

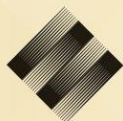
MEETING – AGENDA –

Ngā Take



MAKETU COMMUNITY BOARD Poari Hapori

MC21-4
Tuesday, 27 July 2021
Maketu Community Centre
7.00pm



***Western Bay of Plenty
District Council***

Maketu Community Board

Membership

Chairperson	Shane Beech
Deputy Chairperson	Laura Rae
Members	William Ra Anaru Stephan Simpson Cr Kevin Marsh Deputy Mayor John Scrimgeour
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To provide an effective mechanism for community feedback to Council.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions.
 - To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing the respective communities to promote public participation and communication within respective communities.
 - To undertake tasks, powers and functions delegated by Council or its Committees in accordance with their delegated functions from time to time.
 - To control, expend and monitor funds as allocated by Council.
 - To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land, or in accordance with allocations which have been approved through the annual plan process.
 - To receive reports from Council appointees on Council matters relevant to the Community Board.
1. To have input into Council and its Committees on issues and plans that affect communities within the Community Board area.

Notice is hereby given that a Maketu Community Board Meeting will be held
in the Maketu Community Centre on:
Tuesday, 27 July 2021 at 7.00pm

Order Of Business

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1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 1 JUNE 2021

File Number: A4111633

Author: Pernille Osborne, Senior Governance Advisor - Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the Minutes of the Maketu Community Board Meeting held on 1 June 2021, as circulated with the agenda, be confirmed as a true and accurate record.

ATTACHMENTS

- 1. Minutes of the Maketu Community Board Meeting held on 1 June 2021**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
MAKETU COMMUNITY BOARD MEETING NO. MC21-3
HELD IN THE MAKETU COMMUNITY CENTRE
ON TUESDAY, 1 JUNE 2021 AT 7.00PM**

1 PRESENT

Member S Beech (Chairperson), Member L Rae, Member W Ra Anaru, Member S Simpson, Cr K Marsh and Deputy Mayor J Scrimgeour

2 IN ATTENDANCE

M Taris (Chief Executive Officer), S Harvey (Roading Engineer – East) and P Osborne (Senior Governance Advisor)

5 Members of the Public, including 1 member of the press

3 APOLOGIES

APOLOGY

RESOLUTION MC21-3.1

Moved: Member L Rae

Seconded: Member S Simpson

That the apology for lateness from Member Ra Anaru be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

- Member Beech declared an interest in item 9.3 Maketu Community Board Grant Applications.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Maketu Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION MC21-3.2

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr K Marsh

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

Ian Hurlock – Maketu Volunteer Coastguard

Mr Hurlock was in attendance to speak on behalf of the Maketu Volunteer Coastguard who were seeking funding for new uniforms and wet weather jackets. Mr Hurlock provided the Board with some examples of uniform and equipment pieces that are purchased by the volunteers themselves, asking the Board to consider helping the volunteers through contributing to new wet weather jackets and uniforms.

The Board was advised that the Maketu Volunteer Coastguard performed between 60-80 rescues a year, noting that these are usually people visiting from out of town.

Irene Taylor – Maketu Volunteer Fire Brigade

Ms Taylor was in attendance to speak on behalf of the Maketu Volunteer Fire Brigade who were seeking funding for new helmet torches. The Board was shown the 'suction unit', which helps clear the throat from vomit or choking. The Board was grateful to be able to see the piece of equipment that they have previously contributed towards.

The funding that was sought this year was for helmet torches. These assist the volunteers when they are attending house fires and car crashes at night, noting that there had been around 20 call outs in the last three months. There was clarification around the fact that the helmet torches would otherwise be fully funded by the Maketu Volunteer Fire Brigade.

David Campbell – Maketu Rotary Club

Mr Campbell was in attendance to speak on behalf of the Maketu Rotary Club around the refurbishment of the Maketu Community Building. The Maketu Rotary Club would like to completely change the layout of the building to better utilise the space available, noting that currently the back rooms are not used.

The below improvements were highlighted:

- Full insulation on top, bottom and walls;
- A Projector screen;
- Installation of Wi-fi;
- A disability accessible toilet;
- New carpet and vinyl; and
- A new heatpump.

The Board was informed that the kitchen had been donated and that Maketu Rotary Club members had volunteered to help with the dismantling of the inside walls.

The Chief Executive Officer asked if there had been any consideration to the decking out the front, noting that it might be worth considering as a 'part two' of the renovation work, as this could also help utilise the space.

Mr Campbell is aware that there will be approvals/consents that will be required, as well as sourcing tradespeople and materials, but the goal is to have this work completed by September/October 2021.

The Board was informed that the Maketu Rotary Club will be funding \$10,000 to supplement the total cost of the project.

The Chairperson thanked the Maketu Rotary Club for all the work that they continued to achieve, within the community.

Weina Moko – Various Items

Ms Moko was in attendance to speak to the Board on the below topics:

- Thanked the Community Board for the clarification and consultation undertaken in relation to the Arawa Avenue Viewing Area project, noting that everyone was very happy and the final outcome looked great.
- Thanked Mr Campbell on behalf of the Maketu Rotary Club for their refurbishment plans for the Maketu Community Centre, as Ms Moko herself spends a huge amount of time in that space.
- Thanked Mr Hurlock on behalf of the Maketu Volunteer Coastguard for the continued work they do within the community.
- Sought the Community Boards support for some land that could be used to run a 'Barrel racing' event in Maketu. The Chief Executive Officer asked Ms Moko if she could send through some videos to the Board, of what the event entails, as it was noted the Council's Events Team could look into this.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION MC21-3.3

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr K Marsh

That the meeting reconvene in formal session at 7.25pm.

CARRIED

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 6 APRIL 2021

RESOLUTION MC21-3.4

Moved: Cr K Marsh

Seconded: Member S Simpson

That the Minutes of the Maketu Community Board Meeting held on 6 April 2021, as circulated with the agenda, be confirmed as a true and accurate record, noting the following amendment;

- *Ms Bennett was in attendance to speak on behalf of her mother, Raewyn Bennett, in regards to the communication between a Community Board member and Raewyn Bennett on Social Media.*

CARRIED

Member Ra Anaru entered the meeting at 7.28pm.

9 REPORTS

9.1 MAKETU COMMUNITY BOARD CHAIRPERSONS REPORT - JUNE 2021

The Board considered a report from the Chairperson. The report was taken as read, with further discussion on the below items:

Arawa Avenue Viewing Area

The Board was advised that the requested bench will need to be installed before this project is completed, noting that there are delays on items being imported from outside of New Zealand.

Refurbishment of the Maketu Community Building

The Board noted they had now had a couple of presentations from David Campbell on behalf of the Maketu Rotary Club, noting that they believe this was a great project for the town.

The Chief Executive Officer sought clarification from the Board on the estimated total cost of this project. The Board has had confirmation that the project, as it is presented at the moment, will come in under \$60,000, noting that Rotary themselves are funding \$10,000.

RESOLUTION MC21-3.5

Moved: Member S Beech

Seconded: Cr K Marsh

1. That the Chairperson's report dated 1 June 2021, titled 'Maketu Community Board Chairpersons Report – June 2021', be received.

CARRIED

RESOLUTION MC21-3.6

Moved: Cr K Marsh

Seconded: Member S Beech

2. The Maketu Community Board agree to fund up to \$50,000 from the Maketu Community Board Reserve Account, as a contribution to the refurbishment of the Maketu Community Building, subject to the below:
 - That the Maketu Rotary be requested to work with Council's Strategic Property Team, who would manage the project to refurbish the Maketu Community Building and ensure that all the necessary legislative and safety requirements for the project are met.

CARRIED

9.2 MAKETU COMMUNITY BOARD COUNCILLOR'S REPORT - JUNE 2021

The Board considered a report from Councillor Marsh. The report was taken as read, with special mention to the screening of 'Frankie Jean and the Morning Star'. Councillor Marsh noted that it was an incredible movie, and encouraged everyone to see it.

RESOLUTION MC21-3.7

Moved: Cr K Marsh
Seconded: Member S Beech

That the Councillor's report dated 1 June 2021, titled 'Maketu Community Board Councillor's Report – June 2021', be received.

CARRIED

9.3 MAKETU COMMUNITY BOARD GRANT APPLICATIONS

The Board considered a report from the Senior Governance Advisor. The report was taken as read, with further discussion on each of the Grant applications.

The Board had a discussion around the grant applications, noting that they needed to reduce one of the grants, due to the fact that the remaining Maketu Community Board Grants Budget did not contain enough to fully fund all applications.

A majority of members were in agreement that, due to the Maketu Coastguard and Maketu Fire Brigade being run by volunteers, they would like to see these applications granted in full.

RESOLUTION MC21-3.8

Moved: Deputy Mayor J Scrimgeour
Seconded: Cr K Marsh

1. That the Senior Governance Advisor's report dated 1 June 2021, titled 'Maketu Community Board Grant Applications', be received.

CARRIED

9.3.1 MAKETU HEALTH AND SOCIAL SERVICES

The Board noted that the application did not quite explain the true purpose of the funding, with Member Simpson providing clarification that the grant funding was to help purchase a new cargo van to support the transportation of kai and equipment.

Member Rae spoke in support of granting the full requested amount of \$2,000 to the Maketu Health and Social Services, due to the timing of the event, the work they do in the community, and that they have not requested funding from the Board previously.

RESOLUTION MC21-3.9

Moved: Member S Simpson
Seconded: Cr K Marsh

2. That the Maketu Community Board approve the Grant application from Maketu Health and Social Services for \$1,500 to be funded from the Maketu Community Grants 2020/2021 account, subject to all accountabilities being met.

CARRIED

Member Rae voted against the motion and requested that her vote against be recorded.

9.3.2 MAKETU VOLUNTEER COASTGUARD

Member Beech declared an interest in this item and took no part in the discussion or voting thereon.

RESOLUTION MC21-3.10

Moved: Cr K Marsh

Seconded: Member S Simpson

3. The Maketu Community Board approve the grant application from Maketu Coastguard for \$1,000 to be funded from the Maketu Community Grants 2020/2021 account, subject to all accountabilities being met.

CARRIED

9.3.3 MAKETU VOLUNTEER FIRE BRIGADE

Member Beech declared an interest in this item and took no part in the discussion or voting thereon.

RESOLUTION MC21-3.11

Moved: Member W Ra Anaru

Seconded: Member S Simpson

4. The Maketu Community Board approve the grant application from Maketu Volunteer Fire Brigade for \$1,000 to be funded from the Maketu Community Grants 2020/2021 account, subject to all accountabilities being met.

CARRIED

9.4 INFRASTRUCTURE SERVICES REPORT MAKETU COMMUNITY BOARD JUNE 2021

The Board considered a report from the Deputy Chief Executive. The report was taken as read, with further discussion on the below items:

Councillor Marsh advised the Board that there were low hanging trees coming down Little Waihi Road, and at this stage residents had been clearing them. The Roading Engineer (East) noted that he would put a Service Request through to WestLink, as this is something that would be captured within their contract with Council.

Rauporoa Road Kerb & Channel

The Board was informed that it was unlikely there would be an underspend on this project, however final costings should be received and included in the agenda for the next Community Board meeting.

Arawa Avenue Viewing Area

There was a conversation with the Roding Engineer (East) around the potential of looking at the vegetation on the bank in front of this area. It was agreed that, once the project was completed, there could be an onsite meeting to discuss potential improvements.

The Chairperson noted that there has been lots of positive feedback regarding this viewing area, with lots of cyclists utilising this space also.

The Board was also advised that this project could increase in cost, due to the upgrade in size of the bench.

The Board was asked to keep an eye out for people who have been illegally dumping green waste/vegetation on Arawa Avenue, noting that Council is aware of this and the situation is being monitored.

Surf Club Car Park Reserve Rock Revetment

The Community Board agreed to have an onsite meeting with Council staff regarding the design options and an update on the Surf Club Car Park Reserve Rock Revetment project.

Spencer Avenue Reserve Levelling

The Board was advised that the new report from Tonkin & Taylor should be available in a couple of weeks.

Need for Stop Signs

The Board was advised that WestLink would be undertaking work to clear the obstructing vegetation. It was agreed that, once this vegetation had been cleared, this issue would be re-visited to see if any further changes need to be considered.

Te Kohanga Reo

The Board was advised that the load of metal was delivered on Monday 31 May 2021.

RESOLUTION MC21-3.12

Moved: Member L Rae

Seconded: Deputy Mayor J Scrimgeour

That the Deputy Chief Executive's Report dated 1 June 2021, and titled Infrastructure Services Report Maketu Community Board June 2021, be received.

CARRIED

9.5 MAKETU COMMUNITY BOARD FINANCIAL REPORT - APRIL 2021

The Board considered a report from the Management Accountant. The report was taken as read, with special mention to the ANZAC Day breakfast that was held. Members in attendance agreed that it was a great turn out, venue, and overall atmosphere.

In regards to the "Welcome to Maketu" signs the Chairperson was advised that the sign maker will need to invoice the Western Bay of Plenty District Council directly.

Member Rae sought clarification on the account that the new rubbish bin is coming from, as it was not highlighted in the financial report under the committed reserve expenditure. The Senior Governance Advisor will seek clarification on where the rubbish bins were funded from.

RESOLUTION MC21-3.13

Moved: Member L Rae

Seconded: Cr K Marsh

That the Management Accountant's report dated 1 June 2021 and titled 'Maketu Community Board Financial Report – April 2021', be received.

CARRIED

9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

RESOLUTION MC21-3.14

Moved: Member L Rae

Seconded: Deputy Mayor J Scrimgeour

That the draft schedule of meetings for June, July and August 2021, be received.

CARRIED

The Meeting closed at 8.19pm.

The minutes of this meeting were confirmed at the Maketu Community Board held on 27 July 2021.

.....
Member S Beech
CHAIRPERSON

9 REPORTS

9.1 MAKETU COMMUNITY BOARD CHAIRPERSONS REPORT - JULY 2021

File Number: A4271839

Author: Shane Beech, Community Board Member

Authoriser: Miriam Taris, Chief Executive Officer

RECOMMENDATION

That the Chairperson's report dated 27 July 2021, titled 'Maketu Community Board Chairpersons Report – July 2021', be received.

BACKGROUND

I am extremely happy that the Community Centre has been given the go head for its new revamp by Maketu Rotary, I wish them well.

The sports ground has had a new water fountain installed, and metal on the carpark has now been completed so hopefully we will see both those new improvements well used.

The new cycleway is being well patronised not only by cyclist but I am also seeing many pedestrians using it as well.

It has been a great month for celebrations with the Matariki ball, held by the Maketu Hauora, being a huge success with a sell-out of all their tickets.

A trust is starting to be set up to get the wheels rolling on the next stage for the new Community Hub.

Maketu Pies & Maketu Coastguard were privileged to be hosted on TV1 breakfast show, thanks to a couple of locals winning a photo competition. Great to see many locals turning up and showcasing our little village to New Zealand.

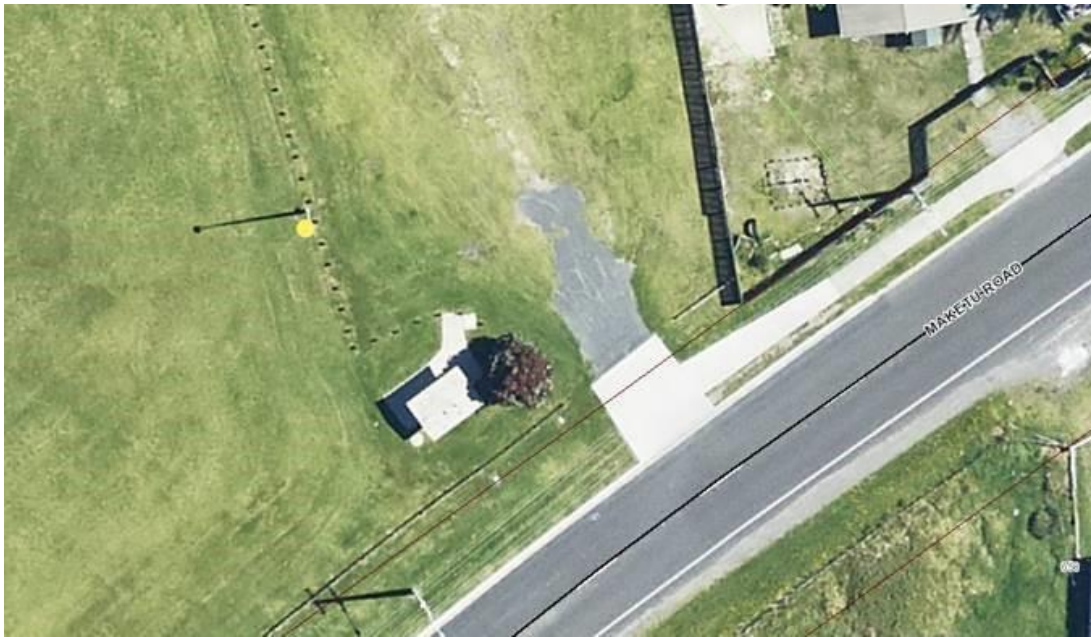
The contractors have started the construction on the Kaituna mole with the new sheet-piling going in shortly.

Updates requested for the below items:

- Wilson Road (North) – Water Swale and Tree Pruning
- Church Road – Road Barrier Repair
- Williams Crescent Lookout – Vegetation Clearing
- LED Lighting – Concerns that lights are too dim
- Water Fountain installation – Tikanga Māori

Staff Comment:

Reserves and Facilities Manager has discussed the relocation of the water fountain with the Community Board Chairperson. Arrangements have been made to have the drinking fountain relocated away from the toilet towards the light pole along the line of bollards surrounding the carpark area. (Refer to yellow dot on aerial plan below).



9.2 MAKETU COMMUNITY BOARDS COUNCILLOR'S REPORT - JULY 2021**File Number:** A4271901**Author:** John Scrimgeour, Councillor**Authoriser:** Miriam Taris, Chief Executive Officer**RECOMMENDATION**

That the Councillor's report dated 27 July 2021, titled 'Maketu Community Board Councillor's Report – July 2021', be received.

BACKGROUND

- Long Term Plan (LTP) Adoption
- Maketu-Te Puke Reserve Management Plan
- 3 Waters Reform
- Local Government New Zealand (LGNZ) Conference and future of Local Government
- Waiāri Katikati Advisory Group – Tauranga City Council (TCC) Consent
- Wastewater alternative discharge options and Kaitiaki Group - WBOPDC discharge consent.

9.3 INFRASTRUCTURE SERVICES REPORT MAKETU COMMUNITY BOARD JULY 2021**File Number:** A3942689**Author:** Gary Allis, Deputy Chief Executive**Authoriser:** Miriam Taris, Chief Executive Officer**EXECUTIVE SUMMARY**

This report provides specific information on Infrastructure activities of interest to the Board.

RECOMMENDATION

1. That the Deputy Chief Executive's Report, dated 27 July 2021 and titled Infrastructure Services Report Maketu Community Board July 2021 be received.

ROADING**Transportation - Maketu Community Roothing**

Description: Develop and implement the community roading plan approved by the Maketu Community Board.

Maketu Community Board Roothing Current Account	Project Cost \$	NZTA Funding MIP LC/LR \$	Maketu Community Board \$	Status
Current Account:				
Current Account Opening Balance 1 July 2020			94,401	
Interest 2020/21			5,124	
Allocation for 2020/21			67,226	
Subtotal			166,751	
Approved Projects				
Beach Road Kerb & Channel Construction	50,000		50,000	Complete
Arawa Avenue Footpath	105,000		4,383	Complete
Rauporoa Road Kerb & Channel	40,000		40,000	Complete
Debt Funding for year 2020/21	26,696		26,696	
2 x Entranceway aprons on Little Waihi Road	4,000			Complete
Arawa Avenue viewing area	12,000		12,000	
Subtotal			133,079	
Proposed Projects				
Nil				
Subtotal				
Forecasted Current Account Closing Balance 30 June 2021			33,672	

What's Happened:

WestLink have completed the Rauporoa Road kerb and channel works and the Cyclist viewing area.

Transportation - Road Improvements LED Lighting

Description: Council owns and operates 2,500 streetlights on local roads. Close to 100 of these are LED. Installation of LED lights reduces power consumption by 60%. Cost reduction is on the energy charges as line charges are a fixed fee. Waka Kotahi are offering an 85% subsidy to invest in the street light conversion conditional upon it being completed by June 2021. Council has decided to participate in this.

What's Happened:

Works to install LED luminaires in the west and east sections of the District is complete.

What's Next:

Upgrading of decorative lighting, mainly recent subdivisions, has been delayed by material supply issues and is likely to commence early 2022.

Specific lighting design, which is required for "V" category lighting on high volume roads, such as Te Puke Highway and Omokoroa Road, will be considered once the installation of decorative lighting is complete.

Maketu Cycleway

Description: Construct a 2.5m wide cycleway between Kaituna Road and the Maketu Township

What's Happened:

Stage 1 (Rural Section) of the cycleway is complete.

What's Next:

Stage 2: The Urban section is currently in the design phase. Public consultation will occur with local residents in due time. Timing is subject to prioritisation of funding.

UTILITIES**Eastern Solid Waste**

Description: Waste management that meets the needs of the community and protects the environment for present and future generations.

What's Happened:

The new Council-led Kerbside Rubbish and Recycling Service commenced on 1 July 2021. A Pay as you throw (PAYT) user-pays tag system applies for rubbish collection. Collection of red lid rubbish bins will be available each week - bins need to be put out at 7am on collection day with a PAYT tag correctly attached through both the red handle and black lug.

Waste Management Ltd stopped collecting pre-paid green rubbish bags on 30 June 2021 throughout the District. Bags presented at the kerbside on or after 30 June 2021 will not be collected.

What's Next:

Customers can still take excess glass, cardboard and plastics #1 & #2 to the Council's Recycle Centres. Any leftover pre-paid green bags can be taken to our recycling centres for disposal. Bins will be there for July and August only and will be removed straight after.

If unsure of a collection day for the new service, residents can find their collection day printed on the side of their red lid rubbish bin or yellow lid recycling bin once delivered or use the online tool to see what bins to put out. For more information visit www.kerbside.co.nz/collection-day/

Single use PAYT tags are available for purchase at Council's service centres and selected outlets from 1 June 2021. For more information visit www.kerbsidecollective.co.nz

ATTACHMENTS

1. **MAS Maketu Community Board July 2021**  

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board Officer:	Date From: Date To: Printed: JULY 2021
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Meeting	Officer/Director	Section	Subject
Maketu Community Board 24/07/2018	McLean, Calum	Reports	Build a Safe Lookout Area at Intersection Williams Crescent and Arawa Avenue
<p>July 2021: Works to construct a lookout area at the intersection of Williams Crescent and Arawa Avenue are complete. This MAS has now been closed out.</p> <p>May 2021: Works have commenced and will be completed by week ending Friday, 15 May 2021.</p> <p>March 2021: Staff have received prices from WestLink and will be presented to the Board at the 6 April meeting for approval.</p> <p>January 2021: The parking area is planned to be constructed in association with the Rauporoa Avenue Kerb and Channel project utilising the surplus earthworks material.</p> <p>November 2020: Staff recommend that the installation of this proposed parking area be provided with other Community Board works while crews are in the area, specifically Rauporoa Road kerb and channel installations.</p> <p>Sept 2020: The Board noted that the intersection area of Williams Crescent and Arawa Avenue had one of the best elevated points of the Western Bay of Plenty with unlimited sea views all the way past the Coromandel Peninsula and out to sea. This was a popular stopping point for cyclists and tourists, and could be made a lot safer with the construction of a designated pull off area and safe lookout viewpoint.</p> <p>The Roading Engineer (East/West) advised that he would arrange to meet with the Chairperson to discuss this suggestion further and identify the scope of works. Staff will discuss this item with the Board Chair and further advise the outcome.</p>			

Action Sheets Report		Division: Infrastructure Services Group Committee: Maketu Community Board Officer:	Date From: Date To: Printed: JULY 2021
Meeting	Officer/Director	Section	Subject
Maketu Community Board 17/10/2017	Parker, Scott	Reports	Surf Club Car Park Reserve Rock Revetment - MAS Reference MC20 16 2.1
<p>July 2021: Staff have not been able to resolve a meeting date and participants attending with Ngati Pikiao. Consequently, the project has stalled. Staff will continue to try to set a meeting date to enable the project to progress.</p> <p>June: 2021: There has been no specific change to this MAS. Slow progress is being made for a site meeting to take place.</p> <p>March 2021: Staff are making arrangements for a new site meeting with Tangata Whenua and other Maketu representatives, a date is yet to be confirmed.</p> <p>January 2021: There has been little change since the previous update. Staff are yet to meet with Tangata Whenua. The new steps providing safer access down to the beach are being well used.</p> <p>November 2020: Staff are yet to meet with Tangata whenua to discuss the erosion mitigation design peer review options contained in Dr Jim Dahm's report. It is important to reach consensus on the preferred design to avoid a more prolonged resource consent application Hearings process with BOPRC.</p> <p>Some design changes are expected assuming that consensus is reached. Staff have included sufficient budget within the draft LTP to meet cost expectations associated with construction works.</p> <p>Beach sand "push-up" can be undertaken without resource consent and will be undertaken once discussions with Tangata whenua have taken place.</p> <p>Sept 2020: To facilitate repairs and improvements, a site meeting with Tangata Whenua and the Maketu Community Board will be arranged as soon as possible. Dr Jim Dahm's report has been favourably received by Ngati Pikiao, which proposes some alternative coastal erosion response design options. It was noted in the minutes from MC20-4 18 August 2020 that "The Board opposed the second option from the Coastal management specialist, as they did not believe that cutting into the existing carpark was appropriate when this is already noticeably too small.</p> <p>19 August 2019: Site Condition inspection confirms issue with sand bag steps. A temporary solution includes undertaking a sand-push-up to partially cover the lower sections, subject to BOP Regional Council approval and agreement from Tangata Whenua, which is dependent on the outcome of a peer review by Coastal scientist Dr Jim Dahm. A Permanent Solution update a site meeting was held 24 July with Raewyn and Pia Bennett to discuss the resource consent application. Council agreed to place the Resource Consent application on hold until after a peer review of the design and potential design modifications by Dr Jim Dahm.</p>			

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board Officer:	Date From: Date To: Printed: JULY 2021
<p>July 2020: Dr Jim Dahm's report was received during the Covid-19 Lockdown and will be reviewed in discussion with Tangata Whenua to resolve the issue and reported to the Performance and Monitoring Committee. Options are likely to range from regular beach sand nourishment (the regular re-grading of the beach sand profile to maintain an erosion mitigating barrier between the sea and the carpark), to a modified stepped wall design partly into the existing carpark rather than extending any distance onto the beach.</p> <p>30 May 2019: Staff are currently working with Council's Lawyers on preparing a case for the hearing. Part of the strategy will consider a pre-hearing meeting with the opponents to the proposal.</p> <p>1 March 2019: At its meeting held on 28 February 2019, the Operations & Monitoring Committee resolved to proceed to a hearing with the Regional Council. Staff have advised the Regional Council of this decision. A hearing date has yet to be set.</p> <p>31 Jan 2019: Bay of Plenty Regional Council have sought a limited notification process on this Resource Consent Application with specific iwi/hapu. Three responses have been received, one in support of the proposal and two against. The submitters have requested a hearing. On this basis, a report will be presented to the Operations & Monitoring Committee outlining the process and potential costs that Council would incur should the matter go to another hearing and potentially the Environment Court.</p> <p>The Board will be advised of the outcome.</p> <p>12 Nov 2018: There has been little change since the previous update. Staff are waiting for a response from BoPRC regarding a suggested way forward with the Resource Consent application.</p> <p>1 Oct 2018: Staff continue to work with the Regional Council on the issue of Limited Notification. WBOPDC will need to consider whether or not if it continues to a hearing stage, following the Limited Notification process, as a hearing process would be costly and has the potential to go to the Environmental Court.</p> <p>17 August 2018: There has been no significant change. The Regional Council is assessing navigation issues given the expected increase in boat usage at Park Road Boat Ramp.</p> <p>6 July 2018: Council is still working through the requirement for limited notification with BOPRC.</p> <p>25 May 2018: The Regional Council has sent the application to a Christchurch based consultant for processing. The Consultant has recommended that the Consent be processed as a Limited Notification Consent as there have been objections from several local hapu representatives. Council's consultant is meeting with BoPRC to challenge the need for a Limited Notification.</p> <p>16 April 2018: Bay of Plenty Regional Council are processing the Resource Consent. There have been no requests for further information.</p>		

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board Officer:	Date From: Date To: Printed: JULY 2021
<p>10 April 2018: No change from previous report. RC application is under processing action by BOPRC. During site consultation, an inspection was carried out to determine whether any urgent works are required and no specific deterioration or new hazards were observed.</p> <p>13 March 2018: Tangata whenua consultation for the revised resource consent application has been held on site. Feedback from Ngati Whakaue was positive and feedback from Ngati Pikiau was not. The responses have since been forwarded to BOPRC for consideration and processing of the RC application.</p> <p>5 Feb 2018: Council's consultant and staff have been working with local hapu on various issues they have raised. Once a position is reached, the revised application will be re-submitted to the Regional Council.</p> <p>16 Jan 2018: A revised "Assessment of Environmental Effects" report has been drafted, which excludes the originally proposed channel dredging. Before this revised application is lodged, a Hui is being organised to present the revised application and conclude feedback. A date for the Hui is likely to be late February 2018. It is noted that the recent storm surge event of 5 January 2018 has lowered the beach level in this location, further exposing the car park foundation; however, there is no increase of risk to the structure at this stage.</p> <p>6 Dec 2017: Noted that the preference by the Board is to remove the proposed boat ramp channel dredging from the Resource Consent application. The draft Resource Consent application will be edited accordingly and a meeting will be arranged to meet with Tangata Whenua early in 2018 to discuss the application.</p> <p>14 Nov 2017: Staff are reviewing the site to ensure any hazards are mitigated. The channel dredging component of the consent application is to be removed at this point in time.</p> <p>27 Oct 2017: There has been no change from the previous update in September as there has been no further consultation with Tangata Whenua. The Board may wish to comment on the current status as per the previous update.</p> <p>11 Sept 2017: Resource Consent is currently on hold due to objections to the proposed channel dredging associated with beach nourishment and improving navigable access from the boat ramp at Park Road. Further consultation is required to understand the concerns from Tangata Whenua. Other options to consider include:</p> <ol style="list-style-type: none"> 1. Removing the channel dredging component from the Resource Consent application so that it may be considered as a separate matter in the future. 2. OR Withdrawal of the application in its entirety. <p>This means that planned future remedial reconstruction to the Surf Club car park seal wall will not occur and nature will determine the future of the asset.</p> <p>9 August 2017: No change from the previous report as we are waiting for the Resource Consent application to be processed.</p>		

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board Officer:	Date From: Date To: Printed: JULY 2021
<p>28 July 2017: No change from last month's update because consent application has been lodged.</p> <p>3 July 2017: The Board has acknowledged (remit MC517 6.3) that other projects have been taking priority over this one and that project risk from time delay is low. Note that this consent application is also seeking approval for future minor dredging of sand adjacent the Park Rd Boat ramp for the purposes of both improving navigable access to the ramp and as a sand resource for beach nourishment in front of the Surf Club carpark revetment.</p> <p>22 May 2017: No change from last month's update. The Resource Consent application process is under action by the consultant, noting that other projects have been taking priority over this one. Project risk from time delay is low.</p> <p>April 2017: Detailed design plans and resource consent application for the erosion protection concrete steps, are being prepared by the consultant and will be submitted to BOPRC in due course. The current focus is on upgrading the Omokoroa and Opuereroa Boat Ramp for the new larger barge / ferry, which is due in June/July 2017.</p> <p>9 February 2017: Detailed design plans and resource consent application for erosion protection concrete steps are being prepared by the consultant and will be submitted to BOPRC in due course.</p> <p>12 January 2017: A revised concept design draft for the preferred concrete steps option was distributed to stakeholders (Community Board, Tangata whenua, Surf Club) for feedback by 16 December. The only feedback received was from Ngati Pikiao Hapu. Detailed design and a resource consent application is now being prepared for submission to the BOP Regional Council. Construction timing dependent on the consent process, construction pricing and budget.</p> <p>8 December 2016: The revised Maketu Surf Club carpark seawall design based on the preferred option has been distributed to all stakeholders for feedback before detailed design and resource consent application process is undertaken.</p> <p>17 November 2016: A revised concept design draft for the preferred concrete steps option has now been completed and will be distributed to stakeholders (Community Board, Tangata whenua, Surf Club) for feedback. Feedback and a price estimate will inform the final design which will then be priced and construction works scheduled from there, subject to consenting processes.</p> <p>14 October 2016: Preferred concrete design and pricing underway, which will be presented to the Board and Tangata whenua when available. ,</p> <p>14 September 2016: The preferred concrete steps option has been referred back to the consultant for detailed design and construction price estimation. The Board, Tanagta whenua and community will be provided a copy of the detailed design to confirm as soon as it becomes available.</p>		

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board Officer:	Date From: Date To: Printed: JULY 2021
<p>12 August 2016: Assessment report was presented to Tangata whenua with the preferred option identified to extend the concrete steps down below beach level. The Community have recently agreed with this so on that basis, staff will now proceed with detailed design, pricing and consenting processes. Timing of works will depend on consenting process and cost. Construction is unlikely to occur before Christmas.</p> <p>13 July 2016: Erosion assessment report is being present to the Maketu Community on the 14th July. Feedback from this meeting will inform the preferred option/resource consent and detailed design. Implementation of preferred option is subject to consent process.</p> <p>15 June 2016: Maketu Surf Club car-park erosion options assessment report has been sent out to MCB and Tangata whenua for comment. A date is yet to be set for a community meeting to discuss and conclude preferred option.</p> <p>23 May 2016: Maketu Surf Club car-park erosion options assessment report draft has been reviewed by staff. The final report will be forwarded to the Community Board and Tangata whenua then prepared for presentation to the Maketu community at a date yet to be advised.</p>		

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board Officer:	Date From: Date To: Printed: JULY 2021
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Meeting	Officer/Director	Section	Subject
Maketu Community Board 5/04/2016	Hammond, Sue	Reports	Spencer Avenue Reserve Levelling

THAT the Maketu Community Board commits to funds from the Maketu Community Board Reserves Account to undertake levelling work on two sites of the Spencer Avenue Reserve, subject to an acceptable quote for the work being provided, and noting that three quotes would be obtained and provided to the Maketu Community Board for their consideration.

July 2021:

Staff are still waiting for the Council Planner's consideration on the drainage consultants report and resource consent.

May 2021:

The report from the drainage consultant has been reviewed and sent to Council's planning officer for consent consideration.

March 2021:

A meeting was held between the consultant, the Reserves Officer and Tonkin & Taylor to discuss the changes to the Engineer's report. This will impact conditions in the Resource Consent. Staff are waiting for the new report from Tonkin & Taylor.

January 2021:

The Resource Consent application is still being processed. Discussion has taken place between a Reserves Consultant and WBOPDC's consents planner to finalise details that were sought in the section 92 – request for further information / clarification.

November 2020:

The Resource Consent has been submitted and staff are currently waiting for feedback from the Duty Planner.

Sept 2020:

The decision has been made to submit a resource consent to WBOPDC in its current form this will be submitted by Nautilus Consulting.

15 July 2019:

The flood assessments is being reviewed. The resource consent application has been drafted for comments and input from Reserves Manager.

23 April 2019:

The Consent process is underway. The Board will be updated as the Consent process progresses.

11 March 2019:

Once the Agreement has been received and signed, the Resource Consent application will be prepared and lodged with the Regional Council.

31 Jan 2019:

Staff have followed up with the consultant on their offer of, service letter. A verbal update will be provided at the Board meeting.

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board Officer:	Date From: Date To: Printed: JULY 2021
<p>28 Nov 2018: There has been no change since the previous update, as per comments below the letter of engagement is yet to be received and a follow up email to Tonkin & Taylor has been sent.</p> <p>12 Nov 2018: An on-site meeting was held with Tonkin and Taylor. Staff are now waiting for a letter of engagement as planned. It was confirmed this will be sent by mid-late November 2018.</p> <p>1 Nov 2018: An on-site meeting was held with Tonkin and Taylor. Staff are now waiting for a letter of engagement as planned. It was confirmed this will be sent by mid-late November 2018.</p> <p>1 October 2018: Ongoing discussion with Tonkin And Taylor to ascertain the impact of the recent installation of the culverts by Regional Council from Maketu Road on the hydrology of the Reserve for the Resource Consent. Also finalising agreement with Tonkin and Taylor.</p> <p>20 August 2018: Staff have been in contact with Tonkin and Taylor who have advised that they are still compiling the report.</p> <p>6 July 2018 : On-going correspondence with Tonkin and Taylor. Recent work completed by the Regional Council included battering back the drain within the Reserve and planting which will impact the processing of the Consent. Tonkin and Taylor have been informed.</p> <p>25 May 2018: Tonkin & Taylor have been engaged to undertake the assessment of effects for the area shown as floodable on the District Plan.</p> <p>17 April 2018: Reserves and Facilities Officer East has requested a quote form the Engineer for the Resource Consent.</p> <p>15 February 2018: Reserves officer East is waiting for input from an Engineer internally so a Resource Consent can be completed. No timeframe has been set.</p> <p>16 March 2018: Internal resourcing for this project is now not an option. Funding for external consultant engineers is being investigated. The draft LTP includes funding of \$..... per annum to assist with progressive filling and levelling of the area.</p> <p>15 January 2018: No change</p>		

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board Officer:	Date From: Date To: Printed: JULY 2021
<p>10 Nov 2017: Resource Consent is required from WBoPDC and will be obtained as and when resources permit.</p> <p>October 2017: Resource Consent is still pending. A small quantity of cleanfill was delivered in the interim</p> <p>25 Sept 2017: It has been ascertained that no consent is required through the Regional Council. However, one is required from WBoPDC for quantities greater than 5m3. That quantity will be arranged as soil becomes available.</p> <p>22 August 2017: It was agreed that peat from Papamoa was not a suitable fill for this site. If there were local truckloads of clean fill then they could be deposited in the reserve on the basis that the quality of fill was closely monitored.</p> <p>July 2017: Consultant has advised no Consent required. Work scheduled as weather and resources permit 2017 September It has been ascertained no consent is required through the Regional Council however, one is required for greater quantities than 5 cubic metres. That quantity will be arranged as soil becomes available.</p> <p>22 May 2017: To be progressed as and when resources permit.</p> <p>10 April 2017: No changes to comments below.</p> <p>8 March 2017: No change due to other unexpected staff resources.</p> <p>12/1/2017: A resource consent application to add fill to the site is being prepared. Construction timing dependent on the resource consent and funding.</p> <p>08.12.2016: Resource Consent is still required.</p> <p>17/11/16: Initial levelling is completed and grass sown. The next step involves import of fill to increase the surface height. The timing of this dependent on Resource Consent application preparation and processing, which is unlikely to be completed until early 2017.</p> <p>25/10/2016: Processing resource consent.</p>		

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board Officer:	Date From: Date To: Printed: JULY 2021
<p>15.09.2016: Levelling is completed and grass seed sown. Staff are also in the process of obtaining the appropriate consents for additional fill in the future ,</p> <p>22.08.2016: Colin Amrein Contracting has been asked to commence the levelling asap. No date has been set.</p> <p>12/7/16: New quote received (\$5K). Purchased order issued and work will be undertaken when ground conditions are suitable.</p> <p>15/6/16 Still waiting additional quotes.</p> <p>23/5/16 Staff are currently waiting for a second quote for the levelling work before reporting back to the Board.</p> <p>18.04.2016: The Reserves and Facilities Manager met with the Board Chairperson, and Gus Cantlon on 13 April regarding other matters. This was discussed at the meeting. Meeting scheduled with CB Chair to clarify scope of works for Spencer Ave.</p>		

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board Officer:	Date From: Date To: Printed: JULY 2021
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Meeting	Officer/Director	Section	Subject
Maketu Community Board 1/12/2020	McLean, Calum	New Item	Stephan Simpson - Need for Stop Signs
<p>Mr Simpson appeared as a member of the public to express his concerns around the need for a Stop Sign on the corner of Te Awhe Road and Beach Road. Residents of the Street have also highlighted their concern over a blind spot due to trees and a light pole, questioning the rationale for this one light pole being on the opposite side of the road to all the others.</p>			
<p>July 2021: The vegetation clearance works are complete. This MAS has now been closed out.</p> <p>May 2021: The resident has been contacted and has spoken with the Council Roding Engineer. Vegetation clearance works have been promised to be cleared by the end of May 2021.</p> <p>March 2021: The Roding Engineer has spoken with the landowner concerning the vegetation causing visibility issues. The landowner has offered to address the issue.</p> <p>January 2021: A road safety Assessment will be carried out by WestLink at this intersection. The recommendations will be provided to the Board at the next Community Board meeting.</p>			

Action Sheets Report		Division: Infrastructure Services Group Committee: Maketu Community Board Officer:	Date From: Date To: Printed: JULY 2021
Meeting	Officer/Director	Section	Subject
Maketu Community Board 1/06/2021	MacFarlane, Dave	Reports	Maketu Community Board Chairpersons Report - June 2021
<p>The Maketu Community Board agree to fund up to \$50,000 from the Maketu Community Board Reserve Account, as a contribution to the refurbishment of the Maketu Community Building, subject to the below:</p> <ul style="list-style-type: none">That the Maketu Rotary be requested to work with Council's Strategic Property Team, who would manage the project to refurbish the Maketu Community Building and ensure that all the necessary legislative and safety requirements for the project are met. <p>July 2021: A meeting will be scheduled with the Maketu Rotary Committee during July to discuss the proposed plans and consents.</p>			

Action Sheets Report		Division: Infrastructure Services Group Committee: Maketu Community Board Officer:	Date From: Date To: Printed: JULY 2021
Meeting	Officer/Director	Section	Subject
Maketu Community Board 1/12/2020	Hammond, Sue	Reports	Maketu Community Board Annual Plan 2020 Requests
That the Maketu Community Board approve funding of up to \$20,000 from the Maketu Community Board Reserve Account for the purchase and installation of two additional pieces of outdoor gym/exercise equipment to be located at the Park Road Reserve.			
July 2021: This project has not yet been commenced.			
Jan 2021: Added to committed reserve expenditure for December 2020 report.			

Action Sheets Report		Division: Infrastructure Services Group Committee: Maketu Community Board Officer:	Date From: Date To: Printed: JULY 2021
Meeting	Officer/Director	Section	Subject
Maketu Community Board 1/12/2020	Hammond, Sue	Reports	Maketu Community Board Annual Plan 2020 Requests
That the Maketu Community Board approve funding of up to \$5,000 from the Maketu Community Board Reserve Account for the installation of a water fountain to be placed on the sports field by the Skate Park.			
July 2021: The water fountain has been installed. This MAS has now been closed.			
Jan 2021: Added to committed reserve expenditure for December 2020 report.			

Action Sheets Report		Division: Infrastructure Services Group Committee: Maketu Community Board Officer:	Date From: Date To: Printed: JULY 2021
Meeting	Officer/Director	Section	Subject
Maketu Community Board 1/12/2020	Hammond, Sue	Reports	Maketu Community Board Annual Plan 2020 Requests
That the Maketu Community Board approve funding of up to \$30,000 from the Maketu Community Board Reserve Account for the installation of an additional BBQ by the Surf Club.			
July 2021: The Maketu Board Chairperson has advised that the Board are waiting on approval from Te Arawa Lakes.			
Jan 2021: Added to committed reserve expenditure for December 2020 report.			

9.4 MAKETU COMMUNITY BOARD FINANCIAL REPORT - JUNE 2021**File Number: A4169237****Author: Sarah Bedford, Management Accountant****Authoriser: Maria Palmer, Acting - Financial Controller****EXECUTIVE SUMMARY**

This report is a financial report for the financial year ended 30 June 2021.

This report provides the Community Board with a two-monthly monitoring of its operational budget.

Attached are the financial statements for the year ended 30 June 2021 (**Attachment 1**).

Total operational costs are under budget for the year. One budget line being Security was over budget for the full year.

Grant payments made to date:

Resolution	Description	\$
MC20-40.7	Funding for Te Kohanga Reo for additional fencing.	1,000
MC21-1.4	Contribute \$500 to the Maketu ANZAC Committee for food costs.	500
MC21-3.10	Maketu Volunteer Coastguard for uniform & wet weather gear.	1,000
MC21-3.9	Maketu Health & Social Services for Matariki ball.	1,500
MC21-3.11	Maketu Fire Brigade	1,000
	2020/21 Total grants paid to date	5,000

Committed – Operational expenditure

Account	Description	\$
	No commitments	
	2020/21 Outstanding operational commitments	0

2020/21 Reserve analysis:

Resolution	Description	\$
	2019/20 Opening balance	175,082
MC20-3.5	Payment of \$15,000 for the feasibility study of the Maketu Community Hub.	(15,000)
MC20-3.6	Up to \$6,331.97 for the relocation of two CCTV camera's	(6,332)
MC14.3.6	Up to \$5,000 for entrance signs into Maketu (Note: \$3,949.35 paid as at 30 June 2021)	(3,949)
	2020/21 Closing balance	149,801

Committed - Reserves expenditure

Resolution	Description	\$
	Opening balance before commitments	149,801
MC14.3.6	Up to \$5,000 for entrance signs into Maketu (Note: \$3,949.35 paid as at 30 June 2021)	(1,051)
MC22.5.3	Up to \$5,000 for an 'off-set' gate for the entrance to the Spencer Avenue Reserve	(5,000)
MC20-6.7	Up to \$30,000 for the installation of an additional BBQ by the Surf Club.	(30,000)
MC20-6.8	Up to \$5,000 for the installation of a water fountain to be placed on the sports field by the Skate Park.	(5,000)
MC20-6.9	Up to \$20,000 for the purchase and installation of two additional pieces of outdoor gym/exercise equipment to be located at Park Road Reserve.	(20,000)
MC21-2.6	Further \$2,000 towards entrance signs into Maketu.	(2,000)
MC21-3.6	Up to \$50,000 as contribution to the refurbishment of the Maketu Community Building.	(50,000)
	2020/21 Closing balance after committed expenditure	36,750

RECOMMENDATION

That the Management Accountant's report dated 27 July 2021 and titled 'Maketu Community Board Financial Report – June 2021', be received.

ATTACHMENTS

1. Maketu Community Board - Financials June 2021 [!\[\]\(dc7e51158ef1f522a52c3cb2f4782fdb_img.jpg\)](#) 

Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 30 June 2021						
Maketu Community Board						
	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Additional Levels of Service	0	0	0	☑	0	0
Contingency - [see breakdown below]	4,424	17,000	12,576	☑	17,000	2,106
Grants	5,000	5,000	0	☑	5,000	3,000
Mileage Allowance	0	1,000	1,000	☑	1,000	1,236
Salaries	14,569	14,860	291	☑	14,860	14,677
Security	4,197	4,020	(177)	⊗	4,020	4,572
Inter Department Charges	33,627	33,627	0	☑	33,627	33,624
Total Operating Costs	61,818	75,507	13,689	☑	75,507	59,216
Interest Expense	0	0	0	☑	0	0
Depreciation	0	0	0	☑	0	0
Total Direct Costs	61,818	75,507	13,689	☑	75,507	59,216
Costs Allocated	0	0	0	☑	0	0
Costs Recovered	0	0	0	☑	0	0
Total Costs	61,818	75,507	13,689	☑	75,507	59,216
Income						
Financial Contributions	0	0	0	☑	0	0
Interest Received	0	0	0	☑	0	0
Other Income	0	0	0	☑	0	0
Rate Income	72,545	75,507	(2,962)	⊗	75,507	74,639
Service Charges	0	0	0	☑	0	0
Subsidies & Grants	0	0	0	☑	0	0
User Fees	0	0	0	☑	0	0
Total Direct Income	72,545	75,507	(2,962)	⊗	75,507	74,639
Net Cost of Service	10,727	0	10,727	☑	0	15,423
<u>Contingency - breakdown</u>						
Purchase of Flowers for Aileen	70					
MC14-3.6 Payment towards entrance signs for Maketu to be funded from Community Board Reserve at year end.	645					
Grants advertisement	231			☑		
Anzac Day wreath	174					
MC14-3.6 - Payment towards entrance signs for Maketu to be funded from Community Board Reserve at year end.	3,304					
Year to date contingency costs	4,424			⊗		
<u>Community Board Reserves</u>						
Opening Balance - Surplus (Deficit)	175,082					
Feasibility study of the Maketu Community Hub (MC20-3.5)	(15,000)					
Up to \$5,000 for entrance signs into Maketu (MC14.3.6)	(3,949)					
Up to \$6,331.97 for the relocation of two CCTV camera's (MC20-3.6)	(6,332)					
(Decrease) Increase in year	(25,281)					
Closing Balance - Surplus (Deficit)	149,801					

9.5 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS**File Number: A4256500****Author: Pernille Osborne, Senior Governance Advisor - Community Boards****Authoriser: Barbara Whitton, Customer Services and Governance Manager****RECOMMENDATION**

That the draft schedule of meetings for August, September and October, be received.

ATTACHMENTS

1. Draft meeting schedule for August, September and October 2021  

**Western Bay of Plenty District Council
Draft Meeting Schedule 2021**

AUGUST 2021			
Meeting	Date	Time	Venue
Omokoroa Community Board	3 August	7.00pm	Omokoroa Library and Service Centre
Regional Transport Committee	6 August	9.30am	BOPRC Tauranga
Māori Partnership Forum (TBC)	9 August	10.00am	Chambers
Waihi Beach Community Board	9 August	6.30pm	Waihi Beach Community Centre
Council	12 August	9.30am	Chambers
Audit and Risk Committee	12 August	1.30pm	Chambers
District Plan Committee (if required)	17 August	9.30am	Chambers
Regulatory Hearings Committee (if required)	18 August	9.30am	Chambers
Zone 2	19 August	TBC	TBC
Zone 2	20 August	TBC	TBC
Citizenship Ceremony	24 August	10.00am	Chambers
Public Transport Committee	26 August	9.30am	BOPRC Tauranga
Te Maru o Kaituna River Authority	27 August	9.30am	TBC
Performance and Monitoring Committee	31 August	9.30am	Chambers
Katikati/Waihi Beach Ward Forum	31 August	7.00pm	TBC
SEPTEMBER 2021			
Meeting	Date	Time	Venue
Policy Committee	7 September	9.30am	Chambers
Policy Workshop	7 September	1.00pm	Chambers
Audit and Risk Workshop (TBC)	8 September	9.30am	Chambers
Kaimai Ward Forum	9 September	7.00pm	TBC
Maketu/Te Puke Ward Forum	14 September	7.00pm	TBC
Waiāri Kaitiaki Advisory Group	15 September	9.30am	TCC Chambers
Katikati Community Board	15 September	7.00pm	Katikati Library and Service Centre

Tauranga Moana Advisory Group	17 September	9.30am	BOPRC Tauranga
SmartGrowth Leadership Group	17 September	1.00pm	TCC Chambers
Citizenship Ceremony	21 September	10.00am	Chambers
Maketu Community Board	21 September	7.00pm	Maketu Community Centre
Council	23 September	9.30am	Chambers
Te Puke Community Board	23 September	7.00pm	Te Puke Library and Service Centre
District Plan Committee (if required)	28 September	9.30am	Chambers
Omokoroa Community Board	28 September	7.00pm	Omokoroa Library and Service Centre
District Plan Committee (if required)	29 September	9.30am	Chambers
OCTOBER 2021			
Meeting	Date	Time	Venue
Māori Partnership Forum (TBC)	4 October	10.00am	Chambers
Waihi Beach Community Board	4 October	6.30pm	Waihi Beach Community Centre
Performance and Monitoring	12 October	9.30am	Chambers
Policy Committee	19 October	9.30am	Chambers
Policy Workshop	19 October	1.00pm	Chambers
Citizenship Ceremony	20 October	10.00am	Chambers
Labour Day – 25 October			
District Plan Committee (if required)	26 October	9.30am	Chambers
Regulatory Hearings Committee (if required)	27 October	9.30am	Chambers
Zone 2	29 October	TBC	TBC