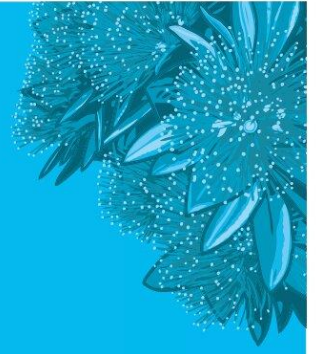


MEETING — AGENDA —

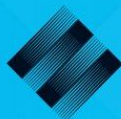
Ngā Take



KATIKATI COMMUNITY BOARD Poari Hapori

K21-2

**Wednesday, 31 March 2021
The Centre - Pātuki Manawa
21 Main Road, Katikati 3129
7.00pm**



**Western Bay of Plenty
District Council**

Katikati Community Board

Membership

Chairperson	Ben Warren
Deputy Chairperson	Neil Harray
Members	John Clements Kate Sutherland Councillor James Denyer
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To provide an effective mechanism for community feedback to Council.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions.
 - To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing the respective communities to promote public participation and communication within respective communities.
 - To undertake tasks, powers and functions delegated by Council or its Committees in accordance with their delegated functions from time to time.
 - To control, expend and monitor funds as allocated by Council.
 - To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land, or in accordance with allocations which have been approved through the annual plan process.
 - To receive reports from Council appointees on Council matters relevant to the Community Board.
1. To have input into Council and its Committees on issues and plans that affect communities within the Community Board area.

Notice is hereby given that a Katikati Community Board Meeting will be held
in the The Centre - Pātuki Manawa, 21 Main Road, Katikati 3129 on:
Wednesday, 31 March 2021 at 7.00pm

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1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION**8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 3 FEBRUARY 2021****File Number: A4024403****Author: Pernille Osborne, Senior Governance Advisor - Community Boards****Authoriser: Barbara Whitton, Customer Services and Governance Manager****RECOMMENDATION**

That the Minutes of the Katikati Community Board Meeting held on 3 February 2021, as circulated with the agenda, be confirmed as a true and accurate record.

ATTACHMENTS

- 1. Minutes of the Katikati Community Board Meeting held on 3 February 2021**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
KATIKATI COMMUNITY BOARD MEETING NO. K21-1
HELD IN THE CENTRE - PĀTUKI MANAWA, 21 MAIN ROAD, KATIKATI 3129
ON WEDNESDAY, 3 FEBRUARY 2021 AT 7.00PM**

1 PRESENT

Member B Warren, Member N Harray, Member K Sutherland, Cr J Denyer

2 IN ATTENDANCE

G Allis (Deputy CEO/Group Manager Infrastructure Services), A Hall (Roading Engineer – West) and P Osborne (Senior Governance Advisor)

7 members of the public

The Chairperson opened the meeting and welcomed those in attendance.

The Chairperson spoke to the resignation of Councillor Christina Humphreys effective 29 January 2021. On behalf of the Board, the Chairperson wished Ms Humphreys all the best and thanked her for her contribution to the Katikati Community Board over the past 15 months.

As a result of the resignation, Council will be holding a by-election for a Katikati-Waihi Beach Ward Councillor.

3 APOLOGIES

APOLOGY

RESOLUTION K21-1.1

Moved: Cr J Denyer

Seconded: Member K Sutherland

That the apology for absence from Member John Clements, be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Katikati Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION K21-1.2

Moved: Member B Warren

Seconded: Cr J Denyer

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

Norm Mayo – Various Items

Mr Mayo was in attendance to ask the following questions on behalf of the Katikati Residents and Ratepayers Association;

1. What are the projected rate raises that are currently being discussed?
2. What is the current net debt and the proposed net debt under the Long Term Plan (LTP)?
3. Having a local townsman, rather than big commercial organisations, referencing the new kerbside collection service.
4. Mr Mayo asked Council and the Community Board to resist the 3 Water Scheme.

Mr Mayo also asked that the Katikati Residents and Ratepayers Association are kept informed, noting that public meetings (non-formal) would be of preference.

Councillor Denyer clarified that the rate rises that are currently being discussed will come out as part of the LTP consultation document.

The Board was reminded that Council undertook a full public procurement tender process for the new kerbside rubbish collection. All options were evaluated before Council awarded the contract to EnviroWaste.

Information regarding the new kerbside rubbish service will be coming out next week.

Jacqui Knight – Katch Katikati Updates

Ms Knight was in attendance to provide the Board with the below updates:

- The New Zealand Mural and Arts festival is coming up and will take place over a month;
- There has been one submission for the Power Box Art project, however the panel required a further two submissions before a decision could be made;
- Katch Katikati is excited about the Waitekohekohe Reserve Plan, but is aware that it is awaiting adoption into the LTP; and
- There are two strong cycling groups in Katikati that would love the Community Board to look at some cycle/road safety signage in their future Roding Budget.

Thys Polstra – Health and Safety Issues

Mr Polstra was in attendance to inform the Board of some Health and Safety issues currently around Katikati.

1. Sloping footpath on the right-hand side of the Library and Service Centre, including a wall mounted silver box hazard awareness;
2. Lack of white lines on Binnie Road;
3. Tree on Wills Road needs to be trimmed in order to allow trucks to pass without crossing the centre line; and
4. Overgrown grass within Reserve areas throughout Katikati.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION K21-1.3

Moved: Member K Sutherland

Seconded: Member B Warren

That the meeting reconvene in formal session at 7.18pm.

CARRIED

8 MINUTES FOR CONFIRMATION**8.1 MINUTES OF THE KATIKATI COMMUNITY BOARD MEETING HELD ON 25 NOVEMBER 2020**

RESOLUTION K21-1.4

Moved: Cr J Denyer

Seconded: Member K Sutherland

That the Minutes of the Katikati Community Board Meeting held on 25 November 2020, as circulated with the agenda, be confirmed as a true and accurate record.

CARRIED

9 REPORTS**9.1 COUNCIL DECISION ON KATIKATI COMMUNITY BOARD RECOMMENDATION - 33 MIDDLEBROOK DRIVE - COMMUNITY LEASING**

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

RESOLUTION K21-1.5

Moved: Cr J Denyer

Seconded: Member N Harray

That the Senior Governance Advisor's report dated 3 February 2021 titled 'Council Decision on Katikati Community Board Recommendation – 33 Middlebrook Drive – Community Leasing' be received.

CARRIED

9.2 CHAIRPERSONS REPORT - KATIKATI COMMUNITY BOARD - FEBRUARY 2021

The Board considered a report from the Chairperson, receiving a brief overview of each item.

RESOLUTION K21-1.6

Moved: Member N Harray
Seconded: Member K Sutherland

That the Chairpersons Report dated 3 February 2021, titled 'Chairpersons Report – Katikati Community Board – February 2021', be received.

CARRIED

9.3 COUNCILLORS REPORT - KATIKATI COMMUNITY BOARD - FEBRUARY 2021

The Board considered a report from Councillor Denyer. The report was taken as read with two additional points raised:

- Councillor Denyer thanked Councillor Christina Humphreys for the work that she had done as a Katikati-Waihi Beach Ward Councillor for the past 15 months and wished her well; and
 - That, in order to make the most of Crown Infrastructure Partners (CIP) Funding, the Performance and Monitoring Committee recommended to Council that no connection charge is to be applied to the Te Rereatukahia Wastewater Scheme.
-

RESOLUTION K21-1.7

Moved: Member B Warren
Seconded: Member K Sutherland

That the Councillor's report dated 3 February 2021 titled 'Councillors Report – Katikati Community Board – February 2021' be received.

CARRIED

9.4 KATIKATI COMMUNITY BOARD - ANZAC DAY COMMEMORATION 2021

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

RESOLUTION K21-1.8

Moved: Member K Sutherland
Seconded: Cr J Denyer

1. That the Senior Governance Advisor's report dated 3 February 2021 titled 'Katikati Community Board – ANZAC Day Commemoration 2021', be received.
2. That the Katikati Community Board provide a wreath for the ANZAC Day Service, to be paid from the Katikati Community Board Contingency Account (up to the value of \$200).
3. That Member Ben Warren represent the Katikati Community Board at the ANZAC Day Service at Katikati on 25 April 2021.

CARRIED

9.5 INFRASTRUCTURE SERVICES REPORT KATIKATI COMMUNITY BOARD FEBRUARY 2021

The Board considered a report from the Deputy Chief Executive. The report was taken as read with an update provided on the below items:

- The Yeoman Walkway consent came through yesterday, allowing that project to proceed; and
- Council met with Ngai Tamawhariua to talk through the process of a combined Urupa/Cemetery.

The Highfields Stormwater Pond project now sits with both the Deputy Chief Executive and the Utilities Manager. They are in the process of getting a pictorial drawing of the options. It was noted that the proposal to deepen part of the pond is not currently funded, however it is expected that there will be a submission to the Long Term Plan (LTP) for this funding.

Cr Denyer mentioned that the *Park Road, Beach Road, Katikati Reserve Upgrade* Project looked great, noting a loose cobble that needed looking at.

The Roothing Engineer (West) noted that the Community Board is coming out of deficit in their Roothing Account Budget, highlighting the opportunity for the Board to start thinking about how they wish to allocate next years budget.

The Deputy Chief Executive also noted that Council is working with Waka Kotahi (NZTA) to look at a potential opportunity to get some funding for footpaths/cycleways around Katikati.

RESOLUTION K21-1.9

Moved: Member B Warren

Seconded: Cr J Denyer

1. That the Deputy Chief Executive's report dated 3 February 2021 titled 'Infrastructure Services Report Katikati Community Board February 2021', be received.

CARRIED

9.6 FINANCIAL REPORT KATIKATI - DECEMBER 2020

The Board considered a report from the Management Accountant. The report was taken as read. Receipts from 3129 Graphic Design were received.

RESOLUTION K21-1.10

Moved: Member N Harray

Seconded: Cr J Denyer

That the Management Accountant's report dated 3 February 2021, titled 'Financial Report Katikati – December 2020', be received.

CARRIED

9.7 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

RESOLUTION K21-1.11

Moved: Member K Sutherland

Seconded: Cr J Denyer

That the schedule of meetings for February, March and April 2021, be received.

CARRIED

The Meeting closed at 7.32pm.

The minutes of this meeting were confirmed at the Katikati Community Board held on 31 March 2021.

.....
Member B Warren
CHAIRPERSON

9 REPORTS

9.1 KATIKATI COMMUNITY BOARD CHAIRPERSONS REPORT - MARCH 2021

File Number: A4024048

Author: Ben Warren, Community Board Member

Authoriser: Miriam Taris, Chief Executive Officer

RECOMMENDATION

That the Chairperson's report dated 31 March 2021, titled 'Katikati Community Board Chairpersons Report – March 2021', be received.

BACKGROUND

1. Katikati Town Centre and Katikati Community Plans

Katikati Community Board and Boffa Miskell Ltd.

The draft plan will be ready shortly to be presented back to the working groups and community reference groups to assess and advise on. The Community Board is in the process of making sure that it has completed a thorough Long Term Plan (LTP) submission by the 23 March 2021. In particular, this will include important items that the Katikati Town Centre and Katikati Community Plans look to address over the next three years. There is somewhat of a cross over, but the plans will run over the duration of three to four LTP phases, so it will be beneficial to ensure a quality document is produced as a solid template for the future.

The plan, as previously stated, should look to best reflect our community and provide guidance for Council, as well as being a practical tool to help identify and prioritise future developments within the community.

2. Waka Kotahi (NZTA) Speed Changes and Road Designs

The Community Board is still very concerned about the recent speed changes, and developments of our local highway over the past six months. Two more fatalities in the last week have locals questioning the roads again. Local media commentary, social media and conversations within the community, are continually questioning the practicality behind the speed restrictions in some areas.

Katikati (North) has a 100km/h limit on SH2, Katikati (South) has no consistency with 80km/h being common, but changing at various areas all the way through to Tauranga.

Our rural roads, which are far narrower, come off at 100km/h on to an 80km/h State Highway, which is also hard to understand. Highway officers, for example, are pulling people over on Sundays, in road work areas where no work is happening and all the cones are on the edge of the road. It is of little surprise that there appears to be more and more disregard for speed limits, resulting in more dangerous driving occurring. There are more reports that there is a continuing rise in the lack of respect for Waka Kotahi and traffic Police.

3. Katikati College School Zone Signage – Markings

A number of years of lobbying to get better signed and identifiable road marking for this school zone, still appears to be going unnoticed. Groups and individuals have increasingly asked for this to occur, as this is a common practise around many other New Zealand schools.

The Community Board is quite dismayed at the lack of quality consultation or action by Council, with not only these groups, but the School, parents and Community Board members. There appears to be an apparent unwillingness to agree to the community's request for this. We believe this needs to be actioned moving forward.

Staff Comment:

As the Chairperson is aware, the Council's Policy Committee has resolved to install a 40km/h variable speed School Zone on Beach Road Katikati, to serve the Primary School and College. This School Zone will come into effect after 28 March 2021, once the infrastructure has been received by the contractor, and installation take place. The Variable Speed Zone will be established in accordance with Councils Speed Limit Bylaw review and School Zone best practice.

It should also be noted that Council, with the Travel Safe team have made multiple attempts to liaise with both the Primary School and College on safety issues. The response from the school's has been varied in relation to levels of interest.

Council has been approached by a Katikati resident, and father of a primary school student on a number of occasions. This residents proposals and ideas for safety enhancements generally do not meet national standards or Councils Safety policy, so are unlikely to provide any safety enhancement.

4. Long Term Plan (LTP) Submissions

The LTP document is out for consultation from Monday 8 March 2021 – Friday 9 April 2021.

Staff Comment:

Information relating to this item is within the Councillor's Report included in this agenda.

5. Katikati-Waihi Beach Ward By-Election 2021 update

Ten candidates have been nominated for election. The Community Board urges voters to look carefully at what all the candidates have to offer. If a candidate holds a current publically elected position and is then successfully elected as a Councillor, a further by-election will be required to fill the position being vacated.

6. Proposed LTP Rate rises of 12% over three years

The Katikati Community Board has expressed real concern over the proposed rate rise. Further Community feedback is being sought before the Community Board's final submission to the LTP is made.

While the Board understands Councils planning for new infrastructure and the increasing costs this incurs, there is a strong belief that the time has come for a complete review of the antiquated and unfair rating system used by both Council and Central Government.

Concerns are continually raised that funding/rates received, target only a small proportion of the Western Bay of Plenty's population, and not the population fairly.

At this early stage it is believed a rate rise should only match CPI increases and target all service users not just those registered with properties. The Community Board urges Council to be black and white in explaining publically why these increases are needed, show where they have been forecast/budgeted for beforehand and explain what happens if they do not occur.

7. Social Housing Moore Park

The Community Board has been made aware that Council is pursuing a social housing development of significant size at the rear of Moore Park, near the Middlebrook Sub division - this is in collaboration with Kāinga Ora Homes and Communities. The Community Board and community has not been advised of what this relationship is or what type of development is being proposed.

The Community Board has serious concerns that this will introduce an unnecessary social problem for the local community, when successful social housing options used overseas and elsewhere has social housing integrated in small numbers and spread throughout suburbs. This has a higher success rate of ensuring a better and positive social integration into those communities by these residents. History shows that by having the social housing in one area there is a strong chance of increased crime, unsociable and unacceptable behaviour – devaluing surrounding residences significantly.

The Council is urgently advised to consult with the Katikati Community Board and public before making any such decisions, as the failure to do so will only lead to a further lack of faith in social housing choices being made. It is worrying that a development like this could be occurring behind closed doors when the Katikati Community Board and Community are preparing a Town Plan and Community Plan.

Staff Comment:

This project has been raised and discussed with both the Community Board generally at a workshop, and with the Community Board Chairperson on a number of occasions in conversation and by email.

The area in question is zoned residential and has been identified as a possible location for a housing initiative, which would fit within Councils Housing Action Plan.

Council has not made a formal decision to sell the land, although has indicated the project is supported, providing Council staff, the developer and Kāinga Ora can reach an agreement on the design of the houses to be constructed.

9.2 KATIKATI COMMUNITY BOARD COUNCILLOR'S REPORT - MARCH 2021**File Number:** A4024126**Author:** James Denyer, Councillor**Authoriser:** Miriam Taris, Chief Executive Officer**RECOMMENDATION**

That the Councillor's report dated 31 March 2021, titled 'Katikati Community Board Councillor's Report – March 2021', be received.

BACKGROUND**Long Term Plan (LTP) update**

Consultation on the 2021-2031 LTP is ongoing. The key proposals are: -

- Maintaining our Roding Network;
- Walking and Cycling;
- Swimming Pools;
- Community Halls;
- CCTV; and
- Elder Housing.

Submissions may be made online at the hellofuturedistrict.co.nz website or at feedback booths, which in the Katikati area are situated at the Katikati Library, Katikati Community Centre, Katikati College and Western Bay Museum.

Community Fun Days promoting community engagement and submissions are also planned. In our Ward, the Fun Day is scheduled to take place from 4pm on Saturday 27 March at the Waihi Beach Community Centre. All feedback on the LTP must be received, Friday 9 March 2021.

The Bay of Plenty Regional Council is also consulting on its LTP. Council intends to make a submission on this before the 22 March 2021 deadline. In addition, the Regional Land Transport Plan remains open for submissions until 6 April 2021. Of note, the prioritisation of the Katikati Bypass will be considered once consultation of the draft document has been completed.

Kerbside Collective

Staff continue to work towards the implementation of the Kerbside Collective, which commences from 1 July 2021, with bins starting to be delivered from May 2021. As would be expected from a new service of this scale, staff have fielded a significant number of queries from the community and are working through the various issues that have been raised.

Katikati-Waihi Beach Ward By-Election

Following the resignation from Council of Christina Humphreys, a by-election is being held in the Katikati-Waihi Beach Ward. Nominations closed on 4 March; a total of 10 candidates were nominated. The postal ballot commences 8 April and closes at 12 noon on 30 April 2021.

Audit and Risk Committee update

Lastly, and on a personal note, James Denyer was appointed Chairperson of the Audit and Risk Committee at the 25 February 2021 Council meeting.

9.3 KATIKATI COMMUNITY BOARD GRANT APPLICATION

File Number: A3993705

Author: Pernille Osborne, Senior Governance Advisor - Community Boards

Authoriser: Jan Pedersen, Group Manager People And Customer Services

EXECUTIVE SUMMARY

1. The Katikati Community Board is required to make a decision regarding an application for Community Board Grant Funding. One application has been received.
2. The application and supporting information relating to the Community Board Grants have been forwarded to members, separate to this agenda.

RECOMMENDATION

1. That the Senior Governance Advisor's report dated 31 March 2021 titled 'Katikati Community Board Grant Applications', be received.
2. That the Katikati Community Board approve/not approve the Grant application from Road Safety Education Limited for \$.... to be funded from the Katikati Community Grants 2020/2021 account, subject to all accountabilities being met.

BACKGROUND

3. The Katikati Community Board has funding of \$8,000 available for disbursement to community organisations for the 2020/2021 financial year. The balance as of 31 March 2021 is \$8,000.
4. **Road Safety Education Limited** has submitted an application for funding of \$1,980 for assistance with costs towards delivering an education programme to Year 12 youth attending Katikati College in March 2021.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

Interested/Affected Parties	Completed/Planned Engagement/Consultation/Communication
Road Safety Education Limited	The applicant will be advised of the outcome of their respective Grant application.

FUNDING/BUDGET IMPLICATIONS

Budget Funding Information	Relevant Detail
Community Board Grant Funds	<p>The Community Board will consider applications for the distribution of the funding, before the end of the financial year.</p> <p>Annual Budget \$8,000.00</p> <p>Current Balance \$8,000.00</p>

9.4 INFRASTRUCTURE SERVICES REPORT KATIKATI COMMUNITY BOARD MARCH 2021

File Number: A4025859

Author: Gary Allis, Deputy Chief Executive

Authoriser: Miriam Taris, Chief Executive Officer

EXECUTIVE SUMMARY

This report provides specific information on Infrastructure activities of interest to the Board.

RECOMMENDATION

That the Deputy Chief Executive's report, dated 31 March 2021 titled 'Infrastructure Services Report Katikati Community Board March 2021', be received.

ROADING

Transportation - Katikati Community Roading

Description: Develop and implement the community roading plan approved by the Katikati Community Board.

Katikati Community Board Roading Current Account	Project Cost \$	NZTA Funding MIP LC/LR \$	Katikati Community Board \$	Status
Current Account Opening Balance 1 July 2020			66,414	
Allocation for 2020/21			162,442	
Interest 2021			6,084	
Subtotal			234,940	
Completed Projects				
Henry Road Footpath with Kerb & Channel Option 2	124,099	-	124,099	2.5m footpath with kerb & channel
Earl Drive Parking Improvements (2018/19/20/21)	325,000	-	325,000	Parking footpath, kerb & channel
Less Paid to date 30/6/2020 \$223,364.70	(223,365)		(223,365)	
Subtotal			225,734	
Committed Projects (for 2021)				
Nil			-	
Total Committed Projects			-	
Forecasted Current Account Closing Balance 30 June 2021 (Deficit)			9,206	

What's Happened:

The Earl Drive upgrading project has been completed.

What's Next:

The board will be considering its priorities for future minor roading improvements prior to the new financial year in July 2021.

Transportation - Road Improvements LED Lighting

Description: Council owns and operates 2,500 streetlights on local roads. Close to 100 of these are LED. Installation of LED lights reduces power consumption by 60%. Cost reduction is on the energy charges as line charges are a fixed fee. Waka Kotahi are offering an 85% subsidy to invest in the street light conversion conditional upon it being completed by June 2021. Council has decided to participate in this.

What's Happened:

LED luminaires are being installed in the west and east sections of the District. Works will continue until June 2021.

What's Next:

Specific lighting design, which is required for "V" category lighting on high volume roads, such as Te Puke Highway and Omokoroa Road, will be reviewed next.

ASSET & CAPITAL**Highfields Stormwater Pond Development Trial**

Description: Trial to convert the Highfields Stormwater Pond from a dry pond to a permanent wet pond/lake.

What's Happened:

The outlet has been lifted 0.5m in accordance with the consultant's report. The pond is currently dry and cannot be tested until sufficient rain has fallen. Once it has happened, the pond will undergo testing for a two-month period, it will then be reassessed for a potential raising of another 0.5m.

What's Next:

Groundwater monitoring has been extended for another 12-month period. Testing of pond to occur following heavy rain periods over the next two months.

UTILITIES**District Solid Waste**

Description: Waste management that meets the needs of the community and protects the environment for present and future generations.

What's Happened:

Recycling centres are operating well. Generally other activities within Solid Waste running to plan. No issues to report.

Continuation of illegal rubbish being dumped in the District.

What's Next:

The kerbside collection rollout has commenced.

The introduction of the Kerbside Rubbish and Recycling service with the implementation plan is being rolled out. Residents with questions or comments on the proposed kerbside services that starts on 1 July 2021 are encouraged to visit Council's Kerbside Collective website.

<https://www.westernbay.govt.nz/council/news-and-updates/news?item=id:2d0lsfbm817q9srhy4sr>

Western Solid Waste

Description: Waste management that meets the needs of the community and protects the environment for present and future generations.

What's Happened:

A Health & Safety incident at the Katikati Recycle centre resulted in the custom made wooden benches requiring removal. Complaints from customers were received regarding the removal of these.

Staff are now trialling trestle tables to assist customers to sort their recycling onsite. If successful, more tables will be added at the centre.

What's Next:

Katikati and Athenree recycle centres will be open for the usual open hours on Anzac Day on Sunday, 25 April 2021.

Athenree Recycle Centre will also open on the Monday, 26 April 2021 from 10 am to 4 pm when Anzac day is observed. This is an additional open day for the public to utilise the recycle centre. Residents and holidaymakers can recycle their glass bottles, clear plastics #1 & #2, paper and cardboard at the centre for free. Greenwaste drop-off is charged for. No rubbish bags accepted onsite. Pre-paid rubbish bags can be purchased from supermarkets and dairies in the Waihi Beach area and put out for collection by 7:30am on Mondays.

RESERVES

Reserves - Katikati Moore Park Development

Description: Completion of field development and associated infrastructure.

What's Happened:

The new sports field finishing touches are being completed before hand-over to the Reserves Maintenance Contractor mid March.

Insurance processes for the destroyed shed are working through a claim settlement process with the insurer.

What's Next:

Liaise with sports clubs to open the field for use when the turf has sufficiently established.

Sub divisional development of the southern end is being managed as a separate project by the Strategic Property Manager.

Reserves - Cemetery Katikati Hot Springs Road

Description: Develop cemetery to meet demand.

What's Happened

Staff continue to work with Ngai Tamawhariua on planning processes for new Urupa/Cemetery land adjoining Sapphire Springs.

What's Next

A report will be prepared for Council's consideration on the uplifting of the reserve classification of the land, which will be subject to statutory processes to enable the land to be used for urupa/cemetery purposes.

STRATEGIC PROPERTY

Property - Town Centre Katikati

Description: Development of Katikati in terms of the Town Centre Plan.

What's Happened:

The consultants have delivered the draft Town Centre Plan to the Community Board.

What's Next:

A further workshop will be held with Waka Kotahi to finalise the potential state highway interventions.

ATTACHMENTS

1. **MAS Katikati Community Board March 2021**  

Division: Infrastructure Services Group
 Committee: Katikati Community Board
 Officer:

Date From:
 Date To:

Printed: 15 January 2021

Action Sheets Report

Meeting	Officer/Director	Section	Subject
Katikati Community Board 11/10/2017	Watson, Peter	Reports	Bird Walk Erosion
<p>March 2021: The Resource Consent has been issued. The installation of the new bridge is being programmed. The public will be notified when the site will be closed for the construction period estimated to be in in April/May 2021.</p> <p>January 2021: The resource consent application submitted to Regional Council is still under review. Staff are waiting on approval, once the Regional Council has approved the consent, works will then be priced to meet the current market.</p> <p>November 2020: No changes to the previous update. Council are continuing to pursue the matter.</p> <p>September 2020: Staff have written to the Regional Council on several occasions seeking an update on the issuing of the Resource Consent. To date, there has been no timeframe given. Staff will continue to pursue the matter.</p> <p>July 2020: Staff are conscious there has been some misinterpretation of the status of the Resource Consent for this project. Staff can confirm that good progress is being made to satisfy the BOP Regional Council's requirements for the engineering design of the "Rock-Rip-Rap", which is required to prevent scour around the bridge foundations during the ebb and flow of the tide.</p> <p>The flood modelling has been completed at Regional Council's cost. The modelling outcome identifies that the proposed new bridge does not exacerbate any existing flood issues.</p> <p>As previously reported, staff note the following:</p> <ul style="list-style-type: none"> • The flat track bridge has been ordered • The rock protection works to prevent scour by the tide has been scoped up and priced • The Regional Council are assisting with the Resource Consent process (Note: Resource Consent is required as the site is in the Coastal Marine area) • Work can commence once the Resource Consent has been granted by Bay of Plenty Regional Council • It is difficult to provide a specific timeframe • Staff are conscious of the Board's concerns around further erosion and risk to the walkway. <p>July 2019: The Resource Consent is being lodged.</p>			

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May 2019:

The Resource Consent is being finalised ready for submission to Bay of Plenty Regional Council.

April 2019:

The adjoining owner's planning consultant has now written to Council raising a number of issues relating to the proposal. Staff are working through the issues with the planning consultant.

March 2019:

Staff have been in discussion with the adjoining owner, who has advised that they have no objection to the proposed bridge installation.

With regards to timeframe, staff comments as follows:

- The flat track bridge has been ordered
- The rock protection works to prevent scour by the tide has been scoped up and priced
- The Regional Council are assisting with the Resource Consent process (Note: Resource Consent is required as the site is in the Coastal Marine area)
- Work can commence once the Resource, Consent has been granted by Bay of Plenty Regional Council
- It is difficult to provide a specific timeframe
- Staff are conscious of the Board's concerns around further erosion and risk to the walkway.

Jan 2019:

A draft design of the structure is underway and will be provided to the adjoining owner for comment as part of the consenting process.

Nov 2018:

The site meeting took place in October with the preferred outcome being to install a bridge as opposed to culverts.

Staff are currently liaising with the adjoining property owner, who, as an affected party for any consent, will need to agree to the bridge option.

Subject to neighbours' approval, work can then commence on applying for the necessary consents.

Sept 2018:

A site meeting has been scheduled for early October 2018.

August 2018:

Staff have had a preliminary meeting with the owner of the adjoining wetland to discuss the need to manage the erosion issued.

A site meeting is being arranged with the Board Chair, Uretara Estuary Managers Group, WBODC and BOPRC staff to consider the best solution.

June 2018:

Council have adopted the 2018/28 Long Term Plan (LTP), which includes \$75k of project funding. WBOPDC staff will work with BOPRC staff in obtaining the necessary Consents required for the proposed work. An update on the draft design will be provided to the Board in due course.

Infrastructure

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May 2018:

Email update from the Reserves & Facilities Manager provided to the Community Board on 2 May 2018 advising of the current situation of the culvert and erosion issues.

Staff have subsequently prepared an internal submission to the 2018/28 Long Term Plan for \$75k to be budgeted to obtain the required Consents and to install two culverts.

April 2018:

Staff continue to work with the Bay of Plenty Regional Council staff on erosion issues. Consideration is being given to put a floodgate on the culvert.

Feb 2018:

A site meeting is still being arranged.

January 2018:

No change to previous update.

Nov 2017:

Staff have met with the BOP Regional Council to discuss the proposed erosion protection works. It was concluded, based on water flow modelling, that the existing pipe was undersized and needed to be replaced with two larger pipes in order to reduce the water velocity as it flows with the tides. Reducing the velocity of flow ultimately reduces the erosion. WBOPDC and BOPRC staff are arranging to meet the owner of the adjoining wetland to discuss the matter further.

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 Committee: Katikati Community Board
 Officer:

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Meeting	Officer/Director	Section	Subject
Katikati Community Board 12/08/2020	Watson, Peter	Reports	Haiku Park – Develop Leased Area between Haiku Reserve, Donogal Place and Henry Road Cycle Trail (Infrastructure Services Report Katikati Community Board August 2020)
<p>Haiku Park – Develop Leased Area between Haiku Reserve, Donogal Place and Henry Road Cycle Trail Council are currently working on a concept plan for the site. Councillor Henry advised the Board that the Reserves and Facilities Manager would consult with residents in the street and owners of the houses whose fences are affected.</p> <p>March 2021: Initial engagement with Tangata Whenua has been undertaken. Engagement with other community groups is planned. In the meantime, the site will be mowed with a flail mower where this is achievable.</p> <p>January 2021: Council have completed a basic concept plan for discussion with the surrounding property owners. Staff will advise the adjoining property owners and the programme works.</p> <p>November 2020: The preliminary engagement is planned to take place in January/February 2021.</p> <p>September 2020: Haiku Park - Develop Leased Area between Haiku Reserve, Donegal Place and Henry Road Cycle Trail;</p> <p>Due to other project workload, the concept plan implementation has been delayed until Autumn 2021, subject to project funds being approved.</p> <p>In the meantime, staff intend on undertaking some preliminary engagement with Tangata Whenua, the Estuary Managers and Katikati Taio as part of the development of a draft concept plan for Donegal Place Reserve (also known as the Mills Block).</p> <p>The adjoining property owners will be involved in the preliminary engagement process.</p> <p>A 'Draft' concept plan will be prepared based upon the preliminary feedback, before seeking wider public feedback.</p>			

9.5 FINANCIAL REPORT KATIKATI - FEBRUARY 2021**File Number: A4015950****Author: Sarah Bedford, Management Accountant****Authoriser: Maria Palmer, Acting - Finance Manager****EXECUTIVE SUMMARY**

This report provides the Community Board with a two-monthly monitoring of its operational budget.

Attached are the financial statements for the period ended 28 February 2021 (**Attachment 1**).

Total operational costs are under budget year to date. One budget line is over budget year to date being Security however, this is still under full year budget.

Grant payments made to date:

Description	\$
No transactions to date	0
2020/21 grants to date	0

C.E. Miller Estate reserve:

Description	\$
2020/21 Opening balance	14,888
No transactions to date	0
2020/21 Closing balance	14,888

Committed – Operational expenditure

Resolution	Account	Description	\$
K20-5.5	Contingency	Funding up to \$500 to 3129 Graphic Design for marketing and promotion relating to town and Community plan. (Paid March 2021)	500
K21-1.8	Contingency	Provide a wreath for the ANZAC Day Service up to the value of \$200.	200
	Total outstanding operational commitments		700

2020/21 reserve analysis:

Resolution	Description	\$
	2020/21 Opening balance	75,424
	No transactions to date	0
	2020/21 Closing balance	75,424

Committed - Reserve expenditure

Resolution	Description	\$
	Opening balance before committed expenditure	75,424
C20-10.21	Committed \$49,000 (plus GST) to engage an independent contractor (Boffa Miskell) to review the Katikati Community and Town Plan – In progress.	(49,000)
	2020/21 Closing balance after committed expenditure	26,424

RECOMMENDATION

That the Management Accountant's report dated 31 March 2021, titled 'Financial Report Katikati – February 2021', be received.

ATTACHMENTS

1. Katikati Community Board Financials - February 2021 [!\[\]\(c6a8736a601a632e2c96605cf66055ed_img.jpg\)](#) 

Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 28 February 2021					
Katikati Community Board					
	Year to Date			Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$	Budget \$	Actual \$
Direct Costs					
Additional Levels of Service	0	0	0	0	0
Conference Expenses	0	1,336	1,336	2,000	0
Contingency - [see breakdown below]	0	1,336	1,336	2,000	508
Grants	0	5,336	5,336	8,000	4,000
Mileage Allowance	0	1,336	1,336	2,000	1,789
Salaries	17,994	18,398	404	28,070	28,222
Security	4,664	4,336	(328)	6,500	5,912
Street Decoration	0	3,000	3,000	4,500	2,630
Inter Department Charges	26,112	26,112	0	39,169	39,168
Total Operating Costs	48,770	61,190	12,420	92,239	82,229
Interest Expense	0	0	0	0	0
Depreciation	0	0	0	0	0
Total Direct Costs	48,770	61,190	12,420	92,239	82,229
Costs Allocated	0	0	0	0	0
Costs Recovered	0	0	0	0	0
Total Costs	48,770	61,190	12,420	92,239	82,229
Income					
Financial Contributions	0	0	0	0	0
Interest Received	0	0	0	0	0
Other Income	0	0	0	0	0
Rate Income	62,559	61,496	1,063	92,239	94,491
Service Charges	0	0	0	0	0
Subsidies & Grants	0	0	0	0	0
User Fees	0	0	0	0	0
Total Direct Income	62,559	61,496	1,063	92,239	94,491
Net Cost of Service	13,789	306	13,483	0	12,262
Contingency - breakdown					
No transactions to date	0				
Year to date contingency costs	0				
Community Board Reserves					
Opening Balance - Surplus (Deficit)	75,424				
No transactions to date	0				
(Decrease) Increase in year	0				
Closing Balance - Surplus (Deficit)	75,424				
Town Centre Development Reserves					
Opening Balance - Surplus (Deficit)	389,445				
No transactions to date	0				
(Decrease) Increase in year	0				
Closing Balance - Surplus (Deficit)	389,445				
CE Miller Estate Restricted Reserves					
Opening Balance - Surplus (Deficit)	14,888				
No transactions to date	0				
(Decrease) Increase in year	0				
Closing Balance - Surplus (Deficit)	14,888				

☒ *Favourable Variance*
☐ *Non Favourable Variance*

9.6 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS**File Number:** A4027371**Author:** Pernille Osborne, Senior Governance Advisor - Community Boards**Authoriser:** Barbara Whitton, Customer Services and Governance Manager**RECOMMENDATION**

That the draft schedule of meetings for April, May and June 2021, be received.

ATTACHMENTS

1. Meeting Dates for Community Board Agendas [↓](#) 

**Western Bay of Plenty District Council
Draft Meeting Schedule 2021**

APRIL 2021			
Meeting	Date	Time	Venue
Good Friday - 2 April, and Easter Monday - 5 April			
Maketu Community Board	6 April	7.00pm	Maketu Community Centre
Council	8 April	9.30am	Chambers
Te Puke Community Board	8 April	7.00pm	Te Puke Library and Service Centre
Policy Workshop	12 April	2.30pm	Chambers
Regional Transport Committee (Hearing)	13 April	9.30am	BOPRC Tauranga
Omokoroa Community Board	13 April	7.00pm	Omokoroa Library and Service Centre
Regional Transport Committee (Hearing)	14 April	9.30am	BOPRC Tauranga
Regional Transport Committee (Hearing)	15 April	9.30am	BOPRC Tauranga
Waihi Beach Community Board	19 April	6.30pm	Waihi Beach Community Centre
Citizenship Ceremony	20 April	10.00am	Chambers
SmartGrowth Leadership Group	22 April	8.30am	BOPRC Tauranga
ANZAC Day – 26 April (observed)			
Performance and Monitoring Committee	27 April	9.30am	Chambers
LGNZ Zone Two Meeting	30 April	9.30am	Hamilton (Venue TBC)
MAY 2021			
Meeting	Date	Time	Venue
Policy Committee	5 May	9.30am	Chambers
Policy Workshop	5 May	1.00pm	Chambers
Extraordinary Council	5 May	3.30pm	Chambers
Regional Transport Committee (deliberations)	11 May	9.30am	BOPRC Tauranga
Long Term Plan Committee	12 May	9.30am	Chambers
Long Term Plan Workshop	13 May	9.30am	Chambers
Long Term Plan Workshop	14 May	9.30am	Chambers
Citizenship Ceremony	18 May	10.00am	Chambers

Long Term Plan Workshop	19 May	9.30am	Chambers
Council	20 May	9.30am	Chambers
Audit and Risk Committee	20 May	1.30pm	Chambers
Te Maru o Kaituna River Authority	21 May	9.30am	TBC
District Plan Committee (if required)	25 May	9.30am	Chambers
District Plan Committee (if required)	26 May	9.30am	Chambers
Katikati Community Board	26 May	7.00pm	Katikati Library and Service Centre
Public Transport Committee	27 May	9.30am	BOPRC Tauranga
Regional Transport Committee	28 May	9.30am	BOPRC Tauranga
Long Term Plan Committee	31 May	9.30 am	Chambers
JUNE 2021			
Meeting	Date	Time	Venue
Maketu Community Board	1 June	7.00pm	Maketu Community Centre
Te Puke Community Board	3 June	7.00pm	Te Puke Library and Service Centre
Queen's Birthday – 7 June			
Performance and Monitoring Committee	8 June	9.30am	Chambers
Omokoroa Community Board	8 June	7.00pm	Omokoroa Library and Service Centre
Waiari Kaitiaki Advisory Group	9 June	9.30am	TCC
Citizenship Ceremony	10 June	10.00am	Chambers
Tauranga Moana Advisory Group	11 June	9.30am	BOPRC Tauranga
Māori Partnership Forum	14 June	10.00am	Chambers
Waihi Beach Community Board	14 June	6.30pm	Waihi Beach Community Centre
Long Term Plan Workshop	15 June	9.30am	Chambers
Policy Committee	16 June	9.30am	Chambers
Policy Workshop	16 June	1.00pm	Chambers
District Plan Committee (if required)	22 June	9.30am	Chambers
Katikati/Waihi Beach Ward Forum	22 June	7.00pm	TBC
Council	29 June	9.30am	Chambers