

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
TE PUKE COMMUNITY BOARD MEETING NO. TP21-3
HELD IN THE TE PUKE LIBRARY AND SERVICE CENTRE
ON THURSDAY, 3 JUNE 2021 AT 7.00PM**

1 PRESENT

Member R Crawford (Chairperson), Member T Rolleston, Member K Ellis, Member D Snell, Cr G Dally and Cr M Gray

2 IN ATTENDANCE

G Allis (Deputy CEO/Group Manager Infrastructure Services), S Harvey (Roading Engineer – East) and P Osborne (Senior Governance Advisor)

4 members of public, including 1 member of the press

3 APOLOGIES

APOLOGY

RESOLUTION TP21-3.1

Moved: Cr M Gray

Seconded: Member K Ellis

That the apology for lateness from Member Rolleston be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Te Puke Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION TP21-3.2

Moved: Cr G Dally

Seconded: Member D Snell

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

Murray Howell and Lisa Rowe – Te Puke “Plaza”

Mr Howell (Te Puke Florist) and Ms Rowe (Te Puke Pharmacy) were in attendance to speak to the Board about an area that they believe is lacking interest – the “Plaza”. The following points were made:

- There is an opportunity to connect the existing walkway design to help make this space more inviting;
- There is an opportunity for additional planting;
- There is the potential to create a story through the town;
- With the re-positioning of seating and hedging, the space could become more useable;
- Incorporating sculptures that represent both the Māori culture and Kiwifruit industry;
- An opportunity to approach Kiwifruit industries for potential funding; and
- All existing pieces could be re-used.

The Board was provided with some inspirational photos of similar projects in different areas, noting that with some work the “Plaza” could become a centre point for the town.

Councillor Dally noted that the Board was having a workshop on opportunities to tell stories throughout the town, which both Mr Howell and Ms Rowe were happy to attend.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION TP21-3.3

Moved: Cr M Gray

Seconded: Member K Ellis

That the meeting reconvene in formal session at 7.19pm.

CARRIED

Member Rolleston entered the meeting at 7.20pm.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 8 APRIL 2021

RESOLUTION TP21-3.4

Moved: Member D Snell

Seconded: Member T Rolleston

That the Minutes of the Te Puke Community Board Meeting held on 8 April 2021, as circulated with the agenda, be confirmed as a true and accurate record.

CARRIED

9 REPORTS

9.1 TE PUKE COMMUNITY BOARD CHAIRPERSONS REPORT - JUNE 2021

The Board considered a report from the Chairperson. The report was taken as read with further discussion on the below items.

Youth Issues

The Board was advised that 15 of the 'taggers' had been identified, and that Youth Aid will be working with the parents and youth, one on one, to help educate and address the issue moving forward.

There was also a discussion around a potential fund that the Daily Charitable Trust are looking at maintaining. This fund will help community volunteers pay for the gear to remove graffiti around town. Kiwirail had also been contacted for permission to remove the graffiti on the Walk/Cycleway Bridge.

Resilience Coordinator

CoLab is currently looking at hiring a 'Resilience Coordinator' to help identify groups throughout the town that need help building resilience, e.g. youth.

The Chairperson noted that it was great to see that the 'Graeme Dingle Foundation' was coming to Te Puke, and that Western Bay of Plenty District Council's Chief Executive Officer was a mentor.

Girl Guide Building

The Board was provided with some clarification around the Expressions of Interest (EOI) process, and what the Board's role would be in this process, noting that it would be a recommendation to the Performance and Monitoring Committee. The Deputy Chief Executive also noted that he would make sure the Board was informed when the EOI's had been opened.

Town Project

The Board will workshop with members of the public and tangata whenua in the next couple of weeks, in regards to creating 'Storyboards' throughout the town.

RESOLUTION TP21-3.5

Moved: Member D Snell
Seconded: Cr M Gray

That the Chairperson's report dated 3 June 2021, titled 'Te Puke Community Board Chairpersons Report – June 2021', be received.

CARRIED

9.2 TE PUKE COMMUNITY BOARD COUNCILLOR REPORT - JUNE 2021

The Board considered a report from Councillor Dally. The report was taken as read.

RESOLUTION TP21-3.6

Moved: Member T Rolleston
Seconded: Member K Ellis

That the Councillor's report dated 3 June 2021, titled 'Te Puke Community Board Councillor Report – June 2021', be received.

CARRIED

9.3 INFRASTRUCTURE SERVICES REPORT TE PUKE COMMUNITY BOARD JUNE 2021

The Board considered a report from the Deputy Chief Executive. The report was taken as read with positive feedback on the below projects:

- The Board thanked the Roding Engineer (East) for the brick replacements on the roundabouts, noting that they looked great.
- It was also noted that feedback from parents in regards to the Boucher Avenue / Fenton Terrace Walkway was very positive.

The Board carried out further discussion on the items listed below.

RESOLUTION TP21-3.7

Moved: Member K Ellis
Seconded: Cr M Gray

That the Deputy Chief Executive's Report, dated 3 June 2021 and titled Infrastructure Services Report Te Puke Community Board June 2021 be received.

CARRIED

9.3.1 TACTILE PEDESTRIAN MARKINGS

The Roding Engineer (East) advised the Board that, as far as he was aware, the materials were in the country, so works are due to start in June 2021.

9.3.2 DUDLEY VERCOE FOOTPATH AND DRAINAGE

The Board noted that construction on this project has not yet begun. The Roding Engineer (East) will check with the Construction Manager in regards to the start date for this project.

9.3.3 TREE BLOCKING SIGNAL – WASHER ROAD

There was a discussion around a Service Request (CCR) that was raised in relation to the tree by Washer Road and Bainbridge Avenue affecting Kiwirails' signal. The Roding Engineer (East) will check the status of the CCR.

9.3.4 TE PUKE QUARRY ROAD FOOTPATH & BRIDGE

The Board was advised that WestLinks' Safety Engineer (East) did not agree with the assumptions made during the initial walkover, noting that the estimated cost for the work required would be between \$700,000-\$900,000. There was a discussion around the ability to break this project into two parts, due to the cost. The Roding Engineer noted that he would get a break down of this estimated cost for the Board.

The Roding Engineer (East) also noted that he would approach EastPack to see if they would like to contribute to the cost of this project.

The Board agreed that this was an important project, creating a footpath for the people who reside on Manoeka Road.

There was a discussion around similar projects in other towns in the district, for example Te Puna and Maketu.

The Board confirmed that this project included the installation of up to two streetlights outside of EastPack.

RESOLUTION TP21-3.8

Moved: Member K Ellis

Seconded: Member T Rolleston

The Te Puke Community Board approve Stage One (Corner of Jellicoe Street to EastPack Packhouse) of the Te Puke Quarry Road Footpath and Bridge project, noting that the Board would like to see Stage Two (EastPack to Manoeka Road) explored in the future.

CARRIED

9.3.5 BEATTY AVENUE ROAD CROSSING

The Board noted that this project was not an approved project at this stage.

An update to the Roding Budget will be made.

9.3.6 SPEED BUMP ON CAMERON ROAD

The Board agreed that, despite import delays with the Digital Speed Signs, the Board would like to proceed with the removal of the speed bump prior to the Digital Speed Signs being installed. The current update provided by WestLink was that the signs should be installed late July 2021, noting that this is subject to change due to the delays occurring.

The Roading Engineer (East) advised the Board that a pedestrian crossing outside Te Puke Primary School is one of the safety improvements that could be considered in the future.

9.3.7 FUNDING TOWARDS THE TE PUKE RANGIURU BUSINESS PARK (RBP) ROUTE

The Walking and Cycling Team is currently working on this route, so the Board was presented this as a project they could consider contributing to.

9.3.8 ROADING ACCOUNT REVIEW

The Deputy Chief Executive advised the Board that, through the Long Term Plan (LTP) process, there was a discussion around the Community Roading Budget being reviewed. There are multiple factors to be considered through the formula that determines these budgets, however it is something currently being deliberated.

9.3.9 TE PUKE GENEALOGY GROUP - REQUEST FOR INFORMATION SIGN BOARDS

The Board was advised that Council was still waiting on quotes, noting that at this stage they had received one from MenzShed.

9.3.10 HERITAGE WALKING CROSSING - COMMERCE LANE / JUBILEE PARK

The Board agreed that they will not be proceeding any further with this project, but will review again in the future.

9.3.11 POOLS - TE PUKE AQUATIC CENTRE

There was a discussion around the contractors used to complete the work required at the Te Puke Aquatic Centre. Councillor Dally asked about Council's tendering process, as he was of the belief that there were locals Council could be supporting in completing the work.

The Deputy Chief Executive requested that concerns like these are raised with Council immediately, so that Council could clarify the tender process they undertake.

9.4 TE PUKE COMMUNITY BOARD - FINANCIAL REPORT APRIL 2021

The Board considered a report from the Management Accountant. The report was taken as read, with confirmation given to the Board that the 'Security' budget line would be manually change to 'Public Safety' for the next financial year.

There was clarification that the grants budget, which currently showed as an overspend, was 'Year to Date' and that the Board was still under budget for the full financial year.

RESOLUTION TP21-3.9

Moved: Member D Snell

Seconded: Cr G Dally

That the Management Accountant's report dated 3 June 2021 and titled 'Te Puke Community Board – Financial Report April 2021', be received.

CARRIED

9.5 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

RESOLUTION TP21-3.10

Moved: Cr M Gray

Seconded: Member D Snell

That the draft schedule of meetings for June, July and August 2021, be received.

CARRIED

The Meeting closed at 8.22pm.

The minutes of this meeting were confirmed at the Te Puke Community Board held on 29 July 2021.

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Member R Crawford
CHAIRPERSON