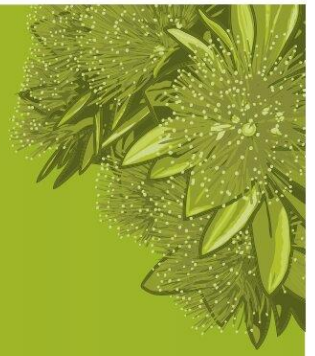


MEETING – AGENDA –

Ngā Take



WAIHI BEACH COMMUNITY BOARD Poari Hapori

WB21-2
Monday, 19 April 2021
Waihi Beach Community Centre
6.30pm



*Western Bay of Plenty
District Council*

Waihi Beach Community Board

Membership

Chairperson	Ross Goudie
Deputy Chairperson	Marilyn Roberts
Members	Bob Hulme Don Ryan Councillor James Denyer Councillor Anne Henry
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To provide an effective mechanism for community feedback to Council.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions.
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing the respective communities to promote public participation and communication within respective communities.
- To undertake tasks, powers and functions delegated by Council or its Committees in accordance with their delegated functions from time to time.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land, or in accordance with allocations which have been approved through the annual plan process.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To have input into Council and its Committees on issues and plans that affect communities within the Community Board area.

Notice is hereby given that a Waihi Beach Community Board Meeting will be held in the Waihi Beach Community Centre on:
Monday, 19 April 2021 at 6.30pm

Order Of Business

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1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE WAIHI BEACH COMMUNITY BOARD MEETING HELD ON 22 FEBRUARY 2021

File Number: A4035287

Author: Pernille Osborne, Senior Governance Advisor - Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the Minutes of the Waihi Beach Community Board Meeting held on 22 February 2021, as circulated with the agenda, be confirmed as a true and accurate record.

ATTACHMENTS

- 1. Minutes of the Waihi Beach Community Board Meeting held on 22 February 2021**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
WAIHI BEACH COMMUNITY BOARD MEETING NO. WB21-1
HELD IN THE WAIHI BEACH COMMUNITY CENTRE
ON MONDAY, 22 FEBRUARY 2021 AT 6.30PM**

1 PRESENT

Member R Goudie (Chairperson), Member M Roberts, Member B Hulme, Member D Ryan, Cr J Denyer and Cr A Henry

2 IN ATTENDANCE

R Davie (Group Manager Policy, Planning and Regulatory Services), A Curtis (Compliance and Monitoring Manager), A Hall (Roading Engineer – West) and P Osborne (Senior Governance Advisor).

30 Members of the Public, Mayor Garry Webber and Katikati Community Board member John Clements.

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Waihi Beach Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION WB21-1.1

Moved: Cr A Henry

Seconded: Member B Hulme

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

Dave MacCalman – Beach Wheelchairs and Access

Mr MacCalman was in attendance to talk to the Board about better access for wheelchairs on Waihi Beach. The following points were made:

- Two wheelchairs have been purchased by members of the community;
- There is a proposal for Beach Mats to help users self propel and have independence at the Beach;
- A suitable location for a Beach Mat would be by the Waihi Beach public toilets, in close proximity to the disabled car park; and
- Initial indication from the Waihi Beach Surf Club was that they would be happy to store the Beach Wheel Chairs and the Beach Mats through the off-season.

Don Oliver – Waihi Beach Residents and Ratepayers Association

Mr Oliver spoke to the Board on behalf of the Waihi Beach Residents and Ratepayers Association, regarding concerns on the following issues:

- Sand shifting on 3 Mile Creek and the need for a clean up;
- Accessibility issues for the walk/cycleway on Surfers Avenue, off Emerton Road; and
- Noted that the two pedestrian signs installed prior to Christmas have disappeared.

Graham McGregor – Friends of Athenree

Mr McGregor was in attendance to outline his concerns on the Board's process to establish the Waihi Beach to Athenree Shared Path. The main concern highlighted was his belief that there was a lack of transparency in the decision making that resulted in the feasibility study. Mr McGregor requested the following information:

- Maps of the options considered by the Board;
- The standards and specifications used to delineate the work of the feasibility study; and
- The Feasibility Study itself.

Mr McGregor believes that the options considered should include routes that are sensitive to the environment and its natural path. It was also noted that consultation with Iwi was vital.

The Board noted that they understood the Feasibility Study was undertaken to consider multiple options for the Waihi Beach to Athenree Shared Path.

Keith Hay – Katikati-Waihi Beach Residents and Ratepayers Association

Mr Hay spoke to the Board regarding resource consent for 15 and 27 Edinburgh Street.

The Group Manager Policy, Planning and Regulatory Services reiterated the point that no resource consent application had been received for 8 and 10 Wilson Road, and that the only meeting that had been sought was a pre-application meeting. This meeting was an exploratory meeting and not a decision making process.

Mr Hay requested a copy of the resource consent application once it was received, and was advised that he could do so through the LGOIMA request process.

Member of the Public – Waihi Beach to Athenree Shared Path

A member of the public questioned the timeline for the Waihi Beach to Athenree Shared Path.

Anthony Thompson – Various Items

Mr Thompson provided the Board with some feedback he had received around Council's new Kerbside Collective, noting the majority of feedback was negative. Mr Thompson was advised that a consultation period was undertaken prior to any decisions being made.

Sarah-Kay Coulter – Representation on the Community Board

Ms Coulter was in attendance to ask about the representation on the Waihi Beach Community Board and opportunities for Iwi and Hapū to be involved in the decision making. The Board advised Ms Coulter that they consult directly with Iwi as they are aware that they are already stretched with commitments.

Bryce Bevin – Various Items

Mr Bevin was in attendance to speak to the Board on the below items:

- Pedestrian and Cycle Infrastructure in Waihi Beach, and how the increase in population will effect this;
- Requested that the cycleway be constructed sooner rather than later;
- Requested signage to promote the cycleways and walkways that currently exist; and
- A request for Cycleway lanes from Beach Road, Wilson Road and Seaforth Road.

Ruth Parsons – Broadlands Block Rejuvenation Group

Ms Parsons gave the Board an update following the Broadlands Block Rejuvenation Group meeting held 10 February 2021. The following updates were provided:

- Rachel Coll is continuing to liaise with local Iwi;
- It is understood that the pa was not a permanent dwelling pa but rather a seasonal one in relation to the culture of celebrating Matariki;
- Pa name possibly Te Mata, but this is yet to be confirmed;
- Aileen Rundle from 'Trees for Survival' is keen to "work backwards" with the school in planting seeds from local parent stock;
- Bay of Plenty Regional Council (BOPRC) has undertaken to obtain quotes for the removal and poisoning of Willows and other weed species;
- Several of the group members will look at potential project funding sources and report back to the next meeting;
- Continue to work on the implementation plan; and
- The next meeting will be held 7 April 2021 at 4pm.

Member of the Public – Rabbit Problem

A member of the public spoke to the Board about the on-going rabbit problem, questioned whether anything was getting done about this.

Allan Sole – Athenree Homestead Trust

Mr Sole was in attendance to thank the Board on behalf of the Athenree Homestead Trust for the financial assistance that they have provided to date.

Mike McKay – Various Items

Mr McKay spoke to the Board regarding issues around dogs on beaches and communication.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION WB21-1.2

Moved: Member R Goudie

Seconded: Cr A Henry

That the meeting reconvened in formal session at 7.37pm.

CARRIED

8 PRESENTATIONS**8.1 WAIHI BEACH SEASONAL COMPLIANCE MONITORING 2021**

The Compliance and Monitoring Manager was in attendance to speak to the Board on the Waihi Beach Seasonal Compliance Monitoring report for 2021.

Parking Infringement activities

- December – Majority were for parking on the flush median;
- January – Majority were unregistered and unwarranted vehicles; and
- February – No infringements issued.

Dogs on beaches update

- New signage provided at all beach access points (48 signs in total);
- Dotterel nests were in areas that could be accessed by dogs;
- Educative approach with no infringements issued;
- Council Officers patrolled from 10am to 4pm daily. These hours did not represent the full hours that dogs are prohibited on the beach, and Council staff did not patrol weekends;
- Contractor data will be available prior to the next Community Board meeting;
- Key takings from staff were that the number of breaches were low and the offenders were a combination of locals and visitors; and
- All persons spoken to were co-operative and readily complied.

Freedom Camping

- January and February 2021 were the busiest months for freedom campers, and this correlates with the number of infringements.
- The top sites for infringements were Brighton Reserve and Island View Reserve.
- Freedom Camping Ambassadors:
 - Two seasonal ambassadors were employed over the peak holiday period;
 - Ambassadors worked five days per week with a focus on weekends and public holidays;
 - 193 campers were surveyed;
 - Campers were provided with information on Freedom Camping sites, controls that applied, and local resources.

The Board noted that they needed time to further consider the report, and then have a meeting to discuss positives for the future. The Compliance and Monitoring Manager would have a meeting with the Board prior to the next Community Board meeting to address any questions from the Waihi Beach Seasonal Compliance Monitoring 2021 report.

As a result of the Watch Dog contract ending, and as part of the seasonal freedom camping monitoring process Council has employed contractor Cheryl Steiner. Ms Steiner will undertake a historic and future review to establish what Council would in relation to freedom camping moving forward.

RESOLUTION WB21-1.3

Moved: Member D Ryan

Seconded: Cr A Henry

That the Compliance and Monitoring Manager's report dated 22 February 2021, titled 'Waihi Beach Seasonal Compliance Monitoring 2021', be received.

CARRIED

9 MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE WAIHI BEACH COMMUNITY BOARD MEETING HELD ON 23 NOVEMBER 2020

Councillor Henry noted that, at the previous meeting, the Board suggested it would be worthwhile for the *"community to meet the contractors to identify the community's needs, and how community members can best support the monitoring of the beaches"*.

The Board would look to incorporate this through their meeting with the Compliance and Monitoring Manager and Council's new contractor Cheryl Steiner.

RESOLUTION WB21-1.4

Moved: Cr A Henry

Seconded: Member M Roberts

That the Minutes of the Waihi Beach Community Board Meeting held on 23 November 2020, as circulated with the agenda, be confirmed as a true and accurate record.

CARRIED

10 REPORTS

10.1 CHAIRPERSONS REPORT - WAIHI BEACH COMMUNITY BOARD - FEBRUARY 2021

The Board considered a report from the Chairperson. The report was taken as read with further discussion on the below items.

RESOLUTION WB21-1.5

Moved: Member R Goudie

Seconded: Cr A Henry

1. That the Chairperson's report dated 22 February 2021, titled 'Chairperson's Report – Waihi Beach Community Board – February 2021', be received.

CARRIED

10.1.1 CCTV

The Board discussed their desire for CCTV cameras at both entranceways into Waihi Beach. The Group Manager Policy, Planning and Regulatory Services advised the Board on the process of Council's CCTV Policy. The proposal that was within the Long Term Plan (LTP) consultation document was for \$50,000 a year for three years. This would be an annual process whereby Community Boards and other community interest groups would be invited to submit their proposals for CCTV cameras within their community or neighbourhood. The CCTV Management Plan would include the strict criteria that would have to be met in order to be considered for funding.

RESOLUTION WB21-1.6

Moved: Member R Goudie

Seconded: Cr A Henry

That the Waihi Beach Community Board would like to see cameras at each entranceway of Waihi Beach, and will be aligning their application to Council's Policy, when available.

CARRIED

10.1.2 COMMUNITY FACILITY

The Board is going to invite the Community Centre Committee members to the next Waihi Beach Community Board workshop, to discuss possible community facility options.

10.1.3 VILLAGE MAINTENANCE UPDATE

The Community Board advised the Roading Engineer (West) that they did not wish to have the town centre logo on the rubbish bin steel bands. For this reason the rubbish bin bands will be replaced with plain bands.

RESOLUTION WB21-1.7

Moved: Cr A Henry

Seconded: Member B Hulme

That the Waihi Beach Community Board requests that the steel bands on the rubbish bins, that are being replaced and do not feature any branding at all.

CARRIED

10.1.4 WAIHI BEACH, WILSON ESTATE, ISLAND VIEW, BOWENTOWN AND ATHENREE HERITAGE TRAILS

The Board noted that they were still seeking a meeting with Mana Whenua through the Māori Relationships and Engagement Advisor.

The Deputy Chairperson would continue to liaise with Council staff.

10.1.5 ATHENREE HOMESTEAD TRUST

The Board questioned the rationale regarding the recent requirement to install heat sensors, as this was not included in the initial specifications and consequently not budgeted for.

The Board was informed that, in order to be able to open to the public, the Athenree Homestead must hold a current Warrant of Fitness, which was a legal requirement under the Building Act. A building Warrant of Fitness was determined by Independently Qualified People (IQP) who make recommendations to Council. It was noted that the Athenree Homestead was now regarded as a commercial building rather than a homestead, and would therefore require different specifications.

10.2 COUNCILLOR'S REPORT - WAIHI BEACH COMMUNITY BOARD - FEBRUARY 2021

The Board considered at report from Councillor Denyer. The report was taken as read, noting that an amendment to the resolution was required, to capture the author of the report.

The Board would hold a workshop to discuss the Waihi Beach Community Boards submission to the Long Term Plan (LTP), once the consultation document was released. Both Councillor Henry and Councillor Denyer were asked to attend this workshop to provide any required clarification on the consultation document.

The Board was informed that they are able to speak formally to their submission on Tuesday 6 April 2021 in Council Chambers.

RESOLUTION WB21-1.8

Moved: Cr J Denyer

Seconded: Member D Ryan

That the Councillor's report dated 22 February 2021, titled 'Councillor's Report – Waihi Beach Community Board – February 2021', be received.

CARRIED

10.3 WAIHI BEACH COMMUNITY BOARD - ANZAC DAY COMMEMORATION 2021

- The Board considered a report from the Senior Governance Advisor. The report was taken as read.

RESOLUTION WB21-1.9

Moved: Cr A Henry

Seconded: Member D Ryan

1. That the Senior Governance Advisor's report dated 22 February 2021 titled 'Waihi Beach Community Board – ANZAC Day Commemoration 2021', be received.
2. That the Waihi Beach Community Board provide a wreath for the ANZAC Day Service, to be paid from the Waihi Beach Community Board Contingency Account (up to the value of \$200).
3. That Chairperson Ross Goudie represents the Waihi Beach Community Board at the ANZAC Day Service at Waihi Beach on 25 April 2021.

CARRIED

10.4 TRIG LOOKOUT WALKWAY LOOP TRACK

- The Board considered a report from the Deputy Chief Executive. The report was taken as read.

RESOLUTION WB21-1.10

Moved: Cr A Henry

Seconded: Member D Ryan

1. That the Deputy Chief Executive's report dated 11 January 2021 and titled 'Trig Lookout Walkway Loop Track', be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That an allocation of \$50,000, from the Waihi Beach Community Roading Account towards the completion of the Trig Lookout to the Dam Track, be approved.

CARRIED

10.5 INFRASTRUCTURE SERVICES REPORT WAIHI BEACH COMMUNITY BOARD FEBRUARY 2021

The Board considered a report from the Deputy Chief Executive. The report was taken as read, with further discussion on the below projects:

- WestLink would inspect and identify which lighting columns at Pio Shores and Bowentown need replacing. This work will need to be completed before the end of the 2020/2021 financial year.
 - Mowing Levels of Service, particularly between 'Beach Contractors & Landscape Supplies' and the Waihi Beach Road/Wilson Road roundabout.
-

- Member Ryan noted that he had spoken with the Group Manager Finance and Technology Services to request further information for:
 - Emerton Road to Café Works;
 - Seaforth Road Pedestrian Refuge Islands; and
 - Waihi Beach Village Renewal.
- The re-painting of the seating on Wilson Road had been completed.
- Community volunteers would like to replant the garden areas on Wilson Road – the Board was reminded that they would need to work with Council in order to comply with Council's Health and Safety Policy.
- The Kerbside Collective – Council is aware of emerging concerns from the Waihi Beach Community residents regarding bins being left out once holiday makers had left their homes, noting that a solution would be in place before the service was implemented. The Board requested this information to be circulated to community members when available.
- The Board reiterated their request to see a report regarding the feasibility study for the Waihi Beach to Athenree Shared Path, and a report on Two-Mile Creek.

RESOLUTION WB21-1.11

Moved: Member R Goudie

Seconded: Member M Roberts

1. That the Deputy Chief Executive's Report, dated 22 February 2021 and titled 'Infrastructure Services Report Waihi Beach Community Board February 2021', be received.

CARRIED

10.5.1 ROADING - PARKING BAY AREA OFF WILSON ROAD

At the 23 November 2020 meeting, the Board resolved to fund up to \$2,000 to mark up the parking bay area behind the 'Village People' store off Wilson Road. Through discussion with the Roding Engineer (West), the Board considered the installation of wheel stops to align vehicles rather than painting directly on stone. For this reason an estimate from WestLink was sought.

The Roding Engineer (West) advised the Board that the estimated installation cost was \$8,500. The Board confirmed that the proposed installation for a parking bay area behind the 'Village People' store off Wilson Road proceed at the estimated cost of \$8,500, with payment from the Waihi Beach Roding Account. It was reiterated that this was subject to final measure.

RESOLUTION WB21-1.12

Moved: Cr A Henry

Seconded: Cr J Denyer

The Waihi Beach Community Board confirm that the proposed installation for a parking bay area behind the 'Village People' store off Wilson Road, proceed at the estimated cost of \$8,500, with payment from the Waihi Beach Roding Account. It was reiterated that this was subject to final measure.

CARRIED

10.6 FINANCIAL REPORT WAIHI BEACH - DECEMBER 2020

The Board considered a report from the Management Accountant. The report was taken as read.

RESOLUTION WB21-1.13

Moved: Member R Goudie

Seconded: Cr J Denyer

That the Management Accountant's report dated 22 February 2021 and titled 'Financial Report Waihi Beach – December 2020', be received.

CARRIED

10.7 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

RESOLUTION WB21-1.14

Moved: Member R Goudie

Seconded: Cr A Henry

That the draft schedule of meetings for February, March and April 2021, be received.

CARRIED

The Meeting closed at 9.09pm.

The minutes of this meeting were confirmed at the Waihi Beach Community Board held on 19 April 2021.

.....
Member R Goudie
CHAIRPERSON

9 REPORTS

9.1 WAIHI BEACH COMMUNITY BOARD CHAIRPERSONS REPORT - APRIL 2021

File Number: A4039317

Author: Ross Goudie, Community Board Member

Authoriser: Miriam Taris, Chief Executive Officer

RECOMMENDATION

That the Chairperson's report dated 19 April 2021, titled 'Waihi Beach Community Board Chairpersons Report – April 2021', be received.

BACKGROUND

Waihi Beach Community Boards Long Term Plan (LTP) Submission

Please see Attachment 1.

Regional Land Transport Plan 2021-2031 Submission

Please see Attachment 2.

Welcome to Waihi Beach entranceway project

A verbal update will be provided at the meeting.

Cycleway/walkway progress

Information relating to this item can be found in the Infrastructure Report of this agenda.

Cleaning Creeks from Sand Build ups

There are continuing problems with flooding, particularly at 3 Mile Creek.

Staff Comment:

Council has agreed to provide additional funding for the 3 Mile Creek project, based on the revised tender prices to construct the creek bank protection works.

The revised design is still based on a precast panel structure on the sides with supporting concrete beams spanning across the seven-meter wide channel.

The project will still be taking place over a two-year period, given the constraints of the resource consent about working in the creek during the period of June to November every year.

A number of land owner signatures are required for the construction works to proceed. The revised design is being discussed with Bay of Plenty Regional Council (BOPRC), which will require approval before works can commence.

Consultants, the Contractor and Council staff are working through a number of points to ensure the works can proceed as soon as possible.

We will be able to provide better construction drawings and information in due course.

Community Hub

The Community Hall has offered part of their upgraded meeting rooms to the Community Board, to start a Community Hub.

Predator Free Waihi Beach

An Environmental/Sustainability group has been drawn together to formulate an audit of the Waihi Beach Ward predator free projects and activities. This will inform development of an overall plan for the Community Plan objective: Working towards being predator free by 2025. A hui of partners and groups will be held within the next few weeks.

Bike Racks at the Hall

Discussions on this item will be had on the night.

Community ReportsLive Well Waihi Beach – Anna Schroeder

Now in its sixth month, the Live Well Waihi Beach project has implemented the agreed outcomes, and continues to explore the opportunities and challenges within the community groups and services space at Waihi Beach. The project has engaged with local groups, identifying needs and reoccurring themes, providing facilitation, promotion and advocacy support where possible.

Additionally, linking with service providers from the wider district have been an immensely important part of the project, providing a central point of communication and connection to several key services that have a mandate to operate in Waihi Beach but have previously had little access to do so. Working with what already exists nearby, particularly in areas such as community centre offerings, health and wellbeing, and the environmental sector, present opportunities for future projects based on community needs to be explored and developed.

Communication channels of a monthly newsletter, social media and print media have begun to increase visibility and engagement of the project, and to build increased connection and awareness of group and service activity within the wider community. This is an area that will continue to evolve organically, and has scope to adapt with future project goals.

One such example to emerge from the project is that the volunteer environmental groups appear among the most frequently occurring group theme, demonstrating a community value for environmental and wildlife conservation and development. This area offers significant opportunities for broader group collaboration, as well as providing community education, connection and engagement that promotes both wellbeing for the individuals involved, and Waihi Beach as a treasured location.

Events and Promotions – Nicky Austin

A verbal report will be provided on the night.

Otawhiwhi Marae

A verbal report will be provided on the night.

ATTACHMENTS

1. **Waihi Beach Community Board LTP Submission** [!\[\]\(756219e9389f679d57027482aa5cf5fc_img.jpg\)](#) 
2. **Waihi Beach Community Boards Regional Land Transport Plan Submission** [!\[\]\(8175e06aff05874f50e11ffc448e6860_img.jpg\)](#) 

To the Western Bay of Plenty District Council Mayor, Councillors, Representatives and Staff.

Thank you for inviting me to address you this morning in regards to the Long Term Plan 2021/2031. The focus of this submission is from our Community Plan.

There are two major funding features of this Community Plan:

1. Shared walkway/cycleway over to Athenree
2. Library Upgrade incorporating Community and Digital Hubs

The Waihi Beach community and the Board has a real concern, as the two key projects of our Community Plan are either not mentioned or have been removed for three years. The Waihi Beach Community Board 'project' submissions do not require any 'extra' funding, but we will need more information about timing, and we are asking for our equal share.

For the Community Board and the community at large, we request the following to happen;

1. The Library upgrade, incorporating Community and Digital Hubs, start in 2022 and be completed in 2023.
2. Shared walkway/cycleway over to Athenree - That this becomes a project under the Walkway/Cycleway strategy to be completed within 3 years.

The projects and council budgets that are referred to are detailed in the presentation and the attachment.

The Community Board looks forward to working with the Council and staff to ensure that the Waihi Beach Ward Community Plan becomes a reality.

Yours sincerely

Ross Goudie

Chairperson of the Waihi Beach Community Board

Presentation on behalf of the Waihi Beach Community Board in support of our Waihi Beach Community Plan January 2020. Find attached submission in full. April 6th 2021.

Cycleways and Walkways

The Board requests for the cycleway walkway trails;

a) **Island View to Athenree**- that some of the 307601 budget is earmarked for this and the project is completed within 3 years

b) **Recreational Urban Cycleway** – for completion with relevant signage

c) **Future cycleways** –that we revisit the 2020 cycleway trail plans to ensure key area connectivity cycleways/ walkways are created and existing recreational cycleways expanded.

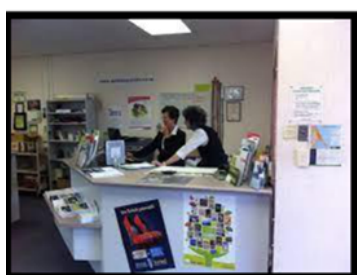


Storm water

The Board supports the continual funding of storm water work in the Waihi Beach Ward.

The Board is requesting assurance as to whether the current infrastructure has the capabilities to be able to cope with future stormwater pressure from the effects of further residential development and climate change issues.

Library Upgrade / Community Hub



The Waihi Beach Community Centre area is the preferred site of the hub.

The Board requests that the Library upgrade which has been deferred to 2027 brought forward and completed within the next three years.

Funding for a connector role

The Board requests support for funding for a connector role similar to Colab in Te Puke.



Security Cameras



The Board supports the proposed budget for security cameras. This has relevance to the Waihi Beach CCTV project.

Presentation on behalf of the Waihi Beach Community Board in support of our Waihi Beach Community Plan January 2020. Find attached submission in full. April 6th 2021.

Wilson Park 322101



The Board is committed to re-engage in 2022 re the concept map 2007 for Wilson Park, and requests an increase in budget to meet today's costs.

District Planning

The Board wishes to engage with WBOPDC as soon as possible to initiate community discussions for Town Planning and District Plan Review.

Interpretative Panels



Stock image model only

The Board seeks funding for a series of four interpretative panels depicting tangata whenua heritage.

Long Term Plan 2022- 2031. Waihi Beach Community Board submissions which support our Waihi Beach Ward Community Plan.

307601 345301	1.1 The Board requests that there is an earmarked budget out of budget 307601, and that there is a commitment to complete the project within three years.	Rationale: The Board and it's community are committed to ensuring that this important connection is completed.
	1.2 The Board supports the Waihi to Waihi Beach Cycleway	
	1.3 That the recreational urban cycleway/ walkway is completed this year, together with relevant markings and signage.	Rationale: This cycleway walkway needs to be completed so it can be utilised in it's full capacity. This completion is to include road and footpath gaps. Many of our community do not understand where recreational walkway/cycleways are, which makes the trails difficult to promote.
307601 345301	1.4 That the Board and WBOPDC revisit the recreational urban cycleway 2020 Plan in the future so as to: a) Ensure that connections between key commercial and economic areas are developed b) Add shared areas to the existing recreational urban cycleway plan of 2020.	Rationale: There is a need for cycleways/ walkways to connect key areas of Waihi Beach. For example: the Village to Broadlands, to our community hall and to the north end beach. There are other side cycleway/ walkways options for expanding our recreational networks in the future.
168 603 – 168605 and 226332 – 226365	1.5 a) The Board supports the continual funding of storm water work in the Waihi Beach Ward. B The Board is requesting assurance as to whether the current infrastructure has the capabilities to be able to cope with future stormwater pressure from the effects of further residential development and climate change issues.	Comment. The proposed improvements at Two Mile Creek are supported and decisions are needed for the future requirements at the Three Mile Creek including their tributaries. The Board requests Council to start the consultation/information process about future stormwater and climate change needs in the wider Waihi Beach Ward.

Long Term Plan 2022- 2031. Waihi Beach Community Board submissions which support our Waihi Beach Ward Community Plan.

332101	<p>1.6 The Board submits that the Waihi Beach Community Centre area be further developed to become the hub for the Ward</p> <p>1.7 The Board submits that the library upgrade which has been deferred until 2027 be brought forward and completed within the next three years.</p>	<p>Rationale: Community engagement has already been initiated and responded to. The Board do not want to lose this impetus. Close proximity to other community activities is already present.</p> <ul style="list-style-type: none"> • Waihi Beach School focuses on young families. Having facilities in close proximity is an advantage for the children and their parents. • Menz Shed is soon to be built and will become a centre for local people with skills as well as those who need their specific assistance. There will be other benefits, such as training available for young people and help with community projects. • Expansion of library services within the hall will attract more people. • Broadlands and its development will become a popular place for recreation. • We understand that there is a proposed retirement development north of the Broadlands area and facilities at the Community Hall will be convenient for them to get to. • Parking is ample. • The Skate Park is a popular place for younger members of our community, and diverse demographics already use the immediate area. This will increase with a local group raising funds to expand the skate park to international competition standard. <p>As can be seen, the area of the Community Hall and its immediate surrounds is becoming a focus for wider variety of activities than retail. There is a need to provide for our increasing permanent population's needs as well as establish an identity as the hub of our community activities.</p>
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Long Term Plan 2022- 2031. Waihi Beach Community Board submissions which support our Waihi Beach Ward Community Plan.

353801	1.8 The Board request support for funding for a connector role similar to Colab in Te Puke.	<p>Rationale: The LTP clearly identifies the need for a “connector” role to be developed in Waihi Beach, similar to Colab in Te Puke.</p> <p>The Community Hall is offering to the Community Board part of the space they are going to develop within the hall complex. The Board wishes to start the beginnings of a Community Hub and employ a coordinator so that many groups can collaborate and get support for their projects. This is a logical follow on from the very successful Live Well Waihi Beach initiative 2021.</p>
352301	1.9 The Board supports the proposed budget for security cameras within the district.	<p>Rationale: Waihi Beach Ward has an urgent need for cameras at our two road accesses which will provide effective coverage at Waihi Beach Road and Athenree Road. This will ensure all traffic flow through these areas are reported and be placed in cloud storage for further investigation.</p> <p>We do not support 24 hour monitoring by a security company as we prefer that video feed is sent directly to cloud storage for access when needed and number plate recognition feed is sent directly to the police system for their sole use.</p>
322101	1.10 The Board support the re-engagement in 2022 with the Western Bay of Plenty District Parks and Reserves for the enhancement of Wilson Park to be the major events space for the community. We ask for consideration of a larger budget.	<p>Rationale: The budget was set prior to 2007 in the Waihi Beach Ward Reserve Management Plan. It is now significantly well below the possibility of addressing the concept plan at today's costs.</p> <p>The Community Board 2017-2019 made enquiries about the nature of the park-facilities, and it was clear in the development of the Waihi Beach Community Plan January 2020 that the wider community were still keen to promote the parks use, especially when the 2018 Sound Shell building assessment and bylaws rendered our existing facility inoperative.</p>

Long Term Plan 2022- 2031. Waihi Beach Community Board submissions which support our Waihi Beach Ward Community Plan.

354101	1.11 The Board wish to engage with the WBOPDC as soon as possible so as to initiate community discussions for Town Planning and District Plan Review.	Rationale: Starting conversations now ensures that overall goals for both parties may be aligned for the Waihi Beach Ward.
	1.12 The Board requests that the WBOPDC provide funding for a series of four interpretative panels depicting tangata whenua heritage.	<p>Rationale: Currently Parks and Reserves are developing an interpretative panel on the Pohutukawa Park foreshore with contractors Mishmish Heritage, and partnerships with the Waihi Beach, Bowentown and Athenree Historical Society, Waihi Beach Community Board and mana whenua.</p> <p>The four interpretative panels would be initiated by the Western Bay of Plenty District Council with the pertinent mana whenua when historical content is confirmed for sharing. – Island View, Broadlands, Athenree, and Bowentown.</p> <p>The panels link in with the proposed heritage trails and will share the website and QR code networks.</p>

Long Term Plan 2022- 2031. Waihi Beach Community Board submissions which support our Waihi Beach Ward Community Plan.**The board also supports the following projects and budgets**

321802	Toilet in Reserve behind Community Hall	Facilities are urgently needed with increasing usage in the area
260730	The 2024 walkway plan in Tohora View and Brown Dtr Reserve.	
336501 357101	Events and Promotions Waihi Beach	Waihi Beach Community Events and Promotions are attracting visitors to the area, promoting the values of Waihi Beach, and supporting local events and our community groups. The Information Centre has an important role in our community.

As well as...

307601 Transport Walking and Cycling	226361 Storm water Projects WB	352201 Wastewater Improvements
345301 Reserves Walking and cycling	226362 Storm water Projects WB	336501 Events and Promotions WB
347901 Social Link	226363 Storm water Projects WB	357101 Events and Promotions WB
352201 Community Matching Fund-Ecological	226365 Storm water Projects WB	353801 Wellbeing Plan
168604 Waihi Beach Waste Water Plant work	260370 Walkway development	
226355 Storm water Projects WB	302801 SP Roding	
226356 Storm water Projects WB	302802 SP Roding	
226357 Storm water Projects WB	313505 WB Town Centre Development	
226358 Storm water Projects WB	334601 Stormwater Athenree	
226360 Storm water Projects WB	353101 Wastewater Improvements	

Regional Land Transport Plan 2021-2031.

The Waihi Beach Community Board is pleased to submit on the draft Regional Land Transport Plan 2021-2031.

Topic 1 - Mode Shift

We support the aim to provide for alternative means of transport such as cycling, walking and public transport. We support retaining the inclusion in the RLTP of the Waihi to Waihi Beach Cycle Trail. We would also like the proposed Waihi Beach to Athenree Cycleway to be included in the RLTP for construction as soon as possible as it will form a vital link between those two communities.

We are disappointed to note that there is nothing in the draft RLTP regarding improving access to public transport in Waihi Beach.

Topics 2 & 3 - Climate Change

As a coastal community the potential effects of sea level rise are an important concern for Waihi Beach. We are also vulnerable to the effects of storm water and the potential for the frequency and severity of storm events to increase. We are disappointed that there is nothing in the draft RLTP for Waihi Beach that improves network resilience, provides for more sustainable forms of transport or assists in reducing emissions.

Topic 4 - Other Thoughts

In order to improve resilience, we support the construction of the Katikati Bypass. Climate change and storm events are a threat to our ability to connect with the Katikati township and beyond to Tauranga. This is especially important for situations such as emergency access to Tauranga hospital, which would be impossible to reach when the Uretara River floods and closes SH2.

We also support retaining the inclusion of the pavement rehabilitation for Waihi Beach Road as listed in the draft RLTP.

Signed

Ross Goudie

Chairman of the Waihi Beach Community Board

9.2 WAIHI BEACH COMMUNITY BOARD COUNCILLOR'S REPORT - APRIL 2021**File Number:** A4039380**Author:** Anne Henry, Councillor**Authoriser:** Miriam Taris, Chief Executive Officer**RECOMMENDATION**

That the Councillor's report dated 19 April 2021, titled 'Waihi Beach Community Board Councillor's Report – April 2021, be received.

BACKGROUND**Hello District Future - Long Term Plan (LTP) Submissions for July 2021 – June 2031:**

During 8 March – 9 April many took the opportunity to 'Have Your Say' on the six key proposals for the LTP. They were;

1. Maintaining our Roothing Network;
2. CCTV Security Cameras;
3. Walking and Cycling;
4. Community Halls;
5. Swimming Pools; and
6. Elder Housing.

In response to COVID-19, a thorough online engagement with supportive documents was available for 'Have Your Say'. Council staff and Elected Members were at three Community Fun Days across the district. To record feedback, 18 feedback booths were set up across the District and the final chance was to formally register to present your view to Elected Members in Chambers on 6 April 2021. It was great to have a Community Fun Day at the Beach, as after their consult, families could stay on to watch an outdoor movie.

While this Long Term Plan is for 2021 – 2031, there is a robust planning process demanded by the Local Government Act that occurs in a cyclic pattern during these years. In consultation with their communities, Councils must prepare Long Term Plans every three years, and annual plans in the other two years. The LTP will outline all things a Council does and how they fit together. They show what will be done over the plan's 10 year period, why the Council is doing things, and their costs.

Kerbside Rubbish and Recycling Collection starts 1 July 2021- less than 3 months to go:

The move for a District Wide Waste Management Service and a 4% increase in rates for the first year, was decided during the 2016 – 2019 triennium. This service is designed to increase the amount of material diverted from landfill by about 60 percent, around 1800 tonnes a year. Collection days for Waihi Beach may change. Council will communicate any changes to the collection days before the service is introduced. The new bins will begin to arrive during May.

Council are exploring solutions for multiple bins at the kerb for collection from holiday parks and for non-resident ratepayer's bins being left at the kerb after the weekend.

Recycling Bins and Service Charges		
Full Service \$149 per year	Partial Service \$98 per year	No Service
Rubbish bin: 140 litres Mixed recycling bin: 240 litres Glass recycling crate: 45 litres Food waste/kitchen scraps lockable bin: 23 litres.	Rubbish bin: 140 litres Mixed recycling bin: 240 litres Glass recycling crate: 45 litres	No Bins No Charge
<p>A pre paid \$3.95 pay-as-you-throw (PAYT) tag is required each time the rubbish bin for land fill is put out for collection. It must have this tag attached to collect. The tags can be purchased from Council's Library and Service Centres, Supermarkets, and some local stores closer to 1 July 2021.</p> <p>There is no charge to collect your recycling bins.</p>		

From 1 July 2021, you will no longer be able to put out the green pre-paid EGB rubbish bags for kerbside collection. The collection of these EGB green bags is not a Council run service.

Frequently Asked Questions. <https://kerbsidecollective.co.nz/faqs/>

Click the top right hand side of this link page to email direct to the Customer Service Kerbside Team if your question is not answered here.

Chief Executive Officer (CEO) Appointment:

Miriam Taris has been Chief Executive of the Western Bay of Plenty District Council since 2014. Miriam has made the decision to step down as our CEO mid way through this year. The process to appoint a new CEO began after advertisements were posted during December last year and again in January 2021. Elected members will make the appointment of our new CEO in due course.

9.3 LIVE WELL WAIHI BEACH - EXTENSION OF TERM FOR FACILITATOR

File Number: A4036459

Author: Pernille Osborne, Senior Governance Advisor - Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

EXECUTIVE SUMMARY

At the Waihi Beach Community Board Meeting held on Monday 10 August 2020, (Meeting Reference WB20-4.5) the Board adopted the Live Well Waihi Beach Proposal with a recommendation that Council approve the funding allocated for this project from the Waihi Beach Community Board Reserve Account for the engagement of an external contractor to facilitate the Live Well Waihi Beach programme.

At the Council meeting held on 13 August 2020 – Council adopted the following recommendation:

That Council adopt the Live Well Waihi Beach proposal and approve that funding be allocated from the Waihi Beach Community Board Reserve account to engage an external contractor to facilitate the Live Well Waihi Beach programme.

\$30,000 was allocated for the Live Well Waihi Beach Programme.

The contract term for the facilitator was for a period of 6 months, which will end on 27 April 2021. As at 1 April February 2021, \$16,512.49 of the allocated funding has been expended.

RECOMMENDATION

1. That the report dated 19 April 2021 titled 'Live Well Waihi Beach – Extension of Term for Facilitator', be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.
3. That Waihi Beach Community Board approves an extension to the contract term for the Live Well Waihi Beach facilitator up to 30 June 2021.

BACKGROUND

The Board appointed Anna Schroeder for a 6-month contract beginning 27 October 2020.

The Board is seeking to confirm an extension to the contract term to enable the appointed facilitator more time to ensure momentum and to strengthen community engagement of the Live Well Waihi Beach Programme.

No extra funding over and above the original allocated funding of \$30,000 is required, and it is anticipated that the balance of (\$13,487.51) will allow the contract to be extended to 30 June 2021.

9.4 INFRASTRUCTURE SERVICES REPORT WAIHI BEACH COMMUNITY BOARD APRIL 2021

File Number: A4031715

Author: Gary Allis, Deputy Chief Executive

Authoriser: Miriam Taris, Chief Executive Officer

EXECUTIVE SUMMARY

This report provides specific information on Infrastructure activities of interest to the Board.

RECOMMENDATION

1. That the Deputy Chief Executive's Report, dated 19 April 2021 and titled 'Infrastructure Services Report Waihi Beach Community Board April 2021' be received.
2. That the Waihi Beach Community Board, Council staff and the Waihi Beach Cycle Trails Charitable Trust develop the Cycleway Masterplan for Waihi Beach.

ROADING

Transportation - Road Improvements LED Lighting

Description: Council owns and operates 2500 streetlights on local roads. Close to 100 of these are LED. Installation of LED lights reduces power consumption by 60%. Cost reduction is on the energy charges as line charges are a fixed fee. NZTA is offering an 85% subsidy to invest in the street light conversion, conditional upon it being completed by June 2021. Council has decided to participate in this.

What's Happened

The LED lighting conversion commenced in Omokoroa in August 2020, with work progressing to Katikati and Waihi Beach.

WestLink has commenced the installation of the replacement LED lighting attached to the standard streetlight poles or on outreach arms attached to power poles.

The work involves removing the old luminaires and replacing them with the new LED units. It is anticipated that some existing pole replacements will be required due to their age and condition.

What's Next

WestLink expect to have much of the LED upgrading in Omokoroa, Katikati and Waihi Beach. The project is 80% complete. The decorative LEDs have yet to be ordered and installed.

Pio Shores and Bowentown Lighting Column Concerns

Description: Council is well aware of the Pio Shores and Bowentown lighting column concerns.

What's Happened

Council is still currently undertaking a network wide lighting head replacement – converting to LED bulbs.

What's Next

WestLink, Council's maintenance contractor are continuing with the scheduled decorative LED light replacements across the network. The latter part of the scheduled work includes pole replacement where necessary. Council has been informed that these poles shall be replaced over the forthcoming months.

Waihi Beach Cycle Path Signs and Markings Review

Description: Road markings and road signs review to enable cycleway users' direction.

What's Happened:

WestLink have been instructed to road-mark the shared pathway markings on the designated shared path. Road sign installation is also being considered.

What's Next:

Additional enhancements are being considered across Waihi Beach.

Resolution:

That the Waihi Beach Community Board, Council staff and the Waihi Beach Cycle Trails Charitable Trust develop the Cycleway Masterplan for Waihi Beach.

Transportation - Waihi Beach Community Roothing

Description: Develop and implement the community roading plan approved by the Waihi Beach Community Board.

Waihi Beach Community Board Roothing Current Account		Project Cost \$	NZTA Funding MIP LC/LR \$	Waihi Beach Community Board \$
Current Account Opening Balance 1 July 2020				506,778
Allocation for 2020-21				144,901
Current Account Interest 2021				19,404
Subtotal				671,083
Committed Projects				
Emerton Road to Café Works (completed)		185,273	94,489.23	90,784
Seaforth Road - Pedestrian Refuge Islands (finalising costs)		35,856		35,856
Wilson Road Fish Shop Kerb Buildout (Paid \$13k in 2020)		23,00		23,000
Waihi Beach Village Renewal		116,436		116,436
Island View Reserve midsection		50,000		50,000
Waihi Beach to Athenree Shared path -Feasibility study		20,000		20,000
Bollard installation - Broadway/Tuna Ave intersection		390		390
Dillon Street Concealed Entrance Sign (complete - finalising costs)		550		550
Wilson Road No Name Road Wheel Stop Installation		8,500		8,500
Trig Walkway Loop Track WB21-1.10		50,000		50,000
Subtotal				
Priority Projects				
Projects (detailed below)		100,000		100,000
Forecasted Community Board Roothing Current Account Closing Balance 30 June 2021				175,568

Priority Projects (for 2020-21)	Priority	\$ Estimate	Status
Urban Cycleways improvements		\$100,000	During the Community Road side workshop held on 27 October 2020, Council staff discussed the need to reprioritise the urban cycleway connections. Suggestions include the Paterson Place to Three Mile Creek link - includes a small bridge crossing at the Three Mile Creek end. through Island View Reserve
Total Priority Projects (for 2020-21)		\$100,000	

ASSET & CAPITAL

Stormwater - Waihi Beach Pio Shores

Description: Investigate options to reduce flooding in Pio Shores in consultation with the Pio Shores Association, obtain a Resource Consent if required and implement the solution.

What's Happened

GHD have been contracted to design the upgrades to the SW pump stations to optimise the pumping capacities to match the basin capacities. Initial checks uncovered some inconsistencies between the pump duties as provided and the theoretical duty points from pump curves.

What's Next

GHD to provide the report on the findings of the basin tests and modelling. Pump draw down tests are planned for 25 March to confirm the actual duty points. The target is to implement the design before the end of this financial year.

Tonkin & Taylor will undertake further stormwater modelling runs as part of the creation of a master plan for the upgrade of the network in future.

UTILITIES

District Solid Waste

Description: Waste management that meets the needs of the community and protects the environment for present and future generations.

What's Happened:

Recycling centres are operating well. Generally other activities within Solid Waste running to plan. No issues to report.

Continuation of illegal rubbish being dumped in the District.

What's Next:

The kerbside collection rollout has commenced.

The introduction of the Kerbside Rubbish and Recycling service with the implementation plan is being rolled out. Residents with questions or comments on the proposed kerbside services that starts on 1 July 2021 are encouraged to visit Council's Kerbside Collective website.

<https://www.westernbay.govt.nz/council/news-and-updates/news?item=id:2d0lsfbm817q9srhy4sr>

Western Solid Waste

Description: Waste management that meets the needs of the community and protects the environment for present and future generations.

What's Happened:

A vehicle went through the fence at the Athenree recycle centre. Fence repair underway. Pest plant management being undertaken by BOPRC at wetlands adjacent of the closed landfill site at Athenree.

What's Next:

Athenree Recycle centre will be open on Easter Monday, 5 April 2021 from 10 am to 4 pm.

Both the Katikati and Athenree recycle centres will be open for the usual open hours on Anzac Day on Sunday, 25 April 2021.

Athenree Recycle Centre will also open on the Monday, 26 April 2021 from 10 am to 4 pm when Anzac day is observed. This is an additional open day for the public to utilise the recycle centre. Residents and holidaymakers can recycle their glass bottles, clear plastics #1 & #2, paper and cardboard at the centre for free. Greenwaste drop-off is charged for.

No rubbish bags accepted onsite. Pre-paid rubbish bags can be purchased from supermarkets and dairies in the Waihi Beach area and put out for collection by 7:30am on Mondays.

RESERVES

Waihi Beach Brighton Road

Description: Funding for the planning and replacement of the old playground at Brighton Road Reserve.

What's Happened:

Playground equipment has been ordered.

What's Next:

Playground installation is planned to commence May 2021 and be completed in July 2021.

Waihi Beach Island View

Description: Development and approval of Concept Plan for Island Review reserve BBQ and Playground and construction.

What's Happened:

The play equipment has been ordered.

What's Next:

Playground installation is planned to commence late April 2021 and be completed in July 2021.

Waihi Beach to Athenree Crossing (Walkway/Cycleway)

Description: Project planning to construct a walkway/cycleway crossing between Waihi Beach and Athenree. Note: there is only sufficient funding for a feasibility study and progress beyond this is subject to LTP, Community Board and external funding.

What's Happened:

A draft feasibility report has been received and is being reviewed. Consideration will be given to a number of options.

What's Next:

Arrangements have been made for further consultation with tangata whenua on an additional option, before completing the draft feasibility study. The feasibility report will evaluate potential crossing sites and provide high-level cost estimates on crossing structure options. This report will inform the next steps in the project.

ATTACHMENTS

1. **MAS Waihi Beach Community Board April 2021** [!\[\]\(704d2f006167bdd6b08ece6734cbe5ff_img.jpg\)](#) 

Division: Infrastructure Services Group
Committee: Waihi Beach Community Board
Officer:

Date From:
Date To:

Printed: 30 March 2021 12:47 PM

Action Sheets Report

Meeting	Officer/Director	Section	Subject
Waihi Beach Community Board 23/11/2020	Hall, Ashley	New Item	Roading
RESOLUTION WB20-6.13			
Moved: Member B Hulme Seconded: Member D Ryan			
That the Community Board approve up to \$2,000 from the Roding Account to mark up the parking bay area behind the 'Village People' store off Wilson Road.			
April 2021: This MAS has been closed out as it is superseded by MAS WB21-1.12.			
January 2021: This item was retrospectively discussed with the Board via email.			
The Roding Engineer considered the installation of wheel stops to align vehicles rather than paint on stone, which would quickly become scuffed and worn from vehicle movement and people.			
The estimate received by WestLink indicates that the works would cost approximately \$8,500. A second opinion from another Beach Contractor was similar in price.			
The works have been awarded to WestLink to complete.			

Division: Infrastructure Services Group
Committee: Waihi Beach Community Board
Officer:

Date From:
Date To:

Printed: 30 March 2021 12:47 PM

Action Sheets Report

Meeting	Officer/Director	Section	Subject
Waihi Beach Community Board 23/11/2020	Hall, Ashley	New Item	Re-painting of the seating on Wilson Road
RESOLUTION WB20-6.14			
That the Community Board approve funding of up to \$500 from the Roding Account for the purchase of materials to re-paint the seating on Wilson Road.			
April 2021: This MAS has been completed despite no health and safety information being provided, including temporary traffic management plans, which was clearly identified as a “no compromise” input.			
January 2021: This item is yet to be progressed. Discussion is required regarding: <ul style="list-style-type: none">- Council's Health & Safety Policy.- How the Policy affects Urban street works directed and managed by any facet of Council.			

Division: Infrastructure Services Group
Committee: Waihi Beach Community Board
Officer:

Date From:
Date To:

Printed: 30 March 2021 12:47 PM

Action Sheets Report

Meeting	Officer/Director	Section	Subject
Waihi Beach Community Board 22/02/2021	Hall, Ashley	New Item	Village Maintenance Update
RESOLUTION WB21-1.7			
That the Waihi Beach Community Board requests that the steel bands on the rubbish bins, that are being replaced and do not feature any branding at all.			
April 2021:			
The works have been completed. This MAS has been closed.			

Information

Page 3 of 4

Division: Infrastructure Services Group
Committee: Waihi Beach Community Board
Officer:

Date From:
Date To:

Printed: 30 March 2021 12:47 PM

[Action Sheets Report](#)

Meeting	Officer/Director	Section	Subject
Waihi Beach Community Board 22/02/2021	Hall, Ashley	New Item	Roading - Parking Bay Area off Wilson Road
RESOLUTION WB21-1.12			
The Waihi Beach Community Board confirm that the proposed installation for a parking bay area behind the 'Village People' store off Wilson Road, proceed at the estimated cost of \$8,500, with payment from the Waihi Beach Roothing Account. It was reiterated that this was subject to final measure.			
April 2021:			
The works have commenced. The contractor has stated that the remainder of the project is on hold due to the lack of concrete wheel stops as a result of the Covid Pandemic.			

[Information](#)

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9.5 FINANCIAL REPORT WAIHI BEACH - FEBRUARY 2021**File Number: A4027723****Author: Sarah Bedford, Management Accountant****Authoriser: David Jensen, Senior Financial Planner****EXECUTIVE SUMMARY**

This report is a financial report for the period ended 28 February 2021.

This report provides the Community Board with a two-monthly monitoring of its operational budget.

Attached are the financial statements for the period ended 28 February 2021 (**Attachment 1**).

Total operating costs are over budget year-to-date the main contributors to this are Contingency Expenses, Miscellaneous Expenses and expenses funded from the Community Board reserve account.

Grant payments made to date:

Resolution	Description	\$
	No transactions to date	0
	2020/21 grants to date	0

Commitments – Operational expenditure

Resolution	Account	Description	\$
WB21-1.9	Contingency	Provide a wreath for ANZAC Day Service up to the value of \$200	200
	2020/21 Outstanding operational commitments		200

2020/21 Reserve payments analysis:

Resolution	Description	\$
	2020/21 Opening balance	236,900
WB20-4.8	Grant of \$5,000 for Waihi Beach Lifeguard Services to purchase a trailer to be funded from Waihi Beach Community Board Reserve Account	(5,000)
WB20-5.10	Funding of up to \$30,000 to the Athenree Homestead Trust for financial assistance towards the renovation work funded from Waihi Beach Community Board Reserve Account.	(26,087)
C20-11.07	Funding for 'Live Well Waihi Beach' up to \$30,000 be funded from Waihi Beach Community Board Reserve Account (Note: \$16,512.49 paid as at 28 February 2021)	(16,512)
WB22-3.9	Fund up to \$30,000 to the Waihi Beach Community Development Trust – Waihi Beach MenzShed from the Waihi Beach Community Board Reserve Account. (Note: This is payment 2 to be funded, \$20,000 paid as at 31 December 2020).	(10,000)
WB20-2.6	Fund up to \$11,400 plus GST for the installation of a sprinkler system for Athenree Homestead (Note: this is the final instalment)	(1,320)
	Closing Reserve balance as at 28 February 2021	177,981

Committed – Reserve expenditure yet to be spent

Resolution	Description	\$
	Opening balance before deducting commitments	177,981
C10.4 C39.2 WB1.3.14	Up to \$50,000 for Broadlands Block Reserve Concept Plan. This amount includes \$5,000 for an engineering report on the mixed development of Broadlands Block approved by Council. (Note: \$20,000 paid for pathways as at 29-Oct-19) Remaining balance committed: \$30,000	(30,000)
WB17.2.3	Funding up to \$25,000 for engagement of a facilitator to undertake research for an updated community/town centre plan for the Waihi Beach area. (Note: \$15,222.74 paid as at 30-Oct-19) Remaining balance committed: \$9,777	(9,777)
WB22.3.8	Further funding up to \$27,000 for engagement of the same facilitator to undertake research to collate an updated community/town centre plan for the Waihi Beach area.	(27,000)
WB22.3.9	Fund up to \$30,000 to the Waihi Beach Community Development Trust – Waihi Beach MenzShed from the Waihi Beach Community Board Reserve Account. (Note: \$20,000 paid as at 31-Dec-20) Remaining balance committed \$10,000	(10,000)
WB17.5.3	Funding for engagement of local landscaper to provide assessment of Waihi Beach Road entranceway on current conditions and to provide recommendations.	(2,000)
WB20-3.9	Fund up to \$3,000 for meetings in relation to the Community Plan.	(3,000)
C20-11.7	Funding for 'Live Well Waihi Beach' up to \$30,000 be funded from Waihi Beach Community Board Reserve Account. (Note: \$16,512.49 paid as at 28 February 2021). Remaining balance committed: \$13,487.51	(13,488)
WB20-5.11	Fund up to \$10,000 for Historical Trails project subject to Mana Whenua input and approval by Community Board of QR codes to be used on the trail prior to going live.	(10,000)
	2020/21 Closing balance after committed expenditure	72,716

RECOMMENDATION

That the Management Accountant's report dated 19 April 2021 and titled "Financial Report Waihi Beach – February 2021" be received.

ATTACHMENTS

1. **Waihi Beach Community Board - Financials February 2021** [!\[\]\(687b6c142f51ac6f390f8bd444e38d03_img.jpg\)](#) 

Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 28 February 2021 Waihi Beach Community Board						
	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
Direct Costs						
Additional Levels of Service	0	0	0	☑	0	0
Conference Expenses	0	1,336	1,336	☑	2,000	0
Contingency - [see breakdown below]	2,540	1,336	(1,204)	⊗	2,000	1,345
Grants	0	3,336	3,336	☑	5,000	1,780
Consultants Fees	0	0	0	☑	0	363
Mileage Allowance	0	3,336	3,336	☑	5,000	3,130
Miscellaneous Expenses	3,861	2,000	(1,861)	⊗	3,000	0
Salaries	14,817	15,153	336	☑	23,114	21,997
Inter Department Charges	23,936	23,936	0	☑	35,903	35,903
Reserve Funded Projects	58,920	0	(58,920)	⊗	0	20,000
Operating Costs	104,074	50,433	(53,641)	⊗	76,017	84,519
Total Operating Costs	104,074	50,433	(53,641)	⊗	76,017	84,519
Interest Expense	0	0	0	☑	0	0
Depreciation	0	0	0	☑	0	0
Total Direct Costs	104,074	50,433	(53,641)	⊗	76,017	84,519
Total Costs	104,074	50,433	(53,641)	⊗	76,017	84,519
Income						
Rate Income	51,040	50,680	360	☑	76,017	80,952
Total Direct Income	51,040	50,680	360	☑	76,017	80,952
Net Cost of Service	(53,033)	247	(53,280)	⊗	0	(3,567)
Contingency - breakdown						
Anzac Bay Beach Picnic WB20-4.6	2,000					
Hall Hireage for Public meeting WB20-5.8	90					
Hire of Community Centre for Community Board workshop meetings WB20-6.9	450					
Year to date contingency costs	2,540					
				☑	Favourable Variance	
Miscellaneous - breakdown						
Katikati Waihi Beach Community Awards (WB20-4.6)	3000					
Verve Elevate - Services Provided relating to Community Plan (WB20-5.7)	861					
Year to date miscellaneous costs	3,861					
Community Board Reserves						
Opening Balance - Surplus (Deficit)	236,900					
Grant of \$5,000 for Waihi Beach Lifeguard Services to purchase a trailer (WB20-4.8)	(5,000)					
Funding of up to \$30,000 to the Athenree Homestead Trust for financial assistance towards the renovation work (WB20-5.10)	(26,087)					
Funding for 'Live Well Waihi Beach' up to \$30,000 (C20-11.07)	(16,512)					
Fund up to \$30,000 to the Waihi Beach Community Development Trust – Waihi Beach MenzShed (WB22-3.9)	(10,000)					
Fund up to \$11,400 plus GST for the installation of a sprinkler system for Athenree Homestead (WB20-2.6)	(1,320)					
(Decrease) Increase in year	(58,920)					
Closing Balance - Surplus (Deficit)	177,981					

9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

File Number: A4035321

Author: Pernille Osborne, Senior Governance Advisor - Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the draft meeting schedule for April, May and June 2021, be received.

ATTACHMENTS

- 1. Meeting Dates for Community Board Agendas** [!\[\]\(e27c4336460e9e6729a19580c0456728_img.jpg\)](#) 

**Western Bay of Plenty District Council
Draft Meeting Schedule 2021**

APRIL 2021			
Meeting	Date	Time	Venue
Good Friday - 2 April, and Easter Monday - 5 April			
Maketu Community Board	6 April	7.00pm	Maketu Community Centre
Council	8 April	9.30am	Chambers
Te Puke Community Board	8 April	7.00pm	Te Puke Library and Service Centre
Policy Workshop	12 April	2.30pm	Chambers
Regional Transport Committee (Hearing)	13 April	9.30am	BOPRC Tauranga
Omokoroa Community Board	13 April	7.00pm	Omokoroa Library and Service Centre
Regional Transport Committee (Hearing)	14 April	9.30am	BOPRC Tauranga
Regional Transport Committee (Hearing)	15 April	9.30am	BOPRC Tauranga
Waihi Beach Community Board	19 April	6.30pm	Waihi Beach Community Centre
Citizenship Ceremony	20 April	10.00am	Chambers
SmartGrowth Leadership Group	22 April	8.30am	BOPRC Tauranga
ANZAC Day – 26 April (observed)			
Performance and Monitoring Committee	27 April	9.30am	Chambers
LGNZ Zone Two Meeting	30 April	9.30am	Hamilton (Venue TBC)
MAY 2021			
Meeting	Date	Time	Venue
Policy Committee	5 May	9.30am	Chambers
Policy Workshop	5 May	1.00pm	Chambers
Extraordinary Council	5 May	3.30pm	Chambers
Regional Transport Committee (deliberations)	11 May	9.30am	BOPRC Tauranga
Long Term Plan Committee	12 May	9.30am	Chambers
Long Term Plan Workshop	13 May	9.30am	Chambers
Long Term Plan Workshop	14 May	9.30am	Chambers
Citizenship Ceremony	18 May	10.00am	Chambers

Long Term Plan Workshop	19 May	9.30am	Chambers
Council	20 May	9.30am	Chambers
Audit and Risk Committee	20 May	1.30pm	Chambers
Te Maru o Kaituna River Authority	21 May	9.30am	TBC
District Plan Committee (if required)	25 May	9.30am	Chambers
District Plan Committee (if required)	26 May	9.30am	Chambers
Katikati Community Board	26 May	7.00pm	Katikati Library and Service Centre
Public Transport Committee	27 May	9.30am	BOPRC Tauranga
Regional Transport Committee	28 May	9.30am	BOPRC Tauranga
Long Term Plan Committee	31 May	9.30 am	Chambers
JUNE 2021			
Meeting	Date	Time	Venue
Maketu Community Board	1 June	7.00pm	Maketu Community Centre
Te Puke Community Board	3 June	7.00pm	Te Puke Library and Service Centre
Queen's Birthday – 7 June			
Performance and Monitoring Committee	8 June	9.30am	Chambers
Omokoroa Community Board	8 June	7.00pm	Omokoroa Library and Service Centre
Waiari Kaitiaki Advisory Group	9 June	9.30am	TCC
Citizenship Ceremony	10 June	10.00am	Chambers
Tauranga Moana Advisory Group	11 June	9.30am	BOPRC Tauranga
Māori Partnership Forum	14 June	10.00am	Chambers
Waihi Beach Community Board	14 June	6.30pm	Waihi Beach Community Centre
Long Term Plan Workshop	15 June	9.30am	Chambers
Policy Committee	16 June	9.30am	Chambers
Policy Workshop	16 June	1.00pm	Chambers
District Plan Committee (if required)	22 June	9.30am	Chambers
Katikati/Waihi Beach Ward Forum	22 June	7.00pm	TBC
Council	29 June	9.30am	Chambers