

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
COMMUNITY COMMITTEE MEETING NO. CM23-1
HELD IN THE COUNCIL CHAMBERS, 1484 CAMERON ROAD, TAURANGA
ON THURSDAY, 4 MAY 2023 AT 9.30AM**

1 PRESENT

Cr M Murray-Benge (Chairperson), Cr G Dally, Cr T Coxhead, Cr R Crawford, Mayor J Denyer, Cr M Grainger, Cr R Joyce, Deputy Mayor J Scrimgeour, Cr A Sole, Cr D Thwaites, Cr A Wichers, J Clements (Chairperson Katikati Community Board), K Ellis (Chairperson Te Puke Community Board), L Rae (Chairperson Maketu Community Board), and P Presland (Chairperson Ōmokoroa Community Board), and R Goudie (Chairperson Waihi Beach Community Board).

2 IN ATTENDANCE

G Allis (Deputy CEO/General Manager Infrastructure Group), R Davie (General Manager Strategy and Community), H Wi Repa (Governance Technical Support), A Henderson (General Manager Corporate Services), P Osborne (Senior Governance Advisor), C Irvin (Senior Governance Advisor), V Duncan (Customer Services Manager), L Balvert (Communications Manager) and G Golding (Governance Manager).

VIA ZOOM

Cr A Henry

3 APOLOGIES

APOLOGY

RESOLUTION CM23-1.1

Moved: Cr M Murray-Benge

Seconded: Cr D Thwaites

That the apology for lateness from Cr Grainger, and Waihi Beach Community Board Chairperson R Goudie be accepted.

CARRIED

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Nil

9.33am Cr Joyce entered the meeting

9.33am L Rae (Chairperson Maketu Community Board) entered the meeting

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 MAUREENS BINNS - TRUFFLE DOG CLASSIFICATION

Ms Binns was in attendance to speak regarding the classification of Truffle Dogs. The below points were raised:

- Several thousand people visited the Te Puke truffle farm every year, including tour groups and cruise ship visitors.
- Council currently classified truffle dogs as domestic, although they fell under the definition of working dogs within the Dog Control Act 1996.
- It was requested that Council class truffle dogs as working dogs going forward, as the sole purpose for Ms Binn's dogs were for working on the truffle farm.
- Cr Murray-Benge advised Ms Binns that Council would investigate and get back to her.

9.37am Cr Grainger entered the meeting

9.38am P Presland (Chairperson, Ōmokoroa Community Board) entered the meeting

8 REPORTS

8.1 COMMUNITY FORUM OUTCOMES

The Committee considered a report dated 4 May 2023, from the Governance Manager. The report was taken as read, noting the following points:

Kaimai Ward Community Forum

- Cr Thwaites (Convenor) noted that a common theme amongst all three forums, was the level of service from Council contractors, as well as the low quality outcomes of service requests.
- There was a workshop planned for 16 May, to go through the feedback received regarding these issues, and the performance of contractors.
- Cr Murray-Benge said it was worth noting that the public had the ability to request any current resource consent to view.
- The Ōmokoroa Community Board had planned to meet with New Zealand Police to address the crime issues in the Ōmokoroa area.

Katikati-Waihi Beach Ward Community Forum:

- Cr Sole (Co-Convenor), noted that there was a wide range of important presentations at the forum, specifically noting there was a common theme of contractor performance.
- The forum was well attended, and the public were very grateful for the opportunity to speak informally with Councillors.
- Cr Henry (Convenor) noted that members of the public were not receiving sufficient responses to service requests for information.
- Chairperson J Clements raised that there was a lack of preparation for the meetings, noting that the Three Waters presentation did not go ahead. The forums were not a formal meeting and did not follow Standing Orders, so did not require a formal agenda.
- The recycling issue raised at the forum was a concern, and it was noted that the recycling trucks were unable to get into the Patricia Place complex. Large vehicles, such as fire trucks, also could not enter the complex.

9.49am R Goudie (Chairperson, Waihi Beach Community Board) entered the meeting

- There needed to be a clear action plan for the Katikati Boating Club, as they had now presented to Council many times.
- A presentation regarding stormwater issues at Waihi Beach would be presented to the Community Board, then to a Projects and Monitoring Committee (P&M) later in the year.

9.50am Cr Henry withdrew from the meeting (via zoom)

9.57am Cr Henry entered the meeting (via zoom)

Maketu-Te Puke Ward Community Forum:

- The issues regarding levels of service were also a concern raised at the forum.
- It was noted that all Councillors attended their forums, and it was requested that the notes reflected this.
- Feedback to members of the public would be provided through the website, and emails sent directly to speakers regarding actions on their issues. It was noted that a number of the issues raised at the forum had been actioned already.
- Chairperson Laura Rae recognised that the issues that came across at the meeting had also been raised at the Community Board meetings. It was requested that the stormwater issues be actioned as a priority.
- Timelines and processes needed to be clearly communicated to the public, to provide assurance that action was being taken.
- Crime issues were also raised at the forum, and it was noted there was a CCTV Working Party that would be re-established to revisit the cameras in the District. It was noted that often Police did not have instant and ready access to CCTV files. There would be a briefing on the CCTV process at the P&M Committee Workshop on 16 May.
- Speed Indicator Devices (SID's) locations, urbanisational traffic calming measures, and the enforcement of heavy vehicle use in relation to Wilson Road South would also be included in the P&M workshop discussion on 16 May.

Concern was raised that the Waihi Beach Community Board had had no input into the Waihi Beach Library. Mayor Denyer noted that the Community Board had had input on the location and design of the building, and the next step was to ensure funding was in place through the Annual Plan. There would then be further opportunity for the Community Board to provide input.

RESOLUTION CM23-1.2

Moved: Cr M Murray-Benge

Seconded: Cr G Dally

1. That the Governance Manager's report dated 4 May 2023, titled 'Community Forum Outcomes', be received.

CARRIED

RESOLUTION CM23-1.3

Moved: Chair Maketu Community Board L Rae

Seconded: Cr R Crawford

2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.

CARRIED

RESOLUTION CM23-1.4

Moved: Cr A Sole

Seconded: Chair Ōmokoroa Community Board P Presland

3. That the Committee recommends that the Strategy and Policy Committee review the policy on CCTV Cameras.
4. That the Committee refers the concerns with current levels of service to the Projects and Monitoring Workshop on 16 May 2023.

CARRIED

RESOLUTION CM23-1.5

Moved: Cr A Henry

Seconded: Cr M Grainger

5. That the Committee recommends to the Projects and Monitoring Committee that further consideration be given to the identified district-wide matters relating to levels of operational service/contractor performance/service request responsiveness with a view to identifying priorities for the Transportation Activity Plan review as part of the Long Term Plan 2024-2034.

CARRIED

RESOLUTION CM23-1.6

Moved: Cr A Henry

Seconded: Cr M Grainger

6. That the Committee recommends to the Audit, Risk and Finance Committee that further consideration be given to the identified district wide matter of social/local procurement as part of the review of Council's procurement approach and that the Audit, Risk and Finance Committee discuss and agree its approach to social procurement at an upcoming workshop.

CARRIED

8.2 COMMUNITY FORUM NOTES FOR RECEIPT

The Committee considered a report dated 4 May 2023, from the Governance Support Administrator. The report was taken as read.

RESOLUTION CM23-1.7

Moved: Cr D Thwaites

Seconded: Deputy Mayor J Scrimgeour

1. That the Governance Support Administrator's report dated 4 May 2023, titled 'Community Forum Notes for Receipt', be received.
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CARRIED

RESOLUTION CM23-1.8

Moved: Cr T Coxhead

Seconded: Cr A Wichers

2. That the Kaimai Ward Community Forum notes, held on 15 February 2023, be received.

CARRIED

RESOLUTION CM23-1.9

Moved: Cr R Joyce

Seconded: Cr A Henry

3. That the Katikati-Waihi Beach Ward Community Forum notes, held on 27 March 2023, be received.

CARRIED

RESOLUTION CM23-1.10

Moved: Chair Maketu Community Board L Rae

Seconded: Cr R Crawford

4. That the Maketu-Te Puke Ward Community Forum notes, held on 4 April 2023, be received.

CARRIED

9 INFORMATION FOR RECEIPT

Nil

The Meeting closed at 10:29am.

Confirmed as a true and correct record at the Council meeting held 6 June 2023.