequately funded from savings achieved, levies, council contributions, or Government funding where available.
- Allow other councils or organisations to participate in its activities where this will benefit its constituent councils directly or indirectly.
- Actively monitor and engage with Shared Service developments across the public sector to identify opportunities for further development and establishing best practice.
- Represent the collective views of its Shareholders in matters with which it is associated.

6. Governance

BOPLASS Ltd will conduct itself in accordance with its Constitution, its annual Statement of Intent, and the provisions of the Companies Act 1993 and the Local Government Act 2002.

The Company is governed by its Directors. To ensure total synergy between the Company's activities and its council shareholders' activities, nine Directors are also the current Chief Executives of their respective shareholding councils. The dual roles recognise the interdependence of BOPLASS and its councils in the undertaking of its activities.

The Board also includes an independent Chair, appointed with specific skills and knowledge to add incremental value. This appointment brings experience and specialist skills that are complementary to those held by the other Directors.

Shareholder	Appointed Director
Bay of Plenty Regional Council	Fiona McTavish
Gisborne District Council	Nedine Thatcher Swann
Kawerau District Council	Russell George
Opotiki District Council	Aileen Lawrie
Rotorua Lakes Council	Geoff Williams
Taupo District Council	Gareth Green
Tauranga City Council	Marty Grenfell
Western Bay of Plenty District Council	Miriam Taris
Whakatane District Council	Stephanie O'Sullivan
Independent Director and Chair	Craig O'Connell

A sub-committee of council delegates has been established by the Directors as an Operations Committee to manage responsibility for regular monitoring and governance of operational aspects of BOPLASS projects, allowing the Board to primarily focus on supporting the strategic development of the organisation.

Each activity or project is managed by an Advisory Group, nominated by the shareholding councils in that particular service. The Board retains the right to approve nominations to the Advisory Groups and all of their material decisions – there is only one Board of Directors and that remains at the umbrella or holding company level.

The Board has established a principle that participation in each initiative is decided by individual councils on an 'opt in' basis.

Services delivered are subject to a formal service level agreement between BOPLASS Ltd and the participating councils, outlining the services and activities provided, where, when and how; and reflecting the capital and operational costs being met by each service shareholder.

Joint Procurement initiatives consistent with their nominated role may be undertaken by any advisory group as approved by the Operations Committee. In considering Joint Procurement initiatives, the Company will take into account the opportunities available through All of Government (AoG) purchasing arrangements and, where there is demonstrated benefit to the Company or its constituent councils, support such initiatives. In assessing the benefits of a Joint Procurement initiative, opportunities for integration shall be considered. The Board has recognised that the availability of All of Government Procurement options has the potential to impact on BOPLASS' ability to provide procurement options in some categories.

Subject to the approval of shareholders in accordance with the shareholder agreement the Directors may decide that a particular activity is best managed as a subsidiary company and proceed accordingly. Any subsidiary company whose objectives are in accordance with the objectives set out in this Statement of Intent shall not be required to have a separate Statement of Intent.

7. Future Developments

The company recognises the importance of remaining adaptive in what is a complex and changing working environment. BOPLASS continues to look at new opportunities or alternative approaches to progressing projects that benefit our shareholding councils.

BOPLASS Ltd will continue to work on business cases for Joint Procurement and Shared Services that may be provided in the region.

BOPLASS Joint Procurement opportunities will be actively pursued to ensure maximum savings and benefits continue to be delivered to the participating councils through existing and new contracts.

Joint Procurement initiatives will be considered by the Board and/or its advisory groups where there is demonstrated support from two or more member councils, with councils participating on an opt-in basis.

BOPLASS also recognises the importance of social procurement and will continue to consider the broader social, cultural and environmental outcomes as part of its procurement process.

The Board will be looking for commitment from councils to participate in collaborative services and to provide a lead in the identification and management of opportunities and projects.

BOPLASS will also proactively explore opportunities to partner with other local authorities and Shared Services organisations within NZ where they are either developing or considering developing cost effective services or Joint Procurement initiatives involving products or services that are of value to the BOPLASS councils. The Board recognise the significant savings BOPLASS has provided to member councils through joint procurement and has tasked BOPLASS with leading inter-

regional joint procurement initiatives that will provide benefit to all parties through an aggregated approach.

The Collaboration Portal, established by BOPLASS for the sharing of information on Shared Services or Joint Procurement opportunities, has been made available to the wider local government community to provide better visibility of common projects and to encourage further cross-regional collaboration. BOPLASS will continue to market the benefits of inter-region collaboration and assist other councils through providing support and access to the Collaboration Portal.

BOPLASS will continue to explore opportunities for councils to develop ICT solutions using middleware and cloud technologies that allow for future sharing and the development of Shared Services without the wholesale replacement of IT systems.

The Board recognise that the drive for change and/or collaboration in some key areas of council business will often be led by other groups, e.g. three waters reform, RMA changes. Although BOPLASS may not be leading these specific projects, the organisation may be considered as one of the vehicles available to assist with managing collective regional outputs from these projects.

Where it is practicable, BOPLASS will work with other LASS' or councils in developing Shared Service ICT strategies and/or leverage off, or participate in, services established by other collective local government groups.

Although BOPLASS has continued to deliver significant benefits and savings in the placement of councils' insurance, there is recognition that cost-effective placements and coverage are becoming more challenging to achieve as a result of the hardening global insurance market. Working closely with other LASS, opportunities for sharing specialised internal resource to ensure we remain positioned at the forefront of the industry will be investigated. This will assist with ensuring that capability, risk profiling, and valuation data across all participating councils will be to the necessary standard to continue to attract a competitive range of underwriters and insurers.

8. Stakeholder Engagement

BOPLASS recognises the ambitious plans our constituent councils have for their communities and endeavours to support these aspirations through:

- Regular engagement at project, management and governance level;
- Including councils' short, medium and long-term goals within BOPLASS planning;
- Using quality information from councils to guide our decision-making;
- Identifying and developing services that directly benefit councils and/or their communities;
- Monitoring councils' future plans and remaining agile to change to include these aspirations in our own planning;
- Ensuring Operation Committee members include regular communication about individual council LTP developments to assist BOPLASS with aligning with councils' strategic direction;

- Regularly communicating to ensure stakeholders are aware of what we are doing and why we are doing it;
- Involving councils in our decision-making and planning.

9. Performance Targets

To ensure the Company continues to operate effectively in both governance and management terms over the next three years the targets are to:

Target	How	Measure
Ensure supplier agreements are proactively managed to maximise benefits for BOPLASS councils.	Manage and/or renegotiate existing contracts.	Contracts reviewed annually to test for market competitiveness. New suppliers are awarded contracts through a competitive procurement process involving two or more vendors where applicable.
Investigate new Joint Procurement initiatives for goods and services for BOPLASS councils.	Procure from sources offering best value, service, continuity of supply and/or continued opportunities for integration. (Current identified projects are listed in Appendix B.)	A minimum of four new procurement initiatives investigated. Initiatives provide financial savings of greater than 5% and/or improved service levels to the participating councils.
Identify opportunities to collaborate with other LASS in Procurement or Shared Service projects where alliance provides benefits to all parties.	BOPLASS to regularly engage with other LASS to identify and explore opportunities for further inter-regional collaboration.	Quarterly reporting on engagement and a minimum of one new collaborative initiative undertaken annually.
Further develop and extend the Collaboration Portal for access to, and sharing of, project information and opportunities from other councils and the greater Local Government community to increase breadth of BOPLASS collaboration.	Increase usage of the Collaboration Portal by providing support and training material for new and existing users. Proactively market the benefits to councils.	Number of listed projects to increase by 5% per year. Number of active users to increase by 10% per year.
Communicate with each shareholding council at appropriate levels.	Meeting with members of Executive Leadership Team.	At least one meeting per year.
Ensure current funding model is appropriate.	Review BOPLASS expenditure and income and review council contributions and other sources of funding.	Performance against budgets reviewed quarterly. Company remains financially viable.

10. Balance Sheet Ratios

The Local Government Act 2002 Schedule 8 (9) requires the SOI to include the projected ratio of shareholders' funds to total assets within the Forecast Statement of Financial Position. As at 30 June 2020 the consolidated Shareholder funds comprised \$29,856 and the total assets were \$1,384,644. The resulting ratio is 2.16%.

As asset owning Shared Services are approved, the Board will, if appropriate, provide a mechanism for the recognition of each council's contribution.

11. Accounting Policies

11.1 Statement of Accounting Principles

The Company will adopt accounting practices that comply with NZ IFRS, the requirements of the LGA and the Financial Reporting Act 1993.

11.2 IPSAS Accounting Standards

As a Public Sector Public Benefit Entity (PS PBE), the Company has elected to report using International Public Sector Accounting Standards for Public Benefit Entities under Tier 3 PBE standards.

11.3 Measurement Basis

The Company will follow generally accepted international accounting principles for reporting of earnings and financial position.

11.4 Specific Accounting Principles

The following are principles which will have a significant effect on the measurement of financial position:

- Accounts Receivable are stated at their expected realisable value after writing off any known bad debts and providing for doubtful debts.
- Investments are valued at the prevailing market value.
- Fixed assets are recorded at cost, less accumulated depreciation.
- Any liability for overseas funding of equipment, systems or services is based on the prevailing exchange rate as at balance date.
- Where intangible assets are purchased, such as intellectual property, these are capitalised and written off on a straight line basis over their expected life, but no greater than four years.
- All assets are depreciated over their expected useful lives. Depreciation is provided on a diminishing value basis over the estimated useful life, at the same rate as is allowed by the Income Tax Act 1994.

- It is not envisaged that the Company will hold inventories, other than those that might relate to providing information services to a number of parties. They will be valued at net realisable value.
- Taxation will be provided as required in line with relevant legislation.
- In accordance with the Public Audit Act 2001 and the Local Government Act 2002, the office of the Auditor General will be responsible for the audit of the Company's financial statements.

12. Distributions to Shareholders

The Company is not expected to make profits that would ordinarily be distributed by way of dividends. Any surplus funds (after tax) remaining from an activity or the annual operations of the Company shall be carried forward to the ensuing year and may be used to reduce service costs, invest in further developing other services, and/or as the Directors may decide.

13. Information to be Provided to Shareholders

The Company will deliver the following statements to shareholders:

- On a three monthly basis the Financial Position and Cashflow.
- Within two months of the end of the first half of the financial year: Financial Performance and Financial Position.
- Within three months of the end of the financial year the following audited statements: Financial Position, Movements in Equity, Cashflows, Service Performance plus a summary of how the Company has tracked against its objectives and prospects for the next financial year, and a report on the Company's medium to long term plans.
- Six monthly summaries of project activities included in Half Yearly and Annual Reports.

14. Procedures for the Purchase and Acquisition of Shares

The Board will give approval before BOPLASS Ltd subscribes for, purchases or otherwise acquires shares in any company or other organisation, which is external to the group.

15. Activities for Which the Board Seeks Compensation

The ongoing activities to identify, develop, procure Shared Services will be budgeted for in advance, subject to a business case and either funded by individual councils without BOPLASS Ltd involvement, or agreed by the Board to be funded by BOPLASS Ltd with consequent recovery from participating councils.

Shareholding councils will make a contribution to the operational costs of the Company on an annually agreed basis.

The Company will also seek contributions by way of a levy or administration charges on services provided or administered. In determining an appropriate charge, the Directors may take into account the cost of running the Company, its future operational requirements, the nature and cost of the service provided, benefits achieved and councils' ability to pay.

The Company may provide services (at a cost recovery or a cost plus basis) to other non-shareholding councils within or beyond the region. Any surplus from such activity will be used to either reduce service costs and/or invest in further developing of that or other services, as agreed by the Advisory Group and by the Board.

16. Value of Shareholder's Investment

The Directors estimate that, at this stage, BOPLASS Ltd has limited commercial value. As each shareholder's investment in BOPLASS Ltd is less than \$20,000, the Board believe that fairly represents the value of their investment. The Directors will reassess the value of this shareholding on or about the 1st of March each year.

17. Financial Forecasts

The Forecast Financial Statements for the years 2021-2024 are included (Appendix A).

The Aerial Photography revenue/expenses reflects the flying programme determined by the participating councils which includes interim flying programmes and extensive region-wide flying programmes over the next five years.

A continued increase in Recoveries has been forecast to reflect the direct recovery of purchases made on behalf of councils through Joint Procurement projects.

It is the company's intention to always fully recover costs incurred on behalf of participating councils.

Appendix A

SOI Forecast 2021/24	Budget 2020/21	Forecast 2021/22	Forecast 2022/2023	Forecast 2023/2024
REVENUE				
Revenue - Core	274,510	306,339	313,992	321,837
Bank Interest Received	1,000	200	200	200
Council Contribution	273,510	306,139	313,792	321,637
Revenue - Projects	1,533,000	1,199,000	1,511,500	1,211,000
Aerial Photography Income	600,000	300,000	600,000	300,000
Bank Interest Received	16,500	6,000	4,000	4,000
Collaboration Portal	75,000	45,000	50,000	55,000
Lease Income - ICN	135,000	135,000	130,000	125,000
Lease Income - Video Confer.	30,500	30,500	25,000	25,000
Rebates	6,000	2,500	2,500	2,000
Recoveries	670,000	680,000	700,000	700,000
Total Operating Revenue	1,807,510	1,505,339	1,825,492	1,532,837
EXPENSES				
Expenditure - Core	383,650	374,950	385,070	396,453
ACC	1,000	800	850	900
Accommodation & Travel	1,500	2,000	2,100	2,200
Accounting & Audit	17,500	20,700	21,300	22,000
Administration	15,300	17,300	17,500	18,000
Amortisation	8,000	5,000	7,700	8,700
Bank Fees	400	200	200	200
Conferences	2,000	2,000	2,100	2,200
Depreciation	650	650	650	650
Directors costs	18,000	21,000	21,000	23,000
Fringe Benefit Tax	7,000	3,500	4,000	4,000
General & Catering	2,000	2,000	2,200	2,400
Health and Safety	1,000	1,000	1,000	1,000
Insurance	9,000	9,500	10,500	12,000
Interest Paid - TCC Loan	500	500	500	500
Legal	2,000	2,000	2,000	2,000
Salaries	285,000	278,000	282,170	286,403
Salaries - C'Portal Opex	-12,000	-16,500	-16,500	-17,000
Staff Support Costs	16,500	17,000	17,500	18,500
Staff Training Costs	2,000	2,000	2,000	2,500
Subscriptions	1,000	1,000	1,000	1,000
Tax Advice	5,300	5,300	5,300	5,300
Expenditure - Projects	1,423,860	1,130,389	1,440,422	1,136,384
Aerial Photography Expense	600,000	300,000	600,000	300,000
Collaboration Portal Opex	26,150	26,119	27,122	27,884
Lease Expense - ICN	129,100	129,600	124,800	120,000
Lease Expense - Video Confer.	28,610	28,670	23,500	23,500
Projects - Recoveries	640,000	646,000	665,000	665,000
Total Operating Expenditure	1,807,510	1,505,339	1,825,492	1,532,837
Operational Surplus/ (Deficit) before Tax	0	0	0	0

Appendix B

Completed Joint Procurement Projects

Requiring ongoing management for performance, renewal or replacement:

- Collective Geospatial training
- Aerial Imagery
- Provincial Growth Fund co-funding for LiDAR Capture
- Antenno community engagement app
- Insurance Valuations
- Contractor online inductions
- Eastern BOP Electricity
- Health and Safety Management Software
- Solid Waste Management
- Insurance Forums
- Asbestos protocols
- Sustainable Public Procurement
- Health and Safety Benchmarking
- Council Library and cloud services
- Inter-Council Network (ICN) review, redesign and renegotiation
- Debt Collections
- Collaboration Portal
- Capital Construction and Civil Works Projects
- Inter-LASS collaboration
- Spark Fortigate Firewall Services
- Evolution Networks Wireless WAN
- Office supplies
- Banking
- Postal services
- Courier services
- Fuel
- Advertising services
- Travel and accommodation services
- Air travel
- Insurance brokerage
- Risk management
- N3/GSB
- GIS software
- Health insurance
- Security services
- Antivirus software
- Video conferencing
- Above ground asset insurance
- GPS vehicle tracking
- Archaeological services
- Telephony – voice, data, mobile
- Reprographic – printers/copiers
- Media monitoring services
- EFTPOS services
- Historical imagery digitisation
- Online services
- Internal audit services
- Health and safety training services
- Risk management workshops
- Infrastructure Insurance
- Collective H&S training
- EMA membership
- Environmental insurance
- Print Media Copyright Services
- Health and Safety software
- Tender Facilitation
- Regional LiDAR Capture
- Standards NZ
- Accounts Payable Automation Software
- FME Server
- Human Resources Information Systems

Appendix B

Identified Joint Procurement Projects

- Civil works contracts
- Civil works materials
- Infrastructure valuation services
- High volume print
- Electronic document management
- Archives
- Document storage
- Document scanning
- Agenda management software
- ICT security policies
- Business continuity
- IT applications
- Property valuation services
- Telephony platform
- Chemicals
- Digital signatures
- Recruitment/candidate management
- Surveys and research
- Media distribution services
- CD emergency notifications
- Fleet purchasing
- Push wireless
- Fleet management
- Community communication systems
- Lone worker field solutions
- LiDAR acquisition – PGF
- Drug & alcohol testing
- Electronic agenda and minute management
- Occupational health
- Health & Safety training

Collaborative Projects

Managed by BOPLASS or by one or more constituent councils:

- IT hosting / IaaS
- Shared datacentre
- Internal audit services
- GIS web services
- Shared licence server
- Contractor H&S prequalification
- Radio telephony strategy
- Collaboration Portal
- After hours call management
- Archive service
- Debt management
- Health and safety auditing
- Inter-council network (ICN)
- Smart cities
- Section 17A reviews
- Video conferencing
- GIS imagery data storage
- Historic aerial imagery
- Sustainable procurement
- Diversion of putrescible waste from landfill
- Civil works projects marketing
- Robotics processing automation
- Civil Defence Emergency Management
- Insurance Valuations
- Inter-LASS collaboration
- Regional waste operator licensing and data collection
- Zoom licencing and group plan

Appendix B

Projects for Consideration

- Rates Collection
- Geospatial services
- Joint software support
- Asset Management
- Web services
- Payroll
- Consents Processing
- CCTV monitoring
- Information Services
- HR Information Systems
- Electronic Document and Records Management System
- Business continuity planning
- Infrastructure development codes
- Solid waste regional facilities strategy
- Building consents
- Regional Civil Defence
- Document digitisation
- Capital Expenditure projects
- Project management office
- Windscreen replacement
- Driver training
- Staff engagement survey systems
- Contractor online inductions
- Centralised insurance resource

9.4 PROPOSAL TO OFFICIALLY NAME THE LAND CURRENTLY KNOWN AS BROADLANDS BLOCK, WAIHĪ BEACH

File Number: A4093974

Author: Peter Watson, Reserves and Facilities Manager

Authoriser: Gary Allis, Deputy Chief Executive & Group Manager Infrastructure Services

EXECUTIVE SUMMARY

The purpose of this report is to seek the Performance and Monitoring Committee's approval to initiate the process to officially name an area of land currently identified as 'Broadlands Block' in the Katikati - Waihī Beach Ward Reserve Management Plan.

RECOMMENDATION

1. That the Reserves and Facilities Manager's report dated 20 July 2021 titled 'Proposal to Officially Name the land currently known as Broadlands Block, Waihī Beach' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Performance and Monitoring Committee **approves** that staff initiate the process to officially name an area of land currently identified as 'Broadlands Block'.
4. That if, in Item 3 above, the Committee approves the proposal to rename the Broadlands Block, staff be instructed to initiate a one-month public consultation process before making a recommendation to Council for a formal resolution.
5. That the Performance and Monitoring Committee **does not approve** the proposal to rename the currently identified as Broadlands Block.

BACKGROUND

The land is currently identified as 'Broadlands Block' in the Katikati – Waihī Beach Ward Reserve Management Plan, refer **Attachment 1**. The reserve has not been formally gazetted with a name. There is no physical signage within the reserve to identify this name.

It is understood that the Broadlands Block land was purchased by Ohinemuri County Council from Challenge Properties Ltd on 10 May 1983. Challenge Properties were the successor to Broadlands Properties Ltd who had purchased the land in 1977. When owned by Broadlands Properties Ltd the company submitted a sub divisional scheme plan for residential development of around 120 sections. The Council, with considerable local pressure and support declined the proposal because of a perceived need to retain a ponding area for Two Mile Creek, which flows under a bridge on Wilson Road and traverses the south western boundary of the property and then out to sea. Broadlands Block acts as a buffer/storage area for stormwater flowing into the creek.

Some of the Block, which was identified as suitable for further subdivision, was subdivided off in order to house the Waihī Beach Community Centre site.

The current Broadlands Block is made up of the following land parcels:

Description	Prop ID	Parcel	Legal	Size	Status
Main Section	1005	1883/114	Lot 3 DP 523589	9.1921ha	No reserve status
Drainage behind 34-50a Wilson Road and access to Edinburgh	270	1825/415	Lot 1 DPS 36047	0.1735ha	Local Purpose Drainage Reserve
Accessway from Wilson	271	1827/3	Lot 136 DP37325	0.1047ha	No reserve status

Eruera Tawhiti, a representative Otawhiwhi Marae, has forwarded a proposal to name the block to reflect the history of the area. A narration from Eruera regarding his account of the area's history has been provided, refer **Attachment 2**.

Further information on the Pa, Eruera refers to has been attached, (**Attachment 3**), as taken from the New Zealand Archaeological Associations records.

Staff have clarified that the correct name is 'Te Mata', not 'Ti Mata', as depicted in the New Zealand Archaeological Associations records.

In accordance with the Generic Policy on Reserve naming, contained in the Katikati – Waihi Beach Ward Reserve Management Plan, there will need to be a one-month period of public consultation before reporting back to Council for a formal resolution to name the reserve.

The Policy for naming reserves is detailed under the Statutory section of this report.

SIGNIFICANCE AND ENGAGEMENT

In terms of the Significance and Engagement Policy, this decision is considered to be of low significance because any persons who are likely to be particularly affected by, or interested in, the naming of the reserve at Waihi Beach, are the residents of Waihi Beach. Although there will be a one-month period of public consultation, this process will nevertheless have a minimal community and financial impact.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication	
Name of interested parties/groups	Waihi Beach Community Board will be approached for comments.	Planned
Tangata Whenua	The relevant Tangata Whenua will be contacted for comment during the public consultation period.	
General Public	Council's Reserve Naming Policy requires that the proposed name is publicly advertised for a one month period for comment. A further report to Council will be prepared in order to report on any public submissions about the proposed name. Following consideration of submissions, if any, Council will need to pass a formal resolution on the proposed name.	

ISSUES AND OPTIONS ASSESSMENT

Option A	
That the Performance and Monitoring Committee approves the proposal to rename the currently identified as 'Broadlands Block'.	
And	
That if in the item above, the Committee approves the proposal to rename Broadlands Block, staff be instructed to initiate a one-month public consultation process before making a recommendation to Council for a formal resolution.	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	Naming of the reserve would: <ul style="list-style-type: none"> • Comply with Council's reserve naming policy • Provide the public with a better reference to the site.
Costs (including present and future costs, direct, indirect and contingent costs).	Consultation advertising costs would be approximately \$200.00. Gazetting costs approx. \$80.00. New naming signage will need to be constructed at approximately \$1000.00 and installed for the reserve. The costs above will be funded through the approved reserves 2021/2022 work budget. Any sign maintenance would be covered by the District Reserves budget.
Other implications and any assumptions that relate to this option (Optional – if you want to include any information not covered above).	Council's Reserve Specific Management Plan would need to be amended to reflect the change in name.
Option B	
That the Performance and Monitoring Committee does not approve the proposal to rename the currently identified as 'Broadlands Block'.	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	While the name is generally known by locals, it does not reflect the local history of the area. The policy encourages historic, geographic or particular local significance place names and original Māori place-names.

STATUTORY COMPLIANCE

Reserves Act 1977

In accordance with Part 3 Section (10) of the Reserves Act 1977 the Council (as the administering body) may by notice in the Gazette, declare that a reserve shall be known by such a name as specified in the notice.

Reserve Management Plan Generic Policy – P8 – Naming [of reserves]

All reserves vested in or administered by Council will be named through a formal resolution of Council following consultation with Tangata Whenua and interested parties.

Naming will generally be initiated at the time of vesting and will be publicly advertised with a one month period for comment.

Where an existing reserve is known by the community by a local rather than the official name signage that recognises both names will be considered.

This Reserves Naming Policy acknowledges the New Zealand Geographic Board (Ngā Pou Taunaha O Aotearoa) "Rules of Nomenclature" which act as guiding principles for determining place names in New Zealand. In summary these rules as they relate to Council administered reserves are:

- Names which have historic, geographic or particular local significance are generally acceptable. So too, for example, are names of early explorers and discoverers, early settlers, surveyors and geologists and early notable people or events which have some connection with the proposed area to be named.
- Names of persons will not be given to features during the person's lifetime. If the name of a deceased person is used, generally the surname is chosen.
- Descriptive names can be used provided there is no duplication of the name in a neighbouring area.
- Name duplication is avoided.
- The use of the possessive form is avoided; e.g. Smith's Reserve.
- Names in local usage normally take precedence.
- Names considered to be in poor taste are avoided.
- Original Māori place names will be encouraged - an "original Māori place-name" means any Māori place name that is recognised by the Tangata Whenua as one historically associated with a place within their tribal boundary.
- Includes reserves, which are approved by the Department of Conservation through the Management Plan process.

Explanation: When new reserves are created or when existing reserves have names that are poorly related to the locality, purpose or nature of the reserve or to its community use, it is desirable for the reserve to be named, or renamed, to ensure ease and consistency of identity

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
	<p>Consultation advertising costs would be approximately \$200.00.</p> <p>Gazetting costs approx. \$80.00.</p> <p>New naming signage will need to be constructed at approximately \$1000.00 and installed for the reserve.</p> <p>The costs above will be funded through the approved reserves 2021/2022 minor capital works budget.</p> <p>Any sign maintenance would be covered by the District Reserves budget.</p>

ATTACHMENTS

1. **Broadlands Block Reserve Management Plan** [↓](#) 
2. **Ererua Tawhiti Background** [↓](#) 
3. **NZ Archeological Association Report on Pa Site** [↓](#) 



6.15 Broadlands Block



Location	Beach and Hillview Roads, Waihi Beach	Current Inventory	
Classification:	LP Drainage, Spit and Road Reserves.	Boundary fence	
District Plan Zone	Residential		
ID	270, 271 and 1005		
LTP Category	Neighborhood Amenity Reserve		
Area	9.4800 Ha		
Current State	Drainage storm water reserve		
Previous RMP	Waihi Beach Ward RMP September 2007		
Concept Plan	Adopted on 5 August 2009 – Review in future.		
Grass Mowing Standard	(.1205 Ha) Type D – Does not exceed 90 mm grass height. Mowed to within 45 mm of the ground (4.0225 Ha) Type E – Does not exceed 200 mm grass height. Mowed to within 60 mm of the ground		

Background:

- Drainage storm water reserve.

Reserve Issues:

- Investigate the needs and values for storm water management, wildlife, recreation, open space and pedestrian linkages.
- Outcome of Upper Catchment Diversion and Tonkin and Taylor 2006 Investigation Reports identifies storm water and recreational solutions for low lying land.
- Integrate recreation use with storm water management on lower lying land.
- Establish a Community Group to plan and coordinate the revegetation project with the view to accessing community funding and support to carry out the work.

Reserve Management Policy:

- 6.15.1 Provide pedestrian linkages.
 - 6.15.2 Manage storm water issues and develop reserve for its open space amenity for the community.
 - 6.15.3 Control and manage weed growth.
- (Refer next page)

*Reserve Management Policy (Continued):*

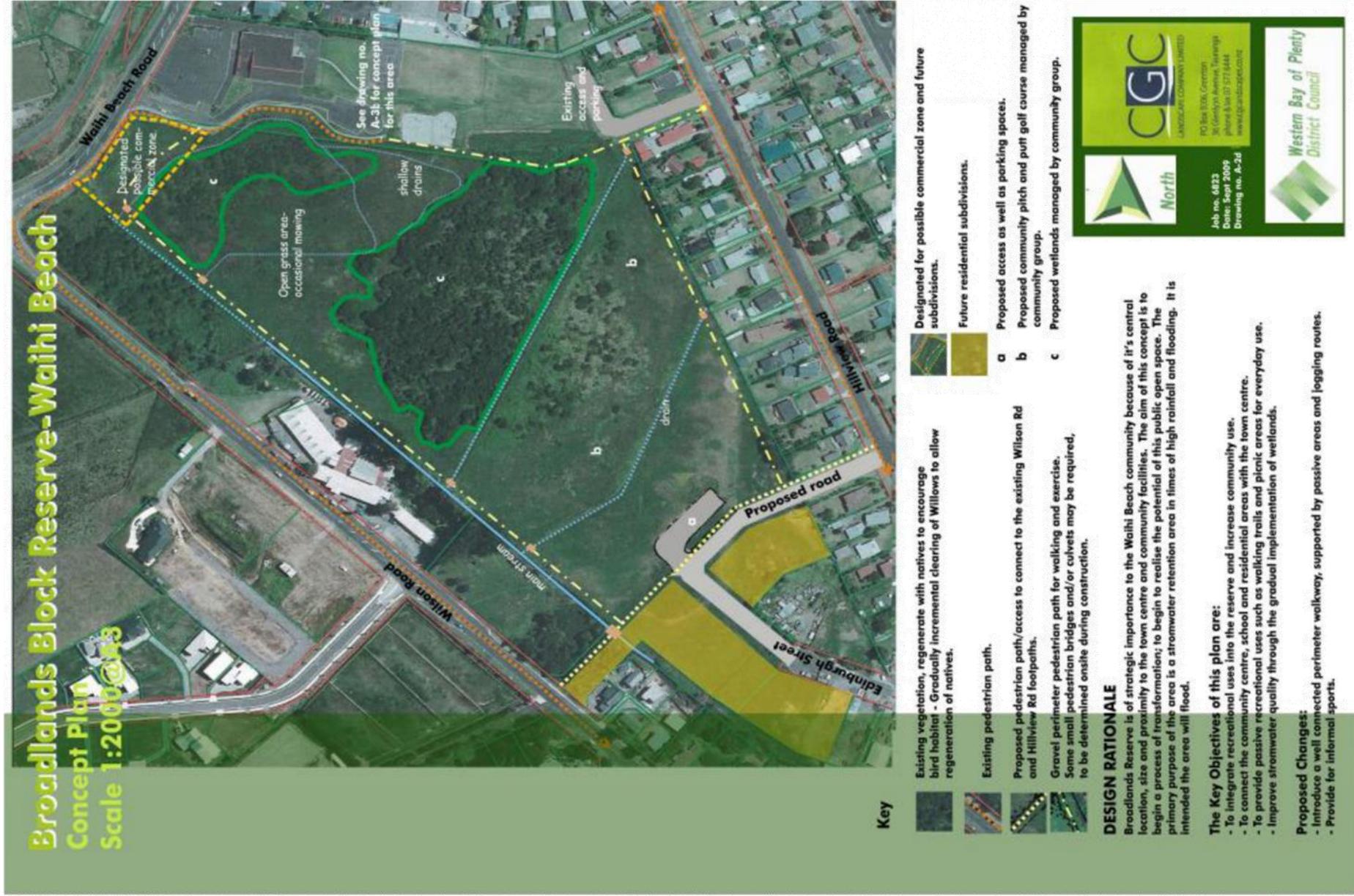
- 6.15.4 Undertake appropriate native riparian revegetation planting within reserve.
- 6.15.5 Maintain the reserve for its ecological and wildlife values.
- 6.15.6 Where public recreation, amenity and natural character values are not adversely affected, provide for community enhancement and maintenance of reserve land.
- 6.15.7 Investigate appropriate classification of the reserve.
- 6.15.8 Freedom Camping is prohibited in the reserve including any associated roads/car parks.
- 6.15.9 Generic objectives for Local Purpose Reserves and generic policies apply.

Broadlands Block Reserve

Some Actions approved in the 5 August 2009 Concept Plan have been completed, some are still outstanding, some have evolved due to changing circumstances and some will not be carried out and have been removed e.g. chip and putt golf course. The following are outstanding;

- Pedestrian access points (including paths for the Reserve) to be developed as opportunities arise.
- The western corner area zoned Commercial, can also be for community use and that a geotechnical assessment will be carried out. In the interim a strategy will be prepared to landscape and beautify the corner of Waihi Beach Road and Wilson Road.
- Walkways/cycleway and paths construction and upgrading is ongoing.

Actions	Priority	Cost Estimate	Project No
Develop paths and boardwalks	2019/20	25,000	245809



From Eruera Tawhiti
13 April 2021

Te Mata

E uhi tai, uhi tai
E uhi tai, uhi tai
Kei Uhi tai ana ko nga manga ki Otawhiwhi
Kei te tutuki te waewae ki te poro o te piaka
Uhi tai, uhi tai

The tide flows
The tide flows
The sea covers the estuaries up to Otawhiwhi
Feet may strike against the sharp young shoots of the mangrove
The tide flows on into the land

Waihi Beach to Bowentown and the western reaches of the Tauranga harbour have been long disputed over. Nevertheless it's understandable to see the reasons why it would be with the area being abundant in seafood resources from the estuary, harbour, beach and open sea. Any tribe would find this location desirable to settle. With the light sandy soil and the mild climate, it made it easy for the kumara and other plant food to grow. Close by were the bush covered ranges that would supply other food resources like birds and berries, as well as timber for canoes and houses. Te Mata Pa, was central to all of these resources and according to korero told to me by the kaumatua, Te Mata covered quite a vast area. Many have their versions of how big or small Te Mata was. Some say it was where the old golf course was and extended through the now Waihi Beach pub through to the swamp and some say that it is the swamp. Either way there's always a story when it comes to names being given. Te Mata could have gained its name because of several reasons, however in my understanding of the korero is that Te Mata was used to describe the surface - Te Mata (the surface). With the light sandy soils nearby and the mild climate, we know that the kumara was able to grow very well in the area, as were other plant foods. To this day, my whanau toward Bowentown still cultivate the land and yield good harvest and that's due to that sandy soil.

The whakatauki above brings about another korero about Te Mata and speaks of Te Mata in the sense of a prophetic waiata. Te Ma-Ta (the anticipated-snare) you can see the imagery contains a warning to those who dear tangle with the locals that it would be like fighting their way through the tangled roots of the mangroves and although this particular korero speaks more to the western harbour (Otawhiwhi), it could also relate to the swamp area and describe the unpredictable nature of a swamp and how it can easily become a snare should it be navigated by an outsider, heoi it was in the times of Ngai Tauwhao/Te Whanau a Tauwhao that the name Te Mata was in existence as most of the korero for Te Mata is with us. There is also another korero of the name Matariki - on a map I have (somewhere) is marked out where Te Mata is, and further down toward the end of the beach by what's known as Pohutukawa reserve is another Pa site called Tawhitireia, but what interests this korero is the naming of Pohutukawa reserve which was quite possibly in recent times, but nevertheless how it would relate to Matariki as they are celestial siblings in Maori folklore.

Heoi ano, koinei noa iho he paku korero
Hope this helps a bit

Eru



Arch site U13/1635 noted on Council mapping system

Status Approved

Pa on elevated plateau

**Site inspected by** Gallagher, Brigid (MishMish Heritage) on 31/05/2020**NZTM Coordinates** E 1860041 N 5855743**Source of spatial data** On Screen**Finder Aid** Land outside the Waihi Beach Pub, across Beach Road and the industrial unit area, on an elevated plateau of land ending bound by swamp/wetland to the north, east and south. A finger of land extends towards the hills in the west.**Site Type** Pa - island/ swamp**Features****Description** Updated 22/06/2020 (Field visit), submitted by brigidgallagher , visited 31/05/2020 by Gallagher, Brigid (MishMish Heritage)
Grid reference (E1860041 / N5855743)

Timata pa has been referenced in local historical accounts (Ohinemuri Regional History Journal 6 and 22) as being 50 yards from the Waihi Beach pub, within a swamp, and famed for its wood working. Local knowledge is that the totara palisades were used by early Pakeha settlers as farm fences but has not been substantiated. The exact location of the pa has not been determined, but surpassed until recently within 1942 aerial images of the Waihi Beach were released on the Retrolens database, showing the pa as being rectangular in shape, oriented north-south and following the toe of the spur on which it sits.

Whilst the photo does not show detail it is interpreted as having fortifications around its perimeter, and measured c. 200 x 70m. Further research is required.

Part of a totara post was discovered in the swamp around the pa in the past and remains in the drainage ditch behind the Waihi Beach Hotel. The pa was known for its carving, and it is possible that taonga tuturu associated with the pa may remain in the surrounding wetland. The dry land on the west side of the pa has been recently developed for residential housing. Recently Ultrafast Broadband installation by Chorus (arch authority ref. 2019/029) resulted in no archaeological features being encountered here and the ground has been heavily contoured.

It has not been established to whom the pa belonged or was used by.

References

Photo Ref: 1942- SN 229-487-39. Sourced from <http://retrolens.nz> and licensed by LINZ CC – BYY 3.0 (see attachment)

Nga Rere O Orakawa, Ohinemuri Regional History Journal 22, June 1978

The Early Maoris of Waihi Beach, Ohinemuri Regional History Journal 6, October 1966

Name	Timata
Ethnicity	Maori
Period	Indigenous pre-1769, Contact 1769-1840, Colonial 1840-1900
Associated Sites	
Condition	Destroyed
Evidence site destroyed	It is recorded that the pa was cut through during the creation of Beach Road and the pupils of Waihi Beach Primary school helped in the excavation and gathering of the taonga. It is not known where these artefacts are now though it is highly probable they are in Auckland Museum. Over time it appears that the pa was systematically levelled - with the creation and development of the Waihi Beach Hotel and for farmland, now under the industrial area opposite the Hotel. It also highly likely looking at the old ground contour that the pa was pushed over in preparation for building construction and use as a sub-base for the Waihi Beach Hotel.
Condition Notes	Updated 22/06/2020 (Field visit), submitted by brigidgallagher , visited 31/05/2020 by Gallagher, Brigid (MishMish Heritage)
	It is possible artefacts, especially wet preserved organics, may remain preserved and buried within the wetlands surrounding the pa location, and within the area referred to as the Broadlands Block. Associated soils and artefacts associated with the pa may also remain buried beneath the Waihi Beach Hotel and car park etc.
Land Use	Reserve/ recreation, Road reserve, Industrial/ commercial, Services
Threats	

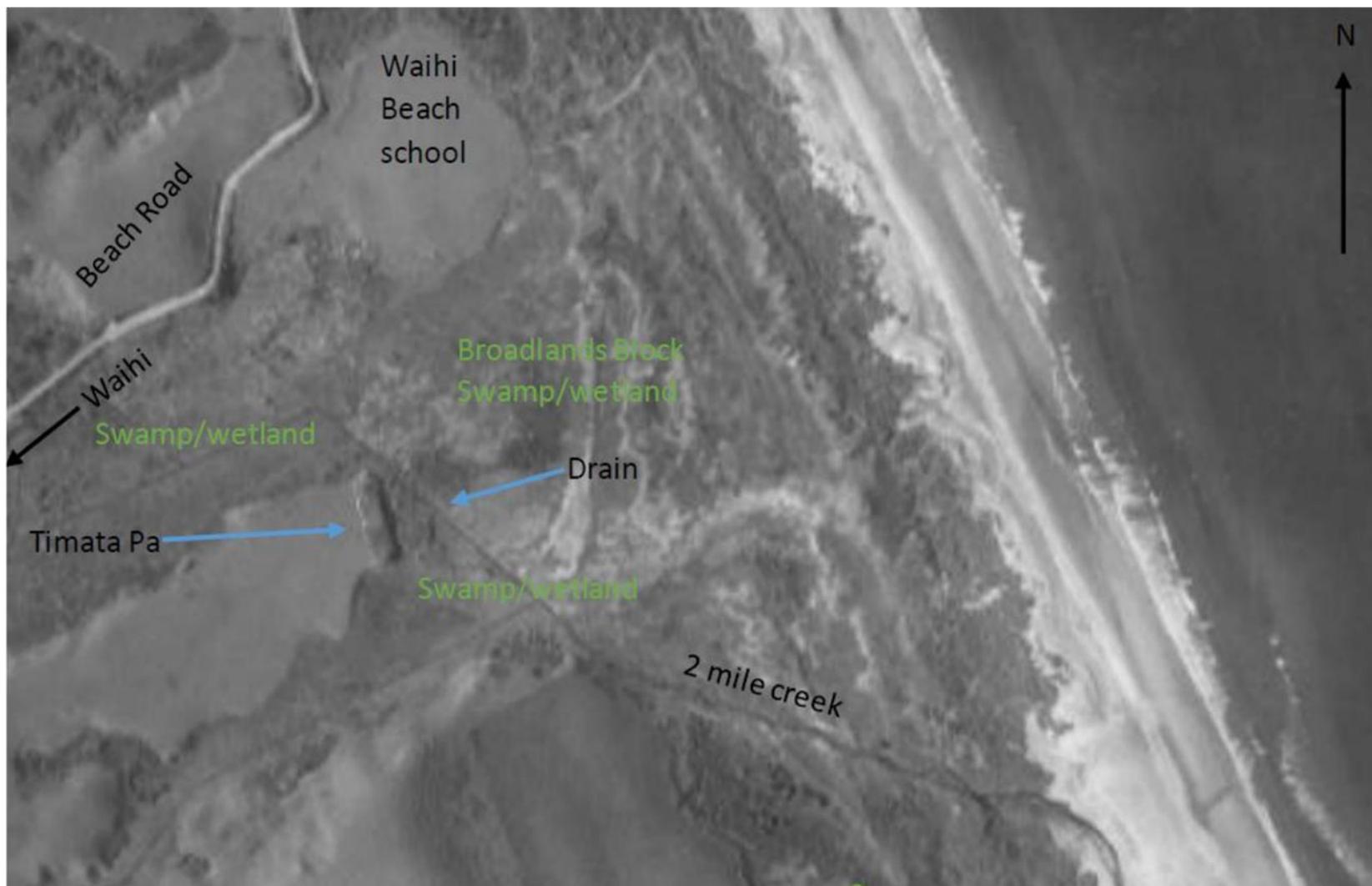


Photo Ref: 1942- SN 229-487-39. Sourced from <http://retrolens.nz> and licensed by LINZ CC – BYY 3.0



2003 landscape before development of the pa area within the periods 2008-2010 – now destroyed.

9.5 REQUEST TO OFFICIALLY NAME THE MAIN STORMWATER POND WITHIN THE KAIMAI VIEWS SUBDIVISION, ŌMOKOROA

File Number: A4119069

Author: Blaise Williams, Strategic Property Manager

Authoriser: Gary Allis, Deputy Chief Executive & Group Manager Infrastructure Services

EXECUTIVE SUMMARY

The purpose of this report is to seek the Performance and Monitoring Committee's approval to name the main pond area within the Kaimai Views subdivision.

RECOMMENDATION

1. That the Strategic Property Manager's report dated 20 July 2021 titled 'Request to Officially Name the Main Stormwater Pond Within the Kaimai Views Subdivision, Ōmokoroa' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Performance and Monitoring Committee **approve** in principle the proposal to name the main stormwater pond within the Kaimai Views subdivision 'Puna Rua'.
4. That if in Item 3 above, the Performance and Monitoring Committee approves the proposal to rename the stormwater pond, staff be instructed to initiate a one-month public consultation process before making a recommendation to Council for a formal resolution.
5. That the Performance and Monitoring Committee **does not approve** the proposal to name the main stormwater pond Puna Rua within the Kaimai Views subdivision.

BACKGROUND

The pond referred to is currently located in the Kaimai Views subdivision and sits within proposed local purpose reserve (stormwater) and road reserve, refer **Attachment 1**.

While the pond's primarily purpose is for stormwater collection, it will provide an amenity for the subdivision, for not only the adjacent residential lots, but also a feature as one travels along the walkway / cycleway through the subdivision.

The developer of the subdivision, Classic Developments, have proposed to name the pond in conjunction with Pirirākau. The preferred naming suggestion for the main pond is 'Puna Rua' as one option – this means 'Two Springs' which is what feeds the pond system between rain events.

In accordance with the generic policy on reserve naming contained in the Reserve Management Plan, there will need to be a one-month period of public consultation before reporting back to Council for a formal resolution to name the main pond.

SIGNIFICANCE AND ENGAGEMENT

In terms of the Significance and Engagement Policy, this decision is considered to be of low significance because any persons who are likely to be particularly affected by, or interested in the naming of the pond, are the residents of the Kaimai Views subdivision. Although there will be a

one-month period of public consultation, this process will nevertheless have a minimal community and financial impact.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication	
Name of interested parties/groups	Ōmokoroa Community Board will be approached for comments.	
Tangata Whenua	The developer, Classic Developments, have consulted with Pirirākau for naming suggestions for the main pond and they have suggested 'Puna Rua' as an option – this means 'Two Springs' which is what feeds the lake system between rain events.	
General Public	Council's Reserve Naming Policy requires that the proposed name is publicly advertised for a one month period for comment. A further report to Council will be prepared in order to report on any public submissions about the proposed name. Following consideration of submissions, if any, Council will need to pass a formal resolution on the proposed name.	

Planned

ISSUES AND OPTIONS ASSESSMENT

Option A	
<p>That the Performance and Monitoring Committee approves the proposal to name the main stormwater pond within the Kaimai Views subdivision 'Puna Rua'.</p> <p>And</p> <p>That if in the item above, the Committee approves the proposal to name the main stormwater pond within the Kaimai Views subdivision, staff be instructed to initiate a one-month public consultation process before making a recommendation to Council for a formal resolution.</p>	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Naming of the reserve would:</p> <ul style="list-style-type: none"> • Comply with Council's reserve naming policy. • Provide the public with a better reference to the site.
<p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	<p>Costs (including present and future costs, direct, indirect and contingent costs).</p> <p>Consultation advertising costs would be approximately \$200.00.</p> <p>Gazetting costs approx. \$80.00.</p> <p>New naming signage will need to be constructed at approximately \$1000.00 and installed at the pond area.</p> <p>The costs above will be funded through operational budgets</p> <p>Any sign maintenance would be covered by the District Reserves budget.</p>

Option B	
That the Performance and Monitoring Committee does not approve the proposal to name the main stormwater pond 'Puna Rua' within the Kaimai Views subdivision.	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Council would lose the opportunity to meet its policy naming guidelines.</p> <p>The pond would not have a reference name for users in the community.</p> <p>The policy encourages historic, geographic or particular local significance place names and original Māori place-names. The name 'Puna Rua' complies with the policy and is the geographic feature 'Twin Springs'.</p>

STATUTORY COMPLIANCE

Reserves Act 1977

In accordance with Part 3 Section (10) of the Reserves Act 1977, Council (as the administering body) may by notice in the Gazette, declare that a reserve shall be known by such a name as specified in the notice.

Reserve Management Plan Generic Policy – P8 – Naming [of reserves]

All reserves vested in or administered by Council will be named through a formal resolution of Council following consultation with Tangata Whenua and interested parties.

Naming will generally be initiated at the time of vesting and will be publicly advertised with a one-month period for comment.

Where an existing reserve is known by the community by a local rather than the official name signage that recognises both names will be considered.

This Reserves Naming Policy acknowledges the New Zealand Geographic Board (Ngā Pou Taunaha O Aotearoa) "Rules of Nomenclature" which act as guiding principles for determining place names in New Zealand. In summary these rules as they relate to Council administered reserves are:

- Names which have historic, geographic or particular local significance are generally acceptable. So too, for example, are names of early explorers and discoverers, early settlers, surveyors and geologists and early notable people or events which have some connection with the proposed area to be named.
- Names of persons will not be given to features during the person's lifetime. If the name of a deceased person is used, generally the surname is chosen.
- Descriptive names can be used provided there is no duplication of the name in a neighbouring area.
- Name duplication is avoided.
- The use of the possessive form is avoided; e.g. Smith's Reserve.
- Names in local usage normally take precedence.
- Names considered to be in poor taste are avoided.
- Original Māori place names will be encouraged - an "original Māori place-name" means any Māori place name that is recognised by the Tangata Whenua as one historically associated with a place within their tribal boundary.
- Includes reserves, which are approved by the Department of Conservation through the Management Plan process.

Explanation: When new reserves are created or when existing reserves have names that are poorly related to the locality, purpose or nature of the reserve or to its community use, it is desirable for the reserve to be named, or renamed, to ensure ease and consistency of identity.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
	<p>Consultation advertising costs would be approximately \$200.00.</p> <p>Gazetting costs approx. \$80.00.</p> <p>New naming signage will need to be constructed at approximately \$1000.00 and installed for the reserve.</p> <p>The costs above will be funded through operational budgets.</p> <p>Any sign maintenance would be covered by the District Reserves budget.</p>

ATTACHMENTS

1. Aerial Photos Showing Location of Pond in Omokoroa [↓](#) 

Aerials showing location of pond – drone flown June 2021



9.6 RIGHT OF WAY AND STORMWATER EASEMENT OVER COONEY RECREATION RESERVE, ŌMOKOROA IN FAVOUR OF LOT 43 DPS 26919 (11 MARGARET DRIVE DRIVE)

File Number: A4119616

Author: Peter Watson, Reserves and Facilities Manager

Authoriser: Gary Allis, Deputy Chief Executive & Group Manager Infrastructure Services

EXECUTIVE SUMMARY

This report seeks the Performance and Monitoring Committee's approval, in principle, in respect of the granting of rights of easements in accordance with Section 48(1) of the Reserves Act 1977, for a right of way and storm water easement off approximately 500m² over part of Cooney Recreation Reserve (Lot 44 DPS 26919) in favour of Lot 43 DPS 26919 (11 Margaret Drive).

On the basis of Council's existing Policy on private access over reserve land, it is recommended that a right of way, pursuant to Section 48 of the Reserves Act 1977, be granted subject to an appropriate easement fee being agreed and all statutory requirements being met.

RECOMMENDATION

1. That the Reserves and Facilities Manager's report dated 20 July 2021 titled 'Right of Way and Stormwater Easement over Cooney Recreation Reserve, Ōmokoroa in favour of Lot 43 DPS 26919 (11 Margaret Drive Drive)' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That having considered the provisions of Section 48 (3) of the Reserves Act 1977, the Performance and Monitoring Committee approves/does not approve in principle to its intention to grant a right of way and storm water easement for the reasons contained in Section 2 of this report.
4. That If approval in principle is given, such approval must not be construed by the applicant, as a guarantee that all other consents required by any policy, by-law, regulation or statute, will be forthcoming. The applicant is responsible for obtaining all required consents at its own cost.

AND

5. If approval in principle is given, that staff be directed to publicly notify the proposal in terms of Section 119 of the Reserves Act 1977.

BACKGROUND

Council is in receipt of a request from the owner of Lot 43 DPS 26919 (11 Margaret Drive Drive) to obtain a Right of Way and storm water discharge easement pursuant to Section 48 of the Reserves Act 1977, in order to gain legal access over a small area of Council Reserve land.

The landowner is proposing to apply for a resource consent to establish a harbour side motel complex on their land. To enable the operation of the motel complex the current accessway to their property requires safe and practicable access to and from the proposed motel complex.

To enable the accessway to meet the requirements of vehicle movements to and from the motel, it is necessary that the driveway be widened by another 3.5 metres in order to comply with Council's Development Code requirements. To achieve this objective, a Right of Way (ROW) and storm water easement will be required over a small part of the adjacent Cooney Reserve.

The attached application provides further details of the proposal, (refer **Attachment 1**), and the area for the easement of approximately 500m² is shown in **Attachment 2**.

The proposed easement area runs downhill from Margaret Drive to the bottom of the reserve. The location of the proposed easement does not impinge upon the functionality of the reserve and/or day to day maintenance of the reserve. There is no impact on the Ōmokoroa to Tauranga Cycleway.

As part of the applicants due diligence and risk management for their investment, the applicant wishes to secure ROW access rights across a small area of Cooney Reserve before continuing with the next stage of their proposal, being an application for a resource consent for the proposed activity on their land.

A survey plan will need to be created to detail the proposed easement's location before being registered on the reserve title.

Section 48 Reserves Act 1977- Easement Process

Council has an existing policy for private access over reserve land, which is covered in **Attachment 3**.

Based on Council's existing policy, it is recommended that a Right of Way easement pursuant to Section 48 of the Reserves Act 1977 be granted subject to an appropriate easement fee being agreed and all statutory requirements being met.

Advertising

One point the Committee needs to consider under the statutory process is whether or not there is a need to publicly advertise the intention to grant a right of way as required under Section 48 (2) of the Reserves Act 1977.

Section 48 (2) does not apply in any case where:

- a. The reserve is vested in an administering body (Council) and is not likely to be materially altered or permanently damaged; and*
- b. The rights of the public in respect of the reserve are not likely to be permanently affected.*

Staff are of the opinion that if a driveway was constructed across part of the reserve along the boundary there would be limited loss of rights for the public using the reserve for access as the existing public access drive into Cooney Reserve lies to the North of the proposed ROW.

This aside, the part of the reserve that the easement would cross over would be materially altered permanently. Therefore, there is a need to undertake public consultation as required under s.119 of the Reserves Act 1977.

The Department of Conservation require that, in terms of the delegation of the Minister's powers under the Reserves Act 1977, this is to be made by Councils and recorded as such.

Sale of Reserve Land

Although potentially an option, the sale of reserve land would require a more rigorous statutory process involving the revocation of the reserve status over the subject area of land, public advertising under both the Reserves Act 1977 and the Local Government Act 2002 as Council has identified the sale of reserve land subject to the Reserves Act 1977 to be an issue of significance in its Long Term Plan.

The sale of reserve land can trigger an emotive response from communities who become quite involved in the process on an issue of principle, which can lose focus on the actual issue being resolved. The sale process is a protracted and costly process to implement.

Land Exchange under Section 15 Reserves Act 1977

Another option for consideration is for Council and the applicant to enter into a land exchange agreement.

As with the sale of reserve land, the land exchange process involves a rigorous statutory process as described above. Any land exchanged would need to be of a similar equitable value and size.

As with all options the costs associated with the statutory process would be borne by the applicant.

Staff recommend that the Section 48 Reserves Act 1977 easement process would be the most efficient option for all parties involved in the process.

The applicant proposes to undertake some landscape planting along the reserve side of the proposed easement. Staff are supportive of this initiative along with a low post and rail fence to prevent vehicle access onto the reserve when the reserve gates are locked at night.

SIGNIFICANCE AND ENGAGEMENT

This item does not trigger Council's policy on significance unless the sale of reserve land was considered as an option.

ISSUES AND OPTIONS ASSESSMENT

Option A	
<ol style="list-style-type: none"> 1. That having considered the provisions of Section 48 (3) of the Reserves Act 1977, the Performance and Monitoring Committee approves in principle to its intention to grant a right of way and storm water easement for the reasons contained in Section 2 of this report. 2. That If approval in principle is given, such approval must not be construed by the applicant, as a guarantee that all other consents required by any policy, by-law, regulation or statute, will be forthcoming. The applicant is responsible for obtaining all required consents at its own cost. 	
AND	
<ol style="list-style-type: none"> 3. If approval in principle is given, that staff be directed to publicly notify the proposal in terms of Section 119 of the Reserves Act 1977. 	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<ul style="list-style-type: none"> • This option is consistent with Council's Policy on this issue, which considers applications on a case-by-case basis. • Staff assess applications on a case-by-case basis with the assistance of the criteria contained in the policy. • On this basis, staff consider that the establishment of a Section 48 right-of-way easement pursuant to the Reserves Act 1977 is the most practical option. • This option would require due statutory process to be followed including formal public consultation • This will enable a desirable accommodation option in Ōmokoroa linking to the Ōmokoroa to Tauranga Cycleway
<p>Costs (including present and future costs, direct, indirect and contingent costs).</p>	<ul style="list-style-type: none"> • Costs for the creation of the easement are borne by the landowner/applicant. • The easement instrument protects Council from further maintenance or replacement costs of the easement facility and provides legal rights to the adjoining landowner. • The value of the easement will be payable to Council by the applicant. A before and after valuation of the adjoining property with or without a legal ROW easement in place forms part of a

	<p>valuation assessment for compensation for an easement.</p> <ul style="list-style-type: none"> • The applicant is willing to undertake some landscape planting along the edge of the proposed easement. • Provides some stimulus to the local economy
Option B	
That having considered the provisions of Section 48 (3) of the Reserves Act 1977, the Performance and Monitoring Committee does not approve in principle to its intention to grant a right of way and storm water easement.	
<p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<ul style="list-style-type: none"> • This option is in keeping with Council's policy on private access across reserve land, which are considered on a case-by-case basis. • Will not enable a new accommodation option in Ōmokoroa • Does not provide some stimulus to the local economy

STATUTORY COMPLIANCE

Section 48 (1) and 48 (3) of the Reserves Act 1977 provides Council with the Statutory authority to grant easements over reserves including Right of Ways.

If the Performance and Monitoring Committee agree, in principle, to the granting of an easement, subject to public consultation, any objections and submissions to the granting of an easement would be subject to a report and hearings to be considered by Council in its role as administering body of the reserve.

It should be noted however, that the above process only deals with an application for an easement over part of Cooney Reserve; it does not deal with any Resource Management Act issues associated with the proposed Motel Complex.

Council would enter into an agreement with the applicant over the statutory process and costs, including an agreed value of the easement on a before and after basis of 11 Margaret Drive, having the benefit of an easement in place to facilitate access.

The agreement would include provision, that in the event that resource consent was not granted for the proposed Motel Complex, that the easement would not proceed.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
No funding required	<p>An application fee of \$807 (\$500 ROW and \$307 Storm Water) is required from the applicant to allow the processing of the consent.</p> <p>The value of the easement will be payable to Council by the applicant. A before and after valuation of the adjoining property with or without a legal ROW easement in place forms part of a valuation assessment for compensation for an easement.</p> <p>The easement instrument protects Council from further maintenance or replacement costs of the easement facility.</p> <p>Costs associated with installing the physical driveway are to be borne by the applicant.</p>

	All costs associated with the statutory process would be borne by the applicant.
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ATTACHMENTS

1. **Application for ROW and Storm Water Easement** [↓](#) 
2. **Aerial plan showing location of ROW and Storm Water Easements** [↓](#) 
3. **Reserves Policy on Easements** [↓](#) 

KM PLANNING

Environmental Planning &

RMA Policy**CONTACT**

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Western Bay of Plenty District Council
Att: Joanne Hin and Peter Watson
1484 Cameron Road
Greerton
Tauranga 3112

Dear Joanne and Peter

I am writing on behalf of my client Mr Joe Zhao who has recently purchased a property at 11 Margaret Drive, Omokoroa. Joe has purchased the property with the intention of constructing a harbour side motel complex. To enable the operation of the motel a wider land area is required for vehicle access and stormwater. The only land which is available to provide this widened accessway is over the adjacent Cooney Reserve.

This application is being submitted for consideration to the Western Bay of Plenty District Council Performance and Monitoring Committee. The following is an application pursuant to Section 48 of the Reserves Act 1977 to obtain a legal easement for rights to drain stormwater and vehicle access over the Western Bay of Plenty District Council's Cooney Reserve.

1. Proposal and Site Description

Joe is proposing to construct a motel at 11 Margret Drive. Omokoroa currently has very few holiday accommodation options. The site was selected largely due to its proximity to the Tauranga Harbour. It is also considered the proposed development will compliment the existing Omokoroa to Tauranga cycleway and the proposed future trail head upgrades which are taking place within the Cooney Reserve. This proposal will be required to obtain resource consent approval from the Western Bay of Plenty District Council. This current application is the first stage in the project the resource consent application will be submitted later in the year if access is obtained.

The property at 11 Margert Drive adjoins Cooney Reserve along its northern boundary. The site has a 3.65m wide legal accessway width which is provided along this common boundary. To enable the operation of the proposed motel a wider vehicle accessway will be required to enable two-way traffic. The specific design and standard of which will be determined through the resource consent process.

The area of land between the legal boundary and the formed accessway to Cooney Reserve is approximately 5.1m wide. Joe is seeking to obtain a 3.5m wide easement over this area for

vehicle access and an area further south for rights to drain stormwater into Council's reticulated network. This would provide sufficient space to for a dual vehicle crossing and two-way traffic along the accessway.

There would likely be some retaining required along the extent of the accessway, again this would be determined as part of the resource consent process. Joe is also happy to undertake native landscape planting along the accessway to provide visual softening and enhance the general area. The specific design at this stage has yet to be undertaken. It is Joes vision that the entrance and any associated signage would fit within the harbour side setting and be low key.

A copy of the proposed accessway area has been attached to this application.



Figure 1: Cooney Reserve (in yellow) and the subject site.



Figure 2: Vehicle entrances to Cooney Reserve and 11 Margaret Drive.

2. Section 48 of the Reserves Act 1977

Section 48 of the Reserves Act 1977 allows for the creation of rights of way and other easements over public reserves. Section 48(2) requires that prior to an application for an easement being granted that the application be publicly notified. However the Act does state that, S48(2) shall not apply where –

- a) *the reserve is vested in an administering body and is not likely to be materially altered or permanently damaged; and*
- b) *the rights of the public in respect of the reserve are not likely to be permanently affected—by the establishment and lawful exercise of the right of way or other easement.*

In this case it is not considered that the proposed right of way or stormwater easement will permanently affect the rights of the public in respect of the reserve. The existing formed access will remain largely unchanged and the area of land which the easement will be located does not make up part of the active reserve area. It is unlikely that this land area is or would be used for any functional activities within the reserve.

It is acknowledged with respect to s.48(2)(a) that the proposal will, to an extremely limited degree materially alter the reserve. This is due to the construction of an accessway over the land. Accordingly, the applicant accepts that the application for the easement will be publicly notified in accordance with the Reserves Act 1977 and the Kaimai Ward Reserve Management Plan.

3. Western Bay of Plenty Kaimai Ward Reserves Management Plan

Cooney Reserve is part of a network of reserve land, including esplanade reserves, which run along the Tauranga Harbour edge. Cooney reserve is classified as a recreational and recreation foreshore reserve. The following relevant objectives and policies apply -

Generic Objectives:

To protect the natural environment and beauty of the locality and, in particular, to retain open spaces and outdoor recreational activities, including recreational walkways.

To maintain the public's freedom of entry and access to the reserve (subject to the specific powers conferred on the administering body by Section 53 and 54 of the Reserves Act, 1977, and any bylaws applying to the reserve, and to any conditions and restrictions that the administering body considers necessary for the protection and general well-being of the reserve and for the protection and control of the public using it)

To conserve those qualities of the reserve which contribute to the pleasantness, harmony, and cohesion of the natural environment, and to the better use and enjoyment of the reserve?

Comment: The proposed easement will reduce the usable public land area within the reserve. However, with appropriate landscape planting the pleasantness of the reserve area will be improved. The proposed land area required by the applicant for access will not reduce the functional space for activities such as general recreation, accessing the walking and cycling tracks or camping.

Generic Policies

P4 - *Commercial use (including private or commercial access over a reserve) that conflicts with and/or limits the public use and enjoyment of the reserve or affects its amenity will not be permitted.*

Comment The proposal will not affect the ability of the public to access, enjoy or use the reserve. The proposed motel development will compliment the existing Tauranga to Omokoroa Cycleway.

P14 - *Any existing or new private access way over reserve land will be treated like an encroachment and will generally not be permitted, except where considered for approval and formalisation following written application to the Reserves and Facilities Manager, WBOP DC.*

Applications will be assessed by Council on a case by case basis, with the assistance of the following criteria:

- *Is the access way beneficial for reserve management and/or general public use purposes?*
- *Does the access way generate adverse effects in relation to the reserve's natural character, ecological, wildlife, landscape, cultural heritage, recreational, or other values?*
- *Is alternative access available?*
- *Are there any particular exceptional reasons why the access way should be approved?*
- *Will approval have the potential to increase maintenance costs to Council over time?*
- *Is approval likely to create a precedent or encourage other requests for private access over reserve land?*

Any access way approved over reserve land will require formalisation by way of an easement (consistent with Section 48 of the Reserves Act 1977), the process of formalisation is subject to notification and will require the consent of the Minister of Conservation.

All costs associated with the granting of a formalised access will be borne by the party granted access. Annual rentals may also be required to be paid at the discretion of the Council.

Explanation: In many locations reserves abut private land and in some such locations access over reserve land provides desirable access to that land. In some places historical access occurs. Private access over reserve land can, however, affect the use, enjoyment and development of the reserve and generally should be avoided except in exceptional situations.

Comment The proposed easement and subsequent development of 11 Margaret Drive will provide a desirable accommodation option for visitors to Omokoroa. The proposed development will not affect the surrounding ecological values. Joe is willing to undertake native planting along the edge of the easement to enhance the reserve and provide visual softening. There are no alternative access options available due to the shape of the land parcel. Joe accepts that the costs associated with the creation of the easement and subsequent construction will be entirely attributable to him.

The specific Cooney Reserve Management Plan (6.2) does not discount the creation of access to private property.

It is considered that the proposal is not contrary to the Kaimai Ward Reserve Management Plan.

Overall, it is considered that the proposed right of way and easement for stormwater will not detract from the reserve in any way. Public access and use of the reserve will remain unhindered. Joe is proposing to undertake native planting around the boundary in consultation with Council's Reserves Team which will enhance the reserve and provide visual softening.

Please do not hesitate to contact me if you require any additional information or have any questions.



K M Planning
Resource Management Planning & Policy

027 494 0814



Proposed easement for access and
stormwater over Cooney Reserve

Joe Zhao

Proposed easement	Purpose
A	Access
B	Access and right to drain stormwater
C	Right to drain stormwater

District Wide Generic Reserve Management Objectives and Policies

P14 Private Access Over Reserve Land

Policy

Any existing or new private access way over reserve land will be treated like an encroachment and will generally not be permitted, except where considered for approval and formalisation following written application to the Reserves and Facilities Manager, WBOP DC.

Applications will be assessed by Council on a case by case basis, with the assistance of the following criteria:

Is the access way beneficial for reserve management and/or general public use purposes?

Does the access way generate adverse effects in relation to the reserve's natural character, ecological, wildlife, landscape, cultural heritage, recreational, or other values?

Is alternative access available?

Are there any particular exceptional reasons why the access way should be approved?

Will approval have the potential to increase maintenance costs to Council over time?

Is approval likely to create a precedent or encourage other requests for private access over reserve land?

Any access way approved over reserve land will require formalisation by way of an easement (consistent with Section 48 of the Reserves Act 1977), the process of formalisation is subject to notification and will require the consent of the Minister of Conservation.

All costs associated with the granting of a formalised access will be borne by the party granted access. Annual rentals may also be required to be paid at the discretion of the Council.

Explanation: In many locations reserves abut private land and in some such locations access over reserve land provides desirable access to that land. In some places historical access occurs. Private access over reserve land can, however, affect the use, enjoyment and development of the reserve and generally should be avoided except in exceptional situations.

9.7 OPERATIONAL RISK REPORT JULY 2021

File Number: A4093289

Author: Gary Allis, Deputy Chief Executive

Authoriser: Miriam Taris, Chief Executive Officer

EXECUTIVE SUMMARY

The purpose of this report is to advise the Performance and Monitoring Committee about current items of operational risk, covering capital projects and operations.

If the risk outcome requires Committee or Council direction or approval, there will be a separate decision report for that item.

RECOMMENDATION

That the Deputy Chief Executive's Report dated 20 July 2021 titled 'Operational Risk Report July 2021' be received.

BACKGROUND

This report has been developed to provide a focus on operational risk and is separate to the risk items identified in reports to the Audit and Risk Committee.

The report does not cover the strategic and litigation risk that is reported to the Audit and Risk Committee.

The operational risk table has been developed to show:

- Project or activity;
- Brief description of the risk and why it has arisen;
- Type of risk (e.g. timing, financial, service delivery); and
- Traffic light system:
 - Green:** Operational item, for information;
 - Orange:** Potential to escalate, Council needs to be aware; and
 - Red:** High risk, Council direction may be required.

Where items are significant or require further explanation, a PowerPoint presentation will be undertaken at the meeting. An update will be provided on current projects at the meeting.

ATTACHMENTS

1. **WestLink Monthly Report - June 2021** [↓](#) 

TOPIC AND DESCRIPTION	RISK TYPE	RISK LEVEL
<p>Waihi Beach Wastewater</p> <p>The SAS treatment pond liner has failed due to damage caused by a mechanical failure. The liner had to be removed and needs to be replaced.</p> <p>A temporary plant has been built to allow wastewater from Waihi Beach to continue to be treated while repairs are made to the main pond.</p> <p>The insurers have accepted the claim and paid an initial \$500,000.</p> <p>The first claim has been submitted. The total value of the first claim is \$1.88M (excl. GST). A second claim will be submitted later this year. Design is underway for the reinstatement works with construction not expected to commence until later 2021. The temporary plant continues to operate well.</p>	<p>Environmental breach of consent conditions.</p> <p>Financial.</p>	
<p>Ōmokoroa to Tauranga Cycle trail</p> <p>The issue of pedestrian / cyclist conflicts and cyclist / vehicles at the entranceways on Borell Road and Snodgrass Road has been raised. A safety audit has been completed and remedial options being planned. User numbers on the trail are increasing.</p> <p>The initial improvements are in the design phase.</p> <p>Work to widen a 300mm long section of the path will commence this month. The remainder of the path requires design, which is underway.</p> <p>Council has applied to KiwiRail for permission to construct approximately 600m of new 2.5m wide path in rail corridor (between Treholme Lane and Paparoa Road). KiwiRail is currently processing a large quantity of applications, therefore approval is unlikely to be received for 8 - 10 weeks.</p>	<p>Public Reaction</p> <p>Safety</p> <p>Cost</p>	
<p>CIP and Three Waters Reform Projects</p> <p>There are a significant number of new projects for delivery over the next two years. Resourcing and consenting is a risk to delivery.</p> <p>Delivery is currently on track. \$1.5M of the \$6.9M work programme has been delivered. Construction will be underway on a large number of wastewater network extensions over the next three months.</p>	<p>Contractor, consultant & staff resources</p> <p>Consenting & archaeological authority</p>	
<p>Te Puke Wastewater Treatment Plant</p> <p>The plant requires upgrading to meet the consent conditions and to increase capacity for Rangiuru Business Park and local growth. This is the first stage of a 2-stage project. Stage 1 is around \$20M and will be delivered over three years. A Request for Proposal (RFP) for design work is has been issued.</p> <p>The Request for Proposal (RFP) for the design work to the plant has been concluded and Matt MacDonald is the successful consultant. Their contract commenced on 10 May 2021.</p> <p>The design work has commenced. The first deliverable is the Basis of Design. This deliverable will be delayed by about one month due to key input data (quality sampling data; Rangiuru Business Park design flow data) not available in time.</p>	<p>Design Cost</p> <p>Upgrade Cost</p> <p>Physical Works</p> <p>Timing</p>	

<p>Kerbside Collection</p> <p>The Kerbside Collection Implementation commenced in February 2021.</p> <p>The Bin delivery commenced on 6 May 2021. As of 1 July 13,313 bin sets have been delivered across the District completing the initial bin delivery project. Further wash up deliveries are expected to continue for approximately 2 weeks followed by delivery to multi unit dwellings.</p> <p>Call volumes have increased substantially.</p> <p>The gaps in the collection database have been resolved and final data exported to EnviroWaste was completed on Friday 21 May 2021. Updates to the database continue fortnightly.</p> <p>Currently 17,412 service connections are in place. Council has received 17,500 bin sets and are waiting on a further order of 300 sets due 2 August 2021.</p> <p>Twenty-two residents have been approved for an assisted service. There are another nine late applications, which require a home visit to be completed.</p> <p>There has been a single 'put back service' request received and 44 'request not to use' forms have been returned.</p> <p>The service delivery is now underway. There has been a high level of non-conformance with pay as you throw (PAYT) usage and some confusion over correct recycling days. Missed delivery complaints are being forwarded to EnviroWaste after vetting.</p>	<p>Population Timing</p>	
<p>Seal Extension Programme</p> <p>There is a risk to the timing and delivery of the seal extension programme due to the Tangata Whenua feedback. This has the potential to affect Mountain Road and Tirohanga Road.</p> <p>Correspondence has been sent to Mr R Rolleston advising him of the Council decision to proceed as planned with the Tirohanga Road Seal Extension. Some Island residents have delivered a petition requesting a Hui to consider seal extension works on the island. A Hui is to be arranged. The project can potentially be winter work.</p> <p>The Mountain Road seal extension design and vegetation clearing methodology has been reviewed due to concerns raised by the Iwi representatives who have expressed an interest in the project. The project has commenced but will be impacted by the end of the construction season.</p> <p>The current seal extension programme is not now expected to be completed this financial year.</p> <p>A new programme has been developed with a draft presented at the 27 April 2021 meeting. This cannot be finalised until the Tirohanga Seal Extension is resolved.</p> <p>A meeting was scheduled in June 2021. A review of the seal extension policy will commence with a scoping workshop in June 2021.</p> <p>Another workshop responding to Council direction from the June workshop is planned with the Performance and Monitoring committee in July 2021.</p>	<p>Tangata Whenua Feedback Timing Capex expenditure not being met.</p>	



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DISTRIBUTION LIST

The monthly report is formally submitted to the Principal via Notice to Engineer no later than 4pm on the 8th calendar day of the following month.

The report is available to view and download via login through the WestLink WebPortal.



1 Contract Manager's Report

In June we welcomed the arrival of Allison Bates, our new Compliance & Asset Information Specialist, who will continue to drive our efforts to manage and report on performance, as well as assist in the management of data relating to Asset Information.

We concluded the last of our local roads rehabs (Pio), though inclement weather has delayed the final seal.

We continue to work towards resolution of issue relating to remedials required at more than one rehab site from last season. This involves methodologies for repair and some scrutiny on programme, given the large body of new and surplus work next season.

The WBoPDC extension negotiations are proceeding well, with the intent of resolving the matter by the end of July.



1.1 JV Input - Downer

Programme

Construction and Paving teams are mobilised on the last few FY20/21 sites

Health and Safety

2 incidents were reported in June:

- Plant damage – A worker had attended a call out on SH2 Papamoa TEL and while driving a 4x2 canter truck they have heard a grinding noise coming from the passenger front wheel. The worker has continue driving home at 40KMP and parked the truck on the road. A short time later the worker heard a bang and on investigation found that the passenger front tyre valve had dislodged itself and damaged the tyre. The vehicle was sent for repairs and service
- Plant Damage - A worker was on site at the corner of Mountain and No 2 Road operating a hire excavator through the bush to lower a channel so it would lower the surface flooding at the intersection. As the worker went to slew they have broken the glass door on the excavator because they made contact with a punga tree. A spotter was being used at the time of the incident but was unable to notify the worker in time.

Asphalt Programming

The following projects were carried out in the month:

- Wilson Rd Waihi Beach
- Waihi Beach Rd
- SH29 Left Hander
- SH2 Bill & Rosies

Construction Programming

The following projects were carried out in the month:

- Maniatutu Bay Gold
- SH29A Millennium Slip
- Pio Rd Rehabilitation
- Dudley Vercoe
- Minor Footpath works
- SH Drainage works
- Paengaroa Island Infill

Sealing Programming

- No sealing was undertaken this month



1.2 JV Input - J Swaps

Programme

Nil works completed by J Swaps in June 2021

Safety Innovation

NTR



2 KPI Activities

KRA 2020/21 Period 3 (Jan, Feb, Mar 2021)

- WestLink awaiting final moderated results from Waka-Kotahi NZTA Planning and Performance Team (PPT).

KRA 2020/21 Period 4 (April, May, June 2021)

KRA Booklet for April 2021 has been uploaded to InfoHub with Westlink Responses.

- KRA Booklet for May 2021 has been downloaded with response to be uploaded to InfoHub shortly.
- KRA Booklet for June 2021 is yet to be provided by the Planning and Performance Team (PPT).

3 Progress Claim

3.1 NZ Transport Agency

Actual Expenditure November 2014 – May 2021	NZTA (\$)
Lump Sum	67,986,741.21
Additional Services	47,952,260.94
Total Contract to Date	117,794,366.60

3.2 WBoPDC

Actual Expenditure November 2014 – May 2021	WBOPDC (\$)
Lump Sum	61,761,779.50
Additional Services	57,350,221.06
Total Contract to Date	119,112,000.56



4 Programme

Live programme available via WestLink WebPortal. Automated email notifications of programme updates can be requested from desmond.barnard@wsp.com. Specific comments are provided below.

4.1 NZ Transport Agency

4.1.1 Surfacing

Westlink was given extra funding to do more TAC sites for this season. All additional sites has no been completed. Hewletss Flyover was agreed to be deferred to a appropriate time. Work has been completed on this programme. Report will be supplied to the Board to approve the late entry of Bill and Rosies and Left Handler to update the KRA score.



4.1.2 Rehabilitation

Rehab programme has been reduced to one site only, Bill and Rosies on SH2-185. Alternative method has been agreed and has been completed.

4.1.2.1 Low cost Low Risk Programme

Millennium Slip repair and Maniatutu Tainui Sight improvement projects was given to Westlink to complete. Works on both of these projects is well underway and will be completed in July 21.

Paengaroa island infill was completed end of June 21.

4.1.3 Asphalt Programme

Additional site programme has been completed. Hewletts Flyover has been cancelled due to significant impact it will have on the Public. Site will be done in new season but all parties will have to be onboard with discussions on impact on Public. Te Puna Steam bridge site was added to the programme and has been completed in this month.

Mill and fill pre seal repairs and principal risk areas is well underway.

4.1.4 Overall NZTA Programme

Road	Start RP	End RP	Length	Treatment	Task Name	Start	Finish	
					Rehab	2/2/2021	16/2/2021	
002-0185	8720	8961	241	212 BPQ TAC	Bill and Rosies	30/05/2021	31/05/2021	100%
029-0021	12100	12445	345	214 BPQ Granular	Soldiers Stockpile - Cancelled			
					20/21 Reseals	27/11/2020	4/2/2021	
036-0004	2777	3000	223	212 BPQ Chipseal	Merrick to Joyce	17-Nov	17-Nov	100%
036-0004	3000	4667	1667	212 BPQ Chipseal	Joyce to S-bends	18-Nov	18-Nov	100%
036-0013	8449	8980	531	212 BPQ Chipseal	Stockpile LHS I	18-Nov	18-Nov	100%
036-0013	11496	11610	114	212 BPQ Chipseal	McCaws Rehab	19-Nov	19-Nov	100%
036-0013	4556	6019	1463	212 BPQ Chipseal	Oropi Road	20-Nov	20-Nov	100%
036-0004	6950	7230	280	212 BPQ Chipseal	Tautau to Williams	20-Nov	20-Nov	100%

Monthly Report – June 2021

BOP West Joint ONMC



Road	Start RP	End RP	Length	Treatment	Task Name	Start	Finish	
002-0130/01.51	7830	9100	1270	212 BPQ Chipseal	Brunings Corner	21-Nov	21-Nov	100%
029-0021	0	660	660	212 BPQ Chipseal	Country Fare	24-Nov	24-Nov	100%
029-0021	10350	10670	320	212 BPQ Chipseal	Kaimai School	24-Nov	24-Nov	100%
029-0021	12100	12445	345	212 BPQ Chipseal	Soldiers Road Stockpile	25-Nov	25-Nov	100%
002-0130/01.51	11560	11900	340	212 BPQ Chipseal	Parklands	26-Nov	26-Nov	100%
036-0000-D	31	256	225	212 BPQ Chipseal	Lakes to Toll RAB	26-Nov	26-Nov	100%
002-0152-R2	80	238	158	212 BPQ Chipseal	Waihi Road ON end	26-Nov	26-Nov	100%
002-0116	4295	4694	399	212 BPQ Chipseal	Vegie Place	27-Nov	27-Nov	100%
002-0116	4694	5000	306	212 BPQ Chipseal	Tetley Road Nth	27-Nov	27-Nov	100%
002-0116	5430	5477	47	212 BPQ Chipseal	Rereatakahia Bridge	28-Nov	28-Nov	100%
002-0116	5477	5913	436	212 BPQ Chipseal	Hotsprings Road	28-Nov	28-Nov	100%
002-0116	6380	6670	290	212 BPQ Chipseal	Te Mania to Sharp	28-Nov	28-Nov	100%
002-0116	6670	7185	515	212 BPQ Chipseal	Sharp Road	29-Nov	29-Nov	100%
002-0116	12930	13240	310	212 BPQ Chipseal	Morton Road	29-Nov	29-Nov	100%
002-0100	0	573	573	212 BPQ Chipseal	Old Tauranga Road	1-Dec	1-Dec	100%
002-0100	573	713	140	212 BPQ Chipseal	Forestry HQ top of hill	1-Dec	1-Dec	100%
002-0100	713	900	187	212 BPQ Chipseal	Forestry HQ Top of Hill I	1-Dec	1-Dec	100%
002-0100	1795	1900	105	212 BPQ Chipseal	Firewood Stream Bridge to Scrim	2-Dec	2-Dec	100%
002-0100	1900	2166	266	212 BPQ Chipseal	Athenree SCRIM	2-Dec	2-Dec	100%
002-0100	3460	3680	220	212 BPQ Chipseal	Athenree Passing Lane I	2-Dec	2-Dec	100%
002-0100	3680	3788	108	212 BPQ Chipseal	Athenree Passing Lane II	3-Dec	3-Dec	100%
002-0100	3788	4441	653	212 BPQ Chipseal	Commodore Corner	3-Dec	3-Dec	100%
002-0185/00.22	2176	2241	65	212 BPQ Chipseal	Wilson Rd west L1	4-Dec	4-Dec	100%
002-0185/00.22	2176	2241	65	212 BPQ Chipseal	Wilson Rd west R1	4-Dec	4-Dec	100%
002-0185/00.22	2241	2601	360	212 BPQ Chipseal	Wilson Road	4-Dec	4-Dec	100%
002-0185/00.22	4225	5065	840	212 BPQ Chipseal	Cornfield Straight	5-Dec	5-Dec	100%
002-0185/00.22	5065	5181	116	212 BPQ Chipseal	Kaikokopu Bridge west	5-Dec	5-Dec	100%
002-0185/00.22	5192	5235	43	212 BPQ Chipseal	Kaikokopu Bridge east	5-Dec	5-Dec	100%
002-0185/00.22	6787	7050	263	212 BPQ Chipseal	LH Curve R1	5-Dec	5-Dec	100%
002-0185/00.22	7410	7671	261	212 BPQ Chipseal	Arawa Road	6-Dec	6-Dec	100%

Monthly Report – June 2021

BOP West Joint ONMC



Road	Start RP	End RP	Length	Treatment	Task Name	Start	Finish	
002-0185/00.22	10462	10680	218	212 BPQ Chipseal	Benner Road	6-Dec	6-Dec	100%
002-0185/00.22	11147	11530	383	212 BPQ Chipseal	Pukehina Beach Rd	6-Dec	6-Dec	100%
033-0017	2130	2600	470	212 BPQ Chipseal	Summit	8-Dec	8-Dec	100%
033-0017	2600	3000	400	212 BPQ Chipseal	Summit to Downhill	8-Dec	8-Dec	100%
033-0017	3000	3910	910	212 BPQ Chipseal	Bush Straights	9-Dec	9-Dec	100%
033-0017	3910	4620	710	212 BPQ Chipseal	Bush Straights I	10-Dec	10-Dec	100%
033-0017	6170	7160	990	212 BPQ Chipseal	Uphill Passing Lane R1	11-Dec	11-Dec	100%
033-0017	6920	7160	240	212 BPQ Chipseal	Uphill Passing Lane L2	11-Dec	11-Dec	100%
					Asphalt	15/9/2020	16/2/2021	
002-0146	1070	1249	179	212 BPQ TAC	Te Paeroa RAB exit	15/9/2020	15/9/2020	100%
002-0151-R1	917	1273	356	212 BPQ TAC	15th Ave approach	16/9/2020	17/9/2020	100%
036-0000/04.38	4382	4485	103	212 BPQ TAC	Pyes Pa RAB South R1	20/9/2020	20/9/2020	100%
036-0003-W	0	133	133	212 BPQ TAC	Pyes Pa Rd Roundabout	21/9/2020	21/9/2020	100%
029-0014/04.88-I	5136	5196	60	212 BPQ TAC	Tolls to Roundabout	29/04/2021	29/04/2021	100%
029-0014/04.88-I	5136	5196	60	212 BPQ TAC	Tolls to Roundabout	29/04/2021	29/04/2021	100%
029-0014/04.88-D	5136	5196	60	212 BPQ TAC	Tolls to Roundabout	29/04/2021	29/04/2021	100%
029-0014/04.88-D	5136	5196	60	212 BPQ TAC	Tolls to Roundabout	29/04/2021	29/04/2021	100%
002-0157/01.41	1632	1840	208	212 BPQ TAC	Hewletts Flyover Bridge I	23/9/2020	23/9/2020	Cancelled
002-0157/01.41	1632	1840	208	212 BPQ TAC	Hewletts Flyover Bridge I	23/9/2020	24/9/2020	Cancelled
002-0157/01.41	1840	2045	205	212 BPQ TAC	Hewletts Flyover Bridge II	24/9/2020	24/9/2020	Cancelled
002-0157/01.41	1840	2045	205	212 BPQ TAC	Hewletts Flyover Bridge II	24/9/2020	24/9/2020	Cancelled
				Capital Works	Hairini RAB	27/9/2020	28/9/2020	100%
002-0146/02.13-I	4651	4948	297	212 BPQ TAC	RS151-R1 to Patch in LWP	29/9/2020	29/9/2020	100%
HEWLETTS ROAD (WESTBOUND)	0	72	72	212 BPQ TAC	Golf to Newton	30/9/2020	30/9/2020	100%
002-0158-W	0	103	103	212 BPQ TAC	KFC RAB	1/10/2020	2/10/2020	100%
002-0146/01.75	1746	1789	43	212 BPQ TAC	Palmers Bethlehem I	4/10/2020	4/10/2020	Cancelled
002-0146/01.75	1746	1789	43	212 BPQ TAC	Palmers Bethlehem I	4/10/2020	4/10/2020	Cancelled
002-0146/02.13-I	2420	2620	200	212 BPQ TAC	Kinloch Way I	5/10/2020	6/10/2020	100%
002-0146/02.13-I	2820	3116	296	212 BPQ TAC	Kinloch Way II	7/10/2020	7/10/2020	100%
29A-0008/03.42	3418	3550	132	214 BPQ SAC	Oropi RAB west	14/03/2021	14/03/2021	100%



Road	Start RP	End RP	Length	Treatment	Task Name	Start	Finish	
002-0152-R2	0	80	80	212 BPQ TAC	Waihi Road ON AC	18/10/2020	18/10/2020	100%
002-0151-I-CO29	1250	1445	195	212 BPQ TAC	WaihiON R2 Gore to Seal Join	18/10/2020	18/10/2020	100%
002-0151-I-CO29	1250	1445	195	212 BPQ TAC	WaihiON R2 Gore to Seal Join	19/10/2020	19/10/2020	100%
002-0151-I-CO29	1250	1445	195	212 BPQ TAC	WaihiON R2 Gore to Seal Join	19/10/2020	19/10/2020	100%
002-0151-I-CO29	2970	3099	129	212 BPQ TAC	Ped2	18/03/2021	21/03/2021	100%
002-0151-I-CO29	3099	3355	256	212 BPQ TAC	Ped #2 to Chapel OFF R1	18/03/2021	21/03/2021	100%
002-0151-I-CO29	3099	3355	256	212 BPQ TAC	Ped #2 to Chapel OFF R1	18/03/2021	21/03/2021	100%
002-0151-I-CO29	3099	3355	256	212 BPQ TAC	Ped #2 to Chapel OFF R1	18/03/2021	21/03/2021	100%
002-0151-I-CO29	285	345	60	212 BPQ TAC	FishStream Bridge	27/10/2020	27/10/2020	100%
002-0151-I-CO29	285	345	60	212 BPQ TAC	FishStream Bridge	28/10/2020	28/10/2020	100%
002-0151-I-CO29	345	478	133	212 BPQ TAC	FishStream II	28/10/2020	28/10/2020	100%
002-0151-I-CO29	345	478	133	212 BPQ TAC	FishStream II	28/10/2020	28/10/2020	100%
002-0151-I-CO29	478	688	210	212 BPQ TAC	FishStream III	29/10/2020	29/10/2020	100%
002-0151-I-CO29	715	798	83	212 BPQ TAC	Fish Stream IV to KoromikoOFF R1 a	29/10/2020	29/10/2020	100%
002-0151-I-CO29	798	850	52	212 BPQ TAC	Fish Stream IV to KoromikoOFF R1 a	29/10/2020	29/10/2020	100%
029-0021	6820	7420	600	214 BPQ SAC	Poripori Hill R1	2/2/2021	6/2/2021	100%
029-0021	6820	7420	600	214 BPQ SAC	Poripori Hill L2	14/2/2021	18/2/2021	100%
029-0021	11303	11368	65	212 BPQ TAC	Ngamuwahine Bridge	22/11/2020	22/11/2020	Cancelled
029-0021	11368	11409	41	212 BPQ TAC	Ngamuwahine Br Sth	22/11/2020	22/11/2020	Cancelled
002-0185	5181	5192	11	212 BPQ TAC	Kaikokopu Stream Bridge	23/11/2020	23/11/2020	100%
029-0021	660	940	280	212 BPQ TAC	Gargan Road	16/05/2021	17/05/2021	100%
Sites added to programme								
002-0157/01.41	1632	1840	208	212 BPQ TAC	Hewletts Flyover Bridge I			Cancelled
002-0157/01.41	1632	1840	208	212 BPQ TAC	Hewletts Flyover Bridge I			Cancelled
002-0157/01.41	1840	2045	205	212 BPQ TAC	Hewletts Flyover Bridge II			Cancelled
002-0157/01.41	1840	2045	205	212 BPQ TAC	Hewletts Flyover Bridge II			Cancelled
029-0021	11303	11368	65	212 BPQ TAC	Ngamuwahine Bridge	27/04/2021	28/04/2021	100%
029-0021	11368	11409	41	212 BPQ TAC	Ngamuwahine Br Sth	27/04/2021	28/04/2021	100%
029-0021	12055	12100	45	212 BPQ TAC	Soldiers Road	27/04/2021	28/04/2021	100%
002-0151/02.48-D-CO29	6180	6215	35	212 BPQ TAC	Tasman Int	18/05/2021	18/05/2021	100%



Road	Start RP	End RP	Length	Treatment	Task Name	Start	Finish	
002-0151/02.48-D-CO29	6180	6215	35	212 BPQ TAC	Tasman Int	18/05/2021	18/05/2021	100%
002-0151/02.48-D-CO29	6180	6215	35	212 BPQ TAC	Tasman Int	18/05/2021	18/05/2021	100%
002-0151/02.48-D-CO29	6215	6297	82	212 BPQ TAC	Tasman Int East approach	18/05/2021	18/05/2021	100%
002-0151/02.48-D-CO29	6215	6297	82	212 BPQ TAC	Tasman Int East approach	18/05/2021	18/05/2021	100%
002-0151/02.48-D-CO29	6215	6297	82	212 BPQ TAC	Tasman Int East approach	18/05/2021	18/05/2021	100%
002-0151/02.48-D-CO29	6215	6297	82	212 BPQ TAC	Tasman Int East approach	18/05/2021	18/05/2021	100%
002-0151-D-CO29	1408	1726	318	212 BPQ TAC	11th Ave Exit to Ped1	9/05/2021	11/05/2021	100%
002				214 BPQ SAC	Te Puna Stream Bridge	05/05/2021	05/05/2021	100%
					State Highway Stab patches	18/9/2020	23/9/2020	
002-0185	14632	14647	15		002-0185	18/9/2020	23/9/2020	100%
002-0185	14610	14636	26		002-0185	18/9/2020	23/9/2020	100%
002-0185	14492	14503	11		002-0185	18/9/2020	23/9/2020	100%
002-0185	11990	12018	28		002-0185	18/9/2020	23/9/2020	100%
002-0185	11421	11443	22		002-0185	18/9/2020	23/9/2020	100%
002-0185	11383	11413	30		002-0185	18/9/2020	23/9/2020	100%
002-0185	10562	10606	44		002-0185	18/9/2020	23/9/2020	100%
002-0185	9942	9953	11		002-0185	18/9/2020	23/9/2020	100%
002-0185	9531	9555	24		002-0185	18/9/2020	23/9/2020	100%
002-0185	8145	8177	32		002-0185	18/9/2020	23/9/2020	100%
002-0185	4874	4928	54		002-0185	18/9/2020	23/9/2020	100%
002-0185	4613	4621	8		002-0185	18/9/2020	23/9/2020	100%
002-0185	4425	4441	16		002-0185	18/9/2020	23/9/2020	100%
002-0185	4396	4407	11		002-0185	18/9/2020	23/9/2020	100%
002-0185	865	871	6		002-0185	18/9/2020	23/9/2020	100%
002-0100	3683	3723	40		002-0100	24/9/2020	29/9/2020	100%
002-0100	3724	3742	18		002-0100	24/9/2020	29/9/2020	100%

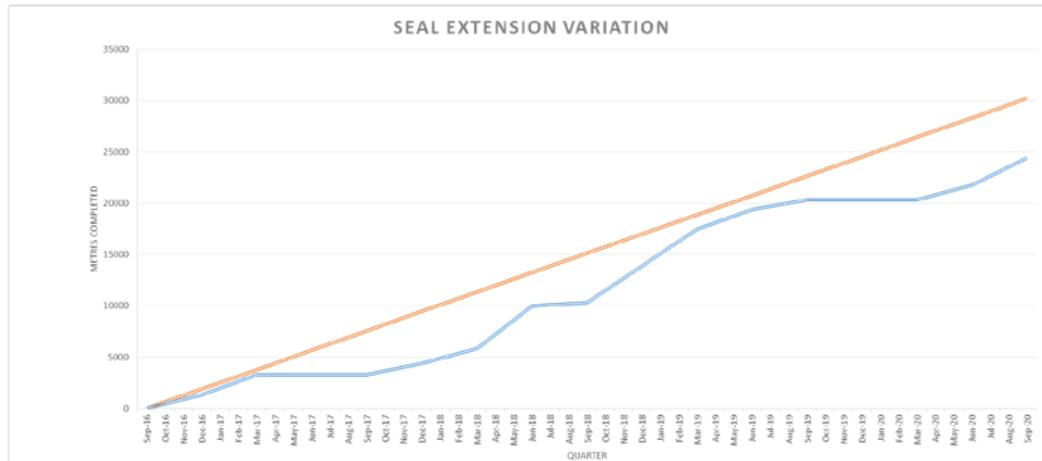


Road	Start RP	End RP	Length	Treatment	Task Name	Start	Finish	
002-0100	3824	3856	32		002-0100	24/9/2020	29/9/2020	100%
002-0100	4170	4196	26		002-0100	24/9/2020	29/9/2020	100%
002-0100	4384	4412	28		002-0100	24/9/2020	29/9/2020	100%
002-0100	3696	3748	52		002-0100	24/9/2020	29/9/2020	100%
002-0100	4209	4225	16		002-0100	24/9/2020	29/9/2020	100%



4.2 WBOPDC

4.2.1 Seal Extension



Mountain Road seal extension blessing and Culture induction was held on th 18th January 2021. Unfortunately work got stopped on the morning of the 19th January 2021. Discussions happened between WBOP, WestLink and concerned Hapū. Agreement was reached and work started again on 1 March 2021. Westlink would like to thank all involved to get this project back on track again. All vegetation clearing has been completed on Mountain Road due to the risk have winter and rainfall in this area work has been suspended until Set 2021.

- MOUNTAIN ROAD (suspended until Sept 2021)
- VALLEY VIEW ROAD(suspended until Sept 2021)
- WILLIAMS ROAD NORTH (earthworks starts in June 2021)
- TIROHANGA ROAD, Matakana Island (waiting for approval)

Full programme below.



4.2.2 Surfacing

We have completed 100% of reseal sites for the season. All pre seal repairs has been completed on the Local Roads and that is a good outcome for the contract. Reseals has started in September 2020 but had huge delays due to weather conditions. Programme updated as below.

Reseals for the new season started on 2 September.

4.2.3 Rehabilitation and Widening

Following sites has been completed

- Maniatutu Bay Gold, project will be placed on hold from mid July 21 and will restart in Sept 21
- Pio Road is nearly completed, meetings was held on site between Westlink, Councillors and property owners to address additional drainage.
- Oropi Realignment, project has been placed on hold and will restart in Set 21

WestLink have set an aspirational program for 20/21 season and are accelerating designs for late additions to ensure quantities delivered. There are some risks to the program due to impacts from underground services, landowner agreements, Council scheduling of public consultation meetings and Council decisions on seal widening projects. While WestLink is confident in ability to resource design and construction uncertainty remains around the timing of the individual sites due to these program risks.

No 3 Road was approved by WBOP and will commence in Sept 21

Westlink and contractors is working on new programme and this will be updated in this report. Some designs has been placed on hold on the instruction of Westroads until extension plan is approved. Raises some concerns in delay of designs as this can have a impact on delivery of these projects.

Two Variations has been send for approval

- Waihi Beach Road Damage
- Maketū Cycleway Tsunami

20/21 Full Programme

Road	Start RP	End RP	Length	Start	Finish
AC Smoothing					
BEACH ROAD (KATIKATI)	491	500	9		Completed
BEACH ROAD (KATIKATI)	0	40	40		Completed
STATION ROAD (TE PUKE) (HEB)					Completed
STATION ROAD (TE PUKE)	930	965	35		Completed
STATION ROAD (TE PUKE)	1075	1090	15		Completed
STATION ROAD (TE PUKE)	1100	1126	26		Completed

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BOP West Joint ONMC




Road	Start RP	End RP	Length	Start	Finish
WASHER ROAD	0	20	20		Completed
Welcome Bay Road	3380	3540			Completed
Welcome Bay Road	3735	3890			Completed
Welcome Bay Road	3935	4015			Completed
Welcome Bay Road	4040	4110			Completed
Wilson Road					Completed
Waihi Beach Road					Completed
Minden Road					Completed
Collins lane Bridge approach					Pending Approval
Jocelyn Intersection	218	265	47		Completed
Boucher Ave and RAB	13	149	136		Completed
Maketu Rail Crossing	30	57	27		Completed
WILSON ROAD (WAIHI BEACH)	110	190	80		Completed

Capital Projects(funding dependant)

OROPI ROAD (REALIGNMENT)	5000	5300	300	22/02/2021	TBA
MANIATUTU BAY GOLD	5680	6300	620	10/05/2021	TBA

Smoothing

STATION ROAD (TE PUKE)	600	820	220.0		Completed
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Rehab

MCPHAIL ROAD	0	1473	1473		Completed
NO 3 ROAD	2580	4073	1493		TBA
NO 3 ROAD	8050	8325	275		Completed
Maniatutu Rework					Tempary seal completed 30/09/2021
OROPI ROAD (SCHOOL)	11430	12010	580		Completed
PIO ROAD	17	531	514	10/05/2021	28/07/2021
RANGIURU ROAD	6434	7550	1116		Completed
TE MATAI ROAD	4480	5100	620		Completed
WRIGHT ROAD	1711	2100	389	TBA	TBA
STATION ROAD	367	930	563		Completed
ATHENREE ROAD/STEELE ROAD	1850	2050	200		Completed
BLACK ROAD	1026	1262	236		Completed
Otamarakau Valley Rd Rehabilitation 5.34-6.21	5340	6210	870	TBA	TBA
JOCELYN STREET (TE PUKE)	90	260	170		Completed
WAIHI BEACH ROAD	1560	2000	440		Completed
LONGSWAMP	3900	4200	300		Completed

Seal Extensions

TIROHANGA ROAD	0	1610	1610		Need approval
MOUNTAIN ROAD	4300	5980	1680	1/03/2021	TBA



Road	Start RP	End RP	Length	Start	Finish
MOUNTAIN ROAD	6200	6882	682	1/03/2021	TBA
WILLIAMS ROAD NORTH	1166	1879	713	12/06/2021	TBA
WILLIAMS ROAD NORTH	1879	2347	468	01/09/2021	TBA
VALLEY VIEW ROAD	114	599	485	TBA	TBA
SOLDIERS ROAD	2130	4740	2610	Completed	

Pre reseal repairs					
D273 - 21/22 Local Road and State Highway Pre-Reseal Repairs				TBA	TBA
D273B - 21/22 Local Road and State Highway Pre-Reseal Repairs				TBA	TBA
D277 - Local Road and SH Crack Sealing and Second Coats				TBA	TBA

ReSeals					
Road	Start RP	End RP	Length	Start	Finish
ANGUS LANE	0	62	62	Completed	Completed
ASHWOOD GROVE	0	66	66	Completed	Completed
BEACH ROAD (KATIKATI)	1115	1750	635	Defered	Defered
BELK ROAD	40	940	900	Completed	Completed
BELK ROAD SOUTH	63	1765	1702	Completed	Completed
BRUNTWOOD DRIVE	0	465	465	Completed	Completed
Bulk Tanker blocked pipe			0	Completed	Completed
Busby			0	Completed	Completed
CARISBROOKE STREET	400	570	170	Defered	Defered
CHARD ROAD	0	529	529	Completed	Completed
CITRUS AVENUE	7	35	28	Completed	Completed
COLLINS LANE			0	Completed	Completed
CRAWFORD ROAD	0	803	803	Completed	Completed
ELMWOOD ROAD	54	1051	997	Completed	Completed
EMENY ROAD	3	200	197	Completed	Completed
EMENY ROAD NORTH	0	60	60	Completed	Completed
EMERTON ROAD	765	1510	745	Completed	Completed
ESDAILE ROAD	0	400	400	Completed	Completed
ESDAILE ROAD	400	1301	901	Completed	Completed
ESDAILE ROAD	2080	2385	305	Completed	Completed
ESDAILE ROAD	2385	4800	2415	Completed	Completed
GAMMAN MILL ROAD	0	698	698	Completed	Completed
HAMURANA/COPPELIA RAB	0	56	56	Defered	Defered
HANGA ROAD	0	570	570	Completed	Completed
HERBERT STREET			0	Completed	Completed



Road	Start RP	End RP	Length	Start	Finish
HEREFORD PARK ROAD			0	Completed	Completed
HIGHFIELDS DRIVE			0	Completed	Completed
HINEMOA ROAD			0	Completed	Completed
HOMEWOOD DRIVE	0	860	860	Completed	Completed
HOT SPRINGS ROAD	25	70	45	Completed	Completed
HUME ROAD			0	Completed	Completed
JELlicoe STREET ACCESS ROAD (RHS)	0	51	51	Completed	Completed
JELlicoe STREET ACCESS ROAD (RHS)	0	51	51	Completed	Completed
JOYCE ROAD	0	1550	1550	Completed	Completed
KAITEMAKO ROAD SOUTH	20	740	720	Completed	Completed
LEO STREET	10	446	436	Completed	Completed
LINDOCH AVENUE	0	152	152	Completed	Completed
MAMOEKA ROAD	1830	2980	1150	Completed	Completed
MANIATUTU ROAD	6575	6887	312	Completed	Completed
MANIATUTU ROAD	6887	7126	239	Completed	Completed
MANIATUTU ROAD	7126	7625	499	Completed	Completed
MANIATUTU ROAD	7625	8175	550	Completed	Completed
MANIATUTU ROAD	6887	8175	1288	Completed	Completed
MANIATUTU ROAD	12686	14100	1414	Completed	Completed
MANIATUTU ROAD	14100	16100	2000	Completed	Completed
MAUNGARANGI ROAD	4795	6706	1911	Completed	Completed
NGAMUWAHINE ROAD	20	160	140	Completed	Completed
NO 2 ROAD			0	Completed	Completed
NO 2 ROAD	3700	4750	1050	Completed	Completed
NO 2 ROAD	4750	5479	729	Completed	Completed
NO 3 ROAD	1170	1790	620	Completed	Completed
NO 3 ROAD	9777	10251	474	Completed	Completed
NO 3 ROAD	10251	10780	529	Completed	Completed
NORRIE STREET			0	Completed	Completed
OAK DRIVE	0	757	757	Completed	Completed
OCEAN VIEW ROAD	0	220	220	Completed	Completed
OHAUITI ROAD	3959	4254	295	Completed	Completed
OHAUITI ROAD	4254	4620	366	Completed	Completed
OHAUITI ROAD	4620	5200	580	Completed	Completed
OHAUITI ROAD	5200	5400	200	Completed	Completed
OHAUITI ROAD	5400	5812	412	Completed	Completed
OHAUITI ROAD	5812	5832	20	Completed	Completed
OHINEPANEA ROAD	0	65	65	Completed	Completed
OIKIMOKE ROAD	0	602	602	Completed	Completed
OIKIMOKE ROAD	0	602	602	Completed	Completed
OLD COACH ROAD	3495	3590	95	Completed	Completed
OLD COACH ROAD	3590	4040	450	Completed	Completed



Road	Start RP	End RP	Length	Start	Finish
OLD COACH ROAD	4280	4860	580	Completed	Completed
OLD COACH ROAD	4860	5070	210	Completed	Completed
OLD COACH ROAD	5070	5920	850	Completed	Completed
OLD COACH ROAD	5920	6060	140	Completed	Completed
OLD COACH ROAD	10390	11771	1381	Completed	Completed
OLD COACH ROAD	11771	13000	1229	Completed	Completed
OLD COACH ROAD	13000	13400	400	Completed	Completed
OLD HIGHWAY	4800	4850	50	Completed	Completed
OLD HIGHWAY	5150	5200	50	Completed	Completed
OMANAWA ROAD	5900	7000	1100	Completed	Completed
OMOKOROA ROAD	17	130	113	Completed	Completed
OROPI ROAD	9220	9270	50	Completed	Completed
OROPI ROAD	13645	14185	540	Completed	Completed
OROPI ROAD			0	Completed	Completed
OROPI ROAD			0	Completed	Completed
PARK LANE (TE PUNA)			0	Completed	Completed
PARK LANE (TE PUNA)	0	206	206	Completed	Completed
PARTON ROAD	80	1242	1162	Completed	Completed
PLUMMERS POINT ROAD	25	300	275	Completed	Completed
PORIPORI ROAD	4480	4685	205	Completed	Completed
PORIPORI ROAD	4685	5250	565	Completed	Completed
PUKEHINA BEACH ROAD	0	120	120	Completed	Completed
RANGIURU ROAD	2330	2450	120	Completed	Completed
RANGIURU ROAD	4350	4950	600	Completed	Completed
RANGIURU ROAD	8645	9504	859	Completed	Completed
RANGIURU ROAD	11425	11670	245	Completed	Completed
RANGIURU ROAD	11670	12340	670	Completed	Completed
REID ROAD	900	1575	675	Completed	Completed
REID ROAD	1575	2000	425	Completed	Completed
REID ROAD	2000	3532	1532	Completed	Completed
REID ROAD	3532	4986	1454	Completed	Completed
ROCKY CUTTING ROAD	2571	2950	379	Completed	Completed
ROCKY CUTTING ROAD	3150	4871	1721	Completed	Completed
ROSS ROAD	100	499	399	Completed	Completed
ROSS ROAD	2969	3288	319	Completed	Completed
ROWE ROAD	1680	3668	1988	Completed	Completed
ROWE ROAD	3668	4130	462	Completed	Completed
ROYDON DOWNS ROAD	6713	6835	122	Completed	Completed
SCARBOROUGH ROAD	0	194	194	Completed	Completed
SEDDON STREET	330	404	74	Completed	Completed
SHAW ROAD	872	901	29	Completed	Completed
SNODGRASS ROAD	2665	3980	1315	Completed	Completed



Road	Start RP	End RP	Length	Start	Finish
SOLDIERS ROAD			0	Completed	Completed
State Highways Reseals.			0	Completed	Completed
STATION ROAD (TE PUKE)	367	930	563	Completed	Completed
STEELE ROAD	0	50	50	Completed	Completed
STEELE ROAD	50	120	70	Completed	Completed
TAUPIRO ROAD	0	1830	1830	Completed	Completed
TE MATAI ROAD	2830	2930	100	Completed	Completed
TE MATAI ROAD	2930	3210	280	Completed	Completed
TE MATAI ROAD	3210	3650	440	Completed	Completed
TE MATAI ROAD	7760	7945	185	Completed	Completed
TE MATAI ROAD	10840	11619	779	Completed	Completed
TE MATAI ROAD	12322	13700	1378	Completed	Completed
TE MATAI ROAD	19500	20800	1300	Completed	Completed
TE MATAI ROAD	21740	21915	175	Completed	Completed
TE MATAI ROAD	22160	22710	550	Completed	Completed
TE MATAI ROAD	25980	27580	1600	Completed	Completed
TE PUKE HIGHWAY	1050	1224	174	Completed	Completed
TE PUKE HIGHWAY	3715	4740	1025	Completed	Completed
TE PUKE HIGHWAY	5785	6135	350	Completed	Completed
TE PUKE HIGHWAY	6135	6500	365	Completed	Completed
TE PUKE HIGHWAY	13245	13630	385	Completed	Completed
TE PUKE HIGHWAY	13794	14124	330	Completed	Completed
TE PUKE HIGHWAY	14124	14424	300	Completed	Completed
TE PUKE HIGHWAY	14424	14522	98	Completed	Completed
TE PUKE HIGHWAY	15588	16569	981	Completed	Completed
TE PUKE HIGHWAY	16660	16950	290	Completed	Completed
TE PUKE QUARRY ROAD	21	240	219	Completed	Completed
TE PUNA ROAD	2285	2410	125	Completed	Completed
TE PUNA STATION ROAD	280	1650	1370	Completed	Completed
TE TUMU ROAD	2815	2860	45	Completed	Completed
TETLEY ROAD	430	540	110	Completed	Completed
THOMPSONS TRACK	2790	3660	870	Completed	Completed
TUAPIRO ROAD	1830	2813	983	Completed	Completed
Twinkham			0	Completed	Completed
UPLAND ROAD	0	510	510	Completed	Completed
WAIATA ROAD	0	230	230	Completed	Completed
WAINUI SOUTH ROAD	3425	5177	1752	Completed	Completed
WAIPA ROAD	0	405	405	Completed	Completed
WAIROA ROAD	30	500	470	Completed	Completed
WAITAO ROAD	700	800	100	Completed	Completed
WAITAO ROAD	3875	5628	1753	Completed	Completed
WALKER ROAD EAST	0	950	950	Completed	Completed



Road	Start RP	End RP	Length	Start	Finish
WALLNUTT AVENUE	0	227	227	Completed	Completed
WARAWHARA ROAD	0	1510	1510	Completed	Completed
WESTBANK AVENUE	0	55	55	Completed	Completed
WESTBANK DRIVE	18	170	152	Completed	Completed
WHAKAMARAMA ROAD	0	20	20	Defered	Defered
WHAKAMARAMA ROAD	6040	6280	240	Defered	Defered
WHENUARIRI PLACE DECREASING			0	Completed	Completed
WHITEHEAD AVENUE			0	Completed	Completed
WINDRIDGE LANE	0	390	390	Completed	Completed
WORK ROAD	116	557	441	Defered	Defered
WORK ROAD	557	710	153	Defered	Defered
WRIGHT ROAD	1711	2100	389	Completed	Completed
WRIGHT ROAD	3200	4020	820	Defered	Defered
ESDAILE ROAD	1301	1950	649	Completed	Completed
CANON ROAD	24	308	284	Defered	Defered
CANON ROAD	10	24	14	Defered	Defered
CASTLES ROAD NORTH	130	293	163	Defered	Defered
DOWMAN PLACE	0	78	78	Completed	Completed
GRIFFIN ROAD	20	649	629	Defered	Defered
JOHNSON ROAD	270	745	475	Completed	Completed
JOHNSON ROAD	20	270	250	Completed	Completed
KEENAN ROAD	1350	1459	109	Defered	Defered
LEYLAND ROAD	1130	1496	366	Completed	Completed
OHAUITI ROAD	10373	12100	1727	Defered	Defered
OHAUITI ROAD	7155	7850	695	Defered	Defered
OMOKOROA ROAD SLIP #2 (NOS 64 - 72)	0	93	93	Defered	Defered
OMOKOROA ROAD SLIP #3 (NOS 24-38)	0	99	99	Defered	Defered
PUKEHINA STATION ROAD	50	855	805	Defered	Defered
PUKEHINA STATION ROAD	0	50	50	Completed	Completed
ROYDON DOWNS ROAD	4047	6713	2666	Completed	Completed
RUAHIHI ROAD	1920	2295	375	Defered	Defered
SOLDIERS ROAD	2135	2226	91	Completed	Completed
SOLDIERS ROAD	2229	4735	2506	Completed	Completed
SOLDIERS ROAD	2052	2132	80	Completed	Completed
SOLDIERS ROAD	2132	2135	3	Completed	Completed
WAERENGA ROAD	65	1390	1325	Completed	Completed
WOODLAND ROAD	1720	2509	789	Completed	Completed



4.2.4 Miscellaneous

Slip Repairs		
Soldiers Road Slip	Completed	
No 4 Road Slip	5/03/2021	26/08/2021
Mark Rd Underslip Repair	Completed	
Waroa Rd Slip	TBA	TBA

Footpaths and Cycleways		
Seaforth Road	Completed	
Maketu CYCLEWAY	Completed	
Stock Rod Te Puke footpath	Completed	
Island View Reserve Cycleway connection	Cancelled	
Katikati esplanade walkway between Irwin Court and Park Road	Completed	
Te Puna Road - SH2 to Armstrong Footpath Topsoil	Completed	
Te Puke Washer Place Te Puke Mobility Crossings	Completed	
Cycleway from Anderley Ave to Hamurana Road	Completed	
Cycleway from Washingtonia Wat to Anderley Ave	Completed	
Enemy	Completed	
Te Puke Drop Crossing	TBA	TBA
Fairhaven Alleyway	Completed	
Borrel Road Footpath upgrade	TBA	TBA
Widening of shared path - at The Te Puna School carpark	TBA	TBA
Tetley Road Cycleway	TBA	TBA
Dudley Vercoe Dr/No 2 Rd Footpath and K&C	Completed	
Costello Crescent Footpath and K&C	TBA	

Minor Works		
161Gridley Rd Te Puke Driveway Drainage Improvements	Completed	
Reid Rd North/South Bollards Installation	Cancelled	
Oropi Hall Bollards Installation	Completed	
Omokaroa street lights	Completed	
Wilson Rd Waihi Carpark Behind the Chippy	Completed	
Wilson Rd Waihi Concrete Channel Repairs	Completed	
Rauporoa Rd Dish Channel	Completed	
Waihi Beach Footpath repairs	Completed	
Poripori Rd Carpark	Completed	
Point School Omokoroa Wheel Stops	Completed	



4.2.5 LED Conversion

LED Conversion Stage 1 has been completed. Materials have been ordered for Stage 2 and expect a 16-20 week delivery time.

4.2.6 Wainui South Underslip Repair

Excavation has started on Wainui South Rd. Anticipated duration is 2-3 weeks. The project should be all done in July. The Chorus cable jointing and temporary relocation was completed on last day of June 2021.

4.2.7 Speed Limit Bylaw

The static sign installations are completed. The electronic Active school warning signs were first to arrive and have been installed. The delivery of the electronic variable school signs is expected by mid July.

4.2.8 Unsealed Roads Metalling

Refer below snips from the 2021 KPM report. As of the end of June 2021 64,500m³ has been used. Based on current usage the estimated quantity used at end of year 7 will be ~68,000m³.

- **Unsealed Metal** – WestLink have been in discussion regarding **unsealed** metal quantities. This item is still open – refer S1138 under NTE/NTC's system (e.g. NTE2432). We are yet to receive advice from Council where they wish to utilise surplus quantity.

5.9.2 Minimum Unsealed Metal Quantity

Table 5.9.2 Minimum Cumulative Unsealed Metal Quantities (m3)			
KPM	Specified Period	Tender	Actual
60	Nov 2014-June 2015	12,700	2,530
	July 2015 to June 2016	25,250	6,922
	July 2016 to June 2017	37,700	19,548
	July 2017 to June 2018	50,150	25,460
	July 2018 to June 2019	62,600	35,962
	July 2019 to June 2020	75,050	45,322
	July 2020 to June 2021	87,500	63,252
	July 2021 to Oct 2021	87,500	

Table 24: Minimum Unsealed Metal Quantity

* Note Quantities are as at 05/06/2021



Road Name	RP Location (m)	Storm Event Date	Details/Notes	Remaining Cost Estimate \$	Cost to Date \$	Work Category	Remaining Cost Estimate \$	Cost to date \$	Construction Timeframe
Contract Year 4 1st November 2017 to 31 October 2018									
January 5 Event Clean Up				\$ -	\$ 35,087	WC140			
April 28 Event Clean Up				\$ -	\$ 12,020	WC140			
Queens Birthday Event Clean Up					\$ 92,139	WC141			
Old Coach Road	13475	May-18	Bridge 57 Waterway/Scour - Abutment protection and road reinstatement			WC141		\$ 52,192	Completed
Ohauti Road Underslip	12130	Jan-18	Underslip. Further construction required.		\$ 86,985	WC141			
Brown Road Underslip	2250	Jun-18	Underslip. Rock embankment fill plus drainage improvements		\$ 323,716	WC141			Completed
Rocky Cutting Road Underslip	650	Jun-18	NTE issued to WestRoads. Specification and revised price submitted via NTE.		\$ 453,185	WC141			Completed
Schrieber Road Underslip	1330	Jun-18	Underslip. Design to be agreed with Jim Paterson. Granular aggregate preferred option.		\$ 17,444	WC141			Completed
Wainui South Road Underslip	800	Jun-18	Underslip. Memo provided to Council. Jim advised to design option to protect road embankment. Design in progress	\$ 300,000		WC141			Started
Waihi Beach Road Drainage	200-1000	Jun-18	Underslip. Memo to be provided to Council with options to consider.	\$ 100,000		WC141			
Oropi Gorge Road	4214	Jun-18	Various underslips - Memo to be provided to Council with options to consider	\$ 150,000		WC141			
Oropi Gorge Road	4294	Jun-18	Various underslips - Memo to be provided to Council with options to consider	\$ 150,000		WC141			
Oropi Gorge Road	4539	Jun-18	Various underslips - Memo to be provided to Council with options to consider	\$ 150,000		WC141			
Raymond Ave	281	Various	Twin Armo Culverts/Bridge 201 Waterway Scour - Client Risk			WC141	\$ 136,000		Completed
Dillon Street	1169	Various	Bridge 203 Waterway Scour - Client Risk - Proposal in preparation for Council			WC141	\$ 150,000		
Allport Road	1950	Various	Bridge 170 Waterway Scour - Client Risk - Proposal in preparation for Council - Slumping Gabions			WC141	\$ 50,000		
Old Coach	1444	Various	Bridge 64 Waterway Scour - Client Risk - Proposal in preparation for Council - Abutment protection			WC141	\$ 50,000		
Old Coach	9783	Various	Bridge 60 Waterway Scour - Client Risk - Proposal in preparation for Council - Abutment protection			WC141	\$ 50,000		
Te Puke Highway	4798	Various	Bridge 230 Waterway Scour - Client Risk - Proposal in preparation for Council - Silt build up			WC141	\$ 20,000		
Black Road	1327	Various	Bridge 65 Waterway Scour - Client Risk - Proposal in preparation for Council - Abutment protection			WC141	\$ 20,000		
Rea Road	1502	Various	Bridge 19 Waterway Scour - Client Risk - Proposal in preparation for Council - Abutment protection			WC141	\$ 20,000		
Tuapiro Road	900	Various	Bridge 12 Waterway Scour - Client Risk - Proposal in preparation for Council			WC141	\$ 20,000		
			Total Costs to date		\$ 1,020,576				
			Total Estimated Contract Year Value		\$ 1,870,576				\$ 52,192
			Escalated Risk Cap		\$ 778,031				
			WestLink Claimed Amount						\$ 40,000
			Council Costs Forecast Total Amount		\$ 1,092,545		\$ 516,000		\$ 52,192
			Forecast Council Balance Remaining		\$ 1,092,545				\$ 12,192
Contract Year 5 1st November 2018 to 31 October 2019									
Te Puke Quarry Rd Underslip	7900	Dec-18	Underslip. Options to be considered for widening on inside of curve to reinstate road width	\$ 20,000	\$ 5,000	WC140			
Rapahoehoe Stream Bridge Scour Repairs		Unsure	TPH Bridge Waterway Scour - Client Risk - Proposal in preparation for Council			WC140	\$ 65,000		
			Total Estimated Contract Year Value		\$ 25,000				
			Escalated Risk Cap		\$ 790,000				
			WestLink Claimed Amount						
			Council Costs Forecast Total Amount						
			Forecast Council Balance Remaining		\$ -				
Contract Year 6 1st November 2019 to 31 October 2020									
Mark Rd Underslip				\$ 30,000					Completed
Campbell Rd Dropout				\$ 20,000					Completed
			Total Estimated Contract Year Value		\$ 50,000				
			Escalated Risk Cap		\$ 790,000				
			WestLink Claimed Amount						
			Council Costs Forecast Total Amount						
			Forecast Council Balance Remaining		\$ -				
Contract Year 7 1st November 2020 to 31 October 2021									
Rangluru Rd Underslip					\$ 75,000				Completed
			Total Estimated Contract Year Value		\$ 75,000				
			Escalated Risk Cap		\$ 790,000				
			WestLink Claimed Amount						
			Council Costs Forecast Total Amount						
			Forecast Council Balance Remaining		\$ -				



4.3 SH29A Millennium Plateau Drainage Improvements

4.3.1 Progress Update

The construction is now underway.

4.4 SH29A Discharge Consent Renewals

4.4.1 Progress Update

Replacement resource consents are required for the ongoing discharge of stormwater from 13 existing outlets which carry flow across SH29A and discharge to the CMA at Rangataua Bay, and for the ongoing discharge of stormwater to the Waimapu Stream from the SH29 / Oropi Road roundabout. The technical assessments have been commenced.

4.4.2 Rangataua Bay Stormwater Discharges

An application to replace an existing resource consent held by the NZ Transport Agency for the discharge of stormwater from SH29A to Rangataua Bay in Tauranga Harbour was lodged on 23 August 2016.

BoPRC have previously advised that detailed hydraulic assessment of the upstream catchment is required, along with consultation with iwi. A preliminary hydraulic assessment was submitted to BoPRC on 11 June 2018. BoPRC have reviewed the assessment, and in an email on 27 June 2018 identified a number of issues which need to be resolved.

Work commenced on additional tasks required to resolve these issues in January 2021, in accordance with the VSF approved in December 2020. The updated hydraulic assessment was completed during March 2021. These will be used to inform further discussion with BoPRC regarding the consent.

Janine Fallwell is the lead planner from WSP working on the application for the replacement consent.

WestLink await feedback on the proposed response to BOPRC for the hydraulic assessment report.

4.4.3 Oropi Road Stormwater Discharge

An application to replace BoPRC Consent #60208 for stormwater discharge from the SH29A / Oropi Rd Roundabout was lodged in mid-June 2014.

The application reached the stage where consultation with tangata whenua was needed. The hapū representative requested a Cultural Impact Assessment (CIA) funded by NZTA, which was never resolved. The application therefore remains on hold, pending the outcome of consultation.

Work commenced on the additional consultation required to progress the consent in January 2021, in accordance with the VSF approved in December 2020. Contact with the relevant hapū reps has been established, and a hui and site meeting to discuss next steps was held on 8 March 2021.

Janine Fallwell is the lead planner from WSP working on the application for the replacement consent.

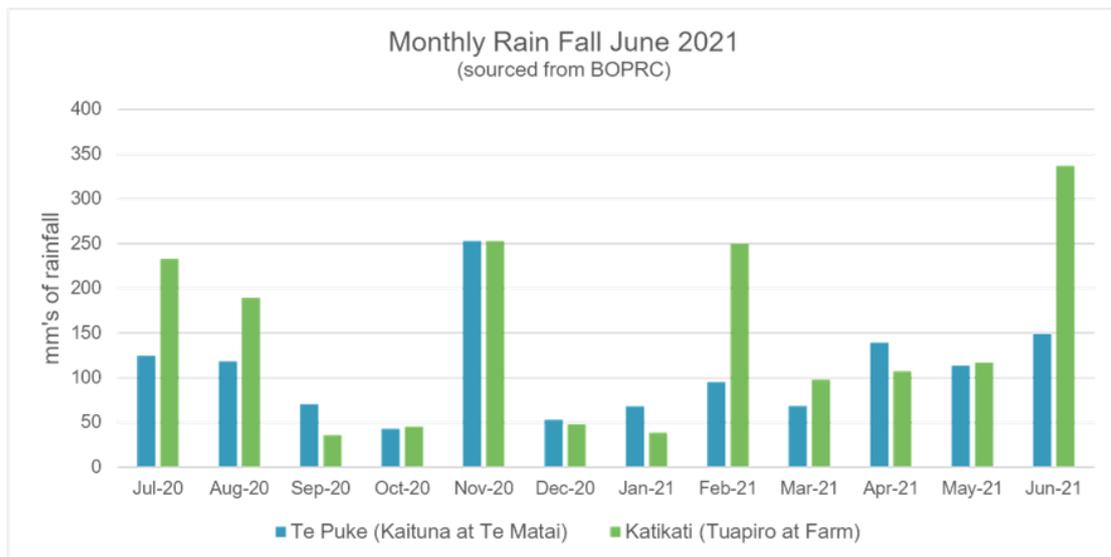
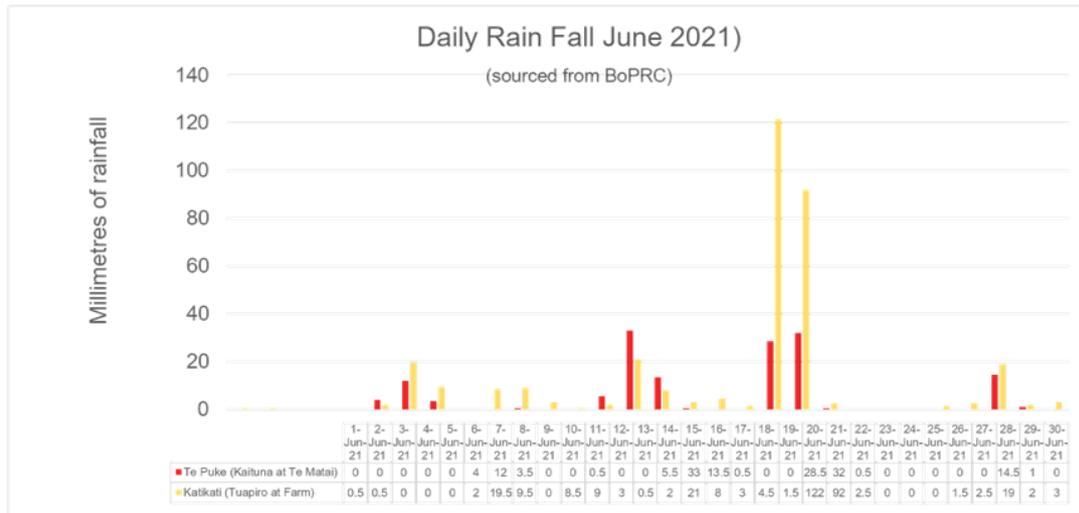
WestLink await feedback on a small scope variation to progress this renewal further.

Monthly Report – June 2021
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5 Rainfall



During June 2021 the rainfall average was 243 mm in comparison to 2020 year this time being 314 mm.



6 Health and Safety

Trends

- 58 Safe Behaviour Observations received for this month compared to 74 in May 2021
- Four (4) Drug and Alcohol tests reported this month compared to 11 in May 2021
 - o Nil non negative of fails
 - o Three (3) pre employment
 - o One (1) post incident
- Health Checks for the month
 - o 48 Flu Vaccinations completed
 - o Five (5) Yearly Asbestos Exposure Xray
- Six (6) Training and workshops held this month compared to Eight (8) in May 2021
 - o One (1) Loan Worker Training – Field Staff
 - o Three (3) Company scheduled toolboxes
 - o One (1) Health hand Safety Rep Level 1 Training
 - o One (1) STMS NP training
- One (1) Safety-in-design records reported this month
 - o No.3 Rd 2.58-4.073 Rehabilitation and Widening
- Two (2) Safety reward and recognition were awarded this month.
 - o Aaron Horne – CRTS
 - o Alison Dainty - WestRoads

Details on any notifiable incidents / injuries

- Nil to report

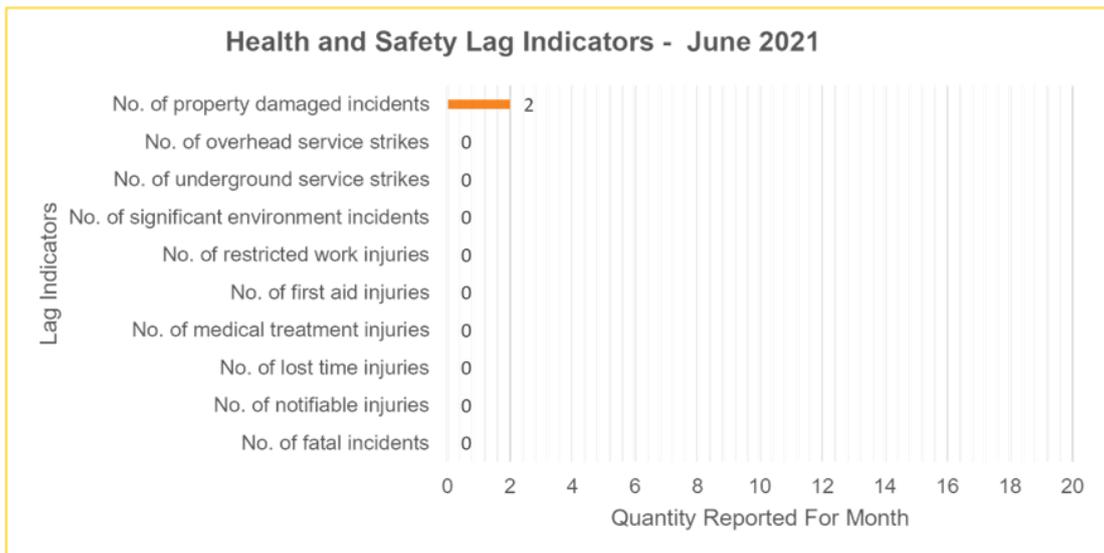
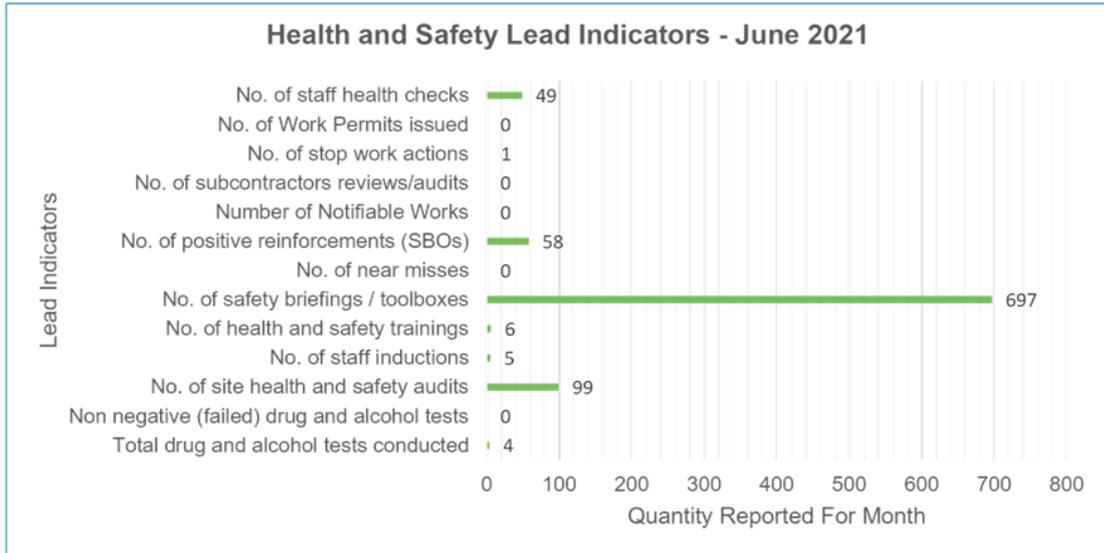
Details on other incidents / injuries

Three (3) events in total reported this month as was received in previous month

- Nil Report Only and Other reports
- Two (2) Property / Plant / Equipment incidents reported, as per Appendix B
- One (1) Near Hit report, as per Appendix B
- Nil Underground asset strike report
- Nil First Aid Injury reports



6.1 Lead and Lag Indicators

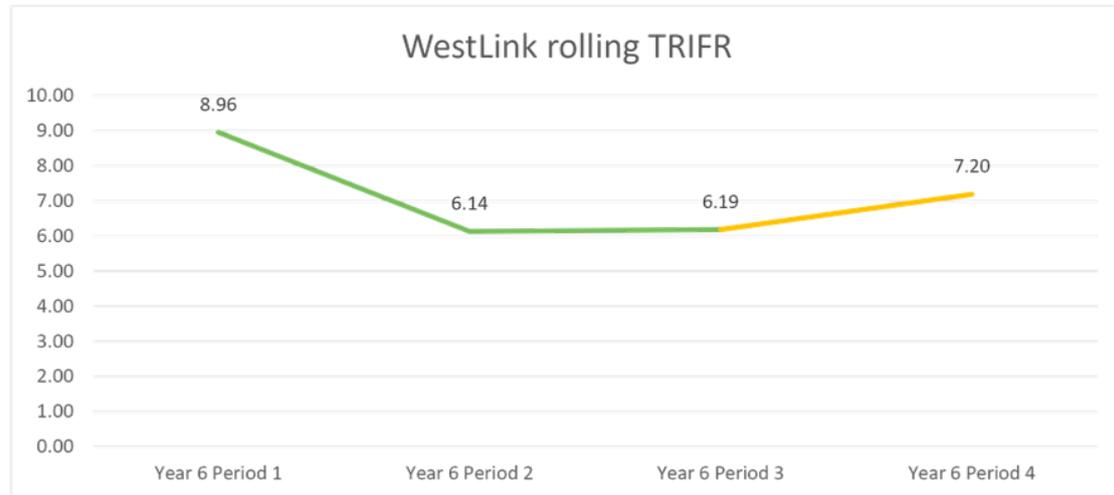




6.2 Total Recordable Injury Frequency Rate

TRIFR is currently 7.20 at the time of reporting, compared to 7.77 reported in May 2021.

The TRIFR has taken a gradual incline this period due to previous months injury events.



Legend	
Year 6 Period 1	Jul 2020 - Sep 2020
Year 6 Period 2	Oct 2020 – Dec 2020
Year 6 Period 3	Jan 2021 – Mar 2021
Year 6 Period 4	Apr 2021 – Jun 2021

Note only: Principal request to see the formula that WL utilise to calculate the TRIFR. Formula referenced in the WL HSMP Version 5.0

$$\frac{(FI + SH + LTI + MTI + RWI) \times 1,000,000}{\text{Total Hours Worked in 12 months}}$$



7 OPM Compliance

The reporting spreadsheets for Waka-Kotahi NZTA State Highways and Western Bay of Plenty District Council Local Roads is available in Appendix F.

7.1 Waka-Kotahi NZTA State Highways

7.1.1 Overall OPM Score

The agreed for May 2021 OPM score was 20. This was a change from proposed score of 19 due to Non-compliance raised for OPM 121 Line Marking.

The agreed for June 2021 OPM score was 13.

This is below the score of 21, which means there is no financial penalty.

7.1.2 New Non-Compliances this period

ID	Title	Recommended Actions	Target Date
455	OPM 46: Non-Vulnerable Sumps /Manholes/Catchpits (ALL)	Closeout remaining dispatches for 2021 SH Drainage Survey	30/06/2021
456	OPM 47: Non-Vulnerable Culverts, Subsoils and Horizontal Drains (Culvert) (ALL)	Closeout remaining dispatches for 2021 SH Drainage Survey	30/06/2021
457	OPM 48: Non-Vulnerable Culverts, Subsoils and Horizontal Drains (Waterway) (ALL)	Closeout remaining dispatches for 2021 SH Drainage Survey	30/06/2021
458	OPM 65: Structurally Damaged Barrier not programmed (RSH)	Complete identified Barrier defect and ensure Road Class RSH is compliant for OPM 65	30/06/2021
459	OPM 85: Vegetation Control - General (Dangerous Trees) (ALL)	Complete identified Dangerous Tree defect and ensure ALL Road Classes are compliant for OPM 85	30/06/2021

7.1.3 Completed Non-Compliances this period

ID	Title	Recommended Actions	Target Date	Completed Comment	Completed Date
447	OPM 84: Vegetation Control - General (Self Sown Trees) (ALL)	Close out Program required	31/05/2021	Non-Compliance Closed out as per field Audit June 2021	21/06/2021
448	OPM 105: Signs Missing or Illegible (Regulatory) (ALL)	Close out Program required	31/05/2021	Non-Compliance Closed out as per field Audit June 2021	21/06/2021
449	OPM 28: Deformations, Heaves and Shoves (>50mm) (ALL)	Close out Program required	30/06/2021	Non-Compliance Closed out as per field Audit June 2021	21/06/2021
450	OPM 42: Pavement Rehabilitation Rework (ALL)	Close out Program required	30/06/2021	Non-Compliance Closed out as reported as one time only Non Compliance due to Construction Quality OPM	31/05/2021
451	OPM 43: Pavement Rehabilitation Post Construction Surface Shape Verification (ALL)	Close out Program required	30/06/2021	Non-Compliance Closed out as reported as one time only Non Compliance due to Construction Quality OPM	31/05/2021

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ID	Title	Recommended Actions	Target Date	Completed Comment	Completed Date
452	OPM 44: AC Surfacing Rework (ALL)	Close out Program required	30/06/2021	Non-Compliance Closed out as reported as one time only Non Compliance due to Construction Quality OPM	31/05/2021
453	OPM 45: AC Post Construction Surface Shape Verification (ALL)	Close out Program required	30/06/2021	Non-Compliance Closed out as reported as one time only Non Compliance due to Construction Quality OPM	31/05/2021
454	OPM 105: Signs Missing or Illegible (Regulatory) (ALL)	Repeat non-compliance April and May. Close out Program required	30/06/2021	Non-Compliance Closed out as per field Audit June 2021	21/06/2021

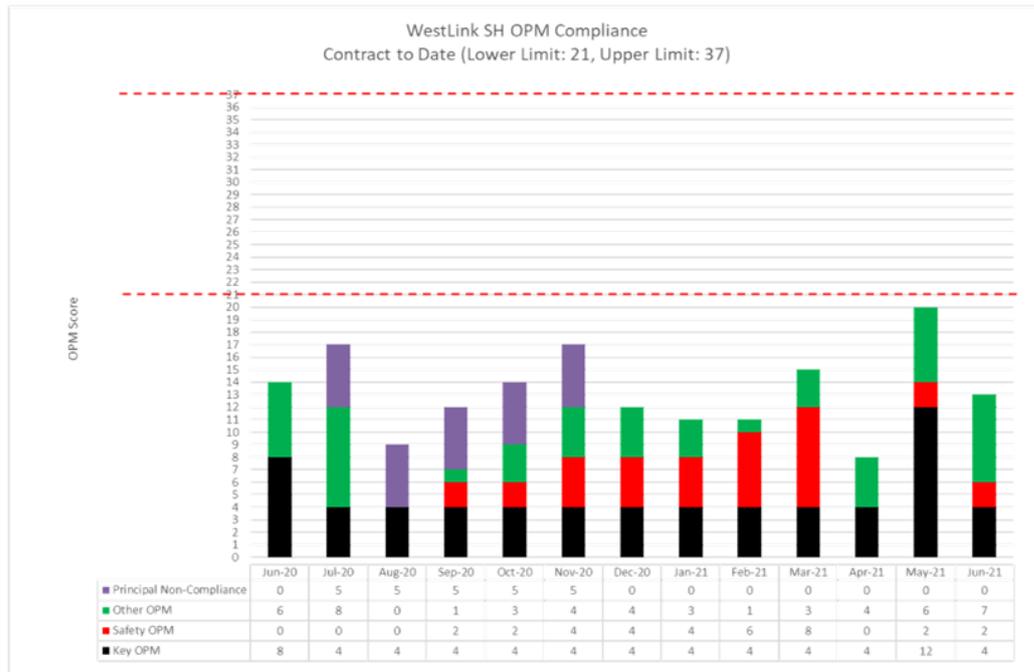
7.1.4 Outstanding Non-Compliances

ID	Title	Recommended Actions	Target Date	Latest update
401	OPM 1: Key Reporting (ALL)	Principal Asset Register not up to date. Non-compliance automatically closed out.	Ongoing	Asset information team working to close out projects based on Project list in WRIKE.



7.1.5 Month by Month Compliance

This graph shows the OPM compliance history to date for State Highways.



7.1.6 12 Month Defects (OPM Breaches > 12 Months Old)

At this time there no open OPM dispatches older than 12 months.



7.2 Western Bay of Plenty District Council Local Road

7.2.1 Overall LR OPM Score

The proposed OPM score for May 2021 is 23.1 is still being discussed.

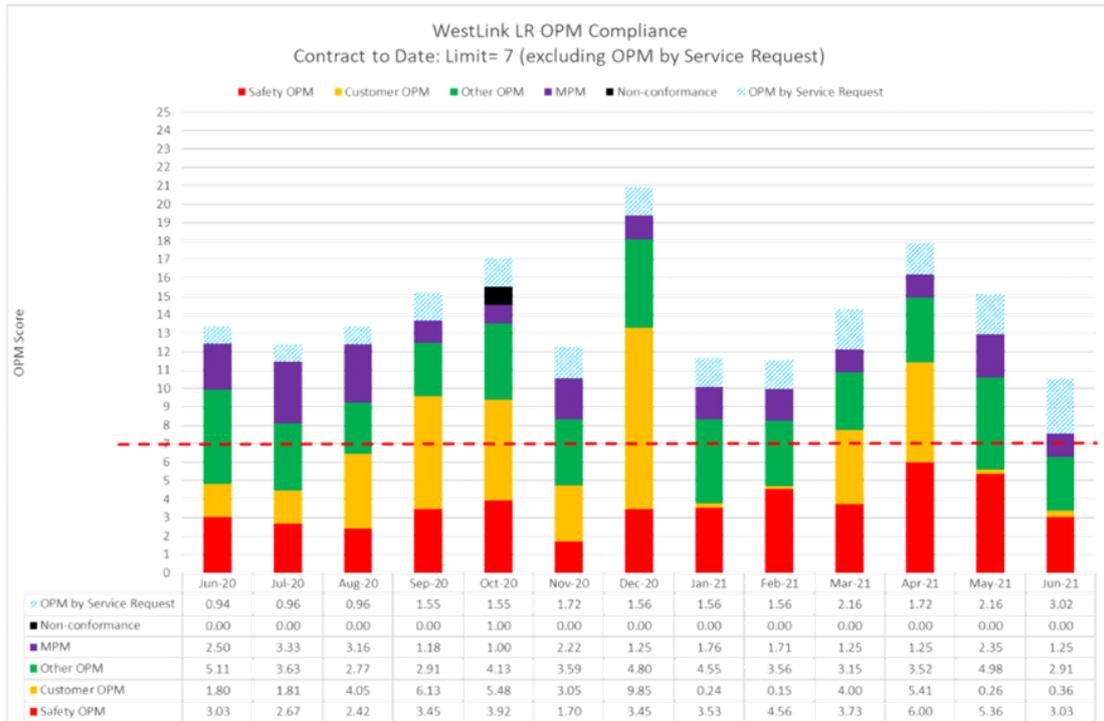
The proposed OPM score for June 2021 is 10.6.

7.2.2 Month by Month Compliance:

Month	Safety 35	Customer 39	Other 77	MPM 29	CCR not in RAMM	Non Compliance	Total Score
Apr 2020	73 (14%)	25 (51%)	27 (19%)	1 (7%)	13 (5%)	0	19.0
May 2020	90 (10%)	35 (17%)	65 (52%)	2 (13%)	25 (5%)	0	20.0
June 2020	58 (12%)	23 (9%)	63 (34%)	2 (13)	26 (5%)	0	13.4
July 2020	66 (11%)	26 (9%)	30 (24%)	3 (18)	31 (5%)	0	12.4
August 2020	63 (10%)	46 (20%)	29 (18%)	3 (16%)	31 (5%)	0	13.4
September 2020	65 (14%)	49 (31%)	26 (19%)	1 (6%)	42 (8%)	0	15.2
October 2020	58 (16%)	20 (27%)	30 (28%)	1 (5%)	42 (8%)	1	17.1
November 2020	35 (7%)	20 (15%)	40 (24%)	2 (11%)	34 (9%)	0	12.3
December 2020	80 (14%)	33 (49%)	41 (32%)	1 (8%)	27 (8%)	0	20.9
January 2021	76 (14%)	20 (1%)	37 (30%)	21 (9%)*	27 (8%)	0	11.6*
February 2021	118 (18%)	8 (1%)	47 (24%)	29 (9%)*	27 (8%)	0	11.5*
March 2021	102 (15%)	9 (20%)	45 (21)	1 (6%)	36 (11%)	0	14.3
April 2021	145 (24%)	20 (27%)	60 (23%)	1 (6%)	29 (9%)	0	17.9
May 2021	147 (24%)	31 (39%)	72 (32%)	2 (12%)	43 (11%)	0	23.1
June 2021	94 (12%)	35 (2%)	74 (19%)	1 (6%)	63 (15%)	0	10.6



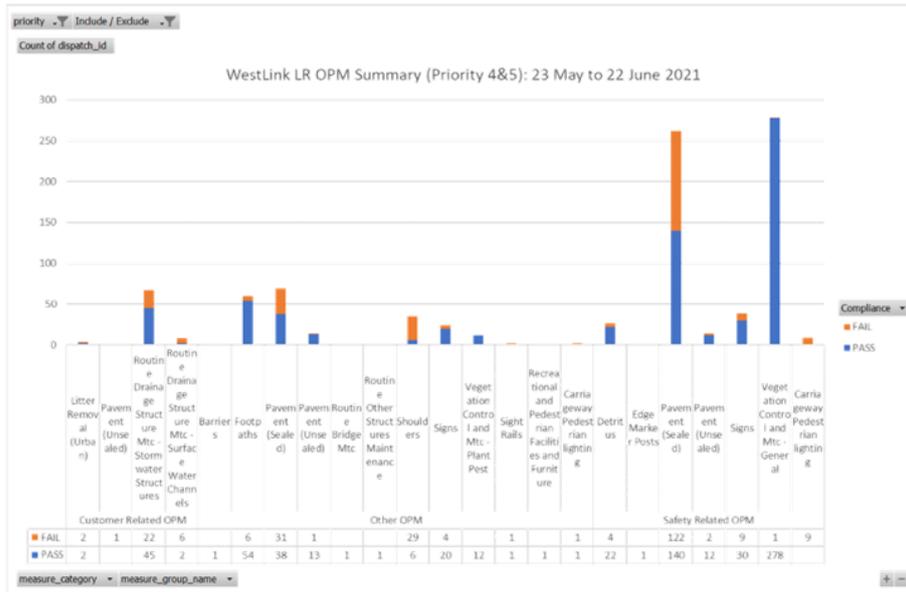
The following graph shows the OPM Compliance history to date for Local Roads



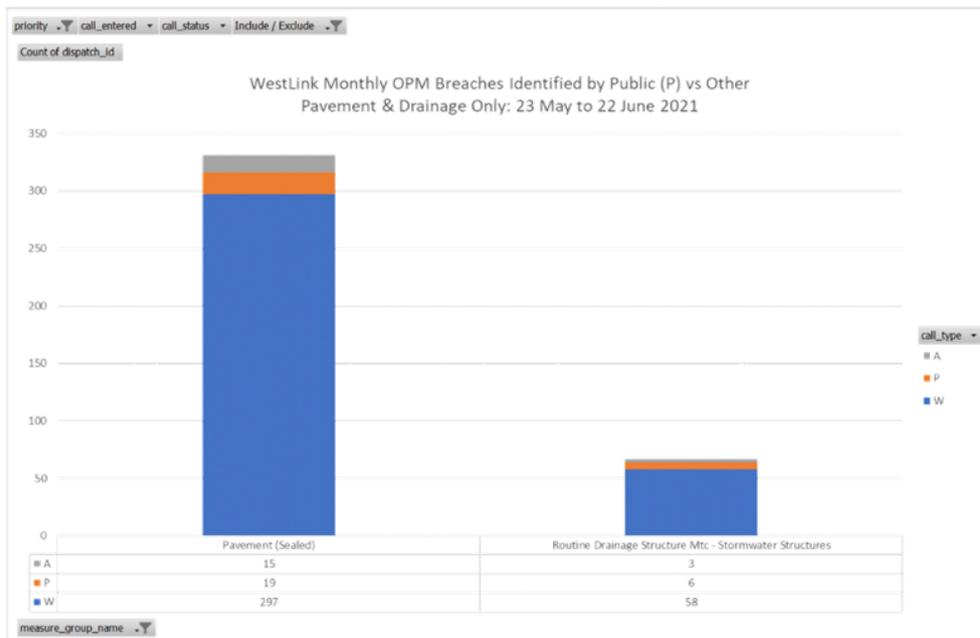


7.2.3 Monthly Compliance (Summary)

The following charts provide a summary of all local road jobs entered into our system for the current reporting month, summarised by OPM Category, Measure Group and split by compliance status



The following chart shows the number of Pavement and Drainage defects split by identification type. (A) = Westroads, (C) = Council, (P)= Public Service Request and (O) Other, not already identified by WestLink Inspector or Opus Staff. (W) = WestLink Inspector (X) = Other Opus Staff





7.2.4 Overall Te Puke Highway (TPH) OPM Score

The proposed OPM score for June 2021 is 12.

- **New OPM fails**
 - OPM 105 - Regulatory Signs
- **Existing OPM Fails**
 - OPM 77 - Type 3 Vegetation

7.2.5 Surface Defect Index Unsealed Roads

A total length of 9.99km (21 sections) of unsealed rating was completed during June 2021 based on road lengths provided by West Roads.

The following list contains the sections with rating data included. These are highlighted based on compliance with KPM measure requirements.

- Green = Pass / Compliant
- Red = Fail / Non-Compliant

name	road id	urban road	main group	rating date	start m	end m	length	PathDefW	CorrugW	SWChanneW	rutW	seamW	Section	ShadingW	aggW	WofW	WCI	Pass/Fail	dispatch id				
MANOEKA ROAD	1492	R		6/2021-06-08	3935	4410	500	2	1	2	1	3	1	1	1	1	1	3.275	FAIL	150199			
MANOEKA ROAD	1492	R		6/2021-06-08	4430	4910	500	1	1	2	1	3	1	1	1	1	1	2.1875	PASS				
MANOEKA ROAD	1492	R		6/2021-06-08	4930	5410	500	2	1	2	1	1	1	1	1	1	1	2.1875	PASS				
MATAHURI ROAD	1146	R		7/2021-06-08	4305	4720	612	2	3	2	1	1	1	1	1	1	1	2.8875	FAIL	150200			
MYSTERY VALLEY ROAD	1656	R		6/2021-06-08	1262	1775	513	1	3	1	1	1	1	1	1	1	1	2.45	PASS				
MYSTERY VALLEY ROAD	1656	R		6/2021-06-08	1775	2275	500	2	1	1	1	1	1	1	1	1	1	2.1	PASS				
MYSTERY VALLEY ROAD	1656	R		6/2021-06-08	2275	2806	531	1	1	1	1	1	1	1	1	1	1	1.75	PASS				
NO 2 ROAD	1502	R		7/2021-06-08	19299	19699	500	1	1	2	1	1	1	1	1	1	1	1.8175	PASS				
NO 2 ROAD	1502	R		7/2021-06-08	19699	20199	500	2	3	1	1	1	1	1	1	1	1	2.8	PASS				
NO 2 ROAD	1502	R		7/2021-06-08	20199	20699	500	1	1	1	1	1	1	1	1	1	1	1.75	PASS				
NO 2 ROAD	1502	R		7/2021-06-08	20699	21101	402	1	3	1	1	1	1	1	1	1	1	2.45	PASS				
OMANAWA ROAD	1439	R		6/2021-06-08	13848	13848	500	1	1	1	1	1	1	1	1	1	1	1.75	PASS				
OMANAWA ROAD	1439	R		6/2021-06-08	13848	14348	500	2	1	1	1	1	1	1	1	1	1	2.1	PASS				
OMANAWA ROAD	1439	R		6/2021-06-08	14348	14848	500	2	1	1	1	1	1	1	1	1	1	2.1	PASS				
OMANAWA ROAD	1439	R		6/2021-06-08	14848	15348	500	1	1	1	1	1	1	1	1	1	1	1.75	PASS				
OMANAWA ROAD	1439	R		6/2021-06-08	15348	15848	500	1	1	1	1	1	1	1	1	1	1	1.75	PASS				
OMANAWA ROAD	1439	R		6/2021-06-08	15848	16348	500	2	3	1	1	1	1	1	1	1	1	2.8	FAIL	150201			
OMANAWA ROAD	1439	R		6/2021-06-08	16348	16848	500	2	1	1	1	1	1	1	1	1	1	2.1	PASS				
OMANAWA ROAD	1439	R		6/2021-06-08	16848	17494	646	2	1	1	1	1	1	1	1	1	1	2.1	PASS				
THORN ROAD SLIP	4041	R		7/2021-06-08	0	75	75	1	1	1	1	1	1	1	1	1	1	2.1	PASS				
WAITAHANUI LANE	1661	R		6/2021-06-08	0	215	215	2	1	1	1	1	1	1	1	1	1	2.1	PASS				
section count																		21	total (km) 9.99		Failed Section Count		3

MG	Count	KPM	Index
4	0	na	na
5	0	2.7	na
6	15	2.7	2.2
7	6	2.8	2.4

Based on the specified method of measurement, 3 section(s) exceeded the KPM threshold and have been programmed for maintenance.



Surface Water Channel Defects (Unsealed Roads):

Below table shows % Length of SWC Blocked for surveyed sections

Date	Road Name	Start	End	Length	SWC L	Blocked SWC Length (total m both LHS and RHS)		Inadequate SWC Length (total m both LHS and RHS)	
						% SWC	% SWC	% SWC	% SWC
2021-06-08	MANOEKA ROAD	3910	4410	500	1000	2	0.20%	20	2.00%
2021-06-08	MANOEKA ROAD	4410	4910	500	1000	0	0.00%	65	6.50%
2021-06-08	MANOEKA ROAD	4910	5410	500	1000	0	0.00%	15	1.50%
2021-06-08	MATAHUI ROAD	4108	4720	612	1224	0	0.00%	20	1.63%
2021-06-08	MYSTERY VALLEY ROAD	1262	1775	513	1026	0	0.00%	0	0.00%
2021-06-08	MYSTERY VALLEY ROAD	1775	2275	500	1000	0	0.00%	0	0.00%
2021-06-08	MYSTERY VALLEY ROAD	2275	2806	531	1062	0	0.00%	0	0.00%
2021-06-08	NO 2 ROAD	19199	19699	500	1000	0	0.00%	30	3.00%
2021-06-08	NO 2 ROAD	19699	20199	500	1000	0	0.00%	0	0.00%
2021-06-08	NO 2 ROAD	20199	20699	500	1000	0	0.00%	0	0.00%
2021-06-08	NO 2 ROAD	20699	21101	402	804	0	0.00%	0	0.00%
2021-06-08	OMANAWA ROAD	13348	13848	500	1000	0	0.00%	0	0.00%
2021-06-08	OMANAWA ROAD	13848	14348	500	1000	0	0.00%	0	0.00%
2021-06-08	OMANAWA ROAD	14348	14848	500	1000	0	0.00%	0	0.00%
2021-06-08	OMANAWA ROAD	14848	15348	500	1000	0	0.00%	0	0.00%
2021-06-08	OMANAWA ROAD	15348	15848	500	1000	0	0.00%	0	0.00%
2021-06-08	OMANAWA ROAD	15848	16348	500	1000	0	0.00%	0	0.00%
2021-06-08	OMANAWA ROAD	16348	16848	500	1000	0	0.00%	0	0.00%
2021-06-08	OMANAWA ROAD	16848	17494	646	1292	0	0.00%	0	0.00%
2021-06-08	THORN ROAD SLIP	0	75	75	150	0	0.00%	0	0.00%
2021-06-08	WAITAHANUI LANE	0	215	215	430	0	0.00%	0	0.00%



8 Extreme level risk review

8.1 Risk Classifications

Zero Harm MUST be the primary focus of all leaders at all levels. This must be relentlessly-pursued at all times. Improvements this year include a focus on Managers conducting site safety inspections/observations.



9 Customer

9.1 Good News

Good News – Compliments – June 2021

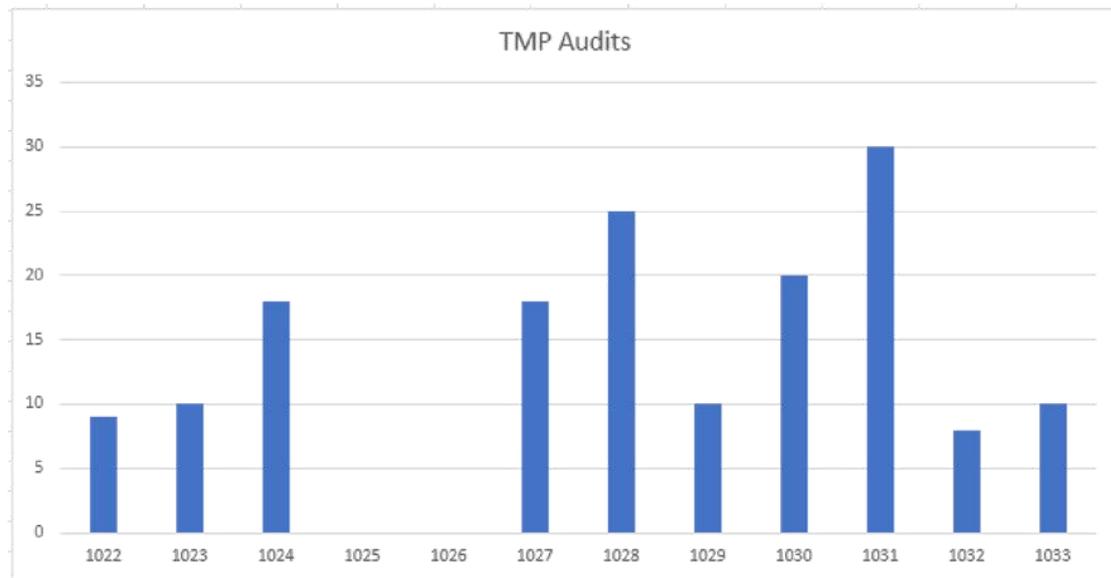
CCR 322796 – 08/06/2021	Please pass on my thanks to the person who recently mowed the verges on Mark Road Te Puke. They did a <u>really tidy</u> job. Please thank them for me. Regards,
CCR 322834 – 08/06/2021	Minden Road - a bouquet for finally completing a successful job with the sealing repairs on the Minden Road. Hopefully lessons were <u>learned</u> and money saved in the future by doing it properly the first time and not waiting until the 4th attempt.
CCR 323333 – 16/06/2021	I wish to compliment a contractor (RPL Services) for having the correct Traffic Management in place while they are working on a driveway between 229 and 266 McLarens Falls Road. I have complained extensively in the past at contractors (mainly shelter belt trimmers and Kiwifruit packing contractors) not having any TMP in place but this contracting company must be complimented on doing it right. It is also a criticism of Council for not managing and taking contractors to task for not complying. Your Full Name Graeme Mills
CCR 324327 – 30/06/2021	Good afternoon What a lovely surprise it was for me today as I sat in my chair recovering from ankle surgery to hear a lot of noise in the road. When I looked out there were contractors pruning all the magnolias in the street. So, thank you very much for organising and getting the job sorted for all of us. On behalf of Hastings Street Te Puke Residents We thank you.



10 Traffic Management

10.1 Site Audits

12 Site Audits were conducted during June 2021



10.2 Site Incidents

These are reported in Appendix B – None reported during June 2021



11 Performance

11.1 Non-Compliances

The Non-Compliance Register is available on the WestLink WebPortal which provides further detail.

- Identified this period: 6
- Closed this period: 4
- Outstanding: 17

11.2 Opportunities for Improvement

The Opportunities for Improvement Register is available from the WestLink WebPortal homepage.

- Identified this period: 0
- Closed this period: 1
- Outstanding previous: 23



11.3 Critical Success Factors

Section		Performance Measure	CSF?	Frequency	Performance Target	Agreed Method. Reviewed 11/08/2020	Instructions. Reviewed 11/08/2020	Owner	Quantity	Achieved (Y/N)	Monthly Report Comments/Recommendations
1 - Effectiveness of the MMP	1.1	MMP Utilisation		Annually	Roles identified in IMMS and MMP have access to IMMS, have been inducted, are using the system and relevant sections at appropriate times during the annual cycle.	Audit	Same process as KPI audit Review comments: Include % of utilisation and commentary supporting results	Chelsea	N/A	N/A	Not measured this month. To be reported in Annual Achievement Report
	1.2	AM Maturity Score	Y	Annually	>80%	(Sum of score achieved capped at target / Sum of total for contract type)*100	Calculate following AMIP review. Review comments: Include highlights of AMIP in commentary	Chelsea	N/A	N/A	Not measured this month. To be reported in Annual Achievement Report
	1.3	RAPT alignment	Y	Annually	>90% YR1	(Count of # sites with RAPT Rating = 0 + -1 / Total count of # sites)*100	Calculate following Annual Plan delivery. Review comments: Exclude Principal Risk nominated sites	Chelsea	N/A	N/A	Not measured this month. To be reported in Annual Achievement Report
	1.4	Stable FWP	Y	Annually	FWP Changes Year 0 < 1% FWP Changes Year 1 < 5% FWP Changes Year 2 < 10% FWP Changes Year 3 < 20%	FWPChanges Year 0 =((Total In.km of renewal approved at end of Y0 – Total In.km of renewal approved at latest AP) / Total In.km of renewal approved at last AP) *100 FWPChanges Year 1 =((Total In.km of renewal approved at latest AP for Y1 – Total In.km or renewal approved at Previous APfor Y2) / Total In.km of renewal approved at Previous AP for Y2)*100 FWPChanges Year 2 =((Total In.km of renewal approved at latest AP for Y2 – Total In.km or renewal approved at Previous APfor Y3) / Total In.km of renewal approved at Previous AP for Y3)*100 FWPChanges Year 3 =((Total In.km of renewal approved at latest AP for Y3 – Total In.km or renewal approved at Previous APfor Y4) / Total In.km of renewal approved at Previous AP for Y4)*100	Calculate following Annual Plan delivery. Review comments: Exclude Principal Risk nominated sites. Include commentary supporting results, as well as improvements for next FY	Chelsea	N/A	N/A	Not measured this month. To be reported in Annual Achievement Report



	Performance Measure	CSF?	Frequency	Performance Target	Agreed Method. Reviewed 11/08/2020	Instructions. Reviewed 11/08/2020	Owner	Quantity	Achieved (Y/N)	Monthly Report Comments/Recommendations	
1 - Effectiveness of the MMP	1.5	Extend Renewal of Asset - CS Surfacing		Annually	Average Age>= to previous years	Published annually in the National Pavement condition report. Minor update: include result of previous year as well as current year	Calculate following annual release of Pavement Condition Report. Review comments: Include result of previous year as well as current year in comments	Chelsea	N/A	N/A	Not measured this month. To be reported in Annual Achievement Report
	1.6	Post Construction Performance (Surface Aggregate Performance)		Annually	<10% Program length failing Yr3 test	MonitorNetwork performance of aggregate SCRIM properties: (sum of area of sites failing 3 year SC / total sum of area of sites sealed that year)*100	Calculate as part of annual Post Construction Design Assessment. Review comment: If doesn't pass include commentry why, as well as include calculation in comments	Chelsea	N/A	N/A	Not measured this month. To be reported in Annual Achievement Report
	1.7	Post Construction Performance (Surface Performance)		Annually	<5% Program by area	MonitorNetwork performance of aggregate properties (P17): (sum of area of sites failing texture test / total sum of area of sites sealed that year)*100	Calculate as part of annual Post Construction Design Assessment. Review comment: If doesn't pass include commentry why, as well as include calculation in comments	Chelsea	N/A	N/A	Not measured this month. To be reported in Annual Achievement Report
	1.8	Post Construction Performance (Renewal Rutting & Roughness)		Annually	<5% of sites by amount triggering a credit liability for the current assessment year	(sum of credit/total sum of rehab that year) *100	Calculate as part of annual Post Construction Design Assessment. Review comment: If doesn't pass include commentry why, as well as include calculation in comments	Chelsea	N/A	N/A	Not measured this month. To be reported in Annual Achievement Report



Section		Performance Measure	CSF?	Frequency	Performance Target	Agreed Method. Reviewed 11/08/2020	Instructions. Reviewed 11/08/2020	Owner	Quantity	Achieved (Y/N)	Monthly Report Comments/Recommendations
2 - Maintenance Effectiveness	2.1	Programmed work vs actual (Maintenance Activities)	Y	Monthly	>80%	Total in Program Completed/Total in Program	Review comments: Performance measure is only looking a pavement and surfacing (by individual dispatch), WL have not managed to meet performance target - highlights the issues with resources. Going forward: try lock in crews - John to support Ammon on making sure the resources are there. Provide commentary each month if target is not met (ask Phil) and show the calculation in comments	Phil	0%	N	No programming undertaken for June 2021.
	2.2	Maintenance Quality	Y	Monthly	<5%	Cost Rework/Cost total Maintenance	Run both CSF_2_2 queries and summarise results. Review comments: Check how this is being calculated, would expect it to be fluctuating. Show the calculation in comments.	Phil	1.16%	Y	This is monitoring the quality of maintenance activities through identifying where rework has been completed. Cost Rework/Cost Maintenance = 6859.9925/590837.425
	2.3	Preventative Maintenance Effectiveness (Surfacing)	Y	Annually	>=1	Ratio of preventative mtc to reactive mtc	Run both CSF_2_3 queries and summarise results. Review comments: Show in comments the calculation.	Phil	N/A	N/A	Not measured this month. To be reported in Annual Achievement Report
	2.4	Preventative Maintenance - Drainage		Annually	>1	(avg annual mtc \$/km previous 3 years - avg annual mtc \$/km post 3 years)/cost of drainage renewal \$/km	AM to provide AIM the location of drainage sites (from claim) to end of previous FY excluding high lip.	Chelsea	N/A	N/A	Not measured this month. To be reported in Annual Achievement Report
3 - Effectiveness of MIS	3.1	Relevance of MIS	Y	4 monthly	Check as per SM018 instructions: Initial AP submission (October), final AP submission (March) & approved AP (June)	This measure tracks whether the MIS has been checked against (fixed) strategy envelopes	Run Strategy Envelopes across full network - which are a typically used early in FWP development process. It doesn't check that the MIS aligns with FWP. Minor update: check as per SM018 instructions (x3 a year). And put in quantity of TIs which exceed their strategy envelope and are not being treated in next 2 years	Chelsea	N/A	N/A	Not measured this month. To be reported in Annual Achievement Report
	3.2	Network Condition Severity Index	Y	Monthly	Between 2.5 and 3.5	(Fault Severity x Treatment costs)/ Sum of Total Treatment Costs	Run qryCSF_3_2_NetCondSevIndex (note this includes open and completed dispatches) Review comments: Show the calculation in comments	Phil	2.97	Y	This is calculating the weighted average by cost for the network based on the dispatches.
	3.3	Proactive Pre-Reseal Maintenance Management	Y	Annually	>=70%	1- ((total preseal repairs - preseal repairs completed in previous season)/total preseal repairs)*100	Run qryCSF_3_3_PresealProgram - need to change program header number (check with Paul H what current year Preseal Program is as will need to change programme header). Review comments: Show in comments the calculation	Phil	N/A	N/A	Not measured this month. To be reported in Annual Achievement Report



APPENDIX A LUMP SUM DELIVERABLES



ONMC - WBOPDC Lump Sum Commitments (LR MS 1.4.1)					Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	2019-20												Year 7	Plus 1	Plus 2		
Item	Contract Description	Quantity	Term		Aug	Oct-16	Oct-17	Oct-18	Oct-19	Oct-20	Total	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Oct-22	Oct-23		
Beckz	Speed limit signs (LRMS 14.1 g)	Up to 20	Pa	29	20	0	0	0	0	9														0	0	0	
Beckz	Parking Limit signs and associated markings (LRMS 14.1 z)	Up to 10	Pa	47	10	0	4	4	0	29														0	0	0	
Des	Seal extension - sites in tender over the first 3 years	6990m	over first 3 years	7,000	750	1,625	2,830	1,660	135	0														0	0	0	
Ester	Wasp Nest or Bee Swarm (LRMS 14.1 ee)	up to 10	term of contract	17	1	1	2	1	1	11														0	0	0	
Des	Kerb replacement (LRMS 14.1 j)	300m	Pa	2,287	0	53	25	1,090	39	253		907												907	0	0	
												Station Pld															
Des	Footpath new 1.5m wide (LRMS 14.1 k)	500m	Pa	2,114	0	25	347	0	759	125							708		150					858	0	0	
																	Arava		Dudley								
Des	Footpath new 2.5m wide (LRMS 14.1 l)	500m	Pa	1,737	0	0	0	112	240	0							621	764						1,385	0	0	
Des	Mobility Crossings new/reconstruction (LRMS 14.1 m)	10	Pa	66	0	13	19	16	10	4														4	0	0	
												Gillilan Dr															
Des	Footpath minor cracking	m2		2,286	62	682	928	614	0	0															0	0	0
Des	Footpath other	\$		97,547	\$0.00	\$34,648.75	\$30,584.80	\$32,313.00	\$0.00	\$0.00															\$0.00	\$0.00	\$0.00
Justine	Investigate repeat crash sites (LRMS 14.1 aa)	2	Pa	43	38	0	2	2	0	1															0	0	0
Dave	Traffic Counts - specific sites (LRMS 14.1 bb)	5	Pa	25	5	6	0	3	6	5															0	0	0
Phil	Pole Mounted Speed Advisory Sign set ups (LRMS 14.1 qq)	30	Pa	48	0	0	1	15	20	12															0	0	0



APPENDIX B INCIDENT REPORT SUMMARY



Incident Report Summary – Road

												
Monthly Reporting on Incident Management												
NM Area: Bay of Plenty West				Reporting Month: June 2021				Contractor: WestLink BOP				
Details of Incidents												
Date of Incident	Attended Yes/No	Location			Response Times						Incident Description	Comments/ Concerns
		SH	RS/RP	Description	Time of Incident	Time of Callout	Time Mobilised	Arrived at Scene	Road Cleared	Total Time of Closure		
5/06/2021	Yes	2	002-0164/01.07-D	Papamoa to Baypark	Approx 1020 hrs	1028 hrs	1040 hrs	1055 hrs	1140 hrs	Only 1 lane closed	Due to a crash after Sandhurst Dr, the left lane is blocked. Expect delays and pass the scene with care.	
8/06/2021	Yes	29 A	29A-0000/04.21	Maungatapu Bridge	Aprox 1100 hrs	1109 hrs	Already onsite when W/L were called	Already onsite when W/L were called	1136 hrs	No closure	SH29A truck crash on causeway on Bridge. Stop/Go TM already in place from nearby crew	Extensive damage to bridge railing. Advertising trailer blew over in WB lane on Bridge.
10/06/2021	No	2	002-0151/03.08-I	Takitimu Dr	Approx 1500 hrs	N/A	N/A	N/A	1540 hrs	1 lane blocked	Due to a crash, eastbound lanes are blocked just north of the Elizabeth St intersection. Pass the scene with care and expect delays. Logging truck v car	WestLink were not called to attend this incident.
12/06/2021	Yes	2	002-0100/01.97	Athenree Gorge	Approx 0250 hrs	0252 hrs	0256 hrs	0345 hrs	0529 hrs	3.32 hrs	Serious crash in Athenree Gorge. Car v car.	Major communication problems due to location of incident. Crew kept having to leave site to get cellphone reception.
21/06/2021	Yes	2	002-0130/15.24	Te Puna	Approx 1500 hrs	1512 hrs	1527 hrs	1555 hrs	1612 hrs	1 h, 58 m	Serious crash near Clarke Road - car v tree	
21/06/2021	Yes	2	002-0130/12.58	Whakamarama	2045 hrs	2055 hrs	2111 hrs	2117 hrs	0125 hrs	4 h, 38 m	2 car head on crash. Persons trapped. SH2 between Snodgrass Road and Te Puna Road	Fatal crash



											
Monthly Reporting on Incident Management											
NM Area: Bay of Plenty West ONMC				Reporting Month: June 2021				Contractor: WestLink BOP			
Details of Incidents											
Date of Incident	Attended Yes/No	Location		Response Times						Incident Description	Comments/ Concerns
		Road Name	Description	Time of Incident	Time of Callout	Time Mobilised	Arrived at Scene	Road Cleared	Total Time of Closure		
1/06/2021	Yes	Minden Road	Around # 260 LHS	Unknown	1056 hrs	1104 hrs	1140 hrs	1305 hrs	No closure	Chicken Manure has been spilled over road and causing a hazard	Large amount spilt over road. Sucker Truck and Sweeper trucks called to assist. Temp Speed Limit and signage placed overnight and checked again the next day.
18/06/2021	Yes	Te Puke Highway	Between Manoeka Rd & Poplar Lane	Unknown	0804 hrs	0805 hrs	0830 hrs	0845 hrs	unknown	2 vehicle MVA. Police request clean up. Both lanes are closed	On arrival both lanes were open and vehicles already on tow trucks departing scene.
19/06/2021	Yes	Peers Road	Outside # 144	Unknown	1421 hrs	1430 hrs	1530 hrs	1600 hrs	No closure	Tree down over road.	
20/06/2021	Yes	McLaren Falls Road	Approx 1km from #404	Unknown	0606 hrs	0630 hrs	0730 hrs	0745 hrs	unknown	Tree down blocking both lanes. Not a large tree, but a long tree	
20/06/2021	Yes	Munro Road	Int with Te Puna Quarry Rd	Unknown	0849 hrs	0900 hrs	0945 hrs	1025 hrs	No closure	Flooding across road at intersection	
20/06/2021	Yes	Otamarakau Valley Road	2-3 south of the SH	Unknown	0916 hrs	0930 hrs	1100 hrs	1227 hrs	1 lane blocked	Huge tree down 2-3 km south of the SH	
20/06/2021	Yes	Tomsett Road	along the road	Unknown	1308 hrs	1320 hrs	1340 hrs	1355 hrs	No closure	Overslip covering 1 lane	Site coned and signs placed
20/06/2021	Yes	Oropi Road	2.2 km from SH36 end	Unknown	2025 hrs	2045 hrs	2125 hrs	2155 hrs	No closure	Overslip covering southbound lane	Site coned and signs placed



Incident Report Summary – Traffic Management

0 incidents reported during June 2021

Monthly Report – June 2021

BOP West Joint ONMC



Incident Report Summary for June 2021 – Workplace Health and Safety

WLI No	Incident Date	From	Incident Type	Time	Location	Description	What Happened After	Outcome/Action	Status Comment
648	25/05/2021	Downer NZ	FAI - First Aid Injury	2.30pm	Maniatutu Road, Okere Falls	A contract labour hire (AWF) worker was on site assisting a Hirepool worker to load barriers onto a transporter. As the worker was walking half way up the transporter ramps they have slipped and fallen off the side of the ramp landing on the ground rolling their right ankle. The worker was given alternative duties for the rest of the day and rested their ankle overnight.	Worker seen by AWF company doctor. Alternative duties 26/05/2021 to 28/05/2021. AWF Manager will monitor and follow up with worker. Toolbox incident to reinforce taking care when walking on slippery surfaces.	02/07/21 AT: After further investigation, it was discovered that the worker was moving plastic barriers halfway up the ramp and then the Hirepool worker was collecting from where the worker was stacking, then progressing the barriers onto the truck. One of the barriers became stuck so the worker pulled at it, it came free, and the worker lost balance from this action. Toolbox on incident to reinforce the importance to gain accurate information at the time of the incident and photos are essential to give perspective. Also guidance given for manual handling tasks and injury prevention techniques. 25/05/2021 AT: Project Mgr notified WL HSQ Advisor of potential injury related incident occurring on Maniatutu Road site. Worker has reported that while unloading a truck has rolled ankle on unstable surface. Worker has reported that he is OK, still working but in some discomfort. Project Mgr has advised that an incident report will come in tomorrow 26/05/2021	Closed
650	14/05/21	Downer NZ	FAI - First Aid Injury	0:00	Tauranga	A worker while hand shoveling debris from a culvert twisted and experienced pain in their lower back. The worker rested over the weekend but is still having some discomfort in their back.	The worker did not report the discomfort until ten days after the incident.	06/07/2021 AT: Email request for update from contractor Early intervention physio arranged for worker. No work restrictions. Toolbox reminder to all crew to reinforce early reporting of any injury, pain or discomfort.	In progress
651	20/05/21	Downer NZ	PLD - Damage Plant/Equip	12:30	Hewletts Road Tauranga	A worker while reversing a tipper truck up to the miller damaged the driver side front bumper and step guard because they struck a low mounted arrow sign on a centre island spotter was at the rear of truck at the time of incident.	Supervisor advised of incident and will arrange repairs with the Resource Manager.	06/07/2021 AT: Email request for update from contractor	In progress
652	25/05/21	Downer NZ	USUGOH - Utility strike	10:00	Pio Road Bowentown	A worker while operating an excavator to dig out sand to put in the drainage structure struck a water main cracking the pipe a spotter was in place at the time of the incident.	Supervisor advised of incident. Western Bay of Plenty Council advised of incident and repaired damage pipe was fixed within the hour. Post incident drug test with negative results.	06/07/2021 AT: Email request for update from contractor	In progress
654	5/06/2021	Downer NZ	PLD - Damage Plant/Equip	12.00PM	SH2 Papamoa TEL	A worker attended a call out on SH2 Papamoa TEL and while driving a 4x2 canter truck has reportedly heard a grinding noise coming from the passenger front wheel. The worker has continued driving home at 40kmph and parked the vehicle on the road in a safe place. A short time later the worker reportedly heard a bang and on investigation found that the passenger front tyre valve had dislodged itself and damaged the tyre.	Service Provider (Carters) repaired the damage tyre on the day of the incident.	A service was booked for the 09th June as the pad was worn.	Closed
655	15/06/2021	Downer NZ	PLD - Damage Plant/Equip	1.00PM	Mountain Road & No 2 Road, Oropi	A worker operating a hired excavator to resolve surface flooding. Worker has traversed through bush terrain to a lower channel and as the worker has slewed around to clear another section, the glass door on the excavator has made contact with a punga tree, causing damage to the door. A spotter was being used at the time of the incident but was unable to notify the worker in time.	Work stopped and glass picked up and disposed of. Post incident drug test.	Toolbox discussion on being aware of your surroundings and the correct use of a spotter.	Closed
656	15/06/2021	SprayMarks	RO PR - Report Only Prop/Pl/Equip Related	1.00pm	SprayMarks Yard, Tauranga	Discovered superficial damage to the side mirror of a TMA. No report received.	Superficial damage repaired.	Damage could be considered wear and tear. Nil outcomes in this instance.	Closed



APPENDIX C ENVIRONMENT AND CONSENT COMPLIANCE



Environment and Consent Compliance

CS-VUE CONSENT COMPLIANCE – June 2021

West Bay of Plenty Network Outcomes Contract [Inroads]

Collection

98.8%

Compliant

18

Non-compliant Conditions

0

Breached Conditions

West Bay of Plenty Network Outcomes Contract: There are 18 non-compliant conditions which relate to the disturbance and modification of a wetland (vegetation clearing) to provide for the construction of three lengths of boardwalk adjacent to State Highway 29 between Poike and Hairini.

ENVIRONMENTAL SITE AUDITS – June 2021

Number of sites year to date 2021	15
Number of sites this month	3

Summary of audits: No significant issues identified during audits. All corrective actions identified have been rectified.

ENVIRONMENTAL TRAINING AND INITIATIVES – June 2021

No training undertaken for June.

RESOURCE / STATUTORY CONSENTS – June 2021

NZ Transport Agency - State Highways

SH29A Rangataua Bay Stormwater Discharge Replacement Consent:

An application to replace an existing resource consent held by the NZ Transport Agency for the discharge of stormwater from SH29A to Rangataua Bay in Tauranga Harbour was lodged on 23 August 2016.

BoPRC have previously advised that detailed hydraulic assessment of the upstream catchment is required, along with consultation with iwi. A preliminary hydraulic assessment was submitted to BoPRC on 11 June 2018. BoPRC have reviewed the assessment, and in an email on 27 June 2018 identified a number of issues which need to be resolved.



Monthly Report – June 2021

BOP West Joint ONMC



Work commenced on additional tasks required to resolve these issues in January 2021, in accordance with the VSF approved in December 2020. The updated hydraulic assessment was completed during March 2021. These will be used to inform further discussion with BoPRC regarding the consent.

Janine Fallwell is the lead planner from WSP working on the application for the replacement consent.

Oropi Road/SH29 intersection Stormwater Discharge Replacement:

An application to replace BoPRC Consent #60208 for stormwater discharge from the SH29A / Oropi Rd Roundabout was lodged in mid-June 2014.

The application reached the stage where consultation with tangata whenua was needed. The hapū representative requested a Cultural Impact Assessment (CIA) funded by NZTA, which was never resolved. The application therefore remains on hold, pending the outcome of consultation.

Work commenced on the additional consultation required to progress the consent in January 2021, in accordance with the VSF approved in December 2020. Contact with the relevant hapū reps has been established, and a hui and site meeting to discuss next steps was held on 8 March 2021.

Janine Fallwell is the lead planner from WSP working on the application for the replacement consent.

SH29A Millennium Plateau:

The construction is now underway.

Western Bay of Plenty District Council - Local Roads

Soldiers Road s330 Emergency Works: Works have been carried out to repair an underslip on Soldiers Road under the emergency works provisions of the RMA. A meeting with BoPRC has confirmed that works to remediate the rock fill embankment can be carried out under the emergency works provisions. These works will mitigate the ongoing effects of the rock fill embankment on the stream.

Ecology and Hydrology assessments have been undertaken, and WSP will work with WestLink to formulate a programme to complete the works.



APPENDIX D COST RECOVERY REGISTER



PROPOSED COST RECOVERY SCHEDULE: FEBRUARY 2021						
TREIS	RAMM	DATE	Location	Detail	Contractor Risk	Principal Risk Item
329396		5/02/2021	SH 29a Maungatapu	Car rolled and taken out Wire Rope Barrier	?	?

PROPOSED COST RECOVERY SCHEDULE: MARCH 2021						
TREIS	RAMM	DATE	Location	Detail	Contractor Risk	Principal Risk Item
	147040	11/03/2021	SH 2 near 15th Avenue	Barrier and sign damage	?	?
336076	147701	25/03/2021	SH 29, 15th Ave Floyover	Steel Drum crash cushion damage	?	?

PROPOSED COST RECOVERY SCHEDULE: APRIL 2021						
TREIS	RAMM	DATE	Location	Detail	Contractor Risk	Principal Risk Item - over 20 mtrs
318949		10/04/2021	Te Puke Highway	Street light damaged near Bell Road	Yes	
338493		18/04/2021	SH 2, Takitimu Drive	Concrete barrier dislodged	Yes	
N/A		19/04/2021	SH 2, Bethlehem	Wire rope barrier damaged		Yes

PROPOSED COST RECOVERY SCHEDULE: MAY 2021							
TREIS	RAMM	DATE	Location	Detail	Contractor Risk	Principal Risk Item - over 20 mtrs	Instruction to Cost Recover from Principal where Principal Risk
No		2/05/2021	Levley Lane	Street Light knocked over	Yes		
341262	149184	6/05/2021	SH 2 near Turner Road	Wire rope barrier damaged	?	Yes	
341951	149406	13/05/2021	SH 29 near Soldiers Road	Logging truck crash - Wire rope barrier damage - both sides	?	Yes	
342226	149475	16/05/2021	SH 2 - TEL - near Paengaroa	Vehicle crash - Wire rope barrier damage	?	?	

PROPOSED COST RECOVERY SCHEDULE: JUNE 2021							
TREIS	RAMM	DATE	Location	Detail	Contractor Risk	Principal Risk Item - over 20 mtrs	Instruction to Cost Recover from Principal where Principal Risk
CCR 322399		1/06/2021	Minden Road, Te Puna	Manure spillage over road	Yes		
344576		8/06/2021	SH 29A Maungatapu Bridge	Damage to railings and posts on Bridge	Yes		



APPENDIX E ASSET REGISTER



Asset Data Activity Form (Electronic)

RAMM Manager Name: WestLink		Unique ID: [Redacted]	
Network Management Area: Westlink Entire Network		Comments:	
Month: June 21	Activity for the month of June 21		
<i>Select (Y/N)</i>			
Reference Station Locality form attached			
Reference Station Modification Form attached			
Route Modification Form attached			
Lookup table amendments	Date: 8/07/2021		

RAMM Table	Row Counts			Table Statistics			Balance Check sum of changes = new - deletes	Comments for respective rows
	End of Previous Period	End of Current Period	Sum of changes	New Records	Updated Records	Deleted Records		
Roadnames	1037	1037	0	0	0	0	CORRECT	
c_surface	12556	12601	45	45	106	0	CORRECT	Renewals (reseals/rehabs) and merges/splits of historic records
carr_way	2542	2542	0	0	4	0	CORRECT	
drainage	15662	15694	32	45	50	13	CORRECT	
features	1243	1243	0	0	0	0	CORRECT	
island	111	111	0	0	0	0	CORRECT	
markings	11253	11262	9	23	56	14	CORRECT	Cycle "sharrow" symbols data collection
minor_structure	478	493	15	17	94	2	CORRECT	
pave_layer	6271	6276	5	5	7	0	CORRECT	Rehabs and merges/splits of historic records
pave_test_pit_hdr	5803	5803	0	0	0	0	CORRECT	
pave_test_pit	5964	5964	0	0	0	0	CORRECT	
railings	1876	1867	-9	3	125	12	CORRECT	Railings condition rating
retaining_wall	337	339	2	2	0	0	CORRECT	
shoulder	2403	2403	0	0	0	0	CORRECT	
sign	14657	14736	79	79	137	0	CORRECT	Speed Signs added/updated as per bylaw implementation
sl_bracket	4343	4402	59	59	148	0	CORRECT	LED Upgrade
sl_light	12621	12899	278	278	512	0	CORRECT	LED Upgrade
sl_pole	4012	4013	1	1	39	0	CORRECT	LED Upgrade
sw_channel	6179	6193	14	14	9	0	CORRECT	
rating	62157	62157	0	0	0	0	CORRECT	
rating_unsealed	3577	3598	21	21	0	0	CORRECT	

Form S3M050-3 - Asset data Activity Form v1.0



APPENDIX F OPM COMPLIANCE



WestLink BOP Monthly OPM Reporting Spreadsheet (State Highways)

June

OPM No.	Full Description	Road Class	Audit Frequency	% Sample	Multiplier / Weighting	Month 76 (June 2021)				Comments
						Audit Status	Occurrences	Duration	OPM Score	
OPM 1	OPM 1: Key Reporting (ALL)	ALL	Monthly	100%	4	NC	1	1	4	Key Reports delivered to a Principal accepted standard, within agreed time frame . Monthly Minor Asset updates and Maintenance Cost is completed and up to date. Still some outstanding legacy RAMM task (as per WRIKE) to closeout
OPM 2	OPM 2: Annual Plan (ALL)	ALL	Annually	100%	1	N	0	0	0	
OPM 3	OPM 3: RAPT Review Alignment (ALL)	ALL	Annually	100%	1	N	0	0	0	
OPM 4	OPM 4: Incident Response Management (Initial Update) (NSHVH)	NSHVH	Monthly	100%	1	C	0	0	0	G:\000 - ONMC WestLink\Customer Care\Reporting_Monthly and KRA\Combined\TREIS_Monthly IR\2020-21
OPM 5	OPM 5: Incident Response Management (Initial Update) (RSH, RCH, RDH)	RSH, RCH, RDH	Monthly	100%	1	C	0	0	0	G:\000 - ONMC WestLink\Customer Care\Reporting_Monthly and KRA\Combined\TREIS_Monthly IR\2020-21
OPM 6	OPM 6: Incident Response Management (Updates) (ALL)	ALL	Monthly	100%	1	C	0	0	0	G:\000 - ONMC WestLink\Customer Care\Reporting_Monthly and KRA\Combined\TREIS_Monthly IR\2020-21
OPM 7	OPM 7: TMP Approvals (ALL)	ALL	Monthly	100%	1	C	0	0	0	All third party TMP have been approved as per A7.6 of CoPTTM and that have met the requirements
OPM 8	OPM 8: TMP Audits (<10 audits) (ALL)	ALL	Monthly	100%	1	C	0	0	0	12 audit have been completed for the the month of June. https://wsonline.sharepoint.com/sites/NZ-PROJECTS-TRG200-001/westlink-webportal/SitePages/project-home.aspx
OPM 9	OPM 9: TMP Audits (Dangerous) (ALL)	ALL	Monthly	100%	1	C	0	0	0	No audit scores have been classified as Dangerous on own work sites
OPM 10	OPM 10: CAR Management (ALL)	ALL	Monthly	100%	1	C	0	0	0	All CARS have been processed that meet s the principlas procedures andthe NCOP for utilities
OPM 11	OPM 11: Consent Activity Monitoring (ALL)	ALL	Monthly	100%	1	C	0	0	0	No defects have been identified after the defect liability period hs ended
OPM 12	OPM 12: Consent Compliance Infringement (ALL)	ALL	Monthly	100%	1	C	0	0	0	No consent compliance infringement notices received
OPM 13	OPM 13: Geological Threats Monitoring (ALL)	ALL	Monthly	100%	1	C	0	0	0	Reported on as required
OPM 14	OPM 14: Skid Resistant Management (T10) (ALL)	ALL	Annually	100%	4	N	0	0	0	
OPM 15	OPM 15: Skid Resistant Management (Priority A) (ALL)	ALL	Annually	100%	1	C	0	0	0	NTE2509, NTC1714
OPM 16	OPM 16: Financial Management (Annual) (ALL)	ALL	Annually	100%	1	N	0	0	0	
OPM 17	OPM 17: Financial Management (Half Year Review) (ALL)	ALL	Annually	100%	1	N	0	0	0	
OPM 18	OPM 18: Reinstatement of Delineation Devices and Service Covers after any Completed Works (NSHVH)	NSHVH	Monthly	10%	1	C	0	0	0	As per field audit
OPM 19	OPM 19: Reinstatement of Delineation Devices and Service Covers after any Completed Works (RSH, RCH, RDH)	RSH, RCH, RDH	Monthly	10%	1	C	0	0	0	As per field audit
OPM 20	OPM 20: Surface Bumps (20mm lip) (NSHVH)	NSHVH	Monthly	10%	1	C	0	0	0	As per field audit
OPM 21	OPM 21: Surface Bumps (20mm lip) (RSH, RCH)	RSH, RCH	Monthly	10%	1	C	0	0	0	As per field audit



WestLink BOP Monthly OPM Reporting Spreadsheet (State Highways)

June

OPM No.	Full Description	Road Class	Audit Frequency	% Sample	Multiplier / Weighting	Month 76 (June 2021)				Comments
						Audit Status	Occurrences	Duration	OPM Score	
OPM 22	OPM 22: Surface Bumps (20mm lip) (RDH)	RDH	Monthly	10%	1	C	0	0	0	As per field audit
OPM 23	OPM 23: Surface Bumps (Service Covers) (ALL)	ALL	Monthly	10%	1	C	0	0	0	As per field audit
OPM 24	OPM 24: Potholes (>150mm) (NSHVH (MOTORWAYS ONLY))	NSHV H (MOTORWAYS ONLY)	Monthly	10%	2	C	0	0	0	As per field audit
OPM 25	OPM 25: Potholes (>150mm) (NSHVH)	NSHV H	Monthly	10%	2	C	0	0	0	As per field audit
OPM 26	OPM 26: Potholes (>150mm) (RSH)	RSH	Monthly	10%	2	C	0	0	0	As per field audit
OPM 27	OPM 27: Potholes (>150mm) (RCH, RDH)	RCH, RDH	Monthly	10%	2	C	0	0	0	As per field audit
OPM 28	OPM 28: Deformations, Heaves and Shoves (>50mm) (ALL)	ALL	Monthly	10%	2	C	0	0	0	As per field audit
OPM 29	OPM 29: Deformations, Heaves and Shoves (Ponding) (ALL)	ALL	Monthly	10%	2	C	0	0	0	As per field audit
OPM 30	OPM 30: Rutting (>20mm) (NSHVH)	NSHV H	Bi-Annually	100%	1	N	0	0	0	
OPM 31	OPM 31: Rutting (>20mm) (RSH)	RSH	Bi-Annually	100%	1	N	0	0	0	
OPM 32	OPM 32: Rutting (>20mm) (RCH, RDH)	RCH, RDH	Bi-Annually	100%	1	N	0	0	0	
OPM 33	OPM 33: Flushing (ALL)	ALL	Bi-Annually	100%	1	N	0	0	0	
OPM 33	OPM 33: Flushing (T10) (ALL)	ALL	Bi-Annually	100%	1	N	0	0	0	
OPM 133	OPM 133: Flushing (Bleeding) (ALL)	ALL	Bi-Annually	100%	1	N	0	0	0	
OPM 134	OPM 134: Flushing (Texture) (ALL)	ALL	Bi-Annually	100%	1	N	0	0	0	
OPM 34	OPM 34: Edge Breaks (Edge Line) (ALL)	ALL	2-Monthly	10%	1	N	0	0	0	
OPM 35	OPM 35: Edge Breaks (2m) (NSHVH, RSH)	NSHV H, RSH	2-Monthly	10%	1	N	0	0	0	
OPM 36	OPM 36: Edge Breaks (>5m) (RCH, RDH)	RCH, RDH	2-Monthly	10%	1	N	0	0	0	
OPM 37	OPM 37: Shoulder Maintenance (Straight) (ALL)	ALL	2-Monthly	10%	1	N	0	0	0	
OPM 38	OPM 38: Shoulder Maintenance (Bend) (ALL)	ALL	2-Monthly	10%	1	N	0	0	0	
OPM 39	OPM 39: Shoulder Maintenance (>100mm) (ALL)	ALL	2-Monthly	10%	1	N	0	0	0	
OPM 40	OPM 40: Repair Quality (Non Renewals) (NSHVH (MOTORWAYS ONLY))	NSHV H (MOTORWAYS ONLY)	2-Monthly	10%	1	C	0	0	0	As per field audit
OPM 41	OPM 41: Repair Quality (Non Renewals) (NSHVH, RSH, RCH, RDH)	NSHV H, RSH, RCH, RDH	2-Monthly	10%	1	C	0	0	0	As per field audit
OPM 42	OPM 42: Pavement Rehabilitation Rework (ALL)	ALL	Annually	100%	4	N	0	0	0	
OPM 43	OPM 43: Pavement Rehabilitation Post Construction Surface Shape Verification (ALL)	ALL	Annually	100%	1	N	0	0	0	
OPM 44	OPM 44: AC Surfacing Rework (ALL)	ALL	Annually	100%	4	N	0	0	0	
OPM 45	OPM 45: AC Post Construction Surface Shape Verification (ALL)	ALL	Annually	100%	1	N	0	0	0	



WestLink BOP Monthly OPM Reporting Spreadsheet (State Highways)

June

OPM No.	Full Description	Road Class	Audit Frequency	% Sample	Multiplier / Weighting	Month 76 (June 2021)				Comments
						Audit Status	Occurrences	Duration	OPM Score	
OPM 46	OPM 46: Non-Vulnerable Sumps /Manholes/Catchpits (ALL)	ALL	Annually	100%	1	NC	1	2	2	As per Annual SH Culvert Condition Survey, and defects raised
OPM 47	OPM 47: Non-Vulnerable Culverts, Subsoils and Horizontal Drains (Culvert) (ALL)	ALL	Annually	100%	1	NC	1	2	2	As per Annual SH Culvert Condition Survey, and defects raised
OPM 48	OPM 48: Non-Vulnerable Culverts, Subsoils and Horizontal Drains (Waterway) (ALL)	ALL	Annually	100%	1	NC	1	2	2	As per Annual SH Culvert Condition Survey, and defects raised
OPM 49	OPM 49: Non-Vulnerable Culverts, Subsoils and Horizontal Drains (Subsoil) (ALL)	ALL	Annually	100%	1	C	0	0	0	
OPM 50	OPM 50: Lined Surface Water Channels (Isolated) (ALL)	ALL	Monthly	10%	1	C	0	0	0	As per field audit
OPM 51	OPM 51: Lined Surface Water Channels (ALL)	ALL	Monthly	10%	1	C	0	0	0	As per field audit
OPM 52	OPM 52: Unlined Surface Water Channels (ALL)	ALL	Monthly	10%	1	C	0	0	0	As per field audit
OPM 53	OPM 53: Unlined Surface Water Channels (NA)	NA	NA	0%	1	N	0	0	0	
OPM 54	OPM 54: Unlined Surface Water Channels (NA)	NA	NA	0%	1	N	0	0	0	
OPM 55	OPM 55: Vulnerable Flooding Area (ALL)	ALL	2-Monthly	100%	4	N	0	0	0	
OPM 56	OPM 56: Vulnerable Flooding Area (Isolated) (ALL)	ALL	2-Monthly	100%	4	N	0	0	0	
OPM 57	OPM 57: Vulnerable Flooding Area (>20% blockage) (ALL)	ALL	2-Monthly	100%	4	N	0	0	0	
OPM 58	OPM 58: Bridge and Other Structures Maintenance (Graffiti) (ALL)	ALL	Annually	100%	1	N	0	0	0	
OPM 59	OPM 59: Bridge and Other Structures Maintenance (Drainage) (ALL)	ALL	Annually	100%	1	N	0	0	0	
OPM 60	OPM 60: Bridge and Other Structures Maintenance (Debris) (ALL)	ALL	Annually	100%	1	N	0	0	0	
OPM 61	OPM 61: Bridge and Other Structures Maintenance (NA)	NA	NA	0%	1	N	0	0	0	
OPM 62	OPM 62: Barriers, End Treatments and Hand Rail Maintenance (Barrier) (ALL)	ALL	Annually	100%	1	N	0	0	0	
OPM 63	OPM 63: Barriers, End Treatments and Hand Rail Maintenance (Rail) (ALL)	ALL	Annually	100%	1	N	0	0	0	
OPM 64	OPM 64: Structurally Damaged Barrier not programmed (NSHVH)	NSHVH	2-Monthly	100%	2	C	0	0	0	As per field audit



WestLink BOP Monthly OPM Reporting Spreadsheet (State Highways)

June

OPM No.	Full Description	Road Class	Audit Frequency	% Sample	Multiplier / Weighting	Month 76 (June 2021)				Comments
						Audit Status	Occurrences	Duration	OPM Score	
OPM 65	OPM 65: Structurally Damaged Barrier not programmed (RSH)	RSH	2-Monthly	100%	2	NC	1	1	2	As per field audit
OPM 66	OPM 66: Structurally Damaged Barrier not programmed (RCH,RDH)	RCH,RDH	2-Monthly	100%	2	C	0	0	0	As per field audit
OPM 67	OPM 67: Structurally Damaged Rail not programmed (ALL)	ALL	2-Monthly	100%	2	C	0	0	0	As per field audit
OPM 68	OPM 68: Ice Gritting, Snow Clearing and CMA (NA)	NA	NA	0%	1	N	0	0	0	
OPM 69	OPM 69: Ice Gritting, Snow Clearing - Mobilise (NA)	NA	NA	0%	1	N	0	0	0	
OPM 70	OPM 70: Ice Gritting, Snow Clearing - Mobilise (NA)	NA	NA	0%	1	N	0	0	0	
OPM 71	OPM 71: Ice Gritting and CMA (NA)	NA	NA	0%	1	N	0	0	0	
OPM 72	OPM 72: Ice Gritting and CMA (NA)	NA	NA	0%	1	N	0	0	0	
OPM 73	OPM 73: Snow clearing (NA)	NA	NA	0%	1	N	0	0	0	
OPM 74	OPM 74: Event Reporting (NA)	NA	NA	0%	1	N	0	0	0	
OPM 75	OPM 75: Vegetation Control - General (Type 1) (ALL)	ALL	2-Monthly	10%	1	C	0	0	0	As per field audit
OPM 76	OPM 76: Vegetation Control - General (Type 2) (ALL)	ALL	2-Monthly	10%	1	C	0	0	0	As per field audit
OPM 77	OPM 77: Vegetation Control - General (Type 3) (NSHVH)	NSHVH	2-Monthly	10%	2	C	0	0	0	As per field audit
OPM 78	OPM 78: Vegetation Control - General (Type 3) (RSH)	RSH	2-Monthly	10%	2	C	0	0	0	As per field audit
OPM 79	OPM 79: Vegetation Control - General (Type 3) (RCH)	RCH	2-Monthly	10%	2	C	0	0	0	As per field audit
OPM 80	OPM 80: Vegetation Control - General (Type 3) (RDH)	RDH	2-Monthly	10%	2	C	0	0	0	As per field audit
OPM 81	OPM 81: Vegetation Control - General (Type 5) (ALL)	ALL	2-Monthly	10%	1	C	0	0	0	As per field audit
OPM 82	OPM 82: Vegetation Control - General (Type 7) (NSHVH,RSH)	NSHVH,RSH	2-Monthly	10%	1	C	0	0	0	As per field audit
OPM 83	OPM 83: Vegetation Control - General (Type 7) (RCH,RDH)	RCH,RDH	2-Monthly	10%	1	C	0	0	0	As per field audit
OPM 84	OPM 84: Vegetation Control - General (Self Sown Trees) (ALL)	ALL	2-Monthly	10%	1	C	0	0	0	As per field audit
OPM 85	OPM 85: Vegetation Control - General (Dangerous Trees) (ALL)	ALL	2-Monthly	10%	1	NC	1	1	1	As per field audit
OPM 86	OPM 86: Sight-Line Vegetation Control (NA)	NA	NA	0%	1	N	0	0	0	



WestLink BOP Monthly OPM Reporting Spreadsheet (State Highways)

June

OPM No.	Full Description	Road Class	Audit Frequency	% Sample	Multiplier / Weighting	Month 76 (June 2021)				Comments
						Audit Status	Occurrences	Duration	OPM Score	
OPM 87	OPM 87: Sight-Line Vegetation Control (NA)	NA	NA	0%	1	N	0	0	0	
OPM 88	OPM 88: Sight-Line Vegetation Control (NA)	NA	NA	0%	1	N	0	0	0	
OPM 89	OPM 89: Sight-Line Vegetation Control (NA)	NA	NA	0%	1	N	0	0	0	
OPM 90	OPM 90: Sight-Line Vegetation Control (ALL)	ALL	2-Monthly	10%	2	C	0	0	0	As per field audit
OPM 91	OPM 91: Vegetation Control - General (Abatement Notice) (ALL)	ALL	Monthly	100%	1	C	0	0	0	No abatement notices received
OPM 92	OPM 92: Litter Collection (NSHVH (MOTORWAYS ONLY))	NSHVH (MOTORWAYS ONLY)	Monthly	10%	1	C	0	0	0	As per field audit
OPM 93	OPM 93: Litter Collection (NSHVH, RSH, RCH, RDH)	NSHVH, RSH, RCH, RDH	Monthly	10%	1	C	0	0	0	As per field audit
OPM 94	OPM 94: Detritus (NSHVH (MOTORWAYS ONLY))	NSHVH (MOTORWAYS ONLY)	Monthly	10%	2	C	0	0	0	As per field audit
OPM 95	OPM 95: Detritus (NSHVH)	NSHVH	Monthly	10%	2	C	0	0	0	As per field audit
OPM 96	OPM 96: Detritus (RSH, RCH, RDH)	RSH, RCH, RDH	Monthly	10%	2	C	0	0	0	As per field audit
OPM 97	OPM 97: Rest areas and Heavy Commercial Vehicle Facility Customer Maintenance (Potholes) (NSHVH, RSH)	NSHVH, RSH	Bi-Annual	100%	1	C	0	0	0	To be audited July 2021
OPM 98	OPM 98: Rest areas and Heavy Commercial Vehicle Facility Customer Maintenance (Potholes) (RCH, RDH)	RCH, RDH	Bi-Annual	100%	1	C	0	0	0	To be audited July 2021
OPM 99	OPM 99: Rest areas and Heavy Commercial Vehicle Facility Customer Maintenance (HCV Facility) (ALL)	ALL	Bi-Annual	100%	1	C	0	0	0	As per inspection form
OPM 100	OPM 100: Rest areas and Heavy Commercial Vehicle Facility Customer Maintenance (Equipment) (ALL)	ALL	Monthly	10%	1	C	0	0	0	As per field audit
OPM 101	OPM 101: Rest areas and Heavy Commercial Vehicle Facility Customer Maintenance (Bins) (ALL)	ALL	Monthly	10%	1	C	0	0	0	As per field audit
OPM 102	OPM 102: Rest areas and Heavy Commercial Vehicle Facility Customer Maintenance (Litter) (ALL)	ALL	Monthly	10%	1	C	0	0	0	As per field audit
OPM 103	OPM 103: Urban Graffiti Removal (NSHVH)	NSHVH	2-Monthly	100%	1	N	0	0	0	



WestLink BOP Monthly OPM Reporting Spreadsheet (State Highways)

June

OPM No.	Full Description	Road Class	Audit Frequency	% Sample	Multiplier / Weighting	Month 76 (June 2021)				Comments
						Audit Status	Occurrences	Duration	OPM Score	
OPM 104	OPM 104: Urban Graffiti Removal (RSH, RCH, RDH)	RSH, RCH, RDH	2-Monthly	100%	1	N	0	0	0	
OPM 105	OPM 105: Signs Missing or Illegible (Regulatory) (ALL)	ALL	Monthly	10%	1	C	0	0	0	As per field audit
OPM 106	OPM 106: Signs Missing or Illegible (Other) (NSHVH)	NSHVH	Monthly	10%	1	C	0	0	0	As per field audit
OPM 107	OPM 107: Signs Missing or Illegible (Other) (RSH)	RSH	Monthly	10%	1	C	0	0	0	As per field audit
OPM 108	OPM 108: Signs Missing or Illegible (Other) (RCH)	RCH	Monthly	10%	1	C	0	0	0	As per field audit
OPM 109	OPM 109: Signs Missing or Illegible (Other) (RDH)	RDH	Monthly	10%	1	C	0	0	0	As per field audit
OPM 110	OPM 110: Signs Graffiti (ALL)	ALL	Monthly	10%	1	C	0	0	0	As per field audit
OPM 111	OPM 111: Signs Visibility and Reflectivity (Night) (ALL)	ALL	Bi-Annually At Night	100%	1	N	0	0	0	
OPM 112	OPM 112: Frangible Signs (inspection and re-torquing) (ALL)	ALL	Annually	100%	1	N	0	0	0	
OPM 113	OPM 113: Raised Pavement Markers (Straight) (ALL)	ALL	Bi-Annually At Night	100%	1	N	0	0	0	
OPM 114	OPM 114: Raised Pavement Markers (Bends) (ALL)	ALL	Bi-Annually At Night	100%	1	N	0	0	0	
OPM 115	OPM 115: Edge Marker Posts (ALL)	ALL	Bi-Annually At Night	100%	2	N	0	0	0	
OPM 116	OPM 116: Edge Marker Posts (2 Consecutive) (ALL)	ALL	Bi-Annually At Night	100%	2	N	0	0	0	
OPM 117	OPM 117: Culvert Marker Posts (ALL)	ALL	2-Monthly	10%	1	N	0	0	0	
OPM 118	OPM 118: LRMS (Sign or Marking) (ALL)	ALL	Annually	100%	1	N	0	0	0	
OPM 119	OPM 119: LRMS (Single KMP) (ALL)	ALL	Annually	100%	1	N	0	0	0	
OPM 120	OPM 120: LRMS (Consecutive KMP) (ALL)	ALL	Annually	100%	1	N	0	0	0	
OPM 121	OPM 121: NZTA P/22 Pavement Marking - Lines, Text, Symbols, etc. (Installation) (ALL)	ALL	Bi-Annually	100%	1	N	0	0	0	as per QA
OPM 122	OPM 122: NZTA P/22 Pavement Marking - Lines, Text, Symbols, etc. (Rework) (ALL)	ALL	Bi-Annually	100%	1	N	0	0	0	
OPM 123	OPM 123: Carriageway Lighting (Light or belisha) (NSHVH)	NSHVH	Quarterly At Night	100%	1	N	0	0	0	
OPM 124	OPM 124: Carriageway Lighting (Light or belisha) (RSH, RCH, RDH)	RSH, RCH, RDH	Quarterly At Night	100%	1	N	0	0	0	
OPM 125	OPM 125: Carriageway Lighting (>50% Intersections) (ALL)	ALL	Quarterly At Night	100%	1	N	0	0	0	
OPM 126	OPM 126: Carriageway Lighting (Slip Bases) (ALL)	ALL	Annually	100%	1	N	0	0	0	
OPM 127	OPM 127: Incident Response (1hour) (NSHVH, RSH)	NSHVH, RSH	Monthly	100%	4	C	0	0	0	G:\000 - ONMC WestLink\Customer Care\Reporting_Monthly and KRA\Combined\TREIS_Monthly IR\2020-21
OPM 128	OPM 128: Incident Response (2hour) (RCH, RDH)	RCH, RDH	Monthly	100%	4	C	0	0	0	G:\000 - ONMC WestLink\Customer Care\Reporting_Monthly and KRA\Combined\TREIS_Monthly IR\2020-21



WestLink BOP Monthly OPM Reporting Spreadsheet (State Highways)

June

OPM No.	Full Description	Road Class	Audit Frequency	% Sample	Multiplier / Weighting	Month 76 (June 2021)				Comments
						Audit Status	Occurrences	Duration	OPM Score	
OPM 999	OPM 999: Principal Non-compliance (ALL)	ALL	Monthly	100%	5	C	0	0	0	
					TOTAL Monthly OPM Score				13	



WestLink BOP Monthly OPM Reporting Spreadsheet (Local Roads)

						June	Month 76 (June 2021)			409
OPM Category	OPM Full Description	Measure Group	Measure Group Name	# OPM	Weighting	Occurrences	Total Responses	% NC	Prev Complete	Comments
Safety-Related OPM	6.14_Carriageway Pedestrian lighting	6.14	Carriageway Pedestrian lighting	2	0.25	11	11	100.00 %		
Safety-Related OPM	6.3_Detritus	6.3	Detritus	2	0.25	2	14	14.29 %		
Safety-Related OPM	6.9_Edge Marker Posts	6.9	Edge Marker Posts	12	0.25	0	0			
Safety-Related OPM	6.1.1_Pavement (Sealed)	6.1.1	Pavement (Sealed)	8	0.25	70	237	29.54 %		
Safety-Related OPM	6.1.2_Pavement (Unsealed)	6.1.2	Pavement (Unsealed)	6	0.25	3	3	100.00 %		
Safety-Related OPM	6.8_Signs	6.8	Signs	4	0.25	7	41	17.07 %		
Safety-Related OPM	6.7.2_Vegetation Control and Mtc - General	6.7.2	Vegetation Control and Mtc - General	1	0.25	1	469	0.21%		
Customer Related OPM	6.15_Litter Removal (Rural)	6.15	Litter Removal (Rural)	1	0.2	0	0			
Customer Related OPM	6.16_Litter Removal (Urban)	6.16	Litter Removal (Urban)	6	0.2	2	1830	0.11%		
Customer Related OPM	6.1.2_Pavement (Unsealed)	6.1.2	Pavement (Unsealed)	2	0.2	1	2	50.00 %		
Customer Related OPM	6.5.1_Routine Drainage Structure Mtc - Stormwater Structures	6.5.1	Routine Drainage Structure Mtc - Stormwater Structures	10	0.2	26	89	29.21 %		
Customer Related OPM	6.5.2_Routine Drainage Structure Mtc - Surface Water Channels	6.5.2	Routine Drainage Structure Mtc - Surface Water Channels	9	0.2	6	21	28.57 %		
Customer Related OPM	6.17_Urban Street Cleaning	6.17	Urban Street Cleaning	6	0.2	0	0			
Other OPM	6.12_Barriers	6.12	Barriers	1	0.15	0	1	0.00%		
Other OPM	6.14_Carriageway Pedestrian lighting	6.14	Carriageway Pedestrian lighting	4	0.15	0	0			
Other OPM	6.19_Footpaths	6.19	Footpaths	2	0.15	5	59	8.47%		
Other OPM	6.2_Incident Response	6.20	Incident Response	2	0.15	0	8	0.00%		G:\000 - ONMC WestLink\Customer Care\Reporting_Monthly and KRA\Combined\CCR IR\2020-21
Other OPM	6.1.1_Pavement (Sealed)	6.1.1	Pavement (Sealed)	11	0.15	37	74	50.00 %		
Other OPM	6.1.2_Pavement (Unsealed)	6.1.2	Pavement (Unsealed)	7	0.15	1	19	5.26%		
Other OPM	6.13_Pavement Lines and Markings	6.13	Pavement Lines and Markings	6	0.15	0	0			
Other OPM	6.10_Raised Pavement Markers	6.10	Raised Pavement Markers	2	0.15	0	0			
Other OPM	6.18_Recreational and Pedestrian Facilities and Furniture	6.18	Recreational and Pedestrian Facilities and Furniture	7	0.15	0	0			
Other OPM	6.4_Routine Bridge Mtc	6.4	Routine Bridge Mtc	16	0.15	2	8	25.00 %		
Other OPM	6.6_Routine Other Structures Maintenance	6.6	Routine Other Structures Maintenance	5	0.15	0	4	0.00%		
Other OPM	6.2_Shoulders	6.2	Shoulders	2	0.15	28	37	75.68 %		
Other OPM	6.11_Sight Rails	6.11	Sight Rails	1	0.15	0	2	0.00%		
Other OPM	6.8_Signs	6.8	Signs	2	0.15	1	20	5.00%		
Other OPM	6.7.2_Vegetation Control and Mtc - General	6.7.2	Vegetation Control and Mtc - General	5	0.15	0	0			
Other OPM	6.7.4_Vegetation Control and Mtc - Plant Pest	6.7.4	Vegetation Control and Mtc - Plant Pest	3	0.15	0	149	0.00%		
Other OPM	6.7.3_Vegetation Control and Mtc - Rural Footpaths	6.7.3	Vegetation Control and Mtc - Rural Footpaths	1	0.15	0	0			



WestLink BOP Monthly OPM Reporting Spreadsheet (Local Roads)

						June	409			
OPM Category	OPM Full Description	Measure Group	Measure Group Name	# OPM	Weighting	Month 76 (June 2021)				
						Occurrences	Total Responses	% NC	Prev Complete	Comments
MPM	4.1.2_Handover Reports	4.1.2	Handover Reports	1	0.2	N	0			
MPM	4.1.3_Monthly Reports	4.1.3	Monthly Reports	1	0.2	0	1	0.00%		NTE 2593
										WBOP Accident Reports
										There was 1 WB Accident Report due in June 2021. An 24hr report and a full report were delivered in June 2021.
										G:\000 - ONMC WestLink\Network Management\Safety\Fatal Serious WBOP\WBOPDC Fatal and Serious report list.xlsx
MPM	4.1.4_Accident Reports	4.1.4	Accident Reports	1	0.2	0	1	0.00%		
MPM	4.1.5_WBOPDC District Roading Programmes	4.1.5	WBOPDC District Roading Programmes	1	0.2	N	0			
MPM	4.1.6_WBOPDC 30 Year Rolling Programme	4.1.6	WBOPDC 30 Year Rolling Programme	1	0.2	N	0			
MPM	4.1.7_Comments on Submissions to WBOPDC Annual and Long Term Plan	4.1.7	Comments on Submissions to WBOPDC Annual and Long Term Plan	1	0.2	0	1	0.00%		
MPM	4.1.10_KPM Compliance Reports (Final)	4.1.10	KPM Compliance Reports (Final)	1	0.2	N	0			
										Monthly Renewals work added to RAMM
										Monthly Minor Asset updates and Maintenance Cost is completed and up to date. Still some outstanding legacy RAMM task (as per WRIKE) to closeout
MPM	4.4.1_Conservancy of WBOPDC Datasets	4.4.1	Conservancy of WBOPDC Datasets	1	0.2	1	1	100.00 %		
MPM	4.4.2_RAMM Validation	4.4.2	RAMM Validation	1	0.2	N	0			
MPM	4.4.3_Maintenance of dTIMS Input File	4.4.3	Maintenance of dTIMS Input File	1	0.2	N	0			
MPM	4.4.4_WBOPDC Roading Asset Valuation	4.4.4	WBOPDC Roading Asset Valuation	1	0.2	N	0			
MPM	4.4.5_Asset/Network Management	4.4.5	Asset/Network Management	1	0.2	0	1	0.00%		No requests this month
MPM	4.4.6_Bridge Assessment and Posting	4.4.6	Bridge Assessment and Posting	1	0.2	N	0			
MPM	4.4.8_Setting of Speed Limits	4.4.8	Setting of Speed Limits	1	0.2	N	0			
										Updating WBOPDC Transportation Asset Management Plan
MPM	4.4.9_Updating WBOPDC Transportation Asset Management Plan	4.4.9	Updating WBOPDC Transportation Asset Management Plan	1	0.2	N	0			
MPM	4.5.4_Design Report	4.5.4	Design Report	1	0.2	0	1	0.00%		
MPM	4.5.4_Pavement Rehabilitation - Post Construction Design Assessment	4.5.4	Pavement Rehabilitation - Post Construction Design Assessment	1	0.2	N	0			
MPM	4.5.4_Pavement Rehabilitation - Construction Completion Report	4.5.4	Pavement Rehabilitation - Construction Completion Report	1	0.2	0	1	0.00%		
										WBOP Planning
										There were 3 reports due in June 2021. All were delivered on time or before the due date.
										G:\000 - ONMC WestLink\Network Management\Planning\Planning reports WBOP\WBOP Planning report list for Audit.xlsx
MPM	4.6.1_Investigation and Reporting of Planning Issues	4.6.1	Investigation and Reporting of Planning Issues	1	0.2	0	1	0.00%		
MPM	4.6.2_Consent Monitoring	4.6.2	Consent Monitoring	1	0.2	0	1	0.00%		Consent condition compliance is up to date



WestLink BOP Monthly OPM Reporting Spreadsheet (Local Roads)

						June	Month 76 (June 2021)			409
OPM Category	OPM Full Description	Measure Group	Measure Group Name	# OPM	Weighting	Occurrences	Total Responses	% NC	Prev Complete	Comments
MPM	4.7.1_Processing of CARs	4.7.1	Processing of CARs	1	0.2	0	1	0.00%		All CARs have been processed within the required time frame that meets both CoPTTM and the principals requirements
MPM	4.7.2_Land Acquisition	4.7.2	Land Acquisition	1	0.2	0	1	0.00%		No land acquisition required to perform the services. All lump sum seal extensions completed.
MPM	4.7.3_Access Control	4.7.3	Access Control	1	0.2	0	1	0.00%		No Exceptions to report
MPM	4.7.4_Hazard Monitoring and Control	4.7.4	Hazard Monitoring and Control	1	0.2	0	1	0.00%		No Exceptions to report
MPM	4.7.5_Management and Coordination of Utility Contractors	4.7.5	Management and Coordination of Utility Contractors	1	0.2	0	1	0.00%		Completed through site visits, meetings and Submitta Control
MPM	4.7.6_Overweight and Over dimensioned Vehicles	4.7.6	Overweight and Over dimensioned Vehicles	1	0.2	0	1	0.00%		All overweights processed on time this month
MPM	4.8_Customer Satisfaction Index (CSI)	4.8	Customer Satisfaction Index (CSI)	1	0.2	0	1	0.00%		93.6% G\000 - ONMC WestLink\Customer Care\Reporting_Monthly and KRA\Combined\CSI
MPM	5.4_Traffic Counting	5.4	Traffic Counting	1	0.2	N	0			
MPM	1.4.1_Speed Advisory Sign/report	1.4.1	Speed Advisory Sign/report	1	0.2	N	0			

OPM Category	# OPM	Weighting	Occurrences	Total Responses	%NC	MNCS
Safety-Related OPM	35	0.25	94	775	12%	3.0
Customer Related OPM	34	0.2	35	1942	2%	0.4
Other OPM	77	0.15	74	381	19%	2.9
Management Performance Measures	29	0.2	1	16	6%	1.3
OPM by Principal or Service Request not Identified by Contractor	na	0.2	63	417	15%	3.0
Non-Compliance Notice by Principal	na	1	0	0	0%	0.0
TOTAL MONTHLY OPM SCORE						10.6
Proportion Adjustment						4.4

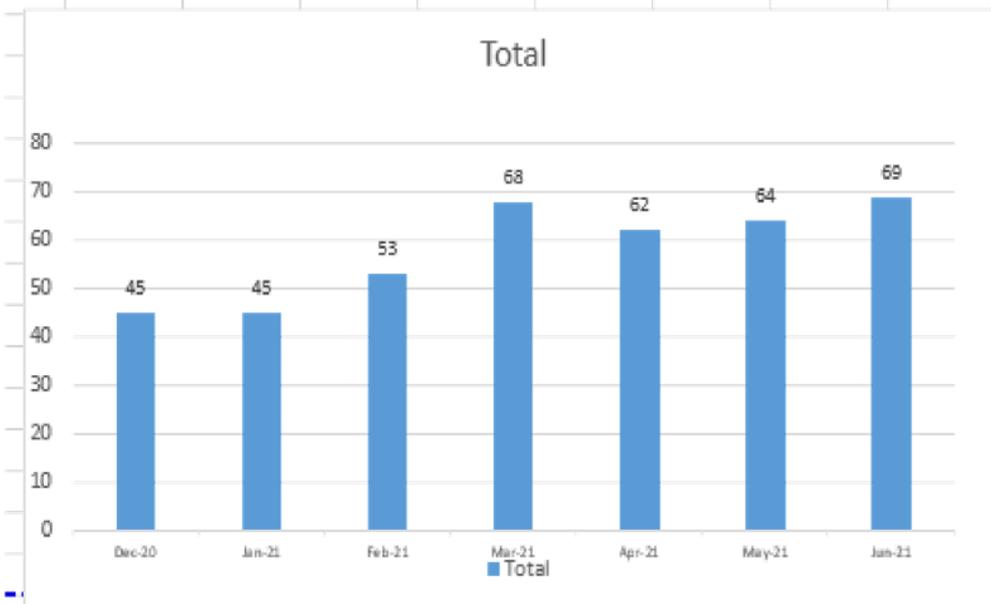
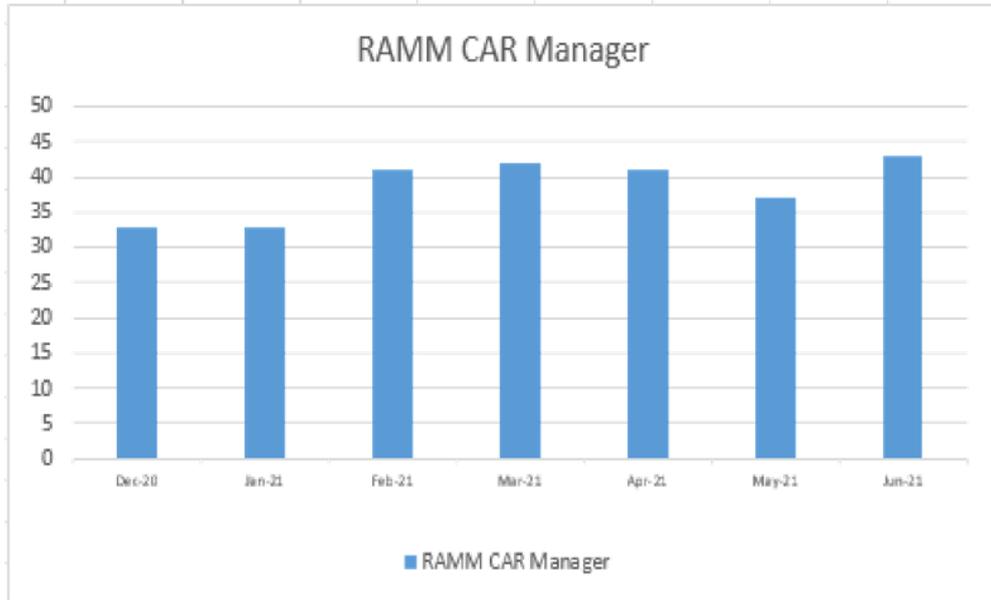
NC #11, #13, still open, #14 closed Jan 2021 as superceded by #15

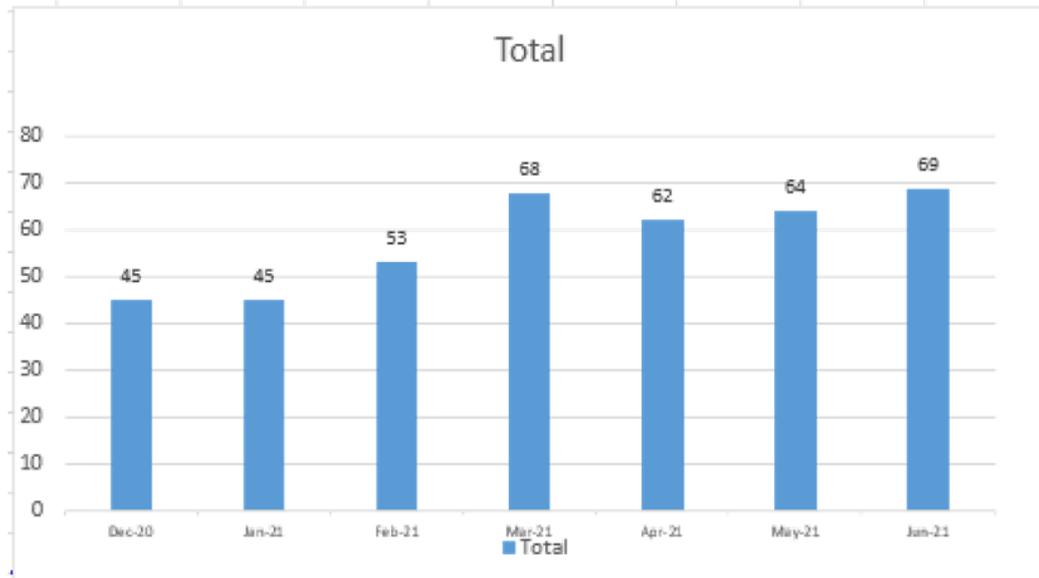


APPENDIX G TRAFFIC MANAGEMENT PLANS AND CORRIDOR ACCESS REQUESTS SUMMARY

Monthly Report – June 2021
 BOP West Joint ONMC







Reporting M -	Work Type -	Ref No -	TMPApplicant -	TMPProvider -	Location -	Route Positi -	Approval De -	Start Date -	End Date -	Work_Type -	Delays -	Work_Type -	SH_TSL_YN -	Posted_Sq -	TMLevel -
01/06/2021	05. SH TMP	WL4545	Downer	Downer_Saravana Murugan_021510423	SH2 Aerodrome	002-0159-R4/0.100 to	1/06/2021	1/06/2021	8/06/2021	Core Samples	1. Green <5 Min	Traffic Management	Y	70	2
01/06/2021	05. SH TMP	WL4546	Downer	Spraymarks_Bryan Kitto_0211911992	SH36	036-0013/11.645	1/06/2021	2/06/2021	30/06/2021	Sub Soil Drainage	1. Green <5 Min	Traffic Management	Y	100	1
01/06/2021	10. LR TMP	WL4547	Downer	Downer_Meagan Verberne_0223057576	DUDLEY Verberne_0223057576	0.000 to0.410	3/06/2021	3/06/2021	31/07/2021	Construction	1. Green <5 Min	Traffic Management	Y	80	1
01/06/2021	05. SH TMP	WL4548	Spraymarks	Spraymarks_Bryan Kitto_0211911992	SH2 Omckoroa	002-0130/6.550 to	4/06/2021	13/06/2021	13/06/2021	Tree Felling	1. Green <5 Min	Traffic Management	Y	80	2
01/06/2021	05. SH TMP	WL4549	Downer	Downer_Saravana Murugan_021510423	SH29	029A-0000-I/2.450 to	4/06/2021	8/06/2021	31/08/2021	Slip Repair	1. Green <5 Min	Traffic Management	Y	100	2
01/06/2021	05. SH TMP	WL4550	Spraymarks	Spraymarks_Bryan Kitto_0211911992	SH2 Pongakawa	002-0185/5.875 to	9/06/2021	10/06/2021	30/06/2021	Earthworks	1. Green <5 Min	Traffic Management	Y	100	1
01/06/2021	05. SH TMP	WL4551	Downer	Downer_Saravana Murugan_021510423	SH29A Oropi	029A-0008-B/3.770 to	9/06/2021	30/06/2021	10/07/2021	Subsoil Drainage	1. Green <5 Min	Traffic Management	Y	100	2
01/06/2021	05. SH TMP	WL4552	Downer	Downer_Saravana Murugan_021510423	SH2 Whakarama	002-0130-B/9.180 to	10/06/2021	10/06/2021	8/07/2021	Subsoil Drainage	1. Green <5 Min	Traffic Management	Y	100	2
01/06/2021	05. SH TMP	WL4553	Downer	Downer_Saravana Murugan_021510423	SH29 Lower Kaimai	029-0021-B/17.590 to	10/06/2021	10/06/2021	7/07/2021	Subsoil Drainage	1. Green <5 Min	Traffic Management	Y	100	2
01/06/2021	05. SH TMP	WL4554	Downer	Downer_Saravana Murugan_021510423	SH2	002-130/11.960 to	10/06/2021	10/06/2021	7/07/2021	Subsoil Drainage	1. Green <5 Min	TrafficManagement	Y	100	2
01/06/2021	05. SH TMP	WL4555	Downer	Downer_Saravana Murugan_021510423	SH2 Te Puna	002-130/11.960 to	10/06/2021	10/06/2021	7/07/2021	Subsoil Drainage	1. Green <5 Min	Traffic Management	Y	100	2
01/06/2021	05. SH TMP	WL4556	P3 Earthworks Ltd	Spraymarks_Bryan Kitto_0211911992	SH2 Pongakawa	002-0185/5.875 to	14/06/2021	14/06/2021	30/06/2021	Site Improvement	1. Green <5 Min	Traffic Management	Y	100	2
01/06/2021	05. SH TMP	WL4557	Spraymarks	Spraymarks_Bryan Kitto_0211911992	SH29A Maungatapu	029A-0000/7.100 to	14/06/2021	19/06/2021	20/06/2021	Tree Maint	1. Green <5 Min	Traffic Management	Y	50	2
01/06/2021	05. SH TMP	WL4558	Spraymarks	Spraymarks_Bryan Kitto_0211911992	SH29 Lower Kaimai	029-0021-B/10.800 to	15/06/2021	16/06/2021	18/06/2021	Crack Sealing	1. Green <5 Min	Traffic Management	Y	100	2
01/06/2021	05. SH TMP	WL4559	TSL	TSL_Con Gavas_021738720	SH2 TEL	002-0164-I to 002-0185-B &	16/06/2021	27/06/2021	29/06/2021	Toll Gantry Wash	1. Green <5 Min	Traffic Management	Y	110	C
01/06/2021	05. SH TMP	WL4560	Beca	CPB_Prabhu Navaladi_021589291	SH2 Bayfair	002-0164-D/5.000 to	21/06/2021	2/07/2021	5/07/2021	Beam Lift	2. Orange >5 Min < 10 Min	Traffic Management	Y	70	2
01/06/2021	05. SH TMP	WL4561	Spraymarks	Spraymarks_Bryan Kitto_0211911992	SH2, SH29, SH29A	Various	21/06/2021	21/06/2021	9/07/2021	Sign Upgrade	1. Green <5 Min	Traffic Management	Y	100	2
01/06/2021	05. SH TMP	WL4562	Downer	Downer_Saravana Murugan_021510423	SH33	033-0017-B-7.000 to 033-	22/06/2021	22/06/2021	21/07/2021	Remedial Work	1. Green <5 Min	Traffic Management	Y	100	1
01/06/2021	05. SH TMP	WL4563		Downer_Saravana Murugan_021510423	SH29	002-0151-D/0.710 to	23/06/2021	30/06/2021	30/06/2021	Mill & Fill	1. Green <5 Min	Traffic Management	Y	80	2
01/06/2021	05. SH TMP	WL4564	Downer	Downer_Saravan Murugan_021510423	SH33	033-0017-B/1.900 tp	24/06/2021	25/06/2021	22/07/2021	Safe Roads Remedial	1. Green <5 Min	Traffic Management	Y	100	1



01/06/2021	05. SH TMP	WL4565	Spraymarks	Spraymarks_Bryan Kitto_0211911992	SH2 Pongakawa	002-0185-B/5.875 to	24/06/2021	28/06/2021	16/07/2021	Sightline improvements	1. Green <5 Min	Traffic Management	Y	100	1
01/06/2021	05. SH TMP	WL4566		Downer_Saravana Muragan_021510423	SH2 Kaimais	029-0021-B/7.180 to	24/06/2021	28/06/2021	7/07/2021	Subsoil Drainage	1. Green <5 Min	Traffic Management	Y	100	2
01/06/2021	05. SH TMP	WL4567	Fulton Hogan	Fulton Hogan_Andrew Hicken_0276257487	SH29A	029A-0008-B/0.780 to	25/06/2021	5/07/2021	23/12/2021	Defect Works	1. Green <5 Min	Traffic Management	Y	100	2
01/06/2021	05. SH TMP	WL4568	Sight Traffic Management	Sight Traffic Management_Jason	SH2 Domai Interchange	002-0164-1/5.403 tp 002-	25/06/2021	28/06/2021	28/09/2021	Bridge Joint Inspection	1. Green <5 Min	Traffic Management	Y	110	2
01/06/2021	05. SH TMP	WL4569	Beca	Evolution Road Services_Robin	SH2 Bayfair	029A-0000-B/1.404 tp	28/06/2021	1/07/2021	30/06/2022	B2B Projject	1. Green <5 Min	Traffic Management	Y	100	2
01/06/2021	10. LR TMP	WL4570	Spraymarks	Spraymarks_Bryan Kitto_0211911992	HOT SPRINGS ROAD	0.100 to 2.750	30/06/2021	1/07/2021	30/06/2022	SCRIM	1. Green <5 Min	Traffic Management	Y	100	1



CARs, AATWOSHs, Generic TMPs & Standard TMPs Review Summary								
Reporting Month	Work Type System	Ref No	Applicant	TMP Provider	Location	Route Position	Approval Date	Work Type
1/06/2021	CAR	R780689	ROAD SAFE TRAFFIC MANAGEMENT LIMITED	ROAD SAFE TRAFFIC MANAGEMENT LIMITED	Te Puke Highway	Papamoa Beach	28/06/2021	Major
1/06/2021	CAR	E780881	MotorSport Bay of Plenty Inc	MotorSport Bay of Plenty Inc	Mangatoi Road and Ng	Oropi	28/06/2021	Not Applicable
1/06/2021	CAR	E783522	Loveridge Ltd	Loveridge Ltd	Maketu Road	Paengaroa	28/06/2021	Not Applicable
1/06/2021	CAR	R780534	Electrix Ltd.	TRAFFIC SAFE NEW ZEALAND LIMITED	Station Road	Te Puke	25/06/2021	Minor
1/06/2021	CAR	E783722	SIGHT TRAFFIC MANAGEMENT SYSTEMS LIMITED	SIGHT TRAFFIC MANAGEMENT SYSTEMS LIMITED	Jellicoe Street	Te Puke	23/06/2021	Not Applicable
1/06/2021	CAR	E783276	COMPLETE TRAFFIC SERVICES NZ LIMITED		Rereatukahia Pa Road	Tahawai	22/06/2021	Not Applicable
1/06/2021	CAR	R780942	NORTHPOWER LIMITED	SIGHT TRAFFIC MANAGEMENT SYSTEMS LIMITED	Pukehina Parade	Pikehina	22/06/2021	Minor
1/06/2021	CAR	E782624	Downer Power & Gas	SIGHT TRAFFIC MANAGEMENT SYSTEMS LIMITED	Maniatutu Road	Pongakawa	21/06/2021	Not Applicable
1/06/2021	CAR	E782623	Downer Power & Gas	SIGHT TRAFFIC MANAGEMENT SYSTEMS LIMITED	State Highway 2	Otamarakau	21/06/2021	Not Applicable
1/06/2021	CAR	E782453	ROAD SAFE TRAFFIC MANAGEMENT LIMITED	ROAD SAFE TRAFFIC MANAGEMENT LIMITED	Talisman Drive	Katikati	18/06/2021	Not Applicable
1/06/2021	CAR	R782231	Electrix Ltd.	TRAFFIC SAFE NEW ZEALAND LIMITED	Washer Road	Te Puke	18/06/2021	Minor
1/06/2021	CAR	R781353	SPRAY MARKS NZ LIMITED	SPRAY MARKS NZ LIMITED	Katikati Haiku Pathway	WBOP	18/06/2021	Major
1/06/2021	CAR	R781318	Downer Power & Gas	sight traffic	Plummers Point Road	Whakamaramara	17/06/2021	Minor
1/06/2021	CAR	E781305	SPRAY MARKS NZ LIMITED	SPRAY MARKS NZ LIMITED	Cameron Road	Te Puke	17/06/2021	Not Applicable
1/06/2021	CAR	E780992	COMPLETE TRAFFIC SERVICES NZ LIMITED	COMPLETE TRAFFIC SERVICES NZ LIMITED	Jellicoe Street	Te Puke	17/06/2021	Not Applicable
1/06/2021	CAR	R779546	Electrix Ltd.	TRAFFIC SAFE NEW ZEALAND LIMITED	Jellicoe Street	Te Puke	17/06/2021	Minor
1/06/2021	CAR	E777707	Downer Power & Gas	Downer Power & Gas	Matahui Road	Aongatete	17/06/2021	Not Applicable
1/06/2021	CAR	R777840	NPE-Tech (2021) Ltd	COAST CIVIL LIMITED	Harris Street	Te Puke	17/06/2021	Minor
1/06/2021	CAR	E780175	Downer Power & Gas	Downer Power & Gas	Station Road	Te Puke	15/06/2021	Not Applicable
1/06/2021	CAR	R779964	SPRAY MARKS NZ LIMITED	SPRAY MARKS NZ LIMITED	Number 3 Road	Te Puke	15/06/2021	Minor
1/06/2021	CAR	E779234	SIGHT TRAFFIC MANAGEMENT SYSTEMS LIMITED	SIGHT TRAFFIC MANAGEMENT SYSTEMS LIMITED	Commerce Lane	Te Puke	15/06/2021	Not Applicable
1/06/2021	CAR	R778915	UNIVERSAL COMMUNICATIONS GROUP NZ LIMITED	UNIVERSAL COMMUNICATIONS GROUP NZ LIMITED	Town Point Road	Maketu	15/06/2021	Minor
1/06/2021	CAR	E779441	SIGHT TRAFFIC MANAGEMENT SYSTEMS LIMITED	SIGHT TRAFFIC MANAGEMENT SYSTEMS LIMITED	Busby Road	Tahawai	14/06/2021	Not Applicable
1/06/2021	CAR	E778451	Downer Power & Gas	Downer Power & Gas	Work Road	Aongatete	10/06/2021	Not Applicable
1/06/2021	CAR	E778537	COMPLETE TRAFFIC SERVICES NZ LIMITED	COMPLETE TRAFFIC SERVICES NZ LIMITED	Jellicoe Street	Te Puke	10/06/2021	Not Applicable
1/06/2021	CAR	R777723	Fotheringham Contractors	Fotheringham Contractors	Sharp Road	katikati	10/06/2021	Minor
1/06/2021	CAR	E777651	Downer Power & Gas	SIGHT TRAFFIC MANAGEMENT SYSTEMS LIMITED	Ngamuwahine Road	Lower Kaimai	10/06/2021	Not Applicable
1/06/2021	CAR	E777703	Traffic Mngement NZ	Traffic Mngement NZ	Upper Ohauti Road	Ohauti	10/06/2021	Not Applicable
1/06/2021	CAR	R777628	NORTHPOWER LIMITED	NORTHPOWER LIMITED	Leo Street	Waihi	10/06/2021	Minor

Monthly Report – June 2021

BOP West Joint ONMC



CARs, AATWOSHs, Generic TMPs & Standard TMPs Review Summary

Reporting Month	Work Type System	Ref No	Applicant	TMP Provider	Location	Route Position	Approval Date	Work Type
1/06/2021	CAR	R777478	Electrical Inspection Services Ltd	SIGHT TRAFFIC MANAGEMENT SYSTEMS LIMITED	Wainui South Road	Whakamarama	9/06/2021	Minor
1/02/2021	CAR	R768169	Downer Power & Gas	SPRAY MARKS NZ LIMITED	State Highway 2	Pukehina	9/06/2021	Project
1/06/2021	CAR	E778561	FULTON HOGAN LIMITED	FULTON HOGAN LIMITED	Number 1 Road	Te Puke	4/06/2021	Not Applicable
1/06/2021	CAR	E778567	FULTON HOGAN LIMITED	FULTON HOGAN LIMITED	Welcome Bay Road	Welcome Bay	4/06/2021	Not Applicable
1/06/2021	CAR	E777067	Downer Power & Gas	Downer Power & Gas	Tauranga West Road	WHAKAMARAMARA	2/06/2021	Not Applicable
1/06/2021	CAR	E777486	Downer Power & Gas	Downer Power & Gas	Rowe Road	Ohauti	1/06/2021	Not Applicable
1/06/2021	CAR	E777477	Downer Power & Gas	SIGHT TRAFFIC MANAGEMENT SYSTEMS LIMITED	Belk Road	Omanawa	1/06/2021	Not Applicable
1/06/2021	CAR	R777178	Bay Ground Control Ltd	Bay Ground Control Ltd	Park Road	Kaikati	1/06/2021	Minor
1/06/2021	CAR	R777156	Electrix Ltd.	TRAFFIC SAFE NEW ZEALAND LIMITED	Washer Road	Te Puke	1/06/2021	Minor
1/06/2021	CAR	E783205	COMPLETE TRAFFIC SERVICES NZ LIMITED	COMPLETE TRAFFIC SERVICES NZ LIMITED	Cambridge Road	Tauriko	25/06/2021	Non Excavation
1/06/2021	CAR	E769782	FULTON HOGAN LIMITED	FULTON HOGAN LIMITED	Golf Road	Mount Maunganui	4/06/2021	Non Excavation
1/06/2021	CAR	E784094	COMPLETE TRAFFIC SERVICES NZ LIMITED	COMPLETE TRAFFIC SERVICES NZ LIMITED	Te Puna Road	Te Puna	25/06/2021	Not Applicable
1/06/2021	CAR	R768169	Downer Power & Gas	Downer Power & Gas	State Highway 2	Pukehina	3/06/2021	Project
1/06/2021	CAR	E777067	Downer Power & Gas	Downer Power & Gas	Tauranga West Road	WHAKAMARAMARA	2/06/2021	Not Applicable



APPENDIX H TRAFFIC SITE AUDITS

Monthly Report – June 2021

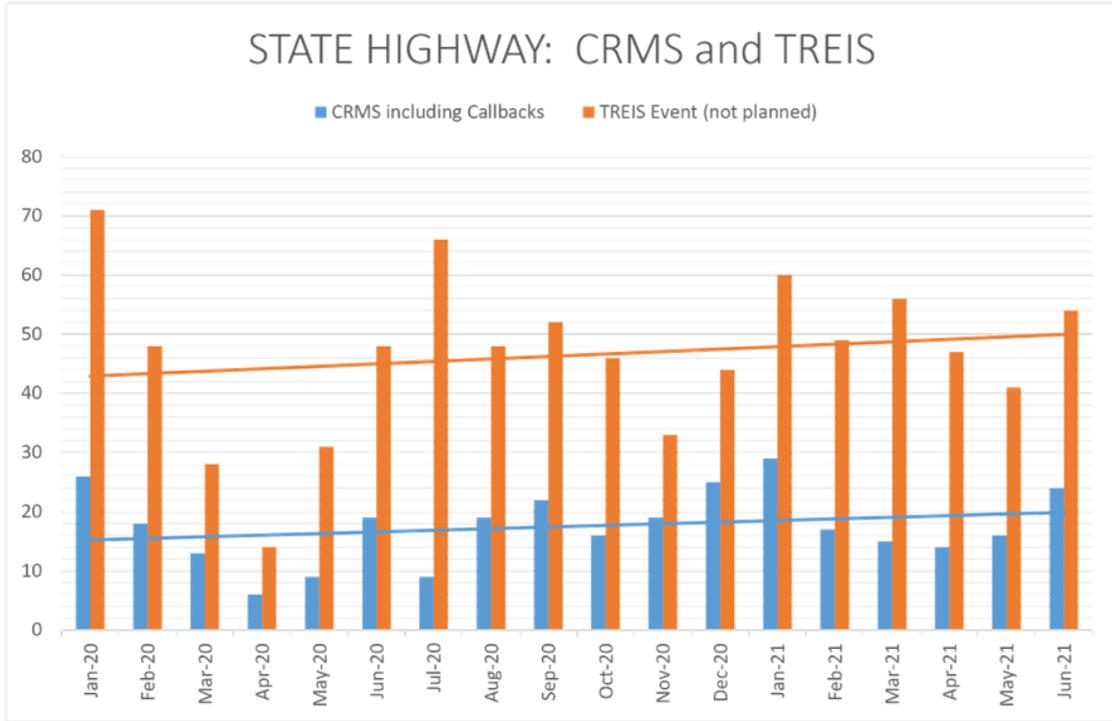
BOP West Joint ONMC



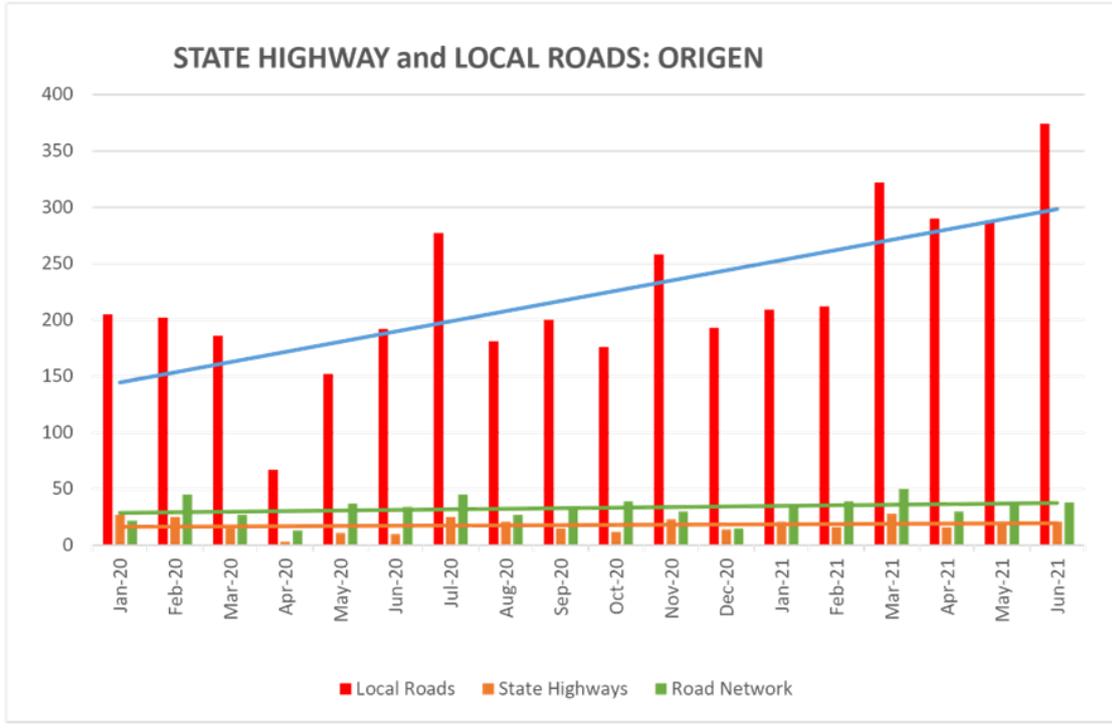
Record No	TMP No	SH-RS-Displacement-Side	Displacement-Side	Locality-Job Name	Road Level	TM Type	TM Provider	STMS	Qualifications	NZTA ID No.	Work Type	Contractor	Overall Score	Auditor
1022	WL4545	M	B	Hewletts Rd	L2	Lane Shift	Spraymarks	Saravana Muragan	STMS2/3P	103996	Core Samples	Downer	9	Mike Bradford
1023	WL4546	M	B	SH36	L1	Stop/Go	Spraymarks	Olivia Hughs-Lindle	STMS 2/3P	102549	Sub Soil	Downer	10	Mike Bradford
1024	WL4553	M	B	SH29 Lower Kaimai	L2	Shoulder CLosure	Downer	Ricky Murphy	STMS 2/3P	11713	Sub Soil	Downer	18	Mike Bradford
1025	WL4547	M	B	Te Puke	L1	Stop/Go	Downer	Trevor Gibson	STMS 2/3P	65454	Road Widening	Downer	0	Mike Bradford
1026	WL3755	M	B	Woodland Rd	L1	Mobile	Downer	Brian Williams	STMS L1	24210	Vegetation	Downer	0	Mike Bradford
1027	WL4548	M	B	Omokaroa	L2	Stop/Go	Spraymarks	Paul Sexton	STMS 2/3P	83665	Tree Felling	Tree Tech	18	Mike Bradford
1028	WL4549	M	B	Matapihi	L2	Shoulder Closure	Downer	Reilly Green	STMS 2/3P	114559	Slip Repair	Downer	25	Mike Bradford
1029	WL4530.1	M	B	SH33	L1	Stop/Go	Downer	Treje Paul	STMS L1	106634	Safe Roads	Downer	10	Mike Bradford
1030	WL4557	M	B	Maungatapu	L2	Road CLosure	Spraymarks	Paul Sexton	STMS 2/3P	83665	Tree Felling	Tree Tech	20	Mike Bradford
1031	WL4550	M	B	Pongakava	L1	Shoulder CLosure	Spraymarks	Olivia Hughs-Lindle	STMS 2/3P	102549	Safety improvements	P3	30	Mike Bradford
1032	WL4559	M	B	Papamoa	L2	Closure	TSL/Spraymarks	Tama Hikaro	STMS 2/3P	57976	Gantry Wash	TSL	8	Mike Bradford
1033	R720130	M	B	Omokoroa	L1	Stop/Go	Spraymarks	Phil Hannah	STMS L1	16142	Kerb 7 Channel	J.Swap	10	Mike Bradford



APPENDIX I
CRMS, TREIS AND OZONE STATISTICS
and
CUSTOMER SATISFACTION INDEX

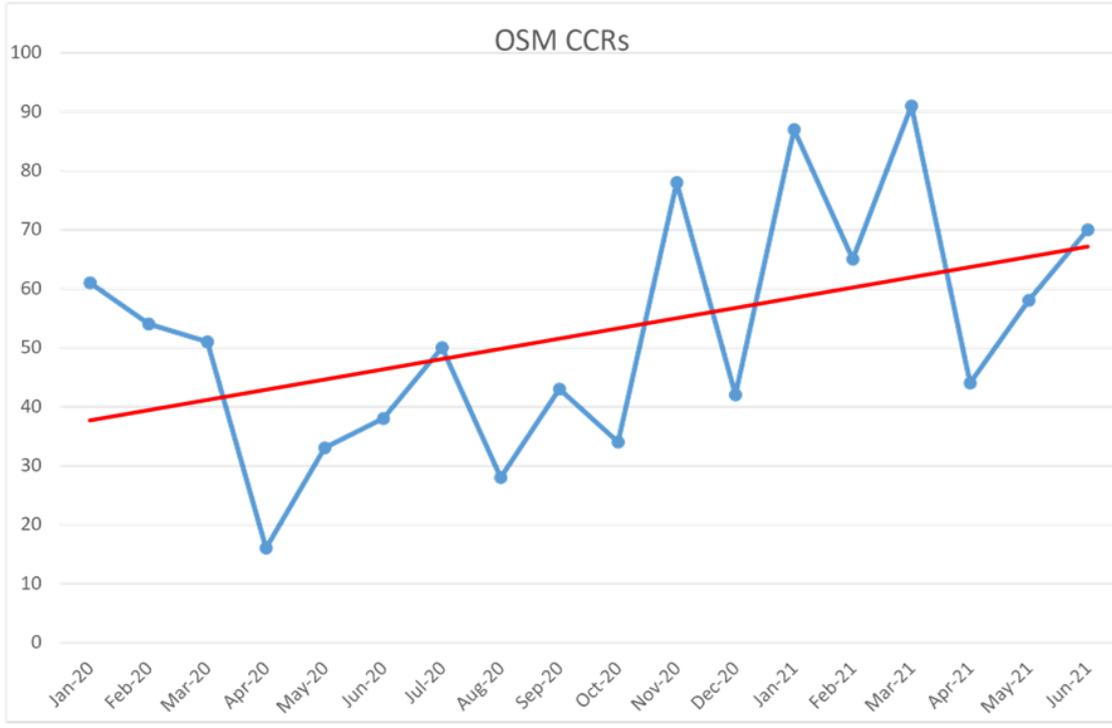


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The month of June 2021 has shown quite a jump in Local Road CCR's

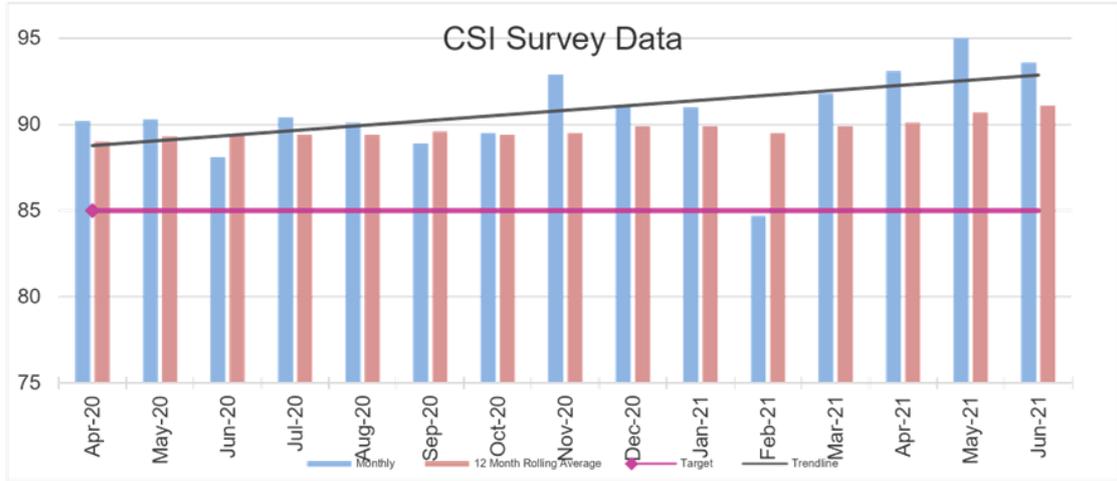
Monthly Report – June 2021
BOP West Joint ONMC



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APPENDIX J MINOR VARIATIONS



Outstanding MVs as at 1/07/2021			
Minor Var No.	Location	Action	Action Complete
MV807	Oropi Road	Culvert sock extension	no
MV809	Wilson Road Waihi Beach	Repair footpath	no
MV816	Pukehina Parade	Investigation and Design on vehicle crossing	no
MV850	Jellicoe Street Te Puke	Remove redundant lights	no
MV868	Athenree Road	Road signage	no
MV873	Oxford/Jellicoe Streets, Te Puke	Line marking	no
MV875	Emerton/Seaforth Roads - Waihi Beach	Pedestrian Count	no
MV876	122 Hamurana Road, Omokoroa	New Street sign	no
MV879	Irwin Court, Katikati	Replace lid with grated iron version	no
MV896	Lee Street, Te Puke	Replace damaged footpath	no
MV899	Athenree Hot Pools	SM13 Toilet sign installation	no
MV935	Manoeka Road	Bus Shelter	no
MV942	Waihi Beach	Install 3 x finger boards	no
MV955	1288 Ohauti Road	Metal and grade road reserve/vehicle crossing area	no
MV958	Katikati Childcare	Bollard installation	no
MV984	Te Puke Walkway	Trial surface treatment	no
MV991	Waihi Beach Top 10	30k/h Speed signs	no
MV993	Joyce Road	Removal illegal tree planting	no
MV994	Harbourview Road Ongare Point	Sweep, square up edges of seal etc...	no
MV997	Pio Road Service Lane	Stormwater Grate	no
MV1009	Te Puke Town Centre	CAD Drawings required	no
MV1018	Beach Road Katikati	Light repairs	no
MV1029	Te Puke Main Street	Fly dumping	no
MV1032	Ohauti Road, Kaimai	Chevron installation	no
MV1043	Wilson Road South	Slip Lane Line Marking - extension to MV#1014	no
MV1044	Cr Wilson Road and Ocean Beach Road, Waihi Beach	Powerline shelterbelt clearance	no
MV1050	Reid Road North & South	Bollard installation	no
MV1058	Te Puna Road	Thrust guaging and design on Te Puna curve	no
MV1064	Te Puke CBD	Resite rubbish bins	no
MV1066	Waihi Beach	Rubbish bin lift and remove for grind & seal	no
MV1072	Gluepot Road	Give Way Ahead, Give Way and line marking	no
MV1074	3 Walter Henry Drive, Omanawa	Fill in hole with meatl	no
MV1075	Highfields / Uretara Steps	Handrail fabrication and installation	no
MV1077	79 Cameron Road Te Puke	Bus stop Signs / Tree inspection	no
MV1079	School Road, Maketu	Vegetation tidy	no
MV1080	Queen Street, Te Puke (16 Brown Terrace)	Remove privet trees and palm fronds	no
MV1081	22-27 Cameron Road Te Puke	relocate signage	no
MV1083	Fairhaven School, Te Puke	Diagonal carpark marking	no
MV1085	270 Esdaile Road, Minden	Remove dangerous shelter belt	no
MV1086	Wairoa Road Cycleway	Repairing granular cycleway	no



Minor Var No.	Location	Action	Action Complete
MV1088	Tralee to Hamurana Road, Omokoroa	Site measure and markup and marking	no
MV1090	Te Puke CBD	Vegetation clean up	no
MV1092	Te Puke Bins	Painting and Rafurbishing of Rubbish Bins	no
MV1093	Beach Road, Waihi Beach	Temp Speed Limit Sign	no
MV1096	Lynley Park, Omokoroa	Additional mowing x 3	no
MV1101	96 Wilson Road South	Shelterbelt removal	no
MV1103	Highfields / Uretara Steps	Apply grip paint	no
MV1105	Katikati Memorial Hall	Service Lane Mill/Fill/AC Work	no
MV1106	325F Esdaile Road (unformed road)	Tree removal	no
MV1107	Palmer Place, Te Puke	Prune split tree	no
MV1108	Cnr Hereford and Warner Roads	Intersection signage upgrade	no
MV1109	Wilson Road Carpark, Waihi Beach	Install wheels stops	no
MV1110	Minden Road	Installation of sign (PW18)	no
MV1111	McLaren Falls Road	Stage 1 of boardwalk repairs	no
MV1113	Fairview Road, Katikati	Remove Site #9 Bus Stop Sign	no
MV1116	Middlebrook Road, Katikati	Repair broken bus shelter glass	no
MV1119	Williams Crescent, Maketu	Installation of mini chevrons	no
MV1120	Omokoroa Road/Western Avenue int, Domain/Harbourview int and Esplanade/Harbourview int, Omokoroa	Install toilet signs	no
MV1121	Harris Street	Soakhole	no
MV1122	Citrus Avenue, Waihi Beach	Paint solid yellow lines	no
MV1123	Hume and Upland Roads Intersection, Katikati	Install Stop control at intersection	no
MV1124	Kairua Curves, Welcome Bay	Install chevrons	no
MV1125	Fairhaven/Boucher Avenue Alleyway, Te Puke	Install walkway fencing	no
MV1126	Te Puna School Carpark	Widen shared path	no
MV1127	Te Puna Station Road	Verge mowing	no
MV1128	Te Puna Station Road	Cycle path edge vegetation clean up	no
MV1129	The Blade Access Track - Whakamarama Road (Placeholder to PB 9/01. Waiting on GL code from JP)	Vegetation Trim	no
MV1130	Munro/Te Puna Quarry Road	Install speed advisory signage	no
MV1131	Repc Carpark, Te Puke	Fix potholes 50% cost share with Council	no
MV1132	Welcome Bay Road Te Kura	Relocate school signage	no
MV1133	Joyce Road to Arawa Road	Relocate bus shelter	no
MV1134	Te Puke HW / No 3 Road	Directional sign instalation	no
MV1135	Whakamarama Road	Tree removal	no
MV1136	Reid Road South	Installation of wire fence	no
MV1137	Ohauti Road	Installation of wire fence	no
MV1138	Omokoroa to Tauranga Cycleway (Sharrows)	Marking installations/site design	no
MV1139	14 Waikaraka Drive East, Te Puna	Removal of illegally dumped rubbish	no
MV1140	TPHW/Welcome Bay Roundabout	Tidy up RAB	no



Minor Var No.	Location	Action	Action Complete
MV1141	Western Avenue RAB, Omokoroa	Installation of yellow finger board	no
MV1142	Omokoroa Esplanade	Shared Path Painting	no
MV1143	Borrell Road, Te Puna	Vegetation removal	no
MV1144	Beach Road /Pukakura Road Katikati	Sign installation	no
MV1145	Ralph Lane, Waihi Beach	Prune Palm tree	no
MV1146	533 Wright Road, Aongatete	Remove and spray gorse and blackberry	no
MV1147	Clarke Road, Te Puna	Fly dumping	no
MV1148	Te Puke Vegetation	Ongoing vegetation maintenance	no
MV1149	Otamarakau School	relocate signage	no
MV1150	Earl Drive Realignment	Repairs to footpath	no



APPENDIX K TEL WIRE ROPE BARRIER STRIKES



WESTLINK Routine Maintenance (#6)
Dispatch: 149832 Priority: 4 - OPM Breach

Call Status:	Complete	Call Type:	Contractor
Asset Type:	Railings	External Ref:	
Asset Desc:		Event Number:	
Fault:	Barrier/Guard Rail - Damaged (B)	Reference:	
Programme:		Dimensions:	5.00 m
Category:	3rd Party Cost Recovery	Job Marker:	
Assigned To:			

Feature:

There are no features.

Linked Jobs:

#6-149832

Dispatch KPI Timings:

Call Entered	Complete Expected	Complete Actual	Running Time
01/06/2021 09:27	01/06/2022 17:00	21/06/2021 09:20	7 days

Dispatch Location:

002-0171-R1 [93470] (224 - 229m), Left



WESTLINK Routine Maintenance (#6)
Dispatch: 150391 Priority: 4 - OPM Breach

Call Status:	Entered	Call Type:	Contractor
Asset Type:	Railings	External Ref:	
Asset Desc:		Event Number:	
Fault:	Barrier/Guard Rail - Damaged	Reference:	
Programme:		Dimensions:	15.00 m
Category:	3rd Party Cost Recovery	Job Marker:	
Assigned To:			

Feature:

There are no features.

Linked Jobs:

#6-150391

Dispatch KPI Timings:

Call Entered	Complete Expected	Complete Actual	Running Time
22/06/2021 15:13			15 days, 21 hours*

Dispatch Location:

002-0164-I [93457] (5062 - 5077m), Right



WESTLINK Routine Maintenance (#6)
Dispatch: 150787 Priority: 3 - Preventive MTC

Call Status:	Dispatched	Call Type:	Contractor
Asset Type:	Railings	External Ref:	
Asset Desc:		Event Number:	
Fault:	Barrier/Guard Rail - Damaged (B)	Reference:	
Programme:		Dimensions:	1.00 m
Category:	SH Barrier inspections 2021	Job Marker:	
Assigned To:	Sheldon Francis		

Feature:

There are no features.

Linked Jobs:

#6-150787

Dispatch KPI Timings:

Call Entered	Complete Expected	Complete Actual	Running Time
30/06/2021 12:45			7 days, 23 hours*

Dispatch Location:

002-0164-D [93458] (4779 - 4780m), Right

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WESTLINK Routine Maintenance (#6)
Dispatch: 150788 Priority: 3 - Preventive MTC

Call Status: Dispatched	Call Type: Contractor
Asset Type: Railings	External Ref:
Asset Desc:	Event Number:
Fault: Barrier/Guard Rail - Damaged (B)	Reference:
Programme:	Dimensions: 2.00 m
Category: SH Barrier inspections 2021	Job Marker:
Assigned To: Sheldon Francis	

Feature:

There are no features.

Linked Jobs:

#6-150788

Dispatch KPI Timings:

Call Entered	Complete Expected	Complete Actual	Running Time
30/06/2021 12:53			7 days, 23 hours*

Dispatch Location:

002-0164-D [93458] (4779 - 4781m), Right

10 INFORMATION FOR RECEIPT

10.1 RENTALS FOR ENCROACHMENT ON COUNCIL LAND - PROGRESS REPORT

File Number: A4141483

Author: Blaise Williams, Strategic Property Manager

Authoriser: Gary Allis, Deputy Chief Executive & Group Manager Infrastructure Services

EXECUTIVE SUMMARY

This report is intended to provide an update on Council's progress to date on the implementation of Council's Rentals for Encroachment on Council Land policy.

RECOMMENDATION

That the Strategic Property Manager's report dated 20 July 2021 titled 'Rentals For Encroachment on Council Land - Progress Report' be received.

BACKGROUND

In 2016, Council formally began exploring options for charging rentals for those who obtain a significant private benefit from using Council land, such as unformed roads. On 1 August 2017, Council formally adopted the policy '*Rentals for Encroachments on Council Land*' ('the Policy').

Council has been implementing the Policy with varying levels of success for almost 4 years.

There are 182 encroachments on Unformed Roads, which fall within the scope of the Policy. The 182 encroachments can be broken down in to three categories:

- Licences in Place;
- No progress; and
- Road Stopping.

LICENCES IN PLACE

There are 31 licences to use unformed roads. These licences currently provide income of \$28,728.20 inclusive of GST, annually.

Council had granted a number of licences to use unformed road prior to the Policy being adopted. Some of these licences are still in place and staff are continuing to work with these property owners to review the terms of their licences in light of the Policy.

NEGOTIATIONS IN PROGRESS

There are 137 encroachments that are proving difficult to negotiate a rental for. This is due to property owners:

- Refusing to engage with Council about the encroachment;
- Refusing to pay to use the Council Land;
- Not responding to Council's requests to discuss any encroachments; or
- Not being approached by Council yet due to low return on investment of resource.

The estimated return on these encroachments is in the order of \$80,986.26 inclusive of GST per annum after discounts under the Policy.

The ongoing negotiations relating to these encroachments will be the next immediate priority for staff.

Council has the ability to remove encroachments if property owners refuse to comply with the Policy, however, this course of action is likely to result in unintended consequences that may lead to additional costs.

ROAD STOPPINGS

Council staff have seen an increase in the number of Road stoppings since the adoption of the Policy. Although a Road stopping is much more time consuming and can take longer to resolve than a licence, in some cases this brings a significant one off return for Council.

Since the Policy was adopted, Council has completed four road stoppings. Another nine are currently being worked on.

Status	Road Stoppings	Income (incl. GST)
Completed	4	\$388,139.13
In progress nearing completion	4	\$648,174.16
Underway	5	Under negotiation
		\$1,036,313.29

There are likely to be several more road stoppings as Council staff continue to undertake negotiations, which will further generate income for Council. It is part of the legal teams work plan to prioritise this work over the next year.

OMBUDSMAN ENQUIRY

To indicate some of the difficulties staff have encountered with implementing the Policy, Council has received notification from the Ombudsman that they are investigating a complaint from a property owner. The complaint is in relation to the cancelling of an existing licence to allow Council to implement the Policy.

11 RESOLUTION TO EXCLUDE THE PUBLIC

RECOMMENDATION

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 - Council Contracts Awarded Or Renegotiated For The Months Of May 2021	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
11.2 - Operational Risk Report July 2021 Confidential	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7