

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
MAKETU COMMUNITY BOARD MEETING NO. MC21-2
HELD IN THE MAKETU COMMUNITY CENTRE
ON TUESDAY, 6 APRIL 2021 AT 7.00PM**

1 PRESENT

Member S Beech, Member L Rae, Member W Ra Anaru, Member S Simpson, Cr K Marsh and Deputy Mayor J Scrimgeour

2 IN ATTENDANCE

R Davie (Group Manager Policy Planning and Regulatory Services), S Harvey (Roading Engineer – East) and P Osborne (Senior Governance Advisor)

5 members of the public

3 APOLOGIES

APOLOGY

RESOLUTION MC21-2.1

Moved: Deputy Mayor J Scrimgeour

Seconded: Member L Rae

That the apology for lateness from Cr Marsh be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Maketu Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION MC21-2.2

Moved: Member S Simpson

Seconded: Member L Rae

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

Weina Moko – Arawa Avenue Viewing Area Project

Ms Moko was in attendance to seek clarification on the area upon which the Board is proposing to situate a viewing area. Ms Moko expressed concern that the land being proposed to be used is tuku whenua o Ngati Pukenga. An injunction was placed on the whenua until any further consultation was undertaken, with paperwork received by the Chairperson, Deputy Chairperson and Senior Governance Advisor.

The Chairperson provided clarification that the proposed lookout area is only a widening of the carriageway, and is on full road Reserve. It was made clear that the Board had no intention of using non-Council land. Ms Moko asked that, as neighbouring whenua, they are consulted with before any further work is undertaken, to which the Board agreed.

Shontell Peawini – Maketu Health and Social Services Grant Application

Ms Peawini was in attendance to speak in support of the grant application submitted to the Board on behalf of Maketu Health and Social Services, noting the below points;

- There will be catering for 170 guests, who will share a four course meal and live entertainment.
- The event is a celebration of Matariki.
- This year the event will focus on raising funds to support the following:
 - The purchase of new seating for the Programme Room, which hosts 10 programmes on a weekly basis; and
 - The purchase of a new Cargo Van to support the transportation of kai and equipment.

The Board thanked Ms Peawini for attending to speak in support of the grant application, and the Chairperson advised Ms Peawini that the Maketu Community Board normally look at all grant applications prior to the June meeting, which is the last meeting of the financial year.

Harold Morris – Various Items on behalf of Maketu Kura

Mr Morris, as a Board member of Maketu Kura, submitted two grant applications to the Board.

Application 1: Maketu School replacement of existing synthetic Grass with New Synthetic Grass Turf on the tennis courts; and

Application 2: Maketu School upgrade playground equipment, surface, sandpit area and enhancement of play areas.

Due to the size of the grants being requested Mr Morris was advised that he should submit his requests to the Long Term Plan (LTP). In regards to the Maketu School Playground upgrade, the Deputy Chairperson noted that this may be something that qualified for the Community Matching Fund, as it was noted that they had received \$50,000.00 through the School Improvement Fund.

Mr Morris noted that they wished to hand over the Maketu School swimming pool to the Maketu Community Board. Mr Morris was advised that the Community Board was not an entity, however it was noted that this is something that could be given back to the community.

There was some clarification regarding the ANZAC Commemoration Service 2021, noting that the Board approved funds to the Maketu ANZAC Committee, to contribute to food costs on 25 April 2021.

At 7:21 pm, Cr K Marsh entered the meeting.

Pia Bennett – Community Board Code of Conduct

Ms Bennett was in attendance to speak on behalf of her mother, Raewyn Bennett, in regards to the communication between a Community Board member and Raewyn Bennett on Social Media. She was of the belief that a Community Board member had acted out of Code of Conduct.

The Chairperson apologised, noting that this behaviour was not supported by the Community Board.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION MC21-2.3

Moved: Member S Simpson
Seconded: Member W Ra Anaru

That the meeting reconvene in formal session at 7.32pm.

CARRIED

7.32pm the meeting adjourned.

7.37pm the meeting reconvened.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 9 FEBRUARY 2021

RESOLUTION MC21-2.4

Moved: Member S Simpson
Seconded: Member W Ra Anaru

That the Minutes of the Maketu Community Board Meeting held on 9 February 2021, as circulated with the agenda, be confirmed as a true and accurate record, noting the below amendment;

- That the Maketu Community Board approve up to \$500 from the Maketu Community Board Grants Account to be paid to the Maketu ANZAC Committee, to contribute towards food costs on 25 April 2021.

CARRIED

9 REPORTS

9.1 MAKETU COMMUNITY BOARD CHAIRPERSONS REPORT - APRIL 2021

The Board considered a report from the Chairperson. The report was taken as read, with further discussion/update on the below items:

- Clarified that the Te Puke parking warden does not patrol Maketu. The Group Manager Policy, Planning and Regulatory Services provided further information to the levels of service for parking wardens around the District.
- The Workforce Development and Cultural Advisor had a korero with Te Kohanga Reo to understand the historical context behind the agreement between themselves and the Maketu Community Board. The Board had a discussion around what they wanted to achieve moving forward, with the proposed load of metal.

RESOLUTION MC21-2.5

Moved: Member S Beech

Seconded: Cr K Marsh

1. That the Chairperson's report dated 6 April 2021, titled 'Maketu Community Board Chairpersons Report – April 2021', be received.

CARRIED

RESOLUTION MC21-2.6

Moved: Member S Beech

Seconded: Cr K Marsh

2. That the Maketu Community Board approve a further \$2,000 from the Maketu Community Board Reserve Account towards entrance signs into Maketu, noting that this is in addition to the original approved amount of \$5,000 (resolution MC14.3.6).

CARRIED

RESOLUTION MC21-2.7

Moved: Member L Rae

Seconded: Member S Simpson

3. That the Maketu Community Board approve up to \$600 from the Roothing Account for a load of metal to be placed at the Te Kohanga Reo.

CARRIED

9.2 MAKETU COMMUNITY BOARD COUNCILLOR'S REPORT - APRIL 2021

The Board considered a report from Councillor Scrimgeour, who provided an update on each of the items, as requested.

CEO Recruitment – The process of the CEO recruitment is nearing the end, and Council should be in the position to offer the job to an applicant soon. The Board was informed that the current CEO, Miriam Taris, finishes at Council in July 2021.

Reserve Management Plan – Councillor Scrimgeour noted that, each triennium, one Ward has a Reserve Management Plan review. This triennium was Maketu-Te Puke Ward, with the site visits having occurred on Monday 15 March 2021.

Kerbside Collection – The Board asked for some background as to why the new Kerbside Collection contract was awarded to EnviroWaste over smaller, more local companies, because there was a fear that these small companies would be put out of business.

The Group Manager Policy, Planning and Regulatory Services gave the Board some background into the rationale for the decision, noting that a significant number of locals are employed by EnviroWaste.

RESOLUTION MC21-2.8

Moved: Deputy Mayor J Scrimgeour

Seconded: Member S Beech

That the Councillor's report dated 6 April 2021, titled 'Maketu Community Board Councillor's Report – April 2021', be received.

CARRIED

9.3 MAKETU COMMUNITY BOARD GRANT APPLICATION

The Board considered a grant application from Maketu Health and Social Services, and decided to defer the application until the following meeting, so that any applications in this financial year could be considered together.

Member Simpson spoke in support of the application presented, highlighting the work that Maketu Health and Social Services undertook, especially during the COVID-19 lockdown. The Board also noted that, to date, the Maketu Health and Social Services has not received a grant from the Maketu Community Board.

RESOLUTION MC21-2.9

Moved: Cr K Marsh

Seconded: Member W Ra Anaru

1. That the Senior Governance Advisor's report dated 6 April 2021, titled 'Maketu Community Board Grant Application', be received.
2. That the Maketu Community Board deferred the Grant application from Maketu Health and Social Services till the next Maketu Community Board meeting to be held 1 June 2021.

CARRIED

9.4 INFRASTRUCTURE SERVICES REPORT MAKETU COMMUNITY BOARD APRIL 2021

The Board considered a report from the Deputy Chief Executive. The report was taken as read with further discussion on the below items.

Rauporoa Road Kerb and Channel

The Board would like to go ahead with this project, noting that they will have an onsite meeting with neighbouring whenua representatives.

Transportation – Road Improvements LED Lighting

The Roding Engineer (East) gave some clarification around why some LEDs have been replaced to date and some have not, noting that they have not been missed and will get replaced in due

course. There was also some discussion around the difference in light that is produced by the new LEDs.

Maketu Road Cycleway

The Board would like to be invited to the consultation between Council and local residents in regards to Stage 2 of the Cycleway.

Surf Club Car Park Reserve Rock Revetment

The Board expressed concern over the continuing health and safety issues arising due to this issue still not being resolved.

The Group Manager Policy, Planning and Regulatory Services gave the Board some background information relating to the history of this issue, providing the Board with some rationale behind the advice given to the Board to date.

The Board was advised that they can let this issue proceed to a Commissioner Hearing.

The Community Board would like to see both the Council's design plan, and Jim Dahrn's design plan, and agreed that the Community Board will discuss this issue at their upcoming workshop to determine a direction forward.

Spencer Avenue Reserve Levelling

The Community Board requested a meeting with appropriate staff to discuss the Tonkin and Taylor report in order to be brought up to date, and discuss a way forward. The Group Manager Policy, Planning and Regulatory Services provided clarification around the new report being sought, advising the Board that this is due to the request for further information, noting that she will seek further clarification from the Reserves and Facilities Officer East.

Stop Signs on Te Awhe Road and Beach Road

It was noted that this Minute Action Sheet (MAS) should not be closed off yet, as it is still in progress.

Bollards on Sports Ground

The update on this MAS is incorrect, and should not contain Board members names. It was noted that the Roading Engineer (East) has been reassigned this MAS moving forward and that the MAS will be amended to remove the Deputy Chairperson's name.

Maketu Sports Field (Roadway to Skate Park)

The Board acknowledged the comment made in regards to referring this project to the Long Term Plan (LTP) for funding, noting that this was spoken to by the Deputy Chairperson and Member Simpson at the formal 'Have Your Say' workshop in Council Chambers. The Chairperson also advised the Board that they could offer to part fund this project, to help speed up the timeline.

RESOLUTION MC21-2.10

Moved: Member S Simpson
Seconded: Member L Rae

1. That the Deputy Chief Executive’s Report, dated 6 April 2021 and titled ‘Infrastructure Services Report Maketu Community Board April 2021’, be received.
2. That the Maketu Community Board approve \$12,000 from the Maketu Community Board Roding Account for the Arawa Avenue Viewing Area project.
3. That the Maketu Community Board approve \$40,000 from the Maketu Community Board Roding Account for the Rauporoa Road Kerb and Channel.

CARRIED

9.5 MAKETU COMMUNITY BOARD FINANCIAL REPORT - FEBRUARY 2021

The Board considered a report from the Management Accountant. The report was taken as read.

RESOLUTION MC21-2.11

Moved: Member S Simpson
Seconded: Deputy Mayor J Scrimgeour

That the Management Accountant’s report dated 6 April 2021 and titled ‘Maketu Community Board Financial Report – February 2021’, be received.

CARRIED

9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

RESOLUTION MC21-2.12

Moved: Member S Simpson
Seconded: Cr K Marsh

That the draft schedule of meetings for April, May and June 2021, be received.

CARRIED

The Meeting closed at 9.07pm.

The minutes of this meeting were confirmed at the Maketu Community Board held on 1 June 2021.

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Member S Beech
CHAIRPERSON
