

Mā tō tātou takiwā
For our District

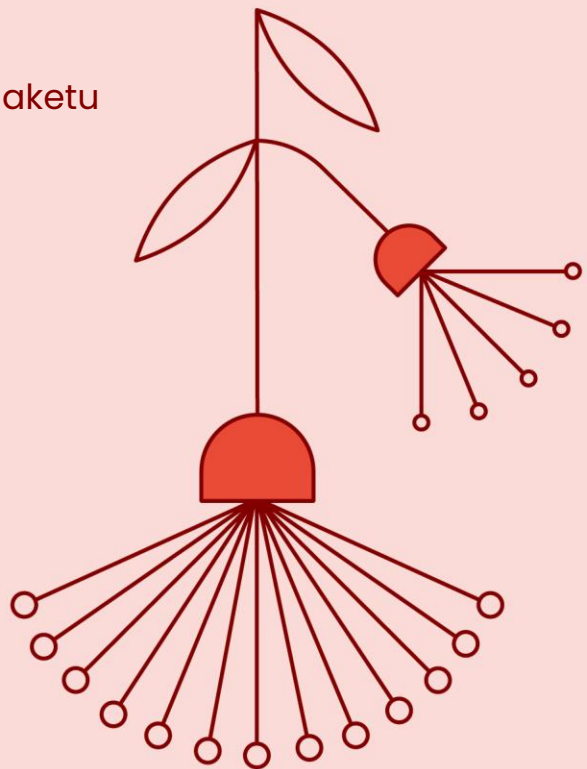
Maketu Community Board

Poari ā Hapori o Maketu

MKC23-3

Tuesday, 18 April 2023, 7.00pm

Maketu Community Centre, Wilson Road, Maketu



Maketu Community Board

Membership:

Chairperson	Laura Rae
Deputy Chairperson	Rewi Boy Corbett
Members	Tippany Hopping Donna Walters Cr Richard Crawford Deputy Mayor John Scrimgeour
Quorum	3
Frequency	Eight weekly / Workshops as required

Role and Purpose of Community Boards:

- To represent, and act as an advocate for, the interests of their communities.
- To consider and report on all matters referred by Council and its Committees, or any matter of interest or concern to the Community Board.
- To maintain an overview of services provided by Council within the community.
- To prepare an annual submission to the Council for expenditure within the community.
- To communicate with community organisations and special interest groups within the community.
- To undertake responsibilities as delegated by Council or its Committees.

Delegated Functions:

Subject to compliance with Council strategies, policies, plans and legislation:

- To have input into Council and its Committees on issues, services, plans and policies that affect communities within the Community Board Area.
- To provide an effective mechanism for community feedback to Council.
- To receive reports from Council appointees on Council matters relevant to the Community Board.
- To control, expend and monitor funds as allocated by Council.
- To allocate Community Board reserve funds to specific capital non-recurring projects for council assets on council land.

Notice is hereby given that a Maketu Community Board Meeting will be held in the Maketu Community Centre, Wilson Road, Maketu on:
Tuesday, 18 April 2023 at 7.00pm

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1 PRESENT**2 IN ATTENDANCE****3 APOLOGIES****4 CONSIDERATION OF LATE ITEMS****5 DECLARATIONS OF INTEREST**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest that they may have.

6 PUBLIC EXCLUDED ITEMS**7 PUBLIC FORUM**

A period of up to 30 minutes is set aside for a public forum. Members of the public may attend to address the Board for up to five minutes on items that fall within the delegations of the Board provided the matters are not subject to legal proceedings, or to a process providing for the hearing of submissions. Speakers may be questioned through the Chairperson by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker. The Chairperson has discretion in regard to time extensions.

Such presentations do not form part of the formal business of the meeting, a brief record will be kept of matters raised during any public forum section of the meeting with matters for action to be referred through the customer contact centre request system, while those requiring further investigation will be referred to the Chief Executive.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 21 FEBRUARY 2023

File Number: A5213438

Author: Carolyn Irvin, Senior Governance Advisor

Authoriser: Greer Golding, Governance Manager

RECOMMENDATION

That the Minutes of the Maketu Community Board Meeting held on 21 February 2023 as circulated with the agenda be confirmed as a true and correct record.

ATTACHMENTS

- 1. Minutes of the Maketu Community Board Meeting held on 21 February 2023**

**MINUTES OF WESTERN BAY OF PLENTY DISTRICT COUNCIL
MAKETU COMMUNITY BOARD MEETING NO. MKC23-2
HELD IN THE MAKETU COMMUNITY CENTRE, WILSON ROAD, MAKETU
ON TUESDAY, 21 FEBRUARY 2023 AT 7.00PM**

1 PRESENT

Chairperson L Rae, Deputy R Corbett, Member T Hopping, Member D Walters, Cr R Crawford and Deputy Mayor J Scrimgeour

OTHERS IN ATTENDANCE

Mayor J Denyer, Cr A Sole and Cr A Wichers

2 IN ATTENDANCE

R Davie (General Manager Strategy and Community), and C McLean (Senior Transportation Engineer)

3 APOLOGIES

Nil

4 CONSIDERATION OF LATE ITEMS

Nil

5 DECLARATIONS OF INTEREST

Board Chairperson Rae and Member Hopping both declared a non-financial interest in relation to the grant application from the Maketu Surf Club. They explained that their children were members of the club.

6 PUBLIC EXCLUDED ITEMS

Nil

7 PUBLIC FORUM

7.1 JIM RUSSELL - KOTUKUTUKU GULLY

Mr Russell addressed the Board as follows:

- The Kotukutuku pumping station had overflowed across the road and into the gully. He requested information about what had happened.
-

In response, Chairperson Rae provided information relayed from the Network Drainage Engineer at a site meeting held 20 February 2020.

Member Hopping raised the issue of what would happen to the waste water system in the event of a power outage.

Deputy Mayor Scrimgeour spoke to a lake that was being formed in the bottom of the gully, and felt that Downers (Contractors) should have removed blockages from the culvert.

In response Chairperson Rae explained that location was a Māori roadway and not a Council culvert. Overall, the Board expressed the view that Council (Downers) could have done more.

The Board acknowledged that the gully was a natural overland flow path.

7.2 LAUREEN RUSSELL – BLOCKED CULVERTS

Ms Russell addressed the Board as follows:

- She had observed that the culvert at the bottom of the gully had unblocked itself that day. He considered that Council had a moral, if not legal, responsibility to make sure the culvert was clear.
 - She noted there were three council culverts that ran into the gully/valley.
 - Last year, from October to Christmas the culvert had been blocked five times. On one occasion it appeared to have been deliberately blocked.
 - She had observed that a natural watercourse had been there since time immemorial. It was illegal to block a natural watercourse. She sought acknowledgement from WBOPDC that there was a legal issue there.
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7.3 RUNA MORRISON – CIVIL DEFENCE RESPONSE FOR MAKETU

Ms Runa Morrison attended to speak in relation to issues with the quality of the Civil Defence response for Maketu during Cyclone Gabrielle. She noted the following:

- It was apparent that Maketu did not have a Civil Defence strategy or plan. She sought advice about whether the Community Board was the right forum to bring the matter to, in order to start a conversation around better community preparedness.
 - There had been much confusion, and people questioning why they would go to Pongakawa, during the cyclone.
 - She was happy to put her hand up, as she covered the Lakeland area for disabilities. In meetings, that area was prepared but her home, Maketu was not.
-

- She hoped a meeting would be held to plan for the similar situations. This should not be led by one organisation (i.e. hauora), but needed to involve the whole community.
- The community had resources and could volunteer during events. She was concerned with any potential evacuation of people with disabilities.

In response, Chairperson Rae advised she was well aware of the community's concerns, particularly people told to evacuate, and that people felt Pongakawa was not suitable for Maketu in an evacuation event. She had made the call to hold two separate hui, one at night and one on the weekend, so everyone could attend. These were likely to be held within the next two weeks. A general discussion was needed to debrief and start to come up with a plan. The Board had discussed how it could help residents, and the possibility of purchasing a generator and water pump.

Member Hopping noted the load of responsibility that had fallen on Chairperson Rae during the event, and expressed concern that it was 'above and beyond' the role of Chairperson.

Councillor Crawford spoke to the Te Puke Community Board experience, where he knew a Community Response Plan had been developed, so a template existed.

Ms Morrison thanked the Chairperson for organizing a formal debrief, as this was needed.

Councillor Sole emphasised the importance of Community Response Plans being led locally, and understood the risks for Maketu. Boards could develop their own Civil Defence Response Plan. He advised there would be plenty of help from Council and the Civil Defence Emergency Management Group (CDEM) to make a good plan.

7.4 LUEN GERRARD – VEHICLE SPEEDS, FOOTPATHS IN MAKETU ROAD BY THE SCHOOL, PEDESTRIAN BRIDGE

Ms Gerrard addressed the Board on safety hazards as follows:

- She was concerned with the risk to children walking Maketu Road to get to kura (school). Cars often still travelled at 100kph entering Maketu.
 - A lower speed limit might be required in front of the school.
 - The cycleway was poorly designed.
 - In past years:
 - residents had been advised that painted road markings would help to slow traffic
 - residents had asked for a pedestrian bridge over the stream
 - residents had been consulted on where the speed limit sign should go, but it was eventually put between the Kōhanga Reo and the park, a different place.
-

- She was concerned about a lack of Council action on speed limits and footpaths over many years and sought the support of the Board.

Chairperson Rae understood from the last briefing held, that the controversial part of the footpath was in front of residents' homes. Two residents who were in attendance confirmed this. She was aware that an agreement had been reached to extend the footpath from the Kōhanga Reo to the culvert, and this would be done.

The Board acknowledged that some people were concerned about coming out of their driveway right onto a cycleway. In terms of the speed limit past the school, it was on a Māori Roadway. The Chair would investigate legal obligations. The Board would make it clear to Council's roading team that action needed to happen for safety reasons.

Resident Jim Russell spoke, concerned with pedestrian safety due to the behaviour of some local drivers who seemed to try to frighten people by driving too close to them.

7.5 MAXINE RIRI – RESPONSIBILITY FOR CIVIL DEFENCE RESPONSES TO HAUORA

Ms Riri addressed the Board as follows:

- She was unsure how the responsibility for civil defence fell to the Hauora, and believed it should involve the community and be the responsibility of the Community Board Chair. The plan for the hauora to run the response did not work.
- When the alert was called for the low lying areas of Maketu, people had to understand exactly how extensive that area was.
- There were lots of issues that needed to be discussed. All civil defence plans needed to be 'fit for purpose'.
- She acknowledged the hard work of Police with torches, walking up and down the road all night during the event.

Chairperson Rae noted the alert/warning had gone out for floodable low lying land only in Maketu, but that did not mean the bank at Town Point Road would not slip. The map on the Council website showed the land likely to get flooded in an event. Part of her role was to sit on any committee that was part of the community response. There was only one hui held between the Hauora taking over and the cyclone event. The Hauora had a draft plan, but unfortunately, none of the milestones were met. The Board acknowledged this required serious consideration at the debrief. She had physically door-knocked Little Waihi due to flooding concerns that night. The Police also walked there.

Ms Riri advised that door-knocking should be extended to Town Point Road in any future event, due to its vulnerability.

7.6 MAX JOHNSON – CONTRACTORS – SEWERAGE PLANT – DRAINAGE – REMOVAL OF TREES

Mr Johnson addressed the Board on several topics as follows:

- Contractors were not meeting expectations, with the exception of the contractor mowing the cemetery. This was not about weather, it had been an ongoing issue for years.
- End water from the sewerage plant went out into the paddock, causing a bog all year round. That paddock needed to be redesigned to become a wetland so water was dealt with properly. It was high ground and never designed for that.
- Council used to clean the drain behind the community centre from Church Road right through, but that was not happening now. They had been lucky with the weather event. Water came from a big catchment into that drain.
- He had put in a service request to Council last week about downed trees at Waewaetutuki Road, but was advised they were too busy to attend. He took matters into his own hands, got a digger to block the road and forestry people helped remove the trees blocking the road. There were more trees that needed to be taken down, one on Wilson Road.
- The tree of greatest concern was the Macrocapa tree up the back of Maketu. Powerco could not get to it because it was a jungle up there, so he had cleared some vegetation so people could access it. That tree needed to be removed, because if the wind came up it was very dangerous and he was concerned for the people living under it.

Chairperson Rae had met with Council staff about Maketu's level of service concerns, including contractors and drainage concerns. The Board acknowledged something needed to change and would follow up on the level of service. She thanked Mr Johnson for his efforts with the trees, and acknowledged they were not on Council land, but she would contact Powerco in terms of dealing with trees, as these were a health and safety risk for residents.

Resident Runa Morrison noted that the back of their sections on Spencer Road were being lost because of the drain. The land was falling away.

7.7 WEINA MOKO – MAHI ON PRIVATE/MĀORI LAND

Ms Moko addressed the Board as follows:

- The community was doing well, despite all the issues she had heard tonight. She agreed there were safety issues and drainage issues.
 - She wished to remind people that when any mahi happened on private or Māori land sites, people needed to be mindful of koiwi (human skeletal remains) buried there. She was happy to help with contacting any whanau.
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7.8 MEREHENI MEADS AND CAROLYN TRAPSKI – MAKETU SURF LIFESAVING CLUB COMMITTEE – APPLICATION FOR GRANT FUNDING

Mereheni Meads (Club Committee Chair), and Carolyn Trapski (Club Secretary) attended, representing the Maketu Surf Lifesaving Club Committee and spoke to the Club Committee's application for grant funding as follows:

- Maketu Surf Lifesaving Club did great work in the community.
- The Club had been recognised nationally as the 'Club of the Year' for the whole eastern region from Whangamata right down to Gisborne.
- That recognition was due to 300% increased patrol hours.
- They had gone from one patrol member two years ago to nine.
- They work with children teaching leadership and how to rescue people, and trained 'rookies'

Chairperson Rae noted the Board would deliberate on the grant later that night. She then thanked all Public Forum Speakers for attending.

8 MINUTES FOR CONFIRMATION

8.1 MINUTES OF THE MAKETU COMMUNITY BOARD MEETING HELD ON 13 DECEMBER 2022

RESOLUTION MKC23-2.1

Moved: Member T Hopping

Seconded: Chairperson L Rae

That the Minutes of the Maketu Community Board Meeting held on 13 December 2022, as circulated with the agenda, be confirmed as a true and correct record.

CARRIED

9 REPORTS

9.1 MAKETU COMMUNITY BOARD – CHAIRPERSON'S REPORT – FEBRUARY 2023

The Chairperson's Report was taken as read. The following discussions were had.

Member Hopping would like to see the installation of the rugby goal posts, and to address the drainage issue with the skate bowl. She noted previous Board Members advised that the roadway into the skate bowl area had not met expectations.

Chairperson Rae noted that Staff had assured her on 20 February 2023 that the water table would go down and it was a priority to get the rugby goal posts installed within the next two weeks, as there may be a window of opportunity with the weather.

Member Hopping raised the issue of rocks in front of the Maketu Surf Club, noting that Charles Tapsell had agreed to progress a permanent barrier/retaining structure to enable hazards to be identified more easily.

RESOLUTION MKC23-2.2

Moved: Member T Hopping

Seconded: Member D Walters

That the Chairperson's report, dated 21 February 2023, titled 'Maketu Community Board Chairperson's Report – February 2023' be received.

CARRIED

9.2 MAKETU COMMUNITY BOARD – COUNCILLOR'S REPORT – FEBRUARY 2023

Councillor Crawford spoke to his report, referencing issues that had arisen with recent adverse weather events. He reinforced the need for Te Puke Community Board and Maketu Community Board to work closely together. He would advocate for changes with regard to lawnmowing levels of service, including the need for local contractors.

There was no further discussion by the Board on the report.

RESOLUTION MKC23-2.3

Moved: Deputy Mayor J Scrimgeour

Seconded: Member D Walters

That the Councillor's report, dated 21 February 2023, titled 'Maketu Community Board – Councillor's Report – February 2023' be received.

CARRIED

9.3 MAKETU COMMUNITY BOARD – ANZAC DAY COMMEMORATION 2023

The Senior Governance Advisor's report was taken as read. The Chairperson advised that the recommendation would be taken in parts as follows:

RESOLUTION MKC23-2.4 – PART 1

Moved: Deputy Mayor J Scrimgeour

Seconded: Cr R Crawford

1. That the Senior Governance Advisor's report dated 21 February 2023 titled 'Maketu Community Board – ANZAC Day Commemoration 2023' be received.
2. That the report relates to an issue that is considered to be of low significance in terms of Council's Significance and Engagement Policy.

CARRIED

RESOLUTION MKC23-2.5 – PART 2

Moved: Chairperson L Rae

Seconded: Member D Walters

3. That the Maketu Community Board approve up to \$200 to provide a wreath for the ANZAC Day Service, to be paid from the Maketu Community Board Contingency Account.

CARRIED

RESOLUTION MKC23-2.6 – PART 3

Moved: Member D Walters

Seconded: Deputy Mayor J Scrimgeour

4. That Chairperson Rae and Member Hopping would represent the Maketu Community Board at the ANZAC Day Service in Te Puke on 25 April 2023.

CARRIED

9.4 MAKETU COMMUNITY BOARD – GRANT APPLICATION – FEBRUARY 2023

The Community Board considered a grant application from the Maketu Surf Club. The report was taken as read.

Following discussion, in relation to the remaining grant budget, it was noted that the \$300 deficit would come out of the contingency account and, therefore, the grant could be approved. It was also noted that there were very few applications for grants to this Board. The Chairperson advised that the recommendation would be taken in parts as follows:

RESOLUTION MKC23-2.7 – PART 1

Moved: Member T Hopping

Seconded: Deputy Mayor J Scrimgeour

1. That the Senior Governance Advisor's report dated 21 February 2023 titled 'Maketu Community Board Grant Application – February 2023' be received.

CARRIED

RESOLUTION MKC23-2.8 – PART 2

Moved: Chairperson L Rae

Seconded: Member D Walters

2. That the Maketu Community Board approve the grant application from the Maketu Surf Lifesaving Club Grant Application for \$2,159.90 to contribute towards costs for the purchase of a basket stretcher and junior surf equipment. This grant will be funded from the Maketu Community Board Grants Account, with the deficit of \$300 funded from the contingency account, subject to all accountabilities being met.

CARRIED

9.5 MAKETU COMMUNITY BOARD – FINANCIAL REPORT DECEMBER 2022

The Community Board considered a report from the Deputy Chief Executive. The report was taken as read. In response to a question, Chairperson Rae advised that the grant of \$1,000 for Maketu Community Led Development was essentially for the mowing of Pukemaire.

RESOLUTION MKC23-2.9

Moved: Member T Hopping

Seconded: Member D Walters

That the Financial Business Advisor's report dated 21 February 2023 titled 'Maketu Community Board – Financial Report December 2022' be received.

CARRIED

9.6 INFRASTRUCTURE GROUP REPORT MAKETU COMMUNITY BOARD DECEMBER 2022

The Board considered a report from the Deputy Chief Executive. The report was taken as read with further discussion on the **below** items:

RESOLUTION MKC23-2.10

Moved: Member T Hopping

Seconded: Cr R Crawford

That the Deputy Chief Executive's report, dated 21 February 2023, titled 'Infrastructure Group Report Maketu Community Board February 2023' be received.

CARRIED

9.6.1 CYCLEWAY

Member Hopping spoke about the bridge and cycleway to go behind houses near Spencer Avenue Reserve. Staff advised it was private property (Te Arawa Lakes Trust) and that an approach could be made by Council to discuss the matter.

RESOLUTION MKC23-2.11

Moved: Member T Hopping

Seconded: Cr R Crawford

That the Maketu Community Board requests that Council approach the land owner (Te Arawa Lakes Trust), regarding the possibility of the end of the existing cycleway extending through Te Arawa Lakes Trust land onto Spencer Avenue reserve land.

CARRIED

9.6.2 CIVIL DEFENCE EMERGENCY MANAGEMENT

It was noted that the Maketu Community Board did not agree with the comments in the report, particularly, the Board did not agree that the Community Resilience Advisor had kept the Board updated with warnings and Emergency Response Information.

Further, the Board did not consider that enough engagement with the wider community had been undertaken.

9.6.3 RUBBISH COLLECTION

Member Hopping spoke about the frequency of the seasonal rubbish collection in Maketu, noting that Pukehina was the recipient of extra collections.

9.6.4 SURF CLUB CARPARK RESERVE ROCK REVETMENT

Member Hopping stated that the plan for the Maketu Surf Club was unclear, and sought further detail on the plan.

Chairperson Rae understood that the ideal plan had been quashed by some tangata whenua.

Member Hopping raised the issue that, given the temporary fix was working, whether anything further was planned, or was this “case closed”. Chairperson Rae noted that clarification was required from staff, as a permanent solution was needed.

RESOLUTION MKC23-2.12

Moved: Member T Hopping

Seconded: Deputy Mayor J Scrimgeour

That Maketu Community Board seeks clarification from staff regarding how the permanent solution for the Maketu Surf Club Carpark Reserve rock revetment may now be progressed.

CARRIED

9.6.5 URUPA

Member Hopping thanked Chairperson Rae for coordinating a meeting in relation to Urupa to be held that Friday. She noted that, in the last meeting the Board had requested a copy of the plan, timeline and other options that could be considered, taking into account cultural sensitivities. It would be helpful to the Board to have that information in time for the Friday meeting.

RESOLUTION MKC23-2.13

Moved: Chairperson L Rae

Seconded: Member D Walters

That Maketu Community Board request staff urgently provide the information requested at its 13 December 2022 meeting (see resolutions MKC22-1.7 and item 9.5.2), and that that information be supplied to the Maketu Community Board no later than close of business on Thursday, 23 February 2023.

CARRIED

9.6.6 POHUTUKAWA TREES

Member Hopping raised the matter of a staff update stating that staff were waiting on the Maketu Community Board to provide a commissioned price for trees. Chairperson Rae clarified that the previous triennium’s Board intended to seek a price for pruning the Pohutukawa trees from an arborist, however, a local arborist was no longer available.

RESOLUTION MKC23-2.14

Moved: Member T Hopping

Seconded: Cr R Crawford

That, as there are no local arborists from whom the Board can commission an estimate for the pruning of the Pohutukawa trees, the Maketu Community Board requests that Council seek an estimate on its behalf.

CARRIED

The Meeting closed at 8.30pm.

Confirmed as a true and correct record at the Maketu Community Board meeting held on 18 April 2023.

.....
Chairperson L Rae

CHAIRPERSON

UNCONFIRMED

9 REPORTS

9.1 MAKETU COMMUNITY BOARD – CHAIRPERSON’S REPORT – APRIL 2023

File Number: A5213374

Author: Laura Rae, Community Board Chairperson

Authoriser: Emily Watton, Strategic Policy and Planning Programme Director

EXECUTIVE SUMMARY

The purpose of this report is for the Maketu Community Board’s Chairperson to provide the Board with information and updates on events and matters within the community.

RECOMMENDATION

That the Chairperson’s report dated 18 April 2023 titled ‘Maketu Community Board Chairperson’s Report – April 2023’ be received.

ITEMS

1. Welcome

Kia ora everyone, welcome to our third official meeting for our triennium. You will be pleased to know our new board is off to a great start. We are currently in the process of putting together our submission to the Annual Plan. A plan that is expected to see a 7.4% rate increase. Spencer Avenue reserve upgrades are already a part of the plan for Maketu.

2. Stormwater Drains

As the Maketu Community Board Chairperson, I feel confident in saying that we have finally got to the bottom of our stormwater drain issues. There have been a lot of concerns raised and our contractors have begun to rectify the situation. We are hoping to see spraying of all drains done over the next few weeks and plans put in place for clearing any settlement build up to follow closely behind that work.

3. Civil Defence

Our civil defence meetings were initiated by me as the Board’s Chairperson. There was a need for a review of our civil defence response and an opportunity for our community to express concerns and aspirations for our plan going forward, as it was believed these events could become more intense and more frequent. We would like to thank the 50 or so people who took the time to attend. We now have a solid 18 community members interested in being a part in the next step which will focus on prevention and management of civil defence matters, alongside all other agencies already providing these services in Maketu. We will also be looking to call

on support from Western Bay of Plenty District Council in order to achieve our plan once it is created.

4. Climate Change Plan

It was great to connect with our hapū through the Runanga who are leading the way with our climate change action plan. We are very excited to see how we can support them with this.

5. Maintenance

Mowing:

- a) There have been multiple requests for mowing along Wilson Road north. We would love to see the reinstatement of Wilson Road north roadside mowing all the way to the Arawa Avenue intersection.
- b) Could the Spencer Avenue bank be added to the mowing contract?
- c) Could the temporarily closed end of Spencer Avenue be added to the mowing contract as it needs to be kept maintained for emergency purposes as well as potential access for Tangi at our urupa.
- d) The board would like to explore options to fix the drainage issues on Wilson Road north as discussed previously with staff and will look to pass a resolution on this tonight.

Maketu Road Footpath:

We would like to see the progression of the footpath from the existing path along Maketu Road to the end of the sports field. We would like to see this done as soon as possible to make it safer for the tamariki from the new kura to walk to school.

Maketu Skate Park:

We are looking into options to improve drainage to the Maketu skate park as the current system isn't effective.

Tree Pruning:

We have received a quote to trim down the dangerously large pine tree on one of the Māori land blocks up on Te Awhe Road. We are now awaiting landowner permission. This matter needs to be addressed primarily due to health and safety and power related issues. The quote is very small in terms of the benefits of this work being completed.

6. ANZAC Day

Please join us on Tuesday, 25 April at the ANZAC rock for our annual dawn service. All details will be advertised. Celebrations usually beginning at 7am, followed by breakfast at the Marae.

7. Annual Plan

The Annual Plan 2023/2024 is now open for consultation until 30 April 2023. The Maketu Community Board is going to workshop this and write a submission.

9.2 MAKETU COMMUNITY BOARD – COUNCILLOR'S REPORT – APRIL 2023**File Number:** A5213393**Author:** John Scrimgeour, Deputy Mayor**Authoriser:** Emily Watton, Strategic Policy and Planning Programme Director**EXECUTIVE SUMMARY**

The purpose of this report is for the Maketu Community Board's Councillor to provide the Board with updates on the items listed below.

RECOMMENDATION

That the Councillor's report dated 18 April 2023 titled 'Maketu Community Board - Councillor's Report – April 2023' be received.

ITEMS

1. Annual Plan- Consultation 30 March 2023 to 30 April 2023:
 - (a) 17 April - Daily Café Te Puke.
2. Long Term Plan.
3. Parks and Reserves maintenance and roadside mowing.
4. Waiari Water Plant:
 - (a) Opened and operational.
5. Te Ohu Parawai O Te Waiari.
6. Maketu Te Puke Community Forum.

9.3 INFRASTRUCTURE GROUP REPORT MAKETU COMMUNITY BOARD APRIL 2023

File Number: A5209283

Author: Tracy Harris, Executive Assistant, Infrastructure Group

Authoriser: Gary Allis, Deputy Chief Executive & General Manager Infrastructure Group

EXECUTIVE SUMMARY

This report provides specific information on Infrastructure activities of interest to the Board.

RECOMMENDATION

That the Deputy Chief Executive and Group Manager Infrastructure Group's report dated 18 April 2023 titled 'Infrastructure Group Report Maketu Community Board April 2023' be received.

ROADING**Transportation - Maketu Community Roding**

Description: Develop and implement the community roading plan approved by the Maketu Community Board.

Maketu Community Board Roding Current Account	Maketu Community Board \$	Status
Current Account:		
Current Account Opening Balance 1 July 2022	\$95,377	
Interest 2020/21	\$3,324	
Allocation for 2020/21	\$69,372	
Subtotal	\$168,073	
Approved Projects		
Nil	-	
Subtotal	-	
Proposed Projects		
Nil	-	
Subtotal	-	
Forecasted Current Account Closing Balance 30 June 2023	\$168,073	

Maketu Cycleway

Description: Construct a 2.5m wide cycleway between Kaituna Road and the Maketu Township.

What's Happened:

Stage 1 (Rural Section) of the cycleway is complete.

Stage 2: The Urban section is still currently in the design phase. Public consultation will occur with residents in due time. Timing is subject to prioritisation of funding.

Consenting issues have been addressed and WestLink has been asked to finalise the design.

What's Next:

WestLink Have been instructed to extend the cycle path between the Spencer Avenue intersection and Tapiti Marae. Construction timing to be confirmed.

Improvement to Culvert Capacity – Spencer Avenue – Minute Action Reference MC12 18 5.2

Description: The Board was advised that the parallel pipe with fish friendly flaps was being assessed before approaches were made to the Bay of Plenty Regional Council with a proposal for consideration of funding options.

The Board was clear that they wanted to see the increased capacity to remove accumulated stormwater (meaning increased culvert capacity) specifically for the management of Spencer Avenue stormwater and flood protection agreed and installed as soon as possible.

The Reserves and Facilities Manager advised that the Kaituna Catchment Manager was waiting for further input from the Western Bay of Plenty Utilities Manager with progress on this matter reported back to the Board.

The Board are seeking an update to ensure that this project had not been left unfinished.

What's Happened:

Cone Penetration Testing (CPT) has been carried out to determine the properties of the ground beneath the culvert.

What's Next:

WestLink have evaluated the geotechnical investigation findings and confirmed that a bridge is not necessary. Work is now focussed on designing a solution that will include a new culvert and extension of the existing culvert, to provide additional road width for a shared path.

OPERATIONS

Emergency Management

Description: Support the Maketu Community to be Resilient in the event of an Emergency.

What's Happened:

Meetings have been held with the Maketu Community Project Co-ordinator and the Maketu Hauora to discuss the Community Response Team structure in Maketu and areas of responsibility in the response to an emergency.

Staff continue to keep the Maketu Community updated with Emergency Response information and has arranged for information to be available via the Mai Maketu publication.

What's Next:

Continued communication between council and the Community Response team to deliver preparedness messages to the community and offer support where necessary. Work on roll out of new tsunami maps for the community will take place in the coming months along with a public education campaign of what to do and where to go in a tsunami response.

Solid Waste

Description: Waste management that meets the needs of the community and protects the environment for present and future generations.

Kerbside Collective*What's Happened:*

The Rubbish & Recycling Kerbside Collection Contract, introduced on 1 July 2021 is continuing to minimise waste to landfill.

December 22 was one of the busiest months for kerbside collections. The unseasonal wet summer weather meant tonnages for January and February were lower than had been planned for.

WBOPDC Kerbside Tonnes	Dec 2021	Jan 2022	Feb 2022	Summer 2022		Dec 2022	Jan 2023	Feb 2023	Summer 2023	Difference 2022-23
Waste Tonnes	392	400	467	1259		515	496	415	1426	167
Recycle Tonnes	177	155	142	474		182	168	145	495	21
Glass Tonnes	147	235	129	511		150	191	144	485	-26
Food Tonnes	58	65	63	186		42	53	57	152	-34

PAYT tag

The new designed tag has been distributed to the WBOPDC service centres and to date feedback has been positive. Old PAYT tags will continue to be sold through retailers, once old stock is exhausted new tags will be supplied which is expected to occur in April.

Illegal Dumping

Collaborating with other councils and agencies to create a plan with consistent education and communication messages as well as sharing best practices to reduce the cost of illegal dumping to all stakeholders.

Mobile Recycling Trailers*What's Happened:*

Two mobile recycling trailers makes its rounds in the rural part of the district on a rostered basis. The trailers visit Omanawa Hall, Te Ranga School and BP Pongakawa. The next outing and what can be recycled can be found [here](#).

What's Next:

We have used the data we have been gathering and from 1 April 2023 there will be slightly reduced hours for the winter months.

These hours will be advertised and published on our website.

Establishing Community Resource Recovery Centres

What Happened:

A feasibility study (with community and tangata whenua consultation) has been carried out to look at the viability of establishing community led resource recovery centres in Athenree, Katikati and Te Puke.

What's Next:

The study will be presented to Council during March to receive direction on the next steps.

ATTACHMENTS

- 1. MAS Maketu Community Board April 2023**  

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: April 2023
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Meeting	Officer/Director	Section	Subject
Maketu Community Board 17 October 2017	Parker, Scott	Reports	Surf Club Car Park Reserve Rock Revetment – MAS Reference MC20 16 2.1

April 2023:

Staff continue to monitor the site following the recent cyclones and will program repairs as and when required.

February 2023:

Beach sand nourishment was undertaken just prior to Christmas 2022 as a temporary solution along the front of the car-park and for the damaged sand bags until their replacement. This seems to have held up quite well over the recent storm/rain events. Repairs and improvements to the stormwater outfall infrastructure that is contributing to the undermining and erosion at the café end of the carpark are also required, which will be co-ordinated through Utilities staff.



November 2022:

Beach sand nourishment is being arranged as a temporary solution along the front of the car-park and for the damaged sand bags until their replacement in the new year. Repairs and improvements to the stormwater outfall infrastructure that is contributing to the undermining and erosion at the café end of the carpark are also required, which will be co-ordinated through Utilities staff.

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: April 2023
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July 2022:

Subject to consultant and contractor resources, the intention is to undertake repairs to the existing structure and replace damaged sandbags as soon as possible. The ability to undertake beach renourishment with locally sourced sand is also being reconsidered.

May 2022:

There has been no change from the previous report due to consultant resource delays. The intention is to undertake repairs to the existing structure and replace damaged sandbags. Beach renourishment with locally sourced sand is also being reconsidered.

March 2022:

Staff have engaged a consultancy to prepare design sketches and work scope specification. As soon as these become available, a local contractor will be engaged to undertake the required repairs & improvements.

Action Sheets Report	Division: Infrastructure Services Group Committee: Maketu Community Board	Updated: April 2023
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January 2022:

Staff met with Maketu Community Board Chairman on site Thursday 27 January 2022 to inspect & discuss remedial actions. As a result of the meeting, a local contractor will be undertaking some repair works and replace the sandbags steps. Additional wooden steps, similar to the steps that are currently on site, will also be installed to assist with access from the carpark down to the beach area.

In discussion on 25 January 2022, the Board Chairman indicated that the Board do not agree with the options presented in the Jim Dahm report due to losing some car-parks. The Board prefers that the original design proposed for the resource consent application proceed – through a consent hearing process if necessary.

November 2021:

There has not been any change to this item as staff have not been in contact with affected parties.

September 2021:

There has not been any change to this item as staff have not been in contact with affected parties but will try again post lockdown.

July 2021:

Staff have not been able to resolve a meeting date and participants attending with Ngati Pikiao. Consequently, the project has stalled. Staff will continue to try to set a meeting date to enable the project to progress.

June: 2021:

There has been no specific change to this MAS. Slow progress is being made for a site meeting to take place.

March 2021:

Staff are planning for a new site meeting with Tangata Whenua and other Maketu representatives, a date is yet to be confirmed.

January 2021:

There has been little change since the previous update. Staff are yet to meet with Tangata Whenua. The new steps providing safer access down to the beach are being well used.

November 2020:

Staff are yet to meet with Tangata whenua to discuss the erosion mitigation design peer review options contained in Dr Jim Dahm's report. It is important to reach consensus on the preferred design to avoid a more prolonged resource consent application hearings process with BOPRC.

Some design changes are expected assuming that consensus is reached. Staff have included sufficient budget within the draft LTP to meet cost expectations associated with construction works. Beach sand "push-up" can be undertaken without resource consent and will be undertaken once discussions with Tangata whenua have taken place.

9.4 MAKETU COMMUNITY BOARD – FINANCIAL REPORT FEBRUARY 2023**File Number:** A5233177**Author:** Ezelle Thiart, Financial Business Advisor**Authoriser:** Sarah Bedford, Financial Controller**EXECUTIVE SUMMARY**

This report provides the Community Board with two-monthly monitoring of its operational budget. Attached are the financial statements for the period ended 28 February 2023 (**Attachment 1**).

Total operational costs are under budget YTD.

RECOMMENDATION

That the Financial Business Advisor's report dated 18 April 2023 titled 'Maketu Community Board – Financial Report February 2023' be received.

Grant payments made to date:

Resolution	Description	\$
MC22-4.6	Maketu Volunteer Coastguard	1,500
MC22-4.8	Maketu Community Led Development	1,000
MKC22-1.5	Maketu ANZAC Services Committee	700
	2022/23 Total grants paid to date	3,200

Committed – Operational expenditure:

Resolution	Description	\$
MKC23-2.8	Maketu Surf Live Saving grant (Note: This was paid in March)	2,160
	2022/23 Total operational commitments	2,160

2022/23 Reserve analysis:

Resolution	Project/Description	\$ (Payments made)
	2022/23 Opening Reserve balance	183,174
MC21-3.6	Up to \$50,000 as contribution to the refurbishment of the Maketu Community Building. (Note: project completed)	(50,000)
MC22-1.3	Up to a further \$8,000 for the completion of the refurbishment of the Maketu Community Building. (Note: Project completed)	(8,000)
	2022/23 Closing Reserve balance before commitments	125,174

Remaining commitments from Maketu Community Board Reserve Account

Resolution	Description	\$ (Remaining Funds)
	Opening balance before commitments	125,174
MC20-6.7	Up to \$30,000 for the installation of an additional BBQ by the Surf Club. (Note: Project received approval and is going ahead)	(30,000)
	2022/23 Closing balance after the committed expenditure	95,174

ATTACHMENTS

- Maketu Community Board – Financial Report February 2023** 

