

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
WAIHI BEACH COMMUNITY BOARD MEETING NO. WB21-1
HELD IN THE WAIHI BEACH COMMUNITY CENTRE
ON MONDAY, 22 FEBRUARY 2021 AT 6.30PM**

1 PRESENT

Member R Goudie (Chairperson), Member M Roberts, Member B Hulme, Member D Ryan, Cr J Denyer and Cr A Henry

2 IN ATTENDANCE

R Davie (Group Manager Policy, Planning and Regulatory Services), A Curtis (Compliance and Monitoring Manager), A Hall (Roading Engineer – West) and P Osborne (Senior Governance Advisor).

30 Members of the Public, Mayor Garry Webber and Katikati Community Board member John Clements.

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Waihi Beach Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION WB21-1.1

Moved: Cr A Henry

Seconded: Member B Hulme

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

Dave MacCalman – Beach Wheelchairs and Access

Mr MacCalman was in attendance to talk to the Board about better access for wheelchairs on Waihi Beach. The following points were made:

- Two wheelchairs have been purchased by members of the community;
- There is a proposal for Beach Mats to help users self propel and have independence at the Beach;
- A suitable location for a Beach Mat would be by the Waihi Beach public toilets, in close proximity to the disabled car park; and
- Initial indication from the Waihi Beach Surf Club was that they would be happy to store the Beach Wheel Chairs and the Beach Mats through the off-season.

Don Oliver – Waihi Beach Residents and Ratepayers Association

Mr Oliver spoke to the Board on behalf of the Waihi Beach Residents and Ratepayers Association, regarding concerns on the following issues:

- Sand shifting on 3 Mile Creek and the need for a clean up;
- Accessibility issues for the walk/cycleway on Surfers Avenue, off Emerton Road; and
- Noted that the two pedestrian signs installed prior to Christmas have disappeared.

Graham McGregor – Friends of Athenree

Mr McGregor was in attendance to outline his concerns on the Board's process to establish the Waihi Beach to Athenree Shared Path. The main concern highlighted was his belief that there was a lack of transparency in the decision making that resulted in the feasibility study. Mr McGregor requested the following information:

- Maps of the options considered by the Board;
- The standards and specifications used to delineate the work of the feasibility study; and
- The Feasibility Study itself.

Mr McGregor believes that the options considered should include routes that are sensitive to the environment and its natural path. It was also noted that consultation with Iwi was vital.

The Board noted that they understood the Feasibility Study was undertaken to consider multiple options for the Waihi Beach to Athenree Shared Path.

Keith Hay – Katikati-Waihi Beach Residents and Ratepayers Association

Mr Hay spoke to the Board regarding resource consent for 15 and 27 Edinburgh Street.

The Group Manager Policy, Planning and Regulatory Services reiterated the point that no resource consent application had been received for 8 and 10 Wilson Road, and that the only meeting that had been sought was a pre-application meeting. This meeting was an exploratory meeting and not a decision making process.

Mr Hay requested a copy of the resource consent application once it was received, and was advised that he could do so through the LGOIMA request process.

Member of the Public – Waihi Beach to Athenree Shared Path

A member of the public questioned the timeline for the Waihi Beach to Athenree Shared Path.

Anthony Thompson – Various Items

Mr Thompson provided the Board with some feedback he had received around Council's new Kerbside Collective, noting the majority of feedback was negative. Mr Thompson was advised that a consultation period was undertaken prior to any decisions being made.

Sarah-Kay Coulter – Representation on the Community Board

Ms Coulter was in attendance to ask about the representation on the Waihi Beach Community Board and opportunities for Iwi and Hapū to be involved in the decision making. The Board advised Ms Coulter that they consult directly with Iwi as they are aware that they are already stretched with commitments.

Bryce Bevin – Various Items

Mr Bevin was in attendance to speak to the Board on the below items:

- Pedestrian and Cycle Infrastructure in Waihi Beach, and how the increase in population will effect this;
- Requested that the cycleway be constructed sooner rather than later;
- Requested signage to promote the cycleways and walkways that currently exist; and
- A request for Cycleway lanes from Beach Road, Wilson Road and Seaforth Road.

Ruth Parsons – Broadlands Block Rejuvenation Group

Ms Parsons gave the Board an update following the Broadlands Block Rejuvenation Group meeting held 10 February 2021. The following updates were provided:

- Rachel Coll is continuing to liaise with local Iwi;
- It is understood that the pa was not a permanent dwelling pa but rather a seasonal one in relation to the culture of celebrating Matariki;
- Pa name possibly Te Mata, but this is yet to be confirmed;
- Aileen Rundle from 'Trees for Survival' is keen to "work backwards" with the school in planting seeds from local parent stock;
- Bay of Plenty Regional Council (BOPRC) has undertaken to obtain quotes for the removal and poisoning of Willows and other weed species;
- Several of the group members will look at potential project funding sources and report back to the next meeting;
- Continue to work on the implementation plan; and
- The next meeting will be held 7 April 2021 at 4pm.

Member of the Public – Rabbit Problem

A member of the public spoke to the Board about the on-going rabbit problem, questioned whether anything was getting done about this.

Allan Sole – Athenree Homestead Trust

Mr Sole was in attendance to thank the Board on behalf of the Athenree Homestead Trust for the financial assistance that they have provided to date.

Mike McKay – Various Items

Mr McKay spoke to the Board regarding issues around dogs on beaches and communication.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION WB21-1.2

Moved: Member R Goudie

Seconded: Cr A Henry

That the meeting reconvened in formal session at 7.37pm.

CARRIED

8 PRESENTATIONS**8.1 WAIHI BEACH SEASONAL COMPLIANCE MONITORING 2021**

The Compliance and Monitoring Manager was in attendance to speak to the Board on the Waihi Beach Seasonal Compliance Monitoring report for 2021.

Parking Infringement activities

- December – Majority were for parking on the flush median;
- January – Majority were unregistered and unwarranted vehicles; and
- February – No infringements issued.

Dogs on beaches update

- New signage provided at all beach access points (48 signs in total);
- Dotterel nests were in areas that could be accessed by dogs;
- Educative approach with no infringements issued;
- Council Officers patrolled from 10am to 4pm daily. These hours did not represent the full hours that dogs are prohibited on the beach, and Council staff did not patrol weekends;
- Contractor data will be available prior to the next Community Board meeting;
- Key takings from staff were that the number of breaches were low and the offenders were a combination of locals and visitors; and
- All persons spoken to were co-operative and readily complied.

Freedom Camping

- January and February 2021 were the busiest months for freedom campers, and this correlates with the number of infringements.
- The top sites for infringements were Brighton Reserve and Island View Reserve.
- Freedom Camping Ambassadors:
 - Two seasonal ambassadors were employed over the peak holiday period;
 - Ambassadors worked five days per week with a focus on weekends and public holidays;
 - 193 campers were surveyed;
 - Campers were provided with information on Freedom Camping sites, controls that applied, and local resources.

The Board noted that they needed time to further consider the report, and then have a meeting to discuss positives for the future. The Compliance and Monitoring Manager would have a meeting with the Board prior to the next Community Board meeting to address any questions from the Waihi Beach Seasonal Compliance Monitoring 2021 report.

As a result of the Watch Dog contract ending, and as part of the seasonal freedom camping monitoring process Council has employed contractor Cheryl Steiner. Ms Steiner will undertake a historic and future review to establish what Council would in relation to freedom camping moving forward.

RESOLUTION WB21-1.3

Moved: Member D Ryan

Seconded: Cr A Henry

That the Compliance and Monitoring Manager's report dated 22 February 2021, titled 'Waihi Beach Seasonal Compliance Monitoring 2021', be received.

CARRIED

9 MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE WAIHI BEACH COMMUNITY BOARD MEETING HELD ON 23 NOVEMBER 2020

Councillor Henry noted that, at the previous meeting, the Board suggested it would be worthwhile for the *“community to meet the contractors to identify the community's needs, and how community members can best support the monitoring of the beaches”*.

The Board would look to incorporate this through their meeting with the Compliance and Monitoring Manager and Council's new contractor Cheryl Steiner.

RESOLUTION WB21-1.4

Moved: Cr A Henry

Seconded: Member M Roberts

That the Minutes of the Waihi Beach Community Board Meeting held on 23 November 2020, as circulated with the agenda, be confirmed as a true and accurate record.

CARRIED

10 REPORTS

10.1 CHAIRPERSONS REPORT - WAIHI BEACH COMMUNITY BOARD - FEBRUARY 2021

The Board considered a report from the Chairperson. The report was taken as read with further discussion on the below items.

RESOLUTION WB21-1.5

Moved: Member R Goudie
Seconded: Cr A Henry

1. That the Chairperson's report dated 22 February 2021, titled 'Chairperson's Report – Waihi Beach Community Board – February 2021', be received.

CARRIED

10.1.1 CCTV

The Board discussed their desire for CCTV cameras at both entranceways into Waihi Beach. The Group Manager Policy, Planning and Regulatory Services advised the Board on the process of Council's CCTV Policy. The proposal that was within the Long Term Plan (LTP) consultation document was for \$50,000 a year for three years. This would be an annual process whereby Community Boards and other community interest groups would be invited to submit their proposals for CCTV cameras within their community or neighbourhood. The CCTV Management Plan would include the strict criteria that would have to be met in order to be considered for funding.

RESOLUTION WB21-1.6

Moved: Member R Goudie
Seconded: Cr A Henry

That the Waihi Beach Community Board would like to see cameras at each entranceway of Waihi Beach, and will be aligning their application to Council's Policy, when available.

CARRIED

10.1.2 COMMUNITY FACILITY

The Board is going to invite the Community Centre Committee members to the next Waihi Beach Community Board workshop, to discuss possible community facility options.

10.1.3 VILLAGE MAINTENANCE UPDATE

The Community Board advised the Roading Engineer (West) that they did not wish to have the town centre logo on the rubbish bin steel bands. For this reason the rubbish bin bands will be replaced with plain bands.

RESOLUTION WB21-1.7

Moved: Cr A Henry
Seconded: Member B Hulme

That the Waihi Beach Community Board requests that the steel bands on the rubbish bins, that are being replaced and do not feature any branding at all.

CARRIED

10.1.4 WAIHI BEACH, WILSON ESTATE, ISLAND VIEW, BOWENTOWN AND ATHENREE HERITAGE TRAILS

The Board noted that they were still seeking a meeting with Mana Whenua through the Māori Relationships and Engagement Advisor.

The Deputy Chairperson would continue to liaise with Council staff.

10.1.5 ATHENREE HOMESTEAD TRUST

The Board questioned the rationale regarding the recent requirement to install heat sensors, as this was not included in the initial specifications and consequently not budgeted for.

The Board was informed that, in order to be able to open to the public, the Athenree Homestead must hold a current Warrant of Fitness, which was a legal requirement under the Building Act. A building Warrant of Fitness was determined by Independently Qualified People (IQP) who make recommendations to Council. It was noted that the Athenree Homestead was now regarded as a commercial building rather than a homestead, and would therefore require different specifications.

10.2 COUNCILLOR'S REPORT - WAIHI BEACH COMMUNITY BOARD - FEBRUARY 2021

The Board considered at report from Councillor Denyer. The report was taken as read, noting that an amendment to the resolution was required, to capture the author of the report.

The Board would hold a workshop to discuss the Waihi Beach Community Boards submission to the Long Term Plan (LTP), once the consultation document was released. Both Councillor Henry and Councillor Denyer were asked to attend this workshop to provide any required clarification on the consultation document.

The Board was informed that they are able to speak formally to their submission on Tuesday 6 April 2021 in Council Chambers.

RESOLUTION WB21-1.8

Moved: Cr J Denyer

Seconded: Member D Ryan

That the Councillor's report dated 22 February 2021, titled 'Councillor's Report – Waihi Beach Community Board – February 2021', be received.

CARRIED

10.3 WAIHI BEACH COMMUNITY BOARD - ANZAC DAY COMMEMORATION 2021

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

RESOLUTION WB21-1.9

Moved: Cr A Henry

Seconded: Member D Ryan

1. That the Senior Governance Advisor's report dated 22 February 2021 titled 'Waihi Beach Community Board – ANZAC Day Commemoration 2021', be received.
2. That the Waihi Beach Community Board provide a wreath for the ANZAC Day Service, to be paid from the Waihi Beach Community Board Contingency Account (up to the value of \$200).
3. That Chairperson Ross Goudie represents the Waihi Beach Community Board at the ANZAC Day Service at Waihi Beach on 25 April 2021.

CARRIED

10.4 TRIG LOOKOUT WALKWAY LOOP TRACK

The Board considered a report from the Deputy Chief Executive. The report was taken as read.

RESOLUTION WB21-1.10

Moved: Cr A Henry

Seconded: Member D Ryan

1. That the Deputy Chief Executive's report dated 11 January 2021 and titled 'Trig Lookout Walkway Loop Track', be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That an allocation of \$50,000, from the Waihi Beach Community Roding Account towards the completion of the Trig Lookout to the Dam Track, be approved.

CARRIED

10.5 INFRASTRUCTURE SERVICES REPORT WAIHI BEACH COMMUNITY BOARD FEBRUARY 2021

The Board considered a report from the Deputy Chief Executive. The report was taken as read, with further discussion on the below projects:

- WestLink would inspect and identify which lighting columns at Pio Shores and Bowentown need replacing. This work will need to be completed before the end of the 2020/2021 financial year.
 - Mowing Levels of Service, particularly between 'Beach Contractors & Landscape Supplies' and the Waihi Beach Road/Wilson Road roundabout.
 - Member Ryan noted that he had spoken with the Group Manager Finance and Technology Services to request further information for:
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- Emerton Road to Café Works;
 - Seaforth Road Pedestrian Refuge Islands; and
 - Waihi Beach Village Renewal.
- The re-painting of the seating on Wilson Road had been completed.
 - Community volunteers would like to replant the garden areas on Wilson Road – the Board was reminded that they would need to work with Council in order to comply with Council's Health and Safety Policy.
 - The Kerbside Collective – Council is aware of emerging concerns from the Waihi Beach Community residents regarding bins being left out once holiday makers had left their homes, noting that a solution would be in place before the service was implemented. The Board requested this information to be circulated to community members when available.
 - The Board reiterated their request to see a report regarding the feasibility study for the Waihi Beach to Athenree Shared Path, and a report on Two-Mile Creek.

RESOLUTION WB21-1.11

Moved: Member R Goudie

Seconded: Member M Roberts

1. That the Deputy Chief Executive's Report, dated 22 February 2021 and titled 'Infrastructure Services Report Waihi Beach Community Board February 2021', be received.

CARRIED

10.5.1 ROADING - PARKING BAY AREA OFF WILSON ROAD

At the 23 November 2020 meeting, the Board resolved to fund up to \$2,000 to mark up the parking bay area behind the 'Village People' store off Wilson Road. Through discussion with the Roding Engineer (West), the Board considered the installation of wheel stops to align vehicles rather than painting directly on stone. For this reason an estimate from WestLink was sought.

The Roding Engineer (West) advised the Board that the estimated installation cost was \$8,500. The Board confirmed that the proposed installation for a parking bay area behind the 'Village People' store off Wilson Road proceed at the estimated cost of \$8,500, with payment from the Waihi Beach Roding Account. It was reiterated that this was subject to final measure.

RESOLUTION WB21-1.12

Moved: Cr A Henry

Seconded: Cr J Denyer

The Waihi Beach Community Board confirm that the proposed installation for a parking bay area behind the 'Village People' store off Wilson Road, proceed at the estimated cost of \$8,500, with payment from the Waihi Beach Roding Account. It was reiterated that this was subject to final measure.

CARRIED

10.6 FINANCIAL REPORT WAIHI BEACH - DECEMBER 2020

The Board considered a report from the Management Accountant. The report was taken as read.

RESOLUTION WB21-1.13

Moved: Member R Goudie

Seconded: Cr J Denyer

That the Management Accountant's report dated 22 February 2021 and titled 'Financial Report Waihi Beach – December 2020', be received.

CARRIED

10.7 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

RESOLUTION WB21-1.14

Moved: Member R Goudie

Seconded: Cr A Henry

That the draft schedule of meetings for February, March and April 2021, be received.

CARRIED

The Meeting closed at 9.09pm.

The minutes of this meeting were confirmed at the Waihi Beach Community Board held on 19 April 2021.

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Member R Goudie
CHAIRPERSON