

MEETING – AGENDA –

Ngā Take



COUNCIL

Te Kaunihera

C21-9
Tuesday, 29 June 2021
Council Chambers
Barkes Corner, Tauranga
9.30am



***Western Bay of Plenty
District Council***

Council

Membership

Chairperson	Mayor Garry Webber
Deputy Chairperson	Deputy Mayor John Scrimgeour
Members	Cr Grant Dally Cr Mark Dean Cr James Denyer Cr Murray Grainger Cr Monique Gray Cr Anne Henry Cr Kevin Marsh Cr Margaret Murray-Benge Cr Allan Sole Cr Don Thwaites
Quorum	6
Frequency	Six weekly

Role:

To ensure the effective and efficient governance and leadership of the District.

Power to Act:

- To exercise all non-delegable functions and powers of the Council including, but not limited to:
 - The power to make a rate;
 - The power to make a bylaw;
 - The power to borrow money, purchase, or dispose of assets, other than in accordance with the Long Term Plan;
 - The power to adopt a Long Term Plan, Annual Plan or Annual Report;
 - The power to appoint a chief executive;
 - The power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the local governance statement;
 - The power to adopt a remuneration and employment policy;
 - The power to approve a proposed policy statement or plan under clause 17 of Schedule 1 of the Resource Management Act 1991;
 - The power to make a final decision on a recommendation from the Ombudsman where it is proposed that Council not accept the recommendation.
- To exercise all functions, powers and duties of the Council that have not been delegated, including the power to compulsorily acquire land under the Public Works Act 1981.
- To make decisions which are required by legislation to be made by resolution of the local authority.
- To authorise all expenditure not delegated to officers, Committees or other subordinate decision-making bodies of Council, or included in Council's Long Term Plan or Annual Plan.
- To make appointments of members to Council Controlled Organisation Boards of Directors/Trustees and representatives of Council to external organisations;
- To consider and make decisions regarding any matters relating to Council Controlled Organisations, including recommendations for modifications to CCO or other entities' accountability documents (i.e. Letter of Expectation, Statement of Intent) recommended by the Policy Committee or any matters referred from the Performance and Monitoring Committee.

- To approve joint agreements and contractual arrangements between Western Bay of Plenty District Council and Tauranga City Council or any other entity.
- To consider applications to the Community Matching Fund (including accumulated Ecological Financial Contributions).
- To consider applications to the Facilities in the Community Grant Fund.

Procedural matters:

- Approval of elected member training/conference attendance.

Mayor's Delegation:

Should there be insufficient time for Council to consider approval of elected member training/conference attendance, the Mayor (or Deputy Mayor in the Mayor's absence) is delegated authority to grant approval and report the decision back to the next scheduled meeting of Council.

Should there be insufficient time for Council to consider approval of a final submission to an external body, the Mayor (or Deputy Mayor in the Mayor's absence) is delegated authority to sign the submission on behalf of Council, provided the final submission is reported to the next scheduled meeting of Council or relevant Committee.

Power to sub-delegate:

Council may delegate any of its functions, duties or powers to a subcommittee, working group or other subordinate decision-making body, subject to the restrictions on its delegations and any limitation imposed by Council.

Notice is hereby given that a Meeting of Council will be held in the Council Chambers, Barks Corner, Tauranga on:
Tuesday, 29 June 2021 at 9.30am

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- 1 PRESENT**
- 2 IN ATTENDANCE**
- 3 APOLOGIES**
- 4 CONSIDERATION OF LATE ITEMS**
- 5 DECLARATIONS OF INTEREST**
- 6 PUBLIC EXCLUDED ITEMS**
- 7 PUBLIC FORUM**

Nil

8 COMMUNITY BOARD MINUTES FOR RECEIPT

8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 26 MAY 2021

File Number: A4094954

Author: Horowai Wi Repa, Governance Technical Support

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the Minutes of the Katikati Community Board Meeting held on 26 May 2021 be received.

ATTACHMENTS

- 1. Minutes of the Katikati Community Board Meeting held on 26 May 2021**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
KATIKATI COMMUNITY BOARD MEETING NO. K21-3
HELD IN THE CENTRE. PĀTUKI MANAWA, 21 MAIN ROAD, KATIKATI 3129
ON WEDNESDAY, 26 MAY 2021 AT 7.00PM**

1 PRESENT

Member B Warren (Chairperson), Member N Harray, Member J Clements, Member K Sutherland, Cr J Denyer and Cr A Sole

2 IN ATTENDANCE

J Pedersen (Group Manager People and Customer Services), A Hall (Roading Engineer – West) and P Osborne (Senior Governance Advisor)

4 Members of the Public

The Chairperson congratulated and welcomed Councillor Sole onto the Katikati Community Board.

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

The Chairperson advised there was one late item for the Board to consider for inclusion in the open section of the agenda, being Katikati Community Board Additional Grant Applications.

The reason that this item was not included on the agenda was due to the applications not being received in time and it could not be delayed to the next scheduled Board meeting because the Katikati Community Board wished to consider the grants within the 2020/2021 financial year.

The Board noted that the late item agenda should read 9.7 instead of 1.1.

RESOLUTION K21-3.1

Moved: Member B Warren

Seconded: Member N Harray

That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act the following item be considered as a late item of open business:

9.7 Katikati Community Board Additional Grant Applications

CARRIED

5 DECLARATIONS OF INTEREST

- Member Warren declared an interest in item 9.7 Katikati Community Board Additional Grant Applications
- Member Harray declared an interest in item 9.7 Katikati Community Board Additional Grant Applications
- Member Sutherland declared an interest in item 9.7 Katikati Community Board Additional Grant Applications

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Katikati Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION K21-3.2

Moved: Member B Warren

Seconded: Cr J Denyer

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

Thys Polstra – Various Items

Mr Polstra was in attendance to ask the Board for some further information relating to the Community Plan and the Community Board's submission to the Long Term Plan (LTP). The Board noted that the Katikati Community Boards submission was accepted by Council and the Chairperson spoke to the submission at Council's formal 'Have Your Say' opportunity in Chambers.

It was agreed that the Chairperson would forward Mr Polstra a copy of the Community Board's submission to the LTP.

The Community Plan is still undergoing revision and review, however Mr Polstra was encouraged to let the Community Board know if there is anything that he believes should be included.

Mr Polstra also noted that the town does not look as "polished" as it use to be, and was advised that this is something that the Community Board addressed within their submission to the LTP.

There was a discussion around the COVID-19 vaccinations and how these could be made available to members of the community in Katikati itself, rather than having to travel to Tauranga City. The Group Manager People and Customer Services advised the Board that Council has been in contact with the Bay of Plenty District Health Board (BOPDHB) to offer assistance where needed.

Jacqui Knight, who was also in attendance, noted that members of the Katikati Health Trust are currently in negotiations with the DHB to get the Katikati RSA set up as a venue to provide COVID-19 vaccinations.

Lastly, a discussion was had around the new Kerbside Collection, quering how those unable to put their bins out can seek assistance. The Group Manager People and Customer Services advised the Board that Council has been advertising the new assisted service that is available to those who meet the criteria.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION K21-3.3

Moved: Cr A Sole

Seconded: Member K Sutherland

That the meeting reconvene in formal session at 7.15pm.

CARRIED

8 MINUTES FOR CONFIRMATION**8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 31 MARCH 2021**

RESOLUTION K21-3.4

Moved: Cr J Denyer

Seconded: Member J Clements

That the Minutes of the Katikati Community Board Meeting held on 31 March 2021, as circulated with the agenda, be confirmed as a true and accurate record.

CARRIED

9 REPORTS**9.1 KATIKATI COMMUNITY BOARD CHAIRPERSONS REPORT - MAY 2021**

The Board considered a report from the Chairperson. The report was taken as read with further discussion on the below item.

Waka Kotahi (NZTA) Open Days

The Chairperson noted that Waka Kotahi was wanting to organise another open day in Katikati to provide some clarification to members of the community around the State Highway, roundabouts and median barriers.

It was noted that, when the details of the open day are confirmed, the Community Board will inform community groups to allow them to notify members in the community to help spread the word.

RESOLUTION K21-3.5

Moved: Member B Warren

Seconded: Cr J Denyer

That the Chairperson's report dated 26 May 2021, titled 'Katikati Community Board Chairpersons Report – May 2021', be received.

CARRIED

9.2 KATIKATI COMMUNITY BOARD COUNCILLOR'S REPORT - MAY 2021

The Board considered a report from Councillor Denyer. The report was taken as read, with further discussion on the below items.

Kerbside Rubbish Collection

There was a discussion around the assisted service that Council is offering in regards to the new Kerbside Rubbish Collection. There was concern raised that, despite extensive advertising of this service, members of the community were unaware this was available. The Group Manager People and Customer Service encouraged Board members to inform those who have concerns to ring the contact centre.

Community Matching Fund

The Board noted that the Community Matching Fund Panel would be Deputy Mayor John Scrimgeour, Councillor Denyer and Councillor Dean.

RESOLUTION K21-3.6

Moved: Member B Warren

Seconded: Cr A Sole

That the Councillor's report dated 26 May 2021, titled 'Katikati Community Board Councillor's Report – May 2021', be received.

CARRIED

CHANGE TO THE ORDER OF BUSINESS

The Chairperson requested that item 9.7 be considered with the next item of business, in order to consider all of the grant applications together.

RESOLUTION K21-3.7

Moved: Member B Warren

Seconded: Member K Sutherland

That, in accordance with Standing Orders, the order of business be changed and that item 9.7 be dealt with alongside item 9.3 as the next item of business.

CARRIED

9.3 KATIKATI COMMUNITY BOARD GRANT APPLICATION

The Board considered a report from the Senior Governance Advisor. The report was taken as read with further discussion on the below item.

Katikati Open Air Art Grant Application

Jacqui Knight was in attendance to provide the Board with some clarification around the amount of funding that Katikati Open Air Art sought in order to put on this event. The Board noted that the festival will be taking place over a month, to allow community members to take part in the many events that contribute to the festival.

It was clarified that the prize money comes from corporate sponsorship and reserve funds from Katikati Open Air Art.

Councillor Sole spoke in support of the Katikati Open Air Art Festival.

RESOLUTION K21-3.8

Moved: Cr J Denyer

Seconded: Cr A Sole

1. That the Senior Governance Advisor's report dated 26 May 2021, titled 'Katikati Community Board Grant Application', be received.
2. That the Katikati Community Board approve the Grant application from Katikati Open Air Art for \$5,000, to be funded from the Katikati Community Board Grants account, subject to all accountabilities being met.

CARRIED

9.4 KATIKATI COMMUNITY BOARD ADDITIONAL GRANT APPLICATIONS

The Board considered a report from the Senior Governance Advisor. The report was taken as read, with a brief overview of each of the community groups that sought grant funding.

Councillor Denyer spoke in support of all three applications, noting that all three were worthy causes and deserved the Boards support.

RESOLUTION K21-3.9

Moved: Cr J Denyer

Seconded: Cr A Sole

1. That the Senior Governance Advisor's report dated 26 May 2021, titled 'Katikati Community Board Additional Grant Applications', be received.
2. That the Katikati Community Board approve the Grant application from Katikati Sea Scouts for \$1,000 to be funded from the Katikati Community Board Grants account, subject to all accountabilities being met.
3. That the Katikati Community Board approve the Grant application from Katikati Football Club for \$995.90 to be funded from the Katikati Community Board Grants account, subject to all accountabilities being met.

CARRIED

9.5 INFRASTRUCTURE SERVICES REPORT KATIKATI COMMUNITY BOARD MAY 2021

The Board considered a report from the Deputy Chief Executive. The report was taken as read with further discussion on the below items.

RESOLUTION K21-3.10

Moved: Cr A Sole

Seconded: Member N Harray

That the Deputy Chief Executive's report dated 26 May 2021, titled 'Infrastructure Services Report Katikati Community Board May 2021', be received.

CARRIED

9.5.1 KATIKATI COMMUNITY ROADING

The Board noted that the Roding Engineer (West) will create a list of roading requests that the Board can prioritise during a walk-around.

There was a discussion around the footpaths/pavements in Katikati and where the money to complete these projects would come from. The Roding Engineer (West) provided some clarification, in that any footpath that was deemed unfit for purpose, would fall under the contract with WestLink. If the Board was seeking a new footpath, then this would need to be funded by the Community Board.

The Roding Engineer (West) is continuing to look into options for coloured sealant being applied to the asphalt on the main road through the town centre.

9.5.2 SCHOOL SPEED SIGNS

Member Clements asked for an update regarding the installation of the new school speed signs, noting that there have been several near misses of late. The Board was advised that the signs have been ordered, but there have been shipping/import delays. At this stage there is no estimated arrival date. The signs that have been ordered were electronic variable speed signs.

The Board noted that Middlebrook Drive is having similar problems with speeding.

There was a discussion around options the Board could look at to help reduce the speed in these areas.

The Board agreed these options would be considered at a workshop, and that it will be interesting to see if the new speed signs make a difference.

9.5.3 HEALTH AND SAFETY ISSUE - SLOPING FOOTPATH

A member of the public noted that there is still an on-going health and safety issue due to the sloping footpath on the right-hand side of the Library and Service Centre.

The Roding Engineer (West) advised the Board that this has been raised with Council's Strategic Property Manager and he is aware of the issue.

9.5.4 BIRD WALK EROSION

The Board has asked for an update on this project, as they are of the belief there has been a hold up due to the bridges needing to be re-designed.

The Roading Engineer (West) noted that he will follow this up for the Board, following the meeting.

9.5 FINANCIAL REPORT KATIKATI - APRIL 2021

The Board considered a report from the Management Accountant. The report was taken as read.

RESOLUTION K21-3.11

Moved: Cr J Denyer

Seconded: Member K Sutherland

That the Management Accountant's report dated 26 May 2021, titled 'Financial Report Katikati – April 2021', be received.

CARRIED

9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

RESOLUTION K21-3.12

Moved: Member B Warren

Seconded: Cr A Sole

That the draft schedule of meetings for June, July and August 2021, be received.

CARRIED

The Meeting closed at 8.00pm.

The minutes of this meeting were confirmed at the Katikati Community Board held on 21 July 2021.

.....
Member B Warren
CHAIRPERSON

8.2 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 1 JUNE 2021

File Number: A4094958

Author: Horowai Wi Repa, Governance Technical Support

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the Minutes of the Maketu Community Board Meeting held on 1 June 2021 be received.

ATTACHMENTS

- 1. Minutes of the Maketu Community Board Meeting held on 1 June 2021**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
MAKETU COMMUNITY BOARD MEETING NO. MC21-3
HELD IN THE MAKETU COMMUNITY CENTRE
ON TUESDAY, 1 JUNE 2021 AT 7.00PM**

1 PRESENT

Member S Beech (Chairperson), Member L Rae, Member W Ra Anaru, Member S Simpson, Cr K Marsh and Deputy Mayor J Scrimgeour

2 IN ATTENDANCE

M Taris (Chief Executive Officer), S Harvey (Roading Engineer – East) and P Osborne (Senior Governance Advisor)

5 Members of the Public, including 1 member of the press

3 APOLOGIES

APOLOGY

RESOLUTION MC21-3.1

Moved: Member L Rae

Seconded: Member S Simpson

That the apology for lateness from Member Ra Anaru be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

- Member Beech declared an interest in item 9.3 Maketu Community Board Grant Applications.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Maketu Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION MC21-3.2

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr K Marsh

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

Ian Hurlock – Maketu Volunteer Coastguard

Mr Hurlock was in attendance to speak on behalf of the Maketu Volunteer Coastguard who were seeking funding for new uniforms and wet weather jackets. Mr Hurlock provided the Board with some examples of uniform and equipment pieces that are purchased by the volunteers themselves, asking the Board to consider helping the volunteers through contributing to new wet weather jackets and uniforms.

The Board was advised that the Maketu Volunteer Coastguard performed between 60-80 rescues a year, noting that these are usually people visiting from out of town.

Irene Taylor – Maketu Volunteer Fire Brigade

Ms Taylor was in attendance to speak on behalf of the Maketu Volunteer Fire Brigade who were seeking funding for new helmet torches. The Board was shown the 'suction unit', which helps clear the throat from vomit or choking. The Board was grateful to be able to see the piece of equipment that they have previously contributed towards.

The funding that was sought this year was for helmet torches. These assist the volunteers when they are attending house fires and car crashes at night, noting that there had been around 20 call outs in the last three months. There was clarification around the fact that the helmet torches would otherwise be fully funded by the Maketu Volunteer Fire Brigade.

David Campbell – Maketu Rotary Club

Mr Campbell was in attendance to speak on behalf of the Maketu Rotary Club around the refurbishment of the Maketu Community Building. The Maketu Rotary Club would like to completely change the layout of the building to better utilise the space available, noting that currently the back rooms are not used.

The below improvements were highlighted:

- Full insulation on top, bottom and walls;
- A Projector screen;
- Installation of Wi-fi;
- A disability accessible toilet;
- New carpet and vinyl; and
- A new heatpump.

The Board was informed that the kitchen had been donated and that Maketu Rotary Club members had volunteered to help with the dismantling of the inside walls.

The Chief Executive Officer asked if there had been any consideration to the decking out the front, noting that it might be worth considering as a 'part two' of the renovation work, as this could also help utilise the space.

Mr Campbell is aware that there will be approvals/consents that will be required, as well as sourcing tradespeople and materials, but the goal is to have this work completed by September/October 2021.

The Board was informed that the Maketu Rotary Club will be funding \$10,000 to supplement the total cost of the project.

The Chairperson thanked the Maketu Rotary Club for all the work that they continued to achieve, within the community.

Weina Moko – Various Items

Ms Moko was in attendance to speak to the Board on the below topics:

- Thanked the Community Board for the clarification and consultation undertaken in relation to the Arawa Avenue Viewing Area project, noting that everyone was very happy and the final outcome looked great.
- Thanked Mr Campbell on behalf of the Maketu Rotary Club for their refurbishment plans for the Maketu Community Centre, as Ms Moko herself spends a huge amount of time in that space.
- Thanked Mr Hurlock on behalf of the Maketu Volunteer Coastguard for the continued work they do within the community.
- Sought the Community Boards support for some land that could be used to run a 'Barrel racing' event in Maketu. The Chief Executive Officer asked Ms Moko if she could send through some videos to the Board, of what the event entails, as it was noted the Council's Events Team could look into this.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION MC21-3.3

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr K Marsh

That the meeting reconvene in formal session at 7.25pm.

CARRIED

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 6 APRIL 2021

RESOLUTION MC21-3.4

Moved: Cr K Marsh

Seconded: Member S Simpson

That the Minutes of the Maketu Community Board Meeting held on 6 April 2021, as circulated with the agenda, be confirmed as a true and accurate record, noting the following amendment;

- *Ms Bennett was in attendance to speak on behalf of her mother, Raewyn Bennett, in regards to the communication between a Community Board member and Raewyn Bennett on Social Media.*

CARRIED

Member Ra Anaru entered the meeting at 7.28pm.

9 REPORTS

9.1 MAKETU COMMUNITY BOARD CHAIRPERSONS REPORT - JUNE 2021

The Board considered a report from the Chairperson. The report was taken as read, with further discussion on the below items:

Arawa Avenue Viewing Area

The Board was advised that the requested bench will need to be installed before this project is completed, noting that there are delays on items being imported from outside of New Zealand.

Refurbishment of the Maketu Community Building

The Board noted they had now had a couple of presentations from David Campbell on behalf of the Maketu Rotary Club, noting that they believe this was a great project for the town.

The Chief Executive Officer sought clarification from the Board on the estimated total cost of this project. The Board has had confirmation that the project, as it is presented at the moment, will come in under \$60,000, noting that Rotary themselves are funding \$10,000.

RESOLUTION MC21-3.5

Moved: Member S Beech

Seconded: Cr K Marsh

1. That the Chairperson's report dated 1 June 2021, titled 'Maketu Community Board Chairpersons Report – June 2021', be received.

CARRIED

RESOLUTION MC21-3.6

Moved: Cr K Marsh

Seconded: Member S Beech

2. The Maketu Community Board agree to fund up to \$50,000 from the Maketu Community Board Reserve Account, as a contribution to the refurbishment of the Maketu Community Building, subject to the below:
 - That the Maketu Rotary be requested to work with Council's Strategic Property Team, who would manage the project to refurbish the Maketu Community Building and ensure that all the necessary legislative and safety requirements for the project are met.

CARRIED

9.2 MAKETU COMMUNITY BOARD COUNCILLOR'S REPORT - JUNE 2021

The Board considered a report from Councillor Marsh. The report was taken as read, with special mention to the screening of 'Frankie Jean and the Morning Star'. Councillor Marsh noted that it was an incredible movie, and encouraged everyone to see it.

RESOLUTION MC21-3.7

Moved: Cr K Marsh
Seconded: Member S Beech

That the Councillor's report dated 1 June 2021, titled 'Maketu Community Board Councillor's Report – June 2021', be received.

CARRIED

9.3 MAKETU COMMUNITY BOARD GRANT APPLICATIONS

The Board considered a report from the Senior Governance Advisor. The report was taken as read, with further discussion on each of the Grant applications.

The Board had a discussion around the grant applications, noting that they needed to reduce one of the grants, due to the fact that the remaining Maketu Community Board Grants Budget did not contain enough to fully fund all applications.

A majority of members were in agreement that, due to the Maketu Coastguard and Maketu Fire Brigade being run by volunteers, they would like to see these applications granted in full.

RESOLUTION MC21-3.8

Moved: Deputy Mayor J Scrimgeour
Seconded: Cr K Marsh

1. That the Senior Governance Advisor's report dated 1 June 2021, titled 'Maketu Community Board Grant Applications', be received.

CARRIED

9.3.1 MAKETU HEALTH AND SOCIAL SERVICES

The Board noted that the application did not quite explain the true purpose of the funding, with Member Simpson providing clarification that the grant funding was to help purchase a new cargo van to support the transportation of kai and equipment.

Member Rae spoke in support of granting the full requested amount of \$2,000 to the Maketu Health and Social Services, due to the timing of the event, the work they do in the community, and that they have not requested funding from the Board previously.

RESOLUTION MC21-3.9

Moved: Member S Simpson
Seconded: Cr K Marsh

2. That the Maketu Community Board approve the Grant application from Maketu Health and Social Services for \$1,500 to be funded from the Maketu Community Grants 2020/2021 account, subject to all accountabilities being met.

CARRIED

Member Rae voted against the motion and requested that her vote against be recorded.

9.3.2 MAKETU VOLUNTEER COASTGUARD

Member Beech declared an interest in this item and took no part in the discussion or voting thereon.

RESOLUTION MC21-3.10

Moved: Cr K Marsh

Seconded: Member S Simpson

3. The Maketu Community Board approve the grant application from Maketu Coastguard for \$1,000 to be funded from the Maketu Community Grants 2020/2021 account, subject to all accountabilities being met.

CARRIED

9.3.3 MAKETU VOLUNTEER FIRE BRIGADE

Member Beech declared an interest in this item and took no part in the discussion or voting thereon.

RESOLUTION MC21-3.11

Moved: Member W Ra Anaru

Seconded: Member S Simpson

4. The Maketu Community Board approve the grant application from Maketu Volunteer Fire Brigade for \$1,000 to be funded from the Maketu Community Grants 2020/2021 account, subject to all accountabilities being met.

CARRIED

9.4 INFRASTRUCTURE SERVICES REPORT MAKETU COMMUNITY BOARD JUNE 2021

The Board considered a report from the Deputy Chief Executive. The report was taken as read, with further discussion on the below items:

Councillor Marsh advised the Board that there were low hanging trees coming down Little Waihi Road, and at this stage residents had been clearing them. The Roading Engineer (East) noted that he would put a Service Request through to WestLink, as this is something that would be captured within their contract with Council.

Rauporoa Road Kerb & Channel

The Board was informed that it was unlikely there would be an underspend on this project, however final costings should be received and included in the agenda for the next Community Board meeting.

Arawa Avenue Viewing Area

There was a conversation with the Roading Engineer (East) around the potential of looking at the vegetation on the bank in front of this area. It was agreed that, once the project was completed, there could be an onsite meeting to discuss potential improvements.

The Chairperson noted that there has been lots of positive feedback regarding this viewing area, with lots of cyclists utilising this space also.

The Board was also advised that this project could increase in cost, due to the upgrade in size of the bench.

The Board was asked to keep an eye out for people who have been illegally dumping green waste/vegetation on Arawa Avenue, noting that Council is aware of this and the situation is being monitored.

Surf Club Car Park Reserve Rock Revetment

The Community Board agreed to have an onsite meeting with Council staff regarding the design options and an update on the Surf Club Car Park Reserve Rock Revetment project.

Spencer Avenue Reserve Levelling

The Board was advised that the new report from Tonkin & Taylor should be available in a couple of weeks.

Need for Stop Signs

The Board was advised that WestLink would be undertaking work to clear the obstructing vegetation. It was agreed that, once this vegetation had been cleared, this issue would be re-visited to see if any further changes need to be considered.

Te Kohanga Reo

The Board was advised that the load of metal was delivered on Monday 31 May 2021.

RESOLUTION MC21-3.12

Moved: Member L Rae

Seconded: Deputy Mayor J Scrimgeour

That the Deputy Chief Executive's Report dated 1 June 2021, and titled Infrastructure Services Report Maketu Community Board June 2021, be received.

CARRIED

9.5 MAKETU COMMUNITY BOARD FINANCIAL REPORT - APRIL 2021

The Board considered a report from the Management Accountant. The report was taken as read, with special mention to the ANZAC Day breakfast that was held. Members in attendance agreed that it was a great turn out, venue, and overall atmosphere.

In regards to the "Welcome to Maketu" signs the Chairperson was advised that the sign maker will need to invoice the Western Bay of Plenty District Council directly.

Member Rae sought clarification on the account that the new rubbish bin is coming from, as it was not highlighted in the financial report under the committed reserve expenditure. The Senior Governance Advisor will seek clarification on where the rubbish bins were funded from.

RESOLUTION MC21-3.13

Moved: Member L Rae

Seconded: Cr K Marsh

That the Management Accountant's report dated 1 June 2021 and titled 'Maketu Community Board Financial Report – April 2021', be received.

CARRIED

9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

RESOLUTION MC21-3.14

Moved: Member L Rae

Seconded: Deputy Mayor J Scrimgeour

That the draft schedule of meetings for June, July and August 2021, be received.

CARRIED

The Meeting closed at 8.19pm.

The minutes of this meeting were confirmed at the Maketu Community Board held on 27 July 2021.

.....
Member S Beech
CHAIRPERSON

8.3 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 3 JUNE 2021

File Number: A4095073

Author: Horowai Wi Repa, Governance Technical Support

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the Minutes of the Te Puke Community Board Meeting held on 3 June 2021 be received.

ATTACHMENTS

- 1. Minutes of the Te Puke Community Board Meeting held on 3 June 2021**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
TE PUKE COMMUNITY BOARD MEETING NO. TP21-3
HELD IN THE TE PUKE LIBRARY AND SERVICE CENTRE
ON THURSDAY, 3 JUNE 2021 AT 7.00PM**

1 PRESENT

Member R Crawford (Chairperson), Member T Rolleston, Member K Ellis, Member D Snell, Cr G Dally and Cr M Gray

2 IN ATTENDANCE

G Allis (Deputy CEO/Group Manager Infrastructure Services), S Harvey (Roading Engineer – East) and P Osborne (Senior Governance Advisor)

4 members of public, including 1 member of the press

3 APOLOGIES

APOLOGY

RESOLUTION TP21-3.1

Moved: Cr M Gray

Seconded: Member K Ellis

That the apology for lateness from Member Rolleston be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Te Puke Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION TP21-3.2

Moved: Cr G Dally

Seconded: Member D Snell

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

Murray Howell and Lisa Rowe – Te Puke “Plaza”

Mr Howell (Te Puke Florist) and Ms Rowe (Te Puke Pharmacy) were in attendance to speak to the Board about an area that they believe is lacking interest – the “Plaza”. The following points were made:

- There is an opportunity to connect the existing walkway design to help make this space more inviting;
- There is an opportunity for additional planting;
- There is the potential to create a story through the town;
- With the re-positioning of seating and hedging, the space could become more useable;
- Incorporating sculptures that represent both the Māori culture and Kiwifruit industry;
- An opportunity to approach Kiwifruit industries for potential funding; and
- All existing pieces could be re-used.

The Board was provided with some inspirational photos of similar projects in different areas, noting that with some work the “Plaza” could become a centre point for the town.

Councillor Dally noted that the Board was having a workshop on opportunities to tell stories throughout the town, which both Mr Howell and Ms Rowe were happy to attend.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION TP21-3.3

Moved: Cr M Gray

Seconded: Member K Ellis

That the meeting reconvene in formal session at 7.19pm.

CARRIED

Member Rolleston entered the meeting at 7.20pm.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 8 APRIL 2021

RESOLUTION TP21-3.4

Moved: Member D Snell

Seconded: Member T Rolleston

That the Minutes of the Te Puke Community Board Meeting held on 8 April 2021, as circulated with the agenda, be confirmed as a true and accurate record.

CARRIED

9 REPORTS

9.1 TE PUKE COMMUNITY BOARD CHAIRPERSONS REPORT - JUNE 2021

The Board considered a report from the Chairperson. The report was taken as read with further discussion on the below items.

Youth Issues

The Board was advised that 15 of the 'taggers' had been identified, and that Youth Aid will be working with the parents and youth, one on one, to help educate and address the issue moving forward.

There was also a discussion around a potential fund that the Daily Charitable Trust are looking at maintaining. This fund will help community volunteers pay for the gear to remove graffiti around town. Kiwirail had also been contacted for permission to remove the graffiti on the Walk/Cycleway Bridge.

Resilience Coordinator

CoLab is currently looking at hiring a 'Resilience Coordinator' to help identify groups throughout the town that need help building resilience, e.g. youth.

The Chairperson noted that it was great to see that the 'Graeme Dingle Foundation' was coming to Te Puke, and that Western Bay of Plenty District Council's Chief Executive Officer was a mentor.

Girl Guide Building

The Board was provided with some clarification around the Expressions of Interest (EOI) process, and what the Board's role would be in this process, noting that it would be a recommendation to the Performance and Monitoring Committee. The Deputy Chief Executive also noted that he would make sure the Board was informed when the EOI's had been opened.

Town Project

The Board will workshop with members of the public and tangata whenua in the next couple of weeks, in regards to creating 'Storyboards' throughout the town.

RESOLUTION TP21-3.5

Moved: Member D Snell
Seconded: Cr M Gray

That the Chairperson's report dated 3 June 2021, titled 'Te Puke Community Board Chairpersons Report – June 2021', be received.

CARRIED

9.2 TE PUKE COMMUNITY BOARD COUNCILLOR REPORT - JUNE 2021

The Board considered a report from Councillor Dally. The report was taken as read.

RESOLUTION TP21-3.6

Moved: Member T Rolleston
Seconded: Member K Ellis

That the Councillor's report dated 3 June 2021, titled 'Te Puke Community Board Councillor Report – June 2021', be received.

CARRIED

9.3 INFRASTRUCTURE SERVICES REPORT TE PUKE COMMUNITY BOARD JUNE 2021

The Board considered a report from the Deputy Chief Executive. The report was taken as read with positive feedback on the below projects:

- The Board thanked the Road Engineering (East) for the brick replacements on the roundabouts, noting that they looked great.
- It was also noted that feedback from parents in regards to the Boucher Avenue / Fenton Terrace Walkway was very positive.

The Board carried out further discussion on the items listed below.

RESOLUTION TP21-3.7

Moved: Member K Ellis
Seconded: Cr M Gray

That the Deputy Chief Executive's Report, dated 3 June 2021 and titled Infrastructure Services Report Te Puke Community Board June 2021 be received.

CARRIED

9.3.1 TACTILE PEDESTRIAN MARKINGS

The Road Engineering (East) advised the Board that, as far as he was aware, the materials were in the country, so works are due to start in June 2021.

9.3.2 DUDLEY VERCOE FOOTPATH AND DRAINAGE

The Board noted that construction on this project has not yet begun. The Roding Engineer (East) will check with the Construction Manager in regards to the start date for this project.

9.3.3 TREE BLOCKING SIGNAL – WASHER ROAD

There was a discussion around a Service Request (CCR) that was raised in relation to the tree by Washer Road and Bainbridge Avenue affecting Kiwirails' signal. The Roding Engineer (East) will check the status of the CCR.

9.3.4 TE PUKE QUARRY ROAD FOOTPATH & BRIDGE

The Board was advised that WestLinks' Safety Engineer (East) did not agree with the assumptions made during the initial walkover, noting that the estimated cost for the work required would be between \$700,000-\$900,000. There was a discussion around the ability to break this project into two parts, due to the cost. The Roding Engineer noted that he would get a break down of this estimated cost for the Board.

The Roding Engineer (East) also noted that he would approach EastPack to see if they would like to contribute to the cost of this project.

The Board agreed that this was an important project, creating a footpath for the people who reside on Manoeka Road.

There was a discussion around similar projects in other towns in the district, for example Te Puna and Maketu.

The Board confirmed that this project included the installation of up to two streetlights outside of EastPack.

RESOLUTION TP21-3.8

Moved: Member K Ellis

Seconded: Member T Rolleston

The Te Puke Community Board approve Stage One (Corner of Jellicoe Street to EastPack Packhouse) of the Te Puke Quarry Road Footpath and Bridge project, noting that the Board would like to see Stage Two (EastPack to Manoeka Road) explored in the future.

CARRIED

9.3.5 BEATTY AVENUE ROAD CROSSING

The Board noted that this project was not an approved project at this stage.

An update to the Roding Budget will be made.

9.3.6 SPEED BUMP ON CAMERON ROAD

The Board agreed that, despite import delays with the Digital Speed Signs, the Board would like to proceed with the removal of the speed bump prior to the Digital Speed Signs being installed. The current update provided by WestLink was that the signs should be installed late July 2021, noting that this is subject to change due to the delays occurring.

The Roding Engineer (East) advised the Board that a pedestrian crossing outside Te Puke Primary School is one of the safety improvements that could be considered in the future.

9.3.7 FUNDING TOWARDS THE TE PUKE RANGIURU BUSINESS PARK (RBP) ROUTE

The Walking and Cycling Team is currently working on this route, so the Board was presented this as a project they could consider contributing to.

9.3.8 ROADING ACCOUNT REVIEW

The Deputy Chief Executive advised the Board that, through the Long Term Plan (LTP) process, there was a discussion around the Community Roding Budget being reviewed. There are multiple factors to be considered through the formula that determines these budgets, however it is something currently being deliberated.

9.3.9 TE PUKE GENEALOGY GROUP - REQUEST FOR INFORMATION SIGN BOARDS

The Board was advised that Council was still waiting on quotes, noting that at this stage they had received one from MenzShed.

9.3.10 HERITAGE WALKING CROSSING - COMMERCE LANE / JUBILEE PARK

The Board agreed that they will not be proceeding any further with this project, but will review again in the future.

9.3.11 POOLS - TE PUKE AQUATIC CENTRE

There was a discussion around the contractors used to complete the work required at the Te Puke Aquatic Centre. Councillor Dally asked about Council's tendering process, as he was of the belief that there were locals Council could be supporting in completing the work.

The Deputy Chief Executive requested that concerns like these are raised with Council immediately, so that Council could clarify the tender process they undertake.

9.4 TE PUKE COMMUNITY BOARD - FINANCIAL REPORT APRIL 2021

The Board considered a report from the Management Accountant. The report was taken as read, with confirmation given to the Board that the 'Security' budget line would be manually change to 'Public Safety' for the next financial year.

There was clarification that the grants budget, which currently showed as an overspend, was 'Year to Date' and that the Board was still under budget for the full financial year.

RESOLUTION TP21-3.9

Moved: Member D Snell

Seconded: Cr G Dally

That the Management Accountant's report dated 3 June 2021 and titled 'Te Puke Community Board – Financial Report April 2021', be received.

CARRIED

9.5 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

RESOLUTION TP21-3.10

Moved: Cr M Gray

Seconded: Member D Snell

That the draft schedule of meetings for June, July and August 2021, be received.

CARRIED

The Meeting closed at 8.22pm.

The minutes of this meeting were confirmed at the Te Puke Community Board held on 29 July 2021.

.....
Member R Crawford
CHAIRPERSON

8.4 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 8 JUNE 2021

File Number: A4099822

Author: Horowai Wi Repa, Governance Technical Support

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the Minutes of the Ōmokoroa Community Board Meeting held on 8 June 2021 be received.

ATTACHMENTS

- 1. Minutes of the Ōmokoroa Community Board Meeting held on 8 June 2021**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
ŌMOKOROA COMMUNITY BOARD MEETING NO. OM21-3
HELD IN THE ŌMOKOROA LIBRARY & SERVICE CENTRE
ON TUESDAY, 8 JUNE 2021 AT 7.00PM**

1 PRESENT

Member T Sage (Chairperson), Member P Presland, Member J Evans, Member D Sage, Cr M Grainger and Cr D Thwaites

2 IN ATTENDANCE

R Davie (Group Manager Policy Planning and Regulatory Services), A Hall (Roading Engineer – West) and P Osborne (Senior Governance Advisor)

10 Members of the Public, including His Worship the Mayor, Councillor J Denyer, and Council staff members B Williams and B Wilson.

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Ōmokoroa Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION OM21-3.1

Moved: Member P Presland

Seconded: Cr M Grainger

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

David Rolfe – Ōmokoroa Bowling Club

Mr Rolfe was in attendance to speak on behalf of the Ōmokoroa Bowling Club, providing the Board with the background, rationale and overall objective sought through the Grant application. In order to ensure that the artificial green complies with world standards, the Ōmokoroa Bowling Club will be engaging a specialist project manager. It was noted that this is what the funds being sought would contribute to.

Councillor Grainger sought clarification as to whether the Ōmokoroa Bowling Club was on Council land, and if so, if this meant the Board could look at funding this through the Community Board Reserve Account.

There was some discussion around Council's Level of Service in relation to projects like this, however because it was a specific non-recurring project on Council land, it was believed that this would fit the criteria.

It was agreed that further discussion on this Grant application would occur, alongside the report later in the agenda.

Ben Wilson – WBOPDC Community Resilience Advisor

Mr Wilson was in attendance to introduce himself, and his role, to the Community Board and members of the community, noting the below points:

- Mr Wilson formerly worked within Council's Community Team for 25 years;
- His current role was created to help support communities with the development and review of the Community Response Plans and to support Community Response Teams; and
- All communities will still have support from Emergency Management Bay of Plenty (EMBOP).

Matthew Farrell – Possible options for the old Sports Pavilion Building

Mr Farrell was in attendance to speak to the Board on his proposal for the Old Sports Pavilion, noting that there would be a meeting on Wednesday 9 June to see if there was any traction for a steering group to be established to pursue this proposal. A letter to the Board was circulated prior to the meeting.

The Chairperson noted that she would get in touch with Mr Farrell, following the meeting, to clarify next steps.

Councillor Grainger commended and thanked Mr Farrell for the work he had completed so far.

His Worship the Mayor – Takitimu Northern Link (TNL) Update

His Worship the Mayor was in attendance to provide both the Board and members of the public with some background to the recent announcement regarding the Takitimu Northern Link, noting the below points;

- Stage 1 between Tauranga and Te Puna is fully funded and will commence in late 2021; and
- There was a Regional Land Transport meeting scheduled for Wednesday 9 June 2021, to determine the priorities for the region. His Worship the Mayor noted that he would be advocating on behalf of the Ōmokoroa residents, for the Ōmokoroa Intersection/Interchange to be upgraded as a high priority, advising the Board that this would sit separately to the Takitimu Northern Link project.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION OM21-3.2

Moved: Member D Sage

Seconded: Cr D Thwaites

That the meeting reconvene in formal session at 7.32pm.

CARRIED

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 13 APRIL 2021

RESOLUTION OM21-3.3

Moved: Member D Sage

Seconded: Member J Evans

That the Minutes of the Ōmokoroa Community Board Meeting held on 13 April 2021, as circulated with the agenda, be confirmed as a true and accurate record.

CARRIED

9 REPORTS

9.1 COUNCIL DECISION ON ŌMOKOROA COMMUNITY BOARD RECOMMENDATION - EXPRESSIONS OF INTEREST FOR THE OLD PAVILION AND THE OLD LIBRARY

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

RESOLUTION OM21-3.4

Moved: Cr M Grainger

Seconded: Member P Presland

That the Senior Governance Advisor's report dated 8 June 2021, titled 'Council Decision on Ōmokoroa Community Board Recommendation – Expressions of Interest for The Old Pavilion and The Old Library', be received.

CARRIED

9.2 ŌMOKOROA COMMUNITY BOARD CHAIRPERSONS REPORT - JUNE 2021

The Board considered a report from the Chairperson. The report was taken as read with further discussion on the below items.

Ōmokoroa Public Arts Group

Member Evans provided the Board with an update, noting that artist, Dave Roy, had been appointed for the Godwits sculpture, with an estimated completion date of October 2021.

The Board was also advised that the Ōmokoroa Public Arts Group is looking for new members.

Local Government New Zealand (LGNZ) Conference

The Chairperson made a presentation to the Board regarding the 13th Local Government New Zealand Conference held 22-24 April 2021 in Gore. The following points were highlighted:

- How the Community Board can identify the needs of the community and align their goals to the 17 United Nations (UN) global goals.
- Connecting communities to enhance the social, environmental, cultural and economic wellbeing – how can the Community Board provide a safe community for Ōmokoroa so it can thrive?
- A particular goal that came out of the conference for the Chairperson, was improving on the work undertaken to engage with local iwi.

- Sustainability of our world to ensure that our ecological footprint is not destroying our environment.
- Seeing the impact that COVID-19 has had on small businesses, highlighting the importance of encouraging the people in Ōmokoroa to support local.
- Gore vs Ōmokoroa, noting the below points:
 - The population of Gore in 2020 was 12,900 and Ōmokoroa is estimated to grow to 12,000; and
 - Gore has its own museum, an established town centre, and both a community centre and community civic centre in the pipeline. It was noted that all of these could be goals for Ōmokoroa.

RESOLUTION OM21-3.5

Moved: Member P Presland

Seconded: Member J Evans

That the Chairperson's report dated 8 June 2021, titled 'Ōmokoroa Community Board Chairpersons Report – June 2021', be received.

CARRIED

9.3 ŌMOKOROA COMMUNITY BOARD COUNCILLOR'S REPORT - JUNE 2021

The Board considered a report from Councillor Grainger. The report was taken as read with further discussion on the below items.

Councillor's Ōmokoroa Site Visits

The Board was informed that Councillor's accompanied appropriate staff on site visits throughout Ōmokoroa early that day. Councillor Grainger noted that this was a worthwhile and informative exercise, that highlighted the good work Council was undertaking with the Crown Infrastructure Partners (CIP) funding.

Long Term Plan (LTP)

The Board was advised that the LTP decision document will officially be adopted by Council on 29 June 2021, noting that feedback on the outcomes of this would take a couple of weeks.

RESOLUTION OM21-3.6

Moved: Cr M Grainger

Seconded: Cr D Thwaites

That the Councillor's report dated 8 June 2021, titled 'Ōmokoroa Community Board Councillor's Report – June 2021', be received.

CARRIED

9.4 EXPRESSION OF INTEREST FOR THE OLD PAVILION - ŌMOKOROA MENZSHED

The Board considered a report from the Strategic Property Manager. The report was taken as read.

RESOLUTION OM21-3.7

Moved: Cr D Thwaites

Seconded: Member D Sage

1. That the Strategic Property Manager's report dated 8 June 2021, titled 'Expression of Interest for the Old Pavilion – Ōmokoroa MenzShed', be received.
2. That the strong support from the Ōmokoroa Community Board for alternative accommodation for MenzShed be noted.

RECOMMENDATION TO COUNCIL

3. That the Expression of Interest from the Ōmokoroa MenzShed for use of the Old Sports Pavilion be declined.
4. That Council request staff work with MenzShed to attempt to facilitate alternative accommodation for a MenzShed on the Ōmokoroa Peninsula.

CARRIED

9.5 ŌMOKOROA COMMUNITY BOARD GRANT APPLICATION

The Board considered a report from the Senior Governance Advisor. There was further discussion on the report as follows.

The Group Manager Policy, Planning and Regulatory Services noted that Council typically fund a basic level of service, and that clubs who require specialist surfaces fund this through philanthropic sources. It was noted, however, that the Board could fund specific capital non-recurring projects for Council assets on Council land from their Reserve Account as part of their delegated functions. The point in question was around whether this was for a 'Council asset' or not.

The Board also had a discussion around whether or not the same project could be funded through two different Council sources over separate financial years, as the Community Board did not want to disqualify the Ōmokoroa Bowling Club from their application to the Community Matching Fund.

RESOLUTION OM21-3.8

Moved: Member P Presland

Seconded: Member D Sage

1. That the Senior Governance Advisor's report dated 8 June 2021, titled 'Ōmokoroa Community Board Grant Application', be received.
2. That the Ōmokoroa Community Board approve the Grant application from the Ōmokoroa Bowling Club Incorporated for \$9,200, to be funded from the Ōmokoroa Community Board Reserve account, subject to seeking clarification that this grant would not disqualify the Ōmokoroa Bowling Club Incorporated from the Community Matching Fund application.

CARRIED

9.6 INFRASTRUCTURE SERVICES REPORT ŌMOKOROA COMMUNITY BOARD JUNE 2021

The Board considered a report from the Deputy Chief Executive. The report was taken as read.

RESOLUTION OM21-3.9

Moved: Member J Evans

Seconded: Member D Sage

That the Deputy Chief Executive's report dated 8 June 2021, titled 'Infrastructure Services Report Ōmokoroa Community Board June 2021', be received.

CARRIED

9.7 FINANCIAL REPORT ŌMOKOROA - APRIL 2021

The Board considered a report from the Management Accountant. The report was taken as read.

RESOLUTION OM21-3.10

Moved: Cr D Thwaites

Seconded: Member T Sage

That the Management Accountant's report dated 8 June 2021, and titled 'Financial Report Ōmokoroa – April 2021', be received.

CARRIED

9.8 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

The Board considered a report from the Senior Governance Advisor, noting the following Ōmokoroa Structure Plan Stage 3 and Residential Rule Changes public open days.

- Thursday 10 June from 4.00pm – 7.00pm at the Ōmokoroa Community Church
- Saturday 12 June from 10.00am – 12.00pm at the Ōmokoroa Sports Pavilion

RESOLUTION OM21-3.11

Moved: Member T Sage

Seconded: Member J Evans

That the draft schedule of meetings for June, July and August 2021, be received.

CARRIED

The Meeting closed at 8.14pm.

The minutes of this meeting were confirmed at the Ōmokoroa Community Board held on 3 August 2021.

.....
Member T Sage
CHAIRPERSON

8.5 MINUTES OF THE WAIHĪ BEACH COMMUNITY BOARD MEETING HELD ON 14 JUNE 2021**File Number: A4105910****Author: Horowai Wi Repa, Governance Technical Support****Authoriser: Barbara Whitton, Customer Services and Governance Manager****RECOMMENDATION**

That the Minutes of the Waihi Beach Community Board Meeting held on 14 June 2021 be received.

ATTACHMENTS

- 1. Minutes of the Waihi Beach Community Board Meeting held on 14 June 2021**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
WAIHĪ BEACH COMMUNITY BOARD MEETING NO. WB21-3
HELD IN THE WAIHĪ BEACH COMMUNITY CENTRE
ON MONDAY, 14 JUNE 2021 AT 6.30PM**

1 PRESENT

Member R Goudie (Chairperson), Member B Hulme, Member D Ryan, Cr J Denyer and Cr A Henry

2 IN ATTENDANCE

K Perumal (Group Manager Finance and Technology Services), A Hall (Roading Engineer – West) and P Osborne (Senior Governance Advisor)

24 Members of the public, including Councillor Sole

3 APOLOGIES

APOLOGY

RESOLUTION WB21-3.1

Moved: Cr A Henry

Seconded: Member D Ryan

That the apology for absence from Member Roberts be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

The Chairperson reminded members of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table for the item.

(As per the Local Authorities (Members' Interest) Act 1968)

- Councillor Denyer declared an interest in item 9.3 Waihi Beach Community Board Grant Applications

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Waihi Beach Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION WB21-3.2

Moved: Cr A Henry

Seconded: Cr J Denyer

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

Shoneen Dunning – Booking Clerk for the Waihi Beach Community Centre

Ms Dunning was in attendance to provide the Board with an update on the mezzanine renovations underway, creating two extra meeting rooms. The works were almost completed, with only the painting remaining.

The opening will be advertised to allow members of the public to attend.

Graeme McGregor – Waihi Beach to Athenree Crossing (Walkway/Cycleway)

Mr McGregor was in attendance to talk to the Board on behalf of 'Friends of Athenree', noting the below points:

- Athenree Creek walk/cycleway was installed to cross the spring, however the water seepage causing the original issue had seemed to vanish when a resident above the area repaired their spouting. Mr McGregor was of the belief that this walk/cycleway was no longer required.
- Mr McGregor also noted that he had previously requested a copy of the feasibility study for 'Friends of Athenree' to review, which he had not received to date.
- 'Friends of Athenree' did not agree with the submission put forward by the Community Board to the Long Term Plan (LTP) Committee, as Mr McGregor was of the belief that the Community Board had overstated the benefits of the crossing. It was also noted that the Board had proposed an additional option that was felt to have 'arisen at the eleventh hour'.

The Chairperson clarified that the Board has also requested to view the feasibility study, and noted that this is on the agenda for the upcoming meeting to be held 9 August 2021.

Peter Roy – Bowentown Footpath

Mr Roy was in attendance to discuss the parking issue residents were facing along Seaforth Road and Anzac Bay Reserve Road, noting the below points:

- When the Motor Camp was full, there were cars parked on both sides of Seaforth Road, resulting in pedestrians having to walk on the road to get to Anzac Bay; and
- The demographic using Anzac Bay is families, or elderly.

Mr Roy met with Council's Roading Engineer (West) to discuss options that could be considered to try and remedy this issue, including the extension of the footpath by 70-80 metres. Crossing opportunities were also being considered as part of this discussion.

Councillor Allan Sole – Various Items

Councillor Sole was in attendance to speak to the Board on the below points:

- Thanked the Waihi Beach Community Hall for the work that they have undertaken so far;
- In regards to the 'Information Signage Upgrade Proposal', Councillor Sole was of the belief that the signs should not be corflute, and that the Board should consider digital signs that can be altered to advertise multiple events;
- Spoke in support of the additional pedestrian refuges on Beach Road;

- Noted that the CCTV Policy is due to be adopted by Council at the meeting to be held 29 June 2021. Councillor Sole encouraged the Board to make a thorough application when possible; and
- Athenree Action Group is in support of the installation of a Bike Rack by the Bus Shelter in Athenree.

Mike Hickey – Various Items

Mr Hickey was in attendance to speak to the Board on the below points:

- Thanked Councillor Henry and Councillor Sole on behalf of the Waihi Beach Surf Club for their presence and support cleaning up damage caused by the recent high tides;
- Suggested a community working bee to help clean up the foreshore;
- Clarification on whether Council will provide feedback on written submissions, to which the Board noted this will happen;
- Was of the belief that there should be more transparency around the Edinburgh Street apartments in regards to consents and advertising; and
- Informed the Board that debris from the Pohutakawa tree is blocking drains and gutters, to which Mr Hickey was encouraged to raise a CCR. The Roading Engineer (West) noted that he will check the levels of service for street sweeping in Waihi Beach.

Stuart Cann – Erosion Events

Mr Cann was in attendance to speak to the Board about the erosion events that had occurred due to the recent weather. The below points were noted:

- Significant dune erosion had occurred, which effected the dune planting that had already taken place;
- Risk of potential collapsing of the dune itself, so believes it is critical that action is taken urgently;
- Highlighted the need for sand to be put at the foot of the dunes to minimise the potential of collapsing, and to save remaining plants from destruction. It was noted that damp sand from Two Mile Creek and Three Mile Creek could be moved to achieve this.

Mr Cann asked the Board what Council had planned to help clean up the beach and prevent further destruction of dunes and plants, also questioning when was this likely to happen?

Member Ryan and member of the public, Jim Cowen, spoke in support of Mr Canns' concerns, reiterating the need to take action quickly.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION WB21-3.3

Moved: Member R Goudie

Seconded: Cr A Henry

That the meeting reconvene in formal session at 7.07pm.

CARRIED

CHANGE TO ORDER OF BUSINESS

RESOLUTION WB21-3.4

Moved: Cr A Henry

Seconded: Member D Ryan

That the Chairperson requested the next item of business be 9.3 'Waihi Beach Community Board Grant Applications', in order to allow members of the public to answer any questions of clarification from the Board.

CARRIED

Minute Note:

Due to the change to order of business, item 9.3 'Waihi Beach Community Board Grant Applications' will now show as item 7.1.

7.1 WAIHI BEACH COMMUNITY BOARD GRANT APPLICATIONS

The Board considered a report from the Senior Governance Advisor. The report was taken as read with further discussion on each of the applications submitted.

Councillor Denyer declared an interest in this item and took no part in voting.

A Friends Place (Waihi Beach Community Centre)

There was some clarification provided around the ownership of the assets, noting that this sits with 'A Friends Place', but this group falls under the overarching 'umbrella' of the Waihi Beach Community Centre.

ECHO Walking Festival Incorporated

Ms Austin was in attendance to reiterate the goal of being the best walking festival in New Zealand. There was also some clarification provided around potential options for recovering marketing costs, however it was noted that they would like to continue to offer the walks for free, with only seeking donations from walkers.

RESOLUTION WB21-3.5

Moved: Member B Hulme

Seconded: Member D Ryan

1. That the Senior Governance Advisor's report dated 14 June 2021, titled 'Waihi Beach Community Board Grant Applications', be received.

CARRIED

RESOLUTION WB21-3.6

Moved: Member B Hulme

Seconded: Member D Ryan

2. That the Waihi Beach Community Board approve the Grant application from the Waihi Beach Indoor Bowling Club for \$2,500.00 to be funded from the Waihi Beach Community Board Grants Account, subject to all accountabilities being met.

CARRIED

RESOLUTION WB21-3.7

Moved: Member B Hulme

Seconded: Member D Ryan

3. That the Waihi Beach Community Board approve the Grant application from the Waihi Beach Community Centre (A Friends Place) for \$1,500.00 to be funded from the Waihi Beach Community Board Grants Account, subject to all accountabilities being met.

CARRIED

RESOLUTION WB21-3.8

Moved: Member B Hulme

Seconded: Member D Ryan

4. That the Waihi Beach Community Board approve the Grant application from the ECHO Walking Festival Incorporated for \$1,000.00 to be funded from the Waihi Beach Community Board Grants Account, subject to all accountabilities being met.

CARRIED

8 MINUTES FOR CONFIRMATION**8.1 MINUTES OF THE WAIHI BEACH COMMUNITY BOARD MEETING HELD ON 19 APRIL 2021**

RESOLUTION WB21-3.9

Moved: Cr J Denyer

Seconded: Member D Ryan

That the Minutes of the Waihi Beach Community Board Meeting held on 19 April 2021, as circulated with the agenda, be confirmed as a true and accurate record.

CARRIED

9 REPORTS

9.1 WAIHI BEACH COMMUNITY BOARD CHAIRPERSONS REPORT - JUNE 2021

The Board considered a report from the Chairperson. The report was taken as read with further discussion on the below items.

Information Signage Upgrade Proposal

Cindy Clare spoke to the Board on behalf of Waihi Beach Events and Promotions, providing the Board with an overview of the proposal within the agenda. The below points were highlighted:

- A digital sign had been considered, but Events and Promotions did not believe this was in line with the ambience of the village. However, there could be an option of the installation of small, subtle LED lights above the structure to help it stand out at night;
- Currently there are no maps in Anzac Bay, Island View or Athenree, therefore the proposal includes new map structures in these areas. It was noted that these signs could be double sided to allow for local community messaging or dedicated cycleway maps.

The Board spoke in support of this proposal, with Member Ryan noting that the Board was looking at introducing signage at Anzac Bay for the cycleway, so recommended liaising to ensure they were aligned with each other.

Ms Clare advised the Board that they would be seeking funding for this project from the Community Board. Quotes for both the signs and map structures would be presented at the next Community Board meeting, to be held 9 August 2021.

Live Well Waihi Beach Report

Anna Schroeder provided the Board with a brief update in addition to her report, noting that she had delivered the information to the focus club meeting last week, alongside a report in the Katikati Advertiser. Ms Schroeder had also produced a 'one-pager' that will go out to stakeholders, as part of the community accountability.

COVID-19 Vaccinations

Councillor Denyer advised the Board on the discussion relating to this item, that occurred at the Katikati Community Board meeting, noting the below points:

- Council had been in contact with the Bay of Plenty District Health Board (BOPDHB) to offer assistance where needed; and
- Jacqui Knight (Katikati resident) noted that members of the Katikati Health Trust are in negotiations with the DHB about providing COVID-19 vaccinations at the Katikati RSA.

Welcome to Waihi Beach Entranceway Project

Member Hulme provided the Board with a brief update on the Waihi Beach Entranceway Project, noting that the proposal is nearly complete and will be available shortly, for public consultation.

Wilson Road Ground Plants and Tree Pruning

The Board made a resolution for funding towards the tree pruning, ground planting and an additional pedestrian barrier fence on Wilson Road, noting that this would be Stage One of the project. It was also noted that all plans would need to be approved by Councils' Roading Engineer (West), and that these plans would be made available at the next Community Board workshop.

Sign at Athenree Corner

The Board had a discussion around the signs that are currently at the Athenree intersection, that were non-consented. Member Hulme noted that this intersection will be included in the 'Welcome to Waihi Beach Entranceway Project'. The Board agreed that, during this project, they would consult with the current sign owners.

The Board noted that the non-consented signs at the Athenree Corner would need to be removed due to beautifying the area through the 'Welcome to Waihi Beach Entranceway Project'.

District Plan and Village Update for the next 20 Years

Councillor Denyer noted that, as part of the Long Term Plan (LTP) discussion, he suggested the District Planning Team work with the Community Board to ensure that the District Plan and Town Centre Plan processes can work together.

Two Mile Creek

At the Performance and Monitoring meeting held 8 June 2021, the Committee was presented a new option relating to Two Mile Creek. The option was to change to a rock armouring methodology, noting that this would result in a great reduction in costs.

RESOLUTION WB21-3.10

Moved: Member R Goudie

Seconded: Cr J Denyer

1. That the Chairperson's report dated 14 June 2021, titled 'Waihi Beach Community Board Chairpersons Report – June 2021', be received.

CARRIED

RESOLUTION WB21-3.11

Moved: Cr J Denyer

Seconded: Member D Ryan

2. That the Waihi Beach Community Board approve funding of \$260.98 from the Waihi Beach contingency account to the Waihi Beach Community Development Charitable Trust, for the creation and installation of the "No Dogs" signs at Orokawa Bay.

CARRIED

RESOLUTION WB21-3.12

Moved: Cr A Henry

Seconded: Cr J Denyer

3. That the Waihi Beach Community Board approve the payment of \$45.00 from the Waihi Beach Contingency Account to the Waihi Beach Community Centre for the room hire cost for the Emergency Management meeting held 18 May 2021.

CARRIED

RESOLUTION WB21-3.13

Moved: Member B Hulme

Seconded: Cr A Henry

4. That the Waihi Beach Community Board approve up to \$30,000.00 from the Community Board Roding Account for the tree pruning, ground planting and an additional pedestrian barrier fence on Wilson Road (Stage One), subject to all plans receiving approval from Council staff.

CARRIED

9.2 WAIHĪ BEACH COMMUNITY BOARD COUNCILLOR'S REPORT - JUNE 2021

The Board considered a report from Councillor Denyer. The report was taken as read, with further updates on the Long Term Plan (LTP) as below, noting that this was subject to adoption on 29 June 2021.

- Consultation on the location for an upgraded Library will be in 2021/22, with construction in 2024/25;
- The timing for the public toilets at the Skate Park has been brought forward to 2021/22;
- CCTV funding structure;
- Re-development and continuation of Elder Housing;
- No approval for funding the History Panels;
- Increase to the walking and cycling budget;
- Cover for the Dave Hume Pool in Katikati, to allow year round swimming; and
- \$25,000 of funding will be brought forward to 2021/22 to review the Wilson Park concept plan.

There was clarification around the "Put Back Service" fee, noting that this would be an annual charge. Councillor's reminded the Board that people had to apply for this service online.

The Board noted that they would like to send the new Chief Executive Officer (CEO) a letter, and invite him along to a Community Board workshop following the 9 August 2021 meeting.

The Board noted the administration error within the recommendation of the report, as it should read 'Councillor's Report'.

RESOLUTION WB21-3.14

Moved: Cr J Denyer

Seconded: Member B Hulme

That the Councillor's report dated 14 June 2021, titled 'Waihi Beach Community Board Councillor's Report', be received.

CARRIED

9.3 WAIHĪ BEACH COMMUNITY BOARD ROADING PROGRAMME 2021

The Board considered a report from the Roding Engineer (West). The report was taken as read with further discussion where needed.

The Board sought clarification that the costing for the Pedestrian Refuges on Beach Road (North of the pensioner units at 55 Beach Road) would include the footpath extension, to which the Roding Engineer confirmed that it would.

Member Hulme questioned whether the footpath was wide enough to cater for mobility scooters. The Roding Engineer (West) agreed to query this.

The Roding Engineer (West) advised the Board that he would bring cycle rack options to a Community Board workshop. In regards to the cycle rack facilities at the yellow dairy, the Board noted that the existing cycle rack will remain, and the resolution would be altered to include additional features at Tuna Avenue Carpark. The budget for this will also need to be increased.

The Board noted the below proposed projects would be Stage One.

RESOLUTION WB21-3.15

Moved: Member R Goudie

Seconded: Member D Ryan

1. That the Roding Engineer (West)'s report dated 14 June 2021, titled 'Waihi Beach Community Board Roding Programme 2021', be received.
2. That the Waihi Beach Community Board approve the Community Roding Programme, in whole of the projects listed.

Proposed Projects (Stage One)

Project	Location	Indicative Costs
Cycle Path Signs and Sharrows	Trig to Bowentown	\$10,000-\$15,000
Pedestrian Refuges	Beach Road - South of Browns Drive	\$20,000-\$35,000
	Beach Road: North of the pensioner units at 55 Beach Road.	\$20,000-\$35,000
Cycle rack facilities	Athenree School Bus Stop	\$3,000-\$5,000
	Additional features at Tuna Avenue Carpark	\$3,000-\$6,000
	Waihi Beach Community Hall (Lounge Entrance)	\$1,500-\$3,000

CARRIED

9.4 INFRASTRUCTURE SERVICES REPORT WAIHI BEACH COMMUNITY BOARD JUNE 2021

The Board considered a report from the Deputy Chief Executive. The report was taken as read with further discussion on the below items.

Pio Shores & Bowentown Lighting Column Concerns

The Board was advised that the poles that have been purchased to replace the existing, were very similar to what was being replaced.

Stormwater – Waihi Beach Pio Shores

Member Ryan noted that the Board had previously spoken about the need for a Waihi Beach Stormwater review, highlighted by recent weather events. The Group Manager Finance and Technology Services advised the Board that this should be captured within the Infrastructure Strategy that has been recommended for Council adoption on 29 June 2021.

The Board would like to seek further information from the Deputy Chief Executive around the potential work required to be done on the Waihi Beach Stormwater system, that is not envisaged through the Long Term Plan (LTP), noting that this is something that could also be reviewed through the Annual Plan or District Plan process.

Waihi Beach Island View Playground

The Board raised concerns over the potential health and safety issues at the Island View playground, due to the small space between the edge of the playground and the cycleway.

Councillor Henry also noted that it would be useful for a project board to be installed around the district, showing projects under construction, as this would allow community members to understand what was happening.

The Board was advised that the artist who completed the 'Dragon' at Te Puna Quarry Park, is creating a 'Tuatara' out of concrete for the new playground.

RESOLUTION WB21-3.16

Moved: Cr A Henry

Seconded: Member D Ryan

That the Deputy Chief Executive's Report, dated 14 June 2021 and titled 'Infrastructure Services Report Waihi Beach Community Board June 2021', be received.

CARRIED

9.5 FINANCIAL REPORT WAIHI BEACH - APRIL 2021

The Board considered a report from the Management Accountant. The report was taken as read with an amendment required to Resolution WB20-5.11. The description should read 'Fund up to \$10,000 for the Historical Trails project subject to content approval by the Community Board, prior to going live'.

RESOLUTION WB21-3.17

Moved: Member D Ryan

Seconded: Cr J Denyer

That the Management Accountant's report dated 14 June 2021 and titled 'Financial Report Waihi Beach – April 2021', be received.

CARRIED

9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS**RESOLUTION WB21-3.18**

Moved: Member R Goudie

Seconded: Cr A Henry

That the draft schedule of meetings for June, July and August 2021, be received.

CARRIED

The Meeting closed at 8.30pm.

The minutes of this meeting were confirmed at the Waihi Beach Community Board held on 9 August 2021.

.....
Member R Goudie
CHAIRPERSON

9 COUNCIL AND COMMITTEE MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE COUNCIL MEETING HELD ON 20 MAY 2021

File Number: A4087995

Author: Carolyn Irvin, Senior Governance Advisor

Authoriser: Jan Pedersen, Group Manager People And Customer Services

RECOMMENDATION

That the Minutes of the Council Meeting held on 20 May 2021 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Council Meeting held on 20 May 2021**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
COUNCIL MEETING NO. C21-8
HELD IN THE COUNCIL CHAMBERS, BARKES CORNER, TAURANGA
ON THURSDAY, 20 MAY 2021 AT 9.30AM**

1 PRESENT

Deputy Mayor J Scrimgeour (Chairperson), Cr G Dally, Cr M Dean, Cr J Denyer, Cr M Grainger, Cr A Henry, Cr K Marsh, Cr M Murray-Benge, Cr D Thwaites and Cr A Sole.

2 IN ATTENDANCE

M Taris (Chief Executive Officer), G Allis (Deputy CEO/Group Manager Infrastructure Services), J Pedersen (Group Manager People and Customer Services), K Perumal (Group Manager Finance and Technology Services), R Davie (Group Manager Policy Planning and Regulatory Services), D Jensen (Senior Financial Planner), P Osborne (Senior Governance Advisor – Community Boards) and C Irvin (Senior Governance Advisor).

OTHER ATTENDEES

Megan Wilson (Bay of Plenty Times)

3 APOLOGIES

The Chairperson noted the leave of absence from Mayor G Webber.

APOLOGY

RESOLUTION C21-8.1

Moved: Cr M Dean

Seconded: Cr D Thwaites

That the apology for absence from Cr M Gray be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Members were advised that if they have an interest (actual, potential, perceived, pecuniary or non-pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on that item, and they were advised to withdraw from the meeting table for the item [As per the Local Authorities (Members' Interest) Act 1968].

Declarations of interest were as follows:

- Cr Grainger in relation to item 10.2: 'Recommendatory Report from Ōmokoroa Community Board – Expressions of Interest for the Old Pavilion and Old Library'.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

PUBLIC FORUM ADJOURN MEETING

RESOLUTION C21-8.2

Moved: Cr M Grainger

Seconded: Cr K Marsh

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

A. Mike Hayden – Ōmokoroa Menzshed

- The Ōmokoroa Menzshed was seen as a venue/hub for retired men to assist with preserving mental health and providing opportunities that supported the upkeep of vocational skills by contributing to the community through activities such as repair shops, amongst other things.
- The Ōmokoroa Menzshed put forward a comprehensive Expression of Interest to use the Old Pavilion as a fall-back option only (not permanent), and were disappointed when it was denied.
- The Ōmokoroa Community Board met on 10 April 2021 and it was agreed that the Board let their decision lie on the table, until the Ōmokoroa Menzshed and the Board could sit down face-to-face and discuss some of the issues highlighted at this meeting.
- This meeting took place on 10 May, with an agreement that members of Ōmokoroa Menzshed would meet with Council's Strategic Property Manager to discuss further details (yet to take place). Mr Hayden acknowledged the positive input from Cr Thwaites and Cr Grainger.
- Ōmokoroa Menzshed wanted to, and could afford to, fund a building that could be used as the 'Hub', but could not afford the land and felt that the best option would be for it to be located on Council land.
- Mr Hayden noted that, until Council gave its full support to the project, it would be difficult to raise funds for the building and was therefore hoping that this could progress quickly.

Mr Hayden responded to questions of clarification from Elected Members as follows:

- The Ōmokoroa Menzshed was asking for Council to consider a 2000 square metre serviced plot for their proposed building, which was to include a parking area and room for expansion.
- The existing Old Pavilion could be used in the interim, if necessary. However, there were safety issues and it was preferable to spend money on a new building as opposed to repairing/upgrading the existing pavilion.

The Chairperson thanked Mr Hayden for his contribution to Public Forum.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION C21-8.3

Moved: Cr D Thwaites

Seconded: Cr A Henry

That the meeting reconvene in formal session.

CARRIED

8 COMMUNITY BOARD MINUTES FOR RECEIPT

8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 31 MARCH 2021

RESOLUTION C21-8.4

Moved: Cr M Murray-Benge

Seconded: Cr A Henry

That the Minutes of the Katikati Community Board Meeting held on 31 March 2021, be received.

CARRIED

8.2 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 6 APRIL 2021

RESOLUTION C21-8.5

Moved: Cr M Murray-Benge

Seconded: Cr A Henry

That the Minutes of the Maketu Community Board Meeting held on 6 April 2021, be received.

CARRIED

8.3 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 8 APRIL 2021

RESOLUTION C21-8.6

Moved: Cr M Murray-Benge

Seconded: Cr A Henry

That the Minutes of the Te Puke Community Board Meeting held on 8 April 2021, be received.

CARRIED

8.4 MINUTES OF THE ŌMOKOROA COMMUNITY BOARD MEETING HELD ON 13 APRIL 2021

RESOLUTION C21-8.7

Moved: Cr M Murray-Benge

Seconded: Cr A Henry

That the Minutes of the Ōmokoroa Community Board Meeting held on 13 April 2021 be received.

CARRIED

8.5 MINUTES OF THE WAIHI BEACH COMMUNITY BOARD MEETING HELD ON 19 APRIL 2021

RESOLUTION C21-8.8

Moved: Cr M Murray-Benge

Seconded: Cr A Henry

That the Minutes of the Waihi Beach Community Board Meeting held on 19 April 2021, be received.

CARRIED

9 COUNCIL AND COMMITTEE MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE KATIKATI - WAIHI BEACH WARD FORUM MEETING HELD ON 2 MARCH 2021

RESOLUTION C21-8.9

Moved: Cr J Denyer
Seconded: Cr G Dally

That the Minutes of the Katikati - Waihi Beach Ward Forum Meeting held on 2 March 2021 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

9.2 MINUTES OF THE KAIMAI WARD FORUM MEETING HELD ON 10 MARCH 2021

RESOLUTION C21-8.10

Moved: Cr J Denyer
Seconded: Cr G Dally

That the Minutes of the Kaimai Ward Forum Meeting held on 10 March 2021 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

9.3 MINUTES OF THE MAKETU - TE PUKE WARD FORUM MEETING HELD ON 16 MARCH 2021

RESOLUTION C21-8.11

Moved: Cr J Denyer
Seconded: Cr G Dally

That the Minutes of the Maketu - Te Puke Ward Forum Meeting held on 16 March 2021 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

9.4 MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING HELD ON 19 MARCH 2021

RESOLUTION C21-8.12

Moved: Cr J Denyer
Seconded: Cr G Dally

That the Minutes of the Audit and Risk Committee Meeting held on 19 March 2021 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

9.5 MINUTES OF THE COUNCIL MEETING HELD ON 8 APRIL 2021

RESOLUTION C21-8.13

Moved: Cr J Denyer

Seconded: Cr G Dally

That the Minutes of the Council Meeting held on 8 April 2021 be confirmed as a true and correct record and the recommendations therein be adopted, noting the following amendment as the last item:

Item Transferred into Open Section:

12.5 MAYOR'S REPORT TO COUNCIL

The Committee considered a report dated 8 April 2021 from the Executive Assistant Mayor/CEO. The report was taken as read.

RESOLUTION C21-3.23

Moved: Mayor G Webber

Seconded: Cr G Dally

1. That the Executive Assistant Mayor/CEO's report dated 8 April 2021 titled 'Mayor's Report to Council' be received.
2. That the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.
3. That Mayor Garry Webber and Deputy Mayor John Scrimgeour replace Councillor Grant Dally and Councillor Kevin Marsh and be appointed as Western Bay of Plenty District Council representatives to the Waiari Kaitiaki Group for the balance of this Triennium.
4. That the report/recommendation be transferred into the Open section of the meeting on 8 April 2021.

CARRIED

CARRIED

9.6 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 21 APRIL 2021**RESOLUTION C21-8.14**

Moved: Cr J Denyer

Seconded: Cr G Dally

That the Minutes of the Extraordinary Council Meeting held on 21 April 2021 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

9.7 MINUTES OF THE PERFORMANCE AND MONITORING MEETING HELD ON 27 APRIL 2021**RESOLUTION C21-8.15**

Moved: Cr J Denyer

Seconded: Cr G Dally

That the Minutes of the Performance and Monitoring Meeting held on 27 April 2021 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

9.8 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 27 APRIL 2021

RESOLUTION C21-8.16

Moved: Cr J Denyer
Seconded: Cr G Dally

That the Minutes of the Extraordinary Council Meeting held on 27 April 2021 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

9.9 MINUTES OF THE POLICY COMMITTEE MEETING HELD ON 5 MAY 2021

RESOLUTION C21-8.17

Moved: Cr J Denyer
Seconded: Cr G Dally

That the Minutes of the Policy Committee Meeting held on 5 May 2021 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

9.10 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 5 MAY 2021

RESOLUTION C21-8.18

Moved: Cr J Denyer
Seconded: Cr G Dally

That the Minutes of the Extraordinary Council Meeting held on 5 May 2021 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

9.11 MINUTES OF THE ANNUAL PLAN AND LONG TERM PLAN COMMITTEE MEETING HELD ON 12 MAY 2021

RESOLUTION C21-8.19

Moved: Cr J Denyer
Seconded: Cr G Dally

That the Minutes of the Annual Plan and Long Term Plan Committee Meeting held on 12 May 2021 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

9.12 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 12 MAY 2021

RESOLUTION C21-8.20

Moved: Cr J Denyer

Seconded: Cr G Dally

That the Minutes of the Extraordinary Council Meeting held on 12 May 2021 be confirmed as a true and correct record and the recommendations therein be adopted.

CARRIED

10 REPORTS**10.1 RECOMMENDATION FOR ADOPTION OF 2021-2022 DOG CONTROL REGISTRATION FEES**

The Committee considered a report dated 20 May 2021 from the Compliance and Monitoring Manager. The report was taken as read.

RESOLUTION C21-8.21

Moved: Cr D Thwaites

Seconded: Cr M Murray-Benge

1. That Council adopts the 2021-2022 Dog Control Registration Fees as included in the 2021-2031 draft Schedule of Fees and Charges and that they be approved for public notification in accordance with the Dog Control Act 1996.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

CARRIED

10.2 RECOMMENDATORY REPORT FROM ŌMOKOROA COMMUNITY BOARD - EXPRESSIONS OF INTEREST FOR THE OLD PAVILION AND THE OLD LIBRARY

The Committee considered a report dated 20 May 2021 from the Senior Governance Advisor – Community Boards. The report was taken as read.

- Cr Grainger declared an interest in this item and provided Elected Members with an overview of the group The Old Library Omokoroa's (TOLO) statement on what their intentions were for the future.
-

RESOLUTION C21-8.22

Moved: Cr D Thwaites

Seconded: Cr M Murray-Benge

1. That Council approve that the group 'The Old Library Ōmokoroa' (TOLO) be leased the former Library and Service Centre at 9 McDonnell Street on Council's standard terms and conditions, for an initial period of 24-months and subject to satisfactory review a further two periods of 24-months.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

CARRIED

10.3 RECOMMENDATORY REPORT FROM PERFORMANCE AND MONITORING COMMITTEE - TE PUNA MARAE CONNECTION TO ŌMOKOROA PIPELINE.

The Committee considered a report dated 20 May 2021 from the Asset and Capital Manager. The report was taken as read.

- The Deputy CEO advised that this decision supports the Marae in two ways: by enabling it to function and by supporting economic growth.
- The CEO advised that Council was fortunate to receive this extra funding as an addition to the Three Waters funding.

RESOLUTION C21-8.23

Moved: Cr M Dean

Seconded: Cr M Grainger

1. That Council approve the connection of Tūtereinga and Poutūterangi Marae to the Ōmokoroa transfer pipeline.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That it be noted that the connection of Tūtereinga and Poutūterangi Marae to the Ōmokoroa transfer pipeline is funded from the Government Crown Infrastructure Partners Three Waters fund.

CARRIED

10.4 RECOMMENDATORY REPORT FROM PERFORMANCE AND MONITORING COMMITTEE - ŌMOKOROA NO. 1 SCHOOL - REQUEST TO CONNECT TO THE ŌMOKOROA WASTEWATER TRANSFER PIPELINE

The Committee considered a report dated 20 May 2021 from the Asset and Capital Manager. The report was taken as read.

Staff responded to questions as follows:

- The Deputy CEO advised that this connection was different in that the Ministry of Education and the School paid for all the costs.

RESOLUTION C21-8.24

Moved: Cr M Murray-Benge

Seconded: Cr A Henry

1. That Council approves the connection of the Ōmokoroa No.1 School into the Ōmokoroa transfer pipeline.
2. That Council approves the school be charged a volumetric capital connection charge of \$3,658 per household equivalent.
3. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
4. That the funding for the physical connection and capital contribution for the Ōmokoroa No.1 School into the Ōmokoroa transfer pipeline is provided by the Ministry of Education through the School.

CARRIED

10.5 STORMWATER EASEMENT OVER TE PUNA RIVER ESPLANADE RESERVE IN FAVOUR OF 560 OLD HIGHWAY

The Committee considered a report from the Legal Property Officer Reserves and Facilities. The report was taken as read.

Staff responded to questions as follows:

- The Deputy CEO advised that, at this point in time, the application for the Easement had not been approved and the pipeline could be placed either under ground or over ground.

RESOLUTION C21-8.25

Moved: Cr M Murray-Benge

Seconded: Cr M Dean

1. That the Legal Property Officer Reserves and Facilities' report dated 20 May 2021 titled 'Stormwater Easement over Te Puna River Esplanade Reserve in favour of 560 Old Highway' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That pursuant to the authority delegated by the Minister of Conservation to the Western Bay of Plenty District Council, and the provisions of Section 48 of the Reserves Act 1977, Council hereby consents to the creation of a storm water easement shown on the attached plan (**Attachment 1**) to allow Lot 1 DPS 56909 to discharge stormwater over Lot 4 DPS 44151.

CARRIED

10.6 CHIEF EXECUTIVE OFFICER'S EXTRAORDINARY REPORT

The Committee considered a report from the Executive Assistant Mayor/CEO. The report was taken as read.

RESOLUTION C21-8.26

Moved: Cr M Grainger

Seconded: Cr A Sole

That the Executive Assistant Mayor/CEO's report dated 20 May 2021 titled 'Chief Executive Officer's Extraordinary Report' be received.

CARRIED

11 INFORMATION FOR RECEIPT

Nil

12 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION C21-8.27

Moved: Cr M Grainger

Seconded: Cr J Denyer

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
12.1 - Confidential Minutes of the Audit and Risk Committee Meeting held on 19 March 2021	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
12.2 - Confidential Minutes of the Council Meeting held on 8 April 2021	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

12.3 - Confidential Minutes of the Extraordinary Council Meeting held on 21 April 2021	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
12.4 - Confidential Minutes of the Performance and Monitoring Meeting held on 27 April 2021	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
12.5 - Confidential Minutes of the Extraordinary Council Meeting held on 27 April 2021	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
12.6 - Confidential Minutes of the Extraordinary Council Meeting held on 5 May 2021	<p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for</p>

	(including commercial and industrial negotiations)	which good reason for withholding would exist under section 6 or section 7
12.7 - Chief Executive Officer's Report - Request For Execution of Documents under Seal of Council	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

CARRIED

The Meeting closed at 10:10am.

The minutes of this meeting were confirmed at the Council Meeting held on 29 June 2021.

.....

Mayor G Webber

CHAIRPERSON / MAYOR

9.2 MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING HELD ON 20 MAY 2021**File Number: A4088170****Author: Carolyn Irvin, Senior Governance Advisor****Authoriser: Jan Pedersen, Group Manager People And Customer Services****RECOMMENDATION**

That the Minutes of the Audit and Risk Committee Meeting held on 20 May 2021 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Audit and Risk Committee Meeting held on 20 May 2021**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
AUDIT AND RISK COMMITTEE MEETING NO. AR21-2
HELD IN THE COUNCIL CHAMBERS, BARKES CORNER, TAURANGA
ON THURSDAY, 20 MAY 2021 AT 1.30PM**

1 PRESENT

Cr J Denyer (Chairperson), Cr G Dally, Cr M Dean, Cr M Grainger, Cr M Gray, Cr A Henry, Cr M Murray-Benge, Deputy Mayor J Scrimgeour, Cr D Thwaites, Cr A Sole and Independent Member M Maloney.

ABSENT

Cr K Marsh.

2 IN ATTENDANCE

M Taris (Chief Executive Officer), G Allis (Deputy CEO/Group Manager Infrastructure Services), J Pedersen (Group Manager People and Customer Services), K Perumal (Group Manager Finance and Technology Services), R Davie (Group Manager Policy Planning and Regulatory Services), D Jensen (Senior Financial Planner), L Balneaves (Executive Assistant Finance and Technology Services), B Marynowski (Finance and Corporate Services Administrator), J Osborne (Governance Support Administrator) and C Irvin (Senior Governance Advisor).

OTHER ATTENDEES

Audit New Zealand

C Susan (Appointed Auditor)

W Goslett (Audit Manager)

3 APOLOGIES

The Chairperson noted the leave of absence from Mayor G Webber.

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

Nil

8 PRESENTATIONS

Nil

9 REPORTS

9.1 SUMMARY OF AUDIT AND RISK AGENDA TOPICS MAY 2021

The Committee considered a report dated 20 May 2021 from the Group Manager Finance and Technology Services. The report was taken as read.

RESOLUTION AR21-2.1

Moved: Cr M Grainger

Seconded: Deputy Mayor J Scrimgeour

That the Group Manager Finance and Technology Services' report dated 20 May 2021 titled 'Summary of Audit and Risk Agenda Topics May 2021' be received.

CARRIED

9.2 EXTERNAL AUDIT UPDATE - AUDIT NEW ZEALAND

The Committee considered a report dated 20 May 2021 from the Senior Governance Advisor. Representatives from Audit New Zealand spoke to the following report:

Report to Council – Audit of 2021-31 Long Term Plan

- This report had been formalised with an Emphasis of Matter on the Three Waters Reform and some recommendations for improvements to be incorporated into the Long Term Plan. Overall, this was a good outcome.

Staff responded to questions as follows:

- Regarding the Management comment for item 2.5 of the report, the word 'Council' was interchangeable with the word 'Management'. Management would perhaps be the better word in this particular case.
- To ensure that Elected Members had confidence in what was reported on regarding 'Quality of Asset-Related Forecasting Information', auditors worked closely with staff contractors to ensure an 'over-all' project was managed and delivered. From an audit perspective, different projects were looked at and how the project and the contractors were aligned. From an asset management perspective, Audit New Zealand was satisfied that the projects were delivering on their conditions.
- With regard to 'Funding Impact Statement Classification of Capital Expenditure', each project was assigned to one of three categories: growth, renewal or maintenance.
- 'Three Waters Reform' was flagged as an 'Emphasis of Matter' due to its complexity and because the end outcome of the project/journey could be totally different to what was happening now in this space. Audit New Zealand had applied the same approach across the country. Council could only make decisions based on the best information available at the time.
- Management accepted and agreed with Audit New Zealand's recommendations, in particular the recommendation on the infrastructure strategy. Management would work towards establishing a programme to address the issues raised by Audit New Zealand.
- 'PBE' stood for (New Zealand) 'Public Benefit Entity'. These were a new suite of standards, issued by the External Reporting Board, which Public Benefit Entities would need to consider in preparing their financial statements.

RESOLUTION AR21-2.2

Moved: Cr D Thwaites
Seconded: Cr M Murray-Benge

1. That the Senior Governance Advisor's report dated 20 May 2021 titled 'External Audit Update – Audit New Zealand' be received.
2. That the Committee endorse the Proposed Audit Fee letter dated 6 May 2021 relating to audit fees for the 30 June 2021 and 2022 financial years to be signed by the Mayor.

CARRIED

9.3 TREASURY UPDATE

The Committee considered a report dated 20 May 2021 from the Senior Financial Planner who spoke to the report summarising the following key points:

- Interest Rate Risk;
- Liquidity and funding;
- Foreign Exchange risk; and
- Counterparty Credit Risk.

The Deputy CEO responded to questions as follows:

- In terms of supply chain disruption at this point in time, play ground equipment had been delayed by about two to three months due to problems with overseas shipping and the supply of Bitumen was being shifted around the country by companies to accommodate for road works.
- Generally, there were companies in New Zealand that could supply parts for pump systems, but removing and fixing pumps was relatively complex and took some time.

The Group Manager Finance and Technology Services responded to a question as follows:

- Council engaged with an organisation called 'Bancorp' who acted as Council's Treasury advisors. The Finance Team consulted with them on a monthly basis to discuss market movements and interest rates, and where Council would be best placed to land in terms of their hedging and treasury policies.

RESOLUTION AR21-2.3

Moved: Deputy Mayor J Scrimgeour
Seconded: Cr A Henry

That the Senior Financial Planner's report dated 20 May 2021 titled 'Treasury Update' be received.

CARRIED

9.4 UPDATE ON OUTSTANDING AUDIT ITEMS (INTERNAL/EXTERNAL) MAY 2021

The Committee considered a report dated 20 May 2021 from the Group Manager Finance and Technology Services. The report was taken as read.

Staff responded to questions as follows:

- There were mitigating controls in place regarding Councils procurement system, with Key Performance Indicator's being adequately defined to ensure appropriate accountability through contracts. Where appropriate, there was regular reporting back to the Management Team or Council Committees.

RESOLUTION AR21-2.4

Moved: Cr M Grainger

Seconded: Cr M Murray-Benge

That the Group Manager Finance and Technology Service's report dated 20 May 2021 titled 'Update on Outstanding Audit Items (Internal/External) May 2021' be received.

CARRIED

2:05pm The meeting adjourned.

2:40pm The meeting reconvened.

9.5 QUARTERLY REVIEW OF RISK PROFILE

The Committee considered a report dated 20 May 2021 from the Manager Corporate Services and Business Improvement. The report was discussed in a Workshop and taken as read.

RESOLUTION AR21-2.5

Moved: Cr J Denyer

Seconded: Cr M Murray-Benge

1. That the Manager Corporate Services and Business Improvement's report dated 20 May 2021 and titled 'Quarterly Review of Risk Profile' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. The Committee reviews each of the top eleven risks identified below.
4. The Committee agrees which existing risks should be retained and reported on, on a quarterly basis.
5. The Committee considers whether to add any new risks either as main topics or as individual risks under existing risk areas.
6. That the Committee directs staff to consider the comments discussed during the workshopping of this report and amend the heat map of risks accordingly.

CARRIED

9.6 HEALTH AND SAFETY REPORT

The Committee considered a report dated 20 May 2021 from the Executive Assistant People and Customer Services. The report was taken as read.

The Group Manager People and Customer Services responded to questions as follows:

- Te Puke Library and Service Centre
Security guards had been placed at the Te Puke Library and Service Centre during the school holidays to mitigate incidents of aggressive disorderly behaviour. This resulted in a noticeable drop in the incidents reported.
- Employee Health and Safety
There were continuous programmes in place for employees at Western Bay of Plenty District Council around acceptable behaviour, maintaining a work life balance, minimising stress, and encouraging employees to come forward and have open and honest conversations when needed.
- Contractor Near Miss Incidents
It was very pleasing that contractors were reporting 'near-miss' incidents. This indicated that they had a very good safety culture in place which aided in accident prevention.

RESOLUTION AR21-2.6

Moved: Cr M Dean

Seconded: Cr A Sole

That the Executive Assistant People and Customer Service's report dated 20 May 2021 titled 'Health and Safety Report' be received.

CARRIED

10 INFORMATION FOR RECEIPT

Nil

11 RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION AR21-2.7

Moved: Cr D Thwaites

Seconded: Cr A Sole

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 - Litigation Updates	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the

	information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	disclosure of information for which good reason for withholding would exist under section 6 or section 7
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CARRIED

The Meeting closed at 3:02pm.

Confirmed as a true and correct record by Council on 29 June 2021.

Unconfirmed

**9.3 MINUTES OF THE ANNUAL PLAN AND LONG TERM PLAN COMMITTEE MEETING
HELD ON 31 MAY 2021****File Number: A4101318****Author: Horowai Wi Repa, Governance Technical Support****Authoriser: Barbara Whitton, Customer Services and Governance Manager****RECOMMENDATION**

That the Minutes of the Annual Plan and Long Term Plan Committee Meeting held on 31 May 2021 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Annual Plan and Long Term Plan Committee Meeting held on 31 May 2021**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
ANNUAL PLAN AND LONG TERM PLAN COMMITTEE MEETING NO. APLTP21-3
HELD IN THE COUNCIL CHAMBERS, BARKES CORNER, TAURANGA
ON MONDAY, 31 MAY 2021 AT 9.30AM**

1 PRESENT

Deputy Mayor J Scrimgeour (Chairperson), Cr G Dally, Cr M Dean, Cr J Denyer, Cr M Grainger, Cr M Gray, Cr K Marsh, Cr M Murray-Benge, Cr A Sole, Cr D Thwaites and Mayor G Webber

2 IN ATTENDANCE

G Allis (Deputy CEO/Group Manager Infrastructure Services), R Davie (Group Manager Policy Planning and Regulatory Services), J Pedersen (Group Manager People and Customer Services), K Perumal (Group Manager Finance and Technology Services), E Watton (Policy and Planning Manager), P Watson (Reserves and Facilities Manager), D Pearce (Community Manager), D Jensen (Finance Manager), M Leighton (Senior Policy Analyst), J Rickard (Senior Policy Analyst), T Rutherford (Policy Analyst), G Payne (Strategic Advisor), and B Clarke (Senior Governance Advisor)

COMMUNITY BOARDS

Nil.

OTHERS

One member of the public.

3 APOLOGIES

APOLOGY

RESOLUTION APLTP21-3.1

Moved: Cr D Thwaites

Seconded: Cr M Murray-Benge

That the apology for absence from Cr A Henry be accepted. It was noted that Cr Henry was on Bereavement Leave.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil.

5 DECLARATIONS OF INTEREST

- A. Mayor Webber declared a Conflict of Interest in relation to the submission request for funding from Pirirākau Incorporated Society and, under the Community Building Activities topic, 'The Incubator'. He noted he would take no part in the discussions arising or the voting thereon.
- B. Cr Sole declared a Conflict of Interest in the Western Bay of Plenty Museum Society Katikati Incorporated, and noted that he would take no part in the discussion arising or voting thereon.
- C. Cr Dean declared a Conflict of Interest in relation to the Waiariki Park Region and noted that he would take no part in the discussion arising or the voting thereon.

6 PUBLIC EXCLUDED ITEMS

Nil.

7 PUBLIC FORUM

Nil.

8 PRESENTATIONS

Nil.

9 REPORTS

9.1 DELIBERATIONS ON THE LONG TERM PLAN 2021-31 AND RELATED MATTERS

The Annual Plan and Long Term Plan Committee considered a report from the Policy and Planning Manager, who gave an introduction and spoke to Powerpoint Presentation (1) noting the following:

The report recommendations were structured into key categories as follows:

- Formally receive all feedback;
- Consider the Consultation Document's key proposals and related matters;
- Consider the issues and options arising from community feedback;
- Consider the other matters that were released for consultation concurrently with the Long Term Plan;
- Consider internal submissions;
- Consider re-budget proposals;
- Discussion on the impacts on rates affordability - where Council would like to be positioned in relation to its key limits in the Financial Strategy;
- Recommendations on responses to submitters.

Overview of community engagement was as follows:

- Phase one pre-engagement was from 9 March to 1 May 2020, and resulted in 27,274 pieces of feedback across all topics;
- Phase two pre-engagement was from September to October 2020, resulted in 13,124 individual pieces of online feedback;
- Phase three of community engagement on the Long Term Plan (LTP) was run in accordance with the Local Government Act (LGA) Special Consultative Procedure from 8 March to 9 April 2021.
- The Annual Plan and Long Term Plan Committee had endorsed the consultation approach when adopting the Consultation Document and Supporting Information, on 23 February 2021.

Overview of feedback received through the formal consultation period was as follows:

- Overall, Council received 836 submissions through the range of opportunities to give feedback, with 3808 submission points reflected in the Issues and Options papers, which included proposed responses.
- A total of 44,206 pieces of feedback had been received across the development of the LTP, and these informed the development of the consultation document and supporting information.

The Chairperson advised that the main recommendations from the agenda report would be **taken in parts**, as deliberative discussions would be held before each individual topic resolution was made, and in turn, these deliberations would inform the following 'part resolutions' taken from the agenda report main recommendations.

RESOLUTION APLTP21-3.2 – PART 1 OF THE REPORT MAIN RECOMMENDATION

Moved: Cr D Thwaites

Seconded: Cr J Denyer

1. That the Policy and Planning Manager's report dated 31 May 2021, titled 'Deliberations on the Long Term Plan 2021-31 and related matters', be received.
2. That the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.
3. That the Annual Plan and Long Term Plan Committee receives all written and verbal feedback from the special consultative procedure from 8 March to 9 April 2021, as set out in Attachments 1- 4 of the agenda report.

CARRIED**DELIBERATIONS****Key Proposals: Issues and Options for the six key proposals****9.1.1 KEY PROPOSAL – ISSUES AND OPTIONS - MAINTAINING OUR ROADING NETWORK**

The Policy and Planning Manager noted that, within the agenda report, in section 8 there were a number of matters that were 'for receipt only', and these should be dealt with first. She also noted that all the reasons that had been provided had been taken from the 'Advantages' for each option, but were subject to any amendments or additions that the Committee wished to make.

In response to questions, the Committee was advised as follows:

- This was in relation to maintaining Council's network, undertaking the rehabilitation needed on the network to do the reseals and some low cost improvements. The total \$100m was already included in the LTP consultation document.
- This would get Council through the next two years of the roading contract. It was still subject to Waka Kotahi NZ Transport Agency subsidy, which Council did not have an answer on yet. It was expected that when Council re-tendered, the cost would increase.

RESOLUTION APLTP21-3.3

Moved: Cr M Murray-Benge

Seconded: Cr J Denyer

1. That Council incrementally increases rates to fund an increasing maintenance programme. The programme includes pavement rehabilitation, low cost low risk programme, seal widening and pavement surfacing.
2. That Council increases the budgets by \$1.1 million per annum gross from 2022/23 and include low cost low risk projects.

This would amount to \$100.54 million over the ten years of the LONG TERM PLAN, of which \$34.80 million is rates funded.

CARRIED

Reasons for Decision

- Road condition will be maintained. It is noted that this was subject to receiving Waka Kotahi NZ Transport Agency subsidy.
- There was significant support for this option through the consultation process.
- Road user safety risks will not increase.
- Allows network seal widening deficiency to be addressed in some places.
- Reduces sealed road maintenance costs.
- Allows improvement works to be delivered with pavement renewals.
- Matches investment with measured asset deterioration.
- Allows more projects to be undertaken.
- Works will be undertaken sooner to prevent further deterioration.

9.1.2 KEY PROPOSAL - INTERNAL SUBMISSION - TRANSPORTATION: ROADING CONTRACT – BUDGET INCREASE

In response to a question, the Committee was advised that, in the event of flooding such as had recently occurred in Canterbury, none of Council's budgets would be sufficient to cover such an eventuality.

RESOLUTION APLTP21-3.4

Moved: Cr M Grainger

Seconded: Mayor G Webber

That Council increases funding, assuming matching Waka Kotahi NZ Transport Agency subsidy, makes contract adjustments to reduce cost and maintain the Level of Service.

Budget Changes:

2021/22	Status quo, use levers to reduce contract cost and use current account
2022/23	\$1.7 million increase and use levers
2023/24	\$600,000 increase and use levers
2024/25	\$1.9 million new contract estimate
2025/31	\$1.9 million per annum new contract estimate.

Note 1. These budgets assume the additional renewal programme of \$1.1 million per annum is funded.

Note 2. Budgets are subject to obtaining Waka Kotahi NZ Transport Agency subsidy.

CARRIED

Reasons for Decision

- Reflects the reality of the situation and enables Council to maintain current levels of service.
- Will improve safety outcomes.
- Increases road user satisfaction.
- Minimises asset 'whole-of-life' costs.
- Minimises future contract cost increase risks.
- Reduces community concerns.
- Minimises reputational risks.

9.1.3 KEY PROPOSAL - INTERNAL SUBMISSION - TRANSPORTATION: SEAL EXTENSIONS

In response to questions, the Committee was advised as follows;

- In terms of this paper, the proposal was to use the same level of funding each year for 10 years, so this was a 10 year decision. If resolved, Council would be funding an increased amount of seal extension every year for 10 years.
 - From investigation, it was confirmed that what was in the budget, per discussions held in LTP workshops, Council had loan-funded a seal extension programme for three years of the 10 years, reverting back in year four.
 - \$1m would generally fund the sealing of 2-3km of road, as it depended on where the road was, as to what standard was required. The full amount, which was \$2m per annum, would fund 4-6km.
-

RESOLUTION APLTP21-3.5

Moved: Cr D Thwaites

Seconded: Cr M Murray-Benge

1. That the seal extension budget be increased by \$1 million per annum for 10 years, the first three years loan-funded, with a repayment period of 10 years:
 - \$850,000 loan funding
 - \$150,000 rural roading financial contributions
 - \$103,757 (per annum) loan service funded roading rate.
2. That the Seal Extension Policy review consider targeted reduction of dust to houses with the additional funding.

CARRIED

Reasons for Decision

- *Council has received expressions indicating considerable pressure to increase the Seal Extension Programme and this would go 'some considerable way' to addressing that.*
- *Council will review its Seal Extension Policy to ensure the criteria for prioritising road sealing is 'fit-for-purpose'.*
- *Additional seal extension of approximately 20-25km will be achieved.*
- *Council recognises the wide range of benefits to people, communities and the environment that comes from sealing roads.*

MINUTE NOTE:

Resolution APLTP21-3.5 above was **revoked, in its entirety, by Resolution APLTP21-3.78** – Part 9 of the Report Recommendation during the reconvened meeting on 3 June 2021.

9.1.4 KEY PROPOSAL – ISSUES AND OPTIONS – CCTV: SECURITY CAMERAS

RESOLUTION APLTP21-3.6

Moved: Cr M Murray-Benge

Seconded: Cr M Gray

That Council approves a budget of \$50,000 per annum for the next three years, for new CCTV cameras, (preferred option in Council's consultation document), and an additional 20% for operational costs.

CARRIED

Reasons for Decision

- *This option had received the most support from submitters (favoured by 72% out of the total submissions).*
 - *Will enable Council to purchase new CCTV cameras for the District, which would act as a deterrent to criminal activity and aid policing matters by collecting visual evidence of criminal activities.*
 - *The Capital cost will remain each year at \$50,000 and will not be affected by Operational costs.*
 - *Could be reviewed after three years.*
-

9.1.5 KEY PROPOSAL – INTERNAL SUBMISSION – COMMUNITY BUILDING: CCTV - PROVISION OF OPERATIONAL FUNDING

RESOLUTION APLTP21-3.7

Moved: Cr M Dean

Seconded: Cr G Dally

Option 1:

1. That an annual budget provision of \$52,500 be set aside for operational costs associated with Community Boards' existing public safety stock of CCTV cameras.
2. That from 2022 to 2031 an additional \$5,000 for each year be provided for operational costs associated with two cameras, purchased annually between 2022 and 2031.
3. That Community Boards can apply to the Council CCTV Fund.
4. That Community Board initiated CCTV cameras have to be approved by Council, in order for Council to fund the maintenance costs.
5. That, unless Council approves the installation of the new CCTV cameras, Community Boards cannot authorise new CCTV cameras.

CARRIED

Reasons for the Decision

- *Reflected the reality that operational costs were required to provide CCTV cameras.*
 - *Operational expenses, (including replacement costs), for existing and future proposed installations of CCTV cameras, within Community Board areas, will be budgeted for.*
 - *Community aspirations regarding the installation and maintenance costs relating to CCTV stock will be met.*
-

9.1.6 KEY PROPOSAL – ISSUES AND OPTIONS – COMMUNITY HALLS

RESOLUTION APLTP21-3.8

Moved: Cr M Murray-Benge

Seconded: Cr M Grainger

1. That Council changes the areas of benefit, so that all rateable properties, (excluding Matakana Island), are included in an area of benefit for a community hall.
2. That these changes are made in accordance with the proposed geographical boundaries on the map included in Attachment 1 of the agenda report.
3. That Council confirms the areas of benefit for Otamarakau Hall, the Maketu community, Apata/Pahoia Hall and Pongakawa Hall are established, with no targeted rate set. The introduction of any targeted rate for community halls for these areas of benefit is subject to specific community consultation.

CARRIED

Reasons for Decision

- *Aligns with majority feedback from consultation.*
 - *Aligns with Council's position that all properties benefit equally from the provision of community halls, and all should contribute to the upkeep of a community hall.*
 - *Ensures that, for the Maketu community, an area of benefit is established for a future community hall.*
-

9.1.7 KEY PROPOSAL – INTERNAL SUBMISSION – COMMUNITY FACILITIES – COMMUNITY HALL RATES

In response to a question, the Committee was advised that the original amounts had been based on figures provided by Consultants. However, they would be discussed with the Community Hall Committees, and would be adjusted based on those discussions and included with the planned programme for each of those Community Hall Committees.

RESOLUTION APLTP21-3.9

Moved: Cr M Murray-Benge

Seconded: Mayor G Webber

1. That Council approves the maintenance costs schedule attached to the agenda report, for each Community Hall in its District, totalling \$4,794,814 for the period of this Long Term Plan. (Note: this does not signify approval of the individual projects identified within the budget).
2. That Council approves a rate/per property for each Community Hall area of benefit on the schedule attached to the agenda report.

CARRIED

Reasons for Decision

- *Community Hall committees will feel their work in reviewing costs would be justified.*
 - *Community Hall committees will have 'buy in' to the maintenance of their halls.*
 - *Community Hall committees feel more empowered to manage long term costs if their decisions are endorsed.*
-

9.1.8 KEY PROPOSAL – ISSUES AND OPTIONS – COMMUNITY FACILITIES – PUKEHINA HALL REMEDIATION

In response to a question, the Committee was advised that the amount of \$200,000 was included within the total of \$4,794,814 for maintenance costs for each Community Hall in Council's District.

RESOLUTION APLTP21-3.10

Moved: Cr K Marsh

Seconded: Deputy Mayor J Scrimgeour

That Council approves loan funding of \$200,000 for remediation of the Pukehina Hall weather tightness issues, to be funded over 10 years by a rate of \$30.00 per property within the Pukehina Hall area of benefit.

CARRIED

Reasons for Decision

- *There is considerable support for this option from the Pukehina Ratepayers and Residents Association and the wider community.*
 - *The new Hall Committee is already working hard to bring the hall up to Building Warrant of Fitness standards.*
 - *A community asset will be preserved.*
-

9.1.9 KEY PROPOSAL – ISSUES AND OPTIONS – COMMUNITY FACILITIES – TE PUNA COMMUNITY CENTRE

RESOLUTION APLTP21-3.11

Moved: Cr M Grainger

Seconded: Cr D Thwaites

That Pirirākau be advised that Council will initiate a strategic assessment of community accommodation needs within the Te Puna area, in conjunction with Pirirakau and other community groups, and that a budget of \$25,000 in 2022/23 be provided for that purpose.

CARRIED

Reasons for Decision

- *Community accommodation needs for the whole Te Puna Community can be assessed and planned for.*
 - *A planned approach to future use of Council buildings and need for community accommodation in the Te Puna area can be assessed.*
-

9.1.10 KEY PROPOSAL – ISSUES AND OPTIONS – ELDER HOUSING

In response to a question, the Committee was advised that the second part of Option 1 made it clear that there would be criteria applied, and who was going to be eligible to live in these dwellings.

RESOLUTION APLTP21-3.12

Moved: Cr J Denyer

Seconded: Mayor G Webber

1. That Council retains and continues to operate elder housing, and redevelops its sites, over time, to increase the amount of housing available.
2. That Council prepares an operational policy for its elder housing activity that includes the criteria for setting rents, as outlined in the Section 17A review of the elder housing activity.

CARRIED

Reasons for Decision

- *Aligns with the majority of support received through consultation.*
 - *Enables Council to meet the key outcomes set out in its review of its Elder Housing activity, as expressed in Council's Housing Action Plan, being that more affordable housing can be provided for elderly people.*
 - *It is administratively straightforward to deliver.*
 - *Will mean that the activity will be 'self funding'.*
-

9.1.11 KEY PROPOSAL – ISSUES AND OPTIONS – WALKING AND CYCLING

In response to a question, the Committee was advised that there was a cycleway/walkway on the estuary side of Seaforth Road, Bowentown. It went through vegetation and took users to the housing area. There were patches towards the township where there was not a separate cycleway. It was not determined how many school children would be cycling 5-6km through to the school.

RESOLUTION APLTP21-3.13

Moved: Cr M Grainger

Seconded: Mayor G Webber

That Council incrementally increases rates to fund an increased Walking and Cycling Development Programme.

Note 1: Over the 10 years of the LTP, this will result in an investment of \$13.85 million from the Rooding Rate and \$2.7 million from Recreation and Open Spaces budget, (of which, 25% is rates funded and 75% is funded by financial contributions).

Note 2: This is the preferred option as per the LTP Consultation Document.

CARRIED

Reasons for Decision

- *Will deliver the planned projects.*
 - *Will support community health and wellbeing.*
 - *Will create additional employment for the private delivery sector.*
 - *Will support the local economy.*
 - *The Walking and Cycling Strategy Action Plan will be implemented in a timely manner, to meet user expectations.*
 - *Viewed as a minor way of addressing the climate change issues the community is facing.*
 - *Provides safer options for cyclists rather than cycling on roads.*
-

9.1.12 KEY PROPOSAL – ISSUES AND OPTIONS – SWIMMING POOLS

RESOLUTION APLTP21-3.14

Moved: Cr J Denyer

Seconded: Cr M Gray

That Council confirms its levels of service for swimming pools and carries out its proposed investment programme to replace Te Puke Memorial Pool, undertake interim improvements until a new facility is open, upgrade Dave Hume Pool by providing an interim fabric roof enclosure, and purchase land in Ōmokoroa for future pool provision.

CARRIED

Reasons for Decision

- *Enables proposed investment programme to be undertaken and collection of financial contributions to partially fund these facilities.*
 - *Aligns with the Bay of Plenty Spaces and Places Strategy, Council's Recreation and Open Space Activity Plan and elected member decisions on the proposed level of service for swimming pools.*
 - *Enables external funding to be leveraged.*
 - *Gives effect to feedback received through the consultation process and the majority support received for this option.*
 - *Generates positive community interest toward recreation facilities and their development.*
 - *Submissions on specific features of pools can be considered through a work programme and community engagement on specific projects can take place as required.*
 - *Council viewed this as an investment in water safety for future generations.*
-

The Policy and Planning Manager advised that the deliberative discussion and matters just resolved completed the matters that were outlined within number four of the main report recommendation, and that the Committee could now consider part 4 as a whole.

The Chairperson thanked her and put the following motion.

9.1 DELIBERATIONS ON THE LONG TERM PLAN 2021-31 AND RELATED MATTERS

RESOLUTION APLTP21-3.15 – PART 2 OF THE REPORT MAIN RECOMMENDATION

Moved: Cr G Dally

Seconded: Cr M Grainger

4. That, in relation to the Consultation Document's key proposals and related matters (as set out in Attachment 5 of the agenda report), the Annual Plan and Long Term Plan Committee resolves the following preferred options [for the reasons stated]:

Maintaining our Roothing Network

- a) Key proposal: option [4]
- b) Roothing contract budget increase: option [1]
- c) Seal extensions: option [2].

CCTV Security Cameras

- a) Key proposal: option [2B]
- b) Operational budget: [1].

Community Halls

- a) Key proposal: option [1]
- b) Community hall rates: option [1]
- c) Pukehina Hall remediation: option [1]
- d) Te Puna Community Centre: option [4].

Elder Housing

- a) Key proposal: option [1].

Walking and Cycling

- a) Key proposal: option [2].

Swimming Pools

- a) Key proposal: option [2].

CARRIED**MINUTE NOTE:**

In the main recommendation No. 4 shown as Resolution APLTP21-3.15 **above**, it is noted that the Annual Plan and Long Term Plan Committee resolved, during the reconvened meeting on 3 June 2021, in **Resolution APLTP21-3.76 – Part 8 of the Report Main Recommendation**, that the Committee would revisit the seal extension issues and options resolution: Part 4: Maintaining our Roothing Network, Part (c) Seal Extensions.

10.45am The meeting adjourned.11.00am The meeting reconvened.

Issues and Options Papers – Matters arising from community feedback**9.1.13 ISSUES AND OPTIONS – OTHER MATTERS – PLANNING FOR THE FUTURE:
RANGIURU BUSINESS PARK – FINANCIAL CONTRIBUTIONS**

In response to a question, the Committee was advised that, in terms of the cost of capital recovered, this was about the Western Bay's water supply.

RESOLUTION APLTP21-3.16

Moved: Cr M Murray-Benge

Seconded: Mayor G Webber

1. That the revised Rangiuru Business Park financial contributions table, as submitted by Quayside Limited, be adopted.
2. That the schedule be updated to reflect the timing of development, expenditure and recovery over a 25 year period.
3. That the projects 350026 and 350027 for the water supply to Rangiuru Business Park be updated in accordance with Attachment 1 of the agenda report.
4. That Council will act as funder for \$15m of infrastructure for the Rangiuru Business Park, recovered over the 25 year development of the park, from financial contributions.

CARRIED**Reasons for Decision**

- *Finally facilitates the commencement of the Rangiuru Business Park development.*
- *The schedule reflects development and recovery timing.*
- *Cost of capital recovered.*
- *Approves Council's commitment to fund \$15 million, subject to a formal agreement.*
- *Expenditure recovered from Financial Contributions.*
- *Supports development of the Rangiuru Business Park.*
- *Significant expenditure for Three Waters.*

9.1.14 OTHER MATTERS - ISSUES AND OPTIONS – INTERNAL SUBMISSION – RANGIURU BUSINESS PARK ROADING

RESOLUTION APLTP21-3.17

Moved: Cr K Marsh

Seconded: Cr M Gray

1. That Council approves the inclusion of the Rangiuru Business Park roading projects in the Long Term Plan with the funding model of:
 - Quayside 49%;
 - Waka Kotahi 51%.
2. That Council be the applicant for the Rangiuru Business Park projects (interchange and internal roads) to Waka Kotahi NZ Transport Agency.
3. That it be 'agreed in principle' that, if subsidised, the projects be delivered by Quayside Limited on behalf of Council.
4. That it be noted that inclusion of the projects impacts the capex profile and the internal and external reporting.

CARRIED

Reasons for Decision

- *Supports the development of Rangiuru Business Park to enable economic development and employment.*
 - *Enables access to the Waka Kotahi NZ Transport Agency funding process.*
 - *Is consistent with the Rangiuru Business Park section of the District Plan.*
-

9.1.15 ISSUES AND OPTIONS – OTHER MATTERS – PLANNING FOR THE FUTURE: SOCIAL WELLBEING AUDIT

In response to questions, the Committee was advised as follows:

- SocialLink had made a similar submission to the Bay of Plenty Regional Council and Tauranga City Council, which suggested they intended to look at all the policies and plans across the region, but through separate submissions to each council.
 - This Council could not commit to the review of other councils' policies and plans, but could make a decision in relation to its own policies and plans.
 - Given the size of SocialLink's organisation, it may not be realistic to expect audits of all three council's to be undertaken within a three year period. SocialLink may wish to sequence each audit in a different way.
 - It was understood that the social wellbeing audit was generated in a conversation with the BOP Regional Council, and it was suggested to SocialLink that they make a submission to Western Bay of Plenty District Council and to Tauranga City Council, suggesting that a similar audit be undertaken.
-

MOTION

Moved: Mayor G Webber

Seconded: Cr M Gray

Option 1: Amended as follows:

That Council approves funding of \$20,000 in 2022/23 for SocialLink to undertake a social wellbeing audit of Western Bay of Plenty District Council's policies, plans and activities, subject to a similar audit of Tauranga City Council's and Bay of Plenty Regional Council's policies, plans and activities being undertaken within the first three years of the LTP.

Reasons for Decision:

- *Requires scoping and approval by all councils involved, prior to proceeding.*
-

The motion was put and declared lost on the voices. A division was called and recorded as follows:

Division:

For the motion: Cr M Gray, Cr J Scrimgeour, and Mayor G Webber.

Against the motion: Cr G Dally, Cr M Dean, Cr J Denyer, Cr M Grainger, Cr K Marsh, Cr M Murray-Benge, Cr A Sole and Cr D Thwaites.

Absent: Cr A Henry.

The motion was declared lost.

FURTHER MOTION

The following motion was then put:

Moved: Cr D Thwaites

Seconded: Cr M Murray-Benge

Original Option 2:

That Council does not approve funding for Socialink to undertake a social wellbeing audit of Western Bay of Plenty District Council's policies, plans and activities.

The motion was put and declared **carried** on the voices. It became the substantive motion as follows:

RESOLUTION APLTP21-3.18 – SUBSTANTIVE MOTION

Moved: Cr D Thwaites

Seconded: Cr M Murray-Benge

That Council does not approve funding for Socialink to undertake a social wellbeing audit of Western Bay of Plenty District Council's policies, plans and activities.

CARRIED

Cr Gray voted against the motion and requested that her vote be recorded.

Reasons for Decision

- *There is a lack of scoping for this Council to be able to make a decision to fund \$20,000.*
- *Requires scoping and approval by all councils involved, prior to proceeding.*

9.1.16 ISSUES AND OPTIONS – OTHER MATTERS – PLANNING FOR THE FUTURE – SPORT NEW ZEALAND

In response to questions, the Committee was advised as follows:

- For clarification, this issues and options paper related to a submission from Sport NZ. Sport BOP was part of a separate paper and a separate submission. Council funded Sport BOP, which would be subject to discussion when the Committee considered that paper.
- This request from Sport NZ was to fund three specific feasibility studies relating to disabilities in the District. The issues and options paper had been prepared in response to the submission that Council had received for that specific purpose.
- Some of these projects were not specifically listed in Council's capital programme, but they were identified in the Spaces and Places Strategy. This Council was one of six participating councils that operated a 'funding split', and these matters were dealt with on a 'pro-rata' basis. If this funding was approved, it would leverage other funding from Tauranga City Council, Kawerau District Council, Rotorua Lakes Council and others.
- Sport BOP coordinated that work, but did not actually do that work, as it would require another layer of resource to deliver the coordination of the cycleway, the water access strategy and more.

This was a large body of work with a high volume of research and engagement undertaken with different sports clubs. Sport NZ was advocating that Council put funding towards achieving the implementation of the Spaces and Places Strategy. They had taken a similar submission to all the participating councils.

RESOLUTION APLTP21-3.19

Moved: Mayor G Webber

Seconded: Cr A Sole

That Council does not approve funding of \$50,000 to be allocated towards supporting the implementation of the Bay of Plenty Spaces and Places Strategy and the priority projects identified within this strategy.

CARRIED

Reasons for Decision

- *It is the responsibility of the participating councils to implement the plans that come out of the Spaces and Places Strategy.*
- *This does not prevent the progression of the implementation of the Spaces and Places Strategy.*

9.1.17 OTHER MATTERS - ISSUES AND OPTIONS – COMMUNITY BUILDING – WESTERN BAY OF PLENTY MUSEUM SOCIETY KATIKATI INCORPORATED

Cr A Sole declared a Conflict of Interest in the Western Bay of Plenty Museum Society Katikati Incorporated, and took no part in the discussion or voting thereon.

The Community Manager introduced the item, noting that the museum was seeking funding of \$70,000 per annum for a museum qualified Collections Curator and that there was no staff recommendation on this matter. He reminded Council that it already contributed \$70,000 per annum by way of a service delivery contract.

In response to a question, the Committee was advised as follows:

- The museum deemed the Collections Curator to be the greatest priority, and their storage facility was the second priority. Their view was that the Curator would help with the generation of funding to secure the storage unit.
- If their request was declined, they would be disappointed but would understand that there were other applications being considered. They were also seeking funding from other sources. They had a good track record, were keen to progress and believed this was the next step.

RESOLUTION APLTP21-3.20

Moved: Cr J Denyer

Seconded: Cr D Thwaites

That Council approves funding of \$70,000 per annum, from year 2022/23 onwards, towards a Museum Qualified Collections Curator, funded from General Rates.

CARRIED

Reasons for Decision

- *Collection Development - Helping to rationalise and develop the Museum's collection. This will reduce storage costs and make the Museum's collection more historically relevant.*
 - *Enables return of Artifacts - Having a qualified Collections Curator and facility compliant storage will enable the return of artifacts.*
 - *Training - Staff and volunteers and interns could work towards Museum qualifications, under the Museum qualified Collections Curator.*
 - *Professional Support - Te Papa National Services Te Paerangi see the Western Bay Museum as a leader in the Museum sector in what small regional Museums can achieve whilst maintaining the Code of Ethics and the highest sector standards. The continuation of this special relationship is vital.*
-

The motion was put and declared carried on the voices. A division was called and was recorded as follows:

Division:

For the motion: Cr G Dally, Cr M Dean, Cr J Denyer, Cr M Grainger, Cr M Murray-Benge, Cr D Thwaites and Cr J Scrimgeour.

Against the motion: Cr M Gray and Cr K Marsh.

Abstained: Mayor Webber.

Conflict of Interest: Cr A Sole (did not vote).

Absent: Cr A Henry.

The motion was declared **carried**.

9.1.18 OTHER MATTERS - ISSUES AND OPTIONS – COMMUNITY BUILDING – HERITAGE BOP CHARITABLE TRUST

RESOLUTION APLTP21-3.21

Moved: Cr M Murray-Benge

Seconded: Cr M Grainger

That Council does not approve funding of \$40,000 + GST in 2021/22 to contribute to Taonga Tauranga Heritage Bay of Plenty Charitable Trust's development of an independent Regional Intent for Tauranga city / Western Bay of Plenty.

CARRIED**Reasons for Decision**

- Council will continue to decide what it does with Heritage investment.
- Council could reconsider its position in the future.

The motion was put and declared carried on the voices. A division was called and was recorded as follows:

Division:

For the motion: Cr J Denyer, Cr M Grainger, Cr M Gray, Cr K Marsh, Cr M Murray-Benge, Cr D Thwaites, Cr A Sole and Cr J Scrimgeour.

Against the motion: Cr G Dally, Cr M Dean and Mayor Webber

Absent: Cr A Henry.

The motion was declared carried.

9.1.19 OTHER MATTERS - ISSUES AND OPTIONS – COMMUNITY BUILDING – THE INCUBATOR

Mayor Webber declared a Conflict of Interest in relation to The Incubator Creative Hub and took no part on the discussion or voting thereon.

MOTION

Moved: Cr G Dally

Seconded: Cr G Dean

Option 1: Amended as follows:

That Council funds \$20,000 for the first year, and an additional \$5,000 each year for ten years for the operational costs of The Incubator.

The motion was put and declared lost on the voices. The following motion was then put.

RESOLUTION APLTP21-3.22

Moved: Cr M Murray-Benge
Seconded: Cr K Marsh

That Council does not approve funding of \$50,000 for The Incubator but retains the \$20,000 per annum that is currently funded from General Rates.

CARRIED

Cr Dally voted against the motion and requested that his vote against be recorded.

Reasons for Decision

- *Shows good will and commitment to what The Incubator is trying to achieve.*
 - *Continues supporting the Arts and Culture sector to the level they have been supported.*
-

9.1.20 OTHER MATTERS - ISSUES AND OPTIONS – COMMUNITY BUILDING – MUSEUM VISITOR CENTRE (LE QUESNOY)

RESOLUTION APLTP21-3.23

Moved: Cr M Grainger
Seconded: Cr M Gray

That Council declines the request from the New Zealand Memorial Museum Trust for funding to support the establishment of a New Zealand Memorial Museum in Le Quesnoy, France.

CARRIED

Reason for Decision

- *Council supports the Museum Trust proposal in principle.*
-

9.1.21 OTHER MATTERS - ISSUES AND OPTIONS – COMMUNITY BUILDING – TAURANGA ART GALLERY

RESOLUTION APLTP21-3.24

Moved: Cr J Denyer

Seconded: Cr M Murray-Benge

That Council does not approve funding of \$65,000, but increases the current funding of \$35,000 per annum to \$40,000 per annum (inflation adjusted), funded from general rates.

CARRIED

Reasons for Decision

- *Provides more opportunities for school children in our District to experience art and culture.*
 - *Shows that Council is committed to the support currently given and wants to see the service develop and flourish.*
 - *Enables Council's communities to experience 'city-based' experiences.*
 - *\$5,000 per annum increase is relatively small for Council, but would be of great assistance to the Art Gallery.*
-

9.1.22 OTHER MATTERS - ISSUES AND OPTIONS – COMMUNITY BUILDING – TE RANGA RESERVE / HISTORIC PARK

RESOLUTION APLTP21-3.25

Moved: Cr D Thwaites

Seconded: Cr M Dean

1. That Council joins the Pukehinahina Charitable Trust, Tauranga City Council and Ngai Tamarāwaho in support of the proposed work to develop Te Ranga Reserve, and the efforts to secure funding for the cost of developing Te Ranga Reserve; and
2. That Council provides a contribution of \$50,000 per year for three years (2023, 2024, and 2025) towards the cost of developing the reserve, subject to the balance of the cost being secured from other funding sources. The contribution will be funded from the fund for supporting iwi/hapū management plans and Te Ara Mua implementation.

CARRIED

Reasons for Decision

- *Council supports the development of Te Ranga Reserve as a locally and nationally significant historical site that will provide both academic and recreational amenity for visitors.*
 - *Council enters into a collaborative effort to develop this significant site.*
 - *Council supports the aspirations of a local hapū to develop Te Ranga Reserve.*
 - *Council's contribution is dependant on the balance of the cost of developing Te Ranga Reserve being secured.*
-

9.1.23 OTHER MATTERS – ISSUES AND OPTIONS – COMMUNITY FACILITIES – WAIHI BEACH LIBRARY

RESOLUTION APLTP21-3.26

Moved: Cr J Denyer

Seconded: Cr M Murray-Benge

That the timing of the Waihi Beach Library project be brought forward as shown in Attachment 1 of the agenda report, with consultation and site selection in 2021/22.

CARRIED

Reasons for Decision

- *An early site selection allows clear planning and design process.*
 - *A new facility will be available sooner.*
-

9.1.24 OTHER MATTERS - ISSUES AND OPTIONS – RECREATION AND OPEN SPACE – REQUEST FOR FUNDING FOR FOUR INTERPRETIVE PANELS DEPICTING TANGATA WHENUA HISTORY

In response to a question, the Committee was advised that any panels that were to be constructed in time and the knowledge on those panels, would be subject to the approval of the relevant hapū. Staff would support the Waihi Beach Community Board in that regard.

RESOLUTION APLTP21-3.27

Moved: Cr J Denyer

Seconded: Mayor G Webber

That Council does not approve funding of \$20,000 for four interpretive panels in the 2021/22 financial year, and that the Waihi Beach Community Board fund the interpretive panels from their reserve account.

CARRIED

Reasons for Decision

- *The panels could proceed if funded by the Waihi Beach Community Board.*
 - *Engagement with Tangata Whenua is critical prior to any decisions being made.*
-

9.1.25 OTHER MATTERS - ISSUES AND OPTIONS – RECREATION AND OPEN SPACE – MAKETU SCHOOL FACILITIES

In response to questions, the Committee was advised as follows:

- For clarification in Option 1, for Hardcourt Refurbishment and Synthetic Grass, the intention was for the year 2021/22 (not 2021/23), and should read 2021/22 accordingly.
- The Facilities in the Community Fund would normally be open for applications in March-April 2022, with the intention that funds would be drawn down at the start of the following financial year, which was 2022/23.

MOTION

Moved: Deputy Mayor J Scrimgeour
Seconded: Cr K Marsh

Option 1: Amended as follows:

That Council approves a 50% contribution to the Maketu School facilities funded from the Facilities in the Community Fund:

2021/22	Hardcourt Refurbishment and Synthetic Grass	\$26,000
---------	---	----------

Subject to:

1. The school raising the balance of the funding;
2. The school entering into an ongoing public access agreement;

AND

That the Council notes that this is an early commitment to the next Facilities in the Community Fund.

AMENDMENT

Moved: Cr M Dean
Seconded: Cr G Dally

Option 1: Further Amended as follows:

That Council approves a 50% contribution to the Maketu School facilities funded from general rates:

2021/22	Hardcourt Refurbishment and Synthetic Grass	\$26,000
---------	---	----------

Subject to:

1. The school raising the balance of the funding;
 2. The school entering into an ongoing public access agreement.
-

In relation to the Amendment, a division was called and was recorded as follows:

Division:

For the amendment: Cr. G Dally and Cr. M Dean.

Against the amendment: Cr. J Denyer, Cr M Grainger, Cr M Gray, Cr K Marsh, Cr M Murray-Benge, Cr A Sole, Cr D Thwaites, Deputy Mayor J Scrimgeour, and Mayor Webber

Absent: Cr A Henry.

The amendment was declared **lost**. The original motion was then put.

ORIGINAL MOTION

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr K Marsh

Option 1 Amended as follows:

That Council approves a 50% contribution to the Maketu School facilities funded from the Facilities in the Community Fund:

2021/22	Hardcourt Refurbishment and Synthetic Grass	\$26,000
---------	---	----------

Subject to:

1. The school raising the balance of the funding;
2. The school entering into an ongoing public access agreement;

AND

That the Council notes that this is an early commitment to the next Facilities in the Community Fund.

The original motion was declared **carried** on the voices. It became the substantive motion as follows:

RESOLUTION APLTP21-3.28 – SUBSTANTIVE MOTION

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr K Marsh

That Council approves a 50% contribution to the Maketu School facilities funded from the Facilities in the Community Fund:

2021/22 Hardcourt Refurbishment and Synthetic Grass \$26,000

Subject to:

1. The school raising the balance of the funding
2. The school entering into an ongoing public access agreement

AND

That the Council notes that this is an early commitment to the next Facilities in the Community Fund.

CARRIED

Reasons for Decision

- *Gives an opportunity to proceed with the hardcourt facility.*
 - *Provides certainty of \$26,000 towards the refurbishment costs for the hardcourt facility.*
 - *Gives the Maketu School and the Maketu community the opportunity to discuss the best location for the playground facility.*
 - *Upgraded facilities would be available for the community.*
 - *The School would need to obtain other grants to match Council's contribution.*
 - *Council considers that it would be beneficial for children to have greater opportunities to participate in Sport.*
-

12.45pm The meeting adjourned.

1.15pm The meeting reconvened.

9.1.26 ISSUES AND OPTIONS PAPERS – MATTERS ARISING FROM COMMUNITY FEEDBACK CONTINUED
9.1.26 OTHER MATTERS - ISSUES AND OPTIONS – RECREATION AND OPEN SPACE – MIDWAY PARK, PUKEHINA

MOTION

Moved: Cr M Grainger
Seconded: Cr M Murray-Benge

Option 2:

That Council does not bring forward project 2468-10 Midway Park - \$65,000 from the 2024/25 financial year to the 2021/22 financial year, and that consideration on whether the funding could be allocated to other facilities in Midway Park be done through the review of the Maketu/Te Puke Ward Reserve Management Plan review.

AMENDMENT

Moved: Cr G Dally
Seconded: Cr M Gray

Option 1 Amended as follows:

That Council brings forward funding for project 2468-10 Midway Park from the 2024/25 financial year to the 2023/24 financial year.

In relation to the Amendment, a division was called and was recorded as follows:

Division:

For the amendment: Cr G Dally, Cr M Dean, Cr J Denyer, Cr M Gray, Cr K Marsh, Cr A Sole
Cr D Thwaites and Deputy Mayor J Scrimgeour.

Against the amendment: Cr M Grainger, Cr M Murray-Benge, and Mayor G Webber

Absent: Cr A Henry.

The amendment was declared **carried**.

The Amendment was then put as the substantive motion. In relation to the Amendment put as the substantive motion, a division was called and was recorded as follows:

Division:

For the amendment: Cr G Dally, Cr M Dean, Cr M Gray, Cr K Marsh, Cr D Thwaites and
Deputy Mayor J Scrimgeour.

Against the amendment: Cr J Denyer, Cr M Grainger, Cr M Murray-Benge, Cr A Sole, and Mayor
G Webber

Absent: Cr A Henry.

The amendment was declared **carried**. The Amendment then became the substantive motion.

RESOLUTION APLTP21-3.29

Moved: Cr G Dally

Seconded: Cr M Gray

That Council brings forward funding for project 2468-10 Midway Park from the 2024/25 financial year to the 2023/24 financial year.

CARRIED

Reasons for Decision

- *Allows for further consideration on reallocation of funds for other recreation facilities in Midway Park.*
- *No impact on rates.*
- *Funds are budgeted in 2023/24.*

9.1.27 OTHER MATTERS - ISSUES AND OPTIONS – RECREATION AND OPEN SPACE – MOORE PARK**RESOLUTION APLTP21-3.30**

Moved: Cr J Denyer

Seconded: Cr M Murray-Benge

That Council increases the budget for project 2129-12 Moore Park Toilets from \$122,000 up to \$350,000 (\$228,000 increase) and moves the funding to the 2023/24 financial year to align with the proposed new facility.

CARRIED

Reasons for Decision

- *Consistent with the approach for Pukehina Surf Club and Ōmokoroa Pavilion.*
- *Increased funding will assist with building costs of the new facility, when it proceeds.*

9.1.28 OTHER MATTERS - ISSUES AND OPTIONS – RECREATION AND OPEN SPACES – ŌMOKOROA BIKE PARK**RESOLUTION APLTP21-3.31**

Moved: Cr M Grainger

Seconded: Mayor G Webber

1. That Council declines the request to include \$25,000 in the 2021/22 Financial Year and \$100,000 in the 2022/23 Financial Year for the construction of a bike park in Ōmokoroa.
2. That it be requested that the Chief Executive Officer directs staff, in conjunction with the submitter, to identify a number of potential sites in Ōmokoroa for a bike park, and to analyse the pros and cons of each site, before reporting back to Council with costed options for consideration in the 2022/23 Annual Plan and Budget process.

CARRIED

Reasons for Decision

- *The imminent Structure Plan Review should identify potential locations for a bike park facility.*
 - *Allows for external funding to be considered.*
-

9.1.29 OTHER MATTERS - ISSUES AND OPTIONS – RECREATION AND OPEN SPACES – OPUREORA MARAE COASTAL PROTECTION WORKS

RESOLUTION APLTP21-3.32

Moved: Cr M Grainger

Seconded: Cr J Denyer

1. That Council, as adjoining land owner, supports any future Resource Consent application for erosion protection works along the coastal boundary of the Opureora Marae.
2. It is noted that this includes the waiving of any Western Bay of Plenty District Council resource consent application fees, and
3. Includes Council funding \$200,000 of the total construction costs from Council's Transportation budget to provide erosion prevention to the adjoining section of public road.

CARRIED

Reasons for Decision

- *Aligns with Council's Coastal Erosion Responses Policy.*
 - *Protects the main transportation link for the local community.*
 - *Adjoining land owner / Territorial Local Authority support for an outcome that is difficult to achieve in a tough regulatory environment.*
 - *Less cost than Council going it alone in the future to protect public infrastructure (road).*
 - *Does not require Council project management / resourcing.*
-

9.1.30 OTHER MATTERS - ISSUES AND OPTIONS – RECREATION AND OPEN SPACES – TE PUKE GYMSPORT

In response to a question, the Committee was advised that Option 2 was to decline the request based on the facts that Council had contributed \$18,000 towards a feasibility study a few years ago, and had also allocated land (which had value) for the project subject to it proceeding.

RESOLUTION APLTP21-3.33

Moved: Cr M Grainger

Seconded: Cr M Murray-Benge

That Council does not approve any funding as a capital contribution towards the construction of the proposed Te Puke Gymsport Facility, but will provide a letter of support for funding applications prepared by Te Puke Gymsport, on the basis that Council has already provided a contribution of \$18,000 towards the feasibility study and had allocated land for the building on Centennial Park.

CARRIED

Reasons for Decision

- *No financial implications for Council.*
 - *Council is contributing 2000m² of land estimated to be valued at \$98,453.*
 - *Council is keen to see this project proceed.*
-

9.1.31 OTHER MATTERS - ISSUES AND OPTIONS – RECREATION AND OPEN SPACE – TE TAWA KI TAHATAHAROA

In response to questions, the Committee was advised as follows:

- This paper related to future funding. Because the development of the cycleway was part of this development, Council did not require the funding for maintenance in the first years. On this basis, it was possible this matter could lie on the table; or it could be left in the LTP and be reviewed in the future.
 - If Council left this in the LTP, it would demonstrate Council's commitment to the project. If the project was not progressing as the Council saw fit, there would be an opportunity to revisit the decision in future.
 - Part of the process that had to be worked through, in dialogue with the hapū, was identifying expectations.
 - Irrespective of the cycleway issue, this was about funding towards maintaining and enhancing the environmental and ecological aspects of the waterways.
 - This would be a joint management process with an agreed purpose for the area for the restoration. Funding would be put to environmental improvements and achieving public access. Some of the work that had been undertaken in the area had been done by Council's contractors and some had been done by hapū contractors.
-

RESOLUTION APLTP21-3.34

Moved: Cr M Dean

Seconded: Mayor G Webber

That Council approves an increase of \$10,000 from \$20,000 to \$30,000, to LTP project 306403 (Environment Support - Tahatahara Long Term Wetland Restoration) from 2023/24, noting that this aligns with Council's original proposal for this project.

CARRIED

Reasons for Decision

- *Responds to increased operational costs.*
 - *Improved environmental and cultural outcomes.*
 - *Improved visitor experience.*
-

9.1.32 OTHER MATTERS - ISSUES AND OPTIONS – RECREATION AND OPEN SPACES – THOMPSONS TRACK RECREATIONAL DEVELOPMENT

RESOLUTION APLTP21-3.35

Moved: Cr J Denyer

Seconded: Cr M Murray-Benge

That Council agrees to fund \$15,000 in 2023/24 for a feasibility report to consider the issues, options and cost estimates to achieve a cycleway/walkway link via Thompsons Track, over to the Waikato side of the Kaimai Ranges, funded from general rates.

CARRIED

Reasons for Decision

- *The implications and costs are better understood.*
 - *Issues and opportunities are identified.*
 - *Responds to the submission from the Department of Conservation.*
 - *The feasibility report would support external funding applications.*
-

9.1.33 OTHER MATTERS - ISSUES AND OPTIONS – RECREATION AND OPEN SPACE – WILSON PARK REQUEST FOR LARGER BUDGET TO IMPLEMENT THE CONCEPT PLAN

RESOLUTION APLTP21-3.36

Moved: Cr A Sole

Seconded: Cr M Dean

That Council approves \$25,000 of funding brought forward from 2022/23 to 2021/22 to undertake the Wilson Park Concept Plan review.

CARRIED

Reason for Decision

- *Will refresh the 'out-of-date' Wilson Park Concept Plan through a comprehensive public consultation process.*
-

9.1.34 OTHER MATTERS - ISSUES AND OPTIONS – RECREATION AND OPEN SPACES – TE PUNA QUARRY PARK

RESOLUTION APLTP21-3.37

Moved: Cr M Dean

Seconded: Cr M Murray-Benge

That Council approves funding of \$90,000 in 2022/23, for the kerbing, channelling and sealing of the Te Puna Quarry Park carpark, and the Operational Expenses (OPEX) budget increase by \$3,000.

CARRIED

Reasons for Decision

- *This is a significant visitor attraction in the District.*
 - *Dust issues will be significantly reduced.*
 - *Improved visitor experience and satisfaction.*
 - *Better efficiency for car parking, as line marking can be done.*
-

9.1.35 OTHER MATTERS - ISSUES AND OPTIONS – DEVELOPMENT COSTS

RESOLUTION APLTP21-3.38

Moved: Cr M Gray

Seconded: Mayor G Webber

1. That Council continues with the 50% reduction in Financial Contributions (FINCO's) that are available for Papakainga developments that have been through the Papakainga Toolkit process (or similar) and the abatement fund for application fees for Papakainga.
2. That to progress Council's direction, as set out in the Housing Action Plan, Council requests that the Chief Executive Officer directs that the Policy and Planning Work Programme for 2021/22, includes a review of the Financial Contributions (FINCO) Policy and the Fees and Charges Policies, to explore an alternative approach for Papakainga and social/community housing projects.

CARRIED

Reasons for Decision

- *Enables Council to continue applying the agreed policy to support Papakainga and "like" housing developments.*
 - *Provides a clear process for considering how Council may charge for social / community housing projects, in the context of the District Plan review.*
 - *Aligns with Council's agreed action in the Housing Action Plan to investigate fee reductions and waivers to support affordable housing developments.*
-

9.1.36 OTHER MATTERS - ISSUES AND OPTIONS – REGULATORY SERVICES – FINANCIAL CONTRIBUTIONS ASSESSMENT – TE PUKE BAPTIST CHURCH

RESOLUTION APLTP21-3.39

Moved: Cr M Grainger

Seconded: Cr M Dean

That Council applies the policy exception currently applicable to Papakainga developments, which would enable a 50% reduction of the applicable Financial Contributions to \$61,485 (excluding GST).

CARRIED

Reasons for Decision

- *Enables this social housing project to take advantage of the special financial contributions policy exception currently only available to papakainga developments.*
 - *Reduces, to an extent, the overall cost of financial contributions and may be enough of a reduction for the project to still be considered commercially viable, and therefore proceed.*
 - *Aligns with Council's agreed action in the Housing Action Plan to investigate fee reductions and waivers to support affordable housing developments.*
-

9.1.37 OTHER MATTERS - ISSUES AND OPTIONS – TRANSPORTATION - WEDNESDAY CHALLENGE INITIATIVE

The Policy and Planning Manager noted that the supporting information in the consultation document included the Climate Change Action Plan, which Council had endorsed in the development of the LTP. This Plan clearly set out Council's intentions to address climate change from both adaptation and mitigation perspectives over the coming three years of this LTP, and for Council to revisit in 2024.

RESOLUTION APLTP21-3.40

Moved: Cr M Murray-Benge

Seconded: Cr A Sole

That Council does not contribute funding towards the Wednesday Challenge Initiative.

CARRIED

Reason for Decision

- *Council considers there are other ways to approach climate change mitigation.*
-

9.1.38 OTHER MATTERS - ISSUES AND OPTIONS – STORMWATER – HIGHFIELDS POND

RESOLUTION APLTP21-3.41

Moved: Cr J Denyer

Seconded: Mayor G Webber

That Council allocates \$130,000 in the 2022/23 financial year to undertake improvements at the Highfields stormwater pond.

CARRIED

Reasons for Decision

- *This is following on the trial work Council undertook, and is the appropriate response.*
 - *Improved aesthetics of pond.*
 - *Improved recreational use of pond.*
-

9.1.39 OTHER MATTERS - ISSUES AND OPTIONS – STORMWATER – STORMWATER CONTROL - WAIHI BEACH

RESOLUTION APLTP21-3.42

Moved: Cr J Denyer

Seconded: Cr M Dean

1. That Council re-budgets existing storm water projects, as outlined in Appendix B of the agenda report, to complete Two Mile Creek works.
2. That Council review the Storm Water Works Programme if Two Mile Creek does not proceed.

CARRIED

Reasons for Decision

- *Taking a pragmatic, 'best practice' approach to stormwater project management.*
 - *Continued expenditure as per the draft LTP.*
 - *Reduces risk of flooding for some properties.*
 - *Considered the best overall value for money.*
-

9.1.40 OTHER MATTERS - ISSUES AND OPTIONS – NATURAL ENVIRONMENT AND SUSTAINABLE LIVING – FUNDING FOR OTANEWAINUKU KIWI TRUST

RESOLUTION APLTP21-3.43

Moved: Cr J Denyer

Seconded: Cr M Murray-Benge

1. That Council approves funding of \$30,000 per annum from Ecological Financial Contributions, to Otanewainuku Kiwi Trust, as a contribution to efficient and cost effective ongoing pest control and associated activities that envisages the use of toxins to a significant degree in addition to trapping.
2. That Council does NOT approve a contribution towards the employment of a part time General Manager for the Otanewainuku Kiwi Trust.
3. That Council approves funding to Otanewainuku Kiwi Trust of \$50,000 per annum for two years, from Ecological Financial Contributions, for the purposes of costs associated with a Kiwi Inclusion Fence project.

CARRIED

Cr Gray voted against the motion and requested that her vote against be recorded.

Reasons for Decision

- *Regular financial support for one of the Districts premier environmental groups.*
 - *Council supports effective pest control methods.*
 - *Council does not incur risk by committing to an unsubstantiated proposal.*
 - *Funding is available in a Natural Environment operational budget funded by ecological financial contributions.*
 - *No rates funding needed.*
 - *Seed funding would 'kick start' this project to be given a high priority and some sense of urgency for Otanewainuku Kiwi Trust.*
-

9.1.41 OTHER MATTERS - ISSUES AND OPTIONS – NATURAL ENVIRONMENT AND SUSTAINABLE LIVING – MAKETU ONGATORO WETLAND SOCIETY FUNDING

RESOLUTION APLTP21-3.44

Moved: Cr M Gray

Seconded: Cr K Marsh

That Council approves an increase in funding from \$27,430 to \$35,000 per annum, to Maketu Ongatoro Wetland Society, with the increase being funded equally by Ecological Financial Contributions and the Environment Protection Rate.

CARRIED

Reasons for Decision

- *50% of the increase would come from existing ecological financial contributions (\$3,785).*
 - *Ability to meet increasing demand from Te Puke High School.*
 - *Ability to include Rangiuru School.*
-

-
- *An increase in this contract will give us greater across District equity when compared to the Ecology Contract (Wild about NZ \$51,500) which is predominantly operating in the western part of the District.*
 - *This increase is a more accurate reflection of the quality of this service which has been over delivering since its inception in 2015.*
 - *Shows support for a successful environmental care group and assists in fulfilling goals of the Natural Environment strategy.*
-

9.1.42 OTHER MATTERS - ISSUES AND OPTIONS – NATURAL ENVIRONMENT AND SUSTAINABLE LIVING – WAIARIKI PARK REGION

Cr Dean declared a Conflict of Interest in relation to the Waiariki Park Region and he took no part in the discussion or the voting thereon.

RESOLUTION APLTP21-3.45

Moved: Cr M Grainger
Seconded: Cr M Murray-Benge

That Council does not approve funding of \$20,000 per annum for three years, towards the establishment of the Waiariki Park Region.

CARRIED

Reason for Decision

- *Council notes that this duplicates its Reserve Management Plans and the work of other organisations.*
-

9.1.43 OTHER MATTERS - ISSUES AND OPTIONS – NATURAL ENVIRONMENT AND SUSTAINABLE LIVING – ŌMOKOROA GREENWASTE

RESOLUTION APLTP21-3.46

Moved: Cr M Grainger

Seconded: Mayor G Webber

1. That Council approves removing the recycling staff costs from the calculations of the Ōmokoroa Greenwaste Targeted Rates.
2. That Council retains the 2021 Ōmokoroa Greenwaste Targeted Rates at \$54.88 for 2021/22.
3. That Council approves funding \$400,000 of the Ōmokoroa Greenwaste current account deficit from the Environmental Protection Rate Reserve.
4. That Council undertakes a review of:
 - Recycle centre operations;
 - Future management of waste in the District;
 - The funding and financing model.

As a result of the establishment of the kerbside collection system.

CARRIED

Reasons for Decision

- *Reduces Targeted Rates.*
 - *Addresses Ōmokoroa Greenwaste Current Account Deficit.*
 - *Addresses submitters concerns re the overheads.*
-

9.1.44 OTHER MATTERS - ISSUES AND OPTIONS – ECONOMIC DEVELOPMENT – TE PUKE ECONOMIC DEVELOPMENT GROUP (EDG)

In response to a question, the Committee was advised that Option 2 noted that the review would be undertaken as part of preparing the next Long Term Plan. It could be started sooner but would feed into that next LTP.

RESOLUTION APLTP21-3.47

Moved: Cr M Murray-Benge

Seconded: Mayor G Webber

That Council does not approve funding of \$50,000, for Te Puke EDG to manage a localised Tourism Promotional and Development fund, but Council will undertake a review of its economic activity as part of preparing its Long Term Plan 2024-34.

CARRIED

Reason for Decision

- *Council have begun conversations with Tourism Bay of Plenty to get them to reprioritise their investments in the Western Bay area.*
-

9.1.45 OTHER MATTERS - ISSUES AND OPTIONS – FINANCE – PUKEHINA DEVELOPMENT FUND

In response to a question, the Committee was advised that Council planned to have a 'purpose designed' consultation process with clearly articulated options, which would cover all ratepayers in the area. Council would re-check with the Bay of Plenty Regional Council regarding waste water and their predictive modelling about the demand requirement for a reticulated system in the future.

RESOLUTION APLTP21-3.48

Moved: Cr K Marsh

Seconded: Deputy Mayor J Scrimgeour

1. That Council consult with the Pukehina Beach ratepayers during the 2021/22 financial year regarding;
 - a) Continuing or ceasing the rate;
 - b) Repurposing the rate and reserve balance; and
2. That the outcome of the consultation be implemented in the 2022/23 Annual Plan.

CARRIED

Reasons for Decision

- *Council needs to determine whether continued funding for wastewater schemes is appropriate for Pukehina.*
 - *Consultation can be undertaken without pressure of Annual Plan process restrictions.*
 - *The future of the Reserve will be addressed ahead of the Government Three Waters Reform.*
-

The Policy and Planning Manager advised that the Committee had now concluded its deliberations on the matters set out in the report main recommendation No.5, and the Committee may now wish to consider that recommendation as a whole.

The Chairperson put the following motion, being No.5 and Part 3 of the report main recommendation.

RESOLUTION APLTP21-3.49 – PART 3 OF THE REPORT MAIN RECOMMENDATION

Moved: Cr M Grainger

Seconded: Cr D Thwaites

5. That in relation to the issues and options arising from community feedback (as set out in Attachment 5), the Annual Plan and Long Term Plan Committee resolves the following preferred options [for the reasons stated]:

Planning for the future

- a) Rangiora Development: options [1 & 2]
- b) Rangiora Business Park roading: option [1]
- c) Social wellbeing audit: option [1]
- d) Sport New Zealand: option [1].

Community building

- a) Western Bay of Plenty Museum Society Katikati Incorporated: option [1]
- b) Heritage Bay of Plenty Charitable Trust: option [2]
- c) Incubator: option [2]
- d) Museum Visitor Centre, Le Quesnoy: option [1]
- e) Tauranga Art Gallery: option [3]
- f) Te Ranga Reserve historic park: option [1].

Community facilities

- a) Waihi Beach library: option [1].

Recreation and open space

- a) Interpretative panels: option [2]
- b) Maketu School facilities: option [1]
- c) Midway Park Pukehina: option [1]
- d) Moore Park: option [1]
- e) Ōmokoroa Bike Park: option [2]
- f) Opureora Marae coastal protection works: option [1]
- g) Te Puke Gymsport: option [2]
- h) Te Tawa Ki Tahataharoa: option [1]
- i) Thompsons Track recreational development: option [1]
- j) Wilson Park concept plan implementation: option [1]
- k) Te Puna Quarry Park: option [2].

Regulatory services

- a) Development Costs: option [1]
- b) Financial contribution assessment – Te Puke Baptist Church: option [3].

Transportation

- a) Wednesday Challenge initiative: option [2].

Stormwater

- a) Highfields Pond: option [1]
- b) Stormwater control – Waihi Beach: option [1].

Natural environment and sustainable living

- a) Funding for Otanewainuku Kiwi Trust: option [1 & 4 & 5]
- b) Maketu Ongatoro Wetland Society funding: option [1]
- c) Waiariki Park region: option [2].

Solid Waste

- a) Ōmokoroa greenwaste: option [1].

Economic development

- a) Te Puke Economic Development Group: option [2].

Finance

- a) Pukehina Development Fund: option [1].

CARRIED

The Chairperson advised a member of the public who was present, that the meeting would now be adjourned for the purpose of holding a Policy Workshop, which had been scheduled to begin at 1.30pm, and could not be delayed. Staff advised that the Committee meeting would reconvene following the workshop, and the member of the public was welcome to return to attend the reconvened meeting if he wished.

2.35pm The meeting adjourned.

3.15pm The meeting reconvened.

Other Consultation Items

9.1.46 OTHER CONSULTATION ITEMS - ISSUES AND OPTIONS – WASTEWATER – MULTIPLE PLAN WASTEWATER REMISSIONS POLICY

The Policy and Planning Manager noted that Council would be notifying the revised Multiple Plan Wastewater Remissions Policy for adoption at its Council meeting scheduled on 29 June 2021. Councillors would be able to ensure that the amendments required has been added at that time.

RESOLUTION APLTP21-3.50

Moved: Mayor G Webber

Seconded: Cr K Marsh

1. That Council approves the proposed changes to the Multiple Pan Wastewater Remissions Policy, and makes the further change to the policy:
 - that the requirement to apply annually for the remission be removed; and
2. That Council adopts the revised Multiple Pan Wastewater Remissions Policy to come into effect on 1 July 2021.

CARRIED

Reasons for Decision

- *The proposed changes reflect direction from the Committee.*
 - *The proposed policy supports the general current approach.*
 - *The proposed policy recognises the important contribution to community wellbeing of Council Community Halls and Marae.*
 - *Encourages connections to Council's wastewater network and improves environmental wellbeing.*
 - *Meets the majority of submitters' feedback. As per option 1.*
 - *Responds to submitters' comments.*
 - *Simplifies the administration of the policy.*
 - *Similar to the approach other councils use.*
 - *Direction to staff on Clarification.*
-

9.1.47 MEETING DURATION

Staff advised that, under Council's Standing Order 4.2 titled 'Meeting Duration', a meeting could not continue more than six hours from when it started (including any adjournments), unless the meeting resolved to continue.

The Chairperson put the following motion to the Committee:

RESOLUTION APLTP21-3.51

Moved: Cr M Grainger

Seconded: Cr J Denyer

That Annual Plan and Long Term Plan Committee meeting No. APLTP21-3 be continued at 3.20pm for the purpose of proceeding with deliberations in relation to agenda business.

CARRIED

9.1.48 OTHER CONSULTATION ITEMS - ISSUES AND OPTIONS – REVENUE AND FINANCING POLICY

RESOLUTION APLTP21-3.52

Moved: Cr M Murray-Benge

Seconded: Cr M Gray

That Council approves the proposed changes to the Revenue and Financing Policy as per the Statement of Proposal and adopts the revised Revenue and Financing Policy to come into effect on 1 July 2021.

CARRIED

Reason for Decision

- *Enables Council to adopt the Revenue and Financing Policy in the timeline required to adopt the 2021-31 Long Term Plan.*
-

9.1.49 OTHER CONSULTATION ITEMS - ISSUES AND OPTIONS – WATER SUPPLY – WATER RATES REMISSION POLICY

RESOLUTION APLTP21-3.53

Moved: Cr M Dean

Seconded: Cr G Dally

That Council approves the proposed changes to the Water Rates Remission Policy and adopts the revised Water Rates Remission Policy to come into effect on 1 July 2021.

CARRIED

Reasons for Decision

- *The proposed changes reflect direction from the Committee.*
 - *The policy supports the current approach and provides increased clarity.*
 - *Meets the majority of submitters' feedback.*
-

9.1.50 OTHER CONSULTATION ITEMS - ISSUES AND OPTIONS – FEES AND CHARGES 2021-2022

The Policy and Planning Manager advised that this resolution was, in effect, for fees and charges, other than the Dog related fees and charges, which had been adopted by Council prior.

RESOLUTION APLTP21-3.54

Moved: Mayor G Webber

Seconded: Cr M Grainger

That Council approves the Draft Fees and Charges Schedule for 2021/2022.

CARRIED

Reasons for Decision

- *Council's Fees and Charges are set to reflect the costs of services.*
-

9.1 DELIBERATIONS ON THE LONG TERM PLAN 2021-31 AND RELATED MATTERS

RESOLUTION APLTP21-3.55 – PART 4 OF THE REPORT MAIN RECOMMENDATION

Moved: Cr J Denyer

Seconded: Mayor G Webber

6. That in relation to the following matters released for consultation concurrently with the Long Term Plan (as set out in Attachment 5), the Annual Plan and Long Term Plan Committee resolves the following preferred options [for the reasons stated]:
- a) Multiple Pan Wastewater Remission Policy: option [3]
 - b) Revenue and Financing Policy: option [1]
 - c) Water Rates Remission Policy: option [1]
 - d) Schedule of Fees and Charges 2021/22: option [1].
7. The Annual Plan and Long Term Plan Committee requests that the Chief Executive Officer directs staff to present the final policies and final Schedule of Fees and Charges 2021/22 (as amended by resolution 6) for adoption to Council at its meeting on 29 June 2021.

CARRIED

Internal Submissions

9.1.51 INTERNAL SUBMISSION - PLANNING FOR THE FUTURE – DWELLING, POPULATION AND NEW LOTS

RESOLUTION APLTP21-3.56

Moved: Cr M Murray-Benge

Seconded: Cr M Grainger

That Council approves the adjusted projections in relation to Dwelling, Population and New Lots.

CARRIED

Reasons for Decision

- *Reflects current trends.*
-

9.1.52 INTERNAL SUBMISSION – IMPACTS OF REGIONAL SAFETY AND RESCUE SERVICES FUNDING – SURF LIFESAVING FUNDING

RESOLUTION APLTP21-3.57

Moved: Cr A Sole

Seconded: Cr J Denyer

That Council removes funding for the Surf Lifesaving service delivery contract from the budget for the full ten years of the LTP, with the understanding that the Bay of Plenty Regional Council will fund this through the new Regional Safety and Rescue Services rate.

CARRIED

Reasons for Decision

- *Alignment with Bay of Plenty Regional Council.*
 - *Removal of duplication (both administrative and rating).*
 - *Can be amended through the Annual Plan process.*
-

9.1.53 INTERNAL SUBMISSIONS – RECREATION AND OPEN SPACE – ŌMOKOROA STRUCTURE PLAN STAGE 3 - RESERVES ACQUISITIONS

RESOLUTION APLTP21-3.58

Moved: Cr M Murray-Benge

Seconded: Cr J Denyer

1. That Council increases the budget for Project 3454 01 Ōmokoroa Active Reserve, (including neighbourhood reserves), for Ōmokoroa Structure Plan Stage 3 reserve land purchase as follows:
 - Additional - \$4 million for the Active Reserve;
 - New - \$6 million for Neighbourhood Reserves.
2. That this will be funded from the Reserves Financial Contributions (FINCO's).

CARRIED

Reasons for Decision

- *The future needs of the community are met.*
 - *Council is resourced to deliver better community outcomes and well-beings.*
-

9.1.54 INTERNAL SUBMISSIONS – RECREATION AND OPEN SPACE – 83 FORD ROAD, MAKETU – CONCEPT PLAN IMPLEMENTATION COSTS

In response to a question, the Committee was advised that there was strong justification for the funding for the implementation of the concept plan for 83 Ford Road being entirely growth related.

RESOLUTION APLTP21-3.59

Moved: Cr G Dally

Seconded: Cr K Marsh

That the total indicative costs for implementation of the concept plan be included in the Long Term Plan 2021-2031, with the proposed funding model of 60% Financial Contributions (FINCO's) and 40% rates.

CARRIED

Reasons for Decision

- *Will enable implementation of full concept plan giving effect to key themes of pre-engagement feedback and reflects current use of site by different user groups.*
 - *Generates positive community interest towards reserves and their development.*
 - *Supports community aspirations and sense of ownership of reserve development.*
 - *Gives effect to public feedback supporting the draft concept plan and development of the site.*
-

9.1.55 INTERNAL SUBMISSIONS – RECREATION AND OPEN SPACE – PUKEHINA SURF CLUB NEW BUILDING PUBLIC FACILITIES CONTRIBUTION

RESOLUTION APLTP21-3.60

Moved: Cr G Dally

Seconded: Deputy Mayor J Scrimgeour

That Council increases its District Reserves Assets Renewals budget contribution towards the replacement toilets in the proposed new Lifeguard Building by \$200,000 in the 2023/24 Financial Year funded from the District Reserves Assets Renewals Account (Rates Funded).

CARRIED

Reasons for Decision

- *The Lifeguard Building will proceed due to the increase in Council's financial contribution.*
 - *Community benefit from the new building will be realised.*
 - *Positive impact on local economy.*
-

9.1.56 INTERNAL SUBMISSIONS – SOLID WASTE – KERBSIDE FEES AND CHARGES

In response to questions, the Committee was advised as follows:

- The bins had an 'identification chip' that linked them to a property. Council was moving towards a scanned system for charges in the future.
- Where a new dwelling had just been constructed, Council wanted people to have their bins available from day one, so would deliver a new set of bins.
- Currently, Council did not provide the service to other than a ratepayer property.
- The service was built into the contract.

RESOLUTION APLTP21-3.61

Moved: Cr M Murray-Benge

Seconded: Cr A Sole

1. That Council approves the additional charge of \$200 per annum (GST inclusive), for a Kerbside Collection 'put back' service for Waihi Beach, Athenree, and Bowentown property owners.
2. That Council approves the removal of the \$75 charge to supply bins to new properties.
3. That Council approves the additional charges for the supply of replacement bins. Costs are as follows:

Refuse 140L	\$38.64
Mixed Recycling 240L	\$42.77
Glass Recycling 45L	\$11.12
Food 23L	\$9.45

Kerbside Collection

Delivery of replacement or additional kerbside collection bins (refuse and recycling)	\$75.00
---	---------

Note: Bin delivery will be once a month.

'Pay as you throw' Tag

For 140 litre refuse bin: Fee applies when purchased from Council	\$3.95
<i>Fee may vary when purchased from other outlets.</i>	

CARRIED

Reasons for Decision

Put back service

- Bins are returned to a place within the property boundary.
- Avoids bins being left roadside and removes the potential for bins to be stolen, or vandalised.
- Contractors' costs are recovered from users of the service.

Supply bins to new properties

- No additional cost incurred to contractor as allowed for in contract.

9.1.57 INTERNAL SUBMISSIONS – SUPPORT SERVICES – PERFORMANCE MEASURES

RESOLUTION APLTP21-3.62

Moved: Cr M Grainger

Seconded: Mayor G Webber

That Council approves the amendments to the Levels of Service performance measures for Emergency Management, Water, Stormwater, Transportation and Regulatory Services.

CARRIED

Reason for Decision

- *Council is following best practice.*
-

9.1.58 INTERNAL SUBMISSIONS – SUPPORT SERVICES – INSURANCE PROVISION

RESOLUTION APLTP21-3.63

Moved: Cr J Denyer

Seconded: Cr A Sole

That Council approves additional funding of \$4.977m, (over and above the \$634,000 per annum provided in the draft LTP), to fund insurance premium increases of 10% for years 1-3 and 5% for years 4-10 of the LTP.

CARRIED

Reason for Decision

- *Council recognises its current insurance premiums reflect the current market rate of insurance.*
-

9.1 DELIBERATIONS ON THE LONG TERM PLAN 2021-31 AND RELATED MATTERS**RESOLUTION APLTP21-3.64 – PART 5 OF THE REPORT MAIN RECOMMENDATION**

Moved: Mayor G Webber

Seconded: Cr M Grainger

8. That in relation to the internal submissions (as set out in Attachment 5), the Annual Plan and Long Term Plan Committee resolves the following preferred options [for the reasons stated]:
- a) Dwelling population and new lots: option [1]
 - b) Impacts of Regional Safety and Rescue Services funding - Surf lifesaving funding: option [1]
 - c) Increased funding for Ōmokoroa Structure Plan Stage 3 – Reserve Acquisitions: option [1]
 - d) 83 Ford Road concept plan implementation costs: option [1]
 - e) Pukehina Surf Club new building – public facilities contribution: option [2]
 - f) Fees and Charges – Solid Waste activity: option [1]
 - g) Performance measures: option [1]
 - h) Insurance provisions: option [1d].

CARRIED

Project Re-Budgets**9.1.59 PROJECT RE-BUDGET – RECREATION AND OPEN SPACE – RESERVES AND FACILITIES RE-BUDGET**

In a response to a question, the Committee was advised that this paper was about community priorities and Council's ability to deliver.

RESOLUTION APLTP21-3.65

Moved: Cr J Denyer

Seconded: Cr M Murray-Benge

That Council approves the Recreation and Open Spaces activity re-budgets as per Appendix A of the agenda report.

CARRIED

Reasons for Decision

- *Project delivery is achieved within the planned financial year.*
- *Internal and external resources are sufficient to deliver.*
- *Reduces capital spend in the 2021/22 and spreads it over the following years to better balance resource availability.*
- *High quality/value project outcomes are achieved.*

9.1.60 PROJECT RE-BUDGET – TRANSPORTATION / UTILITIES / WATER SUPPLY / STORMWATER / WASTEWATER – STRUCTURE PLAN REVIEW

RESOLUTION APLTP21-3.66

Moved: Cr G Dally

Seconded: Cr M Dean

That the updated Structure Plans for Ōmokoroa, Waihi Beach, Te Puke, and Katikati, as submitted in the Schedule of Projects for inclusion in the 2021-2031 LTP, attached in the agenda report, be approved.

CARRIED

Reasons for Decision

- *Reflects timing and Council's ability to undertake the work.*
-

9.1.61 PROJECT RE-BUDGET – THREE WATERS - STORMWATER

In response to a question, the Committee was advised that the two amounts of \$650,000 that would be Financial Contributions funded, were for Te Puke for the off-site mitigation Council was likely to have to pay to the Bay of Plenty Regional Council for the impact of urban development on their draining and pumping. It would not impact on rates, and most of the three waters CAPEX was debt-funded.

RESOLUTION APLTP21-3.67

Moved: Cr D Thwaites

Seconded: Cr M Murray-Benge

1. That Council approves the stormwater activity re-budgets as per Appendix A of the agenda report.
2. That Council includes a new project, being Te Puke Growth Related Stormwater Network improvements, funded from Financial Contributions (FINCO's) as follows:

2023/24	\$650,000
2024/25	\$650,000.

CARRIED

Reasons for Decision

- *Reduces the network improvements required under the stormwater consent.*
 - *Improves LTP project alignment with actual asset renewal requirements.*
 - *Utilises the remaining life of assets, as opposed to replacing an asset earlier than required.*
 - *Project budgets meet project planning and construction timeframes.*
 - *Enables recovery from Financial Contributions (FINCO's).*
-

9.1.62 PROJECT RE-BUDGET – THREE WATERS - WATER SUPPLY

RESOLUTION APLTP21-3.68

Moved: Cr M Grainger

Seconded: Cr M Murray-Benge

That Council approves the water activity re-budgets as per Appendix A of the agenda report.

CARRIED

Reasons for Decision

- *Project budgets meet project planning and construction in relative financial years.*
 - *Reduces capital spend in 2021/22 financial year significantly and spread over following years to better balance resource availability.*
-

9.1.63 PROJECT RE-BUDGET – THREE WATERS - WASTEWATER

RESOLUTION APLTP21-3.69

Moved: Cr M Dean

Seconded: Cr J Denyer

That Council approves the wastewater activity re-budgets as per Appendix A of the agenda report.

CARRIED

Reasons for Decision

- *Improved LTP project alignment with actual asset renewal requirements. Utilising the remaining life of assets as opposed to replacing an asset earlier than required.*
 - *Reduces capital spend in 2021/22 financial year to better balance resource availability.*
-

9.1.64 PROJECT RE-BUDGET – SUPPORT SERVICES – INFORMATION TECHNOLOGY – REPLACEMENT OF COUNCIL'S ENTERPRISE RESOURCE PLANNING SOLUTION (ERP)

RESOLUTION APLTP21-3.70

Moved: Cr M Grainger

Seconded: Cr J Denyer

That Council proceeds with the re-budget for the replacement of Council's Enterprise Resource Planning (ERP) solution project as per Appendix A of the agenda report.

CARRIED

Reasons for Decision

- *The spread of project budget better reflects the likelihood of when the project will commence.*
-

-
- *The Committee notes that the project is long overdue and this action will update Council's processes.*
-

9.1 DELIBERATIONS ON THE LONG TERM PLAN 2021-31 AND RELATED MATTERS

The Policy and Planning Manager noted that, in part 10 of the report main recommendation, there was a referral to section 6, which required correction to state "section 8" of the agenda report, and related to the other matters the Committee had considered in workshops for inclusion in the Long Term Plan, as detailed in section 8 of the agenda report. She listed each of the other matters for the information of the Committee.

The Chairperson thanked her and put the corrected motion as follows:

RESOLUTION APLTP21-3.71 – PART 6 OF THE REPORT MAIN RECOMMENDATION

Moved: Cr M Dean

Seconded: Mayor G Webber

9. That in relation to the re-budgets (as set out in Attachment 5), the Annual Plan and Long Term Plan Committee resolves the following preferred options [for the reasons stated]:
- a) Reserves and facilities: option [1]
 - b) Structure Plan review: option [1]
 - c) Stormwater: option [1]
 - d) Water supply: option [1]
 - e) Wastewater: option [1]
 - f) ERP replacement project: option [1].
10. That the Annual Plan and Long Term Plan Committee notes the other matters for inclusion in the final Long Term Plan set out in section 8 of the agenda report.

CARRIED

9.1 DELIBERATIONS ON THE LONG TERM PLAN 2021-31 AND RELATED MATTERS

The Chairperson noted that, while the Committee was not able to consider No.11, it could consider No.12. of the report main resolution. He put the following motion:

RESOLUTION APLTP21-3.72 – PART 7 OF THE REPORT MAIN RECOMMENDATION

Moved: Mayor G Webber

Seconded: Cr M Murray-Benge

12. That it be **recommended to Council** that the final Multiple Pan Wastewater Remissions Policy, Revenue and Financing Policy, Water Rates Remission Policy and Schedule of Fees and Charges 2021/22 be adopted, inclusive of the amendments in accordance with the Annual Plan and Long Term Plan Committee resolutions of APLTP21-3 dated 31 May 2021.

CARRIED

The Chairperson noted that, through the Chief Executive Officer, the Committee sought further direction from staff on financial strategy, in particular for the rates increases. He noted that it was the Committee's preference for Council to remain within the financial strategy limits, in particular for rates increases. Staff were also requested to take into account all the decisions the Committee had made that day, and reinvestigate items where Elected Members considered figures may be able to be reworked.

As a result of this request, the Chairperson noted that Parts 11, 13, 14 and 15 of the report recommendation could not be considered until the meeting was reconvened. He noted that he would now adjourn the meeting, to be reconvened on **Thursday, 3 June 2021 at 9.30am** in the Chamber.

He requested that staff ensure that the member of the public, who had been in attendance, would be informed of the reconvened date and time.

The Chairperson declared the meeting adjourned at 4.10pm.

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL RECONVENED
ANNUAL PLAN AND LONG TERM PLAN COMMITTEE MEETING NO. APLTP21-3
HELD IN THE COUNCIL CHAMBERS, BARKES CORNER, TAURANGA
ON THURSDAY, 3 JUNE 2021 AT 9.30AM**

1 PRESENT

Deputy Mayor J Scrimgeour (Chairperson), Cr G Dally, Cr M Dean, Cr J Denyer, Cr M Grainger, Cr M Gray, Cr A Henry, Cr A Sole, Cr D Thwaites and Mayor G Webber

2 IN ATTENDANCE

M Taris (Chief Executive Officer), G Allis (Deputy CEO/Group Manager Infrastructure Services), R Davie (Group Manager Policy Planning and Regulatory Services), J Pedersen (Group Manager People and Customer Services), K Perumal (Group Manager Finance and Technology Services), E Watton (Policy and Planning Manager), D Pearce (Community Manager), D Jensen (Finance Manager), M Leighton (Senior Policy Analyst), G Payne (Strategic Advisor), and B Clarke (Senior Governance Advisor)

OTHERS

One member of the public.

3 APOLOGIES

APOLOGIES

RESOLUTION APLTP21-3.73

Moved: Cr A Henry

Seconded: Mayor G Webber

That the apologies for absence from Cr K Marsh and Cr M Murray-Benge be accepted.

CARRIED

9 REPORTS

9.1 DELIBERATIONS ON THE LONG TERM PLAN 2021-31 AND RELATED MATTERS

For clarification, the Chairperson advised that he had adjourned the meeting on Monday, 31 May 2021 at 2.35pm, in order to hold a workshop that had been scheduled to begin at 1.30pm. Having completed the business of that workshop, the Annual Plan and Long Term Plan Committee meeting was then reconvened at 3.15pm, and was subsequently adjourned at 4.10pm.

He gave an overview of where the Committee had got to in its deliberations, noting that, before the meeting adjourned, the Committee, through the Chief Executive Officer, had given direction to staff to undertake further work on the financial strategy. In particular, in terms of the impact on the rates demands, also taking into account decisions that had been made during the course of the meeting. He invited the Group Manager Finance and Technology Services to report back to the Committee on findings.

The Group Manager Finance and Technology Services advised that direction had been sought from Elected Members by staff on the financial strategy. The direction given was that it was the preference of the Committee for Council to remain within the financial strategy limits, in particular for rates

increases. These limits were 12% for year 1, for existing ratepayers, and 4% for existing ratepayers for years 2-10 of the Long Term Plan (LTP). Having taken the Committee's direction into account, he noted that staff had investigated financial impacts. As a consequence of that financial review, there were three more items for the Committee to consider today, before staff presented advice on the preliminaries of rates increases.

The Chairperson advised that the Committee would now proceed to consider the three new items.

DELIBERATIONS

Internal Submission

9.1.65 INTERNAL SUBMISSION – TRANSPORTATION: YOUNGSON ROAD SEAL WIDENING

The Group Manager Finance and Technology Services introduced the item, noting that Council was looking at funding considerations of 'rates versus debt' for this transportation project. He **Tabled Item (1)** "Internal Submission Paper – Transportation: Youngson Road Seal Widening", noting it provided detailed information for the consideration of the Committee.

The Deputy Chief Executive/Group Manager Infrastructure Services advised as follows:

- Staff had looked at the funding source rather than the project itself. This was about the proposal to "loan-fund" in places, particularly as it was a "one-off" spike in the seal module programme.
- It had been included in the programme in response to previous submissions and the Urban Form and Transport Initiative (UFTI) direction, which had come from the multi-million dollar State Highway 2 (SH2) works.
- In relation to Youngson Road, there would be additional traffic, directional and quantity changes due to those works, so it was being treated as a "one-off" capital project with an appropriate funding mechanism.

In response to a question, the Committee was advised that the timing of this project had not been reviewed. However, it was proposed to have this 'in place' before that stage finished, as that work had to be done. It could be spread over two years. Council had a Seal Extension Policy and had not applied any different criteria for Youngson Road.

RESOLUTION APLTP21-3.74

Moved: Cr D Thwaites

Seconded: Mayor G Webber

That the Youngson Road seal widening and District seal widening funding source for 2025/26 change to include loan funding, with a 10-year repayment period, in accordance with the attached schedule.

Note: The schedule shows the full seal widening expenditure and funding for 2025/26.

CARRIED

Reasons for Decision

- Council recognised that Youngson Road would become a major feeder for that part of the District, once the new interchange was built.
- Loan funding of capital expenditure would be spread over 10 years.
- Would reflect known community views and requests.

- *The traffic flows would change due to the State Highway 2 (SH2) upgrades; traffic would increase in volume.*

Project Re-budgets

9.1.66 PROJECT RE-BUDGETS - FUTURE READY ORGANISATION INITIATIVE

The Group Manager Finance and Technology Services introduced the item, noting that there were some changes to the support services for the Future Ready Organisation Initiative and timing changes in terms of when that project was budgeted across the 10 year period as an operational project. He **Tabled Item (2)** 'Project Re-budgets – Future Read Organisation Initiatives', noting that it provided detailed information for the consideration of the Committee.

The Finance Manager advised as follows:

- Staff had been working through the Future Ready Organisation Initiative for the last 12 months.
- As part of the discussion on rates affordability, staff had looked at the deliverability of that project, and ascertained that, while Council was not in a position to change the "size of the envelope", it could change the phasing of when this could occur.
- The paper proposed to make some nominal phasing adjustments from years 3, 4 and 5 and to the later parts of the LTP. This was not changing the overall funding over the LTP, but proposed to change the budget phasing in terms of when this could occur.

In response to questions, the Committee was advised as follows:

- The programme for the Future Ready Organisation Initiative had already been set for the years 1-3. As Council considered changes to the organisation and demands on the organisation at the end of that planning period, it would revisit budget allocations and staffing requirements at that time.
- At this stage, the programme that had been set for years 1-3 aligned with the budgets 'factored in' for those 3 years.
- The programme had been adjusted to 'factor in' the budget change of \$400,000 coming out of year 3 and allocated to later years in the LTP.

RESOLUTION APLTP21-3.75

Moved: Mayor G Webber

Seconded: Cr M Grainger

That Council approves the Future Ready Organisation Initiatives re-budgets as per Appendix A of the agenda report.

CARRIED

Reason for Decision

- *Would enable the planned programme to commence, but reflected the uncertainty that the future Local Government review presented in the latter years.*

9.1 DELIBERATIONS ON THE LONG TERM PLAN 2021-31 AND RELATED MATTERS

RESOLUTION APLTP21-3.76 – PART 8 OF THE REPORT MAIN RECOMMENDATION

Moved: Cr J Denyer

Seconded: Cr A Henry

11(a) Having considered the collective impact on rates arising from the matters set out in resolutions 4, 5, 8 and 10, in order to meet the rates increase limit set in Council's draft Financial Strategy for 2021-31, the Annual Plan and Long Term Plan Committee resolves the following preferred options [for the reasons stated] on the tabled items:

- a) Transportation - Youngson Road capital project: Option [1]
- b) Support services - Future Ready Organisation: Option [1]

AND

The Annual Plan and Long Term Plan Committee Votes to revisit the seal extension Issues and options resolution (Part 4: maintaining our roading network, item c).

CARRIED

MINUTE NOTE:

PART 7 of the report main recommendation (*refer page 51 of the minutes*), being No.12, was resolved on 31 May 2021 and, therefore, occurred before PART 8 of the report main recommendation, being No.11(a) above, and before PART 9 of the report main recommendation (*refer page 57 of the minutes*), being No.11(b), which were both resolved on 3 June 2021.

Key Proposals from the Consultation Document**9.1.67 KEY PROPOSAL – ISSUES AND OPTIONS – TRANSPORTATION – SEAL EXTENSIONS**

The Group Manager Finance and Technology Services introduced the item, noting that there were changes to the road seal extensions funding considerations of 'rates versus debt'. He **Tabled Item (3)** "Key Proposal – Issues and Options Paper – Transportation – Seal Extensions", noting it provided detailed information for the consideration of the Committee.

The Deputy Chief Executive/ Group Manager Infrastructure Services advised as follows:

- Following discussion during deliberations held on 31 May 2021 in relation to seal extensions, staff had looked at the option of 'debt funding' some of the seal extensions with a 10-year payback period.
- The amounts varied in each year, but this would enable the increased programme to continue, which was about \$2.3m per annum in terms of seal extension works. As previously advised, that, potentially, was in the range of 4-6km per annum depending upon individual sites.

RESOLUTION APLTP21-3.77

Moved: Cr D Thwaites

Seconded: Cr A Henry

That the seal extension budget be increased by \$1 million per annum and that the total seal extension programme be funded from a mixture of loan, roading rate and rural roading financial contributions.

Note I: That a review of the policy criteria is being undertaken by the Performance and Monitoring Committee.

Note II: The table for option 2 includes the full seal extension budget.

CARRIED

Reasons for Decision

- Council had received significant commentary about the Seal Extension Programme being inadequate, and this allows Council to go some way towards addressing this.
- Council is in the process of reviewing its Seal Extension Policy.

9.1 DELIBERATIONS ON THE LONG TERM PLAN 2021-31 AND RELATED MATTERS

In response to a question, the Policy and Planning Manager advised that staff had provided alternative wording that made it clear that the following resolution relating to the seal extension item revoked the resolution that had been made on 31 May 2021.

RESOLUTION APLTP21-3.78 – PART 9 OF THE REPORT MAIN RECOMMENDATION

Moved: Cr M Grainger

Seconded: Mayor G Webber

- 11(b) Having considered the collective impact on rates arising from the matters set out in resolutions 4, 5, 8 and 10, in order to meet the rates increase limit set in Council's draft Financial Strategy for 2021-31, the Annual Plan and Long Term Plan Committee **revokes resolution [APLTP21-3.5 dated 31 May 2021] in its entirety**, and resolves the following preferred option [for the reasons stated] on the tabled item named Transportation - Seal Extensions: Option [2].

Note: Option [2] is shown, in its entirety, in minor Resolution APLTP21-3.77 (above).

CARRIED

Clarification

The Chairperson noted that **No.12** of the report's main recommendation had been resolved by the Committee at the meeting held on 31 May 2021.

[Refer Resolution APLTP21-3.2 – Part 7 of the report main recommendation]

Response

In response to a question in relation to updating the Schedule of Fees and Charges, the Committee was advised that, once the decisions had been made by the Committee today, the main report recommendation to Council included a number of specific related documents. Therefore, the Long Term Plan itself, the preparation of the Schedules of Fees and Charges, and any other relevant documentation would be updated prior to Council formally adopting them.

9.1 DELIBERATIONS ON THE LONG TERM PLAN 2021-31 AND RELATED MATTERS

The Group Manager Finance and Technology Services gave an introduction, revisiting the direction of the Committee at the conclusion of the meeting on 31 May 2021. He noted that the preference of the Committee was for Council to remain within the financial strategy limits for rates increases. These limits were 12% for year 1, for existing ratepayers, and 4% for existing ratepayers for years 2-10 of the Long Term Plan (LTP). In the context of that direction received and the decisions the Committee had made this morning, the Finance Manager would now present the indicative rates impact for the 10 years, to align with Council's strategy.

In response to a question, the Committee was advised what the financial strategy was, noting that Council placed a ceiling on what the rates could be. The ceiling was 12% for the first year, followed by 4% for years 2-10. He noted that Council's goal was to achieve a result under those percentages.

The Finance Manager provided a summary of the Total Rates Table provided, noting that, after factoring in all of the community requests and the updated staff information from internal submissions and from project re-budgets, Council was looking at a rates profile for existing ratepayers of 11.5% in year 1, and the subsequent years of the LTP all being under that 4% ceiling set in the financial strategy limits. He noted that the 11.5% in year 1, was marginally less than what Council had gone out with for consultation, after including all of the community requests.

The Group Manager Finance and Technology Services gave a summary, noting that, in light of the direction to maintain Council's rates increase limits set out in the financial strategy, taking into account the items discussed this morning, and in particular, the changing of funding sources from rates to debt, there would be a consequential impact on Council's debt levels, compared to what was signalled in the consultation document. This was for Council to consider.

In response to questions, the Committee was advised as follows:

- Council was within the financial strategy notes, as set out in the LTP consultation document, to demonstrate Council's financial prudence.
- Council's lender had a ceiling of three times the revenue or 300% debt to revenue. Council had a 'self-imposed' limit of 1.8 times Council's revenue, or 180%. Given Council's debt profile, it would struggle to reach more than 170%, and Council was well within its own imposed limit, and that of its lender.
- Inflation numbers were not 'flat-lined' and were the result of applying the Local Government Cost Index, and were a combination of the 10 year averages, both operational and capital inflation.

The Group Manager Finance and Technology Services further advised that the only other piece of information for the Committee to consider, was that the average rates increase over the 10 year period, per the consultation document and the rates information presented at the meeting, were just below 4%.

RESOLUTION APLTP21-3.79 – PART 10 OF THE REPORT MAIN RECOMMENDATION

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr M Grainger

13. That it be **recommended to Council** that the final Long Term Plan be adopted, inclusive of the amendments in accordance with the Annual Plan and Long Term Plan Committee resolutions of APLTP21-3 dated 31 May 2021, and inclusive of any related consequential amendments arising from the decisions made through APLTP21-3 on 31 May 2021 and 3 June 2021.

CARRIED

9.1 DELIBERATIONS ON THE LONG TERM PLAN 2021-31 AND RELATED MATTERS

RESOLUTION APLTP21-3.80 – PART 11 OF THE REPORT MAIN RECOMMENDATION

Moved: Mayor G Webber

Seconded: Cr M Dean

14. That the Annual Plan and Long Term Plan Committee requests that the Chief Executive Officer directs staff to prepare a decision document as the formal response to all submitters, for adoption by Council alongside the Long Term Plan 2021-31, and that the decision document will be in general accordance with the Annual Plan and Long Term Plan Committee resolutions contained in the minutes of APLTP21-3, dated 31 May 2021 and 3 June 2021.

CARRIED

9.1 DELIBERATIONS ON THE LONG TERM PLAN 2021-31 AND RELATED MATTERS

RESOLUTION APLTP21-3.81 – PART 12 OF THE REPORT MAIN RECOMMENDATION

Moved: Cr J Denyer

Seconded: Cr M Gray

15. That the Annual Plan and Long Term Plan Committee **recommends to Council** the approval of all comment responses (as set out in Attachment 6), to be sent to the respective individual submitters where appropriate, in addition to the decision document; subject to any minor editorial changes, being the responsibility of the Chief Executive Officer.

CARRIED

10 INFORMATION FOR RECEIPT

Nil.

The meeting was declared closed at 10.20am.

The minutes were confirmed as a true and correct record by Council on 29 June 2021.

9.4 MINUTES OF THE PERFORMANCE AND MONITORING MEETING HELD ON 8 JUNE 2021**File Number: A4101893****Author: Carolyn Irvin, Senior Governance Advisor****Authoriser: Jan Pedersen, Group Manager People And Customer Services****RECOMMENDATION**

That the Minutes of the Performance and Monitoring Meeting held on 8 June 2021 be confirmed as a true and correct record and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Performance and Monitoring Meeting held on 8 June 2021**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
PERFORMANCE AND MONITORING COMMITTEE MEETING NO. PM21-4
HELD IN THE COUNCIL CHAMBERS, BARKES CORNER, TAURANGA
ON TUESDAY, 8 JUNE 2021 AT 9.30AM**

1 PRESENT

Cr D Thwaites (Chairperson), Mayor G Webber, Cr G Dally, Cr M Dean, Cr J Denyer, Cr M Grainger, Cr M Gray, Cr A Henry, Cr K Marsh, Cr M Murray-Benge, Deputy Mayor J Scrimgeour, and Cr A Sole.

2 IN ATTENDANCE

M Taris (Chief Executive Officer), G Allis (Deputy CEO/Group Manager Infrastructure Services), J Pedersen (Group Manager People and Customer Services), K Perumal (Group Manager Finance and Technology Services), R Davie (Group Manager Policy Planning and Regulatory Services), D Jensen (Finance Manager), C Ertel (Asset and Capital Manager), P Watson (Reserves and Facilities Manager), S Parker (Reserves and Facilities Projects and Assets Manager), J Paterson (Transportation Manager), B Williams (Strategic Property Manager), S Halsey (Team Leader Libraries Western) I Kruis (Resource Recovery and Waste Team Leader), M Wakefield (Sustainability and Energy Specialist) and C Irvin (Senior Governance Advisor).

COMMUNITY BOARDS

R Goudie (Chairperson Waihi Beach Community Board)

OTHER ATTENDEES

Katikati Taiao

J Hobbs (Taiao Trustee - Project Lead)
A Billing (Contractor - Whirihia Te Ara Ki Mua Member)
C Fleming (Ngāi Tamawhariua Representative)
P O'Neil (Taiao Chairperson)
A Manley (Taiao Trustee)

My Noke

P Holland (General Manager)
M Quintern (Director/Senior Scientist)

Tonkin and Taylor

Reuben Hansen (Principle Environmental Consultant Tonkin and Taylor)

Quayside

Scott Hamilton (Chief Executive Officer)

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

Nil

8 PRESENTATIONS

Nil

9 REPORTS

9.1 KATIKATI TAI AO PRESENTATION ON THE PROPOSED KAI NOKE SOCIAL ENTERPRISE SUSTAINABLE CIRCULAR ECONOMY RESOURCE RECOVERY PROJECT

The Committee considered a report dated 8 June 2021 from the Deputy CEO. The Chairperson introduced Jenny Hobbs from Katikati Taiao, who, along with and Michael Quintern from My Noke, spoke to a power point presentation noting the following key points:

- Representatives from 'Katikati Taiao' and 'My Noke' (leading suppliers of earthworm products and earthworms) were here today to inform the Performance and Monitoring Committee about their project 'Kai Noke Katikati'. They were seeking support to work collaboratively with Council staff to move the project along, going forward.
- Katikati Taiao were not asking for money, but would like to lease Council land in both Katikati and Waihi Beach to enable them to operate their business/project.
- Their vision was to establish a collaboration between Katikati Taiao, My Noke and Ngāi Tamawhariua, with the Western Bay of Plenty District Council (WBOPDC).
- The project came from a call to action from the Community to explore innovative solutions for a circular economy for organic waste, sustainable living practices, a 'zero waste' town, and living plastic free. This also included strong Kaitiaki aspects in all things, incorporating shared governance with the local Hapu.
- In October 2020, Katikati Taiao held an organic waste forum with local Kiwifruit industries and stakeholders. This showcased how a circular based economy could work for vast quantities of waste generated from Kiwifruit pack houses, most of which was sent to landfill, and how this could create value within the community. Eighty percent of the attendees were in favour of worm farming – more correctly known as 'Vermicomposting'.
- There were thousands of tonnes of compostable material going to landfill from Katikati every year. Organic and inorganic waste was being mixed together and accumulating. It was worthless and harmful. Rural land produced food and fibre products to supply the needs of cities. Capturing the end resources (all organic remnants) of this production and feeding it to worms would produce nutritious soil full of nitrogen and carbon to return to the land.
- In a circular economy, natural systems were generated, materials were kept in circulation and this went a long way to realising a 'zero waste' future.
- 'Noke' (earthworms) survived on a diet which included, amongst other things, Kiwifruit pack house waste, food waste, compostable coffee cups, cardboard, paper products and bio solids from waste water treatment plants.
- My Noke had a relationship with Council going back to 2008, processing bio solids from the eastern end of the district, and would like to start the same process with the western part of the district.
- My Noke was currently processing close to two hundred thousand tonnes of organic waste in the centre of the North Island. It was the largest operation of interest of this kind in New Zealand. My Noke was hoping to double their business by this time next year.

- It was thought that twenty thousand tonnes of organic waste diverted from landfill would be achievable in the Western Bay of Plenty with this project, and that, together with the Kerbside Collection project, this could be over two hundred thousand tonnes.
- One of Katikati Taiao's values was 'Kaitiakitunga', where everyone cared deeply about people and place. The project could create meaningful employment and tackle the organic waste issues facing one of New Zealand's biggest horticulture centres.

Presenters responded to questions as follows:

- My Noke would operate the worm farm with Katikati Taiao being the drivers of the project. There were other opportunities and possibilities to be investigated.
- The recycling centre site in Katikati could be used for the project, but this was still to be investigated. Currently, waste taken from Seeka pack houses was being transported to Tokoroa. If a new site was set up in Katikati, it would greatly reduce travel costs.
- Katikati Taiao had submitted an Expression of Interest for funding for three years to the Waste Minimisation Fund. They were expecting an answer at the beginning of July 2021, and if successful, would then need to submit their application by the end of July 2021. The Expression of Interest indicated that 10 to 12 Full Time Equivalent job opportunities would be created in the Vermicomposting industry in Katikati within five years.
- A lot of waste was seasonal. The pack house industry was from March until July. There was also waste that needed to be managed on a daily basis. The bigger the operation was, the less problems there were with managing the waste.
- A critical approach was needed for human waste. It had to be put through the worm process four to five times before it was not considered Tapu and was completely safe to put back into the soil. Extensive testing would need to be done before it was put back onto farmlands. My Noke was working very closely with local Iwi on this issue.
- The food waste stream from Council's Kerbside Collection was not a priority for My Noke at this stage. It was not known what the volumes would be, but it could certainly be looked into and would be possible.

RESOLUTION PM21-4.1

Moved: Mayor G Webber

Seconded: Cr A Henry

1. That the Deputy Chief Executive's report dated 8 June 2021 titled 'Katikati Taiao Presentation On The Proposed Kai Noke Social Enterprise Sustainable Circular Economy Resource Recovery Project' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Performance and Monitoring Committee direct staff to work with Katikati Taiao on the feasibility of establishing the proposed Kai Noke Social Enterprise sustainable circular economy resource recovery project at the Katikati and Waihi Beach Wastewater Treatment Plant sites. The study is to include the processes from material sourcing to the final sales programme.

CARRIED

9.2 GROUP MANAGER FINANCE AND TECHNOLOGY SERVICES' REPORT

The Committee considered a report dated 8 June 2021 from the Group Manager Finance and Technology Services. The report was taken as read.

Staff responded to a question as follows:

- The Group Manager Policy Planning and Regulatory Services advised that it could take up to two years for a subdivision to go through the process of being approved. There was a significant

delay between approval of resource consents, which imposed the condition for financial contributions, and the trigger for collecting financial contributions.

RESOLUTION PM21-4.2

Moved: Cr M Grainger

Seconded: Cr M Dean

That the Group Manager Finance and Technology Services' report dated 8 June 2021 titled 'Group Manager Finance and Technology Services' Report' be received

CARRIED

9.3 SCHEDULE OF PAYMENTS FOR THE MONTH OF APRIL 2021

The Committee considered a report dated 8 June 2021 from the Acting – Finance Controller. The report was taken as read.

RESOLUTION PM21-4.3

Moved: Cr M Murray-Benge

Seconded: Cr A Henry

That the Acting – Financial Controller's report dated 8 June 2021 titled 'Schedule of Payments for the Month of April 2021' be received.

CARRIED

9.4 UPDATE WAIHI BEACH AND ŌMOKOROA LIBRARIES - IMPACT OF CHANGE TO OPENING HOURS AND LOCATION

The Committee considered a report dated 8 June 2021 from the Customer Service and Governance Manager. The Team Leader Libraries West attended on behalf of the Customer Service and Governance Manager. The report was taken as read.

Staff responded to a question as follows:

- To attract children, Libraries organised many school holiday programmes. These were always over-subscribed in Ōmokoroa and the programmes needed to be doubled or tripled every time to accommodate the volume of children wanting to participate.

RESOLUTION PM21-4.4

Moved: Mayor G Webber

Seconded: Deputy Mayor J Scrimgeour

That the Customer Service and Governance Manager's report dated 8 June 2021 titled 'Update Waihi Beach and Ōmokoroa Libraries – Impact of Change to Opening Hours and Location' be received.

CARRIED

10:30am The meeting adjourned

10:45am The meeting reconvened

9.5 ŌMOKOROA GEOLOGY MONITORING REPORT - MARCH 2021

The Committee considered a report dated 8 June 2021 from the Reserves and Facilities Projects and Assets Manager. The report was taken as read.

Staff responded to questions as follows:

- Waikato University still had monitoring equipment in place at Ōmokoroa to inform their ongoing research, and had previously given a review of what they had concluded as a result of tests done.
- Tonkin and Taylor had been undertaking monitoring at Ōmokoroa since 2017. The report presented at this meeting covered a relatively short period of time, which was part of Council's simple approach to monitoring, depending on what was happening with the weather.

RESOLUTION PM21-4.5

Moved: Mayor G Webber

Seconded: Cr M Grainger

That the Reserves and Facilities Projects and Assets Manager's report dated 8 June 2021 titled 'Ōmokoroa Geology Monitoring Report - March 2021' be received.

CARRIED

9.6 PROPOSAL TO LEASE - PAENGAROA DOMAIN - EASTERN DISTRICTS RUGBY AND SPORTS CLUB

The Committee considered a report dated 8 June 2021 from the Reserves and Facilities Manager. The report was taken as read.

Staff responded to a question as follows:

- The report sought to rectify issues of non-compliance regarding the club extending their footprint on the reserve.

RESOLUTION PM21-4.6

Moved: Cr K Marsh

Seconded: Deputy Mayor J Scrimgeour

1. That the Reserves and Facilities Manager's report dated 8 June 2021 titled 'Proposal to Lease - Paengaroa Domain - Eastern Districts Rugby and Sports Club' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Performance and Monitoring Committee approves in principle to enter into a new lease to continue the tenure of Paengaroa Domain by the Eastern Districts Rugby and Sports Club Incorporated to lease an area of approximately 940m².
4. If approval in principle is given, that staff be directed to publicly notify the proposal in terms of Section 119 of the Reserves Act 1977. Subsequent to public notification, Council will give due consideration to any submissions or objections prior to finalising their decision.

CARRIED

9.7 TWO MILE CREEK PROJECT UPDATE

The Committee considered a report dated 8 June 2021 from the Deputy CEO who, along with Reuben Hansen from Tonkin and Taylor, spoke to a power point presentation providing updates on the following key points:

- Funding and Costing Estimate;
- Bank Protection Works;
- Concrete Panel Option;
- Current Status;
- Additional Design;
- Turret Road – TCC, Tonkin & Taylor, Higgins Project; and
- Proposed Direction.

The presenter and staff responded to questions as follows:

- The options for the bank protection works would not take diversion from Maranui Estate. There could be potential for the upper catchment retention dams to attenuate the water flows.
- There was confidence that the width of the works was enough to cope with the water flow. The banks required minor trimming and vegetation removal prior to putting the rocks in place. No additional land was required. The capacity of the works to 'hold' depended on the severity of the flooding. The water velocity in the creek was low.
- Waves hitting boulders on a beach had far more force/impact on a structure than water flowing through/around them. Given this, there was confidence that the works could cope with the amount of water flowing through the creek.
- The creek would be regularly maintained to prevent vegetation/silt build up, and inspected for rocks that could be slumping.
- The beauty of using rock was that you could mould/adjust it to the landscape. The same capacity would be incorporated into the works as there was now.
- The 'invert' (base) of the creek would have rocks placed in it to prevent further erosion.
- The rocks were sized for a big flood and would be big enough to stay in place in the case of a 30 or 50 year event. There would need to be continued inspections and maintenance of the creek. In high rainfall events, the banks would 'over-top' and flood the surrounding area.
- The Committee accepted the general direction of:
 - Not proceeding with the concrete wall option; and
 - Proceeding with the alteration to the consent for the rock armouring option.

RESOLUTION PM21-4.7

Moved: Cr A Sole

Seconded: Mayor G Webber

That the Deputy Chief Executive Officer's report dated 8 June 2021 titled 'Two Mile Creek Project Update' be received.

CARRIED

CHANGE TO ORDER OF BUSINESS

The Chairperson requested that the next item of business be confidential item: 11.1 'Rangiorua Business Park' to allow for a guest presenter to be released from the meeting.

RESOLUTION PM21-4.8

Moved: Cr M Murray-Benge

Seconded: Cr A Sole

That confidential agenda item 11.1 'Rangiuru Business Park' be the next item of business to allow for a guest presenter to be released from the meeting.

CARRIED

RESOLUTION PM21-4.9

Moved: Cr M Grainger

Seconded: Cr J Denyer

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 - Rangiuru Business Park	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
11.2 - Council Contracts Awarded Or Renegotiated For The Months Of April 2021	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

11.3 - Operational Risk Report June 2021 Confidential	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
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CARRIED

MINUTES RESUMED IN OPEN SESSION AT 12:14PM

PRESENT

Cr D Thwaites (Chairperson), Mayor G Webber, Cr G Dally, Cr M Dean, Cr J Denyer, Cr M Grainger, Cr M Gray, Cr A Henry, Cr K Marsh, Cr M Murray-Benge, Deputy Mayor J Scrimgeour and Cr A Sole.

IN ATTENDANCE

M Taris (Chief Executive Officer), G Allis (Deputy CEO/Group Manager Infrastructure Services), J Pedersen (Group Manager People and Customer Services), K Perumal (Group Manager Finance and Technology Services), R Davie (Group Manager Policy Planning and Regulatory Services), B Williams (Strategic Property Manager), J Paterson (Transportation Manager), P Watson (Reserves and Facilities Manager), C Ertel (Asset and Capital Manager), B Hickman (Bay of Plenty West Maintenance Contract Manager) and C Irvin (Senior Governance Advisor).

9.8 OPERATIONAL RISK REPORT JUNE 2021

The Committee considered a report dated 8 June 2021 from the Deputy CEO.

The Asset and Capital Manager spoke to a power point presentation and gave an update on the following items:

- Youngson Road Groundwater Exploration;
- State Highway 2 – Pongakawa Trunk Water Main Renewal; and
- CIP update.

The Deputy CEO spoke to a power point presentation and gave an update on the following item:

- Three Waters Showcase.

The Reserves and Facilities manager spoke to a power point presentation and gave an update on the following items:

- Te Puke Pool – Programme Upgrade;
- Waihi Beach North End Car Park – King Tide event;
- Yeoman to Park Road Reserve Pathway;
- Feedback on the Irwin Court Pathway Upgrade;
- Boat Ramp Construction – Waitui Reserve 1963;
- Te Puna Haystack 1938; and
- Te Puna Store 1937.

The Strategic Property Manager spoke to a power point presentation and gave an update on the following items:

- Te Puke Public Toilet Upgrade;
- Kaimai Terraces; and
- Ōmokoroa Pedestrian Bridges.

Staff responded to questions as follows:

- It was planned to have some type of 'Body Corporate' entity for Kaimai Terraces that would be lodged with Council's building consent and enforcement officers. It would set standards to be followed, which would be overseen by enforcement officers, and incorporate aspects such as the maintenance of the grounds.

The Deputy CEO spoke to a power point presentation and gave an update on the following items:

- Kerbside Collection:
 - Extension to the service: Thornton Road and Gamman Mill Road;
 - Extension Strategy;
 - Discussion; and
 - Discussion Applied to the Current Examples.

Staff responded to questions as follows:

- A discussion was held as to whether or not an extension to the Kerbside Collection service should be implemented for Thornton Road and Gamman Mill Road in particular. Elected members had mixed views, however, it was decided to put all proposed extensions on hold for the first six months, and then reassess the decision process for extensions to the service. The Committee would then consider an operational procedure for extensions to the service.

RESOLUTION PM21-4.10

Moved: Cr J Denyer

Seconded: Cr M Grainger

That the Deputy Chief Executive's Report dated 8 June 2021 titled 'Operational Risk Report June 2021' be received.

CARRIED

10 INFORMATION FOR RECEIPT

Nil

The Meeting closed at 1:10pm.

Confirmed as a true and correct record by Council on 29 June 2021.

10 REPORTS

10.1 RECOMMENDATION TO ADOPT THE LONG TERM PLAN 2021-2031, SCHEDULE OF FEES AND CHARGES 2021-2022 AND RELATED MATTERS

File Number: A4097121

Author: Miriam Taris, Chief Executive Officer

Authoriser: Miriam Taris, Chief Executive Officer

EXECUTIVE SUMMARY

1. Council is required to consider the recommendations provided in this report and resolve them accordingly. The following options are available to Council and where appropriate the preferred option has been recommended.

Please note the following is a recommendation only. The Council is to resolve to:

- a. Adopt as recommended;
- b. To modify;
- c. Refer to another Committee; and
- d. To decline (giving reasons) and refer back to the Annual Plan and Long Term Plan Committee.

RECOMMENDATION

1. That the Chief Executive Officer's report dated 29 June 2021 titled 'Recommendation to Adopt the Long Term Plan 2021-2031, Schedule of Fees and Charges 2021-2022 and Related Matters' be received.
2. That the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.
3. That Council approve the draft Long Term Plan 2021-2031 as set out in [Attachment 1](#) and as amended in accordance with the Long Term Plan and Annual Plan Committee resolutions contained in the minutes of APLTP21-3 dated 31 May 2021 and 3 June 2021.
4. That Council resolves that the budget for the 2030/31 financial year is not a balanced budget due to unfunded elements of transportation depreciation.
5. THAT Council resolves that setting an unbalanced budget for 2030/31 is financially prudent having regard to the matters in section 100(2) of the Local Government Act 2002.
6. That the Audit Report from Audit New Zealand regarding the Long Term Plan 2021-2031 be received.
7. That in accordance with Sections 102 and 103 of the Local Government Act 2002, the final Revenue and Financing Policy (as set out in pages 391-426 of [Attachment 1](#)) be adopted for inclusion in the final Long Term Plan 2021-2031.
8. That in accordance with Section 93 of the Local Government Act 2002, the audited Long Term Plan 2021-2031 set out in [Attachment 1](#) be adopted.
9. That in accordance with section 150 of the Local Government Act 2002, the Schedule of Fees and Charges 2021-2022 (excluding Dog Control) be adopted as set out in [Attachment 2](#) and as amended in accordance with the Long Term and Annual Plan Committee resolutions contained in the minutes of APLTP21-3 dated 31 May 2021 and 3 June 2021.
10. That in accordance with Sections 102(3) and 109 of the Local Government Act, Council adopts the final Multiple Pan Wastewater Remissions Policy and the final Water Rates Remission Policy set out in [Attachment 3](#), and as amended in accordance with the Long

Term Plan and Annual Plan Committee resolutions contained in the minutes of APLTP21-3 dated 31 May 2021 and 3 June 2021.

11. That as the formal response to submitters, Council approves the decision document set out in [Attachment 4](#) for all submitters, and the individual comment responses set out in [Attachment 5](#) for the respective individual submitters, for dissemination as soon as practicable, following the adoption of the Long Term Plan 2021-2031.
12. That the Chief Executive Officer be delegated authority to make such minor editorial changes to the Long Term Plan 2021-2031, Schedule of Fees and Charges 2021/2022, decision document and comment responses as may be required prior to printing.

RECOMMENDATION FROM THE ANNUAL PLAN AND LONG TERM COMMITTEE MEETINGS ON 31 MAY AND 3 JUNE 2021

9.1 DELIBERATIONS ON THE LONG TERM PLAN 2021-2031 AND RELATED MATTERS

The Chairperson advised that the main recommendations from the agenda report would be **taken in parts**, as deliberative discussions would be held before each individual topic resolution was made, and in turn, these deliberations would inform the following 'part resolutions' taken from the agenda report main recommendations.

RESOLUTION APLTP21-3.1 – [PART 1 OF THE REPORT MAIN RECOMMENDATION](#)

Moved: Cr D Thwaites

Seconded: Cr J Denyer

1. That the Policy and Planning Manager's report dated 31 May 2021, titled 'Deliberations on the Long Term Plan 2021-31 and related matters', be received.
2. That the report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.
3. That the Annual Plan and Long Term Plan Committee receives all written and verbal feedback from the special consultative procedure from 8 March to 9 April 2021, as set out in Attachments 1- 4 of the agenda report.

CARRIED

RESOLUTION APLTP21-3.2 – [PART 2 OF THE REPORT MAIN RECOMMENDATION](#)

Moved: Cr G Dally

Seconded: Cr M Grainger

4. That, in relation to the Consultation Document's key proposals and related matters (as set out in Attachment 5 of the agenda report), the Annual Plan and Long Term Plan Committee resolves the following preferred options [for the reasons stated]:

Maintaining our Rooding Network

- a) Key proposal: option [4]
- b) Rooding contract budget increase: option [1]
- c) Seal extensions: option [2].

CCTV Security Cameras

- a) Key proposal: option [2B]
- b) Operational budget: [1].

Community Halls

- a) Key proposal: option [1]
- b) Community hall rates: option [1]
- c) Pukehina Hall remediation: option [1]
- d) Te Puna Community Centre: option [4].

Elder Housing

- a) Key proposal: option [1].

Walking and Cycling

- a) Key proposal: option [2].

Swimming Pools

- a) Key proposal: option [2].

CARRIED**Minute Note:**

*In the main recommendation No. 4 shown as Resolution APLTP21-3.15 **above**, it is noted that the Annual Plan and Long Term Plan Committee resolved, during the reconvened meeting on 3 June 2021, in **Resolution APLTP21-3.76 – Part 8 of the Report Main Recommendation**, that the Committee would revisit the seal extension issues and options resolution: Part 4: Maintaining our Roding Network, Part (c) Seal Extensions.*

RESOLUTION APLTP21-3.3 – PART 3 OF THE REPORT MAIN RECOMMENDATION

Moved: Cr M Grainger

Seconded: Cr D Thwaites

5. That in relation to the issues and options arising from community feedback (as set out in Attachment 5), the Annual Plan and Long Term Plan Committee resolves the following preferred options [for the reasons stated]:

Planning for the future

- a) Rangiuru Development: options [1 & 2]
- b) Rangiuru Business Park roading: option [1]
- c) Social wellbeing audit: option [1]
- d) Sport New Zealand: option [1].

Community building

- a) Western Bay of Plenty Museum Society Katikati Incorporated: option [1]
- b) Heritage Bay of Plenty Charitable Trust: option [2]
- c) Incubator: option [2]
- d) Museum Visitor Centre, Le Quesnoy: option [1]
- e) Tauranga Art Gallery: option [3]
- f) Te Ranga Reserve historic park: option [1].

Community facilities

- a) Waihi Beach library: option [1].

Recreation and open space

- a) Interpretative panels: option [2]
- b) Maketu School facilities: option [1]
- c) Midway Park Pukehina: option [1]
- d) Moore Park: option [1]
- e) Ōmokoroa Bike Park: option [2]
- f) Opureora Marae coastal protection works: option [1]
- g) Te Puke Gymsport: option [2]
- h) Te Tawa Ki Tahataharoa: option [1]
- i) Thompsons Track recreational development: option [1]
- j) Wilson Park concept plan implementation: option [1]
- k) Te Puna Quarry Park: option [2].

Regulatory services

- a) Development Costs: option [1]
- b) Financial contribution assessment – Te Puke Baptist Church: option [3].

Transportation

- a) Wednesday Challenge initiative: option [2].

Stormwater

- a) Highfields Pond: option [1]
- b) Stormwater control – Waihi Beach: option [1].

Natural environment and sustainable living

- a) Funding for Otanewainuku Kiwi Trust: option [1 & 4 & 5]
- b) Maketu Ongatoro Wetland Society funding: option [1]
- c) Waiariki Park region: option [2].

Solid Waste

- a) Ōmokoroa greenwaste: option [1].

Economic development

- a) Te Puke Economic Development Group: option [2].

Finance

- a) Pukehina Development Fund: option [1].

CARRIED

RESOLUTION APLTP21-3.4 – PART 4 OF THE REPORT MAIN RECOMMENDATION

Moved: Cr J Denyer

Seconded: Mayor G Webber

6. That in relation to the following matters released for consultation concurrently with the Long Term Plan (as set out in Attachment 5), the Annual Plan and Long Term Plan Committee resolves the following preferred options [for the reasons stated]:

- a) Multiple Pan Wastewater Remissions Policy: option [3]
- b) Revenue and Financing Policy: option [1]
- c) Water Rates Remission Policy: option [1]
- d) Schedule of Fees and Charges 2021/22: option [1].

7. The Annual Plan and Long Term Plan Committee requests that the Chief Executive Officer direct staff to present the final policies and final Schedule of Fees and Charges 2021/22 (as amended by resolution 6) for adoption by Council at its meeting on 29 June 2021.

CARRIED

RESOLUTION APLTP21-3.5 – PART 5 OF THE REPORT MAIN RECOMMENDATION

Moved: Mayor G Webber

Seconded: Cr M Grainger

8. That in relation to the internal submissions (as set out in Attachment 5), the Annual Plan and Long Term Plan Committee resolves the following preferred options [for the reasons stated]:
- a) Dwelling population and new lots: option [1]
 - b) Impacts of Regional Safety and Rescue Services funding - Surf lifesaving funding: option [1]
 - c) Increased funding for Ōmokoroa Structure Plan Stage 3 – Reserve Acquisitions: option [1]
 - d) 83 Ford Road concept plan implementation costs: option [1]
 - e) Pukehina Surf Club new building – public facilities contribution: option [2]
 - f) Fees and Charges – Solid Waste activity: option [1]
 - g) Performance measures: option [1]
 - h) Insurance provisions: option [1d].

CARRIED

RESOLUTION APLTP21-3.6 – PART 6 OF THE REPORT MAIN RECOMMENDATION

Moved: Cr M Dean

Seconded: Mayor G Webber

9. That in relation to the re-budgets (as set out in Attachment 5), the Annual Plan and Long Term Plan Committee resolves the following preferred options [for the reasons stated]:
- a) Reserves and facilities: option [1]
 - b) Structure Plan review: option [1]
 - c) Stormwater: option [1]
 - d) Water supply: option [1]
 - e) Wastewater: option [1]
 - f) ERP replacement project: option [1].

10. That the Annual Plan and Long Term Plan Committee notes the other matters for inclusion in the final Long Term Plan set out in section 8 of the agenda report.

CARRIED

RESOLUTION APLTP21-3.7 – PART 7 OF THE REPORT MAIN RECOMMENDATION

Moved: Mayor G Webber

Seconded: Cr M Murray-Benge

12. That the Annual Plan and Long Term Plan Committee **recommends to Council** that the final Multiple Pan Wastewater Remissions Policy, Revenue and Financing Policy, Water Rates Remission Policy and Schedule of Fees and Charges 2021/22 be adopted, inclusive of the

amendments in accordance with the Annual Plan and Long Term Plan Committee resolutions of APLTP21-3 dated 31 May 2021.

CARRIED

MINUTE NOTE:

PART 7 of the report main recommendation (*refer page 51 of the minutes*), being No.12, was resolved on 31 May 2021 and, therefore, occurred before PART 8 of the report main recommendation, being No.11(a) above, and before PART 9 of the report main recommendation (*refer page 57 of the minutes*), being No.11(b), which were both resolved on 3 June 2021.

RESOLUTION APLTP21-3.76 – PART 8 OF THE REPORT MAIN RECOMMENDATION

Moved: Cr J Denyer

Seconded: Cr A Henry

- 11(a) Having considered the collective impact on rates arising from the matters set out in resolutions 4, 5, 8 and 10, in order to meet the rates increase limit set in Council's draft Financial Strategy for 2021-31, the Annual Plan and Long Term Plan Committee resolves the following preferred options [for the reasons stated] on the tabled items:

- a) Transportation - Youngson Road capital project: Option [1]
- b) Support services - Future Ready Organisation: Option [1]

AND

The Annual Plan and Long Term Plan Committee Votes to revisit the seal extension Issues and options resolution (Part 4: maintaining our roading network, item c).

CARRIED

RESOLUTION APLTP21-3.78 – PART 9 OF THE REPORT MAIN RECOMMENDATION

Moved: Cr M Grainger

Seconded: Mayor G Webber

- 11(b) Having considered the collective impact on rates arising from the matters set out in resolutions 4, 5, 8 and 10, in order to meet the rates increase limit set in Council's draft Financial Strategy for 2021-31, the Annual Plan and Long Term Plan Committee **revokes resolution [APLTP21-3.5 dated 31 May 2021] in its entirety**, and resolves the following preferred option [for the reasons stated] on the tabled item named Transportation - Seal Extensions: Option [2].

Note: Option [2] is shown, in its entirety, in minor Resolution APLTP21-3.77 (refer to the full set of minutes for APLTP21-3).

CARRIED

RESOLUTION APLTP21-3.79 – PART 10 OF THE REPORT MAIN RECOMMENDATION

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr M Grainger

13. That the Annual Plan and Long Term Plan Committee **recommends to Council** that the final Long Term Plan be adopted, inclusive of the amendments in accordance with the Annual Plan and Long Term Plan Committee resolutions of APLTP21-3 dated 31 May 2021, and inclusive of any related consequential amendments arising from the decisions made through APLTP21-3 on 31 May 2021 and 3 June 2021.

CARRIED

RESOLUTION APLTP21-3.80 – PART 11 OF THE REPORT MAIN RECOMMENDATION

Moved: Mayor G Webber

Seconded: Cr M Dean

14. That the Annual Plan and Long Term Plan Committee requests that the Chief Executive Officer directs staff to prepare a decision document as the formal response to all submitters, for adoption by Council alongside the Long Term Plan 2021-31, and that the decision document will be in general accordance with the Annual Plan and Long Term Plan Committee resolutions contained in the minutes of APLTP21-3, dated 31 May 2021 and 3 June 2021.

CARRIED

RESOLUTION APLTP21-3.81 – PART 12 OF THE REPORT MAIN RECOMMENDATION

Moved: Cr J Denyer

Seconded: Cr M Gray

15. That the Annual Plan and Long Term Plan Committee **recommends to Council** the approval of all comment responses (as set out in Attachment 6), to be sent to the respective individual submitters where appropriate, in addition to the decision document; subject to any minor editorial changes, being the responsibility of the Chief Executive Officer.

CARRIED

SIGNIFICANCE AND ENGAGEMENT

2. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy in order to guide decision on approaches of engagement and degree of options analysis. In making this formal assessment it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
3. In terms of the Significance and Engagement Policy this decision is considered to be of high significance because the Long Term Plan is the primary tool to consider Council's level of service, infrastructure provision, financial strategy and rating approach for the next ten years, in particular the first three years. Council has used the special consultative procedure to seek community views on this Long Term Plan.

STAFF COMMENTS

4. Section 93 of the Local Government Act 2002 requires every local authority to have a Long Term Plan (LTP).
5. Council's LTP Consultation Document and supporting information were approved for consultation on 23 February 2021. The supporting information included the draft Schedule of Fees and Charges for 2021/2022. Concurrent consultation was also undertaken on the Draft Revenue and Financing Policy, Draft Multiple Pan Wastewater Remissions Policy and the Water Rates Remission Policy.
6. The special consultative procedure ran from 8 March 2021 to 9 April 2021, with a total of 836 submissions being received from individuals and organisations. To enable spoken interaction, Council held three 'Love the Western Bay' community events (in Te Puke, Te Puna and Waihi Beach) and also formal speaking opportunities in the Council Chambers. Long Term and

Annual Plan Committee deliberations on the feedback received were held on 31 May 2021 and 3 June 2021.

7. The special consultative procedure followed two phases of community pre-engagement in March-May 2020 and September-October 2020. More than 44,000 pieces of feedback has been received across the three community engagement opportunities. Council has made substantive effort to reflect community views into the development of both the Consultation Document and the final Long Term Plan.
8. The Long Term Plan 2021-31 includes an unbalanced budget in 2030/31, due to the proportion of transportation depreciation that is funded through Waka Kotahi rather than rates. Council deem this unbalanced budget to be financially prudent under section 100(2) of the Local Government Act 2002 as the amount is nominal, non-cash in nature and provided for by a third party.
9. Council is now required to approve the Long Term Plan (as amended by the decisions made through the deliberations process), receive the Audit Report from Audit New Zealand and then adopt the Long Term Plan 2021-2031 (including the Auditor's Report). Council is also required to approve the final policies and the decision document and individual comment responses as the formal responses to submitters.
10. The recommendations of this report combine the recommendations from the Long Term and Annual Plan Committee's meeting on 31 May 2021 and 3 June 2021, as well as the legislative requirements for Council to adopt a Long Term Plan.

ATTACHMENTS

Please click the links in the report to take you to the attachments. Alternatively, all attachments are available on Council's website at: <https://www.westernbay.govt.nz/council/council-committees-and-community-boards/council-committee>

10.2 SETTING OF RATES FOR 2021-2022 FINANCIAL YEAR**File Number:** A4084456**Author:** David Jensen, Finance Manager**Authoriser:** Kumaren Perumal, Group Manager Finance and Technology Services**EXECUTIVE SUMMARY**

1. The purpose of this report is for Council to set the rates for the financial year commencing 1 July 2021, in accordance with its Revenue and Financing Policy and Funding Impact Statement.

RECOMMENDATIONS**THAT:**

- 1 The Finance Manager's report dated 29 June 2021 titled 'Setting of Rates for 2021-2022 Financial Year' be received.
- 2 The report relates to an issue that is considered to be of high significance in terms of Council's Significance and Engagement Policy.
- 3 Western Bay of Plenty District Council notes that the rates to be set are expressed exclusive of the Council's GST obligations but that the amount of the rate assessed and invoiced will include GST at the prevailing rate at the time of supply.
- 4 The Western Bay of Plenty District Council sets the rates as attached (**Attachment 1**) under section 23 of the Local Government (Rating) Act 2002, on rating units in the District for the financial year commencing on 1 July 2021 and ending on 30 June 2022.
- 5 In accordance with its Rates Postponement for Homeowners Aged Over 65 years Policy, the Western Bay of Plenty District Council sets the following fees under section 88 of the Local Government (Rating) Act 2002 for the financial year commencing on 1 July 2021 and ending on 30 June 2022:

- (i) Application Fee - \$50

A fee of \$50 will be added to the rates when Council offers postponement. This fee is non-refundable and covers the administration costs associated with processing the application.

- (ii) Counselling Fee - \$300

A fee of up to \$300 may be charged once professional counselling has commenced. This fee is to fund the cost of professional counselling so that an informed decision can be made by an applicant on whether or not to proceed with their application to join the scheme.

- (iii) Other Fees

Such other incidental fees as may be necessary to process the application. Any fees charged under this heading will be third party fees and would change from time to time. Any fees charged under this heading will be discussed with any prospective applicant at the time of making their application.

Interest is at wholesale bank rate plus bank margin negotiated, plus applicable bank administration costs (bank rate and margin are exempt from GST). This interest is the interest charged by the bank from time to time and is made up of the bank wholesale rate at the time of each penalty date, plus an additional 25 basis points, and represents the interest rate payable by the applicant, on rates postponed.

In addition, Council will charge 1.25% excluding GST for on-going administration and reserve fund fees.

- 6 The Western Bay of Plenty District Council sets the due dates for payment of rates, except water consumption rates set under section 19 of the Local Government (Rating) Act, for the financial year commencing 1 July 2021 and ending on 30 June 2022 as follows:
 - (i) All rates will be payable in two equal instalments:
 - The due date for instalment 1 will be 24 September 2021; and
 - The due date for instalment 2 will be 25 February 2022.
- 7 The Western Bay of Plenty District Council sets that the water consumption rates (set under section 19 of the Local Government (Rating) Act) for the financial year, commencing 1 July 2021 and ending on 30 June 2022, will be invoiced twice during the year and the due dates for payment will be 30 days from the date of each invoice being issued.
- 8 Under sections 57 and 58 of the Local Government (Rating) Act 2002, the following penalties be applied to unpaid rates, except water consumption rates (set under section 19 of the Local Government (Rating) Act):
 - (i) A charge of 10 percent on so much of any instalment that has been assessed after 1 July 2021 and which remains unpaid after the relevant due date stated above, to be added on 23 October 2021 for instalment one and 26 March 2022 for instalment two.
 - (ii) A charge of 10 percent on so much of any rates assessed before 1 July 2021, which remains unpaid on 6 July 2021, will be added on that date.
 - (iii) A further charge of 10 per cent on any rates to which a penalty has been added under (ii) above, that remain unpaid, to be added on 6 January 2022.
- 9 Where all outstanding rates and the rates for the 2021-2022 year are paid by close of business 24 September 2021, under section 55 of the Local Government (Rating) Act 2002, a discount of 3% on current rates be allowed, with the exception of metered water consumption charges which do not qualify for discount.
- 10 Rates shall be payable by any of the following methods:
 - (i) Online;
 - (ii) Direct Debit (annually, invoice due date or monthly payments);
 - (iii) Automatic payment;
 - (iv) Internet/telephone banking; and
 - (v) EFTPOS or cash at Council's office, libraries and service centres – between the hours of 8.00 am and 5.00 pm, Monday to Friday.
- 11 Council will continue to collect rates on behalf of the Bay of Plenty Regional Council. The rates collected will be as specified in the rates resolution of the Bay of Plenty Regional Council.

SIGNIFICANCE AND ENGAGEMENT

2. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy in order to guide decision on approaches of engagement and degree of options analysis. In making this formal assessment, it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

In terms of the Significance and Engagement Policy this decision is considered to be of high significance because:

- Rates are set every year for the following financial year commencing 1 July. In this case, 1 July 2021. Ratepayers and residents will be affected.
- In terms of the extent to which the residents and ratepayers are affected, rates continue to be limited to the increases set out in the Financial Strategy of the Long Term Plan 2021-2031. This demonstrates to the community that Council has a prudent approach to managing its operational and capital work programmes.
- Rates are considered to be the most cost effective method to fund Council services and will therefore impact the future interests of the community which may be in a positive or negative way.
- Council works hard to strike a balance between what communities desire and what they need in the form of essential services. The subject could be deemed to be controversial depending on the ratepayers perspective.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Planned Engagement/Consultation/Communication		
Tangata Whenua & General Public	Public consultation has been undertaken in accordance with the requirements of the Local Government Act 2002 through the 2021- 2031 Long Term Plan. The adopted Long Term Plan 2021-2031, which includes the Funding Impact Statement and other rating information, will be uploaded to Council's website after 29 June 2021.		
Internal Staff	Staff will be contacted accordingly.		

ISSUES AND OPTIONS ASSESSMENT

Option A Council adopts the rates for 2021/2022 as set out in the 2021-2031 Long Term Plan	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Enables Council to strike the rates for 2021/2022 in order to fund the capital and operational programme outlined in the 2021-2031 Long Term Plan.</p> <p>The activities funded from the capital and operational programme to promote the four well-beings: social, economic, environmental and cultural. The Long Term plan provides detail on the various outcomes the Council is focussing on.</p>
Option B Council DOES NOT adopt the rates for 2021/2022 as set out in the 2021-2031 Long Term Plan	
Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental 	<p>Council would be unable to enact the capital and operational programmes contained in the Long Term Plan to promote the four well-beings: social, economic, environmental and cultural.</p>

STATUTORY COMPLIANCE

- The recommendations in this report are consistent with legislative requirements and are in accordance with the rating policies and the overall revenue and financing policy.

ATTACHMENTS

- 2021/22 Rating Funding Impact Statement [!\[\]\(67ff022fd78f943b679992c2874bbfd1_img.jpg\)](#) 

Funding Impact Statement - Rates

Rate Funding Mechanisms 2021/2022

The following rates are GST exclusive. The defined areas of benefits, land areas, or zones are available on Council maps at - Barks Corner, Tauranga and can be viewed on our website at www.westernbay.govt.nz. Further detail on the rate funding mechanisms can be found in Councils Revenue and Financing Policy. All our funding sources will also be used during each future year covered by the Long Term Plan 2021-2031.

General Rates

General rates are set under section 13 of the Local Government (Rating) Act 2002 on a differential basis on the capital value of all rateable rating units for the District. General Rates consist of a rate in the dollar charged on capital value and a Uniform Annual General Charge (UAGC) which is a flat amount assessed on each rateable rating unit.

Differential general rate

Our policy is to have the same system for charging General Rates across the whole District. Our current differential rates policy is that all rateable rating units are charged at a differential of 1.0 for the General Rate.

The different categories of land and rates are outlined in the table below. The objectives of the differential rate, in terms of the total revenue sought from each category are:

Source	Differential categories	Matters	Factor of liability	2020/21 Annual Plan Revenue (\$)	General Rate in the dollar of capital value	2021/22 Annual Plan Revenue (\$)
General rate	Residential zoned areas	Zone	Capital value	6,075,462	0.0008668	7,172,174
	Rural zoned areas	Zone	Capital value	13,366,596	0.0008668	15,779,466
	Commercial/industrial zoned area/post-harvest zoned areas	Zone	Capital value	676,124	0.0008668	798,175
	Forestry	Zone	Capital value	92,837	0.0008668	109,596
Total General Rates				20,211,020		23,859,411

Uniform Annual General Charge (UAGC)

A uniform annual general charge set under section 15 (1) of the Local Government (Rating) Act 2002 for all rateable land within the District. The size of the UAGC is set each year by Council and is used as a levelling tool in the collection of General Rates. The combined revenue sought from both the UAGC and certain targeted rates set on a uniform basis, is to be assessed close to but not exceeding 30% of the total rates revenue. If the Uniform Annual General Charge (UAGC) were set at zero the effect would be to increase the amount of General Rates assessed on capital value which would increase the share assessed on properties with higher capital values and decrease the share assessed on lower capital values. In setting the level of the UAGC, we consider the following issues:

- The impact of a high UAGC on those with low incomes and relatively low property values.
- The impact of a low UAGC on the relative share of rates levied on large rural properties.
- Fairness and equity and the social consequences of an unfair distribution of rates.
- The collective effect of other flat charges (e.g. environmental protection rate, targeted rate for libraries) on affordability for low income households.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
UAGC	-	-	Fixed amount per rating unit	5,580,120	210.00	4,796,400

Funding Impact Statement - Rates

Targeted Rates

We use targeted rates (as defined in the Local Government (Rating) Act 2002) to collect funds over areas of benefit. This rating tool is chosen where the services provided are specific to a particular community or area within our District and it is not considered fair to charge all ratepayers. These rates are collected according to the factors listed below. Area of Benefit maps for the various targeted rates can be viewed on our website at www.westernbay.govt.nz.

Roading rates

The Council sets three roading rates. One is a differentiated targeted rate. The second targeted rate is District-wide on all rateable rating units. The third rate is for all rateable rating units which have a rural zoning.

SOURCE	DIFFERENTIAL CATEGORIES / CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Roading rate	1. Residential and Rural zoned	Land use	Land value	8,574,040	0.000662	9,594,254
	1. Forestry zoned	Land use	Land value	65,993	0.000662	73,846
	1. Commercial/Industrial or Post-harvest zoned	Land use	Land value	437,357	0.001323	489,397
	2. Roding rate (District-wide)	All rateable land within the local authority district	Fixed amount per rating unit	1,605,367	78.65	1,796,388
	3. Roding rate (Rural-zoned)	Land use	Fixed amount per rating unit	2,712,046	297.09	3,034,748
Total Roding targeted rates				13,394,803		14,988,633

Funding Impact Statement - Rates

Community Board targeted rates

The community board rates are uniform targeted rates set under section 16 of the Local Government (Rating) Act 2002. The community board rates part fund community board activity. The different rates are based on where the land is situated (refer to Council maps). The rates are outlined in the table below.

SOURCE	CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Community Boards	Waihi Beach	Location	Fixed amount per rating unit	77,537	26.68	83,017
	Katikati	Location	Fixed amount per rating unit	94,084	21.86	100,239
	Ōmokoroa	Location	Fixed amount per rating unit	69,712	38.38	76,845
	Te Puke	Location	Fixed amount per rating unit	113,027	29.84	121,811
	Maketu	Location	Fixed amount per rating unit	77,019	137.62	80,507
Total Community Board targeted rates				431,379		462,419

Environmental Protection Targeted Rate

The environmental protection rate is a uniform targeted rate set under section 16 of the Local Government (Rating) Act 2002. It is set as a fixed amount per rating unit for the District. The environmental protection rate part funds the following activities: wastewater, environmental protection, recreation and leisure.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Environmental Protection Rate	-	All rateable land within the District	Fixed amount per rating unit	936,360	65.83	1,503,480

Funding Impact Statement - Rates

Solid Waste Targeted Rates

The solid waste rates are targeted rates set under section 16 (3) (b) of the Local Government (Rating) Act 2002. The solid waste rate part funds the solid waste activity.

SOURCE	CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Solid waste	Western	Location - Katikati/Waihi Beach ward	Fixed amount per rating unit	668,997	83.79	647,089
	Eastern	Location - Te Puke/Maketu ward	Fixed amount per rating unit	522,684	51.68	380,150
Total Solid Waste targeted rates				1,191,680		1,027,239

Ōmokoroa Greenwaste

The Ōmokoroa greenwaste rate is a uniform targeted rate set under section 16 of the Local Government (Rating) Act 2002. The Ōmokoroa greenwaste targeted rate part funds greenwaste facilities. The targeted rate is on all rating units in the Ōmokoroa community board defined area of benefit.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Ōmokoroa greenwaste		Location - Ōmokoroa	Fixed amount per rating unit	110,758	54.88	110,748

Kerbside Collection

The kerbside collection rate is a uniform targeted rate set under section 16 (3) (a) of the Local Government (Rating) Act 2002. The kerbside collection rate part funds the solid waste activity.

SOURCE	CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Kerbside Collection	Rural service area	Service Provision	Extent of service provision	-	85.22	501,264
Kerbside Collection	Urban service area	Service Provision	Extent of service provision	-	129.57	1,462,327
Total Waste & Recycling Initiatives targeted rates				-		1,963,591

Funding Impact Statement - Rates

Library Services Targeted Rates

The library services rates are targeted rates set under section 16 of the Local Government (Rating) Act 2002. They are a fixed amount per rating unit for the District, and a fixed amount for the defined area of benefit Te Puna. The library services targeted rates part fund the library activity.

SOURCE	CATEGORIES	MATTERS	DIFFERENTIAL FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Library Services	District-wide	All rateable land within the District	Fixed amount per rating unit	1,784,521	116.28	2,655,740
Te Puna Library rate		Location - Te Puna area of benefit	Fixed amount per rating unit	11,220	7.53	11,220
Library Services rate				1,795,741		2,666,960

Funding Impact Statement - Rates

Western Water

The western water rates are differential targeted rates set under section 16 and a volumetric water rates set under section 19 of the Local Government (Rating) Act 2002. The western water targeted rate part funds the western water activity, this area approximates the Katikati/Waihi Beach ward. The different categories of land are based on the provision or availability of water supply services provided by Council on all rating units in the western water zone. Where a rating unit has the ability to, but is not connected to the water supply an availability rate is charged.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Western water	Metered connection (standard 20mm)	Location of land and provision or availability of service	Per connection	2,579,974	367.57	2,619,304
	Metered connection (additional to standard 20mm)	Location of land and provision or availability of service	Per connection	26,060	97.96	27,037
	Metered connection (25mm)	Location of land and provision or availability of service	Per connection	4,323	205.84	4,323
	Metered connection (32mm)	Location of land and provision or availability of service	Per connection	-	421.71	-
	Metered connection (40mm)	Location of land and provision or availability of service	Per connection	3,308	1,102.71	3,308
	Metered connection (50mm)	Location of land and provision or availability of service	Per connection	13,508	1,929.74	13,508
	Metered connection (100mm)	Location of land and provision or availability of service	Per connection	8,822	8,821.68	8,822
	Metered connection (150mm)	Location of land and provision or availability of service	Per connection	-	20,308.24	-
	Unmetered connection	Location of land and provision or availability of service	Per connection	-	478.53	-
	Availability charge	Location of land and availability of service	Per rating unit	60,647	183.79	54,034
	Consumption charge		A fixed amount per cubic metre of water consumption	-	1.24	
	Woodland Road water supply extension (capital repayment over time through rate)	Location of land in defined area of benefit and provision or availability of service	Per rating unit	2,109	527.37	2,109
	Woodland Road water supply extension (one-off capital repayment)	Location of land in defined area of benefit and provision or availability of service	Per rating unit	32,640	3,626.62	32,640
Total western water rates				2,731,391		2,765,085

Funding Impact Statement - Rates

Central Water

The central water rates are differential targeted rates set under section 16 and a volumetric water rates set under section 19 of the Local Government (Rating) Act 2002. The central water targeted rate part funds the central water activity. The area serviced is approximated by the Kaimai Ward area. The different categories of land are based on the provision or availability of central water supply services provided by Council on all rating units in the central water zone. Where a rating unit has the ability to, but is not connected to the water supply an availability rate is charged.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Central water	Metered connection (standard 20mm)	Location of land and provision or availability of service	Per connection	1,484,248	367.57	1,549,675
	Metered connection (additional to standard 20mm)	Location of land and provision or availability of service	Per connection	24,729	97.96	24,686
	Metered connection (25mm)	Location of land and provision or availability of service	Per connection	5,763	205.84	5,763
	Metered connection (32mm)	Location of land and provision or availability of service	Per connection	-	421.71	-
	Metered connection (40mm)	Location of land and provision or availability of service	Per connection	-	1,102.71	-
	Metered connection (50mm)	Location of land and provision or availability of service	Per connection	15,438	1,929.74	15,438
	Metered connection (100mm)	Location of land and provision or availability of service	Per connection	-	8,821.68	-
	Metered connection (150mm)	Location of land and provision or availability of service	Per connection	-	20,308.24	-
	Unmetered connection	Location of land and provision or availability of service	Per connection	957.06	478.53	957.06
	Availability charge	Location of land and availability of service	Per rating unit	49,253	183.79	48,888
	Consumption charge		A fixed amount per cubic metre of water consumption	-	1.24	-
Total central water rates				1,580,388		1,645,408

Funding Impact Statement - Rates

Eastern Water

The eastern water rates are differential targeted rates set under section 16 and a volumetric water rates set under section 19 of the Local Government (Rating) Act 2002. The eastern water targeted rate part funds the eastern water activity. The area serviced is approximated by the Maketu/Te Puke Ward area. The different categories of land are based on the provision or availability of central water supply services provided by Council. The targeted rates are on all rating units in the Eastern water area or in defined areas of benefit. Where a rating unit has the ability to, but is not connected to the water supply an availability rate is charged.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Eastern water	Metered connection (standard 20mm)	Location of land and provision or availability of service	Per connection	1,967,235	367.57	1,987,819
	Metered connection (additional to standard 20mm)	Location of land and provision or availability of service	Per connection	15,313	97.96	15,772
	Metered connection (25mm)	Location of land and provision or availability of service	Per connection	6,999	205.84	6,999
	Metered connection (32mm)	Location of land and provision or availability of service	Per connection	-	421.71	-
	Metered connection (40mm)	Location of land and provision or availability of service	Per connection	5,514	1,102.71	5,514
	Metered connection (50mm)	Location of land and provision or availability of service	Per connection	28,946	1,929.74	28,946
	Metered connection (100mm)	Location of land and provision or availability of service	Per connection	26,465	8,821.68	26,465
	Metered connection (150mm)	Location of land and provision or availability of service	Per connection	20,308	20,308.24	20,308
	Unmetered connection	Location of land and provision or availability of service	Per connection	1,436	478.53	1,436
	Availability charge	Location of land and availability of service	Per rating unit	57,523	183.79	53,850
	Consumption charge		A fixed amount per cubic metre of water consumption	-	1.24	
	Black Road water supply extension (capital repayment over time through rate)	Location of land in defined area of benefit and provision or availability of service	Per rating unit	2,045	511.27	2,045
	Black Road water supply extension (one-off capital repayment)	Location of land in defined area of benefit and provision or availability of service	Per rating unit	-	3,515.93	-
	Gibraltar water scheme	Location of land in defined area of benefit and provision or availability of service	Per rating unit	2,900	100.00	2,900
Total eastern water rates				2,134,683		2,152,053

Funding Impact Statement - Rates

Waihi Beach Wastewater

The Waihi Beach wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Waihi Beach wastewater targeted rate part funds the Waihi Beach wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Waihi Beach wastewater area or in defined areas of benefit. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged. A rating unit used primarily as a residence is deemed to only have one toilet.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Waihi Beach wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	69,863	472.05	74,584
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	2,599,080	944.09	2,621,738
	Multiple pan charge	Location of land and provision or availability of service	Per water closet or urinal after the first	305,681	791.98	308,080
	Waihi Beach School	Location of land and provision or availability of service	Per rating unit	8,085	8,085.00	8,085
Total Waihi Beach wastewater				2,982,709		3,012,487

Funding Impact Statement - Rates

Katikati Wastewater

The Katikati wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Katikati wastewater targeted rate part funds the Katikati wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Katikati wastewater area or in defined areas of benefit. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged. A rating unit used primarily as a residence is deemed to only have one toilet.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Katikati wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	94,410	472.05	72,696
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	2,137,420	944.09	2,175,183
	Multiple pan charge	Location of land and provision or availability of service	Per water closet or urinal after the first	281,924	791.98	281,945
	Katikati College	Location of land and provision or availability of service	Per rating unit	22,993	22,993.00	22,993
	Katikati Primary	Location of land and provision or availability of service	Per rating unit	14,722	14,722.00	14,722
Total Katikati wastewater				2,551,468		2,567,539

Funding Impact Statement - Rates

Ōmokoroa Wastewater

The Ōmokoroa wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002.

The Ōmokoroa wastewater targeted rate part funds the Ōmokoroa wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Ōmokoroa wastewater area or in defined areas of benefit. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged. A rating unit used primarily as a residence is deemed to only have one toilet.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Ōmokoroa wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	74,584	472.05	74,584
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	1,776,777	944.09	1,873,075
	Multiple pan charge	Location of land and provision or availability of service	Per water closet or urinal after the first	183,725	791.98	183,739
	Ōmokoroa Point School	Location of land and provision or availability of service	Per rating unit	6,813	6,813.00	6,813
	Astelia Place	Location of land in Astelia Place and availability of service	Per rating unit	1,187	593.64	1,187
Total Ōmokoroa wastewater				2,043,087		2,139,398

Ongare Point

The Ongare Point wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Ongare Point wastewater targeted rate part funds the Ongare Point Wastewater wastewater activity. The different categories of land are based on the the provision or availability of wastewater services provided by Council. The targeted rates are on all properties in the Ongare Point wastewater area or in defined areas of benefit. The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Ongare Point Wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	-	472.05	-
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	44,372	944.09	44,372
	Multiple pan charge	Location of land and provision or availability of service	Per water closet or urinal after the first	-	791.98	-
Total Ongare Point wastewater				44,372		44,372

Funding Impact Statement - Rates

Te Puke Wastewater

The Te Puke wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Te Puke wastewater targeted rate part funds the Te Puke wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Te Puke wastewater area or in defined areas of benefit. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged. A rating unit used primarily as a residence is deemed to only have one toilet.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Te Puke wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	32,571	472.05	32,571
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	2,633,067	944.09	2,667,998
	Multiple pan charge	Location of land and provision or availability of service	Per water closet or urinal after the first	586,813	791.98	586,857
	Te Puke High School	Location of land and provision or availability of service	Per rating unit	12,657	12,657.00	12,657
	Te Puke Intermediate School	Location of land and provision or availability of service	Per rating unit	13,692	13,692.00	13,692
	Te Puke Primary School	Location of land and provision or availability of service	Per rating unit	12,867	12,867.00	12,867
	Fairhaven Primary School	Location of land and provision or availability of service	Per rating unit	11,560	11,560.00	11,560
	Te Timatanga Hou Kohanga Reo	Location of land and provision or availability of service	Per rating unit	236	236.00	236
Total Te Puke wastewater				3,303,463		3,338,439

Funding Impact Statement - Rates

Maketu / Little Waihi Wastewater

The Maketu / Little Waihi wastewater rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002. The Maketu / Little Waihi wastewater targeted rate part funds the Maketu / Little Waihi Wastewater wastewater activity. The different categories of land are based on the provision or availability of wastewater services provided by Council. The targeted rates are on all rating units in the Maketu / Little Waihi wastewater area or in defined areas of benefit. Where a rating unit has the ability to, but is not connected to the wastewater system an availability rate is charged. A rating unit used primarily as a residence is deemed to only have one toilet.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Maketu / Little Waihi Wastewater	Availability charge	Location of land and provision or availability of service	Per rating unit	50,981	472.05	50,981
	Connection charge	Location of land and provision or availability of service	On each rating unit connected to the scheme	434,281	944.09	439,002
	Multiple pan charge	Location of land and provision or availability of service	Per water closet or urinal after the first	35,636	791.98	35,639
	Maketu / Little Waihi Wastewater High School	Location of land and provision or availability of service	Per rating unit	2,912	2,912.00	2,912
Total Maketu / Little Waihi Wastewater				523,811		528,534

Funding Impact Statement - Rates

Waihi Beach Coastal Protection

The Waihi Beach Coastal Protection rates are targeted rates set under sections 16 and 117 of the Local Government (Rating) Act 2002. The Waihi Beach Coastal Protection targeted rates part fund coastal protection in Waihi Beach. The different categories of land are based on the provision of services provided by Council. The targeted rates are on all rating units in the Waihi Beach area or defined areas of benefit. The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Waihi Beach Coastal Protection	Rock revetment area of benefit - Operational	Location of land and provision or availability of service	Per rating unit	9,174	173.09	9,174
	Rock revetment area of benefit - Capital	Location of land and provision or availability of service	Per rating unit	34,194	1,486.69	34,194
	Rock revetment area of benefit capital lump sum (optional)*	Location of land and provision or availability of service	Per rating unit		14,924.00	-
	- Ward area	Location of land and provision or availability of service	Per rating unit	43,879	14.10	43,879
	- Dunes northern end area of benefit	Location of land and provision or availability of service	Per rating unit	14,367	624.66	14,367
	- Dunes Glen Isla Place area of benefit	Location of land and provision or availability of service	Per rating unit	4,504	643.41	4,504
Total Waihi Beach Coastal Protection				106,118		106,118

*Lump sum contributions are invited in respect of Waihi Beach Rock Revetment within the defined areas of benefit in lieu of future payments of the Rock Revetment area of benefit - capital rate above. Offer letters are sent out each year inviting rate payers to make a lump sum contribution.

Funding Impact Statement - Rates

Stormwater

The stormwater rate is a differential targeted rate set under section 16 of the Local Government (Rating) Act 2002. Stormwater targeted rate part funds stormwater in defined areas of benefit. The different categories of land are based on the provision services provided by Council. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Stormwater	Kauri Point	Location of land and provision or availability of service	Fixed amount per rating unit	14,295	174.33	14,295
	Tanners Point	Location of land and provision or availability of service	Fixed amount per rating unit	19,002	174.33	19,351
	Te Puna	Location of land and provision or availability of service	Fixed amount per rating unit	23,709	174.33	23,709
	Pukehina	Location of land and provision or availability of service	Fixed amount per rating unit	111,920	174.33	111,920
	Waihi Beach	Location of land and provision or availability of service	Fixed amount per rating unit	1,260,578	405.07	1,269,489
	Katikati	Location of land and provision or availability of service	Fixed amount per rating unit	883,458	405.07	882,648
	Ōmokoroa	Location of land and provision or availability of service	Fixed amount per rating unit	830,394	405.07	879,812
	Ongare Point	Location of land and provision or availability of service	Fixed amount per rating unit	18,305	174.33	18,653
	Tuapiro Point	Location of land and provision or availability of service	Fixed amount per rating unit	4,358	174.33	4,358
	Te Puke	Location of land and provision or availability of service	Fixed amount per rating unit	1,208,729	405.07	1,218,045
	Paengaroa	Location of land and provision or availability of service	Fixed amount per rating unit	52,125	174.33	52,299
	Maketu	Location of land and provision or availability of service	Fixed amount per rating unit	89,780	174.33	89,606
	Minden	Location of land and provision or availability of service	Fixed amount per rating unit	-	-	-
	Total Stormwater			4,516,651		4,584,185

Funding Impact Statement - Rates

Land Drainage

Land Drainage rates are targeted rates set under section 16 of the Local Government (Rating) Act 2002. Land Drainage targeted rates part fund land drainage in Little Waihi defined areas of benefit. The categories of land liable for each rate are based on the provision of services provided by Council and the location of land. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

SOURCE	CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Land Drainage	Land Drainage - drains class A	Location of land and provision or availability of service	Per hectare of each rating unit	174,567	43.66	183,573
	Land Drainage - drains class B	Location of land and provision or availability of service	Per hectare of each rating unit	2,024	20.35	2,137
	Land Drainage - pumps class A	Location of land and provision or availability of service	Per hectare of each rating unit	330,704	192.78	363,390
	Land Drainage - pumps class B	Location of land and provision or availability of service	Per hectare of each rating unit	7,834	134.64	8,617
	Land Drainage - pumps class C	Location of land and provision or availability of service	Per hectare of each rating unit	10,000	96.90	11,047
Total Land Drainage				525,129		568,764

Funding Impact Statement - Rates

Community Halls

Community Hall rates are uniform targeted rates set under section 16 of the Local Government (Rating) Act 2002.

Community Hall targeted rates part fund Community Halls in defined areas of benefit. The categories of land are based on the location of land. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

SOURCE	CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Community Halls	Katikati War Memorial Hall	Location of land and provision or availability of service	Fixed amount per rating unit	76,670	17.00	78,222
	Te Puna War Memorial Hall	Location of land and provision or availability of service	Fixed amount per rating unit	30,783	6.00	9,072
	Te Puna Community Centre	Location of land and provision or availability of service	Fixed amount per rating unit	7,227	41.00	61,992
	Paengaroa Hall	Location of land and provision or availability of service	Fixed amount per rating unit	3,253	17.50	12,810
	Pukehina Beach Community Centre	Location of land and provision or availability of service	Fixed amount per rating unit	3,272	6.50	5,330
	Pukehina Hall	Location of land and provision or availability of service	Fixed amount per rating unit	-	-	-
	Oropi War Memorial Hall	Location of land and provision or availability of service	Fixed amount per rating unit	22,854	40.45	26,496
	Kaimai Hall	Location of land and provision or availability of service	Fixed amount per rating unit	4,237	21.50	8,772
	Omanawa Hall	Location of land and provision or availability of service	Fixed amount per rating unit	11,302	22.50	9,608
	Te Ranga Hall	Location of land and provision or availability of service	Fixed amount per rating unit	2,500	25.00	6,500
	Te Puke War Memorial and Settlers Hall	Location of land and provision or availability of service	Fixed amount per rating unit	89,434	32.00	145,152
	Ōmokoroa Settlers Hall	Location of land and provision or availability of service	Fixed amount per rating unit	11,880	11.50	28,348
	Ohauti Hall	Location of land and provision or availability of service	Fixed amount per rating unit	13,600	49.00	13,083

Funding Impact Statement - Rates

SOURCE	CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Community Halls (continued)	Waihi Beach Community Centre	Location of land and provision or availability of service	Fixed amount per rating unit	31,120	15.00	46,875
	Whakamarama Hall	Location of land and provision or availability of service	Fixed amount per rating unit	10,280	27.00	13,959
	Pyes Pa Hall	Location of land and provision or availability of service	Fixed amount per rating unit	5,652	43.50	23,099
Total Community Halls				324,062		489,317

Promotion rates

Promotion rates are targeted rates set under section 16 of the Local Government (Rating) Act 2002. Promotion targeted rates part fund town centre promotion in defined areas of benefit. The categories of land are based on the location of land. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES / CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Waihi Beach Events and Promotions	Waihi Beach community board area	Location - Waihi Beach community board area (all land other than commercial/industrial)	Fixed amount per rating unit	18,239	12.29	38,250
Waihi Beach Events and Promotions	Commercial/industrial zoned area	Location of land and land use	Fixed amount per rating unit	36,985	216.10	12,750
Katikati Promotion	Katikati Town Centre	Location of land - Katikati	Fixed amount per rating unit	323,613	20.00	91,820
Katikati Promotion	Katikati Ward promotion	Location of land - Katikati (all land other than commercial/industrial)	Fixed amount per rating unit	34,071	7.42	34,071
Katikati Promotion	Commercial/industrial zoned area	Location of land and land use	Fixed amount per rating unit	43,361	309.72	43,361
Ōmokoroa Promotion	Ōmokoroa Town Centre	Location of land - Ōmokoroa	Fixed amount per rating unit	-	-	-
Te Puke Promotion	Te Puke promotion	Location of land - Te Puke (all land other than commercial/industrial)	Fixed amount per rating unit	48,136	11.80	48,136

Funding Impact Statement - Rates

SOURCE	DIFFERENTIAL CATEGORIES / CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Te Puke Promotion	Te Puke promotion	Location of land - Maketu (all land other than commercial/industrial)	Fixed amount per rating unit	18,604	5.61	18,239
Te Puke Promotion	Commercial/industrial zoned area	Location of land and land use	Fixed amount per rating unit	37,725	170.44	36,985
Total Town Centre promotion rates				328,130		323,613

Development Fund Rates

Development fund rates are uniform targeted rates set under section 16 of the Local Government (Rating) Act 2002.

Targeted rates part fund Pukehina development in defined areas of benefit. The different categories of land are based on land use and services provided by Council. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

SOURCE	CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Pukehina development rate	Residential	Land use	Fixed amount per rating unit	12,640	20.00	12,640

Pukehina Beach Protection Rate

The Pukehina Beach Protection rate is a differential targeted rate set under section 16 of the Local Government (Rating) Act 2002.

The Pukehina Beach Protection targeted rate part funds Pukehina beach protection in defined areas of benefit. The different categories of land are based on location of land. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Pukehina beach protection	Coastal	Location	Fixed amount per rating unit	12,240	46.02	12,240
Pukehina beach protection	Inland	Location	Fixed amount per rating unit	3,060	8.23	3,060
Total Pukehina Beach Protection				15,300		15,300

Funding Impact Statement - Rates

Community Development and Grants

Community Development and Grants rates are differential targeted rates set under section 16 of the Local Government (Rating) Act 2002, which part fund the communities activity. The different categories of land are based on location of land. The targeted rates are on all rating units in defined areas of benefit.

The different categories of land and rates are outlined in the table below.

SOURCE	DIFFERENTIAL CATEGORIES	MATTERS	FACTOR	2020/21 Annual Plan Revenue (\$)	Amount (\$)	2021/22 Annual Plan Revenue (\$)
Katikati resource centre	Katikati	Location - Katikati community board area	Fixed amount per rating unit	22,261	4.85	22,261
Katikati resource centre	Waihi Beach	Location - Waihi Beach community board area	Fixed amount per rating unit	7,420	2.38	7,420
Heritage Museum	District-wide	All rateable land within the District	Fixed amount per rating unit	71,400	3.13	71,400
Total Community Development and grants				101,081		101,081

Early Payment of Rates for Subsequent Years

Rates eligible for early repayment, under the Early Repayment of Rates for Subsequent Years Policy are:

- Te Puna West Wastewater Capital Targeted Rate.
- Ongare Point Wastewater Capital Targeted Rate.
- Woodland Road Rural Water Supply Targeted Rate.
- Black Road Rural Water Supply Targeted Rate.

Rating Units

The projected number of rating units at the end of the preceding financial year for each year covered by the long-term plan are as follows:

Financial year ending 30 June	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Number of rating units for Western Bay of Plenty District Council	23,861	24,246	24,631	24,942	25,253	25,564	25,875	26,186	26,441	26,697	26,952

10.3 MAKING PLAN CHANGE 81 (ŌMOKOROA INDUSTRIAL ZONE REVIEW) OPERATIVE**File Number:** A4080218**Author:** Phillip Martelli, Resource Management Manager**Authoriser:** Rachael Davie, Group Manager Policy Planning And Regulatory Services**EXECUTIVE SUMMARY**

1. The purpose of this report is to fulfil Council's statutory requirements to make Plan Change 81, (Ōmokoroa Industrial Zone Review) to the Western Bay of Plenty District Plan First Review, operative.

RECOMMENDATION

1. That the Resource Management Manager's report dated 29 June 2021 titled 'Making Plan Change 81 (Ōmokoroa Industrial Zone Review) Operative' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That pursuant to the relevant provisions of the Resource Management Act 1991:
 - Plan Change 81 be approved.
 - Plan Change 81 be made operative on 10 July 2021.
 - The public be notified of the operative date on 3 July 2021 (at least five working days before the date on which the Plan Change will become operative).

BACKGROUND

2. Plan Change 81 was notified on 24 March 2018 and proposed to introduce controls to reduce the effects of the Industrial Zone on neighbouring rural-residential properties.
3. A Hearing was held on 1 August 2018 and the Decision was notified on 12 July 2019. One appeal was lodged by Michael and Sandra Smith, seeking amendments to the noise, access, and landscaping requirements. This appeal has now been resolved by way of a Consent Order issued by the Environment Court (**Attachment 1**).
4. Plan Change 81 can now be made operative in accordance with the relevant provisions of the Resource Management Act 1991. This requires a resolution from Council to adopt the Plan Change and to set an operative date, which is at least five working days after the public notification of this resolution. It is proposed to notify the Council resolution on 3 July 2021 with the operative date being 10 July 2021.

SIGNIFICANCE AND ENGAGEMENT

5. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy to guide decision on approaches of engagement and degree of options analysis. In making this formal assessment, it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
6. In terms of the Significance and Engagement Policy this decision is considered to be of low significance. The Decision on Plan Change 81 was appealed by one party but this has now been resolved. The rules of the Plan Change are therefore treated as operative in accordance with the provisions of the Resource Management Act 1991. Council is now required to make the Plan Change formally operative. The decision to make the Plan Change formally operative will not impact the community or have financial consequences. The decision is not reversible, but the same matters can be revisited under the District Plan Review.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication		
Affected Landowners Powerco	Consultation was held with affected landowners prior to the Plan Change being notified. Some also made submissions and attended the hearing. One made an appeal which has now been resolved. Powerco also made a submission.	Planned	Completed
Tangata Whenua	Pirirakau are the relevant Hapu for the Ōmokoroa area. Discussions were held with them prior to the notification of the Plan Change. No concerns were raised.		
General Public	The public had the opportunity to make submissions and attend the hearing if they wished.		

ISSUES AND OPTIONS ASSESSMENT

Make Plan Change 81 Operative	
Reasons why no options are available Section 79 (2) (c) and (3) Local Government Act 2002	Legislative or other reference
The Decision on the Plan Change was notified on 12 July 2019. One appeal was received which has now been resolved. The rules of the Plan Change are therefore treated as operative, and Council must now make the Plan Change formally operative in accordance with the Resource Management Act.	Resource Management Act 1991 Schedule 1, Clause 20 (Operative Date)

STATUTORY COMPLIANCE

7. The recommendation is to make Plan Change 81 Operative. This is required to fulfil Council's legislative requirements under the Resource Management Act 1991. The Plan Change process has already considered the requirements of any relevant national and regional plans.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
	All costs associated with the completed Plan Change process and the need to publicly notify the resolution to make the Plan Change operative are budgeted for.

ATTACHMENTS

1. Plan Change 81 - Environment Court Consent Order  

IN THE ENVIRONMENT COURT
AT AUCKLAND

I TE KŌTI TAIAO O AOTEAROA
KI TĀMAKI MAKĀURAU

IN THE MATTER of an appeal under cl 14 of Schedule 1 to
the Resource Management Act 1991

BETWEEN M AND S SMITH
(ENV-2019-AKL-000167)
Appellants

AND WESTERN BAY OF PLENTY
DISTRICT COUNCIL
Respondent

Court: Environment Judge J A Smith sitting alone under s 279 of the
Act

Date of Order: 19 March 2021

Date of Issue: 19 March 2021

CONSENT ORDER

A: Under section 279(1)(b) of the Resource Management Act 1991, the
Environment Court, by consent, orders that:

- (1) the appeal is allowed subject to the amendments set out in this order;
- (2) the appeal is otherwise dismissed.

B: Under section 285 of the Resource Management Act 1991, there is no order
as to costs.



REASONS

Introduction

[1] This appeal concerns Western Bay of Plenty District Council's decisions on Proposed Plan Change 81 (Ōmokoroa Industrial Zone Review) to the Western Bay of Plenty District Plan (**Plan Change 81**). Plan Change 81 proposes amendments to the existing Industrial Zoned land situated on the right hand side of Ōmokoroa Road, just off State Highway 2.

[2] Michael and Sandra Smith have appealed the Council's decisions on Plan Change 81.

[3] The Appeal seeks amendments to ensure that appropriate access is provided for existing Future Urban zoned properties adjacent to the Industrial zone, and appropriate provisions to address roading, transportation and amenity considerations in order to address the potential effects of the Industrial zone on landowners in the existing Future Urban zone.

[4] The parties have agreed that the Appeal can be resolved in its entirety by making the following amendments to Plan Change 81:

- 4.1 Amending Section 4C.1.3.2(b) Noise limits to provide new (more restrictive) limits in relation to the Ōmokoroa Light Industrial Zone;
- 4.2 Amending Section 4C.5.3.2 to provide further clarification regarding screening within the Ōmokoroa Industrial zone, and provision for fencing, yards and planting for the private right of way boundary with the Industrial zone and where it crosses the Industrial zone;
- 4.3 Providing further clarification in relation to permitted activities and providing for a new non-complying activity (waste management) within the proposed new Ōmokoroa Light Industrial zone;
- 4.4 Amending Section 21.4.1(c) to provide for measures to address visual amenity for the Spine Road;



- 4.5 Amending the Section 21.4.1(a) height and daylighting requirements to provide a 9m height restriction for the Ōmokoroa Light Industry zone;
- 4.6 Amending the yard requirements in Section 21.4.1(b) to provide appropriate requirements for the Ōmokoroa Light Industry zone;
- 4.7 Restrict access off Ōmokoroa Road in Section 12.4.4.4 and alignment of lot boundaries with Zone boundaries in Section 12.4.11.6;
- 4.8 Amending Maps U65 and U66 to refer to “Landscape Strip” rather than “Buffer” to ensure consistency with the related performance standards; and
- 4.9 Amending Map U66 to provide for the rezoning of the “triangle” shaped piece of land which includes the private right of way (being part of Lot 3 DP526609) from Industrial to Future Urban zoning.

Other relevant matters

[5] Timothy Laing, Louise Laing and Janine Birch have given notice of an intention to become parties under s 274 of the Act and have signed the memorandum setting out the relief sought.

[6] In making this order the Court has read and considered the appeal and the joint memorandum of the parties dated 3 February 2021.

Orders

[7] The Court is making this order under section 279(1) of the Act, such order being by consent, rather than representing a decision or determination on the merits pursuant to section 297. The Court understands for present purposes that:

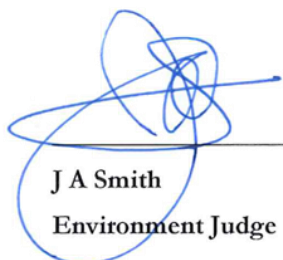
- (a) all parties to the proceedings have executed the memorandum requesting this order;
- (b) all parties are satisfied that all matters proposed for the Court’s endorsement fall within the Court’s jurisdiction, and conform to the

relevant requirements and objectives of the Act including, in particular,
Part 2.

[8] Therefore, the Court orders, by consent, that Proposed Plan Change 81 (Ōmokoroa Industrial Zone Review) is amended as shown in **Appendix A** of this order.

[9] A clean version is included in **Appendix B**.

[10] There is no order for costs.



J A Smith
Environment Judge



APPENDIX A – tracking in underline and ~~strikethrough~~1. **4C.1.3.2(b): Noise limits for activities in Industrial and Commercial Zones**

Insert a new table as follows:

Omokoroa Light Industrial Zone

Time Period		Sound Level Not to be Exceeded	
Day	Hours	Leq	Lmax
<u>Monday to Friday</u>	<u>7am to 8pm</u>	55dBA	N/A
<u>Saturday, Sunday and Public Holidays</u>	9am to 6pm	55dBA	N/A
At all other times		45dBA	<u>65dBA</u>

2. **4C.5.3.2: Screening in Industrial and Commercial Zones**

(d) Omokoroa Industrial Zone

(i) A 10m minimum width landscape strip shall be provided along the perimeter of the Industrial Zone or adjacent to Omokoroa, Hamurana and Francis Road as shown in the Omokoroa Stage 2 Structure Plan maps and on District Plan Maps U65 and U66. The landscape strip is to be at least 10m wide and densely planted and maintained with evergreen plants, with a minimum height of 1.2m at the time of planting and 8m at maturity;

To avoid doubt:

- The 10m landscape strip on the Zone boundary is not included in the 50m measurement of the Omokoroa Light Industry Zone (see also Map U66).
- The landscape strip shall be occupied and used only for the purposes of landscaping and screening and shall not be occupied by or used for any building or structure, signage, infrastructure, public road, private way, vehicle parking or manoeuvring, nor by any type of storage whether temporary or permanent.

(ii):

~~"A 10m planted median within the road reserve of the road leading east off the Francis Road roundabout and vested in Council shall be provided in Lot 2 DPS 68390. Such planting shall be in evergreen~~

trees with an average height of at least 5m and a height at maturity of at least 10m and be sufficient to screen industrial development within Lots 2 DPS 68390 and Pt Lot 4 DPS 72370 from State Highway 2;”

“Lots adjoining the spine road leading east off the first intersection along Omokoroa Road from the State Highway shall provide landscaping in accordance with 4C.5.3.1(a)(ii) and (iii), and 4C.5.3.1(b).”

“(iii) Use or development of Lot 2 DP 483735 or Lots 1 and 2 DPS 68390 shall only occur after landscaping planting described in (i) above has been planted with respect to the lot being used or developed.”

- (iv) For the boundary with the ROW serving 467 B, C, D and E Omokoroa Road, the yard shall consist of
- a close boarded timber fence (minimum of 1.8m high and of consistent design for the length of the ROW) on the Industrial Zone side of the boundary, and to be maintained in good order.
 - A minimum 5m depth of planting on the Industrial Zone side of the fence, as measured from the boundary with the ROW. A landscape plan shall be submitted for Council's consideration in accordance with 4C.5.3.1(a)(ii), and 4C.5.3.1(b).

Except that for where the ROW bisects the Industrial Zone, the parts of the ROW between the fence and the formed ROW shall be landscaped with amenity and screening planting that achieves 3 m in depth and 2m in height and shall be indicated in the landscape plan.

3. 21.3: Industrial Zone Activity Lists

21.3.1 Permitted Activities

- 6.3 Storage, warehousing, coolstores and packhouses (excluding warehousing, coolstores and packhouses, and storage and disposal of solid waste in the Omokoroa Light Industrial Zone).

...

- (q) Green waste and waste recycling facilities where these occur within buildings (i.e. are enclosed) (except within the Omokoroa Light Industrial Zone)

21.3.12 Non-Complying Activities

...

(e) Waste Management Activities (transfer stations, compost sites, landfills, recycling operations, green waste, and waste recycling facilities, etc) within the Omokoroa Light Industry Zone.

4. **21.4.1(c): Visual amenity – Streetscene**

- The industrial road (Spine Road) on the right hand side off the first intersection along Omokoroa Road from the State highway (see Appendix 7, 4.8 Omokoroa Industrial Road Cross-section).

5. **21.4.1 (a): Height and daylighting**

(a) Height and daylighting Maximum height of all buildings/structures - 20m except in the following areas:

- Omokoroa Light Industry Zone – 9m

- Te Puna Business Park – 9m ...

6. **21.4.1(b): Yards**

All buildings/structures

Minimum 3m where a property adjoins a Residential, Rural Residential, Future Urban or Rural Zone or reserve ...

Except that

" – Omokoroa Light Industry Zone specific provisions:

Minimum 5m reduced to 3m (as measured from the internal boundary of the landscape strip) with the provision of a solid fence at least 1.8m high.

For the boundary with the ROW serving 467 B, C, D and E Omokoroa Road, the yard shall be 5m (see also 4C.5.3.2(d)(4)).

The yard shall not be used for the storage of any material that is more than 3 m high.

7. 12.4 Activity Performance Standards (Subdivision)

(c) Access on to Omokoroa Road (Future Urban, industrial and Residential Zones), ...

12.4.4.4 Property Access

- (i) The number or potential number of *dwelling*s or other activities gaining direct access to these roads shall not be increased. On subdivision or *development*, *Council* may apply a segregation strip to the certificate of title to ensure that access is gained from elsewhere in the Zone;
- (ii) The number of new roads intersecting with these roads shall be minimised and the minimum separation distances from other intersections shall be 150m for both same side and alternative side spacing.
- (iii) Access to/from Lot 2 DP483735 (and all future lots derived from this parent title) shall only be via the proposed Spine road off Omokoroa Road as shown on the Structure Plan.

Provided that:

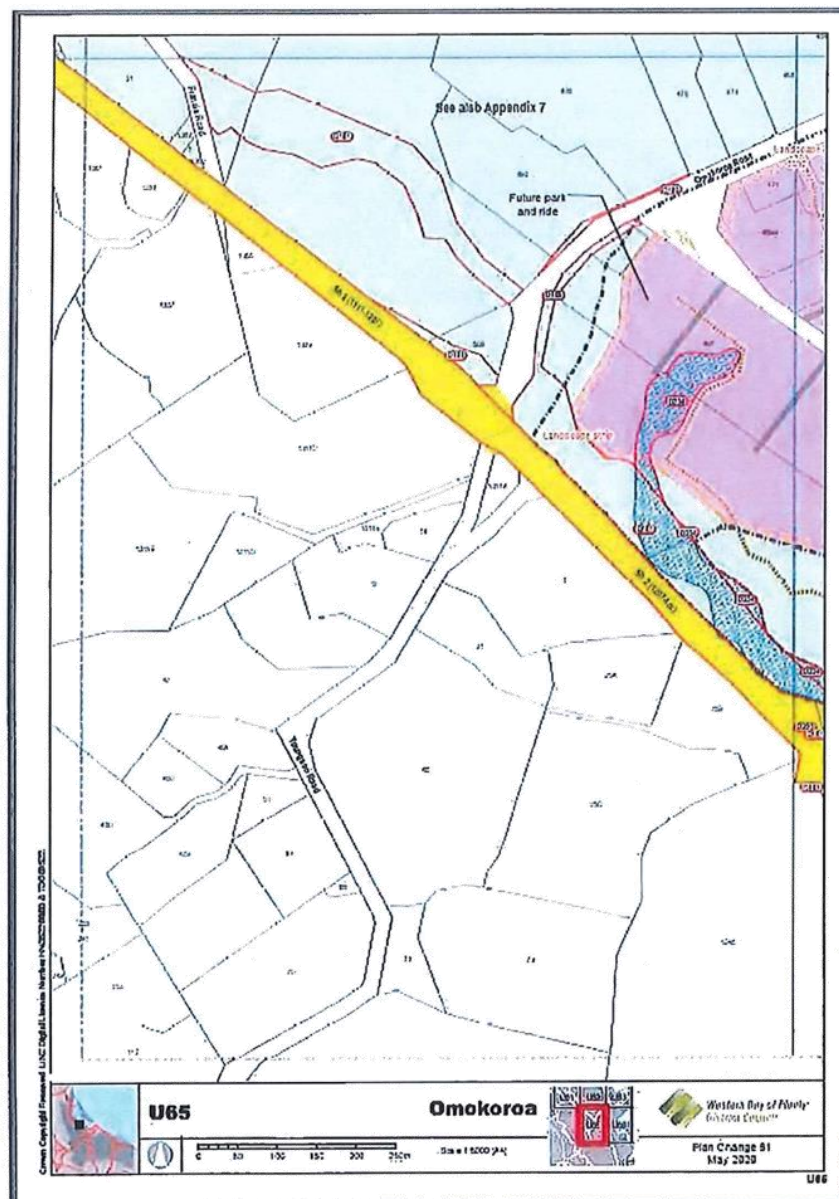
For Omokoroa Structure Plan Areas Stages 1 and 2, the number and location of new street intersections are shown on the *Structure Plans*.

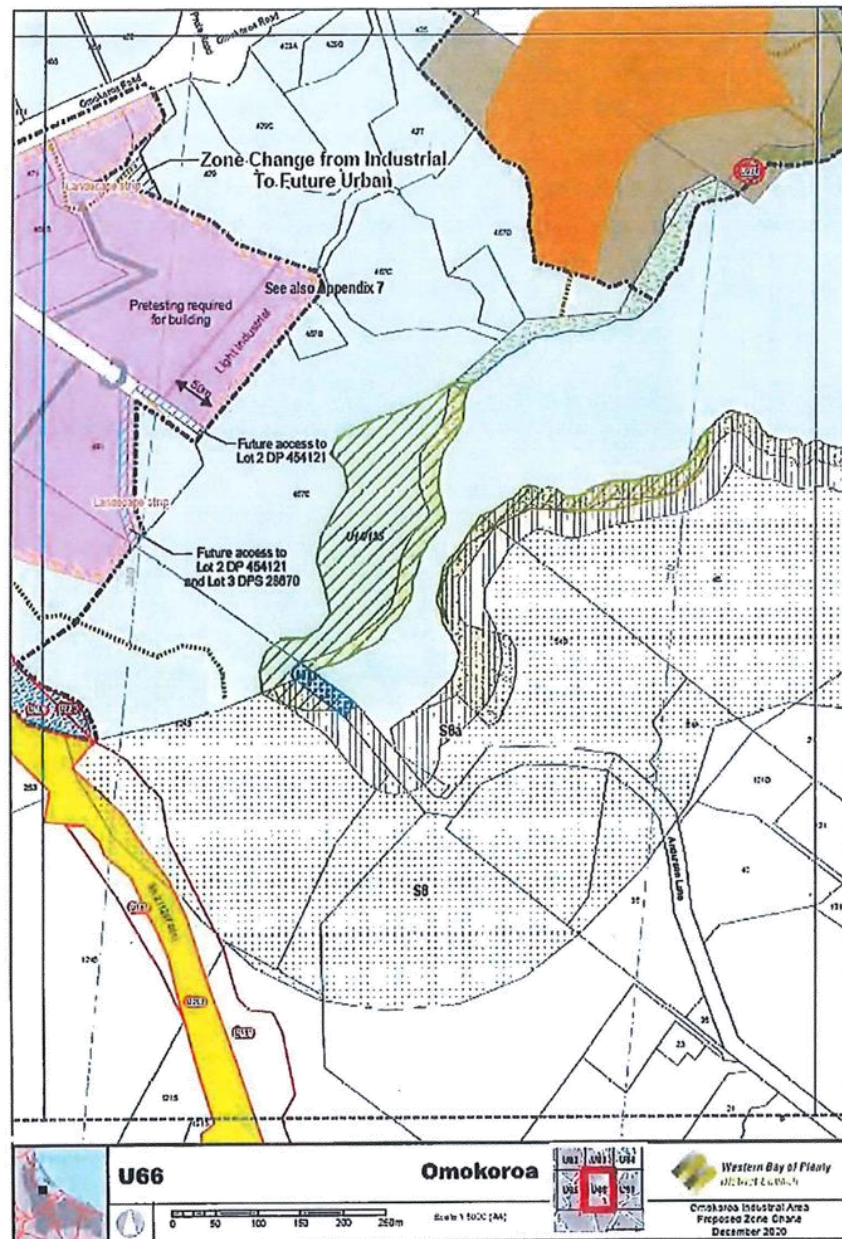
12.4.11.6 Omokoroa Light Industry Zone

Proposed lot boundaries shall align with the boundary between the Omokoroa Industry Zone and Omokoroa Light Industry Zone and not straddle it.

8. District Plan Maps

Replace the District Plan Maps U65 and U66 with the following maps (refer next page):





APPENDIX B – Clean Version

4C.1.3.2(b): Noise limits for activities in Industrial and Commercial Zones

...

Omokoroa Light Industrial Zone

Time Period		Sound Level Not to be Exceeded	
Day	Hours	Leq	Lmax
Monday to Friday	7am to 8pm	55dBA	N/A
Saturday, Sunday and Public Holidays	9am to 6pm	55dBA	N/A
At all other times		45dBA	65dBA

...

4C.5.3.2: Screening in Industrial and Commercial Zones*(d) Omokoroa Industrial Zone*

(i) A 10m minimum width landscape strip shall be provided along the perimeter of the Industrial Zone or adjacent to Omokoroa, Hamurana and Francis Road as shown on District Plan Maps U65 and U66. The landscape strip is to be at least 10m wide and densely planted and maintained with evergreen plants, with a minimum height of 1.2m at the time of planting and 8m at maturity;

To avoid doubt:

- The 10m landscape strip on the Zone boundary is not included in the 50m measurement of the Omokoroa Light Industry Zone (see also Map U66).
- The landscape strip shall be occupied and used only for the purposes of landscaping and screening and shall not be occupied by or used for any building or structure, signage, infrastructure, public road, private way, vehicle parking or

manoeuvring, nor by any type of storage whether temporary or permanent.

(ii): ...

Lots adjoining the spine road leading east off the first intersection along Omokoroa Road from the State Highway shall provide landscaping in accordance with 4C.5.3.1(a)(ii) and (iii), and 4C.5.3.1(b)."

(iii) Use or development of Lot 2 DP 483735 or Lots 1 and 2 DPS 68390 shall only occur after landscaping planting described in (i) above has been planted with respect to the lot being used or developed."

- (iv) *For the boundary with the ROW serving 467 B, C, D and E Omokoroa Road, the yard shall consist of*
- *a close boarded timber fence (minimum of 1.8m high and of consistent design for the length of the ROW) on the Industrial Zone side of the boundary, and to be maintained in good order.*
 - *A minimum 5m depth of planting on the Industrial Zone side of the fence, as measured from the boundary with the ROW. A landscape plan shall be submitted for Council's consideration in accordance with 4C.5.3.1(a)(ii), and 4C.5.3.1(b).*

Except that for where the ROW bisects the Industrial Zone, the parts of the ROW between the fence and the formed ROW shall be landscaped with amenity and screening planting that achieves 3 m in depth and 2m in height and shall be indicated in the landscape plan.

...

21.3: Industrial Zone Activity Lists

...

21.3.1 Permitted Activities

...

- 6.4 Storage, warehousing, coolstores and packhouses (excluding warehousing, coolstores and packhouses, and storage and disposal of solid waste in the Omokoroa Light Industrial Zone).

...

(q) Green waste and waste recycling facilities where these occur within buildings (i.e. are enclosed) *(except within the Omokoroa Light Industrial Zone)*

...

21.3.12 Non-Complying Activities

...

(e) *Waste Management Activities (transfer stations, compost sites, landfills, recycling operations, green waste, and waste recycling facilities, etc) within the Omokoroa Light Industry Zone.*

21.4.1(c): Visual amenity – Streetscene

...

- *The industrial road (Spine Road) on the right hand side off the first intersection along Omokoroa Road from the State highway (see Appendix 7, 4.8 Omokoroa Industrial Road Cross-section)*

...

21.4.1 (a): Height and daylighting

(a) Height and daylighting Maximum height of all buildings/structures - 20m except in the following areas: ...

- Omokoroa Light Industry Zone – 9m

- Te Puna Business Park – 9m ...

21.4.1(b): Yards

All buildings/structures

Minimum 3m where a property adjoins a Residential, Rural Residential, Future Urban or Rural Zone or reserve ...

Except that

" – *Omokoroa Light Industry Zone specific provisions:*

Minimum 5m reduced to 3m (as measured from the internal boundary of the landscape strip) with the provision of a solid fence at least 1.8m high.

For the boundary with the ROW serving 467 B, C, D and E Omokoroa Road, the yard shall be 5m (see also 4C.5.3.2(d)(4)).

The yard shall not be used for the storage of any material that is more than 3 m high.

12.4 Activity Performance Standards (Subdivision)

...

(c) Access on to Omokoroa Road (Future Urban, industrial and Residential Zones),

...

12.4.4.4 Property Access

- (i) The number or potential number of *dwelling*s or other activities gaining direct access to these roads shall not be increased. On subdivision or *development*, *Council* may apply a segregation strip to the certificate of title to ensure that access is gained from elsewhere in the Zone;
- (ii) The number of new roads intersecting with these roads shall be minimised and the minimum separation distances from other intersections shall be 150m for both same side and alternative side spacing.
- (iii) Access to/from Lot 2 DP483735 (and all future lots derived from this parent title) shall only be via the proposed Spine road off Omokoroa Road as shown on the Structure Plan.

Provided that:

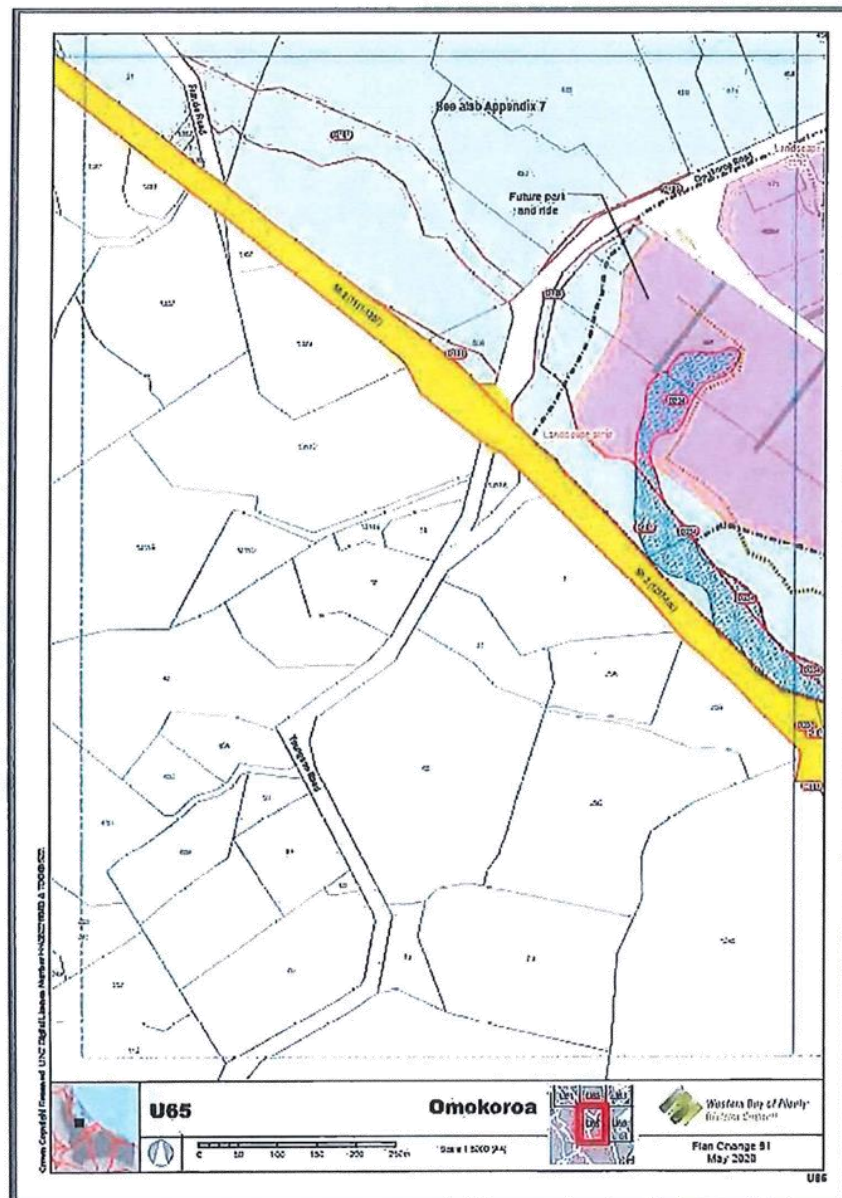
For Omokoroa Structure Plan Areas Stages 1 and 2, the number and location of new street intersections are shown on the *Structure Plans*.

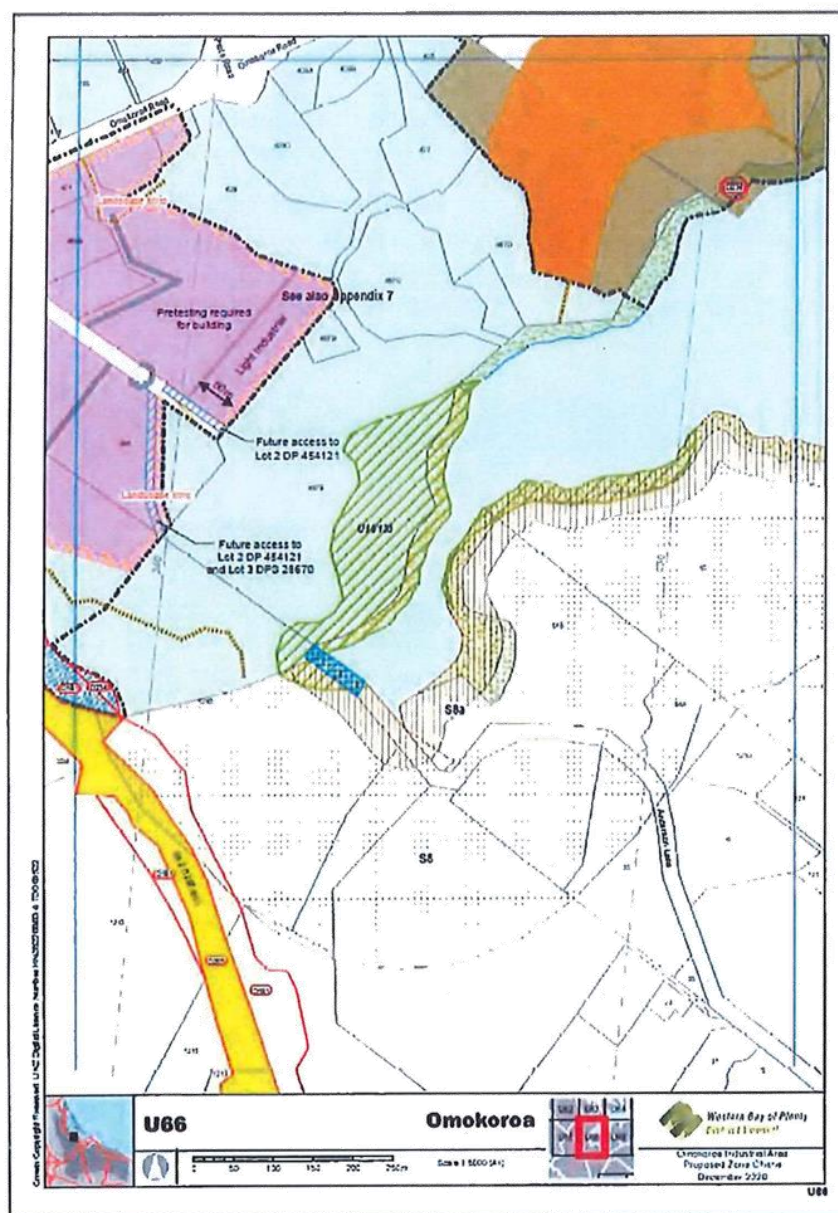
...

12.4.11.6 Omokoroa Light Industry Zone

Proposed lot boundaries shall align with the boundary between the Omokoroa Industry Zone and Omokoroa Light Industry Zone and not straddle it.

District Plan Maps





10.4 RECOMMENDATORY REPORT FROM ŌMOKOROA COMMUNITY BOARD - EXPRESSION OF INTEREST FOR THE OLD PAVILION - ŌMOKOROA MENZSHED

File Number: A4097110

Author: Pernille Osborne, Senior Governance Advisor - Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

EXECUTIVE SUMMARY

At the Ōmokoroa Community Board meeting held on 8 June 2021, the Board was requested to put forward a recommendation relating to the Expression of Interest (EOI) for the Ōmokoroa Old Sports Pavilion.

RECOMMENDATION

1. That the Expression of Interest from the Ōmokoroa MenzShed for use of the Old Sports Pavilion be declined.
2. That Council request staff work with MenzShed to attempt to facilitate alternative accommodation for a MenzShed on the Ōmokoroa Peninsula.
3. That the Old Sports Pavilion be relocated to the Western Avenue location initially proposed by Council, generally as shown on Plan A (**Attachment 1**).
4. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

BACKGROUND

Following the Ōmokoroa Community Board meeting held 13 April 2021, the Board met with Ōmokoroa MenzShed members on 10 May 2021. The Chair and the Strategic Property Manager met with Mike Hayden from MenzShed on 26 May 2021. The Community Board were in agreement to support the establishment of a MenzShed in Ōmokoroa. There was general agreement at both meetings that the Old Sports Pavilion building and future location on Western Avenue would not suitably accommodate a MenzShed.

In light of the above, the Board would like to see Council work with the Ōmokoroa MenzShed in an attempt to facilitate alternative accommodation on the Ōmokoroa Peninsula that would meet their requirements.

It has become clearer recently that there is a specific demand for the Old Pavilion to be refurbished to enable community groups to use it for their meetings. The concept of relocating the Old Pavilion on Western Avenue Reserve, and refurbishing it, is supported by the Community Board.

Recommendation to Council

1. That the Expression of Interest from the Ōmokoroa MenzShed for use of the Old Sports Pavilion be declined.
2. That Council request staff work with MenzShed to attempt to facilitate alternative accommodation for a MenzShed on the Ōmokoroa Peninsula.

Staff Comments – Strategic Property Manager

Staff support the recommendation in accordance with the report titled 'Expressions of Interest for the Old Pavilion – Ōmokoroa MenzShed', as considered by the Ōmokoroa Community Board on 8 June 2021.

Pavilion Location

The pavilion is proposed to be relocated on the reserve in general accordance with Plan A (**Attachment 1**). The pavilion will then be refurbished, including the provision of toilet facilities, be managed by Council, and will be available for bookings.

SIGNIFICANCE AND ENGAGEMENT

In terms of the Significance and Engagement Policy, this decision is considered to be of low significance because it only affects a small percentage of the community and has low financial implications.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication		
Name of interested parties/groups	MenzShed, Ōmokoroa Community Board, Council's Reserves and Facilities.	Planned	Completed
Tangata Whenua	N/A		
General Public	The EOI's have been the subject of public discussion within the Ōmokoroa Peninsula		

STATUTORY COMPLIANCE

The recommendation(s) meet:

- Legislative requirements/legal requirements;
- Current Council plans/policies/bylaws; and
- Regional/national policies/plans.

FUNDING/BUDGET IMPLICATIONS

Maintenance funding will be required for the Old Pavilion.

ATTACHMENTS

1. **PLAN A - Proposed Pavilion Location** [↓](#) 



10.5 CHIEF EXECUTIVE OFFICER DELEGATIONS AND APPOINTMENTS

File Number: A4094466

Author: Barbara Whitton, Customer Services and Governance Manager

Authoriser: Jan Pedersen, Group Manager People And Customer Services

EXECUTIVE SUMMARY

1. The purpose of this report is for Council to formally delegate to the incoming Chief Executive Officer, John Holyoake, its responsibilities, duties and powers as are considered appropriate and are legally capable of being delegated, effective from 19 July 2021 throughout the duration of his appointment, unless reviewed and amended earlier.
2. Council is also formally required to appoint the incoming Chief Executive Officer as Council's representative to Bay of Plenty Local Authority Shared Services Limited (BOPLASS) and as an Executive Board Member of Priority One.

RECOMMENDATION

1. That the Customer Services and Governance Manager's report dated 29 June 2021 titled 'Chief Executive Officer Delegations and Appointments' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That Council delegates to the Chief Executive Officer all of its responsibilities, duties and powers which are legally capable of being delegated, to act on any matter, including but not limited to those specific powers expressly referred to in the Acts, Regulations and Bylaws listed in the Delegations Manual as may be amended from time to time, but subject to the Exclusions and Conditions set out in the attachment A 'Chief Executive Officer Delegations 2021.'
4. That Council approve the appointment of the incoming Chief Executive Officer, John Holyoake, as Council's representative to Bay of Plenty Local Authority Shared Services Limited.
5. That Council approve the appointment of the incoming Chief Executive Officer, John Holyoake, as an Executive Board Member of Priority One.
6. That Council resolve that Miriam Taris cease being Council's representative of Bay of Plenty Local Authority Shared Services Limited and Executive Board Member of Priority One, effective 19 July 2021.

BACKGROUND

3. Under the Local Government Act 2002, for the purposes of efficiency and effectiveness in the conduct of a local authority's business, Council may delegate to the Chief Executive Officer any of its responsibilities, duties, or powers except those expressly excluded by statute.
4. The Chief Executive Officer financial and non-financial delegations are as outlined in **Attachment A** titled 'Chief Executive Officer Delegations 2021.'
5. The incoming Chief Executive Officer has been invited to hold the position of Council's representative to BOPLASS. The office of Chief Executive Officer also holds an Executive Board Member position on the board of Priority One.

SIGNIFICANCE AND ENGAGEMENT

6. Under the Significance and Engagement Policy this decision is considered to be of low significance as it is consistent with adopted policy and established practice, and has been peer reviewed by Council's external legal advisors.

NEXT STEPS

7. If approved, these appointments will take effect from the Chief Executive Officer's commencement date of 19 July 2021 and continue for his term of office as Chief Executive.

STATUTORY COMPLIANCE

8. The Local Government Act 2002 allows Council to delegate any of its responsibilities, duties or powers to the Chief Executive for the purposes of efficiency and effectiveness in the conduct of a local authority's business, except those expressly excluded by statute.

ATTACHMENTS

1. **Attachment A - Chief Executive Officer Delegations 2021** [!\[\]\(2a133ebb0337313d16cc068f19494aa2_img.jpg\)](#) 

DELEGATION TO CHIEF EXECUTIVE OFFICER

Delegation

By separate resolution, the Council delegates to the Chief Executive Officer all of its responsibilities, duties and powers which are legally capable of being delegated, to act on any matter, subject to the Exclusions and Conditions set out in this delegation.

The delegation to the Chief Executive Officer is a general one and the Chief Executive may sub-delegate any of the responsibilities, duties or powers delegated to them unless sub-delegation is not legally permitted or is expressly excluded or restricted in this delegation.

The Chief Executive's general delegation is subject to the specific Exclusions and Conditions set out in this delegation and applies in addition to any more particular delegations made by resolution of the Council from time to time.

Purpose

This general delegation enables the Chief Executive to make the majority of the statutory and operational sub-delegations to officers.

All statutory and operational delegations that are not required to be made by a Council resolution will be made (and subsequently varied or revoked as and when necessary) by the Chief Executive by way of sub-delegation. The reason being that delegations made by the Chief Executive are able to be varied more effectively and efficiently to respond to organisational, position title and legislative changes.

The Chief Executive Officer will use his or her discretion when deciding whether or not to exercise the delegated authority in any particular case.

Deputy Chief Executive Officer/Acting Chief Executive Officer

The Chief Executive Officer may sometimes be unavailable because of incapacity, absence or for some other reason. This general delegation to the Chief Executive Officer also applies to the Deputy Chief Executive Officer, or any Acting Chief Executive Officer formally nominated as such by the Chief Executive Officer, when acting in the capacity of the Chief Executive Officer. Any temporary delegations must be documented and appropriately communicated.

Exclusions

The following responsibilities, duties and powers are not delegated to the Chief Executive Officer:

1. all responsibilities, duties and powers in respect of which delegation is prohibited by an Act, regulation or bylaw, including but not limited to the following powers listed in clause 32(1) or s32B(1), Schedule 7 of the Local Government Act 2002:
 - (a) to make a rate;
 - (b) to make a bylaw;
 - (c) to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan;
 - (d) to adopt a long-term plan, annual plan or annual report;

- (e) to appoint a chief executive;
 - (f) to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the long-term plan or developed for the purpose of the local governance statement;
 - (g) to adopt a remuneration and employment policy;
 - (h) to delegate the power of delegation.
2. the approval of a proposed policy statement or plan under clause 17 of Schedule 1 of the Resource Management Act 1991;
 3. s34A(2)(b)) the decision on an application for a resource consent and (s34A(2)(c)) making a recommendation on a requirement for a designation.
 4. the decision not to accept a recommendation made by the Ombudsman, under section 32(1) of the Local Government Official Information and Meetings Act 1987;
 5. any matter that can only be given effect by a resolution of Council or one of its subordinate decision-making bodies

Conditions

Subject to the Exclusions above, the following conditions apply to the Council's general delegation to the Chief Executive Officer in relation to the particular delegated powers specified.

If a delegated power or function is not listed in the following table, this means that the exercise of the delegated authority is not subject to any particular restriction.

Schedule of Specific Delegations (all values are excluding GST)

Financial Delegations		
1.	≤\$10,000,000	One-off specific purchases under specific endorsement by Council.
2.	≤\$2,000,000	Expenditure against remuneration (including payroll) against prior approved/existing LTP and operating budgets.
3.	≤\$1,000,000	Expenditure against prior approved/existing LTP and operating budgets.
4.	≤\$200,000	Unbudgeted expenditure with Mayor's approval.
5.	≤\$100,000	Unbudgeted expenditure without Mayor's approval.
Contractual		
6.	≤\$1,000,000 Contractual commitments (per contract) for goods /services/works – Budgeted	Commitment no greater than \$1,000,000 if included in LTP, Annual Plan and Budget. This limit also applies to all processes leading to the commitment e.g. Procurement Plans.
7.	>\$1,000,000 Contractual commitments (per contract) for goods/services/works – Budgeted	Contractual commitment (including payments) greater than \$1,000,000 if included in LTP, Annual Plan and Budget and specifically approved by Council. This limit also applies to all processes leading to the commitment e.g. Procurement Plans.
8.	Contractual commitments (per contract) for goods/services/works ≤\$100,000 - UnBudgeted	Contractual commitments (per contract) of goods/services/works up to \$100,000 (Unbudgeted) without Mayor's approval. This limit also applies to all processes leading to the commitment e.g. Procurement Plans.

9.	Contractual commitments (per contract) for goods/services/works ≤\$200,000 - UnBudgeted	Contractual commitments (per contract) of goods/services/works up to \$200,000 (Unbudgeted) with Mayor's approval. This limit also applies to all processes leading to the commitment e.g. Procurement Plans.
10.	Contractual commitments (per contract) for goods/services/works >\$200,000 - UnBudgeted	Contractual commitments (per contract) of goods/services/works over \$200,000 (Unbudgeted) approved by Council. This limit also applies to all processes leading to the commitment e.g. Procurement Plans.
11.	Dispensation from Procurement Policy (>\$100k)	Authorisation of all Procurement Plan dispensations for procurements over \$100,000.
Operating and Finance Lease Commitments		
12.	≤\$1,000,000 per annum commitment for up to three years	Finance Leases and Operating Leases (including rollovers/extensions) in accordance with Long Term Plan.
Borrowing and Debt		
13.	≤\$20,000,000 borrowing	Authorised to borrow up to and including \$20,000,000 with prior approval by Council. Borrowing must be in accordance with LTP and exercised with Chief Financial Officer.
14.	≤\$50,000	Debt write off – to a maximum of \$50,000 per debtor in one financial year in accordance with the LTP.
15.	>\$50,000	Write off debt over \$50,000 per debtor in one financial year with approval of Council provided the following occurs; <ul style="list-style-type: none"> • Chief Executive Officer reports quarterly to the Committee a schedule of write-offs.
16.	\$10,000 (per property per financial year)	Rates write off - cumulative to a maximum of \$250,000 in any one per year.
17.	\$50,000 per property per financial year	Rate Penalty write off - to maximum of \$50,000 per property per financial year. In addition the Chief Executive has the power to write off rates under s90A and s90B of LG (Rating) Act 2002.
18.	\$10,000 per property per year	Write-off of debt owed to Council including penalties and charges.
Asset Management		
20.	≤\$20,000	Disposal of Operational Assets outside of LTP or annual plan and budget.
21.	≤\$20,000	Disposal of Assets - Non-Budgeted (based on net book value at time of disposal).
22.	≤\$500,000	Disposal of land related to roading as identified in Land Purchase Construction programme.
Financial Management		
23.	Adjusting interest rate risk profile	Must be in accordance with Council's Treasury Policy and exercised with Chief Financial Officer.
24.	Managing funding maturities	Must be in accordance with Council's Treasury Policy;
25.	Transferring stock and registering new debt securities	Must be in accordance with Council's Treasury Policy and exercised with Chief Financial Officer.
26.	Opening or closing bank accounts	Must be exercised with Chief Financial Officer.
Grants		
27.	≤\$20,000 per project	Specified amount, provided total budget is not exceeded and in accordance with Community Grant policies.

Property Delegations		
28.	Grant of leases or licences of Council land	Term of lease or licence must be no more than 10 years.
29.	Renewal of leases or licences	Renewal term must not be significantly different to the term in lease or licence being renewed and must not exceed 10 years.
Other delegations		
30.	Powers and functions under Local Government (Rating) Act 2002	May not be sub-delegated, except for S90C of the LGRA which states the Chief Executive can delegate the powers they have under s90A and 90B.
31.	Powers and functions under Resource Management Act 1991	May not be sub-delegated, except for S90C of the LGRA which states the Chief Executive can delegate the powers they have under s90A and 90B.
32.	Resource Management Act 1991: authority to negotiate and settle appeals or other proceedings in the Environment Court or higher courts and to sign consent orders	Outcome must be reported back to Committee originating the decision

6. The exercise of the delegated authority is subject to:

- (a) all applicable limitations, restrictions and conditions detailed in the full Council staff delegations register;
- (b) all applicable Council policies.

11 INFORMATION FOR RECEIPT**12 RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
12.1 - Confidential Minutes of the Audit and Risk Committee Meeting held on 20 May 2021	s7(2)(b)(i) - the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
12.2 - Confidential Minutes of the Council Meeting held on 20 May 2021	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(b)(i) - the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret</p> <p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

12.3 - Confidential Minutes of the Performance and Monitoring Meeting held on 8 June 2021	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
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