

Mā tō tātou takiwā  
**For our District**

## **Waihī Beach Community Board**

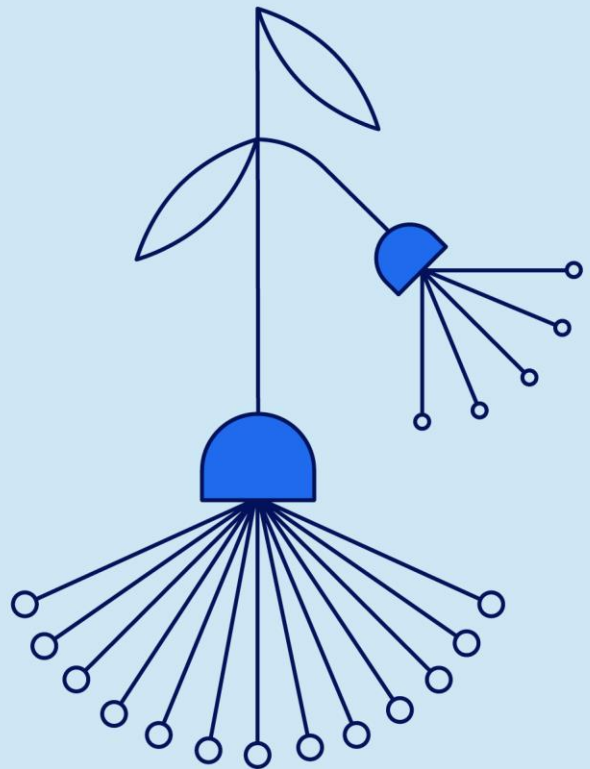
Poari ā Hapori o Waihī Beach

WBC23-5

Monday, 14 August 2023, 6.30pm

Waihī Beach Community Centre,

106 Beach Road, Waihī Beach



# Waihi Beach Community Board

## Membership:

<b>Chairperson</b>	Ross Goudie
<b>Deputy Chairperson</b>	Alan Kurtovich
<b>Members</b>	Heather Marie Guphill Dani Simpson Cr Anne Henry Cr Allan Sole
<b>Quorum</b>	3
<b>Frequency</b>	Eight weekly / Workshops as required

## Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

## Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Waihi Beach Community Board Meeting will be held in the Waihi Beach Community Centre, 106 Beach Road, Waihi Beach on:  
Monday, 14 August 2023 at 6.30pm

## Order Of Business

<b>1</b>	<b>Present .....</b>	<b>4</b>
<b>2</b>	<b>In Attendance.....</b>	<b>4</b>
<b>3</b>	<b>Apologies .....</b>	<b>4</b>
<b>4</b>	<b>Consideration of Late Items.....</b>	<b>4</b>
<b>5</b>	<b>Declarations of Interest .....</b>	<b>4</b>
<b>6</b>	<b>Public Excluded Items .....</b>	<b>4</b>
<b>7</b>	<b>Public Forum.....</b>	<b>4</b>
<b>8</b>	<b>Presentations .....</b>	<b>5</b>
8.1	Presentation – Te Whānau ā Tauwhao ki Otawhiwhi.....	5
8.2	Presentation – Sustainable Waihi Beach .....	6
8.3	Presentation – Storm Water Action Team (SWAT) .....	7
<b>9</b>	<b>Minutes for Confirmation .....</b>	<b>12</b>
9.1	Minutes of the Waihi Beach Community Board Meeting held on 19 June 2023 .....	12
<b>10</b>	<b>Reports .....</b>	<b>25</b>
10.1	Waihi Beach Community Board Chairperson's Report – August 2023.....	25
10.2	Waihi Beach Community Board Councillor's Report – August 2023 .....	28
10.3	Waihi Beach Community Board Grant Application – August 2023.....	31
10.4	Projects and Monitoring Committee Updates – Waihi Beach Library & HUB revised Concept Plan, and Waihi Beach Stormwater .....	36
10.5	Infrastructure Group Report – Waihi Beach Community Board – August 2023.....	40
10.6	Waihi Beach Community Board – Financial Report June 2023 .....	66
10.7	Waihi Beach Community Board Operational Report – August 2023 .....	70

**1 PRESENT****2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

**6 PUBLIC EXCLUDED ITEMS****7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer relationship management system as a service request, while those requiring further investigation will be referred to the Chief Executive.

## **8 PRESENTATIONS**

### **8.1 PRESENTATION – TE WHĀNAU Ā TAUWHAO KI OTAWHIWHI**

**File Number:** A5604403

**Author:** Pernille Osborne, Senior Governance Advisor

**Authoriser:** Greer Golding, Governance Manager

#### **RECOMMENDATION**

That the presentation on behalf of Te Whānau ā Tauwhao ki Otawhiwhi on 14 August 2023, be received.

## **8.2 PRESENTATION – SUSTAINABLE WAIHĪ BEACH**

**File Number:** A5631916

**Author:** Pernille Osborne, Senior Governance Advisor

**Authoriser:** Greer Golding, Governance Manager

### **RECOMMENDATION**

That the presentation on behalf of Sustainable Waihi Beach on 14 August 2023, be received.

**8.3 PRESENTATION – STORM WATER ACTION TEAM (SWAT)****File Number:** A5631940**Author:** Pernille Osborne, Senior Governance Advisor**Authoriser:** Greer Golding, Governance Manager**RECOMMENDATION**

That the presentation on behalf of the Storm Water Action Team (SWAT) on 14 August 2023, be received.

**BACKGROUND**

At the Projects and Monitoring Committee meeting held 8 August 2023, Sue Hope, Rob Hope and Ross Goudie were in attendance to speak to the Committee regarding concerns from residents of Jenkinson Street Lane. **Attachment 1** was provided as supporting information.

**ATTACHMENTS**

- 1. Waihi Beach Storm Water – Jenkinson Street Lane**  

**Addendum - Jenkinson Street Lane****Background**

On 6 August 2023, Ross Goudie and 2 members of SWAT met with a group of residents of Jenkinson Street Lane. They were extremely concerned about personal safety and property damage, as they have had to escape flood waters on several occasions. They were also very concerned about the downstream effect of the council drain on the Pensioner Flats, which flooded in 2012, 2013, 2018 and 2023.



**WATER FLOWING INTO PENSIONER FLATS FROM JENKINSON STREET LANE-  
29 MAY**

**In addition to our current understanding, we were made aware of the following:**

- Infill housing in Fyfe Road, directly impacting the catchment. Residents reported water flowing down driveways in torrents from subdivided properties in 9, 11, 17, 19, 23B, 27 and 29 Fyfe Road during recent floods.
- More development is currently taking place in Fyfe Road that could potentially increase stormwater runoff to the Jenkinson Street Lane catchment.
- This stormwater feeds directly into the open drain running behind and into the stormwater system of Jenkinson Street Lane.
- Open drain has been poorly maintained. The contractor checks and clears the scruffy dome to the limited level of service required by his contract.





**SCRUFFY DOME AFTER FLOOD**

- Debris blocks the scruffy dome during a storm event.
- Inspection of grate on northern side of lane shows no water in the drain with a well established plant growing up through to the grate. Is this blocked?
- There is a right angle bend which has been previously investigated and found to impede the flow of water.
- Mayor View Terrace catchment stormwater pond was dry and does not catch water. Water flows down beside the pond rather than into the pond.
- The reserve had recently been mown for the first time in many years.

#### **Possible Solutions**

- Undertake a review of the stormwater reports submitted with the above infill subdivisions to check that they adequately addressed stormwater management and subsequently undertake a review of whether any construction undertaken within these lots has followed the recommendations of the stormwater management reports submitted (and likely to be found as a consent notice against the title).
- Increase the level of service of the open drain to include regular cleaning of the access to the drain by clearing and removal of vegetation (including overhanging branches)
- Investigate the drain that appears blocked

- Install an additional grate in right of way (as agreed at meeting with Council in 2018)
- Investigate the functionality and stability of the Mayor View catchment pond
- Maintain reserve around pond to enable maintenance
- Investigate pipe alignment with right angle bend
- Have discussions with land owner (Lyndsay Brown) regarding upper catchments. Residents fully supportive of upper catchment attenuation - development of smaller ponds upstream



**29 MAY - JENKINSON STREET LANE - WATER FLOWS TO PENSIONER FLATS**



**29 MAY JENKINSON STREET LANE - DRAIN RUNS BEHIND PROPERTY AT REAR OF PROPERTY SHOWN**



**WATER OVERFLOWING FROM DRAIN - JENKINSON STREET LANE**

## **9 MINUTES FOR CONFIRMATION**

### **9.1 MINUTES OF THE WAIHĪ BEACH COMMUNITY BOARD MEETING HELD ON 19 JUNE 2023**

**File Number:** A5604425

**Author:** Pernille Osborne, Senior Governance Advisor

**Authoriser:** Greer Golding, Governance Manager

#### **RECOMMENDATION**

1. That the Minutes of the Waihi Beach Community Board Meeting held on 19 June 2023 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

#### **ATTACHMENTS**

1. Minutes of the Waihi Beach Community Board Meeting held on 19 June 2023

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL  
WAIHĪ BEACH COMMUNITY BOARD MEETING NO. WBC23-4  
HELD IN THE WAIHĪ BEACH COMMUNITY CENTRE, 106 BEACH ROAD, WAIHĪ BEACH  
ON MONDAY, 19 JUNE 2023 AT 6.30PM**

**1 PRESENT**

Chairperson R Goudie, Deputy A Kurtovich, Member H Guptill, Member D Simpson, and Cr A Henry.

**2 IN ATTENDANCE**

G Allis (Deputy Chief Executive Officer/General Manager Infrastructure), A Hall (Roading Engineer West) and C Irvin (Senior Governance Advisor).

**OTHERS IN ATTENDANCE**

Mayor J Denyer

Deputy Mayor J Scrimgeour

Councillor D Thwaites

Councillor R Joyce

One member of the press.

**3 APOLOGIES**

**APOLOGY**

---

**RESOLUTION WBC23-4.1**

Moved: Chairperson R Goudie

Seconded: Member H Guptill

That the apology for absence from Cr Sole be accepted.

**CARRIED**

---

**4 CONSIDERATION OF LATE ITEMS**

Nil

## 5 DECLARATIONS OF INTEREST

Nil

## 6 PUBLIC EXCLUDED ITEMS

Nil

## 7 PUBLIC FORUM

### 7.1 SUE HOPE - WAIHI BEACH STORM WATER ACTION TEAM (SWAT)

- SWAT was an action team that focused on resolving storm water issues for Waihi Beach, and had been actively engaging with Council for some years.
- SWAT had delved deeply into these issues and had come up with projects and solutions that had been included in the 2015–2025 Long Term Plan (LTP).
- It appeared that some plan changes in the LTP had not been notified by Council as required.
- There had been three serious floods since February this year. There was depression, anger, and anxiety in the community. Waihi Beach was now a community that worried every time it rained, as there were at risk people such as the elderly, children and mobility impaired.
- It was very concerning that the residents of the pensioner flats had to flee the building, and residents of the Tasman Holiday Park had to be evacuated during the most recent flooding, with health risks rising and some people losing all their possessions.
- It was felt that, because Waihi Beach was built on a swamp area, and therefore vulnerable, it should have the best possible infrastructure in place.
- Managing the dam before and after storm events was critical.
- The history of flooding had been well documented at Waihi Beach. Measures needed to be implemented and SWAT urged Council to engage with Bay of Plenty Regional Council to explore options.

### 7.2 MICHELE CARMINE - RESOURCE MANAGEMENT PLANNER/PLANNING CONSULTANCY DIRECTOR

- Ms Carmine took her email that was distributed to the Board on 6 June 2023 as read.
- An audit was needed to confirm that storm water and flooding was being adequately addressed.
- It was felt that, as part of best practice in terms of complexity and sensitivity, all sub-catchments in the most sensitive areas should be peer reviewed by a qualified stormwater engineer.



- Any improvement in the standard of reporting and peer review inspections for developments should be communicated to the community and the consultants on what the level of expectation was.
- There needed to be a more integrated and holistic approach to the management of stormwater and its affects. The wider overarching aspects, such as non-tangibles (i.e., policies and education), were just as important.
- This was a large, complex issue where Council departments needed to work together and review their systems and processes to get this sorted for the future.
- Council needed to ensure that it put the reasons for deferring a project/works in the LTP.

### **7.3 WENDY A'BEAR – WAIHĪ BEACH RESIDENT**

- A subdivision had been created quite some time ago behind Ms A'Bear's property, after she had purchased the property, and the civil works were still not completed. The rezoning of the property meant it was now in a 'flood zone'.
- The land had now been filled with compacted rock to compact the water table, which had recontoured the land so that it now had no ability to soak in water, creating serious flooding problems. Water was also flooding onto neighbouring properties, killing native trees, amongst other things.
- Ms A'Bear queried what could be done in a situation like this. Why was development happening on known swamp land, especially without consideration of existing properties and because of the affect it was having on the Waihi Beach area?

### **7.4 STUART BROWN – RETURNED SERVICEMEN'S ASSOCIATION (RSA)**

- A subdivision had been created quite some time ago behind Ms A'Bear's property, after she had purchased the property, and the civil works were still not completed. The rezoning of the property meant it was now in a 'flood zone'.
- The land had now been filled with compacted rock to compact the water table, which had recontoured the land so that it now had no ability to soak in water, creating serious flooding problems. Water was also flooding onto neighbouring properties, killing native trees, amongst other things.
- Ms A'Bear queried what could be done in a situation like this. Why was development happening on known swamp land, especially without consideration of existing properties and because of the affect it was having on the Waihi Beach area?

**7.5 MIKE HICKEY – WAIHĪ BEACH RESIDENT – PETITION**

- The ratepayers of Waihi Beach wanted their extreme concern regarding the stormwater flooding to be known.
- Mr Hickey presented the petition, signed by 66 residents, to the Chairperson.

The Board accepted the petition, as presented by Mr Hickey on 19 June 2023.

**7.6 MRS JILL DELL – TWO MILE CREEK – TABLED ITEM 1 – SIGNED LETTER**

- Mrs Dell spoke on behalf of all the landowners upstream from the planned termination point of the rock revetment for Two Mile Creek.
- Ms Dell Tabled Item 1, a letter signed by these landowners, proposing that the rock revetment works be extended immediately upstream from 47 Edinburgh Street and 34 Wilson Road, to continue on both sides of Two Mile Creek, and down to the walk bridge by the hotel.
- Residents were becoming increasingly concerned due to the frequency of flooding, and the raging effects on water flows which caused increased bank erosion.
- Completion of the rock revetment downstream would narrow the river, resulting in a build up of water which would create backwash and overflow on these properties.
- It was felt this situation needed to be dealt with now as there was a risk of loss of residents land and homes.

The Board accepted the signed letter, as presented by Mrs Dell on 19 June 2023.

**7.7 KEITH HAY – STORM WATER CORRECTION**

- Mr Hay made the following correction to his comment made earlier in the afternoon:
  - Western Bay of Plenty District Council (WBOPDC) did not require attenuation for the seven four-storey residential apartments next to the church. The consent was granted without public notification.
- The wall along Two Mile Creek made neighbouring properties more vulnerable.

**7.8 ROBERT HOPE – ROCK REVETMENT – TWO MILE CREEK**

- Mr Hope queried whether the walk bridge across to Edinburgh Street still going to be built?

The Chairperson advised the Board would be in a position to advise on this in approximately one months' time.



### **7.9 KANE TITCHENER – MEMBER TE AWAMUTU AND KHIKIHI COMMUNITY BOARD (WAIPA DISTRICT COUNCIL) – FLUORIDATION**

- Currently, there was no requirement for public consultation on fluoridation, but Mr Titchener believed there should be.
- On Monday 12 June 2023, legal proceedings were filed by New Health New Zealand against Ministry of Health directives to make local councils fluoridate their water supplies. WBOPDC could choose to join these proceedings to enforce an injunction on fluoridation starting.
- There were many researched findings on the adverse affects of fluoridation on the human body.

## **8 PRESENTATIONS**

### **8.1 PRESENTATION ON THE TAURANGA MOANA FRESHWATER MANAGEMENT UNIT – KEN SHIRLEY – BAY OF PLENTY REGIONAL COUNCIL**

The Board considered a presentation from Mr Shirley, who was in attendance on behalf of the Bay of Plenty Regional Council (BOPRC) to speak on the Fresh Water Reforms.

Key points:

- The reform was introduced by Central Government through the National Freshwater Policy Statement in 2020. This instructed regional councils across New Zealand (NZ) to undertake action to protect and restore freshwater in the country.
- Alongside this, the National Environment Standards for Freshwater was passed in 2022 by Central Government. This was tied in with 'Te Mana o te Wai', which referred to the vital importance of the health of NZ's freshwater, and the integration of management for freshwater across the country.
- BOPRC had divided the region from the East Cape through to Waihi Beach into 13 freshwater management units. One of which, included all sub-catchments (including the Wairoa River) that drained into the Tauranga Harbour.
- As part of the framework from Central Government, Regional Council's had been tasked with five key actions:
  - Protect existing inland and coastal wetlands.
  - Protect urban and rural streams from infilling.
  - Extensive connectivity of fish habitats.
  - Set minimum requirements for feedlots and other stock holding areas.
  - Improve all practices in terms of winter grazing and forage crops.
- BOPRC needed to update the Regional Policy Statement for water quality and land user chapters.
- There was clear instruction from Central Government to increase Tangata Whenua involvement within regional councils, which was to be notified by December 2024.

- Rivers, lakes, and streams within New Zealand were feeling the pressure of intensive farming, development, growing population, and land use changes. This was affecting fish and aquatic life, and how we used water.
- National direction for freshwater management was for BOPRC to review and update the Bay of Plenty Natural Resources Regional Plan, which became operative in 2008. This would notify changes that implemented the National Policy Statement for Freshwater Management.
- BOPRC had several drop-in sessions around the region in the past months, to provide information and answer public questions.
- Formal submissions and hearings would start in 2024, noting that Tangata Whenua and the community would be involved throughout the whole process.
- The issues that BOPRC had identified in the Tauranga/Western Bay management unit are: sedimentation, associated ecological decline (especially in estuaries), high-nutrient levels, localised swimming water quality decline caused by high bacterial loads, poor aquatic life, possible over-allocation into the Tuapiro sub-catchment, Boyd Stream, and Uretara Stream, and general sensitivity of Tauranga Harbour (in terms of kaimoana).
- Per capita, the Tauranga Harbour was in a better state than many harbours in NZ, and there was a need to ensure it did not deteriorate.
- A large contaminant load reduction was required, with a goal of reducing E. coli bacteria by 65% in waterways.
- There would be changes occurring in terms of water quality, including: tighter restrictions on some land uses, a focus on catchments affecting estuaries or lakes, improved freshwater accounting, limits more rigorously applied, and better allocation of water.
- Regional councils across NZ had concerns with the costs involved with the reforms, as the decision on whether to implement the reforms did not lie with them. Mr Shirley was of the belief that regional councils had better overview of what was needed for their area, and the direction from Central Government was a 'one size fits all' approach.
- It was believed that the legislation could potentially impact community groups that were involved in environmental projects.
- There were a number of regulations that were yet to be received by BOPRC, including Freshwater Farm Plan Regulations, Drinking Water Standards, National Environment Standards, and Regulations for Plantation Forestry.
- The farming industry was concerned with the financial impact these reforms would have.
- It was requested that there be some additional drop-in information sessions scheduled for the Katikati-Waihi Beach area. Mr Shirley noted that he would endeavour to schedule and facilitate these.
- Some parts of NZ had soil types that eroded easier than others, and regulations for farmers was dependent on the region.

- As the operative date for Freshwater Farm Plan Regulations was not until 2024, and the regulations were still under development, no specifics could be provided on how the regulation would be rolled out to farmers.

The presenter responded to questions as follows:

- Consultation processes needed to be reviewed and the community informed a lot earlier through briefings or other appropriate means.

---

### **RESOLUTION WBC23-4.2**

Moved: Cr A Henry

Seconded: Member H Guptill

That the presentation from Ken Shirley on 19 June 2023 regarding 'The Tauranga Moana Freshwater Management Unit', be received.

**CARRIED**

---

## **9 MINUTES FOR CONFIRMATION**

### **9.1 MINUTES OF THE WAIHĪ BEACH COMMUNITY BOARD MEETING HELD ON 27 FEBRUARY 2023**

---

#### **RESOLUTION WBC23-4.3**

Moved: Deputy A Kurtovich

Seconded: Cr A Henry

1. That the Minutes of the Waihi Beach Community Board Meeting held on 27 February 2023 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

**CARRIED**

---

### **9.2 MINUTES OF THE WAIHĪ BEACH COMMUNITY BOARD MEETING HELD ON 24 APRIL 2023**

---

#### **RESOLUTION WBC23-4.4**

Moved: Member D Simpson

Seconded: Member H Guptill

---

1. That the Minutes of the Waihi Beach Community Board Meeting held on 24 April 2023 as circulated with the agenda be confirmed as a true and correct record.
2. That the Chairperson's electronic signature be inserted into the confirmed minutes.

**CARRIED**

## 10 REPORTS

### 10.1 WAIHI BEACH COMMUNITY BOARD CHAIRPERSON'S REPORT – JUNE 2023

The Board considered a report from the Chairperson. The report was taken as read with further comments on the below:

The Deputy CEO/General Manager Infrastructure responded to questions as follows:

#### Two Mile Creek:

- There would be a shut down period between August and November 2023 for the fish passage. Council staff had queried if this shut down period could be relaxed.
- There was also the question of whether or not the consent could be extended further up the creek and what funding would be required to do this. This was a process that needed to be worked through.
- Work would nevertheless commence within the existing consent requirements.
- In terms of the four properties not signed up, two already had rock protection and the other two properties were likely to be okay. It would be possible to work past them. It would be necessary to have a design where the water flow down the creek did not affect other properties.

#### Stormwater:

- Staff would take all the feedback from tonight, and over the last three weeks, and use this to put a maintenance plan together, as well as carry out staff inspections with locals at various sites.
- The forward works programme would be reviewed to see what could be changed in terms of timing. Some of this would depend on existing consents or if new consents were needed, and some would require more design assessment. Works could not be done in isolation, as everything that was done affected a neighbouring property.
- Council staff would work together with SWAT to try and get these things done.
- Council could do emergency responses under section 330 of the Resource Management Act 1991.
- With reference to the pensioner housing, the cost of refurbishing them needed to be considered, as well as how much would be covered by insurance, what the likelihood of an event like this happening again would be and the risk to life, whether risks could be mitigated by doing stormwater works down past the pensioner

houses (without impacting other properties), and/or could the flats potentially be lifted, versus building new.

- The intention was to set up a list of maintenance projects, where progress or completed work information could be fed back to the community.

The Waihi Beach Community Board expressed their appreciation to the Deputy CEO/General Manager Infrastructure and his team for the stormwater information session held today, and for putting together a possible timeline and project that they would identify with various parties at Waihi Beach.

---

### **RESOLUTION WBC23-4.5**

Moved: Chairperson R Goudie

Seconded: Member D Simpson

1. That the Chairperson's report dated 19 June 2023 titled 'Waihi Beach Community Board Chairperson's Report – June 2023' be received.
2. That the Waihi Beach Community Board approve \$49.00 for the Survey Monkey fee in relation to community feedback collected to inform Waihi Beach Community Board Annual Plan submission. This will be funded from the Waihi Beach Community Board Contingency Account.

**CARRIED**

---

### **10.1.1 APPROVAL OF ANNUAL PLAN SUBMISSION**

#### **RESOLUTION WBC23-4.6**

Moved: Chairperson R Goudie

Seconded: Member D Simpson

That the Waihi Beach Community Board approve the Annual Plan submission as completed by the Community Board members on 4 May 2023.

**CARRIED**

---

---

**10.1.2 TIMELINE OF ISSUES AND PROJECTS**

- The Deputy CEO/General Manager Infrastructure was to meet with his team this week to work on their approach to the stormwater issues.
- There would be a presentation at the next Projects and Monitoring Committee on 8 August 2023 regarding changes in the programmes and what the response/direction would be to prioritise stormwater issues.
- There would be 30 to 40 different things to work on. The time frames for collating information and responses might be different depending on situations and individuals.

---

**RESOLUTION WBC23-4.7**

Moved: Chairperson R Goudie

Seconded: Member H Guptill

That the Deputy CEO/General Manager Infrastructure puts together a possible timeline of existing issues and projects regarding stormwater and housing that they will identify with various parties at Waihi Beach.

**CARRIED**

---

**10.2 WAIHI BEACH COMMUNITY BOARD COUNCILLOR'S REPORT - JUNE 2023**

The Board considered a report from Councillor Henry, who spoke to her report, summarising the main points.

Coast Care Community Planting Days:

- Further dates had been struck for this year and were all on Sundays beginning at 10am.
- These events were advertised on the Waihi Beach Community Facebook pages and Coast Care website.

---

**RESOLUTION WBC23-4.8**

Moved: Cr A Henry

Seconded: Member D Simpson

That the Councillor's report dated 19 June 2023 titled 'Waihi Beach Community Board Councillor's Report – June 2023' be received.

**CARRIED**

---

### 10.3 ADOPTION OF WAIHĪ BEACH COMMUNITY BOARD STANDING ORDERS FOR THE 2023-2025 TRIENNIUM

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

#### RESOLUTION WBC23-4.9

Moved: Deputy A Kurtovich

Seconded: Member H Guptill

1. That the Senior Governance Advisor's report dated 19 June 2023 titled 'Adoption of Waihi Beach Community Board Standing Orders for the 2022-2025 Triennium' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That, pursuant to Clause 27 of Schedule 7 of the Local Government Act 2002, the Waihi Beach Community Board adopts the Western Bay of Plenty District Council Community Board Standing Orders for the 2022-2025 triennium as per **Attachment 1** of this report by a vote in support of not less than 75% of members present and voting.

**CARRIED**

### 10.4 INFRASTRUCTURE GROUP REPORT - WAIHĪ BEACH COMMUNITY BOARD - JUNE 2023

The Board considered a report from the Executive Assistant, Infrastructure Group. The report was taken as read with further discussion on the below:

- At the upcoming workshop, senior Council staff would be present to discuss issues such as the town centre development, Two Mile Creek and Wilson Road. There would also be a site visit to the Wilson Road car park. The Board requested that Boffa Miskell be in attendance at this workshop to answer their questions.

#### RESOLUTION WBC23-4.10

Moved: Chairperson R Goudie

Seconded: Cr A Henry

That the Executive Assistant, Infrastructure Group's Report, dated 19 June 2023 titled 'Infrastructure Group Report - Waihi Beach Community Board - June 2023' be received.

**CARRIED**

**10.5 WAIHI BEACH COMMUNITY BOARD – FINANCIAL REPORT APRIL 2023**

The Board considered a report from the Financial Business Advisor. The report was taken as read.

Councillor Henry suggested that, at a future workshop, the Board should go through the financial report to ensure that it was understood by all members and look at any outstanding/longstanding items that could be deleted.

---

**RESOLUTION WBC23-4.11**

Moved: Chairperson R Goudie

Seconded: Cr A Henry

That the Financial Business Advisor's reports dated 19 June 2023 and titled 'Waihi Beach Community Board – Financial Report April 2023', be received.

**CARRIED**

---

**10.6 WAIHI BEACH COMMUNITY BOARD OPERATIONAL REPORT – JUNE 2023**

The Board considered a report from the Senior Governance Advisor. The report was taken as read.

---

**RESOLUTION WBC23-4.12**

Moved: Chairperson R Goudie

Seconded: Member D Simpson

That the Senior Governance Advisor's report dated 19 June 2023 titled 'Waihi Beach Community Board Operational Report – June 2023', be received.

**CARRIED**

---

**The Meeting closed at 8.38pm.**

**Confirmed as a true and correct record at the Waihi Beach Community Board meeting held on 14 August 2023.**

.....  
Chairperson R Goudie

**CHAIRPERSON**



## 10 REPORTS

### 10.1 WAIHI BEACH COMMUNITY BOARD CHAIRPERSON'S REPORT – AUGUST 2023

**File Number:** A5585041

**Author:** Ross Goudie, Community Board Chairperson

**Authoriser:** Adele Henderson, General Manager Corporate Services

#### EXECUTIVE SUMMARY

This report provides an opportunity for the Chairperson to raise issues and provide updates within the agenda.

#### RECOMMENDATION

That the Chairperson's report dated 14 August 2023 titled 'Waihi Beach Community Board Chairperson's Report – August 2023' be received.

#### TOPICS FOR DISCUSSION

##### Waihi Beach Stormwater

On Friday 21 July 2023 there was an inaugural meeting of the Waihi Beach Stormwater Liaison Group to discuss progress made following on from the community information session held on 19 June 2023. This group includes representatives from Te Whānau a Tauwhao ki Otawhiwhi (hāpu of Otawhiwhi Marae), the Storm Water Action Team (SWAT), Waihi Beach Community Board Members and Katikati-Waihi Beach Ward Councillors Allan Sole, Anne Henry, Rodney Joyce, as well as Mayor James Denyer.

This group was established in response to storm/flooding events in Waihi Beach to address the concerns of the Waihi Beach community. Waihi Beach SWAT provided input into this process and supplied an in-depth assessment of each catchment from their lived experience and observations, highlighting their concerns and supplying valuable information. These projects were added to the wider list of stormwater projects to address. Their input greatly helped to highlight the real problems and remain solutions focused.

The draft project list will now go to Council's Projects and Monitoring Committee meeting on Tuesday 8 August 2023 for their approval. The meeting will be live-streamed on Council's [YouTube](#), and the agenda will be available on our [website](#) from Friday 4 August.

I am sure all of Waihi Beach has seen the work at 2-mile creek come to a pause. This is due to a legal challenge to the resource consent. Further information relating to this item can be found in the Infrastructure Report of this agenda.



### Elderly Housing Update

There was a good connect between Council staff and those effected by the flooding of the Elderly Housing. Several options have been discussed within the community about how the tenants that have been affected can be helped. I have been impressed with the work the elderly housing team has put in with support and communications. A lot of urgent background work must happen so the right decisions can be made for a secure future.

#### *Staff Comment:*

*The Property and Services Officer meets with the displaced tenants on a weekly basis and will continue to do so. Margaret Scrimgeour brought care packages prepared by the Rural Women Support Trust for our displaced tenants on Monday 31 July 2023.*

### Safer Streets (Beach Road)

A workshop has been scheduled for Monday 11 September with relevant staff and community members to make a plan forward in addressing the safety concerns relating to the section of Beach Road between Waihi Beach School, the Waihi Beach Community Centre and the RSA.

### Browns Road Pedestrian

The Browns Road pedestrian refuge has been installed even though the Board resolved for this not to happen due to the Pensioner Housing residents not wanting it to go ahead. Further information relating to this item is available within the Infrastructure Report of this agenda.

### Long Term Plan (LTP) Workshop

On Monday 17 July 2023 Board members met with Council staff to discuss priority projects for the Long Term Plan. Priority projects highlighted (in no particular order) were:

1. Waihī Beach Stormwater;
2. Wilson Road Parking;
3. Bespoke Climate Change Adaptation – Waihī Beach;
4. Safer Streets (Beach Road);
5. Elder Housing;
6. Waihī Beach Library and Service Centre; and
7. Waihī Beach to Athenree Walkway.

The LTP is the opportunity for the Community Board to have input into the projects and funding for the next 10 Years. If a project or work programme with funding allocations do not get into this process, they wait for another three years. This also provides the opportunity for FINCOs to be allocated if the project is new.

This brings up the discussion regarding where FINCOs for Waihī Beach have gone, and how the community get improvements to the existing infrastructure. We would like more attention given to the maintenance program and upgrades. Waihī Beach pays a huge contribution in rates and the new land values almost doubling; we will be paying a lot more roading rates.

**10.2 WAIHĪ BEACH COMMUNITY BOARD COUNCILLOR'S REPORT – AUGUST 2023****File Number:** A5620197**Author:** Anne Henry, Councillor**Authoriser:** Adele Henderson, General Manager Corporate Services**RECOMMENDATION**

That the Councillor's report dated 14 August 2023 titled 'Waihi Beach Community Board Councillor's Report – August 2023' be received.

**UPDATES**Stormwater Management

Council's operations staff are continuing with ongoing maintenance and repairs of the stormwater network after the horrific event of 29 May 2023.

Other Council staff, Waihi Beach community, the RSA, together with Board members and Councillors, still meet regularly with those who have been displaced from their homes. Together we are exploring possible solutions for safer housing and improved stormwater management for our beach communities.

Representatives from Te Whānau a Tauwhao ki Otawhiwhi, Waihi Beach Storm Water Action Team (SWAT), Waihi Beach Community Board Members, Katikati-Waihi Beach Ward Councillors, the Mayor and Council staff in the Utilities Team, met on Friday 21 July 2023, to discuss recent events and some long-standing issues with stormwater and the management of it.

At this meeting the stormwater network was broken down into stormwater flow paths. Each path was reviewed, which, unsurprisingly, resulted in a long list of areas needing attention. Those areas of work were prioritised, and a project list of work that could be completed during the 2023-2024 year was created. This list will be presented to Council's Projects & Monitoring Committee on 8 August 2023, with the intention to request additional funding for 2023-2024 financial year. The remaining items on the list will inform the Long Term Plan 2024-2034, as they address long term stormwater management requirements.

### Annual Plan (AP) 2023 -2024

The Annual Plan/Long Term Plan Committee recommend Council adopt the Annual Plan 2023/24, following completion of the district properties revaluations process and the further consultation in relation to amendments made after a stringent review of Council's financial contributions model.

Property Ratable Valuations have been posted and QV, our appointed Valuer is in the process of receiving and assessing submissions based on the new rateable values.

Council's financial model for new development has been review internally and is now with developers across the district. That work is also progressing through the submissions and hearings stages for the revised financial contribution model for all new development across the district.

The results of submissions came before the Councillors at the Annual Plan/Long Term Plan Committee Meeting on 10 August 2023. At the time of writing this report the meeting had not been held. I will provide a further update at the Community Board meeting.

### Long Term Plan (LTP) 2024 -2034

The first consultation phase of Tō Wāhi – Your Place for the 2024-2034 LTP review has just finished. Now 'what was heard and submitted' is in preparation for Councillor's to reflect on leading into the next phase of the LTP. Councils approach for this consultation had a strong focus on 'community voice' being gather by the community. Twelve neighbourhoods across the district were asked to select their preferred method to engage and which focus questions they would engage with their community about. The approach of each neighbourhood group varied, but overall has provide the most feedback ever with 30,195 responses.

This feedback is to be received at the Annual Plan Long Term Plan Committee meeting on 25 July 2023 and the agenda can be found [here](#). This group will continue to collaborate with their communities to gather other information relevant to them leading into the next LTP.

Live Well Waihi Beach is the group engaged to gather thoughts and views from Waihi Beach communities. During June, on one sunny Saturday in front of the surf club they held a fun day of games with food to do just that.

### Roadside Spraying

Western Bay of Plenty District Council had advised, through the Katikati Advertiser on 29 June 2023, that from March 2023 to 2024, the District wide Roadside Spray Programme for weed control was in progress where it was required, for local roads and State Highways. The main target areas for containment of pest plants are roadsides and

drains, with the chemicals to be used being, Glyphosate, Metsulfuron and Tordon Brushkiller.

Since Council advertised, I have received several requests for Council to explore alternative products that are more eco-friendly for our environment and wildlife, and more specifically to replace the use of glyphosate.

### Community Water Fluoridation for New Zealand

The Health (Fluoridation of Drinking Water) Amendment Act 2021, which came into effect in December 2021, allows the Director-General of Health to direct local authorities to add – or not to add – fluoride to a drinking-water supply. This enables a nationally consistent approach to community water fluoridation.

Any local authority that receives a direction to fluoridate one of its drinking-water supplies must take all practicable steps to ensure the specified level of fluoride is present in that supply. Local authorities may also proactively choose to start fluoridating any un-fluoridated drinking water supplies and must continue with any fluoridation of drinking water supplies that existed before the amendment came into effect.

The Director-General has begun this staged directive to fluoridate community water supply to the first 14 local authorities, of which our Council is one. Western Bay of Plenty District Council has 9 drinking supply plants across the district. This directive at this stage only applies to two of them. They are Katikati and Athenree drinking water supply plants.

The Ministry of Health state, by fluoridating the first 14 Councils drinking-water supplies it will increase the number of New Zealanders receiving fluoridated drinking-water from 51 percent to around 60 percent.

On 14 June 2023 the Annual Plan/Long Term Plan Committee recommended that Council seek an exemption from the requirements to add fluoride to Athenree and Katikati drinking water supply. A submission was prepared and sent to the Ministry of Health on 19 June 2023. The letter was sent on 19 June 2023 to the Ministry of Health and that letter will be made publicly available through the Council agenda on 30 August 2023.

The minutes from Council meeting can be found [here](#).



**10.3 WAIHI BEACH COMMUNITY BOARD GRANT APPLICATION – AUGUST 2023****File Number:** A5633564**Author:** Pernille Osborne, Senior Governance Advisor**Authoriser:** Greer Golding, Governance Manager**EXECUTIVE SUMMARY**

The purpose of this report is to enable the Waihi Beach Community Board to make a decision regarding the application for Community Board Grant Funding as applied for by Sustainable Waihi Beach.

**RECOMMENDATION**

1. That the Senior Governance Advisor's report dated 14 August 2023, titled 'Waihi Beach Community Board Grant Application – August 2023', be received.
2. That the Waihi Beach Community Board approve the grant application from Sustainable Waihi Beach for \$1,500 to assist with costs relating to the proposed launch event for the Community Beach Clean Pods. This grant will be funded from the Waihi Beach Community Board Grants Account, subject to all accountabilities being met.

OR

That the Waihi Beach Community Board do not approve the grant application from Sustainable Waihi Beach.

**BACKGROUND**

The Waihi Beach Community Board has funding of \$5,140 available for disbursement to community organisations for the 2023/2024 financial year. The balance as of 14 August 2023 is \$5,140.

**Sustainable Waihi Beach** has submitted an application for \$1,500 to assist with costs relating to the proposed launch event for the Community Beach Clean Pods.

The Community Beach Clean Pods is an initiative to enable the general public to undertake mini beach cleans when visiting Waihi Beach. This kaupapa reflects 'He oranga taiao, he oranga tangata'.

This also sits well under Sustainable Waihi Beach's strategic plan.

The event overview can be found as **Attachment 1** to this report.

**ENGAGEMENT, CONSULTATION AND COMMUNICATION**

<b>Interested/Affected Parties</b>	<b>Completed/Planned Engagement/Consultation/Communication</b>
Sustainable Waihi Beach	The applicant will be advised of the outcome of their respective Grant Application.

**FUNDING/BUDGET IMPLICATIONS**

<b>Budget Funding Information</b>	<b>Relevant Detail</b>
Community Board Grant Funds	<p>The Community Board will consider applications for distribution of grant funding before the end of the financial year.</p> <p>Annual Budget      \$5,140</p> <p>Current Balance      \$5,140</p>

**ATTACHMENTS**

- Sustainable Waihi Beach Event – Proposed Launch of Community Beach Clean Pods**  





## **SUSTAINABLE WAIHĪ BEACH EVENT PROPOSED LAUNCH OF 'COMMUNITY BEACH CLEAN PODS'**

### **OVERVIEW:**

**Sustainable Waihi Beach was launched on 10 September 2022 with a high-profile opening ceremony which Ambassador RT Hon Helen Clark attended along with other dignitaries, Waihi Beach School, Te Whānau a Tauwhao, Torisum Bay of Plenty, Sustainable Bay of Plenty and WBOPDC.**

**To mark the occasion Sustainable Waihi Beach has been working diligently with the Western Bay of Plenty District Council for the last 6 months to put in place something unique to Aotearoa.**

**We would like to be able to launch an initiative to enable the general public to undertake mini beach cleans when visiting our pristine beaches. This kaupapa falls under 'He oranga taiao, he oranga tangata' | 'A healthy environment, a healthy people'.**

**This also sits well under Sustainable Waihi Beaches strategic plan, under the Taiao | Environment Pillar and also it hits a number of the UN Sustainable Development Goals.**

**The idea of a static beach clean station evolved and after much research, we discovered similar A-boards in the UK have proved to help clean up a local community not just through using the stations but raising awareness of litter and plastic pollution and giving everyone the tools they need to clean up the planet. In the UK some areas have shown a 60% drop in litter in their community. <https://2minute.org/Stations>**

**The litter stations that the 2 Minute Foundation designed were not fit for purpose in New Zealand with our erratic and eventful weather systems, and we needed to look at something substantial in structure**



### Ipu Rāpihi | Beach Bucket branding

Working closely with Wayne Stevenson, our local handyman, we decided to look at a prototype bucket proposal where a wooden unit could be erected in the vicinity of a) beach access and b) a council rubbish bin. The brief for the unit's design was to build them, considering the local environment and not making them too intrusive as they would be sited on reserve land.

Sustainable Waihi Beach has been granted funding to support the project through the WBOPDC Environmental Fund and the 5 pods have been built, with branding put in place. These units will be of national significance, encouraging the community and visitors alike to engage in not only beach cleans, but if successful we will roll these out into green spaces such as reserves.

There are 5 agreed sites to trial these across Waihi Beach, ensuring we position them near beach accesses and also with the facility of a rubbish bin.

- Beach Access 3 – North End
- Accessible Beach Access – North End
- Beach Access 10 – Brighton Reserve
- Beach Access 29 – Tuna Avenue
- Anazc Bay East of the toilet block (Heritage NZ have agreed on this site)

### DRAFT EVENT PROPOSAL

- Event Date: Sun 01 October 2023 from 10 am – 1 pm
- Venue: Waihi Beach Surf Lifesaving Club
- Target Audiences: Waihi Beach, Waihi Beach visitors, Tauranga, Auckland and Waihi communities

Agreements in place to promote the launch through Events and Promotions, Keep NZ Beautiful, Envirohub, Western Bay of Plenty District Council, Social Media including SWB/LWWB Facebook pages, RSA Newsletter etc

**Event outline:**

- **Event Objectives – To hold an event that inspires the community to be aware of and care for precious toanga | treasures. To be able to work cohesively with all of our community and be proud to come together as a sustainability-minded community pushing this nationally significant kaupapa.**
- **To get people outdoors and challenge them to make a difference and achieve a goal and help our tamariki, the ngā rangatira mō āpōpō | leaders of tomorrow work collaboratively to share the sustainability message; that it is everyone's collective responsibility to become involved. The event is multifaceted, which allows for a varied community audience and involvement.**
- **To work collectively with Te Whānau a Taowhao, Waihi Beach Surf Life Saving Club, Waihi Beach School, Envirohub, and the Department of Conservation.**
- **To generate awareness of Sustainable Waihi Beach and our Kaupapa.**

**PROPOSED EVENT OUTLINE**

- **Reon Tuanau to formally open the Community Beach Clean Pods with Kōrero and Karakia**
- **Waihi Beach School Kapahaka**
- **Student leader Layton Smith and Ipu Rāpihi Kaitiaki Kōrero**
- **Kenrick from Rake Healing to produce a Sand Art Creation throughout the day**
  - **Sustainable Waihi Beach Logo 30m**
  - **Western Bay District Council Logo**
  - **Slogan/Message #nomorenurdles #plasticfreewaihibeach (to be decided)**
  - **Sand art lesson for kids and families on the day equipment provided including assisting with the giant kororā logo, filling in with driftwood and black sand from Bowentown Beach.**
- **Sustainably-themed Sandcastle competition (Idea from the school)**
- **Sausage Sizzle, Pizza and Hydro Hub**
- **Sustainable Coastlines Beach Clean – no more nurdles**
- **DOC Biodiversity Ranger Trailer – Sea Creatures**
- **Envirohub Free Movie – 2040**

**BUDGET \$4000**

**Rake Healing Art – \$3000 + GST**

**Food for Pizza and Sausage Sizzle \$400**

**Prizes for Sand Castle Comp \$150**

**10.4 PROJECTS AND MONITORING COMMITTEE UPDATES – WAIHĪ BEACH LIBRARY & HUB REVISED CONCEPT PLAN, AND WAIHĪ BEACH STORMWATER**

**File Number:** A5625625

**Author:** Pernille Osborne, Senior Governance Advisor

**Authoriser:** Greer Golding, Governance Manager

**EXECUTIVE SUMMARY**

This report has been prepared to provide the Waihi Beach Community Board with an update relating to two key priority projects:

1. The Waihi Beach Library & Hub Revised Concept Plan; and
2. Waihi Beach Stormwater.

At the Projects and Monitoring Committee meeting held Tuesday 8 August, the Committee considered two reports relating to the above projects.

**BACKGROUND**Waihi Beach Library & Hub Revised Concept Plan

The first report provided the Committee with an update on the status of the Waihi Beach Library and Community Hub Project, including the revisions to the concept design that reflected the direction provided by Council.

The full report can be found on pages 28–46 of the [agenda](#).

Following consideration of the Project Manager's report, the Projects and Monitoring Committee passed the below resolution on 8 August 2023:

**RESOLUTION PMC23–3.2**

Moved: Cr A Henry

Seconded: Mayor J Denyer

1. That the Project Manager's report dated 8 August 2023 titled 'Waihi Beach Library & Community Hub Revised Concept Plan' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Projects and Monitoring Committee approve the Waihi Beach Library & Community Hub Revised Concept Plan and agree to proceed with the full design.

**CARRIED**

Waihi Beach Stormwater

The second report provided the Committee with an overview on the steps staff had taken following the most recent rainfall event on 29 May 2023, that reignited the flooding conversation at Waihi Beach.

The full report can be found on pages 47-63 of the [agenda](#).

Following consideration of the Asset and Capital Manager's report, the Projects and Monitoring Committee passed the below resolution on 8 August 2023:

**RESOLUTION PMC23-3.2**

Moved: Cr M Murray-Benge

Seconded: Cr A Henry

1. That the Asset and Capital Manager's report dated 8 August 2023 titled 'Waihi Beach Stormwater' be received.
2. That the report relates to an issue that is considered to be of medium significance in terms of Council's Significance and Engagement Policy.
3. That it be noted that projects with a project complexity scale of 1 are a mixture of minor capital, operational and investigation and that these will be progressed over the 2023/24 year.
4. That for Complexity Scale 2 the Committee approves progressing as priority projects the initial design of all large capital works set out in the table below,

No	Project Name				Initial Design Cost (2023/24 FY)	Catchment	Estimated complete design & consenting
1	One Mile	Creek Flow			\$50,000	1-Mile Creek	3 Yrs
	Improvements						
7	Earth Dam	-	Capital		\$150,000	1-Mile Creek	3 Yrs
	Improvements						
5	Attenuation in Upper Catchment of One Mile Creek				\$20,000	1-Mile Creek	3 Yrs
21	Darley Drain Outlet Improvements - Retaining Wall Renewal				\$30,000	Darley Drain	2 Yrs
32	25 Wilson Road Improvements				\$10,000	2-Mile Creek	1 Yr

36	The Crescent Rd Runoff Management	\$30,000	2-Mile Creek	1 Yr
46	Ōtawhiwhi Drain	\$50,000	Ōtawhiwhi/Bowentown / Pio Shores	3 Yrs
54	On Call Pumps with Dedicated Wet Wells to Protect Properties from Flooding	\$10,000	Ōtawhiwhi/Bowentown / Pio Shores	1 Yr
50	Raising Gully Traps in Flood Zone	\$30,000	All Catchments	2 Yrs (completion)

5. That for Complexity Scale 3 Projects the Committee approves progressing as priority projects the high-level concept design and prioritisation as set out in the table below, noting that this will be undertaken with the Liaison Group.

No	Project Name	Catchment
5	Attenuation in Upper Catchment of One Mile Creek	1-Mile Creek
15	Improved Overland Flow Jenkinson Street	Darley Drain
16	Investigate Additional Attenuation Locations - Darley Drain	Darley Drain
17	Right angle in Walnut Ave/Marine Ave Pipe	Darley Drain
22	Upper Catchment Attenuation - Darley Drain	Darley Drain
23	Maranui Catchment Re-Diversion	Darley Drain
24	New Pipe - Walnut Ave	Darley Drain
25	Darley Drain Outlet Improvements - Second Outlet	Darley Drain
26	Pump Station at Walnut Ave	Darley Drain
29	Pipe Beach Road to Marine Ave Boardwalk Drain	Darley Drain
29a	Investigate the Use of Beach/Marine Ave Council Reserve for Stormwater Relief	Darley Drain
35	Improvement of Flowpath through Coronation Park	2- Mile Creek
37	Two Mile Creek Upper Catchment Attenuation	2-Mile Creek

38	Otto Road SW PS/Reticulation	2-Mile Creek
62	Shaw Road Pump	2-Mile Creek
69	Pipe Didsbury Street Drain, Edwards St Pump	3 Mile Creek

6. That it be noted that the cost of progressing as a priority the Complexity Scale 2 and 3 projects as set out in the tables will be funded by bringing forward funding from within the LTP.
7. That the extension to the Two Mile Creek bank protection works upstream to the Te Mata block be approved subject to landowner sign off and an approved resource consent variation at an approximate cost of \$1,000,000 funded from the existing 2 Mile Creek Budget.

**CARRIED**

## 10.5 INFRASTRUCTURE GROUP REPORT – WAIHĪ BEACH COMMUNITY BOARD – AUGUST 2023

**File Number:** A5567069

**Author:** Tracy Harris, Executive Assistant, Infrastructure Group

**Authoriser:** Gary Allis, General Manager Infrastructure Group

### EXECUTIVE SUMMARY

This report provides specific information on infrastructure activities of interest to the Board.

#### RECOMMENDATION

That the Executive Assistant, Infrastructure Group's report, dated 14 August 2023 titled 'Infrastructure Group Report – Waihi Beach Community Board – August 2023' be received.

### ROADING

#### Transportation – Waihi Beach Community Roothing

*Description:* Develop and implement the Community Roothing Plan approved by the Waihi Beach Community Board.

Waihi Beach Community Board Roothing Current Account				\$
<b>Current Account Opening Balance 1 July 2022</b>				<b>\$347,819</b>
Allocation for 2022/23				\$144,900
Interest for 2023 (to be confirmed)				\$17,309
<b>Subtotal</b>				<b>\$510,028</b>
Committed Projects	2022 Spent \$	2023 Spent \$	Status	\$
Beach Road pedestrian refuges (design & install)	\$11,493		Design Complete	-
Athenree footpath			Complete	\$56,665
Seaforth Road shared path			Complete	\$99,544
Dillion Street shared path bridge		\$102,808	Construction	\$240,000
Seaforth Road Bowentown shared path			Complete	\$42,488
Albacore reserve path			Design	\$55,000
<b>Committed Projects Total</b>				<b>\$493,697</b>
<b>Forecasted Current Account Closing Balance 30 June 2023</b>				<b>\$16,332</b>
Non-Committed Projects	Priority	2022 Spent \$	Status	\$
Waihi Beach gateways project	1		Consultation	TBA



**Athenree Road Foot Path Connection - from Montessori Preschool to the New Residential Development**

*Description:* A request was made via public forum at the Waihi Beach Community Board meeting held 19 April 2022 for an additional footpath between the Montessori preschool, to connect with the neighbouring developments footpath.

*What's Happened:*

The Board discussed funding the footpath, based on a very rough cost estimate provided by the Roading Engineer on the night of 19 April 2022.

Roading has recently removed the previously arranged subcontractor from this work due to several professional concerns.

*What's Next:*

All works have been completed.

**Beach Road Pedestrian Refuges**

*Description:* 2 x Pedestrian Refuge installations on Beach Road, near Browns Road and the pensioner units.

*What's Happened:*

Numerous requests have been raised for safe crossing facilities across Beach Road, for the benefit of school based pedestrians and pensioner unit residents.

Initially the Board resolved to fund the design and installation of both pedestrian refuges.

Browns Road Pedestrian Refuge

Further investigation indicated that the 'Browns Road' location would be prohibitively expensive to fund due to the unforeseen amount of road widening, and the kerb and channel works that need implementing to allow sufficient space for the refuge. The Board was advised however, felt strongly about the importance of this project, and therefore did not want to have it removed from the Waihi Beach Community Board Roading Priority List. The Board requested for further detail and costings (including options) to be presented to the Board at an upcoming workshop.

Pensioner Unit Pedestrian Refuge

The installation of the refuge at 55 Beach Road, adjacent to the pensioner units, has been installed after somewhat of a misunderstanding with the Contractor. Notwithstanding this, it has already received a number of favourable comments and seen to have provided traffic calming enhancement on this section of road.

The Board will not be requested to pay for this refuge, due to the direction provided at the Waihi Beach Community Board meeting held 12 December 2022.

*What's Next:*

Due to the 'Browns Road Pedestrian Refuge' project being high priority for the Board, further conversations are scheduled to take place at the 11 September Community Board workshop to define and clarify the appropriate process for addressing this project, noting

that it sits alongside a wider 'safer streets' conversation. Appropriate staff will be in attendance to facilitate the discussion.

### **Town Centre Development – Wilson Road to Edinburgh Street**

*Description:* Progress the shared path from Wilson Road to Edinburgh Street with a bridge over Two Mile Creek.

*What's Happened:*

Boffa Miskell have developed a concept design which includes alterations to the Wilson Road carpark, a shared path, and the development of a carpark on 37 Edinburgh Street.

*What's Next:*

The concept plans have been presented to Council.

This project is currently on hold as the Board's uncertainty on the layout, and consideration to alternative parking options are still under discussion.

### **Dillon Street Shared Path Bridge**

*Description:* The Board have resolved to construct an additional shared path bridge to support and encourage alternative modes of transport. The bridge is to be located on Dillon Street, immediately adjacent to the existing 2 Mile Creek bridge.

*What's Happened:*

Bridge It NZ have been engaged by Council to design a cost-efficient shared path bridge across Two Mile Creek to enhance and encourage safer alternative transport use.

*What's Next:*

Bridge It NZ have finalised the design. It is anticipated that the installation will be completed prior to Summer 2023.

## **ASSET & CAPITAL**

### **Stormwater – Waihi Beach Pio Shores**

*Description:* Investigate options to reduce flooding in Pio Shores in consultation with the Pio Shores Association, obtain a Resource Consent if required and implement the solution.

*What's Happened:*

The project comprises upgrading of the existing stormwater pumpstations at Papaunahi Street and Boulevard North that are currently pumping to the dune basins. This is based on the infiltration assessment carried out by GHD and modelling of the network by Tonkin & Taylor. The design flows correspond to a safe maximum infiltration rate. An additional protection against overtopping of the basins during prolonged pumping includes a level sensor at each basin that will stop the pumps once the free Board level is reached.

Waiotahi Contractors have finished the physical installation of the upgrades and commissioned the two pumpstations. The pumpstations have been commissioned, with Papaunahi Pumpstation being fully operational, Bowentown North Pumpstation is partially operational due to weather issues.

*What's Next:*

Working with stakeholders to resolve issues with Bowentown North Pumpstation to get it fully operational.

**UTILITIES****Two Mile Creek**

*Description:* Erosion protection of the banks of Two Mile Creek.

*What's Happened:*

After receiving the go ahead from Bay of Plenty Regional Council to allow pre-start works, Beach contractors have mobilised and set up site office at 37 Edinburgh Street, which will be our site access to the creek. A Section of Te-Mata reserve has also been sealed off, this area will be used to store dry mulch which will be generated from removal of vegetation from the creek. Works on the construction access ramp, pump set up and installation of coffer dam has progressed significantly well, and it is envisioned to construct some sections of rock revetment starting from Lot 26 Wilson road before start of fish migration period.

In a positive development, the Regional Council has kindly provided relaxation on the fish migration period, granting us an additional month to carry out the physical works in the creek. As a result, the revised stand down period now spans from 1 August to 31 October (originally 1 August to 30 November). This generous accommodation allows us an extra month to re-mobilise and complete some sections from November Till Mid- December without compromising the natural migration patterns of the fish.

*What's Next:*

The works will be stopped by end of July 2023 and the contractor will demobilise from the site for the Fish Migration period, which is scheduled to take place from 1 August to 31 October 2023. After the migration period, the Beach Contractors plan to reestablish on the site from the beginning of November to complete physical works for certain properties before demobilising again. Prior to 14 December, the contractors will demobilise once more for the holiday stand down period. The remainder of the works is intended to be completed starting in February 2024, when the Beach Contractors will mobilise on site for the final time.

**Storm Event**

*Description:* Over the summer period Waihi Beach has experienced a record amount of rain. With a years' worth of rain falling in the last 6 month period. Generally, the ground water tables are high, and the soils are saturated this has resulted in Waihi Beach experiencing several flood events over the past 12 months.

The Monday 29 May flood event was one of the more significant rain events estimated at over a 1% AEP Event (has 1% chance of happening on any given year).

- The northern area of Waihi beach (between two-mile and one-mile creeks) were affected the most.

- At the dam a total of 91.4mm of rain was recorded for the day, with 67mm of rain recorded in the one hour period between 1pm and 2pm.
- 27 people were evacuated including residents from 11 elder housing units and two families from local holiday parks.

Although the stormwater system worked as designed, it is not designed to cater for these large infrequent storm events, which saw widespread flooding through across roads, private properties and in some cases into private dwellings. Within hours of the rain stopping the stormwater system had returned to normal levels.

*What's Happened:*

In 2014, Council ran a project with the Waihi Beach community to look at all stormwater issues at Waihi Beach, identify potential solutions and provide funding in the Long Term Plan where required. Council was aware that the flood risk at Waihi each could not be entirely removed however, a sustainable and cost-effective plan to reduce the flood risk for as many properties as possible, was created with the community's agreement. This resulted in agreed levels of service and Council offering to assist people to raise their homes if they lived in a floodable area. The 2015 LTP included funding for \$15.996M of stormwater infrastructure capital projects, not including renewals. The 2021 LTP has an additional \$3.678M allocated to stormwater infrastructure capital projects bringing the total funding available over the 10-year period to \$19,674M.

Council have committed to collaborating with the Waihi Beach community through a liaison group "Waihi Beach Stormwater Liaison Group" consisting of staff, the Community Board, Waihi Beach SWAT representatives and iwi representative from Te Whānau a Tauwhao (hāpu of Ōtawhiwhi Marae). The purpose of this group is to:

- Address maintenance issues, both perceived and actual.
- Provide a risk-based approach to stormwater management at Waihi Beach.
- Address flooding issues in line with Councils Levels of Service.
- Improve community awareness and resilience on stormwater issues and flood risks.
- Better understand the long-term risk to the community and long-term potential solutions.
- Recommend priority projects for early delivery of large capital projects to address flooding issues.

The Liaison Group had their inaugural meeting on 21 July 2023.

Elected members directed staff to investigate an accelerated stormwater work program at Waihi Beach. To date, Council staff have considered community feedback and compiled a list of capital projects, maintenance tasks, community communication and process reviews which has now been reviewed by the liaison group.

With regards to work current focus has been on:

- Establishment of the Liaison group and accelerated stormwater management programme
- Undertaking two mile creek erosion works, A consent variation is currently being prepared to certify new drawings highlighting how the rock revetment structure would be tied to the existing banks.
- Recent stormwater modelling at Waihi Beach has been completed which will provide guidance throughout the decision-making process
- Completing reactive maintenance works based on community feedback

#### *What's Next:*

The accelerated list of projects will be presented to the projects and monitoring committee meeting on the 8 August 2023

Projects on the list have been given a project complexity scale as follows:

1. Projects with a project complexity scale of 1 are easily implemented and can be funded within existing capital works and operational budgets. It is recommended these projects are implemented now.
2. Projects with a project complexity scale of 2 are more complex, will require some consenting but do not have any inter-dependencies with other large[1]scale projects. It is recommended design works are started on these projects. These projects are all planned projects in the LTP, with the exception of The Crescent stormwater runoff investigation and the raising of gullies above the flood zone.
3. Projects with a project complexity scale of 3 are complex and inter-dependent. Design for these projects should be undertaken together with some project prioritisation in place. It is recommended Council progress to concept design for these projects and a prioritisation framework be established with the community Liaison Group.

It will be recommended that additional funding is required to progress projects with a complexity scale of 2 to the design stage. And that Additional funding is required to progress all projects with a complexity scale of 3 to concept design and project prioritisation stage. It should be noted further funding will be required in future years for design and implementation and will need to be reviewed as part of the 2024/35 Long Term Plan.

## **RESERVES**

### **Broadlands Block (now known as Te Mata Reserve)**

*Description:* Volunteers maintaining Te Mata Reserve have approached the Community Board with a request for funding to assist with some of the larger maintenance items within the reserve.

#### *What's Happened:*

- Te Mata Community group working bees have been occurring.

- The mowing schedule has been updated to reflect an improved level of service.
- The reserve has helped manage the significant amount of rainfall that has occurred this year.

*What's Next:*

- The group is actively trying to attract new members. There is a project underway to grow a volunteer base during community days at Waihi Beach and via community communication channels. The Reserves and Facilities Volunteer Co-ordinator will assist the group in building capacity.
- Community volunteers and Waihi Beach School will continue with working bees to release weeds away from native plants.
- A joint environmental programme with BOPRC & WBOPDC is being prepared with the Groups' input.

**Waihi Beach to Athenree Crossing (Walkway/Cycleway)**

*Description:* Project planning to construct a walkway/cycleway crossing between Waihi Beach and Athenree.

**Waihi Beach to Athenree Crossing (Walkway/Cycleway)**

*Description:* Project planning to construct a walkway/cycleway crossing between Waihi Beach and Athenree.

*What's Happened:*

- Engineering and environmental reports are completed, pending staff review/feedback.
- A hui with Tangata Whenua to complete the concept design draft (for further community feedback) has been delayed due to other commitments and expect to get this completed before the end of June.

*What's Next:*

Once the initial draft concept plan hui has been held and the concept confirmed, feedback will be sought from the Board and other stakeholder groups. This will be an iterative process but when it is concluded, it is proposed that public feedback is sought through a new round of engagement, prior to the lodging of the resource consent application. The reason for this – it builds a stronger application because the level of engagement is greater and is more likely to achieve the desired resource consent decision outcomes for the affected communities. Once this has concluded and any changes made, the resource consent application will be lodged as a fully notified process sometime later in 2023.

**Waihi – Waihi Beach Cycleway***What's Happened:*

Following the recent severe weather bomb that caused flooding at Waihi Beach, the Dam Loop trail access remains closed on the northern side but open on the southern side to access the trig Trail (from Ocean View Road). Major repair is needed to the large wash-

out at the northwest corner of the reservoir and a resilient repair is currently being designed to ensure that it will withstand future weather events.

Construction will be undertaken as soon as possible but this side of the dam loop trail needs to remain closed for now.

- **Forest Loop Trail:** The main northern section of the forest loop trail remains closed while repairs are being undertaken. Following the May 29 storm event, trail access is now restored to the second Matariki lookout platform
- **The Trig Trail** has now been repaired with access only from the Ocean View Rd side of the dam loop trail.
- Note that both trails withstood the earlier storm events – Tropical Cyclone Hale, Auckland Anniversary weather bomb and Tropical Cyclone Gabrielle.
- **Dam carpark and driveway** repairs are underway. The intention is to fully restore access and parking.
- The intention is that all repairs within the water reservoir reserve/catchment area described above will be completed over winter in time for the holiday season.

## Tourism Infrastructure Funding Project (Star Gazing Platforms)

Platform 1 at the Trig is complete/in use. Platform 2 is now accessible again following track access damage, with seating and signage to complete it, refer map below. Construction of a final (third) platform has been delayed due to the May 29 storm event focusing construction/repair resources elsewhere but will be completed in the coming months. All three platforms aim to cater to future Matariki events and will include seating and signage.



## Forest Loop to Boundary with Hauraki District Council

Trail Investigations into a new route (to Waihi) from the Forest Loop Trail to the boundary (and then via DOC land and private property to Heard Road and Waihi) are being



investigated with private property owners and iwi. Hauraki District Council is supportive of the process. There is no funding in place yet for this connection.

### **New Shared Path Connection**

Staff have found a potential alternative route for a shared path to connect to the forest loop boundary at the top of the catchment reserve (and therefore to a future connection to Waihi). This new route will provide a wider, safer trail connection for shared use (cyclists and pedestrians). There is no Council funding allocated to this new route, but an application has been made to the MBIE Tourism Infrastructure Fund Round 7.

## **OPERATIONS**

### **Waihi Beach Library Update**

*Description:* Updated designs to being developed to lesson scope.

*What's Happened:*

Council have agreed to proceed in accordance with Resolution C22-5.22, on 11 August 2022, with the design, through to building consent with a further \$250,000 allowed for to complete the Design and Engineering costs in 2023/2024. At the Annual Plan workshop 22 December 2022, it was agreed that funding be retained, but design and scope would need to be revisited. This project will now align with the existing LTP funding/timing for delivery.

*What's Next:*

The Projects and Monitoring Committee will be presented with the updated concept plan at their meeting scheduled 8 August 2023.

### **Establishing Community Resource Recovery Centres**

*What Happened:*

The feasibility study into Community-led Resource Recovery for the current recycling centres went to Council on 7 March 2023.

*What's Next:*

Staff are currently working with Envision to progress the recommendations and continue conversations with community groups and Tangata whenua.

### **Pensioner Housing**

*Description:* Remediation works for the 11 Elder Housing units affected by the 29 May floods.

*What's Happened:*

All tenants have been housed locally in private rental accommodation. Welfare checks continue to be carried out by Council staff.

An insurance claim has been lodged and as soon as it is approved work will begin on the four units that were least affected by the flooding. Investigation is being carried out on options for the other seven units, which have flooded once before.



*What's Next:*

Reinstatement of four units to commence as soon as insurance approved. Options are being assessed for the other seven units.

**Emergency Management**

*Description:* Support the Waihi Beach Community to be resilient in the event of an emergency.

*What's Happened:*

Follow up with relevant agencies following the flood on 29 May. Staff continue to strengthen relationships with the Community Response Teams in Waihi Beach, Bowentown and Athenree, and to keep them updated with emergency response information and warnings.

Council staff have worked with the Athenree Community Response team to see how they can better support them and are drafting a revised version of the Western Bay of Plenty Preparedness brochure for the Athenree community – waiting on publication of new tsunami maps before printing.

*What's Next:*

Continue communication between Council and the Community Response teams, to deliver preparedness messages to the community.

Work on rolling out new tsunami maps for the community will take place later in the year along with a public education campaign of what to do and where to go in response to a tsunami warning.

An updated box of resources is being created to support the Community Response Team who may end up operating in a Community Emergency Hub which includes signage.

**Solid Waste**

*Description:* Waste management that meets the needs of the community and protects the environment for present and future generations.

**PAYT Tag**

The newly designed PAYT (Pay as you Throw) tag has been introduced. The tag is performing well in the adverse weather conditions we experienced lately and break off in the designed place and fall into the hopper. A small number of customers are still getting used to attaching the tag correctly. The price increase from \$3.95 to \$4.30 from 1 July 2023 is due to increased transport and disposal cost.

**Mobile Recycling Trailers***What Happened:*

Two mobile recycling trailers continue to make their rounds in the rural part of the District on a rostered basis. The trailers visit Omanawa Hall, Te Ranga School and BP Pongakawa. The next outing and what can be recycled can be found [here](#).

*What's Next:*

Mobile trailers continue with their regular outing to designated sites using the winter hours.

### Recycling & Greenwaste Centres

*What's Happened:*

The three recycle centres continue to operate with business as usual.

WBOPDC Kerbside Tonnes	Jul- 22	Aug- 22	Sep- 22	Oct- 22	Nov- 22	Dec- 22	Jan- 23	Feb- 23	Mar- 23	Apr- 23	May- 23	June- 23	Total Tonnes
<b>Waste Tonnes</b>	359	415	394	386	402	515	496	415	433	395	404	456	<b>5070</b>
<b>Recycle Tonnes</b>	125	135	124	117	158	182	168	145	194	142	146	143	<b>1779</b>
<b>Glass Tonnes</b>	75	97	101	105	103	150	191	144	147	117	112	116	<b>1458</b>
<b>Food Tonnes</b>	32	37	47	31	45	42	53	57	42	37	27	37	<b>487</b>
<b>Total tonnes diverted from landfill – 3724</b>													
<b>Percentage of tonnes diverted from landfill – 42%</b>													

### ATTACHMENTS

1. **MAS Waihi Beach Community Board July 2023**  

<b>Action Sheets Report</b>		<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Waihi Beach Community Board	<b>Printed:</b> JULY 2023
Meeting	Officer/Director	Section	Subject
<b>Waihi Beach Community Board 12/12/2022</b>	<b>Roading Engineer</b>	<b>New Item</b>	<b>Beach Road Pedestrian Refuge - Browns Drive</b>
<b>RESOLUTION WBC22-1.11</b> The Waihi Beach Community Board request further detail and costings for the Waihi Beach Pedestrian Refuge at Browns Drive.			
<b>July 2023:</b> This MAS has been closed out as it is reported in the Infrastructure Report.			
<b>June 2023:</b> The Project is currently on hold pending further discussions between Engineering staff, Safety engineering staff, Council infrastructure management and the Community Board. The workshop is scheduled for Monday 26 June.			
<b>April 2023:</b> Further to recent discussions, the roading Engineer is in discussions with the Safety Engineering team, the school representatives and Travel Safe to pursue safety enhancement options.  Dialogue and investigations are currently ongoing.			

<b>Action Sheets Report</b>		<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Waihi Beach Community Board	<b>Printed:</b> JULY 2023
Meeting	Officer/Director	Section	Subject
<b>Waihi Beach Community Board 19/06/2023</b>	<b>Asset Management Team Leader</b>	<b>New Item</b>	<b>Petition – Waihi Beach Flooding</b>
<p>That Council accepts the petition, as presented by Mr Hickey at the 19 June 2023 Waihi Beach Community Board meeting, for consideration.</p> <p>“As ratepayers of Waihi Beach, we would like to make known our concerns about extreme flooding in our area. WBOPDC would do well to pre-empt this huge problem by clearing all drains, creeks, culverts, and catchment ponds of which most are overgrown and filled with sediment. Contact has been made with WBOPDC with little or no regard made to major problems. Our rates are very high and yet we feel we are the forgotten and neglected northern end of the region, so perhaps having this problem published might have some effect. We are thankful for the upgrade of bark in our playgrounds, disappointed to hear the library is delayed, but it is the flooding, footpaths and continual maintenance that should be a priority and is a very real and pressing issues as shown twice in recent months.”</p>			
<p><b>July 2023:</b></p> <p>Council is acting on the communities concerns of a perceived lack of maintenance. In the past 3 weeks:</p> <ul style="list-style-type: none"> <li>• Pre-rain inspections are continuing, and discussions have been held with the contractor to ensure they are undertaking the inspections correctly. Pre-rain checks that were undertaken in the past month were on the following dates; 2 June, 13 June, 19 June, 3 July.</li> <li>• Discussions are being held on the suitability of a grate for Beach Road next to the pensioner flats. If this is feasible, we will get manufacturing underway.</li> <li>• Repairs to One Mile Creek banks have been complete following erosion during recent weather events.</li> <li>• The Waihi Beach Open drain network was inspected for debris and blockages with work order issued to Downer.</li> <li>• Currently waiting for property owner permission to undertake clearance of the Jenkinson Street Open Drain to prevent the inlet from blocking.</li> <li>• Browns Drive work to stop debris from blocking the pond inlet has been issued to contractor.</li> <li>• CCTV for Wallnutt Ave and Citrus Ave areas will be undertaken week of 17 July.</li> <li>• Consultants have been engaged to undertake surveying of the Waihi Beach Dam for debris and sediment build up.</li> </ul> <p>Council has committed to collaborating with the Waihi Beach community through a liaison group “Waihi Beach Stormwater Liaison Group” consisting of staff, the Community Board, Waihi Beach SWAT representatives and iwi representative from Te Whānau ā Tauwhao (hāpu of Ōtawhiwhi Marae). The purpose of this group is to:</p> <ul style="list-style-type: none"> <li>• Address maintenance issues, both perceived and actual.</li> <li>• Provide a risk-based approach to stormwater management at Waihi Beach.</li> <li>• Address flooding issues in line with Councils Levels of Service.</li> <li>• Improve community awareness and resilience on stormwater issues and flood risks.</li> <li>• Better understand the long-term risk to the community and long-term potential solutions.</li> <li>• Recommend priority projects for early delivery of large capital projects to address flooding issues</li> </ul>			

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Waihi Beach Community Board	<b>Printed:</b> JULY 2023
-----------------------------	---	---------------------------

Meeting	Officer/Director	Section	Subject
<b>Waihi Beach Community Board 12/12/2022</b>	<b>Roading Engineer</b>	<b>New Item</b>	<b>Town Centre Development – Wilson Road to Edinburgh Street</b>
<p>The Board requested to have a copy of the Boffa Miskell Concept Plan for this project, noting that it would be useful for new members to have an onsite meeting with the Roothing Engineer (East and West).</p>			
<p><b>June 2023:</b> The Board were provided with the original Boffa Miskell draft for consideration.</p> <p>If the Board still wish to meet with the Roothing Engineer (East and West) in relation to this project, and appropriate time can be set up.</p> <p>Consultation on the Town Centre Development is continuing. THIS MAS has been closed out.</p> <p><b>April 2023:</b> Consultation on the Town Centre Development is continuing.</p>			

<b>Action Sheets Report</b>		<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Waihi Beach Community Board	<b>Printed:</b> JULY 2023
Meeting	Officer/Director	Section	Subject
<b>Waihi Beach Community Board 19/04/2022</b>	<b>Roading Engineer</b>	<b>New Item</b>	<b>Shared Path Enhancements</b>
<p>The Board confirmed the below priorities for shared path enhancements:</p> <ol style="list-style-type: none"> <li>1. Anzac Bay/Bowentown Reserve</li> <li>2. Dillon Street / 2 Mile Creek Shared Path Bridge</li> <li>3. Seaforth Road – From Dillon Street to The Loop path widening</li> <li>4. Albacore Reserve to Estuary – new path and cycle refuge on Seaforth Road</li> </ol> <p>The Board also confirmed that, if a project was ready to go before another, (regardless of the priority) they would be happy for that project to proceed.</p> <p>The Board agreed to discuss the Athenree Footpath proposal (spoken about in public forum) at a workshop once an estimated cost was presented.</p>			
<p><b>July 2023:</b></p> <ul style="list-style-type: none"> <li>• Albacore Reserve to Estuary – Staff are still waiting to hear from the contractor who has been asked to provide cost estimate and design for this length of path. The Board will be advised of progress.</li> </ul> <p><b>June 2023:</b></p> <ul style="list-style-type: none"> <li>• Albacore Reserve to Estuary – new path and cycle refuge on Seaforth Road. The contractor has been asked to provide cost estimate and design for this length of path. The Board will be advised of progress.</li> </ul> <p><b>Dillon Street / 2 Mile Creek Shared Path Bridge</b></p> <ul style="list-style-type: none"> <li>• Bridge manufacturing has now commenced. The bridge is expected to be installed prior to Summer 2023</li> </ul> <p><b>Pio Shores – New Path extending from Plom Road towards Anzac Bay</b></p> <ul style="list-style-type: none"> <li>• This pathway will be considered after the completion of the Albacore reserve works and as priorities and funding allow.</li> <li>• Further to previous effort to design and implement this pathway, this project will require consultation with the Pio Shores residents and cooperation with the Community Board.</li> </ul> <p><b>April 2023:</b></p> <p><b>Dillion Street / 2 Mile Creek Shared Path Bridge</b></p> <ul style="list-style-type: none"> <li>• Design is currently being finalised by Bridge-it NZ. It is expected that the bridge will be installed prior to Summer 2023.</li> </ul> <p><b>Pio Shores – New path extending from Plom Road towards Anzac Bay</b></p> <ul style="list-style-type: none"> <li>• No change to this project. The new Board may wish to consider options for this resolved proposal or consider resolving to remove it from the priority list.</li> </ul>			

**Action Sheets Report**

**Division:** Infrastructure Services Group  
**Committee:** Waihi Beach Community Board

**Printed:** JULY 2023**February 2023:**

- **Dillion Street / 2 Mile Creek Shared Path Bridge**  
The design process has identified an issue with particularly deep services placement below 2 Mile Creek. The bridge will require a minor design, which will mitigate the concerns with the service placement. The services can be designed around. There will be some cost variation accordingly.
- **Seaforth Road, ANZAC Bay Footpath Path Extension**  
Works have now been completed.
- **Pio Shores – New path extending from Plom Road towards Anzac Bay**  
No change to this project. The new Board may wish to consider options for this resolved proposal.

**November 2022:**

- **Dillion Street / 2 Mile Creek Shared Path Bridge**  
Bridge It NZ will finalise a design and forward to Council for acceptance. Once the design has been approved, The installation will commence in conjunction with the 2 Mile Creek Erosion Protection works.
- **Seaforth Road – From Dillon Street to the Loop Path Widening**  
The shared path has now been completed.
- **Seaforth Road, ANZAC Bay Footpath Path Extension**  
The path works have now commenced and are expected to take 2 weeks to completed due to the current weather constraints.
- **Pio Shores – New path extending from Plom Road towards Anzac Bay**  
Currently on the priority project list pending Community Board confirmation that they wish to proceed with this project. It will require consultation with the Pio Shores Residents and Ratepayers Association.

**August 2022:**

- **Dillon Street / 2 Mile Creek shared path bridge**  
Bridge-it NZ have been engaged by Council to design a cost-efficient bridge. Costs have now been presented and accepted by The Board. The installation will commence in conjunction with the 2 Mile Creek Erosion Protection works.
- **Seaforth Road – From Dillon Steet to The Loop path widening**  
Westlink have been engaged by Council to construct the path. Consultation has been completed. Works will commence when resources become available.
- **Seaforth Road, ANZAC Bay Shared Path Extension**  
The design and archaeology check for the agreed alignment has been completed with no significant concerns raised.  
This section of shared path is proposed to be constructed once the Pio Shores stormwater enhancements have been completed.
- **Albacore Reserve to Estuary – new path and cycle refuge on Seaforth Road**  
A preliminary alignment and road crossing safety enhancements have been identified. Contractor will be asked to commence works as and when the budget and resources become available.

**Action Sheets Report**

**Division:** Infrastructure Services Group  
**Committee:** Waihi Beach Community Board

**Printed:** JULY 2023

- **Brighton Reserve – Path widening**

With consideration to the other roading budget commitments and priorities, the design and hence implementation of this project is on hold

- **Pio Shores /Bowentown reserve headland – New path extending from Plom Road towards Anzac Bay**

The Board have been tasked with consulting with the Pio Shores Residents Association regarding interest and concerns for a path extension through the reserve headland area. Council staff will lend assistance as and when required.

**May 2022:**

- **Dillon Street / 2 Mile Creek shared path bridge.**

A contractor has provided rough order cost estimates and recommendations. The Board have been presented with preliminary information and resolved to fund the design and construction of the shared path bridge. The contractor has been advised accordingly. The project is currently still in design phase. A calculated cost estimate will be presented to the Board accordingly.

- **Seaforth Road – From Dillon Steet to The Loop path widening.**

The contractor has been instructed to commence shared path construction. Works are expected to commence in June 2022

- **Seaforth Road, ANZAC Bay Shared Path Extension**

The design and archaeology check for the agreed alignment has been completed with no significant concerns raised. Works will commence in conjunction with the Board's other priorities for roading account funding, as and when funds and resources allow.

- **Albacore Reserve to Estuary – new path and cycle refuge on Seaforth Road**

Contractor has been requested to present a cost estimate for implementing a new shared path and safety engineer consideration for the pedestrian refuge. Council has requested an Archaeology Authority check on this site and are still awaiting a response. Works will commence in conjunction with the Board's other priorities for roading account funding, as and when funds and resources allow.

- **Brighton Reserve – Path widening**

Preliminary feasibility enquiries have commenced.  
 Due to the expense of other project works, this project is unlikely to commence before the 2023/24 financial year.  
 This project is currently on hold until finances and resources become available.

- **Pio Shores /Bowentown reserve headland – New path extending from Plom Road towards Anzac Bay**

The Board have enquired about the feasibility of continuing a shared path through the Bowentown headland reserve, between the sand dunes and the property boundaries. The Board were advised that this project was previously considered but was met with significant resistance from the adjacent landowners. The Board have been tasked with consulting with the Pio Shores Residents Association regarding interest and concerns for a path extension through the reserve headland area.



<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Waihi Beach Community Board	<b>Printed:</b> JULY 2023
-----------------------------	---	---------------------------

Meeting	Officer/Director	Section	Subject
<b>Waihi Beach Community Board 21/02/2022</b>	<b>Roading Engineer</b>	<b>New Item</b>	<b>Wilson Road Parking</b>
<p>The Board requested the Roothing Engineer (West) make a site visit to look at options to extend parking. It was also suggested that it would be beneficial if the Deputy Chief Executive and the Strategic Property Manger were involved in these discussions, following the “walk-shop”.</p> <p>The Chairperson sought clarification on where the funding for additional parks would come from, to which he was informed that this would be through financial contributions, for example the Long Term Plan (LTP).</p>			
<p><b>July 2023:</b> Concern has been raised regarding accessibility to the enhanced car parking. Alternative options are being considered.</p> <p><b>June 2023:</b> This project is on hold, awaiting acceptance by the Community Board. A resolution in relation to this project has been included in the agenda for the Board’s consideration.</p> <p><b>April 2023:</b> Estimated costs have been received. The Board have been advised and have been asked to consider accordingly.</p> <p><b>February 2023:</b> The concept plans are due to be finalised with an estimate of the installation costs.</p> <p><b>November 2022:</b> The new Board may wish to discuss the Wilson Road car park proposal at a forthcoming workshop.</p> <p><b>August 2022:</b> Boffa Miskell have forwarded a concept design which includes alterations to the Wilson Road carpark, development of 37 Edinburgh Street into a carpark facility and a shared path and bridge between the sites across 2 Mile Creek.</p> <p><b>May 2022:</b> Council is currently planning on creating additional car parking on the vacant lot at 37 Edenborough Street upon completion of the 2 Mile creek restoration works.</p> <p>Extending the hard standing parking areas at 25 Wilson Road, in the public car park behind “the porch” may be considered in conjunction with these works.</p> <p><b>March 2022:</b> The position of Strategic Property Manager is currently unattended further to the departure of Strategic Property Manager from Council, otherwise, a meeting is yet to be arranged with The Deputy Chief Executive on this matter.</p>			

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Waihi Beach Community Board	<b>Printed:</b> JULY 2023
-----------------------------	---	---------------------------

Meeting	Officer/Director	Section	Subject
<b>Waihi Beach Community Board 29/11/2021</b>	<b>Cycleways Manager</b>	<b>New Item</b>	<b>Waihi Beach Historical Trail Information Project</b>
<p>The Board sought an update from staff (following the meeting) on the panel that MishMish was producing for the Waihi Beach Historical Trail Information Project.</p> <p><b>July 2023:</b> The fabrication is currently on hold while staff resolve feedback received from Ngāti Tara Tokunui about the generic Māori content currently included (and agreed to by Te Whānau ā Tauwhao ki Otawhiwhi) on the sign for installation at Pohutukawa Park foreshore (north of the Surf Club Reserve). Note that staff have been working primarily with Ngāti Tara Tokunui (and Te Whānau ā Tauwhao ki Otawhiwhi to a much lesser extent) in the development of the Water Catchment Reserve where it is expected that cultural interpretation features/signs will eventually be installed through the Water Catchment reserve trails network, including the new star gazing platforms.</p> <p><b>June 2023:</b> Design has been completed and staff expect the final edits/minor corrections to be completed by mid June at the latest, whereupon a copy of the design layout will be sent to the Board. The design will then be prepared for fabrication and installation. Staff expect this process to be completed over the winter months.</p> <p><b>April 2023:</b> The draft signage is completed and can be discussed with the Board at their next workshop.</p> <p><b>February 2023:</b> Following discussion with Tangata whenua, the sign design is virtually complete and is in a 'draft' stage. Staff would like to have a workshop and get the Board's feedback on the 'Draft' sign before the sign is fabricated and installed. Arrangements to attend a workshop are being made.</p> <p><b>November 2022:</b> MishMish are currently waiting for sign content feedback from local Tangata whenua – which is expected very soon. Once this has been received then a draft of the proposed sign will be circulated with the Board for feedback</p> <p><b>August 2022:</b> No change since the previous report but the focus by staff on sign delivery remains.</p> <p><b>May 2022:</b> Staff continue to press MishMish to complete this project. Several matters have impacted delivery of this project and MishMish have formally apologised. Staff will keep the Board informed as soon as any update about delivery is available.</p> <p><b>March 2022:</b> MishMish is aware of Council's priority on this project and delivery timeline remains Easter, subject to any covid/resource/supply-chain delays. Sign content from Tangata whenua &amp; historical records are being used to complete the editing, associated graphics followed by coordination to construct and install.</p>			

**Action Sheets Report**

**Division:** Infrastructure Services Group  
**Committee:** Waihi Beach Community Board

**Printed:** JULY 2023

**January 2022:**

Staff are receiving a project delivery timeline on this project from MishMish by 31 January and will advise the Board on receipt of it.  
Staff understanding is that all the sign content from Tangata whenua and the historical society has been received by MishMish, for them to complete the editing, associated graphics followed by coordination to construct and install.

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Waihi Beach Community Board	<b>Printed:</b> JULY 2023
-----------------------------	---	---------------------------

Meeting	Officer/Director	Section	Subject
<b>Waihi Beach Community Board 24/04/2023</b>	<b>Roading Engineer</b>	<b>New Item</b>	<b>Dillon Street Shared Path Bridge</b>
The Board sought clarification on when the anticipated installation would be completed, as the report did not provide specific timing.			
<b>July 2023:</b> This MAS has been closed out as it is reported in the Infrastructure report.			
<b>June 2023:</b> The bridge Contractor has recently stated that Design and consents have been completed. Fabrication is now in progress.  Installation is on schedule to be completed prior to Spring 2023.			

<b>Action Sheets Report</b>	<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Waihi Beach Community Board	<b>Printed:</b> JULY 2023
-----------------------------	---	---------------------------

Meeting	Officer/Director	Section	Subject
<b>Waihi Beach Community Board 24/04/2023</b>	<b>Operations Manager</b>	<b>New Item</b>	<b>Waihi Beach Library and Community Hub</b>
The Community Board would like to have input into the Waihi Beach Library discussion, which included the consideration of scaling down the project.			
<b>July 2023:</b> The revised scope for the Waihi Beach Library and Community Hub has gone to the Projects and Monitoring Committee meeting 8 August 2023. This will provide staff with direction on whether to proceed to full design phase. The outcome of the Projects and Monitoring Committee meeting will be provided to the Board through a separate report.			
<b>June 2023:</b> Additional scoping for the Waihi Beach Library is still underway. Waihi Beach Community Board will be involved in any discussions going forward.			

<b>Action Sheets Report</b>		<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Waihi Beach Community Board	<b>Printed:</b> JULY 2023
Meeting	Officer/Director	Section	Subject
<b>Waihi Beach Community Board 24/04/2023</b>	<b>Cycleways Manager</b>	<b>New Item</b>	<b>Waihi-Waihi Beach Cycleway</b>
<p>The Board sought clarification around a 'Plan B', if the preferred/proposed trail was unable to be obtained. They wanted to ensure that if there was an alternative route being considered that the Community Board had an opportunity to be involved in the discussion through a workshop.</p>			
<p><b>July 2023:</b> Progress on this has stalled while staff and contractors focus on trail infrastructure damaged from the 29 May weather event. Planning is expected to resume later this year. It is noted there is no funding to construct the new trail at this stage. The outcome from a Tourism Infrastructure Fund (Round 7) application towards funding this project is not yet known.</p> <p><b>June 2023:</b> The project team has identified a new route up through the water catchment to connect to the existing trails and future connection to the trail to Waihi. This new route requires a fresh planning process involving archaeological assessment and any other necessary consents. At this stage, the new route is not navigable.</p>			

<b>Action Sheets Report</b>		<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Waihi Beach Community Board	<b>Printed:</b> JULY 2023
Meeting	Officer/Director	Section	Subject
<b>Waihi Beach Community Board 24/04/2023</b>	<b>Asset Management Team Leader</b>	<b>New Item</b>	<b>Stormwater - Waihi Beach Pio Shores</b>
The Board requested further information relating to how much the Pio Shoes Stormwater project was going to cost. The funding through the Long Term Plan was different to what had been received from the contractor, so the Board would like to understand where the additional funds were coming from.			
<b>July 2023:</b> Staff undertook a stormwater information session that took place on Monday 19 June from 3pm-6pm. This MAS has been closed out.			
<b>June 2023:</b> This request has been superseded by the Stormwater information session taking place on Monday 19 June from 3pm-6pm.			

<b>Action Sheets Report</b>		<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Waihi Beach Community Board	<b>Printed:</b> JULY 2023
Meeting	Officer/Director	Section	Subject
<b>Waihi Beach Community Board 19/06/2023</b>	<b>GM Infrastructure Group</b>	<b>New Item</b>	<b>Timeline of Issues and Projects</b>
<b>RESOLUTION WBC23-4.7</b>  That the Deputy CEO/General Manager Infrastructure puts together a possible timeline of existing issues and projects regarding stormwater and housing that they will identify with various parties at Waihi Beach			
<b>July 2023:</b> The project prioritisation is being addressed through the Storm Water Liaison Group (SWAT), which includes the Community Board. A separate report is not required. This MAS has been closed out.			



<b>Action Sheets Report</b>		<b>Division:</b> Infrastructure Services Group <b>Committee:</b> Waihi Beach Community Board	<b>Printed:</b> JULY 2023
Meeting	Officer/Director	Section	Subject
<b>Waihi Beach Community Board 19/06/2023</b>	<b>Capital Projects Team Leader</b>	<b>New Item</b>	<b>Two Mile Creek Protection - Waihi Beach</b>
<p>That Council accepts the signed letter, as presented by Mrs Dell at the 19 June 2023 Waihi Beach Community Board meeting, for consideration.</p> <p>The signed letter is regarding Two Mile Creek, and the protection work of a rock revetment from 34 Wilson Road and 47 Edinburgh Street. Residents say it would be more cost effective to continue the rock revetment.</p>			
<p><b>10 July:</b></p> <p>Staff have taken note of the comments made by the residents. Staff have also had discussions with the property owners who will be affected by the current 2 Mile Creek Rock Revetment Project.</p> <p>To proceed with this project, staff will need to apply for an extension of the existing Consent and obtain approval from the property owners whose properties will be affected by the works.</p>			

**10.6 WAIHI BEACH COMMUNITY BOARD – FINANCIAL REPORT JUNE 2023****File Number:** A5609448**Author:** Ezelle Thiar, Financial Business Advisor**Authoriser:** Allan Carey, Finance Business Partner Lead**EXECUTIVE SUMMARY**

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended 30 June 2023 (**Attachment 1**).

Total operational costs are under budget year to date.

**RECOMMENDATION**

That the Financial Business Advisor's report dated 14 August 2023 and titled 'Waihi Beach Community Board – Financial Report June 2023', be received.

**GRANT PAYMENTS MADE TO DATE:**

Resolution	Description	\$
WB22-4.9	Erana Kaunga Tuhura Whānau Trust to contribute towards a planting project for Otawhiwhi Te Kohanga Reo.	909
WBC23-2.11	Approve the Grant Application from Royal New Zealand Plunket Trust to contribute towards the purchase and Installation of two heat pumps. This grant will be funded from the Grants Account, subject to all accountabilities being met.	3,500
	<b>2022/23 Total grants paid to date</b>	<b>4,409</b>

**Committed – Operational expenditure:**

Resolution	Description	\$
WBC22-1.3	Approve the purchase of a fold out gazebo from the Contingency Account.	250
WBC22-1.5	Approve \$150 from the Contingency account for the hireage of the Waihi Beach Community Centre for the Te Mata Care Group meeting. (\$130 has been spent as at 30 June 2023)	20

WBC22-1.6	Approve from the Contingency account for venue hireage costs relating to the Te Mata Care Group meetings for the next 12 months.	300
WBC23-4.5	Approve \$49.00 for the Survey Monkey fee in relation to community feedback collected to inform Waihi Beach Community Board Annual Plan submission. This will be funded from the Waihi Beach Community Board Contingency Account.	49
	<b>2022/23 Total operational commitments</b>	<b>619</b>

**2022/23 Reserve analysis:**

Resolution	Description	\$
	2022/23 Opening balance	137,417
WB20-5.11	Fund the Historical Trails project as detailed by Marilyn Roberts in the proposal to a maximum of \$10,000 from the reserve account.	(370)
WB22-2.5	Costs relating to the purchase and installation of water refill stations in Waihi Beach.	(6,357)
	<b>2022/23 Closing balance as at 30 June 2023</b>	<b>130,691</b>

**Committed – Reserves expenditure:**

Resolution	Description	\$
	2022/23 Closing balance before committed expenditure	130,691
WB17.5.3	Funding for engagement of local landscaper to provide assessment of Waihi Beach Road entranceway on current conditions and to provide recommendations.	(2,000)
WB20-3.9	Fund up to \$3,000 for meetings in relation to the Community Plan. (In progress)	(3,000)
C20-11.7	Funding for 'Live Well Waihi Beach' up to \$30,000 be funded from Waihi Beach Community Board Reserve Account. (Note: \$29,712 paid as at 30 June 2021).	(288)
WB20-5.11	Fund up to \$10,000 for Historical Trails project subject to content approval by the Community Board, prior to going live. (Note: \$6,806 paid as at 31 December 2022).	(2,824)

WB22-2.5	Fund up to \$23,045.75 (incl. GST) for costs relating to the purchase and installation of water refill stations in Waihi Beach. (Note: \$6,357 paid as at 30 June 2023)	(16,689)
WB22-3.10	Funding up to \$12,000 for additions to the Broadlands Block Shared path project, from the Waihi Beach Community Board Reserve Account.	(12,000)
	<b>2022/23 Closing balance after committed expenditure</b>	<b>93,520</b>

## ATTACHMENTS

1. **Waihi Beach Community Board – Financial Report June 2023**  

<b>Western Bay of Plenty District Council</b> <b>Income and Expenditure Statement</b> <b>For the period ended 30 June 2023</b> <b>Waihi Beach Community Board</b>						
	Year to Date				Full Year	Last Year
	Actual \$	Budget \$	Variance (Unfav)/Fav \$		Budget \$	Actual \$
<b>Direct Costs</b>						
Conference Expenses	0	1,224	1,224	☑	1,224	0
Contingency - [see breakdown below]	585	2,052	1,467	☑	2,052	17,903
Grants	4,409	5,136	727	☑	5,136	10,000
Mileage Allowance	1,083	5,136	4,053	☑	5,136	0
Miscellaneous Expenses	0	3,084	3,084	☑	3,084	0
Salaries	23,672	23,004	(668)	⊗	23,004	23,089
Inter Department Charges	36,912	36,912	0	☑	36,912	35,904
<b>Operating Costs</b>	<b>73,388</b>	<b>76,548</b>	<b>3,160</b>	☑	<b>76,548</b>	<b>84,519</b>
<b>Total Costs</b>	<b>73,388</b>	<b>76,548</b>	<b>3,160</b>	☑	<b>76,548</b>	<b>86,897</b>
<b>Income</b>						
Rate Income	83,638	76,548	7,090	☑	76,548	82,464
<b>Total Direct Income</b>	<b>83,638</b>	<b>76,548</b>	<b>7,090</b>	☑	<b>76,548</b>	<b>82,464</b>
<b>Net Cost of Service</b>	<b>10,250</b>	<b>0</b>	<b>10,250</b>	☑	<b>0</b>	<b>(4,433)</b>
<b>Contingency - breakdown</b>						
WB22-4.4 Expenses related to the "Welcome to Waihi Beach Entrance Project" Presentation in June 2022.	305			☑ Favourable Variance		
WBC22-1.5 Hireage of the Waihi Beach Community Centre for the Te Mata Care Group meeting.	130			⊗ Unfavourable Variance		
WBC23-2.9 ANZAC wreath	150					
<b>Year to date contingency costs</b>	<b>585</b>					
<b>Miscellaneous - breakdown</b>						
No transactions	0					
<b>Year to date miscellaneous costs</b>	<b>0</b>					
<b>Community Board Reserves</b>						
<b>Opening Balance - Surplus (Deficit)</b>	<b>137,417</b>					
WB20-5.11 Historical Trials project - Print House (Heritage trail map)	(370)					
WB22-2.5 Freestanding Accessible Water Fountain	(6,357)					
<b>(Decrease) Increase in year</b>	<b>(6,727)</b>					
<b>Closing Balance - Surplus (Deficit)</b>	<b>130,691</b>					

**10.7 WAIHI BEACH COMMUNITY BOARD OPERATIONAL REPORT – AUGUST 2023****File Number:** A5618767**Author:** Pernille Osborne, Senior Governance Advisor**Authoriser:** Greer Golding, Governance Manager**EXECUTIVE SUMMARY**

This report is an operational update from across Council for matters that relate to the Waihi Beach Community Board area.

**RECOMMENDATION**

That the Senior Governance Advisor's report dated 14 August 2023 titled 'Waihi Beach Community Board Operational Report – August 2023', be received.

**SERVICE REQUESTS**

This section is to provide an overview of Service Requests for the Waihi Beach Community Board area since the last meeting.

There has been one of each of the following subtypes of Service Requests raised and **completed**.

- All Water Leaks – Known Issue
- Cycleways on Reserves (not roads)
- Reserves – erosion/damage to grounds
- Duty Planner – Fences/Walls
- Parking Query
- Resource Consent Compliance
- Local Road Signs – damaged/graffiti
- Local Road – Slip/Flood/Crash/Spill (urgent)
- Reserves Public Toilets (Hygiene/Paper)
- Reserves Buildings/Tracks/Roads/Furniture
- Reserve Signs
- Reserves Vandalism/Broken Glass
- Waihi Beach Creek Flooding/Maintenance
- Wastewater General
- No Water – Known Issue

There has been one of each of the following subtypes of Service Requests raised, which are **under investigation**.

- General Health Matters/Enquiries
- Sealed Local Road – Bleeding Tar
- Vegetation (not trees) / Mowing Local Roads
- Refuse General (not bins/dumping)

The table below shows Services Request's that are higher in numbers and have a mix of statuses.

Service Request Subtype	Notes	Completed	Under Investigation/ Scheduled for Completion
All Antenna Reports	Various reports – two for flooding.	4	0
ALL Cesspit/Grill/Gutters & Rural Drains	Across Waihi Beach – 2 on Athenree Road. Various reports of blocked or flooding drains.	7	1
All Water Leaks	Across Waihi Beach – 4 on Shaw Road, 3 on Marine Ave.	17	3
Building Compliance	Across Waihi Beach – reports involving non-compliant building.	15	2
Compliance and Enforcement General	Across Waihi Beach – 1 organic rubbish dumping request.	1	1
Damaged bin – replace/repair	Across Waihi Beach – 2 on Athenree Road.	10	1
Flooding open stormwater drain/culvert (raining only)	Across Waihi Beach – various requests for flooding and blocked drains.	2	2
Building Act Compliance – General	Across Waihi Beach – reports of non-compliance	1	3
Building – general enquiry/callback	Across Waihi Beach – queries relating to Building Consents.	50	0

Consents Planning – General	Across Waihi Beach – queries relating to resource consents.	3	4
Duty Planner – general	Across Waihi Beach – general queries relating to resource consents/new buildings etc.	34	7
Kerbside general enquiry	Across Waihi Beach – various issues including rubbish blown away, damage, and bins replacement.	10	0
Kerbside Additional Bins	Two on Old Tauranga Road, two on Leo Street.	5	0
Kerbside New Property Bins	Across Waihi Beach	8	0
Kerbside lost/stolen bins	Across Waihi Beach	9	1
Kerbside missed collection	Across Waihi Beach	4	0
Kerbside PAYT issue	Across Waihi Beach	2	0
Local Roads – Tree Requests (non urgent)	Concerns with tree safety.	2	0
Sealed Local Road Surface Defects	Three reports on Waihi Beach Road – pothole/water table concerns	4	0
Pensioner Housing – Stafford Court	Mix of reports – damage/maintenance	3	0
Rubbish/Illegal Dumping and Carcasses	Across Waihi Beach – 2 reports on Beach Road.	4	1
Litter/Litter Bins/Dumping on Reserves	All on Beach Road – dumped rubbish/overflowing bins	4	0
Reserves General	Across Waihi Beach – mix of queries including walkways, maintenance, repair works, and Three Mile Creek.	12	5



Reserves – Trees	Bowentown Reserve and Waihi Beach Surf Club – concerns with trees	0	2
Roading Network General/Miscellaneous	Across Waihi Beach – mix of queries including cones. Flooding, and signs.	3	1
Urban Stormwater General Info/Request	Across Waihi Beach – a range of reports for various issues/queries, including flooding and drainage queries.	24	4
Sewage Overflow/Spill at Dump Station	Sandleigh Drive and Beach Road – sewage overflow.	2	0
Meter/Toby Issue (not leak)	Across Waihi Beach	1	3
Taste/Smell/Quality of Water	Two reports on The Esplanade	3	0
Water General	Across Waihi Beach – queries including maintenance, water bills, and leaks.	5	0

**MATTERS ARISING FROM PREVIOUS COMMUNITY BOARD MEETINGS (NOT MINUTE ACTION SHEETS)**

This section relates to any matters arising from prior Community Board meeting where a Minute Action Sheet was not raised.

<b>Date raised</b>	<b>Matter/Issue</b>	<b>Comment</b>
June 2023	Public Forum – Rock Revetment – Two Mile Creek  There was a query regarding whether the walk bridge across to Edinburgh Street was still going to be built.  The Chairperson advised that there would be more information available by the next meeting.	This particular project was put on hold pending further consultation with the Board regarding design outcomes.

**COMPLETED/OUTSTANDING MINUTE ACTION SHEETS (NOT IN INFRASTRUCTURE REPORT)**

This section relates to any Minute Action Sheets that are currently outstanding, as well as completed Minute Action Sheets since the last Community Board meeting.

<b>Date raised</b>	<b>Matter/Issue</b>	<b>Comment</b>
June 2023	<u>Survey Monkey Fee</u> That the Waihi Beach Community Board approve \$49.00 for the Survey Monkey fee in relation to community feedback collected to inform Waihi Beach Community Board Annual Plan submission. This will be funded from the Waihi Beach Community Board Contingency Account.	Noted in the financial report. <b>Minute Action Sheet has been closed off.</b>
June 2023	<u>Adoption of Community Board Standing Orders</u> That, pursuant to Clause 27 of Schedule 7 of the Local Government Act 2002, the Waihi Beach Community Board adopts the Western Bay of Plenty District Council Community Board Standing Orders for the 2022-2025 triennium as per Attachment 1 of this report by a vote in support of not less than 75% of members present and voting.	Standing Orders adopted by Community Board will be published to Council website once all Community Board's have adopted the Community Board Standing Orders. Minute Action Sheet still in progress.