

MEETING – AGENDA –

Ngā Take

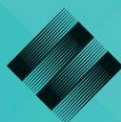


ANNUAL PLAN AND LONG TERM PLAN COMMITTEE

Komiti Kaupapa Tiro Whakamua

Long Term Plan Meeting

APLTP21-2
Wednesday, 12 May 2021
Council Chambers
Barkes Corner, Tauranga
9.30am



*Western Bay of Plenty
District Council*

Annual Plan and Long Term Plan Committee

Membership

Chairperson	Deputy Mayor John Scrimgeour
Deputy Chairperson	Cr James Denyer
Members	Mayor Garry Webber Cr Grant Dally Cr Mark Dean Cr Murray Grainger Cr Monique Gray Cr Anne Henry Cr Kevin Marsh Cr Margaret Murray-Benge Cr Don Thwaites
Quorum	6
Frequency	Quarterly

Role:

- To manage the process of development of the Annual Plan, Long Term Plan and amendments, including the determination of the nature and extent of community engagement approaches to be employed.

Scope:

- To undertake on behalf of Council all processes and actions precedent to the final adoption of the Annual Plan, Long Term Plan and any amendments including, but not limited to:
 - the development of consultation documents and supporting documentation,
 - community engagement approaches and associated special consultative processes (if required), and
 - the review of policies and strategies required to be adopted and consulted on under the Local Government Act 2002 including the financial strategy, treasury management strategies and the infrastructure strategy.
- To listen to and receive the presentation of views by people and engage in spoken interaction with people pursuant to section 83(1)(d) of the Local Government Act 2002 in relation to any processes Council undertakes to consult on under the special consultative procedure, as required by the Local Government Act 2002 or any other Act.
- To engage with Council's external auditors regarding the audit work programme for the Long Term Plan and agree the terms and arrangements of the external audit.
- To review the effectiveness of the Long-Term Plan audit or any audit relating to an amendment to the Long-Term Plan.

Power to act:

- To make all decisions necessary to fulfil the role and scope of the Committee subject to the limitations imposed, including the adoption for the purposes of consultation under the Local Government Act 2002 of the consultation document and supporting documentation.
- To receive external and internal audit reports in relation to the Long Term Plan and any amendments to the Long Term Plan.
- To approve the Auditor's engagement and arrangement letters in relation to the Long-Term Plan and any amendments to the Long Term Plan.

Power to recommend:

- To Council and/or any Committee as it deems appropriate.

Power to sub-delegate:

The Committee may delegate any of its functions, duties or powers to a subcommittee, working group or other subordinate decision-making body subject to the restrictions on its delegations and provided that any sub-delegation includes a statement of purpose and specification of task.

Notice is hereby given that a Annual Plan and Long Term Plan Committee Meeting will be held in the Council Chambers, Barks Corner, Tauranga on:
Wednesday, 12 May 2021 at 9.30am

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1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 PRESENTATIONS

9 REPORTS

9.1 RECOMMENDATION FOR ADOPTION OF 2021-2022 DOG CONTROL REGISTRATION FEES

File Number: A4034319

Author: Alison Curtis, Compliance and Monitoring Manager

Authoriser: Phillip Martelli, Resource Management Manager

EXECUTIVE SUMMARY

1. This report seeks to recommend the adoption of the 2021-2022 Dog Control Registration Fees and Charges as included in the 2021-2022 draft Schedule of Fees and Charges.
2. The draft Schedule of Fees and Charges 2021-2022 has been released for consultation alongside the Long Term Plan.

RECOMMENDATION

1. That the Compliance and Monitoring Manager's report dated 12 May 2021, titled "Recommendation for Adoption of 2021-2022 Dog Control Registration Fees" be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Annual Plan and Long Term Plan Committee **recommend to Council** the adoption of the 2021-2022 Dog Control Registration Fees as included in the 2021-2031 draft Schedule of Fees and Charges and that they be approved for public notification in accordance with the Dog Control Act 1996.

BACKGROUND

3. In accordance with the Dog Control Act 1996, Council is required to adopt dog control fees for the coming registration year. The adopted fees and charges for dog control must be publicly notified at least once during the month preceding the start of the registration year, being 1 July 2021.
4. Dog registration invoices are required to be sent to the owners responsible, prior to their expiry date.
5. Proposed dog control fees were included in the 2021-2022 draft Schedule of Fees and charges which was released for consultation alongside the Long Term Plan from 8 March to April 2021. During the consultation period, Council received no submissions relating to dog control fees and charges.
6. These fee increases are based on recovery of costs to deliver dog parks across the District in the four main town centres: Te Puke, Ōmokoroa, Katikati and Waihi Beach. This is over the coming four years in accordance with LTP project number 348 (Capital development for reserves and dog parks) and 351 (Maintenance for reserves and dog parks,). The recovery of these increased costs and expectations in relation to user funding requirements is set under Council's Regulatory Services Strategy. The fee recovery, through a combination of dog registration fees and rates for the parks, was confirmed through the Policy Committee on 8 September 2020 (resolution PP20-5.6).
7. Legislation requires registration to be undertaken by dog owners in accordance with statutory timeframes. These timeframes require Council to provide registration information prior to the end of the financial year, being 30 June annually, with the opportunity for owners to undertake registration in a timely manner prior to 30 June registration expiry. Due to these timeframes Council is required to adopt these fees in advance of adopting the Long Term Plan.

SIGNIFICANCE AND ENGAGEMENT

8. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.
9. The Policy requires Council and its communities to identify the degree of significance attached to issues, proposals, assets, decisions, and activities.
10. In terms of the Significance and Engagement Policy this decision is of **low** significance because it is not expected to have any major financial or social implications for the community.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication		
Name of interested parties/groups	Completed - Ratepayers, Dog owners and other stakeholders as part of the 2021-2031 Draft Long Term Plan consultation process.	Planned	Completed
Tangata Whenua	As above		
General Public	Completed – as above, the general public were given the opportunity to provide feedback during consultation.		

ISSUES AND OPTIONS ASSESSMENT

That the Long Term and Annual Plan Committee recommend to Council the adoption of the 2021-2022 Dog Control Registration Fees as included in the 2021-2022 draft schedule of Fees and Charges and that they be approved for public notification in accordance with the Dog Control Act 1996	
Reasons why no options are available Section 79 (2) (c) and (3) Local Government Act 2002	Legislative or other reference
Council is required to set Dog Control Fees and Charges in advance of the registration expiry period. Dog fees and charges must be publicly notified at least once in the month immediately preceding the registration period on an annual basis.	S37, Dog Control Act 1996

STATUTORY COMPLIANCE

11. The resolutions contained within this report meet all relevant statutory requirements.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Nil	Funding information for Dog Control Registration Fees has been considered as part of the overall 2021-2031 Draft Long Term Plan process.

10 INFORMATION FOR RECEIPT