

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
KATIKATI COMMUNITY BOARD MEETING NO. K21-2
HELD IN THE CENTRE - PĀTUKI MANAWA, 21 MAIN ROAD, KATIKATI 3129
ON WEDNESDAY, 31 MARCH 2021 AT 7.00PM**

1 PRESENT

Member B Warren, Member N Harray, Member J Clements, Member K Sutherland and Cr J Denyer

2 IN ATTENDANCE

K Perumal (Group Manager Finance and Technology Services) and P Osborne (Senior Governance Advisor)

6 members of the public, including Councillor Don Thwaites

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Katikati Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION K21-2.1

Moved: Member B Warren

Seconded: Cr J Denyer

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

Paul and Janefrey Goldfinch – Magnolia Trees on Gordet Drive

Mr Goldfinch was in attendance to speak to the Board about the Magnolia Trees on Gordet Drive, noting the below points:

- It is felt that these types of trees are too large for a suburban street;
- They drop seed pods and leaves, and at the moment Mr Goldfinch is incurring the costs of disposing the green waste; and
- Health and Safety issues arising due to the concrete kerb buckling by encroaching tree roots.

Mr Goldfinch would like to see Council remove these trees and replace them with a more suitable tree, giving the examples of; Natives, Kowhai and Titoki.

The Board encouraged Mr and Mrs Goldfinch to raise Service Requests (CCR's) when an issue arises, that they believed should be addressed.

Keith Hay – Previous minutes around Te Rereatukahia Wastewater Scheme

Mr Hay was in attendance to speak on behalf of the Katikati Waihi Beach Residents and Ratepayers Association around the minutes from the last meeting regarding the Crown Infrastructure Partners (CIP) Funding. Mr Hay sought clarification on what this funding was being used for, as he wanted to make it clear that Council's decision for no connection charge being applied to the Te Rereatukahia Wastewater Scheme, is not the type of projects that the ratepayers want to fund.

Councillor Thwaites was in attendance and provided some further background around this decision, reiterating that it was funded by the taxpayer rather than the ratepayer.

Paula Gaelic – Western Bay Museum Director

Ms Gaelic informed the Board of an open day that the Museum was holding on 29 April 2021 to allow members of the public to hear about the Development Plan.

Ms Gaelic also noted that, despite COVID-19, it was good to see a rise in attendance for the Western Bay Museum.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION K21-2.2

Moved: Member B Warren

Seconded: Member N Harray

That the meeting reconvene in formal session at 7.19pm.

CARRIED

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 3 FEBRUARY 2021

RESOLUTION K21-2.3

Moved: Member B Warren

Seconded: Member K Sutherland

That the Minutes of the Katikati Community Board Meeting held on 3 February 2021, as circulated with the agenda, be confirmed as a true and accurate record.

CARRIED

9 REPORTS

9.1 KATIKATI COMMUNITY BOARD CHAIRPERSONS REPORT - MARCH 2021

The Board considered a report from the Chairperson, and received a brief overview of each item.

The Group Manager Finance and Technology Services clarified that the Long Term Plan (LTP) proposed rate increase cap was at 12% for the first year, and 4% for the following years.

RESOLUTION K21-2.4

Moved: Member K Sutherland

Seconded: Member J Clements

That the Chairperson's report dated 31 March 2021, titled 'Katikati Community Board Chairpersons Report – March 2021', be received.

CARRIED

9.2 KATIKATI COMMUNITY BOARD COUNCILLOR'S REPORT - MARCH 2021

The Board considered a report from Councillor Denyer, noting the administration error and that the sentence should read;

- *All feedback on the LTP must be received, 5pm Friday 9 April 2021.*

Member Clements felt that there was a lack of transparency in the consultation document around the effects that the decisions being asked of would have. For example, debt increase.

The Group Manager Finance and Technology Services gave the Board a brief outline on the Long Term Plan (LTP) process and how the six key proposals were identified and selected.

RESOLUTION K21-2.5

Moved: Cr J Denyer

Seconded: Member K Sutherland

That the Councillor's report dated 31 March 2021, titled 'Katikati Community Board Councillor's Report – March 2021', be received.

CARRIED

9.3 KATIKATI COMMUNITY BOARD GRANT APPLICATION

The Board considered a report from the Senior Governance Advisor.

The grant was declined, as the Board could not grant funding for an event in retrospect. The Senior Governance Advisor will send a letter to Safety Education Limited on behalf of the Board, explaining the filing error, and encouraging them to apply again prior to the event next year.

The Board still have their full budget, however it was noted that advertisements for grant applications would go out between now and the next meeting.

RESOLUTION K21-2.6

Moved: Member B Warren

Seconded: Member K Sutherland

1. That the Senior Governance Advisor's report dated 31 March 2021 titled 'Katikati Community Board Grant Applications', be received.
2. That the Katikati Community Board not approve the Grant application from Road Safety Education Limited.

CARRIED

9.4 INFRASTRUCTURE SERVICES REPORT KATIKATI COMMUNITY BOARD MARCH 2021

The Board considered a report from the Deputy Chief Executive. The report was taken as read with further discussion on the below items.

RESOLUTION K21-2.7

Moved: Member B Warren

Seconded: Member K Sutherland

That the Deputy Chief Executive's report, dated 31 March 2021 titled 'Infrastructure Services Report Katikati Community Board March 2021', be received.

CARRIED

9.4.1 HIGHFIELDS STORMWATER POND DEVELOPMENT TRAIL

It was noted that there is an opportunity to speak to your LTP submissions in front of Councillors on 6 April 2021, and a member of the public is scheduled to speak on his proposal relating to the Highfields Detention Pond, which may be of interest to the Board.

9.4.2 DISTRICT SOLID WASTE

There was clarification that Council was looking at options for those who would have difficulty bringing their bins roadside, however no outcome has been agreed on at this stage.

9.4.3 LEVEL OF SERVICE FOR MOWING RESERVES

The Board would like to understand Council's level of service with the Contractor, for cutting the grass on the Reserves, as it was felt that some were left extremely long.

9.4.4 DEVELOPED LEASED AREA BETWEEN HAIKU RESERVE, DONEGAL PLACE AND HENRY ROAD CYCLE TRAIL

The Minute Action Sheet (MAS) for this project stated that Council was working on a concept plan for this site. The Board requested to see this concept plan.

9.5 FINANCIAL REPORT KATIKATI - FEBRUARY 2021

The Board considered a report from the Management Accountant. The report was taken as read, noting the below amendment to the Committed – Operational expenditure table, which should read;

- Funding up to \$500 to 3129 Graphic Design for marketing and promotion relating to Town and Community Plan (\$329.25 paid as of March 2021).

The Chairperson queried how the Board could seek further funds for footpath and paving improvements. The Board was encouraged to include this in their Long Term Plan (LTP) submission.

RESOLUTION K21-2.8

Moved: Member N Harray

Seconded: Cr J Denyer

That the Management Accountant's report dated 31 March 2021, titled 'Financial Report Katikati – February 2021', be received.

CARRIED

9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

RESOLUTION K21-2.9

Moved: Member B Warren

Seconded: Member N Harray

That the draft schedule of meetings for April, May and June 2021, be received.

CARRIED

The Meeting closed at 8.04pm.

The minutes of this meeting were confirmed at the Katikati Community Board held on 26 May 2021.

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Member B Warren
CHAIRPERSON
