

# MEETING – AGENDA –

Ngā Take

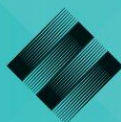


# PERFORMANCE AND MONITORING

Komiti Whakahaere

---

**PM21-4**  
**Tuesday, 8 June 2021**  
**Council Chambers**  
**Barkes Corner, Tauranga**  
**9.30am**



*Western Bay of Plenty  
District Council*

# Performance and Monitoring Committee

## Membership

<b>Chairperson</b>	Cr Don Thwaites
<b>Deputy Chairperson</b>	Cr Murray Grainger
<b>Members</b>	Cr Grant Dally Cr Mark Dean Cr James Denyer Cr Monique Gray Cr Anne Henry Cr Kevin Marsh Cr Margaret Murray-Benge Deputy Mayor John Scrimgeour Cr Allan Sole Mayor Garry Webber
<b>Quorum</b>	6
<b>Frequency</b>	Six weekly

## Role:

- To monitor and review the progress of the Council's activities, projects and services.

## Scope:

- To monitor the operational performance of Council's activities and services against approved levels of service.
- To monitor the effectiveness of Council, community and agency service agreements / contracts.
- To monitor the implementation of Council's strategies, plans, policies and projects as contained in the Long-Term Plan or Annual Plan.
- To monitor Community Service Contract performance, set service delivery requirements and receive annual reports from service delivery contractors.
- To review and monitor agreements between Tauranga City Council and Western Bay of Plenty District Council and recommend to the respective Councils any changes to agreements, as appropriate.
- To monitor performance against the Priority One approved contract.
- To monitor performance of Council Controlled Organisations (CCO's) against their Statement of Intent, including Tourism Bay of Plenty's Statement of Intent and make recommendations to Council on matters relating to CCO's.
- To monitor the on-going effectiveness of implemented joint projects, plans, strategies and policies with Tauranga City Council.
- To monitor performance against any Council approved joint contracts with Tauranga City Council and/or other entities.
- To monitor performance and outcomes relating to:
  - seal extensions and unsealed road maintenance
  - community halls and facilities.
- To report to Council financial outcomes and recommend any changes or variations to allocated budgets.

## **Power to Act:**

- Subject to agreed budgets and approved levels of service, to make decisions to enable and enhance service delivery performance.

## **Power to Recommend:**

- To make recommendations to Council and/or any Committee as it deems appropriate.

## **Power to sub-delegate:**

The Committee may delegate any of its functions, duties or powers to a subcommittee, working group or other subordinate decision-making body, subject to the restrictions on its delegations and provided that any sub-delegation includes a statement of purpose and specification of task.

Notice is hereby given that an Performance and Monitoring Meeting will be held in the Council Chambers, Barks Corner, Tauranga on:  
Tuesday, 8 June 2021 at 9.30am

## Order Of Business

<b>1</b>	<b>Present.....</b>	<b>5</b>
<b>2</b>	<b>In Attendance .....</b>	<b>5</b>
<b>3</b>	<b>Apologies .....</b>	<b>5</b>
<b>4</b>	<b>Consideration of Late Items .....</b>	<b>5</b>
<b>5</b>	<b>Declarations of Interest.....</b>	<b>5</b>
<b>6</b>	<b>Public Excluded Items.....</b>	<b>5</b>
<b>7</b>	<b>Public Forum.....</b>	<b>5</b>
<b>8</b>	<b>Presentations .....</b>	<b>5</b>
<b>9</b>	<b>Reports .....</b>	<b>6</b>
9.1	Katikati Taiao Presentation On The Proposed Kai Noke Social Enterprise Sustainable Circular Economy Resource Recovery Project .....	6
9.2	Group Manager Finance and Technology Services' Report .....	10
9.3	Schedule of Payments for the Months of April 2021 .....	12
9.4	Update Waihi Beach and Ōmokoroa Libraries - Impact of Change to Opening Hours and Location.....	13
9.5	Ōmokoroa Geology Monitoring Report - March 2021 .....	18
9.6	Proposal to Lease - Paengaroa Domain - Eastern Districts Rugby and Sports Club .....	36
9.7	Two Mile Creek Project Update .....	43
9.8	Operational Risk Report June 2021 .....	44
<b>10</b>	<b>Information for Receipt .....</b>	<b>48</b>
<b>11</b>	<b>Resolution to Exclude the Public.....</b>	<b>48</b>
11.1	Rangiuru Business Park .....	48
11.2	Council Contracts Awarded Or Renegotiated For The Months Of April 2021.....	48
11.3	Operational Risk Report June 2021 Confidential.....	48

**1 PRESENT****2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

**6 PUBLIC EXCLUDED ITEMS****7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

**8 PRESENTATIONS**

## 9 REPORTS

### 9.1 KATIKATI TAIAO PRESENTATION ON THE PROPOSED KAI NOKE SOCIAL ENTERPRISE SUSTAINABLE CIRCULAR ECONOMY RESOURCE RECOVERY PROJECT

**File Number:** A4079124

**Author:** Gary Allis, Deputy Chief Executive

**Authoriser:** Miriam Taris, Chief Executive Officer

#### EXECUTIVE SUMMARY

Katikati Taiao is planning a 'Social Enterprise Sustainable Circular Economy Resource Recovery Project' and wishes to work with Council on its development and implementation.

#### RECOMMENDATION

1. That the Deputy Chief Executive's report dated 8 June 2021 titled 'Katikati Taiao Presentation On The Proposed Kai Noke Social Enterprise Sustainable Circular Economy Resource Recovery Project' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Performance and Monitoring Committee direct staff to work with Katikati Taiao on the feasibility of establishing the proposed Kai Noke Social Enterprise sustainable circular economy resource recovery project at the Katikati and Waihi Beach wastewater treatment plant sites.

#### BACKGROUND

Katikati Taiao is developing and leading this project in association with MyNoke Ltd. The proposal seeks to utilise Council land in Katikati and at the Waihi Beach/Emmertons Road property where the wastewater treatment plant is located.

The details of land requirements and how this might occur have not been discussed in detail. Any plans will need to take into account the current and future wastewater plan operational requirements. A review of the operational processes and land requirements is underway at both sites. Katikati Taiao is seeking Council support in principle to look at the two sites and work with staff to determine what may be able to be achieved.

There is potential to incorporate the biosolids processing from the Katikati and Waihi Beach wastewater treatment plants, the greenwaste from the Greenwaste recycling centres, and possibly the food waste from the kerbside collection.

The type of operation proposed is likely to require consenting.

Jenny Hobbs from Katikati Taiao will be presenting to the Committee their vision, seeking support in principle to investigate the sites and to work with staff on how the plan may be achieved.

The below paragraphs are provided by Katikati Taiao:

#### **Kai Noke Katikati Project Summary**

*Kai Noke Katikati is a circular economy resource recovery project, where all worm food (Kai Noke), organic material surplus to human requirements, more commonly known as organic waste, is fully harvested and utilised to feed our hard-working underground worm workforce (Noke).*

*In this process, carbon is sequestered, nutrient rich soil is created and income is generated to be invested back into Katikati community development. Kai Noke Katikati is a social enterprise and fits with the Katikati Taiao Vision of 'a place where all people and nature thrive'.*

*Noke Ltd and Katikati Taiao have signed an MOU: they will provide vermicomposting services, and Katikati Taiao will collaborate with Council for a land lease on 2 proposed sites at Waihi Beach and Katikati Wastewater Treatment Plants.*

*Katikati Taiao will develop all support services to Noke Ltd including kai noke collection, bin hire, chipping, shredding, screening, transport, purchase of wholesale vermicast, retail sales of noke products. Kai Noke Katikati is seeking a Waste Minimisation Fund grant for \$2M over the first 3 years:*

**Capital Costs Plus:**

- Year 1 100% Ops
- Year 2 50% Ops
- Year 3 10% Ops
- Year 4 Stand alone

**Katikati Taiao Notes:**

- BayTrust is keen to invest in Kai Noke Katikati from their Impact Fund.
- MyNoke will contract to WBOPDC direct to process the biosolids from Waihi Beach and Katikati - this is an existing successful business activity for them.
- Some land for windrows at Waihi Beach farm would be very helpful.
- We have letters of support from Kiwifruit Vine Health Inc. and Pack houses.
- MyNoke is certified by KVH to process kiwifruit waste.
- Vermicomposting reduces the volume of the initial windrow by 80% over 6-12 months.
- Katikati Taiao and MyNoke seek to be innovative and create a way of working collaboratively - that other communities can replicate - to help solve the serious challenges of waste reduction, climate change, environmental restoration, and social investment in community.

*Kai – Food      Noke – Worm      Katikati - Nibble nibble.*

**Katikati Taiao - EnviroKatikati Charitable Trust CC54752**

*Mission: We enable and empower Katikati people to pursue their dreams for community-led initiatives.*

*Kai Noke Katikati: A company formed under the Trust with a social enterprise business model - Venture Centre is assisting.*

*Kai Noke: All organic material surplus to human requirements i.e. cardboard and paper, kiwifruit sticker backing tape, fruit, fluff and green waste, compostable - fast food containers, coffee cups, bamboo/wood cutlery, paper mill solids, milk solids, green waste, food waste, coffee grinds, and more.*

**SIGNIFICANCE AND ENGAGEMENT**

In terms of the Significance and Engagement Policy this decision is considered to be of low significance because this is a resolution to undertake a feasibility assessment.

Engagement, Consultation and Communication

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication		
Name of interested parties/groups	Katikati Taiao have engaged with the community in their establishment and visioning.	Plan ned	Com plet

Tangata Whenua	At this stage, via Katikati Taiao.  Engagement will be required if the project proceeds on Council land.		
General Public	Via Katikati Taiao visioning.  Not specifically required at this stage.		

## ISSUES AND OPTIONS ASSESSMENT

<b>Option A</b>	
That the Performance and Monitoring Committee direct staff to work with Katikati Taiao on the feasibility of establishing the proposed Kai Noke Social Enterprise sustainable circular economy resource recovery project at the Katikati and Waihi Beach wastewater treatment plant sites.	
<b>Assessment of advantages and disadvantages including impact on each of the four well-beings</b> <ul style="list-style-type: none"> <li>• Economic</li> <li>• Social</li> <li>• Cultural</li> <li>• Environmental</li> </ul>	The proposal is consistent with the Waste Management Plan.  It has the potential to be a more sustainable approach for sludge processing and could incorporate other Council waste streams.  Supports a local community initiative.
<b>Costs (including present and future costs, direct, indirect and contingent costs).</b>	Feasibility study, potential low cost land release.
<b>Other implications and any assumptions that relate to this option (Optional – if you want to include any information not covered above).</b>	
<b>Option B</b>	
That the Performance and Monitoring Committee <b>do not</b> direct staff to work with Katikati Taiao on the feasibility of establishing the proposed Kai Noke Social Enterprise sustainable circular economy resource recovery project at the Katikati and Waihi Beach wastewater treatment plant sites.	
<b>Assessment of advantages and disadvantages including impact on each of the four well-beings</b> <ul style="list-style-type: none"> <li>• Economic</li> <li>• Social</li> <li>• Cultural</li> <li>• Environmental</li> </ul>	Does not support a sustainable approach.  Does not implement a component of the Waste Management Strategy.
<b>Costs (including present and future costs, direct, indirect and contingent costs).</b>	Does not incur costs and staff time.  May result in missed benefits.

## STATUTORY COMPLIANCE

The recommendation meets:

- Legislative requirements/legal requirements;
- Current council plans/policies/bylaws; and
- Regional/national policies/plans.



**FUNDING/BUDGET IMPLICATIONS**

<b>Budget Funding Information</b>	<b>Relevant Detail</b>
	Nil for the feasibility Study.

## 9.2 GROUP MANAGER FINANCE AND TECHNOLOGY SERVICES' REPORT

**File Number:** A4062292

**Author:** Kumaren Perumal, Group Manager Finance and Technology Services

**Authoriser:** Miriam Taris, Chief Executive Officer

### EXECUTIVE SUMMARY

1. This report is to inform Elected Members on important issues relating to Council's finances.

#### RECOMMENDATION

That the Group Manager Finance and Technology Services' report dated 8 June 2021 titled 'Group Manager Finance and Technology Services' Report' be received.

### KEY FINANCIAL PERFORMANCE INDICATORS FOR THE TEN MONTHS ENDED 30 APRIL 2021

#### 2. Debt

Total external debt balance at 30 April 2021 was \$90m, down from \$110m in March 2021. Council's net debt balance was \$59.6m as at 30 April 2021, which represents an \$8.4m increase from 31 March 2021 balance of \$51.2m reflecting payment to Bay of Plenty Regional Council for rates collected on their behalf. Council had a positive cash position of \$30.4m at 30 April 2021.

#### 3. Interest Rate Swaps

Council's total debt covered by interest rate swaps at 30 April 2021 was 62%, up from 55% in March 2021. This level of coverage is within the required policy range of 50%-95%. At 30 April 2021, Council held interest rate swaps totalling \$86.5m. Council complied with all key financial ratios at the end of the reporting period.

### KEY FINANCIAL ISSUES FOR THE TEN MONTHS ENDED 30 APRIL 2021

#### 4. Operating Income

Total income for the ten months ended 30 April 2021 was \$119.69m. This was \$32.77m higher than the year to date year budget of \$86.92m. This increase is due to variances arising from the timing of receipts from Other Income \$5.98m, Service Charges \$536k, Sundry Income \$128k, User Fees \$1.13m, Subsidies and Grants \$1.18m and Vested and Found Assets \$28.24m. These were offset by variances from Financial Contributions \$2.99m, External Interest \$302k and Rate Income \$1.14m revenue streams compared to budget.

#### 5. Operating Expenditure

Total expenditure of \$74.89m was \$1.43m lower than the year to date budget of \$76.32m. The expenditure variance is due to lower than the year to date budget for additional level of service projects \$1.01m and depreciation \$1.93m, offset by a higher than year to date budget variance for operating costs \$2.25m and interest expense \$151k.

#### 6. Capital Expenditure

Capital expenditure of \$24.34m was \$3.95m lower than the year to date budget of \$28.29m. The expenditure variance is largely attributable to lower than budgeted spends in the Transportation Activity \$6.57m, offset by higher than the year to date budgeted spend in the Corporate Services expenditure \$3.34m.

## 7. Financial Contributions

Financial contributions income of \$5.43m is \$2.99m lower than the year to date budget of \$8.42m. This is a result of lower than year to date budget variances across most activities and regions of the District, including water supply, wastewater, storm water, roading, reserves and facilities and ecological. These are offset by higher than year to date budget variances for Waihi Beach wastewater and roading, rural and strategic roading.

Council continued to receive strong financial contribution revenue through the month of May 2021 and is trending towards 80% achievement of the full year budget by 30 June 2021.

## TECHNOLOGY UPDATE

### 8. CIO Technology Update

Kerbside Waste Collection Service	Web services are being developed to provide integration and automation between the customer facing website (kerbsidecollective.co.nz) and the contractor's database. A map with routing information, collection days and dates has been developed for customer services staff to use for customer queries.
Three Waters Joint Maintenance Contract	The 3 Waters Collaboration Project is a collaboration between Tauranga City Council, Watercare and Western Bay of Plenty District Council to deliver Watercare's work order management platform to support the joint 3 Waters Maintenance Contract with Downer. Development and data migration is on track with the mid cycle showcase scheduled for 27 May.
E-District Plan Implementation	Council has procured Isovist, an e-plan solution, with testing in progress before the solution is available to the public from the Council website.
Insight Reporting	Minor modifications have been made to Insight Reporting including the ability for projects with geographic locations to be displayed spatially, this is currently under implementation.
ERP CRM Project	The procurement plan and Statement of Work for the Datascope Customer Relationship Management (CRM) project has been signed. A fixed term project manager has been appointed to start 31 May 2021 and preparation for project commencement is in progress.

**9.3 SCHEDULE OF PAYMENTS FOR THE MONTHS OF APRIL 2021****File Number: A4078845****Author: Maria Palmer, Acting - Financial Controller****Authoriser: Kumaren Perumal, Group Manager Finance and Technology Services****EXECUTIVE SUMMARY**

1. The purpose of this report is for the Elected Members to receive information on payments from ANZ Bank for the month of April 2021.

**RECOMMENDATION**

That the Acting – Financial Controller’s report dated 8 June 2021 titled ‘Schedule of Payments for the Months of April 2021’ be received.

**BACKGROUND**

2. In accordance with the provisions of the legislation, the following payments were made during the month of April 2021. Computer printouts listing all the vouchers issued over the period will be available for inspection if required.

<b>Payment Summary – April 2021</b>	
<b>Payment of Accounts</b>	
Direct Credits and Cheques	\$34,481,627.51
Direct Debits (salary payments)	\$1,293,995.22
Investments	\$10,000,000.00
Direct Debits (other accounts)	\$61,824.59
<b>TOTAL</b>	<b>\$45,837,447.32</b>

## 9.4 UPDATE WAIHI BEACH AND ŌMOKOROA LIBRARIES - IMPACT OF CHANGE TO OPENING HOURS AND LOCATION

**File Number:** A4079609

**Author:** Barbara Whitton, Customer Services and Governance Manager

**Authoriser:** Jan Pedersen, Group Manager People And Customer Services

### EXECUTIVE SUMMARY

This report provides an update on the library use statistics and community feedback relative to the changes made to the opening hours of the Waihi Beach Library and Service Centre. It also includes the use of the interim Ōmokoroa Library and Service Centre, now co-located within the sports complex in Western Avenue.

Community feedback to the changes made at Waihi Beach have been positive and statistics show a small increase in use. Ōmokoroa is proving to be popular with residents. High foot traffic, due to regular after-school and Saturday sports events held in close proximity to the library, is a contributing factor to the increase in use.

### RECOMMENDATION

That the Customer Services and Governance Manager's report dated 8 June 2021 titled 'Update Waihi Beach and Ōmokoroa Libraries – Impact of Change to Opening Hours and Location' be received.

## 1. OPENING HOURS WAIHI BEACH LIBRARY AND SERVICE CENTRE

### BACKGROUND

The Performance and Monitoring Committee passed the following resolutions regarding a change to the opening hours of the Waihi Beach Library and Service Centre:

#### **PM20-5 – 1 September 2020 - Report 9.10: Opening Hours Waihi Beach Library and Service Centre:**

- RESOLUTION PM20-5.1**

Moved: Cr J Denyer

Seconded: Cr M Lints

That the opening hours of the Waihi Beach Library and Service Centre are altered from 8:30 am to 5:00 pm Tuesdays and Fridays to 10:00 am to 2:00 pm Monday to Friday, and Saturdays will remain unchanged from 9:00 am to 12:00 pm.

A three-month review of opening hours was completed and reported to the Performance and Monitoring Committee on 2 February 2021.

The implementation of the change to hours occurred on 19 October 2020. Over the following three months staff gathered information from the Waihi Beach Community through feedback forms, email communications, and a survey of the Waihi Beach School Parent Community over a three month period. The Committee considered the feedback received at the Performance and Monitoring Committee meeting on 2 February 2021 and passed a second resolution:

## PM21-1 – 2 February 2021 – Report 9.9: Three Month Review – Opening Hours Waihi Beach Library and Service Centre:

### • RESOLUTION PM21-1.2

Moved: Cr A Henry  
Seconded: Cr J Denyer

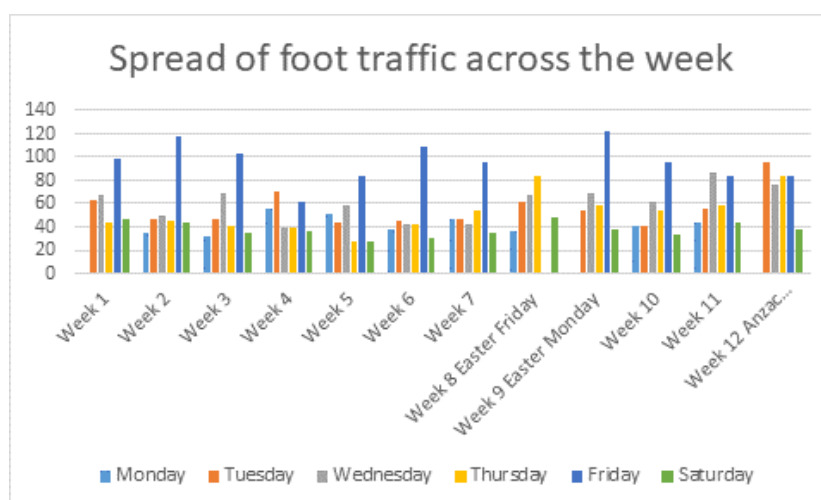
3. That the opening hours of the Waihi Beach Library and Service Centre be extended by three hours to 10am to 5pm on Fridays.
4. That the opening hours of the Waihi Beach Library and Service Centre be reviewed in three months' time.

The implementation of the extension of hours on Fridays occurred on 12 February 2021. Over the following three months staff gathered further feedback from the wider community to 'test' that Friday was still the preferred option.

### DATA ANALYSIS, COMMUNITY FEEDBACK AND STAFF COMMENT

Statistics (from October 2020 to April 2021) show the following:

- A small increase in foot traffic of 6.4%;
- A small increase in membership of 4.5%;
- An increase in book issues of 24%; and
- A changing pattern of foot traffic due to both the additional days of the week and the extension on Fridays. Friday being the most popular day and Monday the least popular.



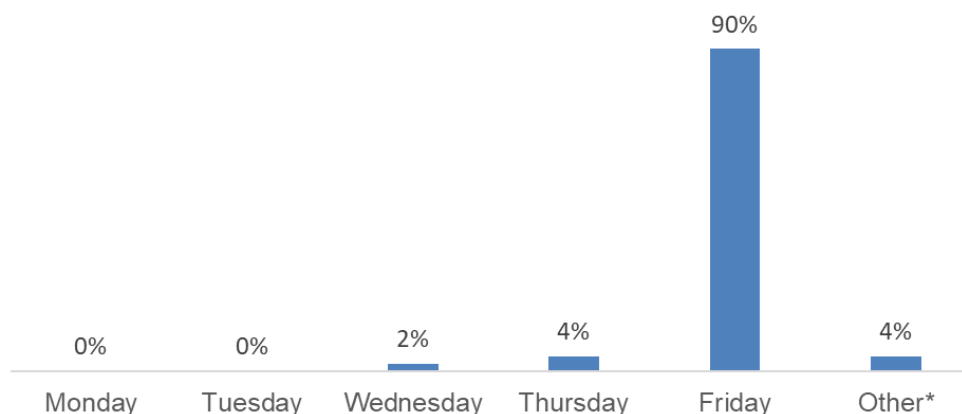
With the additional open days and the extension to Friday opening hours, we have been able to offer an increased number of events specifically aimed at children. In the months of January, February and March 2021, the staff team organised 17 events attended by 295 people. In comparison, during the same period in 2020, we offered just five events that were attended by 46 people.

### Analysis of community feedback

Before extending the library's opening hours in October 2020, a survey of the school community asked parents to rate their preferred day of the week for extended opening hours, so that it could be ensured future offerings did not clash with families' other after school activities. Results of that survey clearly showed Friday as the preferred day.

A second community feedback process, to gauge the community's preference for extended Friday opening hours was conducted between 12 February 2021 and 12 May 2021. Forty-nine pieces of feedback were received, with 90% of respondents preferring Friday. \* Please note - the 'other' on the graph refers to one respondent who specified Monday or Tuesday.

### Feedback Responses Preferred Extended Weekday Trail – 12 February to 12 May 2021



#### Staff Comment

Use statistics indicate that the community is making use of the facility every day it is open, although increases in foot traffic and membership have been modest. While a concentrated effort has been made by the staff team to increase the profile and 'customer space' available, there are limitations as to what can be offered in such a confined area.

'Literacy for All, Reading for Pleasure' is a key goal for Public Libraries New Zealand. Functional literacy is a building block for other literacies (e.g. digital, democratic, financial, numerical, and social) and our libraries provide the means for people to build their literacy. Supporting the children in our communities in this respect is an important role for all our libraries.

In terms of library use by children, the altered opening hours and proximity to the school has not yet borne 'fruit', although an after school Brick (Lego) Club, introduced on Friday after school, has been extremely successful and has attracted an average of 15 children and 8 parents each week. It fills the need for a local after school activity and raises the profile of the library with the young family demographic. The parents also use Friday afternoon as an opportunity to issue books. Recently scheduled class visits have increased and the relationship between the school and library is continuing to grow.

## 2. ŌMOKOROA LIBRARY AND SERVICE CENTRE: RE-LOCATION TO WESTERN AVENUE

### BACKGROUND

The 'Old Library', located at McDonnell Street, was a repurposed home. Library shelving was housed in the limited L-shaped living area as best as possible, however the low ceiling height and shelves up against walls resulted in a lack of natural light. All available floor space was used for shelving books and a small counter. There was no distinguishable children's area or comfortable seating for adults and only room for one free public computer.

Positives of the previous location were its proximity to a small shopping centre and café; a meeting place for locals, as well as being within walking distance of the local school.

Although the 'new' library, located in the Ōmokoroa Sports Pavilion at Western Avenue, is not a purpose built library, it has provided a larger and more open space, for the shelving of books, and for people to use for their various needs. There is a long study desk with four public computers and space to study, comfortable seating for sitting to read, a dedicated children's area with soft furnishings and an area to gather for story times. A large semi-circular help desk enables several library or council customers to be attended to at once.

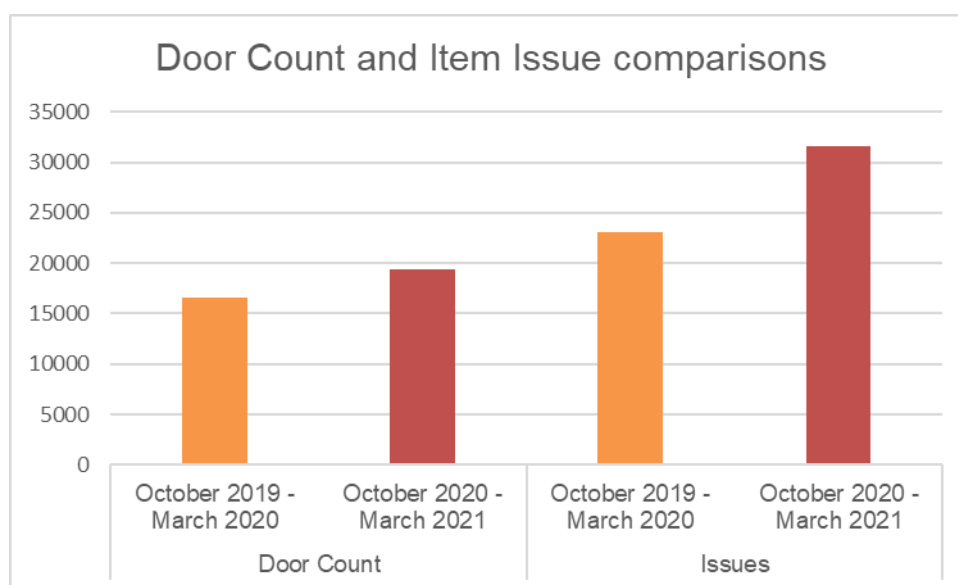
The library has high ceilings and large windows providing soothing views of sports fields on both sides and plenty of natural light, which is pleasant and inviting - the public are now more inclined to stay longer when they visit.

A meeting room located upstairs in the library is used for library programming, and is also freely available to anyone to use for meetings or as a quiet working space. There are three further bookable meeting rooms on the lower floor.

### DATA ANALYSIS, COMMUNITY FEEDBACK AND STAFF COMMENT

**Statistics (from October 2020 to March 2021) show the following:**

- An increase in foot traffic of 17%;
- An increase in book issues of 37%;
- An increase in library membership of 13%;
- An increase in number of Aotearoa Peoples Network Kaharoa sessions of 31%; and
- A decrease in numbers attending events of -33%.





**Staff Comment**

The interim Library and Service Centre in Western Avenue has proven to be popular with local residents. The increases in foot traffic, membership and borrowing due to the new, larger spaces is not unexpected and an outcome experienced by all new public libraries upon opening.

The library is located further from the local primary school resulting in an end to regular class visits, and contributing to the drop in numbers attending events. However, the proximity to the sports grounds has in turn changed the visiting habits of some families, creating a dual reason for some to visit the complex.

The staff team will continue to monitor use and respond accordingly to community feedback to ensure the continuing best use of the space.

## 9.5 ŌMOKOROA GEOLOGY MONITORING REPORT - MARCH 2021

**File Number:** A4079760

**Author:** Scott Parker, Reserves and Facilities Projects Assets Manager

**Authoriser:** Gary Allis, Deputy Chief Executive

### EXECUTIVE SUMMARY

The Tonkin & Taylor 'Ōmokoroa Landslip Monitoring March 2021' report (**Attachment 1**) is provided for information as an update to the regular geological monitoring carried out within the historic landslip prone areas along the Ōmokoroa peninsula.

There are no specific remedial actions or decisions required at this time.

Unauthorised foreshore timber and used tyre structures identified in the report have since been reported to the Regional Council to investigate. Western Bay of Plenty District Council is not responsible for these.

### RECOMMENDATION

That the Reserves and Facilities Projects Assets Manager,s report dated 8 June 2021 titled 'Ōmokoroa Geology Monitoring Report - March 2021' be received.

### BACKGROUND

Consultants Tonkin & Taylor are contracted to Council to provide geological monitoring of the landslip prone areas on the western side of the Ōmokoroa Peninsula.

Monitoring frequency can vary depending on weather and environmental patterns, but site monitoring visits are generally undertaken every 3-4 months.

### ATTACHMENTS

1. Ōmokoroa Landslip Monitoring March 2021 [↓](#) 



Job No: 1004459.1000

19 April 2021

Western Bay of Plenty District Council  
Private Bag 12803  
Tauranga 3143

Attention: Scott Parker

Dear Scott

## Omokoroa Landslip Monitoring March 2021

### 1 Introduction

Western Bay of Plenty District Council (WBOPDC) has engaged Tonkin & Taylor Ltd (T+T) to complete regular landslip monitoring along the western side of the Omokoroa Peninsula between Waterview Terrace and Ruamoana Place. Monitoring was recently completed on 24 February 2021 and compared with previous monitoring undertaken on 16 September 2020.

The detail of the scope of this landslip monitoring is included in our offer of service dated 13 December 2018 (T+T Ref: 1004459.1000).

The previous monitoring information is included in our letter report dated 2 October 2020 (T+T Ref: 1004459.1000).

The landslips monitored in this report were mapped in our Omokoroa Peninsula Landslip Mapping report<sup>1</sup> following the ex-cyclones Debbie and Cook storm events of March and April 2017. A reference to the landslips, along with their location, is included in Appendix A.

### 2 Rainfall and groundwater measurements

#### 2.1 Monthly rainfall report

Table 2.1 summarises the average rainfall in Omokoroa over the last few months to give an understanding of potential effects rainfall may have had on the landslips compared to previous months.

<sup>1</sup> Tonkin & Taylor Ltd. (August 2017). *Omokoroa Peninsula Landslip Mapping* prepared for Western Bay of Plenty District Council. T+T Ref: 1002900.

**Table 2.1: Recorded monthly rainfall and historical averages**

Month	Monthly rainfall recorded (mm) <sup>1</sup>	Average monthly rainfall (mm) <sup>2</sup>
September 2020	21.8	63.5
October 2020	37.4	86.5
November 2020	148.8	66.1
December 2020	17.2	95.6
January 2021	23.8	67.8
February 2021	139.2	97.5

<sup>1</sup>Rainfall information obtained from University of Waikato weather station at Bramley Drive.

<sup>2</sup>Metservice Past Weather for Tauranga Airport. <https://www.metservice.com/towns-cities/locations/tauranga/past-weather>.

## 2.2 Ruamoana Place standpipe piezometers and horizontal drains

### 2.2.1 Piezometers

Groundwater levels have been recorded at Ruamoana Place within three boreholes (BH1, BH2 and BH3), at the locations shown on Drawing 1004459.1000-020 in Appendix A. Each borehole houses two standpipes (STP1 and STP2). Each have level loggers continually measuring groundwater conditions. Within each borehole, one level logger is influenced by a perched groundwater table (STP2), while the other level logger is influenced by a deeper regional groundwater level (STP1). A graph showing the groundwater variability within each of the standpipes and the recorded rainfall events at Bramley Drive over the past six months is provided in Appendix A. Furthermore, Table 2.2 summarises the standing groundwater levels within the standpipe piezometers during this monitoring round.

**Table 2.2: Summary of groundwater conditions within standpipe piezometers on 24 February 2020**

Borehole	Standpipe and Ground Level (mRL)	Groundwater Level (mRL)	Base of Standpipe (mRL)	Height of Standpipe Response Zone above base (m)
BH1	STP01 (18.13)	3.79	0.68	4.5
	STP02 (18.13)	Dry	6.76	3.5
BH2	STP01 (13.68)	3.55	0.28	4.5
	STP02 (13.68)	Dry	6.74	2.5
BH3	STP01 (12.50)	3.30	-1.20	3.5
	STP02 (12.50)	6.22	5.00	0.5

### 2.2.2 Horizontal drains

Nine horizontal drains (HD) have been installed along Ruamoana Place with the intention of lowering the underlying groundwater levels. Table 2.3 summarises the HD discharge observations made during this monitoring round.

**Table 2.3: HD discharge observation summary**

HD/VD	Visible discharge? Y/N	Flow observations
1	N	Dry, no visible discharge
2	N	Dry, no visible discharge
3	N	Dry, no visible discharge
4	N	Dry, no visible discharge
5	N	Dry, no visible discharge
6	N	Dry, no visible discharge
7	N	Dry, no visible discharge
8	N	Dry, no visible discharge
9	Y	Constant slow flow, water free of sediment

### 2.3 Waterview Terrace standpipe piezometers

Groundwater levels along Waterview Terrace have been recorded within three standpipe monitoring wells at the locations shown in Figure 1004459.1000-OLM-F2 (A fourth standpipe monitoring well was not located during this monitoring round). The measured water levels within the Waterview Terrace boreholes are summarised in Table 2.4.

**Table 2.4: Summary of groundwater conditions at Waterview Terrace piezometers (24 February 2020)**

Piezometer	Water table depth (below ground level)	Depth of piezometer tip (below ground level)
1	Dry	2.3 m
2	Dry	8.2 m
3	Dry	13.79 m

During this monitoring round groundwater was not encountered within any of the Waterview Terrace standpipes.

### 3 Landslip monitoring

Table 3.1 summarises our observations of the landslip monitoring completed along the western side of the peninsula on 24 February 2021.

**Table 3.1: Landslip monitoring register**

Landslip ID	General location	Changes observed	Action
1	Hamurana Road	Shallow superficial failures on face.	-
2	Hamurana Road	Recent small failure on scarp of landslip observed (Photograph 3.1). Likely to result in additional surficial failures. Knob of land between Landslip 1 and Landslip 2 becoming thinner.	-
3	Hamurana Road	Shallow superficial failures on face.	-
4	Hamurana Road	Shallow superficial failures on face.	-
5	Kaharoa Ave	Shallow superficial failures on face.	-
5a	Omokoroa Bowling Club	Visible water seepages coming from base of slope below bowling club (alongside council reserve).	Seepages to be monitored during subsequent site visits
6	Kowai Grove	Shallow superficial failures on face.	-
7	McDonnell Street	Tyres have been used to construct a wall structure along base of landslip (Photograph 3.2). This structure had previously been destroyed by coastal processes.	WBOPDC to investigate
8	McDonnell Street	Timber structure has been constructed at base of landslip (Photograph 3.3).	WBOPDC to investigate
9	McDonnell Street	Shallow superficial failures on face.	-
10	McDonnell Street	Shallow superficial failures on face.	-
11	Bramley Drive	Shallow superficial failures on face.	-
11a	Bramley Drive	Shallow superficial failures on face.	-
11b	Bramley Drive	Shallow superficial failures on face.	-
12	Ruamoana Place	Shallow superficial failures on face.	-
13	Ruamoana Place	Shallow superficial failures on face.	-
14	Ruamoana Place	Some small tree trunks that had been mechanically cut observed on headscarp of landslip (Photograph 3.4 & Photograph 3.5).	-
15	Ruamoana Place	Cracks observed within landscape fill on base of slope. Minor regression of slump in base of slope observed (Photograph 3.6).	-
16	Ruamoana Place		-

5



*Photograph 3.1: Small failure observed on the scarp of Landslip 2 (24/02/2021).*



*Photograph 3.2: Recently constructed tire wall along base of Landslip 7 (24/02/2021).*





*Photograph 3.3: Timber structure recently constructed at base of landslip (24/02/2021).*



*Photograph 3.4: Recently felled vegetation on the headscarp of Landslip 14 (24/02/2021).*





*Photograph 3.5: Recently removed vegetation from headscarp of Landslip 14 (24/02/2021).*



*Photograph 3.6: Regression of minor slump within base of Landslip 15 and Landslip 16.*

It should be noted that coastal erosion features have become more evident within the base of several landslips along the western edge of the peninsula. These features comprised overhangs and hollows in line with the high tide mark. In some cases, this erosion has caused shallow failures within the toes of the landslips. There is a possibility that additional toe erosion along the base of the landslips could result in the mapped landslips reactivating or new landslips forming.

The two wall structures observed along the base of Landslip 7 and Landslip 8 appear to have been constructed within the past six months. The tyre wall below Landslip 7 appears to have been constructed from tyres that were previously distributed along the base of the landslip while the timber wall below Landslip 8 appears to have been constructed from imported materials. The effects that these structures may have on the slopes and adjacent areas is not known.

#### **4 Discussion**

Since our last inspection in September 2020, the head scarps on all of the landslips do not appear to have regressed. However, as detailed in Section 3, there were some minor changes observed to several landslips related to shallow superficial failures on headscarps and coastal toe erosion. Although the changes were minor, they will be checked during future monitoring sessions to determine what, if any, actions are required.

Some anthropogenic changes were observed to two of the landslips including a new tyre wall and a timber platform. Both of these structures appear to have been constructed in response to coastal erosion. We recommend that WBOPDC investigate these structures to determine what impact they may have on the surrounding land. It also appears that some vegetation has been removed on the headscarp of Landslip 14 by one of the residents along Ruamoana Drive. Vegetation on the headscarps needs to be managed, but ad-hoc pruning and other alterations to the flora by residents should be discouraged.

Rainfall over the past six months has generally been below the recorded average (excluding November 2020 and February 2021). The groundwater levels encountered within the standpipe piezometers are all also low. Only one of the horizontal drains along Ruamoana Place was discharging groundwater and this is likely to reflect the low groundwater levels measured in the piezometers.

## 5 Applicability

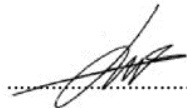
This report has been prepared for the exclusive use of our client Western Bay of Plenty District Council, with respect to the particular brief given to us and it may not be relied upon in other contexts or for any other purpose, or by any person other than our client, without our prior written agreement.

Tonkin & Taylor Ltd

Environmental and Engineering Consultants

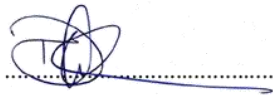
Report prepared by:

Authorised for Tonkin & Taylor Ltd by:



Jesse Beetham

Engineering Geologist



David Milner

Project Director

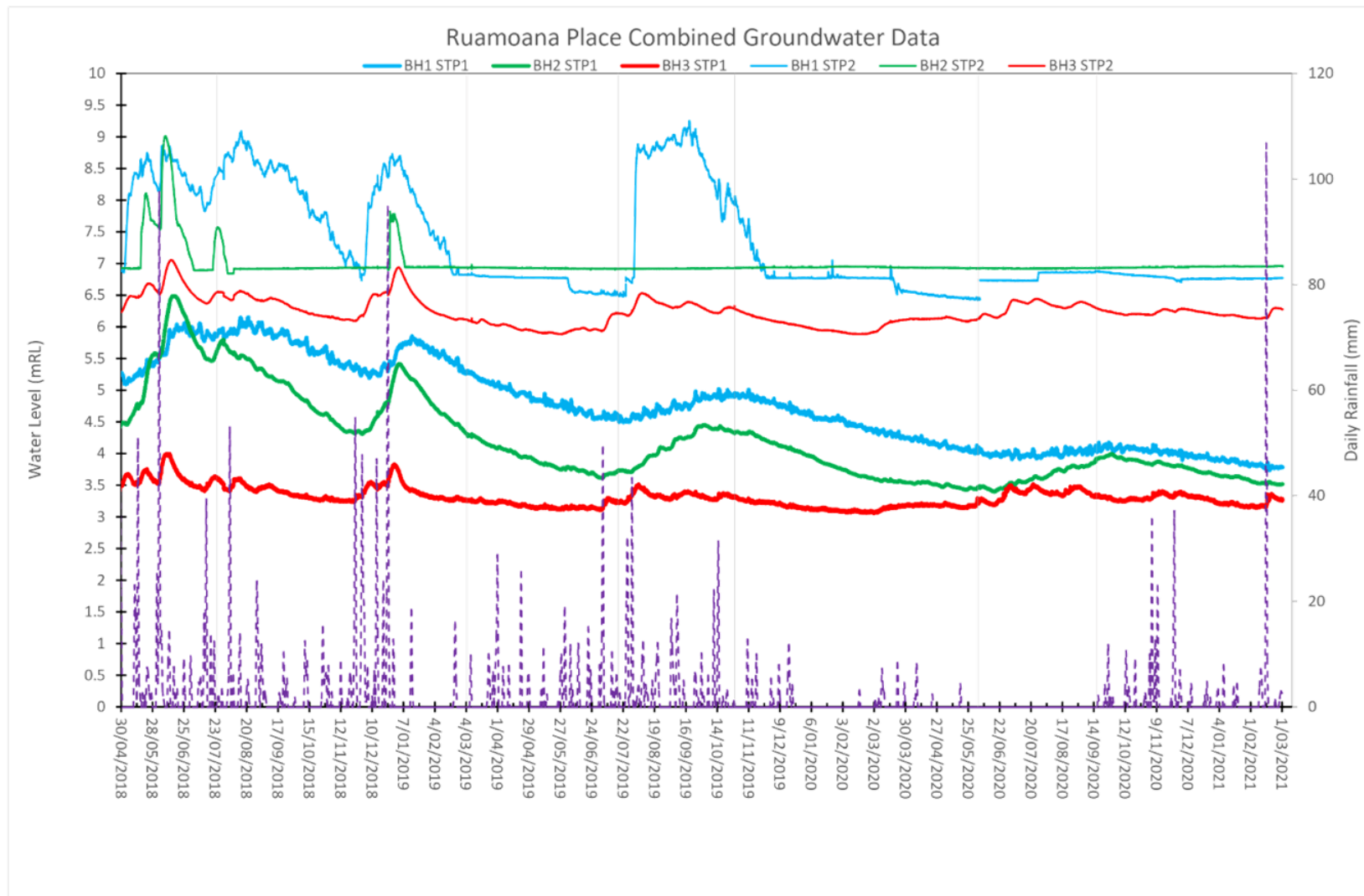
JMB

\\\\ttgroup.local\\files\\tgaprojects\\1004459\\1004459.1000\\issueddocuments\\202103  
inspection\\20210419.march\_monitoring\_report.jmb.docx

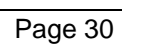
## **Appendix A: Figures**

---

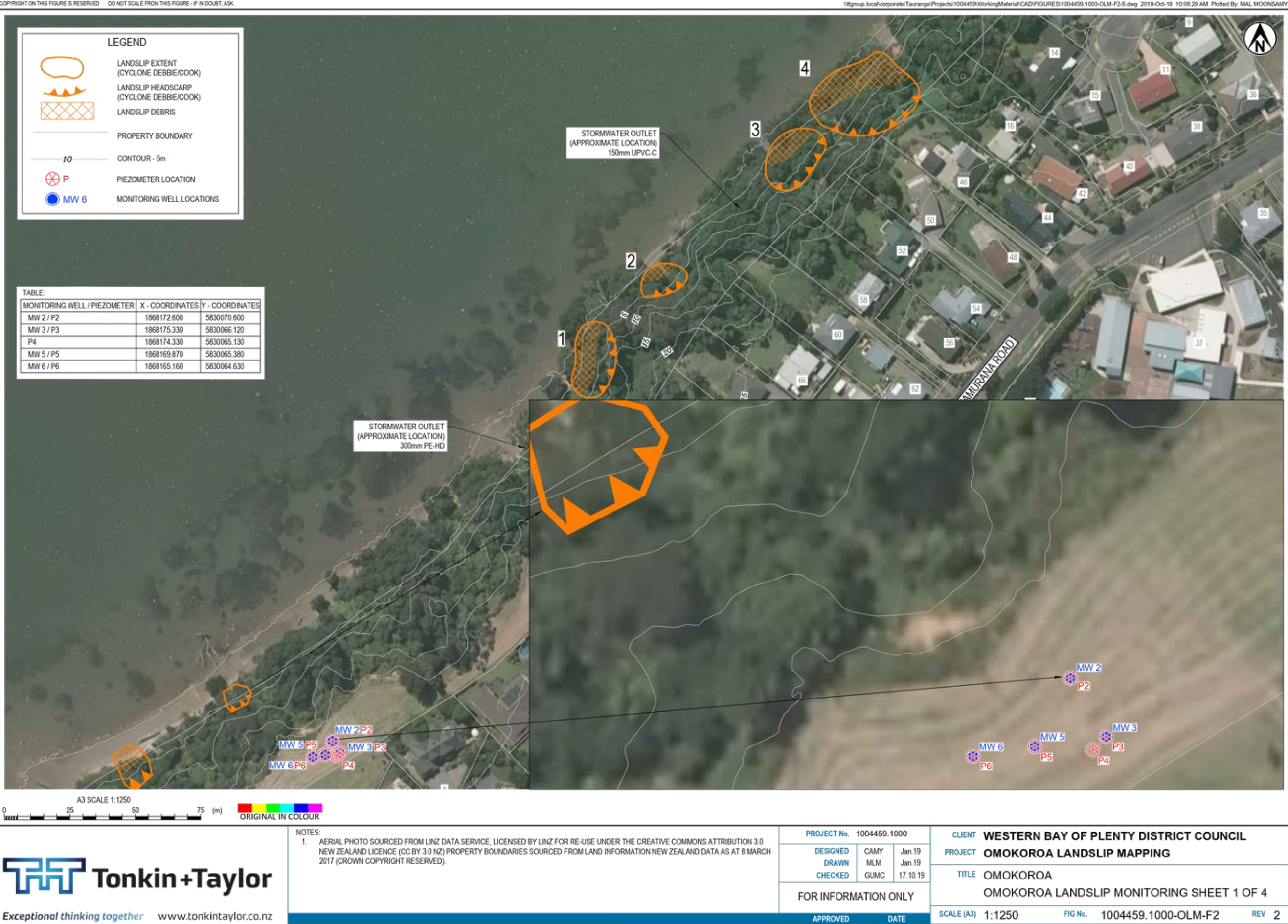
- **Graph of groundwater measurements and rainfall events at Ruamoana Place**
- **Figures 1 to 5 – Landslip Monitoring drawings**
- **Drawing 1004459.1000-020 – Ruamoana Place Drainage As-Built**



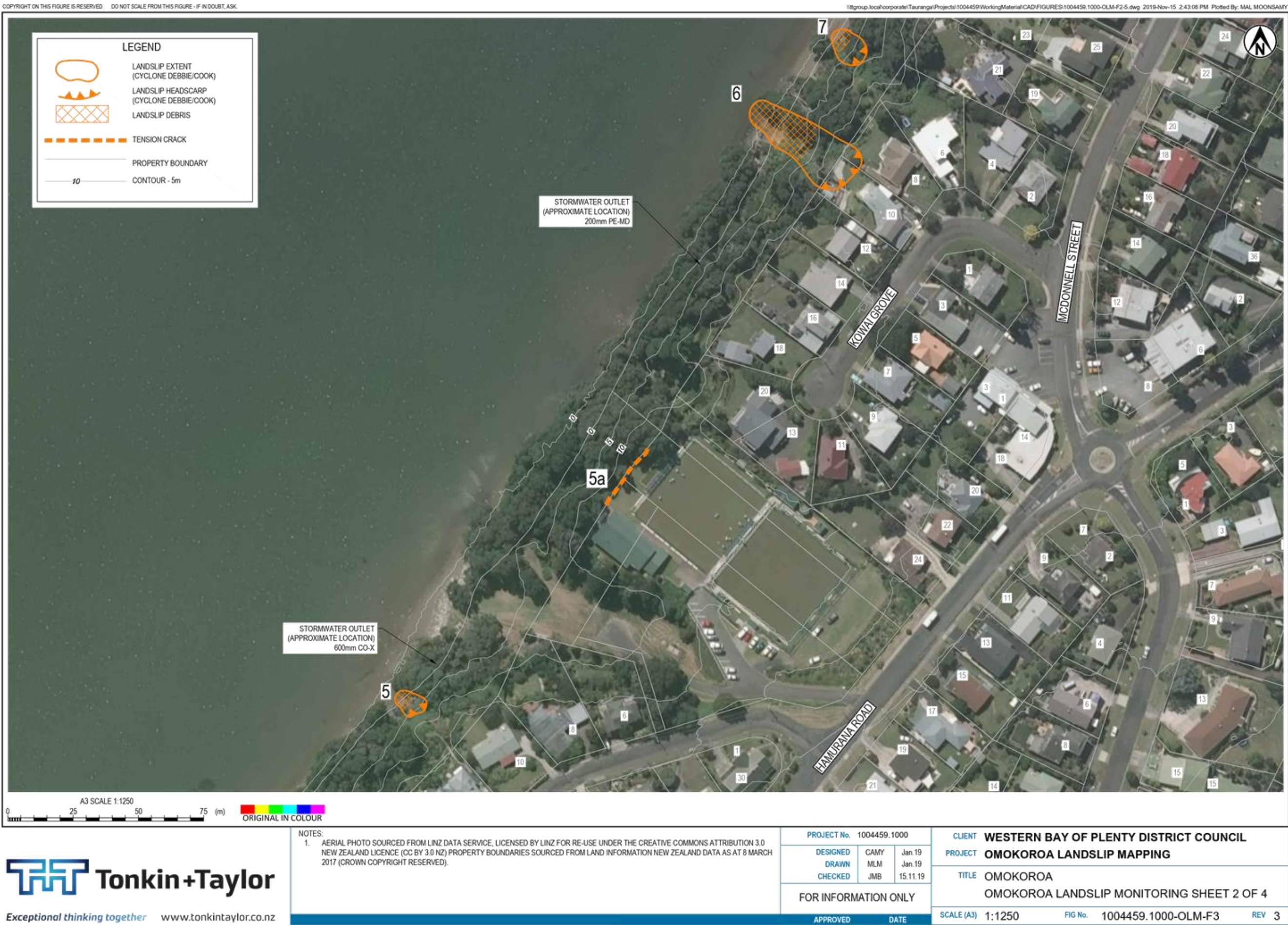




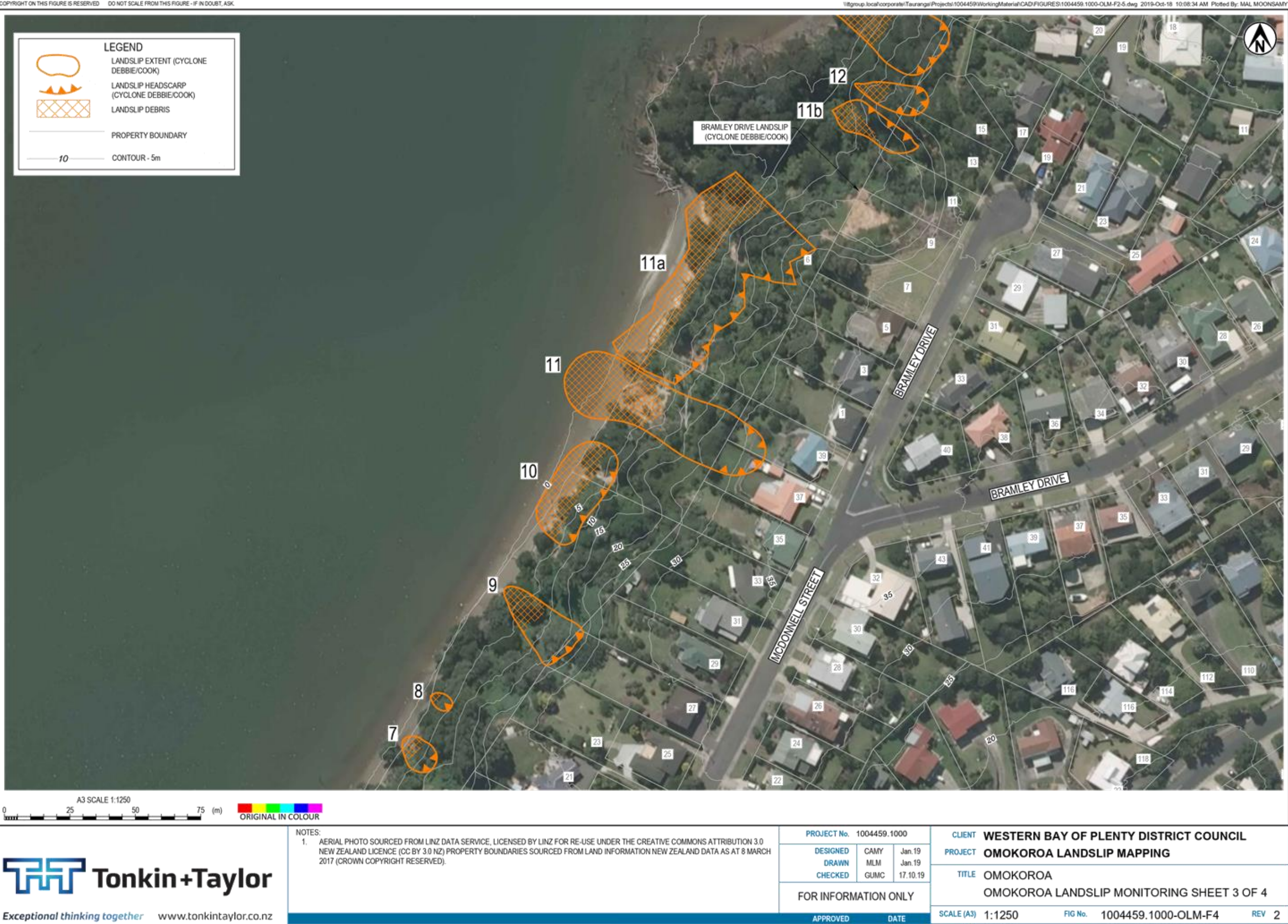




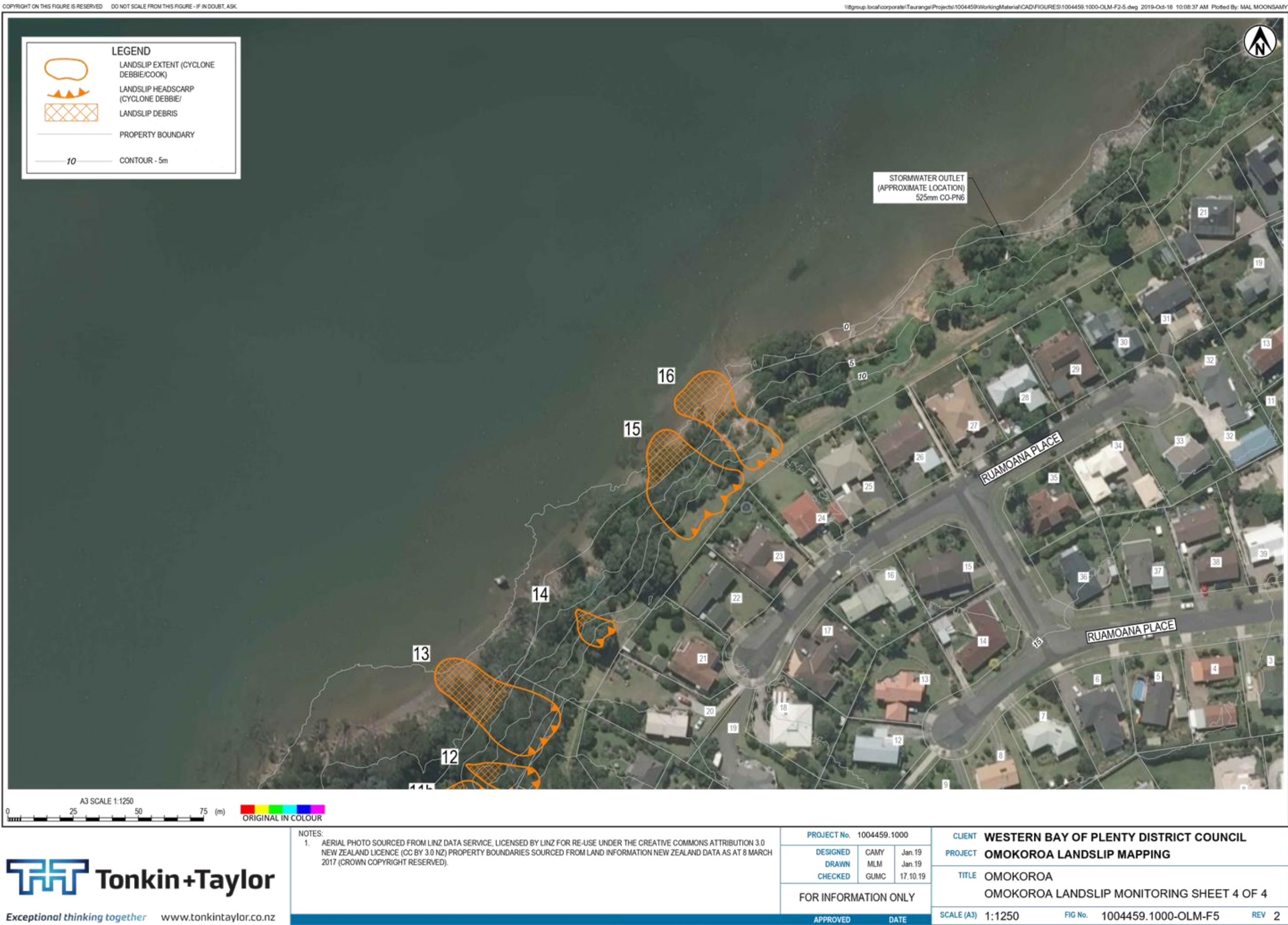




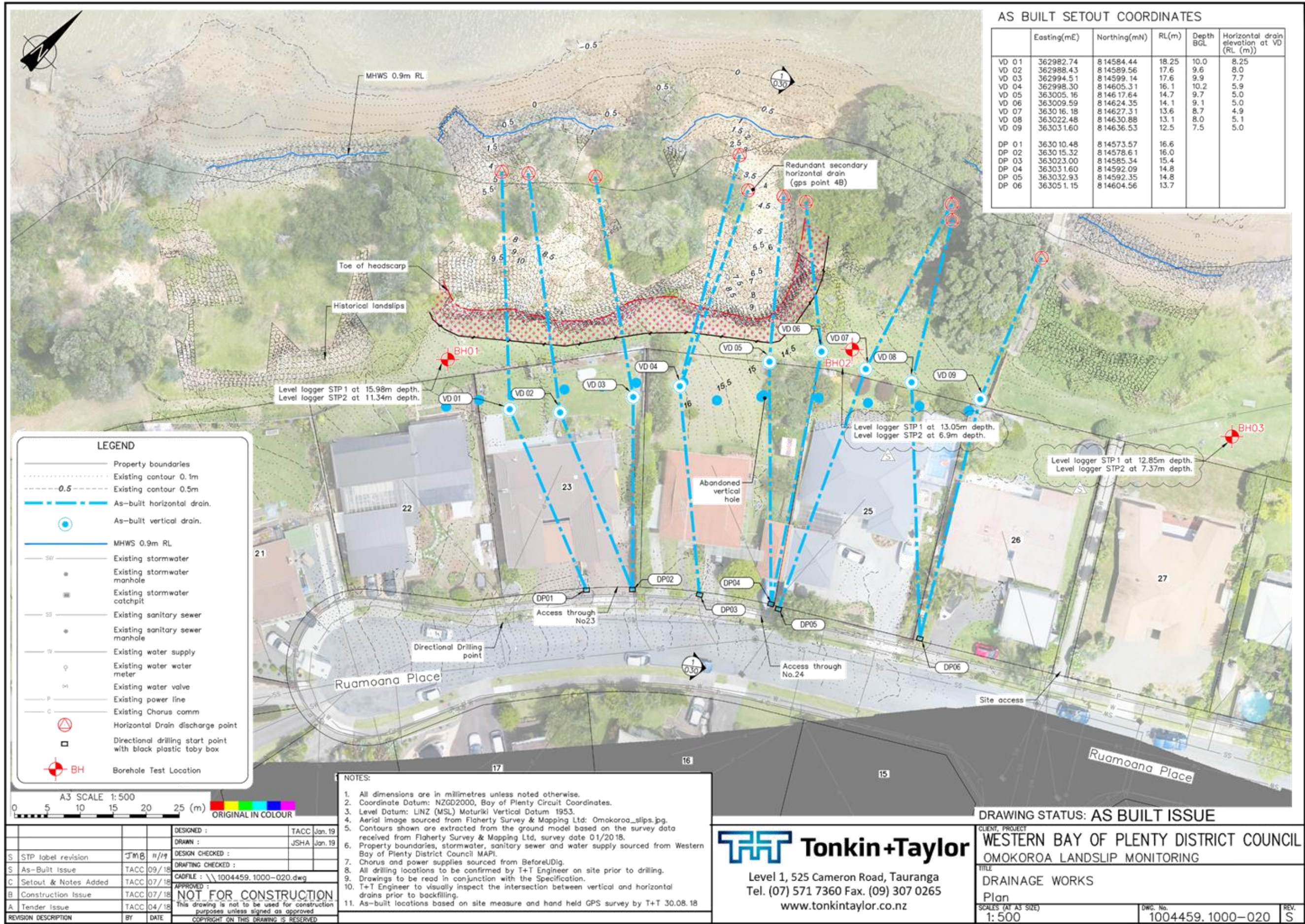














## 9.6 PROPOSAL TO LEASE - PAENGAROA DOMAIN - EASTERN DISTRICTS RUGBY AND SPORTS CLUB

**File Number:** A4059681

**Author:** Peter Watson, Reserves and Facilities Manager

**Authoriser:** Gary Allis, Deputy Chief Executive

### EXECUTIVE SUMMARY

The 42-year land lease at Paengaroa Domain with the Eastern Districts Rugby and Sports Club Incorporated (EDRSC) came to an end in March 2021. EDRSC wish to enter into a new lease with Western Bay of Plenty District Council (WBOPDC) to continue their tenure at Paengaroa Domain.

As the lease had been contemplated in the 2013 Maketu Ward Reserve Management Plan review, normally no public consultation is required prior to Council's decision. However, as the club wish to occupy a larger lease footprint than the previous lease permitted, it would be prudent to seek public feedback prior to Council resolving to enter into a new lease.

This report seeks that Council passes a resolution of its intention to enter into a lease with EDRSC, for 940m<sup>2</sup>, more or less, for up to 33 years, of the land over part of Paengaroa Domain, Paengaroa pursuant to section 54 of the Reserves Act 1977 prior to undertaking public consultation.

### RECOMMENDATION

1. That the Reserves and Facilities Manager's report dated 8 June 2021 titled 'Proposal to Lease - Paengaroa Domain - Eastern Districts Rugby and Sports Club' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Performance and Monitoring Committee **approves/does not approve** in principle to enter into a new lease to continue the tenure of Paengaroa Domain by the Eastern Districts Rugby and Sports Club Incorporated to lease an area of approximately 940m<sup>2</sup>.
4. If approval in principle is given, that staff be directed to publicly notify the proposal in terms of Section 119 of the Reserves Act 1977. Subsequent to public notification, Council will give due consideration to any submissions or objections prior to finalising their decision.

### BACKGROUND

The 42 year (21 plus 21) land lease at Paengaroa Domain with the EDRSC came to an end in March 2021 with no provision for a right of renewal. The original lease area was 490m<sup>2</sup>. EDRSC wish to continue their tenure of the reserve and wish to enter into a new lease with WBOPDC for 940m<sup>2</sup> more or less (**Attachment 1**).

The contemplated lease will be for a period of up to 33 years pursuant to section 54 of the Reserves Act 1977.

The occupation of Paengaroa Domain by the EDRSC is recorded in the Paengaroa Domain Management Plan which had gone out for public consultation as part of the Maketu Reserve Management Plan in 2012/2013 (**Attachment 2**).

A need to publically advertise a proposal to lease is not required when a Reserves Management Plan contemplates tenure. However, the club have, over a number of years, extended their footprint on the reserve by extending the main clubrooms and adding axillary buildings. They have not sought permission via the required channels, where permission should be granted by Council resolution. The club have also projected that in the future an extension to the main building is likely required for women's changing rooms to support women's rugby.

Both these situations require EDRSC to occupy a larger lease footprint than the previous lease permitted. The new lease would formalise the extended lease footprint of 940m<sup>2</sup>. Whenever any existing lease under the Reserves Act 1977 requires an extension to an existing lease area public, consultation is sought.

The current policy for setting land rentals for club buildings on reserves will apply to the lease.

### SIGNIFICANCE AND ENGAGEMENT

The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy. In making this formal assessment, there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

In terms of the Significance and Engagement Policy, this decision is considered to be of low significance because the lease has already been consulted on as part of the Paengaroa Domain Management and Concept Plan 2013 (**Attachment 2**). The Reserve Management Plan records that a lease is in place and the reserve program detailed development of a further sports playing field (now completed).

### ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Planned Engagement/Consultation/Communication	
Tangata Whenua	Local Iwi will be notified directly asking for comments / submissions.	Planned
General Public	The proposal to lease will be publicly notified.	

### ISSUES AND OPTIONS ASSESSMENT

Option A	
That the Performance and Monitoring Committee <b>approves in principle</b> to enter into a new lease to continue the tenure of Paengaroa Domain by the Eastern Districts Rugby and Sports Club Incorporated to lease an area of approximately 940m <sup>2</sup> .	
<b>Assessment of advantages and disadvantages including impact on each of the four well-beings</b> <ul style="list-style-type: none"> <li>• Economic</li> <li>• Social</li> <li>• Cultural</li> <li>• Environmental</li> </ul>	<ul style="list-style-type: none"> <li>• Investment is made by the club and funding agencies into the facility and any future expansion (Women's Rugby).</li> <li>• The Club has its own facility and is not subject to commercial lease arrangement and high rental costs</li> <li>• The Club is able to continue to expand membership with confidence of providing facilities and recreational programmes.</li> </ul>
<b>Costs (including present and future costs, direct, indirect and contingent costs).</b>	<ul style="list-style-type: none"> <li>• Council receives a rental income from the club as per the Setting Land Rentals for the Club Buildings Policy.</li> </ul>

<b>Option B</b>	
That the Performance and Monitoring Committee <b>does not approve</b> in principle to enter into a new lease to continue the tenure of Paengaroa Domain by the Eastern Districts Rugby and Sports Club Incorporated to lease an area of approximately 940m <sup>2</sup> .	
<b>Assessment of advantages and disadvantages including impact on each of the four well-beings</b> <ul style="list-style-type: none"> <li>• Economic</li> <li>• Social</li> <li>• Cultural</li> <li>• Environmental</li> </ul>	<ul style="list-style-type: none"> <li>• The Club would have no facility as the lease has expired</li> <li>• The Club would be unable to continue to cater for senior and junior rugby, senior netball, and golden oldies.</li> </ul>
<b>Costs (including present and future costs, direct, indirect and contingent costs).</b>	<ul style="list-style-type: none"> <li>• Council would need to make arrangements to find a new lessee for the site and building.</li> </ul>

### STATUTORY COMPLIANCE

The land status of Paengaroa Domain is a recreation reserve in terms of the Reserves Act 1977. Section 54 of the Reserves Act 1977 applies. This allows the Council to lease all or part of a reserve to any voluntary organisation for use of the reserve for recreational activities.

The lease cannot be for more than a term of 33 years and would require that it be used for the purposes that are specified in the lease.

### ATTACHMENTS

1. Aerial plan of proposed lease area [!\[\]\(67ff022fd78f943b679992c2874bbfd1\_img.jpg\)](#) 
2. Paengaroa Domain Reserve Management Plan [!\[\]\(5890ff4c38007932c846fa9d39ba1fe6\_img.jpg\)](#) 





**5.21 Paengaroa Domain**

Location	SH 33 Paengaroa	Current Inventory	
Reserve Classification:	Recreation Reserve		
District Plan Zone	Rural	Car park	Medium
ID	109	Toilet	Medium
Area	10.5117 Ha	Sports fields	Medium
Current State	Recreation and sports. Clubhouse, Grazing lease.	Hard courts	Medium
Concept Plan	Completed September 2010	2 Cricket wickets	1 synthetic, 1 grass
Overview	Centrally located sports facility with potential to extend	Clubrooms	
Grass Mowing Standard	(6.5200Ha) Type C. Refer Section 4 Levels of Service for specific heights of sports fields and 30-50 cuts per year depending on the level and type of use.	Playground equipment	
Toilet Cleaning	2 x per week		

**Background:**

- ☐ Main sporting facility for Paengaroa community.
- ☐ Grazing lease located in north western corner of reserve.

**Reserve Issues:**

- ☐ Potential for upgrade of amenity values of reserve.
- ☐ Opportunity to strengthen Sportville concept within reserve e.g. outdoor sports astro turf and indoor multi-sport facilities.
- ☐ Surface of hard courts requires upgrade.
- ☐ Playground disjointed from main activities within reserve.

**Reserve Management Policy:**

- 5.21.1 Concept plan adopted by Council on 9 September 2010.
- 5.21.2 Freedom camping is permitted within the formed car park area subject to the Bylaw restrictions (Refer to Bylaw in Appendices).
- 5.21.3 Generic objectives for Recreation Reserves and generic policies apply.





CONCEPT PLAN ACTIONS REVIEW JULY 2013		STATUS UPDATE
A	Entrance upgraded with trees signage and planting without obstructing traffic sight lines.	
B	Overflow car parking on grass.	
C	Timber post and rail fencing between the State Highway and Domain.	
D	Future field for all sports codes.	
E	Looped track around the perimeter of the sports fields. Provide doggy- doo bins, signage and sculpture.	
F	Fitness trail sharing the proposed track with fitness equipment.	
G	Retain vehicular access exit to Lemon Road; location and existing septic tank location to be determined.	
H	Passive space with native planting. Provide seating, sculpture and signage.	
I	Future Children's playground for a variety of age groups.	
J	Current playground revamped/repainted in the interim with possibility of relocating to the proposed position (I).	
K	Potential skate park location.	
<b>Notes:</b>		
Safe access to and from State Highway 33 to be referred to NZ TA for investigation.		
Trees and vegetation in vicinity of Powerco's assets will comply with the Electrical Regulations Act 2003.		
Requirement for appropriate signage locating Domain and facilities as well as clear traffic signage.		
Investigate a fire hydrant in proximity to Clubrooms.		

2012/22 LTP Approved Actions	Action Cost Estimate	Renewal - Higher Std - Growth	Preferred Timing	Project No
Playground pool fence, seats & bins	10,650		2013/14	244008
Planting low amenity & revegetation	13,274		2013/14	244007
Playground upgrade, Walkway	95,117		2018/19	244004
Exercise equipment	75,884		2020/21	244006
New sports field	368,262		2021/22	244005



**9.7 TWO MILE CREEK PROJECT UPDATE****File Number:** A4079015**Author:** Gary Allis, Deputy Chief Executive**Authoriser:** Miriam Taris, Chief Executive Officer**EXECUTIVE SUMMARY**

There will be a presentation at the Performance and Monitoring Committee Meeting on the status of the Two Mile Creek Stormwater Project.

**RECOMMENDATION**

1. That the Deputy Chief Executive Officer's report dated 8 June 2021 titled 'Two Mile Creek Project Update' be received.

**Topics Include:**

1. Land owner sign off status;
2. Analysis of the conditions that need to be met to get the remaining land owners sign off;
3. Review of the alternative design and resource consent considerations;
4. Review of the alternative design total cost estimate; and
5. Discussion on the option of changing to a rock armouring methodology and its implications.

The information required to inform the discussion was not available at the time of agenda closing.

The discussion is to provide direction to inform future decision making reports to the Committee.

## 9.8 OPERATIONAL RISK REPORT JUNE 2021

**File Number:** A4075215

**Author:** Gary Allis, Deputy Chief Executive

**Authoriser:** Miriam Taris, Chief Executive Officer

### EXECUTIVE SUMMARY

The purpose of this report is to advise the Performance and Monitoring Committee about current items of operational risk, covering capital projects and operations.

If the risk outcome requires Committee or Council direction or approval, there will be a separate decision report for that item.

### RECOMMENDATION

That the Deputy Chief Executive's Report dated 8 June 2021 titled 'Operational Risk Report June 2021' be received.

### BACKGROUND

This report has been developed to provide a focus on operational risk and is separate to the risk items identified in reports to the Audit and Risk Committee.

The report does not cover the strategic and litigation risk that is reported to the Audit and Risk Committee.

The operational risk table has been developed to show:

- Project or activity;
- Brief description of the risk and why it has arisen;
- Type of risk (e.g. timing, financial, service delivery); and
- Traffic light system:
  - Green:** Operational item, for information;
  - Orange:** Potential to escalate, Council needs to be aware; and
  - Red:** High risk, Council direction may be required.

Where items are significant or require further explanation, a PowerPoint presentation will be undertaken at the meeting. An update will be provided on current projects at the meeting.

Topic and Description	Risk Type	Risk Level
<p><b>Waihi Beach Wastewater</b></p> <p>The SAS treatment pond liner has failed due to damage caused by a mechanical failure. The liner had to be removed and needs to be replaced.</p> <p>Replacement of the liner requires desludging the settlement ponds and shifting the aerators and stirrers.</p> <p>Constructing an additional storage pond and installing temporary pipework and electrical cabling are needed so that the wastewater can continue to be treated in this temporary location. This will allow the main SAS Lagoon to be drained and repairs carried out.</p> <p>The plant has been operating without a liner. Indicative cost is \$1M plus. An insurance claim has been lodged. The insurance assessor has been appointed and meetings held. Further information is being provided.</p> <p>The plant has transitioned to the temporary ponds and has been operating at a satisfactory level over the months of December, January and February 2021. Staff are currently looking at refinements to the treatment process to ensure we meet our compliance obligations for discharge. This may involve adding extra mechanical processing equipment.</p> <p>The SAS Lagoon has been drained and the insurance assessor has visited the site and acknowledged that a claim now exists, however, there have been no discussions at this point around the quantum of claim to be paid out.</p> <p>Further information flow on costs has been requested and submitted to the insurance assessors. Late March is the expected feedback time frame to our claim.</p> <p>An options assessment of reinstatement design is underway with consideration of a 2-stage winter/summer population treatment process.</p> <p>The insurers have accepted the claim and paid an initial \$500,000. The claim and reinstatement works are now being assessed against the policy limits. Reinstatement is expected to commence later in 2021.</p>	<p>Environmental breach of consent conditions.</p> <p>Financial.</p>	
<p><b>Ōmokoroa to Tauranga Cycle trail</b></p> <p>The issue of pedestrian / cyclist conflicts and cyclist / vehicles at the entranceways on Borell Road and Snodgrass Road has been raised. A safety audit has been completed and remedial options being planned. User numbers on the trail are increasing.</p> <p>The initial improvements are in the design phase.</p> <p>Staff are currently working with WestLink Design Engineers for significant safety enhancements on Borell Road and a number of minor improvements across the route.</p>	<p>Public Reaction</p> <p>Safety</p> <p>Cost</p>	

<p><b>Seal Extension Programme</b></p> <p>There is a risk to the timing and delivery of the seal extension programme due to the Tangata Whenua feedback. This has the potential to affect Mountain Road and Tirohanga Road.</p> <p>Correspondence has been sent to Mr R Rolleston advising him of the Council decision to proceed as planned with the Tirohanga Road Seal Extension. Some Island residents have delivered a petition requesting a Hui to consider seal extension works on the island. A Hui is to be arranged. The project can potentially be winter work.</p> <p>The Mountain Road seal extension design and vegetation clearing methodology has been reviewed due to concerns raised by the Iwi representatives who have expressed an interest in the project. The project has commenced but will be impacted by the end of the construction season.</p> <p>The current seal extension programme is not now expected to be completed this financial year.</p> <p>A new programme has been developed with a draft presented at the 27 April 2021 meeting. This cannot be finalised until the Tirohanga Seal Extension is resolved.</p> <p>A meeting is scheduled in June 2021. A review of the seal extension policy will commence with a scoping workshop in June 2021.</p>	<p>Tangata Whenua Feedback</p> <p>Timing</p> <p>Capex expenditure not being met.</p>	
<p><b>CIP and Three Waters Reform Projects</b></p> <p>There are a significant number of new projects for delivery over the next two years. Resourcing and consenting is a risk to delivery.</p> <p>Delivery is currently on track.</p>	<p>Contractor, consultant and staff resources</p> <p>Consenting</p>	
<p><b>Te Puke Wastewater Treatment Plant</b></p> <p>The plant requires upgrading to meet the consent conditions and to increase capacity for Rangiuru Business Park and local growth. This is the first stage of a 2-stage project. Stage 1 is around \$20M and will be delivered over three years. A Request for Proposal (RFP) for design work is has been issued.</p> <p>The Request for Proposal (RFP) for the design work to the plant has been concluded and Mott MacDonald is the successful consultant. Their contract started on 10 May 2021.</p>	<p>Design Cost</p> <p>Upgrade Cost</p> <p>Physical Works Timing</p>	



<p><b>Kerbside Collection</b></p> <p>The Kerbside Collection Implementation commenced in February 2021.</p> <p>The Bin delivery commenced on 6 May 2021, as of 13 May 3900 bin sets have been delivered in the Waihi Beach / Katikati area and deliveries are to continue south across the District. Call volumes have increased substantially following the start of the delivery roll out.</p> <p>The gaps in the collection database have been resolved and final data export to EnviroWaste was completed Friday 21 May 2021. Currently 17,153 service connections are in place</p> <p>Twelve completed assisted services forms have been received to date and home inspections are to be arranged for next week. There have been no 'put back service' requests received and seventeen request forms 'not to use' have been returned.</p> <p>The bin rollout is underway and there are a number of enquiries around various issues.</p>	<p>Population Timing</p>	
--	------------------------------	--

**10 INFORMATION FOR RECEIPT****11 RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>11.1 - Rangiuru Business Park</b>	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>11.2 - Council Contracts Awarded Or Renegotiated For The Months Of April 2021</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>11.3 - Operational Risk Report June 2021 Confidential</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7