

# MEETING - AGENDA -

Ngā Take

# OMOKOROA COMMUNITY BOARD Poari Haporī

OM21-3

Tuesday, 8 June 2021  
Omokoroa Library & Service Centre  
7.00pm



Western Bay of Plenty  
District Council

# Omokoroa Community Board

## Membership

<b>Chairperson</b>	Teresa Sage
<b>Deputy Chairperson</b>	Peter Presland
<b>Members</b>	John Evans Derek Sage Councillor Murray Grainger Councillor Don Thwaites
<b>Quorum</b>	3
<b>Frequency</b>	Eight weekly / Workshops as required

## Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To provide an effective mechanism for community feedback to Council.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

## Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions.
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing the respective communities to promote public participation and communication within respective communities.
- To undertake tasks, powers and functions delegated by Council or its Committees in accordance with their delegated functions from time to time.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land, or in accordance with allocations which have been approved through the annual plan process.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- 1. To have input into Council and its Committees on issues and plans that affect communities within the Community Board area.

Notice is hereby given that an Ōmokoroa Community Board Meeting will be held in the Omokoroa Library & Service Centre on:  
Tuesday, 8 June 2021 at 7.00pm

## Order Of Business

<b>1</b>	<b>Present .....</b>	<b>4</b>
<b>2</b>	<b>In Attendance .....</b>	<b>4</b>
<b>3</b>	<b>Apologies .....</b>	<b>4</b>
<b>4</b>	<b>Consideration of Late Items.....</b>	<b>4</b>
<b>5</b>	<b>Declarations of Interest.....</b>	<b>4</b>
<b>6</b>	<b>Public Excluded Items.....</b>	<b>4</b>
<b>7</b>	<b>Public Forum.....</b>	<b>4</b>
<b>8</b>	<b>Minutes for Confirmation .....</b>	<b>5</b>
8.1	Minutes of the Ōmokoroa Community Board Meeting held on 13 April 2021 .....	5
<b>9</b>	<b>Reports.....</b>	<b>13</b>
9.1	Council Decision on Ōmokoroa Community Board Recommendation - Expressions of Interest for the Old Pavilion and The Old Library .....	13
9.2	Ōmokoroa Community Board Chairpersons Report - June 2021 .....	14
9.3	Ōmokoroa Community Board Councillor's Report - June 2021 .....	17
9.4	Expression of Interest for the Old Pavilion - Ōmokoroa MenzShed .....	18
9.5	Ōmokoroa Community Board Grant Application .....	23
9.6	Infrastructure Services Report Ōmokoroa Community Board June 2021 .....	24
9.7	Financial Report Omokoroa - April 2021.....	31
9.8	Council, Standing Committees and Community Board Meetings .....	34

**1 PRESENT****2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

**6 PUBLIC EXCLUDED ITEMS****7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

## **8 MINUTES FOR CONFIRMATION**

### **8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 13 APRIL 2021**

**File Number:** A4075408

**Author:** Pernille Osborne, Senior Governance Advisor - Community Boards

**Authoriser:** Barbara Whitton, Customer Services and Governance Manager

#### **RECOMMENDATION**

That the Minutes of the Ōmokoroa Community Board Meeting held on 13 April 2021, as circulated with the agenda, be confirmed as a true and accurate record.

#### **ATTACHMENTS**

1. Minutes of the Ōmokoroa Community Board Meeting held on 13 April 2021

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
OMOKOROA COMMUNITY BOARD MEETING NO. OM21-2  
HELD IN THE OMOKOROA LIBRARY & SERVICE CENTRE  
ON TUESDAY, 13 APRIL 2021 AT 7.00PM**

**1 PRESENT**

Member T Sage, Member P Presland, Member J Evans, Member D Sage, Cr M Grainger and Cr D Thwaites

**2 IN ATTENDANCE**

M Taris (Chief Executive Officer), B Williams (Strategic Property Manager) and P Osborne (Senior Governance Advisor).

34 member of the Public, including Councillor Denyer and Councillor Murray-Benge

**3 APOLOGIES**

Nil

**4 CONSIDERATION OF LATE ITEMS**

Nil

**5 DECLARATIONS OF INTEREST**

Nil

**6 PUBLIC EXCLUDED ITEMS**

Nil

**7 PUBLIC FORUM**

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Omokoroa Community Board. Attending members of the public were invited to take part in the public forum.

**PUBLIC FORUM ADJOURN MEETING**

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**RESOLUTION OM21-2.1**

Moved: Cr D Thwaites

Seconded: Member P Presland

That the meeting adjourn for the purpose of holding a public forum.

**CARRIED**

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**Mike Hayden – Omokoroa MenzShed President**

Mr Hayden was in attendance to speak to the 'Expressions of Interest for the Old Pavilion and the Old Library' report in the agenda.

Prior to the meeting Mr Hayden requested for a letter to be circulated to Omokoroa Community Board members, in support of his verbal address. The letter outlined concerns around the decision made

by the Community Board in relation to the Omokoroa MenzShed Expression of Interest (EOI) for the Old Pavilion.

Mr Hayden made the below points:

- The Omokoroa MenzShed see themselves as a “Hub” in regards to the types of people that could benefit from the opportunities made available by the MenzShed;
- There was a wide range of support for a MenzShed in Omokoroa;
- Financial support from Bay Trust and TECT once the Omokoroa MenzShed is up and running;
- As the only submitters of an EOI, the Omokoroa MenzShed is of the belief that there is no other identified need for this space from the community; and
- The Omokoroa MenzShed felt as though they had not been provided the opportunity to speak to their EOI, to answer any questions or concerns from the Board prior to the decision being made.

For these reasons, Mr Hayden asked on behalf of the Omokoroa MenzShed, that the Board let their decision lie on the table, until the Omokoroa MenzShed and the Board could sit down face-to-face and discuss some of the issues highlighted.

### **Wayne Wright – Omokoroa MenzShed**

Mr Wright spoke in support of the Omokoroa MenzShed noting the below points:

- The claim that funding and financial planning were unclear was incorrect;
- The EOI specifically referred to the Settlers Hall site as an alternative which he believed would be a poor alternative;
- The report stated that the Board wanted to solve an identified need for a community facility, however Mr Wright was of the opinion that there was no evidence to support such a need;
- The recommendation in that up to \$250,000 of funding from the Omokoroa Town Centre Budget be spent on upgrading the Old Pavilion, when the MenzShed group was the only EOI for this building;
- Queried why the submissions received were not attached to the agenda; and
- The EOI request indicated that there would be an opportunity to speak to the Board to answer questions, noting that this had not happened.

Mr Wright agreed that the report should lie on the table pending discussions with MenzShed to enable the matters raised for declining the request, to be addressed.

### **Chloe Wright – Omokoroa MenzShed**

Ms Wright spoke in support of the Omokoroa MenzShed, informing the Board of the benefits that a MenzShed can have on both men’s mental health and the community.

### **James Boyes – Omokoroa Policing Trust Member**

Mr Boyes was in attendance to speak on the need for a Police presence in Omokoroa, noting the below points:

- Omokoroa used to have a Police Information Centre, which was open to the public Monday, Wednesday and Friday for two hours in the morning.
- Following the introduction of the 105 non urgent communication system, the Police Information Centre was considered unnecessary, and the service was closed.
- The Omokoroa Policing Trust supports the need to have Police presence in Omokoroa.
- A feasibility study will be undertaken to see if Police presence is a viable and/or a necessary option for Omokoroa.

Mr Boyes would like to have the full support and agreement of the Omokoroa Community Board that they too would fully support a Police study of this nature for the residents of Omokoroa.

Councillor Grainger thanked Mr Boyes and his team for the work they have done over the years with the Police Information Centre.

### **Bruce McCabe – Omokoroa Residents and Ratepayers Association**

Mr McCabe was in attendance to share his concerns with the Board regarding the EOI process for the Old Pavilion, noting the below points:

- He is of the opinion that there has been predetermination regarding the decision;
- There was no opportunity for MenzShed to address any of the Boards concerns;
- It is of his belief, that Council were willing to put \$250,000 towards the relocation and renovation work to the Old Pavilion, but withdrew this when the Omokoroa MenzShed were the only submitters of an EOI; and
- The Omokoroa Community Board should have the EOI on an agenda, and made available to all Councillor's.

Mr McCabe is of the belief that due process has not been followed, and supported the previous requests to leave the decision on the table until further consultation has been had with the Omokoroa MenzShed Representatives.

### **Trish Rankin – Omokoroa Table Tennis Club**

Ms Rankin informed the Board that the Omokoroa Table Tennis Club are interested in the Old Pavilion building, noting that they were aware of the process, but did not submit an EOI, as they assumed that the Omokoroa MenzShed had already secured the building.

Ms Rankin noted the benefits of being able to use the Old Pavilion building, over the spaces already available, noting that flooring and room size are issues that they currently run into.

### **Abraham De Voogd – Proposed Vodafone Light Post Cell Tower**

Mr De Voogd was in attendance to seek some advice from the Board around a proposed light post 5G cell tower by Vodafone, noting the below points:

- Concerned neighbours have polled residents with 66 out of 68 signing a petition against the placement of the cell tower on Vivian Drive;
- The petition was presented to Council's Environmental Consents Manager, who informed Mr De Voogd that Vodafone were following due process and were not seeking permission;
- The location was of concern as Mr De Voogd was of the belief that vehicles exiting Bramley Drive onto Vivian Drive would have the 1.8m post as a visual obstruction; and
- Questioned why it could not be positioned on the current 4G tower.

The Strategic Property Manager responded to questions as follows:

- As long as Vodafone comply with the District Plan requirements (which sets a height of 22 metres) they are permitted to put up a smaller tower for cell phone coverage. The legislation allows for this to happen, and Council are not able to stop this.
- Vodafone would be looking for the best location for coverage, and it would be hard for Council to encourage them to look elsewhere, without a good reason;

The Chief Executive Officer suggested that Mr De Voogd have a conversation with Vodafone, to understand why they have chosen that particular site, and suggest an alternative site. The Deputy Chairperson noted that he would put Mr De Voogd in contact with community members who dealt with a similar situation, to see what advice they can provide moving forward.

Councillor Grainger noted the need for more towers when moving up a generation, as 5G does not have the same reach that 4G does.

**Allan Hughes – Omokoroa MenzShed**

Mr Hughes was in attendance to speak in support of the Omokoroa MenzShed, noting that he was of the belief that they were overlooked due to the inability for the MenzShed to be used by multiple community groups. Mr Hughes believes that this factor has taken president over other factors and minimises the impact that MenzShed's can have on the community.

Mr Hughes noted that there are existing facilities for the majority of community activities, but there is no existing facility for older men to undertake practical hobbies/activities.

The Board were informed that the majority of the people who supported the concept of a MenzShed in Omokoroa were women. This is because they find relief and value in having something available for older men who have finished work to continue to contribute and help out in the community.

Mr Hughes finished his speech by sharing the Māori proverb 'He Tangata'.

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**PUBLIC FORUM MEETING RECONVENED**

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**RESOLUTION OM21-2.2**

Moved: Member D Sage

Seconded: Cr M Grainger

That the meeting reconvene in formal session at 7.50pm

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**CARRIED****8 MINUTES FOR CONFIRMATION**

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**8.1 MINUTES OF THE OMOKOROA COMMUNITY BOARD MEETING HELD ON 16 FEBRUARY 2021**

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**RESOLUTION OM21-2.3**

Moved: Cr D Thwaites

Seconded: Member D Sage

That the Minutes of the Omokoroa Community Board Meeting held on 16 February 2021, as circulated with the agenda, be confirmed as a true and accurate record.

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**CARRIED**

## 9 REPORTS

### 9.1 EXPRESSIONS OF INTEREST FOR THE OLD PAVILION AND THE OLD LIBRARY

The Board considered a report from the Strategic Property Manager. The report was taken as read with further discussion as below.

- Clarification was provided around why the proposal for TOLO to lease the Old Library was for a further two periods of 24 months, and not done per triennium. There was no reason the Board could not alter this. The Chief Executive Officer, noted that three years would carry a higher financial risk.
  - Following the verbal submissions during Public Forum, the Board agreed that resolution four should be altered to reflect the need for a conversation with MenzShed representatives.
  - The Chief Executive clarified that the Community Board EOI process is not subject to the Local Government Act (LGA) consultation requirements.
  - Councillor Thwaites spoke to resolution four, noting that he is in full support of a MenzShed, but provided some rationale around the information that the Board sought when considering the Expression of Interest from the MenzShed, including buildings/spaces used by other MenzSheds.
  - The Chief Executive noted that rates are calculated on an area of benefit, so a targeted rate would have to be applied if the area of benefit was smaller than the wider community.
  - Member Evans gave the Board his opinion relating to the space suitable for using the types of tools that MenzShed require. Member Evans was of the opinion that this should be a purpose built space that is designed specifically to host the big tools and machines, noting that if you were not in the position to do this, then a garage space would be appropriate.
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#### RESOLUTION OM21-2.4

Moved: Member P Presland

Seconded: Cr D Thwaites

1. That the Strategic Property Managers report dated 13 April 2021, titled 'Expressions of Interest for the Old Pavilion and Old Library', be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That the Expression of Interest for lease of the Old Sports Pavilion lie on the table for further consultation.

#### RECOMMENDATION TO COUNCIL

4. That TOLO be leased the old Library at 9 McDonnel Street on Council's standard terms and conditions, for an initial period of 24-months and subject to satisfactory review a further two periods of 24-months.

**CARRIED**

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### 9.2 OMOKOROA COMMUNITY BOARD CHAIRPERSONS REPORT - APRIL 2021

The Board considered a report from the Chairperson. The report was taken as read.

Councillor Grainger informed the Board that two new seats will be placed on the new Golf Course walkway.

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**RESOLUTION OM21-2.5**

Moved: Member D Sage

Seconded: Member P Presland

That the Chairperson's report dated 13 April 2021, titled 'Omokoroa Community Board Chairpersons Report – April 2021', be received.

**CARRIED**

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**9.3 OMOKOROA COMMUNITY BOARD COUNCILLOR'S REPORT - APRIL 2021**

The Board considered a report from Councillor Thwaites. The report was taken as read with some further updates on the below items:

Omokoroa Stage 3 Structure Plan: Final decisions have not yet been made.

Long Term Plan (LTP) proposed rates increase: The Board had a discussion around the rates increase proposed in the WBOPDC LTP consultation document, including the rationale behind this proposal. This includes the new Kerbside Collection Service, Capital works being brought forward in order to make the most of Government Funding, and a COVID-19 catch-up.

Members of the Board expressed concern regarding the impact on Omokoroa residents, including that they were of the belief that a lot of residents were not aware of the proposed rates increase, which could be the reason Council was not receiving much feedback.

Councillor Thwaites gave the Board an example of the rates 30/70 percent split, and how the Kerbside Collection falls within this.

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**RESOLUTION OM21-2.6**

Moved: Member P Presland

Seconded: Cr M Grainger

That the Councillor's report dated 13 April 2021, titled 'Omokoroa Community Board Councillor's Report – April 2021', be received.

**CARRIED**

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**9.4 INFRASTRUCTURE SERVICES REPORT OMOKOROA COMMUNITY BOARD APRIL 2021**

The Board considered a report from the Deputy Chief Executive. The report was taken as read.

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**RESOLUTION OM21-2.7**

Moved: Member D Sage

Seconded: Member J Evans

That the Deputy Chief Executive's report dated 13 April 2021, titled 'Infrastructure Services Report Omokoroa Community Board April 2021', be received

**CARRIED**

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## 9.5 FINANCIAL REPORT OMOKOROA - FEBRUARY 2021

The Board considered a report from the Management Accountant. The report was taken as read, noting the amendment to the resolution from *February 2020* to *February 2021*.

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### RESOLUTION OM21-2.8

Moved: Cr M Grainger  
Seconded: Member P Presland

That the Management Accountant's report dated 13 April 2021 and titled "Financial Report Omokoroa – February 2021" be received.

CARRIED

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## 9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

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### RESOLUTION OM21-2.9

Moved: Member D Sage  
Seconded: Member J Evans

That the draft meeting schedule for April, May and June 2021, be received.

CARRIED

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**The Meeting closed at 8.22pm.**

**The minutes of this meeting were confirmed at the Omokoroa Community Board held on 8 June 2021.**

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Member T Sage  
**CHAIRPERSON**

## 9 REPORTS

### 9.1 COUNCIL DECISION ON ŌMOKOROA COMMUNITY BOARD RECOMMENDATION - EXPRESSIONS OF INTEREST FOR THE OLD PAVILION AND THE OLD LIBRARY

File Number: A4087270

Author: Pernille Osborne, Senior Governance Advisor - Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

#### EXECUTIVE SUMMARY

At the Council Meeting (C21-8) held on 20 May 2021, Council considered a report relating to the Expression of Interest for the Old Library.

#### RECOMMENDATION

That the Senior Governance Advisor's report dated 8 June 2021, titled 'Council Decision on Ōmokoroa Community Board Recommendation – Expressions of Interest for The Old Pavilion and The Old Library', be received.

#### BACKGROUND

1. The following is the decision from Council based on the recommendations put forward by the Ōmokoroa Community Board.

#### REMIT FROM COUNCIL

##### C21-8 Council Meeting 20 May 2021

### 10.2 RECOMMENDATORY REPORT FROM ŌMOKOROA COMMUNITY BOARD - EXPRESSIONS OF INTEREST FOR THE OLD PAVILION AND THE OLD LIBRARY

The Committee considered a report dated 20 May 2021 from the Senior Governance Advisor – Community Boards. The report was taken as read.

- Cr Grainger declared an interest in this item and provided Elected Members with an overview of the group The Old Library Omokoroa's (TOLO) statement on what their intentions were for the future.

#### RESOLUTION C21-8.1

Moved: Cr D Thwaites

Seconded: Cr M Murray-Benge

1. That Council approve that the group 'The Old Library Ōmokoroa' (TOLO) be leased the former Library and Service Centre at 9 McDonnell Street on Council's standard terms and conditions, for an initial period of 24-months and subject to satisfactory review a further two periods of 24-months.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

**CARRIED**

**9.2 ŌMOKOROA COMMUNITY BOARD CHAIRPERSONS REPORT - JUNE 2021****File Number:** A4075414**Author:** Teresa Sage, Community Board Member**Authoriser:** Miriam Taris, Chief Executive Officer**RECOMMENDATION**

That the Chairperson's report dated 8 June 2021, titled 'Ōmokoroa Community Board Chairpersons Report – June 2021', be received.

**BACKGROUND****Proposed Vodafone Light Post Cell Tower**

Member Presland and Greg Knell have been working closely with Vodafone, in relation to the telecommunications facility on the corner of Bramley and Vivian Drive.

**Ōmokoroa MenzShed**

The Community Board and Ōmokoroa MenzShed member met to discuss the MenzShed Expression of Interest (EOI) for the Old Pavilion building. The meeting was positive and productive, and the Community Board is committed to supporting the MenzShed Committee in establishing a MenzShed here in Ōmokoroa.

*Further information regarding the decision on the table can be found in a separate report in the agenda titled 'Expression of Interest for the Old Pavilion – Ōmokoroa MenzShed'.*

**Roadworks**

Due to the road works in Ōmokoroa there are lots of disruptions, with the landscape changing around us. Even though there are traffic holdups with the road works, the interaction between the road workers and the public appears to be healthy and respectful.

The bridge construction is also coming along well.

*Further information relating to this item can be found within the Infrastructure Report of this agenda.*

**Speed signs**

I hope that the public have noticed the signs for the reduced speed around the peninsula, which appeared to pop up overnight.

**Western Avenue**

The lower field on Western Avenue has had its surface renovated. For a while, it was not suitable for competitive sport, as the surface was uneven. With the arrival of a new senior team for Ōmokoroa, there was a combined drive between club and Council to ensure that the field was fit for purpose.

## Ōmokoroa Domain Playground

*An update relating to this item can be found within the Infrastructure Report of this agenda.*

### Ben Wilson – Community Resilience Advisor

Ben Wilson will be in attendance to introduce himself and his role within Council to the Community Board.

### Matthew Farrell

Matthew Farrell will be in attendance to speak to the proposed community centre.

### Local Government New Zealand (LGNZ) Conference Report – Member John Evans

Firstly, I wish to thank Ōmokoroa people and Community Board for giving myself this opportunity. Seeing how the LGNZ works was insightful.

The speakers organised for the conference were all subject experts and their knowledge flowed with an ease, which made listening an enjoyable experience.

There was an overall theme of centralisation – with the goal of having one central HUB for all governmental business.

With this in mind, I have a few points and questions to put to the Ōmokoroa community.

1. What role do the people want to take when/if Community Boards, Local and Regional Councils are disbanded and centralised?
2. How will local funds, local events, repair and maintenance and local amenities be funded? If this pool of money is prioritised from a central authority, will Ōmokoroa get its fair share when competing against bigger cities?
3. There is an opportunity here to ask central government to adopt a mandate of all rates/GST/taxes to be spent in the area they are generated in.

I also noted how the UN agendas (Agenda for the 21<sup>st</sup> Century, UN Sustainable goals, Agenda 2025, 2030) have been written into policies and adopted with little regard to community wishes. My question here is what does the Ōmokoroa community want for it's future generations? Should we not be driving our community wishes as a priority?

### Community Groups

#### Ōmokoroa Settlers Hall – Member Derek Sage

Another busy month for the Settler's Hall, with many bookings to manage. This has been alongside a substantial amount of maintenance work with a large financial outgoing on the maintenance schedule costs this month.

The two largest invoices will be passed onto Council who manages some of the maintenance costs as part of the rates contributions. (The schedule of maintenance having been highlighted in previous reports).

The Committee are also looking to update/improve the Settler's Hall website.

#### Ōmokoroa Environmental Managers Incorporation (OEMI) – Councillor Murray Grainger

OEMI are supporting The Old Library Ōmokoroa (TOLO) by taking the lease of the McDonnell Street property, as TOLO is not a legal entity so cannot sign a lease or take out Public Liability Insurance.

OEMI will also support Matthew Farrell with the plans for community use of the Old Pavilion.

Not a lot else to report other than the frustrations of keeping the bank happy with paperwork and other hassles with two-signature online banking following the death of cheques.

Ōmokoroa Sports and Recreation Society (OSRS) – Member Peter Presland

Nothing further to report, other than that the Pavilion is booked all the time, which includes long-term bookings.

Ōmokoroa Community Policing Group (OCPG) – Member Teresa Sage

While the CPNZ limit is age 17, OCPGCT have decided that they will consider applications in specific special cases only. Currently, their policy is age 25 and above.

They are looking at the adjustments of patrolling hours this may include overnight patrols.

Member, Bill Jacob attended the CPNZ Educate, Empower, Excel weekend leadership training in Palmerston North, March 13/14. It has been identified that the Best Practice Manual folder has updated policies. There is a need to get all patrollers to sign an updated code of conduct.

The police information centre is now suspended. The OCPGT are liaising with Police to find a suitable premise to enable a police presence in Ōmokoroa.

Ōmokoroa Public Arts Group – Member John Evans

A verbal update will be provided at the meeting by Member John Evans.

**9.3 ŌMOKOROA COMMUNITY BOARD COUNCILLOR'S REPORT - JUNE 2021****File Number:** A4075396**Author:** Murray Grainger, Councillor**Authoriser:** Miriam Taris, Chief Executive Officer**RECOMMENDATION**

That the Councillor's report dated 8 June 2021, titled 'Ōmokoroa Community Board Councillor's Report – June 2021', be received.

**BACKGROUND****Katikati-Waihi Beach Ward By-election Results**

Since the last Community Board, the Council ranks have been returned to the full number with the election of Allan Sole from Waihi Beach, to replace Christina Humphreys in the Katikati-Waihi Beach Ward. Allan was Chairman of the Waihi Beach Community Board last triennium and is well versed in Council procedures, so will pick up the reins quickly.

We welcome Allan to the team.

**Audit and Risk Committee update**

Another change has been the appointment of Mark Maloney to the Audit and Risk Committee, as an independent subject matter expert. His first meeting with the committee was on 20 May.

**Kerbside Rubbish Collection**

Council staff have been busy getting everything in place for the roll-out of the new kerbside collection system. Bins should have been delivered in our area by the time this report is delivered and the new service starts on 1 July.

**Long Term Plan (LTP)**

The Long Term Plan process has been keeping Councillors and Council staff extremely busy over the past few weeks. The engagement response, this time around, has been well above past Long Term Plans and the process of working through, evaluating, and responding to all these responses is a major task.

**9.4 EXPRESSION OF INTEREST FOR THE OLD PAVILION - ŌMOKOROA MENZSHED****File Number:** A4086040**Author:** Blaise Williams, Strategic Property Manager**Authoriser:** Gary Allis, Deputy Chief Executive**EXECUTIVE SUMMARY**

The original report titled “Expressions of Interest for The Old Pavilion and The Old Library” remains on the table from the previous Ōmokoroa Community Board meeting held 13 April 2021. (**Attachment 1**)

This report acknowledges the consultation that has taken place between the Community Board and MenzShed following the last Ōmokoroa Community Board meeting.

**RECOMMENDATION**

1. That the Strategic Property Manager’s report dated 8 June 2021, titled ‘Expression of Interest for the Old Pavilion – Ōmokoroa MenzShed’, be received.
2. That the strong support from the Ōmokoroa Community Board for alternative accommodation for MenzShed be noted.

**RECOMMENDATION TO COUNCIL**

3. That the Expression of Interest from the Omokoroa MenzShed for use of the Old Sports Pavilion be declined.
4. That Council request staff work with MenzShed to attempt to facilitate alternative accommodation for a MenzShed on the Ōmokoroa Peninsula.

**BACKGROUND**

Following the Ōmokoroa meeting held 13 April 2021, the Community Board met with Ōmokoroa MenzShed members on 10 May 2021, and the Chair and Strategic Property Manager met with Mike Hayden from MenzShed on 26 May 2021. The Community Board were in agreement to support the establishment of a MenzShed in Ōmokoroa. There was general agreement at both meetings that the Old Sports Pavilion building and future location on Western Avenue would not suitably accommodate a MenzShed.

In light of the above, the Board would like to see Council work with the Ōmokoroa MenzShed in an attempt to facilitate alternative accommodation on the Ōmokoroa Peninsula that would meet their requirements.

It has become clearer recently that there is specific demand for the Old Pavilion to be refurbished to enable community groups to meet and the concept of locating on Western Avenue reserve and refurbishing the Old Pavilion is supported by the Community Board.

**ATTACHMENTS**

1. **Expressions of Interest for The Old Pavilion and The Old Library - Original Report dated 13 April 2021** 

**9.1 EXPRESSIONS OF INTEREST FOR THE OLD PAVILION AND THE OLD LIBRARY****File Number:** A4029821**Author:** Blaise Williams, Strategic Property Manager**Authoriser:** Gary Allis, Deputy Chief Executive**EXECUTIVE SUMMARY**

The Ōmokoroa Community Board met informally to consider the expressions of interest (EOI) received for the above facilities.

Two EOIs were received, one for the Old Library (from TOLO) and one for the Old Pavilion (from the MenzShed).

It was noted that only one EOI was received for each facility. Some disappointment was expressed at this outcome. Having said that, appreciation was expressed by the Board for the professional manner in which the EOIs were presented. Clearly, a lot of thought and time went into their completion.

There was a high level of interest and discussion by Board members in the EOIs and a thorough exploration of each of them in light of where the community is at this moment, and the growing need for community space over the next 5-10 years as the population of the Peninsula expands.

**RECOMMENDATION TO COUNCIL**

1. That the Strategic Property Managers report dated 13 April 2021, titled 'Expressions of Interest for the Old Pavilion and Old Library', be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That TOLO be leased the old Library at 9 McDonnel Street on Council's standard terms and conditions, for an initial period of 24-months and subject to satisfactory review a further two periods of 24-months.  
AND
4. That the Expression of Interest from MenzShed to lease the Old Sports Pavilion be declined.  
AND
5. That the Old Sports Pavilion be relocated to the Western Avenue location initially proposed by Council, generally as shown on Plan A.  
AND
6. That it be noted the building relocation and refurbishment is approved and funded from the Town Centre Development Budget.

**BACKGROUND****The Old Library Building (TOLO)**

Board members saw the strong synergies between what TOLO was trying to achieve and the Ōmokoroa Community Plan. The proposed focus on art, culture and the environment, in addition to being an enabler for social and recreational interaction within the broader community was well received.

Some concern was expressed regarding the financial viability of this proposal based on the papers before the Board. However, it was recognised that a social enterprise of this nature needed time to develop the income streams that would be required to maintain the facility in the long-term.

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Omokoroa Community Board Meeting Agenda

13 April 2021

On this basis, and in consideration of possible new community spaces being opened up in the future, once decisions around the location of the new town centre were made, it was considered by the Board that TOLO be given use of the facility for a 24-month period.

After this period, a review of the services offered and its financial viability to be undertaken by the new Board and Council to assess TOLO's long-term viability.

The proposed lease should be for an initial 24-month period, with a right of two further extensions for 24-months provided the review is positive. The lease would be on Council's standard terms and conditions.

The Board also noted the old library building might need to be sold in the future if it was not being fully utilised or if required.

**The Old Sports Pavilion (MenzShed)**

Board members were in unanimous support of the MenzShed concept and the potential benefits of a MenzShed to its members in particular and the community at large. The Board was also impressed with the energy and commitment of local supporters of MenzShed.

It was clear that the group was in its very early stages but the funding and financial planning was relatively unclear. The Board also considered in some depth the appropriateness of a MenzShed being housed in the Old Pavilion Building and also on Western Avenue Recreation Reserve. It is considered that there is real potential for significant noise and other injurious effects to occur in this location for a MenzShed activity.

There was also discussion around the long-term benefits of retaining the Old Pavilion as a HUB with the librarians providing a booking facility for smaller clubs' use. The proximity of the interim Library created an opportunity for the Old Pavilion to become an interim HUB and able to absorb community groups looking for a home over the medium-term.

The Board recognises there is strong demand in Omokoroa for community space. It therefore concluded that it is not in the best interests of the wider community to allocate a community space exclusively to one single organisation, when it could be made available on a short-term hire to a multiplicity of community groups. The Board also noted that it was not current Council policy to fund MenzSheds and it would take some time for the MenzShed to raise the funding needed to undertake meaningful repairs.

The Board has suggested that the MenzShed may wish to reconsider location to the Council sheds located in Prole road, or a disused pack-house, as an interim location for the group until they are in a position to find more permanent accommodation.

**Pavilion Location**

The pavilion is proposed to be relocated on the reserve in general accordance with the attached plan. The pavilion will then be refurbished including provision of toilet facilities. The pavilion will then be managed by Council and be available for bookings.

**SIGNIFICANCE AND ENGAGEMENT**

In terms of the Significance and Engagement Policy, this decision is considered to be of **low** significance because it only affects a small percentage of the community and has low financial implications.

**ENGAGEMENT, CONSULTATION AND COMMUNICATION**

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication	Planned	Completed
Name of interested parties/groups	MenzShed, TOLO, Omokoroa Community Board, Council's Reserves and Facilities.		
Tangata Whenua	N/A		
General Public	The EOIs have been the subject of public discussion within the Omokoroa Peninsula		

**ISSUES ASSESSMENT**

That TOLO be leased the old Library at 9 McDonnel Street on Council's standard terms and conditions, for an initial period of 24-months and subject to satisfactory review a further two periods of 24-months.

AND

That the Expression of Interest from MenzShed to lease the Old Sports Pavilion be declined.

AND

That the Old Sports Pavilion be relocated to the Western Avenue location initially proposed by Council, generally as shown on Attachment 1.

AND

That it be noted the building relocation and refurbishment is approved and funded from the Town Centre Development Budget.

Reasons why no options are available	Legislative or other reference
Section 79 (2) (c) and (3) Local Government Act 2002	
<p>The Omokoroa Community Board has met in a workshop to consider the EOIs received.</p> <p>The summary resolution reflects the direction in which the Board wish to move.</p>	<p>It was considered that TOLO EOI addressed the concepts of a social, cultural and environmental HUB used by a multiplicity of clubs and organisations that had approached them to use the Old Library Facility.</p> <p>The MenzShed EOI was declined for those reasons identified in the body of the report. Specifically, the exclusive use of a needed community facility was not seen as a way to solve the identified need for a community facility in the short to medium-term.</p>

**STATUTORY COMPLIANCE**

The recommendation(s) meet:

- Legislative requirements/legal requirements
- Current council plans/policies/bylaws
- Regional/national policies/plans.

**FUNDING/BUDGET IMPLICATIONS**

Maintenance funding will be required for both the Old Library and the Old Pavilion. The library will be leased to TOLO in terms of Council's policy on rentals for community groups. They will be responsible for the interior maintenance and operating costs of the old Library property.

**ATTACHMENTS**

1. **WB21-2 - Expressions of Interest for the Old Pavillion and the Old Library - ATTACHMENT PLAN**

## 9.5 ŌMOKOROA COMMUNITY BOARD GRANT APPLICATION

**File Number:** A4087228

**Author:** Pernille Osborne, Senior Governance Advisor - Community Boards

**Authoriser:** Barbara Whitton, Customer Services and Governance Manager

### EXECUTIVE SUMMARY

1. The Ōmokoroa Community Board is required to make a decision regarding an application for Community Board Grant funding. One application has been received.
2. The application and supporting information relating to the Community Board Grants has been forwarded to members, separate to this agenda.

### RECOMMENDATION

1. That the Senior Governance Advisor's report dated 8 June 2021, titled 'Ōmokoroa Community Board Grant Application', be received.
2. That the Ōmokoroa Community Board approve / not approve the Grant application from Ōmokoroa Bowling Club Incorporation for \$... to be funded from the Ōmokoroa Community Grants 2020/2021 account, subject to all accountabilities being met.

### BACKGROUND

3. The Ōmokoroa Community Board has funding of \$7,000 available for disbursement to community organisations for the 2020/2021 financial year. The balance as of 8 June 2021 is \$4,800.
4. **Ōmokoroa Bowling Club** has submitted an application for funding of \$9,200 for costs relating to the replacement of one of the natural surface greens with a synthetic surface green.

### ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Ōmokoroa Bowling Club	The applicant will be advised of the outcome of their respective Grant Application.

### FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Community Board Grant Funds	<p>The Community Board will consider applications for the distribution of the funding, before the end of the financial year.</p> <p>Annual Budget \$7,000</p> <p>Current Balance \$4,800</p>

## 9.6 INFRASTRUCTURE SERVICES REPORT ŌMOKOROA COMMUNITY BOARD JUNE 2021

**File Number:** A3942739

**Author:** Gary Allis, Deputy Chief Executive

**Authoriser:** Miriam Taris, Chief Executive Officer

### EXECUTIVE SUMMARY

This report provides specific information on Infrastructure activities of interest to the Board.

#### RECOMMENDATION

1. That the Deputy Chief Executive's report dated 8 June 2021 titled Infrastructure Services Report Ōmokoroa Community Board June 2021 be received.

### ROADING

#### Transportation - Ōmokoroa Community Roading

*Description:* Develop and implement the community roading plan approved by the Ōmokoroa Community Board.

Ōmokoroa Community Board Roading Current Account		Project Cost \$	Ōmokoroa Community Board \$
<b>Current Account:</b>			
<b>Current Account Opening Balance 1 July 2020:</b>			\$214,768
Interest			\$10,957
Allocation for 2020/21			\$96,855
<b>Subtotal:</b>			\$322,580
<b>Completed Projects:</b>			
Anchor Stone Foundation – Paid \$7,778 in 2020 year (awaiting final costs)		\$12,000	
Less Paid in 2020 year		(\$7,778)	\$4,222
Extra Hard Standing Parking – The Esplanade (costs to be confirmed)		\$90,000	\$90,000
Parking by Point School (up to approx.. 83m down towards tennis courts)		\$50,299	\$50,299
Contribution to Western Avenue- Kayelene Place Walkway to enable concrete surface, project complete.		\$60,000	\$60,000
<b>Subtotal:</b>		\$204,521	\$114,611
<b>Current Account Subtotal June 2021 before proposed projects expenditure</b>		\$118,059	
<b>Committed Projects:</b>			
Cycle Maintenance Stations		\$20,000	\$20,000
Goldstone Lane (Fire Station Parking)		\$35,000	\$35,000
<b>Subtotal Committed and Proposed Projects:</b>		\$55,000	\$55,000
<b>Forecasted Current Account Closing Balance 30 June 2021</b>			\$68,059

The proposed Fire Station Hard Standing parking area has been cost estimated by WestLink. Staff are currently investigating options to add this project as a variation to the Ōmokoroa Urbanisation Project but will be still funded by the Board.

Two cycle maintenance stations have been proposed, to be located at the beginning of the Ōmokoroa Cycleway link and Ōmokoroa Point School. Both locations are yet to be confirmed.

### **Transportation - Road Improvements LED Lighting**

*Description:* Council owns and operates 2,500 streetlights on local roads. Close to 100 of these are LED. Installation of LED lights reduces power consumption by 60%. Cost reduction is on the energy charges as line charges are a fixed fee. Waka Kotahi are offering an 85% subsidy to invest in the street light conversion conditional upon it being completed by June 2021. Council has decided to participate in this.

#### *What's Happened:*

LED luminaires are being installed in the west and east sections of the District. Works will continue until June 2021.

#### *What's Next:*

Specific lighting design, which is required for "V" category lighting on high volume roads, such as Te Puke Highway and Ōmokoroa Road, will be reviewed next. Upgrading of decorative lighting, mainly recent subdivisions, will occur progressively in the second half of 2021.

## **UTILITIES**

### **Western Solid Waste**

*Description:* Waste management that meets the needs of the community and protects the environment for present and future generations.

#### *What's Happened:*

A new Council-led Kerbside Rubbish and Recycling Service is being introduced for 80% of the District with collection day changes for some areas in the district. A pay as you throw (PAYT) user-pays tag system will apply for rubbish collection. Collection of red lid rubbish bins will be available each week - bins need to be put out with an attached PAYT tag.

#### *What's Next:*

Collection day changes will apply to parts of the Western Bay when Council's new kerbside rubbish and recycling service begins on 1 July.

Katikati and Aongatete and Maketu, Paengaroa, Pongakawa and Pukehina will see changes in their collection days from 1 July in efforts to streamline Western Bay of Plenty District Council's new kerbside collection service that is being delivered to 17,000 eligible households across the District.

Council's new collection day schedule sees Katikati and Aongatete move from a Friday collection to a Tuesday collection.

If residents are unsure of a collection day for the new service, they can find their collection day printed on the side of their red lid rubbish bin or yellow lid-recycling bin once delivered.

PAYT tags will be available for purchase at Council's service centres and selected outlets from 1 June 2021. For more information visit [www.kerbsidecollective.co.nz](http://www.kerbsidecollective.co.nz)

The recycling of glass bins provided by Waste Management Ltd and paid by Council through the Waste Levy at the Fresh Choice supermarket in Omokoroa, will come to an end with the introduction of the kerbside services starting 1 July 2021. Waste Management Ltd advised that the four glass bins will be removed from the supermarket's site on 26 June 2021. Steve Ling, the supermarket owner has been advised and is satisfied with the arrangement.

## RESERVES

### Reserves - Ōmokoroa Domain

*Description:* Implement the approved Domain Concept Plan including the destination playground.

#### *What's Happened:*

Play equipment with most equipment expected by July 2021. There may have been international shipping delays for some play items. Playground construction tenders have been received and are currently being evaluated.

#### *What's Next:*

Construction commencement date is subject to a successful tender process outcome and construction programme. Note that any supply chain delays may affect pre-Christmas 2021 delivery expectations.

### Reserves - Ōmokoroa Stormwater Bund and Walkway/Cycleway

#### *What's Happened:*

The bunding and pathway have been completed.

An application has been made to the BOP Regional Council for a resource consent to construct a section of boardwalk (70m) at the western end of the pathway where it crosses the small inlet.

#### *What's Next:*

The completion of the boardwalk section to be completed once the resource consent has been granted. The connection from the end of the proposed boardwalk to Kayelene Place is now programmed for June/July 2021.

New signage will be erected along the pathway advising walkers and cyclists to keep to the public pathway and not to wander onto or use the golf course as a shortcut. There will also be additional 'dogs on a leash' signs put along the pathway side of the new post and rail fence advising dog owners to keep their dog on a leash as required by the Dog Control Bylaw. It is important that dogs remain on a leash along the pathway as there are endangered native birds in the area, along with cyclists and walkers who can be affected by dogs off leash on a narrow pathway.

An official opening with the Golf Club is planned for later in the year.

### Reserves – Prole Road to Pahoia Walkway/Cycleway

*Description:* Construction of a cycleway suspension bridge across the Waipapa Stream

#### *What's Happened:*

BOPRC Resource Consent has been received. Staff continue to progress a lease with land owners Ngaati Hauaa noting that agreement remains subject to Omokoroa Structure Plan Stage 3 discussions. In the meantime, written approval for construction access has been sought. International shipping issues are delaying the delivery of steel for the suspension bridge – the steel is now expected in July. Preliminary site works for the railway bridge shipping container under-pass are being arranged.

#### *What's Next:*

Conclude the lease agreement with Ngaati Hauaa, and complete preliminary site works for the railway bridge shipping container under-pass in anticipation of the suspension bridge construction, subject to Access Agreement and material supplies, as soon as materials have been delivered through the international supply chain.

## ENGINEERING / SPECIAL PROJECTS

#### *What's Happened:*

The design of Prole Road urbanisation from Ōmokoroa Road to the Waipapa River is still being finalised. The project is running behind schedule due to landowner and consenting issues.

Prole Road is part of the Crown Infrastructure Partnership programme and partly funded by the Government.

*What's Next:*

Continue finalising the design of the project and discuss with the adjacent landowners where the road design is impacting on their land. Secure the necessary consents and develop contract documents for inviting tenders for the physical construction work. Construction work is anticipated to commence once the design, landowner and consenting issues are finalised.

**Western Avenue Urbanisation – Ōmokoroa Road to North of Gane Place**

*Description:* Urbanisation of Western Avenue as a CIP and Structure Plan Project. The works integrate the planned reserve development.

*What's Happened:*

A roadside meeting was held on 14 April 2021 with the adjacent landowners on Western Avenue to discuss the scheme plan for urbanisation of Western Avenue. Adjacent landowner feedback has been considered and now included in the design of the project. Council has appointed Westlink consultants to assist with the design of the project.

Once the detailed design is complete, construction will start in this summer and expected to be completed by June 2022.

Western Avenue urbanisation is part of the Crown Infrastructure Partnership programme and partly funded by the Government.

*What's Next:*

Finalise the design, appoint a contractor and start construction work in Summer this year (2021).

**New Southern Industrial Road**

*Description:* Ōmokoroa Industrial Road design and construction including right turn bay on Ōmokoroa Road.

*What's Happened:*

The design for the Southern Industrial Road is complete. Council is currently discussing with Waka Kotahi and the affected landowners to finalise the design so this work can be tendered out for construction this summer.

*What's Next:*

Continue discussion with Waka Kotahi and the landowners and prepare contract document for inviting tenders for the construction work in summer this year (2021/2022).

**Ōmokoroa Road Urbanisation Stage 1 - Western Avenue to Tralee Street**

*Description:* Ōmokoroa Urbanisation Project Urbanisation from Western Avenue to Tralee Street including services, walking and cycling and bus stops.

*What's Happened:*

The project is under construction and going well. The project is on schedule to be completed by June 2022.

*What's Next:*

Complete the works by June 2022.

**Ōmokoroa Road Urbanisation Stage 2 - Prole Road to Railway Track**

*Description:* Ōmokoroa Urbanisation Project from Prole Road to the railway line. Includes two roundabouts and four-laning from Prole Road to Flounder Place.

**What's Happened:**

The design for this section is progressing well and expected in June 2021. We are now redesigning the section from Prole Road to Flounder Drive to make it 2 lanes in each direction to serve the community over the next 20 years.

**What's Next:**

Complete the design of this project and appoint a contractor to start the construction work when the design is finalised.

**Ōmokoroa Road Pedestrian Bridges**

*Description:* Ōmokoroa Road Urbanisation Project. Construction of two pedestrian bridges over the railway and walking connections. The eastern bridge is stronger and could carry light vehicles in an emergency.

**What's Happened:**

The construction of the two bridges are going well and all four bridge piles are expected to be installed by end of May 2021. Once the piles are completed, work will commence on the superstructure of the bridge. The construction of the two bridges are being carried out by HEB Construction Ltd.

**What's Next:**

Complete the two new bridges by July 2021.

**STRATEGIC PROPERTY****Property - Development Town Centre Ōmokoroa**

*Description:* Ōmokoroa Town Centre Development in accordance with direction as resolved by the Community Board - McDonnell Street property purchase and pavilion relocation.

**What's Happened:**

The request for expressions of interest have been assessed by the Board. The Board have recommended to Council that the submission from TOLO for the old library be accepted, and that the submission from MenzShed lie on the table pending further discussion between the Board and MenzShed.

**What's Next:**

The Board will meet with MenzShed to try and reach agreement on accommodation for the MenzShed activity.

**ATTACHMENTS**

1. **MAS Omokoroa Community Board June 2021**

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Ōmokoroa Community Board <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b>	
<b>Printed:</b> 8 March 2021 11:35 AM			
Meeting	Officer/Director	Section	Subject
Omokoroa Community Board 19/11/2019	Hall, Ashley	Reports	Installation of Bike Racks Throughout Omokoroa

**June 2021:**

- Park & Ride Area at Prole Road - remains on hold due to Street Trading Licence review and facility review. The urbanisation works are currently in construction phase which affects the park and ride area.
- Esplanade Cafe - This will be incorporated into the new playground project by Parks & Reserves once construction is complete.
- Western Ave – “Book” shaped bike racks have been installed.
- Cooney Reserve - This will be installed with the path connection works and facility upgrade.

**March 2021:**

- Park & Ride Area at Prole Road - Remains on hold due to Street Trading Licence review and facility review.
- Esplanade Cafe - This will be incorporated into the new playground project by Parks & Reserves
- Western Ave – This will be installed with the path connection works and facility upgrade.
- Cooney Reserve - This will be installed with the path connection works and facility upgrade.

**January 2021:**

- Settlers Hall - The bike racks have been installed.
- Park & Ride Area at Prole Road - Remains on hold due to Hawkers Licence review and facility review.
- Esplanade Cafe - to be incorporated into the new Playground overhaul.
- Western Ave - Will be installed with path connection works and facility upgrade.
- Cooney Reserve - Will be completed with path connection and facility upgrade.
- Omokoroa Library - Rack has been installed.

**November 2020:**

- Settlers Hall - There are supply issues with the proposed staple bike racks. Supplier is awaiting shipment.
- Park & Ride Area at Prole Road.
- Remains on hold due to Hawkers Licence review and facility review.
- Esplanade Cafe - to be incorporated into the new Playground overhaul.
- Western Ave - Will be installed with path connection works and facility upgrade.
- Cooney Reserve - Will be completed with path connection and facility upgrade.
- Omokoroa Library - Rack has been installed

**Sept 2020:**

The location for the bike racks are as follows:

- Settlers Hall - to be installed imminently.
- Park & Ride Area at Prole Road - on hold further to a hawkers' license review.
- Esplanade Cafe - to be incorporated into the new Playground overhaul.

<b>Division:</b>	Infrastructure Services Group	<b>Date From:</b>
<b>Committee:</b>	Omokoroa Community Board	<b>Date To:</b>
<b>Officer:</b>		
<b>Action Sheets Report</b>		
<b>Printed:</b> 8 March 2021 11:35 AM		
<p>- Western Ave - this is sitting with the Reserves staff.</p> <p>- Cooney Reserve - this is sitting with the Reserves staff.</p> <p>- Omokoroa Library - The bike racks will be installed in line with the library opening.</p>		
<b>July 2020:</b>		
<p>- Cooney Reserve - Park and Ride area at Prole Road - On hold awaiting a car park review.</p> <p>- Esplanade - Café - Playground area - Boat Club - to be incorporated with the parks and facilities Esplanade.</p> <p>- Western Avenue Sports Ground - To be installed with the BBQ facilities.</p> <p>- Settlers Hall - WestLink have been given instruction to install at this site.</p>		
<p>The contractor has been instructed to install the cycle racks at the Community Hall car park, but are yet to undertake the works. The Omokoroa/Prole Road Park and Ride site is on hold awaiting the outcome of a car park review. The other cycle rack locations will be deferred so as to be install with outstanding Parks and Facilities works.</p>		
<b>March 2020:</b>		
<p>Omokoroa Road (Prole Road Park and Ride - car park has been scheduled to be installed in January 2020. Other sites to be scheduled in conjunction with previously mentioned adjacent projects.</p>		

**9.7 FINANCIAL REPORT OMOKOROA - APRIL 2021****File Number:** A4077782**Author:** Sarah Bedford, Management Accountant**Authoriser:** Maria Palmer, Acting - Finance Manager**EXECUTIVE SUMMARY**

This report is a financial report for the period ended 30 April 2021.

This report provides the Community Board with a two-monthly monitoring of its operational budget.

Attached are the financial statements for the period ended 30 April 2021 (**Attachment 1**).

Total operational costs are lower than year to date budget across all budget lines.

**Grant payments made to date:**

Resolution		\$
OM20-6.8	Omokoroa Public Art Group	2,200
	<b>2020/21 Grants to date</b>	<b>2,200</b>

**Committed - Operational expenditure**

Resolution	Account		\$
21-1.7	Contingency	Provide a Wreath for the ANZAC Day Service up to the value of \$200.	200
		<b>2020/21 Outstanding operational commitments</b>	<b>200</b>

**2020/21 reserve analysis:**

	\$
2020/21 Opening Balance	244,834
No transactions to date	0
<b>2020/21 Closing reserve balance</b>	<b>244,834</b>

**Committed - Reserve expenditure**

Resolution	Description	\$
	Opening balance before committed expenditure	244,834
OM9.4.2	Contribution up to \$100,000 towards the cost of the new sports pavilion on the Western Avenue sports ground.  Remaining amount available:  (Note: \$76,585 paid as at December 2020).	(23,415)  (76,585)
OM14.4.1	Contribution up to \$10,000 towards the cost of amenity seating at various view points throughout Omokoroa be funded from the Omokoroa Community Board Reserve.	(10,000)
OM1.8	Contribution up to \$45,000 to develop Passive Reserve at Western Ave extension, paths and plantings be funded from the Omokoroa Community Board Reserve Account.	(45,000)
OM1.8	Contribution up to \$50,000 for Bus shelters (two) [When Omokoroa Road rehabilitation is undertaken] be funded from The Omokoroa Community Board Reserve Account.	(50,000)
	<b>2020/21 Balance after committed expenditure</b>	<b>39,834</b>

**RECOMMENDATION**

That the Management Accountant's report dated 8 June 2021 and titled "Financial Report Omokoroa – April 2021" be received.

**ATTACHMENTS**

1. [Omokoroa Community Board - Financials April 2021](#) 

**Western Bay of Plenty District Council**  
**Income and Expenditure Statement**  
**For the period ended 30 April 2021**

**Omokoroa Community Board**

	Year to Date			Full Year	Last Year
	Actual	Budget	Variance (Unfav)/Fav		
	\$	\$	\$		
<b>Direct Costs</b>					
Additional Levels of Service	0	0	0	<input checked="" type="checkbox"/>	0
Conference Expenses	743	2,080	1,337	<input checked="" type="checkbox"/>	2,500
Contingency - [see breakdown below]	70	3,330	3,260	<input checked="" type="checkbox"/>	4,000
Grants	2,200	6,250	4,050	<input checked="" type="checkbox"/>	7,500
Mileage Allowance	0	1,250	1,250	<input checked="" type="checkbox"/>	1,500
Salaries	16,894	17,272	378	<input checked="" type="checkbox"/>	20,365
Inter Department Charges	27,070	27,070	0	<input checked="" type="checkbox"/>	32,480
<b>Total Operating Costs</b>	<b>46,978</b>	<b>57,252</b>	<b>10,274</b>	<input checked="" type="checkbox"/>	<b>68,345</b>
Interest Expense	0	0	0	<input checked="" type="checkbox"/>	0
<b>Depreciation</b>	<b>0</b>	<b>0</b>	<b>0</b>	<input checked="" type="checkbox"/>	0
<b>Total Direct Costs</b>	<b>46,978</b>	<b>57,252</b>	<b>10,274</b>	<input checked="" type="checkbox"/>	<b>68,345</b>
Costs Allocated	0	0	0	<input checked="" type="checkbox"/>	0
Costs Recovered	0	0	0	<input checked="" type="checkbox"/>	0
<b>Total Costs</b>	<b>46,978</b>	<b>57,252</b>	<b>10,274</b>	<input checked="" type="checkbox"/>	<b>68,345</b>
<b>Income</b>					
Financial Contributions	0	0	0	<input checked="" type="checkbox"/>	0
Interest Received	0	0	0	<input checked="" type="checkbox"/>	0
Other Income	0	0	0	<input checked="" type="checkbox"/>	0
Rate Income	60,524	56,950	3,574	<input checked="" type="checkbox"/>	68,345
Service Charges	0	0	0	<input checked="" type="checkbox"/>	0
Subsidies & Grants	0	0	0	<input checked="" type="checkbox"/>	0
User Fees	0	0	0	<input checked="" type="checkbox"/>	0
<b>Total Direct Income</b>	<b>60,524</b>	<b>56,950</b>	<b>3,574</b>	<input checked="" type="checkbox"/>	<b>68,345</b>
<b>Net Cost of Service</b>	<b>13,546</b>	<b>(302)</b>	<b>13,848</b>	<input checked="" type="checkbox"/>	<b>0</b>
<b>Contingency - breakdown</b>					
Hall Hire - 11 August 2020	30			<input checked="" type="checkbox"/>	<i>Favourable Variance</i>
Grants Advertisement	40				
<b>Year to date contingency costs</b>	<b>70</b>				
<b>Community Board Reserves</b>					
<b>Opening Balance - Surplus (Deficit)</b>	<b>244,834</b>				
No transactions to date	0				
<b>(Decrease) Increase in year</b>	<b>0</b>				
<b>Closing Balance - Surplus (Deficit)</b>	<b>244,834</b>				

**9.8 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS**

**File Number:** A4082336

**Author:** Pernille Osborne, Senior Governance Advisor - Community Boards

**Authoriser:** Barbara Whitton, Customer Services and Governance Manager

**RECOMMENDATION**

That the draft schedule of meetings from June, July and August 2021, be received.

**ATTACHMENTS**

1. Council Meeting Schedule for June, July and August 2021 [!\[\]\(e7c383ef974c103d53089674c9218ce0\_img.jpg\)](#) [!\[\]\(979c5ccaecbd8661b320091244e90b6b\_img.jpg\)](#)

**Western Bay of Plenty District Council  
Draft Meeting Schedule 2021**

<b>JUNE 2021</b>			
<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Maketu Community Board	1 June	7.00pm	Maketu Community Centre
Te Puke Community Board	3 June	7.00pm	Te Puke Library and Service Centre
<b>Queen's Birthday – 7 June</b>			
Performance and Monitoring Committee	8 June	9.30am	Chambers
Omokoroa Community Board	8 June	7.00pm	Omokoroa Library and Service Centre
Waiari Kaitiaki Advisory Group	9 June	9.30am	Makahae (Te Kahika) Marae, 20 Te Kahika Road, Te Puke
Citizenship Ceremony	10 June	10.00am	Chambers
Tauranga Moana Advisory Group	11 June	9.30am	BOPRC Tauranga
Waihi Beach Community Board	14 June	6.30pm	Waihi Beach Community Centre
Long Term Plan Workshop	15 June	9.30am	Chambers
Policy Committee	16 June	9.30am	Chambers
Policy Workshop	16 June	1.00pm	Chambers
District Plan Committee (if required)	22 June	9.30am	Chambers
Katikati/Waihi Beach Ward Forum	22 June	7.00pm	Waihi Beach Community Centre
Council	29 June	9.30am	Chambers
<b>JULY 2021</b>			
<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Kaimai Ward Forum	1 July	7.00pm	Lower Kaimai Hall
Maketu/Te Puke Ward Forum	5 July	7.00pm	TBC
District Plan Committee (if required)	6 July	9.30am	Chambers
District Plan Committee (if required)	7 July	9.30am	Chambers
Citizenship Ceremony	13 July	10.00am	Chambers

Performance and Monitoring	20 July	9.30am	Chambers
Katikati Community Board	23 July	7.00pm	Katikati Library and Service Centre
SmartGrowth Leadership Group Meeting	26 July	8.30am	BOPRC Tauranga
Policy Committee	27 July	9.30am	Chambers
Policy Workshop	27 July	1.00pm	Chambers
Maketu Community Board	27 July	7.00pm	Maketu Community Centre
Te Puke Community Board	29 July	7.00pm	Te Puke Library and Service Centre
<b>AUGUST 2021</b>			
Meeting	Date	Time	Venue
Omokoroa Community Board	3 August	7.00pm	Omokoroa Library and Service Centre
Regional Transport Committee	6 August	9.30am	TBC
Māori Partnership Forum (TBC)	9 August	10.00am	Chambers
Waihi Beach Community Board	9 August	6.30pm	Waihi Beach Community Centre
Council	12 August	9.30am	Chambers
Audit and Risk Committee	12 August	1.30pm	Chambers
District Plan Committee (if required)	17 August	9.30am	Chambers
Regulatory Hearings Committee (if required)	18 August	9.30am	Chambers
Zone 2	19 August	TBC	TBC
Zone 2	20 August	TBC	TBC
Citizenship Ceremony	24 August	10.00am	Chambers
Public Transport Committee	26 August	9.30am	BOPRC Tauranga
Te Maru o Kaituna River Authority	27 August	9.30am	TBC
Performance and Monitoring Committee	31 August	9.30am	Chambers
Katikati/Waihi Beach Ward Forum	31 August	7.00pm	TBC