

# MEETING – AGENDA –

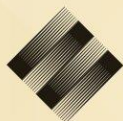
Ngā Take



## MAKETU COMMUNITY BOARD Poari Hapori

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**MC21-2**  
**Tuesday, 6 April 2021**  
**Maketu Community Centre**  
**7.00pm**



*Western Bay of Plenty  
District Council*

# Maketu Community Board

## Membership

<b>Chairperson</b>	Shane Beech
<b>Deputy Chairperson</b>	Laura Rae
<b>Members</b>	William Ra Anaru Stephan Simpson Councillor Kevin Marsh Deputy Mayor John Scrimgeour
<b>Quorum</b>	3
<b>Frequency</b>	Eight weekly / Workshops as required

## Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To provide an effective mechanism for community feedback to Council.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

## Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions.
  - To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing the respective communities to promote public participation and communication within respective communities.
  - To undertake tasks, powers and functions delegated by Council or its Committees in accordance with their delegated functions from time to time.
  - To control, expend and monitor funds as allocated by Council.
  - To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land, or in accordance with allocations which have been approved through the annual plan process.
  - To receive reports from Council appointees on Council matters relevant to the Community Board.
1. To have input into Council and its Committees on issues and plans that affect communities within the Community Board area.

Notice is hereby given that a Maketu Community Board Meeting will be held  
in the Maketu Community Centre on:  
Tuesday, 6 April 2021 at 7.00pm

## Order Of Business

<b>1</b>	<b>Present .....</b>	<b>4</b>
<b>2</b>	<b>In Attendance .....</b>	<b>4</b>
<b>3</b>	<b>Apologies .....</b>	<b>4</b>
<b>4</b>	<b>Consideration of Late Items .....</b>	<b>4</b>
<b>5</b>	<b>Declarations of Interest .....</b>	<b>4</b>
<b>6</b>	<b>Public Excluded Items .....</b>	<b>4</b>
<b>7</b>	<b>Public Forum.....</b>	<b>4</b>
<b>8</b>	<b>Minutes for Confirmation .....</b>	<b>5</b>
8.1	Minutes of the Maketu Community Board Meeting held on 9 February 2021 .....	5
<b>9</b>	<b>Reports .....</b>	<b>11</b>
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**1 PRESENT****2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

**6 PUBLIC EXCLUDED ITEMS****7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.



**8 MINUTES FOR CONFIRMATION****8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 9 FEBRUARY 2021****File Number: A4025774****Author: Pernille Osborne, Senior Governance Advisor - Community Boards****Authoriser: Barbara Whitton, Customer Services and Governance Manager****RECOMMENDATION**

That the Minutes of the Maketu Community Board Meeting held on 9 February 2021 as circulated with the agenda be confirmed as a true and accurate record.

**ATTACHMENTS**

- 1. Minutes of the Maketu Community Board Meeting held on 9 February 2021**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
MAKETU COMMUNITY BOARD MEETING NO. MC21-1  
HELD IN THE MAKETU COMMUNITY CENTRE  
ON TUESDAY, 9 FEBRUARY 2021 AT 7.00PM**

**1 PRESENT**

Member S Beech, Member L Rae, Member W Ra Anaru, Member S Simpson, Cr K Marsh and Deputy Mayor J Scrimgeour

**2 IN ATTENDANCE**

J Pedersen (Group Manager People and Customer Services), S Harvey (Roading Engineer East) and P Osborne (Senior Governance Advisor)

1 Member of the press

**3 APOLOGIES**

Nil

**4 CONSIDERATION OF LATE ITEMS**

Nil

**5 DECLARATIONS OF INTEREST**

Nil

**6 PUBLIC EXCLUDED ITEMS**

Nil

**7 PUBLIC FORUM**

Nil

**8 MINUTES FOR CONFIRMATION**

**8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 1 DECEMBER 2020**

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**RESOLUTION MC21-1.1**

Moved: Cr K Marsh

Seconded: Member W Ra Anaru

That the Minutes of the Maketu Community Board Meeting held on 1 December 2020, as circulated with the agenda, be confirmed as a true and accurate record.

**CARRIED**

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Deputy Chairperson L Rae entered the meeting at 7.02pm.

## 9 REPORTS

### 9.1 CHAIRPERSONS REPORT - MAKETU COMMUNITY BOARD - FEBRUARY 2021

The Board considered a report from the Chairperson. The Chairperson gave the Board an overview of his report, reiterating that it was disappointing to see a lack of Police presence around Maketu during the busy Summer period.

The Board thanked the Chairperson for financing the Maketu Community Board for their end of year dinner with the Te Puke Community Board. It was greatly appreciated as it meant that all Maketu Community Board members were able to attend.

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#### RESOLUTION MC21-1.2

Moved: Member S Beech

Seconded: Cr K Marsh

That the Chairperson's Report dated 9 February 2021, titled 'Chairpersons Report – Maketu Community Board – February 2021', be received.

**CARRIED**

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#### 9.1.1 MAKETU SPORTS FIELD (ROADWAY TO SKATE PARK)

The Board would like to have a site visit at the Maketu Sports Field with the Reserves and Facilities Officer East, in regards to a potential roadway to the Skate Park .

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### 9.2 COUNCILLORS REPORT - MAKETU COMMUNITY BOARD - FEBRUARY 2021

The Board considered a report from Councillor Marsh. The report was taken as read with Councillor Marsh reiterating the incredible effort that the Maketu community groups do.

Councillor Marsh informed the Board that he has met with Waka Kotahi (NZTA) around lowering the speed limit on State Highway 2 through the Pongakawa area to 80km/h and would like Councils support. He noted that there were a number of kids getting off the bus on this main road.

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#### RESOLUTION MC21-1.3

Moved: Cr K Marsh

Seconded: Member S Beech

That the Councillor's Report dated 9 February 2021 titled 'Councillors Report – Maketu Community Board – February 2021', be received.

**CARRIED**

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### 9.3 MAKETU COMMUNITY BOARD - ANZAC DAY COMMEMORATION 2021

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

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The Board was reminded that, if there is a community public event that may require traffic management, to let the Roding Engineer (East) know as WestLink may be able to help with this as part of their contract with Council.

**Moved:**

1. That the Senior Governance Advisor's report dated 9 February 2021 titled 'Maketu Community Board – ANZAC Day Commemoration 2021', be received.
2. That the Maketu Community Board provide a wreath for the ANZAC Day Service, to be paid from the Maketu Community Board Contingency Account (up to the value of \$200).
3. That Member Shane Beech and Member Laura Rae represent the Maketu Community Board at the ANZAC Day Service at Maketu on 25 April 2021.

**Moved Amendment:**

1. That the Senior Governance Advisor's report dated 9 February 2021 titled 'Maketu Community Board – ANZAC Day Commemoration 2021', be received.
2. That the Maketu Community Board provide a wreath for the ANZAC Day Service, to be paid from the Maketu Community Board Contingency Account (up to the value of \$200).
3. That Member Shane Beech and Member Laura Rae represent the Maketu Community Board at the ANZAC Day Service at Maketu on 25 April 2021.
4. That the Maketu Community Board approve up to \$500 from the Maketu Community Board Contingency Account to be paid to the Maketu ANZAC Committee, to contribute towards food costs on 25 April 2021.

The amendment was put and carried.

The amendment as follows became the SUBSTANTIVE MOTION and was put and carried.

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**RESOLUTION MC21-1.4**

Moved: Deputy Mayor J Scrimgeour

Seconded: Member W Ra Anaru

1. That the Senior Governance Advisor's report dated 9 February 2021 titled 'Maketu Community Board – ANZAC Day Commemoration 2021', be received.
2. That the Maketu Community Board provide a wreath for the ANZAC Day Service, to be paid from the Maketu Community Board Contingency Account (up to the value of \$200).
3. That Member Shane Beech and Member Laura Rae represent the Maketu Community Board at the ANZAC Day Service at Maketu on 25 April 2021.
4. That the Maketu Community Board approve up to \$500 from the Maketu Community Board Contingency Account to be paid to the Maketu ANZAC Committee, to contribute towards food costs on 25 April 2021.

**CARRIED**

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**9.4 INFRASTRUCTURE SERVICES REPORT MAKETU COMMUNITY BOARD FEBRUARY 2021**

The Board considered a report from the Deputy Chief Executive. The Roding Engineer (East) gave the Board some clarification on the below items within the Infrastructure Report.

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**Rauporoa Road Kerb & Channel**

This project has increased in size as the stormwater soakage has not been recommended by WestLink, however the Boards budget does not allow them to complete the desired design. WestLink has been asked to re-design the kerb and channelling project to capture the original request from the Board.

**Transportation – Road Improvements LED Lighting**

The Board was informed that this project was running slightly ahead of schedule. Works have already begun in Te Puke and the Maketu/Pukehina/Paengaroa works are planned to commence in April.

**Maketu Road Cycleway**

The Board was informed that an independent audit was undertaken, which explained that the proposed cycleway location did not meet Austroads standards and was too close to property boundaries. To avoid delaying the project, it has been decided that the project will be split into two parts. This will allow the rural part to commence, while further consultation is undertaken in relation to the residential area.

The Board questioned whether it was possible to stop the cycleway before the residential area, and have the cyclists merge onto the road.

**New Footpath on Spencer Avenue to Cemetery**

The Board has asked for this Minute Action Sheet to be closed off, as the works would be extremely complicated and expensive to achieve.

**Surf Club Car Park Reserve Rock Revetment**

The Board has requested for Member Ra Anaru to organise an informal meeting with Tangata Whenua to try and look at a way forward.

**Need for Stop Signs on the corner of Te Awhe Road and Beach Road**

The Board was informed that a road safety assessment was carried out at this intersection, identifying visibility issues caused by vegetation. The Roading Engineer (East) will make contact with the land owner, as the current vegetation has grown past the boundary line.

Once the visibility issues have been addressed this intersection will be monitored for six months to see if any further issues need to be addressed.

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**RESOLUTION MC21-1.5**

Moved: Member W Ra Anaru

Seconded: Member L Rae

1. That the Deputy Chief Executive's Report, dated 9 February 2021 and titled 'Infrastructure Services Report Maketu Community Board February 2021', be received.

**CARRIED**

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**9.5 MAKETU COMMUNITY BOARD FINANCIAL REPORT - DECEMBER 2020**

The Board considered a report from the Management Accountant. The report was taken as read.

The Board noted that they would like to produce a letter to Te Arawa Lakes Trust in relation to the additional BBQ by the Surf Club. The Chairperson will liaise with the Senior Governance Advisor to formulate a letter.

It was also noted that the Board would invite a representative from the Maketu Rotary Club to the next Community Board workshop, to discuss the additional outside gym equipment.

**RESOLUTION MC21-1.6**

Moved: Deputy Mayor J Scrimgeour  
Seconded: Member L Rae

That the Management Accountant's report dated 9 February 2020 and titled 'Maketu Community Board Financial Report – December 2020', be received.

**CARRIED**

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**9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS**

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**RESOLUTION MC21-1.7**

Moved: Member S Simpson  
Seconded: Member W Ra Anaru

That the draft schedule of meetings for February, March and April 2021, be received.

**CARRIED**

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**The Meeting closed at 8.15pm.**

**The minutes of this meeting were confirmed at the Maketu Community Board held on 6 April 2021.**

.....  
Member S Beech  
**CHAIRPERSON**

## 9 REPORTS

### 9.1 MAKETU COMMUNITY BOARD CHAIRPERSONS REPORT - APRIL 2021

**File Number:** A4027423

**Author:** Shane Beech, Community Board Member

**Authoriser:** Miriam Taris, Chief Executive Officer

#### RECOMMENDATION

1. That the Chairperson's report dated 6 April 2021, titled 'Maketu Community Board Chairpersons Report – April 2021', be received.
2. That the Maketu Community Board approve a further \$2,000 from the Maketu Community Board Reserve Account towards entrance signs into Maketu, noting that this is in addition to the original approved amount of \$5,000 (resolution MC14.3.6).
3. That the Maketu Community Board approve up to \$... from the Roding Account for a load of metal to be placed at the Kohanga Reo.

#### BACKGROUND

##### Maketu ANZAC Commemorations 2021 Funding

Letter for funding request from Maketu ANZAC Dawn Committee (**Attachment 1**).

##### Entrance Signs

At the Maketu Community Board meeting held 21 July 2021, the Board resolved to fund \$5,000 from the Maketu Community Board Reserve Account towards entrance signs in Maketu.

The Board have received the invoice for the photographs taken by Andy Belcher from Legend Photography, and have decided that they will need to extend their budget for this project. (**Attachment 2**).

*Recommendation:*

*That the Maketu Community Board approve a further \$2,000 from the Maketu Community Board Reserve Account towards entrance signs into Maketu, noting that this is in addition to the original approved amount of \$5,000 (resolution MC14.3.6).*

##### Maketu Kohanga Reo

The Board would like to assist with the parking issues that the Kohanga Reo is experiencing.

*Recommendation:*

*That the Maketu Community Board approve up to \$... from the Roding Account for a load of metal to be placed at the Kohanga Reo.*

#### ATTACHMENTS

1. Letter from Maketu ANZAC Dawn Committee [!\[\]\(158a80c0f080610670946e738766aa2c\_img.jpg\)](#) 
2. Invoice - Legend Photography (Andy Belcher) - Maketu entrance Signs [!\[\]\(2f1b9507d6574b83c36cddcfa7f5b4f8\_img.jpg\)](#) 



Maketu Community Development & Projects  
5 Little Waihi Road  
Maketu 3189

9.03.2021

Shane Beech  
Chairperson  
Maketu Community Board  
Maketu

Dear Shane

Application for funds for the Maketu Anzac Commemorations

Please accept this letter as a formal application from the Maketu Anzac Dawn committee for funding to assist with the Maketu Anzac Commemorations 2021.

Again, I have been asked to stay on the Anzac Committee for assistance and support. Whence the heading and my signature for the Maketu Community Development & Projects.

Maketu has always had a dawn parade, followed by the service and commemorations at the rock in the Park. From there we normally have breakfast at Whakaue Marae.

As the Covid had come into the country last year we did not proceed with the commemorations and like the entire country we honoured the Anzacs at home. Due to Covid we will have 3 tracing scans on site at the park and 1 at the breakfast, along with signing in sheets available at the breakfast.

In the past the community board has helped with a donation. A huge Thank-you. We hope this does not change this year. Especially as this is the only dawn commemoration that does not receive National funding. And it may be only 1 of 2 Dawn commemorations in the Western Bay.

With that in mind, we hope the board view this letter favourably and again assist with funds for the Maketu Anzac Commemorations 2021. Thank-you

If you require more information, please do not hesitate to contact me at the Maketu Information Centre or ph 027/5332-559 or email @ [maketu.projects@gmail.com](mailto:maketu.projects@gmail.com)

Yours truly

Clester Eru

Maketu Community Development & Projects Officer



**TAX INVOICE No AB 011**

20 December 2020

From

Andy Belcher-Legend Photography.

94 Town Point Road. RD9. Te Puke. 3189. New Zealand.

photos@andybelcher.com

Not registered for GST.

To...Western Bay of Plenty District Council

Attn: Maketu Community Board (Laura Rae).

Aerial photo shoots and ground based shoots at Maketu surf club to create  
an image for the new "Welcome to Maketu" sign board.

14 Dec 2020. On site.....\$60.00

17 Dec 2020. On site.....\$220.00

20 Dec 2020. On site.....\$220.00

Travel X 3.....\$10.00

Post production work including

stitching multiple images for panoramas

Export and despatch completed work.....\$135.00

Total.....\$645.00

Terms...on completion of work. Thank you.

Payment can be made by direct transfer to: -

Westpac Bank.

Bayfair Shopping Centre.

Girven Road.

Mount Maunganui.

New Zealand.

Account number.

031551 0003122 00.

Account name.

Andy Belcher. Legend Photography.

Please quote our invoice number.

**9.2 MAKETU COMMUNITY BOARD COUNCILLOR'S REPORT - APRIL 2021****File Number:** A4025834**Author:** John Scrimgeour, Councillor**Authoriser:** Miriam Taris, Chief Executive Officer**RECOMMENDATION**

That the Councillor's report dated 6 April 2021, titled 'Maketu Community Board Councillor's Report – April 2021', be received.

**BACKGROUND**

- Reserve Management Plan – Maketu-Te Puke Ward
- Long Term Plan (LTP)
- WBOPDC Kerbside Collection
- CEO Recruitment Process
- Audit and Risk Committee Re-organisation

### 9.3 MAKETU COMMUNITY BOARD GRANT APPLICATION

**File Number:** A4028573

**Author:** Pernille Osborne, Senior Governance Advisor - Community Boards

**Authoriser:** Jan Pedersen, Group Manager People And Customer Services

#### EXECUTIVE SUMMARY

1. The Maketu Community Board is required to make a decision regarding an application for Community Board Grant funding. One application has been received.
2. The application and supporting information relating to the Community Board Grants have been forwarded to members, separate to this agenda.

#### RECOMMENDATION

1. That the Senior Governance Advisor's report dated 6 April 2021, titled 'Maketu Community Board Grant Application', be received.
2. That the Maketu Community Board approve / not approve the Grant application from Maketu Health and Social Services for \$... to be funded from the Maketu Community Grants 2020/2021 account, subject to all accountabilities being met.

#### BACKGROUND

3. The Maketu Community Board has funding of \$5,000 available for disbursement to community organisations for the 2020/2021 financial year. The balance as of 6 April 2021 is \$5,000.
4. **Maketu Health and Social Services** has submitted an application for funding of \$2,000 for setup, decoration and meal costs relating to the annual Maketu Matariki Ball.

#### ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Maketu Health and Social Services	The applicant will be advised of the outcome of their respective Grant application.

#### FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Community Board Grant Funds	<p>The Community Board will consider applications for the distribution of the funding, before the end of the financial year.</p> <p>Annual Budget \$5,000.00</p> <p>Current Balance \$5,000.00</p>

**9.4 INFRASTRUCTURE SERVICES REPORT MAKETU COMMUNITY BOARD APRIL 2021****File Number:** A4026781**Author:** Gary Allis, Deputy Chief Executive**Authoriser:** Miriam Taris, Chief Executive Officer**EXECUTIVE SUMMARY**

This report provides specific information on Infrastructure activities of interest to the Board.

**RECOMMENDATION**

1. That the Deputy Chief Executive's Report, dated 6 April 2021 and titled 'Infrastructure Services Report Maketu Community Board April 2021', be received.
2. That the Maketu Community Board approve \$12,000 from the Maketu Community Board Roothing Account for the Arawa Avenue Viewing Area project.

**ROADING****Transportation - Maketu Community Roothing**

*Description:* Develop and implement the community roading plan approved by the Maketu Community Board.

Maketu Community Board Roothing Current Account	Project Cost \$	NZTA Funding MIP LC/LR \$	Maketu Community Board \$	Status
<b>Current Account:</b>				
<b>Current Account Opening Balance 1 July 2020</b>			94,401	
Interest 2020/21			5,124	
Allocation for 2020/21			67,226	
<b>Subtotal</b>			<b>166,751</b>	
<b>Approved Projects</b>				
Beach Road Kerb & Channel Construction	50,000		50,000	Complete
Arawa Avenue Footpath	105,000		4,383	Complete
Rauporoa Road Kerb & Channel	40,000		40,000	In progress
Debt Funding for year 2020/21	26,696		26,696	
2 x Entranceway aprons on Little Waihi Road	4,000			Complete
Arawa Avenue viewing area	12,000		12,000	
<b>Subtotal</b>			<b>133,079</b>	
<b>Proposed Projects</b>				
Nil				
<b>Subtotal</b>				
<b>Forecasted Current Account Closing Balance 30 June 2021</b>			<b>33,672</b>	

*What's Happened:*

Two entranceway aprons prioritized by the community board on Little Waihi Road have been constructed. The Rauporoa Avenue kerb and channel project has been adversely affected by the storm water discharge options and the underground drainage requirements resulting in insufficient funds to progress.

*What's Next:*

Project is on hold until funding can be resolved.

**Transportation - Road Improvements LED Lighting**

*Description:* Council owns and operates 2500 streetlights on local roads. Close to 100 of these are LED. Installation of LED lights reduces power consumption by 60%. Cost reduction is on the energy charges as line charges are a fixed fee. Waka Kotahi are offering an 85% subsidy to invest in the street light conversion conditional upon it being completed by June 2021. Council has decided to participate in this.

*What's Happened:*

LED luminaires are being installed in the west and east sections of the district. Works will continue until June 2021.

*What's Next:*

Specific lighting design, which is required for V category lighting on high volume roads such as Te Puke Highway and Omokoroa Road, will be reviewed next.

**Maketu Cycleway**

*Description:* Construct a 2.5m wide cycleway between Kaituna Road and the Maketu Township

*What's Happened:*

Stage 1 – Rural is under construction and is expected to be completed by end of April 2021.

*What's Next:*

Stage 2 – Urban is currently in the design phase. Public consultation will occur with local residents in due time.

**UTILITIES****District Solid Waste**

*Description:* Waste management that meets the needs of the community and protects the environment for present and future generations.

*What's Happened:*

Recycling centres are operating well. Generally other activities within Solid Waste running to plan. No issues to report.

Continuation of illegal rubbish being dumped in the District.

*What's Next:*

The kerbside collection rollout has commenced.

The introduction of the Kerbside Rubbish and Recycling service with the implementation plan is being rolled out. Residents with questions or comments on the proposed kerbside services that starts on 1 July 2021 are encouraged to visit Council's Kerbside Collective website.

<https://www.westernbay.govt.nz/council/news-and-updates/news?item=id:2d0lsfbm817q9srhy4sr>

**Eastern Solid Waste**

*Description:* Waste management that meets the needs of the community and protects the environment for present and future generations.

*What's Happened:*

The fortnightly rural recycling trial is continuing at BP Pongakawa on SH2 until 19 June 2021. With the introduction of the kerbside rubbish and recycling service on 1 July 2021, Pukehina and Maketu will be receiving kerbside recycling services.

*What's Next:*

The Te Puke Recycle centre will remain open with current open days and hours. Residents with excess glass and cardboard would still be able to use the Te Puke Recycle centre. The centre is also available to any residents in the district that does not qualify for the Council-led kerbside services. The establishment of unmanned rural recycling stations are still being investigated.

**ATTACHMENTS**

1. **MAS Maketu Community Board March 2021**  

Division: Infrastructure Services Group  
 Committee: Maketu Community Board  
 Officer:

Date From:  
 Date To:

Printed: 15 January 2021

Action Sheets Report

Meeting	Officer/Director	Section	Subject
Maketu Community Board 24/07/2018	Harvey, Stuart	Reports	Build a Safe Lookout Area at Intersection Williams Crescent and Arawa Avenue
<p><b>March 2021:</b>            Staff have received prices from WestLink and will be presented to the Board at the 6 April meeting for approval.</p> <p><b>January 2021:</b>            The parking area is planned to be constructed in association with the Rauporoa Avenue Kerb and Channel project utilising the surplus earthworks material.</p> <p><b>November 2020:</b>            Staff recommend that the installation of this proposed parking area be provided with other Community Board works while crews are in the area, specifically Rauporoa Road kerb and channel installations.</p> <p><b>Sept 2020:</b>            The Board noted that the intersection area of Williams Crescent and Arawa Avenue had one of the best elevated points of the Western Bay of Plenty with unlimited sea views all the way past the Coromandel Peninsula and out to sea. This was a popular stopping point for cyclists and tourists, and could be made a lot safer with the construction of a designated pull off area and safe lookout view point.</p> <p>The Roading Engineer (East/West) advised that he would arrange to meet with the Chairperson to discuss this suggestion further and identify the scope of works. Staff will discuss this item with the Board Chair and further advise the outcome.</p>			



Division: Infrastructure Services Group  
 Committee: Maketu Community Board  
 Officer:

Date From:  
 Date To:

Printed: 15 January 2021

### Action Sheets Report

Meeting	Officer/Director	Section	Subject
<b>Maketu Community Board 17/10/2017</b>	<b>Parker, Scott</b>	<b>Reports</b>	<b>Surf Club Car Park Reserve Rock Revetment - MAS Reference MC20 16 2.1</b>
<p><b>March 2021:</b>  <b>Staff are making arrangements for a new site meeting with Tangata Whenua and other Maketu representatives, a date is yet to be confirmed.</b></p> <p><b>January 2021:</b>          There has been little change since the previous update. Staff are yet to meet with Tangata Whenua. The new steps providing safer access down to the beach are being well used.</p> <p><b>November 2020:</b>          Staff are yet to meet with Tangata whenua to discuss the erosion mitigation design peer review options contained in Dr Jim Dahm's report. It is important to reach consensus on the preferred design to avoid a more prolonged resource consent application Hearings process with BOPRC.</p> <p>Some design changes are expected assuming that consensus is reached. Staff have included sufficient budget within the draft LTP to meet cost expectations associated with construction works.</p> <p>Beach sand "push-up" can be undertaken without resource consent and will be undertaken once discussions with Tangata whenua have taken place.</p> <p><b>Sept 2020:</b>          To facilitate repairs and improvements, a site meeting with Tangata Whenua and the Maketu Community Board will be arranged as soon as possible. Dr Jim Dahm's report has been favourably received by Ngati Pikiāo which proposes some alternative coastal erosion response design options. It was noted in the minutes from MC20-4 18 August 2020 that "The Board opposed the second option from the Coastal management specialist, as they did not believe that cutting into the existing carpark was appropriate when this is already noticeably too small.</p> <p><b>19 August 2019:</b>          Site Condition inspection confirms issue with sand bag steps. A temporary solution includes undertaking a sand-push-up to partially cover the lower sections, subject to BOP Regional Council approval and agreement from Tangata Whenua, which is dependent on the outcome of a peer review by Coastal scientist Dr Jim Dahm. A Permanent Solution update a site meeting was held 24 July with Raewyn and Pia Bennett to discuss the resource consent application. Council agreed to place the Resource Consent application on hold until after a peer review of the design and potential design modifications by Dr Jim Dahm.</p> <p><b>July 2020:</b> Dr Jim Dahm's report was received during the Covid-19 Lockdown and will be reviewed in discussion with Tangata Whenua to resolve the issue and reported to the Performance and Monitoring Committee. Options are likely to range from regular beach sand nourishment (the regular re-grading of the beach sand profile to maintain an erosion mitigating barrier between the sea and the carpark), to a modified stepped wall design partly into the existing carpark rather than extending any distance onto the beach.</p>			

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#### 30 May 2019:

Staff are currently working with Council's Lawyers on preparing a case for the hearing. Part of the strategy will consider a pre-hearing meeting with the opponents to the proposal.

#### 1 March 2019:

At its meeting held on 28 February 2019, the Operations & Monitoring Committee resolved to proceed to a hearing with the Regional Council. Staff have advised the Regional Council of this decision. A hearing date has yet to be set.

#### 31 Jan 2019:

Bay of Plenty Regional Council have sought a limited notification process on this Resource Consent Application with specific iwi/hapu. Three responses have been received, one in support of the proposal and two against. The submitters have requested a hearing. On this basis, a report will be presented to the Operations & Monitoring Committee outlining the process and potential costs that Council would incur should the matter go to another hearing and potentially the Environment Court.

The Board will be advised of the outcome.

**12 Nov 2018:** There has been little change since the previous update. Staff are waiting for a response from BoPRC regarding a suggested way forward with the Resource Consent application.

#### 1 Oct 2018:

Staff continue to work with the Regional Council on the issue of Limited Notification. WBOPDC will need to consider whether or not if it continues to a hearing stage, following the Limited Notification process, as a hearing process would be costly and has the potential to go to the Environmental Court.

#### 17 August 2018:

There has been no significant change. The Regional Council is assessing navigation issues given the expected increase in boat usage at Park Road Boat Ramp.

#### 6 July 2018:

Council is still working through the requirement for limited notification with BOPRC.

#### 25 May 2018:

The Regional Council has sent the application to a Christchurch based consultant for processing. The Consultant has recommended that the Consent be processed as a Limited Notification Consent as there have been objections from several local hapu representatives. Council's consultant is meeting with BoPRC to challenge the need for a Limited Notification.

#### 16 April 2018:

Bay of Plenty Regional Council are processing the Resource Consent. There have been no requests for further information.

#### 10 April 2018:

No change from previous report. RC application is under processing action by BOPRC. During site consultation, an inspection was carried out to determine whether any urgent works are required and no specific deterioration or new hazards were observed.

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#### 13 March 2018:

Tangata whenua consultation for the revised resource consent application has been held on site. Feedback from Ngati Whakaue was positive and feedback from Ngati Pikiau was not. The responses have since been forwarded to BOPRC for consideration and processing of the RC application.

#### 5 Feb 2018:

Council's consultant and staff have been working with local hapu on various issues they have raised. Once a position is reached, the revised application will be re-submitted to the Regional Council.

#### 16 Jan 2018:

A revised "Assessment of Environmental Effects" report has been drafted, which excludes the originally proposed channel dredging. Before this revised application is lodged, a Hui is being organised to present the revised application and conclude feedback. A date for the Hui is likely to be late February 2018. It is noted that the recent storm surge event of 5 January 2018 has lowered the beach level in this location, further exposing the car park foundation; however, there is no increase of risk to the structure at this stage.

#### 6 Dec 2017:

Noted that the preference by the Board is to remove the proposed boat ramp channel dredging from the Resource Consent application. The draft Resource Consent application will be edited accordingly and a meeting will be arranged to meet with Tangata Whenua early in 2018 to discuss the application.

#### 14 Nov 2017:

Staff are reviewing the site to ensure any hazards are mitigated. The channel dredging component of the consent application is to be removed at this point in time.

#### 27 Oct 2017:

There has been no change from the previous update in September as there has been no further consultation with Tangata Whenua. The Board may wish to comment on the current status as per the previous update.

#### 11 Sept 2017:

Resource Consent processing is currently on hold due to objections to the proposed channel dredging associated with beach nourishment and improving navigable access from the boat ramp at Park Road. Further consultation is required to understand the concerns from Tangata Whenua. Other options to consider include:

1. Removing the channel dredging component from the Resource Consent application so that it may be considered as a separate matter in the future.
2. OR Withdrawal of the application in its entirety.

This means that planned future remedial reconstruction to the Surf Club car park seal wall will not occur and nature will determine the future of the asset.

#### 9 August 2017:

No change from the previous report as we are waiting for the Resource Consent application to be processed.

#### 28 July 2017:

No change from last month's update because consent application has been lodged.

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#### 3 July 2017:

The Board has acknowledged (remit MC517 6.3) that other projects have been taking priority over this one and that project risk from time delay is low. Note that this consent application is also seeking approval for future minor dredging of sand adjacent the Park Rd Boat ramp for the purposes of both improving navigable access to the ramp and as a sand resource for beach nourishment in front of the Surf Club carpark revetment.

#### 22 May 2017:

No change from last month's update. The Resource Consent application process is under action by the consultant, noting that other projects have been taking priority over this one. Project risk from time delay is low.

#### April 2017:

Detailed design plans and resource consent application for the erosion protection concrete steps, are being prepared by the consultant and will be submitted to BOPRC in due course. The current focus is on upgrading the Omokoroa and Opuereroa Boat Ramp for the new larger barge / ferry, which is due in June/July 2017.

#### 9 February 2017:

Detailed design plans and resource consent application for erosion protection concrete steps are being prepared by the consultant and will be submitted to BOPRC in due course.

#### 12 January 2017:

A revised concept design draft for the preferred concrete steps option was distributed to stakeholders (Community Board, Tangata whenua, Surf Club) for feedback by 16 December. The only feedback received was from Ngati Pikiao Hapu. Detailed design and a resource consent application is now being prepared for submission to the BOP Regional Council. Construction timing dependent on the consent process, construction pricing and budget.

#### 8 December 2016:

The revised Maketu Surf Club carpark seawall design based on the preferred option has been distributed to all stakeholders for feedback before detailed design and resource consent application process is undertaken.

#### 17 November 2016:

A revised concept design draft for the preferred concrete steps option has now been completed and will be distributed to stakeholders (Community Board, Tangata whenua, Surf Club) for feedback. Feedback and a price estimate will inform the final design which will then be priced and construction works scheduled from there, subject to consenting processes.

#### 14 October 2016:

Preferred concrete design and pricing underway, which will be presented to the Board and Tangata whenua when available. ,

#### 14 September 2016:

The preferred concrete steps option has been referred back to the consultant for detailed design and construction price estimation. The Board, Tanagta whenua and community will be provided a copy of the detailed design to confirm as soon as it becomes available.

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**12 August 2016:**

Assessment report was presented to Tangata whenua with the preferred option identified to extend the concrete steps down below beach level. The Community have recently agreed with this so on that basis, staff will now proceed with detailed design, pricing and consenting processes. Timing of works will depend on consenting process and cost. Construction is unlikely to occur before Christmas.

**13 July 2016:**

Erosion assessment report is being present to the Maketu Community on the 14th July. Feedback from this meeting will inform the preferred option/resource consent and detailed design. Implementation of preferred option is subject to consent process.

**15 June 2016:**

Maketu Surf Club car-park erosion options assessment report has been sent out to MCB and Tangata whenua for comment. A date is yet to be set for a community meeting to discuss and conclude preferred option.

**23 May 2016:**

Maketu Surf Club car-park erosion options assessment report draft has been reviewed by staff. The final report will be forwarded to the Community Board and Tangata whenua then prepared for presentation to the Maketu community at a date yet to be advised.



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Meeting	Officer/Director	Section	Subject
<b>Maketu Community Board 5/04/2016</b>	<b>Hammond, Sue</b>	<b>Reports</b>	<b>Spencer Avenue Reserve Levelling</b>
<p><b>March 2021:</b>          A meeting was held between the consultant, the Reserves Officer and Tonkin &amp; Taylor to discuss the changes to the Engineer's report. This will impact conditions in the Resource Consent. Staff are waiting for the new report from Tonkin &amp; Taylor.</p> <p><b>January 2021:</b>          The Resource Consent application is still being processed. Discussion has taken place between a Reserves Consultant and WBOPDC's consents planner to finalise details that were sought in the section 92 – request for further information / clarification.</p> <p><b>November 2020:</b>          The Resource Consent has been submitted and staff are currently waiting for feedback from the Duty Planner.</p> <p><b>Sept 2020:</b>          The decision has been made to submit a resource consent to WBOPDC in its current form this will be submitted by Nautilus Consulting.</p> <p><b>15 July 2019:</b>          The flood assessments is being reviewed. The resource consent application has been drafted for comments and input from Reserves Manager.</p> <p><b>23 April 2019:</b>          The Consent process is underway. The Board will be updated as the Consent process progresses.</p> <p><b>11 March 2019:</b>          Once the Agreement has been received and signed, the Resource Consent application will be prepared and lodged with the Regional Council.</p> <p><b>31 Jan 2019:</b>          Staff have followed up with the consultant on their offer of, service letter. A verbal update will be provided at the Board meeting.</p> <p><b>28 Nov 2018:</b>          There has been no change since the previous update, as per comments below the letter of engagement is yet to be received and a follow up email to Tonkin &amp; Taylor has been sent.</p> <p><b>12 Nov 2018:</b>          An on-site meeting was held with Tonkin and Taylor. Staff are now waiting for a letter of engagement as planned. It was confirmed this will be sent by mid-late November 2018.</p>			

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**1 Nov 2018:**

An on-site meeting was held with Tonkin and Taylor. Staff are now waiting for a letter of engagement as planned. It was confirmed this will be sent by mid-late November 2018.

**1 October 2018:**

Ongoing discussion with Tonkin And Taylor to ascertain the impact of the recent installation of the culverts by Regional Council from Maketu Road on the hydrology of the Reserve for the Resource Consent. Also finalising agreement with Tonkin and Taylor.

**20 August 2018:**

Staff have been in contact with Tonkin and Taylor who have advised that they are still compiling the report.

**6 July 2018 :**

On-going correspondence with Tonkin and Taylor. Recent work completed by the Regional Council included battering back the drain within the Reserve and planting which will impact the processing of the Consent. Tonkin and Taylor have been informed.

**25 May 2018:**

Tonkin & Taylor have been engaged to undertake the assessment of effects for the area shown as floodable on the District Plan.

**17 April 2018:**

Reserves and Facilities Officer East has requested a quote form the Engineer for the Resource Consent.

**15 February 2018:**

Reserves officer East is waiting for input from an Engineer internally so a Resource Consent can be completed. No timeframe has been set.

**16 March 2018:**

Internal resourcing for this project is now not an option. Funding for external consultant engineers is being investigated. The draft LTP includes funding of \$...... per annum to assist with progressive filling and levelling of the area.

**15 January 2018:**

No change

**10 Nov 2017:**

Resource Consent is required from WBoPDC and will be obtained as and when resources permit.

**October 2017:**

Resource Consent is still pending. A small quantity of cleanfill was delivered in the interim

**25 Sept 2017:**

It has been ascertained that no consent is required through the Regional Council. However, one is required from WBoPDC for quantities greater than 5m3. That quantity will be arranged as soil becomes available.

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**22 August 2017:**

It was agreed that peat from Papamoa was not a suitable fill for this site. If there were local truckloads of clean fill then they could be deposited in the reserve on the basis that the quality of fill was closely monitored.

**July 2017:**

Consultant has advised no Consent required. Work scheduled as weather and resources permit 2017 September It has been ascertained no consent is required through the Regional Council however, one is required for greater quantities than 5 cubic metres. That quantity will be arranged as soil becomes available.

**22 May 2017:**

To be progressed as and when resources permit.

**10 April 2017:**

No changes to comments below.

**8 March 2017:**

No change due to other unexpected staff resources.

**12/1/2017:**

A resource consent application to add fill to the site is being prepared. Construction timing dependent on the resource consent and funding.

**08.12.2016:**

Resource Consent is still required.

**17/11/16:**

Initial levelling is completed and grass sown. The next step involves import of fill to increase the surface height. The timing of this dependent on Resource Consent application preparation and processing, which is unlikely to be completed until early 2017.

**25/10/2016:**

Processing resource consent.

**15.09.2016:**

Levelling is completed and grass seed sown. Staff are also in the process of obtaining the appropriate consents for additional fill in the future ,

**22.08.2016:**

Colin Amrein Contracting has been asked to commence the levelling asap. No date has been set.

**12/7/16:**

New quote received (\$5K). Purchased order issued and work will be undertaken when ground conditions are suitable.

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**15/6/16**

Still waiting additional quotes.

**23/5/16**

Staff are currently waiting for a second quote for the levelling work before reporting back to the Board.

**18.04.2016:**

The Reserves and Facilities Manager met with the Chair, Shane Beech and Gus Cantlon on 13 April regarding other matters. This was discussed at the meeting. Meeting scheduled with CB Chair to clarify scope of works for Spencer Ave.



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Meeting	Officer/Director	Section	Subject
<b>Maketu Community Board 20/10/2020</b>	<b>Harvey, Stuart</b>	<b>New Item</b>	<b>Rauporoa Kerb and Channel</b>
<p>The Board was advised that the cost for the kerb and channel was well above the allocated amount. The engineering requirements of the site may require further review. The Board requested an updated on this matter.</p> <p><b>March 2021:</b>          The Roding Engineer and WestLink have carried out a site visit. The design has been finalised and estimated costs have been provided to the Board (see Roding Account in the Infrastructure Services Report).</p> <p><b>January 2021:</b>          The proposed Kerb and Channel will require associated stormwater drainage. The resulting rough order cost is well above the original Kerb and Channel estimate – i.e. now \$115,000 to 150,000.</p> <p>Council's Utilities Manager has confirmed that the existing stormwater pipework on Town Point Road has sufficient capacity to accept Rauporoa Avenue and Upper Williams Crescent stormwater up to larger storm events.</p> <p><b>November 2020:</b>          Rauporoa Avenue Kerb and Channel design yet to be completed, once this has been done, staff will provide an update to the Board.</p> <p>The resulting stormwater requirements are being evaluated.</p>			

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Meeting	Officer/Director	Section	Subject
<b>Maketu Community Board 1/12/2020</b>	<b>Harvey, Stuart</b>	<b>New Item</b>	<b>Stephan Simpson - Need for Stop Signs</b>
<p>Mr Simpson appeared as a member of the public to express his concerns around the need for a Stop Sign on the corner of Te Awhe Road and Beach Road. Residents of the Street have also highlighted their concern over a blind spot due to trees and a light pole, questioning the rationale for this one light pole being on the opposite side of the road to all the others.</p> <p><b>March 2021:</b> The Roading Engineer has spoken with the landowner concerning the vegetation causing visibility issues. The landowner has offered to address the issue. this MAS has been closed out.</p> <p><b>January 2021:</b> A road safety Assessment will be carried out by WestLink at this intersection. The recommendations will be provided to the Board at the next Community Board meeting.</p>			

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Meeting	Officer/Director	Section	Subject
<b>Maketu Community Board 1/12/2020</b>	<b>Hammond, Sue</b>	<b>Reports</b>	<b>Chairpersons Report - Maketu Community Board - December 2020</b>
<b>Bollards on sports ground</b> The Board was advised that the next step was to schedule an on-site meeting with the Reserves and Facilities Officer East, in order to come up with a solution to stop cars driving onto the sports ground.			
<b>March 2021:</b> The Reserves Officer has had no success arranging a meeting with Laura Rae. A site inspection showed that bollards could resolve the problem and this will be arranged.			
<b>January 2021:</b> Staff have discussed with Laura Rae and agreed to meet on site. A time and date is yet to be set.			

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[Action Sheets Report](#)

Meeting	Officer/Director	Section	Subject
<b>Maketu Community Board 9/02/2021</b>	<b>Hammond, Sue</b>	<b>New Item</b>	<b>Maketu Sports Field (Roadway to Skate Park)</b>
The Board would like to have a site visit at the Maketu Sports Field with the Reserves and Facilities Officer East, in regards to a potential roadway to the Skate Park.			
<b>March 2021:</b> Due to the cost of this project, this will be referred to the LTP for funding.			

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**9.5 MAKETU COMMUNITY BOARD FINANCIAL REPORT - FEBRUARY 2021****File Number: A4017824****Author: Sarah Bedford, Management Accountant****Authoriser: Maria Palmer, Acting - Finance Manager****EXECUTIVE SUMMARY**

This report is a financial report for the period ended 28 February 2021.

This report provides the Community Board with a two-monthly monitoring of its operational budget.

Attached are the financial statements for the period ended 28 February 2021 (**Attachment 1**).

Security is over budget year to date however, this is still within full year budget. Total operational costs are under year to date.

**Grant payments made to date:**

Resolution	Description	\$
MC20-40.7	Funding for Te Kohanga Reo for additional fencing.	1,000
	<b>2020/21 Total grants paid to date</b>	<b>1,000</b>

**Committed – Operational expenditure**

Resolution	Account	Description	\$
21-1.4	Contingency	Provide a wreath for the ANZAC Day Service up to the value of \$200.	200
21-1.4	Contingency	Approve up to \$500 towards food costs on 25 April for the ANZAC Committee.	500
		<b>2020/21 Outstanding operational commitments</b>	<b>700</b>

**2020/21 Reserve analysis:**

Resolution	Description	\$
	2019/20 Opening balance	175,082
MC20-3.5	Payment of \$15,000 for the feasibility study of the Maketu Community Hub.	(15,000)
	<b>2020/21 Closing balance</b>	<b>160,082</b>

**Committed - Reserves expenditure**

Resolution	Description	\$
	Opening balance before commitments	160,082
MC14.3.6	Up to \$5,000 for entrance signs into Maketu	(5,000)
MC22.5.3	Up to \$5,000 for an 'off-set' gate for the entrance to the Spencer Avenue Reserve	(5,000)
MC20-3.6	Up to \$6,331.97 for the relocation of two CCTV camera's	(6,332)
MC20-6.7	Up to \$30,000 for the installation of an additional BBQ by the Surf Club.	(30,000)
MC20-6.8	Up to \$5,000 for the installation of a water fountain to be placed on the sports field by the Skate Park.	(5,000)
MC20-6.9	Up to \$20,000 for the purchase and installation of two additional pieces of outdoor gym/exercise equipment to be located at Park Road Reserve.	(20,000)
	<b>2020/21 Closing balance after committed expenditure</b>	<b>88,750</b>

**RECOMMENDATION**

That the Management Accountant's report dated 6 April 2021 and titled 'Maketu Community Board Financial Report – February 2021', be received.

**ATTACHMENTS**

1. Maketu Community Board - Financials February 2021 [!\[\]\(d328bb1c8b293dce97ce8ae48fe06a23\_img.jpg\)](#) 

<b>Western Bay of Plenty District Council</b> <b>Income and Expenditure Statement</b> <b>For the period ended 28 February 2021</b>						
<b>Maketu Community Board</b>						
	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
<b>Direct Costs</b>						
Additional Levels of Service	0	0	0	✓	0	0
Contingency - [see breakdown below]	323	11,336	11,013	✓	17,000	2,106
Grants	1,000	3,336	2,336	✓	5,000	3,000
Mileage Allowance	0	664	664	✓	1,000	1,236
Salaries	9,526	9,738	212	✓	14,860	14,677
Security	2,798	2,680	(118)	⊗	4,020	4,572
Inter Department Charges	22,416	22,416	0	✓	33,627	33,624
<b>Total Operating Costs</b>	<b>36,063</b>	<b>50,170</b>	<b>14,107</b>	✓	<b>75,507</b>	<b>59,216</b>
Interest Expense	0	0	0	✓	0	0
<b>Depreciation</b>	0	0	0	✓	0	0
<b>Total Direct Costs</b>	<b>36,063</b>	<b>50,170</b>	<b>14,107</b>	✓	<b>75,507</b>	<b>59,216</b>
Costs Allocated	0	0	0	✓	0	0
Costs Recovered	0	0	0	✓	0	0
<b>Total Costs</b>	<b>36,063</b>	<b>50,170</b>	<b>14,107</b>	✓	<b>75,507</b>	<b>59,216</b>
<b>Income</b>						
Financial Contributions	0	0	0	✓	0	0
Interest Received	0	0	0	✓	0	0
Other Income	0	0	0	✓	0	0
Rate Income	48,363	50,344	(1,981)	⊗	75,507	74,639
Service Charges	0	0	0	✓	0	0
Subsidies & Grants	0	0	0	✓	0	0
User Fees	0	0	0	✓	0	0
<b>Total Direct Income</b>	<b>48,363</b>	<b>50,344</b>	<b>(1,981)</b>	⊗	<b>75,507</b>	<b>74,639</b>
<b>Net Cost of Service</b>	<b>12,300</b>	<b>174</b>	<b>12,126</b>	✓	<b>0</b>	<b>15,423</b>
<b>Contingency - breakdown</b>						
Purchase of Flowers for Aileen	70					
First payment towards water Fountain at Skate Park MC20-6.8 to be funded from Community Board Reserve Account upon completion.	253					
<b>Year to date contingency costs</b>	<b>323</b>					
<b>Community Board Reserves</b>						
<b>Opening Balance - Surplus (Deficit)</b>	<b>175,082</b>					
Feasibility study of the Maketu Community Hub (MC20-3.5)	(15,000)					
<b>(Decrease) Increase in year</b>	<b>(15,000)</b>					
<b>Closing Balance - Surplus (Deficit)</b>	<b>160,082</b>					

✓ **Favourable Variance**  
 ⊗ **Unfavourable Variance**

**9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS****File Number:** A4027546**Author:** Pernille Osborne, Senior Governance Advisor - Community Boards**Authoriser:** Barbara Whitton, Customer Services and Governance Manager**RECOMMENDATION**

That the draft schedule of meetings for April, May and June 2021, be received.

**ATTACHMENTS**

1. Meeting Dates for Community Board Agendas [↓](#) 



**Western Bay of Plenty District Council  
Draft Meeting Schedule 2021**

<b>APRIL 2021</b>			
<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
<b>Good Friday - 2 April, and Easter Monday - 5 April</b>			
Maketu Community Board	6 April	7.00pm	Maketu Community Centre
Council	8 April	9.30am	Chambers
Te Puke Community Board	8 April	7.00pm	Te Puke Library and Service Centre
Policy Workshop	12 April	2.30pm	Chambers
Regional Transport Committee (Hearing)	13 April	9.30am	BOPRC Tauranga
Omokoroa Community Board	13 April	7.00pm	Omokoroa Library and Service Centre
Regional Transport Committee (Hearing)	14 April	9.30am	BOPRC Tauranga
Regional Transport Committee (Hearing)	15 April	9.30am	BOPRC Tauranga
Waihi Beach Community Board	19 April	6.30pm	Waihi Beach Community Centre
Citizenship Ceremony	20 April	10.00am	Chambers
SmartGrowth Leadership Group	22 April	8.30am	BOPRC Tauranga
<b>ANZAC Day – 26 April (observed)</b>			
Performance and Monitoring Committee	27 April	9.30am	Chambers
LGNZ Zone Two Meeting	30 April	9.30am	Hamilton (Venue TBC)
<b>MAY 2021</b>			
<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Policy Committee	5 May	9.30am	Chambers
Policy Workshop	5 May	1.00pm	Chambers
Extraordinary Council	5 May	3.30pm	Chambers
Regional Transport Committee (deliberations)	11 May	9.30am	BOPRC Tauranga
Long Term Plan Committee	12 May	9.30am	Chambers
Long Term Plan Workshop	13 May	9.30am	Chambers
Long Term Plan Workshop	14 May	9.30am	Chambers
Citizenship Ceremony	18 May	10.00am	Chambers

Long Term Plan Workshop	19 May	9.30am	Chambers
Council	20 May	9.30am	Chambers
Audit and Risk Committee	20 May	1.30pm	Chambers
Te Maru o Kaituna River Authority	21 May	9.30am	TBC
District Plan Committee (if required)	25 May	9.30am	Chambers
District Plan Committee (if required)	26 May	9.30am	Chambers
Katikati Community Board	26 May	7.00pm	Katikati Library and Service Centre
Public Transport Committee	27 May	9.30am	BOPRC Tauranga
Regional Transport Committee	28 May	9.30am	BOPRC Tauranga
Long Term Plan Committee	31 May	9.30 am	Chambers
<b>JUNE 2021</b>			
<b>Meeting</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Maketu Community Board	1 June	7.00pm	Maketu Community Centre
Te Puke Community Board	3 June	7.00pm	Te Puke Library and Service Centre
<b>Queen's Birthday – 7 June</b>			
Performance and Monitoring Committee	8 June	9.30am	Chambers
Omokoroa Community Board	8 June	7.00pm	Omokoroa Library and Service Centre
Waiari Kaitiaki Advisory Group	9 June	9.30am	TCC
Citizenship Ceremony	10 June	10.00am	Chambers
Tauranga Moana Advisory Group	11 June	9.30am	BOPRC Tauranga
Māori Partnership Forum	14 June	10.00am	Chambers
Waihi Beach Community Board	14 June	6.30pm	Waihi Beach Community Centre
Long Term Plan Workshop	15 June	9.30am	Chambers
Policy Committee	16 June	9.30am	Chambers
Policy Workshop	16 June	1.00pm	Chambers
District Plan Committee (if required)	22 June	9.30am	Chambers
Katikati/Waihi Beach Ward Forum	22 June	7.00pm	TBC
Council	29 June	9.30am	Chambers