

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
KATIKATI COMMUNITY BOARD MEETING NO. K21-4
HELD IN THE CENTRE. PĀTUKI MANAWA, 21 MAIN ROAD, KATIKATI 3129
ON WEDNESDAY, 21 JULY 2021 AT 7.00PM**

1 PRESENT

Member B Warren (Chairperson), Member J Clements, Member K Sutherland, Cr J Denyer and Cr A Sole

2 IN ATTENDANCE

J Pederson (Group Manager People and Customer Services), A Hall (Roading Engineer – West), H Willis (SCADA Systems Engineer) and P Osborne (Senior Governance Advisor)

10 Members of the public, including Councillor Anne Henry.

3 APOLOGIES

APOLOGY

RESOLUTION K21-4.1

Moved: Member K Sutherland

Seconded: Cr A Sole

That the apology for absence from Member N Harray be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

- Councillor Sole declared an interest in item 9.3 '33 Middlebrook Drive'

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Katikati Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION K21-4.2

Moved: Cr J Denyer

Seconded: Cr A Sole

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

Norm Mayo – Katikati Residents and Ratepayers Association

Mr Mayo was in attendance to speak to the Board on the below items:

- Concern raised from members of the community in regards to the Long Term Plan (LTP) rate and debt increase;
- Disappointment over the new Kerbside Rubbish Collection contract going to a Chinese company instead of a local company;
- Mr Mayo was of the belief that occupants of Tanners Point were living 'rent free'; and
- The Residents and Ratepayers Association did not support the Three Waters Reform. The Reform proposed was 'opt-in' and consultation was planned for a future date.

Ewen Luskie – Various Items

Mr Luskie was in attendance to speak to the Board on the below items:

- Identified potential health and safety issues relating to the Stormwater retention pond at the end of Park Road. Mr Luskie was worried that, with the amount of water in the pond, it was a potential drowning hazard;
- Stormwater drains on Park Road were not being kept clear;
- Would like to see the levels of visibility at the Levley Lane/Park Road intersection addressed, as Mr Luskie believed that more could be done. The Roading Engineer (West) would make an assessment of the intersection; and
- Clarification was provided in relation to the Yeoman Walkway project. Mr Luskie was informed that consultation was planned for a future date.

Jim Davison – Various Items

Mr Davison was in attendance to provide the Board with updates relating to the Katikati Memorial Hall and the Highfields Pond.

Katikati Memorial Hall

- Building compliance had been received;
- The stage had a re-paint;
- Curtains had been dry-cleaned;
- An investigation on structural requirements had commenced; and
- Bookings for the hall were busy.

Highfields Pond

- Happy with the \$130,000 set aside in the Long Term Plan (LTP) for spending in the 2022/2023 financial year;
- The proposal for Council approval would be drawn up;
- Planning would commence at the beginning of 2022; and
- The present pond would be drained at the same time, to allow earthworks to start.

Jacqui Knight – Various Items

Ms Knight was in attendance to speak to the Board on the below items:

- Noted the amount of homeless people in Katikati and wondered if it would be possible to have a public 'pay-as-you-go' shower installed in town.
- Seeking some help with the removal of Councils Main Street security camera system from the Arts Junction (Old Katikati Library). Someone was wanting to lease the space, and despite efforts to try and work with Council, the system was yet to be re-located. The Group Manager People and Customer Service agreed to follow this up for Ms Knight.

- Highlighted a potential use of the C.E Miller fund, with the installation of permanent lights around the playground between the Arts Junctions and the Museum.
- Would be putting in a Service Request to investigate what had happened to the lights that previously shone up from the Uretara Bridge.
- A request for the Community Board to consult with the Katikati Trails Development Group around the potential of using the Boards 2021/2022 Roothing budget towards safer walking and cycling routes in Katikati.
- Noted that the Waitekohekohe Reserve project looked fantastic, and the Community Board was encouraged to familiarise themselves with the area.

Don Wallis – Katikati Trails Development Group

Mr Wallis was in attendance to speak to the Board on behalf of the Katikati Trails Development Group. The Group would like to see safer walking and cycling routes/trails around Katikati, noting that they proposed to focus on one area at a time. Mr Wallis noted that their priority at the moment was the footpath along Waterford Road, from Mulgan Street into the town centre.

It was suggested that more paint and signs would help bring awareness to bikers on the road. Mr Wallace invited the Board to attend the Katikati Trails Development Group to discuss the use of the 2021/2022 Community Board Roothing budget.

The Board encouraged the Katikati Trails Development Group to add their preferred routes for walk/cycleways into the Katikati Community and Town Centre Plan.

The Roothing Engineer (West) informed Mr Wallis that Council funded a group of officers called 'Travel Safe', who worked with schools on safe travel patterns to and from schools. The Roothing Engineer (West) would ask 'Travel Safe' to consult with the school around encouraging kids to bike to and from school.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION K21-4.3

Moved: Cr A Sole

Seconded: Cr J Denyer

That the meeting reconvene in formal session at 7.48pm.

CARRIED

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 26 MAY 2021

RESOLUTION K21-4.4

Moved: Member K Sutherland

Seconded: Cr J Denyer

That the Minutes of the Katikati Community Board Meeting held on 26 May 2021, as circulated with the agenda, be confirmed as a true and accurate record.

CARRIED

9 REPORTS

9.1 KATIKATI COMMUNITY BOARD CHAIRPERSONS REPORT - JULY 2021

The Board considered a report from the Chairperson, with further discussion on the below items.

C.E. Miller Fund

The Board would be looking at ways to use the funds for beautification around Katikati. The Board would discuss the potential of combining funds later in the agenda, during the financial report.

Local Roothing Research

Member Clements circulated a proposal prior to the meeting in regards to how the Board could spend the new Roothing Budget. The Board agreed to discuss this further at a workshop.

School Zone

The Roothing Engineer (West) provided the Board with the response received from WestLink and Waka Kotahi in regards to the pedestrian crossing outside the school, noting that the response supported advice previously provided to the Board. It was also reiterated that red paint was not Councils Level of Service for Zebra Crossings.

The Board was unhappy with the response received, as they were aware of other areas that had used red paint under the white stripes of a pedestrian crossing. The Board decided to contact Waka Kotahi directly.

Avocado Festival Events Management

Council staff would be organising a meeting with Community Board members and Katch Katikati to discuss Council contribution and cooperation with the Annual Avocado Festival.

Three Waters Reform

The Board was reminded that there were still a lot of unknowns surrounding the potential \$20 million funds available to Council, and therefore no further updates were provided.

RESOLUTION K21-4.5

Moved: Cr J Denyer

Seconded: Member K Sutherland

That the Chairperson's report dated 21 July 2021, titled 'Katikati Community Board Chairpersons Report – July 2021', be received.

CARRIED

9.2 KATIKATI COMMUNITY BOARD COUNCILLOR'S REPORT - JULY 2021

The Board considered a report from Councillor Sole, noting the below amendment:

- 'Total rate increase for the year 2021-22 of 11.51%.'

Councillor Sole gave a brief overview on each item of his report with clarification that the transfer of the Three Waters assets would take approximately one third of WBOPDC's assets, and close to 70-75% of WBOPDC's debt.

RESOLUTION K21-4.6

Moved: Cr A Sole
Seconded: Cr J Denyer

That the Councillor's report dated 21 July 2021, titled 'Katikati Community Board Councillor's Report – July 2021', be received.

CARRIED

9.3 33 MIDDLEBROOK DRIVE

Councillor Sole declared an interest in this item, withdrew from the meeting and took no part in the discussion or voting thereon.

The Board considered a report from the Strategic Property Manager. The report was taken as read.

The Board expressed concern, as they wanted to hear from each of the interested parties prior to taking the recommendation to Council. The Board agreed that they would invite representatives from each of the interested parties to the next Community Board workshop, to allow the Board to represent all interested parties equally in their decision.

RESOLUTION K21-4.7

Moved: Member B Warren
Seconded: Cr J Denyer

1. That the Strategic Property Manager's report dated 21 July 2021, titled '33 Middlebrook Drive', be received.
2. That the Katikati Community Board defer this item to allow for further discussion with the interested parties.

CARRIED

9.4 KATIKATI COMMUNITY BOARD GRANT APPLICATION

The Board considered a report from the Senior Governance Advisor. The report was taken as read with further discussion around the type of funding assistance that was being sought. The Board noted that, under the funding criteria, the application for funding should relate to activities/projects rather than re-occurring administrative costs. Representatives from the Katikati Boating Club were informed prior to the meeting, and would look at potential funding options for the future.

RESOLUTION K21-4.8

Moved: Member B Warren
Seconded: Cr A Sole

1. That the Senior Governance Advisor's report dated 21 July 2021, titled 'Katikati Community Board Grant Application', be received.
2. That the Katikati Community Board not approve the Grant Application from Katikati Boating Club.

CARRIED

9.5 INFRASTRUCTURE SERVICES REPORT KATIKATI COMMUNITY BOARD JULY 2021

The Board considered a report from the Deputy Chief Executive. The report was taken as read with further discussion on the below:

Property – Town Centre Katikati

The Board noted that the draft that had been received was more of a sketch than a workable draft.

RESOLUTION K21-4.9

Moved: Member K Sutherland

Seconded: Member J Clements

That the Deputy Chief Executive's report dated 21 July 2021, titled 'Infrastructure Services Report Katikati Community Board July 2021', be received.

CARRIED

9.6 FINANCIAL REPORT KATIKATI - JUNE 2021

The Board considered a report from the Management Accountant. The report was taken as read.

The Board noted that Council staff would report back on work being completed by Boffa Miskell for the review of the Katikati Community and Town Plan.

The Board requested information regarding the merging of the Reserve balance and the C.E Miller Estate Reserve to fund a bigger project. The Board was reminded that each reserve fund had its own criteria, so the project would have to align with both criteria, in order for both funds to be used together.

RESOLUTION K21-4.10

Moved: Cr A Sole

Seconded: Cr J Denyer

That the Management Accountant's report dated 21 July 2021, titled 'Financial Report Katikati – June 2021', be received.

CARRIED

9.7 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

RESOLUTION K21-4.11

Moved: Member K Sutherland

Seconded: Cr J Denyer

That the draft schedule of meetings for August, September and October 2021, be received.

CARRIED

The Meeting closed at 8.29pm.

The minutes of this meeting were confirmed at the Katikati Community Board held on 15 September 2021.

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Member B Warren
CHAIRPERSON