

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
PERFORMANCE AND MONITORING COMMITTEE MEETING NO. PM21-4
HELD IN THE COUNCIL CHAMBERS, BARKES CORNER, TAURANGA
ON TUESDAY, 8 JUNE 2021 AT 9.30AM**

1 PRESENT

Cr D Thwaites (Chairperson), Mayor G Webber, Cr G Dally, Cr M Dean, Cr J Denyer, Cr M Grainger, Cr M Gray, Cr A Henry, Cr K Marsh, Cr M Murray-Benge, Deputy Mayor J Scrimgeour, and Cr A Sole.

2 IN ATTENDANCE

M Taris (Chief Executive Officer), G Allis (Deputy CEO/Group Manager Infrastructure Services), J Pedersen (Group Manager People and Customer Services), K Perumal (Group Manager Finance and Technology Services), R Davie (Group Manager Policy Planning and Regulatory Services), D Jensen (Finance Manager), C Ertel (Asset and Capital Manager), P Watson (Reserves and Facilities Manager), S Parker (Reserves and Facilities Projects and Assets Manager), J Paterson (Transportation Manager), B Williams (Strategic Property Manager), S Halsey (Team Leader Libraries Western) I Kruis (Resource Recovery and Waste Team Leader), M Wakefield (Sustainability and Energy Specialist) and C Irvin (Senior Governance Advisor).

COMMUNITY BOARDS

R Goudie (Chairperson Waihi Beach Community Board)

OTHER ATTENDEES

Katikati Taiao

J Hobbs (Taiao Trustee - Project Lead)
A Billing (Contractor - Whirihia Te Ara Ki Mua Member)
C Fleming (Ngāi Tamawhariua Representative)
P O'Neil (Taiao Chairperson)
A Manley (Taiao Trustee)

My Noke

P Holland (General Manager)
M Quintern (Director/Senior Scientist)

TONKIN AND TAYLOR

REUBEN HANSEN (PRINCIPLE ENVIRONMENTAL CONSULTANT TONKIN AND TAYLOR)

QUAYSIDE

SCOTT HAMILTON (CHIEF EXECUTIVE OFFICER)

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

Nil

8 PRESENTATIONS

Nil

9 REPORTS**9.1 KATIKATI TAIAO PRESENTATION ON THE PROPOSED KAI NOKE SOCIAL ENTERPRISE SUSTAINABLE CIRCULAR ECONOMY RESOURCE RECOVERY PROJECT**

The Committee considered a report dated 8 June 2021 from the Deputy CEO. The Chairperson introduced Jenny Hobbs from Katikati Taiao, who, along with Michael Quintern from My Noke, spoke to a power point presentation noting the following key points:

- Representatives from 'Katikati Taiao' and 'My Noke' (leading suppliers of earthworm products and earthworms) were here today to inform the Performance and Monitoring Committee about their project 'Kai Noke Katikati'. They were seeking support to work collaboratively with Council staff to move the project along, going forward.
- Katikati Taiao were not asking for money, but would like to lease Council land in both Katikati and Waihi Beach to enable them to operate their business/project.
- Their vision was to establish a collaboration between Katikati Taiao, My Noke and Ngāi Tamawhariua, with the Western Bay of Plenty District Council (WBOPDC).
- The project came from a call to action from the Community to explore innovative solutions for a circular economy for organic waste, sustainable living practices, a 'zero waste' town, and living plastic free. This also included strong Kaitiaki aspects in all things, incorporating shared governance with the local Hapū.
- In October 2020, Katikati Taiao held an organic waste forum with local Kiwifruit industries and stakeholders. This showcased how a circular based economy could work for vast quantities of waste generated from Kiwifruit pack houses, most of which was sent to landfill, and how this could create value within the community. Eighty percent of the attendees were in favour of worm farming – more correctly known as 'Vermicomposting'.
- There were thousands of tonnes of compostable material going to landfill from Katikati every year. Organic and inorganic waste was being mixed together and accumulating. It was worthless and harmful. Rural land produced food and fibre products to supply the needs of cities. Capturing the end resources (all organic remnants) of this production and feeding it to worms would produce nutritious soil full of nitrogen and carbon to return to the land.
- In a circular economy, natural systems were generated, materials were kept in circulation and this went a long way to realising a 'zero waste' future.
- 'Noke' (earthworms) survived on a diet which included, amongst other things, Kiwifruit pack house waste, food waste, compostable coffee cups, cardboard, paper products and bio solids from waste water treatment plants.
- My Noke had a relationship with Council going back to 2008, processing bio solids from the eastern end of the district, and would like to start the same process with the western part of the district.
- My Noke was currently processing close to two hundred thousand tonnes of organic waste in the centre of the North Island. It was the largest operation of interest of this kind in New Zealand. My Noke was hoping to double their business by this time next year.

- It was thought that twenty thousand tonnes of organic waste diverted from landfill would be achievable in the Western Bay of Plenty with this project, and that, together with the Kerbside Collection project, this could be over two hundred thousand tonnes.
- One of Katikati Taiao's values was 'Kaitiakitanga', where everyone cared deeply about people and place. The project could create meaningful employment and tackle the organic waste issues facing one of New Zealand's biggest horticulture centres.

Presenters responded to questions as follows:

- My Noke would operate the worm farm with Katikati Taiao being the drivers of the project. There were other opportunities and possibilities to be investigated.
- The recycling centre site in Katikati could be used for the project, but this was still to be investigated. Currently, waste taken from Seeka pack houses was being transported to Tokoroa. If a new site was set up in Katikati, it would greatly reduce travel costs.
- Katikati Taiao had submitted an Expression of Interest for funding for three years to the Waste Minimisation Fund. They were expecting an answer at the beginning of July 2021, and if successful, would then need to submit their application by the end of July 2021. The Expression of Interest indicated that 10 to 12 Full Time Equivalent job opportunities would be created in the Vermicomposting industry in Katikati within five years.
- A lot of waste was seasonal. The pack house industry was from March until July. There was also waste that needed to be managed on a daily basis. The bigger the operation was, the less problems there were with managing the waste.
- A critical approach was needed for human waste. It had to be put through the worm process four to five times before it was not considered Tapu and was completely safe to put back into the soil. Extensive testing would need to be done before it was put back onto farmlands. My Noke was working very closely with local Iwi on this issue.
- The food waste stream from Council's Kerbside Collection was not a priority for My Noke at this stage. It was not known what the volumes would be, but it could certainly be looked into and would be possible.

RESOLUTION PM21-4.1

Moved: Mayor G Webber

Seconded: Cr A Henry

1. That the Deputy Chief Executive's report dated 8 June 2021 titled 'Katikati Taiao Presentation On The Proposed Kai Noke Social Enterprise Sustainable Circular Economy Resource Recovery Project' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Performance and Monitoring Committee direct staff to work with Katikati Taiao on the feasibility of establishing the proposed Kai Noke Social Enterprise sustainable circular economy resource recovery project at the Katikati and Waihi Beach Wastewater Treatment Plant sites. The study is to include the processes from material sourcing to the final sales programme.

CARRIED

9.2 GROUP MANAGER FINANCE AND TECHNOLOGY SERVICES' REPORT

The Committee considered a report dated 8 June 2021 from the Group Manager Finance and Technology Services. The report was taken as read.

Staff responded to a question as follows:

- The Group Manager Policy Planning and Regulatory Services advised that it could take up to two years for a subdivision to go through the process of being approved. There was a significant

delay between approval of resource consents, which imposed the condition for financial contributions, and the trigger for collecting financial contributions.

RESOLUTION PM21-4.2

Moved: Cr M Grainger

Seconded: Cr M Dean

That the Group Manager Finance and Technology Services' report dated 8 June 2021 titled 'Group Manager Finance and Technology Services' Report' be received

CARRIED

9.3 SCHEDULE OF PAYMENTS FOR THE MONTH OF APRIL 2021

The Committee considered a report dated 8 June 2021 from the Acting – Finance Controller. The report was taken as read.

RESOLUTION PM21-4.3

Moved: Cr M Murray-Benge

Seconded: Cr A Henry

That the Acting – Financial Controller's report dated 8 June 2021 titled 'Schedule of Payments for the Month of April 2021' be received.

CARRIED

9.4 UPDATE WAIHI BEACH AND ŌMOKOROA LIBRARIES - IMPACT OF CHANGE TO OPENING HOURS AND LOCATION

The Committee considered a report dated 8 June 2021 from the Customer Service and Governance Manager. The Team Leader Libraries West attended on behalf of the Customer Service and Governance Manager. The report was taken as read.

Staff responded to a question as follows:

- To attract children, Libraries organised many school holiday programmes. These were always over-subscribed in Ōmokoroa and the programmes needed to be doubled or tripled every time to accommodate the volume of children wanting to participate.
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RESOLUTION PM21-4.4

Moved: Mayor G Webber

Seconded: Deputy Mayor J Scrimgeour

That the Customer Service and Governance Manager's report dated 8 June 2021 titled 'Update Waihi Beach and Ōmokoroa Libraries – Impact of Change to Opening Hours and Location' be received.

CARRIED

10:30am The meeting adjourned

10:45am The meeting reconvened

9.5 ŌMOKOROA GEOLOGY MONITORING REPORT - MARCH 2021

The Committee considered a report dated 8 June 2021 from the Reserves and Facilities Projects and Assets Manager. The report was taken as read.

Staff responded to questions as follows:

- Waikato University still had monitoring equipment in place at Ōmokoroa to inform their ongoing research, and had previously given a review of what they had concluded as a result of tests done.
 - Tonkin and Taylor had been undertaking monitoring at Ōmokoroa since 2017. The report presented at this meeting covered a relatively short period of time, which was part of Council's simple approach to monitoring, depending on what was happening with the weather.
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RESOLUTION PM21-4.5

Moved: Mayor G Webber

Seconded: Cr M Grainger

That the Reserves and Facilities Projects and Assets Manager's report dated 8 June 2021 titled 'Ōmokoroa Geology Monitoring Report - March 2021' be received.

CARRIED

9.6 PROPOSAL TO LEASE - PAENGAROA DOMAIN - EASTERN DISTRICTS RUGBY AND SPORTS CLUB

The Committee considered a report dated 8 June 2021 from the Reserves and Facilities Manager. The report was taken as read.

Staff responded to a question as follows:

- The report sought to rectify issues of non-compliance regarding the club extending their footprint on the reserve.
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RESOLUTION PM21-4.6

Moved: Cr K Marsh

Seconded: Deputy Mayor J Scrimgeour

1. That the Reserves and Facilities Manager's report dated 8 June 2021 titled 'Proposal to Lease - Paengaroa Domain - Eastern Districts Rugby and Sports Club' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Performance and Monitoring Committee approves in principle to enter into a new lease to continue the tenure of Paengaroa Domain by the Eastern Districts Rugby and Sports Club Incorporated to lease an area of approximately 940m².
4. If approval in principle is given, that staff be directed to publicly notify the proposal in terms of Section 119 of the Reserves Act 1977. Subsequent to public notification, Council will give due consideration to any submissions or objections prior to finalising their decision.

CARRIED

9.7 TWO MILE CREEK PROJECT UPDATE

The Committee considered a report dated 8 June 2021 from the Deputy CEO who, along with Reuben Hansen from Tonkin and Taylor, spoke to a power point presentation providing updates on the following key points:

- Funding and Costing Estimate;
- Bank Protection Works;
- Concrete Panel Option;
- Current Status;
- Additional Design;
- Turret Road – TCC, Tonkin & Taylor, Higgins Project; and
- Proposed Direction.

The presenter and staff responded to questions as follows:

- The options for the bank protection works would not take diversion from Maranui Estate. There could be potential for the upper catchment retention dams to attenuate the water flows.
- There was confidence that the width of the works was enough to cope with the water flow. The banks required minor trimming and vegetation removal prior to putting the rocks in place. No additional land was required. The capacity of the works to 'hold' depended on the severity of the flooding. The water velocity in the creek was low.
- Waves hitting boulders on a beach had far more force/impact on a structure than water flowing through/around them. Given this, there was confidence that the works could cope with the amount of water flowing through the creek.
- The creek would be regularly maintained to prevent vegetation/silt build up, and inspected for rocks that could be slumping.
- The beauty of using rock was that you could mould/adjust it to the landscape. The same capacity would be incorporated into the works as there was now.
- The 'invert' (base) of the creek would have rocks placed in it to prevent further erosion.
- The rocks were sized for a big flood and would be big enough to stay in place in the case of a 30 or 50 year event. There would need to be continued inspections and maintenance of the creek. In high rainfall events, the banks would 'over-top' and flood the surrounding area.
- The Committee accepted the general direction of:
 - Not proceeding with the concrete wall option; and
 - Proceeding with the alteration to the consent for the rock armouring option.

RESOLUTION PM21-4.7

Moved: Cr A Sole

Seconded: Mayor G Webber

That the Deputy Chief Executive Officer's report dated 8 June 2021 titled 'Two Mile Creek Project Update' be received.

CARRIED

CHANGE TO ORDER OF BUSINESS

The Chairperson requested that the next item of business be confidential item: 11.1 'Rangiuru Business Park' to allow for a guest presenter to be released from the meeting.

RESOLUTION PM21-4.8

Moved: Cr M Murray-Benge
Seconded: Cr A Sole

That confidential agenda item 11.1 'Rangiuru Business Park' be the next item of business to allow for a guest presenter to be released from the meeting.

CARRIED

RESOLUTION PM21-4.9

Moved: Cr M Grainger
Seconded: Cr J Denyer

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 - Rangiuru Business Park	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
11.2 - Council Contracts Awarded Or Renegotiated For The Months Of April 2021	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

11.3 - Operational Risk Report June 2021 Confidential	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
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CARRIED**MINUTES RESUMED IN OPEN SESSION AT 12:14PM****PRESENT**

Cr D Thwaites (Chairperson), Mayor G Webber, Cr G Dally, Cr M Dean, Cr J Denyer, Cr M Grainger, Cr M Gray, Cr A Henry, Cr K Marsh, Cr M Murray-Benge, Deputy Mayor J Scrimgeour and Cr A Sole.

IN ATTENDANCE

M Taris (Chief Executive Officer), G Allis (Deputy CEO/Group Manager Infrastructure Services), J Pedersen (Group Manager People and Customer Services), K Perumal (Group Manager Finance and Technology Services), R Davie (Group Manager Policy Planning and Regulatory Services), B Williams (Strategic Property Manager), J Paterson (Transportation Manager), P Watson (Reserves and Facilities Manager), C Ertel (Asset and Capital Manager), B Hickman (Bay of Plenty West Maintenance Contract Manager) and C Irvin (Senior Governance Advisor).

9.8 OPERATIONAL RISK REPORT JUNE 2021

The Committee considered a report dated 8 June 2021 from the Deputy CEO.

The Asset and Capital Manager spoke to a power point presentation and gave an update on the following items:

- Youngson Road Groundwater Exploration;
- State Highway 2 – Pongakawa Trunk Water Main Renewal; and
- CIP update.

The Deputy CEO spoke to a power point presentation and gave an update on the following item:

- Three Waters Showcase.

The Reserves and Facilities manager spoke to a power point presentation and gave an update on the following items:

- Te Puke Pool – Programme Upgrade;
- Waihi Beach North End Car Park – King Tide event;
- Yeoman to Park Road Reserve Pathway;
- Feedback on the Irwin Court Pathway Upgrade;
- Boat Ramp Construction – Waitui Reserve 1963;
- Te Puna Haystack 1938; and
- Te Puna Store 1937.

The Strategic Property Manager spoke to a power point presentation and gave an update on the following items:

- Te Puke Public Toilet Upgrade;
- Kaimai Terraces; and
- Ōmokoroa Pedestrian Bridges.

Staff responded to questions as follows:

- It was planned to have some type of 'Body Corporate' entity for Kaimai Terraces that would be lodged with Council's building consent and enforcement officers. It would set standards to be followed, which would be overseen by enforcement officers, and incorporate aspects such as the maintenance of the grounds.

The Deputy CEO spoke to a power point presentation and gave an update on the following items:

- Kerbside Collection:
 - Extension to the service: Thornton Road and Gamman Mill Road;
 - Extension Strategy;
 - Discussion; and
 - Discussion Applied to the Current Examples.

Staff responded to questions as follows:

- A discussion was held as to whether or not an extension to the Kerbside Collection service should be implemented for Thornton Road and Gamman Mill Road in particular. Elected members had mixed views, however, it was decided to put all proposed extensions on hold for the first six months, and then reassess the decision process for extensions to the service. The Committee would then consider an operational procedure for extensions to the service.

RESOLUTION PM21-4.10

Moved: Cr J Denyer

Seconded: Cr M Grainger

That the Deputy Chief Executive's Report dated 8 June 2021 titled 'Operational Risk Report June 2021' be received.

CARRIED

10 INFORMATION FOR RECEIPT

Nil

The Meeting closed at 1:10pm.

Confirmed as a true and correct record by Council on 29 June 2021.