

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
TE PUKE COMMUNITY BOARD MEETING NO. TP21-1
HELD IN THE TE PUKE LIBRARY AND SERVICE CENTRE
ON THURSDAY, 11 FEBRUARY 2021 AT 7.00PM**

1 PRESENT

Member R Crawford, Member T Rolleston, Member K Ellis, Member D Snell, Cr G Dally and Cr M Gray

2 IN ATTENDANCE

M Taris (Chief Executive Officer), S Harvey (Roading Engineer – East) and P Osborne (Senior Governance Advisor)

7 Members of the public, including 1 member of the press and 2 representatives from Tauranga City Council.

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

The Chairperson reminded members of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

- Councillor Gray declared an interest in the Waiāri Water Scheme
- Member Ellis declared an interest in item 9.3 in relation to the Grant Application from Tony and Cathy Shaw, Te Puke Memorial Pool Contractors.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Te Puke Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION TP21-1.1

Moved: Cr M Gray

Seconded: Member K Ellis

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

Helen Potter and Margaret Carey – Te Puke Kiwicoast Lions

Ms Potter raised concern regarding the homeless sleeping outside of the Te Puke War Memorial Hall, where the Te Puke Kiwicoast Lions hold their meetings twice a month. Ms Potter noted that several of the elder members of the group do not feel safe leaving the hall after the evening meetings. The Board was asked if they are aware of this issue, and if there is anything that could be done about this.

Ms Potter was advised that this is an on-going issue that Council is aware of. Due to the nature of the issue, there is not a lot that Council is able to do, however they will look to have security increased.

Andy Wichers – No.1 Road Closure

Mr Wichers was in attendance to speak to the Board on behalf of an informal group of residents from No.1 Road. The affected residents are concerned about the following items:

- The timeframe in which this part of the project will be completed;
- Request for Tauranga City Council (TCC) to re-look at the work taking place 24/7 - consulting directly with the residents who would be affected; and
- Some residents believe that the decision around the 'Stop/Go' option was not properly evaluated.

Richard Conning – Waiāri Water Supply Scheme - No.1 Road Pipeline Partial Road Closure

Mr Conning was in attendance to give the Board an update on the No. 1 Road Pipeline Partial Road Closure. The below updates were highlighted:

- One lane closure 22 February 2021 – 22 March 2021;
- Extending working hours to 13 hour days would help reduce the programme by 3 days;
- The noise levels from night works would affect a significant number of residents; and
- 'Stop/Go' would increase road queues, and delays in each direction for locals, and is not supported by the WBOPDC Transportation team.

In order to mitigate effects for residents they are looking at the use of BUPA's car park and assistance for Trevelyans.

Mr Conning noted that Tauranga City Council has got 24/7 security onsite during this piece of work, to mitigate any health and safety issues that may arise.

The presenters responded to questions as follows:

- TCC traffic management experts advised that a two lane 'Stop/Go' system is not appropriate to put in place for the Trevelyans "graveyard" shift workers.
- The project team will maintain communication with Mr Trevelyan.
- It was reiterated that there will be traffic management security 24/7 while the partial road closure is in place.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION TP21-1.2

Moved: Member T Rolleston

Seconded: Member D Snell

That the meeting reconvene in formal session at 7.33pm.

CARRIED

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE TE PUKE COMMUNITY BOARD MEETING HELD ON 3 DECEMBER 2020

The Board considered the minutes from the meeting held 3 December 2020. The minutes were taken as read. Councillor Gray (formally Lints) informed the Board that she has reverted back to her maiden name, which will be captured in the minutes going forward.

RESOLUTION TP21-1.3

Moved: Member T Rolleston

Seconded: Member D Snell

That the Minutes of the Te Puke Community Board Meeting held on 3 December 2020, as circulated with the agenda, be confirmed as a true and accurate record.

CARRIED

9 REPORTS

9.1 CHAIRPERSONS REPORT - TE PUKE COMMUNITY BOARD - FEBRUARY 2021

The Board considered a report from the Chairperson. The report was taken as read with the Chairperson highlighting 9.1.5 regarding the 2021 Community Board conference. It was noted that an amendment to the resolution was required to highlight who would be attending the conference.

Moved:

1. That the Chairperson's report dated 11 February 2021 titled 'Chairpersons Report – Te Puke Community Board – February 2021', be received.
2. That the Te Puke Community Board approve funding of up to \$2,000 from the Te Puke Community Board Conference Account, for the travel, accommodation and registration costs relating to the 2021 Community Board Conference, to be held 22 – 24 April 2021

Moved Amendment:

1. That the Chairperson's report dated 11 February 2021 titled 'Chairpersons Report – Te Puke Community Board – February 2021', be received.
2. That the Te Puke Community Board approve funding of up to \$2,000 from the Te Puke Community Board Conference Account, for the travel, accommodation and registration costs relating to the 2021 Community Board Conference, for Chairperson Richard Crawford, to be held in Gore 22 – 24 April 2021

The amendment was put and carried.

The amendment as follows became the SUBSTANTIVE MOTION and was put and carried.

RESOLUTION TP21-1.4

Moved: Cr G Dally
Seconded: Member K Ellis

1. That the Chairperson's report dated 11 February 2021 titled 'Chairpersons Report – Te Puke Community Board – February 2021', be received.

CARRIED

RESOLUTION TP21-1.5

Moved: Cr M Gray
Seconded: Cr G Dally

2. That the Te Puke Community Board approve funding of up to \$2,000 from the Te Puke Community Board Conference Account, for the travel, accommodation and registration costs relating to the 2021 Community Board Conference, for Chairperson Richard Crawford, to be held in Gore 22 – 24 April 2021.

CARRIED

9.2 COUNCILLOR'S REPORT - TE PUKE COMMUNITY BOARD - FEBRUARY 2021

The Board considered a report from Councillor Dally. The report was taken as read with Councillor Dally highlighting the Long Term Plan (LTP) consultation period coming up.

The Chief Executive Officer advised the Board that the normal process for a Community Board would be to create a submission on the issues important to the Board, as well as commenting on the core consultation topics. It was also noted that the Community Boards can be heard formally, to speak to their submissions. The Board was advised that there is an LTP Consultation engagement day at Jubilee Park in Te Puke on 20 March 2021.

Councillor Dally informed the Board that the Western Bay Museum has secured sponsorship from Seeka that will allow 400 Te Puke/Maketu Ward Primary School students to visit the museum, with no entry charge. The Museum Director is still seeking assistance to reduce transport costs to and from Katikati. The Board was asked about the potential of moving the Denny Hulme exhibition currently showing at the Western Bay Museum to Te Puke, if a suitable space was available. Board members will discuss at their up-coming workshop.

RESOLUTION TP21-1.6

Moved: Member K Ellis
Seconded: Member R Crawford

That the Councillor's report dated 11 February 2021 titled 'Councillor's Report – Te Puke Community Board – February 2021', be received.

CARRIED

9.3 TE PUKE COMMUNITY BOARD GRANT APPLICATIONS

The Board considered a report from the Senior Governance Advisor. The report was taken as read with further discussion around how the Board could contribute to part of the requested grants.

Te Puke Swimming Club

Councillor Gray queried whether the pool platform, noted in the grant application, would be included in Council's improvements to the Te Puke Memorial Pool. If this is the case, Te Puke Swimming Club would not need funding for this particular item, therefore, the Board decided to fund the registration software to the sum of \$575.00.

Tony and Cathy Shaw (Te Puke Memorial Pool Contractors)

Member Ellis declared an interest in this item, withdrew from the meeting and took no part in the discussion or voting thereon. Member Ellis answered questions for points of clarification.

The Board decided to fund two tables to the sum of \$900.00.

RESOLUTION TP21-1.7

Moved: Member R Crawford

Seconded: Member D Snell

1. That the Senior Governance Advisor's report dated 11 February 2021 titled 'Te Puke Community Board Grant Applications', be received.

CARRIED

RESOLUTION TP21-1.8

Moved: Cr M Gray

Seconded: Member K Ellis

2. That the Te Puke Community Board approve the Grant application from Te Puke Swimming Club for \$575.00 towards registration software, to be funded from the Te Puke Community Grants 2020/2021 account, subject to all accountabilities being met.

CARRIED

RESOLUTION TP21-1.9

Moved: Member T Rolleston

Seconded: Member D Snell

3. That the Te Puke Community Board approve the Grant application from Tony and Cathy Shaw (Te Puke Memorial Pool Contractors) for \$900.00 towards two outdoor tables, to be funded from the Te Puke Community Grants 2020/2021 account, subject to all accountabilities being met.

CARRIED

9.4 TE PUKE COMMUNITY BOARD - ANZAC DAY COMMEMORATION 2021

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

RESOLUTION TP21-1.10

Moved: Cr M Gray

Seconded: Cr G Dally

1. That the Senior Governance Advisor's report dated 11 February 2021 titled 'Te Puke Community Board – ANZAC Day Commemoration 2021', be received.
2. That the Te Puke Community Board provide a wreath for the ANZAC Day Service, to be paid from the Te Puke Community Board Contingency Account (up to the value of \$200).
3. That Deputy Chairperson Tupaea Rolleston represent the Te Puke Community Board at the ANZAC Day Service at Te Puke on 25 April 2021.

CARRIED

9.5 INFRASTRUCTURE SERVICES REPORT TE PUKE COMMUNITY BOARD FEBRUARY 2021

The Board considered a report from the Deputy Chief Executive. The report was taken as read with further discussion on the below items.

- The Board was reminded that they have significant funds in hand and have been requested to develop a further priority list for implementation.
- The Board will come up with a suitable date for a walk around with the Roading Engineer (East), allowing at least two hours for the meeting.
- The Board requested an update on the below items:
 - Dudley Vercoe Footpath and Drainage – a preliminary design has been done with a more detailed design happening in the next couple of weeks:
 - Fenton Terrace – This project is not yet on a work programme, as Council is still waiting for a confirmed price from WestLink.
 - Queen and Jellicoe CCTV hardware and installation – waiting for further approval from Radio Spectrum Management (RSM).
 - Bus Stop for Hopper Buses on Cameron Road – The Roading Engineer has spoken to Travel Safe, who will contact the school to get a clear understanding on the safety issues arising.
 - Tactile Pavers – This project is approved, however Downer is checking that they have priced correctly against the current legislation, before the work can commence.

The Board would like to make a resolution against the Minute Action Sheet (MAS) relating to the Speed Bump on Cameron Road. Once the electronic traffic signage is installed they would like to have the speed bump removed, noting that they would review this to see if any issues arise.

There was a discussion around the type of electronic traffic signage the Board was after. It was noted that the Board will review the Speed Indicating Device (SID) near Fairhaven School to see if they would like to take the same approach outside Te Puke Intermediate in the future, however at this time they will trial the 40km/h school sign.

RESOLUTION TP21-1.11

Moved: Member T Rolleston
Seconded: Cr G Dally

1. That the Deputy Chief Executive's Report, dated 11 February 2021 and titled 'Infrastructure Services Report Te Puke Community Board February 2021', be received.

CARRIED

RESOLUTION TP21-1.12

Moved: Cr G Dally
Seconded: Member K Ellis

2. The Te Puke Community Board has requested the removal of the kerb build outs and the speed bump at 135 Cameron Road, after installation of the 40km/h school zone sign at Te Puke Intermediate School, to widen the carriageway around the bend and minimise vibration.

CARRIED

9.6 TE PUKE COMMUNITY BOARD - FINANCIAL REPORT DECEMBER 2020

The Board considered a report from the Management Accountant. The report was taken as read.

RESOLUTION TP21-1.13

Moved: Cr M Gray
Seconded: Member K Ellis

That the Management Accountant's report dated 11 February 2021 and titled 'Te Puke Community Board – Financial Report December 2020', be received.

CARRIED

9.7 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

RESOLUTION TP21-1.14

Moved: Cr G Dally
Seconded: Member R Crawford

That the draft schedule of meetings for February, March and April 2021, be received.

CARRIED

The Meeting closed at 8.31pm.

The minutes of this meeting were confirmed at the Te Puke Community Board held on 8 April 2021.

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Member R Crawford
CHAIRPERSON
