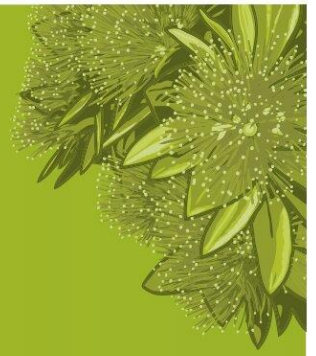


MEETING – AGENDA –

Ngā Take



WAIHI BEACH COMMUNITY BOARD Poari Hapori

WB21-1
Monday, 22 February 2021
Waihi Beach Community Centre
6.30pm



*Western Bay of Plenty
District Council*

Waihi Beach Community Board

Membership

| | |
|---------------------------|---------------------------------------------------------------------------|
| Chairperson | Ross Goudie |
| Deputy Chairperson | Marilyn Roberts |
| Members | Bob Hulme Don Ryan Councillor James Denyer Councillor Anne Henry |
| Quorum | 3 |
| Frequency | Eight weekly / Workshops as required |

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To provide an effective mechanism for community feedback to Council.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To maintain an overview of road works, water supply, sewage, stormwater, parks, recreational facilities, community activities and traffic management within the community and make recommendations to Council and its Committees in accordance with their delegated functions.
- To report and make recommendations to Council and its Committees in accordance with their delegated functions on issues facing the respective communities to promote public participation and communication within respective communities.
- To undertake tasks, powers and functions delegated by Council or its Committees in accordance with their delegated functions from time to time.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land, or in accordance with allocations which have been approved through the annual plan process.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To have input into Council and its Committees on issues and plans that affect communities within the Community Board area.

Notice is hereby given that a Waihi Beach Community Board Meeting will be held in the Waihi Beach Community Centre on:
Monday, 22 February 2021 at 6.30pm

Order Of Business

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1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 PRESENTATIONS

8.1 WAIHI BEACH SEASONAL COMPLIANCE MONITORING 2021

File Number: A3988845

Author: Alison Curtis, Compliance and Monitoring Manager

Authoriser: Rachael Davie, Group Manager Policy Planning And Regulatory Services

EXECUTIVE SUMMARY

The Compliance and Monitoring Manager will be in attendance to present feedback to the Waihi Beach Community Board on the compliance monitoring service for freedom camping and the seasonal monitoring activity provided to the Waihi Beach community during the 2020/21 monitoring period.

This report will include monitoring information including the end of the peak seasonal monitoring period (end of Waitangi weekend).

RECOMMENDATION

That the Compliance and Monitoring Manager's report dated 22 February 2021, titled 'Waihi Beach Seasonal Compliance Monitoring 2021', be received.

9 MINUTES FOR CONFIRMATION

9.1 MINUTES OF THE WAIHI BEACH COMMUNITY BOARD MEETING HELD ON 23 NOVEMBER 2020

File Number: A3971388

Author: Pernille Osborne, Senior Governance Advisor - Community Boards

Authoriser: Barbara Whitton, Customer Services and Governance Manager

RECOMMENDATION

That the Minutes of the Waihi Beach Community Board Meeting held on 23 November 2020, as circulated with the agenda, be confirmed as a true and accurate record.

ATTACHMENTS

- 1. Minutes of the Waihi Beach Community Board Meeting held on 23 November 2020**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
WAIHI BEACH COMMUNITY BOARD MEETING NO. WB20-6
HELD AT THE WAIHI BEACH COMMUNITY CENTRE
ON MONDAY, 23 NOVEMBER 2020 AT 6.30PM**

1 PRESENT

Member R Goudie (Chairperson), Member M Roberts, Member B Hulme, Member D Ryan, Cr J Denyer and Cr A Henry

2 IN ATTENDANCE

J Pedersen (Group Manager People and Customer Services), A Hall (Roothing Engineer West), A Curtis (Compliance and Monitoring Manager) and P Osborne (Senior Governance Advisor)

26 Members of the Public, including 1 Community Board member and 5 Policemen

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

The Chairperson reminded members of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

Members were advised that if they had an interest (actual, potential, perceived, pecuniary or non pecuniary interest) in any item on the agenda, then they must declare this interest and refrain from discussing or voting on this item and are advised to withdraw from the meeting table for the item. (As per the Local Authorities (Members' Interest) Act 1968)

No declarations were made in accordance with this agenda.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

The Chairperson outlined the protocols relating to the Public Forum section of the meeting as set out in the Standing Orders for the Waihi Beach Community Board. Attending members of the public were invited to take part in the public forum.

PUBLIC FORUM ADJOURN MEETING

RESOLUTION WB20-6.1

Moved: Member D Ryan

Seconded: Cr A Henry

That the meeting adjourn for the purpose of holding a public forum.

CARRIED

Rt Hon Helen Clark – Endangered NZ Dotterel

Ms Clark was in attendance to speak to the Board around the endangered New Zealand Dotterel, noting the below points:

- Commended Council on the current signs on the beach regarding the need for dogs to be on a leash, however noted that these are not being complied with by everyone;
- Noted that there are community members who have volunteered to help with the monitoring of the dogs on beaches, to help with the protection of Dotterel nesting grounds; and
- Requested for the current yellow zone to go out to the purple zone, extending the area prohibiting dogs.

Pippa Coombes – Dog signage and monitoring

Ms Coombes spoke in support of Ms Clark, making the below points;

- The opportunity for local community volunteers who could educate visitors around the dotterel nesting;
- Noted Foxton Beach as a town that had volunteer monitoring;
- Agreed that the dog prohibited zone should be extended to protect the Dotterel nesting;
- The need for clearer and bigger dog fouling signs; and
- Noted that there has been ongoing communication with Council regarding these issues.

Jim Cowern – Request for no parking lines behind The Porch Café

A member of the public requested that yellow lines be painted on the road behind The Porch Café, in order to avoid blocking the entrance to the grass parking area during the market days.

Melanie Sullivan – Pest control

Ms Sullivan believed that dogs were not the only animal that needed to be considered as a danger to the Dotterel nesting, noting that there was an increase in rabbits, wild cats and stoats around the area.

Andy Kennedy – Proposal for CCTV (ANPR) Cameras

Mr Kennedy advised the Board that he was of the opinion that the previous Community Board had passed a resolution to fund the installation of the CCTV cameras, noting that the technology has since improved and that he believed there was very little running cost.

Local Policemen, Senior Constable Scott Tyrrell and Senior Sargent Brian Miller, were in attendance to advise the Board of the benefits of having Automatic Number Plate Recognition (ANPR) cameras installed on the entry and exit points of Waihi Beach.

Allan Sole clarified that:

- It was being proposed that, the company that is currently contracted to monitor CCTV in Te Puke, could also monitor the cameras for Waihi Beach; and

- That he was of the opinion there would be no added costs to the contract that Council already had with this company.

Keith Hay – Katikati-Waihi Beach Residents and Ratepayers Association

Mr Hay expressed concern over the payments that have been made to the Waihi Beach Community Development Trust – MenzShed.

Helen Meiklejohn – Wilson Park Market parking

Ms Meiklejohn expressed concern over the current parking during the markets at Wilson Park. Council staff were asked if there was anything that could be done to help with this matter, as it was believed that this issue was an accident waiting to happen.

The Roding Engineer (West) advised the Board that he would investigate options with the Reserves and Facilities Manager.

Pippa Coombes – Sustainability in Waihi Beach

Ms Coombes noted that there is currently no cohesiveness around sustainability at Waihi Beach. The Board noted that this is part of the Community Plan, and recommended that Ms Coombes connect with Anna Schroeder, the Live Well Waihi Beach contractor.

Mike Hickey – Various Items

Mr Hickey expressed concern over;

- Less frequent Community Board meetings;
- Dog control monitoring on beaches;
- Bottles on the Beach; and
- Council organised dog events.

PUBLIC FORUM MEETING RECONVENED

RESOLUTION WB20-6.2

Moved: Cr A Henry

Seconded: Member B Hulme

That the meeting reconvene in formal session at 7.13pm.

CARRIED

CHANGE TO ORDER OF BUSINESS

The Chairperson requested that the next items of business be 9.2.10 and 9.2.2, in order to bring forward topics of high interest to the public.

RESOLUTION WB20-6.3

Moved: Member D Ryan

Seconded: Cr J Denyer

That in accordance with Standing Orders the order of business be changed and that items 9.2.10 and 9.2.2 be dealt with as the next items of business.

CARRIED

9.2.10 MONITORING AND DOG CONTROL OVER THE CHRISTMAS / NEW YEAR

The Compliance and Monitoring Manager was in attendance to speak to the monitoring and dog control over the coming months, as well as addressing the issues raised in public forum around the protection of Dotterel nesting.

The below points were noted:

- There has been incremental increases in the seasonal monitoring programme within Waihi Beach, specifically in regards to freedom camping due to increased activity and feedback from the community around issues since 2015;
- Noted there is the opportunity for the contractors to undertake specific monitoring of the Island View Reserve under the existing contract when the peak season kicks in in late December, in regards to the Dotterels;
- Freedom camping ambassadors will help encourage “responsible visiting” at Waihi Beach, in addition to the night time monitoring patrols;
- Outlined the *Ministry of Business, Innovation and Employment* (MBIE) funding that Council has received for Freedom Camping ambassadors;
- Noted that there is not specific monitoring undertaken in regards to Dotterel nesting, but that the Compliance and Monitoring Manager is happy to work with the Board and community to put something in place alongside the training of the ambassador role for community volunteers; and
- The Board noted that it would be worthwhile for the community to meet the contractors to identify the community’s needs, and how community members can best support the monitoring of the beaches.

The Compliance and Monitoring Manager noted that, moving forward, she could present an informal proposal to the Board regarding local volunteers.

Public Forum member Stuart Attwood advised the Board that he has contacts through DOC who have training programmes around Dotterel monitoring. His details were passed onto the Compliance and Monitoring Manager.

The Board acknowledged the need for clear signage to highlight to community members and visitors where the Dotterel nesting sites are. It was noted that the Board would liaise with the appropriate people to identify these sites, and that they would like an image of the Dotterel to be used on the signage.

The Board noted the point made by a community member around the number of rabbits, wild cats and stoats that are currently around. The Group Manager People and Customer Services advised the Board that she would raise a CCR with the Bay of Plenty Regional Council who maintain this through their pest function.

RESOLUTION WB20-6.4

Moved: Cr J Denyer

Seconded: Member M Roberts

That the Community Board welcomes and supports, in principle, the use of local volunteers to help the Compliance and Monitoring team over the coming months.

CARRIED

RESOLUTION WB20-6.5

Moved: Member B Hulme

Seconded: Cr A Henry

That the Community Board approve funding of up to \$1,000 for additional signs to indicate targeted Dotterel nesting sites, to be funded from the Waihi Beach Community Board Reserve Account.

CARRIED

9.2.2 LIVE WELL WAIHI BEACH

Ms Schroeder was in attendance to provide the Board and community members with a presentation relating to her planned actions over the upcoming two months.

The below is a brief overview:

1. Conducting community Group engagement;
2. Creating a digital hub directory;
3. Resilience communication network; and
4. Looking ahead at 2021 – working with local media, launching social media platforms, roundtable events, building an email database and all ages volunteer collaboration activities.

Ms Schroeder acknowledged the volunteer work identified earlier in the meeting regarding dog monitors, advising the Board that she would be happy to help with the design of posters and/or flyers to help spread awareness.

8 MINUTES FOR CONFIRMATION**8.1 MINUTES OF THE WAIHI BEACH COMMUNITY BOARD MEETING HELD ON 12 OCTOBER 2020**

RESOLUTION WB20-6.6

Moved: Member D Ryan

Seconded: Member M Roberts

1. That the Minutes of the Waihi Beach Community Board Meeting held on 12 October 2020, as circulated with the agenda, be confirmed as a true and accurate record; with the following amendment:
 - Miscellaneous line in the Draft Long Term Plan Budget to be added.

CARRIED

9 REPORTS**9.1 RESCIND RESOLUTION WB20-5.7 - VERVE ELEVATE PAYMENT**

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

RESOLUTION WB20-6.7

Moved: Member D Ryan

Seconded: Member B Hulme

1. That the Senior Governance Advisor's report dated 23 November 2020 titled Rescind Resolution WB20-5.7 – Verve Elevate Payment be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Waihi Beach Community Board rescind resolution WB20-5.7 : That the Waihi Beach Community Board confirm the payment of \$990.45 to Verve Elevate – Advance Refine Thrive for services provided relating to the Community Plan, from the Waihi Beach Community Board Reserve Account.

And replace the resolution with the following:

That the Waihi Beach Community Board confirm the payment of \$990.45 to Verve Elevate – Advance Refine Thrive for services provided relating to the Community Plan, from the Waihi Beach Community Board Miscellaneous Account.

CARRIED

9.2 CHAIRPERSONS REPORT - WAIHI BEACH COMMUNITY BOARD - 23 NOVEMBER 2020

The Board considered a report from the Chairperson.

The Board took the report as read with further discussions on the below topics:

Councillor Henry asked the Board for some confirmation as to whether or not they wanted Anna Schroeder (Live Well Waihi Beach contractor) to collect feedback from Waihi Beach holiday home owners regarding their needs within the community. The Board agreed that this exercise would be beneficial.

9.2.3 Historical Trails

The Board was informed that the content and infrastructure for the trails are ready to be implemented. The Historical Society was exploring advice and strategies for further consultation

with the wider mana whenua. Member Roberts will be meeting with the Māori Relationships and Engagement Advisor on 25 November 2020.

9.2.4 Rubbish on Waihi Beach Road

The Board was advised that the removal of the rubbish on Waihi Beach Road had been completed. The Roding Engineer (West) was informed that there is now rubbish on Fergus Road and it was noted that he would investigate this.

The Board noted that it would be wise to talk to the communications team around publicising this issue.

9.2.6 Welcome to Waihi Beach and Athenree Entranceway

The Roding Engineer (West) had a walk around meeting with Member Hulme and Councillor Denyer, in order to come up with some concept designs. From here they will be able to publicly present the proposal.

9.2.7 Community Space at Waihi Beach

The Board was advised that they are able to hire the Community Centre up to three Mondays a month for the purpose of holding workshops and community meetings. The Board approved to fund up to \$150 per month, which would allow them to utilise the three available slots per month as needed, until 30 June 2021.

RESOLUTION WB20-6.8

Moved: Member R Goudie

Seconded: Cr J Denyer

That the Chairpersons report dated 23 November 2020 and titled 'Chairpersons Report – Waihi Beach Community Board – 23 November 2020' be received.

CARRIED

RESOLUTION WB20-6.9

Moved: Member R Goudie

Seconded: Cr A Henry

That the Community Board approve up to \$150 per month from the Waihi Beach Community Board Contingency Account towards the hire of the Community Centre, up until 30 June 2021.

CARRIED

9.3 COUNCILLORS REPORT WAIHI BEACH COMMUNITY BOARD WB20-6 23 NOVEMBER 2020

The Board considered a report from Councillor Henry.

The report was taken as read with further discussion on the below items:

The Board was advised by the Roding Engineer (West) that once Council had adopted the new speed limits, it could take a few months for the new signage to be put in place.

The Roding Engineer (West) advised the Board that he could put together a priority list of the identified urgent signage changes.

RESOLUTION WB20-6.10

Moved: Cr A Henry
Seconded: Member R Goudie

That the report from Councillor Henry to the Waihi Beach Community Board dated 23 November 2020 be received.

CARRIED

9.4 WAIHI BEACH COMMUNITY DEVELOPMENT TRUST - MENZSHED

The Board considered a report from the Senior Governance Advisor.

The Board took this report as read.

RESOLUTION WB20-6.11

Moved: Member R Goudie
Seconded: Member M Roberts

1. That the Senior Governance Advisor's report dated 23 November 2020 titled Waihi Beach Community Development Trust - MenzShed be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Waihi Beach Community Board accept Waihi Beach Community Development Trust as a Charitable Trust.

CARRIED

9.5 INFRASTRUCTURE SERVICES REPORT WAIHI BEACH COMMUNITY BOARD NOVEMBER 2020

The Board considered a report from the Deputy Chief Executive.

The Board took the report as read with further discussion relating to the below items:

Member Ryan reiterated the Boards request regarding rubbish collection on Tuesdays following long weekends.

MOTION

1. That the Deputy Chief Executive's Report, dated 23 November 2020 and titled Infrastructure Services Report Waihi Beach Community Board November 2020 be received.
2. That an allocation of \$50,000 from the Waihi Beach Community Roding Account towards the completion of the Trig Lookout to the Dam Walking Loop, be approved.
3. That the Board approve the funding of up to \$1,000 from the Waihi Beach Community Board Roding Account for the installation of "No Parking" lines at the Broadway Road and Tuna Road intersection, extending to 6m past the tangent points on Tuna Avenue and the Western side of Broadway Road.

AMENDMENT

Moved: Cr J Denyer

Seconded: Cr A Henry

That part 1 of the motion remains unchanged.

That part 2 of the motion was deferred.

3. That the Board approve the funding of up to \$1,000 from the Waihi Beach Community Board Roding Account for the installation of "No Parking" lines and bollards at the Broadway Road and Tuna Road intersection, extending to 6m past the tangent points on Tuna Avenue and the Western side of Broadway Road.

The amendment was put. Councillor Denyer and Councillor Henry, along with ALL other Board members present voted FOR the amendment. The amendment was declared **carried**.

As a result, the amendment became the substantive motion and was put and **carried**.

The substantive motion follows.

SUBSTANTIVE MOTION

RESOLUTION WB20-6.12

Moved: Cr J Denyer

Seconded: Member D Ryan

1. That the Deputy Chief Executive's Report, dated 23 November 2020 and titled Infrastructure Services Report Waihi Beach Community Board November 2020 be received.
3. That the Board approve the funding of up to \$1,000 from the Waihi Beach Community Board Roding Account for the installation of "No Parking" lines and bollards at the Broadway Road and Tuna Road intersection, extending to 6m past the tangent points on Tuna Avenue and the Western side of Broadway Road.

CARRIED

9.5.1 FUNDING TOWARDS THE COMPLETION OF THE TRIG LOOKOUT TO THE DAM WALKING LOOP

The Board requested further information on the Waihi Beach Cycle Trails Charitable Trust project before they felt they could approve funding. It was advised that a presentation from staff on this topic would be beneficial in helping with the decision.

9.5.2 WAIHI BEACH COMMUNITY BOARD ROADING ACCOUNT

The Roding Engineer (West) advised the Board that he would follow up on the *Emerton Road to Café Works (completed)* in the Roding Account, as the project cost is dramatically higher than the initial estimated cost.

The Board asked if there was a possibility of the *Dillion Street Edinburgh Street Carpark Surfacing* project funding to come from FINCO'S rather than the Waihi Beach Community Board Roding Account.

9.5.3 PARKING BAY MARK UP OFF WILSON ROAD

The Board reiterated the issue brought up by a member of the public regarding parking on the reserve during the Wilson Street market. The Reserves and Facilities Manager is open to discussions in relation to this issue.

The Board agreed to pass a resolution for a temporary fix through the summer period.

RESOLUTION WB20-6.13

Moved: Member B Hulme

Seconded: Member D Ryan

That the Community Board approve up to \$2,000 from the Roding Account to mark up the parking bay area behind the 'Village People' store off Wilson Road.

CARRIED

9.5.4 RE-PAINTING OF THE SEATING ON WILSON ROAD

A Community Group volunteered to re-paint the current blue seating on Wilson Road, and have asked for the Boards support and funding for this project.

The Roding Engineer (West) noted that he would have to consider the potential risks, but he would investigate the logistics around the proposed project.

RESOLUTION WB20-6.14

Moved: Member B Hulme

Seconded: Cr A Henry

That the Community Board approve funding of up to \$500 from the Roding Account for the purchase of materials to re-paint the seating on Wilson Road.

CARRIED

9.6 FINANCIAL REPORT WAIHI BEACH - OCTOBER 2020

The Board considered a report from the Management Accountant.

The report was taken as read.

RESOLUTION WB20-6.15

Moved: Member D Ryan

Seconded: Cr A Henry

That the Management Accountant's report dated 23 November 2020 and titled Financial Report Waihi Beach – October 2020, be received.

CARRIED

9.7 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS

The Board considered the schedule of meetings for December 2020, January 2021 and February 2021.

RESOLUTION WB20-6.16

Moved: Member R Goudie

Seconded: Cr J Denyer

That the schedule of meetings for December 2020, January 2021 and February 2021, be received.

CARRIED

Verbal Addition to Chairpersons Report

The Chairperson noted that in addition to his Chairperson report, following the public forum, a brief conversation was had regarding an on-going interest within the community relating to the purchasing and installation of CCTV cameras in Waihi Beach. The Board resolved at the October Community Board meeting that they would wait for Councils decision on CCTV, however noted that they may review their decision for the next meeting to be held 22 February 2021.

The Meeting closed at 9.17pm.

The minutes of this meeting were confirmed at the Waihi Beach Community Board held on 22 February 2021.

.....
Member R Goudie

CHAIRPERSON

10 REPORTS

10.1 CHAIRPERSONS REPORT - WAIHI BEACH COMMUNITY BOARD - FEBRUARY 2021

File Number: A3985422

Author: Ross Goudie, Community Board Member

Authoriser: Miriam Taris, Chief Executive Officer

RECOMMENDATION

That the Chairperson's report dated 22 February 2021, titled 'Chairpersons Report – Waihi Beach Community Board – February 2021', be received.

BACKGROUND

Waihi Beach has had a good Summer, with many successful events. Parking is a constant issue, even in the off holiday times. The following topics are issues that the Community Board will be considering over the next six months.

9.1.1 CCTV

Council has made a decision to include the CCTV Policy in the Long Term Plan (LTP) consultation document. The Community Board will provide feedback on this during the submission process.

9.1.2 Waihi Beach Community Plan

A progress report of current projects will be available at the meeting.

9.1.3 Long Term Plan (LTP)

The Community Board will develop submissions during the LTP consultation period.

9.1.4 Community Facility

The Community Board is looking at funding and facility options for the community in Waihi Beach.

9.1.5 Library Hours, Levels of Service and Upgrade

It was noticed that while the increased days have increased availability of the Library, the proposed extension for a full day trial was confirmed as Friday. A further review will be undertaken in three months' time. The proposed increase in the Library rate from \$70.00 to \$100.00 further highlights the lack of service at Waihi Beach Library.

The Library upgrade is not going to happen for at least four years, despite the Community Boards request in our Community Plan. The Community Board also submitted to the draft LTP in October to have it in the area of the Community Centre, however further consultation will need to take place before any further decisions by Council are made.

9.1.6 Town Plan and Structure Plan

The Waihi Beach Town Plan is due for review. Over the next few years Council is reviewing the whole District Plan. The Structure Plan will be effected by these review processes.

9.1.7 Communication Plan for the Community Board

As part of the Community Plan, the Community Board needs to develop a Communication Plan. The Board is currently talking to various people and media outlets to help with this project.

9.1.8 Digital Plan for Waihi Beach

There have been some meetings in Katikati regarding options and interest, but nothing for Waihi Beach as yet. It is the Boards opinion that a plan needs to be developed with interested parties in Waihi Beach.

9.1.9 Growth in Waihi Beach

Waihi Beach is growing in population, and it is becoming noticeable that there are very few new sections available. Majority of this growth is from people turning holiday homes into permanent homes – joining us in our piece of paradise.

The 2013 census showed Waihi Beach at around 3050 permanent residents, with a growth of 500 by 2017. Our community is continuing to grow, resulting in; an increased school role, parking issues on Wilson Road during the week and a higher expectation for Council services.

9.1.10 Public Event regarding the Environment

There is a public hui being planned for 22 February 2021, facilitated by Anna Schroeder and Sam Mortenson. This will provide an opportunity to analyse environmental, sustainable, conservation and predator-free programmes in the Waihi Beach Ward. The next step will be to develop initiatives which strengthen activities, and develop directions for more cohesiveness, including the promotion of such activities.

9.1.11 Compliance and Monitoring

Following discussion at the Waihi Beach Community Board meeting held 23 November 2020, the Community Board is looking forward to receiving the Waihi Beach Seasonal Compliance Monitoring 2021 report, to be presented with this agenda.

The Board has also reiterated their desire to;

- a) Meet with the Compliance and Monitoring Manager regarding the use of local volunteers; and
- b) Work with DOC and Regional Council to improve signage in the area and, where possible, to ensure consistency and compliance.

9.1.12 Welcome to Waihi Beach Projects

The entranceway project is at the stage of preparing proposals for the community to consider, based on feedback from the public meeting. We are looking for a volunteer with the appropriate skills to do the graphic representation work.

9.1.13 Village Maintenance Update

The Village maintenance that has been completed includes; painting of the light poles and concrete seats, and new rubbish bins. The new rubbish bins that have been installed still currently feature the logos of the company contracted to make them – these will be fixed once the town centre logo is designed.

There has been some public criticism regarding the plastic liner in the bins collecting water when it rains. We may need to look into a solution for this issue.

The concrete wheel stops installation project, for the purpose of organising car park spacing at the Wilson Road car park (to the rear of Zooosh and Village People) has now commenced. This work has been organised by the contractor, to be completed in 2 parts, to negate the need for a full car park close off during the summer months when parking demand is high. The remaining half of the works will be undertaken in the forthcoming weeks.

9.1.14 Parking Issues

In regards to parking issues should we ask Council, on an occasion by occasion basis, we are able to use Council Reserve land for excess parking needs, i.e. land behind the Surf Club on Surf Carnival days, use of Wilson Park etc.

We would need strict criteria, i.e. ensure weather is OK and any decision would need to be confirmed by the Chairperson.

Staff Comment:

It is assumed that the Board is referring to public / advertised events in which case any overflow or potential overflow parking requirements will be addressed during the event application planning process – refer <https://www.westernbay.govt.nz/community/events/apply-for-your-event>. Such events are operational matters for event organisers, Council Reserves Officers & Events staff to manage.

Otherwise, private vehicle parking on a Road Reserve is legal provided it does not impede public access (e.g. footpaths) or private driveways.

9.1.15 Dotterels at Waihi Beach

Additional signage for the Dotterel nesting areas were produced and put in place in cooperation with the Dotterel watch volunteers. A strategy will need to be developed for the next nesting season, in order to better protect the future of these birds, particularly the location of the Gypsy Fair.

Council has removed fences at Pio's Reserve and Brighton Reserve as nesting season is over. Waihi Dotterel Watch placed Dotterel signage near nesting areas which still remains, but the public is urged to be on the lookout for juveniles.

9.1.16 Athenree Wildlife Refuge

On Monday 14 December 2020, Department of Conservation (DOC) representative, Karl McCarthy, and Bay of Plenty Regional Council (BOPRC) representative, Braden Rowson, spoke to the community volunteer groups working in the area, and interested persons, describing the plans intended for the next three years at the wetlands. Represented at this meeting were Waihi Beach Environmental Society Incorporated, Live Well Waihi Beach, Waihi Beach Community Board and Bowentown and Athenree Action Group.

The area adjacent to the entranceway is to be revitalised and developed into a whitebait nursery. Hopefully in 2021, and whilst diggers are in developing ponds, the entranceway will be re-done and scoria added.

The Environmental Society agreed to be the community support group to facilitating community input to the projects, and Sam Mortenson has offered to work with the Athenree Group to plan a proposal for a Snow Brown memorial in the entranceway.

9.1.17 Initiation of Beach Furniture and Beach Access Quality

A community meeting was held on 7 December 2020 to explore what it was we needed to target. The areas that were highlighted are below.

- Looking at standard specific memorial chair model for Waihi Beach, to develop some consistency and user friendly processes.
- Meeting with groups to assess needs of disability and aged access to some of the entrances. There is currently a community group that is planning a proposal for wheelchair access and mats – further discussion with relevant groups is being sought.
- Taking an audit of access ways to ensure signage is pertinent – further discussions once this has been done (with special reference to dogs, Dotterels and dune signage).

It is expected that the preliminary data gathering exercise will be collected by April 2021.

9.1.18 Waihi Beach, Wilson Estate, Island View, Bowentown and Athenree Heritage Trails

The trails were displayed at the Historical Event 22-24 January 2021, and were well received by the community. The Waihi Beach, Bowentown and Historical Society is seeking a meeting with Mana Whenua through the Māori Relationships and Engagement Advisor.

The Society is also seeking a meeting with the Reserves and Facilities Manager, and the Reserves and Facilities Projects and Assets Manager.

9.1.19 Communication – Athenree Homestead Trust – Letter of Thanks and Proof of Sprinkler Installation

Attachment 1 is a letter from the Athenree Homestead Trust, including a receipt, confirming the funds being used for the purpose stated and approved.

Attachment 2 is the invoice proof of the full fire sprinkler installation

9.1.20 Community Reports

a) Live Well Waihi Beach – Anna Schroeder

Live Well Waihi Beach has now launched its website directory, which will continue to be added to as a reliable community resource for groups and services contact information and news.

Further to this, social media channels and a promotion to encourage signing up to the email newsletter database (go in the draw to win \$250 for your favourite Waihi Beach community group or service) are also now active, with over 130 registrations in the first week, which included those who registered at the Sunday Market stall. We are also working closely with the Katikati Advertiser and our community groups to improve printed media coverage for Waihi Beach community news.

The first of the Live Well Waihi Beach roundtable events will also be held on 22 February, gathering together the environmental and sustainability group

representatives, and a number of support services such as EnviroHub, DOC, Regional Council and WBOP District Council.

February will also see distribution of the first monthly newsletter, and a pop in day for anyone in the community to speak directly about the project with Anna, will be held on 1 March 2021, at the Waihi Beach Community Centre.

Overall, the role continues to make important connections both within the community and also with external resource providers, particularly in the social services sector, to be able to promote better representation and services for Waihi Beach, as we continue to gather relevant data and to identify the needs and opportunities in the Waihi Beach community.

- b) Events and Promotions – **Attachment 3**
- c) Otawhiwhi Marae – Verbal Update

ATTACHMENTS

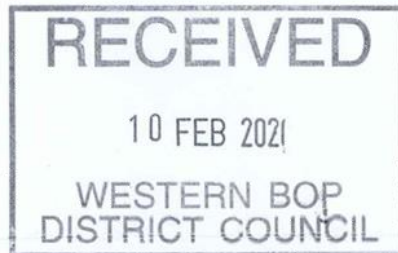
1. **Athenree Homestead Trust - Letter of thanks and receipt**  
2. **Athenree Homestead - Full Sprinkler installment proof**  
3. **Waihi Beach Events Promotions Community Board Report**  



4 February 2021

Waihi Beach Community Board
Private Bag 12803
Tauranga Mail Centre
Tauranga 3143

Attention Pernille Osborne



Athenree Homestead Trust
PO Box 317
Katikati 3166
Bay of Plenty

Dear Pernille,
Re your letter dated 30.10.20 addressed to Peter Morten.
Thank you for transferring the \$30,000 to our account – our receipt is enclosed.

We confirm that this sum has been spent according to the advice previously given to the Waihi Beach Community Board vis -

| | |
|--------------------------------|-------|
| Athenree Builders | 5,886 |
| Structural Coating Services | 9,953 |
| D Dudek, Waihi Home Decorators | 8,500 |
| Peter Spiers Electrical Ltd | 1,985 |
| Calet Orr, Bricklayer | 2,449 |

All net of GST.

In addition we have subsequently spent -
Athenree Builders (materials and labour) 4,130
Peter Spiers Electrical 1,500
Purchase of steriliser
(to comply with Health & Safety requirements) 3,835

In addition to our normal expenditure – approximately \$18,000 pa - Council have insisted that we install heat sensors which is a requirement that is not on earlier specifications and consequently not budgeted. This additional work will require a section of the roof to be lifted and wiring to be installed by an authorised heat electrician. There is no one qualified to do this work in Waihi or Katikati and presumably the tradesman will have to come from outside our area at additional cost. We have estimated the cost to be at least \$6,000.

Yours sincerely,

Peter L Robertson, Chairman, Athenree Homestead Trust

"The Heart of our Community"

Athenree Homestead Trust
Charities Commission No CC23135
www.athenreehomestead.org.nz
email: info@athenreehomestead.co.nz

RECEIPTDate 13 / 11 / 2020 881686Received from Waihi Beach Community BoardThe sum of Thirty thousand dollarsFunding towards restoration cents

With thanks

Athenree Homestead Trust**PO Box 317****Katikati 3166**

Charity Commission Reg No. CC23135

G.S.T. Reg No. 68-060-583

COLLINS 45 DL

Eftpos :

Cheque :

Cash :

DC 30,000 -

Total 30,000 : -



Customer: Athenree Homestead Trust

Address: PO Box 317
Katikati

Attention: [Peter - peterandmarionrobbie@gmail.com](mailto:peterandmarionrobbie@gmail.com)

Tel:

Fax:

cc: Miranda Liu

Claim Date: 28.11.20 **Due:** 25.12.20

Period From: 01.11.20 **To:** 30.11.20

Site/Project: Athenree Homestead Extension

Payment Claim No: 4

Tax Invoice No.: 1989157

| | |
|----------------------------|---|
| Claim & Invoice | Y |
|----------------------------|---|

Contact: Arron Moyce

Ph: 06 755 4317

Spk Job No: RO000051

Alm Job No:

Customer Number: ATHE0015

Reference: Signed quotation dated 12.04

THIS IS A PAYMENT CLAIM UNDER THE CONSTRUCTION CONTRACTS ACT

Fire Protection Tendered Items

| Item | Trade | Division | Description | Contract Value | % |
|------|-------|-----------|---------------------------------------------------------|----------------|------|
| 1 | s | Sprinkler | Original Base Contract Value Quote ref # OPT00633118 | 11,480.00 | 100% |
| | | | | 11,480.00 | |

Variations

[illegible]

Summary

| Section | Value | V: |
|---------|-------|----|
|---------|-------|----|

Waihi Beach Events & Promotions

Event Coordinator - Summary of Activity

DECEMBER 2020/JANUARY 2021



Info Centre: Open 7 days 10 till 3 from December 18th

It's About Time magazine: Autumn edition to be released the first week of March.

Meet Your Community Event: Sunday 15th November. Around 39 groups participated in this event and from an organisational point of view, I was very happy with everything. However, it was not all that well supported by the community. This could be due to a number of factors i.e. It was a very hot sunny day and people preferred to be outside; we are also considering how we could better promote this event.

Katikati And Waihi Beach Community Awards: The prizegiving for this event was held on 19th November at the Waihi Beach Surf Club. Around 100 people attended and a great time was had by all. We received good coverage in the Katikati Advertiser. Overall, we were very happy with how this event went. As this event is held biennially, it will be held again in 2022 and Katch Kaitkati will have the lead on organisation.

Christmas In the Village: Friday 4th December 7-9pm. A Christmas Tree Lighting Ceremony. The gathered crowd enjoyed performances from WB School Kapahaka group, the Combined Church Choir, The Western Bay Pipes and Drums band. WB School provided popcorn, and sausage sizzle. Santa and his Elf arrived in the Fire truck and was a superstar working the crowd. We were able to donate a full supermarket trolley of gifts to the Waihi Salvation Army. I am very interested in hearing feedback on how we can expand next year's Christmas in the Village event to include the retailers and have an earlier aspect that is more family friendly.

Information Centre Volunteers Familiarity Trip: On Wednesday 9th of December, we took all our volunteers on a bus tour around a few of the attractions north of Waihi Beach, including some of the attractions in Waihi. We viewed the Karangahake Gorge, stopping at the Karangahake Winery for a look around and then sumptuous afternoon tea at the Falls Retreat restaurant. The trip finished with a look at the new bike rental business that has opened at the Secret Garden in Waihi Beach.

Movie in The Park #1: Monday 28th of December. After a bit of toing and froing, where the initial movie that we had selected was unable to be licensed, we were able to settle on the movie choice of Grease. This was generally well received and we had 361 adults and around 60 children attend the movie. The weather was great and it was a successful event.

Movie in The Park #2: Wednesday 6th January. Our movie choice for this event as voted for by the public via Facebook poll was Rocketman (after we were unable to secure the license for The World's Greatest Showman). This was also well received and 427 adults attend this event and very few children. There was quite a bit of wind at this event which created some health and safety headaches for organisers, however we were thankfully able to continue.

Kids Day Out: Saturday January 16th. Approx. 500 people came out for a great Kids Day Out event. Thanks to the Western Bay of Plenty District Council for helping us out with the use of gazebos/umbrellas for much needed shade. We will try to provide even more shade next year.

Tourism Business Marketing Workshop: Postponed due to the unavailability of participants in spring, we will reconsider holding this event after Easter.

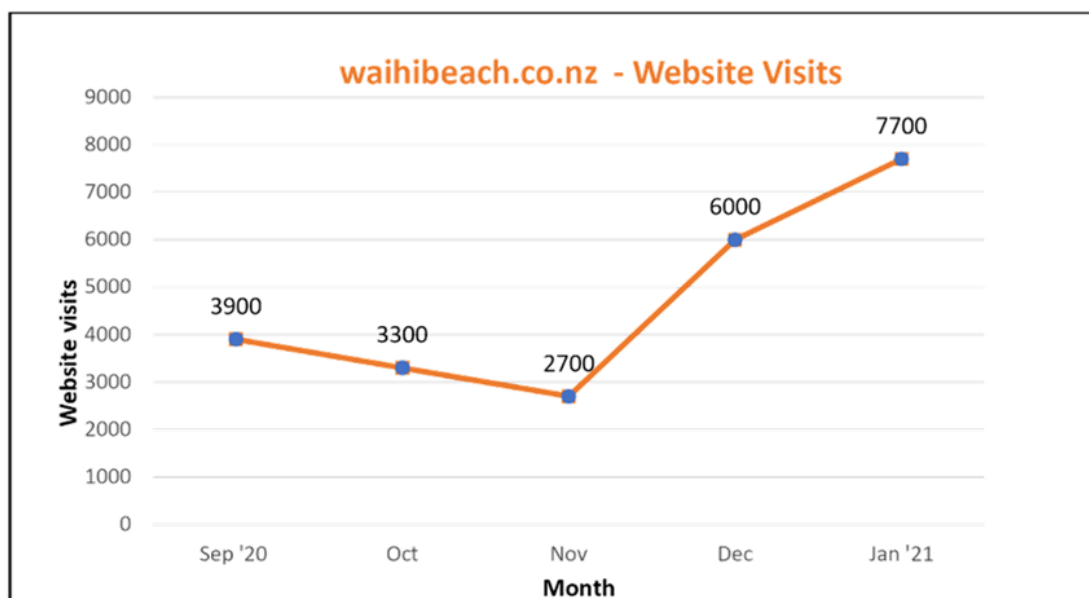
Planning for the coming year is in full swing. As always, we welcome suggestions from the general public.

FEBRUARY 2021 – WAIHI BEACH COMMUNITY BOARD MARKETING REVIEW

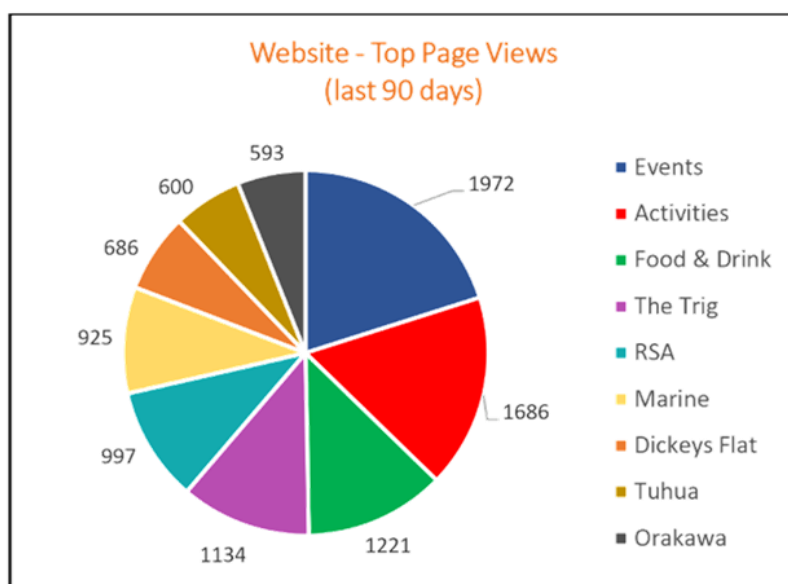
Marketing Review of 2020 – submitted by Cindy Clare, Marketing Co-ordinator

1. NEW WEBSITE (launched Sep 2020)

Website visits (sessions)



Website Page Views

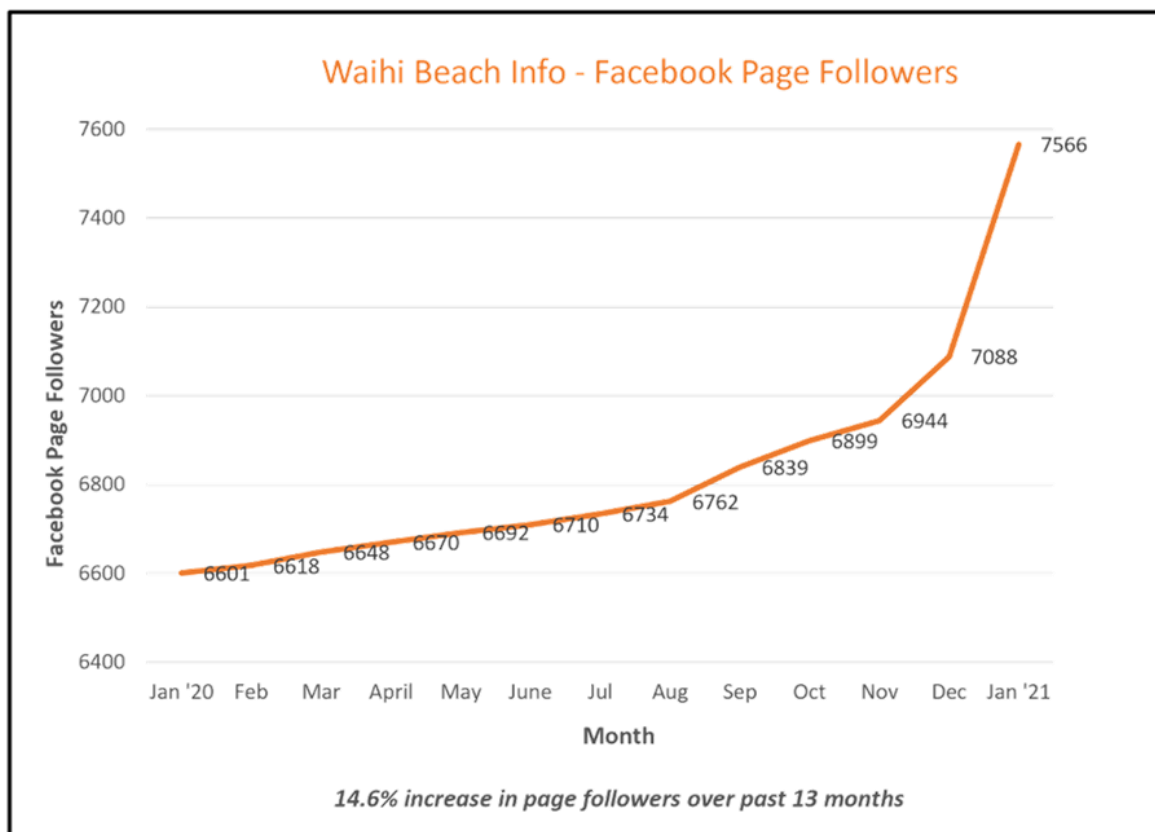


Website Notes/feedback:

- New website design, visually more appealing and user friendly
- Visits by device - 68% from phone, 28% desktop, 4% tablet
- Majority of users land on waihibeach.co.nz from an organic search (ie, search engine - google)

- Looking to add Waihi Beach map, Cycle Path map, Trail walks brochure onto the website for download

2. SOCIAL MEDIA



Notes/feedback:

- Strong growth in followers over past year, particularly this summer
- Positive feedback to community/collaborative posts

3. CYCLE MAPS

- Due to increase in cyclists at Waihi Beach, new cycle path maps were printed and made available at Info Centre

4. NEW MAPS PRINTED

- New Waihi Beach maps printed and installed at North End and Info Centre – these included the cycle path routes
- No maps at Anzac Bay; Athenree and Island View – believe we need new map structures installed at these locations. This will be reviewed and requested at next community board meeting

5. SUMMER EVENTS CALENDAR

- Summer Events calendar was coordinated and promoted online, via large posters and in It's About Time magazine
- Weekly social media What's On posts promoting all the events at the beach were well received by visitors and locals

6. IT'S ABOUT TIME MAGAZINE

- It's About Time magazine launched last Spring; and a summer issue was launched
- Positive initial feedback from locals and visitors
- Survey/research being conducted to determine future of publication

10.2 COUNCILLOR'S REPORT - WAIHI BEACH COMMUNITY BOARD - FEBRUARY 2021**File Number:** A3988758**Author:** James Denyer, Councillor**Authoriser:** Miriam Taris, Chief Executive Officer**RECOMMENDATION**

That the (author's position)'s report dated 22 February 2021, titled 'Councillor's Report – Waihi Beach Community Board – February 2021', be received.

BACKGROUND

Council completed the partial speed review and adopted the Speed Limits Bylaw 2020 on 17 December. This will become effective from 29 March 2021, reducing the speed on a number of roads in the Waihi Beach area. It also introduces a variable speed limit of 40km/hr outside Waihi Beach Primary School at the start and end of the school day.

In September last year, Council changed the opening hours for Waihi Beach library so that it opened every day (other than Sundays). Overall, this decision has been popular and has resulted in more members and greater foot traffic. However, in reorganising the hours of operation, there was concern expressed about the ability of children to access the library as it closed before the end of school during the week. Council has listened to this feedback and extended the opening time until 5pm on Fridays. Saturday morning opening remains the same. These arrangements will be reviewed again in three months.

At the Performance and Monitoring Committee meeting on 2 February, Council approved the private construction / implementation of coastal erosion protection works (potentially an extension of the rock revetment) within the Council beachfront reserve land between 21 and 41 Shaw Road. This is subject to consent from BOPRC. This progresses an issue that has been before Council for some years and an ongoing concern for residents.

Lastly, Council is continuing to work towards signing off the Long-Term Plan by mid-year. This will represent the culmination of a huge amount of work. Look out for the start of formal consultation on the LTP in March.

10.3 WAIHI BEACH COMMUNITY BOARD - ANZAC DAY COMMEMORATION 2021**File Number: A3971463****Author: Pernille Osborne, Senior Governance Advisor - Community Boards****Authoriser: Jan Pedersen, Group Manager People And Customer Services****EXECUTIVE SUMMARY**

The Waihi Beach Community Board is required to make a decision regarding attendance and presentation of a wreath at the ANZAC Service at Waihi Beach on ANZAC Day Sunday 25 April 2021.

RECOMMENDATION

1. That the Senior Governance Advisor's report dated 22 February 2021 titled 'Waihi Beach Community Board – ANZAC Day Commemoration 2021', be received.
2. That the Waihi Beach Community Board provide / do not provide a wreath for the ANZAC Day Service, to be paid from the Waihi Beach Community Board Contingency Account (up to the value of \$200).
3. That represents the Waihi Beach Community Board at the ANZAC Day Service at Waihi Beach on 25 April 2021.

BACKGROUND

Community Boards participate in ANZAC Day Services in their respective areas. Community Board Chairpersons are requested to liaise with their appointed Board Councillors to co-ordinate the representation at services across the Western Bay of Plenty District Council region on Sunday 25 April 2021.

SIGNIFICANCE AND ENGAGEMENT

The Local Government Act 2002 requires a formal assessment of the significance of matters and decisions in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

In terms of the Significance and Engagement Policy this decision is considered to be of low significance because it does not meet the threshold of the significance policy.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

| Interested/Affected Parties | Completed/Planned Engagement/Consultation/Communication |
|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Waihi Beach Returned Services Association | Governance Services will inform the Waihi Beach Returned Services Association of the Waihi Beach Community Board representatives attending the Waihi Beach ANZAC Services to be held on 25 April 2021. |

| | |
|----------------|--------------------------------------------------------------------------------------------------------------------------|
| General Public | <p>No consultation is planned.</p> <p>The report recommendation and Community Board decision are publicly available.</p> |
|----------------|--------------------------------------------------------------------------------------------------------------------------|

ISSUES AND OPTIONS ASSESSMENT

| Option A To fund an ANZAC Wreath | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental <p>Costs (including present and future costs, direct, indirect and contingent costs).</p> | <p>Each Community Board has funded the cost of an ANZAC Day Wreath in previous years. The cost of a wreath is considered to be minor and provides economic, social and cultural support to the community for this event. The wreath will be prepared by a local florist. There would be no environmental impact.</p> |
| Option B To not fund an ANZAC Day Wreath | |
| <p>Assessment of advantages and disadvantages including impact on each of the four well-beings</p> <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental <p>Costs (including present and future costs, direct, indirect and contingent costs).</p> | <p>The Community Board may choose to not fund an ANZAC Day Wreath. This would not provide the same level of economic, social and cultural support to the community for this event. There would be no environmental impact.</p> |

STATUTORY COMPLIANCE

The Board has delegation to allocate funding from their Corporate Budget – Contingency Account.

FUNDING/BUDGET IMPLICATIONS

| Budget Funding Information | Relevant Detail |
|-------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| Up to \$200.00 allocated from the Board Contingency Account | The Funding of up to \$200.00 for a wreath to be laid by Waihi Beach Community Board Representatives on ANZAC Day 2021. |

10.4 TRIG LOOKOUT WALKWAY LOOP TRACK

File Number: A3963590

Author: Scott Parker, Reserves and Facilities Projects Assets Manager

Authoriser: Gary Allis, Deputy Chief Executive

EXECUTIVE SUMMARY

1. To allocate community roading funds to assist with the construction of the last section of the Trig Lookout track loop to the Dam Track.

RECOMMENDATION

1. That the Deputy Chief Executive's report dated 11 January 2021 and titled 'Trig Lookout Walkway Loop Track', be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That an allocation of \$50,000 from the Waihi Beach Community Roding Account towards the completion of the Trig Lookout to the Dam Track be approved.

BACKGROUND

The Trig Lookout track and part of the loop track to the dam were developed as part of the proposed Waihi to Waihi Beach walking and cycling trail. This project was funded from Council, the community roading account and the Waihi Beach Cycle Trails Community Trust. The cycle trail connection has been delayed due to land negotiations.

The plan has been, in the interim, to complete a loop trail in the Dam Reserve to allow the trail to be utilised. Approximately 80% of the loop has been constructed, with a balance 20% to complete.

Investigation, Iwi consultation, consenting and design has been undertaken on the route to complete the loop trail. Consents are in place and the project is ready to proceed

The trail is shown on **Attachment 1**.

The new section of trail would be a shared use walking/mountain biking trail.

The completion of the trail is supported by the Waihi Beach Cycle Trails Community Trust. The Trust raised funds for the initial Trig Trail and have secured \$50,000 from the Lion Foundation for the completion of the Loop Trail. The funds have been paid to Council as part funding of the extension.

The Trig Trail has been extensively used over the last year with the following user statistics:

| | |
|---------------------------------------|-----|
| Peak day use (date: 29 December 2020) | 827 |
| Average weekend day use (12 months) | 225 |
| Average daily use (12 months) | 144 |

It is estimated that 20% to 30% of the Trig Trail users (50 users per day on average) will continue and complete the full loop (1.5 - 2 hours). The new trail will also attract some mountain bikers and will be designed to reduce conflict between walkers and bikers.

Funding and Estimate

The estimated cost to complete the trail is \$150,000

The proposed funding is:

| | |
|------------------------------------------|-----------------------------------------|
| Waihi Beach Cycle Trails Community Trust | \$50,000 (fixed and paid to Council) |
| Council walking and cycling budget | \$50,000 (actual balance of final cost) |
| Waihi Beach Community Roding Account | \$50,000 (fixed) |

The Council walking and cycling budget would cover any over expenditure on the project.

Construction can occur this year commencing February / March.

SIGNIFICANCE AND ENGAGEMENT

The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.

In terms of the Significance and Engagement Policy this decision is considered to be of low significance.

ENGAGEMENT, CONSULTATION AND COMMUNICATION

| Interested/Affected Parties | Completed/Planned Engagement/Consultation/Communication | | |
|-----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-----------|
| Name of interested parties/groups | Engagement has been undertaken through the route assessment process. | Planned | Completed |
| Tangata Whenua | Ngati Tara Tokanui have been consulted and support the project. Heritage New Zealand approval obtained. | | |
| General Public | Via the Waihi Beach Cycle Trails Community Trust, informal feedback from trail users and residents. There will be a general communication plan, once the funding is approved, setting out the route and timing. | | |

ISSUES AND OPTIONS ASSESSMENT

| Option A | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| That an allocation of \$50,000 from the Waihi Beach Community Roding Account towards the completion of the Trig Lookout Walkway Loop Track be approved. | |
| Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental | The completed trail will provide an additional recreation facility. It supports healthy exercise, provides access to the reserve and will bring users to the area. |
| Costs (including present and future costs, direct, indirect and contingent costs). | The Community Board will commit \$50,000 from the Community Roding Fund to the project. Maintenance costs are a District expense. |
| Option B | |
| That the Community Board does not allocate \$50,000 from the Waihi Beach Community Roding Account towards the completion of the Trig Lookout Walkway Loop Track. | |
| Assessment of advantages and disadvantages including impact on each of the four well-beings <ul style="list-style-type: none"> • Economic • Social • Cultural • Environmental | The timing of construction may be impacted and delayed. |
| Costs (including present and future costs, direct, indirect and contingent costs). | The \$50,000 can be allocated to other community roading projects. |

STATUTORY COMPLIANCE

The recommendation(s) meets:

- Legislative requirements/legal requirements
- Current council plans/policies/bylaws
- Regional/national policies/plans.

The project has been consented, has Heritage New Zealand (HNZ) Authority and is constructed on Council land. It meets the legislative and statutory requirements.

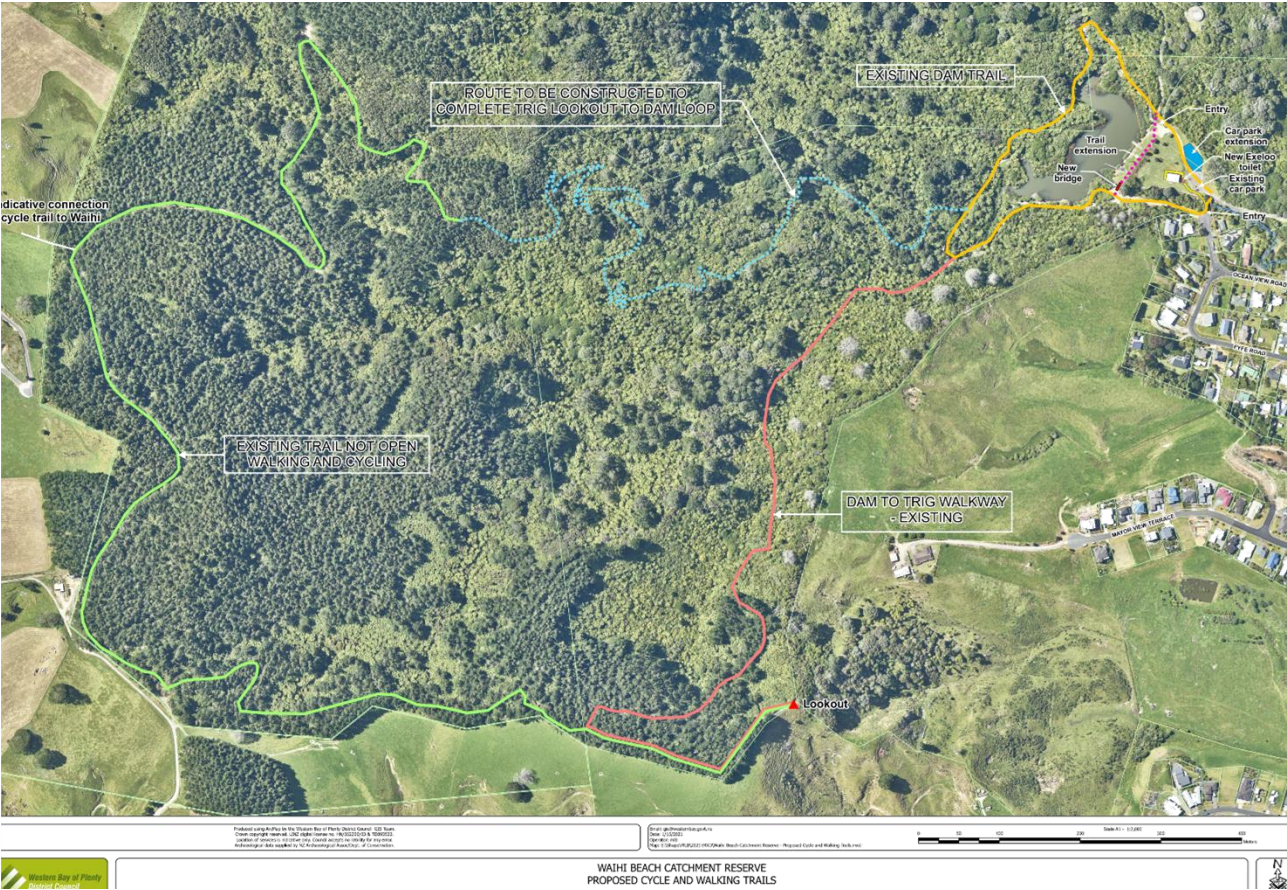
FUNDING/BUDGET IMPLICATIONS

| Budget Funding Information | Relevant Detail |
|-----------------------------------|-----------------------------------------------------------|
| \$50,000 | Allocation from the Waihi Beach Community Roding Account. |

ATTACHMENTS

1. **WB21 - Waihi Beach Catchment Reserve - Proposed Cycle and Walking Trails Feb 2021**





10.5 INFRASTRUCTURE SERVICES REPORT WAIHI BEACH COMMUNITY BOARD FEBRUARY 2021

File Number: A3942186

Author: Gary Allis, Deputy Chief Executive

Authoriser: Gary Allis, Deputy Chief Executive

EXECUTIVE SUMMARY

This report provides specific information on Infrastructure activities of interest to the Board.

RECOMMENDATION

1. That the Deputy Chief Executive's Report, dated 22 February 2021 and titled 'Infrastructure Services Report Waihi Beach Community Board February 2021', be received.

ROADING

Transportation - Road Improvements LED Lighting

Description: Council owns and operates 2500 streetlights on local roads. Close to 100 of these are LED. Installation of LED lights reduces power consumption by 60%. Cost reduction is on the energy charges as line charges are a fixed fee. NZTA are offering an 85% subsidy to invest in the street light conversion conditional upon it being completed by June 2021. Council has decided to participate in this.

What's Happened

The LED lighting conversion commenced in Omokoroa in August 2020 with work progressing to Katikati and Waihi Beach.

WestLink has commenced the installation of the replacement LED lighting attached to the standard streetlight poles or on outreach arms attached to power poles.

The work involves removing the old luminaires and replacing them with the new LED units. It is anticipated that some existing poles replacements will be required due to their age and condition.

What's Next

WestLink expects to have much of the LED upgrading in Omokoroa, Katikati and Waihi Beach completed by January – February 2021.

Pio Shores and Bowentown lighting column concerns

Description: Council is well aware of the Pio Shores and Bowentown lighting column concerns.

What's Happened

Council is currently undertaking a network wide lighting head replacement – converting to LED bulbs.

What's Next

The replacement of a percentage columns has been accounted for at the design phase of the works. WestLink, Councils maintenance contractor will assess which poles require replacing and forward their recommendations on accordingly.

Council has been informed that these poles shall be replaced over the forthcoming months.

Transportation – Parking Restrictions

Description: Installation of Bollards and No Parking Signs on Broadway Road

What Happened

The Board discussed at the 27 October 2020 Waihi Beach Community Board roadside meeting to install bollards on Broadway Road, near the intersection with the carpark access road, to prevent berm side parking, which inhibits visibility splays from the car park limit lines.

What's Next

The bollards have been installed and road markings are complete.

Wilson Road Car Park/ No Name Lane – Car Parking Wheel Stops

Description: Installation of wheel stops within the Wilson Road Car Park.

What's Happened:

Estimates have been obtained by staff to install 23 wheel stops including two accessibility parking bays.

What's Next

The project has been awarded to WestLink and will commence early February 2021.

Transportation - Waihi Beach Community Rooding

Description: Develop and implement the community roading plan approved by the Waihi Beach Community Board.

| Waihi Beach Community Board Roding Current Account | | Project Cost \$ | NZTA Funding MIP LC/LR \$ | Waihi Beach Community Board \$ |
|---------------------------------------------------------------------------------------|-----------------|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| Current Account Opening Balance 1 July 2020 | | | | 506,778 |
| Allocation for 2020-21 | | | | 144,901 |
| Current Account Interest 2021 | | | | 19,404 |
| Subtotal | | | | 671,083 |
| Committed Projects | | | | |
| Emerton Road to Café Works (completed) | | 185,273 | 94,489.23 | 90,784 |
| Seaforth Road - Pedestrian Refuge Islands (finalising costs) | | 35,000 | | 35,000 |
| Wilson Road Fish Shop Kerb Buildout (Paid \$13k in 2020) | | 23,000 | | 23,000 |
| Waihi Beach Village Renewal | | 138,534 | | 138,534 |
| Island View Reserve midsection | | 50,000 | | 50,000 |
| Waihi Beach to Athenree Shared path -Feasibility study | | 20,000 | | 20,000 |
| Dillon St Concealed Entrance Sign (complete - finalising costs) | | 550 | | 550 |
| Dillon Street Edinburgh Street Carpark Surfacing | | 3,742 | | 3,742 |
| Wilson Road No Name Road Wheel Stop Installation | | 8,500 | | |
| Subtotal | | 464,599 | 94,489.23 | 370,110 |
| Priority Projects | | | | |
| Projects 1-5 (detailed below) | | 150,000 | | 150,000 |
| Forecasted Community Board Roding Current Account Closing Balance 30 June 2021 | | | | 188,007 |
| Priority Projects (for 2020-21) | Priority | \$ Estimate | Status | |
| Urban Cycleways improvements | 1 | \$100,000 | During the Community Road side workshop 27/10/20 Council staff discussed the need to reprioritise the urban cycleway connections. Suggestions include the Paterson Place to Three Mile Creek link - includes a small bridge crossing at the Three Mile Creek end. through Island View Reserve | |
| Waihi Beach Dam internal cycleways | | \$50,000 | This section is to connect previously constructed trails for shared use. Commitment of \$50,000 is required from the Board to match external grants from The Waihi Beach Trails trust. | |
| Total Priority Projects (for 2020-21) | | \$150,000 | | |

ASSET & CAPITAL

Stormwater - Waihi Beach Pio Shores

Description: Investigate options to reduce flooding in Pio Shores in consultation with the Pio Shores Association, obtain a Resource Consent if required and implement the solution.

What's Happened

GHD has completed the infiltration testing on the sand dune basins. They have also modelled the capacities of these basins.

What's Next

GHD will provide a report on the findings of the tests and modelling by the end of January 2020 that will serve as the basis for the design of upgrades of the pump-to-dune-systems. The target is to implement the design before the end of this financial year.

Tonkin & Taylor will undertake further stormwater modelling runs as part of the creation of a master plan for the upgrade of the network in future.

UTILITIES

Solid Waste - Kerbside Waste Services

Description: To implement three options for the management of kerbside collection services. They are kerbside collection, commercial services, and rural recycling drop off points.

Kerbside rubbish and recycling services contract awarded and on track for implementation on 1 July 2021. Council's media campaign to commence early February explaining the service to residents. All planning is on track. The Project / Implementation Manager commences in February 2021.

RESERVES

Waihi Beach Brighton Road

Description: Funding for the planning and replacement of the old playground at Brighton Road Reserve.

What's Happened

Playground upgrade/renewal design process underway.

What's Next

Confirm playground upgrade items with Community Board and implement works. Timing subject to procurement of equipment and contractor availability for installation.

Waihi Beach Island View

Description: Development and approval of Concept Plan for Island Review reserve BBQ and Playground and construction.

What's Happened

Island View reserve playground / BBQ: Policy Committee approved the draft concept plan for public consultation. Feedback received indicates design refinement is needed to address some concerns.

What's Next

A workshop was held on 5 November 2020. The Policy Committee provided direction to staff to add more play value and initiate the procurement process. The updated concept plan, including the increased play equipment be reported back to the Policy Committee for the final adoption.

The procurement process is underway and the equipment has been ordered.

Waihi Beach Dam Carpark and Toilet

Description: Waihi Beach Dam Car Park and Toilet

What's Happened

Waihi Beach Dam carpark driveway (up to the water tank reservoir) has had storm water infrastructure installed to help reduce driveway scour from storm events. Carpark extension works have been completed.

What's Next

Line marking of the carpark has been programmed.

Waihi Beach to Athenree crossing (walkway/cycleway)

Description: Project planning to construct a walkway/cycleway crossing between Waihi Beach and Athenree. Note: there is only sufficient funding for a feasibility study and progress beyond this is subject to LTP, Community Board and external funding.

What's Happened

A consultant has been engaged to prepare a feasibility report.

What's Next

Consultants will undertake the feasibility study and report back to Council in February 2021. The feasibility study will evaluate potential crossing sites and provide high-level cost estimates on crossing structure options. This report will inform project next steps.

ATTACHMENTS

1. **MAS Waihi Beach Community Board February 2021** [!\[\]\(05a3150ca7eafd44fce8deaa48838121_img.jpg\)](#) 

Division: Infrastructure Services Group
 Committee: Waihi Beach Community Board
 Officer:

Date From:
 Date To:

Printed: 14 January 2021

Action Sheets Report

| Meeting | Officer/Director | Section | Subject |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------|--------------------------------------------------------------------------|
| Waihi Beach Community Board 10/08/2020 | Parker, Scott | Reports | Interpretive Panels Project (Chairperson's Report WB20-4 August 2020) |
| <p>Interpretive Panels Member Roberts gave the Board an update on this item advising that the designer was getting the final quotes for all materials needed, and will inform the Reserves and Facilities Projects and Assets Manager once they had been received.</p> <p>The design and relevant information would also be sent out to Community Board members for final approval.</p> <p>January 2021: The content for the Interpretive Panels for Pohutukawa Park is still being compiled.</p> <p>November 2020: There has been little change since the previous update to the Board. Staff are waiting for the proposed sign content to be compiled by the consultant.</p> <p>Sept 2020: Interpretive Panels Project: A site location for the proposed new sign panels has been selected on the dunes at the north end of Waihi Beach.</p> <p>Mishmish are preparing the sign specification and sign content from both the Historical Society and local Hapu.</p> <p>When this has been completed, it will be presented to the Board as a recommendatory report for approval by Council.</p> | | | |

Division: Infrastructure Services Group
Committee: Waihi Beach Community Board
Officer:

Date From:
Date To:

Printed: 14 January 2021

Action Sheets Report

| Meeting | Officer/Director | Section | Subject |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------|----------------------------------------------------------------------------------------------|
| Waihi Beach Community Board 10/08/2020 | Parker, Scott | Reports | Waihi Beach Historic Trails and Points of Interest (Chairperson's Report WB20-4 August 2020) |
| <p>Member Roberts would like there to be a presentation to both the community and the Community Board about the Waihi Beach Historic trails. It was recommended that this happened as soon as possible.</p> <p>Reserves and Facilities Team Leader Operations will be asked to contact Board members to discuss further and set up a suitable meeting time.</p> <p>January 2021: Staff will be attending the Board's January 2021 workshop to discuss the Historic Trails initiative. This MAS is now complete.</p> <p>November 2020: Staff have yet to arrange a workshop time slot with the Board.</p> | | | |

Division: Infrastructure Services Group
Committee: Waihi Beach Community Board
Officer:

Date From:
Date To:

Printed: 14 January 2021

Action Sheets Report

| Meeting | Officer/Director | Section | Subject |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|----------|-----------------------------------|
| Waihi Beach Community Board 12/10/2020 | Parker, Scott | New Item | Island View Shared Path Alignment |
| <p>The Board requested a progress report from the Reserves and Facilities Projects and Assets Manager.</p> <p>January 2021: The Island View reserve shared path connection was completed just prior to Christmas and is being well used. This MAS has been closed out.</p> <p>November 2020: Pricing for the Island View Reserve shared path link works has recently been received from 3 contractors and staff are in the process of awarding the contract.</p> <p>Staff will keep the Board informed regarding construction timing etc. The intention is to begin the works as soon as possible.</p> | | | |

Division: Infrastructure Services Group
Committee: Waihi Beach Community Board
Officer:

Date From:
Date To:

Printed: 14 January 2021

Action Sheets Report

| Meeting | Officer/Director | Section | Subject |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|----------|--------------------------|
| Waihi Beach Community Board 12/10/2020 | Hill, Kelvin | New Item | Two Mile Creek West Bank |
| <p>The Board would like an update on when this would be taking place.</p> <p>January 2021: Prior to Christmas, the shortlisted contractor was provided with some alternative designs to review and provide further input on the proposed costs to build.</p> <p>The outcome of the tender process is expected by early February 2021.</p> <p>This MAS is now complete.</p> <p>November 2020: Tenders have been reviewed and shortlisted. The Tender negotiations have been established and the construction costs exceed the current LTP Budget.</p> <p>Discussions are underway to assess alternative options for the bank protection.</p> | | | |

Division: Infrastructure Services Group
Committee: Waihi Beach Community Board
Officer:

Date From:
Date To:

Printed: 14 January 2021

Action Sheets Report

| Meeting | Officer/Director | Section | Subject |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-----------------|---------------------------------------------------|
| Waihi Beach Community Board 23/11/2020 | Hall, Ashley | New Item | Waihi Beach Community Board Roding Account |
| <p>The Roding Engineer (West) advised the Board that he would follow up on the <i>Emerton Road to Café Works (completed)</i> in the Roding Account, as the project cost is dramatically higher than the initial estimated cost.</p> <p>The Board asked if there was a possibility of the <i>Dillion Street Edinburgh Street Carpark Surfacing</i> project funding to come from FINCO'S rather than the Waihi Beach Community Board Roding Account.</p> <p>January 2021: The Roding Account has been updated to reflect the low cost/low risk contribution.</p> <p>The Dillon Street/Edinburgh Street carpark surfacing cannot be funded from FINCO's.</p> <p>This MAS is now complete.</p> | | | |

Division: Infrastructure Services Group
Committee: Waihi Beach Community Board
Officer:

Date From:
Date To:

Printed: 14 January 2021

Action Sheets Report

| Meeting | Officer/Director | Section | Subject |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|----------|---------|
| Waihi Beach Community Board 23/11/2020 | Hall, Ashley | New Item | Roading |
| RESOLUTION WB20-6.13 | | | |
| Moved: Member B Hulme Seconded: Member D Ryan | | | |
| That the Community Board approve up to \$2,000 from the Roothing Account to mark up the parking bay area behind the 'Village People' store off Wilson Road. | | | |
| CARRIED | | | |
| January 2021: | | | |
| This item was retrospectively discussed with the Board via email. The Roothing Engineer considered the installation of wheel stops to align vehicles rather than paint on stone, which would quickly become scuffed and worn from vehicle movement and people. | | | |
| The estimate received by WestLink indicates that the works would cost approximately \$8,500. | | | |
| A second opinion from another Beach Contractor was similar in price. | | | |
| The works have been awarded to WestLink to complete. | | | |

Division: Infrastructure Services Group
Committee: Waihi Beach Community Board
Officer:

Date From:
Date To:

Printed: 14 January 2021

Action Sheets Report

| Meeting | Officer/Director | Section | Subject |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------|--------------------------------------------------------------------------|
| Waihi Beach Community Board 23/11/2020 | Hall, Ashley | Reports | Infrastructure Services Report Waihi Beach Community Board November 2020 |
| RESOLUTION WB20-6.12 | | | |
| That the Board approve the funding of up to \$1,000 from the Waihi Beach Community Board Roading Account for the installation of "No Parking" lines and bollards at the Broadway Road and Tuna Road intersection, extending to 6m past the tangent points on Tuna Avenue and the Western side of Broadway Road. | | | |
| January 2021: | | | |
| The works have been completed. This MAS has been closed out. | | | |

Division: Infrastructure Services Group
 Committee: Waihi Beach Community Board
 Officer:

Date From:
 Date To:

Printed: 14 January 2021

Action Sheets Report

| Meeting | Officer/Director | Section | Subject |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|----------|-------------------------------------------|
| Waihi Beach Community Board 23/11/2020 | Hall, Ashley | New Item | Re-painting of the seating on Wilson Road |
| RESOLUTION WB20-6.14 | | | |
| Moved: Member B Hulme Seconded: Cr A Henry | | | |
| That the Community Board approve funding of up to \$500 from the Roding Account for the purchase of materials to re-paint the seating on Wilson Road. | | | |
| CARRIED | | | |
| January 2021: This item is yet to be progressed. | | | |
| Discussion is required regarding: | | | |
| <ul style="list-style-type: none"> - Council's Health & Safety Policy - How the Policy affects urban street works directed and managed by any facet of Council. | | | |

Division: Infrastructure Services Group
 Committee: Waihi Beach Community Board
 Officer:

Date From:
 Date To:

Printed: 14 January 2021

Action Sheets Report

| Meeting | Officer/Director | Section | Subject |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-----------------|-----------------------------------------------------------------------------------|
| Waihi Beach Community Board 23/11/2020 | Parker, Scott | New Item | Funding towards the completion of the Trig Lookout to the Dam Walking Loop |
| <p>The Board requested further information on the Waihi Beach Cycle Trails Charitable Trust project before they felt they could approve funding. It was advised that a presentation from staff on this topic would be beneficial in helping with the decision.</p> <p>The Board would like the Reserves and Facilities Projects and Assets Manager to present at the next Waihi Beach Community Board workshop, to be held Monday 25 January 9am-1pm at the Waihi Beach Community Centre.</p> <p>January 2021: Staff will make contact with the Waihi Beach Trails Charitable Trust to provide the necessary information at the Board Workshop on 25 January.</p> <p>A separate report has been provided in the February Board Agenda and has been provided for discussion at the January workshop.</p> <p>This MAS is now complete.</p> | | | |

10.6 FINANCIAL REPORT WAIHI BEACH - DECEMBER 2020**File Number:** A3980188**Author:** Sarah Bedford, Management Accountant**Authoriser:** Maria Palmer, Acting - Finance Manager**EXECUTIVE SUMMARY**

This report is a financial report for the period ended 31 December 2020.

This report provides the Community Board with a two-monthly monitoring of its operational budget.

Attached are the financial statements for the period ended 31 December 2020 (**Attachment 1**).

Total operating costs are over budget year-to-date the main contributors to this are Contingency Expenses, Miscellaneous Expenses and expenses funded from the Community Board reserve account.

Grant payments made to date:

| Resolution | Description | \$ |
|------------|-------------------------------|----------|
| | No transactions to date | 0 |
| | 2020/21 grants to date | 0 |

Commitments – Operational expenditure

| Resolution | Description | \$ |
|------------|----------------------------------------------------|----------|
| | No commitments | 0 |
| | 2020/21 Outstanding operational commitments | 0 |

2020/21 Reserve payments analysis:

| Resolution | Description | \$ |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| | 2020/21 Opening balance | 236,900 |
| WB20-4.8 | Grant of \$5,000 for Waihi Beach Lifeguard Services to purchase a trailer to be funded from Waihi Beach Community Board Reserve Account | (5,000) |
| WB20-5.10 | Funding of up to \$30,000 to the Athenree Homestead Trust for financial assistance towards the renovation work funded from Waihi Beach Community Board Reserve Account. | (26,086.96) |
| C20-11.07 | Funding for 'Live Well Waihi Beach' up to \$30,000 be funded from Waihi Beach Community Board Reserve Account (Note: \$9,138.42 paid as at 31 December 2020) | (9,138.42) |
| WB22-3.9 | Fund up to \$30,000 to the Waihi Beach Community Development Trust – Waihi Beach MenzShed from the Waihi Beach Community Board Reserve Account. (Note: This is payment 2 to be funded, \$20,000 paid as at 31 December 2020). | (10,000) |
| WB20-2.6 | Fund up to \$11,400 plus GST for the installation of a sprinkler system for Athenree Homestead (Note: this is the final instalment) | (1,320.20) |
| | Closing Reserve balance as at 31 December 2020 | 185,354.42 |

Committed – Reserve expenditure yet to be spent

| Resolution | Description | \$ |
|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| | Opening balance before deducting commitments | 185,354.42 |
| C10.4 C39.2 WB1.3.14 | Up to \$50,000 for Broadlands Block Reserve Concept Plan. This amount includes \$5,000 for an engineering report on the mixed development of Broadlands Block approved by Council. (Note: \$20,000 paid for pathways as at 29-Oct-19) Remaining balance committed: \$30,000 | (30,000) |
| WB17.2.3 | Funding up to \$25,000 for engagement of a facilitator to undertake research for an updated community/town centre plan for the Waihi Beach area. (Note: \$15,222.74 paid as at 30-Oct-19) Remaining balance committed: \$9,777 | (9,777.26) |
| WB22.3.8 | Further funding up to \$27,000 for engagement of the same facilitator to undertake research to collate an updated community/town centre plan for the Waihi Beach area. | (27,000) |
| WB22.3.9 | Fund up to \$30,000 to the Waihi Beach Community Development Trust – Waihi Beach MenzShed from the Waihi Beach Community Board Reserve Account. (Note: \$20,000 paid as at 31-Dec-20) Remaining balance committed \$10,000 | (10,000) |
| WB17.5.3 | Funding for engagement of local landscaper to provide assessment of Waihi Beach Road entranceway on current conditions and to provide recommendations. | (2,000) |
| WB20-3.9 | Fund up to \$3,000 for meetings in relation to the Community Plan. | (3,000) |
| C20-11.7 | Funding for 'Live Well Waihi Beach' up to \$30,000 be funded from Waihi Beach Community Board Reserve Account. (Note: \$9,138.42 paid as at 31 December 2020). Remaining balance committed: \$20,861.58 | (20,861.58) |
| WB20-5.11 | Fund up to \$10,000 for Historical Trails project subject to Mana Whenua input and approval by Community Board of QR codes to be used on the trail prior to going live. | (10,000) |
| | 2020/21 Closing balance after committed expenditure | 72,715.58 |

RECOMMENDATION

That the Management Accountant's report dated 22 February 2021 and titled "Financial Report Waihi Beach – December 2020" be received.

ATTACHMENTS

1. **Waihi Beach Community Board - Financials December 2020** [!\[\]\(0551a83d441798e532995956b603f604_img.jpg\)](#) 

| Western Bay of Plenty District Council Income and Expenditure Statement For the period ended 31 December 2020 | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------|-------------------------------|---------------------------------------------------------|----------------|
| Waihi Beach Community Board | | | | | |
| | Year to Date | | | Full Year | Last Year |
| | Actual \$ | Budget \$ | Variance (Unfav)/Fav \$ | Budget \$ | Actual \$ |
| Direct Costs | | | | | |
| Additional Levels of Service | 0 | 0 | 0 | 0 | 0 |
| Conference Expenses | 0 | 1,002 | 1,002 | 2,000 | 0 |
| Contingency - [see breakdown below] | 2,090 | 1,002 | (1,088) | 2,000 | 1,345 |
| Grants | 0 | 2,502 | 2,502 | 5,000 | 1,780 |
| Consultants Fees | 0 | 0 | 0 | 0 | 363 |
| Mileage Allowance | 0 | 2,502 | 2,502 | 5,000 | 3,130 |
| Miscellaneous Expenses | 3,861 | 1,500 | (2,361) | 3,000 | 0 |
| Salaries | 12,202 | 11,639 | (563) | 23,114 | 21,997 |
| Inter Department Charges | 17,952 | 17,952 | 0 | 35,903 | 35,903 |
| Reserve Funded Projects | 51,546 | 0 | (51,546) | 0 | 20,000 |
| Operating Costs | 87,651 | 38,099 | (49,552) | 76,017 | 84,519 |
| Total Operating Costs | 87,651 | 38,099 | (49,552) | 76,017 | 84,519 |
| Interest Expense | 0 | 0 | 0 | 0 | 0 |
| Depreciation | 0 | 0 | 0 | 0 | 0 |
| Total Direct Costs | 87,651 | 38,099 | (49,552) | 76,017 | 84,519 |
| Total Costs | 87,651 | 38,099 | (49,552) | 76,017 | 84,519 |
| Income | | | | | |
| Rate Income | 38,288 | 38,010 | 278 | 76,017 | 80,952 |
| Total Direct Income | 38,288 | 38,010 | 278 | 76,017 | 80,952 |
| Net Cost of Service | (49,363) | (89) | (49,274) | 0 | (3,567) |
| Contingency - breakdown | | | | | |
| Anzac Bay Beach Picnic WB20-4.6 | 2,000 | | | | |
| Hall Hireage for Public meeting WB20-5.8 | 90 | | | | |
| Year to date contingency costs | 2,090 | | | | |
| | | | | <input checked="" type="checkbox"/> Favourable Variance | |
| Miscellaneous - breakdown | | | | | |
| Katikati Waihi Beach Community Awards (WB20-4.6) | 3000 | | | | |
| Verve Elevate - Services Provided relating to Community Plan (WB20-5.7) | 861 | | | | |
| Year to date miscellaneous costs | 3,861 | | | | |
| Community Board Reserves | | | | | |
| Opening Balance - Surplus (Deficit) | 236,900 | | | | |
| Grant of \$5,000 for Waihi Beach Lifeguard Services to purchase a trailer (WB20-4.8) | (5,000) | | | | |
| Funding of up to \$30,000 to the Athenree Homestead Trust for financial assistance towards the renovation work (WB20-5.10) | (26,087) | | | | |
| Funding for 'Live Well Waihi Beach' up to \$30,000 (C20-11.07) | (9,138) | | | | |
| Fund up to \$30,000 to the Waihi Beach Community Development Trust - Waihi Beach MenzShed (WB22-3.9) | (10,000) | | | | |
| Fund up to \$11,400 plus GST for the installation of a sprinkler system for Athenree Homestead (WB20-2.6) | (1,320) | | | | |
| (Decrease) Increase in year | (51,546) | | | | |
| Closing Balance - Surplus (Deficit) | 185,355 | | | | |

10.7 COUNCIL, STANDING COMMITTEES AND COMMUNITY BOARD MEETINGS**File Number: A3971398****Author: Pernille Osborne, Senior Governance Advisor - Community Boards****Authoriser: Barbara Whitton, Customer Services and Governance Manager****RECOMMENDATION**

That the schedule of meetings for February, March and April 2021, be received.

ATTACHMENTS

1. **Council, Standing Committees and Community Board Meetings February 2021 - April 2021**  

Date 20 October 2020
Subject Draft Schedule of Meetings 2021

Open Session

**Western Bay of Plenty District Council
Draft Meeting Schedule 2021**

Attachment 1

*Attachment 1 includes joint meetings administered by other authorities where meeting dates are known. Some venues for meetings proposed to be held in the community will be confirmed at a later date. Meetings that have a start time of 9.30am / 10.00am will start at one or the other depending on where the meeting is located (9.30am if in Chambers, 10.00am if in the community)

| JANUARY 2021 | | | |
|--------------------------------------------------------|-------------|-------------|-------------------------------------|
| Meeting | Date | Time | Venue |
| Day After New Years Day (observed) – 4 January | | | |
| FEBRUARY 2021 | | | |
| Auckland Anniversary Day - 27 January | | | |
| Meeting | Date | Time | Venue |
| Performance and Monitoring Committee | 2 February | 9.30am | Chambers |
| Katikati Community Board | 3 February | 7.00pm | Katikati Library and Service Centre |
| Waitangi Day - 6 February (observed 8 February) | | | |
| Council | 9 February | 1.00pm | Chambers |
| Maketu Community Board | 9 February | 7.00pm | Maketu Community Centre |
| Te Puke Community Board | 11 February | 7.00pm | Te Puke Library and Service Centre |
| Omokoroa Community Board | 16 February | 7.00pm | Omokoroa Library and Service Centre |
| Policy Committee | 18 February | 9.30am | Chambers |
| Regional Transport Committee | 19 February | 9.30am | BOPRC Tauranga |
| Waihi Beach Community Board | 22 February | 6.30pm | Waihi Beach Community Centre |
| Long Term Plan Committee | 23 February | 9.30am | Chambers |
| Council | 26 February | 9.30am | Chambers |
| MARCH 2021 | | | |

| Meeting | Date | Time | Venue |
|-----------------------------------------------------------|----------|---------|-------------------------------------|
| Katikati/Waihi Beach Ward Forum | 2 March | 7.00pm | The Centre. Pātuki Manawa |
| Waiari Kaitiaki Advisory Group | 10 March | 9.30am | Marae (TBC) |
| Kaimai Ward Forum | 10 March | 7.00pm | Ohauti Settlers Hall |
| Performance and Monitoring Committee | 16 March | 9.30am | Chambers |
| Maketu/Te-Puke Ward Forum | 16 March | 7.00pm | Maketu Fire Station |
| SmartGrowth Leadership Group | 17 March | 9.00am | BOPRC Tauranga |
| Public Transport Committee | 18 March | 9.30am | BOPRC Tauranga |
| Audit and Risk Committee | 19 March | 1.30pm | Chambers |
| Policy Committee | 23 March | 9.30am | Chambers |
| Citizenship Ceremony | 30 March | 10.00am | Chambers |
| Katikati Community Board | 31 March | 7.00pm | Katikati Library and Service Centre |
| APRIL 2021 | | | |
| Meeting | Date | Time | Venue |
| Good Friday - 2 April, and Easter Monday - 5 April | | | |
| Maketu Community Board | 6 April | 7.00pm | Maketu Community Centre |
| Council | 8 April | 9.30am | Chambers |
| Te Puke Community Board | 8 April | 7.00pm | Te Puke Library and Service Centre |
| Tauranga Moana Advisory Group | 9 April | 9.30am | BOPRC Tauranga |
| Māori Partnership Forum | 12 April | 10.00am | Chambers |
| District Plan Committee (if required) | 13 April | 9.30am | Chambers |
| Omokoroa Community Board | 13 April | 7.00pm | Omokoroa Library and Service Centre |
| Regulatory Hearings Committee (if required) | 14 April | 9.30am | Chambers |
| Waihi Beach Community Board | 19 April | 6.30pm | Waihi Beach Community Centre |
| Citizenship Ceremony | 20 April | 10.00am | Chambers |
| Policy Committee | 22 April | 9.30am | Chambers |
| ANZAC Day – 26 April (observed) | | | |

Date 20 October 2020
Subject Draft Schedule of Meetings 2021

Open Session

| | | | |
|--------------------------------------|----------|--------|----------|
| Performance and Monitoring Committee | 27 April | 9.30am | Chambers |
|--------------------------------------|----------|--------|----------|