

Mā tō tātou takiwā  
**For our District**

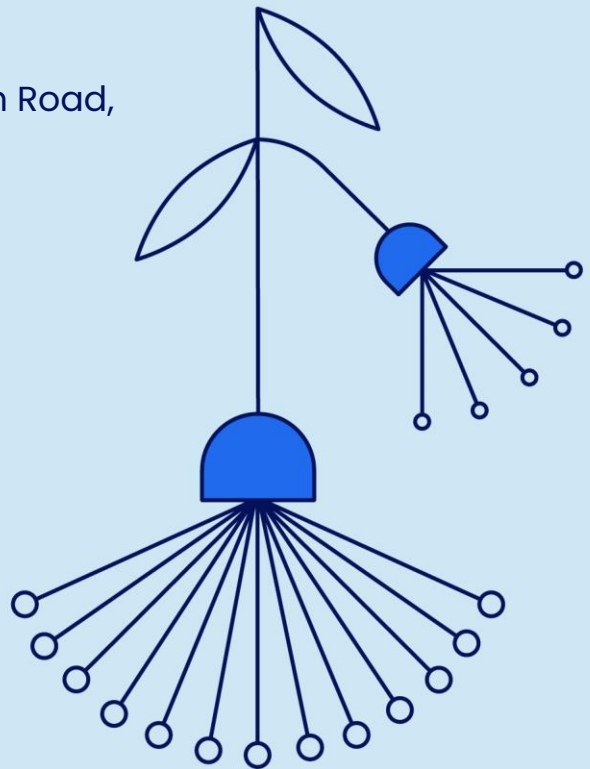
## **Waihī Beach Community Board**

Poari ā Hapori o Waihī Beach

WBC23-3

Monday, 24 April 2023, 6.30pm

Waihī Beach Community Centre, 106 Beach Road,  
Waihī Beach



# Waihi Beach Community Board

## Membership:

<b>Chairperson</b>	Ross Goudie
<b>Deputy Chairperson</b>	Alan Kurtovich
<b>Members</b>	Heather Marie Guptill Dani Simpson Cr Anne Henry Cr Allan Sole
<b>Quorum</b>	3
<b>Frequency</b>	Eight weekly / Workshops as required

## Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

## Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Waihi Beach Community Board Meeting will be held in the Waihi Beach Community Centre, 106 Beach Road, Waihi Beach on:  
Monday, 24 April 2023 at 6.30pm

## Order Of Business

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**1 PRESENT****2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

**6 PUBLIC EXCLUDED ITEMS****7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

## **8 PRESENTATIONS**

### **8.1 PRESENTATION FROM PROJECT PARORE**

**File Number:** A5267422

**Author:** Pernille Osborne, Senior Governance Advisor

**Authoriser:** Greer Golding, Governance Manager

#### **RECOMMENDATION**

That the presentation from Project Parore on 24 April 2023, be received.

**8.2 PRESENTATION FROM THE WAIHI BEACH MOUNTAIN BIKE CLUB**

**File Number:** A5267449

**Author:** Pernille Osborne, Senior Governance Advisor

**Authoriser:** Greer Golding, Governance Manager

**RECOMMENDATION**

That the presentation from the Waihi Beach Mountain Bike Club on 24 April 2023, be received.

**ATTACHMENTS**

- 1. Waihi Beach Mountain Bike Club - Letter of support request**  



Dear Western Bay of Plenty District Council,

I am writing to you on behalf of the Waihi Beach Mountain Bike Club to seek your support for the development of a mountain bike trail network in the Waihi Beach Catchment Reserve. We understand that this mountain biking has already been indicated as an activity in the applicable Reserve Management Plan, and we are eager to see it come to fruition.

The Waihi Beach Mountain Bike Club has a history of working with Council & community stakeholders in completing the Bowentown BMX track re-build in 2020, working with Waihi Beach School on skills sessions with the students, and has been eagerly seeking an area to establish a Mountain Bike trail network for many years.

Mountain biking is a popular and rapidly growing recreational activity that is enjoyed by many people in our community. Not only does it promote physical fitness, mental wellbeing and a healthy lifestyle, once established here at Waihi Beach, it would provide a further opportunity for people to enjoy our unique natural environment during all seasons.

The development of a mountain bike trail network in the Waihi Beach Catchment Reserve would provide a new and exciting recreational opportunity for locals and visitors alike. It would also serve to attract tourism to the area, as a world class riding destination, and a New Zealand first, of mountain bike trails immediately adjacent a surf beach. Numerous examples around New Zealand and internationally have demonstrated that a project such as this would have a significant positive impact on the local economy. The trail network could also serve as part of a story telling framework, in order to share the diverse cultural history of the area. In order to achieve these goals, the Waihi Beach Mountain Bike Club believe that the trail network (or Mountain Bike Park, as a more familiar description) should have a brand separate to that of the club, which promotes the destination aspect of both Waihi Beach and the riding experience on offer.

We believe that this project is in line with the goals and objectives of the Reserve Management Plan, and we are committed to working closely with the council, Iwi and all stakeholders to ensure that the trail network is designed and constructed in a manner that is both sustainable and safe, and also sensitive to the environment, and areas of cultural significance.

We respectfully request that the council provide its support for the development of this trail network, and we look forward to the opportunity to work together to make it a reality. Thank you for your consideration.

Sincerely,

Kris Wilson

Waihi Beach Mountain Bike Club

**8.3 PRESENTATION FROM TE WHĀNAU A TAUWHAO KI OTAWHIWHI**

**File Number:** A5267456

**Author:** Pernille Osborne, Senior Governance Advisor

**Authoriser:** Greer Golding, Governance Manager

**RECOMMENDATION**

That the presentation from Te Whānau a Tauwhao ki Otawhiwhi on 24 April 2023, be received.



## 9 REPORTS

### 9.1 CHAIRPERSONS REPORT – APRIL 2023

**File Number:** A5266036

**Author:** Ross Goudie, Community Board Chairperson

**Authoriser:** Adele Henderson, General Manager Corporate Services

#### RECOMMENDATION

That the Chairperson's report dated 24 April 2023 titled 'Chairpersons Report – April 2023' be received.

The Waihi Beach Community Board has had a lot of issues to deal with in the last six weeks. We were very lucky to have a minimum impact from Cyclone Gabriel, but the twisters after that did cause a lot of damage to some ratepayers at the beach, with three to four roofs being ripped off. Considerable damage to the beachfront, with lots of dune erosion and beach accessways damaged. In the last few days work has started to repair accessways to the beach and in some cases make decisions about how many we have.

The associated flooding and storm surges have highlighted our weak spots. Sea water overtopping the front dune at the end of Broadway and storm surges up 2 Mile Creek is increasing our concerns about the safety and security of people, buildings and infrastructure.

We would like to thank Council's Reserves and Facilities Manager for an excellent presentation at the recent Community Board workshop. The Board got some great information and updates on all things coastal, and the future planting program for the beach.

The following issues have been flagged from the Community Board to Council, as we would like to have an in-depth discussion with staff and our councillors.

**2 Mile Creek** work update and car parking issues and/or other parking options. We have had some information from our Councillor's, but it is a very important issue, and the Community Board needs to know what is going on.

*Further information relating to the update requested can be found in the Infrastructure Report of this agenda.*

**The District Plan** rollout program and how Council is going to deal with future flooding and climate change issues. We are aware that Bay of Plenty Regional Council will have

new flooding and sea level rise maps very soon, and that is why the stormwater planning maps and information is important for our Board and the community.

It is felt that there is a lack of **roading infrastructure improvements** on Browns Drive, Athenree Road and Didsbury Drive drain. There has been no discussion regarding the funding of the improvements needed. The creation of a crossing and refuge south of Brown's Drive for children and parents was a high priority, and a way forward was needed.

*Further information relating to the updates requested can be found in the Infrastructure Report of this agenda.*

The Board would like a tour of the **walking track to Waihi**, and whether a date for this tour could be set in accordance with Council staff.

The Board also wondered if there had been a date set for the **panels at Pohutukawa Park** to be installed.

The **Annual Plan** submission time is approaching, and the Board will be actively seeking feedback from the community about the rate increase and other issues raised in the plan. One important issue is the use of 2019 Rateable Values (RVs) instead of the new 2022 figures. We understand that the new RVs are not available yet, but because the values at Waihi Beach have risen very high the estimated figures contained in the rate models, there is fear that these may not be accurate for Waihi Beach.

The Waihi Beach Community Board are making a submission to the Annual Plan, and hope to have a draft tabled at the meeting.

The **Waihi Beach Library upgrade** has been put off for a year to look at the cost. Further discussion will happen during the next year for a decision in the Long Term Plan (LTP). The Board will seek further clarification on this project.

*Further information relating to this project can be found in the Infrastructure Report of this agenda.*

The notice for the use of the reserve by the Plunket rooms for the **Matariki Garden** has been notified on 1 April 2023.

The Board are still awaiting costs of signs and landscaping/planting for the **Welcome to Waihi Beach project**.

*Further information relating to this project can be found in the Infrastructure Report of this agenda.*

There are some **Stormwater hotspots** that need to be solved now, and the Waihi Beach Community Board will bring these up in discussion with our Councillor's and staff.

**9.2 COUNCILLOR'S REPORT – APRIL 2023****File Number:** A5267544**Author:** Allan Sole, Councillor**Authoriser:** Adele Henderson, General Manager Corporate Services**RECOMMENDATION**

That the Councillor's report dated 24 April 2023 titled 'Councillor's Report – April 2023' be received.

**Storm Event**

The last few months have seen some of the highest rainfall recorded over the district and, along with that, some twister winds that affected us here at Waihi Beach.

Council has methodically been working through the process of returning Waihi Beach and the district back to normal. Some of this work will take months to complete and require substantial funding. Be assured that Council is finding as much external funding, to achieve the completion of this work, with as little cost and inconvenience to the ratepayer as possible.

The Reserves team and contractors are working to get the beach accesses restored and we hope the work is done in time before the Easter break.

Bay of Plenty Regional Council (BOPRC) and Western Bay of Plenty District Council (WBOPDC) are working together to assist protection of properties on the beach front by jointly obtaining a resource consent to allow sand push ups.

Our stormwater issues will take many more years to correct, be it with Council or the new Three Waters Entity. We currently have some noticeable works being done in Pio Shores.

**Annual Plan**

The consultation period for the Annual Plan is about to end on 30 April 2023. I encourage those in the community to submit to this plan on the Council's website [www.westernbay.govt.nz](http://www.westernbay.govt.nz) or email to [haveyoursay@westernbay.govt.nz](mailto:haveyoursay@westernbay.govt.nz). We need your feedback.

**Long Term Plan**

We have started to scope the Long Term Plan (LTP) and have had advisers give us an idea of what they see as likely interest rates, inflation and other issues going forward.

**District Plan**

The District Plan process is getting closer to starting and I ask that people in our Ward think about what provision they want made for types of housing, commercial development and recreation at the beach. If we do not plan for it, it will likely not happen. This document is about how we manage our growth and development over the next few years.

**Three Waters Reform**

At the time of writing, it is still unclear as to what, if any, changes are being made to the proposal that we have had presented in the past.

**Changes to the Resource Management Act (RMA)**

This work is also still in the early stages, and you can expect to hear more in the future. It is a huge piece of work and will take a lot of understanding to see the possible implications from the changes.

**Future for Local Government**

We will all hear more on this shortly, including what the implications are likely to be for our communities and Council.

### 9.3 WAIHI BEACH SEASONAL COMPLIANCE MONITORING REPORT 2022-23

**File Number:** A5267692

**Author:** Dougal Elvin, Compliance and Monitoring Manager

**Authoriser:** Alison Curtis, General Manager Regulatory Services

#### EXECUTIVE SUMMARY

1. The purpose of this paper is to provide feedback to the Waihi Beach Community Board on the compliance monitoring service for freedom camping and the seasonal monitoring activity provided to the Waihi Beach community during the 2022/23 monitoring period.

#### RECOMMENDATION

1. That the Compliance and Monitoring Manager's report dated 24 April 2023 titled 'Waihi Beach Seasonal Compliance Monitoring Report 2022-23' be received.
2. That the report relates to an issue that is considered to be of **low** significance in terms of Council's Significance and Engagement Policy.

#### REPORT BACKGROUND

2. Council's response to freedom camping issues and the delivering of a seasonal monitoring service has changed progressively since Council started a trial service in December 2015 for the Waihi Beach community.
3. Seasonal monitoring of freedom camping was introduced in 2015 following a review of the Freedom Camping Bylaw. The focus of the monitoring was to monitor compliance of freedom campers associated with the influx of holidaymakers to Waihi Beach over the Christmas/New Year period.
4. The service also provides for management of parking in the main shopping area and patrols for dogs on Waihi Beach. Dogs on beach patrols have been an area that has had an increased focus based on feedback from the community about the numbers of dogs in the prohibited area of the main beach.
5. Council's seasonal freedom camping monitoring service also includes freedom camping monitoring across the wider District (including Te Puke, Paengaroa, Maketu, Pukehina, Omokoroa, and Te Puna).
6. Freedom camping ambassadors have been included in Council's freedom camping monitoring programme since 2020- 21.

7. The 2022-23 service for freedom camping monitoring is funded directly from Council's compliance and monitoring operational budget, with additional funding provided from the Ministry of Business and Innovation (MBIE).
8. The additional funding from MBIE is to support the upcoming changes to the freedom camping legislation (*Self-Contained Motor Vehicles Legislation Bill*) by educating and informing freedom campers of the proposed changes to how freedom camping will be conducted in the future.

### SEASONAL MONITORING REQUIREMENTS

9. The freedom camping, parking and dog control activities are managed by Council's compliance and monitoring team, this includes warranting of contractor's staff, training of contractors and seasonal ambassadors, management of infringements, waiver requests, web site information and complaint handling.
10. Council's contractor for freedom camping seasonal monitoring is Watchdog Security Limited.
11. Changes to the Watchdog Security Ltd service for the 2022-23 season meant that there was no need for the service to be supplemented by the Waihi Beach night patrol service.
12. The Council external contract for service with Watchdog Security Limited also includes after-hours noise control, and after-hours dog control.
13. The freedom camping and seasonal freedom camping service is currently delivered by Watchdog as follows:
  - **Freedom camping – complaint response (District wide)**  
24/7, throughout the year, response to freedom camping complaints (service requests).
  - **Freedom camping monitoring**  
Weekend patrols from (and including) Labour Weekend to Easter Monday.  
Daily patrols from the third Friday in December to 6 February 2023 (inclusive).
14. Monitoring of dogs on beaches and parking in the Waihi Beach town centre for the 2022-23 season was undertaken by compliance and monitoring staff and seasonal ambassadors.

### MONITORING – RECORDING SYSTEM TICKETOR

15. Council uses a specialised compliance infringement system – "Ticketor" for compliance staff and contractors. This system is managed by way of an app on the phone of staff and contractors and it records information in an easily recoverable format. Ticketor records vehicle details on site at the time of the officers monitoring visit and is used to issue infringements for non-compliance.

**DOGS ON BEACHES SERVICE FOR 2022-2023**

16. The Dogs on beaches patrols have been undertaken over the peak holiday period (21 December 2022 to 6 February 2023) to assess compliance with the prohibited area and times for dogs being on the beach (Prohibited between 9.00 am to 7.00 pm). This service was undertaken by Council's seasonal ambassadors, not enforcement officers.
17. The summer ambassadors service includes patrol of the beach and to engage in conversation with any person with a dog and provide positive advice regarding the need to comply with the restriction on dogs on beaches between the prohibited times using an educational approach to seek compliance.
18. Feedback from the summer ambassadors from the previous 2021-22 season indicated that stopping people with dogs on the beach to provide advice and then taking a survey led to many irritated dog owners. To strike the balance between a positive educational experience and reducing escalation, the survey was discarded for the 2022-23 season.

**PARKING SERVICE FOR 2022-2023**

19. Parking monitoring was undertaken over the peak holiday period to ensure responsible parking in the town centre. This monitoring was undertaken by the summer ambassadors and Council's Parking Officers, to gather information on parking behaviour and identify the barriers to compliance.
20. A high level of compliance was identified during the monitoring period by ambassadors and staff.
21. Parking Infringement activities for the seasonal monitoring period were as follows:

<b>Month</b>	<b>Number of infringements</b>	<b>Notes</b>
December 2022	0	No infringements issued.
January 2023	1	Issued for parking on a broken yellow line.
February 2022	1	Issued for an unwarranted vehicle.

**FREEDOM CAMPING SERVICE FOR 2022-2023**

22. The 2022-2023 service included, for the third year, seasonal ambassadors to offer education to campers during the day and survey their freedom camping

behaviours and needs. The survey was undertaken by Survey Monkey. Campers were surveyed at freedom camping locations across the District with the majority of campers surveyed located at Waihi Beach.

23. 371 responses were provided by campers to the camping survey.

The survey included 27 questions. **Attachment 1** shows the summary of this data. Free field comments to the open-ended questions, Q11, Q25 and Q27 are available and can be provided separately via an excel spreadsheet:

24. Q11 – Where is your favourite freedom camping location to camp and why?

Q25 – How do you think the changes to the freedom camping legislation will affect you?

Q27 – What is the worst thing about freedom camping in your opinion?

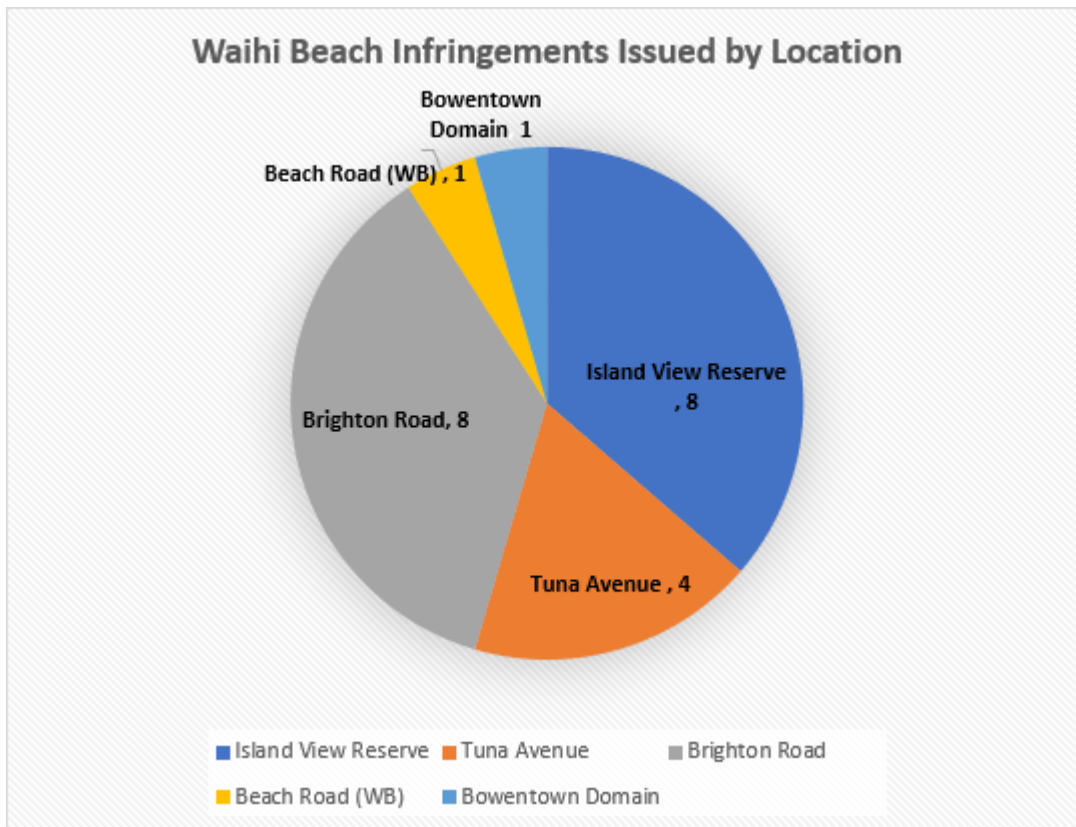
25. For the 2022–23 season, several questions on the survey were there to prompt and inform the freedom campers of the newly proposed freedom camping bill (Self-Contained Motor Vehicles Legislation Bill) and to seek opinions on how they felt about the bill and whether freedom campers intended to comply with the new bill.
26. The poor weather had a major impact over the 2022–23 monitoring period on the numbers of campers, with many campers departing when the poor weather arrived.
27. Ambassadors had no compliance role other than to educate campers and gather information. Incentives (rewards) were given to campers for engaging with ambassadors, which included hand sanitiser and sunscreen.
28. Compliance monitoring and enforcement of the freedom camping bylaw was provided by Watchdog Security over the monitoring period. Weekend monitoring by Watchdog was conducted between Labour weekend and Easter, and daily monitoring took place from 19 December to (and including) Waitangi weekend.
29. There was a decrease in the number of freedom camping infringements issued over the 2022–23 seasonal monitoring period.
30. The decrease can be attributed to the weather, the impact of the educational approach of the ambassadors and the approach taken by Watchdog Security. Watchdog Security would complete two runs throughout the night. The first visit would be early evening to advise potential campers who could be in breach of the freedom camping rules what they needed to do to comply. They would then visit again throughout the night to ensure compliance was being met.
31. Freedom camping monitoring information captured from the monitoring period is as follows (compared with previous year):



Month	Number of infringements 2021-22	Number of infringements 2022-23	Notes
November	1	5	Most freedom camping infringements were for camping in prohibited area (8), and for camping in an undesignated area (10).
December	29	0	
January	48	14	
February	19	3	

32. Freedom camping infringements were issued in the following areas:

33.



Island View Reserve and Brighton Reserve were the sites where most infringements were issued, with Tuna Avenue, the third most infringed site.

34. A high number of requests are received to waive infringements, and these are approved/waived where the camper can provide evidence of compliance, such as when they do meet the self containment requirements, and only failed to display the certificate.

## FUNDING CONSIDERATIONS

35. Infringement revenue is used to offset the operational costs of delivering the seasonal monitoring service.

## FUTURE CONSIDERATIONS

36. Proposed changes to freedom camping requirements were introduced in 2022 with the *Self-Contained Motor Vehicles Legislation Bill (The Bill)*. The Bill requires vehicle-based freedom campers to use a certified self-contained vehicle when they stay on council land and requires vehicles to have a fixed toilet to be certified self-contained. The Bill also intends to strengthen the infringement system.
37. Information on the changes can be viewed at the following weblink: <https://www.mbie.govt.nz/immigration-and-tourism/tourism/tourism-projects/supporting-sustainable-freedom-camping-in-aotearoa-new-zealand/freedom-camping-changes/>
38. Ambassadors have been an effective education tool to engage with freedom campers and will be required to educate campers for the 2023-24 season. MBIE has indicated that funding will be available to Councils to assist with the changes, but no specific details have been released for the 2023-24 season, other than it will likely be the same as for the 2022-23 season.
39. The combined use of the compliance contractor in the evening and the summer ambassadors during the daytime, ensured that a daily service was available and freedom campers had full exposure to council officers throughout the course of the day and evening during the peak season.

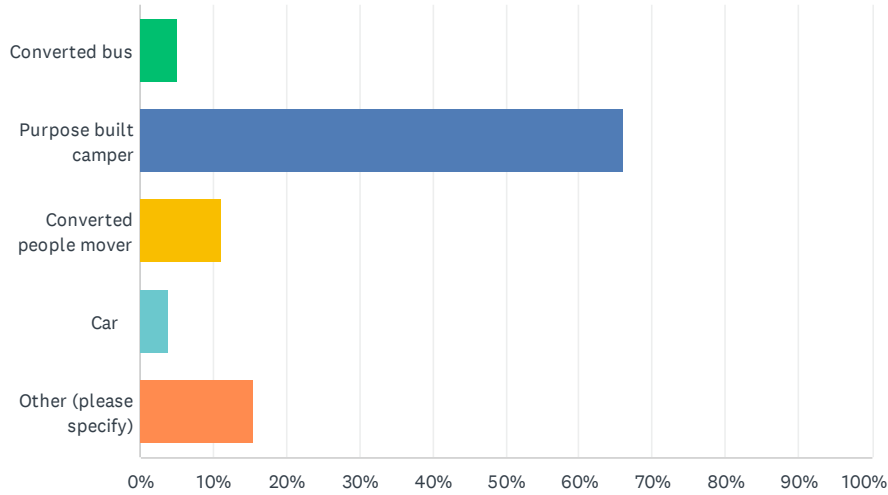
## ATTACHMENTS

1. **Freedom Camping Survey Results 2022-2023** 

Freedom Camping 2022/2023

Q1 Type of vehicle

Answered: 371 Skipped: 0

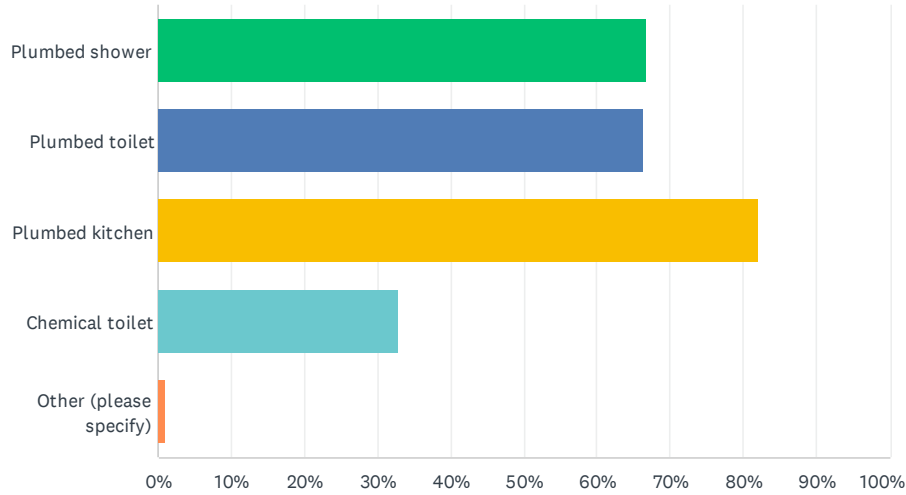


ANSWER CHOICES	RESPONSES
Converted bus	5.12% 19
Purpose built camper	66.04% 245
Converted people mover	11.05% 41
Car	3.77% 14
Other (please specify)	15.63% 58
Total Respondents: 371	

Freedom Camping 2022/2023

Q2 Facilities

Answered: 363 Skipped: 8

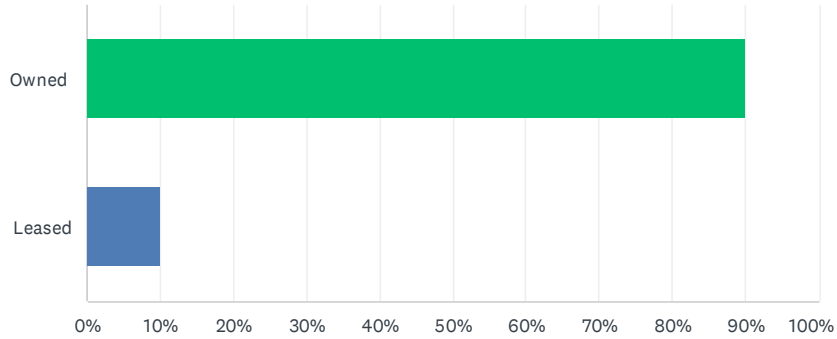


ANSWER CHOICES	RESPONSES	
Plumbed shower	66.67%	242
Plumbed toilet	66.39%	241
Plumbed kitchen	82.09%	298
Chemical toilet	32.78%	119
Other (please specify)	1.10%	4
Total Respondents: 363		

Freedom Camping 2022/2023

Q3 Vehicle ownership

Answered: 370 Skipped: 1

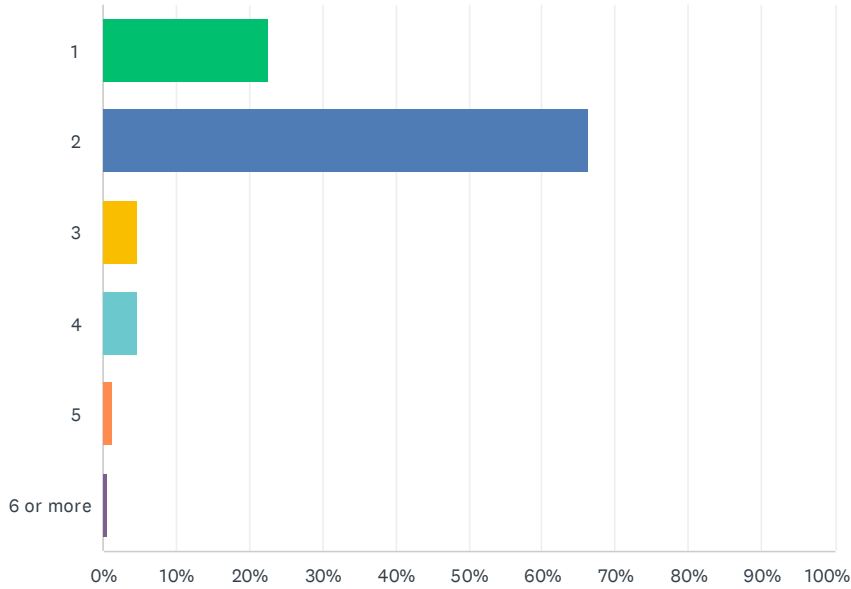


ANSWER CHOICES	RESPONSES	
Owned	90.00%	333
Leased	10.00%	37
TOTAL		370

Freedom Camping 2022/2023

Q4 Number of occupants

Answered: 370 Skipped: 1



ANSWER CHOICES	RESPONSES	
1	22.70%	84
2	66.22%	245
3	4.59%	17
4	4.59%	17
5	1.35%	5
6 or more	0.54%	2
TOTAL		370





















































#### **9.4 PROPOSED ROAD NAME CHANGE OF EITHER ADELA STEWART DRIVE OR ADELA STEWART DRIVE WEST**

**File Number:** A5088257

**Author:** Jemma Ryan, Consents Planner

**Authoriser:** Natasha Ryburn, Environmental Consents Manager

#### **EXECUTIVE SUMMARY**

1. Western Bay of Plenty District Council (Council) has been approached by a resident of Adela Stewart Drive West, Athenree (referred to hereon as the 'applicant') who has requested a road name change of either Adela Stewart Drive or Adela Stewart Drive West, Athenree.
2. The purpose of this report is to outline the proposal and the outcome of consultation with affected residents, to enable the Waihi Community Board to consider and provide feedback on the proposed names.

#### **RECOMMENDATION**

1. That the Consents Planner's report dated 24 April 2023 titled "Proposed Road Name Change of either Adela Stewart Drive or Adela Stewart Drive West", be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.
3. That the Waihi Beach Community Board consider and provide feedback on the requests to rename either Adela Stewart Drive or Adela Stewart Drive West to:
  - Maketu Place; or
  - Hugh Stewart Drive.

#### **DELEGATED AUTHORITY OF COMMUNITY BOARD OR TO MAKE SUBMISSIONS / RECOMMENDATIONS TO COUNCIL / COMMITTEE**

3. In naming or re-naming roads, the delegation pathway first lies with the Waihi Community Board in considering and providing feedback based on the information contained within this report. The decision is then put before the Delegated Authority who has the delegation to approve a name change or decline the request.

#### **RELEVANT LEGISLATION**

4. Council has the power to make this decision in accordance with Section 319A of the Local Government Act 1974.

## BACKGROUND

5. The submitter has requested a road name change of either Adela Stewart Drive or Adela Stewart Drive West due to the concern that the duplication of road names may cause confusion for NZ Post Couriers and Emergency Services.
6. Adela Stewart Drive West is accessed off Koutunui Road and Adela Stewart Drive is accessed off Pohutukawa Drive (refer to Figure 1 over the page).
7. Potential road-renaming options were put forward in writing to all affected residents for their consideration. These options were:
  - Option 1: Rename Adela Stewart Drive or Adela Stewart Drive West to a name that is culturally appropriate/significant and in consultation with the local iwi. For example, Matuku Place. 'Matuku' is the Maori name for bittern. Bittern feathers were once popular for fly tying material in New Zealand until this species was protected. Matuku Place does currently not exist in the Western Bay of Plenty District Council region (nor Tauranga City Council or Hauraki District Council being adjoining local authorities).
  - Option 2: Rename Adela Stewart Drive or Adela Stewart Drive West to a name that has some historical relevance. For example, Hugh Stewart Drive (noting that Hugh Stewart was Adela Stewart's husband).
  - Option 3: Rename Adela Stewart Drive or Adela Stewart Drive West to another name – preferably one with a connection to the historical relevance of Athenree.



Figure 1: Aerial Photo showing Adela Stewart and Adela Stewart Drive West, Athenree.

## SIGNIFICANCE AND ENGAGEMENT

8. The Local Government Act 2002 requires a formal assessment of the significance of matters and decision in this report against Council's Significance and Engagement

Policy. In making this formal assessment there is no intention to assess the importance of this item to individuals, groups, or agencies within the community and it is acknowledged that all reports have a high degree of importance to those affected by Council decisions.

9. The Policy requires Council and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities.
10. In terms of the Significance and Engagement Policy this decision is considered to be of **low** significance because it is not a decision report. The report seeks for the Waihi Beach Community Board's consideration and feedback.

### CONSULTATION

11. Consultation was undertaken with all residents of Adela Stewart Drive and Adela Stewart Drive West, and relevant Iwi and Hapū in October of last year (with submissions closing on the 14 November 2022). Consultation was undertaken in the form of a letter and email.
12. In summary, out of the 14 submissions Council received, 11 residents were opposed, and 3 residents were in support of the proposed road-renaming. The preferred option was to re-name Adela Stewart Drive or Adela Stewart Drive West to Maketu Place. No response or comments were received from relevant Iwi/Hapū groups.

### STATUTORY COMPLIANCE

13. The relevant legislation in regard to road naming is the Local Government Act 2002 (LGA), specifically Section 319A. In addition, Council's Road naming policy includes specific decision criteria when making or considering recommendations for road names. This decision criteria was considered when consultation was undertaken with residents and Iwi/Hapū.
14. As required, Council has consulted with the residents of Adela Stewart Drive and Adela Stewart Drive West and Iwi/Hapū (as discussed in Section 5 above).
15. As part of the road naming process, the proposed road names were checked for any conflict or duplication with the neighbouring Tauranga City Council, Whakatane District Council, Hauraki District Council and Rotorua District Council. No conflict or duplication was found with the proposed names.

### OTHER CONSIDERATIONS

16. There are no other matters arising from this application that need to be considered by the Waihi Community Board.



## 9.5 INFRASTRUCTURE GROUP REPORT – WAIHĪ BEACH COMMUNITY BOARD – APRIL 2023

**File Number:** A5209383

**Author:** Tracy Harris, Executive Assistant, Infrastructure Group

**Authoriser:** Gary Allis, Deputy Chief Executive & General Manager Infrastructure Group

### EXECUTIVE SUMMARY

This report provides specific information on infrastructure activities of interest to the Board.

#### RECOMMENDATION

That the Deputy Chief Executive's Report, dated 24 April 2023 titled 'Infrastructure Group Report – Waihi Beach Community Board – April 2023' be received.

### ROADING

#### Transportation – Waihi Beach Community Rooding

*Description:* Develop and implement the Community Rooding Plan approved by the Waihi Beach Community Board.

Waihi Beach Community Board Rooding Current Account				\$
<b>Current Account Opening Balance 1 July 2022</b>				<b>\$347,819</b>
Allocation for 2022/23				\$144,900
Interest for 2023 (to be confirmed)				\$17,309
<b>Subtotal</b>				<b>\$510,028</b>
Committed Projects	2022 Spent \$	Status	\$	
Beach Road pedestrian refuges (design & install)	\$11,493	Design Complete	-	
Athenree footpath		In progress	\$55,000	
Seaforth Road shared path		Finalising costs	\$99,544	
Dillion Street shared path bridge		Design pending	\$240,000	
Seaforth Road Bowentown shared path		Finalising costs	\$60,000	
<b>Committed Projects Total</b>				<b>\$454,544</b>
<b>Forecasted Current Account Closing Balance 30 June 2023</b>				<b>\$55,485</b>
Non-Committed Projects	Priority	2022 Spent \$	Status	\$
Albacore reserve path	1			\$55,000
Waihi Beach gateways project	2		Consultation	TBA

**Athenree Road Foot Path Connection - from Montessori Preschool to the New Residential Development**

*Description:* A request was made via public forum at the Waihi Beach Community Board meeting held 19 April 2022 for an additional footpath between the Montessori preschool, to connect with the neighbouring developments footpath.

*What's Happened:*

The Board discussed funding the footpath, based on a very rough cost estimate provided by the Roading Engineer on the night of 19 April 2022.

Roading has recently removed the previously arranged subcontractor from this work due to several professional concerns.

*What's Next:*

The appointed contractor is finalising arrangements to commence construction.

**Beach Road Pedestrian Refuges**

*Description:* 2 x Pedestrian Refuge installations on Beach Road, near Browns Road and the pensioner units.

*What's Happened:*

Numerous requests have been raised for safe crossing facilities across Beach Road, for the benefit of school-based pedestrians and pensioner unit residents.

The Board resolved to fund the design and installation of both pedestrian refuges.

Further investigation indicated that the 'Browns Road' location would be prohibitively expensive to fund due to the unforeseen amount of road widening, and the kerb and channel works that need implementing to allow sufficient space for the refuge. The Board was advised, and agreed, to not pursue the funding of the refuge at this site.

The installation of the refuge at 55 Beach Road, adjacent to the pensioner units, has been placed on indefinite hold. Further consultation indicated that most of the residents were against the proposed refuge construction, due to the loss of parking adjacent to the units.

*What's Next:*

The proposed refuge at 55 Beach Road (the pensioner units) is on hold indefinitely.

The Board have indicated interest in reviewing the 'Browns Road' pedestrian refuges. The Roading Engineer has requested that WestLink provide an updated cost estimate for the widening and pedestrian refuge construction. The Board will be advised once the updated estimate becomes available.

**Town Centre Development – Wilson Road to Edinburgh Street**

*Description:* Progress the shared path from Wilson Road to Edinburgh Street with a bridge over 2 Mile Creek.

*What's Happened:*

Boffa Miskell have developed a concept design which includes alterations to the Wilson Road carpark, a shared path, and the development of a carpark on 37 Edinburgh Street.

*What's Next:*

The concept plans are due to be finalised with an estimate of the installation cost. The project is funded from the Town Centre budget.

The Board has indicated an interest in extending the 25 Wilson Road carpark, and investigating a separate exit route. This could be discussed in the planned walkabout.

**Dillon Street Shared Path Bridge**

*Description:* The Board have resolved to construct an additional shared path bridge to support and encourage alternative modes of transport. The bridge is to be located on Dillon Street, immediately adjacent to the existing 2 Mile Creek bridge.

*What's Happened:*

Bridge It NZ have been engaged by Council to design a cost-efficient shared path bridge across 2 Mile Creek to enhance and encourage safer alternative transport use.

*What's Next:*

Bridge It NZ are in the process of finalising a design and will forward to Council for acceptance. Once the design has been approved, it is anticipated that the installation will be completed during 2023.

**ASSET & CAPITAL****Stormwater - Waihi Beach Pio Shores**

*Description:* Investigate options to reduce flooding in Pio Shores in consultation with the Pio Shores Association, obtain a Resource Consent if required and implement the solution.

*What's Happened:*

The project comprises upgrading of the existing stormwater pumpstations at Papaunahi Street and Boulevard North that are currently pumping to the dune basins. This is based on the infiltration assessment carried out by GHD and modelling of the network by Tonkin & Taylor. The design flows correspond to a safe maximum infiltration rate. An additional protection against overtopping of the basins during prolonged pumping includes a level sensor at each basin that will stop the pumps once the free Board level is reached.

An Environmental Impact Assessment has been completed. Both Western Bay of Plenty District Council (WBOPDC) and Bay of Plenty Regional Council (BOPRC) provided consents for the work. Staff tendered the project, and it was awarded to Waiotahi Contractors.

*What's Next:*

Waiotahi Contractors commenced construction in August 2022. The pump station wet well and rising main into the dunes area are installed. Whilst there have been delays and challenging conditions due to the weather, the site is currently being commissioned.

## UTILITIES

### 2 Mile Creek

*Description:* Erosion protection of the banks of 2 Mile Creek.

*What's Happened:*

A variation to consent was granted to install rock armouring. Landowner permission has been gained from all but 5 properties.

The 5 properties are in a row and works can commence from each end of the creek to avoid these non-participating properties. All remaining properties have easements in place to allow Council access to the private properties to construct the rock armouring. The tender for the works went to market and tender pricing from the tendering contractors is due in on 31 March 2023.

*What's Next:*

Staff are in the process of re-tendering the Civil Works, currently into the Second Stage Request for Tender (RFT) where tenderers advise their pricing and methodology proposed to construct the rock armouring works. Tenders are being evaluated in April 2023, with award of tender likely be end of April 2023. Construction start date depends on contractor availability, which could be from May 2023. High dry weather base groundwater flows in the order of 500 litres per second are occurring due to this wet summer. The high base flows must recede to lower levels before any construction works involving over pumping can commence. If rainfall events continue the works start date could be postponed to December 2023 or January 2024.

## RESERVES

### Broadlands Block (now known as Te Mata Reserve)

*Description:* Volunteers maintaining Te Mata Reserve have approached the Community Board with a request for funding to assist with some of the larger maintenance items within the reserve.

*What's Happened:*

- Further spraying and grass control is planned to prepare further areas for planting.
- The mowing schedule has been updated to reflect an improved level of service.
- Rubbish bins are located adjoining the Community Centre reserve.
- Alan Campbell has been elected as the Chair of the Te Mata Community group.
- Weed releasing working bees held with volunteers.

*What's Next:*

- The group is actively trying to attract new members. There is a project underway to grow a volunteer base during community days at Waihi Beach and via community communication channels. The Reserves and Facilities Volunteer Coordinator will assist the group in building capacity.

- Community volunteers and Waihi Beach School will continue with working bees to release weeds away from native plants.
- A joint environmental programme with BOPRC & WBOPDC is being prepared with the Groups' input.

### **Waihi Beach to Athenree Crossing (Walkway/Cycleway)**

*Description:* Project planning to construct a walkway/cycleway crossing between Waihi Beach and Athenree.

*What's Happened:*

- Engineering and environmental reports are nearing completion.
- The concept design is well underway, but a hui is to be arranged with Tangata Whenua to complete the design.

*What's Next:*

Once the initial draft concept plan hui has been held and the concept confirmed, feedback will be sought from the Board and other stakeholder groups. This will be an iterative process but when it is concluded, it is proposed that public feedback is sought through a new round of engagement, prior to the lodging of the resource consent application. The reason for this – it builds a stronger application because the level of engagement is greater and is more likely to achieve the desired resource consent decision outcomes for the affected communities. Once this has concluded and any changes made, the resource consent application will be lodged as a fully notified process sometime later in 2023.

### **Waihi – Waihi Beach Cycleway**

#### **Forest Loop Trail:**

The new forest loop was opened prior to Christmas and very positive feedback has been received.

Note:

- The trail is not suitable for shared use – walkers only. Forestry operations are largely complete, and a formal opening of this trail will be arranged when all aspects of the trail, including safety signage, is completed.
- Cultural 'presence' is a conversation with Tangata Whenua that is yet to conclude. This is in regard to appropriate signage of other objects and will remain a work in progress for some time.
- The slip damage resulting from Cyclone Gabrielle has been cleared.

#### **Forest Loop to Boundary with Hauraki District Council:**

Trail Investigations into a new route (to Waihi) from the Forest Loop Trail to the boundary (and then via DOC land and private property to Heard Road and Waihi) are being investigated with private property owners and iwi. Hauraki District Council is supportive of the process.

**Forest Loop Alternative Shared Path Connection:**

Due to the new forest loop trail being a challenging trail for shared use (due to trail width/steep terrain), staff have been investigating potential alternative routes that could provide a wider, safer trail connection for shared use (cyclists and pedestrians). If a suitable route is confirmed, construction on this could begin subject to funding.

**Trig Trail:**

The cleared forested areas that are currently being replanted with natives, will continue through to 2024.

**Tourism Infrastructure Funding Project:**

\$100,000 of Tourism Infrastructure Funding was recently awarded to construct 3 viewing platforms suitable for future Matariki events. Staff will work closely with tangata whenua for guidance on this exciting new project. One small platform with seating has already been constructed at the Trig.

Other platforms are to be constructed over the coming months subject to tangata whenua site confirmation, with the aim of having the platforms completed before Matariki in June 2023.

**OPERATIONS****Waihi Beach Library Location**

*Description:* Consultation with the public regarding options for the Waihi Beach Library.

*What's Happened:*

Council have agreed to proceed in accordance with Resolution C22-5.22, on 11 August 2022, with the design, through to building consent with a further \$250,000 allowed for to complete the Design and Engineering costs in 2023/2024. At the Annual Plan workshop 22 December 2022, it was agreed that funding be retained, but design and scope would need to be revisited. This project will now align with the existing LTP funding/timing for delivery.

*What's Next:*

Design options to commence.

**Emergency Management**

*Description:* Support the Waihi Beach Community to be resilient in the event of an emergency.

*What's Happened:*

Staff continue to build relationships with the Community Response Teams in Waihi Beach, Bowentown and Athenree, and to keep them updated with emergency response information and warnings.

Waihi Beach RSA was activated as a Community Led Centre to support evacuations during Cyclone Gabrielle. It was great to see how quickly the venue was able to open and

how quickly the Community Response Team was able to staff the venue to assist the community during the response.

Council staff have visited the Athenree Community Response team to see how they can better support them and are looking at a revised version of the Western Bay of Plenty Preparedness brochure for the Athenree community.

*What's Next:*

There is continued communication between Council and the Community Response teams, to deliver preparedness messages to the community.

Work on rolling out new tsunami maps for the community will take place in the coming months, along with a public education campaign of what to do and where to go in response to a tsunami warning.

### **Kerbside Collective**

*What's Happened:*

The Rubbish & Recycling Kerbside Collection contract, introduced on 1 July 2021 is continuing to minimise waste to landfill.

December 22 was one of the busiest months for kerbside collections. The unseasonal wet summer weather meant tonnages for January and February were lower than what had been planned for.

<b>WBOPDC Kerbside Tonnes</b>	<b>Dec 2021</b>	<b>Jan 2022</b>	<b>Feb 2022</b>	<b>Summer 2022</b>		<b>Dec 2022</b>	<b>Jan 2023</b>	<b>Feb 2023</b>	<b>Summer 2023</b>	<b>Difference 2022-23</b>
<b>Waste Tonnes</b>	392	400	467	<b>1259</b>		515	496	415	<b>1426</b>	167
<b>Recycle Tonnes</b>	177	155	142	<b>474</b>		182	168	145	<b>495</b>	21
<b>Glass Tonnes</b>	147	235	129	<b>511</b>		150	191	144	<b>485</b>	-26
<b>Food Tonnes</b>	58	65	63	<b>186</b>		42	53	57	<b>152</b>	-34

### **PAYT Tag**

The newly designed tag has been distributed to the WBOPDC service centres, and to date feedback has been positive. Old PAYT tags will continue to be sold through retailers, and once old stock is exhausted, new tags will be supplied. This is expected to occur in April 2023.

### **Illegal Dumping**

WBOPDC is collaborating with other councils and agencies to create a plan with consistent education and communication messages, as well as sharing best practices, to reduce the cost of illegal dumping to all stakeholders.

**Mobile Recycling Trailers***What Happened:*

Two mobile recycling trailers continue to make rounds in the rural part of the district on a rostered basis. The trailers visit Omanawa Hall, Te Ranga School and BP Pongakawa. The next outing and what can be recycled can be found [here](#).

*What's Next:*

Due to the data we have gathered, starting from 1 April 2023, there will be slightly reduced hours for the winter months.

These hours will be advertised and published on our website.

**Establishing Community Resource Recovery Centres***What Happened:*

A feasibility study (with community and Tangata Whenua consultation) has been carried out to look at the viability of establishing Community Led Resource Recovery Centres in Athenree, Katikati and Te Puke.

*What's Next:*

The study will be presented to Council for feedback, and direction on the next steps.

**ATTACHMENTS**

- 1. MAS Waihi Beach Community Board April 2023** 









































**9.6 WAIHI BEACH COMMUNITY BOARD – FINANCIAL REPORT FEBRUARY 2022****File Number:** A5227213**Author:** Ezelle Thiart, Financial Business Advisor**Authoriser:** Sarah Bedford, Financial Controller**EXECUTIVE SUMMARY**

This report provides the Community Board with a two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended 28 February 2023 (**Attachment 1**).

Total operational costs are under budget year to date.

**RECOMMENDATION**

That the Financial Business Advisor's reports dated 24 April 2023 and titled 'Waihi Beach Community Board – Financial Report February 2023'

**GRANT PAYMENTS MADE TO DATE:**

Resolution	Description	\$
WB22-4.9	Erana Kaunga Tuhura Whanau Trust to contribute towards a planting project for Otawhiwhi Te Kohanga Reo.	909
	<b>2022/23 Total grants paid to date</b>	<b>909</b>

**Committed – Operational expenditure:**

Resolution	Description	\$
WBC23-2.11	Approve the Grant Application from Royal New Zealand Plunket Trust to contribute towards the purchase and Installation of two heat pumps. This grant will be funded from the Grants Account, subject to all accountabilities being met.	3,500
WBC23-2.9	Approve to provide a wreath for the ANZAC Day Service, to be paid from the Contingency Account.	200
WBC22-1.3	Approve the purchase of a fold out gazebo from the Contingency Account.	250

WBC22-1.5	Approve from the Contingency account for the hireage of the Waihi Beach Community Centre for the Te Mata Care Group meeting.	150
WBC22-1.6	Approve from the Contingency account for venue hireage costs relating to the Te Mata Care Group meetings for the next 12 months.	300
	<b>2022/23 Total operational commitments</b>	<b>4,400</b>

**2022/23 Reserve analysis:**

Resolution	Description	\$
	2022/23 Opening balance	137,417
WB20-5.11	Fund the Historical Trails project as detailed by Marilyn Roberts in the proposal to a maximum of \$10,000 from the reserve account.	(370)
	<b>2022/23 Closing balance as at 31 December 2022</b>	<b>137,047</b>

**Committed – Reserves expenditure:**

Resolution	Description	\$
	2022/23 Closing balance before committed expenditure	137,047
WB17.5.3	Funding for engagement of local landscaper to provide assessment of Waihi Beach Road entranceway on current conditions and to provide recommendations.	(2,000)
WB20-3.9	Fund up to \$3,000 for meetings in relation to the Community Plan. (In progress)	(3,000)
C20-11.7	Funding for 'Live Well Waihi Beach' up to \$30,000 be funded from Waihi Beach Community Board Reserve Account. (Note: \$29,712 paid as at 30 June 2021).	(288)
WB20-5.11	Fund up to \$10,000 for Historical Trails project subject to content approval by the Community Board, prior to going live. (Note: \$6,806 paid as at 31 December 2022).	(3,194)
WB22-2.5	Fund up to \$23,045.75 (incl. GST) for costs relating to the purchase and installation of water refill stations in Waihi Beach.	(23,046)

WB22-3.10	Funding up to \$12,000 for additions to the Broadlands Block Shared path project, from the Waihi Beach Community Board Reserve Account.	(12,000)
	<b>2022/23 Closing balance after committed expenditure</b>	<b>93,519</b>

## ATTACHMENTS

1. **Waihi Beach Community Board – Financial Report February 2023** 